



**REGULAR MEETING OF COUNCIL
AGENDA**

Monday, April 24, 2017, 7:00 PM

Council Chambers

2021 Division Road N

Kingsville, Ontario N9Y 2Y9

Pages

A. CALL TO ORDER

B. MOMENT OF SILENCE AND REFLECTION

C. PLAYING OF NATIONAL ANTHEM

D. DISCLOSURE OF PECUNIARY INTEREST

When a member of Council has any pecuniary interest, direct or indirect, in any matter which is the subject of consideration at this Meeting of Council (or that was the subject of consideration at the previous Meeting of Council at which the member was not in attendance), the member shall disclose the pecuniary interest and its general nature, prior to any consideration of the matter.

E. AMENDMENTS TO THE AGENDA

F. ADOPTION OF ACCOUNTS

None

G. STAFF REPORTS

1. Aerial Truck Replacement

1

J. Dean, Deputy Fire Chief

Recommended Action

That council approves the purchase of the 2003 E-One 95' Platform from Brindlee Mountain Fire Apparatus LLC for the purchase price of approximately \$415,400.00 CAD (\$310,000.00 USD) with the associated costs totaling approximately \$436,519.19 CAD.

2. Drainage Works at New Designs

6

S. Martinho, Public Works Manager

Recommended Action

That Council receive this report - Drainage Works at New Designs - for information.

3. **2017 Cat Spay and Neuter Voucher Program** 11

J. Alexander, Deputy Clerk - Administrative Services

Recommended Action

That Council receive the report regarding the 2017 Cat Spay and Neuter Voucher Program for information.

4. **CAO Quarterly Report** 13

P. Van Mierlo-West, CAO

Recommended Action

That Council receive the CAO Quarterly Report for the first quarter of 2017 for information.

H. BUSINESS/CORRESPONDENCE-ACTION REQUIRED

1. **Leamington District Memorial Hospital Foundation Golf Tournament** 60

Recommended Action

Council consider sponsoring a hole for the Leamington District Memorial Hospital Foundation Golf Tournament, scheduled for June 7, 2017.

2. **Minister Responsible for Seniors Affairs, dated April 2017 RE: 33rd Anniversary of Seniors' Month in Ontario** 62

Recommended Action

Council consider passing a proclamation to recognize June as Seniors' Month in the form provided.

3. **Appointment to Communities in Bloom Committee--Janet Dupuis**

Recommended Action

Council confirm the appointment of Janet Dupuis to the Communities in Bloom Committee for the balance of the Committee Term

I. MINUTES OF THE PREVIOUS COUNCIL

1. **Regular Meeting of Council - April 10, 2017** 65

Recommended Action

Council adopt Regular Meeting of Council Minutes dated April 10, 2017

J. MINUTES OF COMMITTEES AND RECOMMENDATIONS

1. **Heritage Advisory Committee Meeting--March 8, 2017** 82

Recommended Action

Council receive Heritage Advisory Committee Meeting Minutes dated, March 8, 2017.

2. **Kingsville BIA--March 7, 2017** 87

Recommended Action

Council receive Kingsville BIA Meeting Minutes dated, March 7, 2017.

K. BUSINESS CORRESPONDENCE-INFORMATIONAL

1. **The Town of Tecumseh, Correspondence to the Minister of Public Safety and Emergency Preparedness, dated April 12, 2017 RE: Canadian Boaters and Paddlers** 91
2. **The City of Kawartha Lakes, dated April 10, 2017 RE: Certified Crop Advisors** 93
3. **Ministry of Citizenship and Immigration, dated April 2017 RE: Call for Nominations for the Champion of Diversity Award** 95
4. **Forests Ontario, dated March 30, 2017 RE: The Heritage Tree Program, Ontario's Green Leaf Challenge, and the 50 Million Tree Program** 96
5. **Municipality of Dutton Dunwich Resolution supporting Private Member's Bill of Sam Oosterhoff, MPP for Niagara-West Glanbrook** 97
6. **Township of Perth East, dated April 13, 2017 RE: Proposed Changes to Building Code B-08-09-03** 98
7. **Municipality of Port Hope, Correspondence dated April 4, 2017 RE: Resolution calling on the province to ban incinerators** 101

Recommended Action

Council receive Business Correspondence Items 1 to 7 as presented.

L. NOTICES OF MOTION

1. **Deputy Mayor Queen may move or cause to have moved that Staff review the signage in respect to Road 8 West.**

M. UNFINISHED BUSINESS, ANNOUNCEMENT, AND UPDATES

N. BYLAWS

1. **By-law 46-2017** 103

Being a by-law to provide for the collection of the costs incurred for drainage works completed for numerous drains all in the Town of Kingsville

To be read a first, second and third and final time

2.	By-law 47-2017	105
	Being a by-law under the Municipal Act, 2001, Part 8, Section 408; to authorize the issue of three series of debentures to consolidate the financing of construction and/or maintenance of numerous drains all in the Town of Kingsville	
	To be read a first, second and third and final time	
3.	By-law 48-2017	110
	Being By-law to amend By-law 101-2004, as amended, and to Appoint Inspectors under the Building Code Act, 1992 S.O. 1992, c.23	
	To be read a first, second, and third and final time	
4.	By-law 49-2017	111
	Being a By-law to appoint Fire Chief for the Corporation of the Town of Kingsville	
	To be read a first, second and third and final time	
5.	By-law 50-2017	112
	Being a By-law to amend By-law 1-2015, being a By-law to appoint certain members of Council and individuals to Boards and Committees	
	To be read a first, second and third and final time	
6.	By-law 51-2017	113
	Being a by-law to designate and dedicate a portion of Block "A", Plan M-12 more particularly described as Part 2, 12R-21762 (being a one-foot reserve), Town of Kingsville, in the County of Essex (formerly in the Township of Gosfield South) as part of Kenyon Point Road	
	To be read a first, second and third and final time	
7.	By-law 52-2017	114
	Being a By-law authorizing the entering into of an Agreement with Cedar Creek Landscaping for grass cutting and trimming for various properties in the Town of Kingsville	
	To be read a first, second and third and final time	
8.	By-law 53-2017	115
	Being a By-law authorizing vote by mail and the use of optical scanning vote tabulators for municipal elections in the Town of Kingsville	

To be read a first, second and third and final time

O. CONFIRMATORY BY-LAW

1. By-law 54-2017

117

Being a By-law to confirm the proceedings of the Council of The Corporation of the Town of Kingsville at its April 24, 2017 Regular Meeting

To be read a first, second and third and final time.

P. ADJOURNMENT



2021 Division Road North
Kingsville, Ontario N9Y 2Y9
(519) 733-2305
www.kingsville.ca
kingsvilleworks@kingsville.ca

Date: April 24, 2017
To: Mayor and Council
Author: Deputy Chief Jeff Dean
RE: Aerial Truck Replacement
Report No.: FD-2017-003

AIM

To provide council information on the status of the acquisition of the scheduled aerial truck replacement.

BACKGROUND

Council approved \$450,000 in the 2017 capital budget in February 2017 for the purchase of a used aerial truck. \$410,000 is a transfer from reserves and \$40,000 is from revenue of the sale of our current aerial truck. The used fire truck market is extremely small and the used aerial truck market is even smaller. As such, Brindlee Mountain Fire Apparatus who is one of the largest used fire truck dealers in the business was utilized to source out used aerial trucks on the market. However, other used truck company websites were also utilized to make sure that we exhausted all of our options and get the best possible value for our dollar.

Capital Budget Line #	Description	Dept.	Capital Cost	Reserve Funding	Other Revenue	Net Tax Impact
39	Aerial Truck	121	\$450,000	\$410,000	\$40,000	\$0

DISCUSSION

A committee was created to look at our options for purchasing a used aerial truck. The committee was comprised of 4 persons. Director of Financial Services, Sandra Zwiers chaired the committee. The remainder of the committee consisted of Station Chiefs; Bob Brando and Dave Page and Acting Fire Chief Jeff Dean. The committee met on March 7th

and looked at our financial options and the available trucks on the market that met our financial obligations as well as truck features that we require. The available trucks on the market were minimal with really only one viable option which was a 2004 American LaFrance (ALF). The committee thought it was best to send a team down to Brindlee Mountain's facility to inspect the 2004 ALF in order to make an informed decision as to whether this truck would meet our needs. Just as preparations were being made for the trip, a 2003 E-One truck came on the market which was another viable option and fortunately both trucks were housed at the same location for our inspection.

The 2003 E-One truck is in excellent shape with very low miles and engine hours and has been very well cared for. All aerial components are in good shape, all cables appear to be almost new with lots of future adjustment available. No structural issues were noted on the aerial device and all overrides and interlocks work correctly. Lastly, the fire pump easily met all the required testing benchmarks. This truck was called a rare find by Darch Fire and will serve our fire department well for many years to come.

The 2003 E-One truck has the following features:

- Cyclone II Chassis
- 95 foot platform
- Seating for 6 (5 SCBA seats)
- 2000 GPM Side-Mount Pump
- 300 Gallon Polypropylene Tank
- Onan 10KW Diesel Generator
- Full complement of ground ladders
- Engine Hours – 726
- Mileage – 8,441

After a collaborative discussion with our Director of Financial Services which looked at the cost of the truck and the cost to have the truck delivered and prepared for service, we felt that offering \$310,000.00 USD (approximately \$415,400.00 CAD at a 1.34% exchange rate) was an offer that would comfortably fit within the approved 2017 capital budget. The offer was made on April 4th and accepted the same day by Brindlee Mountain Fire Apparatus.

Attached is the Sales Agreement which includes some minor repairs needed that were identified during the inspection/testing session. The seller will also provide a 3rd party aerial certification as well as an annual pump service test.

Some minor work is required to get this truck ready for service in Ontario such as installing a pump heater, heat pan and converting all discharges and intakes for Ontario threads to be compatible with our hose as well as installing new lettering to match our current fleet.

LINK TO STRATEGIC PLAN

To maintain and improve the health, safety and well-being of our residents

FINANCIAL CONSIDERATIONS

Description	Cost (CAD)
2003 E-One 95' Aerial Truck	Approximately \$415,400.00 (\$310,000 USD)
Thread adapters & caps	\$3,013.77
Pump heater installation	\$1424.64
Heat pan fabrication	\$500.00
Truck lettering	\$750.00
Delivery charge	\$3,072.90
Inspection trip costs	\$4,357.88
Estimated brokerage fees & taxes	\$8,000.00
TOTAL	\$436,519.19

The total estimated cost for the truck is \$436,519.19 CAD which is within the capital budget of \$450,000.00 and provides us with a \$13,480.81 buffer for any unforeseen costs. Any residual funds left over can be used to offset a lower than expected sale price of the surplus aerial truck.

CONSULTATIONS

CAO Peggy Van Mierlo-West
Director of Financial Services Sandra Zwiers
Fire Chief Chuck Parsons
Station Chief Bob Brando
Station Chief Dave Page
Manual Costa (Darch Fire, Service Manager)
Paul Garton (Darch Fire, Emergency Vehicle Technician)

RECOMMENDATION

That council approves the purchase of the 2003 E-One 95' Platform from Brindlee Mountain Fire Apparatus LLC for the purchase price of approximately \$415,400.00 CAD (\$310,000.00 USD) with the associated costs totaling approximately \$436,519.19 CAD.

Jeffrey J. Dean

Jeffrey J. Dean
Deputy Fire Chief

Peggy Van Mierlo-West

Peggy Van Mierlo-West, C.E.T.
Chief Administrative Officer

BRINDLEE MOUNTAIN

F I R E A P P A R A T U S , L L C

15410 Highway 231, Union Grove, AL 35175

Phone: 866-285-9305 / Fax: 256-498-0924

www.firetruckmall.com

Sales Agreement

Brindlee Mountain Fire Apparatus (Seller) hereby agrees to sell one 2003E-One 95' Platform (Apparatus Stock # 09092) to the Kingsville Fire Department (Buyer) for the sum of \$310,000 (Three hundred ten thousand dollars and no cents).

Apparatus VIN: 4ENGABA8931007555

Purchaser Info: Kingsville Fire Department, 1720 Divison Road North, Kingsville, ON N9Y 3S2

Terms and Conditions of Sale:

The Seller shall provide a 3rd party aerial certification.

The Seller shall conduct an annual pump service test, including a vacuum test.

The Seller shall repair any pump vacuum leaks.

The Seller shall adjust, or replace if needed, the pump packing that is leaking.

The Seller shall replace any missing chains connected to the intake / discharge caps.

The Seller shall repair the inoperable emergency light on the rim of the basket.

The Seller shall repair the forward facing white light on the lightbar that is not interlocked with the park brake.

The Seller shall repair the 3rd SCBA storage door on the Officer's side that won't latch properly.

The Seller shall repair / replace the multiple diffusers on the AC plenum that are missing / broken.

The Seller shall repair the hydraulic line under the body at rear that is noted as being damaged.

The Seller shall inspect, and repair as needed, the rear suspension stops that are worn.

The Seller shall reattach any loose / hanging insulation under the doghouse.

The Seller shall inspect, and repair as needed, the drag link that is rubbing on the Driver's steer tire.

The Seller shall inspect, and repair as needed, the loose plug / box that is behind the right rear outrigger access panel.

Other than the items noted above, Apparatus is being sold "As Is / Where Is" with no written, verbal, or implied warranty included.

The Buyer shall be responsible for lettering and delivery of apparatus. The Buyer shall make payment in full to Seller prior to delivery. The Buyer shall be responsible for any customs related fees and taxes. Seller will provide title free of lien to Buyer following receipt of payment.



Chris Crutchfield

Brindlee Mountain Fire Apparatus

Date 4/4/17

Authorized Representative

Kingsville Fire Department

Date

BRINDLEE MOUNTAIN

F I R E A P P A R A T U S , L L C

15410 Highway 231, Union Grove, AL 35175

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Chris Crutchfield

Brindlee Mountain Fire Apparatus

Date 4/4/17

Authorized Representative

Kingsville Fire Department

Date



2021 Division Road North
Kingsville, Ontario N9Y 2Y9
(519) 733-2305
www.kingsville.ca
kingsvilleworks@kingsville.ca

Date: April 18, 2017
To: Mayor and Council
Author: Shaun Martinho
RE: Drainage Works at New Designs
Report No.: MS 2017- 19

AIM

To provide council with an update on the status of the drainage issues behind New Design's at 23 Division Rd N.

BACKGROUND

In early 2016 the Public Works Department was made aware of a drainage issue located at the rear of 23 Division Rd N in Kingsville (Appendix 1- Parking Lot). During heavy rains, water from the municipal parking lot located at 13 Beech St flows down towards the rear entrance of New Designs and is flooding their storage space.

DISCUSSION

When investigating the problem, it was determined that the rear bay door at New Design's is at a lower elevation than the parking lot. It appears that sometime in the past there was an attempt to solve this problem by elevating a portion of the parking lot directly behind the building. This has created problems for staff at New Designs to back in trucks for delivery of goods. In most situations, this would be considered a private drainage issue. However, since there is no privately owned right away next to the footprint of the building, the municipality bears some responsibility in developing a solution to the drainage issues.

In consultation with the owners, it was determined that the best solution would be to install a trench drain system (Appendix 2-Trench Drain) directly in front of the bay door and have it outlet into a nearby catch basin in the parking lot. This solution would help capture the runoff before it enters the building and allow the municipality to remove the elevated portion of the parking lot.

LINK TO STRATEGIC PLAN

Provide safe, adequate and affordable municipal services and infrastructure.

FINANCIAL CONSIDERATIONS

The Municipal Services Department is currently seeking three quotes for the completion of the drainage works at New Design's. The expected timeline for completion of this project is June 2017.

CONSULTATIONS

Municipal Services, Owners of New Designs, and Local Contractors.

RECOMMENDATION

That Council receive this report - Drainage Works at New Designs - for information.

Shaun Martinho

Shaun Martinho, H.B.Sc., C.E.T.
Public Works Manager

G.A. Plancke

G.A. Plancke, Civil Eng. Tech (Env.)
Director of Municipal Services

Peggy Van Mierlo-West

Peggy Van Mierlo-West, C.E.T.
Chief Administrative Officer



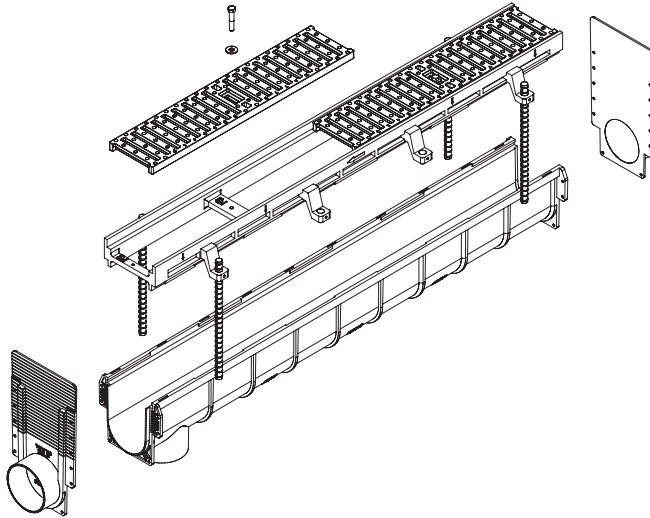


Dead Level™ P

Tag: _____


**Pre-Sloped Polypropylene Trench
Drain System w/Polypropylene
Frame**

SPECIFICATION: Watts Dead Level™ P Pre-Sloped Trench Drain System with 6"(152) wide x 48"(1219) long (standard) UV stabilized glass-filled polypropylene frame, UV stabilized talc-filled polypropylene channels with integral 4"(102) No Hub bottom outlet(s). System shall be frame-anchored, with (specify) grating to suit DIN Class (specify) load rating. System to include frame connectors, grate lockdowns, and construction covers. Installation to be performed in accordance with manufacturer's instructions and building code.



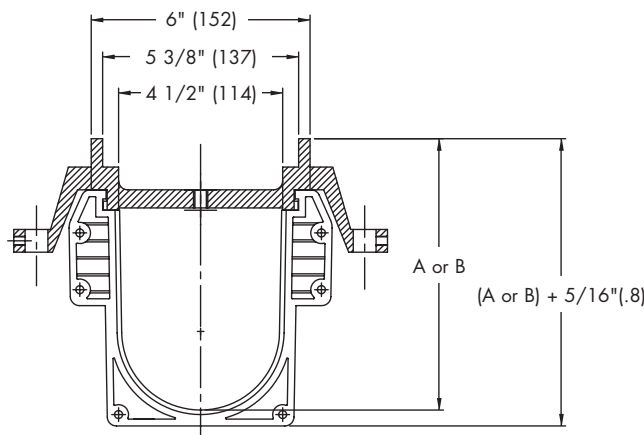
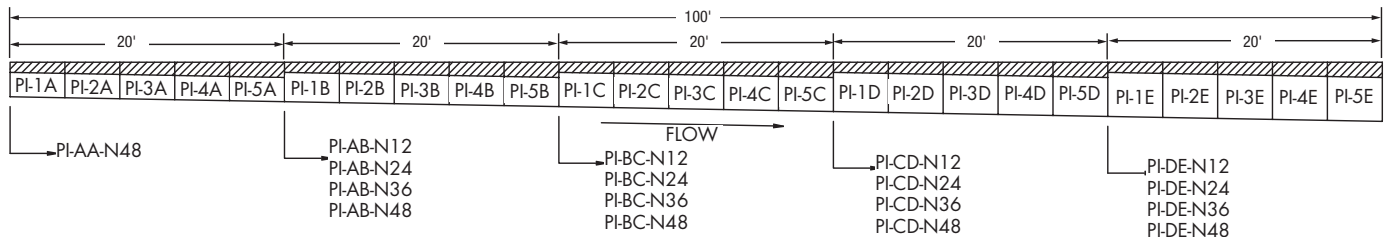
Grate Options:			
Suffix	Description		
-BR	Decorative Bronze**	Class B	<input type="checkbox"/>
-DI	Ductile Iron	Class C*	<input type="checkbox"/>
-DI-ADA	Ductile Iron ADA	Class C*	<input type="checkbox"/>
-FG	Fiberglass*	Class A	<input type="checkbox"/>
-GDI	Galvanized Ductile Iron**	Class C*	<input type="checkbox"/>
-GP	Galvanized Perforated	Class A	<input type="checkbox"/>
-GS	Galvanized Slotted	Class A	<input type="checkbox"/>
-PP	Polypropylene**	Class C	<input type="checkbox"/>
-RGP	Reinforced Galvanized Perforated	Class C*	<input type="checkbox"/>
-RGS	Reinforced Galvanized Slotted	Class C*	<input type="checkbox"/>
-RSP	Reinforced Stainless Steel Perforated	Class C*	<input type="checkbox"/>
-RSS	Reinforced Stainless Steel Slotted	Class C*	<input type="checkbox"/>
-SP	Stainless Steel Perforated	Class A	<input type="checkbox"/>
-SS	Stainless Steel Slotted	Class A	<input type="checkbox"/>
-SCI	Solid Cast Iron**	Class C*	<input type="checkbox"/>

*Load Class E with Frame Guards

Options:		
Suffix	Description	
-B6	6"x24"x24" Catch Basin	<input type="checkbox"/>
-B6T	6"x24"x24" Catch Basin w/Trash Basket	<input type="checkbox"/>
-B24	24"x24"x24" Catch Basin (DI Grate Only)	<input type="checkbox"/>
-B24T	24"x24"x24" Catch Basin w/Trash Basket (DI Grate Only)	<input type="checkbox"/>
-FG	Galvanized Steel Frame Guard	<input type="checkbox"/>
-FS	Stainless Steel Frame Guard	<input type="checkbox"/>
-US	Buy American Compliant 	<input type="checkbox"/>

Patent# US 7,967,523 B2

** Not Available With -US



Job Name _____ Contractor _____

Job Location _____ Contractor's P.O. No. _____

Engineer _____ Representative _____

Dead Level™ P Dimensional Data

Part #	Configuration	Length	Weight (lbs.)	Dim. A	Dim. B
PP-AA-N48	Neutral	48" (1219)	9	5-5/8" (143)	5-5/8" (143)
PP-1A	Sloped	48" (1219)	9	5-5/8" (143)	5-15/16" (151)
PP-2A	Sloped	48" (1219)	9	5-15/16" (151)	6-1/4" (159)
PP-3A	Sloped	48" (1219)	9	6-1/4" (159)	6-9/16" (167)
PP-4A	Sloped	48" (1219)	10	6-9/16" (167)	6-7/8" (175)
PP-5A	Sloped	48" (1219)	10	6-7/8" (175)	7-3/16" (183)
PP-AB-N12	Neutral	12" (305)	3	7-3/16" (183)	7-3/16" (183)
PP-AB-N24	Neutral	24" (610)	6	7-3/16" (183)	7-3/16" (183)
PP-AB-N36	Neutral	36" (914)	9	7-3/16" (183)	7-3/16" (183)
PP-AB-N48	Neutral	48" (1219)	10	7-3/16" (183)	7-3/16" (183)
PP-1B	Sloped	48" (1219)	10	7-3/16" (183)	7-1/2" (191)
PP-2B	Sloped	48" (1219)	10	7-1/2" (191)	7-13/16" (198)
PP-3B	Sloped	48" (1219)	10	7-13/16" (198)	8-1/8" (206)
PP-4B	Sloped	48" (1219)	11	8-1/8" (206)	8-7/16" (214)
PP-5B	Sloped	48" (1219)	11	8-7/16" (214)	8-3/4" (222)
PP-BC-N12	Neutral	12" (305)	3	8-3/4" (222)	8-3/4" (222)
PP-BC-N24	Neutral	24" (610)	6	8-3/4" (222)	8-3/4" (222)
PP-BC-N36	Neutral	36" (914)	9	8-3/4" (222)	8-3/4" (222)
PP-BC-N48	Neutral	48" (1219)	10	8-3/4" (222)	8-3/4" (222)
PP-1C	Sloped	48" (1219)	11	8-3/4" (222)	9-1/16" (230)
PP-2C	Sloped	48" (1219)	11	9-1/16" (230)	9-3/8" (238)
PP-3C	Sloped	48" (1219)	11	9-3/8" (238)	9-11/16" (246)
PP-4C	Sloped	48" (1219)	12	9-11/16" (246)	10" (254)
PP-5C	Sloped	48" (1219)	12	10" (254)	10-5/16" (262)
PP-CD-N12	Neutral	12" (305)	3	10-5/16" (262)	10-5/16" (262)
PP-CD-N24	Neutral	24" (610)	6	10-5/16" (262)	10-5/16" (262)
PP-CD-N36	Neutral	36" (914)	9	10-5/16" (262)	10-5/16" (262)
PP-CD-N48	Neutral	48" (1219)	10	10-5/16" (262)	10-5/16" (262)
PP-1D	Sloped	48" (1219)	12	10-5/16" (262)	10-5/8" (270)
PP-2D	Sloped	48" (1219)	12	10-5/8" (270)	10-15/16" (278)
PP-3D	Sloped	48" (1219)	12	10-15/16" (278)	11-1/4" (286)
PP-4D	Sloped	48" (1219)	13	11-1/4" (286)	11-9/16" (294)
PP-5D	Sloped	48" (1219)	13	11-9/16" (294)	11-7/8" (302)
PP-DE-N12	Neutral	12" (305)	4	11-7/8" (302)	11-7/8" (302)
PP-DE-N24	Neutral	24" (610)	7	11-7/8" (302)	11-7/8" (302)
PP-DE-N36	Neutral	36" (914)	10	11-7/8" (302)	11-7/8" (302)
PP-DE-N48	Neutral	48" (1219)	11	11-7/8" (302)	11-7/8" (302)
PP-1E	Sloped	48" (1219)	13	11-7/8" (302)	12-3/16" (310)
PP-2E	Sloped	48" (1219)	13	12-3/16" (310)	12-1/2" (318)
PP-3E	Sloped	48" (1219)	13	12-1/2" (318)	12-13/16" (325)
PP-4E	Sloped	48" (1219)	14	12-13/16" (325)	13-1/8" (333)
PP-5E	Sloped	48" (1219)	14	13-1/8" (333)	13-7/16" (341)



USA: Tel: (978) 689-6066 • Fax: (978) 975-8350 • Watts.com
Canada: Tel: (905) 332-4090 • Fax: (905) 332-7068 • Watts.ca
Latin America: Tel: (52) 81-1001-8600 • Fax: (52) 81-8000-7091 • Watts.com



2021 Division Road North
Kingsville, Ontario N9Y 2Y9
(519) 733-2305
www.kingsville.ca
kingsvilleworks@kingsville.ca

Date: March 23, 2017
To: Mayor and Council
Author: Jennifer Alexander-Deputy Clerk- Administrative Services
RE: 2017 Cat Spay and Neuter Voucher Program
Report No.: CS-2017- 009

AIM

To provide Council a report on the 2017 Spay and Neuter Voucher program and begin issuing cat vouchers for 2017.

BACKGROUND

The Town of Kingsville has participated in the Cat Spay and Neuter program since 2014. The goal of the program is to help control the feral cat population within the municipality. Over 216 feral cats and 34 low income cats have been spayed or neutered through this program. Each voucher is \$75 and is valid for 90 days. Below is the number of cat vouchers issued in each year:

<u>Year</u>	<u>Amount</u>	<u>Feral</u>	<u>Low Income</u>
2014	\$10,000	\$6,075	\$1,575
2015	\$10,000	\$5,625	\$525
2016	\$8,000	\$4,500	\$450

The voucher is redeemed at participating veterinarian offices and the remaining amount owing is the responsibility of the resident. Most costs associated with the surgery are covered by the voucher. Veterinarians honoring the vouchers are required to authenticate the voucher through the identification of the applicant. The veterinarian must invoice the Town with the signed voucher attached, within 30 days of the service completion.

For 2016, Administration allocated funds between feral cats (\$6,000) and low income families (\$2,000). In total, 106 vouchers were available to residents in May, only 60 vouchers were claimed for feral cats and 8 claimed for low income families. In October, all returned or unused vouchers were released again for residents. The total \$5,100 in

vouchers was claimed. Overall, this program is in high demand with residents. The challenge for many residents is capturing the animal in a reasonable amount of time to get the procedure completed.

DISCUSSION

Council has approved the program for 2017 with a budget allocation of \$6,500. The program funding is allocated for feral cats (\$5,750) and qualified families (\$750). A maximum of 3 vouchers are issued per application. In November, Council has approved ear tipping for feral cats to improve accountability and transparency of the program. The Town continues to require participating veterinarians to sign off that the intended procedures are completed. This added step is standard procedure in other animal control programs.

Administration is going to release vouchers for this program beginning in May.

LINK TO STRATEGIC PLAN

To maintain the health and safety of residents.

FINANCIAL CONSIDERATIONS

Council has approved the funding for this program in the 2017 budget.

CONSULTATIONS

The Humane Society of Windsor-Essex

RECOMMENDATION

That Council receive the report regarding the 2017 Cat Spay and Neuter Voucher Program.

Jennifer Alexander

Jennifer Alexander, M.P.A.
Deputy Clerk-Administrative Services

Jennifer Astrologo

Jennifer Astrologo, B.H.K. (Hons), LL.B.
Director of Corporate Services/Clerk

Peggy Van Mierlo-West

Peggy Van Mierlo-West, C.E.T.
Chief Administrative Officer



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Date: April 18, 2017
To: Mayor and Council
Author: Peggy Van Mierlo-West
RE: Quarterly Report
Report No.: CAO-2017-004

AIM

To provide Council with an update on operations for the 1st quarter, from January 1st, 2017 to March 31st, 2017.

BACKGROUND

As part of the directive given by Council, the CAO provides a quarterly report for the purposes of providing an update to Council regarding operational items.

DISCUSSION

Financial Services

In February 2017 Council approved the 2017 Operational and Capital Budget. The residential education rate decreased 4.8% which resulted in an overall municipal tax rate increase of 1.1%. On a home valued at \$200,000 the increase in annual property tax is \$28.82.

Currently the Finance Department is investigating the possible development of a long term operational and capital plan. A long-term operational plan is a framework to guide in the planning and decision making to help ensure that the Town:

- A. Has a plan to protect and maintain its assets,
- B. Has a reasonable degree of stability and predictability in the overall tax and rate burden,

- C. Has a fair sharing in the distribution of resources between current and future tax and ratepayers,
- D. Maximizes its financial flexibility,
- E. Minimizes financial vulnerability during economic downturns, and
- F. Maintains programs and services at their desired levels.

The Finance Department is also beginning the updating of the current Asset Management Plan with the assistance of the Municipal Services. An internal committee has been struck for this review.

Human Resources

We have filled the positions of Fire Chief, Building Inspector/By-Law Officer and Environmental Laborer in 2017. Current vacancy includes the Human Resource Manager position.

In 2016 the following positions were filled;

- EA to Mayor and CAO
- Municipal Services Manager
- Public Works Supervisor – Engineering Coordinator
- Public Works Manager
- Deputy Clerk
- GIS Technician
- Part-Time Fire Education Coordinator

The positions of EA, Public Works Supervisor – Engineering Coordinator and Fire Education Coordinator were new to the full-time staff complement.

Team Building Day is scheduled for May 9th, 2017.

Council-Management Workshop is scheduled for April 29th, 2017. Amberley-Gavel will be facilitating the workshop. Doors will be open at 8:30am with the workshop commencing at 9:00am.

In 2016 we adopted the use of an online Human Resource training system. To date staff has taken 57 courses with this program at a ROI of \$143,000.00. *(ROI Calculation provided by HR Downloads. Based upon 184 hours of development at \$26.75/hour)*

Municipal Services

In 2016 the Management Team developed a Capital Project tracker to assist in improving communication between the various Departments. The 2016 and 2017 trackers have been attached to this report for Council's information. The tracker is reviewed at every Management Team meeting.

Within the first quarter there was one significant sanitary sewer repair required 106 Wigle Avenue. Emergency repair cost is approximately \$20,000. This was not budgeted for and will be absorbed within the sewer maintenance budget.

Water loss for 2016 remains at 9.5%.

(m3)	Sold	Purchased (m3)	Lost(m3)	%
2010	4,950,737	5,511,561	(560,824)	-10.2%
2011	4,621,581	4,954,126	(332,545)	-6.7%
2012	5,019,005	5,560,332	(541,327)	-9.7%
2013	4,656,541	5,379,692	(723,151)	-13.4%
2014	5,124,939	5,808,375	(683,436)	-11.8%
2015	5,308,122	5,882,915	(574,793)	-9.8%
2016	5,841,255	6,456,769	(615,514)	-9.5%

Corporate Services

TOMRMS

Corporate Services is now entering into Phase 2 of the Records Management Plan. TOMRMS software has been purchased and Laserfiche has been working with Administration to implement a new system with the TOMRMS file classifications. Training on the new classification will commence on May 11, 2017 for 7 staff members who will be directly working with the management of electronic documentation. Peer to peer training will begin afterwards by department in smaller sessions to address any departmental questions. After the TOMRMS training, electronic files in the old Laserfiche system will be moved into the new Laserfiche system with the proper searchable information on each record. Corporate Services documents will be the first set of documents that are transferred over to the updated system.

Update on Escribe

Escribe is being fully utilized to prepare and deliver open session agendas for meetings of Council and the Court of Revision. The Report Manager component of the software has been working well and reports have been prepared and submitted through the electronic approval process (the workflow) since 4th quarter of 2016. At that time, Corporate Services also began publishing the Agenda through eSCRIBE and noticed a marked difference in the quality of the agenda as compared to the scanned version that was previously uploaded to the website. At the beginning of this year, Corporate Services also began publishing council meeting minutes through the software. Agendas and minutes are published in both html and pdf versions giving the public the option to view the documents in a format they are most comfortable with.

Licensing

Lottery Licensing: Sold 2 Nevada licenses and 5 raffle licenses, generating approximately \$1,856.70 in licence fees for the first quarter

Dog Tags: Sold 1698 dog tags, which generated approximately \$33,960 in revenue. This year's sales account for an increase in the sale of 84 dog tags.

Marriage Licenses: 3

Marriage Solemnizations: 1

Burials: 20

Business Registry: 202 businesses that have provided information in response to email and mail notification to update/confirm their business information. Corporate Services is in the process of revising the Business Registry Application Form to streamline the collection of information that can be shared with the Tourism and Economic Development Coordinator.

Recreational Programming

January-April is very busy for the Parks and Recreation Department. In February Family Day featured a free skate, and free CPR classes. The Free Skate was sponsored by the Healthy Kids Community Challenge grant, and the Kingsville OPP Participants received free water bottles, skating passes, free hot chocolate and activity sheets. In addition all participants were provided with information on the benefits of choosing water as a hydration source. This element was very well received and children and parents enjoyed the interactive activities surrounding this event. Despite the warm weather outside we hosted 117 skaters. We also offered free CPR level A classes on Family Day. The morning class had 15 participants and the afternoon class had 8. All participants received Red Cross sanctioned Level A CPR accreditation.

During March Break the Healthy Kids Community Challenge sponsored a free skate, and our Kids on Ice Program at the Kingsville Curling Club. Participants in the curling program received instruction and lots of hands on practice time on the ice. At the end of the curling they were all provided with a hot nutritious lunch prepared by Green Heart Lunches. The program was very successful and was once again sold out with 32 participants. The Healthy Kids community challenge provided financial support for the February and March programs in the amount of \$1700.

March Break activities also included music camp organized by Erin Armstrong and Music Moves Kids. The theme for the camp was music in nature and featured many innovative activities for the children. Peek registration was 29 children on Tuesday and Wednesday of the program. Music Moves kids will also be offering 2 weeks of summer camp at the arena. The Parks and Recreation Department assists Erin through the collection of camp applications, and social media marketing. In return the department receives 15% of the total gross revenue collected for the program.

Hockey has concluded for the year, with a record number of our minor hockey teams advancing to the play offs. This year was the second year of our contract with the Kingsville Kings and scheduling was a much easier process this year. It was very gratifying to note the collective cooperation of all teams as we moved through the playoff season.

Communications

68 per cent of Ontario Municipalities are now using social media. The Town has had 79 Facebook posts from January 1st to March 31st. We also had three media releases.

We have also started an internal newsletter to staff which has a distribution list of 67. The newsletter was developed to allow for all staff to become engaged in the day to day operations of the Town and improve communication.

Website Statistics for the time period of January 1 to March 31, 2017

	Kingsville.ca	Kingsvillefire.ca	Mykingsville.ca
Sessions	28260	1291	8206
Users	18081	1057	6928
Page Views	67620	4059	16095
US visitors	50.07%	52.36	44.61
Canadian Visitors	36.63%	32.61	33.89
Great Britain Visitors	13.4%	13.4	16.07
New Users	58%	76.3	80.6
Returning Visitors	42%	23.7	19.4

Attached to this report is the first quarter numbers for the Cityworks program.

Planning and Building

By-Law Activity

The Town has seen a 10% decrease in by-law cases that are currently under investigation from 21 investigations in 2016 to 11 in 2017. We have also seen an increase in resolved cases of 82% from 17 in 2016 to 31 in 2017.

Building Activity

Total permits that have been issued for 2017 are down by 4% compared to 2016, however total construction value has increased by 7%. Revenue to date has increased by 61% with a prorated budget revenue of \$161,328.

Planning Applications

Consents (severance)	5
Minor Variance	5
Zoning Application	9
Site Plans	8
Part Lot Control Exemptions	1
Plan of Subdivision	1
 Total Applications	 29

The staff are also actively working to close out the 2016 applications in terms of deposits, registration of agreement, clearing conditions and stamping deeds. Total value of the application is \$20,400. This is in line with the forecasted revenue for 2017.

Strategic Plan

The Strategic Plan is currently on hold pending the Council-Staff Workshop. A report will be coming to Council requesting clarification of the direction of the plan once the workshop is complete.

Web Based App

In March Council approved the purchase of a web based app pending discussion with both the IT Department and Corporate Services. As the new website will be coming online within the last quarter of the year it would be beneficial to wait until this is complete. This will assist in the development of content and they will provide time for the Tourism and Economic Development Committee to develop a marketing strategy for the app.

LINK TO STRATEGIC PLAN

To encourage leadership and management that will provide the direction to achieve our goals and maximize the effectiveness of our strategies.

FINANCIAL CONSIDERATIONS

None

CONSULTATIONS

Department Heads

RECOMMENDATION

That Council receive the CAO Quarterly Report for the first quarter of 2017 for information.

Peggy Van Mierlo-West

Peggy Van Mierlo-West, C.E.T.
Chief Administrative Officer

Building Activity Report

January 31, 2017

	Year to Date 2017	Year to Date 2016	Year to Date 2015
Total Permits Issued To Date	19	6	11
<i>increase / decrease over prior YTD</i>	13	(5)	
<i>increase / decrease over prior YTD (%)</i>	217%	-45%	
New Dwelling Units Created To Date	1	0	0
<i>increase / decrease over prior YTD</i>	1	0	
<i>increase / decrease over prior YTD (%)</i>	#DIV/0!	#DIV/0!	
Total Construction Value to Date	\$ 1,697,600	\$ 93,400	\$ 314,000
<i>increase / decrease over prior YTD</i>	\$ 1,604,200	\$ (220,600)	
<i>increase / decrease over prior YTD (%)</i>	1718%	-70%	
Revenue To Date	(A) \$ 25,694	\$ 2,539	\$ 18,810
<i>increase / decrease (%)</i>	912%	-87%	
Pro-rated Budget (see note 1)	(B) \$ 53,776	\$ 43,273	\$ 41,654
Surplus (Deficit) Revenue	(A - B) \$ (28,082)	\$ (40,734)	\$ (22,844)

Note 1 -

Estimated 2017 Revenue	\$ 645,310	519,275	499,850
# of months YTD	1	1	1
Prorated Budget Revenue	<u>\$ 53,776</u>	<u>\$ 43,273</u>	<u>\$ 41,654</u>

Comments -

By-Law Activity Report

January 31, 2017

	Year to Date 2017	Year to Date 2016	Year to Date 2015
Number Cases Under Investigation	16	16	18
<i>increase / decrease over prior YTD</i>	0	-2	
<i>increase / decrease over prior YTD (%)</i>	0%	-11%	
Number Cases Resolved	7	2	11
<i>increase / decrease over prior YTD</i>	5	-9	
<i>increase / decrease over prior YTD (%)</i>	250%	-82%	
Total Cases Investigated	23	18	29
<i>increase / decrease over prior YTD</i>	5	-11	
<i>increase / decrease over prior YTD (%)</i>	28%	-38%	

Bylaws carried over from 2016 was 17 still active

New in January was 6 $6 + 17 = 23$

Closed in January was 7 $23 - 7 = 16$

Building Activity Report

February 28, 2017

	Year to Date 2017	Year to Date 2016	Year to Date 2015
Total Permits Issued To Date	28	27	18
<i>increase / decrease over prior YTD</i>	1	9	
<i>increase / decrease over prior YTD (%)</i>	4%	50%	
New Dwelling Units Created To Date	4	5	4
<i>increase / decrease over prior YTD</i>	(1)	1	
<i>increase / decrease over prior YTD (%)</i>	-20%	25%	
Total Construction Value to Date	\$ 4,016,900	\$ 4,144,600	\$ 4,968,000
<i>increase / decrease over prior YTD</i>	\$ (127,700)	\$ (823,400)	
<i>increase / decrease over prior YTD (%)</i>	-3%	-17%	
Revenue To Date	(A) \$ 64,050	\$ 30,411	\$ 45,064
<i>increase / decrease (%)</i>	111%	-33%	
Pro-rated Budget (see note 1)	(B) \$ 107,552	\$ 86,546	\$ 83,308
Surplus (Deficit) Revenue	(A - B) \$ (43,502)	\$ (56,135)	\$ (38,244)

Note 1 -

Estimated 2017 Revenue	\$ 645,310	519,275	499,850
# of months YTD	2	2	2
Prorated Budget Revenue	<u>\$ 107,552</u>	<u>\$ 86,546</u>	<u>\$ 83,308</u>

Comments -

By-Law Activity Report

February 28, 2017

	Year to Date 2017	Year to Date 2016	Year to Date 2015
Number Cases Under Investigation	14	21	18
<i>increase / decrease over prior YTD</i>	-7	3	
<i>increase / decrease over prior YTD (%)</i>	-33%	17%	
Number Cases Resolved	17	7	11
<i>increase / decrease over prior YTD</i>	10	-4	
<i>increase / decrease over prior YTD (%)</i>	143%	-36%	
Total Cases Investigated	31	28	29
<i>increase / decrease over prior YTD</i>	3	-1	
<i>increase / decrease over prior YTD (%)</i>	11%	-3%	

Building Activity Report

March 31, 2017

	Year to Date 2017	Year to Date 2016	Year to Date 2015
Total Permits Issued To Date	67	70	33
<i>increase / decrease over prior YTD</i>	(3)	37	
<i>increase / decrease over prior YTD (%)</i>	-4%	112%	
New Dwelling Units Created To Date	20	25	12
<i>increase / decrease over prior YTD</i>	(5)	13	
<i>increase / decrease over prior YTD (%)</i>	-20%	108%	
Total Construction Value to Date	\$ 11,538,700	\$ 10,808,100	\$ 7,859,600
<i>increase / decrease over prior YTD</i>	\$ 730,600	\$ 2,948,500	
<i>increase / decrease over prior YTD (%)</i>	7%	38%	
Revenue To Date	(A) \$ 131,157	\$ 81,444	\$ 53,386
<i>increase / decrease (%)</i>	61%	53%	
Pro-rated Budget (see note 1)	(B) \$ 161,328	\$ 129,819	\$ 124,963
Surplus (Deficit) Revenue	(A - B) \$ (30,171)	\$ (48,375)	\$ (71,577)

Note 1 -

Estimated 2017 Revenue	\$ 645,310	519,275	499,850
# of months YTD	3	3	3
Prorated Budget Revenue	<u>\$ 161,328</u>	<u>\$ 129,819</u>	<u>\$ 124,963</u>

Comments -

By-Law Activity Report

March 31, 2017

	Year to Date 2017	Year to Date 2016	Year to Date 2015
Number Cases Under Investigation	11	21	19
<i>increase / decrease over prior YTD</i>	-10	2	
<i>increase / decrease over prior YTD (%)</i>	-48%	11%	
Number Cases Resolved	31	17	16
<i>increase / decrease over prior YTD</i>	14	1	
<i>increase / decrease over prior YTD (%)</i>	82%	6%	
Total Cases Investigated	42	38	35
<i>increase / decrease over prior YTD</i>	4	3	
<i>increase / decrease over prior YTD (%)</i>	11%	9%	

Building Activity Report

April 30, 2017

	Year to Date 2017	Year to Date 2016	Year to Date 2015
Total Permits Issued To Date	113	67	
<i>increase / decrease over prior YTD</i>	(113)	46	
<i>increase / decrease over prior YTD (%)</i>	-100%	69%	
New Dwelling Units Created To Date	32	21	
<i>increase / decrease over prior YTD</i>	(32)	11	
<i>increase / decrease over prior YTD (%)</i>	-100%	52%	
Total Construction Value to Date	\$ 22,043,350	\$ 11,920,800	
<i>increase / decrease over prior YTD</i>	\$ (22,043,350)	\$ 10,122,550	
<i>increase / decrease over prior YTD (%)</i>	-100%	85%	
<i>SDU demolish and rebuild 1</i>			
Revenue To Date	(A) \$ 172,643	\$ 132,446	
<i>increase / decrease (%)</i>	-100%	30%	
Pro-rated Budget (see note 1)	(B) \$ 215,103	\$ 173,092	\$ 166,617
Surplus (Deficit) Revenue	(A - B) \$ (215,103)	\$ (449)	\$ (34,171)

Note 1 -

Estimated 2017 Revenue	\$ 645,310	519,275	499,850
# of months YTD	4	4	4
Prorated Budget Revenue	<u>\$ 215,103</u>	<u>\$ 173,092</u>	<u>\$ 166,617</u>

Comments -

By-Law Activity Report

April 30, 2017

	Year to Date 2017	Year to Date 2016	Year to Date 2015
Number Cases Under Investigation			
<i>increase / decrease over prior YTD</i>	-33	5	
<i>increase / decrease over prior YTD (%)</i>	-100%	18%	
Number Cases Resolved			
<i>increase / decrease over prior YTD</i>	-29	10	
<i>increase / decrease over prior YTD (%)</i>	-100%	53%	
Total Cases Investigated			
<i>increase / decrease over prior YTD</i>	-62	15	
<i>increase / decrease over prior YTD (%)</i>	-100%	32%	

Building Activity Report

May 31, 2017

	Year to Date 2017	Year to Date 2016	Year to Date 2015
Total Permits Issued To Date		156	102
<i>increase / decrease over prior YTD</i>	(156)	54	
<i>increase / decrease over prior YTD (%)</i>	-100%	53%	
New Dwelling Units Created To Date		41	29
<i>increase / decrease over prior YTD</i>	(41)	12	
<i>increase / decrease over prior YTD (%)</i>	-100%	41%	
Total Construction Value to Date		\$ 40,215,550	\$ 16,053,280
<i>increase / decrease over prior YTD</i>	\$ (40,215,550)	\$ 24,162,270	
<i>increase / decrease over prior YTD (%)</i>	-100%	151%	
Revenue To Date	(A)	\$ 246,140	\$ 185,406
<i>increase / decrease (%)</i>	-100%	33%	
Pro-rated Budget (see note 1)	(B)	\$ 268,879	\$ 208,271
Surplus (Deficit) Revenue	(A - B)	\$ (268,879)	\$ (22,865)

Note 1 -

Estimated 2017 Revenue	\$ 645,310	519,275	499,850
# of months YTD	5	5	5
Prorated Budget Revenue	<u>\$ 268,879</u>	<u>\$ 216,365</u>	<u>\$ 208,271</u>

Comments -

By-Law Activity Report

May 31, 2017

	Year to Date 2017	Year to Date 2016	Year to Date 2015
Number Cases Under Investigation		47	35
<i>increase / decrease over prior YTD</i>	-47	12	
<i>increase / decrease over prior YTD (%)</i>	-100%	34%	
Number Cases Resolved		52	31
<i>increase / decrease over prior YTD</i>	-52	21	
<i>increase / decrease over prior YTD (%)</i>	-100%	68%	
Total Cases Investigated		99	66
<i>increase / decrease over prior YTD</i>	-99	33	
<i>increase / decrease over prior YTD (%)</i>	-100%	50%	

Building Activity Report

June 30, 2017

	Year to Date 2017	Year to Date 2016	Year to Date 2015
Total Permits Issued To Date	194	133	
<i>increase / decrease over prior YTD</i>	(194)	61	
<i>increase / decrease over prior YTD (%)</i>	-100%	46%	
New Dwelling Units Created To Date	48	35	
<i>increase / decrease over prior YTD</i>	(48)	13	
<i>increase / decrease over prior YTD (%)</i>	-100%	37%	
Total Construction Value to Date	\$ 42,757,050	\$ 25,025,530	
<i>increase / decrease over prior YTD</i>	\$ (42,757,050)	\$ 17,731,520	
<i>increase / decrease over prior YTD (%)</i>	-100%	71%	
Revenue To Date	(A) \$ 286,951	\$ 237,572	
<i>increase / decrease (%)</i>	-100%	21%	
Pro-rated Budget (see note 1)	(B) \$ 322,655	\$ 259,638	\$ 249,925
Surplus (Deficit) Revenue	A - E \$ (322,655)	\$ 27,313	\$ (12,353)

Note 1 -

Estimated 2017 Revenue	\$ 645,310	519,275	499,850
# of months YTD	6	6	6
Prorated Budget Revenue	<u>\$ 322,655</u>	<u>\$ 259,638</u>	<u>\$ 249,925</u>

Comments -

By-Law Activity Report

June 30, 2017

	Year to Date 2017	Year to Date 2016	Year to Date 2015
Number Cases Under Investigation		60	42
<i>increase / decrease over prior YTD</i>	-60	18	
<i>increase / decrease over prior YTD (%)</i>	-100%	43%	
Number Cases Resolved		91	55
<i>increase / decrease over prior YTD</i>	-91	36	
<i>increase / decrease over prior YTD (%)</i>	-100%	65%	
Total Cases Investigated		151	97
<i>increase / decrease over prior YTD</i>	-151	54	
<i>increase / decrease over prior YTD (%)</i>	-100%	56%	

Building Activity Report

July 31, 2017

	Year to Date 2017	Year to Date 2016	Year to Date 2015
Total Permits Issued To Date	228	163	
<i>increase / decrease over prior YTD</i>	(228)	65	
<i>increase / decrease over prior YTD (%)</i>	-100%	40%	
New Dwelling Units Created To Date	59	42	
<i>increase / decrease over prior YTD</i>	(59)	17	
<i>increase / decrease over prior YTD (%)</i>	-100%	40%	
Total Construction Value to Date	\$ 47,348,380	\$ 28,381,980	
<i>increase / decrease over prior YTD</i>	\$ (47,348,380)	\$ 18,966,400	
<i>increase / decrease over prior YTD (%)</i>	-100%	67%	
Revenue To Date	(A) \$ 341,556	\$ 291,626	
<i>increase / decrease (%)</i>	-100%	17%	
Pro-rated Budget (see note 1)	(B) \$ 376,431	\$ 302,910	\$ 291,579
Surplus (Deficit) Revenue	(A - B) \$ (376,431)	\$ 38,646	\$ 47

Note 1 -

Estimated 2017 Revenue	\$ 645,310	519,275	499,850
# of months YTD	7	7	7
Prorated Budget Revenue	<u>\$ 376,431</u>	<u>\$ 302,910</u>	<u>\$ 291,579</u>

Comments -

By-Law Activity Report

July 31, 2017

	Year to Date 2017	Year to Date 2016	Year to Date 2015
Number Cases Under Investigation			
<i>increase / decrease over prior YTD</i>	-49	-12	
<i>increase / decrease over prior YTD (%)</i>	-100%	-20%	
Number Cases Resolved			
<i>increase / decrease over prior YTD</i>	-126	59	
<i>increase / decrease over prior YTD (%)</i>	-100%	88%	
Total Cases Investigated			
<i>increase / decrease over prior YTD</i>	-175	47	
<i>increase / decrease over prior YTD (%)</i>	-100%	37%	

Building Activity Report

August 31, 2017

	Year to Date 2017	Year to Date 2016	Year to Date 2015
Total Permits Issued To Date	259	193	
<i>increase / decrease over prior YTD</i>	(259)	66	
<i>increase / decrease over prior YTD (%)</i>	-100%	34%	
New Dwelling Units Created To Date	64	56	
<i>increase / decrease over prior YTD</i>	(64)	8	
<i>increase / decrease over prior YTD (%)</i>	-100%	14%	
Total Construction Value to Date	\$ 53,246,240	\$ 32,279,480	
<i>increase / decrease over prior YTD</i>	\$ (53,246,240)	\$ 20,966,760	
<i>increase / decrease over prior YTD (%)</i>	-100%	65%	
Revenue To Date	(A) \$ 400,610	\$ 350,870	
<i>increase / decrease (%)</i>	-100%	14%	
Pro-rated Budget (see note 1)	(B) \$ 430,207	\$ 346,183	\$ 333,233
Surplus (Deficit) Revenue	(A - B) \$ (430,207)	\$ 54,427	\$ 17,637

Note 1 -

Estimated 2017 Revenue	\$ 645,310	519,275	499,850
# of months YTD	8	8	8
Prorated Budget Revenue	<u>\$ 430,207</u>	<u>\$ 346,183</u>	<u>\$ 333,233</u>

Comments -

By-Law Activity Report

August 31, 2017

	Year to Date 2017	Year to Date 2016	Year to Date 2015
Number Cases Under Investigation		45	66
<i>increase / decrease over prior YTD</i>	-45	-21	
<i>increase / decrease over prior YTD (%)</i>	-100%	-32%	
Number Cases Resolved		156	89
<i>increase / decrease over prior YTD</i>	-156	67	
<i>increase / decrease over prior YTD (%)</i>	-100%	75%	
Total Cases Investigated		201	155
<i>increase / decrease over prior YTD</i>	-201	46	
<i>increase / decrease over prior YTD (%)</i>	-100%	30%	

Building Activity Report

September 30, 2017

	Year to Date 2017	Year to Date 2016	Year to Date 20145
Total Permits Issued To Date		286	228
<i>increase / decrease over prior YTD</i>	(286)	58	
<i>increase / decrease over prior YTD (%)</i>	-100%	25%	
New Dwelling Units Created To Date		71	66
<i>increase / decrease over prior YTD</i>	(71)	5	
<i>increase / decrease over prior YTD (%)</i>	-100%	8%	
Total Construction Value to Date		\$ 58,151,128	\$ 41,490,780
<i>increase / decrease over prior YTD</i>	\$ (58,151,128)	\$ 16,660,348	
<i>increase / decrease over prior YTD (%)</i>	-100%	40%	
Revenue To Date	(A)	\$ 457,707	\$ 408,080
<i>increase / decrease (%)</i>	-100%	12%	
Pro-rated Budget (see note 1)	(B)	\$ 483,983	\$ 374,888
Surplus (Deficit) Revenue	(A - B)	\$ (483,983)	\$ 33,192

Note 1 -

Estimated 2017 Revenue	\$ 645,310	519,275	499,850
# of months YTD	9	9	9
Prorated Budget Revenue	<u>\$ 483,983</u>	<u>\$ 389,456</u>	<u>\$ 374,888</u>

By-Law Activity Report

September 30, 2017

	Year to Date 2017	Year to Date 2016	Year to Date 2015
Number Cases Under Investigation		40	56
<i>increase / decrease over prior YTD</i>	-40	-16	
<i>increase / decrease over prior YTD (%)</i>	-100%	-29%	
Number Cases Resolved		188	111
<i>increase / decrease over prior YTD</i>	-188	77	
<i>increase / decrease over prior YTD (%)</i>	-100%	69%	
Total Cases Investigated		228	167
<i>increase / decrease over prior YTD</i>	-228	61	
<i>increase / decrease over prior YTD (%)</i>	-100%	37%	

Building Activity Report

October 31, 2017

	Year to Date 2017	Year to Date 2016	Year to Date 2015
Total Permits Issued To Date	303	258	
<i>increase / decrease over prior YTD</i>	(303)	45	
<i>increase / decrease over prior YTD (%)</i>	-100%	17%	
New Dwelling Units Created To Date	75	77	
<i>increase / decrease over prior YTD</i>	(75)	(2)	
<i>increase / decrease over prior YTD (%)</i>	-100%	-3%	
Total Construction Value to Date	\$ 61,035,317	\$ 45,034,380	
<i>increase / decrease over prior YTD</i>	\$ (61,035,317)	\$ 16,000,937	
<i>increase / decrease over prior YTD (%)</i>	-100%	36%	
Revenue To Date	(A) \$ 495,749	\$ 447,371	
<i>increase / decrease (%)</i>	-100%	11%	
Pro-rated Budget (see note 1)	(B) \$ 537,758	\$ 432,729	\$ 416,542
Surplus (Deficit) Revenue	(A - B) \$ (537,758)	\$ 63,020	\$ 30,829

Note 1 -

Estimated 2017 Revenue	\$ 645,310	519,275	499,850
# of months YTD	10	10	10
Prorated Budget Revenue	<u>\$ 537,758</u>	<u>\$ 432,729</u>	<u>\$ 419,175</u>

Comments -

By-Law Activity Report

October 31, 2017

	Year to Date 2017	Year to Date 2016	Year to Date 2015
Number Cases Under Investigation		25	48
<i>increase / decrease over prior YTD</i>	-25	-23	
<i>increase / decrease over prior YTD (%)</i>	-100%	-48%	
Number Cases Resolved		222	126
<i>increase / decrease over prior YTD</i>	-222	96	
<i>increase / decrease over prior YTD (%)</i>	-100%	76%	
Total Cases Investigated		247	174
<i>increase / decrease over prior YTD</i>	-247	73	
<i>increase / decrease over prior YTD (%)</i>	-100%	42%	

Building Activity Report

November 30, 2017

	Year to Date 2017	Year to Date 2016	Year to Date 2015
Total Permits Issued To Date	355	285	
<i>increase / decrease over prior YTD</i>	(355)	70	
<i>increase / decrease over prior YTD (%)</i>	-100%	25%	
New Dwelling Units Created To Date	114	86	
<i>increase / decrease over prior YTD</i>	(114)	28	
<i>increase / decrease over prior YTD (%)</i>	-100%	33%	
Total Construction Value to Date	\$ 74,272,917	\$ 49,737,880	
<i>increase / decrease over prior YTD</i>	\$ (74,272,917)	\$ 24,535,037	
<i>increase / decrease over prior YTD (%)</i>	-100%	49%	
Revenue To Date	(A) \$ 604,673	\$ 510,944	
<i>increase / decrease (%)</i>	-100%	18%	
Pro-rated Budget (see note 1)	(B) \$ 591,534	\$ 476,002	\$ 458,196
Surplus (Deficit) Revenue	(A - B) \$ (591,534)	\$ 128,671	\$ 52,748

Note 1 -

Estimated 2017 Revenue	\$ 645,310	519,275	499,850
# of months YTD	11	11	11
Prorated Budget Revenue	<u>\$ 591,534</u>	<u>\$ 476,002</u>	<u>\$ 458,196</u>

Comments -

By-Law Activity Report

November 30, 2017

	Year to Date 2017	Year to Date 2016	Year to Date 2015
Number Cases Under Investigation			
<i>increase / decrease over prior YTD</i>	-18	-15	
<i>increase / decrease over prior YTD (%)</i>	-100%	-45%	
Number Cases Resolved			
<i>increase / decrease over prior YTD</i>	-240	88	
<i>increase / decrease over prior YTD (%)</i>	-100%	58%	
Total Cases Investigated			
<i>increase / decrease over prior YTD</i>	-258	73	
<i>increase / decrease over prior YTD (%)</i>	-100%	39%	

Building Activity Report

December 31, 2017

	Year to Date 2017	Year to Date 2016	Year to Date 2015
Total Permits Issued To Date	369	299	
<i>increase / decrease over prior YTD</i>	(369)	70	
<i>increase / decrease over prior YTD (%)</i>	-100%	23%	
New Dwelling Units Created To Date	119	99	
<i>increase / decrease over prior YTD</i>	(119)	20	
<i>increase / decrease over prior YTD (%)</i>	-100%	20%	
Total Construction Value to Date	\$ 81,903,417	\$ 51,848,380	
<i>increase / decrease over prior YTD</i>	\$ (81,903,417)	\$ 30,055,037	
<i>increase / decrease over prior YTD (%)</i>	-100%	58%	
Revenue To Date	(A) \$ 640,933	\$ 540,653	
<i>increase / decrease (%)</i>	-100%	19%	
Pro-rated Budget (see note 1)	(B) \$ 645,310	\$ 519,275	\$ 499,850
Surplus (Deficit) Revenue	(A - B) \$ (645,310)	\$ 121,658	\$ 40,803

Note 1 -

Estimated 2017 Revenue	\$ 645,310	519,275	548,100
# of months YTD	12	12	12
Prorated Budget Revenue	<u>\$ 645,310</u>	<u>\$ 519,275</u>	<u>\$ 548,100</u>

Comments -

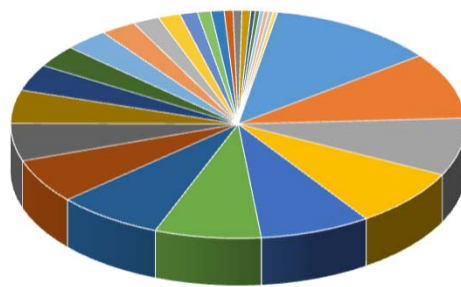
By-Law Activity Report

December 31, 2017

	Year to Date 2017	Year to Date 2016	Year to Date 2015
Number Cases Under Investigation			
<i>increase / decrease over prior YTD</i>	-17	-1	
<i>increase / decrease over prior YTD (%)</i>	-100%	-6%	
Number Cases Resolved			
<i>increase / decrease over prior YTD</i>	-253	82	
<i>increase / decrease over prior YTD (%)</i>	-100%	48%	
Total Cases Investigated			
<i>increase / decrease over prior YTD</i>	-270	81	
<i>increase / decrease over prior YTD (%)</i>	-100%	43%	

**Service Requests Summary
Year to Date - end 2016**

2016 1st Quarter



SERVICE 11.95%	METER 9.43%	CEMETERY 8.18%
STORM 8.18%	SNOW 7.86%	MISC. W 7.55%
STREET 7.55%	BUILDING-BY-LAW 6.29%	BUILDING 5.35%
OTHER 4.72%	PERMIT 3.77%	BILLING 3.14%
FILING 3.14%	ROAD 2.52%	DISTRIB 1.89%
TREE 1.57%	PLANNING 1.26%	CONSTR 0.94%
SIGN 0.94%	SPILL 0.63%	TRAFFIC 0.63%

Service Requests by Category

Total# (All Categories): 318

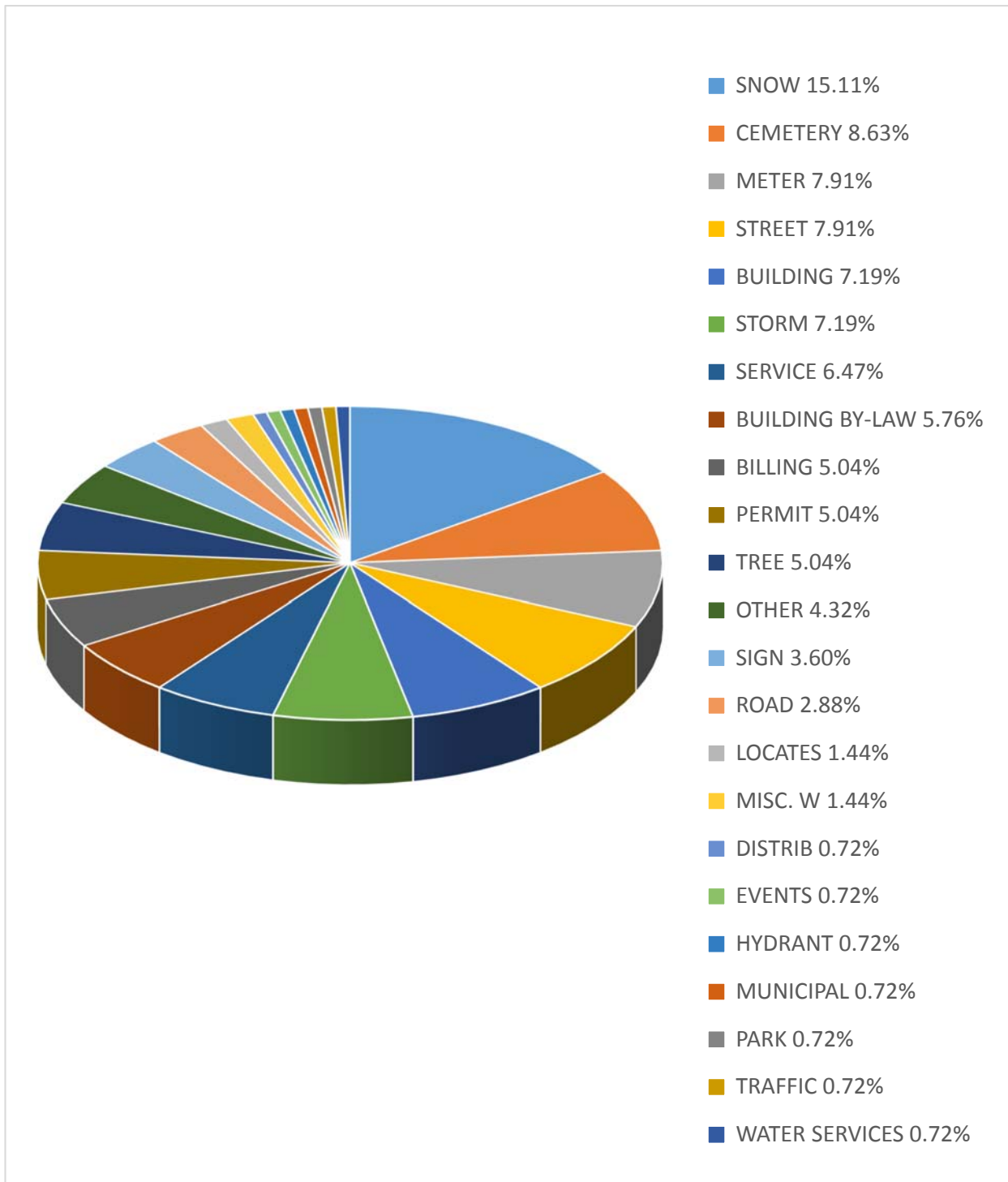
BILLING	Total#	10	3.14%
METER READING	#	10	3.14%
BUILDING	Total#	17	5.35%
INDEMNITY RELEASE	#	16	5.03%
MISCELLANEOUS STREET	#	1	0.31%
BUILDING-BY-LAW	Total#	20	6.29%
COMMERCIAL VEHICLE	#	1	0.31%
CONSTRUCTION MATERIAL/DEBRIS	#	3	0.94%
DELAPIDATED BLDG/STR	#	1	0.31%
DIRTY/UNKEPT YARD	#	2	0.63%
FENCE GENERAL	#	1	0.31%
PROPERTY GENERAL	#	6	1.89%
STORMWATER	#	1	0.31%
UNSIGHTLY CONDITIONS	#	1	0.31%
WATER SHEDDING	#	4	1.26%
CEMETERY	Total#	26	8.18%
BURIALS	#	23	7.23%

DAMAGE	#	1	0.31%
REPAIR STONE	#	1	0.31%
VANDALISM	#	1	0.31%
CONSTR	Total#	3	0.94%
MUD ON ROAD	#	3	0.94%
DISTRIB	Total#	6	1.89%
LOW WATER PRESSURE	#	2	0.63%
WATER LEAKS	#	4	1.26%
EDGE	Total#	1	0.31%
ROAD EDGE DROP-OFF	#	1	0.31%
FILING	Total#	10	3.14%
PROPERTY GENERAL	#	10	3.14%
LOCATES	Total#	1	0.31%
LOCATES & INSTALLATION	#	1	0.31%
METER	Total#	30	9.43%
LEAKING METER	#	1	0.31%
METER CHANGE OUT	#	17	5.35%
METER REMOTE	#	12	3.77%
MISC. W	Total#	24	7.55%
COMPLAINT (WATER)	#	1	0.31%
MISCELLANEOUS WATER	#	23	7.23%
OTHER	Total#	15	4.72%
MISCELLANEOUS STREET	#	15	4.72%
PARK	Total#	1	0.31%
PARKS	#	1	0.31%
PERMIT	Total#	12	3.77%
PERMITS	#	12	3.77%
PLANNING	Total#	4	1.26%
DRAINAGE OBSTRUCTION	#	1	0.31%
PLANNING GENERAL	#	1	0.31%
ZONING	#	2	0.63%
PORTABLE SIGN	Total#	1	0.31%
PORTABLE SIGN	#	1	0.31%
ROAD	Total#	8	2.52%
ALLEYS	#	1	0.31%
CAVE-INS	#	1	0.31%
MISCELLANEOUS STREET	#	1	0.31%
POTHOLE	#	5	1.57%
SANIT	Total#	1	0.31%
GARBAGE	#	1	0.31%
SERVICE	Total#	38	11.95%
JUNK PICKUP	#	2	0.63%
MISC	#	1	0.31%

SANITARY SEWER	#	8	2.52%
SERVICE SHUTOFF	#	12	3.77%
SHUTOFF REPAIR	#	5	1.57%
TURN ON WATER SERVICE CONNECTION	#	7	2.20%
WATERMAIN BREAKS	#	3	0.94%
SIGN	Total#	3	0.94%
SIGN	#	1	0.31%
SIGN REQUEST	#	2	0.63%
SNOW	Total#	25	7.86%
ICY ROAD	#	2	0.63%
MAILBOX DAMAGE	#	7	2.20%
MISSED PLOWING	#	10	3.14%
SENIOR DRIVEWAY CLEANING	#	1	0.31%
SNOW FENCING	#	1	0.31%
STORM AND WEATHER RELATED PROBLEMS	#	1	0.31%
TURF DAMAGE FROM SNOWPLOW	#	3	0.94%
SPILL	Total#	2	0.63%
SPILLS	#	2	0.63%
STORM	Total#	26	8.18%
CATCH BASIN	#	3	0.94%
DRAINAGE OBSTRUCTION	#	8	2.52%
MUNICIPAL DRAINAGE	#	9	2.83%
ROAD SIDE DRAIN	#	2	0.63%
SEWAGE/SEPTIC	#	1	0.31%
STORMWATER	#	2	0.63%
WATER ON ROAD	#	1	0.31%
STREET	Total#	24	7.55%
GARBAGE	#	1	0.31%
SIDEWALK	#	5	1.57%
STREET LIGHT OUTAGE	#	18	
TRAFFIC	Total#	2	0.63%
PARKING ON RIGHT-OF-WAY	#	1	0.31%
SPEEDING COMPLAINTS	#	1	0.31%
TREE	Total#	5	1.57%
OTHER	#	3	0.94%
TREE BRANCHES	#	1	0.31%
TREE REMOVAL	#	1	0.31%
VEGET	Total#	1	0.31%
NOXIOUS WEEDS	#	1	0.31%
WATER SERVICES	Total#	2	0.63%
WATER SERVICE INSTALLATION	#	2	0.63%

Service Request Summary

Year to Date - March 31, 2017



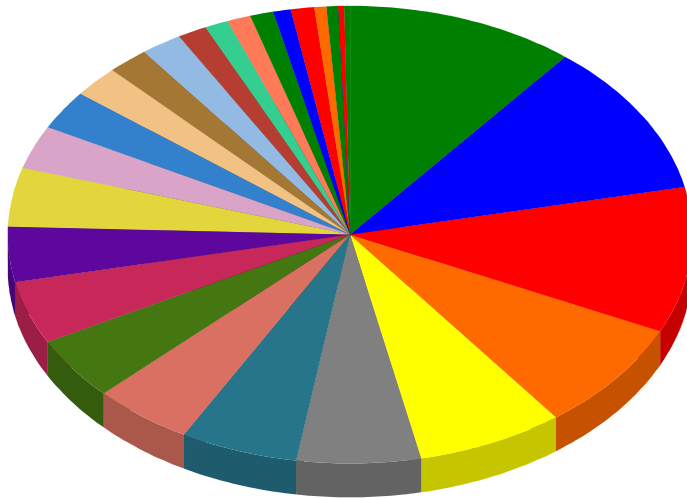
Service Requests By Category

		Total# (All Categories):	139
BILLING	Total#	7	5.04%
METER READING	#	7	5.04%
BUILDING	Total#	10	7.19%
INDEMNITY RELEASE	#	10	7.19%
BUILDING BY-LAW	Total#	8	5.76%
COMMERCIAL VEHICLE	#	1	0.72%
DELAPIDATED BLDG/STR	#	2	1.44%
DERELICT VEHICLE	#	1	0.72%
DIRTY/UNKEPT YARD	#	2	1.44%
PROPERTY GENERAL	#	1	0.72%
UNSIGHTLY CONDITIONS	#	1	0.72%
CEMETERY	Total#	12	8.63%
BURIALS	#	2	1.44%
MAINTENANCE	#	9	6.47%
REPAIR STONE	#	1	0.72%
DISTRIB	Total#	1	0.72%
LOW WATER PRESSURE	#	1	0.72%
EVENTS	Total#	1	0.72%
DEBRIS CLEANUP	#	1	0.72%
HYDRANT	Total#	1	0.72%
HYDRANT MAINTENANCE	#	1	0.72%
LOCATES	Total#	2	1.44%
LOCATES & INSTALLATION	#	2	1.44%
METER	Total#	11	7.91%
FROZEN METER	#	1	0.72%
METER CHANGE OUT	#	4	2.88%
METER REMOTE	#	6	4.32%
MISC. W	Total#	2	1.44%
MISCELLANEOUS WATER	#	2	1.44%
MUNICIPAL	Total#	1	0.72%
GARBAGE	#	1	0.72%
OTHER	Total#	6	4.32%
MISCELLANEOUS STREET	#	6	4.32%
PARK	Total#	1	0.72%
FACILITIES	#	1	0.72%
	Total#	7	5.04%

PERMIT			
PERMITS	#	7	5.04%
ROAD	Total#	4	2.88%
BUMP IN ROAD	#	1	0.72%
CAVE-INS	#	1	0.72%
DUST CONTROL	#	1	0.72%
ROAD GRADING	#	1	0.72%
SERVICE	Total#	9	6.47%
MISC	#	1	0.72%
SANITARY SEWER	#	3	2.16%
SHUT OFF REPAIR	#	2	1.44%
TURN ON WATER SERVICE CONNECTION	#	3	2.16%
SIGN	Total#	5	3.60%
SIGN REQUEST	#	5	3.60%
SNOW	Total#	21	15.11%
SNOW FENCING	#	3	2.16%
TURF DAMAGE FROM SNOWPLOW	#	18	12.95%
STORM	Total#	10	7.19%
DRAINAGE OBSTRUCTION	#	2	1.44%
MUNICIPAL DRAINAGE	#	4	2.88%
ROAD SIDE DRAIN	#	3	2.16%
WATER ON ROAD	#	1	0.72%
STREET	Total#	11	7.91%
SIDEWALK	#	2	1.44%
STREET LIGHT OUTAGE	#	9	6.47%
TRAFFIC	Total#	1	0.72%
ALL-WAY STOP REQUEST	#	1	0.72%
TREE	Total#	7	5.04%
OTHER	#	1	0.72%
TREE BRANCHES	#	5	3.60%
TREE REMOVAL	#	1	0.72%
WATER SERVICES	Total#	1	0.72%
WATER SERVICE INSTALLATION	#	1	0.72%

Service Request Summary

Year to Date - 2017



METER	10.9%
SNOW	10.7%
SERVICE	10.4%
CEMETERY	7.8%
STORM	6.8%
MUNICIPAL	6.0%
BUILDING BY-LAW	5.5%
SIGN	4.6%
ROAD	4.5%
BUILDING	4.4%
TREE	4.0%
STREET	4.0%
OTHER	3.1%
BILLING	2.9%
MISC. W	2.2%
DISTRIB	2.0%
PERMIT	1.8%
CONSTR	1.6%
EVENTS	1.1%
SIGNALS	1.1%
EDGE	1.1%
LOCATES	0.9%
WATER SERVICES	0.9%
PARK	0.7%
HYDRANT	0.4%
Total:	100.0%

Service Requests By Category

		Total # (All Categories):	451
BILLING	Total #	13	2.88 %
METER READING	#	13	2.88%
BUILDING	Total #	20	4.43 %
INDEMNITY RELEASE	#	19	4.21%
UNSAFE BUILDING	#	1	0.22%
BUILDING BY-LAW	Total #	25	5.54 %
COMMERCIAL VEHICLE	#	3	0.67%
DELAPIDATED BLDG/STR	#	3	0.67%
DERELICT VEHICLE	#	2	0.44%
DIRTY/UNKEPT YARD	#	4	0.89%
PROPERTY GENERAL	#	6	1.33%
SEWAGE/SEPTIC	#	1	0.22%
UNSIGHTLY CONDITIONS	#	2	0.44%
USE OF LAND	#	4	0.89%
CEMETERY	Total #	35	7.76 %
BURIALS	#	22	4.88%
DAMAGE	#	1	0.22%
INQUIRY	#	1	0.22%

		Total # (All Categories):	451
MAINTENANCE	#	10	2.22%
REPAIR STONE	#	1	0.22%
CONSTR	Total #	7	1.55 %
BRIDGE CLOSURE COMPLAIN	#	1	0.22%
SIGNAGE	#	6	1.33%
CORPORATION	Total #	1	0.22 %
FACILITIES	#	1	0.22%
DISTRIB	Total #	9	2.00 %
LOW WATER PRESSURE	#	4	0.89%
WATER LEAKS	#	4	0.89%
WATER QUALITY	#	1	0.22%
EDGE	Total #	5	1.11 %
ROAD EDGE DROP-OFF	#	2	0.44%
SOFT SHOULDERS	#	3	0.67%
EVENTS	Total #	5	1.11 %
DEBRIS CLEANUP	#	1	0.22%
MISCELLANEOUS	#	4	0.89%
FLEET	Total #	1	0.22 %
MISCELLANEOUS	#	1	0.22%
HYDRANT	Total #	2	0.44 %
HYDRANT EMERGENCIES	#	1	0.22%
HYDRANT MAINTENANCE	#	1	0.22%
LOCATES	Total #	4	0.89 %
LOCATES & INSTALLATION	#	4	0.89%
METER	Total #	49	10.86 %
FROZEN METER	#	1	0.22%
LEAKING METER	#	5	1.11%
METER CHANGE OUT	#	14	3.10%
METER READING	#	1	0.22%
METER REMOTE	#	28	6.21%
MISC. W	Total #	10	2.22 %
COMMUNITY COMPLAINTS (M	#	1	0.22%
MISCELLANEOUS WATER	#	9	2.00%
MUNICIPAL	Total #	27	5.99 %
GARBAGE	#	2	0.44%
GARBAGE COLLECTION COM	#	3	0.67%
REQUESTS FOR INFORMATIC	#	4	0.89%
SIGN	#	18	3.99%
OTHER	Total #	14	3.10 %
MISCELLANEOUS STREET	#	14	3.10%

			Total # (All Categories):	451
PARK	Total #	3		0.67 %
FACILITIES	#	1		0.22%
PARKS	#	2		0.44%
PERMIT	Total #	8		1.77 %
PERMITS	#	8		1.77%
ROAD	Total #	20		4.43 %
BUMP IN ROAD	#	1		0.22%
CAVE-INS	#	4		0.89%
DUST CONTROL	#	1		0.22%
POTHOLE	#	10		2.22%
ROAD GRADING	#	4		0.89%
SERVICE	Total #	47		10.42 %
JUNK PICKUP	#	1		0.22%
MISC	#	2		0.44%
SANITARY SEWER	#	7		1.55%
SERVICE SHUTOFF	#	20		4.43%
SHUT OFF REPAIR	#	8		1.77%
TURN ON WATER SERVICE C	#	6		1.33%
WATERMAIN BREAKS	#	3		0.67%
SIGN	Total #	21		4.66 %
SIGN REQUEST	#	20		4.43%
SIGNAGE	#	1		0.22%
SIGNALS	Total #	5		1.11 %
SIGNAL MALFUNCTION (FLAS	#	3		0.67%
SIGNAL TIMING (SHORT/LONC	#	2		0.44%
SNOW	Total #	48		10.64 %
ICY ROAD	#	1		0.22%
ICY SIDEWALK	#	2		0.44%
MAILBOX DAMAGE	#	9		2.00%
MISCELLANEOUS STREET	#	1		0.22%
MISSED PLOWING	#	7		1.55%
SNOW FENCING	#	3		0.67%
TURF DAMAGE FROM SNOWF	#	25		5.54%
STORM	Total #	31		6.87 %
CATCH BASIN	#	9		2.00%
DRAINAGE OBSTRUCTION	#	4		0.89%
MAILBOX DAMAGE	#	1		0.22%
MUNICIPAL DRAINAGE	#	6		1.33%
ROAD SIDE DRAIN	#	4		0.89%
STORMWATER	#	6		1.33%
WATER ON ROAD	#	1		0.22%
STREET	Total #	18		3.99 %
SIDEWALK	#	2		0.44%
STREET LIGHT OUTAGE	#	16		3.55%

			Total # (All Categories):	451
TRAFFIC	Total #	1		0.22 %
ALL-WAY STOP REQUEST	#	1		0.22%
TREE	Total #	18		3.99 %
OTHER	#	3		0.67%
TREE BRANCHES	#	11		2.44%
TREE REMOVAL	#	4		0.89%
WATER SERVICES	Total #	4		0.89 %
SERVICE PROBLEM	#	1		0.22%
WATER SERVICE INSTALLATI	#	3		0.67%

Please enter data in yellow columns only. Please see note reference in Forecasted Spent to Date column for further explanation.

Proj No.	2016 Projects	Staff Contact	GL Code	Total	Approved Budget Adjustment	Estimated Start Date	Estimated End Date	Status Update Q1	Status Update Q2	Status Update Q3	Status Update Q4	Change Orders	Amount of Change Orders	Forecasted Spent to Date	Actual Spent to Date (Entered by Finance)	Project Projected to Remain on/under Budget?	Budget Variance (Based on Forecasted)
60	GA - Strategic Plan Facilitator	Peggy	01-112-360-71505	\$ 7,000											\$ 5,190	Yes	\$ 7,000
11	IT - Agenda Manager Replacement (2015)	Tony	01-114-360-71510	\$ 15,000		1/3/2016	9/30/2016	in meetings to shortlist	eSCRIBE installed	Testing	Install completed			\$ 10,684	\$ 10,684	Yes	\$ 4,316
1	IT - Email Server Upgrade - Exchange server	Tony	01-114-360-71602	\$ 3,500		3/15/2016	6/4/2016	in progress	completed					\$ 3,180	\$ 3,180	Yes	\$ 320
2	IT - Municipal Data Backup Replacement	Tony	01-114-360-71603	\$ 17,000		3/28/2016	4/29/2016	in progress	completed					\$ 16,895	\$ 16,892	Yes	\$ 105
3	IT - Redlines to Fire Hall (wireless radios)	Tony	01-114-360-71604	\$ 8,750		May or June		project awarded	completed					\$ 8,700	\$ 8,699	Yes	\$ 50
4	IT - Toughbook - Deputy Chief	Tony	01-114-360-71605	\$ 2,100		completed	completed	completed						\$ 1,717	\$ 1,717	Yes	\$ 383
5	IT - Website Replacement - Fire	Tony	01-114-360-71606	\$ 3,500		3/21/2016	2/11/2016	in progress	template set	waiting for Fire d	Completed			\$ 3,562	\$ 3,562	Yes	-\$ 62
6	IT - Arena Camera System (phase 1 - inside)	Tony	01-114-360-71607	\$ 16,000		late May		RFP issued	completed					\$ 15,042	\$ 15,042	Yes	\$ 958
7	IT - Cell Phone Reception Upgrade	Tony	01-114-360-71608	\$ 2,500		July			quote requested	hardware purchase and install	completed			\$ 1,197	\$ 1,197	Yes	\$ 1,303
8	IT - Laptop - Council (Presentation)	Tony	01-114-360-71609	\$ 1,800		completed	completed	completed						\$ 901	\$ 901	Yes	\$ 899
9	IT - Workstation - Facilities Manager (from 2015)	Tony	01-114-360-71610	\$ 1,300		completed	completed	completed						\$ 1,196	\$ 1,196	Yes	\$ 104
10	IT - Workstation - Program Manager (from 2015)	Tony	01-114-360-71611	\$ 1,300		completed		completed						\$ 1,175	\$ 1,168	Yes	\$ 125
12	FIRE - Self Contained Breathing Apparatus	Bob	01-121-360-71601	\$ 264,250		COMPLETED	COMPLETED							\$ 264,231	\$ 268,331	Yes	\$ 19
13	FIRE - Confined Space Air Equipment	Bob	01-121-360-71612	\$ 9,500		IN PROGRESS	COMPLETED								\$ 8,137	Yes	\$ 9,500
14	FIRE - Gear Dryer	Bob	01-121-360-71613	\$ 3,000		ORDERED	COMPLETED								\$ 3,053	No	\$ 3,000
15	FIRE - Farm Entrapment Rescue Equipment	Bob	01-121-360-71614	\$ 5,000		ORDERED	COMPLETED								\$ 4,927	Yes	\$ 5,000
16	FIRE - Deputy Chief's Vehicle	Bob	01-121-360-71615	\$ 35,000		IN PROGRESS	COMPLETED								\$ 42,271	Yes	\$ 35,000
17	FIRE - Traffic Pre-Emption (phase 1 of 4)	Bob	01-121-360-71616	\$ 9,000		IN PROGRESS	REPORT TO COUNCIL PENDING			Approved and waiting for first invoice					\$ 8,105	Yes	\$ 9,000
18	BUILD - Vehicle Replacement - 2005 Jeep Liberty	Andy	01-124-360-71617	\$ 30,000		In Progress	June 2016 Delivery	RFQ in progress		Completed					\$ 30,009	Yes	\$ 30,000
30	MS - Road 3/Graham Intersection Improvements	Andrew Corrie	01-130-360-71141	\$ 125,000		In Progress	October 2016	Stantec - Project Completion	Stantec to finalize by end of July	Completed					\$ 143,343	Yes	\$ 125,000
28	MS - Road 2 West Bridge #010 (Construction and Contract Administration/Inspection)	Andrew Corrie	01-130-360-71338	\$ 300,000	52,000	In Progress	Fall 2016	Dillon Consulting	Contract Awarded to Facca	Complete Over Budget.Waiting for final payment Cert				\$ 430,000	\$ 420,230	No	-\$ 78,000
29	MS - Road 2 West over Wigle Creek Bridge #028 (Engineering)	Andrew Corrie	01-130-360-71339	\$ 30,000		In Progress	2017 Construction	Dillon Consulting	Continuation of engineering	Final design					\$ 43,436		\$ 30,000
32	MS - Murray St Area Storm Sewer Relief Project	Andrew Corrie	01-130-360-71450	\$ 200,000		In Progress		Stantec Project Completion and Town Billing	Complete						\$ (16,120)	Yes	\$ 200,000
19	MS - Active Transportation - CWATS KINGS13B (Phase 1 of 3)	Corrie	01-130-360-71542	\$ 436,111		In Progress	August 2016		Contract Awarded to Parascenzi	Waiting for County to invoice					\$ 634,080	?	\$ 436,111
20	MS - Active Transportation - CWATS KINGS13B (Phase 2 of 3 plus full segment engineering)	Corrie	01-130-360-71542	\$ 557,078		May 2016	August 2016- Phase 2 Construction	County/MMM Group Design	Contract Awarded to Parascenzi	Waiting for County to invoice					\$ -	Yes	\$ 557,078

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26	MS - Lakeview Ave E Recon. to Grandview	Andrew Corrie	01-130-360-71545	\$ 900,000	140,000	In Progress	November 2016	Awarded to Nevan	ECA in next week or so	90% complete Nov 30 deadline					\$ 686,948	No	\$ 1,040,000
27	MS - Main St W (Engineering)	Andrew Corrie	01-130-360-71546	\$ 45,000		In Progress	2017 expected construction	Peralta Engineering	in pro gress	in progress					\$ 59,309	Yes	\$ 45,000
57	PW - Esseltine Drain	Corrie Ken	01-130-360-71547	\$ 4,000,000		In Progress	Mid April Report to be Submitted		report expected early July	in progress					\$ -	Yes	\$ 4,000,000
21	MS - Active Transportation - CWATS KINGS9 (OMCIP Phase 1 of 2)	Corrie	01-130-360-71618	\$ 577,000		In Progress	Public Announcement April 4th	County/MMM Group Design	Contract Awarded to Coco	Waiting for County to invoice					\$ 221,136	Yes	\$ 577,000
22	MS - Cottam Storm Water Master Plan Implementation	Corrie Ken	01-130-360-71619	\$ 25,000		April 2016	Fall 2016			In Progress					\$ -	Yes	\$ 25,000
23	MS - Cottam Storm Water Master Plan Implementation	Corrie Ken	01-130-360-71620	\$ 65,000		April 2016	Maintenance Fall 2016			In Progress					\$ 723	Yes	\$ 65,000
24	MS - Cottam Storm Water Master Plan Implementation	Corrie Ken	01-130-360-71621	\$ 40,000		April 2016	Fall 2016			In Progress					\$ 11,987	Yes	\$ 40,000
31	MS - 94 Division St. S Demolition	Andrew	01-130-360-71622	\$ 20,000		November 2016	December 2016			Deferred to 2017					\$ -		\$ 20,000
33	PW - Intersection Lighting (1)	Andrew	01-130-360-71623	\$ 2,500		In Progress	Complete	Hydro One	Complete						\$ 1,433	Yes	\$ 2,500
34	PW -Road Programs - See Appendix D	Andy	01-130-360-71624	\$ 820,000	(52,000)	April 2016	Fall 2016	Spring evaluation and report to Council							\$ 353,060	Yes	\$ 768,000
35	PW - Sidewalks - See Appendix D	Andy	01-130-360-71625	\$ 124,400		April 2016	Fall 2016	Spring evaluation and report to Council							\$ 128,622	Yes	\$ 124,400
36	PW - Sweeper replacement - 2004 Elgin Whirlwind	Andy	01-130-360-71626	\$ 350,000		In Progress		Delivery early April	Complete						\$ 343,670	Yes	\$ 350,000
58	PW - Fox Jakait Drainage Report	Ken	01-130-360-71643	\$ 340,500		In Progress			Complete and to be billed						\$ 504,833	No	\$ 340,500
37	ARENA - Full arena structural inspection	Tim	01-170-360-71627	\$ 10,000		In Progress		Haddad Morgan		Completed under budget					\$ 5,580	Yes	\$ 10,000
38	ARENA - Arena roof maintenance - sealing and caulking all joints and fasteners	Tim	01-170-360-71628	\$ 8,000		In Progress				Deferred to 2017					\$ -	Yes	\$ 8,000
39	ARENA - Arena distribution piping for arena dehumidifier	Tim	01-170-360-71629	\$ 40,000		In Progress		RFP in progress		Completed under budget					\$ 27,423	Yes	\$ 40,000
46	ARENA - Compressor replacement	Tim	01-170-360-71631	\$ 40,000		In Progress		Black and MacDonald		Completed under budget					\$ 34,770	Yes	\$ 40,000
59	ARENA - New Flooring	Tim	01-170-360-71642	\$ 20,000		In Progress				Completed under budget					\$ 14,372	Yes	\$ 20,000
63	Arena - Photocopier	Tony	01-170-360-71646	\$ 2,500		completed	completed							\$ 2,250	\$ 2,250	Yes	\$ 250
41	MS - Development of Mettawas Park Phase 1	Corrie	01-171-360-71154	\$ 300,000		In Progress			Commence Construction July	Ongoing					\$ 240,168	Yes	\$ 300,000
25	MS - Lakeside Park - Box Culvert Bridge - Wing walls, Bank Restoration, Concrete Slab	Corrie Andrew Tim	01-171-360-71428	\$ 15,000		July 2016	July 2016		Defer	Deferred to 2017					\$ -	increased budget in 2017	\$ 15,000
53	PARK - Cedar Island Washrooms	Tim	01-171-360-71434	\$ 85,000		In Progress	May 1st Opening		Complete holding final payment						\$ 73,653	Yes	\$ 85,000
43	PARK - Playground Equipment - Ruthven	Tim	01-171-360-71436	\$ 40,000		On hold		Land conveyance required	Defer	Deferred to 2017					\$ -	Yes	\$ 40,000
44	PARK - Property Purchase (3 of 4)	Sandra	01-171-360-71440	\$ 143,750		January 2016	January 2016	Complete							\$ 143,750	Yes	\$ 143,750
45	PARK - York - Playground Equipment including site work and drainage	Tim	01-171-360-71447	\$ 75,000		May 2016	August		In progress	Completed slightly over budget					\$ 74,587	Yes	\$ 75,000
40	PARK -1251 Heritage - Shoreline Improvements	Corrie Andrew Andy	01-171-360-71564	\$ 15,000		July 2016	September 2016			Deferred to 2017						No	\$ 15,000

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42	MS - Kings Landing Renovation - Phase 1	Corrie	01-171-360-71630	\$ 380,000		In Progress		Preliminary Architectural review		Report & Survey underway					\$ 746		\$ 380,000
47	PARK - Dog park fencing at York parkland	Tim	01-171-360-71632	\$ 20,000		In Progress	July 2016			In progress - will be done soon within budget					\$ 23,926	No	\$ 20,000
48	PARK - Rooftop water runoff at pavilion - tie into catch basin and dump in creek	Tim	01-171-360-71633	\$ 10,000		In Progress	June 2016			Complete - over budget					\$ 12,329	No	\$ 10,000
49	PARK - Tennis court paint	Tim	01-171-360-71634	\$ 20,000		In Progress				Complete					\$ 34,598	Yes	\$ 20,000
50	PARK - Swings with handicapped ability - Lakeside and Cottam (Nelson Santos)	Tim	01-171-360-71635	\$ 20,000		In Progress				Complete					\$ 19,547	Yes	\$ 20,000
51	PARK - Backflow installations per Kingsville Audit	Tim	01-171-360-71636	\$ 8,000		In Progress				Complete					\$ 8,332	Yes	\$ 8,000
52	PARK - Partial Repair of tennis courts in Cottam	Tim	01-171-360-71637	\$ 8,000		In Progress			Complete	Complete					\$ 15,060	No	\$ 8,000
54	MS – Bernath Gardens Parkland Development – Landfill Mitigation and Woodlot cleanup with recreational trail	Andrew	01-171-360-71639	\$ 150,000		In Progress	June 2016	In conjunction with the Bernath site servicing	Substantially Complete	Complete under budget					\$ 131,753	Yes	\$ 150,000
62	Parks - Lion's Hall Drainage (Bocce Section)	Tim Andrew	01-171-360-71645	\$ 30,000		Fall 2016	November 2016			Deferred to 2017					\$ -		\$ 30,000
	PARK - Leasehold Improvements - Mad Science	Tim	01-171-360-71662		19,500					Complete					\$ 13,823		\$ 19,500
55	MARINA - Toot Repair (balance of 2015 & new repairs)	Tim	01-173-360-71640	\$ 10,310		In Progress	March 2016	Work complete, reimbursement to Yacht Club							\$ 10,714	Yes	\$ 10,310
64	MARINA - Boat Well Removal	Tim	01-173-360-71647	\$ 3,000						Completed in Q1					\$ 990	Yes	\$ 3,000
56	PLAN - Northeast Quadrant Secondary Plan (New School Site)	Robert	01-180-360-71641	\$ 35,000		May 1/16	12/1/2017	review work plan and timing	provide Council with update	Council advised that study is on hold			late 2017		\$ 801	Yes	#VALUE!
61	BIA - Town Clock	Sarah Andrew, Corrie	01-181-360-71644	\$ 90,000		In Progress	August	On Hold pending Agreement with New Landowner		Sustantially Complete					\$ 70,776	Yes	\$ 90,000
65	W - Ruthven Industrial Park - Watermain Oversizing	Andrew	02-201-360-71448	\$ 400,000					Substantially Complete						\$ 348,722	No	\$ 400,000
70	W - Lakeview Avenue Reconstruction (Water)	Andrew	02-201-360-71545	\$ 200,000			November			Water complete					\$ 107,234	Yes	\$ 200,000
67	W - Facility Backflow Survey (Phs 2 of 2)	Andrew	02-201-360-71571	\$ 30,000			December			75% complete					\$ 10,868	Yes	\$ 30,000
66	W - Waterline looping initiative - Cedar Island 2 canal crossings	Andrew	02-201-360-71649	\$ 75,000						reoccurring in 2017					\$ 8,178		\$ 75,000
68	W - Laptop for trucks	Tony	02-201-360-71650	\$ 1,800						Complete					\$ 1,363		\$ 1,800
69	W - Source Water Protection (Year 1 of 3)	Andrew	02-201-360-71651	\$ 18,056						Complete					\$ 15,027	Yes	\$ 18,056
72	KLW - Kingsville Sanitary Master Plan w/ Flow Monitoring 02-242-360-71357	Andrew	02-242-360-71357	\$ 65,000						partially complete					\$ 13,102		\$ 65,000
74	KLW - Kingsville PS#2 LSW Check valve replacement	Andrew	02-242-360-71652	\$ 10,000						to be complete by Dec 31					\$ 12,771	Yes	\$ 10,000
75	KLW - Pump station #2 OIT upgrade	Andrew	02-242-360-71653	\$ 9,000						to be complete by Dec 31						Yes	\$ 9,000
76	KLW - Pump stations - pump replacements	Andrew	02-242-360-71654	\$ 11,000						to be complete by Dec 31					\$ 15,176	Yes	\$ 11,000
78	KLW - PLC/SCADA in the Raw sewage pumpstation (PLC-2)	Andrew	02-242-360-71655	\$ 75,000						to be complete by Dec 31					\$ 78,000	Yes	\$ 75,000
79	KLW - Fuel system upgrades TSSA certification	Andrew	02-242-360-71656	\$ 10,000						to be complete by Dec 31					\$ 28,280	Yes	\$ 10,000

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80	KLW - Final clarifier sandblasting and painting	Andrew	02-242-360-71657	\$ 35,000						deferred to 2017						Increased budget in 2017	\$ 35,000
82	COT - Bank erosion repairs cell number	Andrew	02-243-360-71658	\$ 50,000						to be complete by Dec 31					\$ 31,828	Yes	\$ 50,000
83	COT - Fuel System Upgrades to meet TSSA standard	Andrew	02-243-360-71659	\$ 15,000						to be complete by Dec 31						Yes	\$ 15,000
84	COT - Cottam Pump Station #1 hydo service upgrade, & transfer switch	Andrew	02-243-360-71660	\$ 30,000						to be complete by Dec 31					\$ 12,817	Yes	\$ 30,000
85	COT - Infiltration study collection system	Andrew	02-243-360-71661	\$ 10,000						to be complete by Dec 31					\$ 10,000	Yes	\$ 10,000
Non-Budgeted Capital Expenditures																	
	GA - Municipal Office Expansion		01-112-360-71100							Complete					\$ 1,679		\$ (1,679)
	JT - Microsoft Licensing	Tony	01-114-360-71663							Complete					\$ 4,136		\$ (4,136)
	PW - Lighting - Kratz @ Soccer Field Ent.	Andrew	01-130-360-71551							Complete					\$ 460	Yes	\$ (460)
	PW - Pr. Albert St N Reconstruction	Andrew	01-130-360-71251							Complete					\$ 2,391		\$ (2,391)
	PW - LED Streetlight Program	Andrew	01-130-360-71556							Complete					\$ 3,002		\$ (3,002)
	PLAN - Second Dwelling Unit Study	Robert	01-180-360-71569						Complete						\$ 1,537		\$ (1,537)
	W - Road 3 / Graham Intersection Improv.	Andrew	02-201-360-71141							Complete					\$ 19,067		\$ (19,067)
	TOTALS:			\$ 12,016,505	\$ 159,500	\$ 42,372	\$ 128,006	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 760,730	\$ 5,656,538	\$ -	#VALUE!

Impact on Taxation (2016)

Impact on Taxation (2015)

Impact on Taxation (2014)

New Project
2015 Carryover

Yes
No

2017 CAPITAL BUDGET STATUS LOG																	
	Project Description	Account	Budget Total	Staff Contact	Approved Budget Adjustment	Estimated Start Date	Estimated End Date	Status Update - Q1	Status Update - Q2	Status Update - Q3	Status Update - Q4	Change Orders	Amount of Change Orders	Forecasted Spent to Date	Actual Spent to Date (Entered by Finance)	Project Projected to Remain on/under Budget?	Budget Variance (Based on Forecasted)
	GEN ADMIN - Strategic Plan Completion	01-112-360-71505	\$ 3,500	Peggy		Jan 10 2017	On Hold	Motion to Table							\$ 314		
	GEN ADMIN - DC Study Update	01-112-360-71718	\$ 50,000	Sandra		March/April	December	Obtained Proposal from Watson									
	GEN ADMIN - Diamond Enhancements (Phase 1 of 3)	01-112-360-71719	\$ 7,000	Sandra		On hold	On hold	Considering postponing to 2018									
	GEN ADMIN - Non Union Pay Equity Mtce Review	01-112-360-71720	\$ 5,000	Peggy		May-17	Sep-17	Waiting to hire HR Manager									
	GEN ADMIN - Union Pay Equity Full Review (\$10,000 paid by	01-112-360-71721	\$ 5,000	Peggy		May-17	Sep-17	Waiting to hire HR Manager									
	GEN ADMIN - Physician Recruitment	01-112-360-71743	\$ 65,000	Peggy		Jan 10 2017	Dec-17	Discussions									
	IT - Licensing for new hires	01-114-360-71663	\$ 3,000	Tony		Jan 10 2017	Jan 20 2017	completed							\$ 2,595		
	IT - Laptop - Fire Part Time	01-114-360-71701	\$ 2,100	Tony		preapproved	Dec 20 2016	completed					coded to	1525	\$ 1,323		
	IT - Workstation - PW/Env Service Supervisor	01-114-360-71702	\$ 950	Tony		preapproved	Dec 20 2016	completed					coded to	854	\$ 854		
	IT - Municipal Phone System Replacement	01-114-360-71703	\$ 34,000	Tony		March 1 2017	?	ordered									
	IT - New Server VMWARE Host and back up licence	01-114-360-71704	\$ 14,000	Tony		Feb 1 2017	Feb 28 2017	completed						13809	\$ 12,810		
	IT - Citrix/Terminal server transition	01-114-360-71705	\$ 11,300	Tony		Feb 15 2017	?	ordered						8237	\$ 4,142		
	IT - Network Assessment	01-114-360-71706	\$ 12,000	Tony		15-May-17	?	Awarded									
	IT - Large Format plotter	01-114-360-71707	\$ 11,000	Tony		Jan 10 2017	Feb 1 2017	completed							\$ 10,413		
	IT - Radio upgrade - Fire hall	01-114-360-71708	\$ 5,200	Tony		May 15 2017	?	no update									
	IT - Workstation - Computer Technician	01-114-360-71709	\$ 950	Tony		Feb 1 2017	March 9 2017	completed							\$ 853		
	IT - Workstation - GIS Technician	01-114-360-71710	\$ 950	Tony		Feb 1 2017	March 9 2017	completed							\$ 1,280		
	IT - Workstation - Planner	01-114-360-71711	\$ 950	Tony		Feb 1 2017	March 9 2017	completed							\$ 853		
	IT - Everbridge Notification System	01-114-360-71712	\$ 9,000	Tony		April 1 2017	?	Consultation Mtg Held with Staff									
	IT - Workstation - Manager M.S.	01-114-360-71713	\$ 950	Tony		Feb 1 2017	March 9 2017	completed							\$ 853		
	IT - Workstation - Laserfiche Scanning	01-114-360-71714	\$ 1,500	Tony		Feb 1 2017	March 9 2017	completed							\$ 1,295		
	IT - Records Retention System - TOMRMS plus integration	01-114-360-71715	\$ 10,000	Tony		March 1 2017	?	training 3/15						7530	\$ 7,530		
	IT - Adobe Professional Licenses (3 + 1 laserfiche licences)	01-114-360-71716	\$ 2,200	Tony		Jan 10 2017	Feb 28 2017	completed							\$ 2,059		
	IT - Website Replacement (kingsville.ca, FOL, Mig Fest	01-114-360-71717	\$ 40,000	Tony		March 3 2017	?	RFP posted									
	FIRE - Traffic Pre-Emption Installation	01-121-360-71616	\$ 12,000	Jeff		In Progress											
	FIRE - Aerial Truck (assumes used truck)	01-121-360-71722	\$ 450,000	Jeff		In Progress		Investigating truck options									
	FIRE - Extractor Washing Machine	01-121-360-71723	\$ 8,500	Jeff													
	PW - Road 2 W Bridge #28 over Wigle Creek	01-130-360-71339	\$ 700,000	Andrew		End of June	Sept / Oct	Tender in progress							\$ 7,602		
	PW - CWATS Kings13B (Phase 2 of 3)	01-130-360-71542	\$ 361,144	Andrew		Mid/Late April	June/July	Tendered									
	MS - Lakeview Ave Completion	01-130-360-71545	\$ 100,000	Andrew		May/June	June/July	Pre-Design							\$ 1,883		
	PW - Esseltine Drain	01-130-360-71547	\$ 4,072,005	Andrew		TBD	TBD	Engineering							\$ 283,519		
	PW - CWATS Kings9 (OMCIP Phase 2 of 2)	01-130-360-71618	\$ 314,605	Andrew		June/July	September/ October	Engineering									
	PW - Road Programs (See Appendix D)	01-130-360-71724	\$ 820,000	Andrew		April/May	June/July	Tendered									
	MS - Park Street Reconstruction (PW)	01-130-360-71744	\$ 1,496,000	Andrew		May/June	November	Engineering									
	PW - Bridge #014 - Road 10 over Paterson Drain -	01-130-360-71745	\$ 33,000	Andrew		2018	2018	Engineering									
	PW - Bridge #030 - Road 5 W over West Townline Drain -	01-130-360-71746	\$ 57,000	Andrew		2018	2018	Engineering									
	PW - Development Contribution School Property	01-130-360-71747	\$ -	Andrew		TBD	TBD										
	PW - Replace - 2006 F-150	01-130-360-71748	\$ 48,000	Andrew		In progress	May-17	Tender									
	PW - Replace - 2006 Sterling 10 ton s/a w/ plow & dump	01-130-360-71749	\$ 170,000	Andrew		In progress	May-17	Tender									
	PW - Land Acquisition (including legal costs) Jasperson	01-130-360-71750	\$ 60,500	Andrew		June/July	July/August	Pending									
	PW - Sidewalk Program (See Appendix D)	01-130-360-71751	\$ 124,400	Andrew		May/June	August/ September	Pre-Tender									
	CEM - Greenhill Guard House Improvements	01-151-360-71725	\$ 5,000	Andrew				Spring/Summer									
	ARENA - Roof maintenance	01-170-360-71628	\$ 8,000	Tim		June	June	Awarded									
	ARENA - tighten roof bracing to original condition per engineers report	01-170-360-71726	\$ 4,500	Tim		May	May	Awarded									
	ARENA - Generator	01-170-360-71727	\$ 105,000	Tim		In progress	October	Design Stage									
	ARENA - New suction lines in compressor room - TSSA order - must be completed in 2017	01-170-360-71728	\$ 16,000	Tim		In progress	August	Preparing RFP									
	ARENA - Renteknik energy study	01-170-360-71729	\$ 27,000	Tim		In progress	December	Awarded							\$ 15,858		
	ARENA - User Group/PRAC request - 8 wall mounted seats	01-170-360-71730	\$ 3,500	Tim				No update									
	PARKS - Mettawas Development Phase 1	01-171-360-71154	\$ 20,000	Andrew			June	90% Complete									
	PARKS - Lakeside Park Box Culvert/Bridge	01-171-360-71428	\$ 25,000	Tim		In progress	Sept / Oct	Pre-Design									
	PARKS - Playground Equipment Ruthven	01-171-360-71436	\$ 40,000	Tim				On Hold									
	PARKS - Final payment Kings Landing	01-171-360-71440	\$ 143,750	Sandra		Completed	Jan-17	Completed							\$ 143,750		
	PARKS - 1251 Heritage shoreline improvements	01-171-360-71564	\$ 15,000	Andrew		In progress	July / Aug	Waiting on ERCA									



GOLF TOURNAMENT

Wednesday, June 7th 2017, Kingsville Golf Club
Proceeds support the LDMH Foundation

By becoming a sponsor at the LDMH Foundation Golf Tournament you join a unique partnership that offers you numerous benefits while supporting your local hospital.

I/We would be interested in one of the following sponsorship opportunities: (place a check next to your selection)

Title Sponsor - \$5,000 (1 only)

Tournament named after corporation
Foursome of golf & complimentary gift & introduction @ dinner
Company Highlighted on Face Book, Twitter and on Hospital Digital Sign for two weeks
Logo on all marketing materials and on the Foundation Annual Newsletter
Large company sign at registration
An opportunity to speak at the dinner
Company name acknowledged by the MC at the Dinner

X Meal Sponsor - \$2,500 (1 only)

Foursome of golf & complimentary gift
Company table at all dining tables & Introduction @ dinner
Company Highlighted on Face Book, Twitter and on Hospital Digital Sign for one week
Logo on all marketing materials and on the Foundation Annual Newsletter
Company name acknowledged by the MC at the Dinner

Pin Sponsor - \$2,500 (1 only)

Foursome of golf & complimentary gift
Company logo on all Pin Flags and Introduction @ dinner
Company Highlighted on Face Book, Twitter and on Hospital Digital Sign for one week
Logo on all marketing materials and on the Foundation Annual Newsletter
Company name acknowledged by the MC at the Dinner

Gift Sponsor - \$2,000 (1 only)

Foursome of golf & complimentary gift & acknowledged at dinner
Logo on all marketing materials and on the Foundation Annual Newsletter
Sign at registration desk
Company Highlighted on Face Book, Twitter and on Hospital Digital Sign for one week
Company name acknowledged by the MC at the Dinner

X Golf Ball Sponsor - \$1,500 (1 only)

Logo on the golf ball, all marketing materials and on the Foundation Annual Newsletter
Company Highlighted on Face Book, Twitter and on Hospital Digital Sign for one week
Company name acknowledged by the MC at the Dinner

Golf Cart sponsor - \$1,000 (2 – half carts each)

Company name/logo on 1/2 golf carts
Acknowledged at dinner
Company Highlighted on Face Book, Twitter and on Hospital Digital Sign for one week
Company name acknowledged by the MC at the Dinner
Company name acknowledged on Foundation Annual Newsletter and Marketing Materials

__X__ Putting Contest Sponsor - \$1,000 (1 only)

- Large company banner on putting green
- Acknowledgement at dinner – presentation of winning prize
- Company highlighted on Face Book, Twitter and on Hospital Digital Sign for one week
- Company name acknowledged by the MC at the Dinner
- Company name acknowledged on Foundation Annual Newsletter and Marketing Materials

_____ “Beat the Pro” sponsor - \$1000 (1 only)

- Large company banner on hole
- Acknowledgement at dinner
- Company Highlighted on Face Book, Twitter and on Hospital Digital Sign for one week
- Company name acknowledged by the MC at the Dinner
- Company name acknowledged on Foundation Annual Newsletter and Marketing Materials

HOLE SPONSORS:

Gold - \$500 - Large Sign at back of one hole (18 only).

Silver - \$300 – Large sign on tee.

Bronze - \$150 – Medium sign on tee.

Sponsor Information:

Company name: _____

Contact person: _____

Phone #: _____

E-Mail: _____

Raffle: ____ *I/We would like to donate a gift for the Raffle. Please fill the contact information above.*

Register Your Foursome -----[YOU CAN ALSO PAY FOR AND REGISTER YOUR FOURSOME AT WWW.LDMHFOUNDATION.CA](http://WWW.LDMHFOUNDATION.CA)

YES! Kindly register the following foursome: \$150/player. Includes:

- *18 Holes of Golf *Use of a Golf Cart *Dinner at Kingsville Golf Club *
- Hole-in-one Contest * Complimentary Gift *Refreshments * Putting Contest *
- * Skins *Beat the Pro

Please arrive at the registration desk from 12 -12:45 p.m. the day of the tournament.

START TIME 1 P.M.

Golfers Names:

_____ Email _____

_____ Email _____

_____ Email _____

_____ Email _____

Method of Payment:

____ Cheque

____ Visa/Mastercard; Credit Card #: _____

Expiry date: ____/____/____

Signature: _____

Return to:

Leamington District Memorial Hospital Foundation
194 Talbot W.
Leamington, ON
N8H 1G2
Phone: 519-326-2373 ext. 4143 email: abento@ldmh.org

**Minister
Responsible for
Seniors Affairs**

6th Floor
400 University Avenue
Toronto ON M7A 2R9
Tel.: (416) 314-9710
Fax: (416) 325-4787

**Ministre délégué
aux Affaires des
personnes âgées**

6^e étage
400, avenue University
Toronto ON M7A 2R9
Tél.: (416) 314-9710
Téléc.: (416) 325-4787



Ontario

April, 2017

Dear Mayor or Reeve,

June marks the 33rd anniversary of Seniors' Month in Ontario. To recognize the important role seniors play in our communities, we will be celebrating this year under the theme of "Living Your Best Life."

During our celebrations in June, we can highlight how our seniors have built our communities and continue to contribute their time and talents in many ways.

It's important we all recognize their achievements, and what better way than by proclaiming June as Seniors' Month in your community. I am asking you to make this proclamation and have attached a sample to make it easier for your municipality to participate. We will also be sending promotional materials for Seniors' Month soon.

I would also like to encourage you to work with your local MPP(s) to host Seniors' Month events in your community. We would be happy to help you promote your event online. Please send your event details to infoseniors@ontario.ca.

Two years ago we introduced our Twitter account to Ontario's seniors and we were impressed by the enthusiastic response to our online campaign. If you haven't already done so, please follow us [@OntSeniors](https://twitter.com/OntSeniors).

For 2017, I encourage you to visit (and like) our new Facebook page: facebook.com/SeniorsOntario, where seniors across Ontario can share information important to them.

Each year, municipalities have the opportunity to pay tribute to one outstanding senior with the [Senior of the Year Award](#). A certificate, provided by the Ontario government, is signed by Her Honour the Honourable Elizabeth Dowdeswell, Lieutenant Governor, myself as Minister of Seniors Affairs, and the local Head of Council.

I encourage you to submit a nomination before April 30, 2017 and during Seniors' Month, showcase how your seniors are making a difference in your community. Throughout the month of June, I hope to visit a number of municipalities to help celebrate the achievement of local seniors.

Finally, for more information on Seniors' Month and other supports for seniors, please visit the Ministry website at www.ontario.ca/seniors.

Thank you for your consideration, and for honouring how our seniors are living their best lives.

Sincerely,

Dipika Damerla
Minister of Seniors Affairs

Enclosed: sample proclamation

Seniors' Month Proclamation

**Seniors' Month
June 1 – 30, 2017**

WHEREAS Seniors' Month is an annual province-wide celebration;

WHEREAS seniors have contributed and continue to contribute immensely to the life and vibrancy of this community;

WHEREAS seniors continue to serve as leaders, mentors, volunteers and important and active members of this community;

WHEREAS their contributions past and present warrant appreciation and recognition and their stories deserve to be told;

WHEREAS the health and well-being of seniors is in the interest of all and further adds to the health and well-being of the community;

WHEREAS the knowledge and experience seniors pass on to us continues to benefit all;

I, Mayor _____, do hereby proclaim June 1-30, 2017 **Seniors' Month** in _____ and encourage all citizens to recognize and celebrate the accomplishments of our seniors.

Dated in the Mayor's Office on this _____ day of _____, 2017.

Mayor

Proclamation du Mois des personnes âgées

Mois des personnes âgées

Du 1^{er} au 30 juin 2017

ATTENDU QUE le ***Mois des personnes âgées*** est une célébration provinciale annuelle;

ATTENDU QUE les personnes âgées ont contribué et continuent de contribuer de façon marquée à la vie et au dynamisme de cette communauté;

ATTENDU QUE les personnes âgées continuent d'être des leaders, des mentors, des bénévoles et des membres vitaux et actifs de cette communauté;

ATTENDU QUE leurs contributions passées et présentes méritent à la fois reconnaissance et appréciation et que leurs histoires méritent d'être connues;

ATTENDU QU'assurer la santé et le bien-être des personnes âgées est dans l'intérêt de tout un chacun, car elles contribuent à assurer la santé et le bien-être de toute la communauté;

ATTENDU QUE les connaissances et l'expérience que les personnes âgées nous transmettent continuent de nous profiter à toutes et tous;

Je, maire _____ proclame par la présente la période du 1^{er} au 30 juin 2017 **Mois des personnes âgées** à

_____ et encourage tous les citoyens et citoyennes à rendre hommage aux personnes âgées et à célébrer leurs réalisations.

Daté au bureau du maire ce _____ jour de _____ 2017.

Maire



**REGULAR MEETING OF COUNCIL
MINUTES**

**Monday, April 10, 2017
7:00 PM
Council Chambers
2021 Division Road N
Kingsville, Ontario N9Y 2Y9**

Members of Council	Mayor Nelson Santos Councillor Tony Gaffan Councillor Thomas Neufeld Councillor Susanne Coghill Councillor Larry Patterson Deputy Mayor Gord Queen
Absent	Councillor Sandy McIntyre
Members of Administration	P. Van Mierlo-West, CAO A. Plancke, Director of Municipal Services T. Del Greco, Manager of Municipal Facilities and Property K. Vegh, Drainage Supervisor M. Durocher, Parks & Recreation Program Manager R. Brown, Manager of Planning & Development Services P. Valore, Chief Building Official K. Galinac, Planner J. Astrologo, Director of Corporate Services S. Zwiers, Director of Financial Services J. Dean, Acting Fire Chief J. Alexander, Deputy Clerk - Administrative Services S. Martinho, Public Works Manager

A. CALL TO ORDER

Mayor Santos called the Regular Meeting to order at 7:01 p.m.

B. MOMENT OF SILENCE AND REFLECTION

Mayor Santos asked those to stand and observe a moment of silence and reflection to be followed by the playing of O' Canada.

C. PLAYING OF NATIONAL ANTHEM

D. DISCLOSURE OF PECUNIARY INTEREST

Mayor Santos reminded Council that any declaration is to be made prior to each item being discussed and to identify the nature of the conflict, if any, as the agenda items come forward.

E. PRESENTATIONS/DELEGATIONS

1. Theresa Marentette, Director, Health Protection Division; Phil Wong, Manager, Health Inspection Dept. and Mike Tudor, Manager, Health Inspection Dept. --Windsor-Essex County Health Unit

The Windsor Essex Health Unit gave a presentation to Council on its beach sampling practices at the three beaches in Kingsville and provided an explanation of the results of those samples. The Health Unit offered to change the method the day sampling is conducted to allow it to re-test the water when the e-coli counts necessitate a beach closure.

287-2017

Moved by Deputy Mayor Gord Queen

Seconded by Councillor Susanne Coghill

That Council receive the presentation from the Windsor Essex County Health Unit regarding Beach Water Sampling.

CARRIED

2. Kimberly DeYong, Resident--Delegation Request dated April 4, 2017 RE: Voting method for 2018 Election

Kimberly DeYong presented her comments against the use of electronic voting for the 2018 municipal election.

288-2017

Moved by Councillor Susanne Coghill

Seconded by Councillor Thomas Neufeld

That Council receive the presentation from Ms. Kimberly DeYong regarding electronic voting.

CARRIED

F. MATTERS SUBJECT TO NOTICE

1. Drainage Report Consideration--Henderson Drain and Branches-Bridge Maintenance Sharing

Engineer Rood presented his report to Council.

Comments from the audience:

1642 Road 2 West, requested clarification regarding payment of repairs outlined in the report. He also indicated that the report took over 2 years to complete and whether that timeframe is excessive. K. Vegh indicated that no further work needs to be done and there now is a mechanism in place to estimate the cost for bridge repairs. Mr. Vegh also indicated that drainage reports must be accurate and the 2 year duration is not excessive to ensure the accuracy.

1364 Road 2 West - inquired whether the whole project is complete. Mr. Vegh, indicated that the entire project is not completed. Mr. Vegh anticipates that the Town will be billing out the works that are complete and will continue with the works south of Road 2. A separate bill will be issued once those works are completed.

1288 Road 2 West - asked whether Bridge 16 was going to be removed and not replaced, as it is redundant and not used. The resident indicated that Bridge 11 can also be reduced in size. Mr. Vegh asked the resident to contact him to discuss the noted changes.

289-2017

Moved by Deputy Mayor Gord Queen

Seconded by Councillor Tony Gaffan

Council adopt Engineer's Report dated March 9, 2017 for the Henderson Drain and Branches Bridge Maintenance Sharing (Rood Engineering Inc., Consulting Engineers, Project 2015D019, read By-law 36-2017 a first and second time only at this Regular Meeting; and schedule Court of Revision for a future date.

CARRIED

2. PUBLIC MEETINGS

1. ZBA/06/17 - Application for Zoning Amendment Sara & Tina Neufeld 1689 Road 2 East 12R10878, Parts 6 & 12 Roll No. 3711 290 000 38701

Comments through Correspondence:

Ms. Brcic advised that she received a letter from the resident at 1680 Road 2 E, indicating that the property has a vehicle speeding in and out early in the morning and late at the end of the day. Ms. Brcic advised that the issue is not subject to the approval of the zoning amendment application.

No comments from the audience.

290-2017

Moved by Deputy Mayor Gord Queen

Seconded by Councillor Susanne Coghill

It is recommended that Council approve Zoning By-law Amendment ZBA/06/17 to rezone the subject lands from 'Rural Commercial Zone 6 Exception 11 (C6-11)' to 'Residential Zone 2 Rural/Urban Exception 9 (R2.2-9)' on lands known as 1689 Road 2 East, and adopt the implementing by-law.

CARRIED

2. ZBA/05/17 - Application for Zoning Amendment Ed Ross 163 County Rd 27 W Pt. Lot 5, Concession 6 Roll No. 3711 460 000 01500

No comments from the public and no comments received by Ms. Brcic in advance of the meeting.

291-2017

Moved by Councillor Larry Patterson

Seconded by Councillor Tony Gaffan

That Council approve Zoning By-law Amendment ZBA/05/17 to rezone the retained lands resulting from and as a condition of the approval of consent (B/21/16) from 'Agriculture Zone 1 (A1)' to 'Agriculture Zone 2 - Restricted (A2)' on lands currently known as 163 County Road 27 West, and adopt the implementing by-law.

CARRIED

G. AMENDMENTS TO THE AGENDA

Deputy Mayor Queen indicated he may have a notice of motion for a future meeting and has an announcement.

H. ADOPTION OF ACCOUNTS

292-2017

Moved by Councillor Thomas Neufeld

Seconded by Councillor Susanne Coghill

Council approve Town of Kingsville Accounts for the monthly period ended March 31, 2017 being TD cheque numbers 0061501 to 0061793 for a grand total of \$1,444,992.01.

CARRIED

I. STAFF REPORTS

1. Folk Festival Letter of Significance

293-2017

Moved by Deputy Mayor Gord Queen

Seconded by Councillor Susanne Coghill

That Council approve the request for Event of Municipal Significance status for the 2017 Kingsville Folk Festival.

CARRIED

2. Celebrate Canada Grant

294-2017

Moved by Councillor Tony Gaffan

Seconded by Councillor Thomas Neufeld

That Council endorse the Kingsville Canada Day weekend program, and accept the grant from Heritage Canada in the amount of \$4000

CARRIED

3. PTSD Prevention Plan

295-2017

Moved by Councillor Larry Patterson

Seconded by Councillor Tony Gaffan

That Council receive the report of Acting Fire Chief J. Dean titled PTSD Prevention Plan, dated April 10, 2017.

CARRIED

4. Status Update - 950 Seacliff & ATI

296-2017

Moved by Deputy Mayor Gord Queen

Seconded by Councillor Larry Patterson

That Council receive the report of R. Brown, Manager of Planning and Development Services, dated March 22, 2017, regarding 950 Seacliff Drive (County Road 20) and direct Administration to look into how the Town can take steps to enforce the by-law and 2008 Agreement.

CARRIED

297-2017

Moved by Deputy Mayor Gord Queen

Seconded by Councillor Thomas Neufeld

That Council receive the report of R. Brown, Manager of Planning and Development Services, dated March 22, 2017, for information purposes on the status of the site plan approval and associated agreement for property located at 329 County Road 34 E also known at the ATI site.

CARRIED

5. 2017 1st Quarter Administrative Site Plan Approval Update

298-2017

Moved by Deputy Mayor Gord Queen

Seconded by Councillor Tony Gaffan

That Council adopt the report of R. Brown, Manager of Planning and Development Services, dated March 30, 2017, for information purposes for the approved site plan amendments at 2464 – 2628 Division Road North, 141 Main St E and 1451 Road 2 E and authorize the Mayor and Clerk to sign the associated site plan amendments and register said amendments on title.

CARRIED

6. Rotary Parkland Transfer Agreement

299-2017

Moved by Councillor Larry Patterson

Seconded by Councillor Susanne Coghill

That Council approve the land transfer agreement with Rotary Club of Cottam.

CARRIED

Mayor Santos called a five minute recess at 9:05 p.m. The Meeting reconvened at 9:13 p.m.

7. Fleet Replacement Report

300-2017

Moved by Deputy Mayor Gord Queen

Seconded by Councillor Tony Gaffan

That Council approves the acquisition of the Fleet assets utilizing Fleet Management Reserves as followed:

One (1) 2018 Freightliner 114SD from Team Truck Center in Windsor outfitted with a Plow and salter by Viking Cives in Mt. Forest for the combined purchase price of \$208,176.87 inclusive of HST burden.

One (1) 2017 Dodge Ram Quad Cab 4x4 from Oxford Dodge in London equipped as required for the purchase price of \$36,185.20 inclusive of HST burden.

Two (2) 2017 Ford F-550 from Victory Ford in Chatham outfitted with aluminum dump body by Commander Industries in Strathroy for the combined purchase price of \$65,080.20 each inclusive of HST burden.

One (1) 2017 Ford F-250 Extended Cab 4x4 from Victory Ford in Chatham equipped as required for the purchase price of \$54,210.20 inclusive of HST burden.

CARRIED

8. Bridge Replacement over the Patterson Drain

301-2017

Moved by Councillor Thomas Neufeld
Seconded by Councillor Susanne Coghill

That Council appoint N.J. Peralta Engineering Inc. to prepare an engineer's report for the construction of a replacement bridge over the Patterson Drain on Kingsville Road 10 East.

CARRIED

9. Bridge Replacement over West Townline Drain

302-2017

Moved by Councillor Tony Gaffan
Seconded by Councillor Susanne Coghill

That Council appoint N.J. Peralta Engineering Inc. to prepare an engineer's report for the construction of a replacement bridge at the intersection of Essex County Road 23 and Kingsville Road 5 West over the West Townline Drain.

CARRIED

10. Bridge Installation for LRF Holdings Inc

303-2017

Moved by Councillor Larry Patterson
Seconded by Councillor Thomas Neufeld

That Council appoint N.J. Peralta Engineering Ltd. to prepare an engineer's report for the design and construction of an access bridge over the 3rd Con Clifford drain as requested by Mr. Bernerd Nelson of LRF Holdings for the lands known as 370-07300

CARRIED

11. Bernath Gardens Beginning of Maintenance

304-2017

Moved by Deputy Mayor Gord Queen
Seconded by Councillor Thomas Neufeld

That Council concur with the request of the Developer's Consultant to initially accept the Bernath Gardens Subdivision onto "Maintenance" for a period of no less than one year, and that the Clerk provide written confirmation to the

Developer of the date of initial acceptance of the development by Council resolution.

CARRIED

12. 2017 Grass Cutting and Trimming Tender

305-2017

Moved by Councillor Thomas Neufeld

Seconded by Councillor Tony Gaffan

That Council approve the awarding of the 2017 Grass Cutting and Trimming Tender for various properties in the Town of Kingsville to Cedar Creek Landscaping in the amount of \$174,494.09 for a 3-year term.

CARRIED

13. Canadian Corps of Commissionaires-Dog Tag Sales

306-2017

Moved by Councillor Susanne Coghill

Seconded by Councillor Larry Patterson

That Council receive this report of J. Alexander, Deputy Clerk-Administrative Services, dated February 28, 2017, Re: Canadian Corps of Commissionaires-Dog Tags Sales, as information and permit staff to pursue other administrative methods to encourage dog tag compliance.

CARRIED

14. Rabies Clinic

307-2017

Moved by Councillor Thomas Neufeld

Seconded by Councillor Tony Gaffan

That Council approves the Rabies clinic to be hosted by the Town of Kingsville in partnership with the Windsor Essex Humane Society.

CARRIED

15. Alternative Voting Method-Election 2018

308-2017

Moved by Deputy Mayor Gord Queen

Seconded by Councillor Tony Gaffan

That Council approve Vote by Mail as the alternative voting method for the 2018 municipal election and have three (3) Ballot Return Stations, in Kingsville, Cottam and Ruthven on Voting Day for residents to return their mail in ballot.

Recorded	YEA	NAY
Mayor Nelson Santos	X	
Councillor Tony Gaffan	X	
Councillor Thomas Neufeld	X	
Councillor Susanne Coghill	X	
Councillor Larry Patterson	X	
Deputy Mayor Gord Queen	X	
Councillor Sandy McIntyre		
Results	6	0

CARRIED

J. BUSINESS/CORRESPONDENCE-ACTION REQUIRED

- 1. Community Living Essex County--Request to Raise Flag for one week in May; and request that Council consider proclaiming May as 'Community Living Month' in Kingsville**

309-2017

Moved by Councillor Larry Patterson

Seconded by Councillor Susanne Coghill

Council approve request of Community Living Essex County to Raise Community Living Essex County Flag during the week of May 8 to 12; and Council proclaimed the month of May as "Community Living Month" in the Town of Kingsville.

CARRIED

2. Brenda Geauvreau, Communities in Bloom member--Letter of Resignation

310-2017

Moved by Deputy Mayor Gord Queen

Seconded by Councillor Tony Gaffan

That Council accept the letter resignation of B. Geauvreau and direct that Administration prepare correspondence in response thanking her for her service and participation.

CARRIED

3. Appointment to Communities in Bloom Committee - Melissa Tremaine-Snip

311-2017

Moved by Councillor Thomas Neufeld

Seconded by Deputy Mayor Gord Queen

That Council confirm the appointment of Melissa Tremaine-Snip to the Communities in Bloom Committee for the balance of the Committee term.

CARRIED

K. MINUTES OF THE PREVIOUS MEETINGS

1. Regular Meeting of Council - March 27, 2017

312-2017

Moved by Councillor Susanne Coghill

Seconded by Councillor Tony Gaffan

Council adopt the Regular Meeting of Council Minutes dated March 27, 2017

CARRIED

2. Regular Closed Session Meeting of Council - March 27, 2017

313-2017

Moved by Councillor Larry Patterson

Seconded by Councillor Susanne Coghill

Council adopt the Regular Closed Session Meeting of Council Minutes, dated March 27, 2017

CARRIED

L. MINUTES OF COMMITTEES AND RECOMMENDATIONS

1. Police Services Board-February 22,2017

314-2017

Moved by Councillor Susanne Coghill

Seconded by Councillor Thomas Neufeld

Council receive Police Services Board Minutes, dated February 22, 2017

CARRIED

2. Committee of Adjustment-February 21, 2017

315-2017

Moved by Councillor Larry Patterson

Seconded by Councillor Tony Gaffan

Council receive Committee of Adjustment Meeting Minutes, dated February 21, 2017

CARRIED

3. Parks, Recreation, Arts and Culture Committee-February 16, 2017

316-2017

Moved by Deputy Mayor Gord Queen

Seconded by Councillor Thomas Neufeld

Council receive Parks, Recreation, Arts and Culture Committee Meeting Minutes, dated February 16, 2017 together with the Minutes of the following sub-committees: Fundraising Committee, dated December 13, 2016; Fantasy of Lights, dated November 15, 2016; and Communities in Bloom Committee, dated November 8, 2016.

CARRIED

M. BUSINESS CORRESPONDENCE-INFORMATIONAL

1. **The Honourable Kathleen Wynne, Premier of the Province of Ontario-
Correspondence dated March 22, 2017 RE: AEDs (Response to Council
Motion 259-2017)**
2. **Ontario Association of Fire Chiefs-Correspondence dated March 10, 2017
RE: OAFIC 2017 Municipal Officials Seminar**

317-2017

Moved by Councillor Larry Patterson

Seconded by Councillor Thomas Neufeld

That Council receive information items 1 and 2.

CARRIED

N. NOTICES OF MOTION

1. **Deputy Mayor Queen may move, or cause to have moved:**

A motion in recognition of the benefits and values provided by the Communities in Bloom Program.

318-2017

Moved by Deputy Mayor Gord Queen

Seconded by Councillor Susanne Coghill

WHEREAS: In Canada, we are fortunate to have a multitude of Communities committed to fostering civic pride, environmental responsibility, and beautification; and

WHEREAS: Communities are committed to ensuring sustainable development for future generations; and

WHEREAS: Participation in Communities in Bloom builds communities, strengthens volunteer and community development, enhances social interaction and creates community pride; and

WHEREAS: The benefits provided by Communities in Bloom may boost the economy, create sustainability, enhance property values, attract new business, and increase tourism; and

WHEREAS: Our parks, open spaces, green spaces, and trails ensure sustainability, provide space to enjoy nature, help maintain clean air and water, and preserve plant and animal wildlife; and

WHEREAS: All community levels: municipal, residential, commercial, and industrial work together to ensure the voluntary sector and private enterprise throughout the County participate in the event; and

WHEREAS: A week in May has been designated in many communities as Communities in Bloom Week to recognize and celebrate the benefits derived from Communities in Bloom and the countless volunteers and individuals that make our communities great places to live; and

WHEREAS: Kingsville received five bloom recognition in 2016.

THEREFORE BE IT RESOLVED:

That in recognition of the benefits and values the Communities in Bloom program does provide, that the Week of May 22 to May 28 be designated as Communities in Bloom week in the Town of Kingsville; and further,

That Administration coordinate a CIB Flag Raising Event to be held Tuesday, May 23 at the Town Hall; and

That Administration post and promote on the Kingsville Web this event and supporting activities related to Communities in Bloom.

CARRIED

2. Deputy Mayor Queen may move, or cause to have moved:

Deputy Mayor Queen may move, or cause to have moved, at the next Regular Meeting that Council direct Administration to review the signage on Road 8 West.

O. UNFINISHED BUSINESS, ANNOUNCEMENT, AND UPDATES

1. Motion Excerpt RE: Draft Strategic Plan and Report of C.A.O. P. Van Mierlo-West (Tabled at March 27, 2017 Regular Meeting of Council)

319-2017

Moved by Deputy Mayor Gord Queen

Seconded by Councillor Susanne Coghill

Council lift Motion #270-2017 from the table and defer consideration of the Strategic Plan to a date after the Council Workshop, scheduled for April 29, 2017.

CARRIED

2. Announcement

Deputy Mayor Queen announced that Andrew Banar is being honoured at the 25th Alumni of Distinction Awards on Wednesday April 26th, 2017.

P. BYLAWS

1. By-law 26-2017

320-2017

Moved by Deputy Mayor Gord Queen

Seconded by Councillor Larry Patterson

Council read By-law 26-2017, the comprehensive By-law for the Town of Kingsville (ZBA/05/17) a first, second, third and final time.

CARRIED

2. By-law 27-2017

321-2017

Moved by Deputy Mayor Gord Queen

Seconded by Councillor Tony Gaffan

Council read By-law 27-2017, the comprehensive Zoning by-law for the Town of Kingsville (ZBA/06/17) a first, second, third and final time.

CARRIED

3. By-law 36-2017

322-2017

Moved by Deputy Mayor Gord Queen

Seconded by Councillor Tony Gaffan

Council read By-law 36-2017, being a By-law to provide a report for bridge maintenance sharing on the Henderson Drain and Branches, in the Town of Kingsville, in the County of Essex a first and second time.

CARRIED

4. By-law 39-2017

323-2017

Moved by Deputy Mayor Gord Queen

Seconded by Councillor Susanne Coghill

Council read By-law 39-2017, being by-law authorizing the entering into of an Agreement with Jeff Shepley Excavating Ltd. for the 2017 Rural road Program (Contract No. MS17-101-01) a first, second, third and final time.

CARRIED

5. By-law 42-2017

324-2017

Moved by Deputy Mayor Gord Queen

Seconded by Councillor Larry Patterson

Council read By-law 42-2017, being a by-law authorizing the entering into of an Agreement with the Cottam Rotary Club in respect to the transfer of the Cottam Rotary Park to The Corporation to the Town of Kingsville a first, second, third and final time.

CARRIED

Q. CONFIRMATORY BY-LAW

1. By-law 43-2017

325-2017

Moved by Deputy Mayor Gord Queen

Seconded by Councillor Susanne Coghill

Council read By-law 43-2017, being a By-law to confirm the proceedings of the Council of The Corporation of the Town of Kingsville at its April 10, 2017 Regular Meeting a first, second and third and final time.

CARRIED

R. ADJOURNMENT

326-2017

Moved by Councillor Susanne Coghill

Seconded by Councillor Tony Gaffan

Council adjourn this Regular Meeting at 10:36 p.m.

CARRIED

MAYOR, Nelson Santos

CLERK, Jennifer Astrologo



MINUTES

KINGSVILLE MUNICIPAL HERITAGE ADVISORY COMMITTEE

WEDNESDAY, MARCH 8, 2017 AT 7:00 P.M.

Committee Room A, 2021 Division Road North, Kingsville

A. CALL TO ORDER

Chair Miljan called the Meeting to order at 7:03 p.m. with the following Members in attendance:

MEMBERS OF MUNICIPAL HERITAGE ADVISORY COMMITTEE:

Elvira Cacciavillani
Annetta Dunnion
Kimberly DeYong
Anna Lamarche
Margie Luffman
Dr. Lydia Miljan
Mayor Nelson Santos

MEMBERS OF ADMINISTRATION:

Sandra Kitchen, Deputy Clerk-
Council Services

Absent: C. Gosselin and D. Truax

Also in attendance: Ms. Veronica Brown, researcher

B. DISCLOSURE OF PECUNIARY INTEREST

Where a member has any pecuniary interest, direct or indirect, in any matter which is the subject of consideration at this meeting, the member shall disclose the pecuniary interest and its general nature, prior to any consideration of the matter.

C. PRESENTATIONS / DELEGATIONS

None.

D. REPORTS

1. Research report – Veronica Brown

Ms. Brown has now completed indexing the 1861 Census, which describes the houses in Gosfield and Kingsville. Some interesting comparison statistics arising from the indexing include:

386 Houses (1,091 in 1891)
24 were brick (163 in 1891)
9 were stone (23 in 1891)
148 were log (20 in 1891)
205 were frame (877 in 1891)

Ms. Brown has completed the preliminary research pertaining to 48 County Road 27 West as follows: Built in 1910 for John and Christina Dalton (farmers) by the Oxley Bros. It was sold to Percy and Lily Bower in 1919 and then to William H. and Weltha Neville in 1924. William was a farmer and Treasurer of the Township for 42 years. The house was sold to William and Weltha's son, Andrew, in 1940. This property will be placed on the list to score in the Spring. Ms. Kitchen will notify the property owners.

Ms. Brown updated regarding the history of 49 Elm St. The information will be forwarded to the property owner who has inquired regarding the designation process.

2. Ms. Cacciavillani indicated the research report she is working on is in progress.

E. MINUTES OF THE PREVIOUS MEETINGS

MH3-2017 Moved by K. DeYong, seconded by M. Luffman that the February 8, 2017 Minutes be adopted as presented.

CARRIED

F. BUSINESS / CORRESPONDENCE – INFORMATIONAL

1. Approved invoices:

- i) V. Brown-Invoice for research services, dated January 2017
- ii) V. Brown-Invoice for research services, dated February, 2017

The invoices were received.

2. Copy of Letter to C. Colasanti, dated February 17, 2017

Ms. Colasanti has acknowledged receipt of the update correspondence and directed the Committee to not proceed further with the research and evaluation of the properties municipally known as 1420 Road 3 East and 1361 Road 3 East at this time.

3. Copy of correspondence to T. Nadasdi, dated March 1, 2017

The correspondence was received for information. A site visit will be conducted in the spring.

4. Copy of Email from Dr. A. Jacobs

Ms. Brown will commence researching the old Fire Hall property and this matter will be brought back to the April meeting.

G. NEW AND UNFINISHED BUSINESS

1. Ontario Heritage Conference: Ms. DeYong, Ms. Cacciavillani and Ms. Dunnion will attend the conference.

2. Division St. South Heritage Conservation District Study—Discussion

This item will be discussed at the April Committee meeting. Ms. Cacciavillani will contact Mr. John Calhoun, City of Windsor Heritage Planner.

3. Heritage Resources Evaluation Sheet—192 County Road 14

The property was evaluated and scored at this meeting. The property scored 75/100, representing a Class 1 property.

MH4-2017 Moved by A. Lamarche, seconded by A. Dunnion that the Committee Recommend 192 County Road 14 for heritage designation to Kingsville Council.

CARRIED

Ms. Dunnion will prepare the research report.

S. Kitchen will correspond to the property owners notifying them that the property will be recommended for designation, and the process continues.

4. Trinity Anglican Church, Cottam, has invited the Committee to a meeting at the Church in order to obtain information regarding heritage designation on Thursday,

March 23 at 7:30 p.m. Dr. Miljan, Ms. Cacciavillani and other members will attend. Ms. DeYong is unable to attend due to other commitments. The church is known as 'The Little White Church in the Cemetery' and commemorated its 150th Anniversary in 2016.

5. Dr. Miljan indicated that The Questers Group has requested another 'Day in Kingsville' Tour, including a luncheon visit. Division St. South will be featured, and they have requested visiting the inside of 2 or 3 designated properties as well. This event will be held in June, 2018. Further details will be discussed at a future meeting.
6. Ms. Lamarche distributed a publication by one, Barbara Raue, entitled "Kingsville Ontario Book 1 in Colour Photos / Saving Our History One Photo At a Time" and "Kingsville Ontario Book 2 and Area in Colour Photos / Saving Our History One Photo at a Time" The booklets contains many of the descriptions and write-ups of homes that the committee has researched.

H. NEXT MEETING DATE

Wednesday, April 12, 2017

I. ADJOURNMENT

MH5-2017 Moved by E. Cacciavillani, seconded by N. Santos that the meeting adjourn at 8:00 p.m.

CARRIED

Chair, Lydia Miljan

Deputy Clerk-Council Services Sandra Kitchen

APPENDIX "A"

**TO THE MINUTES OF THE KINGSVILLE MUNICIPAL HERITAGE ADVISORY
COMMITTEE DATED MARCH 8, 2017**

1. RE: Motion MH4-2017

RECOMMENDATION:

That the Committee recommend 192 County Road 14 for heritage designation to
Kingsville Council

*(Research Report will be presented to Council for consideration in the future; no action
required at this time)*



MINUTES

REGULAR MEETING OF KINGSVILLE BIA TUESDAY, MARCH 7TH, 2017 AT 6:00 P.M.

Carnegie Arts & Visitor Centre, 28 Division St. S, Kingsville, Ontario

A. CALL TO ORDER

Beth Riddiford called the Meeting to order at 6:00pm with the following persons in attendance:

Members of BIA Board: Tony Gaffan, Beth Riddiford, Roberta Weston, Mike Lauzon, Tim Sala, Heather Brown, Gord Queen, Jason Martin

Members of Administration: Karen Wettlaufer

Regrets: Trevor Loop, Izabela Muzzin

Absent:

B. DISCLOSURE OF PECUNIARY INTEREST

Beth Riddiford reminded members that any declaration and its general nature is to be made prior to each item being discussed.

C. DELEGATIONS

D. AMENDMENTS TO THE AGENDA

E. ADOPTION OF ACCOUNTS

1. **BIA Coordinator/Karen Wettlaufer** – Re: BIA Accounts for the monthly period ending February 28th, 2017

BIA 017-2017 Moved G. Queen, seconded by H. Brown, to approve the accounts.

CARRIED

F. STAFF REPORTS

1. **BIA Coordinator/Karen Wettlaufer** – Re: Monthly Activity

The coordinator was directed to create and email a committee organization chart for a festival/event and have Board members volunteer in the area(s) of their interest and expertise.

The coordinator was also directed to inquire about liability related to alcohol issues with the Town's Director of Corporate Services.

The Board will discuss a discount rate for an extended rental period of the Carnegie meeting room once the business becomes an Associate member. The coordinator will gather more details on a proposed six part seminar series offered at no charge by this same local business.

The Board determined that a plaque will be awarded to the employer of the Customer Service Hero of the Year for 2017.

2. Council Representative

Gord Queen presented his written report to the Board.

3. EDDK Representative

They are exploring the idea of pairing with Colasanti's for a Halloween event.

G. BUSINESS / CORRESPONDENCE – ACTION REQUIRED

- 1. Sealed Bid Auction Program/ Michael Jaensch – Re: Feb 15 letter regarding Carnegie as a Sealed Bid Auction Site**

BIA-018-2017 Moved by G. Queen, seconded by T. Sala, to invite Windermere Art Gallery's Sealed Bid Auction Program to the Carnegie Arts & Visitor Centre with donations going to Fantasy of Lights.

CARRIED

H. MINUTES OF THE PREVIOUS MEETINGS

Regular Meeting – February 7th, 2017

BIA-019-2017 Moved by T. Sala, seconded by T. Gaffan, to approve the minutes.

CARRIED

I. BUSINESS/ CORRESPONDENCE - INFORMATIONAL

J. NEW AND UNFINISHED BUSINESS

- 1. Manager of Facilities and Property/Tim Del Greco – Re: Dec 15 email update – regarding Snowflake Cost Sharing Proposal**

BIA-020-2017 Moved by G. Queen, seconded by M. Lauzon to receive the correspondence.

CARRIED

2. Exhibition Application

A. Valerie Read, May 2018

B. Kurt Phaneuf, December 2018

BIA-021-2017 Moved by R. Weston, seconded by J. Martin to approve both exhibition applications.

CARRIED

2. Canada 150 – Re: Flags

The coordinator was directed to contact the Town regarding plans to decorate in the downtown core.

3. 2016 BIA Dollar Report

BIA-022-2017 Moved by J. Martin, seconded by G. Queen to cap it at \$2,000 per transaction.

CARRIED

BIA-023-2017 Moved by B. Sanford, seconded by T. Gaffan to defer a decision on Associate Members until coordinator has information from OBIAA.

CARRIED

4. Spring Guide Report

The following content ideas were suggested: Men in Business, another Food/Restaurant article, Businesses over 25 years old tying in with Canada 150, Kingsville highlights from Tourism Windsor Essex Pelee Island.

5. Kingsville Blood Donor Clinic/ Marisa Gatfield – Re: Group Donor Challenge

The coordinator was directed to work with Canada Blood Services to further promote their local, bimonthly blood clinic.

J. ADJOURNMENT

BIA-024-2017 Moved by J. Martin, seconded by T. Sala to adjourn this meeting at 7:46 p.m.

CARRIED



CHAIR, Beth Riddiford

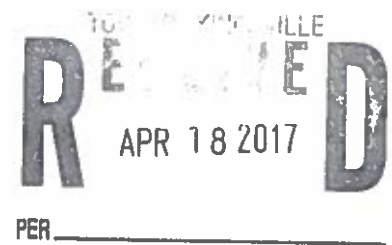

RECORDING SECRETARY, Karen Wettlaufer



The Corporation of the Town of Tecumseh Office of the Mayor

April 12, 2017

Honourable Ralph Goodale, P.C., M.P.
Minister of Public Safety and Emergency Preparedness
House of Commons
Ottawa, ON K1A 0A6



Dear Minister Goodale,

I am writing to you regarding the April 5, 2017 CBC News Report on Canadian boaters and paddlers urged to get NEXUS card, Minimum fine for failing to report to the CBSA upon entry to Canada is \$1,000 and to express concerns from local residents in this regard.

In particular, CBC reports: Boaters planning to float down the Detroit River are being warned to notify officials if they cross the invisible border before coming back to Canada. The caution comes courtesy of a new interpretation of the "in transit exemption," according to former commodore of the Windsor Power and Sail Squadron, Alan Johnson.

The CBC also reports: Word of the change comes after a recent meeting between Windsor boaters, RCMP and officials from both sides of the border where Windsor residents expressed confusion over the rules. In a statement sent to CBC, the CBSA said failure to report returning to Canada could lead to detention, seizure of a boat or a hefty fine. "The minimum fine for failing to report to the CBSA upon entry to Canada is \$1, 000," the statement said. Johnson said Canada's regulations are actually more strict than those of the Americans, who only expect boaters to check in if they drop anchor in the U.S. or come ashore.

Minister, what is the rationale for the sudden and high-handed change in the interpretation of the in-transit exemption by the Federal Government?

Our region enjoys a unique, international waterway and has the largest number per capita of recreational boaters and pleasure craft than any other region in Canada, along with a significant recreational fishing economy. It would appear that this action is nothing more than a \$50 tax grab by the Federal Government by requiring local residents, out for a pleasure cruise or fishing with their grandkids, to purchase a NEXUS card when they have little need for the card and have no intent on anchoring or going ashore in the U.S.

It is also very disturbing to hear the Government of Canada threatening local residents with severe penalties if they don't make a CBSA call-in every time they happen to zig-zag their jet ski, paddle their kayak or unintentionally float or sail across the invisible, international border line while enjoying a day out on our unique, international waterway. This is clearly a matter of policy getting in the way of common sense.

For generations, local residents have been exempted from such requirements along the most safe and peaceful, international border in the world. What is the rationale for the Government of Canada's sudden decision to change the way it treats Canadians from how the U.S. Government treats their citizens, in this same regard?

I also inquire as to whether this new interpretation of the in-transit exemption is being applied in a similar manner to all Canadian waterways bordering the U.S.?

I look forward to hearing back from you at your earliest opportunity.

Sincerely,



Gary McNamara
Mayor

CC. Mayor Drew Dilkens, City of Windsor
Mayor Aldo DiCarlo, Town of Amherstburg
Mayor Ron McDermott, Town of Essex
Mayor Nelson Santos, Town of Kingsville
Mayor Tom Bain, Town of Lakeshore
Mayor Ken Antaya, Town of LaSalle
Mayor John Paterson, Municipality of Leamington
Mayor Randy Hope, Municipality of Chatham-Kent
Mayor Mike Bradley, City of Sarnia
Lynn Dollin, President, Association of Municipalities of Ontario
Clark Somerville, President, Federation of Canadian Municipalities





The Corporation of the
City of Kawartha Lakes
P. O. Box 9000, 26 Francis St.,
LINDSAY, ON K9V 5R8
Tel. (705) 324-9411 Ext 1295, 1-888-822-2225
Fax: (705) 324-8110

Judy Currins, City Clerk

April 10, 2017

Lisa Thompson, MPP
Room 425, Legislative Building
Toronto, ON
M7A 1A8

Dear Ms. Thompson:

**Re: Municipal Resolution on Supporting Certified Crop Advisors
Correspondence from City of Belleville and MPP Lisa Thompson**

Your August 26, 2016 correspondence regarding the above referenced matter was on the December 13, 2016 Regular Council Meeting agenda for consideration. The following resolution was adopted at that meeting:

CR2016-1241

RESOLVED THAT the Memorandum from Kelly Maloney, Agriculture Development Officer, regarding Municipal Resolution on Supporting Certified Crop Advisors, Correspondence from City of Belleville and MPP Lisa Thompson, be received;

WHEREAS, Ontario-grown corn, soybean and wheat crops generate \$9 billion in economic output and are responsible for over 40,000 jobs;

WHEREAS, Ontario farmers are stewards of the land and understand the importance of pollinators to our environment and ecosystems;

WHEREAS, the Ontario government is implementing changes to ON Reg. 63109 that would prevent any Certified Crop Advisor (CCA) from carrying out a pest assessment if they receive financial compensation from a manufacturer or retailer of a Class 12 pesticide;

WHEREAS, Ontario's 538 Certified Crop Advisors are capable of and willing to conduct pest assessments and the number of CCA's eligible to service the Ontario industry will be reduced to only 80- should the proposed changes to the definition of professional pest advisor be implemented in August 2017;

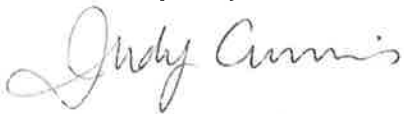
WHEREAS, the reduction in CCAs would force corn and soybean farmers to step aside from the relationships that they have built with experts that understand their unique crop requirements, soil types and field conditions, placing undue delays on planting crops;

THAT the Council of the City of Kawartha Lakes support the efforts of the Member of Provincial Parliament for Huron-Bruce to eliminate barriers to employment opportunities for CCA's and allow Ontario farmers the freedom to engage in business with the expert of their choice; and
THAT a copy of this resolution be forwarded to all Members of Provincial Parliament and municipalities.

CARRIED

Please contact myself (705-324-9411, ext. 1295) if you have any questions with respect to this matter.

Yours very truly,

A handwritten signature in cursive script, appearing to read "Judy Currins".

Judy Currins, CMO,
City Clerk
City of Kawartha Lakes

cc: All Ontario Municipalities, Members of Provincial Parliament

Ministry of Citizenship and
Immigration

Minister

6th Floor
400 University Avenue
Toronto ON M7A 2R9
Tel.: (416) 325-6200
Fax: (416) 325-6195

Ministère des Affaires civiles et
de l'Immigration

Ministre

6^e étage
400, avenue University
Toronto ON M7A 2R9
Tél.: (416) 325-6200
Téléc.: (416) 325-6195



RECEIVED
APR 18 2017

April 2017

Dear Friends,

It is my pleasure to send you this call for nominations for the inaugural **Champion of Diversity Award**.

This award will recognize outstanding individuals, groups and employers who play a crucial role in promoting immigrant success, economic growth, cultural diversity and inclusion in Ontario. Nominations can be submitted in one of the three (3) award categories:

- Inclusion and Diversity
- Cross-Cultural Understanding
- Business Leadership in Immigrant Employment

To submit a nomination for this award:

- a) Visit ontario.ca/honoursandawards.
- b) Select the category based on award type.
- c) Click on the **Champion of Diversity Award**.
- d) Download the PDF form.
- e) Read the eligibility criteria and instructions carefully.
- f) Fill out the form, then submit it **no later than May 15, 2017**. Instructions for submitting your nomination package can be found on the website.

If you have any questions please call 416-314-7526, toll free 1-877-832-8622 or TTY 416-327-2391, or email ontariohonoursandawards@ontario.ca.

I hope you will take this opportunity to recognize the essential role that individuals, groups or employers play in championing the immigration experience in Ontario.

Thank you for your attention to this important recognition program.

Sincerely,

Laura Albanese
Minister

144 Front Street West, Suite 700
Toronto, ON M5J 2L7

www.forestsontario.ca

RECEIVED
APR 13 2017

March 30, 2017

Jennifer Astrologo
Director of Corporate Services/Clerk
Town of Kingsville
2021 Division Road North
Kingsville, ON N9Y 2Y9

Dear Jennifer Astrologo,

In 2017, Forests Ontario is marking Ontario's 150 and Canada's sesquicentennial by celebrating the rich legacy of our forests and by establishing future forests.

Our forests are an undeniable symbol of our province. They support healthy ecosystems and address the challenges of climate change. Forests Ontario is proud to announce the launch of two initiatives and we invite your staff and residents to get involved:

- **The Heritage Tree Program** recognizes important trees in our communities associated with significant figures and events from our history. Our goal in 2017 is to collect and share the stories of 150 unique trees and encourage greater appreciation of trees as cultural artifacts. Anyone can nominate trees for recognition as a heritage tree. Visit www.heritagetrees.ca or contact Toni Ellis, Heritage Tree Coordinator, at 1-877-646-1193 ext. 301.
- **Ontario's Green Leaf Challenge (GLC)** – The Ontario government and Forests Ontario invite all Ontarians to plant 3 million trees in 2017. Your residents then add the trees they plant to our online counter, which will map and track trees planted across the province. The website also provides resources to connect residents with local tree planting events and tree planting resources. We encourage your staff to add trees to our counter, submit tree planting events and share information about your local tree planting programs. Visit www.greenleafchallenge.ca or contact Stephanie Prince, Communications Coordinator, at 1-877-646-1193 ext. 225.

In addition, Forests Ontario continues to deliver the **50 Million Tree Program (50MTP)**, supporting landowners and municipalities in establishing healthy new forests on their properties. The program offers significant financial and practical assistance for planting trees on properties with more than 2.5 acres of open land. The Program covers a significant portion of the total planting costs. The 50MTP is an excellent opportunity to not only minimize costs and effort for tree planting, but enhance the value and function of the property and create a living legacy that will benefit entire communities. If you or your residents require more information about the 50MTP, please contact Suzanne Perry, Forestry Outreach Coordinator, at 1-877-646-1193 ext. 239.

Enclosed is a selection of materials detailing these initiatives. Please promote these opportunities to your community. Please encourage your staff and residents to contact us if they require additional copies.

Our forests are essential to a healthy future. Let's take action today by growing future forests and by engaging Ontarians to appreciate the important place of trees in our communities.

Regards,



Rob Keen, RPF
CEO, Forests Ontario
1-877-646-1193 ext. 230
rkeen@forestsontario.ca



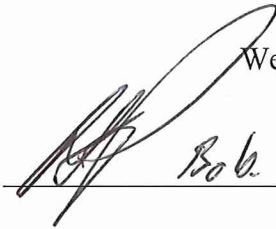
COUNCIL RESOLUTION

#27


Res: 2017- 06.27

Wednesday April 12th, 2017

Moved by:

 Bob

Seconded by:

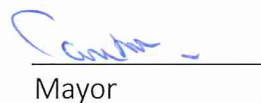
 Fleck

THAT the Council of the Municipality of Dutton Dunwich supports the Private Member's Bill of Sam Oosterhoff, MPP for Niagara-West Glanbrook proposing the government halt all wind power approvals in unwilling host communities.

AND THAT a copy of this resolution be sent to Honourable Kathleen Wynne, Premier of Ontario, the Honourable Minister of Energy Glenn Thibeault, Elgin-Middlesex-London MP Karen Vecchio, Elgin-Middlesex-London MPP Jeff Yurek, AMO and all Ontario Municipalities.

<u>Recorded Vote</u>	<u>Yeas</u>	<u>Nays</u>
I. Fleck	—	—
D. McKillop	—	—
M. Hentz	—	—
B. Purcell	—	—
C. McWilliam - Mayor	—	—

Carried:


Mayor

Defeated:

Mayor



Township of Perth East

P.O. Box 455, 25 Mill Street
Milverton, Ontario N0K 1M0

Phone- (519) 595-2800
Fax- (519) 595-2801

Theresa Campbell, CMO, Dipl.M.M.
Municipal Clerk

email -- tcampbell@pertheast.ca

April 13, 2017

The Honourable Kathleen Wynne, Premier
Legislative Building
Queen's Park
Toronto ON M7A 1A1

Re: Proposed Changes to Building Code B-08-09-03

At their regular meeting held on April 4, 2017, the Council of the Township of Perth East endorsed the following resolution;

That the Council of the Township of Perth East receive the correspondence from the Municipality of Calvin – resolution support for Proposed Amendments to Ontario Building Code #08-09-03 for information;

AND THAT Council support the Resolution from the Municipality of Calvin regarding the Proposed Amendments to the Ontario Building Code #08-09-03.

WHEREAS the Ministry of Municipal Affairs and Housing has proposed a change to the Building Code, B-08-09-03, requiring mandatory five year septic tank pump out and records retention by the owner;

AND WHEREAS that same change requires Municipalities to administer and enforce this change;

AND WHEREAS the change document fails to identify the administrative costs to Municipalities;

AND WHEREAS the change document fails to identify any transfer of Provincial funding to offset these downloaded costs;

AND WHEREAS many Municipalities already have bylaws to regulate septic systems especially near waterways;

AND WHEREAS the majority of homeowners pump out their septic tanks on a regular basis whether regulated or not;

AND WHEREAS there are many more important issues on which to spend taxpayer's money than "enhancing" maintenance on existing functioning systems;

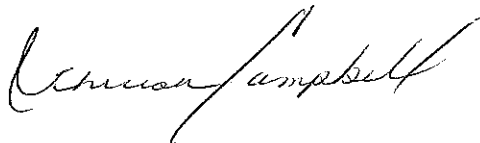
AND WHEREAS adequate legislation already exists to correct malfunctioning systems;

AND WHEREAS Premier Wynne stated on Monday, January 30th, 2017 at the ROMA conference that the province recognizes that "one size fits all" solutions do not always work in rural Ontario;

THEREFORE BE IT RESOLVED THAT the Council of the Township of Perth East hereby supports the Municipality of Calvin, the United Townships of Head, Clara and Maria and hereby also requests the Honourable Bill Mauro, Minister of Municipal Affairs, to rescind proposed Building Code Change B-08-09-03;⁹⁸

NOW THEREFORE BE IT FURTHER RESOLVED THAT a copy of this resolution be sent to the Honourable Bill Mauro, Minister of Municipal Affairs, Mr. Patrick Brown, Leader of the Progressive Conservative Party, Ms. Andrea Horwath, Leader of the New Democratic Party, and all Members of Provincial Parliament in the Province of Ontario;
AND FURTHER THAT a copy of this resolution be sent to the Association of Municipalities of Ontario (AMO), the Rural Ontario Municipal Association (ROMA), the Federation of Northern Ontario Municipalities (FONOM) and all Ontario Municipalities.

Yours truly,

A handwritten signature in black ink, appearing to read 'Theresa Campbell', with a stylized flourish at the end.

Theresa Campbell
Municipal Clerk

cc. Honourable Bill Mauro, Minister of Municipal Affairs
Mr. Patrick Brown, Leader of Progressive Conservative Party
Ms. Andrea Horwath, Leader of the New Democratic Party
Members of Provincial Parliament in the Province of Ontario
Association of Municipalities of Ontario (AMO)
Rural Ontario Municipal Association (ROMA)
Federation of Northern Ontario Municipalities (FONOM)
All Ontario Municipalities

CORPORATION OF THE MUNICIPALITY OF CALVIN

Resolution

DATE: March 14, 2017

NO: 2017-045

Certified true copy

MOVED BY [Signature]

SECONDED BY [Signature]

[Signature]
Clerk Treasurer

"WHEREAS the Ministry of Municipal Affairs and housing has proposed a change to the Building Code B-08-09-03, requiring mandatory five year septic tank pump out and records retention by the owner;

AND WHEREAS that same change requires Municipalities to administer and enforce this change;

AND WHEREAS the change document fails to identify the administrative costs to Municipalities;

AND WHEREAS the change document fails to identify any transfer of Provincial funding to offset these downloaded costs;

AND WHEREAS many Municipalities already have bylaws to regulate septic systems especially near waterways;

AND WHEREAS the majority of homeowners pump out their septic tanks on a regular basis whether regulated or not;

AND WHEREAS there are many more important issues on which to spend taxpayer's money than "enhancing" maintenance on existing functioning systems;

AND WHEREAS adequate legislation already exists to correct malfunctioning systems;

AND WHEREAS Premier Wynne stated on Monday, January 30th, 2017 at the ROMA conference that the province recognizes that "one size fits all" solutions do not always work in rural Ontario;

THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Calvin hereby supports the United Townships of Head, Clara and Maria and hereby also requests the Honourable Bill Mauro, Minister of Municipal Affairs, to rescind proposed Building Code change B-08-09-03;

NOW THEREFORE BE IT FURTHER RESOLVED THAT a copy of this resolution be sent to the Honourable Bill Mauro, Minister of Municipal Affairs, Mr. Patrick Brown, Leader of the Progressive Conservative Party, Ms. Andrea Horwath, Leader of the New Democratic Party, and all Members of Provincial Parliament in the Province of Ontario;

AND FURTHER THAT a copy of this resolution be sent to the Association of Municipalities of Ontario (AMO), the Rural Ontario Municipal Association (ROMA), the Federation of Northern Ontario Municipalities (FONOM) and all Ontario Municipalities.

CARRIED [Signature]

Mayor

MUNICIPALITY OF PORT HOPE
RESOLUTION

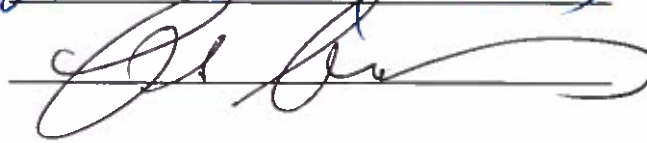
Date: 04 Apr 2017

23/2017

MOVED BY:

 (Blecker)

SECONDED BY:



WHEREAS all forms of incineration of waste, including Gasification, Plasma Arc, Pyrolysis, Energy-from Waste, Combustion and all other forms of burning of waste, produce very large quantities of deadly and/or health destroying substances that cause cancer, heart and circulatory disease, birth defects, mental disease and much more;

AND WHEREAS safe and environmentally friendly alternative means of waste-disposal management are available, including reduction, reuse, recycling, properly insulated landfill and other;

AND WHEREAS incineration is not banned in Bill 151;

AND WHEREAS incineration is explicitly condoned in the document "Strategy for a WASTE-FREE ONTARIO Building the CIRCULAR ECONOMY" released by the Government of Ontario in December 2016 (see page 10; emphasis added here: "Although **energy from waste and alternative fuels are permitted as waste management options**, these methods will not count towards diversion in Ontario");

AND WHEREAS with the latter statement, that energy-from-waste will nevertheless not count toward diversion, it is already acknowledged that incineration does not contribute to the circular economy; and in fact incineration is incompatible with a circular economy;

AND WHEREAS for the reasons given in paragraphs 1 and 2 above, incineration should not be performed in Ontario;

AND WHEREAS the Ontario Ministry of Energy announced on 27 September 2016 that it is suspending Energy-from-Waste projects (see https://news.ontario.ca/mei/en/2016/09/ontario-suspends-large-renewable-energy-procurement.html?utm_source=ondemand&utm_medium=email&utm_campaign=p), therewith removing a major impediment to obtaining political agreement on an outright ban on incinerators;

NOW THEREFORE BE IT RESOLVED THAT the Ontario Minister of the Environment and Climate Change be requested to revise existing legislation, to **explicitly ban construction of incinerators, and phase out use of existing incinerators, in Ontario;**

AND BE IT FURTHER RESOLVED THAT a copy of this Resolution be sent to the Premier of Ontario, the Minister of the Environment and Climate Change, the Minister of Energy, Lou Rinaldi, MPP for Northumberland-Quinte West, the Association of Municipalities of Ontario (AMO), the Chiefs of Ontario (COO) and all Ontario Municipalities.



Mayor R.J. Sanderson

THE CORPORATION OF THE TOWN OF KINGSVILLE

BY-LAW NUMBER 46-2017

Being a by-law to provide for the collection of the costs incurred for drainage works completed for numerous drains all in the Town of Kingsville.

WHEREAS the Council of the Town of Kingsville, in the County of Essex, has accepted petitions in accordance with the provisions of Section 74 of the Drainage Act, R.S.O. 1990, c. D. 17, requesting that maintenance and repair be carried out on these drains,

AND WHEREAS the Council of the Town of Kingsville has incurred costs for the said works to date as follows:

- 2nd Concession Road Drain
- 2nd Concession Branch of Henderson Drain
- Church Drain
- East Branch of Fleming Wigle Drain
- Henderson Drain East Branch
- Henderson Drain West Branch
- Kern Drain (petition)
- McDonald Drain (section 65)
- McDonald Drain (portion)
- Morley Wigle Drain Outlet (portion)
- Moroun Pumping Station (annual operating costs)
- Mulcaster Drain
- Thorpe Drain (portion)
- Puce Drain

for a total cost of approximately \$177,306.41.

AND WHEREAS the said amount to be collected on a pro rata basis on the lands and roads assessed by the Corporation of the Town of Kingsville for such maintenance and repair;

AND WHEREAS Council is of the opinion that the repair of the area was desirable.

THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWN OF KINGSVILLE, PURSUANT TO THE DRAINAGE ACT, R.S.O 1990, c. D. 17, ENACTS AS FOLLOWS:

1. The actual costs are hereby adopted as set forth in the final schedules of assessment.
2. The Corporation of the Town of Kingsville may borrow on the credit of the Corporation the amount to be contributed by the Corporation for the maintenance repair of the drainage works less the amount of
 - a) Grants received under Section 85 of the Act; and
 - b) Commuted payments made in respect of lands assessed.
3.
 - i) For paying of the amount of \$177,306.41 being:
 - (a) The amount assessed upon the lands and roads, except the lands and roads belonging to or controlled by the Corporation;
 - (b) The amount required to pay interest on the portion of the amount borrowed represented by the amount in clause (a);
 - (c) Grants received under the Section 85 of the Act;
 - (d) Monies paid pursuant to Subsection 3 of Section 61 of the Act;
 - (e) Commuted payments made in respect of the lands and roads assessed;

a special rate shall be levied upon the land and roads as set forth in the Schedules of Assessment to be collected in the manner and at the same time as other taxes are collected.

- ii) The amount of the special rate levied upon each parcel of land or part thereof shall be divided into two equal amounts and one such amount shall be collected in each year for two years at an interest rate to be determined at the time of issuance, after the passing of this By-Law.
- 4. All assessments of \$ 100.00 or less are payable in the first year in which the assessment is imposed.
- 5. This by-law comes into force on the passing thereof.

READ A FIRST, SECOND and THIRD TIME and FINALLY PASSED this 24th day of April, 2017.

MAYOR, Nelson Santos

CLERK, Jennifer Astrologo

THE CORPORATION OF THE TOWN OF KINGSVILLE

BY-LAW 47-2017

***Being a by-law under the Municipal Act, 2001, Part 8,
Section 408; to authorize the issue of three series of
debentures to consolidate the financing of construction
and/or maintenance of numerous drains all in the Town
of Kingsville.***

WHEREAS by By-Law number 7-2016 the Town of Kingsville did authorize the construction of a replacement bridge over the Hughes Drain Extension;

WHEREAS by By-Law number 22-2016 the Town of Kingsville did authorize the construction of a replacement bridge over the 10th Concession Road Branch West of the Patterson Drain;

WHEREAS by By-Law number 34-2016 the Town of Kingsville did authorize the construction of a bridge over the West Front Road Drain;

WHEREAS by By-Law number 74-2016 the Town of Kingsville did authorize the construction of the Fox-Jakait Drain;

WHEREAS by By-Law number 81-2016 the Town of Kingsville did authorize the maintenance on the 10th Concession Drain West of Belle River, 11th Concession Drain West of Ruscomb River, 3rd Concession Road Drain Clifford Branch, 3rd Concession Road Drain East, 9th Concession Road Drain East of Orton, Ash-Cameron Road Drain, Division Road Drain, Hughes Drain and Branches, Upcott Drain;

WHEREAS by By-Law number 82-2015 the Town of Kingsville did authorize the construction of a replacement bridge over the Sweetman-Knister Drain;

WHEREAS by By-Law number 89-2015 the Town of Kingsville did authorize the construction of a replacement bridge over the Irwin Drain;

WHEREAS by By-Law number 99-2015 the Town of Kingsville did authorize the construction of a replacement bridge over the 11th Concession Drain East of Belle River;

WHEREAS by By-Law number 100-2015 the Town of Kingsville did authorize the construction of a replacement bridge over the 11th Concession Drain West of Belle River;

WHEREAS by By-Law number 115-2015 the Town of Kingsville did authorize the levying of engineering costs for the McCain Sideroad Drain;

WHEREAS by By-Law number 124-2016 the Town of Kingsville did authorize the maintenance on the 9th Concession Drain East of Belle River, Cameron Curry Drain, Gerald Bruner Drain & Branch, Graham Sideroad Drain, Gravel Pit Drain, Kunch Drain, Linden Beach Drain, Maddox Drain, Marten Drain, Matlock Drain, McCain Sideroad Drain Branch of Centre Branch No. 47 Drain, McMahon Drain, Mills Drain & Extension, North Townline Drain East of Belle River, North Townline Drain West of Belle River, North Townline Drain West of Ruscomb River Drain, Nelson Drain, No. 5 Drain East of McCain Sideroad, No. 5 Drain West of McCain Sideroad, Orton Drain, Oxley Drain, Rear Road Branch of No. 47 Drain, South Malden Drain, Staddon Drain;

AND WHEREAS the portions payable by the owners were confirmed and final notices were mailed to the benefiting owners outlining the final time and place for paying the debt in full;

AND WHEREAS the portion to be financed is \$498,819.06;

AND WHEREAS it is intended that the unpaid balance shall be borrowed by the Corporation upon the credit of the Corporation.

NOW THEREFORE THE MUNICIPAL COUNCIL OF THE CORPORATION OF THE TOWN OF KINGSVILLE ENACTS AS FOLLOWS:

1. That for the purpose of borrowing the said sum of \$498,819.06, debentures of the Corporation of a like amount shall be issued therefore in sums of not less than One Thousand Dollars (\$1,000.00) each.
2. The first series of debentures shall be dated April 25th, 2017 and shall be payable in two (2) annual installments of principal on the 30th day of December in each of the years 2017 and 2018 inclusive and shall bear interest at a rate of two point two five per cent (2.25%) per annum payable annually on December 30th beginning on December 30th, 2017 for the length of the issue ending December 30th, 2018. The respective amounts of principal and interest payable in each of such years shall be set forth in Schedule "A" hereto annexed and forming part of this by-law.
3. The second series of debentures shall be dated April 25th, 2017 and shall be payable in five (5) annual installments of principal on the 30th day of December in each of the years 2017 and 2021 inclusive and shall bear interest at a rate of three point two five per cent (3.25%) per annum payable annually on December 30th beginning on December 30th, 2017 for the length of the issue ending December 30th, 2021. The respective amounts of principal and interest payable in each of such years shall be set forth in Schedule "B" hereto annexed and forming part of this by-law.
4. The third series of debentures shall be dated April 25th, 2017 and shall be payable in ten (10) annual installments of principal on the 30th day of December in each of the years 2017 and 2026 inclusive and shall bear interest at a rate of four point five per cent (4.5%) per annum payable annually on December 30th beginning on December 30th, 2017 for the length of the issue ending December 30th, 2026. The respective amounts of principal and interest payable in each of such years shall be set forth in Schedule "C" hereto annexed and forming part of this by-law.
5. The debentures shall be in fully registered form. They shall be payable as to both principal and interest in lawful money of Canada at the TD Canada Trust Bank in the Town of Kingsville.
6. The debentures shall be sealed with the seal of the Corporation and signed by the Head of Council and the Director of Financial Services or her designate.

READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED THIS 24th DAY OF APRIL, 2017.

MAYOR, Nelson Santos

CLERK, Jennifer Astrologo

SCHEDULE 'A'



2021 Division Road North
Kingsville, Ontario N9Y 2Y9
(519) 733-2305
www.kingsville.ca

**DEBENTURE AMORTIZATION SCHEDULE
Town of Kingsville - ELK Annuity Fund**

Municipal Drains		Various Projects	
By-Law:	47-2017	By-Law Passed:	April 24, 2017
Principal:	\$167,305.76	Payments per Year:	1
Annual Interest Rate:	2.25%	Number of Regular Payments:	2
Payment Date:	December 30th	Payment Amount:	\$86,486.63

Cheque No.:	Year	Annual Payment	Principal	Interest	Principal Balance
	2017	\$86,486.63	\$82,722.25	\$3,764.38	\$84,583.51
	2018	\$86,486.63	\$84,583.51	\$1,903.12	\$0.00

* Final payment adjustment due to rounding made to interest component.

Amortization Schedule Prepared By:

Sandra Zwiers, CPA, CA
Director of Financial Services

SCHEDULE 'B'



2021 Division Road North
Kingsville, Ontario N9Y 2Y9
(519) 733-2305
www.kingsville.ca

**DEBENTURE AMORTIZATION SCHEDULE
Town of Kingsville - ELK Annuity Fund**

Municipal Drains		Various Projects	
By-Law:	47-2017	By-Law Passed:	April 24, 2017
Principal:	\$280,067.24	Payments per Year:	1
Annual Interest Rate:	3.25%	Number of Regular Payments:	5
Payment Date:	December 30th	Payment Amount:	\$61,591.15

Cheque No.:	Year	Annual Payment	Principal	Interest	Principal Balance
	2017	\$61,591.15	\$52,488.96	\$9,102.19	\$227,578.28
	2018	\$61,591.15	\$54,194.86	\$7,396.29	\$173,383.42
	2019	\$61,591.15	\$55,956.19	\$5,634.96	\$117,427.23
	2020	\$61,591.15	\$57,774.77	\$3,816.38	\$59,652.46
	2021	\$61,591.15	\$59,652.46	\$1,938.69	\$0.00

* Final payment adjustment due to rounding made to interest component.

Amortization Schedule Prepared By:

Sandra Zwiers, CPA, CA
Director of Financial Services

SCHEDULE 'C'



2021 Division Road North
Kingsville, Ontario N9Y 2Y9
(519) 733-2305
www.kingsville.ca

**DEBENTURE AMORTIZATION SCHEDULE
Town of Kingsville - ELK Annuity Fund**

Municipal Drains		Various Projects	
By-Law:	47-2017	By-Law Passed:	April 24, 2017
Principal:	\$51,446.06	Payments per Year:	1
Annual Interest Rate:	4.50%	Number of Regular Payments:	10
Payment Date:	December 30th	Payment Amount:	\$6,501.69

Cheque No.:	Year	Annual Payment	Principal	Interest	Principal Balance
	2017	\$6,501.69	\$4,186.62	\$2,315.07	\$47,259.44
	2018	\$6,501.69	\$4,375.02	\$2,126.67	\$42,884.42
	2019	\$6,501.69	\$4,571.89	\$1,929.80	\$38,312.53
	2020	\$6,501.69	\$4,777.63	\$1,724.06	\$33,534.90
	2021	\$6,501.69	\$4,992.62	\$1,509.07	\$28,542.28
	2022	\$6,501.69	\$5,217.29	\$1,284.40	\$23,324.99
	2023	\$6,501.69	\$5,452.07	\$1,049.62	\$17,872.92
	2024	\$6,501.69	\$5,697.41	\$804.28	\$12,175.51
	2025	\$6,501.69	\$5,953.79	\$547.90	\$6,221.72
	2026	\$6,501.69	\$6,221.72	\$279.97	\$0.00

* Final payment adjustment due to rounding made to interest component.

Amortization Schedule Prepared By:

Sandra Zwiers, CPA, CA
Director of Financial Services

THE CORPORATION OF THE TOWN OF KINGSVILLE

BY-LAW 48 - 2017

Being a By-law to Amend By-law 101-2004, as amended, and to Appoint Inspectors Under the Building Code Act, 1992 S.O. 1992, c. 23

WHEREAS section 9 of the *Municipal Act*, 2001 S.O. 2001 c. 25 provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act.

AND WHEREAS section 15 of the *Police Services Act* R.S.O. 1990, c. P.15 provides that a municipal council may appoint persons to enforce the by-laws of the municipality and that municipal law enforcement officers are peace officers for the purpose of enforcing municipal by-laws.

AND WHEREAS the *Building Code Act*, 1992 S.O. 1992, c. 23 (the “Act”) provides in the event that the Council of a municipality has passed a by-law under section 15.1 of the Act prescribing standards for the maintenance and occupancy of property within the municipality and for prohibiting the occupancy or use of such property that does not conform with the standards that the Council may assign the administration and enforcement of such by-law to Property Standards Officers.

AND WHEREAS section 3 of the Act provides that the Council of each municipality is responsible for the enforcement of the Act in the municipality, except where otherwise provided and shall appoint such Inspectors as are necessary for the enforcement of the Act in the areas in which the municipality has jurisdiction.

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWN OF KINGSVILLE ENACTS AS FOLLOWS:

1. By-law 101-2004 is amended as follows:

Michael Olewski is appointed as an Inspector as defined in the *Act*.

Michael Olewski is appointed as a by-law enforcement officer and a property standards officer of The Corporation of the Town of Kingsville

2. All other terms as set out in By-law 101-2004 and amendments thereto shall remain in full force and effect.

READ a FIRST, SECOND and THIRD time and FINALLY PASSED this 24th day of April, 2017.

MAYOR, Nelson Santos

CLERK, Jennifer Astrologo

THE CORPORATION OF THE TOWN OF KINGSVILLE

BY-LAW 49 - 2017

Being a By-law to Appoint a Fire Chief and to amend By-law 101-2004 for The Corporation of the Town of Kingsville

WHEREAS the Council of The Corporation of the Town of Kingsville has enacted a by-law to establish the Kingsville Fire Department;

AND WHEREAS subsection 6(1) of the *Fire Protection and Prevention Act*, 1997, S.O. 1997, c. 4 requires that the council of a municipality that has established a fire department to appoint a fire chief for the fire department;

AND WHEREAS the Council of The Corporation of the Town of Kingsville deems it expedient to appoint a Fire Chief.

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWN OF KINGSVILLE ENACTS AS FOLLOWS:

1. THAT Charles Parsons be hereby appointed as Fire Chief of Kingsville Fire Department.
2. THAT By-law 101-2004 is hereby amended to delete Robert Kissner Jr. as the Fire Chief and add Charles Parsons as the Fire Chief.
3. THAT By-law 27-2001 which authorized the appointment of Fire Chief Robert Kissner, is hereby repealed.
4. That By-law 125-2016 which authorized the temporary appointment of Acting Fire Chief Jeff Dean is hereby repealed.
5. That this by-law shall come into full force and effect on the date of final passage hereof at which time all by-laws that are inconsistent with the provisions of this By-law and the same are hereby repealed insofar as it is necessary to give effect to the provisions of this by-law.

READ a FIRST, SECOND and THIRD time and FINALLY PASSED this 24th day of April, 2017.

MAYOR, Nelson Santos

CLERK, Jennifer Astrologo

THE CORPORATION OF THE TOWN OF KINGSVILLE

BY-LAW 50 - 2017

*Being a by-law to amend By-law 1-2015,
being a By-law to appoint certain members
of Council and individuals to boards and
committees*

WHEREAS the Council of The Corporation of the Town of Kingsville deems it expedient to amend By-law 1-2015, as amended, being a by-law to appoint certain members of Council and individuals to boards and committees.

AND WHEREAS By-law 3-2016 amended By-law 1-2015 by establishing the Communities in Bloom sub-Committee and appointed members thereto.

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWN OF KINGSVILLE ENACTS AS FOLLOWS:

1. **THAT** Paragraph 1.k(i) (Communities in Bloom, a sub-Committee of the Kingsville Parks, Recreation and Arts and Culture Committee) be amended as follows:

To add the appointments of:

Melissa Tremaine-Snip; and
Janet Dupuis

and to remove the appointment of Brenda Geauvreau to reflect her resignation.

3. **THAT** all other terms set out in said By-law 1-2015 and any amendments thereto shall remain in full force and effect.

READ a FIRST, SECOND AND THIRD TIME and FINALLY PASSED this 24th day of April, 2017.

MAYOR, Nelson Santos

CLERK, Jennifer Astrologo

THE CORPORATION OF THE TOWN OF KINGSVILLE

BY-LAW 51 - 2017

Being a by-law to designate and dedicate a portion of Block "A", Plan M-12 more particularly described as Part 2, 12R-21762 (being a one-foot reserve), Town of Kingsville, in the County of Essex (formerly in the Township of Gosfield South, in the said County), as part of Kenyon Point Road

WHEREAS The Corporation of the Town of Kingsville deems it expedient to designate and dedicate a portion of Block "A", Plan M-12, described as Part 2 12R-21762 in the Town of Kingsville (being a one-foot reserve), as Part of Kenyon Point Road.

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWN OF KINGSVILLE ENACTS AS FOLLOWS:

1. **THAT** the property legally described as a portion of Block 'A", Plan M-12 described as Part 2, 12R-21762 (being a one-foot reserve) be designated and dedicated as Part of Kenyon Point Road, in the Town of Kingsville, in the County of Essex.
2. **THAT** this By-law shall come into force and effect upon third reading and being finally passed.

READ a FIRST, SECOND AND THIRD TIME and FINALLY PASSED this 24th day of April, 2017.

MAYOR, Nelson Santos

CLERK, Jennifer Astrologo

THE CORPORATION OF THE TOWN OF KINGSVILLE

BY-LAW 52 - 2017

***Being a By-law authorizing the entering into of an
Agreement with Cedar Creek Landscaping
for grass cutting and trimming for various properties in the Town
of Kingsville***

WHEREAS Section 9 of the *Municipal Act, 2001*, S.O. c. 25 confers natural person powers on municipalities which include the power to enter into agreements with individuals and corporations.

WHEREAS The Corporation of the Town of Kingsville (the “Town”) deems it expedient for the Town to enter into an Agreement with Cedar Creek Landscaping.

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWN OF KINGSVILLE ENACTS AS FOLLOWS:

1. **THAT** the Town enters into and executes with Cedar Creek Landscaping an Agreement attached hereto as Schedule “A” and forming part of this By-law.
2. **THAT** the Mayor and Clerk are hereby authorized and directed on behalf of the Town to execute the Agreement attached as Schedule “A”.
3. This By-Law comes into force and takes effect on the day of the final passing thereof.

**READ a FIRST, SECOND and THIRD time and FINALLY PASSED this
24th**

MAYOR, Nelson Santos

CLERK, Jennifer Astrologo

THE CORPORATION OF THE TOWN OF KINGSVILLE

BY-LAW 53-2016

Being a By-law to authorize vote by mail and the use of optical scanning vote tabulators for municipal elections in the Town of Kingsville

WHEREAS section 42 of the *Municipal Elections Act, 1996*, as amended, provides that a Municipal Council may pass a by-law authorizing alternative voting methods;

AND WHEREAS Section 42 of the *Municipal Elections Act, 1996*, as amended, authorizes the use of optical scanning tabulators for the purpose of counting votes for municipal elections;

AND WHEREAS Council deems it appropriate and in the public interest to pass a by-law authorizing the use of vote by mail;

AND WHEREAS Council deems it appropriate and in the public interest to pass a by-law authorizing the use of optical scanning tabulators;

NOW THEREFORE THE COUNCIL FOR THE CORPORATION OF THE TOWN OF KINGSVILLE ENACTS AS FOLLOWS:

1. That the alternative voting method of "Vote by Mail" be authorized for use in municipal elections.
2. That optical scanning vote tabulators be authorized for use for the purpose of counting votes for municipal elections.
3. A Vote by Mail Kit will be provided to every person who qualifies to be an elector. The Kit will either be mailed or directly provided to each qualified elector.
4. The Vote by Mail Kit shall consist of:
 - A voting instruction sheet
 - A composite ballot
 - An inner ballot envelope
 - A security slip
 - An outer return envelope
 - Such other necessary material as the Municipal Clerk determines
5. Ballot Return Station(s) shall be established at one or more locations as determined by Council or the Clerk.
6. A Ballot Return Station means a voting place under the supervision of a Deputy Returning Officer where electors, who prefer to deliver or have delivered their completed ballots, may deposit their ballots directly into the care of the Municipal Clerk, or designate, rather than forwarding their ballots by mail.
7. Every elector has the responsibility of completing the ballots in accordance with the *Municipal Elections Act, 1996*, as amended, and the procedures authorized by this By-law and returning the completed ballots to the Municipal Clerk, or designate, by mail or by deposit at a Ballot Return Station on or before 8:00 p.m. on Voting Day.
8. No proxy voting provisions or advance voting provisions other than the Ballot Return Station is applicable at Municipal Elections conducted in accordance with this By-law.

9. The Municipal Clerk shall prepare procedures and rules to conduct a Vote by Mail municipal election and shall provide these procedures and rules to each candidate in accordance with the *Municipal Elections Act, 1996*.
10. Any person, corporation, or trade union guilty of corrupt practices or contravening the provisions of the *Municipal Elections Act, 1996*, as amended, or the procedures and rules established by paragraph 9 of this By-law may be prosecuted pursuant to the provisions of the Municipal Elections act, 1996, as amended.
11. The Mayor and Clerk are hereby authorized to sign the necessary agreement(s) to provide for a Vote by Mail election.
12. This by-law shall come into force and take effect from the date of passing.

READ a FIRST, SECOND and THIRD time and FINALLY PASSED this 24th day of April, 2017.

MAYOR, Nelson Santos

CLERK, Jennifer Astrologo

THE CORPORATION OF THE TOWN OF KINGSVILLE

BY-LAW 54 - 2017

***Being a By-law to confirm the proceedings of the
Council of The Corporation of the Town of Kingsville at its
April 24, 2017 Regular Meeting***

WHEREAS sections 8 and 9 of the *Municipal Act, 2011* S.O. 2001 c. 25, as amended, (the "Act") provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising the authority conferred upon a municipality to govern its affairs as it considers appropriate.

AND WHEREAS section 5(3) of the Act provides that such power shall be exercised by by-law, unless the municipality is specifically authorized to do so otherwise.

AND WHEREAS it is deemed expedient that the proceedings of the Council of The Corporation of the Town of Kingsville (the "Town") be confirmed and adopted by by-law.

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWN OF KINGSVILLE ENACTS AS FOLLOWS:

1. The actions of the Council at its April 24, 2017 Regular Meeting in respect of each report, motion, resolution or other action taken or direction given by the Council at its meeting, is hereby adopted, ratified and confirmed, as if each resolution or other action was adopted, ratified and confirmed by its separate by-law.
2. The Chief Administrative Officer and/or the appropriate officers of the Town are hereby authorized and directed to do all things necessary to give effect to the actions set out in paragraph 1, or obtain approvals, where required, and, except where otherwise provided, the Mayor and the Clerk are hereby directed to execute all documents necessary and to affix the corporate seal to all such documents.
3. This By-Law comes into force and takes effect on the day of the final passing thereof.

READ a FIRST, SECOND and THIRD time and FINALLY PASSED this 24th day of April, 2017.

MAYOR, Nelson Santos

CLERK, Jennifer Astrologo