



**The Corporation of the Town of Kingsville
Kingsville Municipal Heritage Advisory Committee
Agenda**

Wednesday, July 2, 2025, 6:00 p.m.

Unico Community Centre

37 Beech Street

Kingsville, ON N9Y 1A9

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	Pages
A. Call to Order	
B. Disclosures of Pecuniary Interest	
C. Adoption of Minutes	2
Recommendation That the Minutes of the Kingsville Municipal Heritage Advisory Committee meeting dated June 3, 2025, be adopted as presented.	
D. Items for Consideration	
1. Heritage Information Day & Plaque Program Launch	
2. Procedural Training	
E. Next Meeting Date	
The next regularly scheduled meeting of the Kingsville Municipal Heritage Advisory Committee is August 5, 2025, at 6:00 p.m. at the Kingsville Arena Complex, Room B.	
F. Adjournment	
Recommendation That the meeting be adjourned at _____ p.m.	



The Corporation of the Town of Kingsville

Minutes of the Kingsville Municipal Heritage Advisory Committee

Tuesday, June 3, 2025
6:00 p.m.
Unico Community Centre
37 Beech Street
Kingsville, ON N9Y 1A9

Members Present:

Jeffrey Robinson, Chair
Stacey Jones, Vice-Chair
Sheri Lowrie, Councillor
Jeff Battiston

Members Absent:

Carol Sitler

Administration Present:

Vitra Chodha, Town Planner
Colin Kelly, Town Planner
Angelina Pannunzio, Office Support
Matthew Ducharme, Recording Secretary
Haris Wilkinson, Summer Student - Planning

A. Call to Order

The Chair called the meeting to order at 6:00 p.m.

A.1 Introduction of New Member

Matthew Ducharme, Recording Secretary, introduced Jeff Battiston who was recently appointed by Council.

B. Closed Session

MHAC-11-20250603

Moved By: Sheri Lowrie, Councillor
Seconded By: Stacey Jones, Vice-Chair

That the Kingsville Municipal Heritage Advisory Committee **enter** into Closed Session at 6:03 p.m. pursuant to section 239 of the Municipal Act, 2001, to discuss the following item:

Item I - Heritage Matters to be heard under Section 239(2)(b) being personal matters about an identifiable individual, including municipal employees.

Carried

MHAC-12-20250603

Moved By: Sheri Lowrie, Councillor
Seconded By: Stacey Jones, Vice-Chair

That the Kingsville Municipal Heritage Advisory Committee **rise** from Closed Session at 6:12 p.m.

Carried

MHAC-13-20250603

Moved By: Jeff Battiston
Seconded By: Stacey Jones, Vice-Chair

That the Kingsville Municipal Heritage Advisory Committee **resume** the open portion of its Regular Meeting at 6:13 p.m.

Carried

C. Disclosures of Pecuniary Interest

The Chair asked members if there were any disclosures of pecuniary interest. None were noted.

D. Adoption of Minutes

MHAC-14-20250603

Moved By: Sheri Lowrie, Councillor
Seconded By: Stacey Jones, Vice-Chair

That the Minutes of the Kingsville Municipal Heritage Advisory Committee meeting dated May 6, 2025, **be adopted** as presented.

Carried

E. Items for Consideration

E.1 Application for Swimming Pool and Deck Construction - 107 Elm Street
Colin Kelly, Town Planner, presented the report.

MHAC-15-20250603

Moved By: Stacey Jones, Vice-Chair
Seconded By: Jeff Battiston

That the Kingsville Municipal Heritage Advisory Committee has **no heritage objections** to the proposed swimming pool and deck construction at the property municipally known as 107 Elm Street, a designated heritage property on the Town of Kingsville Heritage Register (By-law 12-2017);

And that the Committee **recommends** that Council consent to the application.

Carried

E.2 Application for Demolition of Listed Heritage Home - 2014 Road 3 East

Colin Kelly, Town Planner, presented the report. Albert Bronco was present and spoke in favour of the application on behalf of the property owners, his parents. He was available for questions from the members.

MHAC-16-20250603

Moved By: Sheri Lowrie, Councillor
Seconded By: Stacey Jones, Vice-Chair

That the Kingsville Municipal Heritage Advisory Committee has **no heritage objections** to the proposed demolition at the property

municipally known as 2014 Road 3 East, a listed heritage property on the Town of Kingsville Heritage Register.

Carried

E.3 Heritage Plaque Program Update

Colin Kelly, Town Planner, presented an update on the proposed program.

MHAC-17-20250603

Moved By: Stacey Jones, Vice-Chair

Seconded By: Sheri Lowrie, Councillor

That the Kingsville Municipal Heritage Advisory Committee **recommends** to Council approval of the Heritage Plaque Program as described in the Kingsville Heritage Plaque Program Summary as presented.

Carried

E.4 Ontario Heritage Tool Kit

Vitra Chodha, Town Planner, provided an overview of the Ontario Heritage Tool Kit provided for information.

E.5 Potential Designation - 1417 Road 3 East

Colin Kelly, Town Planner, noted that the research report for designation will be completed by Veronica Brown. He noted the final report will be presented to the members at the August 5, 2025, meeting.

F. Next Meeting Date

The next regularly scheduled meeting of the Kingsville Municipal Heritage Advisory Committee is July 2, 2025, at 6:00 p.m. at the Unico Community Centre.

G. Adjournment

MHAC-18-20250603

Moved By: Stacey Jones, Vice-Chair

Seconded By: Jeff Battiston

That the meeting **be adjourned** at 7:34 p.m.

Carried

Chair

Recording Secretary