



**TOWN OF KINGSVILLE
REGULAR MEETING OF COUNCIL
AGENDA**

Monday, April 22, 2024, 6:00 PM

Unico Community Centre

37 Beech Street

Kingsville, ON N9Y 1A9

View Livestream at the time of the proceedings at
<https://www.kingsville.ca/livestream>

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needs please contact the Clerk at atoole@kingsville.ca

Pages

A. CALL TO ORDER

B. CLOSED SESSION

Recommended Action

That Council move into Closed Session at 5:15 p.m. pursuant to section 239(2) of the *Municipal Act, 2001* to consider the following items:

Item I - Tender Awards: 2024 Kingsville Urban Road Resurfacing to be heard under Section 239(2)(f) being advice that is subject to solicitor-client privilege, including communications necessary for that purpose.

Item II - BLRH Licensing By-law 3-2024 to be heard under Section 239(2)(f) being advice that is subject to solicitor-client privilege, including communications necessary for that purpose.

C. LAND ACKNOWLEDGEMENT

We acknowledge the Three Fires Confederacy (Ojibwe, Potawatomie and Odawa) and the Traditional ancestral, unceded territory of Caldwell First Nation; the original people of Point Pelee, Pelee Island and its surrounding waters. We recognize and respect the First Nations who are stewards of the land and waters of Turtle Island and who have embraced this stewardship since time immemorial. We would also like to acknowledge all the moccasins who have walked lands of Turtle Island.

D. MOMENT OF SILENT REFLECTION AND NATIONAL ANTHEM

E. MAYOR'S WELCOME AND REMARKS

F. AMENDMENTS TO THE AGENDA

G. DISCLOSURE OF PECUNIARY INTEREST

When a member of Council has any pecuniary interest, direct or indirect, in any matter which is the subject of consideration at this Meeting of Council (or that was the subject of consideration at the previous Meeting of Council at which the member was not in attendance), the member shall disclose the pecuniary interest and its general nature, prior to any consideration of the matter.

H. REPORT OUT OF CLOSED SESSION

Pursuant to Section 239(2) of the *Municipal Act, 2001*, Council entered into Closed Session at 6:25 p.m. on April 8, 2024, to discuss the following items:

Item I - Property Disposition - Lions Park and Lions Hall heard under Section 239(2)(c) being a proposed or pending acquisition or disposition of land by the municipality; Section 239(2)(f) being advice that is subject to solicitor-client privilege, including communications necessary for that purpose; and Section 239(2)(k) being a position, plan, procedure, criteria, or instruction to be applied to negotiations. There is nothing further to report; and,

Item II - Property Acquisition - Surplus School Properties heard under Section 239(2)(c) being a proposed or pending acquisition or disposition of land by the municipality; Section 239(2)(f) being advice that is subject to solicitor-client privilege, including communications necessary for that purpose; and Section 239(2)(k) being a position, plan, procedure, criteria, or instruction to be applied to negotiations. There is nothing further to report.

I. DELEGATIONS

1. Short Term Rental Units

- Liz Gates
- Linc Kesler
- Judi Lacey
- Rita Singor
- Tamara Stomp

2. Boarding Lodging and Rooming Houses By-law 3-2024

J. PRESENTATIONS

1. 2024 Tourism Update

K. MATTERS SUBJECT TO NOTICE

1. 134 County Rd 34 W - Application for Consent B-2024-12 & Zoning By-law Amendment ZBA-2024-6

12

Recommended Action

1. That Consent application B-2024-8, to create a lot that has an area of 1007.67 m² (10,846.44 ft²) and a frontage of 22.31 m (73.22 ft) on County Rd 34 W shown as Parts 2 on the Plan of Survey (Attached as Appendix B), on lands municipally known as 134 County Rd 34 W, in the Town of Kingsville, **BE APPROVED**, subject to the following conditions:
 - a. Prior to consent being endorsed on the deeds the property owners are to:
 - i. execute an agreement for drainage apportionment of each lot of record, approved by the Municipality. Drainage Apportionment Request, 12R plan shall be submitted to the Municipality a minimum of one month prior to the stamping of the deeds.
 - ii. provide confirmation that the Concrete Block Garage, identified on the applicant's Survey in Appendix B, is demolished
 - iii. provide a lot grading plan acceptable to the municipality to serve the lands being conveyed, and the lands being retained, with the cost of such drainage being solely at the expense of the applicant. Lot Grading Plans shall be submitted to the Engineering Department a minimum of three months prior to the stamping of the deeds.
 - b. That the necessary deed(s), transfer or changes be submitted electronically, signed and fully executed, including a copy of the reference plan, prior to certification.
 - c. The conditions imposed above shall be fulfilled by April 22, 2026 or this application shall be deemed to be refused in accordance with Section 53(41) of the Planning Act.
2. And that By-law 34-2024 being a By-law to amend the Comprehensive Zoning By-law 1-2014 for the Town of Kingsville, **BE APPROVED** to amend the zoning in the following manner:
 - a. The severed parcel (Part 2) from "Residential Zone 2 Rural/Urban (R2.2)", "Residential Zone 2 Rural/Urban with exception 1 (R2.2-1)" and "Central Commercial with exception 2 (C2-2)" to "Central Commercial with exception 2 (C2-2)"; and
 - b. The retained parcel (Part 1), from "Residential Zone 2 Rural/Urban (R2.2)", "Residential Zone 2 Rural/Urban with exception 1 (R2.2-1)" and "Central Commercial with exception 2 (C2-2)" to "Residential Zone 2 Rural/Urban with

exception 1 (R2.2-1)”; and

- c. The Mayor and Clerk **BE AUTHORIZED** to sign same.

L. REPORTS - PLANNING AND DEVELOPMENT SERVICES

1. York Subdivision Phase 4B – Final Acceptance 21

Recommended Action

That Council **APPROVE** final acceptance and assumption of the roadway and infrastructure for the York Subdivision Phase 4B.

2. 2024 Urban Road Tender Awards 25

Recommended Action

1. That Council **ENDORSE** the award of the 2024 Kingsville Urban Road Resurfacing Program to Mill-Am Corporation in the amount of \$820,050 (excluding HST) via formal award by the County of Essex.
2. That the Main Street East and Jasperson Drive Reconstruction Tender **BE AWARDED** to Piera Con Enterprises Inc. in the amount of \$1,150,000 (excluding HST) and the Mayor and Clerk **BE AUTHORIZED** to execute the requisite agreement, and further, Council **APPROVE** the revised budget for this project as described in the Financial Considerations section of this report.

M. REPORTS - FINANCE AND CORPORATE SERVICES

No Reports at this time.

N. REPORTS - FIRE RESCUE SERVICES

No Reports at this time.

O. REPORTS - PUBLIC OPERATIONS

No Reports at this time.

P. REPORTS - LEGAL, BUILDING AND BY-LAW SERVICES

No Reports at this time.

Q. REPORTS - CAO's OFFICE

No Reports at this time.

R. CONSENT AGENDA

Recommended Action

That Items 1 through 3 on the Consent Agenda, **BE RECEIVED**.

1.	Regular Council Meeting Minutes - April 8, 2024	30
2.	BIA Minutes - March 12, 2024	37
3.	Accessibility Advisory Committee - November 29, 2023	43

S. CORRESPONDENCE

1.	Correspondence from the Town of Cobourg dated March 8, 2024, Regarding Proposed Amendments to the Ontario Heritage Act	46
2.	Correspondence from the Town of Cobourg dated March 11, 2024, Regarding Affordability of Water and Wastewater Systems	48
3.	Correspondence from the Town of Aurora dated March 6, 2024 Regarding Legislative Amendments to Improve Municipal Codes of Conduct and Enforcement	50

T. NOTICES OF MOTION

- Boarding, Lodging, Rooming House (BLRH) Licensing - Councillor Neufeld

That Council **RECONSIDER** By-law 03-2024 (inclusive of Appendix "A") being a By-law to Licence Boarding, Lodging, Rooming Houses (BLRH) in the Town of Kingsville (which was approved on January 8, 2024).

U. UNFINISHED BUSINESS AND ANNOUNCEMENTS

V. BYLAWS 56

Recommended Action

That the following By-laws receive a third reading and finally pass:

By-law 08-2024 being a By-law to provide for the three (3) new bridges over the Cameron Road Branch of the Billings Drain at a total estimated cost of \$83,328 in the Town of Kingsville, in the County of Essex;

By-law 09-2024 being a By-law to provide for a new bridge over the Orton Drain at a total estimated cost of \$38,500 in the Town of Kingsville, in the County of Essex; and,

By-law 12-2024 being By-law to provide for the new petition drain called Jamis Drain and Branches Project for Roll # 290-38900, in the Town of Kingsville, in the County of Essex.

And that the following By-law receive three readings and finally pass:

By-law 32-2024 being a By-law to amend By-law 27-2021, as amended, being a

By-law to regulate the outdoor parking or storage of recreational, commercial and motor vehicles on private property within the Town of Kingsville

By-law 33-2024 being a By-law to confirm the proceedings of the Council of the Corporation of the Town of Kingsville at its April 22, 2024 Regular Meeting of Council.

W. ADJOURNMENT

Recommended Action

That Council adjourns this Regular Meeting at p.m.



2021 Division Road North
Kingsville, Ontario N9Y 2Y9
Phone: (519) 733-2305
www.kingsville.ca
kingsvilleworks@kingsville.ca

Delegation to Council Request Form

This Form must be completed and submitted to the Clerk of the Town of Kingsville by all persons wishing to address Council at a scheduled meeting of Council. Please refer to the Delegation Information Sheet for additional information about appearing before Council.

Please note that personal information collected in this Form will be used to properly place the item/issue you wish to discuss in Council's Agenda package. This information will become part of the public record, unless you expressly request the removal of your personal information. Questions about the collection of this information may be directed to the Corporate Services Department.

Date you wish to appear before Council
(Please note: our best efforts will be made to accommodate the requested date):

APRIL 22, 2024

Full name(s) of person(s) presenting:

LIZ GATES

Are you representing a group?

☒ Yes ☐ No

Name of Group:

STR AD HOC COMMITTEE

Please indicate your position/role in the group:

SPEAKER

Will other group members be attending?

☒ Yes ☐ No

Address of Presenter or Delegation:
(address of main contact for the group, if applicable)

[REDACTED]

Contact Phone No:

[REDACTED]

Alternate Phone No:

[REDACTED]

Email:

[REDACTED]

Brief summary of the issue(s) you will be presenting to Council:

- Concern re no municipal oversight Re short term rentals
- Concern re increase in absent landlord rentals in Kingsville
- Concern re increase in residential STR at the expense of neighbourhoods
- Concern re Town noise by-law that is inadequate
- Town's online survey was confusing and ineffective re STR
- Neighbourhoods are under seige and need effective protection
- Need for a joint committee of council /taxpayers to consider solutions

Have you appeared before Council on this issue before? ☐ Yes ☒ No

Have you consulted with staff on this issue before? ☐ Yes ☒ No

If 'yes', please provide name(s) of staff:

Will you be providing any handout material to aid your presentation?

☐ Yes

☐ No

not at this time.

If yes, please attach 1 copy of the handout material being presented

Do you have any equipment needs for your presentation? ☐ Yes

☒ No

If 'yes', please describe your equipment needs:

Do you have any special needs when presenting?

☐ Yes

☒ No

If 'yes', please describe your special needs:

April 8, 2024
Date

Id. Gates
Signature



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Date you wish to appear before Council

(Please note: our best efforts will be made to accommodate the requested date):

22 April 2024

Full name(s) of person(s) presenting:

Linc Kesler

Are you representing a group?

☒ Yes ☐ No

Name of Group:

STR Ad Hoc Committee

Please indicate your position/role in the group:

Union Park St representative

Will other group members be attending?

☒ Yes ☐ No

Address of Presenter or Delegation:

(address of main contact for the group, if applicable)

Contact Phone No:**Alternate Phone No:****Email:****Brief summary of the issue(s) you will be presenting to Council:**

Concerns regarding short-term rental survey

Disruption of our neighborhood by unregulated STRs

including loud noise, incursions onto our property,

cars blocking road and our properties,

garbage strewn on road and properties,

confrontational behaviour of managers for absent owners

Have you appeared before Council on this issue before? ☐ Yes ☒ No

Have you consulted with staff on this issue before? ☐ Yes ☒ No

If 'yes', please provide name(s) of staff:

Will you be providing any handout material to aid your presentation? ☐ Yes ☒ No

If yes, please attach 1 copy of the handout material being presented

Do you have any equipment needs for your presentation? ☐ Yes ☒ No

If 'yes', please describe your equipment needs:

Do you have any special needs when presenting? ☐ Yes ☒ No

If 'yes', please describe your special needs:

8 April 2024
Date


Signature



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Kingsville, Ontario N9Y 2Y9
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Date you wish to appear before Council

(Please note: our best efforts will be made to accommodate the requested date):

April 22, 2024

Full name(s) of person(s) presenting:

Judi Lacey

Are you representing a group?

☒ Yes

☐ No

Name of Group:

STR AD HOC COMMITTEE

Please indicate your position/role in the group:

SPEAKER

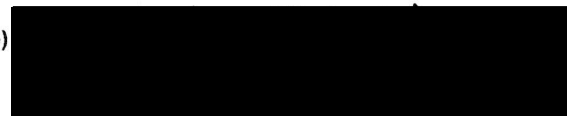
Will other group members be attending?

☒ Yes

☐ No

Address of Presenter or Delegation:

(address of main contact for the group, if applicable)



Contact Phone No:



Alternate Phone No:

Email:



Brief summary of the issue(s) you will be presenting to Council:

Concern for no municipal regulations/
oversight for STR.

Have you appeared before Council on this issue before? ☐ Yes ☒ No

Have you consulted with staff on this issue before? ☐ Yes ☒ No

If 'yes', please provide name(s) of staff: _____

Will you be providing any handout material to aid your presentation?

☐ Yes

☒ No

not at
this time

If yes, please attach 1 copy of the handout material being presented

Do you have any equipment needs for your presentation? ☐ Yes ☒ No

If 'yes', please describe your equipment needs: _____

Do you have any special needs when presenting?

☐ Yes

☒ No

If 'yes', please describe your special needs: _____

April 8, 2024
Date

Lacey
Signature

Delegation Request and/or Written Submission Form

Please read the following carefully before proceeding to submit a request.

Applications to appear as a delegation before the Town of Kingsville Council are to be received no later than 11:00 a.m. the day of the scheduled Council or Committee Meeting in which you would like to appear. Your application will be reviewed and you will be notified by the Clerk if your request to appear as a delegation has been approved. Alternatively, if you do not wish to appear as a delegation but would like your comments to be considered by Council, you may make a written submission using this form.

If you wish to simply attend the meeting, you can do so by accessing our live stream at <https://calendar.kingsville.ca/council>

General Guidelines

- Members of the Public must register by completing the Delegation Request Form in order to provide verbal comments to Council
- Delegation requests and written submissions must be received by 11:00 a.m. the day of a scheduled Council or Committee Meeting.
- A delegation will not be registered to address members of Kingsville Council at a Council meeting unless this specific item is listed on the Agenda. Delegations related to items not listed on the Agenda must be received 14 days in advance of a future Council Meeting.
- Delegations are limited to 10 minutes.
- Both verbal and written comments will be given equal consideration.
- **Comments that are submitted anonymously or include defamatory language will not be accepted or form part of the official meeting record on that item.**
- It is the responsibility of the public to indicate when an accomodation is required. The Clerk will determine the best method to address this accomodation in consultation with the individual in advance of the meeting.

First Name *

Rita

Last Name *

Singor

Are you representing a group? *



Yes



No

What is the name of your group? *

STR AD Hoc Committee

Address *

Phone number *

Email address *

How do you wish to communicate with Council? *

Please select how you would like to appear before Council *

Please describe in detail the reason for your Delegation and what action you will be asking Council to take: *

~ Concerns re no municipal oversight re short term rentals
~ Concern re increase in absent landlords rentals in Kingsville
~ Concern re increase in residential STR at the expense of neighborhoods
~ Concern re Town noise by-law that is inadequate
~ Town's online survey was confusing and ineffective re STR
~ Neighborhoods are under siege and need effective protection
~ Need for a joint committee of council/taxpayers to consider solutions

Is this item on the upcoming Agenda? *

☐

Yes

☒

No

Which Council Meeting do you wish to appear at? *



Have you been in contact with staff on this issue before? *

☐

Yes

☒

No

Important Note: Any speaking notes, supporting documentation, presentation materials, and/or audio visual aids must be provided to the Clerk with this delegation request for review, approval, and circulation to Council and Administration. Materials will be made public and shall be compliant with AODA legislation.

Upload any documents or presentation material you will use to support your Delegation:

Privacy Statement

This meeting will be broadcast live via eScribe and Delegates participating virtually will form part of the recording. Be advised that all Council and Committee meeting presentations become part of the public record and you will be listed as a presenter on the Agenda and Minutes of the meeting. Agendas and Minutes are published online, so the listing of your name in connection with the Agenda or Minutes may be indexed by search engines like Google. Further, personal information contained in your correspondence, to Town of Kingsville Council, is collected under the authority of the *Municipal Act, 2001*, as amended. Any personal information you choose to disclose in your correspondence will be used to receive your views on the relevant issue(s) to enable Town of Kingsville Council to make its decision on the matter. Questions about the collection of this information can be directed to the Deputy Clerk, Town of Kingsville, 2021 Division Road North, Kingsville, ON N9Y 2Y9, 519-733-2305 ext. 223.

I have read and understand the above Privacy Statement. *



Yes



No



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Date you wish to appear before Council

(Please note: our best efforts will be made to accommodate the requested date):

April 22/24

Full name(s) of person(s) presenting:

Tamara Stomp

Are you representing a group?

☐ Yes

☒ No

Name of Group:

Please indicate your position/role in the group:

Will other group members be attending?

☐ Yes

☐ No

Address of Presenter or Delegation:
(address of main contact for the group, if applicable)

[Redacted]

Contact Phone No:

(C) [Redacted]

Alternate Phone No:

[Redacted]

Email:

[Redacted]

Brief summary of the issue(s) you will be presenting to Council:

- concerns for short term Rental survey.
- lack of data collection re extent of the problem in Kingsville.
- need for a committee to be struck with residents re options - research for options taken by other municipalities/cities

Have you appeared before Council on this issue before? ☐ Yes ☒ No

Have you consulted with staff on this issue before? ☐ Yes ☒ No

If 'yes', please provide name(s) of staff: _____

Will you be providing any handout material to aid your presentation? ☐ Yes

If yes, please attach 1 copy of the handout material being presented

☒ No - not at this time

Do you have any equipment needs for your presentation? ☐ Yes ☒ No

If 'yes', please describe your equipment needs: _____

Do you have any special needs when presenting? ☐ Yes ☒ No

If 'yes', please describe your special needs: _____

March April 7/24
Date

Tamara Stomp
Signature
Tamara Stomp

Date: April 22, 2024

To: Mayor and Council

Author: Vitra Chodha, Planner

RE: 134 County Rd 34 W - Application for Consent B-2024-12 & Zoning By-law Amendment ZBA-2024-6

RECOMMENDED ACTION

1. That Consent application B-2024-8, to create a lot that has an area of 1007.67 m² (10,846.44 ft²) and a frontage of 22.31 m (73.22 ft) on County Rd 34 W shown as Parts 2 on the Plan of Survey (Attached as Appendix B), on lands municipally known as 134 County Rd 34 W, in the Town of Kingsville, **BE APPROVED**, subject to the following conditions:
 - a) Prior to consent being endorsed on the deeds the property owners are to:
 - i. execute an agreement for drainage apportionment of each lot of record, approved by the Municipality. Drainage Apportionment Request, 12R plan shall be submitted to the Municipality a minimum of one month prior to the stamping of the deeds.
 - ii. provide confirmation that the Concrete Block Garage, identified on the applicant's Survey in Appendix B, is demolished
 - iii. provide a lot grading plan acceptable to the municipality to serve the lands being conveyed, and the lands being retained, with the cost of such drainage being solely at the expense of the applicant. Lot Grading Plans shall be submitted to the Engineering Department a minimum of three months prior to the stamping of the deeds.
 - b) That the necessary deed(s), transfer or changes be submitted electronically, signed and fully executed, including a copy of the reference plan, prior to certification.
 - c) The conditions imposed above shall be fulfilled by April 22, 2026 or this application shall be deemed to be refused in accordance with Section 53(41) of the Planning Act.

2. And that By-law 34-2024 being a By-law to amend the Comprehensive Zoning By-law 1-2014 for the Town of Kingsville, **BE APPROVED** to amend the zoning in the following manner:
 - a) The severed parcel (Part 2) from “Residential Zone 2 Rural/Urban (R2.2)”, “Residential Zone 2 Rural/Urban with exception 1 (R2.2-1)” and “Central Commercial with exception 2 (C2-2)” to “Central Commercial with exception 2 (C2-2)”; and
 - b) The retained parcel (Part 1), from “Residential Zone 2 Rural/Urban (R2.2)”, “Residential Zone 2 Rural/Urban with exception 1 (R2.2-1)” and “Central Commercial with exception 2 (C2-2)” to “Residential Zone 2 Rural/Urban with exception 1 (R2.2-1)”; and
 - c) The Mayor and Clerk **BE AUTHORIZED** to sign same.

BACKGROUND

The Town of Kingsville has received the above-noted applications for lands municipally known as 134 County Rd 34W, located on the North of County Rd 34 W and West of Hill Street (as seen on appendix A). The subject property has frontage on County Rd 34W and is designated “Highway Commercial”.

Currently, there are 3 (three) zoning designations on the existing corner lot, which are R2.2, R2.2-1, & C2-2 (“Residential Zone 2 Rural/Urban (R2.2)”, “Residential Zone 2 Rural/Urban with exception 1 (R2.2-1)” and, “Central Commercial with exception 2 (C2-2)”) under Kingsville Comprehensive Zoning By-law 1-2014.

The subject land is approximately 1,966.77 m² (21,170.2 ft²) in area with 39.02 m (128.03 ft) of frontage along County Rd 34 W. The property currently contains one single detached dwelling, a metal sided garage with office space used for commercial purposes and a concrete block garage that is to be removed prior to this consent being registered.

The owner is proposing to create a commercial lot with frontage on Hill Street containing the existing metal sided garage and office space that has a frontage of 22.31 m (73.22 ft) on Hill Street and an area of 1007.67 m² (10,846.44 ft²). The proposed severed lot (Part 2 – See Appendix B) is currently zoned “Residential Zone 2 Rural/Urban (R2.2)”, “Residential Zone 2 Rural/Urban with exception 1 (R2.2-1)” and “Central Commercial with exception 2 (C2-2)” by the Kingsville Comprehensive Zoning By-law 1-2014. A zoning by-law amendment is proposed to clean up the current three zoning designations and re-zone the entire severed parcel (Part 2) to “Central Commercial with exception 2 (C2-2)”.

The proposed retained parcel (Part 1 – See Appendix B) containing the single detached dwelling will have a frontage of 39.02 m (128.03 ft) on County Rd 34 W with an area of 959.10 m² (89.10 ft²). The retained parcel is currently zoned “Residential Zone 2 Rural/Urban (R2.2)” and “Central Commercial with exception 2 (C2-2)” by the Kingsville Comprehensive Zoning By-law. A zoning by-law amendment is proposed to clean up the current three zoning designations and rezone the entire retained parcel (Part 1) to “Residential Zone 2 Rural/Urban with exception 1 (R2.2-1)”.

DISCUSSION

1.0 Provincial Policy Statement

When reviewing a planning application to determine if it represents sound planning, it is imperative that the proposed development is consistent with the Provincial Policy Statement (PPS): “The Provincial Policy Statement provides policy direction for appropriate development while protecting resources of provincial interest, public health and safety, and the quality of the natural environment.”

Comment: The application is consistent with the PPS as the proposed lots are being created within a settlement area designated “Highway Commercial”.

2.0 Official Plan

The subject site is within an area designated “Highway Commercial”, the proposed severance and zoning by-law amendment will result in the retained lot being used for residential purposes and the severed lot being used for commercial purposes. A residence can be located within the Highway Commercial zone.

In considering applications for consent, Council and the Committee of Adjustment shall have regard to the policies of this Plan, to those matters outlined in Section 53(2) of the Planning Act and to the following general and specific policies:

- a) Three new lots or fewer may be created by consent provided: the proposed use is permitted in this Plan, the Town is satisfied that a plan of subdivision is not required, adequate access can be provided, adequate potable water supply, sanitary sewage treatment and disposal and stormwater management can be provided in accordance with this Plan, all to the satisfaction of the Town, and the proposed lots comply with the Zoning By-law;

Comment: The applicant is proposing the creation of 1 additional lots through this consent application along with an application for zoning by-law to rezone the retained parcel from “Residential Zone 2 Rural/Urban (R2.2)” and “Central Commercial with exception 2 (C2-2)” to “Residential Zone 2 Rural/Urban with

exception 1 (R2.2-1)”; and the severed parcel from Residential Zone 2 Rural/Urban with exception 1 (R2.2-1)”, “Residential Zone 2 Rural/Urban (R2.2)” and “Central Commercial with exception 2 (C2-2)” to “Central Commercial with exception 2 (C2-2)

- b) Consents should be granted only when the land fronts on an existing public road which is of a reasonable standard acceptable to the Town and/or the Ministry of Transportation or the County of Essex or are on an existing private road or right-of-way in a “Residential” designation and satisfy all other requirements of this Plan;

Comment: The proposed lots have frontage on County Rd 34 W and Hill Street

- c) Consents should be used as a vehicle to provide for infilling in existing built-up areas between residential lots on the same side of the road;

Comment: The proposed lot creation is within a settlement area and can be considered infilling.

- d) The size of any parcel of land created by consent should be appropriate for the use proposed, considering the public services available and the soil conditions, and in no case should any parcel be created which does not conform to the minimum provisions of the implementing Zoning By-law. The consent granting authority may exercise its powers under Section 53(2) of the Planning Act when reviewing the appropriateness of the proposed shape, size, or configuration of any proposed lot;

Comment: The proposed lots meet the frontage and lot coverage requirements for the “Central Commercial with exception 2 (C2-2) and “Residential Zone 2 Rural/Urban with exception 1 (R2.2-1)” zones.

- e) Consents should not be granted adjacent to a road where traffic hazards due to limited sight lines on curves would be created or proximity to intersections;

Comment: not applicable.

- f) Regard should be had to the compatibility of the proposed use with uses in adjacent areas and the potential effects of such use on the surrounding area;

Comment: the proposed severed lot will be retained as commercial and the retained lot will be rezoned to represent the residential use on the property.

The requested consent to sever two residential lot within the “Hamlet” Designation will conform to relevant policies of the Official Plan.

3.0 Comprehensive Zoning By-law – Town of Kingsville

The subject site is currently zoned “Residential Zone 2 Rural/Urban (R2.2)”, “Residential Zone 2 Rural/Urban with exception 1 (R2.2-1)” and “Central Commercial with exception 2 (C2-2)” by the Kingsville Comprehensive Zoning By-law. The applicant is proposing to rezone the severed parcels to “Central Commercial with exception 2 (C2-2)” and the retained parcel to “Residential Zone 2 Rural/Urban with exception 1 (R2.2-1)”. Both these zones are already existing on the subject site, and the aim of this rezoning application along with the consent is to clean up the current zoning on the subject site to prevent mixed zoning on the site.

CONSULTATIONS

Notice of Public Meeting and information regarding the requested consent applications were sent to all property owners within 120 m of the subject land.

In accordance with standard practice for planning applications applicable external agencies and internal departments have been circulated. The following comment has been provided.

1) Town of Kingsville Technical Advisory Committee

- A lot grading plan showing that the two properties are draining independent of each other is required prior to completion of severance.
- Any services not required on the site must be eliminated (specifically related to the demo) and no services should cross property boundaries
- Ensure that each lot has its own driveway access

PREPARED BY:

Vitra Chodha

Vitra Chodha
Planner

REVIEWED BY:

Sahar Jamshidi

Sahar Jamshidi, RPP, MCIP, C.E.T.
Manager of Planning

Location Map



Legend

Essex Municipalities

<all other values>

Kingsville

Street

Kingsville Assessment

Notes

134 County Road 34 West

APPENDIX A

THIS MAP IS NOT TO BE USED FOR NAVIGATION

Copyright the Corporation of the County of Essex, 2012. Data herein is provided by the Corporation of the County of Essex on an 'as is' basis. Assessment parcel provided by Teranet Enterprises Inc. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable.

0 17.07 34.1 Meters

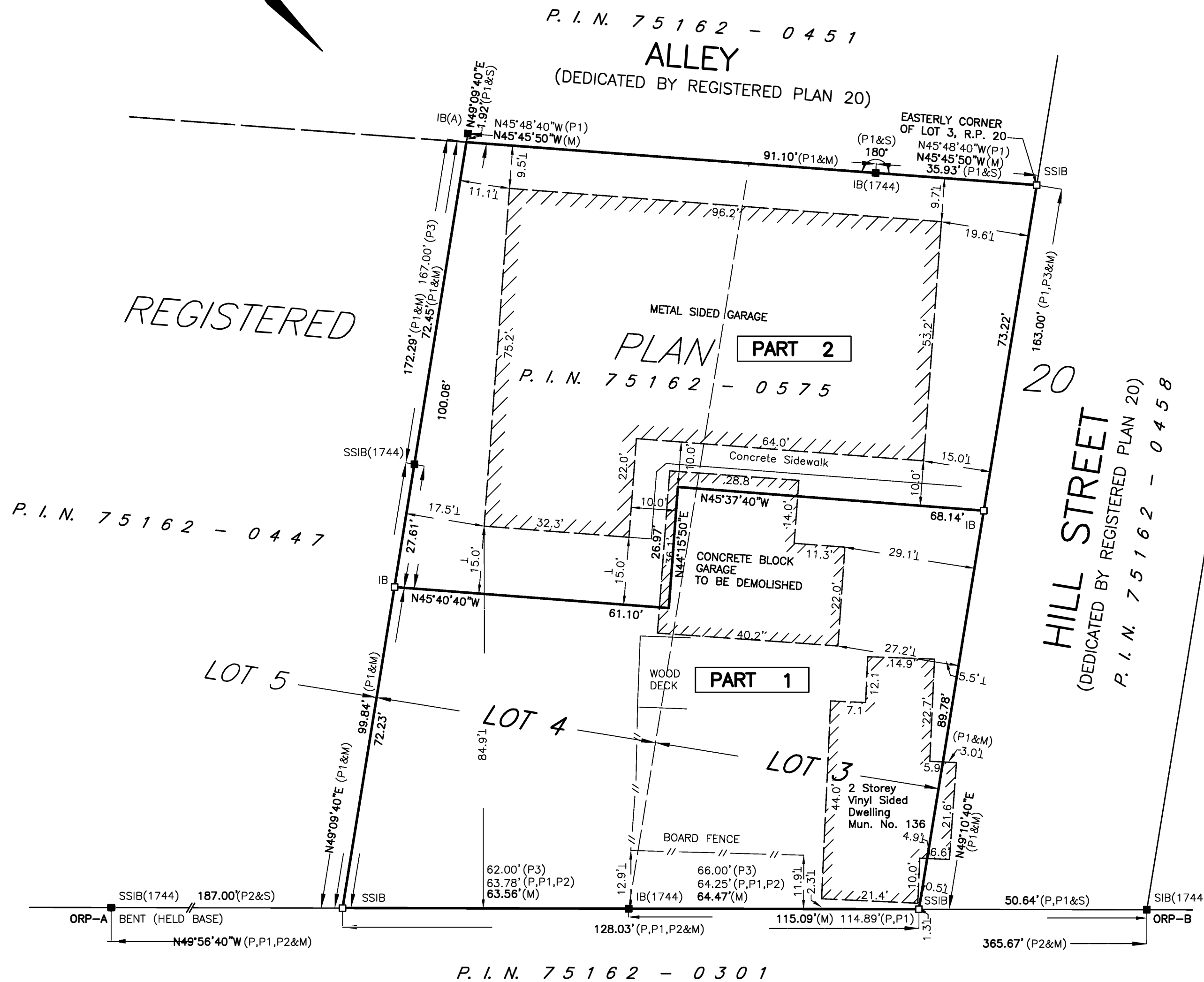
1: 1,024



1/9/2024

APPENDIX B

PARTS SCHEDULE				
PART	LOT	CON/PLAN	P.I.N.	AREA
1	ALL OF LOTS 3 and 4	REGISTERED PLAN 20	ALL OF 75162-0575	0.237 ac
2				0.249 ac



PLAN OF SURVEY
OF
LOTS 3 AND 4
REGISTERED PLAN 20
GEOGRAPHIC TOWNSHIP OF GOSFIELD NORTH
NOW IN THE
TOWN OF KINGSVILLE
COUNTY OF ESSEX
VERHAEGEN LAND SURVEYORS, A DIVISION OF J.D. BARNES LTD.

SCALE : 1"=20'

0 10.0 20.0 40.0 60.0 100.0 FEET

THE INTENDED PLOT SIZE OF THIS PLAN IS 24" IN WIDTH BY 20" IN HEIGHT WHEN PLOTTED AT A SCALE OF 1"=20'

"IMPERIAL" DISTANCES AND COORDINATES SHOWN ON THIS PLAN ARE IN FEET AND CAN BE CONVERTED TO METRES BY MULTIPLYING BY 0.3048

LEGEND AND NOTES

BEARINGS ARE UTM GRID DERIVED FROM OBSERVED REFERENCE POINTS 'A' AND 'B' BY REAL TIME NETWORK OBSERVATIONS AND ARE REFERRED TO UTM ZONE 17 (81° WEST LONGITUDE) NAD83 (CSRS) (2010.0).

DISTANCES ON THIS PLAN ARE GROUND AND CAN BE CONVERTED TO GRID BY MULTIPLYING BY THE COMBINED SCALE FACTOR OF 0.999830

ALL MONUMENTS SHOWN THUSLY □ ARE IRON BARS (IB) UNLESS OTHERWISE NOTED.

SIB DENOTES 25mm X 25mm X 1.22m STANDARD IRON BAR
SSIB DENOTES 25mm X 25mm X 0.61m SHORT STANDARD IRON BAR
IB DENOTES 16mm X 16mm X 0.61m IRON BAR
IB Ø DENOTES 19mm diameter X 0.61m ROUND IRON BAR
CC DENOTES CUT-CROSS
CP DENOTES 5mm X 50mm STEEL PIN
PB DENOTES PLASTIC BAR
■ DENOTES SURVEY MONUMENT FOUND
□ DENOTES SURVEY MONUMENT SET AND MARKED JDB
WIT. DENOTES WITNESS L DENOTES PERPENDICULAR
(S) DENOTES SET (M) DENOTES MEASURED (D) DENOTES INST. No.
ORP DENOTES OBSERVED REFERENCE POINT
ALL SET SSIB AND PB MONUMENTS WERE USED DUE TO LACK OF OVERBURDEN AND/OR PROXIMITY OF UNDERGROUND UTILITIES IN ACCORDANCE WITH SECTION 11(4) OF O.REG. 525/91.

(NI) DENOTES NOT IDENTIFIABLE (OU) DENOTES ORIGIN UNKNOWN
(S/P) DENOTES SET PROPORTIONALLY
(1744) DENOTES VERHAEGEN SURVEYORS INC., O.L.S.
(JDB) DENOTES J.D. BARNES LIMITED, O.L.S.
(A) DENOTES C.C.R. ARMSTRONG, O.L.S.
(P) DENOTES PLAN OF SURVEY BY (1744) DATED AUGUST 31, 1999 (G-918)
(P1) DENOTES PLAN OF SURVEY BY (1744) DATED JUNE 5, 2003 (F-5644)
(P2) DENOTES PLAN OF SURVEY BY (1744) DATED APRIL 12, 1991 (A-5226)
(P3) DENOTES REGISTERED PLAN 20

SURVEYOR'S CERTIFICATE

I CERTIFY THAT:

- THIS SURVEY AND PLAN ARE CORRECT AND IN ACCORDANCE WITH THE SURVEYS ACT, THE SURVEYORS ACT, THE LAND TITLES ACT AND THE REGULATIONS MADE UNDER THEM.
- THIS SURVEY WAS COMPLETED ON THE 25th DAY OF OCTOBER, 2023

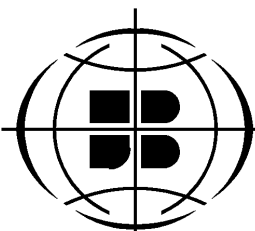
DATE DECEMBER 20, 2023.

ALEC S. MANTHA
ONTARIO LAND SURVEYOR

THIS PLAN OF SURVEY RELATES TO AOLS PLAN SUBMISSION FORM NUMBER XXXXXX

INTEGRATION DATA		
COORDINATES ARE DERIVED FROM GRID OBSERVATIONS USING THE CAN-NET NETWORK SERVICE AND ARE REFERRED TO UTM ZONE 17 (81° WEST LONGITUDE) NAD83 (CSRS) (2010.0). COORDINATE VALUES ARE TO AN URBAN ACCURACY IN ACCORDANCE WITH SECTION 14(2) O.REG 216/10		
POINT ID	NORTHING	EASTING
ORP-A	15307431.10'	1166805.95'
ORP-B	15307334.94'	1167170.23'
COORDINATES CANNOT, IN THEMSELVES, BE USED TO RE-ESTABLISH CORNERS OR BOUNDARIES SHOWN ON THIS PLAN.		
THE RESULTANT TIE BETWEEN ORP-A AND ORP-B IS N75°12'50"W 376.82'		

FOR BEARING COMPARISONS THE FOLLOWING ROTATIONS WERE APPLIED TO CONVERT TO GRID BEARINGS	
PLAN	CLOCKWISE ROTATION
P,P1&P2	01°06'20"

 **VERHAEGEN** SURVEYING
LAND SURVEYORS MAPPING
GIS
A DIVISION OF J.D. BARNES LTD.
944 OTTAWA STREET, WINDSOR, ON, N8X 2E1
T: (519) 258-1772 F: (519) 258-1791 www.jdbarnes.com

DRAWN BY: CMM	CHECKED BY: AM	REFERENCE NO.: 23-47-561-00
CAD File: 23-47-561-00.dwg CAD Date: December 20th, 2023		File: E-20-0

THE CORPORATION OF THE TOWN OF KINGSVILLE
BY-LAW 34-2024

**Being a By-law to amend By-law No. 1-2014,
the Comprehensive Zoning By-law for the Town of Kingsville**

WHEREAS By-law No. 1-2014 is the Town’s Comprehensive Zoning By-law to regulate the use of land and the character, location and use of buildings and structures in the Town of Kingsville;

AND WHEREAS the Council of the Corporation of the Town of Kingsville deems it expedient and in the best interest of proper planning to further amend By-law No. 1-2014 as herein provided;

AND WHEREAS the application conforms to the Official Plan of the Town of Kingsville;

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWN OF KINGSVILLE ENACTS AS FOLLOWS:

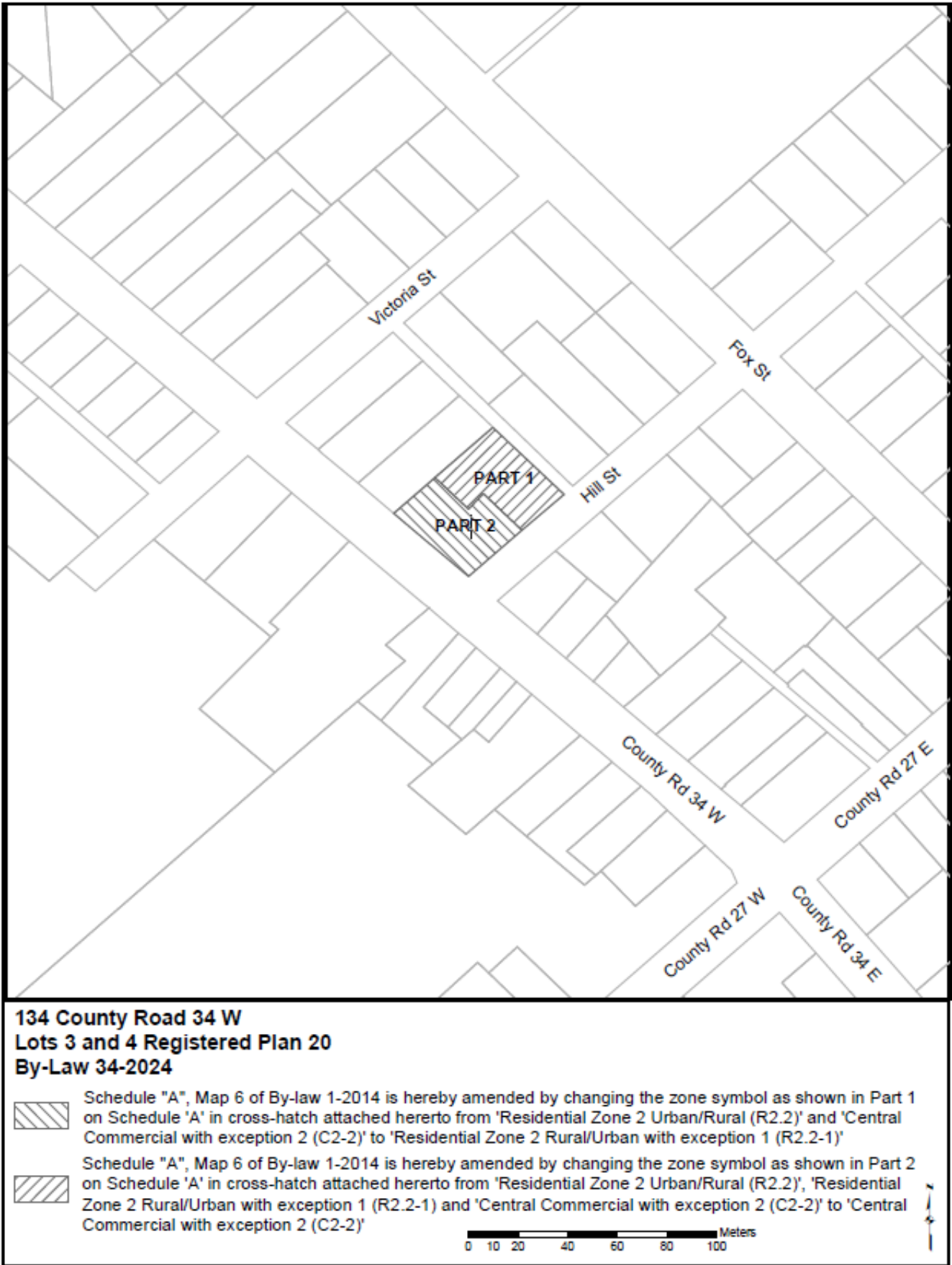
1. Schedule "A", Map 6 of By-law 1-2014 is hereby amended by changing the zone symbol on an approximately 959.10 m² (89.10 ft²) portion of land, known municipally as 134 County Rd 34 W, Lot 3 & 4, Registered Plan 20, as shown on Schedule 'A' in diagonal-hatch attached hereto from “Residential Zone 2 Rural/Urban (R2.2)” and “Central Commercial with exception 2 (C2-2)” to “Residential Zone 2 Rural/Urban with exception 1 (R2.2-1)”.
2. Schedule "A", Map 6 of By-law 1-2014 is hereby amended by changing the zone symbol on an approximately 1007.67 m² (10,846.44 ft²) portion of land, known municipally as 134 County Rd 34 W, Lot 3 & 4, Registered Plan 20, as shown on Schedule 'A' in cross-hatch attached hereto from “Residential Zone 2 Rural/Urban (R2.2)”, “Residential Zone 2 Rural/Urban with exception 1 (R2.2-1)” and “Central Commercial with exception 2 (C2-2)” to “Central Commercial with exception 2 (C2-2)”.
3. This by-law shall come into force and take effect from the date of passing by Council and in accordance with Section 34 of the Planning Act.

**READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED THIS
22th DAY OF APRIL, 2024.**

MAYOR, Dennis Rogers

ACTING CLERK, Angela Toole

Schedule 'A'



1:2,000

April, 2024

Date: April 22, 2024

To: Mayor and Council

Author: Jerell Penales, Development Engineer

RE: York Subdivision Phase 4B – Final Acceptance

RECOMMENDED ACTION

That Council **APPROVE** for final acceptance and assumption of the roadway and infrastructure for the York Subdivision Phase 4B.

BACKGROUND

In a formal written request to Community and Development Services, dated February 27th, 2024, the Developer's Engineer (Dillon Consulting Ltd) has provided a General Conformance letter requesting that the municipality grant final acceptance and assume all underground and surface infrastructure.

As per the Town's current Development Standards Manual, the developer is to formally request final acceptance from the Director of Planning & Development in order for the Town to accept the subdivision as complete. Subsequently Council must agree to final acceptance of the subdivision in order to transfer responsibility of the roadway and infrastructure to the Municipality. Once approval is given, the Developer is no longer obligated to maintain or repair the infrastructure in the subdivision.


DISCUSSION

The York Subdivision Phase 4B was initially accepted on maintenance by Council Resolution # 276-2019 May 13, 2019. This phase of the subdivision includes fifty-six (56) single-family residential lots. The development is 95% built out with only a few lots still under construction.

CONSULTATIONS

SLR Contracting / Development
Dillon Consulting Ltd.
Tim Del Greco, Senior Manager, Capital Works & Engineering
Richard Wyma, Director of Planning and & Development

PREPARED BY:



Jerell Penales, P.Eng.
Development Engineer

REVIEWED BY:



Tim Del Greco, P. Eng.
Senior Manager, Capital Projects and Engineering



Richard Wyma
Director of Planning and Development



John Norton
Chief Administrative Officer

Our File: 22-4723

February 27, 2024

Corporation of the Town of Kingsville
2021 Division Road North
Kingsville, ON
N9Y 2Y9

Attention: Tim Del Greco, P.Eng.
Senior Manager, Capital Projects and Engineering
The Corporation of the Town of Kingsville

3200 Deziel Drive
Suite 608
Windsor, Ontario
Canada
N8W 5K8
Telephone
519.948.5000
Fax
519.948.5054

**York Subdivision – Phase 4B
Request for Assumption and Release of Securities**

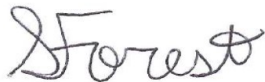
On behalf of our client, 1156722 Ontario Limited, we request the release of all remaining securities held by the Town of Kingsville for Phase 4B of the York Subdivision. We also request that the curbs, sidewalks, base asphalt, surface asphalt, streetlights, and sewers be released off of maintenance and that the right-of-ways within the development be assumed by the Town of Kingsville. We recommend that the securities be released in full.

Deficiencies noted from the deficiency walkthroughs have been completed and the maintenance period of one (1) year for surface asphalt is now complete.

If you require any additional information, please contact Stefano Forest at (519) 948-4243, Ext.3234 or via email at sforest@dillon.ca.

Yours sincerely,

DILLON CONSULTING LIMITED



Stefano Forest, P.Eng.
Project Manager
SEF:jrb

cc:	Mr. Larry Colautti	1156722 Ontario Limited
	Mr. J. Randall Koop	1156722 Ontario Limited
	Mr. Shaun Martinho	Town of Kingsville
	Mr. Jerell Penales	Town of Kingsville

Date: April 22, 2024

To: Mayor and Council

Author: Tim Del Greco, Senior Manager, Capital Projects and Engineering

RE: 2024 Urban Road Tender Awards

RECOMMENDED ACTION

1. That Council **ENDORSE** the award of the 2024 Kingsville Urban Road Resurfacing Program to Mill-Am Corporation in the amount of \$820,050 (excluding HST) via formal award by the County of Essex.
2. That the Main Street East and Jasperson Drive Reconstruction Tender **BE AWARDED** to Piera Con Enterprises Inc. in the amount of \$1,150,000 (excluding HST) and the Mayor and Clerk **BE AUTHORIZED** to execute the requisite agreement, and further, Council **APPROVE** the revised budget for this project as described in the Financial Considerations section of this report.

BACKGROUND

During the December 6th 2023 Budget Meeting, Council approved a number of municipal infrastructure projects. As a result, several tenders have been advertised to the public seeking qualified contractors and / or engineers to perform the work.

As per Kingsville Procurement Policy, award of any tender exceeding \$250,000 requires Council approval. Below is a summary of tender results exceeding \$250,000 as well as a recommendation for award.

DISCUSSION

2024 Urban Road Resurfacing Tender

The scope of work for this tender includes resurfacing of Wride Avenue, Erie Avenue, Park Avenue, King Boulevard, Bayview Avenue, and Mallot Avenue.

This annual tender is typically authored, advertised, and administered by Kingsville. However, this year administration partnered with the County and have included this work within their Resurfacing Tender with the hopes of securing better pricing. The County purchases and installs asphalt in much greater quantities which can lead to cost savings per tonne. Kingsville's Procurement By-law does allow for this type of cooperative purchasing.

The County's tender closed with the following results for Kingsville related work (excluding HST):

Contractor / Vendor Name	Bid Amount
Mill-Am Corporation	\$820,050
GIP Paving Inc.	\$851,392

The tender results are approximately 6% cheaper when compared to Kingsville's 2023 tender results. That said, asphalt binder was more expensive in early 2023 vs today. Asphalt binder is the binding material in asphalt concrete and it fluctuates in cost on a monthly basis. These fluctuations have a significant impact on the cost of asphalt concrete. Therefore, although there are some savings with partnering with the County on this project, it does appear to be nominal in this case.

The recommendation is to endorse the County's intentions to award to Mill-Am. This award is within Kingsville budget. The County will take the lead on administering this project. The selected contractor will invoice the County, and in turn, the County will invoice Kingsville accordingly.

Main Street East and Jasperson Drive Reconstruction Tender

In 2022, Kingsville endorsed a new Comprehensive Transportation Master Plan. Two recommendations for Main Street East resulting from this plan include:

- The installation of a dedicated westbound right hand turn lane from the McDonald's plaza to Jasperson Drive. The intent of this turn lane is to improve traffic operations and capacity on Main Street East in this vicinity.
- Continuation of the existing multi-use path to improve active transportation into the commercial area of Kingsville. The existing path is on the south side of Main Street East starting 200m east of Kratz Sideroad and terminates at Pelee Island Winery.

To advance this work, Dillon Consulting was hired in 2023 to complete the requisite design (attached in Appendix A for your reference). Key highlights of the design include:

- A road widening to the south to accommodate a new westbound right hand turn lane. The south side was chosen to avoid costly land acquisitions and primary hydro pole relocations on the north side.
- Extension of the existing multi-use path to the Jasperson Drive intersection.
- Extending the southbound left turn lane on Jasperson Drive. This will be accommodated by converting the southern most Zehrs access on Jasperson to a right-in / right-out access.
- Improved street lighting to meet current standards.

Council approved funds for construction in 2024. A tender was recently advertised and closed with the following results (top 3 only and excluding HST):

Contractor / Vendor Name	Bid Amount
Matassa Incorporated	\$1,077,600
Piera Con Enterprises Inc.	\$1,150,000
Rudak Excavating Inc.	\$1,154,500

Piera Con Enterprises is the lowest bidder with requisite construction experience, and therefore are recommended for award.

If awarded, the intent is to complete this project during the July / August timeframe. Businesses can remain open during construction. Traffic through the area will be maintained, however it will be impacted and delays are to be expected. Avoiding the area if possible is the best option.

FINANCIAL CONSIDERATIONS

2024 Urban Road Resurfacing Tender

The award of this tender as recommended is within budget.

Main Street East and Jasperson Drive Reconstruction Tender

The award of this tender as recommended is not within budget. There are two main factors resulting in this overage:

- The scope of work was expanded following budget deliberations to increase the length of multi-use path, and further, improve the southbound Jasperson left hand turn lane.
- The County's share of anticipated expenses (based on actual tender results) are less than originally expected.

The following table summarizes the original budget vs the revised budget:

Source	Original Budget	Revised Budget
County of Essex	\$380,000	\$194,000
Development Charges (75% of Kingsville expenses)	\$315,000	\$717,000
Canada Community Building Fund (Gas Tax)	\$105,000	\$239,000
Total	\$800,000	\$1,150,000

The anticipated deficit can be covered by utilizing additional DC's and grant funding.

ENVIRONMENTAL CONSIDERATIONS

Improved traffic operations on Main Street East should reduce idle time. Further, extending the existing multi-use path will encourage the use of active modes of transportation as opposed to traditional motor vehicle transportation.

CONSULTATIONS

Kingsville Administration
Dillon Consulting

PREPARED BY:

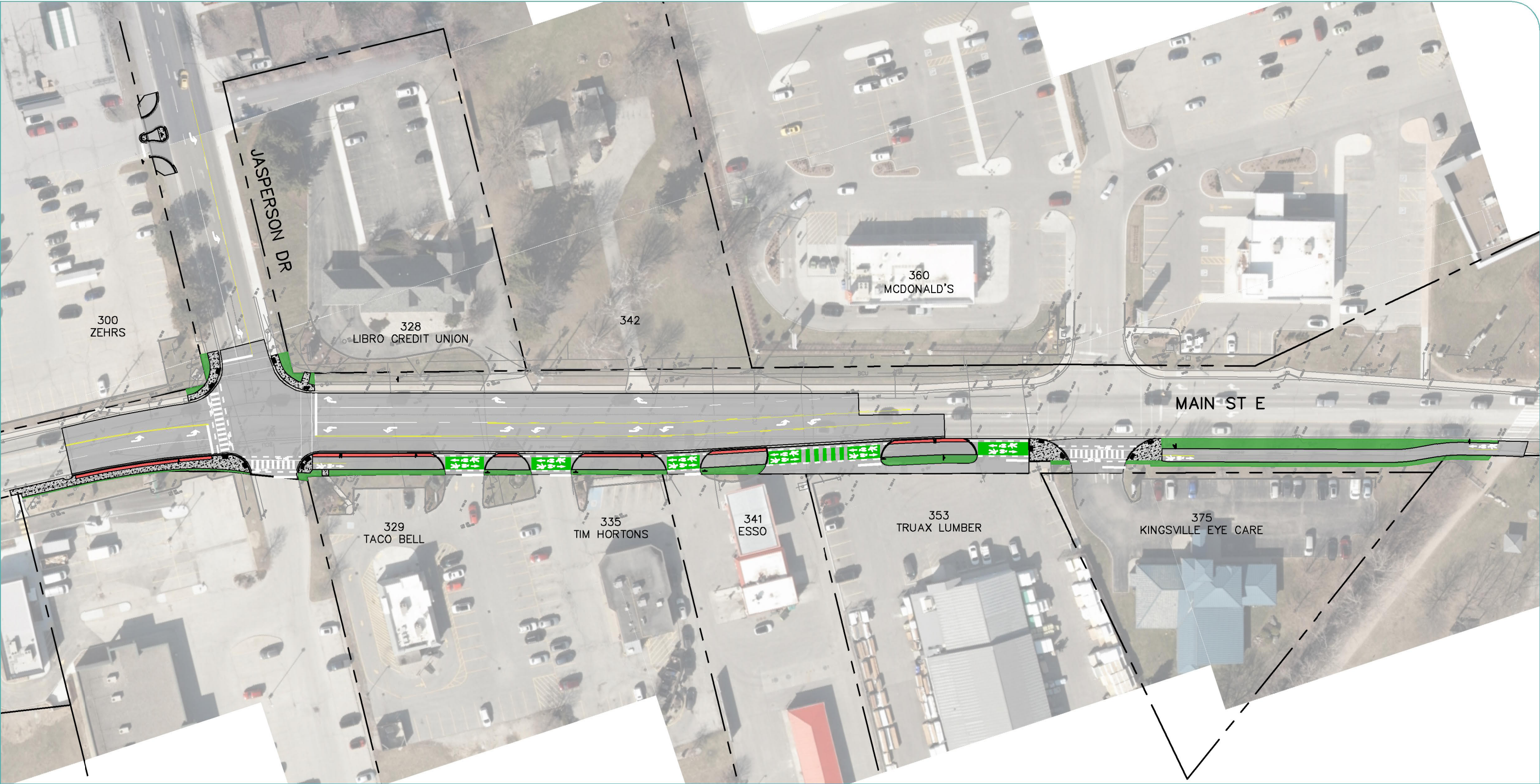


Tim Del Greco, P. Eng.
Senior Manager, Capital Projects and Engineering

REVIEWED BY:



Richard Wyma
Director of Planning and Development



**MAIN STREET AT JASPERSON
DRIVE RECONSTRUCTION**
IN THE TOWN OF KINGSVILLE

OVERALL PLAN
FIGURE #01



- | | |
|---------------------------------|---------------------------|
| CONCRETE SIDEWALK | COLOURED STAMPED CONCRETE |
| ASPHALT ROAD, TRAIL OR DRIVEWAY | GREEN CROSS RIDE PAINT |
| BOULEVARD RESTORATION | |

File Location:
c:\pw working directory\projects
2023\dillon_33tks\dms42232\236778-00-fig-con.dwg
April, 01, 2024 12:23 PM

CREATED BY: TKS
CHECKED BY: TJN
DESIGNED BY: TJN



PROJECT: 23 6778
STATUS: DRAFT
DATE: 01/04/24



**REGULAR MEETING OF COUNCIL
MINUTES**

**Monday, April 8, 2024
6:00 PM
Unico Community Centre
37 Beech Street
Kingsville, ON N9Y 1A9**

PRESENT Mayor Dennis Rogers
Deputy Mayor Kimberly DeYong
Councillor Debby Jarvis-Chausse
Councillor Sheri Lowrie
Councillor Thomas Neufeld
Councillor Larry Patterson

Members Absent Councillor Tony Gaffan

CAO, John Norton
Acting Clerk, Angela Toole

A. CALL TO ORDER

Mayor Rogers called the Regular Meeting to order at 6:00 p.m.

B. LAND ACKNOWLEDGEMENT

Mayor Rogers acknowledged the Three Fires Confederacy (Ojibwe, Potawatomie and Odawa) and the Traditional ancestral, unceded territory of Caldwell First Nation; the original people of Point Pelee, Pelee Island and its surrounding waters. We recognize and respect the First Nations who are stewards of the land and waters of Turtle Island and who have embraced this stewardship since time immemorial. We would also like to acknowledge all the moccasins who have walked lands of Turtle Island.

C. MOMENT OF SILENT REFLECTION AND NATIONAL ANTHEM

Mayor Rogers invited everyone to stand for a moment of silent reflection and the national anthem.

D. MAYOR'S WELCOME AND REMARKS

The Mayor spoke to the 2024 Eclipse and commended Town staff for their preparation efforts and for putting together a great, well-attended event at The Grovedale Arts and Culture Centre. Mayor Rogers also thanked local businesses for representing the Town well through their eclipse events, including The Grove Hotel, Pelee Island Winery, Auntie Aldoo's Kitchen, Jack Miner Migratory Bird Centre, Cindy's Home and Garden, and Green Heart Farms.

The Mayor noted that last week Minister Raymond Cho, Minister of Seniors and Accessibility of Ontario, was in Town for a special announcement regarding the SALC Grant the Town received in which the Town, in partnership with the

Kingsville Community Centre for programming for seniors including Tai Chi classes that are set to begin this week at the Cottam United Church. Mayor Rogers thanked Council for advocating for funding and said that Council will continue to do so.

E. AMENDMENTS TO THE AGENDA

None.

F. DISCLOSURE OF PECUNIARY INTEREST

Mayor Rogers reminded Council that any declaration is to be made prior to each item being discussed and to identify the nature of the conflict, if any, as the agenda items come forward.

None noted.

G. REPORT OUT OF CLOSED SESSION

The Clerk gave the following Report out of Closed Session:

Pursuant to Section 239(2) of the Municipal Act, 2001, Council entered into Closed Session at 5:15 p.m. on March 25, 2024, to discuss the following item:

Item I - Board Appointments heard under Section 239(2)(b) being personal matters about an identifiable individual, including municipal employees. There is nothing further to report.

H. DELEGATIONS

No Delegations at this time.

I. PRESENTATIONS

No Presentations.

J. MATTERS SUBJECT TO NOTICE

1. Application for Consent B-2024-8 & Zoning By-law Amendment ZBA-2024-5 for 1645 Road 2 East

Sahar Jamshidi, Manager of Planning, provided an overview as to Consent Applications B-2024-8, B-2024-9, and B-2024-10. She also provided an overview of Zoning By-law Amendment ZBA-2024-5.

070-04082024

Moved By Councillor Lowrie

Seconded By Councillor Patterson

1. That Consent Application B-2024-8, to create two additional buildable residential lots, the first lot having an area of 8210 m² and is shown as Parts 2, 3 & 4 on the severance sketch (Appendix C) and the second lot having an area of 8070 m² and is shown as Parts 5, 6 & 7 on the severance sketch (Appendix C), on lands municipally known as 1645 Road 2 East, in the Town of Kingsville, **BE APPROVED**, subject to the following conditions:
 - a. Prior to consent being endorsed on the deeds the property owners are to execute an agreement for drainage apportionment due to land severance or sale approved by the Municipality for each parcel being severed. Drainage Apportionment Request, 12R plan shall be

submitted to the Municipality a minimum of one month prior to the stamping of the deeds.

- b. Prior to consent being endorsed on the deeds the owner and designers are required to install the retaining walls proposed on the lot grading plan provided by Peralta Engineering, dated March 6th, 2024 and the stormwater management plan as outlined on the report by Peralta Engineering, dated January 11th, 2024 be installed.
 - c. That the necessary deed(s), transfer or changes be submitted electronically, signed and fully executed, including a copy of the reference plan, prior to certification.
 - d. The conditions imposed above shall be fulfilled by April 8th, 2026 or this application shall be deemed to be refused in accordance with Section 53(41) of the Planning Act.
2. And that By-law 27-2024 being a By-law to amend the Comprehensive Zoning By-law 1-2014 for the Town of Kingsville, to amend the zoning on the two severed parcels from “General Agricultural (A1)” to “Residential Zone 2 Rural/Urban (R2.2)” and amend the zoning on the retained parcel municipally known as 1645 Road 2 E, from ‘General Agricultural (A1)’ to ‘General Agricultural – exception 88 (A1-88)’ **BE APPROVED**; and the Mayor and Clerk **BE AUTHORIZED** to sign same.

For (6): Mayor Rogers, Deputy Mayor DeYong, Councillor Jarvis-Chausse, Councillor Lowrie, Councillor Neufeld and Councillor Patterson

CARRIED (6 to 0)

**2. Application for Consent B-2024-9 for V/L Road 2 E (West of 1645 Road 2 E)
071-04082024**

Moved By Deputy Mayor DeYong
Seconded By Councillor Patterson

1. That Consent Application B-2024-9, to create two additional buildable residential lots, the first lot having an area of 2870 m² and is shown as Part 2 on the severance sketch (Appendix C) and the second lot having an area of 2670 m² and is shown as Part 3 on the severance sketch (Appendix C), on lands municipally known as 0 Road 2 East (West of 1645 Road 2 East), in the Town of Kingsville, **BE APPROVED**, subject to the following conditions:
 - a. Prior to consent being endorsed on the deeds the property owners are to execute an agreement for drainage apportionment due to lands severance or sale approved by the Municipality for each parcel being severed. Drainage Apportionment Request, 12R plan shall be submitted to the Municipality a minimum of one month prior to the stamping of the deeds.
 - b. Prior to consent being endorsed on the deeds, proof of drainage, acceptable to the municipality, shall be provided by the applicant to serve the lands being conveyed and the lands being retained, with the costs of such drainage being solely at the expense of the applicant. Proof of Drainage shall be submitted to the Municipality a minimum of one month prior to the stamping of the deeds.

- c. That the necessary deed(s), transfer or changes be submitted electronically, signed and fully executed, including a copy of the reference plan, prior to certification.
- d. The conditions imposed above shall be fulfilled by April 8th, 2026 or this application shall be deemed to be refused in accordance with Section 53(41) of the Planning Act.

For (6): Mayor Rogers, Deputy Mayor DeYong, Councillor Jarvis-Chausse, Councillor Lowrie, Councillor Neufeld and Councillor Patterson

CARRIED (6 to 0)

**3. Application for Consent B-2024-10 for V/L Road 2 E (East of 1645 Road 2 E)
072-04082024**

Moved By Councillor Patterson

Seconded By Councillor Jarvis-Chausse

1. That Consent Application B-2024-10, to create two additional buildable residential lots, the first lot having an area of 990 m² and is shown as Part 6 on the severance sketch (Appendix C), and the second lot having an area of 2700 m² and is shown as Part 7 on the severance sketch (Appendix C), on lands municipally known as 0 Road 2 East (East of 1645 Road 2 East), in the Town of Kingsville, **BE APPROVED**, subject to the following conditions:
 - a. Prior to consent being endorsed on the deeds the property owners are to execute an agreement for drainage apportionment due to lands severance or sale approved by the Municipality for each parcel being severed. Drainage Apportionment Request, 12R plan shall be submitted to the Municipality a minimum of one month prior to the stamping of the deeds.
 - b. Prior to consent being endorsed on the deeds, proof of drainage, acceptable to the municipality, shall be provided by the applicant to serve the lands being conveyed and the lands being retained, with the costs of such drainage being solely at the expense of the applicant. Proof of Drainage shall be submitted to the Municipality a minimum of one month prior to the stamping of the deeds.
 - c. That the necessary deed(s), transfer or changes be submitted electronically, signed and fully executed, including a copy of the reference plan, prior to certification.
 - d. The conditions imposed above shall be fulfilled by April 8th, 2026 or this application shall be deemed to be refused in accordance with Section 53(41) of the *Planning Act*.

For (6): Mayor Rogers, Deputy Mayor DeYong, Councillor Jarvis-Chausse, Councillor Lowrie, Councillor Neufeld and Councillor Patterson

CARRIED (6 to 0)

K. REPORTS - PLANNING AND DEVELOPMENT SERVICES

No Reports at this time.

L. REPORTS - FINANCE AND CORPORATE SERVICES

No Reports at this time.

M. REPORTS - FIRE RESCUE SERVICES

No Reports at this time.

N. REPORTS - PUBLIC OPERATIONS

No Reports at this time.

O. REPORTS - LEGAL, BUILDING AND BY-LAW SERVICES

No Reports at this time.

P. REPORTS - CAO's OFFICE

No Reports at this time.

Q. CONSENT AGENDA

073-04082024

Moved By Councillor Neufeld

Seconded By Councillor Lowrie

That Items 1 through 4 on the Consent Agenda, **BE RECEIVED.**

1. **Regular Council Meeting Minutes - March 25, 2024**
2. **Fantasy of Lights Minutes - March 19, 2024**
3. **Committee of Adjustment & Appeals Minutes - February 20, 2024**
4. **Heritage Advisory Committee Minutes - February 6, 2024**

CARRIED

R. CORRESPONDENCE

No Correspondence.

S. NOTICES OF MOTION

1. **Amendments to By-law 27-2021 - Councillor Neufeld**

074-04082024

Moved By Councillor Neufeld

Seconded By Deputy Mayor DeYong

That Council approve amendments to By-law 27-2021 being a By-law to regulate the outdoor parking or storage of recreational, commercial and motor vehicles on private property within the Town of Kingsville:

1. Adjusting the dates in Section 3.5 to read April 1 to November 30 (currently April 16 to November 14); and,

2. Adjusting the dates in Section 4 to read December 1 to March 31 (currently November 15 to April 15).

For (6): Mayor Rogers, Deputy Mayor DeYong, Councillor Jarvis-Chausse, Councillor Lowrie, Councillor Neufeld and Councillor Patterson

CARRIED (6 to 0)

T. UNFINISHED BUSINESS AND ANNOUNCEMENTS

No Unfinished Business or Announcements.

U. BYLAWS

075-04082024

Moved By Deputy Mayor DeYong

Seconded By Councillor Jarvis-Chausse

That the following By-law receive a third and final reading and finally pass:

By-law 31-2024 being a By-law to confirm the proceedings of the Council of the Corporation of the Town of Kingsville at its April 8, 2024 Regular Meeting of Council.

CARRIED

V. CLOSED SESSION

076-04082024

Moved By Councillor Neufeld

Seconded By Councillor Patterson

That Council move into Closed Session at 6:25 p.m. pursuant to Section 239 of the Municipal Act, 2001, to consider the following items:

Item I - Property Disposition - Lions Park and Lions Hall to be heard under Section 239(2)(c) a proposed or pending acquisition or disposition of land by the municipality; Section 239(2)(f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose; and Section 239(2)(k) a position, plan, procedure, criteria, or instruction to be applied to negotiations; and;

Item II - Property Acquisition - Surplus School Properties to be heard under Section 239(2)(c) a proposed or pending acquisition or disposition of land by the municipality; Section 239(2)(f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose; and Section 239(2)(k) a position, plan, procedure, criteria, or instruction to be applied to negotiations.

CARRIED

W. **ADJOURNMENT**

078-04082024

Moved By Councillor Jarvis-Chausse
Seconded By Deputy Mayor DeYong

That Council rise from Closed Session and adjourn the Regular Meeting at 8:18 p.m.

CARRIED

MAYOR, Dennis Rogers

ACTING CLERK, Angela Toole



COMMITTEE MINUTES

**MARCH 12, 2024, 6:15 PM
CARNEGIE ARTS & VISITORS CENTER**

A. CALL TO ORDER

Jason Martin called the Meeting to order at 6:18p.m. with the following Members in attendance:

MEMBERS OF BIA BOARD:

Tony Gaffan
Maria Edwards
Councilor Sheri Lowrie
David Debergh
Jason Martin
Amanda Everaert – Late
Abby Jakob - Late

MEMBERS OF ADMINISTRATION:

Jodie McIntyre

MEMBER(S) OF TOWN:

Sue Rice

ABSENT:

Roberta Weston
Heather Brown

GUESTS:

1. NONE

B. LAND ACKNOWLEDGEMENT

Jason Martin read the Land Acknowledgement.

C. DISCLOSURE OF PECUNIARY INTEREST

Jason Martin reminded the Committee that any declaration is to be made prior to each item being discussed and to identify the nature of the conflict, if any, as the agenda items come forward.

D. PRESENTATIONS/DELEGATIONS

1. NONE.

E. AMENDMENTS TO THE AGENDA

1. NONE.

F. ADOPTION OF ACCOUNTS

BIA-475-2024 Moved to receive the accounts ending February 2024 by David Debergh and seconded by Tony Gaffan,

CARRIED

G. STAFF REPORTS

BIA Coordinator presented highlights from her report, incorporating the key elements of the KBIA Strategic Plan including:

1. Engagement/Support

- Meet with John & Marisol from Mari's Gelato & Paleta.
- Meet with SECC regarding collaborating on March 26th, 2:30pm – 5:30pm for a job fair, at our office.
- Attended the ribbon cutting for Southern Chaarmzz.
- Rescheduled the MMM to March 18th at Wineology, upper level. Already have a better response.
- Attended the History of Kingsville Main Street virtual tour hosted by Veronica Brown.
- Met with other BIAs. Significant turn-over with BIA staff in the area. Meeting March 25th in Belle River.
- Coordinator will be part of the TWEPI LGBTQ+ Tourism Working Group, who have a meeting on March 21st.

2. Promotion

- Our Valentine's Day promotion with our winners choosing Butcher of Kingsville & Cindy's. FACEBOOK: Reach was up 224.5%, visits 1800%, Follows 700% from day before. INSTAGRAM: Reach was up 281.3%, visits 1900%, Follows 366.7% from day before.
- Working on an Easter social media promotion (Good Friday is March 29th!) – Hop over to our Instagram & Hop on our Instagram – 2 X - \$200 gift cards to businesses of their choice.

BIA-476-2024 Motion to spend \$400 on the Easter social media promotion by Amanda Everaert and seconded by Maria Edwards.

CARRIED

- Will be meeting with Kim from RBC later this month once she is back from vacation. Recommendation made to leaving it there for any potential future redemptions and fees (have asked that they waive fees in the future). Further discussions regarding these funds will be discussed at the Finance Committee Meeting.
- The AGM Committee, David, Heather & Roberta, were thanked for their contribution to the highly successful event. Recommendation was made to have a committee again for the 202 AGM.
- Ad designed for the Daytripper was viewed.

3. Policies & Procedures

- Sent Vice- Chair Tony Gaffan a list of our usual motions so that we can make sure we have consistency at future meetings. A meeting with both the Chair (Jason Martin) and Tony Gaffan (Vice-Chair) will be made to further discuss meeting protocol.
- Contingency Plan remains as a #1 priority.

4. Beautification

- Reprogrammed music after Valentine's Day to more classical Instrumental music. Next programming will focus on Spring!

5. Maintenance

- All unused furniture has been sold.
- All files have finally been shredded at Staples by hand to save some money.

BIA-477-2024 Motion to accept the Coordinator report by Amanda Everaert and seconded by Sheri Lowrie.

CARRIED

H. BUSINESS/CORRESPONDENCE – ACTION REQUIRED

1. STOREFRONT STAYS EMAIL

- A new business, Storefront Stays, is currently exploring what the model could look like at the R&D stage and has asked us to share their survey link. It could

potentially be pop-up shops, shared shelf space, commercial space rentals within existing storefronts to be determined based on the feedback.

I. MINUTES OF THE PREVIOUS MEETING

BIA-478-2024 Motion to receive the minutes by Amanda Everaert, seconded by Tony Gaffan.

CARRIED

J. NEW AND UNFINISHED BUSINESS

1. AGM RECAP

- Pictures from the event were shared.
- The survey conducted via QR code at the event and by email was reviewed with very positive results. We had 35 respondents. We did a random draw for a \$25 gift card from The Main and the winner was Josh from The Rustic Rentals.
- Next Year: consider more time for networking, shorten the meeting, if possible, acknowledge anyone with a milestone by doing a call out in the newsletter prior to meeting and create a generic letter to send to businesses that are closing after years of business in the district.

2. BIA DOLLAR PROGRAM

- The Coordinator will conduct an audit to confirm the final balances of the RBC bank account.
- Our leading redemptions were Health& Wellness (20%), Fitness & Activities (18%), Home Furnishings & Improvements (16%) & Eye Dental (12%).
- We also reviewed the top, middle & least businesses that redeemed dollars and the amount dedicated to each business from the BIA Dollar budget line.
- We discussed increasing the amount and lengthening the time before the dollars expired and tabled it for a future conversation closer to the event at the end of the year.

3. SMALL BUSINESS COLLABORATION

- Attended a zoom call with Sabrina DeMarco from the Small Business Entrepreneurship Centre on March 4th to discuss a potential collaboration regarding a seminar in 2024.

- Currently we'll collaborate with them on the afternoon of June 4th to do a walk around to businesses showcasing what they have to offer then have them attend our June 4th MMM at 5:30pm-8pm, giving them the floor for a brief introduction & to be on site for any of the business in attendance that have questions.

K. OTHER REPORTS

1. **FINANCIAL COMMITTEE** – David & Tony

- Next meeting is scheduled for Tuesday, March 26th at 6pm.

2. **BEAUTIFICATION COMMITTEE** – Maria & Amanda

- Next meeting is scheduled for Tuesday, March 26th at 10:15am.

PROMOTIONS COMMITTEE – Jason & Abby

- Next meeting is scheduled for Monday, March 25th at 9am.

3. **PERSONNEL COMMITTEE** – Roberta & Heather

- TBD

4. **COUNCIL REPRESENTATIVE** – Sheri Lowrie

- The council voted unanimously to revoke the lighting by-law for commercial signs. No reimbursement will be made.
- Property had been severed behind the TD Canada Trust building to make way for the new clinic.
- The Town has acquired 2 new snowplows.
- On the last Walk the Town there were not major concerns.
- Walk the Town is scheduled for Friday, March 22nd at 11:30am.

5. **TOWN LIASON**– Sue Rice

- Sue Rice expressed on behalf of Ryan McLeod and herself how well the AGM was received and was a success.
- Inspector Daryl Flacks was grateful to the business that had complied to the lighting by-law while in effect.
- The Town will be attending Staycation through TWEPI at the end of April along with the BIA.
- Town is applying for the Rural Economic Grant which could assist in enhancing the main core of Kingsville.
- They are also applying for the My Main Street grant and have met with the BIA for items that would fit within the grant parameters.

- They are hosting a Talking Tourism in March and April and the BIA will be able to have input as well as discuss the Associate Membership program.
- The BIA will reach out to the membership and find out what businesses in the BIA district will be open on Monday, April 8th (Eclipse day), and share with the Town as well as on their social media outlets and website.
- CAO John Norton and Mayor Rogers are expected to attend the next meeting.

L. NEXT MEETING DATE

- Tuesday, April 9th, at 6:15pm.

M. ADJOURNMENT

Meeting adjourned at 7:35pm

BIA-479-2024 Motioned to adjourn by David Debergh.

Jason Martin

CHAIR, Jason Martin

Jodie McIntyre

**RECORDING SECRETARY,
Jodie McIntyre**



COMMITTEE MINUTES

KINGSVILLE ACCESSIBILITY ADVISORY COMMITTEE

Wednesday, November 29, 2023 at 2:00 pm

Council Chambers

2021 Division Road North, Kingsville, Ontario

PRESENT: Phil Caruana
Michele Chauvin
David Kfrerer
Jackie Barraco
Councillor Debby Jarvis-Chausse

Stephanie Olewski, Staff Liaison
Margaret Schroeder, Acting Clerk
Angela Toole, Deputy Clerk

A. CALL TO ORDER

Chair, M. Chauvin called the meeting to order at 2:00 p.m.

B. DISCLOSURE OF PECUNIARY INTEREST

The Chair reminded the Committee of their duty to disclose any pecuniary interests as they arise.

There were no disclosures.

C. ORDER OF BUSINESS

1. BIA Businesses and Accessibility

Jodie McIntyre, Kingsville BIA Coordinator & Sue Rice, Economic Development and Tourism were in attendance. The Committee discussed the possibilities of education pieces or information sessions that could be provided to businesses for accessibility issues (i.e. portable ramp, doorbell). Committee members will come up with pamphlet information ideas and bring back to the next meeting.

2. Code of Conduct

John Norton, CAO, provided an overview of the new Code of Conduct Policy adopted by Council in October 2023. Mr. Norton highlighted the following sections:

- Section 6 – Integrity Commissioner
- Section 7
 - 7.1 Gifts and Benefits
 - 7.2 Conduct of Members (at meetings, respecting staff)
 - 7.3 Communication Protocols (social media)
 - 7.4 Conflict of Interest
 - 7.5 Confidential Information
- Section 8 – Non-Compliance with the Code of Conduct

Mr. Norton advised the Committee that the Integrity Commissioner is available to committee members if they have any questions or require advice.

D. MINUTES OF THE PREVIOUS MEETING

1. Kingsville Accessibility Advisory Committee Meeting Minutes—September 20, 2023

Moved by Councillor Jarvis-Chausse

Seconded by J. Barraco

THAT the minutes of the Kingsville Accessibility Advisory Committee dated September 20, 2023 BE RECEIVED.

CARRIED

E. INFORMATION ITEMS

1. Facility Audits – final audit information will be brought forward at the next meeting for the Committee's review.
2. Phil will draft a letter to Council (RE development issues and sidewalks/driveways) for the Committee's review at the next meeting.



COMMITTEE MINUTES

F. NEXT MEETING DATE

Moved by J. Barraco
Seconded by D. Kfrerer

**THAT the following 2024 Meeting Dates for the Kingsville Accessibility
Advisory Committee BE APPROVED:**

Wednesday, February 14, 2024
Wednesday, April 10, 2024
Wednesday, June 12, 2024
Wednesday, September 11, 2024
Wednesday, November 13, 2024

CARRIED

G. ADJOURNMENT

Moved by J. Barraco
Seconded by D. Kfrerer

THAT the meeting adjourn at 3:04 p.m.

CARRIED

CHAIR, Michele Chauvin

RECORDING SECRETARY, Stephanie Olewski



The Corporation of the Town of Cobourg

Resolution

All Ontario Municipalities

Sent via email

Town of Cobourg
55 King Street West,
Cobourg, ON, K9A 2M2
clerk@cobourg.ca
Town of Cobourg

March 8, 2024

RE: Correspondence from the Architectural Conservancy Ontario regarding Proposed Amendment to Subsection 27(16) of the Ontario Heritage Act with respect to the removal of listed (non-designated) properties from municipal heritage registers

Please be advised that the Town of Cobourg Council, at its meeting held on February 28, 2024, passed the following resolution:

WHEREAS subsection 27(16) of the Ontario Heritage Act stipulates that any non-designated heritage property listed on the municipal register of properties as of December 31, 2022 shall be removed from the municipal register on or before January 1, 2025, if the council of the municipality does not give a notice of intention to designate the property under subsection 29(1) of the Ontario Heritage Act on or before January 1, 2025; and

WHEREAS since January 1, 2023, municipal staff and members of the municipal heritage committee in the Town of Cobourg have been diligently working to: review the municipal heritage register; research the heritage value and interest of listed (non-designated) properties; review and research the heritage value and interest of non-designated properties; contact owners of such properties; determine which properties should potentially be designated in accordance with the provisions of Section 29 of the Ontario Heritage Act; and take all required steps to designate such properties; and

WHEREAS the above-noted work involving 213 listed properties in the Town of Cobourg is extremely time-consuming and cannot be completed by December 31, 2024 with the limited municipal resources available.



The Corporation of the Town of Cobourg

Resolution

NOW THEREFORE BE IT RESOLVED THAT the Council of the Town of Cobourg authorize the Mayor to promptly send a letter to Doug Ford, Premier of Ontario, and Michael Ford, Minister of Citizenship and Multiculturalism, requesting that Subsection 27(16) of the Ontario Heritage Act be amended to extend the above-noted deadline for five years from January 1, 2025 to January 1, 2030; and

FURTHER THAT Council direct staff to forward this resolution to all 443 municipalities in Ontario seeking support of the ACO correspondence.

Sincerely,

A handwritten signature in black ink that reads "Kristina Lepik".

Kristina Lepik
Deputy Clerk/Manager, Legislative Services



The Corporation of the Town of Cobourg

Resolution

Honourable Doug Ford, Premier of Ontario
Premier of Ontario
Legislative Building
Queen's Park
Toronto ON M7A 1A1

Town of Cobourg
55 King Street West,
Cobourg, ON, K9A 2M2
clerk@cobourg.ca
Town of Cobourg

Delivered via email
doug.fordco@pc.ola.org
premier@ontario.ca

March 11, 2024

RE: Correspondence from the County of Renfrew regarding the affordability of water and wastewater systems in rural and small urban municipalities

Please be advised that the Town of Cobourg Council, at its meeting held on February 28, 2024, passed the following resolution:

THAT Council support the correspondence from the County of Renfrew regarding the affordability of water and wastewater systems in rural and small urban municipalities; and

FURTHER THAT Council advocate to the Provincial and Federal levels of government to make them aware that rural and small urban water and wastewater systems are financially unsustainable; and

FURTHER THAT Council advocate to the Association of Municipalities of Ontario (AMO), the Rural Ontario Municipalities Association (ROMA) and the Federation of Canadian Municipalities (FCM) to examine if the unaffordability of water and wastewater system operational costs is systemic provincially and nationally; and

FURTHER THAT Council direct Staff to forward a copy of this resolution to the Honourable Doug Ford, Premier of Ontario; the Honourable Kinga Surma, Minister of Infrastructure (Ontario); the Honourable Dominic LeBlanc, Minister of Intergovernmental Affairs, Infrastructure and Communities (Canada); the Honourable Paul Calandra, Minister of Municipal Affairs and Housing; the Honourable Andrea Khanjin, Minister of the Environment, Conservation and Parks (Ontario); Philip Lawrence, MP, Northumberland-Peterborough South; David Piccini, MPP,



The Corporation of the Town of Cobourg

Resolution

Northumberland-Peterborough South; AMO; ROMA; FCM; and all
Municipalities in Ontario.

Sincerely,

Kristina Lepik
Deputy Clerk/Manager, Legislative Services

cc. the Honourable Kinga Surma, Minister of Infrastructure (Ontario);
the Honourable Dominic LeBlanc, Minister of Intergovernmental Affairs, Infrastructure and
Communities (Canada);
the Honourable Paul Calandra, Minister of Municipal Affairs and Housing;
the Honourable Andrea Khanjin, Minister of the Environment, Conservation and Parks
(Ontario);
Philip Lawrence, MP, Northumberland-Peterborough South;
David Piccini, MPP, Northumberland-Peterborough South;
AMO;
ROMA;
FCM; and
all Ontario Municipalities



March 6, 2024

The Honourable Doug Ford, Premier of Ontario
Premier's Office, Room 281
Legislative Building, Queen's Park
Toronto, ON M7A 1A1

Delivered by email
premier@ontario.ca

Dear Premier Ford:

**Re: Town of Aurora Council Resolution of February 27, 2024
Member Motion 8.2.8 - Councillor Gilliland; Re: Legislative Amendments to
Improve Municipal Codes of Conduct and Enforcement**

Please be advised that this matter was considered by Council at its meeting held on February 27, 2024, and in this regard, Council adopted the following resolution:

Whereas all Ontarians deserve and expect a safe and respectful workplace; and

Whereas municipal governments, as the democratic institutions most directly engaged with Ontarians need respectful discourse; and

Whereas several incidents in recent years of disrespectful behaviour and workplace harassment have occurred amongst municipal members of councils across Ontario; and

Whereas these incidents seriously and negatively affect the people involved and lower public perceptions of local governments; and

Whereas municipal Codes of Conduct are helpful tools to set expectations of council member behaviour; and

Whereas municipal governments have limited abilities in their toolkit to adequately enforce compliance with municipal Codes of Conduct; and

Whereas the most severe penalty that can be imposed on a municipal member of council is the suspension of pay for 90 days, even when egregious acts are committed and substantiated; and

Whereas AMO has called on the government to table and pass legislation that reflects the following recommendations:

- **Updating municipal Codes of Conduct to account for workplace safety and harassment**
 - **Creating a flexible administrative penalty regime, adapted to the local economic and financial circumstances of municipalities across Ontario**
 - **Increasing training of municipal Integrity Commissioners to enhance consistency of investigations and recommendations across the province**
 - **Allowing municipalities to apply to a member of the judiciary to remove a sitting member if recommended through the report of a municipal Integrity Commissioner**
 - **Prohibit a member so removed from sitting for election in the term of removal and the subsequent term of office;**
1. **Now Therefore Be It Hereby Resolved That the Town of Aurora supports the call of action the Association of Municipalities of Ontario (AMO) has submitted to the Government of Ontario to introduce legislation to strengthen municipal Codes of Conduct and compliance with them, in consultation with municipal governments; and**
 2. **Be It Further Resolved That the legislation encompasses the Association of Municipalities of Ontario's letter of recommendations which includes options for enforcing compliance by council members with municipal Codes of Conduct such as**
 - **Updating municipal Codes of Conduct to account for workplace safety and harassment**
 - **Creating a flexible administrative penalty regime, adapted to the local economic and financial circumstances of municipalities across Ontario**
 - **Increasing training of municipal Integrity Commissioners to enhance consistency of investigations and recommendations across the province**
 - **Allowing municipalities to apply to a member of the judiciary to remove a sitting member if recommended through the report of a municipal Integrity Commissioner**
 - **Prohibit a member so removed from sitting for election in the term of removal and the subsequent term of office; and**

- 3. Be It Further Resolved That a copy of this Motion be sent to the Hon. Doug Ford, Premier of Ontario, the Hon. Michael Parsa, MPP Aurora—Oak Ridges—Richmond Hill, and Dawn Gallagher Murphy, MPP Newmarket—Aurora, the Hon. Paul Calandra, Minister of Municipal Affairs and Housing, and all 444 Ontario municipalities.**

The above is for your consideration and any attention deemed necessary.

Sincerely,



Michael de Rond

Town Clerk

The Corporation of the Town of Aurora

MdR/lb

Attachment (Council meeting extract)

Copy: Hon. Michael Parsa, MPP Aurora—Oak Ridges—Richmond Hill
Dawn Gallagher Murphy, MPP Newmarket—Aurora
Hon. Paul Calandra, Minister of Municipal Affairs and Housing
Association of Municipalities of Ontario (AMO)
All Ontario municipalities



8. Standing Committee Reports

8.2 General Committee Meeting Report of February 20, 2024

8.2.8 Member Motion - Councillor Gilliland; Re: Legislative Amendments to Improve Municipal Codes of Conduct and Enforcement

Moved by Councillor Gilliland

Seconded by Councillor Gallo

Whereas all Ontarians deserve and expect a safe and respectful workplace; and

Whereas municipal governments, as the democratic institutions most directly engaged with Ontarians need respectful discourse; and

Whereas several incidents in recent years of disrespectful behaviour and workplace harassment have occurred amongst municipal members of councils across Ontario; and

Whereas these incidents seriously and negatively affect the people involved and lower public perceptions of local governments; and

Whereas municipal Codes of Conduct are helpful tools to set expectations of council member behaviour; and

Whereas municipal governments have limited abilities in their toolkit to adequately enforce compliance with municipal Codes of Conduct; and

Whereas the most severe penalty that can be imposed on a municipal member of council is the suspension of pay for 90 days, even when egregious acts are committed and substantiated; and

Whereas AMO has called on the government to table and pass legislation that reflects the following recommendations:

- Updating municipal Codes of Conduct to account for workplace safety and harassment

- Creating a flexible administrative penalty regime, adapted to the local economic and financial circumstances of municipalities across Ontario
 - Increasing training of municipal Integrity Commissioners to enhance consistency of investigations and recommendations across the province
 - Allowing municipalities to apply to a member of the judiciary to remove a sitting member if recommended through the report of a municipal Integrity Commissioner
 - Prohibit a member so removed from sitting for election in the term of removal and the subsequent term of office;
1. Now Therefore Be It Hereby Resolved That the Town of Aurora supports the call of action the Association of Municipalities of Ontario, (AMO), has submitted to the Government of Ontario to introduce legislation to strengthen municipal Codes of Conduct and compliance with them, in consultation with municipal governments; and
 2. Be It Further Resolved That the legislation encompasses the Association of Municipalities of Ontario's letter of recommendations which includes options for enforcing compliance by council members with municipal Codes of Conduct such as
 - Updating municipal Codes of Conduct to account for workplace safety and harassment
 - Creating a flexible administrative penalty regime, adapted to the local economic and financial circumstances of municipalities across Ontario
 - Increasing training of municipal Integrity Commissioners to enhance consistency of investigations and recommendations across the province
 - Allowing municipalities to apply to a member of the judiciary to remove a sitting member if recommended through the report of a municipal Integrity Commissioner
 - Prohibit a member so removed from sitting for election in the term of removal and the subsequent term of office; and

3. Be It Further Resolved That a copy of this Motion be sent to the Hon. Doug Ford, Premier of Ontario, the Hon. Michael Parsa, MPP Aurora—Oak Ridges—Richmond Hill, and Dawn Gallagher Murphy, MPP Newmarket—Aurora, the Hon. Paul Calandra, Minister of Municipal Affairs and Housing, and all 444 Ontario municipalities.

Yeas (6): Mayor Mrakas, Councillor Weese, Councillor Gilliland, Councillor Gaertner, Councillor Thompson, and Councillor Gallo

Absent (1): Councillor Kim

Carried (6 to 0)

THE CORPORATION OF THE TOWN OF KINGSVILLE
BY-LAW 8-2024

**Being a By-law to provide for the three (3) new bridges over the
Cameron Road Branch of the Billings Drain at a total estimated cost of
\$83,328 in the Town of Kingsville, in the County of Essex**

WHEREAS the Council of the Town of Kingsville, in the County of Essex, has procured reports under section 78(1) of the *Drainage Act*;

AND WHEREAS the reports have been authored by Tony Peralta, P. Eng., Peralta Engineering, under date of January 5, 2024 and the attached reports form part of this By-law;

AND WHEREAS \$83,328 is the amount to be contributed by the owner of said lots Maria Bakalic Roll# 610-00302 for the drainage works;

AND WHEREAS Council is of the opinion that the report of the area is desirable;

THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWN OF KINGSVILLE, PURSUANT TO THE DRAINAGE ACT ENACTS AS FOLLOWS:

1.

AUTHORIZATION
The attached reports are adopted and the drainage works are authorized and shall be completed as specified in the report.
2.

SCHEDULE OF ASSESSMENTS OF LAND AND ROADS

One hundred percent 100% of the cost for this report is to be assessed to the owner of parcel 610-00302.
3.

CITATION
This By-law comes into force on the passing thereof and may be cited as the “Cameron Road Branch of the Billings Drain – Bakalic By-law”.

READ A FIRST AND SECOND TIME AND PROVISIONALLY ADOPTED THIS 5th DAY OF FEBRUARY, 2024.

MAYOR, Dennis Rogers

ACTING CLERK, Angela Toole

READ A THIRD TIME AND FINALLY PASSED THIS 22nd DAY OF APRIL, 2024.

MAYOR, Dennis Rogers

ACTING CLERK, Angela Toole

THE CORPORATION OF THE TOWN OF KINGSVILLE
BY-LAW 9-2024

Being a By-law to provide for a new bridge over the Orton Drain at a total estimated cost of \$38,500 in the Town of Kingsville, in the County of Essex

WHEREAS the Council of the Town of Kingsville, in the County of Essex, has procured reports under section 78(1) of the *Drainage Act*;

AND WHEREAS the reports have been authored by Gerard Rood, P. Eng., Rood Engineering, under date of January 4, 2024, and the attached reports form part of this By-law;

AND WHEREAS \$38,500 is the amount to be contributed by the owner of William Assinck, Roll # 480-01600 for the drainage works;

AND WHEREAS Council is of the opinion that the report of the area is desirable;

THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWN OF KINGSVILLE, PURSUANT TO THE DRAINAGE ACT ENACTS AS FOLLOWS:

- 1. AUTHORIZATION**
The attached reports are adopted and the drainage works are authorized and shall be completed as specified in the report.
- 2. SCHEDULE OF ASSESSMENTS OF LAND AND ROADS**

One hundred percent 100% of the cost for this reports is to be assessed to the owner of parcel 480-01600.
- 3. CITATION**
This By-law comes into force on the passing thereof and may be cited as the “Orton Drain – Assinck By-law”.

READ A FIRST AND SECOND TIME AND PROVISIONALLY ADOPTED THIS 5th DAY OF FEBRUARY, 2024.

MAYOR, Dennis Rogers

ACTING CLERK, Angela Toole

READ A THIRD TIME AND FINALLY PASSED THIS 22nd DAY OF APRIL, 2024.

MAYOR, Dennis Rogers

ACTING CLERK, Angela Toole

THE CORPORATION OF THE TOWN OF KINGSVILLE
BY-LAW 12-2024

Being a By-law to provide for the new petition drain called Jamis Drain and Branches Project for Roll # 290-38900, in the Town of Kingsville, in the County of Essex

WHEREAS the Council of the Town of Kingsville, in the County of Essex, has procured reports under section 4(1) of the *Drainage Act*;

AND WHEREAS the reports have been authored by Tony Peralta of Peralta Engineering, P. Eng. and the attached report dated January 15, 2024, forms part of this By-law;

AND WHEREAS \$479,710 is the amount to be contributed by the Ministry of Transportation for the drainage works;

AND WHEREAS Council is of the opinion that the report of the area is desirable;

THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWN OF KINGSVILLE, PURSUANT TO THE DRAINAGE ACT ENACTS AS FOLLOWS:

- 1. **AUTHORIZATION**
The attached reports are adopted and the drainage works is authorized and shall be completed as specified in the report.

- 2. **SCHEDULE OF ASSESSMENTS OF LAND AND ROADS**

One hundred percent 100% of the cost for this reports is to be assessed to owner of Roll # 290-38900 which is severed into 7 parcels.

- 3. **CITATION**
This By-law comes into force on the passing thereof and may be cited as the “Jamis Drain and Branches –New Petition Drain By-law”.

READ A FIRST AND SECOND TIME AND PROVISIONALLY ADOPTED THIS 5th DAY OF FEBRUARY, 2024.

MAYOR, Dennis Rogers

ACTING CLERK, Angela Toole

READ A THIRD TIME AND FINALLY PASSED THIS 11th DAY OF MARCH, 2024.

MAYOR, Dennis Rogers

ACTING CLERK, Angela Toole

THE CORPORATION OF THE TOWN OF KINGSVILLE
BY-LAW 32 - 2024

Being a By-law to amend By-law 27-2021, as amended, being a By-law to regulate the outdoor parking or storage of recreational, commercial and motor vehicles on private property within the Town of Kingsville

WHEREAS By-law 68-2023 is a By-law which establishes regulations respecting the outdoor parking or storage of recreational, commercial and motor vehicles on private property within the Town of Kingsville;

AND WHEREAS the Council of The Corporation of the Town of Kingsville deems it expedient to amend By-law 27-2021 as herein provided.

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWN OF KINGSVILLE ENACTS AS FOLLOWS:

- 1. That the following amendments be made to By-law 27-2021:
 - 1.1. That Section 3(5) is amended to read: “the recreational vehicle is located on the driveway for the period from April 1 to November 30.”
 - 1.2. That Section 4 is amended to read: “Notwithstanding section 3(5), recreational vehicles are permitted on a driveway between December 1 to March 31 for the purposes of either loading or unloading goods and materials from the said recreational vehicle for not more than three (3) consecutive days in a 30 day period.”
- 2. That all other provisions set forth in By-law 27-2021 shall remain in full force and effect, and that this By-Law shall come into force and take effect on the day of the final passing thereof.

READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED THIS 22nd DAY OF APRIL, 2024.

MAYOR, Dennis Rogers

DEPUTY CLERK, John Norton

THE CORPORATION OF THE TOWN OF KINGSVILLE
BY-LAW 33 - 2024

**Being a By-law to confirm the proceedings of the
Council of the Corporation of the Town of Kingsville at its
April 22, 2024 Regular Meeting of Council**

WHEREAS sections 8 and 9 of the *Municipal Act, 2001* S.O. 2001 c. 25, as amended, (the “Act”) provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising the authority conferred upon a municipality to govern its affairs as it considers appropriate.

AND WHEREAS section 5(3) of the Act provides that such power shall be exercised by by-law, unless the municipality is specifically authorized to do so otherwise.

AND WHEREAS it is deemed expedient that the proceedings of the Council of The Corporation of the Town of Kingsville (the “Town”) be confirmed and adopted by by-law.

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWN OF KINGSVILLE ENACTS AS FOLLOWS:

1. The actions of the Council at its April 22, 2024 Regular Meeting in respect of each report, motion, resolution or other action taken or direction given by the Council at its meeting, is hereby adopted, ratified and confirmed, as if each resolution or other action was adopted, ratified and confirmed by its separate by-law.
2. The Chief Administrative Officer and/or the appropriate officers of the Town are hereby authorized and directed to do all things necessary to give effect to the actions set out in paragraph 1, or obtain approvals, where required, and, except where otherwise provided, the Mayor and the Clerk are hereby directed to execute all documents necessary and to affix the corporate seal to all such documents.
3. This By-Law comes into force and takes effect on the day of the final passing thereof.

**READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED THIS
22nd DAY OF APRIL, 2024.**

MAYOR, Dennis Rogers

DEPUTY CLERK, John Norton