



**REGULAR MEETING OF COUNCIL
AGENDA**

Monday, April 26, 2021, 6:00 PM

Council Chambers

2021 Division Road N

Kingsville, Ontario N9Y 2Y9

Pages

A. CALL TO ORDER

In light of the ongoing COVID-19 pandemic, this Regular Meeting of Council is being held electronically. Members will meet via electronic participation. Members of the public can view the meeting at www.kingsville.ca/meetings and select the VIDEO icon.

B. DISCLOSURE OF PECUNIARY INTEREST

When a member of Council has any pecuniary interest, direct or indirect, in any matter which is the subject of consideration at this Meeting of Council (or that was the subject of consideration at the previous Meeting of Council at which the member was not in attendance), the member shall disclose the pecuniary interest and its general nature, prior to any consideration of the matter.

C. MOMENT OF SILENCE AND REFLECTION

D. PLAYING OF NATIONAL ANTHEM

E. PRESENTATIONS/DELEGATIONS

1. Erie Shores Health Care and the Erie Shores Health Foundation--Kristin Kennedy, CEO, Erie Shores HealthCare and Christine Colautti, Executive Director, Erie Shores Health Foundation

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SEE: PowerPoint Presentation re: Physician Recruitment Initiative

F. MATTERS SUBJECT TO NOTICE

1. Combined Application for Official Plan Amendment OPA/01/2021 & Zoning By-law Amendment ZBA/01/2021 by 2610349 Ontario Ltd. 45 and 49 Division St. N., Part of Lots 3, 4 & 5 W Watermill St., Plan

8

R. Brown, Manager of Planning Services

- i) (Revised) Notice of Complete Application Public Meeting: Official Plan Amendment and Zoning By-Law Amendment, dated March 26, 2021;
- ii) Report of R. Brown dated April 14, 2021;
- iii) Proposed By-law 37-2021, being a By-law to amend By-law 1-2014, the Comprehensive Zoning By-law for the Town of Kingsville;
- iv) Proposed by-law 38-2021, being a By-law to amend the Official Plan of the Town of Kingsville.

Recommended Action

That Council:

Adopt Official Plan Amendment No. 12 (OPA 12) to re-designate lands located at 49 Division St. N., from 'Residential' to 'Central Commercial' in the Town of Kingsville and direct administration to forward the amendment to the County of Essex for final approval.

Approve Zoning By-law amendment application ZBA/10/2021, to implement OPA 12, rezone properties located at 45 and 49 Division St. N., from Residential Zone 1 Urban (R1.1)' and ' General Commercial Zone 4 Exception 4 (C4-4)' to General Commercial Zone 4 Exception 7 (C4-7)' and adopt the implementing by-law subject to final approval of OPA 12 by the County of Essex.

G. AMENDMENTS TO THE AGENDA

H. ADOPTION OF ACCOUNTS

- | | | |
|----|---|-----|
| 1. | Town of Kingsville Accounts for the monthly period ended March 31, 2021 being TD cheque numbers 0075952 to 0076275 for a grand total of \$1,311,099.62. | 134 |
|----|---|-----|

Recommended Action

That Council receives Town of Kingsville Accounts for the monthly period ended March 31, 2021 being TD cheque numbers 0075952 to 0076275 for a grand total of \$1,311,099.62.

I. STAFF REPORTS

- | | | |
|----|-----------------------------|-----|
| 1. | 2020/2021 Fire Safety Grant | 147 |
|----|-----------------------------|-----|

J. Quennell, Fire Chief

Recommended Action

That Council approves the Fire Safety Grant Application as written and authorizes submission of the Application to the Office of the Fire Marshal for final approval.

- | | | |
|----|--|-----|
| 2. | Jasperson Drive Reconstruction – Phase 3 - Peachwood Drive to Main | 152 |
|----|--|-----|

Street East

T. Del Greco, Manager of Engineering

Recommended Action

That Council award the Jasperson Drive Phase 3 reconstruction tender to J&J Lepera Infrastructures in the amount of \$1,312,000 (excluding HST) and authorize the Mayor and Clerk to execute the requisite agreement.

3. **Application for Site Plan Approval SPA/09/2021 by** **Queens** **167**
Auto Supply **2013 Division Rd N,** **Part Lot**
8, Plan 1198, Part 1, RP 12R 1009

R. Brown, Manager of Planning Services

Recommended Action

That Council:

Approve site plan application SPA/09/2021 for the development of a new 18.29 m (60 ft.) x 30.48 m (100 ft.) 557.48 sq. m (6,000 sq. ft.) two-storey pre-engineered building, subject to the conditions and requirements outlined in the site plan agreement and authorize the Mayor and Clerk to sign the agreement and register said agreement on title.

4. **Application for Site Plan Approval by** **Greater Essex** **174**
County District School Board **1620 Jasperson Dr., Part of**
Lot 3, Concession 1 ED, **Parts 1 & 2, RP 12R 27276**

R. Brown, Manager of Planning Services

Recommended Action

That Council:

Approve site plan application SPA/20/2020 for the construction of a 12,818 sq. m (138,000 sq. ft.) elementary/secondary school and associated support facilities, parking, drop-off/pick-up areas and bus lanes on lands located at 1620 Jasperson Drive in the Town of Kingsville, subject to the conditions and requirements outlined in the site plan and associated site plan agreement and authorize the Mayor and Clerk to sign the agreement and register said agreement on title.

5. **Application for Site Plan Approval by** **2418772 Ontario Inc.** **76 Main St E** **Lot** **180**
13 & Pt. Lot 14, Plan 184 & 185 **Roll No. 3711 150 000 03500**

K. Brcic, Town Planner

Recommended Action

That Council:

Approve site plan application SPA/07/21 for the construction of a new covered patio addition to the front of the existing building at 76 Main St. E., subject to the conditions and requirements outlined in the site plan agreement and authorize the Mayor and Clerk to sign the agreement and

register said agreement on title.

6. Kingsvilleworks Service Request Summary 1st Quarter 2021 189

G. A. Plancke, Director of Infrastructure and Engineering

Recommended Action

This report being provided for information.

7. Conveyance of Property on Cedar Creek 195

R. McLeod, Director of Financial and IT Services

Recommended Action

That Council authorize the conveyance of the shoreline portion of a Cedar Creek water lot (PIN 75181-0230) to the abutting property owners for the construction or rehabilitation of breakwalls; and that the cost to administer the tax sale and any additional 'out of pocket' expenses incurred by the Town in the acquisition or conveyance of the land shall be recovered from the benefiting landowners.

J. BUSINESS CORRESPONDENCE-ACTION

1. County of Essex--Correspondence dated April 14, 2021 RE: Request from Fire Chief Bruce Krauter RE: Paramedic Recognition Banners 199

Recommended Action

That Council approves request from Essex-Windsor EMS to celebrate Paramedic Services Week (May 23-29, 2021) by hanging temporary banners over the road in Kingsville for 3 weeks (May 16-June 6, 2021) and waive the banner fees.

2. Striking Committee Update RE: Appointments for Communities in Bloom Committee 201

Recommended Action

That Council endorse the following appointments and update the municipal committee appointment by-law for the Communities in Bloom Committee membership as presented to include: Heather Crewe, Tracy Oswald, Karin Sonnenberg, Astrid Tobin.

K. MINUTES OF THE PREVIOUS MEETINGS

1. Regular Meeting of Council--April 12, 2021 202

2. Regular Closed Session Meeting of Council--April 12, 2021

Recommended Action

That Council adopts Regular Meeting of Council Minutes dated April 12, 2021 and Regular Closed Session Meeting of Council Minutes dated April 12, 2021.

L. MINUTES OF COMMITTEES AND RECOMMENDATIONS

1. **Main Street Development Review Committee--February 2 and March 2, 2021** 216

Recommended Action
That Council receives Main Street Development Review Committee Meeting Minutes dated February 2, 2021 and March 2, 2021.
2. **Committee of Adjustment--February 16, 2021** 223

Recommended Action
That Council receives Committee of Adjustment Meeting Minutes dated February 16, 2021.
3. **Tourism and Economic Development--February 11 and March 11, 2021** 229

Recommended Action
That Council receives Tourism and Economic Development Committee Meeting Minutes dated February 11, 2021 and March 11, 2021.
4. **Kingsville B.I.A.--March 9, 2021** 235

Recommended Action
That Council receives Kingsville B.I.A. Meeting Minutes dated March 9, 2021.
5. **Kingsville Municipal Heritage Advisory Committee--March 17, 2021** 239

Recommended Action
That Council receives Kingsville Municipal Heritage Advisory Committee Meeting Minutes dated March 17, 2021
6. **Parks Recreation Arts and Culture Committee--March 18, 2021** 244

Recommended Action
That Council receives Parks, Recreation, Arts and Culture Committee Meeting Minutes dated March 18, 2021 together with the following sub-committee minutes: Communities in Bloom - February 2, 2021 and Fantasy of Lights - January 26, 2021.

M. BUSINESS CORRESPONDENCE - INFORMATIONAL

1. **Town of Caledon--Correspondence dated March 31, 2021 RE: 3-digit Suicide and Crisis Prevention Hotline.** 259
2. **Letters of Support RE: Kingsville Council Resolution 205-2021 RE: Bill C-21, An Act to Amend Certain Acts, and to Make Certain Consequential Amendments (Firearms)**
 - a. **County of Essex--Correspondence dated April 7, 2021 from** 261

M. Birch, Director of Council and Community
Services/Clerk, sent on behalf of Gary McNamara, Warden,
County of Essex

b.	Township of Faraday--Correspondence dated April 7, 2021	262
c.	Township of Addington Highlands--Correspondence dated April 9, 2021	263
d.	Towship of Essa--Correspondence dated April 9, 2021	264
e.	Municipality of West Elgin--Correspondence dated April 9, 2021	265
f.	Township of Casey--Correspondence dated April 15, 2021	267
g.	Township of La Valee--Correspondence dated April 15, 2021	268
h.	County of Perth--Correspondence from Office of the Warden dated April 19, 2021	269
i.	Municipality of Temagami--Correspondence dated April 20, 2021	270
3.	Township of the Archipelago--Correspondence dated April 9, 2021 RE: Road Management Action on Invasive Phragmites	271
4.	Town of Tecumseh--Correspondence dated April 13, 2021 RE: National 3-Digit Suicide Prevention Hotline	273
5.	Town of Essex--Correspondence dated April 14, 2021 RE: COVID-19 Shutdown	278
6.	Township of Springwater--Correspondence dated April 16, 2021 RE: Clean Fuel Standard	282
7.	Town of Mono--Correspondence dated April 16, 2021 RE: Cannabis Licencing and Enforcement	284

Recommended Action

That Council receives Business Correspondence-Informational items 1 through 7.

N. NOTICES OF MOTION

O. UNFINISHED BUSINESS, ANNOUNCEMENTS AND UPDATES

P. BYLAWS

1.	By-law 37-2021	286
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Being a by-law to amend By-law 1-2014, the Comprehensive Zoning By-law for the Town of Kingsville (45 and 49 Division St. North, Part of Lots 3-

5 W Watermill St. Plan 184 and 185, Pt. Lots 6-8 ED, Pt 2 RP 12R 27243;
ZBA/01/2021)

To be read a first, second and third and final time.

2. By-law 38-2021

289

Being a By-law to amend the Official Plan of the Town of Kingsville (OPA
12)

To be read a first, second and third and final time

Q. CLOSED SESSION

Pursuant to Subsection 239(2) of the *Municipal Act, 2001*, Council will enter into
Closed Session to address the following item:

i) Subsection 239(2)(f) advice that is subject to solicitor-client privilege RE:
Interim Control By-law discussion.

R. REPORT OUT OF CLOSED SESSION

S. CONFIRMATORY BY-LAW

1. By-law 39-2021

290

Being a By-law to confirm the proceedings of the Council of The
Corporation of the Town of Kingsville at its April 26, 2021 Regular Meeting

To be read a first, second and third and final time.

T. ADJOURNMENT

Physician Recruitment

Kristin Kennedy, CEO, Erie Shores HealthCare
Christine Colautti, ED, Erie Shore Health Foundation



Today's agenda

- Introductions
- Hospital Overview
- Physician Needs Assessment
- Why Your Support Is Crucial
- Our Proposed Partnership
- Questions



Hospital Overview

Our success is your success.

In 2018 we began to strategically grow our hospital presence and create a strong footprint in Essex County.

How did we do this?

1. EMS Diversion: Ambulance Offload Delays in Windsor were impacting the ability of EMS to respond to 911 calls in the County. ESHC partnered with EWEMS and WRH to expand our catchment area to include Amherstburg, Harrow, Essex, south part of Tecumseh, Lakeshore, Belle River, and Stoney Point.
2. Expanded Programs & Services

Why did we do this?

To enhance the access and care for those within our communities and to showcase the necessity for small community hospitals in Ontario. This need has been further highlighted during the pandemic and shows the needs post-pandemic for our catchment area and its uniquely challenging demographics. Since 1992, donors and donations have been at the core of the Foundation's ability to help keep our Hospital one of the best rural hospitals in Ontario. This is a trend that we need to continue and growing moving forward if we are all to be successful in keeping access to care local for residents.

What is the impact of this strategy?

- We expanded our catchment area by 40,000
- Our ER visits increased by 10,000 per year
- Our ER has been ranked Top Ten of 74 hospitals in the province for the last two years
- Our Inpatient occupancy rates increased 30%



Physician Recruitment Needs

As a part of the Ontario health care system, the residents in our communities deserve the same level of care as others in the province. To that end, ESHC commits to a strategy that supports recruitment of high-caliber physicians for our continued growth and to enhance the sustainability and longevity of an acute care hospital for the people in Essex County.

Key recruitment areas include:

- Hospitalists
- Emergency
- Psychiatry
- Subspecialists (PT)

Historically, ESHC has recruited on average 2 FT physicians per year for the past 5-10 years



Why Your Leadership is Crucial?

- Each year, ESHC treats more than 110,000 people and growing.
- Pressures on the Ontario health care system and provincial debt management post-COVID are tangible challenges facing smaller community-based hospitals like ESHC.
- Historically-speaking, government austerity has impacted rural populations disproportionately, with access to care often being shifted to larger, urban areas forcing patients to travel more.
- The ESH Foundation is currently responsible for raising the community's share of the \$1.2M to support physician recruitment over the next 15 years for ESHC. (\$80,000 per year).
- Your leadership and backing of this initiative will help us create momentum and show the corporate and personal giving community this is an important campaign to back.
- It ensures our hospital is responsive, innovative and serves the needs of our residents/patients is the responsibility of our entire community.



Our Proposed Partnership

We are asking the leaders of the Town of Kingsville to partner with ESHC and the Foundation by considering a long-term investment partnership of **\$20,000/year over the next 15 years** to support Physician Recruitment to our region and helping provide key health care security for your constituents.

This support and partnership, which we would promote broadly and proudly to our community partners, staff, patients and the media will serve as a vital catalyst intended to create further support from other municipalities, business leaders and individual donors.

With your support, our patients, your constituents, our families, our friends and our neighbours will enjoy shorter wait times, better access to care and fewer drives down the 401 for care they should be getting here at home – because we all deserve that level of service.



Thank you for your time and consideration.

Kristin Kennedy, CEO – ESHC: Kristin.Kennedy@eshc.org
Christine Colautti, ED – ESHF: Christine.Colautti@eshc.org





2021 Division Road North
Kingsville, Ontario N9Y 2Y9
Phone: (519) 733-2305
www.kingsville.ca
kingsvilleworks@kingsville.ca

**(REVISED) NOTICE OF COMPLETE APPLICATION AND PUBLIC MEETING:
OFFICIAL PLAN AMENDMENT AND ZONING BY-LAW AMENDMENT**

APPLICATIONS: **OFFICIAL PLAN AMENDMENT OPA/01/2021**
(Section 22 of the Planning Act, R.S.O. 1990, C.P. 13)
ZONING BY-LAW AMENDMENT - ZBA/01/2021
(Section 34 of the Planning Act, R.S.O. 1990, C.P. 13)

APPLICANT: **2610349 Ontario Ltd.**

LOCATION OF PROPERTY: **45 & 49 Division Street North,**
Part of Lots 3, 4 & 5 W Watermill St, Plan 184 & 185, Part of
Lots 6, 7 & 8 ED, Part 2, RP 12R 27243

PURPOSE OF APPLICATION: The Town of Kingsville has received the above-noted applications for lands located on the east side of Division Street North, between Pulford St. and Beech St. The subject property is designated 'Central Commercial' (45 Division) and 'Residential' (49 Division) by the Official Plan and zoned 'General Commercial Exception 4 (C4-4)' (45 Division) and 'Residential Zone 1 Urban (R1.1)' (49 Division) under the Kingsville Comprehensive Zoning By-law.

The subject lands are 2,302 sq. m (24,779 sq. ft.) in area with 40.37 m (132.4 ft.) of frontage. The applicant is proposing to remove both buildings and redevelop the lot with a two storey 553 sq. m (5,952 sq. ft.) office building and associated parking area. Both the zoning and Official Plan designation on 45 Division will permit the proposed use however the zoning and Official Plan designation on 49 Division must be amended to an appropriate commercial classification. The applicant is also requesting a reduction to the north side yard setback from 6 m (20 ft.) to 4.5 m (15 ft.). If the requested amendments are approved site plan approval will be required prior to construction.

A PUBLIC MEETING OF COUNCIL will be held on:

WHEN: **April 26, 2021**

WHERE: **ELECTONIC PARTICIPATION VIA ZOOM**

TIME: **6:00 p.m.**

Your input on these matters are important. If you have comments on this application, they may be forwarded in writing via email or mail, to the attention of: **Robert Brown, H. Ba, Manager**, Planning Service 2021 Division Road North, Town of Kingsville, ON N9Y 2Y9. Comments and opinions submitted on these matters, including your name and address, may become part of the public record and may be viewed by the general public and may be published in a planning report or reproduced in a Council agenda and/or minutes.

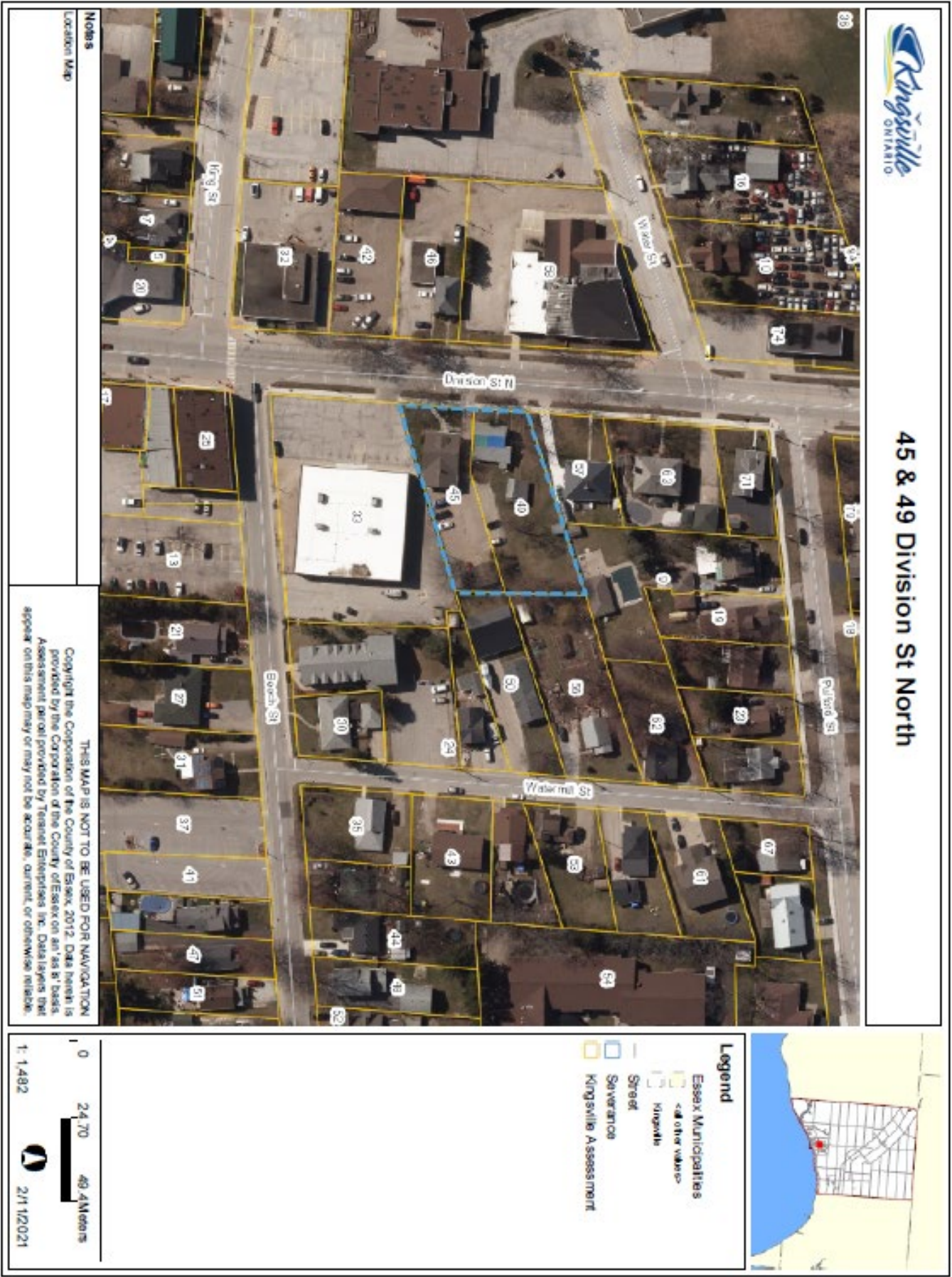
IF A PERSON or public body would otherwise have an ability to appeal the decision of Council for the Town of Kingsville to the Local Planning Appeal Tribunal but the person or public body does not make oral submissions at a public meeting or make written submission to the Town of Kingsville before the proposed official plan or zoning by-law is adopted, the person or public body is not entitled to appeal the decision.

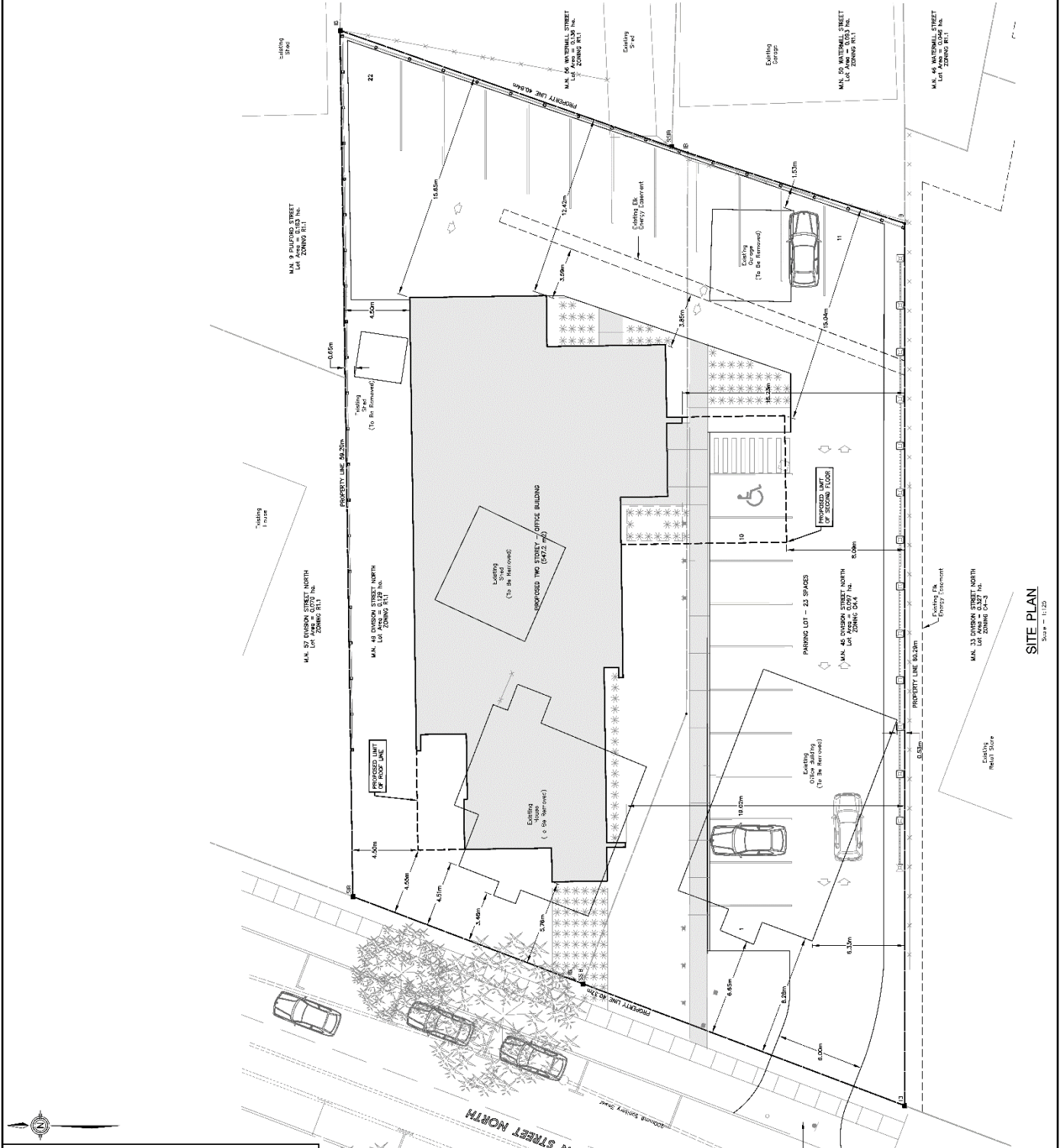
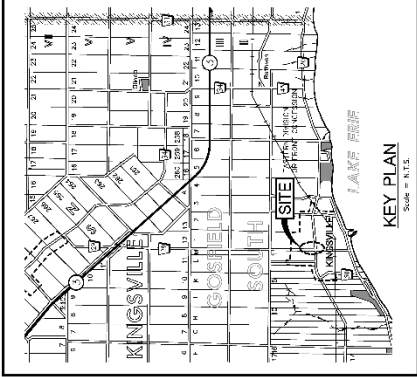
IF A PERSON or public body does not make oral submissions at a public meeting, or make written submission to Council before the proposed official plan amendment or zoning by-law is adopted or the zoning by-law is passed, the person or public body may not be added as a party to the hearing of an appeal before the Local Planning Appeal Tribunal unless, in the opinion of the Tribunal, there are reasonable grounds to add the person or public body as a party.

ADDITIONAL INFORMATION relating to this matter may be available upon request with Town Planning staff.

DATED AT THE TOWN OF KINGSVILLE on March 26th, 2021.

Robert Brown, H. Ba, MCIP, RPP
519-733-2305 ext 250
rbrown@kingville.ca





NOTES:

1. THE PREPARED BY HAS CONDUCTED VISUAL ANALYSIS OF THE PROPOSED DEVELOPMENT AND HAS DETERMINED THAT THE PROPOSED DEVELOPMENT IS COMPATIBLE WITH THE CHARACTER OF THE SURROUNDING AREA AND THE PROPOSED DEVELOPMENT IS NOT A DISRUPTIVE DEVELOPMENT.
2. THE PREPARED BY HAS CONDUCTED VISUAL ANALYSIS OF THE PROPOSED DEVELOPMENT AND HAS DETERMINED THAT THE PROPOSED DEVELOPMENT IS COMPATIBLE WITH THE CHARACTER OF THE SURROUNDING AREA AND THE PROPOSED DEVELOPMENT IS NOT A DISRUPTIVE DEVELOPMENT.

DATE	12/15/20
BY	N.J. PERALTA
FOR	ENGINEERING LTD.
PROJECT	OFFICE BUILDING CONSTRUCTION
CLIENT	46 DIVISION STREET NORTH KINGSVILLE, ONTARIO

N. J. Peralta
Engineering Ltd.
Consulting Engineers
46 Division Street North
Kingsville, ON N9Y 1E1
www.peraltaengineering.com

PRELIMINARY FOR APPROVAL

SITE PLAN

DATE	DEC. 18, 2020
BY	R.A.L.
FOR	AS NOTED
PROJECT	1
CLIENT	1

PROJECT No: E10-046



Electronic Participation

This Meeting will be held through Electronic Participation in accordance with the Town of Kingsville's Procedure By-law, by-law 55-2016, as amended, and the provision of the Municipal Act, 2001

The Town of Kingsville continues to take COVID-19 seriously, and in following the advice of provincial and federal governments, is making significant changes to services and programming to help protect health and wellbeing of the community. In this regard, Council and Committee meetings are being conducted electronically until further notice.

Remote Participation

The electronic public meeting will take place via Zoom. Elected Officials, Committee Members, Town Staff and Applicants or those representing them will be given access to the meeting. If you wish to participate please read the instructions below.

Public Comments

a) Submit comments in writing: WRITTEN COMMENTS ARE STRONGLY ENCOURAGED.

Please provide your name (first and last), your address and which item you are commenting on. They may be submitted in writing or by email, to Robert Brown, Manager, Planning Services (see contact info). Comments received **by 12:00 PM on Wednesday, April 21st** will be part of the Council Agenda package prior to the meeting. Comments received after this time will be forwarded to Council and will also form part of the public record.

b) Request to speak at the Council Meeting: Prior to 4:00 PM on Thursday, April 22nd you must contact Robert Brown, Manager, Planning Services (see contact info), to request to speak during the meeting. Please provide your name (first and last), your address, the item/application you wish to speak on and your email address.

Remote participation for public comments:

Upon receipt of your request to speak at the meeting participants will be provided the Zoom meeting details and password prior to the meeting.

Please note that neither a computer, nor a video sharing device, is required to participate in the meeting via Zoom. You may also opt to call in from a cell phone or landline. Persons who intend to participate during the meeting may wish to register/sign up in Zoom, if they have not already done so. The following information is provided for your consideration and guidance during remote participation in the meeting:

- Please join the meeting at 5:50 PM in order to avoid any delays. If you have not joined the public meeting while your Agenda Item is up for public comment you will have forfeited your request.
- When you join the meeting, either by phone or online, you will be admitted in as an attendee. You will not be greeted upon joining the call. You will be able to hear the meeting and see the active speaker (if you have video capability), but your mic will be muted until it is your turn to speak.
- If you join the Zoom meeting through your phone, please Do not put the phone on hold at any time, as this will result in broadcasting "hold music" online once your mic function is unmuted.
- To optimize call quality when using a laptop, a headset with microphone is best if available to you; otherwise, whether using your laptop microphone or cell phone, please speak directly into the receiver and do not use speaker phone
- Please do not forward the Zoom meeting details to anyone or post through social media. Only registered participants will be admitted to the meeting.
- Participants should keep comments directly related to the matter to which they are speaking to. Questions are to be directed to the Council chairperson. Council members may choose to ask you follow-up questions following your remarks, comment, or ask staff to respond to what you have said.
- After providing your comments and answering any questions that may be directed to you, the Meeting Coordinator will disconnect you from the Zoom meeting.

For more information, please contact:

Robert Brown, Manager, Planning Services

Phone: 519-733-2305 Ext. 250

Email: rbrown@kingsville.ca



2021 Division Road North
Kingsville, Ontario N9Y 2Y9
(519) 733-2305
www.kingsville.ca
kingsvilleworks@kingsville.ca

Date: April 14, 2021

To: Mayor and Council

Author: Robert Brown, H. Ba, MCIP, RPP
Manager, Planning Services

RE: Combined Application for Official Plan Amendment OPA/01/2021 &
Zoning By-law Amendment ZBA/01/2021 by 2610349 Ontario Ltd.
45 and 49 Division St. N., Part of Lots 3, 4 & 5 W Watermill St., Plan

Report No.: PS 2021-018

AIM

To provide the Mayor and Council with details on a requested Official Plan amendment and Zoning By-law amendment to permit the development of a new professional office building on lands located at 45 and 49 Division Street North in the Town of Kingsville.

BACKGROUND

The Town of Kingsville has received the above-noted applications for lands located on the east side of Division St. North, between Pulford St. and Beech St. The subject property is designated 'Central Commercial' (45 Division St. N) and 'Residential' (49 Division) by the Official Plan (see Official Plan Map attached) and zoned 'General Commercial Exception 4 (C4-4)' (45 Division) and 'Residential Zone 1 Urban (R1.1)' (49 Division) under the Kingsville Comprehensive Zoning By-law. (see attached Zoning Map)

Together the subject lands are 2,302 sq. m (24,779 sq. ft.) in area with 40.37 m (132.4 ft.) of frontage. Each of the properties contain single detached dwellings. The dwelling at 45 Division St N is used as an engineering office (N. J. Peralta Engineering Ltd.) with the one at 49 Division St N a vacant residence. The applicant is proposing to remove both buildings and redevelop the lot with a two storey office building, being 8 m (26 ft.) in height and 553 sq. m (5,952 sq. ft.) in area, with associated parking area (see Appendix A).

DISCUSSION

1) Provincial Policy Statement (PPS), 2020:

Part V Policies

Section 1.1.2: Sufficient land shall be made available to accommodate an appropriate range and mix of land uses to meet projected needs for a time horizon of up to 25 years, informed by provincial guidelines. However, where an alternate time period has been established for specific areas of the Province as a result of a provincial planning exercise or a provincial plan, that time frame may be used for municipalities within the area.

Within settlement areas, sufficient land shall be made available through intensification and redevelopment and, if necessary, designated growth areas.

Comment: Smaller communities rarely have a surplus of commercial property. Within that limited inventory there may also be properties that are not well suited or properly located for a given use further limiting the supply and choice. The proposal on the subject property is a limited, localized expansion and intensification to accommodate an existing business which is an important part of the community as a whole and the downtown core.

1.1.3.1 Settlement areas shall be the focus of growth and development.

1.1.3.2 Land use patterns within settlement areas shall also be based on a range of uses and opportunities for intensification and redevelopment in accordance with the criteria in policy 1.1.3.3, where this can be accommodated.

Comment: The proposed use is within the settlement area of Kingsville and in the downtown core. This is a variant area with an existing mix of uses that have co-existed for many years.

1.1.3.3 Planning authorities shall identify appropriate locations and promote opportunities for transit-supportive development, accommodating a significant supply and range of housing options through intensification and redevelopment where this can be accommodated taking into account existing building stock or areas, including brownfield sites, and the availability of suitable existing or planned infrastructure and public service facilities required to accommodate projected needs.

Comment: Although the development of the new office building requires additional lands it represents a redevelopment of the two existing properties while maintaining an existing business in the downtown core. The two buildings on the site, one a former rental unit and the other a converted dwelling (current office) will be removed however the dwelling used as the office is proposed to be relocated and repurposed as a new single detached dwelling thus reusing existing building stock and not leading to any net loss of residential stock.

1.1.3.4 Appropriate development standards should be promoted which facilitate intensification, redevelopment and compact form, while avoiding or mitigating risks to public health and safety.

Comment: The proposed development does not pose a risk to public health and safety. The building placement and design have been undertaken with recognition of the abutting residential use to the north and east.

1.1.3.6 New development taking place in designated growth areas should occur adjacent to the existing built-up area and should have a compact form, mix of uses and densities that allow for the efficient use of land, infrastructure and public service facilities.

Comment: The subject area around the subject property is very much a mix of uses, densities has a compact form and takes full advantage of the existing infrastructure. The new development will not introduce a new use to the area but will provide the ability of the existing business to grow in place and continue to be part of the surrounding area and economy.

2) County of Essex Official Plan

The County of Essex is the final approval authority for all Official Plan amendments. The subject lands are within the primary settlement area.

Section 3.2.2 Goals of the Official Plan outline the following under item f) To increase the opportunity for job creation within each local municipality by attracting and maintaining industries and businesses closer to where County residents live.

Section 3.2.4 Primary Settlement Areas outlines Downtown/Uptown areas should maintain and/or enhance the existing character of these areas. Mixed-use development and an accessible pedestrian oriented streetscape are encouraged. The preparation of Community Improvement Plans are also encouraged.

Comment: The proposal is particularly supportive of Section 3.2.2 as the expansion of the Central Commercial is what will assist in permitting the new development and a large portion of the staff that will occupy the new building live in Kingsville.

The use on the property is not changing. A new building will be located on the site that will add to the diverse existing character of the area. The area itself has evolved over many years with additions and removals. One of the main reasons the applicant has indicated their preference to remain in this location is its proximity to the downtown and the benefit that has for the business and its employees.

3) Town of Kingsville Official Plan

The Official Plan for the Town of Kingsville designates the property at 45 Division St N as 'Central Commercial.' The property at 49 Division St. N. is within the Residential designation. The proposed Official Plan Amendment will designate the property at 49 Division as 'Central Commercial' and both properties will be placed into a site-specific special policy area to outline specific criteria for the development.

Section 2.1.1 Land Use Planning Principles outlines the following applicable items:

- a) to create more compact development within designated and fully serviced urban settlement areas;
- b) to provide a broad range of housing, employment and leisure opportunities for a growing and aging population;
- c) to promote opportunities for intensification and redevelopment within built-up areas which are supported by the appropriate levels of infrastructure and public service facilities;
- d) to discourage urban type development outside of the designated settlement areas of the Village of Cottam, the Hamlet of Ruthven and the Town of Kingsville;
- e) to create and maintain an improved balance between residential and employment growth;
- f) to maintain and enhance the uptown area of Kingsville and the commercial area of Cottam as focal points where a broad range of community and commercial facilities and services and housing and employment opportunities are available at higher densities in a mixed use environment;
- m) to accommodate future job creation and employment opportunities in an environmentally sustainable and cost effective manner;

Comment: The proposed office development conforms with many of the above noted items.

Section 2.6 Buffering

Adequate buffering will be required between all uses of land where there may be a conflict such that one use will detract from the enjoyment and/or functioning of the adjoining use. Such buffering may include landscaping using local native plantings, screening and greater separation distances between incompatible uses. Required distance separations shall be established in the Zoning By-law that reflect the Ministry of the Environment guidelines regarding appropriate separation distances and buffering between industrial and sensitive land uses.

Comment: The applicant has requested a reduction in the north side yard setback from 6 m (20 ft.) to 4.5 m (15 ft.). The applicant has however consulted with the abutting neighbour on the reduction and agreed that the side yard will remain passive green space. The building is also designed to safeguard privacy through the placement of the window on the north wall and is stepped back in the northwest corner to preserve sight lines for the northerly neighbour. The existing fence along the shared lot line will remain. In addition it is important to consider that the proposed development on the site is not a new use but rather an expansion. It is not anticipated that a significant change will occur in the day-to-day interactions of the subject property and remaining residential use to the north and east. Appendix B includes a variety of elevations for the development.

Section 3.6.1 e) provide older residential neighbourhoods with protection from non-residential redevelopment pressures;

Comment: The area in question is an older area of the community but is not exclusively residential. Both commercial and institutional uses are located to the west and south. Non-residential redevelopment has occurred in the area already. The proposed does not represent a new use in the area. It is an expansion of the use on lands currently owned by the applicant and is being done in a way, sensitive to the residential neighborhood.

Section 8.11.1 Amendment Procedures

Should changing conditions necessitate the need for an amendment of the Official Plan or the Zoning By-law, in accordance with the Planning Act, due regard shall be given to the following criteria:

- a) the need for the proposed use;
- b) the extent to which the existing areas in the proposed categories are developed, and the nature and adequacy of such existing development;
- c) the physical suitability of the land for such proposed use, and in the case of lands exhibiting a potential hazard, consideration shall be given to:
 - i) the existing environment and/or physical hazards;
 - ii) the potential impacts of these hazards; and
 - iii) the proposed methods by which these impacts may be overcome in a manner consistent with accepted engineering techniques and resource management practices;
- d) the location of the area under consideration with respect to:
 - i) the adequacy of the existing and proposed highway system in relation to the development of such proposed areas;
 - ii) the convenience and accessibility of the site for vehicular and pedestrian traffic, and the traffic safety in relation thereto; and
 - iii) the adequacy of the potable water supply and distribution system, sanitary sewage collection and treatment facilities, stormwater management facilities, and other municipal services in view of the policies contained in this Plan;
- e) the compatibility of the proposed use with uses in adjoining areas;
- f) the impact of such proposed use on the surrounding areas with respect to any possible depreciating or deteriorating effects;
- g) the potential effect of the proposed use on the financial position of the Town and its capacity to provide proper municipal services;
- h) the potential effect of the proposed use in relation to the intent and implementing regulations of the Environmental Protection Act, Ontario Resources Act, Pesticides Act, Safe Drinking Water Act and Environmental Assessment Act;
- i) the regulations of the Essex Region Conservation Authority;
- j) compliance with the general development policies and the more specific and relevant land use policies of this Plan, as well as the specific

- requirements for the particular use in the Zoning By-law;
- k) conformity with the County Official Plan and Provincial Policy;

Proposals for expansions to designated settlement areas or for alterations to employment areas for non-employment uses will require an amendment to this plan and shall require a Comprehensive Review in accordance with the provisions the Provincial Policy Statement.

8.11.2 Interpretation

The intent of the Plan shall, in all cases, be considered flexible, and no strict interpretation of any figure or policy statement is intended. Appropriate variations may be made to these and to the other statements herein where, in the opinion of Council, they are deemed to be necessary for the desirable development of the planning area, provided that the general intent of the Plan is maintained. Amendments to the Plan are not required in order to make minor adjustments to the land use boundaries provided the intent of the Plan is preserved and the land use does not exceed the boundaries of the established settlement area.

Comment: The Official Plan is not intended to be a static document. A community should be considered a living breathing thing that has to adapt to change. That is the purpose of the amendment to the Official Plan and the purpose of exercises such as the recently completed five-review process. The initial creation of an Official Plan and the subsequent reviews cannot always anticipate the needs on each individual lot. Amendments can be a significant undertaking and all require a level of justification consistent with the requested change.

The subject amendment represents a need for additional space to expand an existing, established professional office in its existing location. This is not the introduction of a new, untested use with no history of interaction. It is located in an area of mixed use, on an arterial road within the downtown core of Kingsville. The downtown supports and relies on several similar professional businesses which in turn help to keep the downtown economy strong and vibrant.

In addition to staff review of the proposed applications the applicant was required to provide an independent planning rationale report which is attached as Appendix C.

4) Comprehensive Zoning By-law – Town of Kingsville

The subject lands are split zoned at present. 45 Division St N is 'General Commercial Exception 4 (C4-4)' and 49 Division St N is 'Residential Zone 1 Urban (R1.1)'. The application for a Zoning Bylaw Amendment (ZBA/01/2021) would consolidate the lands under one new site-specific commercial zone to establish the proposed professional office use, outline the maximum permitted height 8 m (26 ft.), establish the minimum required north side yard of 4.5 m (15 ft.) along with the passive use of the northerly side yard.

If the requested zoning and official plan amendment are approved the applicant will also be required to submit for site plan approval consistent with the plans included for review with this report.

Discussion Conclusions

While staff remain in support of the proposed development from a planning standpoint, it is important to acknowledge what we see as a couple of valid points raised in the public comment. With all development review applications, there is a concern for the impact of an approval decision on the area where the proposal is located. The subject site does abut residential uses on two sides, to the east and to the north. Although the use is not changing, the scale and character of the proposed office will be a change in the area. The key to the significance of that change is based on the overall plan and how it is executed.

The second point, which is often raised and does have to be given consideration is the issue of precedent. The feedback from the area residents centres on the change in the zoning from residential to commercial. If a resident cannot rely on the designations or the zoning of a property or properties in a given area what assurance is there of making an informed purchase decision. This is always a valid point and is why changes such as that proposed have to be viewed from both the negative and positive impact perspective.

LINK TO STRATEGIC PLAN

Support growth of the business community.

FINANCIAL CONSIDERATIONS

The proposed development will result in an increase in assessment. Development charges and building permit fees will be collected at the permit stage. The applications support the growth of an existing business in the downtown and within the community as a whole. This will continue to maintain existing employment opportunity and potentially lead to additional employment in the future. The business also represents a significant investment in Kingsville for the future.

CONSULTATIONS

Public Consultations

In accordance to O. Reg 545/06 of the Planning Act, property owners within a minimum of 120m of the subject site boundaries received the Notice of Public Meeting (dated March 26th) by mail. The Notice was also posted to the Town's website on the same date. Public comment from both the February 16th and March 16th PAC meeting and comment from the circulation for the April 26, 2021 meeting of Council are included as Appendix D. Comments submitted after the writing of the report have been forwarded to Council as they were received.

The motion from the March 16th PAC meeting is as follows:

PAC – 10 – 2021

Moved by Wayne Latam, seconded by Lorrie Mensch that the applications presented be forwarded to Council for consideration.

Public Comment To Date

Issues raised as part of the discussion to-date include the follow:

i. Buffering, screening and setbacks

Comment: The applicant is requesting one revised reduction to the required northerly side yard setback from the required commercial setback of 6 m to 4.5 m. This reduction was reviewed in follow-up discussion and is acceptable to the abutting neighbour at 57 Division St N subject to the use of the northerly side yard remaining passive green space.

ii. Privacy

Comment: The applicant is aware of the concern related to privacy with the proposed use and have addressed these concerns in the design with the placement of second floor windows, fencing and landscaping to enhance not detracted from the area.

iii. Character and style of building

Comment: The building is modern and consistent with current professional office styles. The area is a wide mix of uses and building styles, including commercial, institutional and residential. The introduction of a new use to an area does not have to dramatically alter the character of the area and does not have to be built in the same style. This area has not remained static over the years and includes additions such as the church, the Red Apple, the recent removal of the dwelling at Sauve Auto, as well as changes and exterior renovations to homes and businesses in the area. A new use in an area can also have a positive impact as it is seen as positive investment which reflects well on the area.

iv. Uses permitted by Zoning

Comment: The current zoning on the properties in question is mixed, residential and commercial. A wide array of uses are permitted and it is understood that the neighbouring property owners would like some level of certainty moving forward that what is being proposed today is what will develop. Amendment requests such as this typically take this into consideration and the site-specific zoning recommended will limit the uses.

v. Impact on abutting residential uses

Comment: The design and placement of the building on the lot has been carefully considered in light of the abutting residential uses to the north and east. The use itself is not changing from what has been in the area for some 40 years so if there has not been a compatibility issue to-date and there is no reason to believe that a new building would change that day-to-day interaction. Expansion of development on the subject lands updates the

properties and will continue to act as a buffer between the commercial to the south and residential to the north.

vi. Noise, light, pollution, security and pests

Comment: The use that is proposed is not changing, there will be a new building, a larger parking lot and appropriate landscaping and buffering. Lighting is required to be full cut-off and dark sky compliant. A photometric plan can also be requested to detail all proposed lighting on the property. There is no indication that garbage will be via a dumpster and is likely handled as road side pick-up, similar to residential uses in the area. The office operates during the day typically 8am to 6pm when many, but not all residents, are at work and not readily impacted by the day-to-day operations. The office may have a security system for their own piece-of-mind and the day-to-day attendance again will not be dramatically changing.

vii. Precedent

Almost all planning decisions set some level of potential precedent that must be considered. It is simply fair that all ratepayers should be given the same level of consideration. That being said it is equally rare to find two proposals and two locations that are identical where a planning decision to approve should be automatic because the same project was already approved at a different location.

For the proposed development the details are as follows:

Existing Use – 45 Division St N contains a single detached dwelling that has been used as a professional office for the last 30 plus years, the dwelling at 49 Division St N is currently vacant;

45 Division St N – Official Plan designation is Central Commercial, Zoning is C4-4, both permit the existing and proposed development on the site;

49 Division St N – Official Plan designation is Residential, Zoning is R1.1 both require amendment to a commercial classification to support the proposed development.

If these circumstances exist elsewhere in Kingsville then it is agreed that a similar level of consideration must be given to the location if Council grants approval of the proposal at 45 and 49 Division St. N. Approval of this project does not establish a precedent that would subject all residential lands within the Town to potential change. Any area abutting a commercial, industrial or even residential land use, particularly in a growing community, can be subjected to potential expansion. However, in all cases that expansion has to be done in an orderly way that minimizes impact to the existing uses.

A key consideration for all decisions where an Official Plan Amendment is considered is, “why here?” Changing land use designations is not a common undertaking and any shift from one land use designation to another should

review if other locations are available. From reviewing the applicants material, speaking with the applicant and reviewing what other commercial lands are available it is clear that there is not a significant inventory of appropriate commercial lands. A large percentage of the professional office space in Kingsville is in the downtown core. Other commercial areas are high traffic, storefront oriented. Most professional offices do not rely on foot or vehicle traffic, need quieter settings and would prefer not to have the unnecessary premium expense that comes with high visibility locations. Supporting the growth of an existing business in its existing location helps preserve commercial lands in other locations that are better suited to different uses.

viii. Heritage Considerations

The existing dwelling at 49 Division St N is included on the Town's list of properties with heritage interest. A request for comment was forwarded to the Heritage Committee as a request for demolition will trigger assessment of the value of retaining or removing the dwelling from the interest list.

Comment: the KHAC, in its advisory role, has recommended (Appendix F) that the dwelling at 49 Division St. N. can be removed from the Heritage Interest List. If Council is in agreement with this recommendation Council must pass a resolution formally accepting the Committee's recommendation, and authorizing that the property be removed from the Heritage Register.

Agency & Administrative Consultations

Outside agencies are circulated at the time the application is submitted. Comments received are included below. In accordance with O. Reg 545/06 of the Planning Act, Agencies also received the Notice of Public Meeting by email.

1) Essex Region Conservation Authority (ERCA)

ERCA has expressed no objection to the proposed zoning and official plan amendments. Their full comment is attached as Appendix E

2) Technical Advisory Committee

Building Services will review the plans for items related to the Building Code at the permit stage.

Infrastructure and Engineering Services (IES) will require a full storm water management plan and servicing drawing at the site plan approval stage for review and comment. Traffic to the site is not anticipated to have any significant impact on the area as it is an existing use. Final driveway geometry will be reviewed at the site plan stage.

RECOMMENDATION

That Council:

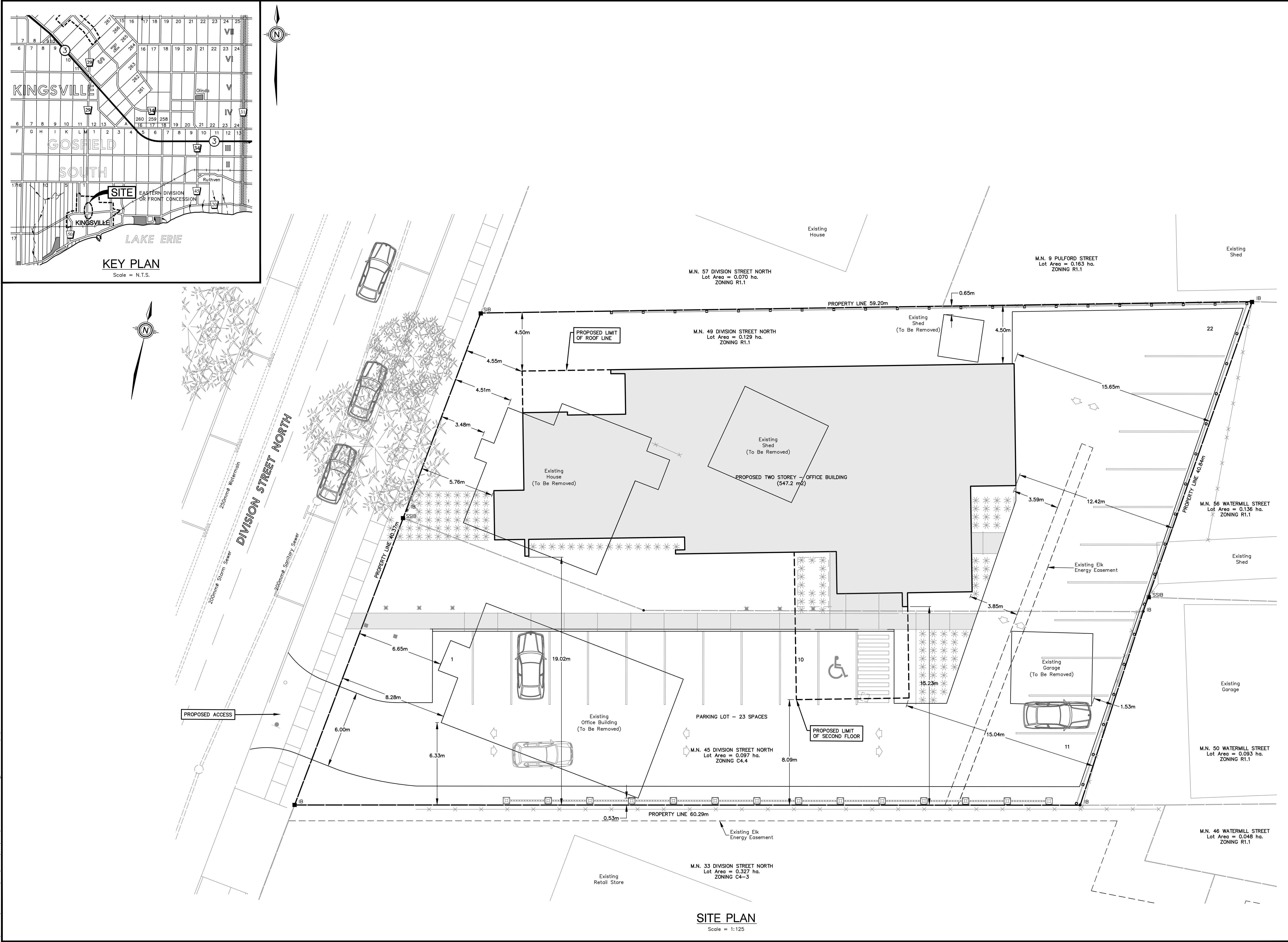
Adopt Official Plan Amendment No. 12 (OPA 12) to re-designate lands located at 49 Division St. N., from 'Residential' to 'Central Commercial' in the Town of Kingsville and direct administration to forward the amendment to the County of Essex for final approval.

Approve Zoning By-law amendment application ZBA/10/2021, to implement OPA 12, rezone properties located at 45 and 49 Division St. N., from Residential Zone 1 Urban (R1.1)' and ' General Commercial Zone 4 Exception 4 (C4-4)' to General Commercial Zone 4 Exception 7 (C4-7)' and adopt the implementing by-law subject to final approval of OPA 12 by the County of Essex.

Robert Brown

Robert Brown, H. Ba, MCIP, RPP
Manager, Planning Services

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Appendix B - Elevations







PROT
STUDIO













Appendix C



REPORT: **PLANNING RATIONALE REPORT (PRR)**

MUNICIPALITY: TOWN OF KINGSVILLE

MUNICIPAL ADDRESS: 45 AND 49 DIVISION ST NORTH

OWNER: **2610349 ONTARIO LTD.**
Tony Peralta and Heide Mikkelsen

DEVELOPMENT: OPA AND ZBA

DATE: FEBRUARY 24, 2021

1632 County Road 31
St. Joachim, ON · NOR 1S0
C 519-563-8814 · E jackie@lassalineplan.ca

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2. PROVINCIAL POLICY STATEMENT (PPS 2020)

3. COUNTY OF ESSEX OFFICIAL PLAN REVIEW

4. TOWN OF KINGSVILLE OFFICIAL PLAN REVIEW

5. CZBL 1-2014 (C4) ZONING BY-LAW REGULATIONS

6. CONCLUSIONS

FIGURE 1 - LOCATIONAL MAP

FIGURE 2 – SITE AERIAL

FIGURE 3 – SITE PLAN

FIGURE 4 - NEIGHBOURHOOD MAP

APPENDIX A - OFFICIAL PLAN SCHEDULE A

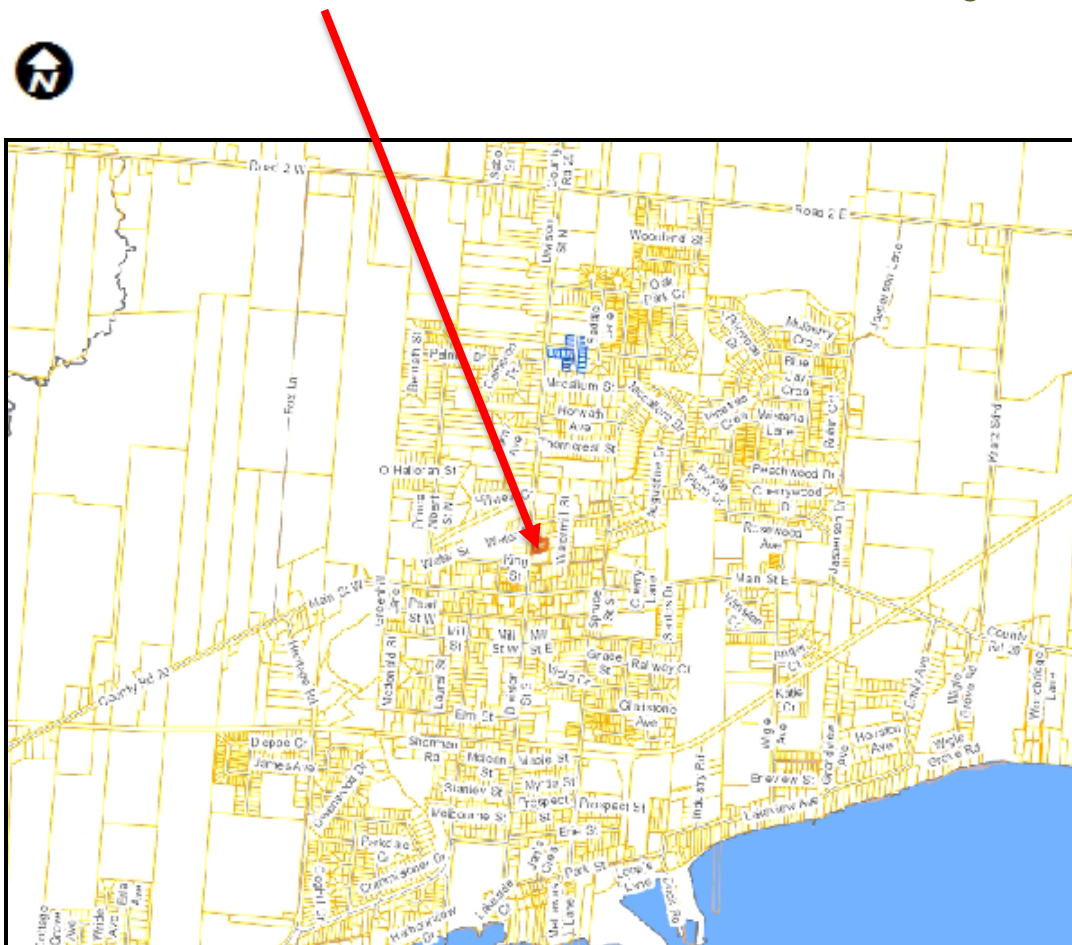
APPENDIX B – CZBL 1-2014: ‘General Commercial (C4)’

1.0 INTRODUCTION

Lassaline Planning Consultants (LPC) has been retained to undertake a planning rationale report regarding the feasibility of an Official Plan Amendment (OPA) and Zoning Bylaw Amendment (ZBA) for lands known as 45 and 49 Division Street North. The rezoning will accommodate the construction of a new professional office for Peralta Engineering.

A pre-consultation was held between Peralta Engineering (Heide Mikkelsen and Tony Peralta), Town of Kingsville (Robert Brown, Manager of Development Services) and Lassaline Planning Consultants (Jackie Lassaline, Principal Planner). Jackie Lassaline, BA MCIP RPP has prepared this planning rationale to support, explain and justify the requested Official Plan Amendment (OPA) and Zoning Bylaw Amendment (ZBA).

FIGURE 1 - LOCATIONAL MAP – 45 and 49 Division Street North, Kingsville:



1.1 PURPOSE OF THE REPORT

The subject property is presently comprised of two separate parcels with two different designations and two different zoning categories applied to the property. A consolidation of these lands will occur to create one cohesive parcel in conjunction with the OPA and ZBA.

45 Division Street North is presently the professional office of Peralta Engineering and is designated 'Central Commercial' in the Town of Kingsville Official Plan (OP) and are zoned as 'General Commercial Exception 4 (C4.4)' in the Comprehensive Zoning Bylaw 1-2014 (CZB) for the Town of Kingsville.

49 Division Street North presently contains a single, detached residence that is presently rented and is designated 'Residential' in the OP and zoned 'Residential Urban 1 (R1.1)' in the CZB for the Town of Kingsville.

With the proposed new professional office, the subject site requires a re-designation of the subject lands to 'Commercial' to create a cohesive policy framework for the entire parcel and a re-zoning to 'General Commercial Exception # (C4.#)' to establish a regulatory framework for the entire parcel to facilitate the re-establishment of the professional office for Peralta Engineering.

This planning rationale report will demonstrate the consistency of the proposal with the Provincial Policy Statement 2020 and how the development is consistent with employment and healthy community policies of the province.

The requested Official Plan Amendment (OPA) and Zoning Bylaw Amendment (ZBA) will be examined in context of the Official Plan (OP) policies for the County of Essex as well as the policy framework of the OP for the Town of Kingsville. Commercial policies will be used to determine the conformity of the requested OPA with the two Official Plans.

Significantly, this rationale report will examine the requested ZBA change of the applicable regulatory framework from 'Residential Urban 1 (R1.1)' zone and the existing site specific regulatory framework of 'General Commercial Exception 4 (C4.4)' zone to a new site specific 'General Commercial Exception # (C4.#)' in context of the Comprehensive Zoning Bylaw 1-2014.

1.2 45 and 49 DIVISION STREET N, KINGSVILLE

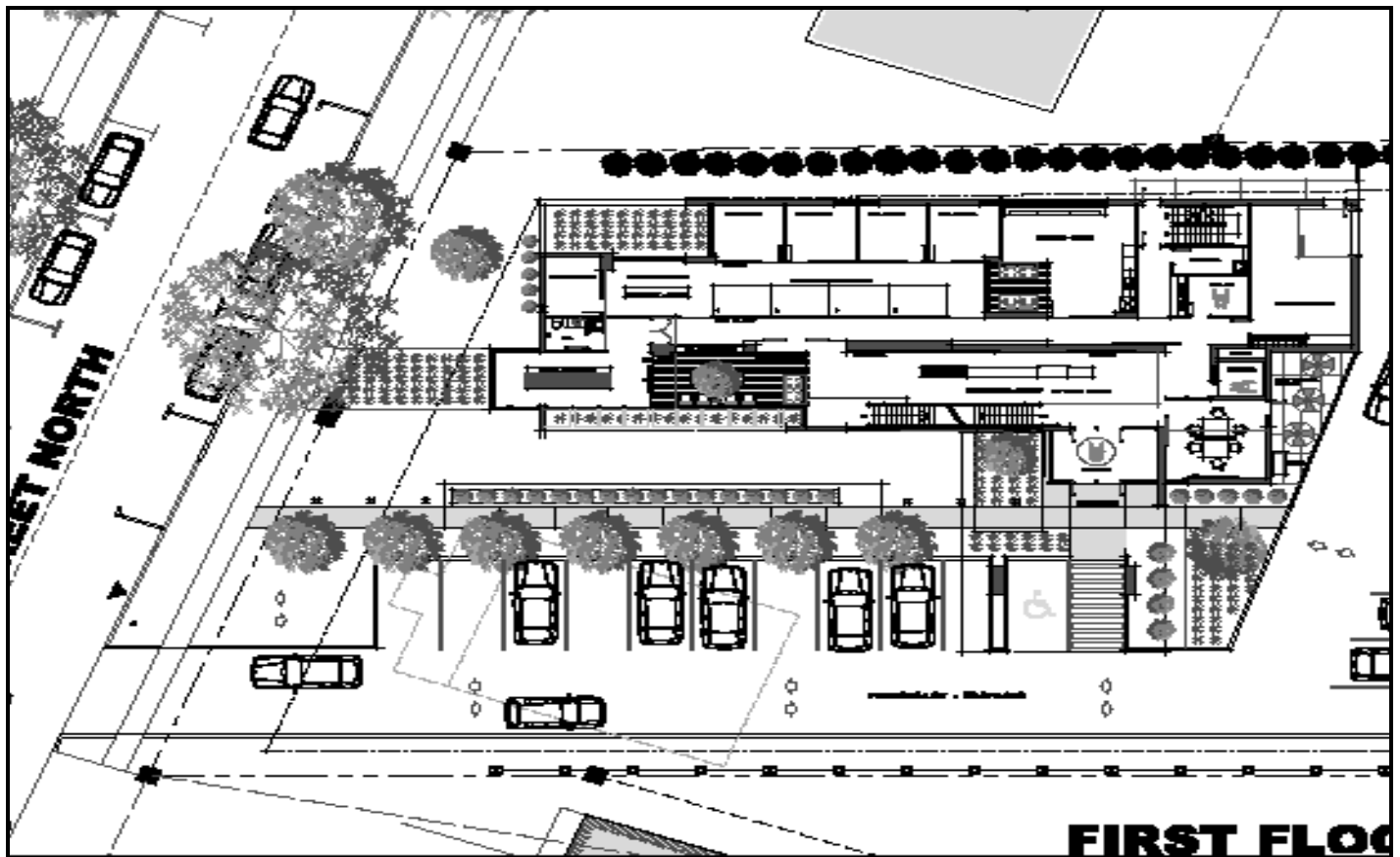
FIGURE 2 – AERIAL PLAN: 45-49 DIVISION STREET N



The subject site has a lot area of 2,300 m² with 40 m frontage along Division Street North. 45 Division Street North contains an older, storey and half, single detached residence used for the professional office of Peralta Engineering. 49 Division Street North, adjacent lands to the north, presently has an older, 2 storey single detached residence that is used as a rental house. Neither residences are considered historically significant and are not located on the Town of Kingsville Heritage Registry or designated under the Heritage Act.

1.3 PROPOSED DEVELOPMENT

FIGURE 3 – DRAFT SITE PLAN:



The owners will be completing a consolidation of the title of both 45 Division St. N and 49 Division St. N. and will be removing both existing residence and the existing professional office. The clearing of the site will provide for the development of the site for a new, two storey professional office replacing the existing professional office.

Peralta Engineering is presently over-crowded in the existing professional office with approximately 150 m² main floor and half storey with approximately 80 m² in the basement for 19 staff members. As Peralta Engineering Services expands and provides for more extensive professional engineering services to the county, there is a greater need for staff accommodations, equipment storage, larger office facilities and meeting facilities.

The new facility is proposed as a two storey building with 488 m² GFA for a reception area, team room, manager's offices, boardroom and meeting room. The second floor will be comprised of offices, storage, boardroom. The basement will be utilized for document storage and equipment storage.

Architecturally the building will be significant, and the site will be developed with extensive landscaping, on site amenities such as a gathering place, and parking as well as bike parking for the professional office. The building will create a positive, gateway to the downtown commercial core of the municipality.

Significantly, with the increase of professional office space, Peralta will be able to accommodate more staff and provide for additional employment opportunities.

1.4 NEIGHBOURHOOD LAND USES TO THE SUBJECT PROPERTY:

Please refer below to **NEIGHBOURHOOD MAP:**

- a) **North** - residential
- b) **East** - residential
- c) **South** - commercial (The Red Apple)
- d) **West** - commercial and institutional (auto repair shop, post office, day care, church)

The subject lands are located in the northern portion of the CBD for the Town of Kingsville. To the west and south of the subject lands are retail commercial, service commercial and general commercial uses. To the north and east of the subject lands are predominately residential with some home occupation/minor commercial activities occurring within the neighbourhood. The subject site is located within an urban block of transitional uses from the downtown commercial main uses to residential uses.

FIGURE 4 – NEIGHBOURHOOD MAP:



1.5 PROPOSED OPA and ZBA:

A professional office exists on the southern portion of lands while a residence is located on the northern portion of the lands. The present consolidation of parcels would effectively create a dual designated and dual zoned parcel.

An Official Plan Amendment (OPA) and Zoning Bylaw Amendment (ZBA) is required to apply one homogenous policy and regulatory framework to the entire parcel. The application of 'Central Commercial' policies and a site-specific regulatory framework of 'General Commercial Exception # (C4.#)' will facilitate in the existing professional office being re-built, re-established, and growing in place.

2. PROVINCIAL POLICY STATEMENT (PPS 2020)

When reviewing a planning application to determine if the requested Official Plan Amendment (OPA) and Zoning Bylaw Amendment (ZBA) makes sound planning, it is imperative that the proposed development is consistent with the Provincial Policy Statements (PPS): "The Provincial Policy Statement provides policy direction for appropriate development while protecting resources of provincial interest, public health and safety, and the quality of the natural environment. It (PPS) recognizes that the wise management of development may involve directing, promoting or sustaining growth. Land use must be carefully managed to accommodate appropriate development to meet the full range of current and future needs, while achieving efficient development patterns."

"Section 1.1.1 Healthy, liveable and safe communities are sustained by:

a) promoting efficient development and land use patterns which sustain the financial well-being of the Province and municipalities over the long term;

COMMENT:

Subject lands are located within the urban settlement area of the municipality. The lands are also located within the downtown commercial area and in transition to the residential neighbourhood surrounding the downtown in the Town of Kingsville. The requested OPA/ZBA will support the re-establishment of a professional office and allow it to grow in place, supporting the PPS direction of promoting efficient and effective development.

b) accommodating an appropriate affordable and market-based range and mix of residential types (including single-detached, additional residential units, multi-unit housing, affordable housing and housing for older persons), employment (including industrial and commercial), institutional (including places of worship, cemeteries and long-term care homes), recreation, park and open space, and other uses to meet long-term needs;

COMMENT:

The dual designated parcel is a transitional parcel between the downtown commercial and the existing residential area and is proposed to be developed for a professional office use, a quiet use that is appropriate for compatibility with both the commercial and the residential uses within the mixed-use neighbourhood. In my professional opinion, the use is an appropriate transitional use for the location and compatible with the existing neighbourhood.

- c) avoiding development and land use patterns which may cause environmental or public health and safety concerns;*

COMMENT:

The subject lands are developed with an existing professional office and located within the urban centre of the municipality without the evidence of Species at Risk; natural features, or environmental constraints. The re-development of the subject lands will not be creating environmental, public health or safety concerns.

- d) avoiding development and land use patterns that would prevent the efficient expansion of settlement areas in those areas which are adjacent or close to settlement areas;*

COMMENT:

The subject lands are located within the central commercial area of the urban settlement area of the Town of Kingsville. In my professional opinion, the requested OPA and ZBA allows for the proposed re-development of the subject lands and supports the efficient and effective growth of the Municipality.

- e) promoting the integration of land use planning, growth management, transit-supportive development, intensification and infrastructure planning to achieve cost-effective development patterns, optimization of transit investments, and standards to minimize land consumption and servicing costs;*

COMMENT:

The proposed re-development of the subject lands for a professional office located on the periphery of the central commercial area and adjacent to existing residential neighbourhoods supports the use of public transit, pedestrian traffic, and work and live initiatives of the province and municipality. The re-development will provide for the re-use of existing lands and re-connection of municipal services. The proposed redevelopment with the two storey building replacing the in-efficient existing building, in my professional opinion, minimizes land consumption and servicing costs.

- f) improving accessibility for persons with disabilities and older persons by addressing land use barriers which restrict their full participation in society;*

COMMENT:

Presently the existing professional office is in-accessible as a raised 1 ½ storey converted residence to an office. With the new constructed office building at two storeys, the building will be accessible and in compliance with the OBC for accessibility.

- g) ensuring that necessary infrastructure and public service facilities are or will be available to meet current and projected needs*

COMMENT:

The requested OPA/ZBA will facilitate the redevelopment of the existing subject lands. Services and infrastructure are existing with service capacity available for the re-build of the professional office.

- h) promoting development and land use patterns that conserve biodiversity; and*

COMMENT:

The redevelopment of the existing site within an existing mixed-use neighbourhood will effectively promote land use patterns that conserve biodiversity.

- i) Preparing for the regional and local impacts of a changing climate.*

COMMENT:

The professional office is in close proximity and walking distance to amenities and supportive commercial uses and residential uses that provide for work/live initiatives and the walkable, healthy community. The location supports biking, use of public transit, and walking for commuting to work, walking downtown for meals or meetings, and walking for access to banking/shopping.

“Section 1.1.3.2 Land use patterns within settlement areas shall be based on:

a) densities and a mix of land uses which:

- 1. efficiently use land and resources;*
- 2. are appropriate for, and efficiently use, the infrastructure and public service facilities which are planned or available, and avoid the need for their unjustified and/or uneconomical expansion;*
- 3. minimize negative impacts to air quality and climate change, and promote energy efficiency;*
- 4. prepare for the impacts of a changing climate;*
- 5. support active transportation;*
- 6. are transit-supportive, where transit is planned, exists or may be developed; and*
- 7. are freight-supportive; and*

b) a range of uses and opportunities for intensification and redevelopment in accordance with the criteria in policy 1.1.3.3, where this can be accommodated.”

COMMENT:

As noted above, the proposed OPA/ZBA supports the re-development and re-establishment of a professional office located within a mixed-use neighbourhood. The use is an appropriate transitional use between the existing residential uses and the downtown commercial/retail uses.

The new office will be an efficient and effective use of existing infrastructure.

The location of the professional office building will support the work/live and the walking, biking and healthy community initiatives of the municipality.

The building at 2 storeys, comparable to the height and massing of adjacent buildings.

A privacy fence will provide for separation from existing residences.

Landscaping will be provided to ensure the re-development of the site will be elevated aesthetically and to assist with adapting the new building to the neighbourhood.

“1.3.1 Planning authorities shall promote economic development and competitiveness by:

- a) providing for an appropriate mix and range of employment, institutional, and broader mixed-uses to meet long-term needs;*
- b) providing opportunities for a diversified economic base, including maintaining a range and choice of suitable sites for employment uses which support a wide range of economic activities and ancillary uses, and take into account the needs of existing and future businesses;*
- c) facilitating the conditions for economic investment by identifying strategic sites for investment, monitoring the availability and suitability of employment sites, including market-ready sites, and seeking to address potential barriers to investment;*
- d) encouraging compact, mixed-use development that incorporates compatible employment uses to support liveable and resilient communities, with consideration of housing policy 1.4; and*
- e) ensuring the necessary infrastructure is provided to support current and projected needs.”*

COMMENT:

In my professional opinion, the re-development for the professional engineering office of Peralta Engineering will provide for an appropriate transitional use between the retail commercial of the CBD and the existing residential uses in the mixed-use neighbourhood.

The professional office will provide for employment opportunities within the municipality while the re-developed building is larger providing for the growth of the employment opportunities of the professional business.

In my professional opinion, the OPA and ZBA will facilitate the re-development of the subject lands with an efficient, effective new building with a use that is appropriate for the mixed-use neighbourhood.

COMMENT:

In my professional opinion, the requested OPA and ZBA is consistent with the 2020 PPS by supporting the sound and efficient development of the subject lands for the re-development of the property for a new professional office. The OPA and ZBA are consistent with the 2020 PPS for supporting sound development in a mixed-use neighbourhood. The proposed development supports the healthy community initiatives of the PPS.

3. COUNTY OF ESSEX OFFICIAL PLAN:

“Section 3.2.1 Land Use Policies: General Directive

It is the vision and purpose of this Plan to direct the majority of future growth and development into the Primary Settlement Areas in order to strengthen the County’s settlement structure, focus public and private investment in fewer areas and to preserve the lands designated “Agricultural” and “Natural Environment” for the purposes outlined in the policies of this Plan.”

COMMENT:

The lands subject to the OPA and ZBA are located within the settlement area of the Primary Settlement area of the Town of Kingsville. In my professional opinion, the subject lands are located in the appropriate primary settlement area of the municipality and conforms with the policy direction of the County of Essex Official Plan.

“Section 3.2.2 Land Use Policies: Goals

The following goals are established for those lands designated as “Settlement Areas” on Schedule “A1”:

- f) To increase the opportunity for job creation within each local municipality by attracting and maintaining industries and businesses closer to where County residents live.”*

COMMENT:

The existing professional office is inadequate for the needs of the engineering company utilizing a small, inaccessible facility. The subject lands are proposed to be redeveloped with a new, two storey professional office that will provide for an efficient and effective office space that will provide for the professional office to grow in place.

“3.2.4.1 Land Use: Policies

- f) Downtown/Uptown areas should maintain and/or enhance the existing character of these areas. Mixed-use development and an accessible pedestrian oriented streetscape are encouraged. The preparation of Community Improvement Plans are also encouraged.”*

COMMENT:

The professional office is an appropriate use within the mixed-use neighbourhood and is particularly appropriate as a quiet use adjacent to the existing residential uses within the neighbourhood.

COMMENT:

In my professional opinion, the requested OPA AND ZBA conforms with relevant policies of the County of Essex Official Plan.

4. TOWN OF KINGSVILLE OFFICIAL PLAN:

The subject lands are comprised of two parcels with 45 Division Street North presently the location for the professional office of Peralta Engineering and is designated 'Central Commercial' while 49 Division Street North presently contains a single, detached residence and is designated 'Residential' in the OP for the Town of Kingsville. The parcels will be consolidated and are proposed to be developed with a new, two storey professional office. In order to facilitate the proposed development, an OPA and ZBA are required to establish a comprehensive policy and regulatory framework for the site.

The OPA will apply the 'Commercial' policies presently on a portion of the parcel be cohesively applied to the entirety of the parcel. The following will examine the development policies as well as the commercial policies of the Town of Kingsville Official Plan to determine conformity of the proposal.

"2.1.1 Land Use Planning Principles:

a) to create more compact, mixed-use, and pedestrian oriented development within designated and fully serviced urban settlement areas;

COMMENT:

The requested OPA and ZBA will support the re-development of the fully serviced subject lands for employment uses with a compact built form while providing for additional employment opportunities with a larger work space for the professional business.

b) to support and promote healthy, diverse and vibrant settlement areas, where all residents can live, work and enjoy recreational opportunities;

COMMENT:

The proposed development supports the healthy community by providing for employment opportunities within a mixed-use neighbourhood, supporting the live-work initiative provided in this policy. By providing for an expanded facility, the professional office will provide for more employment opportunities for residents within the community.

- c) to provide a broad range of housing types, services and amenities, employment and leisure opportunities for a growing and aging population;*

COMMENT:

The requested OPA and ZBA will support the re-development of the subject lands for professional office as an employment uses. With the re-development and construction of a new, more efficient, larger facility, the employment opportunities will be both supported and increased. The OPA and ZBA will create a homogenous policy and regulatory framework for the entire parcel, consistent with the planning principle stated above supporting the use of the new facility for a professional office as provided in the existing site specific bylaw.

- d) to promote the creation of public spaces within all neighbourhoods and settlements that foster a sense of community pride, well-being, and create a sense of place;*

COMMENT:

The commercial development provides an improved quality of work environment with on-site amenities and supports the healthy community. Extensive landscaping will be provided for both aesthetics as well as providing gathering spaces for the staff to enjoy outdoor living spaces.

- e) to require the efficient use of land, resources, water and sanitary sewage treatment facilities, other infrastructure and public service facilities to accommodate growth, in a fiscally appropriate manner;*

COMMENT:

The OPA and ZBA supports the re-development of the site with a larger, more efficient building that will re-connect to the existing municipal infra structure. The re-development of the site will unify the property and the services presently under two services by unifying them to one parcel and one connection for the municipal infrastructure.

- f) to promote opportunities for intensification and redevelopment within Primary Settlement Areas which are consistent with the existing built form of the area, in order to increase their vitality, offer a range of housing choices, efficiently use land and optimize the use of infrastructure and public service facilities;*

COMMENT:

The existing professional office is a quiet, unobtrusive use that has existed on site in this neighbourhood without conflict for over 50 years. The requested OPA and ZBA will provide for the re-development of the consolidated parcel with a new, efficient professional office. The new professional building will be consistent with the neighbourhood-built form and massing with a low profile, two storey building consistent with the two storey residence adjacent and located in the mixed-use neighbourhood. The existing privacy fence and landscaping will provide for an aesthetically high level property while providing for buffering from existing uses.

- i) to create and maintain an improved balance between residential and employment growth by increasing the opportunity for job creation, and maintaining and attracting industries and businesses;*

COMMENT:

The OPA and ZBA will provide for the re-development of the site to accommodate a replacement professional office. The new, efficient facility will support an expansion of the professional office that will provide for more space for the present staff as well as provide for more space for future additional staff. Also, the new facility will provide for amenities both inside (kitchen and lunch room, meeting spaces) as well as outside gathering spaces that will benefit the staff and provide for a positive work environment.

- j) to maintain and enhance the uptown area of Kingsville and the commercial area of Cottam as focal points where a broad range of community and commercial facilities and services and housing and employment opportunities are available at higher densities in a mixed-use environment;*

COMMENT:

The subject site is within the main commercial area of the CBD for the Town of Kingsville. The new facility will enhance the commercial area of the CBD and will act as a gateway to the downtown area of the Town.

COMMENT:

In my professional opinion, the requested OPA and ZBA conforms with the intent of the principal policy directions of the OP.

“2.8 SITE SUITABILITY:

Prior to the approval of any development or amendments to this Plan and/or the Town’s Zoning By-law, Council shall be satisfied that:

- a) the proposed development has demonstrated that all necessary services are available to adequately accommodate the proposal;*

COMMENT:

The subject site is a consolidation of two existing serviced parcels with development on both 45 Division St. N and 49 Division St. N. The consolidated parcel will provide for a reduction of the municipal services from two connections to one connection. Capacity is available for the proposed development.

- b) development be required to connect to sanitary sewer services and demonstrate that adequate unreserved capacity is available. Development in close proximity to sanitary sewer service shall be encouraged to connect, where feasible, and where unreserved capacity is available;*

COMMENT:

Connection of all municipal services and sewer capacity is available to the proposed new facility.

- c) development demonstrate appropriate, safe access to the local and County Street network capable of supporting the type and volume of vehicular traffic generated by the proposed development;*

COMMENT:

Presently, the existing facility is legal non-complying with the CZB for the driveway access, driving aisle, parking setbacks, and number of parking spaces. With the reduced parking on site, on street parking is utilized but results in reduction of visibility for the driveway access. The new facility will be developed in compliance for access, driving aisle, parking setback and parking spaces. Significantly the new facility will provide for on-site parking, eliminating the need for on street parking and providing for a free and clear access point without reduced visibility due to parking congestion to the front of the building/driveway access.

- d) development provide on-site storm water quantity and quality management and demonstrate no negative impact to approved drainage outlet(s);*

COMMENT:

Peralta Engineering will provide a storm water management plan for the site during site plan review that will demonstrate no negative impact on municipal services or drainage concerns for the neighbourhood.

- e) development make best efforts to incorporate best management practices and the utilize low impact storm water management systems;*

COMMENT:

Lot coverage for the site has been designed at 25% coverage, providing for substantial landscaping and outdoor amenity space with permeable lands providing for storm water. The SWMR will identify best engineering practices for storm water management.

- f) development with limited lot frontage be required to demonstrate to the satisfaction of the Town how the subject site can be accessed without impact to abutting sensitive land uses. Minimum lot frontage requirements are more specifically outlined in the implementing Zoning By-law;*

COMMENT:

The subject lands meet the standards of the (C4) zone for lot frontage. The site specific bylaw is requesting a reduced side yard. The reduced side yard will be mitigated with the low profile of the building, the maintenance of the wood privacy fence, provision of landscaping for buffering and the implementation of architectural mitigation measures to reduce visibility between the professional office use and the existing residence. The quiet professional office will provide for a positive transitional commercial use between the main commercial core and the existing adjacent residential use.

- g) development located to the rear of existing sensitive land uses be required to demonstrate a higher standard of separation and buffering through the site plan approval process;*

COMMENT:

The proposed development will be to the rear of 50 and 56 Watermill St. Please refer to Figure 4 Neighbourhood Aerial. There is substantial separation distance between the proposed building and 56 Watermill St. The property at 50 Watermill St. has a substantial accessory building providing buffering between the existing residence and the proposed building. To the rear of the new building is a parking lot between the two uses. In addition, there is a wood privacy fence and landscaping that will assist with noise and visibility buffering between the uses.

h) development be designed and oriented as to maximize buffering between it and sensitive land uses to minimize or mitigate adverse effects as defined in Provincial Policy Statement and detailed in ERCA's Environmental Impact Assessment Guidelines. Generally, "adverse effect" can be summarized as impairment of the quality of the natural environment; injury or damage to property, plant, or animal life; harm or material discomfort to any person; an adverse effect on the health of any person; impairment of the safety of any person; rendering any property or plant or animal life unfit for human use; loss of enjoyment of normal use of property; and interference with normal conduct of business."

COMMENT:

The subject lands are located within the main central commercial area of the Town that have been developed for over a hundred years. There are no natural features, species at risk or regulated area by ERCA located on the subject lands or adjacent lands.

COMMENT:

The requested OPA and ZBA will facilitate the redevelopment of a consolidated parcel within the main central commercial area of the municipality. In my professional opinion, the OPA and ZBA conforms with the policy direction providing guidance on amendments.

"2.9 VISUAL AMENITY

The visual amenity of the Town will be preserved and enhanced wherever possible. This will be achieved by efforts to place telephone and power distribution lines underground wherever financially feasible, by enforcing minimum property standards, by the regulation of signs and by encouraging good landscape design and tree planting."

COMMENT:

The site can be considered a gateway to the significant main central commercial area of the municipality. The building has been designed with an architectural significant profile and landscaping that will create an enhanced entrance to the main commercial area of town.

“3.2.1.2 Commercial Policies

The following policies shall apply to those lands designated “Central Commercial” on Schedules “A-1” and “A-2” of this Plan:

- a) the predominant use of land in the “Central Commercial” designation shall be for the buying, selling, and provision of goods and services. The permitted uses shall include retail and service commercial stores, banks and other financial institutions, business and professional offices, restaurants, taverns, clubs, recreational establishments, public buildings, parking lots, places of entertainment and amusement, places of worship, institutional uses, and similar type uses. Residential apartment type uses will also be permitted in the “Central Commercial” designation in accordance with the policies in this subsection;”*

COMMENT:

The existing Peralta Engineering provides for professional engineering services. The new facility will provide for an efficient professional office space to accommodate Peralta Engineering in a new, organized work space with building and site amenities to the advantage of the staff. In my professional opinion, the OPA and ZBA will allow for the appropriate continuation of the professional office in the main central commercial area of the Town.

“3.2.1.2 Commercial Policies:

- b) it is the policy of this Plan to maintain the “Central Commercial” designation as the primary focus of commercial and civic uses, while accommodating highway commercial type uses within appropriately designated areas. In considering proposals for development within the “Central Commercial” designation, regard shall be given to the following:*

- i. where possible, the development of vacant sites and the redevelopment of existing areas within the “Central Commercial” designation shall be encouraged;*
- ii. it is generally intended that adequate parking in clearly defined areas will be required for all new development and redevelopment. The number of parking spaces required for various types of commercial uses will be contained in the implementing Zoning By-law. All parking areas shall be attractively designed and landscaped to enhance their appearance in keeping with the character of the Town;*
- iii. the retention, renewal and conservation of commercial built resources of historical and architectural merit will be encouraged if they are affected by an application for*

development or redevelopment. The impact of such development plans on the character of the surrounding area shall be considered.

COMMENT:

In my professional opinion, the OPA and ZBA will support the re-development of the property in compliance with relevant OP policies and regulations for the main central commercial area. A site specific adjustment for the interior side yard is required to facilitate the siting of the building, driving aisle, parking and amenity space for staff. The professional building is an appropriate use of the subject lands in the mixed-use neighbourhood with buffering to be provided to lands adjacent to the existing residence.

“3.2.1.2 Commercial Policies:

c) adequate building height, density, massing, buffering and setback distances shall be provided to ensure compatibility and provide an appropriate transition between the “Central Commercial” uses and adjacent residential uses;”

COMMENT:

As noted above, the site has been designed to provide significant landscaping, buffering, and architectural features to provide buffering and ensuring compatibility with the neighbourhood. It is my professional opinion that the professional office will provide An appropriate transitional use between the downtown commercial uses and the existing residences to the north.

“3.2.1.2 Commercial Policies:

d) it shall be the policy of this Plan to encourage, by all means possible, the aesthetic and physical improvement of the “Central Commercial” areas.”

COMMENT:

The requested OPA and ZBA will support the re-development of the property with an architecturally significant building, significant landscaping while providing for physical improvements of the site including on site parking, amenity spaces, parking, and bike racks.

“3.2.1.2 Commercial Policies:

g) development within the “Central Commercial” designation will be subject to site plan control pursuant to the Planning Act and the policies of this Plan; “

COMMENT:

Site Plan Control will apply and an application will be submitted after the policy and regulatory framework of the OPA and ZBA is established to ensure compliance of the plan.

“3.2.1.2 Commercial Policies:

h) full municipal sewage (sanitary and storm) and municipal potable water services are the means of servicing within the “Central Commercial” designation;”

COMMENT:

The new facility will be connected to all available municipal services including water, sewer and storm water.

“3.2.1.2 Commercial Policies:

i) The height, massing, orientation and layout of buildings within the “Central Commercial” designation will promote the creation of a pedestrian scaled environment and reinforce the character of the downtown area. The Town may prepare and implement Urban Design Guidelines to provide further guidance on built form requirements within the “Central Commercial” designation.”

COMMENT:

The building and siting have been designed to be complimentary in massing and in scale with the neighbourhood. Landscaping, on-site amenities and the design of the building provides for ‘up-scaled’ design and will create a positive gateway site to the downtown commercial core.

“3.2.1.2 Commercial Policies:

- j) any application to enlarge or expand the extent of the “Central Commercial” designation shall require an amendment to this Plan. In considering an amendment to this Plan, the Town shall be satisfied that:
- i. where deemed necessary, the applicant has prepared a market potential study to justify the proposed use. The need should be substantiated by adequate market research which will include not only the viability of the proposal but also assess the impact the proposed use may have on the existing commercial uses within the municipality;
 - ii. municipal services, including sanitary sewage, potable water and stormwater management are available and have the necessary capacity to satisfy any increased demands as a result of the proposed use, in accordance with Section 6.3 of this Plan;
 - iii. the uncommitted reserve sewage system and/or reserve water system capacity of the Town’s sanitary sewage and potable water systems can adequately accommodate the expansion of the designation;
 - iv. if the expansion of the designation necessitates an expansion of the approved municipal sanitary sewage and/or potable water service areas, the expansion of the service areas is undertaken, all in accordance with the requirements of the Environmental Assessment Act.
 - v. no serious traffic impacts will result from the proposed use, the applicant has made reasonable efforts to obtain available space in the existing vacant and/or underutilized areas designated “Central Commercial”, or has demonstrated why it is not feasible to locate in these areas; and vii. the proposed use will not adversely affect existing adjacent uses.

COMMENT:

The consolidated parcel will create a minor adjustment of the downtown commercial designation with the inclusion of 49 Division Street in the Official Plan Amendment and Zoning Bylaw Amendment. The inclusion will provide for the re-development of the two parcels (one residential and one professional office) under the central commercial designation.

The OPA and ZBA will effectively remove the one residential use and create a unified single use property. The connections to municipal services will be reduced from two connections to one connection. There is sufficient capacity to support the re-development of the site for the professional office.

As noted above, the re-development of the site will improve on-site parking and access. Bike racks will be provided and will support the healthy community initiative of the municipality.

As a professional office, the land use is a perfect quiet use as a transitional use between the downtown commercial and the residential.

In my professional opinion, the minor adjustment of the central commercial designation is appropriate and the OPA and ZBA will establish a sound policy and regulatory framework for the consolidated property.

k) For any new commercial developments, secure bicycle storage is required in accordance with the rates outlined in the implementing Zoning By-law.

COMMENT:

Bike racks will be provided on site to support both staff or public who attend the professional office.

COMMENT:

In my professional opinion, the requested OPA AND ZBA conforms with relevant policies of the general principles, 'Central Commercial' designation, and development policies of the Official Plan for the Town of Kingsville.

5.0 ZONING BY-LAW REGULATIONS

45 Division Street North is presently zoned 'General Commercial Exception 4 (C4.4)' in the Comprehensive Zoning Bylaw 1-2014 (CZB) for the Town of Kingsville.

49 Division Street North is presently zoned 'Residential Urban 1 (R1.1)' in the CZB for the Town of Kingsville.

A ZBA has been requested to rezone the subject site to one, site specific 'General Commercial Exception # (C4.#)' to facilitate the re-development of the site for a new professional office for Peralta Engineering.

The following is a review of the CZB for the 'General Commercial (C4)' zone provisions with a highlight of the special provisions for the proposed re-development.

Please refer to **APPENDIX B – 'GENERAL COMMERCIAL (C4)' zone regulations.**

PROVISION	SUBJECT SITE	(C4.4) REGULATIONS
PERMITTED USES	Professional office	Professional office
LOT AREA	2,300 m ²	
LOT FRONTAGE	40 m	
LOT COVERAGE	25 %	60 %
FRONT YARD SETBACK	5.5 m	4 m
INTERIOR SIDE YARD	3 m	6m
REAR YARD	11.5 m	6 m
PARKING SPACES	24 spaces	24 spaces with 488 m2 GFA
BIKE PARKING SPACES	20 spaces	0 req'd

COMMENT:

To support, encourage and provide for climate change initiatives, and to support the reduction of the use of the automobile, and because of the ability to work/live within the community neighbourhoods, bike parking will be provided on site to encourage both staff and the public to walk or bike.

COMMENT:

The 'General Commercial (C4)' zone requires an interior side yard of 6m. With the lot configuration for the new building, gathering places and on-site amenities designed for the site, and extensive landscaping provided for the aesthetic appeal and to improve staff's quality of work environment, as well as providing for driving aisle and parking, the building has been located 3 m from the interior side yard.

The height of the building will only be two storeys to minimize the massing of the structure and to compliment the neighbourhood buildings. With the minimizing height, the GFA was increased and the interior side yard has therefore been reduced.

The side of the building with the reduced side yard has been designed with interior features to minimize the impact of the reduced side yard: high windows in offices to provide for natural light while reducing staff viewing neighbours; offices and non-liveable spaces on the interior side yard; and kitchen and conference rooms located on the non-interior sides of the building.

An existing board fence will remain between the new building and the existing residence on the reduced interior side yard.

In my professional opinion, the proposed building with the measures noted above will provide for privacy and support the reduced interior side yard requested. The side yard makes sound planning for the efficient and effective development of the site.

COMMENT:

The requested site specific by-law amendment, in my professional opinion, will support the re-establishment of the professional office on the subject lands. In my professional opinion the requested ZBA, after adoption, will comply with the intent of the CZB.

6.0 CONCLUSIONS

In my professional opinion, the requested Official Plan Amendment (OPA) and Zoning Bylaw Amendment (ZBA) will provide a new site specific policy and regulatory framework to support the appropriate re-development of the subject lands. The re-establishment of the professional office on site will provide for a quiet, transitional use adjacent existing residences and in a mixed-use neighbourhood. The OPA and ZBA will facilitate the establishment of the architecturally significant building and site that will be a gateway to the central commercial area of the Town.

In my professional opinion, the OPA and ZBA makes sound planning by providing for the re-development of the site for an appropriate, compatible use that will provide for the professional office to grow in place.

In my professional opinion the requested OPA and ZBA:

- 1) is consistent with the policies of the 2020 Provincial Policy Statements;
- 2) conforms with relevant policies of the County of Essex Official Plan;
- 3) maintains the intent of the Town of Kingsville OP and when the OPA is passed, it will establish the policy framework required for the development to conform with the OP;
- 4) maintains the intent of the Town of Kingsville CZB and when the ZBA is passed, it will establish the regulatory framework required for the development to comply with the CZB;
- 5) makes sound planning.

I hereby certify that this report was prepared by Jackie Lassaline RPP MCIP, a Registered Professional Planner within the meaning of the Ontario Professional Planners Institute Act, 1994.

Lassaline Planning Consultants Inc.



Jackie Lassaline BA MCIP RPP
Principal Planner Owner

APPENDIX A – OP SCHEDULE A

APPENDIX B – ‘General Commercial (C4)’

From: [Wayne Chisholm](#)
To: [Robert Brown](#)
Cc: [Councillors](#)
Subject: Application for Official Plan Amendment OPA/01/2021 and Zoning By-law Amendment ZBA/01/2021 by 2610349 Ontario Ltd. – 45 and 49 Division St North.
Date: March 22, 2021 4:25:07 PM

Hello Mr. Brown,

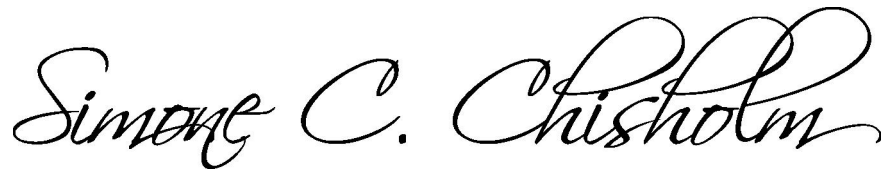
As a resident of Kingsville I am in support of Peralta Engineering's request to redevelop and rezone 45 and 49 Division St North.

Division is a mixed use of residential and commercial properties. It should not come as a surprise to residents that rezoning requests will come up especially on Division and Main. I agree with your statement at the recent PAC meeting that this is a low impact neighbour. Peralta has been a business in good standing for over 35 years in Kingsville. If it were a Stamping Plant such as Neudorf in a residential area that would be different due to noise and vibration. Peralta is an existing business at the same location and any increase demands on infrastructure would be minimal. It is not a high volume traffic destination such as a Tim Hortons. Their office is a professional service and an asset to Kingsville and surrounding area.

In closing I am in support of their request,

Regards

Wayne Chisholm



March 22, 2021

Town of Kingsville
2021 Division Rd North
Kingsville, ON N9Y 2Y9
Attention Robert Brown

Dear Mr. Brown,

Please accept this letter of support with respect to the rezoning that Peralta Engineering is requesting from the Town of Kingsville.

My formal background is in business and economic development. Having worked in small and rural communities all over Northern Ontario for over 20 years, I fully understand the impact of the decision that this means for the citizens of Kingsville.

Economic development in a community aims for positive results for the community. It should aim for common positive results such as:

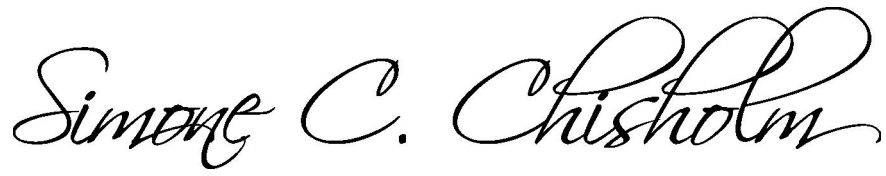
- Creating more jobs – in variety as well as quality. Specialty jobs such as professional positions in particular drive other job opportunities such as service sector.
- Keeping businesses and getting new ones
- Creating a better quality of life
- Business growth means additional residential growth – more people paying taxes
- More productive use of property
- Promotion of the community's assets – all assets including existing businesses, landscape, location, weather, business opportunities and more
- Making and selling of products
- Driving skilled workers to live in your community

During my career I've worked on proposals that with proper study, clearly showed that it was not in the best interest of the community and surrounding area. The negative impact of the proposed business clearly outweighed any gain to the community, both short term and long term.

In all communities while we want to encourage public opinion it is very important that we understand that not all opinions are coming from fact.

NIMBY

Not in my backyard



Residents of a neighbourhood designate for development or change of development may see the development or change as inappropriate, unwanted for their local area. Generally, this rejection falls on common arguments such as increases in crime, litter, theft, increase or decrease of property values and taxes.

B.A.N.A.N.A

- Build Absolutely Nothing Anywhere Near Anyone!
- People who oppose everything and anything
- Always point out other areas of the town that could/should go
- Claim that developments will harm others, ruin landscapes, create traffic

C.A.V.E

- Citizens Against Virtual Everything
- These are the people who are virtually object to everything. It wouldn't matter what the subject is the object
- Infrastructure, new housing, historic buildings (or so they say), industry and more.

A.B.C.D

Annoyed by CAVE Dwellers – LOL

We need to consider the IMPACT!

- What is the impact with the proposed change?
- How does it affect the homes in the area – positive and negative
- Does the proposed change create jobs?

There are studies that predict what % disposable income staff spend in the community – what does this predict? On one project I worked on for the city of Greater Sudbury, it showed that the downtown core drove 10,000 people there Monday to Friday for work. The same 10,000 people spent an average of 10% of their disposable income in the businesses in the downtown area. I strongly encourage our mayor and council to read the results of studies.

- How many staff working at Peralta live in the Kingsville and area?
- What would the impact be if they built or purchased outside of the community – taxes, disposable income, corporate spending, corporate sponsorships?
- If they sell the existing property they are working out of, what could someone build in this space?
- What would be the impact if they sold both lots and how could that affect the neighbourhood?

Money and planning need to be set aside for growth and development. Decisions such as this one, require us to look at the impact of the decision from both sides.

What is the impact of this decision?

Pro

Simon C. Chisholm

- Beautiful modern energy efficient building that is ethically pleasing. (Keeping in mind that beauty is in the eye of the beholder)
- Removal of an eye sore home that cannot be salvaged
- Increase in taxes paid to the municipality
- Increased employment in the community
- Increase in professional services to the community which attracts other professional services
- Increased disposable income in the community
- Increased spin off employment
- Increased community spending
- Increased community sponsorship and endorsement of activities
- No environmental impact
- No substantial increase in traffic
- No impact to the public services, (water, sewer)

Con

- Adjacent neighbour(s) disapproval of commercial zoning in residential/commercial area as it will encourage additional rezoning – myth, each rezoning request is considered independently
- Loss of a business to another community
- Loss of taxes
- Loss of employment
- Loss of disposable income in the community
- Loss of professional services which attracts other professional services
- Loss of community sponsorship and endorsement of activities

Depending on one's mindset, you could look at these two lists and say, "we don't want any of the things listed in Pro list; we are closed for business and don't want to see growth. I don't think this is the case for most of the people who live here and are moving here.

I'm from Belle River; born and raised. I married a Northern Ontario man and we lived in Northern Ontario for 25 years. I moved back to SW Ontario 3 years ago and we chose Kingsville. I didn't want to live in Belle River. The town has absolutely nothing to offer me. They have not seen the level of economic development and growth that it should have and as a result the infrastructure is declining. The appeal is lacking and the disposable income of the residents is being spent elsewhere. I don't want to see this in Kingsville.

A handwritten signature in black ink, reading "Simone C. Chisholm". The script is fluid and cursive, with the first name "Simone" written in a slightly smaller, more compact style than the last name "Chisholm".

Thank you for giving me the opportunity to share my thoughts with respect to Peralta Engineering and my views on economic development. I truly hope that mayor and council see the opportunity and the positive impact of allowing this development to proceed.

Sincerely,

Simone Chisholm

From: [Mark Dault](#)
To: [Robert Brown](#)
Subject: New Peralta Eng. Building
Date: Thursday, March 11, 2021 7:26:47 PM

Good evening Mr.Brown,

I would like to express my thoughts on this new building.

This is a great opportunity for our town. It will bring a new look to our town that show cases small business and also shows we are going in the right direction as a municipality.

I support this new build.

Thank you for your time. If you have any questions please let me know.

Mark Dault
DiMenna Excavating Contractors Inc.

From: [Jason Dean](#)
To: [Robert Brown](#)
Subject: Support for N.J. Peralta Engineering Ltd - 45 Division N
Date: March 15, 2021 3:00:12 PM

Good Afternoon Mr. Brown,

I understand there has been opposition to the proposal from N.J. Peralta Engineering Ltd for their new office building. This email serves to the contrary to show our support for their proposal. N.J. Peralta Engineering Ltd has been a valued business in Kingsville for many decades and with their needs changing because of growth within their business their current building can no longer accommodate their business needs which requires a new office building. It would be a shame to force this local business out of their location and even possibly out of Kingsville when the new building proposal can be accomplished within their own properties and will be a drastic enhancement to the uptown. This is a major investment by these business owners that bring value to the Town of Kingsville. Kingsville Council and its residents should be encouraging growth within our local businesses and help support and keep them in Kingsville.
Jason and Lindsay Dean

From: [Brandon DiMenna](#)
To: [Robert Brown](#)
Subject: Proposal for 45 / 49 Division Street North
Date: March 12, 2021 10:33:34 PM

Mr. Robert Brown,

I would just like to express my support for the development initiative put forth by Peralta Engineering. Indeed, I am currently employed by Peralta Engineering, but I am also a resident of the area.

As a lifelong resident of the Kingsville area (originally from Ruthven), I have been able to witness and even be involved in the growth of this Town. I am a new home owner and recently purchased my home here in Kingsville after considering options in the surrounding municipalities. One of the many reasons for the purchase in Town was due to proximity to work of course, but also for everything else the Town offers. I see potential in this Town moving forward and I hope to be a part of it.

I believe that this particular development will be a positive for the Town overall by allowing the business to expand and better serve those in the local municipality, as well as the surrounding communities. I personally believe that the admittedly modern aesthetic of the proposed building will serve to attract new working professionals to the area. Being near to Town ensures that workers will be able to visit the various businesses in the downtown core, such as restaurants during lunch, without the need for vehicle transportation (considering traffic volumes being a touchy subject more recently). (Personally, it also allows me to continue to bike to work when the weather allows).

Regards,
Brandon DiMenna

From: [Dino DiMenna](#)
To: [Robert Brown](#)
Subject: New Peralta Engineering Office
Date: March 21, 2021 6:20:29 PM

Good afternoon Robert,

I would like to express my thoughts regarding the new Peralta Engineering Office. As a business owner of 54 years in the Town of Kingsville I know first hand the need for growth in a community. I understand that many have had negative feelings and complaints regarding the new design. I believe the downtown corridor can and always will have that historical heritage feel.

Over the past ten years I have seen new restaurants, grocery, banks, car washes, agricultural farms, and many other new businesses join our community. This growth sets many new demands, and these demands allows many of our local businesses to meet them. My business alone has tripled in just over ten years, and have this communities growth to thank.

Peralta Engineering has operated in the Town of Kingsville for over 35 years. They have operated their business out of an old house. I have been to the office on many occasions and can see the need for their decision to grow and expand their business. Their time is now, and believe we as a community can and should respect their decision. The new building design in my opinion is absolutely awesome. It well suits an engineering firm and is very nicely designed.

Robert, thank you for your time, and I hope the community can come together on this decision!

I am in their support 100%.

Thanks, Dino DiMenna
DiMenna Excavating Contractors Inc.
519-796-1359

From: [Jessie Hou](#)
To: [Robert Brown](#)
Subject: Suppprt For N.J. Peralta New Office Building
Date: March 13, 2021 8:09:07 PM

Dear Mr Brown,

My name is Jessie and living at . I am writing in support of the new building proposed
by N.J. Peralta Engineering in the town.

Based on the pictures posted on Facebook, I believe that the new modern building will be a really beautiful and recognizable addition in our town. Other than that, the conceptual design depicts more green area and is more eco-friendly than what it currently looks like, which may bring in a new concept for future planning. The new office building is also a good sign that the firm is growing, and the growth means more opportunities either for our town or our young generation. Therefore, I feel I need to express my support and hope more of our residents will like this proposal.

Thank you very much for your time!

Yours sincerely,
Jessie

From: [Sue Malott](#)
To: [Robert Brown](#); [Nelson Santos](#)
Subject: 45 & 49 Division N
Date: March 15, 2021 12:27:54 PM

I say no to amending the bylaw. The builder can amend his plan to suit our bylaws. Do we ever say no to developers? Why do we even have bylaws if we keep pandering to developers?

Sent from my iPad

From: Helen Noels
To: Robert Brown
Subject: Re: 49 Division Street North, Kingsville
Date: March 12, 2021 9:15:42 AM

For your records, we would like to attend the meeting on March 16th but do not request to speak. It would be appreciated if someone at the meeting could address the concerns I've expressed to you and I ask that those questions be raised and addressed. If I need to speak in order to ask the questions, please advise. As per your suggestion we would welcome an overview of the pros and cons and of the comments made to date. You mention a report that is prepared for Council, how and when can the public get access to this? In regards to my use of the term "Victim Impact Statement", I find it hard to believe that it's not clear to you that this reference was intended purely as an analogy, one born out of the frustration of this severely flawed process. If you feel compelled to remove the reference so be it.
H



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[Mailtrack](#)

On Tue, Mar 9, 2021 at 12:51 PM Robert Brown <rbrown@kingsville.ca> wrote:

Helen

I certainly understand that the public in general is not going to be familiar with the process so I try to help where I can. I agree that PAC perhaps did not engage as much as I would have liked. This is the first attempt at a more open discussion or presentation. Hopefully this will improve as they get more comfortable.

PAC reports in the past did go into greater detail on the provincial, county and local policy side but since most people don't have a full understanding of it there was little point in spending large amounts of time on it hence the shift to encourage more engagement, not perfect but trying at least. The report to Council will go into more detail on these items.

PAC was provided with the PRR so I don't know if they will seek clarity on those items. The public is certainly welcome to raise that question(s). I can provide some overview in the March 16th report on the pros and cons side including addressing many of the comments to-date. It is not PAC's role to specifically address concerns. They are to provide direction to Council based on public feedback, my report and the applicant's input and supporting documents.

If people wish to attend the process is the same as the last meeting. If someone has already provided comment and has nothing new then they don't need to present again. All of the Feb 16th comment will be included with the report to Council along with anything new from March 16th.

I do have one request that I would ask of you if you are attending next meeting. You referred to your comments as a "victim impact statement." I'm not sure if you are aware of this but this is something more suited to the justice system and victims of violent crime and abuse, families who lost loved ones to violent crime etc. Although the public may feel they are being victimized I do not believe it is politically correct to use it in this context. I have asked that the minutes not reflect that terminology as a matter of respect to its intended use.

Regards,

Robert Brown, H. Ba., MCIP, RPP
Manager of Planning Services
Planning Services Department
The Corporation of the Town of Kingsville
2021 Division Road North
Kingsville, Ontario N9Y 2Y9
Phone: (519) 733-2305 Ext # 250
rbrown@kingsville.ca



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Please consider the environment before printing this email.

From: Helen Noels <turnbullnoels@gmail.com>
Sent: Tuesday, March 9, 2021 11:45 AM
To: Robert Brown <rbrown@kingsville.ca>
Cc: Laura Lucier <llucier@kingsville.ca>; Don Noels <dnoelsgroup@gmail.com>
Subject: Re: 49 Division Street North, Kingsville

Thank you for your response Robert.

Perhaps naively, we anticipated that members of PAC would engage in a discussion surrounding the rezoning and plan amendment specifically since that is how you described the purpose of the meeting. All of the commentary that you refer to regarding impact on the neighbourhood came from the community itself not from the members of PAC!

I have reviewed the revised PRR provided by Lassaline and there are several areas where opinion is provided in support of Governmental Planning Guidelines instead of factual information. Will PAC members be seeking clarity to the rhetoric contained in the PRR to ensure that it satisfies the Provincial, County and Municipal Planning guidelines? When will the dialogue take place in regards to the pros and cons of approving these changes to the OPA and ZBA and the further request for reclassification to a site-specific regulatory framework of General Commercial Exception? Will PAC specifically address the concerns raised by the community prior to making a recommendation to Council?

These are just a few of our questions.

I trust that the public will have an opportunity to be present at the meeting?

On Mar 9, 2021, at 10:50 AM, Robert Brown <rbrown@kingsville.ca> wrote:

Helen & Don

You have described the process quite well and in my opinion we have been and have always followed those steps. The difference in opinion seems to be what the expectations were at PAC, specifically what discussion you wanted to have. There was comment about impact on the neighbourhood and the larger impact of the change on the community. A lot of the discussion was about the building as it is the main focus of the proposal and often is. I have reviewed your comment which was provided to PAC which they have read and will continue to consider. If there are specific items you feel were not addressed feel free to let me know so I can provide an answer or address again at the upcoming meeting.

 Robert Brown, H. Ba., MCIP, RPP
Manager of Planning Services
Planning Services Department
The Corporation of the Town of Kingsville
2021 Division Road North
Kingsville, Ontario N9Y 2Y9
Phone: (519) 733-2305 Ext # 250
rbrown@kingsville.ca

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 Please consider the environment before printing this email.

From: Helen Noels <turnbullnoels@gmail.com>
Sent: Tuesday, March 9, 2021 10:04 AM
To: Laura Lucier <lucier@kingsville.ca>
Cc: Robert Brown <rbrown@kingsville.ca>; Don Noels <dnoelsgroup@gmail.com>
Subject: 49 Division Street North, Kingsville

Councillor Lucier - We're writing to you in your capacity as Chair of the PAC.

We are so disappointed with the path that the meeting regarding the Official Plan Amendment and Rezoning application for 49 Division Street North took on February 16th. When we received notice of the application we specifically asked Robert Brown about the sequencing of events. He said that the process would involve a discussion of the application at PAC with input from those who asked to speak. PAC would in turn provide a recommendation on the Applications which would then be brought forth to Council and a Public Meeting would be held regarding the Application with 20 days notice given to all concerned. Council would vote on the Application and then an Appeal could be made to the Planning Tribunal by any of the affected parties who wished to contest the ruling. IF rezoning moved forward the Site Plan process would then begin with demolition applications being made and meetings to discuss what the plan, set backs etc.would entail.

However, on February 16, the discussion jumped straight to the building with absolutely **no** discussion by PAC of the actual Amendment and Rezoning Applications that the meeting purported to be about. We appreciate that committee members would need some notion of what the site plan might look like for context but, surely there is far more to consider on such a pivotal decision as changing the Official Plan and rezoning a residential property to commercial than what the building will look like? This application could be precedent setting for our neighbourhood but also has implications for all other residential areas in the Town of Kingsville. We are so disheartened and disillusioned at this failure of what should have been a democratic collection of the facts. Instead our neighbour was sent away to negotiate a setback with the applicant which clearly implied zoning approval would be granted.

If the process is actually different than has been described to us by Robert Brown, please enlighten us ... this is all new territory for us having never been in this unfortunate position before. We are appealing to you for your help to get things back on point.

Helen & Don Noels

Sender notified by



[Mailtrack](#)



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Sláinte, Helen

From: [Devin Pavao](#)
To: [Robert Brown](#)
Subject: Take notice: Against Re-zoning 45 & 49 Division St North
Date: March 15, 2021 1:26:58 PM

Hello & To Whom It May Concern,

TAKE NOTICE:

Let it be known that we are against the re-zoning of 45 & 49 Division St. North, Kingsville by the registered applicant: 2610349 ONTARIO LTD.

This sets a dangerous precedent that re-zoning of residential properties that have been zoned specifically to contain residential dwellings that businesses can ask for various adjustments to current by-laws to suit their needs and severely depreciating property values of surrounding homes thus forcing property owners to give up their investments for significantly less, especially in unprecedented circumstances such as the current Novel Coronavirus pandemic.

This is not the first time an application like this was received (and approved to my knowledge) and the current zoning should be upheld and not modified to suit the needs of the developer.

Sincerely,
Devin.

From: [Alyssia Batrincha](#)
To: [Robert Brown](#)
Subject: Zoning By-Law Amendment & Official Plan Amendment Application
Date: Monday, February 8, 2021 9:38:07 PM

Re: Applicant: 2610349 Ontario Ltd.

Attention: Robert Brown, Manger, Planning Services:

Alyssia Batrincha & Paul Langlois - Home owners of the residence at:

Written Comment:

To ensure appropriate buffering from the proposed two storey commercial office building adjacent to our residential home, we ask that the applicant provide a screening barrier, such as cedar trees in order to assist and protect our privacy.

Question:

Is the zoom meeting only available to those participants that have requested to speak?

Are we able to listen to the meeting, questions being asked and responses, but not speak?

Thank you,

From: [Russ Adam](#)
To: [Robert Brown](#)
Subject: New Office Buidling for N.J. Peralta Engineering Ltd.
Date: Tuesday, March 2, 2021 9:27:15 PM

Good afternoon Mr. Brown,

I am a Kingsville resident at

I would like to voice my support for the new office building of N.J. Peralta Engineering at 45 & 49 Division Street North. I believe this new building would be an excellent addition to this Town as well as a beautiful feature which would accent our downtown core. I truly believe it would be a missed opportunity not to allow this proposed building to pass through planning.

I hope this email is transferred to the planning committee and helps aid them in their decision.

Kindest Regards,

Russell Leclair

From: [Jamie Caldwell](#)
To: [Robert Brown](#)
Subject: Peralta Engineering Building
Date: Tuesday, March 2, 2021 11:12:57 AM

Good morning Robert,

My name is Jamie Caldwell and I am in full support of the New Peralta Engineering Building. I am currently employed here and we are all looking forward to moving into the new building.

I am not a Kingsville resident, but I do spend much of my time here. I often contribute to Kingsville's economy by purchasing food, gas and goods from local businesses. Also from time to time I use local services to fix my car or restaurants.

Thank you,

Jamie Caldwell

From: [Ed Cornies](#)
To: [Laura Lucier](#)
Cc: [Robert Brown](#)
Subject: Division Road North Redevelopment Proposal
Date: Friday, February 26, 2021 12:44:31 PM

Dear Ms. Lucier

This message is addressed to you in your capacity as Chair of the Planning Advisory Committee. Its purpose is to voice my support for the office development being proposed on the east side of Division Street just north of the Red Apple.

I believe the proposal adheres to basic good land use planning principles as well as conforms to the general intent and policies of the Town's official plan. If approved, it would result in a logical extension of the Town's central commercial area. In addition, the lot on which it is to be located is of sufficient size to allow for a good setback to the residential building on its north side.

One of the two houses that would be demolished as part of this proposal is already being used as an office and the second house is old, in poor condition and has no historical significance.

The Town is fortunate to receive a proposal of this kind. In most cases, such proposals are situated on the outer edges of small towns in areas that are designated for highway commercial uses. Hopefully the local real estate market will generate additional proposals of this sort for other older residential properties adjacent to the downtown on both Division Road as well as Main Street East and West. The Town's planning policies should encourage the redevelopment of these properties for commercial and/or higher density residential uses whenever possible. This will assist with the Town's important objective of building and maintaining a viable central commercial area.

Attempts at protecting older residential uses with little or no historical significance in close proximity to the downtown from the pressures of the market would, in my opinion be misdirected and ultimately unsuccessful. One only has to look at the past history and current poor state of the older residential uses on Talbot and Erie Streets adjacent to downtown Leamington (and many other small towns) to come to the conclusion that good planning policies in these situations should aim to expand the downtown commercial core in order to increase its viability and eliminate the inevitable blight of the older residential uses adjacent to it.

Best Regards
Ed Cornies

From: [David](#)
To: [Robert Brown](#)
Subject: To speak on matter by phone
Date: Wednesday, February 10, 2021 2:57:53 PM

Zoning By-law amendment ZBA/01/2021

Official plan amendment application OPA/01/2021

Hello, I am a resident of Kingsville and the executor of the estate of . I have concerns and questions about the development at the addresses of 49 and 45 Division ST North . I would like to speak on this by phone on the February 16th zoom meeting.

My concerns and questions are:

- imposing height of a building that seems to tower over neighbouring properties
- building proximity to front sidewalk/road blocks visibility from neighboring house and driveway
- building proximity to neighboring property line is too close
- second floor north side windows have view into neighboring property drastically reducing privacy
- building design "sticks out like a store thumb" compared to neighboring properties
- 49 Division st north is listed as a heritage home and I would not like to see heritage homes being destroyed rather I would like them preserved and maintained

Thank you for your time

Sincerely

David Harrison

From: [JUMP](#)
To: [Robert Brown](#)
Cc: [jump](#)
Subject: Kingsville, growth
Date: Tuesday, March 2, 2021 5:27:06 PM

Dear Robert Brown,

I have grown up in Wheatley, and raised our family in Wheatley and Leamington. My Mom, Maeve has been a resident of Kingsville, as well as many cousins, my sister and 2 brothers. My Mom ran a successful B & B for a decade on Pelee island and we as a family have participated in many fundraisers and supported Kingsville projects in the past.

I have had an ongoing relationship with many local business owners and I believe that Kingsville has made many great decisions to turn a small town, I did not care to frequent in my younger days, to a place I recommend over and over as a destination or a place to call home.

As you know it is hard for businesses to thrive on Pelee Island due to residents fighting progress at every turn. My hope is that Kingsville residents who are fighting progress in Kingsville, do not take precedence over the future of Kingsville. We as a community need to look beyond Social Media as a negative platform, which can affect council decisions. Council needs to concentrate on facts. Why are people moving to Kingsville? What is the draw to Kingsville over surrounding areas?

With the new school coming, new business and housing coming. Projects like N.J. Peralta Engineering should not be squashed over Facebook threads. This business wants to grow and spend their dollars downtown Kingsville. I myself compare Kingsville to a small Birmingham MI. Collingwood ON, Niagara On The Lake or Bobcaygeon ON.... Not just another town, but a destination.

It's taken years for Kingsville to evolve and it would not have happened if it's focus had been on naysayers.

Congratulations on all the past council decisions to strive and make Kingsville stand out as a Hidden Gem. Please continue to allow local Businesses to grow and keep their roots in Kingsville.

Kind Regards,

Stacey DiNiro

Broker
JUMP REALTY
519-796-3891 M
519-977-2320 W
stacediniro@buysellwithstacey.com

From: [Bruce Durward](#)
To: [Robert Brown](#); [John Norton](#); [Nelson Santos](#); [Gord Queen](#); [Kim DeYong](#); [Tony Gaffan](#); [Laura Lucier](#); [Thomas Neufeld](#); [Larry Patterson](#)
Cc: sista5@ctcn.ca
Subject: 45-49 Division St N - PAC Meeting February 16, 2021 7 pm
Date: Monday, February 15, 2021 2:36:55 PM
Attachments: [Division St N.pdf](#)

APPLICATION FOR: OFFICAL PLAN AMENDMENT & ZONING BY-LAW AMENDMENT

APPLICATIONS: **ZONING BY-LAW AMENDMENT – ZBA/01/2021 (Section 34 of the Planning Act, R.S.O 1990, C.P 13)**

OFFICAL PLAN AMENDMENT APPLICATION OPA/01/2021 (Section 22 of the Planning Act, R.S.O 1990, C.P 13)

APPLICANT: **2610349 ONTARIO LTD**

LOCATION OF PROPERTY: **45 & 49 DIVISION ST N**

The Official Town Plan Town of Kingsville as stated on the town website...

The Official Plan is a statement of goals, objectives and policies intended to **guide future land use, physical development, and growth within the Town of Kingsville**. The policies of the Plan are designed to promote the public interest in the future development of the Town, reduce uncertainty relating to future development, and to provide a basis for the Zoning By-law and other land use controls.

The application for official plan and zoning bylaw amendments DO NOT reflect the guide to future land use as stated in the official town plan of goals, objectives and policies. Therefore, we are strongly against the rezoning of 49 Division North at this time.

1. The property is not currently designated in the official town plan that was recently revised and presented to council in December 2020. It has never been zoned for future commercial use in the official town plan as a future commercial hold. See included attachment.
2. The town has yet to address the harmony and integration between commercial and residential zones. Example, 200 Main Street E was grossly mishandled by the Building Department, CAO and Council which resulted in closed door meetings. Town residents have no way of obtaining any information or explanation of what transpired.
3. Property ownership does not and should not guarantee rezoning to commercial in favour of the applicant simply because they own the adjacent property. This property application is not part of the official town plan.
4. There are several properties in town that have the proper zoning according to the official town plan that would suit the needs for the applicant to expand at this time.

In closing, it would be irresponsible for PAC, Council and the Town Planner to recommend and amend this property to an appropriate classification for the applicant at this time. All residential property owners would be at risk no matter where they reside in the Town of Kingsville where properties are not set for future commercial use or hold. This would set precedence, in which future applicants could change property zoning. It is the responsibility and commitment of PAC, Council and the Town Planner to uphold and follow the official plan goals, objectives and policies to guide future land use that THEY have put in place.

Respectfully,

Bruce and Tina Durward

Kingsville, ON

From: [Sarah-Jane Ford](#)
To: [Robert Brown](#)
Subject: Support for Peralta Engineering Office Location
Date: Wednesday, March 10, 2021 12:54:24 PM

Good Afternoon Robert,

I am writing to express my support for the proposed N.J Peralta Engineering build/office location in the town of Kingsville.

Sincerely,

•Sarah-Jane Paraskevin

From: [Larry Harrison](#)
To: [Robert Brown](#)
Subject: Re: Advisory Committee Open House Rezoning and Official Plan Amendment for 45 & 49 Division St. North
Applicant: 2610349 Ontario Ltd.
Date: Friday, February 5, 2021 2:22:43 PM

ZONING BY-LAW AMENDMENT - ZBA/01/2021
Section 34 of the Planning Act, R.S.O.1990, C.P.13)

OFFICIAL PLAN AMENDMENT APPLICATION OPA/01/2021
(Section 22 of the Planning Act R.S.O. 1990, C.P.13)

Applicant: 2610349 ONTARIO LTD

Location of Property: 45 & 49 DIVISION ST. N.

COMMENTS SUBMITTED BY: Larry and Karen Harrison, current residents of

Lot No. 8 in accordance with Registered Plan No. 184/185

To: Robert Brown, Manager, Planning Services

Our main objections are:

1. If the rezoning is approved what guarantee do we have that the proposed project would go ahead. Once this property is zoned commercial, it could be used for anything that would impede us from enjoying our property even more.
2. The proposed building does not enhance the neighborhood. The removal of two houses replaced with a two storey, 5,952 square foot professional office building does nothing in keeping with the original footprint. The facade of this building would have been more appropriate in keeping with the town of Kingsville's allure if it was designed to look like a victorian home instead of the more modernistic design they have in their proposal.
3. The proposed greenspace directly to the North of this office building is 3.08m at the front and 3.74m at the rear. In reality this is an unacceptable 10 feet from our property line. There have already been privacy issues in the past which required the construction of a 7 foot fence along the property line to the north, paid for by Peralta Eng. When this project was first brought to my attention some time ago, the buffer zone was to be 20 feet. What are the town of Kingsville's requirements before any amendments are considered? Our biggest concern with a two storey office building abutting our property line is not feeling dwarfed by the building as we exit our side door. We feel that anything less than 20 feet of buffering will not achieve the separation required to alleviate the conflict that will distract from the enjoyment and or functioning of the adjoining property whether it includes any form of landscaping or screening. Anything less than a twenty-foot buffer would interfere with our enjoyment of the open green space we currently have.

4. The proposed office building shows a number of windows (5) on the north side adjacent to our property looking directly into our backyard creates a privacy issue. One of the main reasons we purchased this home seven years ago, was the distance from neighboring houses. We feel that such a large building on these two small lots would tower over the existing homes within this block.
5. Kingsville's reputation of a family friendly town has been changing constantly with these larger than life buildings and looking at this one as you drive into Kingsville would be another deterrent. One only has to look at the recent Medical Center that went up on Mainstreet, east of the high school, to see how they change the allure of Kingsville.

I, Larry Harrison, wish to request time to speak during the meeting in regards to the above noted applications. My email address is LHarrison49@Cogeco.ca.

From: [Laura Lucier](#)
To: [Robert Brown](#)
Subject: FW: Rezoning of Residential Properties Division Street North
Date: Tuesday, February 16, 2021 12:45:55 PM

Please be cautious

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Sent from [Mail](#) for Windows 10

From: [Mary Ellen Havlik](#)
Sent: February 15, 2021 9:20 PM
To: [Gord Queen](#); [Kim DeYong](#); [Larry Patterson](#); [Laura Lucier](#); [Nelson Santos](#); [Thomas Neufeld](#); [Tony Gaffan](#)
Subject: Rezoning of Residential Properties Division Street North

Good evening,

I am writing with respect to the application for rezoning and official plan amendment for lots located at 45 and 49 Division Street North, specifically 49 Division Street North which must be rezoned to commercial.

I would like to put on record that I oppose these changes. It seems that an amendment to a previously agreed official plan negates the need for one if it's going to be altered. Also, I'm concerned that this will contribute to the continued erosion to our small town look.

Finally, there are other residents in this vicinity who have expressed concern about the impact on their residential properties. I write in support of them, as well.

Respectfully,
Mary Ellen

From: [noreply](#) on behalf of [Sue Malott](#)
To: [Robert Brown](#)
Subject: New office building on Division N
Date: Friday, February 5, 2021 2:38:09 PM

This building will overlook the residential property next to it. Have we learned nothing from the Main St. fiasco? There is nothing Victorian looking about this proposed design.

Origin: https://linkprotect.cudasvc.com/url?a=https%3a%2f%2fwww.kingsville.ca%2fer%2ftown-hall%2fadministration-and-departments.aspx&c=E,1,Xhp-8JolHFL1woXLN_gzSyWmYIKjVUmmY1jjHZ-fohbzO7Pe4rXZlXnJaHu_XPKjPlykY5F-mh7H44CXgZMHs0zfjPRTYFknzMglheC6JQ...&typo=1

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From: [Robert Brown](#)
To: [Robert Brown](#)
Subject: Objection to OPA 01 2021
Date: Thursday, February 11, 2021 3:59:33 PM

Guy Merry – – expressed objection to the proposed development, would prefer houses to remain, believes that the building will be constructed and then sold to make money.



Robert Brown, H. Ba., MCIP, RPP
Manager of Planning Services
Planning Services Department
The Corporation of the Town of Kingsville
2021 Division Road North
Kingsville, Ontario N9Y 2Y9
Phone: (519) 733-2305 Ext # 250
rbrown@kingsville.ca

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**Town of Kingsville
2021 Division Street North
Kingsville Ontario N9Y 2Y9**

2021-03-10

Attention: Robert Brown & Town Council

As someone who has been an active citizen in the Town of Kingsville since 2011, please consider my comments of utmost support regarding the **Application for Official Plan Amendment and Zoning By-Law Amendment for 45 & 49 Division Street North to facilitate the proposed office building for N.J. Peralta Engineering Ltd.**

Peralta Engineering has been a contributing business in this Town for over 35 years and is a pillar of this great community. As a business that started in a home basement, Peralta Engineering is now ready for its next step of a professional new office building to match its reputation. I believe this company deserves the opportunity to expand their business in this great Town and will enhance the gateway into the downtown core.

Considering all that this company does to support the Town of Kingsville, it would be a shame to lose their contributions to festivals, sports programs and fundraisers to some other Municipality. With the COVID pandemic hitting everyone hard over the past year, it would be a shame and hypocritical to turn our back on local business and not fully support Peralta Engineering's need for a new building. As a community, it is our turn to now support their initiative for a new building.

Despite the loud vocal facebook group (a small representation of the overall community) that claim they speak for "the town", I would like to stress the importance of a thriving downtown and the financial benefits gained by a growing economy. **Growth in Kingsville is GOOD!** Without the growth in our community, we would not have many amenities, such as grocery stores, public transit, arenas, and our soon-to-be favourite hotspot Dairy Queen! Please do not shutdown developments this Town requires because 15 naysayers comment the most on facebook. They do not speak for all of us in this community of 20,000 strong.

My last point for consideration relates to my support regarding the proposed building design. I struggle to find reasons as to why a "Victorian Style" building is popular. I did not choose to move into this community 10 years ago for the architectural design of its buildings; but rather its amenities, tropical climate, ecological diversity, accessibility to local produce, and its tight knit community. Kingsville is not a great place to live because of the style of its buildings, but it's people and their businesses. Peralta Engineering's proposed new building is professional office design that represents who they are as a successful consulting business.

I ask that you please consider my comments in support of Peralta Engineering's proposed development and zoning amendments and hope to see continued growth in this Town.

AnneMarie Moniz

To: Robert Brown
Planning Advisory Committee

From: Don & Helen Noels

February 9, 2021

Re: Zoning By-Law Amendment – ZBA/01/2021 & Official Plan Amendment Application OPA/01/2021

49 Division Street North, Kingsville - Notice received by mail on February 2, 2021 and dated January 28th, 2021.

We are profoundly disappointed that we only received 1 week to respond to this application in order to have our input included in the printed reports sent to PAC members and to be added to the agenda as a speaker. Considering that the Rezoning Application had to be submitted by December 9th to be eligible for presentation at the February 16th PAC meeting, the lack of preparation time accorded to neighbouring residents is unconscionable! The fact that we are under lockdown and not permitted to gather provided no time for affected families to confer on this all-important rezoning request. A delay until the next PAC meeting was requested but fell on deaf ears leaving residents who are impacted by this zoning issue to feel railroaded. ***We sincerely hope this is not how this process will be handled moving forward.***

Regardless, this letter serves to register our **vehement opposition** to the rezoning of 49 Division Street North from Residential to Commercial for the following reasons:

- The 5 Year Review of the Town Official Plan dated September 2020 states: “Based on past commercial development activity and with recent amendments, it is estimated that there are adequate lands currently designated for commercial development to meet the needs of existing and projected residents.” If this rezoning from residential to commercial were essential wouldn’t the Official Plan reflect that?
- Rezoning 49 Division St North would eliminate any buffering from the downtown Commercial Zone that current residents depended on when purchasing their properties. The Land Use Plan and Town Official Plan made no mention of this changing in 2015, when we purchased _____, nor was it anticipated in the Town’s September 2020 review. It begs the question, why did the Town make the investment to develop an Official Plan and pay to amend it in 2020 if it can be tweaked at will?
- The section of Division Road North in question currently has a residential streetscape and a small-town vibe, quite remarkable and unusual considering the volume of traffic on this main artery. Removal of the two properties at 45 and 49 would destroy that. Residential properties and the people in them are what help keep downtown cores vibrant, friendly, and safe. There are over 14 families and their properties directly impacted by this decision and numerous others in the immediate vicinity.



- Commercial Zoning of 49 Division St N. will infringe on the lifestyles and outdoor enjoyment of current residents. Families living closest to 49 Division St. N. have pools and backyards that are all frequently used relaxation and entertainment areas. The development proposed with this rezoning application is a 2-story structure set along the entire lot line of the neighbouring property, overlooking all of these backyard oases. The Town Official Plan states: 2.6 BUFFERING Adequate buffering will be required between all uses of land where there may be a conflict such that one use will detract from the enjoyment and/or functioning of the adjoining use. Such buffering may include landscaping using local native plantings, screening, and greater separation distances between incompatible uses. The site plan included with this zoning application allows for only 10 feet between the properties.

- Regardless of the design of any commercial development that may be approved, for the families who live here there are all kinds of unwanted pollution that are inherent with large commercial properties:
 - Noise – The incessant beeping of the car horns of visitors and employees entering and exiting their vehicles along with the noise of their engines. HVAC systems also add noise pollution depending on where they are placed. There will also be the coming and going of snow removal vehicles, landscaping vehicles, and waste management trucks at all hours of the day and night with their compulsory back-up beeping indicators blaring.
 - Light – Light standards will illuminate parking areas and pathways from dusk to dawn and there will also be light pollution from the offices spilling down onto neighbouring yards along with any security lighting.
 - Air – Division Street North is already a busy thoroughfare and increased business activity will mean more vehicles coming and going throughout the day.
 - Visual
 - The architecture style of the early 20th century is evident across all properties in the immediate vicinity currently. The streetscape is residential regardless of the activities taking place inside. The houses on the applicant's property were built in the 1880's and the 1920's. If the zoning is approved and commercial development is to move forward, it is hoped it would fit with the neighbourhood.
 - Large, old trees have already been removed from this property and more will have to be eliminated to accommodate any development. Most notable is one of the towns sycamore trees that will require removal to make way for a driveway. This loss is not only visually offensive but results in the loss of needed photosynthesis, shading and cooling, and wildlife habitats. Trees are critical to downtown neighbourhoods in order to help offset all of the paving and concrete inherent with commercial development.
 - Vermin - Garbage storage location and pick-up protocols can lead to unwanted vermin, particularly in more urban settings. No doubt litter will be even more of a problem than it already is.
- Security is undoubtedly an issue since this enterprise will not necessarily be occupied 24/7. It is no small comfort to homeowners in knowing that your neighbours are there and watching out for their property and the neighbourhood. With Commercial Zoning this will not be the case.
- If the Rezoning is approved families here will be vulnerable as there is no guarantee that site plans will not be sought that impinge even further on our enjoyment of our own property or in loss of the equity in our homes. Where will this end for residents? The Town Official Plan states: the predominant use of land in the "Central Commercial" designation shall be for the buying, selling, and provision of goods and services. The permitted uses shall include retail and service commercial stores, banks and other financial institutions, business and professional offices, restaurants, taverns, clubs, recreational establishments, public buildings, parking lots, places of entertainment and amusement, places of worship, institutional uses, and similar type uses. Residential apartment type uses will also be permitted in the "Central Commercial" designation in accordance with the policies in this subsection. What if the applicant decides to build a 3-story building, an apartment building, a drive-thru restaurant, a strip mall, a carwash or even sell the property to someone else? Once the zoning has been changed, all of these are possible.

Surely it is feasible that Peralta Engineering could operate anywhere as, by its own account, it principally services Windsor-Essex Towns with Municipal Engineering & Drainage Contracts, Greenhouse Development, and Agriculture. If their business needs to expand why not move to a larger facility as most Kingsville taxpayers and families would have to or build in an area that is already zoned commercial? Peralta does not depend on walk in traffic nor the public at large for their survival so why do they need to expand their business in the middle of a residential neighbourhood?

Ordinary people determine the character of a town not buildings and businesses. We implore this committee to take seriously our concerns as taxpayers of the Town of Kingsville, 14+ families who live in the in the immediate vicinity and will be adversely affected by the aspirations of 2 Engineering Partners. We live downtown rather than in a subdivision because we enjoy the proximity of the various amenities that we can avail ourselves of and the uniqueness of the neighbourhood. However, we did not sign up to be overwhelmed by a commercial building. Would you want this next door to your home?

From: [Helen Noels](#)
To: [Laura Lucier](#)
Cc: [Robert Brown](#); [Don Noels](#)
Subject: 49 Division Street North, Kingsville
Date: Tuesday, March 9, 2021 10:04:55 AM

Councillor Lucier - We're writing to you in your capacity as Chair of the PAC.

We are so disappointed with the path that the meeting regarding the Official Plan Amendment and Rezoning application for 49 Division Street North took on February 16th. When we received notice of the application we specifically asked Robert Brown about the sequencing of events. He said that the process would involve a discussion of the application at PAC with input from those who asked to speak. PAC would in turn provide a recommendation on the Applications which would then be brought forth to Council and a Public Meeting would be held regarding the Application with 20 days notice given to all concerned. Council would vote on the Application and then an Appeal could be made to the Planning Tribunal by any of the affected parties who wished to contest the ruling. IF rezoning moved forward the Site Plan process would then begin with demolition applications being made and meetings to discuss what the plan, set backs etc.would entail.

However, on February 16, the discussion jumped straight to the building with absolutely **no** discussion by PAC of the actual Amendment and Rezoning Applications that the meeting purported to be about. We appreciate that committee members would need some notion of what the site plan might look like for context but, surely there is far more to consider on such a pivotal decision as changing the Official Plan and rezoning a residential property to commercial than what the building will look like? This application could be precedent setting for our neighbourhood but also has implications for all other residential areas in the Town of Kingsville. We are so disheartened and disillusioned at this failure of what should have been a democratic collection of the facts. Instead our neighbour was sent away to negotiate a setback with the applicant which clearly implied zoning approval would be granted.

If the process is actually different than has been described to us by Robert Brown, please enlighten us ... this is all new territory for us having never been in this unfortunate position before. We are appealing to you for your help to get things back on point.

Helen & Don Noels



Sender notified by
[Mailtrack](#)

From: [Elena Olsen](#)
To: [Robert Brown](#)
Subject: Peralta Engineering Support
Date: Monday, March 8, 2021 8:07:51 AM

Mr. Brown,

We are writing this email to show support for Peralta Engineering in their endeavor to build a new office building. Peralta Engineering is a small business that has been a part of the Kingsville community for over 35 years, supporting and sponsoring many local endeavors, like Kingsville youth sports, and should be able to grow like many other businesses have. As residents and local grain crop farmers, we feel it is important to support local businesses and keep them local. We see this need for Peralta Engineering to expand their office building capacity as a good thing and we see their desire to stay here in Kingsville as an even better thing. The jobs they currently provide to the community will stay here and with the larger building they would be able to grow and potentially expand the employment opportunities here locally as well.

While the proposed building is a departure from what currently stands in the location as far as design, with it being a business design that would be located next to Red Apple, another commercial style building, we don't see a concern with the proposed design. While the current building may have a residential look, it has been used as the office building for Peralta Engineering for 35 years and replacing this with the new building is not going to impact the residential housing situation in Kingsville.

We will be disappointed if the Town decides not to support this proposal.

Thank you,

Bret & Elena Olsen

From: [Tim Ondejko](#)
To: [Robert Brown](#)
Subject: RE: N.J. Peralta Engineering Ltd. -- New Office Building
Date: Tuesday, March 9, 2021 12:06:18 PM

Att: Mr. Robert Brown
Manager of Planning Services
Town of Kingsville

Dear Mr. Brown,

I am a resident of the Town Kingsville and live at 97 McCallum Drive, Kingsville, Ontario N9Y1G6. Previously and for many years I also owned a greenhouse plant on County Road 18 in the Town of Kingsville. Today I am a commercial realtor with Royal LePage Commercial and work throughout Southwestern Ontario and cross border in the State of Michigan.

I am in favour of the new development that N.J.Peralta Engineering Ltd. is proposing. It seems to me this would be the flagship and a highly visible focal point when entering the Town from the north or upon exiting all the while leaving people with a memorable experience and a desire to return as soon as possible.

The plans are attractive, modern, well landscaped and I believe is at the heart of inspiring both tourism and also more importantly migration into the Town of Kingsville. This project definitely adds a level of class that identifies the Town as being progressive. It would create a balance to the heavily weighted east end of the Town and I would hope that it would attract future similar development along that corridor.

I have worked with N.J. Peralta Engineering Ltd. personally on my own projects in the past and currently work extensively with them and many of my clients. I can attest to their high level of expertise, quality of work and attention to detail and have the utmost of confidence that this will be an outstanding development when completed.

It would be a pleasure to discuss this further if the need arises.

Thanks for all the hard work and planning to make this the Town of the future.

Sincerely, Tim

TIM ONDEJKO | Sales Representative
ROYAL LEPAGE BINDER REAL ESTATE | COMMERCIAL
Advisory and Transaction Services
3181 Marentette Ave., Unit 3 | Windsor, Ontario N8X 4G1
Cell 519 567 4296 | Office 519 948 5300 | Fax 519 948 1619
tim.ondejko@royallepage.ca

From: [Rob Pallotto](#)
To: [Robert Brown](#)
Subject: Support for NJ Peralta Engineering new building proposal
Date: Wednesday, March 3, 2021 10:51:31 AM
Attachments: [image001.png](#)

Good morning Mr Brown

My name is Rob Policella and I am been employed with Domric International and we have been doing business with NJ Peralta Engineering for over 15 years since we started out in the greenhouse industry

NJ Peralta Engineering has assisted us thru our growth process on the building of the warehouse and greenhouses.

It has came to our attention that NJ Peralta Engineering Ltd are looking to expand their business with a new office building in Kingsville and have received negative comments/concerns from the town and town council.

It saddens us to hear this that NJ Peralta Engineering is getting resistance from the town and town council as they have done allot for this area for the last 35 years and a nice building like that in downtown Kingsville would look good

We have their support to the projects that they want to do to make their business grow as they are a great company to deal with

Thanks and we hope that town can assist NJ Peralta Engineering on their next building proposal

Rob Policella

*Senior Sales Account Manager
Policella Farms Sales*



From: [Joumana saba](#)
To: [Robert Brown](#)
Cc: [Joumana saba](#)
Subject: Peralta Engineering.
Date: Thursday, March 4, 2021 2:47:17 PM

Hello Mr. Brown,

We hope you are staying safe during these unprecedented times. This email is in regards to the possible expansion of N.J. Peralta Engineering.

As two small business owners that have known Tony Peralta and his team for a few years, we support their expansion proposal and think it'll promote growth within our town. Their proposal will ultimately benefit the town of Kingsville and we believe they need this expansion to further benefit their clients. The building will be a great addition to this lovely town.

We are located at Kingsville, for reference.

Thank you for your time and have a great weekend.

Jimmy and Joumana Saba

Sent from my iPhone

From: [Al Sauve](#)
To: [Robert Brown](#); tony@peraltaengineering.com
Subject: Support for N.J. Peralta Engineering Ltd. New Office Building
Date: Wednesday, March 3, 2021 8:33:23 AM

Mr. Brown

I operate an auto repair shop across the street from the proposed new office building of N.J. Peralta Engineering. I would like to express my support for this new development. Not only would it improve the atmosphere and beautification of the downtown, the added parking lot would greatly improve the flow of traffic, improving the safety of the children attending the nearby schools. I am in full support of this project.

Sincerely,

Al Sauve
2615453 Ontario Limited o/a
Division Road Auto Sales
Al's Auto Repair
42 Division Street North
Kingsville, ON N9Y 1C9
519-733-2771

From: [Chad Sinkevitch](#)
To: [Robert Brown](#)
Subject: Support for New N.J. Peralta Engineering Office Building
Date: Wednesday, March 3, 2021 6:52:25 PM

Hi Robert,

My name is Chad Sinkevitch and I have been a resident of Kingsville my entire life. I have grown up on my entire life and have done all my schooling and sports here in Kingsville. After seeing the proposal for N.J. Peralta's new Office Building, I believe this would be a great addition to the town. I believe this shows a great advancement for the growing community and would also be very attractive to any visitors, may even draw in more members to the community. As the business being an engineering firm, this would be a great example of modern engineering and would stick in peoples memories as a nice and attractive piece of Kingsville as a whole. I hope you consider these thoughts in the future decisions to come.

Thankyou for your time and considerations.

Best Regards,

Chad Sinkevitch

From: [Kory Snelgrove](#)
To: [Robert Brown](#)
Subject: Proposed Office Building - 45 & 49 Division St N - N J Peralta Engineering
Date: Tuesday, March 2, 2021 8:20:59 PM

Good evening,

I am writing this email in regards to the proposed office building for N J Peralta Engineering at [45 Division Street North](#), including [49 Division Street North](#).

I am an employee of N J Peralta Engineering where I have more recently been given this opportunity this past June of 2020. N J Peralta has experienced growth within their staff the past few years in efforts to meet the demand for Drainage Engineering and Land Development within the Essex County. Since working at N J Peralta Engineering, I have had the experience of eating at a number of restaurants, shopping at grocery stores and convenience stores, and utilizing gas stations the Town has to offer which has become a regular occurrence for myself and my family.

I believe that this proposed office building makes sense in it's current location as it is on the Main Street entering town and surrounded by a number of commercial properties (directly next door to Red Apple, across the street from an Automotive Shop, Church, and Canada Post etc.). Furthermore, it is of my opinion that in order for the company to continue to grow to meet industry needs, within the Town of Kingsville, it is essential.

I want to thank you for taking the time to read my email in support of this proposed office building. I am hopeful that Council will give consideration to this email for supporting the proposed office building so that I can continue to work within your beautiful Town and experience more that it has to offer.

Kindest Regards,

Kory Snelgrove

Kingsville, March 3, 2021

To: Town of Kingsville
Attn: Mr. Robert Brown
Re: Letter of Support for development new office NJ Peralta

Dear Mr. Brown:

Please accept this letter as an official Letter of Support for the new development for an office building for NJ Peralta Engineering.

NJ Peralta Engineering is an important engineering firm that has been in business for multiple decades and is an essential service provider not only for new development but also with existing businesses and projects. The upcoming proposed development of their new office is necessary to continue the great services they have been providing to the Town of Kingsville as well as its residents and business community.

It is therefore that I ask you to not impede this upcoming development but that it is facilitated to continue the economic development and success of our great town.

Sincerely,

Guido van het Hof

Vice President
Soave Hydroponics Company



5 O'Halloran Street
Kingsville, ON, Canada, N9Y0B3



To: Town of Kingsville

Kingsville, March 3, 2021

Attn: Mr. Robert Brown

Re: Letter of Support for development new office NJ Peralta

Dear Mr. Brown:

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NJ Peralta Engineering is an important engineering firm that has been in business for multiple decades and is an essential service provider not only for new development but also with existing businesses and projects. The upcoming proposed development of their new office is necessary to continue the great services they have been providing to the Town of Kingsville as well as its residents and business community.

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Sincerely,

Guido van het Hof

President

WimRoos LTD.

To: Town of Kingsville

Kingsville, March 3, 2021

Attn: Mr. Robert Brown

From: Family Van het Hof, Kingsville residents

Re: Letter of Support for development new office NJ Peralta

Dear Mr. Brown:

Please accept this letter as an official Letter of Support for the new development for an office building for NJ Peralta Engineering.

NJ Peralta Engineering is an important engineering firm that has been in business for multiple decades and is an essential service provider not only for new development but also with existing businesses and projects. The upcoming proposed development of their new office is necessary to continue the great services they have been providing to the Town of Kingsville as well as its residents and business community.

It is therefore that I ask you to not impede this upcoming development but that it is facilitated to continue the economic development and success of our great town.

Sincerely,

Family Van het Hof

Kingsville, ON

Canada,

From: [Dave Wilson](#)
To: [Robert Brown](#)
Subject: Support for N.J. Peralta Engineering Ltd. New Office Building
Date: Sunday, March 7, 2021 7:29:30 PM

To whom it may concern,

I am writing today in support of the new office building considered by N. J. Peralta Engineering Ltd at 45-49 Division Street North, Kingsville, Ontario.

Unfortunately, it has recently come to my attention that a small group of vocal residents have voiced negative comments and concerns regarding the building improvements at this address. After reviewing the negative feedback, their comments largely seem baseless.

After moving to Kingsville from Toronto a year ago, I can appreciate the desire to maintain a historic, small town feel. However, not at the expense of progress.

The architectural renderings of the proposed office building appear to be a significant improvement to the area and the properties already owned by the local engineering firm. The new office building, located amongst other commercial properties, will have much nicer street appeal than the already existing Discount Store, Auto Garage, Convenience Store, Gas Station, and several other commercial properties within a couple hundred meters.

In order to continue to grow, this local business simply wishes to replace their existing office building with modern, up to date, office building on land they already own. Allowing this private business to build a larger office space on their private land will ultimately result in additional high quality professional job opportunities for the Town of Kingsville's residents.

Thank you for your time and consideration.

Regards,
Dave Wilson

5 O'Halloran Street
Kingsville, ON, Canada, N9Y0B3



To: Town of Kingsville

Kingsville, March 3, 2021

Attn: Mr. Robert Brown

Re: Letter of Support for development new office NJ Peralta

Dear Mr. Brown:

Please accept this letter as an official Letter of Support for the new development for an office building for NJ Peralta Engineering.

NJ Peralta Engineering is an important engineering firm that has been in business for multiple decades and is an essential service provider not only for new development but also with existing businesses and projects. The upcoming proposed development of their new office is necessary to continue the great services they have been providing to the Town of Kingsville as well as its residents and business community.

It is therefore that I ask you to not impede this upcoming development but that it is facilitated to continue the economic development and success of our great town.

Sincerely,

Guido van het Hof

President

WimRoos LTD.



Jeremy Wood

519-796-0026

JJWpowerhouseboiler@gmail.com

Town of Kingsville

2021 Division Road North
Kingsville, Ont N9Y 2Y9

Dear Robert Brown

Small towns and rural communities throughout Essex county are looking for ways to strengthen their economies, provide better quality of life, and build on local assets. Many rural communities and small towns are facing challenges, with slow-growing business areas they might find that their policies are not bringing the prosperity they seek.

I have seen that Peralta Engineering is looking to build a new office space on the fringe of the business sector of Kingsville, I have been living in Kingsville for 45 years and have seen the familiar business Peralta Engineering there for 35 plus years.

With that being said I think that the addition of this new and improved office and parking space at the Division North location is great use of these space as it will be one of the first buildings a person will see as they enter the downtown core of our town, I as a long time resident and small business owner and am in support of this improvement and hope that council will agree this is a great opportunity to retain this long time business and improve the appearance of our town.

Warm Regards Jeremy Wood

From: [Karen MacDougall](#)
To: [Robert Brown](#)
Subject: Fwd: #45 and # 49 Division St. North, Kingsville
Date: March 16, 2021 3:09:29 PM

----- Forwarded Message -----

Subject: #45 and # 49 Division St. North, Kingsville

Date: Tue, 16 Mar 2021 15:07:09 -0400

From: Karen MacDougall <k.macdougall@cogeco.ca>

To: councillors@kingsville.ca

I am emailing on behalf of my husband and myself regarding the properties known as # 45 and # 49 Division Street North, Kingsville and the proposed zoning by law amendment and official plan amendment that are being addressed by Mayor and Council in Kingsville. We are residents of Kingsville having relocated here in the fall of 2015 from northwestern Ontario. Winters were becoming too harsh for us in the north and we are seniors. We bought a home on Union Park Street, Kingsville and chose the spot we did not just because of the lake but because of the history in our neighbourhood and with our quaint homes on this street. We are shocked and astounded by all of the changes that have occurred in Kingsville and area just in the short time we have been here. We bought in Kingsville because we loved the charm and quaintness of this community, the wonderful farmland, orchards, small family run greenhouses, the beautiful and vintage homes and buildings that have been lovingly restored and are homes, and lastly the look of the commercial and business area in downtown Kingsville. Some of the older homes have been repurposed to accommodate businesses but have kept the character.

My husband and myself are saddened to learn that more properties are being looked at for a tear down to make way for some other big build by developers that does not fit into the neighbourhood surroundings. We took a drive by the 2 properties on Division North and see that an engineering firm is located in #45 and # 49 looks like a residence that is likely occupied as a home. We can see that the area on Division North has many old brick homes and vintage homes, and think we recognize the red bricks used in the builds as likely being from the Jack Miner and family tile and brickworks. We noted Red Apple and across from Red Apple on the corner is a lovely old property that appears to have sat empty in the time we have been here. In addition there are other buildings in the commercial downtown area that appear empty and we wonder why a developer with money to burn is not buying and fixing these buildings up a bit without destroying the character of the buildings and the downtown.

We are aware of the controversy with the condo building built by the Lakeside pavilion area, that still has not sold all of the units and of the ugly big build on main near Migration Hall and Highschool area that turned out to be not what the neighbours were expecting. Some of these neighbours are being overlooked. We are also aware of the controversy with respect to 183 Main and the heritage property and the new big build proposed for the area behind the house. I won't get started on the big greenhouses being built nearby, far too close to residences and overlooking properties. Then there is the horrid light issue at night and the offensive

marijuana odours from many of these greenhouses. We are impacted by the lights and odours. But I digress.

We would like to see a NO decision being made by Mayor and Council with respect to the tear down of these properties at 45 and 49 Division North for the purpose of a developer putting up a new commercial building and parking lot. This in our opinion is not an appropriate location for this. Please leave these 2 properties be. If Peralta do not wish to remain where they are they can relocate and perhaps #45 can be returned to being a residence.

We appreciate that decision making is not an easy matter at the Council table.

Respectfully Submitted,

Karen MacDougall for Karen MacDougall and Peter Kathmann

From: [Scott Shilson](#)
To: [Robert Brown](#)
Subject: Peralta expansion
Date: March 16, 2021 4:01:44 PM

Hi Roberthoping this note finds you well.

After discussions with the owners at Peralta engineering i was excited to hear of their intention of expansion and creating more office space and employment opportunities within their existing properties. They are as we know a very reputable and professional local business who are leaders in what they do. I would definitely encourage and support their additional office facilities as they would only provide a larger foundation of leadership and professionalism in our community with their desire to grow and improve their services. Thanks for the opportunity to share my opinion!! Scott Shilson

Sent from my iPhone



planning@erca.org

P.519.776.5209

F.519.776.8688

360 Fairview Avenue West
Suite 311, Essex, ON N8M 1Y6

January 19, 2021

Mr. Robert Brown, Manager of Planning Services
Planning & Development Services Department
The Corporation of the Town of Kingsville
2021 Division Road North
Kingsville Ontario, N9Y 2Y9

Dear Mr. Brown:

RE: Zoning By-Law Amendment ZBA-01-2021 & Official Plan Amendment OPA-01-2021
45 & 49 DIVISION ST N
ARN 371114000004500 & 371114000004600;
PIN: 751740163 & 751740302
Applicant: 2610349 ONTARIO LIMITED

The following is provided as a result of our review of Zoning By-Law Amendment ZBA-01-2021 and Official Plan Amendment OPA-01-2021, the applicant is proposing to remove both buildings and redevelop the lot with a two storey 553 sq. m (5,952 sq. ft.) office building and associated parking area. Both the zoning and Official Plan designation on 45 Division will permit the proposed use however the zoning and Official Plan designation on 49 Division must be amended to an appropriate commercial classification.

DELEGATED RESPONSIBILITY TO REPRESENT THE PROVINCIAL INTEREST IN NATURAL HAZARDS AND REGULATORY RESPONSIBILITIES ASSOCIATED WITH THE CONSERVATION AUTHORITIES ACT

The following comments reflect our role as representing the provincial interest in natural hazards as outlined by Section 3.1 of the Provincial Policy Statement of the *Planning Act* as well as our regulatory role as defined by Section 28 of the *Conservation Authorities Act*.

We have reviewed our floodline mapping for this area and it has been determined this site is not located within a regulated area that is under the jurisdiction of the ERCA (Section 28 of the *Conservation Authorities Act*). As a result, a permit is not required from ERCA for issues related to Section 28 of the *Conservation Authorities Act*, Development, Interference with Wetlands and Alteration to Shorelines and Watercourses Regulation under the *Conservations Authorities Act*, (Ontario Regulation No. 158/06).

WATERSHED BASED RESOURCE MANAGEMENT AGENCY

The following comments are provided in an advisory capacity as a public commenting body on matters related to watershed management.



Mr. Brown
January 19, 2021

SECTION 1.6.6.7 Stormwater Management (PPS, 2020)

Our office has reviewed the proposal and has no concerns relating to stormwater management.

PLANNING ADVISORY SERVICE TO PLANNING AUTHORITIES - NATURAL HERITAGE POLICIES OF THE PPS, 2020

The following comments are provided from our perspective as an advisory service provider to the Planning Authority on matters related to natural heritage and natural heritage systems as outlined in Section 2.1 of the Provincial Policy Statement of the *Planning Act*. The comments in this section do not necessarily represent the provincial position and are advisory in nature for the consideration of the Planning Authority.

The subject property is not within or adjacent to any natural heritage feature that may meet the criteria for significance as defined by the PPS. Based on our review, we have no objection to the application with respect to the natural heritage policies of the PPS.

FINAL RECOMMENDATION

With the review of background information and aerial photograph, ERCA has no objection to these applications for Zoning By-law Amendment and Official Plan Amendment.

If you have any questions or require any additional information, please contact the undersigned.

Sincerely,



Vitra Vimalananthan
Resource Planner
/vv



Appendix F

From: Sarah Sacheli [mailto:sachelisarah@gmail.com]
Sent: Friday, April 9, 2021 9:37 AM
To: Sandy Kitchen <SKitchen@kingsville.ca>
Subject: Re: 49 Division

April 9, 2021

To Mr. Robert Brown and Members of Council,

At its March 17 meeting, the Kingsville Municipal Heritage Advisory Committee discussed as requested the rezoning application and development proposal respecting the lots located at 45 and 49 Division Street North. 49 Division Street North is not a property designated under the Ontario Heritage Act, but is on the Kingsville's Register of Property of Cultural Heritage Value or Interest. 45 Division Street North is not on the Register.

The committee reviewed the chain of ownership for 49 Division Street North and historical references to the building and its owners. Those documents were circulated to committee members in the agenda for the March 17 meeting.

After discussion, the committee recommends Council instruct the Clerk of the municipality to remove 49 Division Street North from the Register of Property of Cultural Heritage Value or Interest.

Respectfully,

Sarah Sacheli

Chair, Kingsville Municipal Heritage Advisory Committee

THE CORPORATION OF THE TOWN OF KINGSVILLE

BY-LAW 37-2021

Being a by-law to amend By-law No. 1-2014, The Comprehensive Zoning By-law for the Town of Kingsville

WHEREAS By-law No. 1-2014 is the Town's Comprehensive Zoning By-law to regulate the use of land and the character, location and use of building and structures in the Town of Kingsville;

AND WHEREAS the Council of the Corporation of the Town of Kingsville deems it expedient and in the best interest of proper planning to further amend By-law 1-2014 as herein provided;

AND WHEREAS there is an Official Plan in effect in the Town of Kingsville and this By-law is deemed to be in conformity with the Town of Kingsville Official Plan;

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWN OF KINGSVILLE ENACTS AS FOLLOWS:

1. That Subsection 8.4.1 GENERAL COMMERCIAL ZONE 4 EXCEPTIONS is amended with the addition of the following new subsection:

8.4.7 'GENERAL COMMERCIAL ZONE 4 EXCEPTION 7 (C4-7)'

For lands shown as C4-7 on Map 66 (45 & 49 Division St. N.)
Schedule "A" of this By-law.

a) Permitted Uses

Office

b) Permitted Buildings and Structures

An Office

Buildings and structures accessory to the main use

c) Zone Provisions

Notwithstanding any other provisions of the by-law to the contrary the following site-specific provisions shall apply to lands zoned C4-7.

i) Maximum Permitted Height – 8.5 m

ii) Northerly Side Yard Setback – 4.5 m, minimum

Notwithstanding any other provisions of the by-law to the contrary the northerly side yard, forward of the rear wall of the building, shall be limited to passive landscaped open space.

2. Schedule "A", Map 66 of By-law 1-2014 is hereby amended by changing the zone symbol on lands known municipally as Part of Lots 3 to 5 W Watermill St, Plan 184 and 185, Part of Lots 6 to 8 ED, Part 2, RP 12R 27243 and locally known as 45 and 49 Division Street North, as shown on Schedule "A" in cross-hatch attached hereto from 'Residential Zone 1 Urban, (R1.1)' and 'General Commercial Zone 4 Exception 4 (C4-4)' to 'General Commercial Zone 4 Exception 7, (C4-7)'

3. This by-law shall come into force and take effect from the date of passing by Council and shall come into force in accordance with Section 34 of the Planning Act, R.S.O. 1990 Chapter P.13, as amended.

**READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED THIS
26th DAY OF APRIL, 2021.**


MAYOR, Nelson Santos

CLERK, Jennifer Astrologo

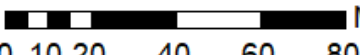
Schedule A



45 & 49 Division St. N.
Pt. of Lots 3-5 W Watermill St. Plan 184 & 185
Pt. Lots 6-8 ED, Pt. 2 RP 12R 27243
ZBA/01/2021



Schedule "A", Map 66 of By-law 1-2014 is hereby amended by changing the zone symbol as shown on Schedule 'A' in cross-hatch attached hereto from 'Residential Zone 1 Urban (R1.1)' & General Commercial Exception 4 (C4.4)' to 'General Commerical Exception 7 (C4-7)'



Meters



CORPORATION OF THE TOWN OF KINGSVILLE

OFFICIAL PLAN AMENDMENT NO. 12

2610349 Ontario Ltd.
49 Division St. North
Pt. Lots 4 & 5, W Watermill St.
Pt. Lots 7 & 8 ED

APRIL 2021

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PART “A” - THE PREAMBLE

1.0 Authorizing By-law No. 38-2021 (attached)

2.0 Background

The subject property, 49 Division St N., is a residential lot with 16.85 m (55.3 ft.) of frontage and an area of 1,290 sq. m (13,885 sq. ft.). The lot contains an existing vacant dwelling. The parcel is designated 'Residential' by the Official Plan. The lands to the immediate south at 45 Division St N., under the same ownership, contain an existing dwelling, is designated Central Commercial, and used as a professional office.

Together the both lots total 2,302 sq. m (24,779 sq. ft.) in area with 40.37 m (132.4 ft.) of frontage. The applicant is proposing to remove both dwellings and redevelop both properties with a two-storey office building, being 8 m (26 ft.) in height and 553 sq. m (5,952 sq. ft.) in area, with an associated parking area.

3.0 Purpose of this Amendment

The purpose of this amendment is to re-designate the property at 49 Division St. N., from its current Residential classification to Central Commercial matching that of the property at 45 Division St. N.

4.0 Location of this Amendment

This amendment consists of one part that shall be known as Item 1.

Item 1:

Lands approximately 1,290 sq. m (13,885 sq. ft.) in area as indicated on the attached schedule are to be designated as Central Commercial on Schedule "A-2" in the Kingsville Official Plan.

5.0 Basis of this Amendment

The subject land is 1.290 sq. m (13,885 sq. ft.) and is located at the northerly edge of the central commercial (downtown area) of Kingsville within the Primary Settlement Area. The existing dwelling on the property was formerly used as residential rental unit. They are proposing to remove the dwelling and consolidate the lands with the abutting parcel to the south for the development of a new professional office building. In order to proceed with the development a number of planning approvals are required as follows:

- 1) an Official Plan Amendment to re-designate the subject property from its current Residential to Central Commercial;
- 2) a zoning by-law amendment to rezone the subject property and adjoining lot (45 Division St. N., from 'Residential Zone 1 Urban (R1.1)' to 'General Commercial (C4-7)' and establish any required site-specific regulations.

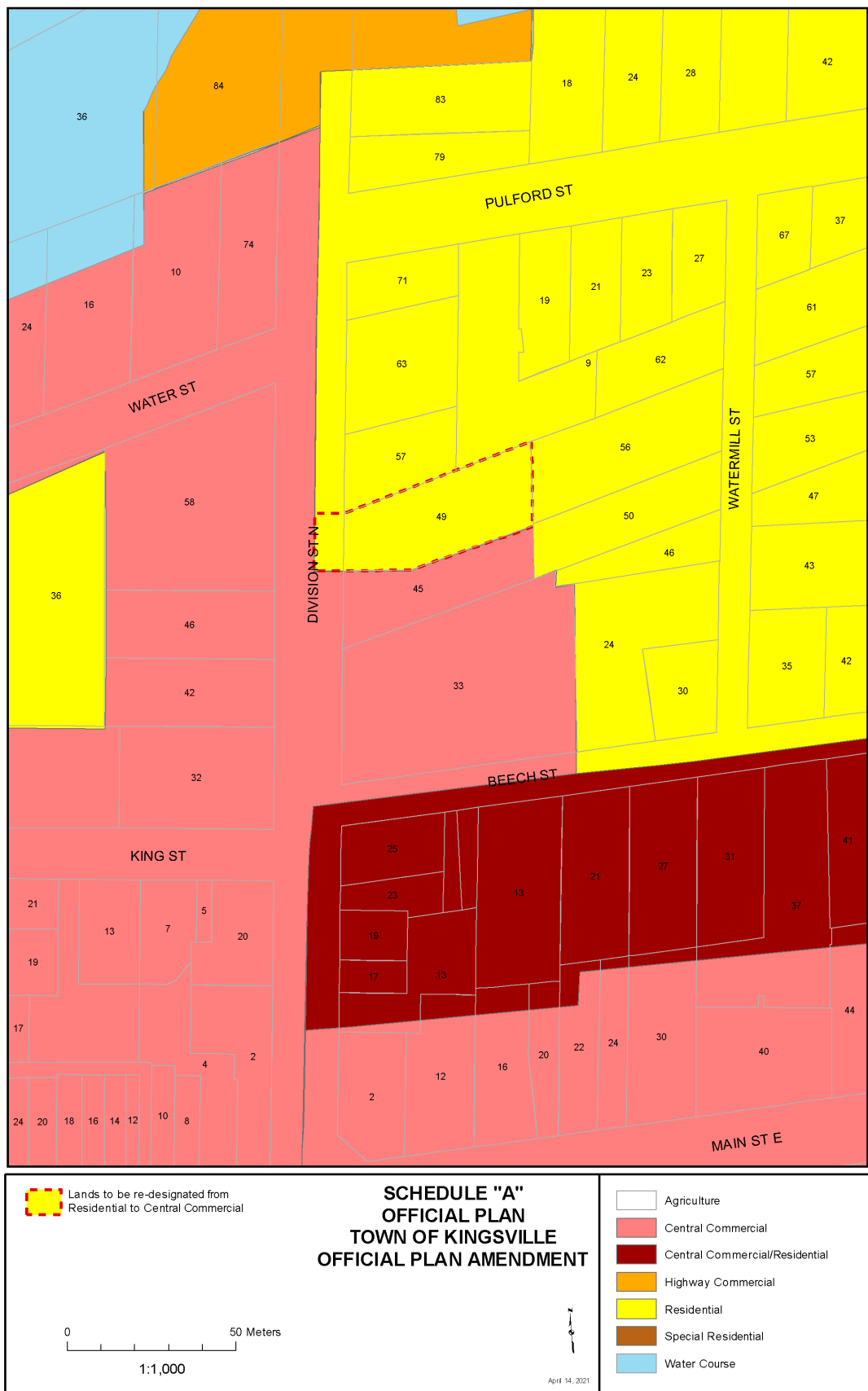
The property does not currently have an approved site plan in place so if the requested amendments are approved the next step would be approval of a site plan for the proposed development.

PART “B” - THE AMENDMENT

All of this part of the document, entitled “Part B” – The Amendment”, consisting of the following text and one (1) map (entitled Schedule “1”) together constitute Amendment No. 12 to the Kingsville Official Plan.

Item 1:

Map Schedule “A-2” (Land Use Plan) is amended by placing the lands so depicted on Map Schedule “1” in the ‘Central Commercial’ land use designation.



PART “C” - THE APPENDICES

The following appendices do not form part of the Amendment but are included for information purposes:

Appendix “A” – Minutes of Public Meeting
Appendix “B” – Public Submissions
Appendix “C” – Planning Report to Council

Appendix A Minutes of Public Meeting

Appendix B Public Submissions

Appendix C Planning Report to Council

THE CORPORATION OF THE TOWN OF KINGSVILLE

BY-LAW 38-2021

Being a By-law to amend the Official Plan of the Town of Kingsville

WHEREAS the Town of Kingsville Official Plan is the Town's policy document that contains objectives and policy direction established by Council to provide guidance for the physical development of the Town while providing for the future pattern of development for the Town;

WHEREAS the Council of the Corporation of the Town of Kingsville deems it expedient and in the best interest of proper planning to amend the Official Plan;

NOW THEREFORE the Council of the Corporation of the Town of Kingsville, in accordance with the provisions of Section 17 and 21 of the Planning Act R.S.O. 1990, c.P. 13 hereby enacts as follows:

1. That the attached amendment to the Town of Kingsville Official Plan is hereby adopted as Official Plan Amendment No. 12 (OPA 12); and,
2. This By-law shall come into force and take effect on the day of the final approval thereof by the County of Essex.

READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED THIS 26th DAY OF APRIL, 2021.

MAYOR, Nelson Santos

CLERK, Jennifer Astrologo



**Town of Kingsville
Council Summary Report
2021**

**Cheque Distributions for the Month of:
Department Summary:**

MARCH

Dept. No.	Department Name	Amount
-	TD Canada Trust - RM Visa	\$ 6,392.47
-	TD Canada Trust - JN Visa	\$ 25.00
-	TD Canada Trust - NS Visa	\$ -
000	Default - Clearing	\$ 105,536.68
110	Council	\$ 2,060.64
112	General Administration	\$ 603,641.51
114	Information Technology	\$ 10,391.18
120	Animal Control	\$ 1,154.22
121	Fire	\$ 30,083.39
122	OPP	\$ 635,800.69
124	Building	\$ 12,875.94
130	Transportation - Public Works	\$ 1,070,155.16
131	Sanitation	\$ 176,274.51
151	Cemetery	\$ 4,982.01
170	Arena	\$ 48,853.38
171	Parks	\$ 7,474.60
172	Fantasy of Lights	\$ 726.54
173	Marina	\$ 607.77
174	Migration Festival	\$ -
175	Recreation Programs	\$ 675.00
176	Communities in Bloom	\$ -
177	Highland Games	\$ -
178	Facilities	\$ 15,988.17
180	Planning	\$ 15,195.69
181	BIA	\$ 6,103.57
184	Accessibility Committee	\$ 345.98
185	Tourism & Economic Development Committee	\$ 482.25
186	Heritage Committee	\$ -
201	Environmental - Water	\$ 31,033.66
242	Kingsville/Lakeshore West Wastewater	\$ 385,354.47
243	Cottam Wastewater	\$ 20,941.47
Total of Current Expenditures:		\$ 3,193,155.95

Total Number of Current Cheques Issued:

323

**Note HST Rebate details are omitted, but are included in the totals*

Comparison Data:

MARCH 2021

Total of Approved Expenditures:

\$ 1,311,099.62

Total Number of Cheques Issued:

251

** denotes monies recouped, refunded or billed to third party*

TOWN OF KINGSVILLE CHEQUE DISTRIBUTION

MARCH 2021

TD Canada Trust - RM Visa

Cheque No.	*	Cheque Date	Vendor Name	Description	G/L Account	Amount
76068		3/16/2021	ONTARIO GOOD ROADS ASSOC	STRM WTR CRSE	01-130-098-60254	\$1,551.84
76068		3/16/2021	Amazon.ca*YE2W88Y43	ES-WTR DISTRIBUTION GR1&2	02-201-098-60254	\$118.66
76068		3/16/2021	MTO RUS ARIS	FIRE-ARIS ACCT FOR MVC	01-121-099-60320	\$154.00
76068		3/16/2021	COMFORT INN & SUITES	FIRE - RFND PENDING	01-121-072-60118	-\$106.02
76068		3/16/2021	COMFORT INN & SUITES	FIRE - RFND PENDING	01-121-072-60118	-\$0.20
76068		3/16/2021	COMFORT INN & SUITES	FIRE - RFND PENDING	01-121-072-60118	-\$106.22
76068		3/16/2021	COMFORT INN & SUITES	FIRE - RFND PENDING	01-121-072-60118	-\$106.22
76068		3/16/2021	COMFORT INN & SUITES	FIRE - RFND PENDING	01-121-072-60118	-\$106.22
76068		3/16/2021	COMFORT INN & SUITES	FIRE - RFND PENDING	01-121-072-60118	-\$106.22
76068		3/16/2021	MECP-DRINK WAT WASTE CERT	DW OPERATOR	02-201-098-60254	\$140.00
76068		3/16/2021	AMZN Mktg CA*Y44LR8WE3	FIRE - MASKS	01-112-360-72057	\$270.58
76068		3/16/2021	INDEED	AD - ES JOB POSTING	01-112-099-60306	\$85.57
76068		3/16/2021	SQ *WINDSOR/ESSEX CPR AND	CPR&1st AID	01-175-099-60254	\$152.64
76068		3/16/2021	Amazon.ca*JA72Z6MJ3	ADMIN - OFFICE SUPPLIES	01-112-099-60301	\$18.28
76068		3/16/2021	CNLA	CIB-MEMBERSHIP 2021	01-176-099-60320	\$445.00
76068		3/16/2021	MTO RUS PRIS	INS - CVOR LEVEL II	01-112-099-60312	\$10.00
76068		3/16/2021	ONTARIO MUNICIPAL FIRE PR	OMFPOA - MEMBERSHIP 2021	01-121-099-60320	\$150.00
76068		3/16/2021	TRANSPORTATION ASSOCIATIO	2021 ANNUAL DUES	01-130-099-60320	\$417.22
76068		3/16/2021	Amazon.ca Prime Member	MEMBERSHIP FEE	01-112-099-60320	\$8.13
76068		3/16/2021	INDEED	AD-ES,EA&FIN MGR POSTING	01-112-099-60306	\$72.91
76068		3/16/2021	SMS-SGS/RADIO/9023794	RADIO FREQ LICENSE	02-201-099-60345	\$884.50
76068		3/16/2021	BAM*MUNICIPAL WORLD	AD - SOLICITOR POSITION	01-112-099-60306	\$558.66
76068		3/16/2021	CANADIAN RED CROSS ESH	FIRE-FIRST AID KIT REFILL	01-121-099-60316	\$115.19
76068		3/16/2021	Teamviewer.com	TEAMVIEWER SFTWR LIC	01-114-099-60309	\$730.80
76068		3/16/2021	IN *1.MUNICIPAL WORLD INC	SUBSCRIPTION	01-112-099-60320	\$73.39
76068		3/16/2021	SWOTC	CONFERENCE	01-175-099-60254	\$75.00
76068		3/16/2021	PAYPAL *ECONOMICDEV	EDAC MEMBER	01-185-098-60254	\$202.39
76068		3/16/2021	PAYPAL *ECONOMICDEV	EDAC MEMBER	01-112-099-60320	\$533.63
76068		3/16/2021	PAYPAL *ECONOMICDEV	EDAC MEMBER	01-185-098-60254	\$228.70
76068		3/16/2021	THE VERDIN COMPANY -A.NET	CLOCK - PHOTOCCELL	01-130-099-60455	\$84.21
76068		3/16/2021	ONTARIO GOOD ROADS ASSOC	STRM WTR CRSE	01-130-098-60254	-\$157.73
Total For RM Visa						\$6,392.47

TD Canada Trust - JN Visa

Cheque No.	*	Cheque Date	Vendor Name	Description	G/L Account	Amount
76069		3/16/2021	FACEBK *74QWHZACY2	AD - STRATEGIC PLAN	01-112-099-60306	\$25.00
Total For JN Visa						\$25.00

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Cheque No.	*	Cheque Date	Vendor Name	Description	G/L Account	Amount
75969	*	3/4/2021		RFND DEP - 112 LAUREL ST	01-000-000-21410	\$2,000.00
75973	*	3/4/2021	Discovery School Based Child Care	2021 INTERIM CHARITY REBATE	01-000-031-21418	\$515.82
75986	*	3/4/2021	Goodwill Industries	2020 FINAL CHARITY REBATE	01-000-031-21418	\$1,216.20
75988	*	3/4/2021	Greater Essex County District School	2020 FINAL CHARITY REBATE	01-000-031-21418	\$2,500.14
75993	*	3/4/2021	I.B.E.W. #636	REMITTANCE - FEB 7-20, 2021	01-000-000-21006	\$756.97
75994	*	3/4/2021	Jeff Shepley Excavating Ltd.	TRUCKING-SEACLIFF WTRMAIN BRK	01-000-006-13199	\$1,180.00
75999	*	3/4/2021	Kingsville Fire Fighter Assoc	REMITTANCE - JAN 2021	01-000-000-21014	\$384.00
76008	*	3/4/2021		RFND - DECEMBER ICE (2 DAYS)	01-000-030-21383	\$21.60
76021	*	3/4/2021	HYDRO ONE	1 Conc Lot22 Moroun Pump St	01-000-023-14080	\$743.44
76026	*	3/4/2021	Pro Bid Contractors Ltd.	WTRMAIN BRK - SEACLIFF	01-000-006-13199	\$33,077.64
76037	*	3/4/2021	South Essex Community Council	2021 INTERIM CHARITY REBATE	01-000-031-21418	\$558.03
76054	*	3/4/2021	Wolseley Canada Inc	ES - SEACLIFF WTRMAIN BRK	01-000-006-13199	\$1,813.48
76055		3/4/2021	Workplace Safety & Insurance Board	REMITTANCE - FEB 2021	01-000-000-21007	\$14,779.81
76066	*	3/16/2021	HYDRO ONE	Streetlights - Dimar Dr	01-000-006-13199	\$28.87
76071	*	3/22/2021		RFND DEP - 1021 OAK AVE A	01-000-000-21410	\$750.00
76071	*	3/22/2021		RFND DEP - 1021 OAK AVE B	01-000-000-21410	\$750.00
76077	*	3/22/2021		RFND DUPLICATE PYMT	01-000-031-21418	\$1,672.98
76108	*	3/22/2021	Roger Demars	BEAVER REMOVAL - 10 CON RUSCOM	01-000-023-14080	\$775.00
76108	*	3/22/2021	Roger Demars	BEAVER REMOVAL - 10 CON 209	01-000-023-14080	\$275.00
76127	*	3/22/2021	GKT Utility Solutions	SEWAGE METER - CRONOS	01-000-006-13199	\$3,000.00
76132	*	3/22/2021	I.B.E.W. #636	REMITTANCE-FEB 21-MAR 6, 2021	01-000-000-21006	\$1,368.70
76150	*	3/22/2021		RFND BP2020-0198 - 2776 S TALB	01-000-000-21410	\$2,000.00

76179	*	3/22/2021	R.A.Critchlow Realty Inc.	APPRAISAL - VICTOR LANE	01-000-006-13199	\$2,260.00
76183	*	3/22/2021	REALTAX INC	PROCEED POSTPONED TAX SALE	01-000-030-21307	\$494.38
76189		3/22/2021	Royal Benefits Inc	BENEFITS CLAIM - FEB 2021	01-000-006-12002	\$25.71
76201	*	3/22/2021	Stantec Consulting Ltd.	WTR FLOW CTRL SYS-RED SUN FARM	01-000-006-13199	\$12,548.52
76243	*	3/31/2021	I.B.E.W. #636	REMITTANCE - JAN 24-FEB 6,2021	01-000-000-21006	\$1,218.99
76243	*	3/31/2021	I.B.E.W. #636	REMITTANCE - MAR 7-20, 2021	01-000-000-21006	\$816.97
76247	*	3/31/2021	Kingsville Fire Fighter Assoc	REMITTANCE - FEB 2021	01-000-000-21014	\$384.00
76253	*	3/31/2021	Minister of Finance (Misc)	AD - TAX SALE	01-000-030-21307	\$169.50
76262	*	3/31/2021	REALTAX INC	PROCEED FINAL NOTICE 290-39000	01-000-030-21307	\$666.70
76262	*	3/31/2021	REALTAX INC	PROCEED FINAL NOTICE 300-03415	01-000-030-21307	\$734.50
76262	*	3/31/2021	REALTAX INC	PROCEED FINAL NOTICE 270-03000	01-000-030-21307	\$485.90
76273		3/31/2021	Workplace Safety & Insurance Board	REMITTANCE - MAR 2021	01-000-000-21007	\$15,563.83
					Total For Department	\$105,536.68

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Cheque No.	*	Cheque Date	Vendor Name	Description	G/L Account	Amount
76042		3/4/2021	Telus Mobility	CELL PHONE - FEB 28-MAR 27/21	01-110-099-60327	\$45.79
76078		3/22/2021	Association of Municipalities of Ont	TRNG - LAND USE PLAN	01-110-102-60253	\$183.17
76078		3/22/2021	Association of Municipalities of Ont	2021 AMO CONF	01-110-102-60253	\$610.56
76078		3/22/2021	Association of Municipalities of Ont	2021 AMO CONF	01-110-105-60253	\$610.56
76078		3/22/2021	Association of Municipalities of Ont	2021 AMO CONF	01-110-104-60253	\$610.56
					Total For Department	\$2,060.64

112

Cheque No.	*	Cheque Date	Vendor Name	Description	G/L Account	Amount
75952		3/4/2021	Acklands Grainger	FIRE - FIT TEST ADAPTER	01-112-360-72057	\$114.14
75962		3/4/2021	CareerNiche Inc	OUTPLACEMENT SERVICES	01-112-099-60319	\$2,035.20
75964		3/4/2021	Cheema Cleaning Services Ltd	CLEANING SERVICES - NOV 2020	01-112-099-60341	\$2,289.60
75964		3/4/2021	Cheema Cleaning Services Ltd	CLEANING SERVICES - FEB 2021	01-112-099-60341	\$2,289.60
75965		3/4/2021	Cintas Canada Limited	MATS - TOWN HALL	01-112-099-60315	\$90.25
75970		3/4/2021	Culligan Water	WATER COOLER - TOWN HALL	01-112-099-60315	\$28.44
75996		3/4/2021		EMPLOYMENT RELATED MATTERS	01-112-099-60319	\$2,544.00
76009		3/4/2021	Merchant Paper Company	TOWN HALL - SUPPLIES	01-112-099-60315	\$203.72
76014		3/4/2021	Monarch Office Supply	OFFICE SUPPLIES - FEB 2021	01-112-099-60358	\$427.38
76014		3/4/2021	Monarch Office Supply	OFFICE SUPPLIES - FEB 2021	01-112-099-60301	\$754.25
76016		3/4/2021	The Municipal Law Departments Associ	MEMBERSHIP - 2021 MLDAO	01-112-099-60320	\$100.00
76023		3/4/2021	Orkin Canada Corporation	PW - PEST CONTROL	01-112-099-60315	\$91.58
76023		3/4/2021	Orkin Canada Corporation	TOWN HALL - PEST CONTROL	01-112-099-60315	\$91.58
76027		3/4/2021	Programmed Insurance Brokers Inc.	2021 INSURANCE POLICY	01-112-099-60312	\$530,999.20
76042		3/4/2021	Telus Mobility	CELL PHONE - FEB 28-MAR 27/21	01-112-099-60327	\$183.17
76042		3/4/2021	Telus Mobility	CELL PHONE - FEB 28-MAR 27/21	01-112-099-60346	\$76.11
76044		3/4/2021	Thomson Reuters Canada	WESTLAW SUBSCRIPTION - JAN2021	01-112-099-60320	\$133.34
76058		3/9/2021	Cogeco	2021 DIVISION RD N	01-112-099-60327	\$310.05
76059		3/9/2021	Law Society of Ontario	2021 MEMBERSHIP	01-112-099-60320	\$2,116.49
76065		3/16/2021	Enbridge Gas Inc.	2021 Division Rd N - Town Hall	01-112-099-60314	\$636.79
76066		3/16/2021	HYDRO ONE	2021 Division Admin #J027150	01-112-099-60314	\$2,641.25
76073		3/22/2021	A.J. Stone Company Ltd.	FIRE - FACE PIECES	01-112-360-72057	\$1,001.10
76078		3/22/2021	Association of Municipalities of Ont	2021 AMO CONF	01-112-098-60254	\$610.56
76087		3/22/2021	Blackburn Radio Inc (London)	AD - STRATEGIC PLANNING	01-112-099-60306	\$312.91
76095		3/22/2021	Cheema Cleaning Services Ltd	CLEANING - OPP EXTRA	01-112-360-72057	\$2,014.85
76095		3/22/2021	Cheema Cleaning Services Ltd	CLEANING SERVICES - MAR 2021	01-112-099-60341	\$2,289.60
76096		3/22/2021	Cintas Canada Limited	TOWN HALL - MATS	01-112-099-60315	\$110.98
76102		3/22/2021	Corp. of the County of Essex	911 SERVICES - JAN-DEC 2021	01-112-200-60354	\$12,090.67
76104		3/22/2021	Culligan Water	WATER COOLER - TOWN HALL	01-112-099-60315	\$28.44
76112		3/22/2021	Essex Free Press	AD - INTERIM TAX NOTICES	01-112-099-60306	\$324.82
76112		3/22/2021	Essex Free Press	AD - FEES & BYLAW NOTICE	01-112-099-60306	\$243.61
76119		3/22/2021	Fire Safety Services	SERVICE - PW EXTINGUISHERS	01-112-099-60315	\$341.40
76121		3/22/2021	Fusion Managed Services	COPIER METER READS-FEB7-MAR6	01-112-099-60311	\$53.13
76121		3/22/2021	Fusion Managed Services	COPIER METER READS-FEB7-MAR6	01-112-099-60311	\$1.09
76121		3/22/2021	Fusion Managed Services	COPIER METER READS-FEB7-MAR6	01-112-099-60311	\$84.65
76121		3/22/2021	Fusion Managed Services	COPIER METER READS-FEB7-MAR6	01-112-099-60311	\$526.05
76122		3/22/2021		RETIREMENT CUPCAKES	01-112-099-60317	\$48.00
76129		3/22/2021	The Harrow News & County Print	BUSINESS CARDS	01-112-099-60301	\$76.27
76129		3/22/2021	The Harrow News & County Print	BUSINESS CARDS	01-112-099-60301	\$76.27
76144		3/22/2021	LBC Capital	TREASURY COPIER-MAR17-APR16/21	01-112-099-60311	\$227.80
76144		3/22/2021	LBC Capital	CLERKS COPIER-MAR 17-APR 16/21	01-112-099-60311	\$227.80
76144		3/22/2021	LBC Capital	CAO COPIER - MAR 17-APR 16/21	01-112-099-60311	\$16.99
76144		3/22/2021	LBC Capital	RECP PRINTER - MAR15-APR14/21	01-112-099-60311	\$72.30
76146		3/22/2021	Leamington District Chamber of Comme	MEMBERSHIP MAR 1/21-FEB 28/22	01-112-099-60320	\$150.00

76147	3/22/2021	Leamington & Area Family Health Team	QUARTERLY PAYMENT - APR 2021	01-112-099-60378	\$14,781.25
76160	3/22/2021		CAO - MOVING EXPENSES	01-112-072-60102	\$10,154.51
76161	3/22/2021	OMTRA	GUIDE TO TAX SALES	01-112-099-60320	\$152.64
76166	3/22/2021	Orkin Canada Corporation	TOWN HALL - PEST CONTROL	01-112-099-60315	\$91.58
76171	3/22/2021	Phasor Industrial	SERV - RECEPTACLE INSTALLS	01-112-099-60315	\$2,814.57
76176	3/22/2021	Purolator Courier Service	COURIER SERVICES	01-112-099-60305	\$33.34
76177	3/22/2021	Quadient Canada Ltd	POSTAGE MACH-APR 6/21-APR 5/22	01-112-099-60311	\$1,077.06
76189	3/22/2021	Royal Benefits Inc	BENEFITS CLAIM - FEB 2021	01-112-072-60222	\$963.01
76189	3/22/2021	Royal Benefits Inc	BENEFITS CLAIM - FEB 2021	01-112-072-60223	\$286.49
76198	3/22/2021	Southpoint Publishing Inc	AD - FEBRUARY 2021	01-112-099-60306	\$189.27
76198	3/22/2021	Southpoint Publishing Inc	AD - FEBRUARY 2021	01-112-099-60306	\$189.27
76198	3/22/2021	Southpoint Publishing Inc	AD - FEBRUARY 2021	01-112-099-60306	\$299.17
76205	3/22/2021	Texthelp Systems Inc	ACCESSIBILITY SFTWRE 2021/2022	01-112-006-12085	\$1,920.72
76206	3/22/2021	Thomson Reuters Canada	WESTLAW SUBSCRIPTION-FEB	01-112-099-60320	\$142.67
76212	3/22/2021	Universal Doors Sales & Service	TOWN HALL - DOOR MAINT	01-112-099-60315	\$312.91
76217	3/22/2021		CROSSING GUARD-ZIPPER REPAIR	01-112-099-60368	\$60.00
76219	3/22/2021	Windsor Factory Supply	FIRE - MASKS	01-112-360-72057	\$40.70
76228	3/31/2021		WFH INK	01-112-099-60301	\$33.58
76229	* 3/31/2021	Isabel Carreira	WEDNESDAY, MARCH 24, 2021	01-112-072-60129	\$175.00
76229	* 3/31/2021	Isabel Carreira	WEDNESDAY, MARCH 24, 2021	01-112-072-60129	\$15.52
76250	* 3/31/2021	Linda Lyman	THURSDAY, MARCH 18, 2021	01-112-072-60129	\$175.00
76250	* 3/31/2021	Linda Lyman	THURSDAY, MARCH 18, 2021	01-112-072-60129	\$14.56
76251	3/31/2021	Maxill Inc	FIRE - GLOVES	01-112-360-72057	\$485.15
76260	3/31/2021	Purolator Courier Service	COURIER SERVICES	01-112-099-60317	\$41.99
76263	3/31/2021	Shred-It International ULC	RECORDS ARCHIVE DESTRUCTION	01-112-099-60317	\$106.12
Total For Department					\$603,641.51

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Cheque No.	*	Cheque Date	Vendor Name	Description	G/L Account	Amount
76028		3/4/2021	Public Sector Digest Inc.	CITYWIDE ASSET MGT - RENEWAL	01-114-099-60309	\$3,283.67
76042		3/4/2021	Telus Mobility	CELL PHONE - FEB 28-MAR 27/21	01-114-099-60327	\$91.58
76063		3/9/2021	Zoom Video Communications Inc	ZOOM UPDATE LICENSE	01-114-099-60317	\$189.27
76075		3/22/2021	Applied Computer Solutions Inc	PHONE SYSTEM LICENSING	01-114-099-60309	\$4,670.95
76079		3/22/2021	Attache Group Inc.	CABLES FOR SCALE FAILOVER	01-114-099-60302	\$101.76
76097		3/22/2021	Cisco Systems Canada Co	WEBEX SUBSCRIPTION-MAR17-APR21	01-114-099-60309	\$50.03
76107		3/22/2021	Dell Canada Inc	FIRE - CHIEF LAPTOP BATTERY	01-114-099-60302	\$83.20
76205		3/22/2021	Texthelp Systems Inc	ACCESSIBILITY SFTWRE 2021/2022	01-114-099-60309	\$1,920.72
Total For Department						\$10,391.18

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Cheque No.	*	Cheque Date	Vendor Name	Description	G/L Account	Amount
76035	*	3/4/2021		REFUND DOG TAG PURCHASE	01-120-064-41140	\$20.00
76135		3/22/2021		REIMBURSEMENT - VET BILL	01-120-099-60317	\$312.71
76158	*	3/22/2021		RFND - DUPLICATE DOG TAG	01-120-064-41140	\$20.00
76176		3/22/2021	Purolator Courier Service	COURIER SERVICES	01-120-280-60137	\$24.12
76218		3/22/2021	Windsor Essex County Humane Society	CAT VOUCHER PROGRAM-JAN 2021	01-120-280-60377	\$100.00
76218		3/22/2021	Windsor Essex County Humane Society	STRAY CAT PROGRAM-FEB 2021	01-120-280-60125	\$250.00
76254		3/31/2021	Municipality of Leamington	ANIMAL CTRL - TRAPPING OCT2020	01-120-280-60124	\$427.39
Total For Department						\$1,154.22

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Cheque No.	*	Cheque Date	Vendor Name	Description	G/L Account	Amount
75954		3/4/2021	A.J. Stone Company Ltd.	FIRE - CONFIDENCE PLUS	01-121-099-60316	\$584.58
75956		3/4/2021	Allstream Business Inc	Fire Emergency Calls	01-121-099-60327	\$45.88
75957		3/4/2021	Allied Medical Instruments Inc	FIRE - JEL BURN DRESSING	01-121-099-60316	\$561.37
75958		3/4/2021	AOYS Fire Training Ltd	FIRE - BLUE CARD	01-121-098-60254	\$127.20
75964		3/4/2021	Cheema Cleaning Services Ltd	CLEANING SERVICES - NOV 2020	01-121-099-60341	\$356.16
75964		3/4/2021	Cheema Cleaning Services Ltd	CLEANING SERVICES - NOV 2020	01-121-099-60341	\$183.17
75964		3/4/2021	Cheema Cleaning Services Ltd	CLEANING SERVICES - FEB 2021	01-121-099-60341	\$356.16
75964		3/4/2021	Cheema Cleaning Services Ltd	CLEANING SERVICES - FEB 2021	01-121-099-60341	\$183.17
75965		3/4/2021	Cintas Canada Limited	FIRE - MATS NORTH	01-121-099-60315	\$45.53
75965		3/4/2021	Cintas Canada Limited	FIRE - MATS KING	01-121-099-60315	\$83.17
75965		3/4/2021	Cintas Canada Limited	FIRE - MATS NORTH	01-121-099-60315	\$45.53
75975		3/4/2021	Electrical Wholesale Supp.	FIRE - SOUTH HALL IGH	01-121-099-60315	\$58.50
75976		3/4/2021	E.L.K. Energy Inc	120 Fox St	01-121-099-60314	\$215.65
75981		3/4/2021		BOOTS - P F	01-121-072-60216	\$90.06

75982	3/4/2021	Fireservice Management Ltd.	EQUIPMENT REPAIR	01-121-099-60316	\$219.43
75983	3/4/2021	Fisher's Regalia & Uniform Ac	INSIGNIA/EPAULETTE	01-121-072-60216	\$52.03
75985	3/4/2021		TRAINING-ICE/WATER TECH	01-121-072-60118	\$65.94
75985	3/4/2021		TRAINING-ICE/WATER TECH	01-121-099-60340	\$27.02
75987	3/4/2021	Gosfield North Communications	COTTAM FIRE HALL	01-121-099-60327	\$126.46
76007	3/4/2021		BOOTS	01-121-072-60216	\$90.06
76009	3/4/2021	Merchant Paper Company	FIRE - SUPPLIES	01-121-099-60315	\$206.78
76012	3/4/2021	M&L Supply	FIRE - GLOVES & BOOTS	01-121-099-60701	\$480.92
76014	3/4/2021	Monarch Office Supply	OFFICE SUPPLIES - FEB 2021	01-121-099-60301	\$229.60
76015	3/4/2021		BOOTS	01-121-072-60216	\$185.80
76020	3/4/2021	Original Guys Pizza Pies	FIRE - MEAL JAN 21 FIRE	01-121-099-60317	\$110.00
76029	3/4/2021	Purolator Courier Service	FIRE - COURIER SERVICES	01-121-099-60305	\$4.58
76029	3/4/2021	Purolator Courier Service	FIRE - COURIER SERVICES	01-121-099-60305	\$20.89
76031	3/4/2021		PHYSICAL, FUEL, SUPPLIES ETC	01-121-099-60305	\$120.00
76031	3/4/2021		PHYSICAL, FUEL, SUPPLIES ETC	01-121-099-60340	\$57.71
76031	3/4/2021		PHYSICAL, FUEL, SUPPLIES ETC	01-121-099-60317	\$81.48
76031	3/4/2021		PHYSICAL, FUEL, SUPPLIES ETC	01-121-099-60315	\$7.12
76033	3/4/2021	Safedesign Apparel Ltd.	FIRE - HOLDER & MOUNTING	01-121-099-60701	\$151.11
76033	3/4/2021	Safedesign Apparel Ltd.	BOOTS LEATHER	01-121-099-60701	\$576.90
76033	3/4/2021	Safedesign Apparel Ltd.	BOOTS LEATHER - EXCHG	01-121-099-60701	\$17.22
76036	3/4/2021		TRAINING - WIRT CERT	01-121-072-60118	\$58.19
76036	3/4/2021		TRAINING - WIRT CERT	01-121-099-60340	\$61.25
76040	3/4/2021	Stryker Canada ULC	REPLACE EXPIRED INFANT PADS	01-121-099-60316	\$512.87
76041	3/4/2021	Talbot Marketing Inc.	UNIFORMS	01-121-072-60216	\$177.47
76041	3/4/2021	Talbot Marketing Inc.	CLASS B	01-121-072-60216	\$83.64
76041	3/4/2021	Talbot Marketing Inc.	UNIFORMS	01-121-072-60216	\$99.65
76042	3/4/2021	Telus Mobility	CELL PHONE - FEB 28-MAR 27/21	01-121-099-60327	\$249.31
76043	3/4/2021	Thames Communications Ltd.	FIRE - PAGER	01-121-099-60702	\$39.69
76046	3/4/2021	Truax Lumber	FIRE - BALLAST	01-121-099-60315	\$35.61
76046	3/4/2021	Truax Lumber	FIRE - STRAPS/TARP	01-121-099-60315	\$11.48
76049	3/4/2021		FIRE -RETURN TO WORK DR'S NOTE	01-121-099-60345	\$20.00
76053	3/4/2021		FIRE - WOOD FOR TRAINING	01-121-072-60118	\$19.54
76053	3/4/2021		TRAINING - ICE/WATER TECH	01-121-099-60340	\$70.23
76053	3/4/2021		TRAINING - ICE/WATER TECH	01-121-072-60118	\$61.59
76056	3/4/2021	Work Authority	B'TS	01-121-072-60216	\$543.27
76056	3/4/2021	Work Authority	BOOTS	01-121-072-60216	\$84.45
76065	3/16/2021	Enbridge Gas Inc.	120 Fox St	01-121-099-60314	\$616.51
76065	3/16/2021	Enbridge Gas Inc.	1720 Division Rd N	01-121-099-60314	\$623.13
76070	3/22/2021	2569299 Ontario Incorporated	FIRE - CHAMOIIS	01-121-099-60316	\$213.70
76073	3/22/2021	A.J. Stone Company Ltd.	FIRE - STORZ LOCK	01-121-099-60316	\$149.26
76073	3/22/2021	A.J. Stone Company Ltd.	FIRE - COURIER FEE FOR PART	01-121-099-60305	\$14.98
76076	3/22/2021		BOOTS	01-121-072-60216	\$100.00
76095	3/22/2021	Cheema Cleaning Services Ltd	CLEANING SERVICES - MAR 2021	01-121-099-60341	\$356.16
76095	3/22/2021	Cheema Cleaning Services Ltd	CLEANING SERVICES - MAR 2021	01-121-099-60341	\$183.17
76096	3/22/2021	Cintas Canada Limited	FIRE - MATS NORTH	01-121-099-60315	\$83.17
76096	3/22/2021	Cintas Canada Limited	FIRE - MATS NORTH	01-121-099-60315	\$45.53
76096	3/22/2021	Cintas Canada Limited	FIRE - MATS NORTH	01-121-099-60315	\$8.92
76096	3/22/2021	Cintas Canada Limited	FIRE - MATS KING	01-121-099-60315	\$83.17
76096	3/22/2021	Cintas Canada Limited	FIRE - MATS NORTH	01-121-099-60315	\$45.53
76098	3/22/2021	Cogeco Cable Canada Inc. (MONTREAL)	FIRE - TOWER & SHELTER 2021	01-121-099-60311	\$610.56
76106	3/22/2021	DeLage Landen	FIRE COPIER LEASE - APRIL 2021	01-121-099-60311	\$137.83
76111	3/22/2021	Economy Rental Centre	FIRE - OIL	01-121-099-60340	\$11.68
76117	3/22/2021		BOOTS	01-121-072-60216	\$100.00
76118	3/22/2021	Fireservice Management Ltd.	EQUIPMENT REPAIR	01-121-099-60316	\$54.20
76120	3/22/2021	Fisher's Regalia & Uniform Ac	FIRE - NAME TAG	01-121-072-60216	\$42.78
76123	3/22/2021	Genrep Ltd	FIRE - EQUIPMENT REPAIR	01-121-099-60316	\$656.35
76123	3/22/2021	Genrep Ltd	FIRE - ANNUAL INSPECTION	01-121-099-60315	\$365.32
76123	3/22/2021	Genrep Ltd	FIRE - ANNUAL INSPECTION	01-121-099-60315	\$417.22
76134	3/22/2021		BOOTS	01-121-072-60216	\$100.00
76142	3/22/2021	Kingsville Home Hardware	FIRE - STOPPER/VENT/CAP KIT	01-121-099-60316	\$32.02
76142	3/22/2021	Kingsville Home Hardware	FIRE - EXTN CORD, CABLE TIES	01-121-099-60316	\$32.73
76142	3/22/2021	Kingsville Home Hardware	FIRE - SMOKE ALARM BATTERIES	01-121-099-60711	\$41.67
76142	3/22/2021	Kingsville Home Hardware	FIRE - GREASE	01-121-099-60316	\$9.15
76152	3/22/2021	Melton Bros.Welding & Marine Ltd	124 COMPARTMENT	01-121-099-60316	\$172.99
76156	3/22/2021	M&L Supply	FIRE - STRUCTURAL GLOVE	01-121-099-60701	\$2,845.51
76156	3/22/2021	M&L Supply	FIRE - STRUCTURAL GLOVE	01-121-099-60701	\$162.65
76156	3/22/2021	M&L Supply	FIRE - BROW PAD	01-121-099-60316	\$17.76
76156	3/22/2021	M&L Supply	FIRE - BOOTS C C	01-121-099-60701	\$337.44
76162	3/22/2021	Ontario Association of Fire Chiefs	2021 OAFI MEMBERSHIP	01-121-099-60320	\$259.49

76176	3/22/2021	Purolator Courier Service	FIRE - COURIER SERVICES	01-121-099-60305	\$10.82
76176	3/22/2021	Purolator Courier Service	FIRE - COURIER SERVICES	01-121-099-60305	\$4.58
76184	3/22/2021		BOOTS	01-121-072-60216	\$100.00
76195	3/22/2021		BOOTS	01-121-072-60216	\$100.00
76197	3/22/2021	Southwest Diesel Service Inc	220 - EGR	01-121-099-60316	\$5,961.56
76197	3/22/2021	Southwest Diesel Service Inc	123 - REPAIR	01-121-099-60316	\$66.28
76197	3/22/2021	Southwest Diesel Service Inc	220 - REPAIR	01-121-099-60316	\$426.70
76200	3/22/2021	Spectrum Management System	RADIO FREQ LICENSE	01-121-099-60345	\$3,308.22
76212	3/22/2021	Universal Doors Sales & Service	FIRE - DOOR MAINT	01-121-099-60315	\$397.63
76215	3/22/2021		BOOTS	01-121-072-60216	\$100.00
76219	3/22/2021	Windsor Factory Supply	FIRE - VULCAN LIGHT	01-121-099-60316	\$228.96
76219	3/22/2021	Windsor Factory Supply	FIRE - INDUSTRIAL BATTERY	01-121-099-60316	\$71.44
76222	3/22/2021	Xerox Canada Ltd.	XEROX - JAN 27 - FEB 25/2021	01-121-099-60311	\$65.83
76236	3/31/2021	Fluent IMS	2021 MEMBERSHIP	01-121-099-60327	\$1,017.60
76255	3/31/2021	HYDRO ONE	1720 Division Rd N	01-121-099-60314	\$832.02
76265	3/31/2021	Spartan Sling Manufacturing Inc	FIRE - ONSITE INSPECTION	01-121-099-60316	\$445.96
76272	3/31/2021	Windsor Factory Supply	FIRE - PLUG	01-121-099-60316	\$15.62
76272	3/31/2021	Windsor Factory Supply	FIRE - COUPLER	01-121-099-60316	\$14.11
76274	3/31/2021	Work Authority	BOOTS	01-121-072-60216	\$90.06
				Total For Department	\$30,083.39

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Cheque No.	* Cheque Date	Vendor Name	Description	G/L Account	Amount
75964	3/4/2021	Cheema Cleaning Services Ltd	CLEANING SERVICES - NOV 2020	01-122-099-60341	\$1,922.24
75964	3/4/2021	Cheema Cleaning Services Ltd	CLEANING SERVICES - NOV 2020	01-122-099-60341	\$284.93
75964	3/4/2021	Cheema Cleaning Services Ltd	CLEANING SERVICES - FEB 2021	01-122-099-60341	\$1,922.24
75964	3/4/2021	Cheema Cleaning Services Ltd	CLEANING SERVICES - FEB 2021	01-122-099-60341	\$284.93
75965	3/4/2021	Cintas Canada Limited	OPP - MATS	01-122-099-60315	\$107.45
75967	3/4/2021	The City of Windsor - POA	2020 POA RECONCILIATION	01-122-006-12132	\$1,111.31
75970	3/4/2021	Culligan Water	WATER COOLER - OPP	01-122-099-60315	\$35.56
75976	3/4/2021	E.L.K. Energy Inc	41 Division St S	01-122-099-60314	\$607.37
75987	3/4/2021	Gosfield North Communications	OPP - TALBOT ST COTTAM	01-122-099-60327	\$121.88
76006	3/4/2021	Margie's	CELL CLEANING	01-122-099-60315	\$127.20
76009	3/4/2021	Merchant Paper Company	OPP - SUPPLIES	01-122-099-60315	\$70.62
76019	3/4/2021	OAPSB Zone 6	2021 MEMBERSHIP DUES	01-122-099-60320	\$55.00
76046	3/4/2021	Truax Lumber	OPP - HITCHING PLATE	01-122-099-60315	\$7.71
76060	3/9/2021	Minister of Finance (OPP)	OPP CONTRACT - FEB 2021	01-122-072-60120	\$281,795.00
76062	3/9/2021	Town of Kingsville (water)	41 Division St S	01-122-099-60314	\$127.30
76065	3/16/2021	Enbridge Gas Inc.	41 Division St S	01-122-099-60314	\$380.67
76067	3/16/2021	Reliance Home Comfort	41 Division St S	01-122-099-60314	\$38.18
76080	3/22/2021	AXLE Films Inc.	OTHER-HARM REDUCTION TRN'G	01-122-030-21390	\$5,418.94
76080	3/22/2021	AXLE Films Inc.	OTHR-PUBED VIDEO MENTAL HEALTH	01-122-030-21390	\$9,158.39
76091	3/22/2021	Canada Construction Inc	OTHER-OFFICE REMODEL	01-122-030-21390	\$1,963.38
76091	3/22/2021	Canada Construction Inc	OTHER-OFFICE REMODEL	01-122-030-21391	\$1,963.38
76092	3/22/2021	Carmen's Catering Service Inc.	TRN'G - CIT ON MCRR	01-122-030-21390	\$991.14
76095	3/22/2021	Cheema Cleaning Services Ltd	CLEANING SERVICES - MAR 2021	01-122-099-60341	\$1,922.24
76095	3/22/2021	Cheema Cleaning Services Ltd	CLEANING SERVICES - MAR 2021	01-122-099-60341	\$284.93
76096	3/22/2021	Cintas Canada Limited	OPP - MATS	01-122-099-60315	\$115.59
76096	3/22/2021	Cintas Canada Limited	OPP - MATS	01-122-099-60315	\$123.73
76119	3/22/2021	Fire Safety Services	SERVICE - OPP EXTINGUISHERS	01-122-099-60315	\$76.32
76119	3/22/2021	Fire Safety Services	SERVICE - OPP EXTINGUISHERS	01-122-099-60315	\$24.42
76130	3/22/2021	Hotel-Dieu Grace Healthcare	EQUIP-PRINTER,CAR INS,CELL,SUP	01-122-030-21390	\$1,483.89
76130	3/22/2021	Hotel-Dieu Grace Healthcare	EQUIP-PRINTER,CAR INS,CELL,SUP	01-122-030-21391	\$1,872.16
76136	3/22/2021	John and Michelle Ivanisko	COTTAM OPP LEASE - APR 2021	01-122-260-60342	\$540.31
76180	3/22/2021	Marc Rainford	CIT TRAINING GESUT SPEAKER	01-122-030-21391	\$1,000.00
76186	3/22/2021	Ricoh Canada	OPP - LEASE & COPIES JAN-FEB	01-122-099-60311	\$298.89
76204	3/22/2021	Swyrich Corporation	TRN'G-MCRR CRISIS INTERVENT'N	01-122-030-21390	\$413.33
76211	3/22/2021	United Way of Windsor-Essex County	PROSPERUS LEADERSHIP COUNCIL	01-122-030-21391	\$9,000.00
76212	3/22/2021	Universal Doors Sales & Service	OPP - DOOR MAINT	01-122-099-60315	\$129.49
76241	3/31/2021	Hotel-Dieu Grace Healthcare	DEV-CALENDAR FOR MENTAL HEALTH	01-122-030-21391	\$10,000.00
76241	3/31/2021	Hotel-Dieu Grace Healthcare	MOBILE APP - ONLINE PROGRAM	01-122-030-21390	\$20,000.00
76252	3/31/2021	Minister of Finance (OPP)	OPP CONTRACT - MAR 2021	01-122-072-60120	\$272,927.79
76264	3/31/2021	Silver Stitch	EQUIP - CLOTHING	01-122-030-21390	\$741.58
76264	3/31/2021	Silver Stitch	EQUIP - CLOTHING	01-122-030-21391	\$741.58
76264	3/31/2021	Silver Stitch	OTHER - PROMO MATERIAL	01-122-030-21390	\$2,804.81
76264	3/31/2021	Silver Stitch	OTHER - PROMO MATERIAL	01-122-030-21391	\$2,804.81
				Total For Department	\$635,800.69

Cheque No.	*	Cheque Date	Vendor Name	Description	G/L Account	Amount
76011		3/4/2021	Wayne Mills Consulting	BLDG-INSPECTIONS JAN 15-FEB 10	01-124-072-60120	\$2,625.41
76014		3/4/2021	Monarch Office Supply	OFFICE SUPPLIES - FEB 2021	01-124-099-60301	\$21.07
76042		3/4/2021	Telus Mobility	CELL PHONE - FEB 28-MAR 27/21	01-124-099-60327	\$239.14
76150	*	3/22/2021		RFND BP2020-0198 - 2776 S TALB	01-124-064-41120	\$1,028.20
76155		3/22/2021	Wayne Mills Consulting	BLDG-INSPECTIONS FEB 22-MAR 12	01-124-072-60120	\$4,029.69
76170		3/22/2021	Albert J Peach	CONTRACT SERV - BUNKHOUSES	01-124-072-60120	\$520.00
76189		3/22/2021	Royal Benefits Inc	BENEFITS CLAIM - FEB 2021	01-124-072-60222	\$297.26
76190		3/22/2021	RSM Building Consultants Inc	BLDG - TRAINING x 5 MEMBERS	01-124-098-60254	\$4,070.40
76230		3/31/2021	Chapman Signs	BLDG - DECALS	01-124-099-60317	\$44.77
					Total For Department	\$12,875.94

Cheque No.	*	Cheque Date	Vendor Name	Description	G/L Account	Amount
75960		3/4/2021	Bobcat of Windsor	PW - PLOW 14-05 HARNESS WIRING	01-130-099-60316	\$154.62
75960		3/4/2021	Bobcat of Windsor	PW - 14-05 HYDRAULIC OIL	01-130-099-60316	\$39.64
75960		3/4/2021	Bobcat of Windsor	PW - 14-05 PLOW FRAME REPAIR	01-130-099-60316	\$1,112.54
75960		3/4/2021	Bobcat of Windsor	PW - 14-05 PLOW REPAIR	01-130-099-60316	\$64.72
75963		3/4/2021	Chapman Signs	PW - STORM WTR POND SIGNS	01-130-132-60428	\$987.07
75972		3/4/2021	Dillon Consulting	CULVERT INSPECTIONS	01-130-099-60319	\$358.29
75976		3/4/2021	E.L.K. Energy Inc	390 Main St E Traffic Lights	01-130-110-60402	\$77.30
75976		3/4/2021	E.L.K. Energy Inc	Wigle Traffic Lights	01-130-110-60402	\$69.08
75976		3/4/2021	E.L.K. Energy Inc	Jasperson Traffic Lights	01-130-110-60402	\$183.76
75976		3/4/2021	E.L.K. Energy Inc	Street Lights - Kingsville	01-130-114-60412	\$6,730.52
75976		3/4/2021	E.L.K. Energy Inc	Division Traffic Lights	01-130-110-60402	\$142.60
75976		3/4/2021	E.L.K. Energy Inc	Spruce Traffic Lights	01-130-110-60402	\$183.81
75976		3/4/2021	E.L.K. Energy Inc	Santos & Main Traffic Lights	01-130-110-60402	\$26.96
75976		3/4/2021	E.L.K. Energy Inc	Jasperson Crosswalk	01-130-110-60402	\$37.91
75976		3/4/2021	E.L.K. Energy Inc	Street Lights - Cottam	01-130-114-60412	\$1,443.87
75994		3/4/2021	Jeff Shepley Excavating Ltd.	TRUCKING BULK ROAD SALT	01-130-122-60420	\$3,953.67
75998		3/4/2021	Kelcom Radio Division	AVL & RADIOS FOR FLEET - MAR	01-130-099-60460	\$761.93
76002		3/4/2021	Lawson Products Ltd.	PW - GLASS CLEANER	01-130-099-60335	\$259.84
76003		3/4/2021	Leamington Int. Trucks	STOCK - SNOW PLOW MIRRORS	01-130-099-60316	\$122.11
76014		3/4/2021	Monarch Office Supply	OFFICE SUPPLIES - FEB 2021	01-130-099-60301	\$61.12
76017		3/4/2021	Myer's Truck & Trailer Repairs Ltd	15-01 - TOW TO ONTARIO SPRING	01-130-099-60316	\$343.44
76021		3/4/2021	HYDRO ONE	Combination All Street Lights	01-130-114-60412	\$2,421.67
76021		3/4/2021	HYDRO ONE	PW Garage	01-130-099-60314	\$1,641.56
76022		3/4/2021	Ontario Spring & Alignment	SPRING ASSEMBLY	01-130-099-60318	\$780.50
76022		3/4/2021	Ontario Spring & Alignment	15-01 - REPAIR REAR SPRINGS	01-130-099-60318	\$879.21
76024		3/4/2021	Patrick's Mad Performance	REPAIR - LOADER HYDRAULIC LINE	01-130-099-60316	\$343.50
76030		3/4/2021	Queens Auto Supply	PW - VARIOUS SMALL TOOLS	01-130-099-60357	\$35.47
76030		3/4/2021	Queens Auto Supply	PW - HYDRAULIC FLUID	01-130-099-60335	\$41.21
76030		3/4/2021	Queens Auto Supply	PW - 3/4" WRENCH	01-130-099-60357	\$66.44
76034		3/4/2021	Sam's Service Facility	13-05 - OIL CHANGE	01-130-099-60316	\$96.16
76034		3/4/2021	Sam's Service Facility	13-01 - REPAIR BOLT & PULLEY	01-130-099-60316	\$2,460.52
76042		3/4/2021	Telus Mobility	CELL PHONE - FEB 28-MAR 27/21	01-130-099-60327	\$45.79
76042		3/4/2021	Telus Mobility	CELL PHONE - FEB 28-MAR 27/21	01-130-099-60327	\$559.68
76047		3/4/2021	TSC Stores L.P. (4955)	PW - DEWALT BATTERIES	01-130-099-60357	\$366.30
76048		3/4/2021	Uline Shipping Supply Specialists	PW/ES - CABINETS & LOCKERS	01-130-099-60347	\$1,390.12
76052		3/4/2021	Waddick Fuels	PW - GASOLINE	01-130-099-60340	\$1,643.04
76052		3/4/2021	Waddick Fuels	PW - DIESEL	01-130-099-60340	\$1,007.31
76052		3/4/2021	Waddick Fuels	PW - GASOLINE	01-130-099-60340	\$616.89
76052		3/4/2021	Waddick Fuels	PW - DIESEL	01-130-099-60340	\$1,012.81
76052		3/4/2021	Waddick Fuels	PW - GASOLINE	01-130-099-60340	\$824.93
76052		3/4/2021	Waddick Fuels	PW - DYED DIESEL	01-130-099-60340	\$452.66
76052		3/4/2021	Waddick Fuels	PW - DIESEL	01-130-099-60340	\$1,741.28
76052		3/4/2021	Waddick Fuels	PW - GASOLINE	01-130-099-60340	\$611.50
76052		3/4/2021	Waddick Fuels	PW - DIESEL	01-130-099-60340	\$611.72
76052		3/4/2021	Waddick Fuels	PW - GASOLINE	01-130-099-60340	\$318.99
76052		3/4/2021	Waddick Fuels	PW - DIESEL	01-130-099-60340	\$4,282.52
76052		3/4/2021	Waddick Fuels	PW - DIESEL	01-130-099-60340	\$1,874.96
76052		3/4/2021	Waddick Fuels	PW - DIESEL	01-130-099-60340	\$634.11
76052		3/4/2021	Waddick Fuels	PW - GASOLINE	01-130-099-60340	\$542.48
76052		3/4/2021	Waddick Fuels	PW - DIESEL	01-130-099-60340	\$468.77
76065		3/16/2021	Enbridge Gas Inc.	2021 Div RdN - PW Garage	01-130-099-60314	\$558.27
76065		3/16/2021	Enbridge Gas Inc.	2021 Division - Garage	01-130-099-60314	\$375.52

76072	3/22/2021	AGO Industries Inc.	PW - Q1 CLOTHING	01-130-072-60216	\$763.96
76081	3/22/2021	B&T Waechter Holdings Ltd (Cdn Tire)	PW - 20-06 SEAT COVER	01-130-099-60316	\$40.69
76090	3/22/2021	Canadian Network of Asset Managers	MEMBER DUES	01-130-099-60320	\$279.84
76103	3/22/2021	County Wide Tree Service	TREE REMOVAL - PRIMROSE	01-130-099-60426	\$3,098.59
76113	3/22/2021	Essex Region Conservation Auth	SPRING LARGE STOCK TREES	01-130-099-60426	\$422.30
76121	3/22/2021	Fusion Managed Services	COPIER METER READS-FEB7-MAR6	01-130-099-60301	\$13.08
76128	3/22/2021	G-TEL Engineering Inc	DESIGN LOCATES - CLARK ST	01-130-360-72050	\$2,544.00
76129	3/22/2021	The Harrow News & County Print	BUSINESS CARDS	01-130-099-60301	\$76.27
76129	3/22/2021	The Harrow News & County Print	BUSINESS CARDS	01-130-099-60301	\$76.27
76129	3/22/2021	The Harrow News & County Print	BUSINESS CARDS	01-130-099-60301	\$76.27
76137	3/22/2021	Jeff Shepley Excavating Ltd.	TRUCKING BULK ROAD SALT	01-130-122-60420	\$7,858.05
76137	3/22/2021	Jeff Shepley Excavating Ltd.	TRUCKING BULK ROAD SALT	01-130-122-60420	\$4,123.52
76140	3/22/2021	K+S Windsor Salt Ltd.	BULK ROAD SALT	01-130-122-60420	\$12,881.38
76140	3/22/2021	K+S Windsor Salt Ltd.	BULK ROAD SALT	01-130-122-60420	\$12,868.98
76140	3/22/2021	K+S Windsor Salt Ltd.	BULK ROAD SALT	01-130-122-60420	\$12,919.20
76140	3/22/2021	K+S Windsor Salt Ltd.	BULK ROAD SALT	01-130-122-60420	\$12,038.06
76140	3/22/2021	K+S Windsor Salt Ltd.	BULK ROAD SALT	01-130-122-60420	\$11,878.57
76140	3/22/2021	K+S Windsor Salt Ltd.	BULK ROAD SALT	01-130-122-60420	\$13,104.09
76140	3/22/2021	K+S Windsor Salt Ltd.	BULK ROAD SALT	01-130-122-60420	\$12,390.34
76140	3/22/2021	K+S Windsor Salt Ltd.	BULK ROAD SALT	01-130-122-60420	\$26,697.77
76140	3/22/2021	K+S Windsor Salt Ltd.	BULK ROAD SALT	01-130-122-60420	\$12,032.62
76140	3/22/2021	K+S Windsor Salt Ltd.	BULK ROAD SALT	01-130-122-60420	\$11,886.98
76140	3/22/2021	K+S Windsor Salt Ltd.	BULK ROAD SALT	01-130-122-60420	\$6,221.39
76140	3/22/2021	K+S Windsor Salt Ltd.	BULK ROAD SALT	01-130-122-60420	\$9,166.69
76140	3/22/2021	K+S Windsor Salt Ltd.	BULK ROAD SALT	01-130-122-60420	\$12,716.37
76142	3/22/2021	Kingsville Home Hardware	PW - LIGHT BULBS	01-130-099-60315	\$16.75
76144	3/22/2021	LBC Capital	PW COPIER - MAR 17 - APR 16/21	01-130-099-60301	\$43.81
76145	3/22/2021	Leamington Equipment Rentals	PW - SIDEWALK CLEANUP	01-130-122-60421	\$1,679.04
76149	3/22/2021	LSI Supply Inc	PW - TRACKLESS HYDRAULIC HOSE	01-130-099-60316	\$87.56
76150	* 3/22/2021	Jack or Sidonia McIntyre	RFND BP2020-0198 - 2776 S TALB	01-130-066-41265	\$150.00
76151	3/22/2021	McTague Law Firm	LAND EXPROPRIATION-JASPERSON	01-130-360-71925	\$1,541.41
76154	3/22/2021	Messer Canada Inc.,	PW - CYLINDER RENTALS	01-130-099-60335	\$136.02
76165	3/22/2021	OACETT	MEMBERSHIP	01-130-098-60254	\$224.34
76166	3/22/2021	Orkin Canada Corporation	PW - PEST CONTROL	01-130-099-60315	\$91.58
76171	3/22/2021	Phasor Industrial	ST LIGHTS - CULL DR	01-130-114-60413	\$1,611.88
76174	3/22/2021	Princess Auto Ltd.	PW - SCALER NEEDLE	01-130-099-60357	\$45.78
76178	3/22/2021	Queens Auto Supply	PW - PRESSURE WASHER SOAP	01-130-099-60335	\$143.50
76178	3/22/2021	Queens Auto Supply	PW - OIL FILTER	01-130-099-60316	\$30.82
76178	3/22/2021	Queens Auto Supply	PW - WIRE BRUSH	01-130-099-60357	\$6.56
76181	3/22/2021	Rapid Drainage Ltd	DAYLIGHTING - ROAD 2 E	01-130-360-72024	\$9,082.07
76182	3/22/2021	RC Spencer Associates Inc.	EN SERV-RD 2E RECONSTRUCTION	01-130-360-72024	\$12,113.50
76182	* 3/22/2021	RC Spencer Associates Inc.	ADMIN&INSPECT-ESSELTINE DRAIN	01-130-360-71547	\$16,337.56
76185	3/22/2021	Rene Blain Trucking Ltd	BULK COLD PATCH	01-130-110-60418	\$3,464.52
76189	3/22/2021	Royal Benefits Inc	BENEFITS CLAIM - FEB 2021	01-130-072-60223	\$683.83
76191	3/22/2021	Sam's Service Facility	18-01 - SERVICE	01-130-099-60316	\$96.16
76191	3/22/2021	Sam's Service Facility	13-04 - SERVICE	01-130-099-60316	\$91.07
76193	3/22/2021	Shilson Excavation & Trucking Inc.	ROADSIDE DITCH-10TH CON	01-130-141-60429	\$5,932.60
76193	3/22/2021	Shilson Excavation & Trucking Inc.	ROADSIDE DITCH-ROAD 2 E	01-130-141-60429	\$7,006.17
76193	3/22/2021	Shilson Excavation & Trucking Inc.	ROADSIDE DITCH-N TALBOT RD	01-130-141-60429	\$13,081.24
76194	3/22/2021	SkyMobile	FLEET TRACKING - MAR 2021	01-130-099-60460	\$1,149.89
76199	* 3/22/2021	South Shore Contracting of Essex Cou	ESSELTINE DRN - REPAIR/IMPROVE	01-130-360-71547	\$176,154.58
76199	* 3/22/2021	South Shore Contracting of Essex Cou	ESSELTINE DRN - REPAIR/IMPROVE	01-130-360-71547	\$514,959.95
76202	3/22/2021	Strongco Limited Partnership	SERVICE - FRONT END LOADER	01-130-099-60316	\$1,618.94
76208	3/22/2021	Tire Tyme	PW - 15-01 TIRE REPAIR	01-130-099-60316	\$49.86
76216	3/22/2021	Waddick Fuels	PW - GASOLINE	01-130-099-60340	\$1,200.62
76216	3/22/2021	Waddick Fuels	PW - DIESEL	01-130-099-60340	\$619.26
76216	3/22/2021	Waddick Fuels	PW - GASOLINE	01-130-099-60340	\$977.12
76220	3/22/2021	Windsor-Essex County Health Unit	WEST NILE VIRUS	01-130-099-60399	\$1,125.42
76221	3/22/2021	Wood Environment & Infrastructure So	ROAD 11 BRIDGE 18 REPLACEMENT	01-130-360-71825	\$4,070.40
76221	3/22/2021	Wood Environment & Infrastructure So	ROAD 2 E WTRMAIN - PROF FEES	01-130-360-72024	\$2,442.24
76227	3/31/2021	Bell Canada (Special Billing)	MAIN ST W RECONSTRUCTION	01-130-360-71546	\$2,573.85
76230	3/31/2021	Chapman Signs	PW - HARDHAT DECALS	01-130-099-60347	\$40.70
76231	3/31/2021	DiMenna Excavating	WINTER CTRL - DOWNTOWN CLEAN	01-130-122-60420	\$9,384.81
76234	3/31/2021	E.R.(Bill) Vollans Ltd.	12-01 - RELEASE COUPLER	01-130-099-60316	\$455.93
76235	3/31/2021	Fluid Basics Inc	15-01 - CALIBRATE SALTER	01-130-122-60420	\$217.28
76237	3/31/2021	Fuerland Realty Limited	APPRAISAL UPDATE - 319 RD 2 E	01-130-360-71925	\$1,017.60
76238	3/31/2021	Golder Associates	MATERIAL TESTING - ESSELTINE	01-130-360-71547	\$819.66
76244	3/31/2021	JD Excavating	DRAIN OUTLET REPAIR-LYNDON WAY	01-130-099-60427	\$1,063.39
76245	3/31/2021	Jeff Shepley Excavating Ltd.	TRUCKING BULK ROAD SALT	01-130-122-60420	\$1,209.34

76246	3/31/2021	K+S Windsor Salt Ltd.	BULK ROAD SALT	01-130-122-60420	\$16,064.09
76246	3/31/2021	K+S Windsor Salt Ltd.	BULK ROAD SALT	01-130-122-60420	\$3,380.85
76246	3/31/2021	K+S Windsor Salt Ltd.	BULK ROAD SALT	01-130-122-60420	\$12,172.23
76257	3/31/2021	Phasor Industrial	SERV - BURIED WIRE ON ELM ST	01-130-114-60413	\$5,803.69
76261	3/31/2021	Queens Auto Supply	PW - CHIPPER BRAKE LIGHTS	01-130-099-60316	\$53.00
76269	3/31/2021	Viking Cives Ltd.	PW - CUTTING EDGE FOR PLOWS	01-130-099-60316	\$2,380.87
76270	3/31/2021	Waddick Fuels	PW - DIESEL	01-130-099-60340	\$3,455.85
Total For Department					\$1,070,155.16

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Cheque No.	*	Cheque Date	Vendor Name	Description	G/L Account	Amount
75979		3/4/2021	Essex-Windsor Solid Waste	YARDWASTE - JAN 2021	01-131-400-60370	\$211.15
75984		3/4/2021	GFL Environmental Inc	FRONT END-COTTAM/LP CONDO	01-131-400-60380	\$499.78
76114		3/22/2021	Essex-Windsor Solid Waste	WASTE DISPOSAL - JAN 2021	01-131-400-60370	\$18,811.65
76114		3/22/2021	Essex-Windsor Solid Waste	FIXED COSTS - JAN 2021	01-131-400-60370	\$40,211.00
76114		3/22/2021	Essex-Windsor Solid Waste	FIXED COSTS - FEB 2021	01-131-400-60370	\$40,211.00
76114		3/22/2021	Essex-Windsor Solid Waste	PERPETUAL CARE - MAR-APR 2021	01-131-400-60404	\$8,370.00
76114		3/22/2021	Essex-Windsor Solid Waste	YARD WASTE - FEB 2021	01-131-400-60370	\$41.00
76114		3/22/2021	Essex-Windsor Solid Waste	WASTE DISPOSAL - FEB 2021	01-131-400-60370	\$15,069.60
76124		3/22/2021	GFL Environmental Inc	WATE COLLECTION - MARCH 2021	01-131-400-60380	\$52,849.33
Total For Department						\$176,274.51

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Cheque No.	*	Cheque Date	Vendor Name	Description	G/L Account	Amount
75976		3/4/2021	E.L.K. Energy Inc	Greenhill Cemetery	01-151-099-60314	\$117.62
75992		3/4/2021	Hutchins Monuments	GRACELAND - OPENING	01-151-072-60121	\$585.00
75992		3/4/2021	Hutchins Monuments	GRACELAND - OPENING	01-151-072-60121	\$645.00
75992		3/4/2021	Hutchins Monuments	GRACELAND - OPENING	01-151-072-60121	\$945.00
76062		3/9/2021	Town of Kingsville (water)	Greenhill Cemetery	01-151-099-60314	\$65.40
76065		3/16/2021	Enbridge Gas Inc.	Mill St Cemetery	01-151-099-60314	\$101.37
76131		3/22/2021	Hutchins Monuments	GRACELAND - OPENING	01-151-072-60121	\$645.00
76131		3/22/2021	Hutchins Monuments	GRACELAND - OPENING	01-151-072-60121	\$645.00
76131		3/22/2021	Hutchins Monuments	GRACELAND - OPENING	01-151-072-60121	\$945.00
76232		3/31/2021	Economy Rental Centre	BOBCAT - GRAVE OPENING	01-151-072-60121	\$264.80
76261		3/31/2021	Queens Auto Supply	CEMETERY TRACTOR OIL	01-151-099-60316	\$22.82
Total For Department						\$4,982.01

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Cheque No.	*	Cheque Date	Vendor Name	Description	G/L Account	Amount
75953		3/4/2021	AED4Life	P&R - DEFIB PADS	01-170-099-60347	\$297.00
75956		3/4/2021	Allstream Business Inc	Arena - Fax/Debit	01-170-099-60327	\$90.00
75956		3/4/2021	Allstream Business Inc	Carnegie/Arena Elevator	01-170-099-60327	\$45.00
75966		3/4/2021	The City of Windsor (P2P)	2020 P2P SURPLUS	01-170-000-15000	\$13,807.33
75968	*	3/4/2021		RFND - DECEMBER ICE TIME	01-170-006-12063	\$537.00
75970		3/4/2021	Culligan Water	WATER COOLER - ARENA	01-170-099-60315	\$27.95
75971	*	3/4/2021		RFND - GROVEDALE AUG 28 2021	01-170-006-12063	\$1,000.00
75977		3/4/2021	Empire Communications	ARENA - IT MAINTENANCE	01-170-099-60315	\$699.63
75990	*	3/4/2021		RFND - GROVEDALE NOV 6, 2021	01-170-006-12063	\$250.00
75991	*	3/4/2021		RFND - GROVEDALE JULY 3, 2021	01-170-006-12063	\$1,000.00
76001	*	3/4/2021		RFND - PAVILION JULY 30, 2021	01-170-006-12063	\$550.00
76004		3/4/2021	Limelight & Electric	ARENA - LIGHTS	01-170-099-60315	\$986.13
76005		3/4/2021	Loblaws Inc.	ARENA - WATER	01-170-099-60301	\$4.47
76008	*	3/4/2021		RFND - DECEMBER ICE (2 DAYS)	01-170-006-12063	\$300.00
76010		3/4/2021	Messer Canada Inc.,	ARENA - CYLINDER RENTALS	01-170-099-60318	\$57.85
76014		3/4/2021	Monarch Office Supply	OFFICE SUPPLIES - FEB 2021	01-170-099-60301	\$202.87
76021		3/4/2021	HYDRO ONE	Arena Complex	01-170-099-60314	\$3,348.95
76023		3/4/2021	Orkin Canada Corporation	ARENA - PEST CONTROL	01-170-099-60315	\$94.50
76039	*	3/4/2021		RFND - ICE 4 HRS	01-170-006-12063	\$632.00
76042		3/4/2021	Telus Mobility	CELL PHONE - FEB 28-MAR 27/21	01-170-099-60327	\$450.00
76046		3/4/2021	Truax Lumber	ARENA - REPAIR SUPPLIES	01-170-099-60315	\$138.86
76048		3/4/2021	Uline Shipping Supply Specialists	P&R - TAGS	01-170-099-60315	\$269.25
76058		3/9/2021	Cogeco	1741 JASPERSON	01-170-099-60327	\$110.43
76065		3/16/2021	Enbridge Gas Inc.	1741 Jasperson Lane	01-170-099-60314	\$880.07
76086		3/22/2021	Black & McDonald Limited	ARENA - COMPRESSOR MINT	01-170-099-60316	\$2,751.29
76093		3/22/2021	Chapman Signs	P&R - 5x5 DECALS	01-170-099-60315	\$157.50
76096		3/22/2021	Cintas Canada Limited	ARENA - MATS	01-170-099-60315	\$100.04

76096	3/22/2021	Cintas Canada Limited	ARENA - MATS	01-170-099-60315	\$100.04
76099	3/22/2021	Colasanti Farms Ltd	P&R - TRAINING MEAL	01-170-098-60254	\$101.38
76109	3/22/2021	Dillon Consulting	ENG SERV - ARENA ROOF	01-170-099-60315	\$1,494.16
76110	3/22/2021	Dor-Co Sales and Service	ARENA - GARAGE DOORS	01-170-099-60315	\$4,144.00
76110	3/22/2021	Dor-Co Sales and Service	ARENA - REPAIR ROLLING DOORS	01-170-099-60315	\$90.00
76110	3/22/2021	Dor-Co Sales and Service	ARENA - GARAGE DOORS	01-170-099-60315	\$4,144.00
76121	3/22/2021	Fusion Managed Services	COPIER METER READS-FEB7-MAR6	01-170-099-60301	\$21.01
76123	3/22/2021	Genrep Ltd	ARENA - ANNUAL INSPECTION	01-170-099-60315	\$1,508.00
76125	3/22/2021	Gillett Sheet Metal Inc.	ARENA - CORNER GUARDS	01-170-099-60315	\$387.50
76125	3/22/2021	Gillett Sheet Metal Inc.	ARENA - 2 SIDED TAPE	01-170-099-60335	\$80.00
76126	*	3/22/2021	RFND - PAVILION JUL 16-18 2021	01-170-006-12063	\$700.00
76129	3/22/2021	The Harrow News & County Print	BUSINESS CARDS	01-170-099-60301	\$74.95
76139	3/22/2021	Jutzi Water Technologies (D.H.Jutzi)	ARENA - RENTAL	01-170-099-60318	\$75.00
76139	3/22/2021	Jutzi Water Technologies (D.H.Jutzi)	ARENA - RENTAL	01-170-099-60318	\$75.00
76142	3/22/2021	Kingsville Home Hardware	ARENA - ELECTRICAL PLUG	01-170-099-60315	\$28.99
76142	3/22/2021	Kingsville Home Hardware	ARENA - OFFICE PAINT	01-170-099-60315	\$293.94
76142	3/22/2021	Kingsville Home Hardware	ARENA - PAINT SUPPLIES	01-170-099-60315	\$123.45
76144	3/22/2021	LBC Capital	P&R COPIER - MAR 17-APR 16/21	01-170-099-60301	\$86.10
76148	3/22/2021	Loblaw Inc.	ARENA - OUTSIDE STAFF WATER	01-170-099-60301	\$8.59
76148	3/22/2021	Loblaw Inc.	P&R - OFFICE SUPPLIES	01-170-099-60301	\$3.59
76153	3/22/2021	Merchant Paper Company	ARENA - SUPPLIES	01-170-099-60335	\$145.05
76154	3/22/2021	Messer Canada Inc.,	ARENA - CYLINDER RENTALS	01-170-099-60318	\$57.85
76157	3/22/2021	Nella Cutlery (Hamilton) Inc.	BLADES SHARPENING - OLYMPIA	01-170-099-60306	\$35.00
76159	3/22/2021	Noble Corporation	ARENA - FILTERS	01-170-099-60315	\$978.68
76166	3/22/2021	Orkin Canada Corporation	ARENA - PEST CONTROL	01-170-099-60315	\$94.50
76167	3/22/2021	Otis Canada, Inc.	ELEVATOR - 3/01/21 - 5/31/21	01-170-099-60315	\$1,216.11
76172	*	3/22/2021	RFND - PAVILION JULY 17 2021	01-170-006-12063	\$450.00
76189	3/22/2021	Royal Benefits Inc	BENEFITS CLAIM - FEB 2021	01-170-072-60223	\$700.88
76192	*	3/22/2021	RFND GROVEDALE-SEP 9-11, 2021	01-170-006-12063	\$1,250.00
76209	3/22/2021	Troy Life & Fire Safety Ltd.	ARENA - FIRE DEFICIENCIES	01-170-099-60315	\$904.25
76210	3/22/2021	Truax Lumber	ARENA - COLUMNS	01-170-099-60315	\$21.99
76212	3/22/2021	Universal Doors Sales & Service	ARENA - DOOR MAINT	01-170-099-60315	\$517.75
76213	3/22/2021	Vernon's Tap & Grill	P&R - TRAINING MEAL	01-170-098-60254	\$153.50
Total For Department					\$48,853.38

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Cheque No.	*	Cheque Date	Vendor Name	Description	G/L Account	Amount
75955		3/4/2021	Alift	SKY LIFT INSPECTION	01-171-099-60316	\$269.61
75963		3/4/2021	Chapman Signs	P&R - COTTAM POND SIGN	01-171-099-60315	\$136.36
75974		3/4/2021	Economy Rental Centre	P&R - CHAINSAW SHARPENING	01-171-099-60316	\$97.59
75976		3/4/2021	E.L.K. Energy Inc	Queen St - NE Corner	01-171-099-60314	\$14.79
75976		3/4/2021	E.L.K. Energy Inc	Queen St - NW Corner	01-171-099-60314	\$14.79
75976		3/4/2021	E.L.K. Energy Inc	315 Queen St - Meter Cab	01-171-099-60314	\$38.54
75976		3/4/2021	E.L.K. Energy Inc	169 Cty Rd 34W (Cottam Rotary)	01-171-099-60314	\$50.29
76013		3/4/2021	Modular Service Group Inc	STORAGE RENTAL - SOCCER	01-171-099-60318	\$76.32
76013		3/4/2021	Modular Service Group Inc	STORAGE RENTAL - SOCCER	01-171-099-60318	\$76.32
76021		3/4/2021	HYDRO ONE	ERCA - Ticket Booth	01-171-099-60314	\$27.60
76062		3/9/2021	Town of Kingsville (water)	Lakeside Park Washrooms	01-171-099-60314	\$21.55
76116		3/22/2021	Fastenal Canada	P&R - SHOP SUPPLIES	01-171-099-60335	\$118.14
76143		3/22/2021	Kingsville District High School	P&R - METTAWAS BENCHES	01-171-099-60315	\$135.08
76178		3/22/2021	Queens Auto Supply	P&R - BACK UP ALARM	01-171-099-60316	\$34.22
76187		3/22/2021	Robbins Amazing Art	SCULPTURE MAINT - 2021-2022	01-171-099-60315	\$432.48
76191		3/22/2021	Sam's Service Facility	P&R - 10-01 SERVICE	01-171-099-60315	\$263.48
76207		3/22/2021	Tiercel Technology Corp	P&R - GARBAGE RECEPTACLES	01-171-099-60315	\$4,584.28
76216		3/22/2021	Waddick Fuels	P&R - DIESEL	01-171-099-60340	\$280.96
76219		3/22/2021	Windsor Factory Supply	P&R - GALVANIZED PIPE	01-171-099-60315	\$105.14
76259		3/31/2021	Pro-Gate	REPAIR FENCE	01-171-072-60120	\$697.06
Total For Department						\$7,474.60

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Cheque No.	*	Cheque Date	Vendor Name	Description	G/L Account	Amount
76084		3/22/2021	Bell Media Inc (CKLW-AM)	AD - FOL	01-172-099-60306	\$569.86
76188		3/22/2021	Rona Inc	FOL - TIE CABLES	01-172-099-60315	\$156.68
Total For Department						\$726.54

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Cheque No.	*	Cheque Date	Vendor Name	Description	G/L Account	Amount
75956		3/4/2021	Allstream Business Inc	Boat Ramp - 599 Cedar Dr	01-173-099-60327	\$48.62
76021		3/4/2021	HYDRO ONE	Cedar Beach Marina-W Dock	01-173-099-60314	\$72.50
76021		3/4/2021	HYDRO ONE	Boat Ramp Booth - 599 Cedar Dr	01-173-099-60314	\$44.39
76021		3/4/2021	HYDRO ONE	Cedar Island Boat Slips	01-173-099-60314	\$36.06
76021		3/4/2021	HYDRO ONE	Cedar Island Washrooms	01-173-099-60314	\$27.12
76032	*	3/4/2021		RFND - BOAT WELL SECURITY DEP	01-173-060-40615	\$100.00
76105	*	3/22/2021		RFND - BOAT WELL #19 (2021)	01-173-060-40615	\$88.50
76196		3/22/2021	Southwestern Sales Corp. Ltd.	MARINA - GRAVEL	01-173-099-60315	\$175.09
76223		3/22/2021	XPlornet Communications Inc	MARINA COMMUNICATIONS-FEB FIN	01-173-099-60327	\$15.49
Total For Department						\$607.77

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Cheque No.	*	Cheque Date	Vendor Name	Description	G/L Account	Amount
76115		3/22/2021		P&R - INSTRUCTOR FEE (27HRS)	01-175-099-60627	\$675.00
Total For Department						\$675.00

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Cheque No.	*	Cheque Date	Vendor Name	Description	G/L Account	Amount
75956		3/4/2021	Allstream Business Inc	Carnegie/Arena Elevator	01-178-171-60327	\$52.66
75956		3/4/2021	Allstream Business Inc	Lions Hall	01-178-159-60327	\$45.00
75956		3/4/2021	Allstream Business Inc	Park Pavilion	01-178-155-60327	\$48.62
75964		3/4/2021	Cheema Cleaning Services Ltd	CLEANING SERVICES - NOV 2020	01-178-172-60341	\$410.00
75964		3/4/2021	Cheema Cleaning Services Ltd	CLEANING SERVICES - NOV 2020	01-178-171-60341	\$228.96
75964		3/4/2021	Cheema Cleaning Services Ltd	CLEANING SERVICES - FEB 2021	01-178-172-60341	\$410.00
75964		3/4/2021	Cheema Cleaning Services Ltd	CLEANING SERVICES - FEB 2021	01-178-171-60341	\$793.73
75976		3/4/2021	E.L.K. Energy Inc	21 Mill St - Lions Hall	01-178-159-60314	\$14.53
75976		3/4/2021	E.L.K. Energy Inc	28 Division St S	01-178-171-60314	\$205.44
75976		3/4/2021	E.L.K. Energy Inc	315 Queen St - Pavilion	01-178-155-60314	\$167.25
75976		3/4/2021	E.L.K. Energy Inc	21 Mill St - Lions Hall	01-178-159-60314	\$323.92
75976		3/4/2021	E.L.K. Energy Inc	37 Beech St (42 Main)	01-178-172-60314	\$152.20
75976		3/4/2021	E.L.K. Energy Inc	103 Park St	01-178-135-60314	\$15.46
75976		3/4/2021	E.L.K. Energy Inc	124 Fox - Ridgeview Park	01-178-176-60314	\$18.48
75976		3/4/2021	E.L.K. Energy Inc	122 Fox St	01-178-173-60314	\$226.86
75978		3/4/2021	Enbridge Gas Inc.	315 Queen St	01-178-135-60314	\$348.08
76050		3/4/2021	Vertechs Elevators Ontario Inc.	CARNEGIE - ELEVATOR MTC	01-178-171-60315	\$330.72
76050		3/4/2021	Vertechs Elevators Ontario Inc.	GROVEDALE - ELEVATOR MTC	01-178-135-60315	\$265.00
76061		3/9/2021	Reliance Home Comfort	24 Mill St - Lions Hall	01-178-159-60314	\$24.00
76062		3/9/2021	Town of Kingsville (water)	21 Mill St - Lions Hall	01-178-159-60314	\$33.30
76062		3/9/2021	Town of Kingsville (water)	28 Division St S	01-178-171-60314	\$21.55
76062		3/9/2021	Town of Kingsville (water)	Lakeside Park Pavilion	01-178-155-60314	\$26.25
76062		3/9/2021	Town of Kingsville (water)	103 Park St	01-178-135-60314	\$30.95
76062		3/9/2021	Town of Kingsville (water)	37 Beech St	01-178-172-60314	\$28.60
76064		3/16/2021	Bell Canada	Grovedale Elevator	01-178-135-60314	\$45.62
76065		3/16/2021	Enbridge Gas Inc.	124 Fox St	01-178-176-60314	\$355.56
76065		3/16/2021	Enbridge Gas Inc.	21 Mill St - Lions Hall	01-178-159-60314	\$563.12
76065		3/16/2021	Enbridge Gas Inc.	28 Division St S	01-178-171-60314	\$60.84
76065		3/16/2021	Enbridge Gas Inc.	37 Beech St	01-178-172-60314	\$343.66
76065		3/16/2021	Enbridge Gas Inc.	122 Fox St	01-178-173-60314	\$822.86
76095		3/22/2021	Cheema Cleaning Services Ltd	CLEANING SERVICES - MAR 2021	01-178-172-60341	\$410.00
76095		3/22/2021	Cheema Cleaning Services Ltd	CLEANING SERVICES - MAR 2021	01-178-171-60341	\$793.73
76100		3/22/2021	Colour Wheel Home Center	CARNEGIE PAINT	01-178-171-60315	\$101.76
76119		3/22/2021	Fire Safety Services	SERVICE-LIONSHALL EXTINGUISHER	01-178-159-60315	\$100.00
76125		3/22/2021	Gillett Sheet Metal Inc.	GROVEDALE - BACKSPLASH	01-178-135-60315	\$550.00
76141		3/22/2021	Kelcom Telemessaging	EMERGENCY ELEVATOR LINE	01-178-171-60315	\$69.99
76142		3/22/2021	Kingsville Home Hardware	PAVILION - SAFE SAND SPRAY	01-178-155-60315	\$11.99
76142		3/22/2021	Kingsville Home Hardware	PAVILION - PAINT	01-178-155-60315	\$45.98
76142		3/22/2021	Kingsville Home Hardware	PAVILION - PAINT & FUSES	01-178-155-60315	\$103.67
76142		3/22/2021	Kingsville Home Hardware	PAVILION - PAINT SUPPLIES	01-178-155-60315	\$26.94
76142		3/22/2021	Kingsville Home Hardware	LIONS HALL - CAP	01-178-159-60315	\$9.99
76142		3/22/2021	Kingsville Home Hardware	LIONS HALL - STOPPER	01-178-159-60315	\$8.99
76188		3/22/2021	Rona Inc	PAVILION - LATTICE	01-178-155-60315	\$54.67
76212		3/22/2021	Universal Doors Sales & Service	LIBRARY - DOOR MAINT	01-178-175-60315	\$129.49
76214		3/22/2021	Vertechs Elevators Ontario Inc.	CARNEGIE - ELEVATOR MTC	01-178-171-60315	\$330.72
76214		3/22/2021	Vertechs Elevators Ontario Inc.	GROVEDALE - ELEVATOR MTC	01-178-135-60315	\$265.00
76233		3/31/2021	Enbridge Gas Inc.	315 Queen St	01-178-155-60314	\$295.87
76233		3/31/2021	Enbridge Gas Inc.	103 Park St	01-178-135-60314	\$527.76

76255	3/31/2021	HYDRO ONE	1741 Jasperson Lane	01-178-177-60314	\$144.34
76267	3/31/2021	Tiercel Technology Corp	P&R - GARBAGE RECEPTACLES	01-178-155-60315	\$4,505.00
76268	3/31/2021	Troy Life & Fire Safety Ltd.	LIONS HALL - FIRE DEFICIENCIES	01-178-159-60315	\$438.25
76271	3/31/2021	Warkentin Plumbing	LIONS HALL - FURNACE REPAIR	01-178-159-60315	\$650.81
Total For Department					\$15,988.17

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Cheque No.	*	Cheque Date	Vendor Name	Description	G/L Account	Amount
75980		3/4/2021	FastSigns	NOTICE SIGNS & "H" STEPS STAKE	01-180-099-60306	\$597.33
76014		3/4/2021	Monarch Office Supply	OFFICE SUPPLIES - FEB 2021	01-180-099-60301	\$22.64
76025		3/4/2021	Pearsall Marshall Halliwell & Seaton	REG OF SPA/07/19	01-180-099-60326	\$330.79
76042		3/4/2021	Telus Mobility	CELL PHONE - FEB 28-MAR 27/21	01-180-099-60327	\$45.79
76088		3/22/2021		ZOOM-WEBINAR MTG EXTENSION	01-180-099-60317	\$53.93
76138		3/22/2021	Jeffrey J. Hewitt, Lawyer	LPAT APPEAL - M&M FARMS	01-180-099-60326	\$4,273.92
76169		3/22/2021	Pearsall Marshall Halliwell & Seaton	REG OF AGR/05/20	01-180-099-60326	\$346.06
76169		3/22/2021	Pearsall Marshall Halliwell & Seaton	REG BYLAW 03-2021	01-180-099-60326	\$330.79
76176		3/22/2021	Purolator Courier Service	COURIER SERVICES	01-180-099-60305	\$30.01
76176		3/22/2021	Purolator Courier Service	COURIER SERVICES	01-180-099-60305	\$53.91
76225		3/31/2021		CCIP 01 2021-127 COUNTY RD 34W	01-180-360-71741	\$2,500.00
76249		3/31/2021		CCIP 02 2021-107 CTY RD 34W UP	01-180-360-71741	\$2,500.00
76249		3/31/2021		CCIP 02 2021-107 CTY RD 34W LW	01-180-360-71741	\$2,500.00
76256		3/31/2021	Pearsall Marshall Halliwell & Seaton	REG OF SPA/01/21	01-180-099-60326	\$330.79
76275		3/31/2021	WSP Canada Inc.	5 YEAR OP REVIEW	01-180-360-71742	\$1,279.73
					Total For Department	\$15,195.69

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Cheque No.	*	Cheque Date	Vendor Name	Description	G/L Account	Amount
75959		3/4/2021		BIA - PRINTER & CARTRIDGES	01-181-099-60301	\$370.45
75959		3/4/2021		BIA - SOCIAL MEDIA TOOL	01-181-099-60306	\$64.00
75959		3/4/2021		BIA - SOCIAL MEDIA TOOL	01-181-099-60306	\$46.00
75959		3/4/2021		BIA - GC FOR CONTEST PRIZE	01-181-099-60306	\$50.00
75959		3/4/2021		BIA - GC FOR CONTEST PRIZE	01-181-099-60306	\$50.00
76045		3/4/2021	Tourism Windsor Essex Pelee Island	AD - TWEPI'S VISITOR GUIDE	01-181-099-60306	\$432.48
76057		3/9/2021	Bell Canada	BIA Phone	01-181-099-60327	\$125.72
76082		3/22/2021		BIA - OFFICE SUPPLIES	01-181-099-60301	\$32.59
76082		3/22/2021		BIA - GC FOR CONTEST PRIZE	01-181-099-60306	\$50.00
76082		3/22/2021		BIA - POSTAGE	01-181-099-60301	\$12.98
76082		3/22/2021		BIA - GC FOR CONTEST PRIZE	01-181-099-60306	\$50.00
76083		3/22/2021	Bell Canada	BIA Internet	01-181-099-60327	\$36.63
76226		3/31/2021	A.M.A. Horticulture Inc.	BIA - H2O BASKETS x 50	01-181-170-60839	\$4,782.72
					Total For Department	\$6,103.57

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Cheque No.	*	Cheque Date	Vendor Name	Description	G/L Account	Amount
75989		3/4/2021	Hall Telecommunications Supply Ltd	TEXTNET SERVICE	01-184-099-63300	\$172.99
76239		3/31/2021	Hall Telecommunications Supply Ltd	TEXTNET SERVICE - MAR 2021	01-184-099-63300	\$172.99
					Total For Department	\$345.98

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Cheque No.	*	Cheque Date	Vendor Name	Description	G/L Account	Amount
76083		3/22/2021	Bell Canada	BIA Toll Free	01-185-099-60327	\$12.59
76168		3/22/2021	Pattison Outdoor Advertising LP	BILLBOARD RENTALS-FEB22-MAR21	01-185-099-63100	\$469.66
					Total For Department	\$482.25

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Cheque No.	*	Cheque Date	Vendor Name	Description	G/L Account	Amount
75961		3/4/2021	Caduceon Enterprises Inc.	SAMPLE - SEACLIFF WTR MAIN BRK	02-201-099-63030	\$41.52
75995		3/4/2021	Jireh Tools	ES - HAMMER DRILL KIT	02-201-099-60357	\$426.37
75997	*	3/4/2021		RFND WTR-1-59 MAIN ST E	02-201-006-12067	\$210.81
76000	*	3/4/2021		RFND WTR - 1684 ROAD 2 E	02-201-006-12067	\$108.92
76018	*	3/4/2021		RFND WTR - 103 ERIE ST APT 2	02-201-006-12067	\$53.44
76030		3/4/2021	Queens Auto Supply	ES - WINDSHIELD WASHER FLUID	02-201-099-60335	\$31.10
76030		3/4/2021	Queens Auto Supply	ES - LIGHTS FOR PLOW	02-201-099-60316	\$108.19
76038		3/4/2021	Southpoint Equipment	ES - GENERATOR FOR PUMP	02-201-099-60357	\$1,602.72

76042		3/4/2021	Telus Mobility	CELL PHONE - FEB 28-MAR 27/21	02-201-099-60327	\$366.34
76048		3/4/2021	Uline Shipping Supply Specialists	PW/ES - CABINETS & LOCKERS	02-201-099-60315	\$1,563.12
76051	*	3/4/2021		RFND WTR - 544 SCOTCH ALLEY	02-201-006-12067	\$266.34
76056		3/4/2021	Work Authority	BOOTS	02-201-072-60216	\$178.07
76074		3/22/2021	Allsop Plumbing	WTR-METER REPAIR 111 MCCALLUM	02-201-099-63017	\$141.96
76085	*	3/22/2021		RFND WTR - 1000 CTY RD 34	02-201-006-12067	\$1,507.48
76089		3/22/2021	Canada Post Corporation	WATER - KING & GS/GN ARREARS	02-201-099-60303	\$3,208.33
76094	*	3/22/2021		RFND WTR - 848 ROAD 2 W	02-201-006-12067	\$39.53
76101		3/22/2021	comPeters inc.	LOCATE SOFTWARE - MAR 2021	02-201-099-63020	\$381.60
76126		3/22/2021		ES - HARD HATS	02-201-099-60347	\$229.66
76133		3/22/2021	ICONIX Waterworks LP	5/8" x 3/4" WATER METERS	02-201-099-63015	\$6,276.55
76142		3/22/2021	Kingsville Home Hardware	ES - BATTERIES	02-201-099-60335	\$36.10
76142		3/22/2021	Kingsville Home Hardware	ES - HAND SHOVEL	02-201-099-60357	\$34.59
76142		3/22/2021	Kingsville Home Hardware	ES - CHLORINE TEST STRIPS	02-201-099-60335	\$6.60
76164		3/22/2021	Ontario One Call	NOTIFICATIONS - FEB 2021	02-201-099-63020	\$324.18
76173		3/22/2021	Preview Inspections and Consulting	BACKFLOW PREVENTION-FEB 2021	02-201-180-60405	\$1,933.44
76175		3/22/2021	Pro Bid Contractors Ltd.	WTRMAIN BRK-WIGLE GRVE/MAIN ST	02-201-099-63030	\$10,455.33
76191		3/22/2021	Sam's Service Facility	06-02 - SERVICE	02-201-099-60418	\$172.33
76203	*	3/22/2021		RFND WTR - 307 GLASS AVE	02-201-006-12067	\$93.97
76248		3/31/2021	KTI Limited	ES - 1.5 METER FLANGE KITS	02-201-099-63015	\$113.32
76248		3/31/2021	KTI Limited	ES - DAIRY QUEEN METER	02-201-099-63015	\$711.88
76258		3/31/2021		ES - PLASTIC WELDER	02-201-099-60357	\$45.69
76261		3/31/2021	Queens Auto Supply	ES - SHAMPOO WAX	02-201-099-60335	\$153.32
76261		3/31/2021	Queens Auto Supply	ES - SERVICE TRAILER	02-201-099-60316	\$129.45
76266		3/31/2021	Speedy Glass	08-01 - REPAIR STONE CHIP	02-201-099-60316	\$81.41
Total For Department						\$31,033.66

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Cheque No.	*	Cheque Date	Vendor Name	Description	G/L Account	Amount
75976		3/4/2021	E.L.K. Energy Inc	98 McCallum Dr	02-242-099-60314	\$78.23
75976		3/4/2021	E.L.K. Energy Inc	Bernath Pump Station	02-242-099-60314	\$27.67
75976		3/4/2021	E.L.K. Energy Inc	67 Heritage Sewage 2	02-242-099-60314	\$2,857.63
75976		3/4/2021	E.L.K. Energy Inc	250 Queen St	02-242-099-60314	\$1,101.33
76021		3/4/2021	HYDRO ONE	Normandy Pump Station	02-242-099-60314	\$78.14
76021		3/4/2021	HYDRO ONE	18 Hwy Lane Sewage Lagoon	02-242-099-60314	\$188.86
76021		3/4/2021	HYDRO ONE	1562 Heritage Rd Pump 4	02-242-099-60314	\$72.96
76021		3/4/2021	HYDRO ONE	1902 Heritage Rd Pump 5	02-242-099-60314	\$60.80
76021		3/4/2021	HYDRO ONE	Pump Station Cedar Island	02-242-099-60314	\$345.46
76021		3/4/2021	HYDRO ONE	Forcemain over Bridge	02-242-099-60314	\$27.71
76021		3/4/2021	HYDRO ONE	1053 Cedar Dr	02-242-099-60314	\$126.11
76021		3/4/2021	HYDRO ONE	690 Heritage Rd	02-242-099-60314	\$17,073.78
76109		3/22/2021	Dillon Consulting	LAKESIDE PARK - TRUNK SAN S	02-242-360-71864	\$2,251.96
76163		3/22/2021	Ontario Clean Water Agency	ENBRIDGE-JAN 19-FEB 12, 2021	02-242-099-60314	\$2,690.50
76163		3/22/2021	Ontario Clean Water Agency	OPERATIONS & MAINT - MAR 2021	02-242-320-64360	\$67,162.59
76163		3/22/2021	Ontario Clean Water Agency	OPERATIONS & MAINT - MAR 2021	02-242-320-64360	\$17,073.63
76163		3/22/2021	Ontario Clean Water Agency	OPERATIONS * MAINT - FEB 2021	02-242-320-64360	\$67,162.59
76163		3/22/2021	Ontario Clean Water Agency	OPERATIONS * MAINT - FEB 2021	02-242-320-64360	\$17,073.63
76240		3/31/2021	Henry Heyink Construction	LAKESIDE PARK - TRNK SAN PPC#6	02-242-360-71864	\$187,979.35
76242		3/31/2021	Hurricane SMS Inc	LOCATE SAN LATERAL - WOODLAWN	02-242-320-64365	\$712.32
76255		3/31/2021	HYDRO ONE	1460 Road 2 East Pump	02-242-099-60314	\$1,209.22
Total For Department						\$385,354.47

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Cheque No.	*	Cheque Date	Vendor Name	Description	G/L Account	Amount
75976		3/4/2021	E.L.K. Energy Inc	168 Cty Rd 27 N	02-243-099-60314	\$427.14
75976		3/4/2021	E.L.K. Energy Inc	Rear 17 Lyle	02-243-099-60314	\$42.01
75976		3/4/2021	E.L.K. Energy Inc	16 whitewood (Behind)	02-243-328-64365	\$124.61
75976		3/4/2021	E.L.K. Energy Inc	168 Cty Rd 27 N - Lagoon	02-243-099-60314	\$541.36
75987		3/4/2021	Gosfield North Communications	PUMP HOUSE ALARM	02-243-099-60327	\$48.15
76109		3/22/2021	Dillon Consulting	COTTAM SAN SEWAGE UPGRADE	02-243-360-71950	\$7,444.40
76163		3/22/2021	Ontario Clean Water Agency	OPERATIONS & MAINT - MAR 2021	02-243-320-64360	\$4,952.19
76163		3/22/2021	Ontario Clean Water Agency	OPERATIONS & MAINT - MAR 2021	02-243-320-64360	\$1,204.71
76163		3/22/2021	Ontario Clean Water Agency	OPERATIONS * MAINT - FEB 2021	02-243-320-64360	\$4,952.19
76163		3/22/2021	Ontario Clean Water Agency	OPERATIONS * MAINT - FEB 2021	02-243-320-64360	\$1,204.71
Total For Department						\$20,941.47

* Note GST Rebate details are omitted, but are included in the totals

\$3,193,155.95



2021 Division Road North
Kingsville, Ontario N9Y 2Y9
(519) 733-2305
www.kingsville.ca
kingsvilleworks@kingsville.ca

Date: April 12, 2021
To: Mayor and Council
Author: John Quennell
RE: 2020/2021 Fire Safety Grant
Report No.: KFD-2021-01

AIM

To seek Council's support in finalizing the last step in securing a \$9900.00 Fire Safety Grant from the Fire Marshal of Ontario.

BACKGROUND

The Solicitor General for the Province of Ontario through the Office of the Fire Marshal established this Fire Safety Grant to assist in costs attributed to the COVID-19 issues affecting Fire Services. The Office of the Fire Marshal provided a dollar amount based on our population and asked we submit details as to how this money would be spent if approved. We submitted our requests and the Grant was approved in principle only requiring Council's approval. Due to the tight time constraints, the application was submitted and therefore now we are requesting approval from Council.

DISCUSSION

Criteria of this Grant was to show cause on how we now need to do business in the COVID-19 world and how the items listed in the Grant will assist Kingsville Fire to move ahead in dealing with these issues. We have shown cause for an online Water Vessel Training Class, upgrades to training rooms at both the North and South Stations and mobile printer for our Fire Prevention Officer to allow him to lessen his contact with any site visits when an inspection has been completed.

LINK TO STRATEGIC PLAN

To promote a safe community.

Effectively manage corporate resources and maximize performance in day-to-day operations.

FINANCIAL CONSIDERATIONS

None

CONSULTATIONS

Deputy Chief Jeff Dean

Fire Prevention Officer Scott Moore

Training Officer Jeromy Garant

Director of Financial Services and IT Services Ryan McLeod

RECOMMENDATION

That Council approve the Fire Safety Grant Application as written and authorize submission of the Application to the Office of the Fire Marshal for final approval

John Quennell

John Quennell
Fire Chief/CEMC

**Ministry of
Community Safety and
Correctional Services**

Office of the
Fire Marshal and
Emergency Management

25 Morton Shulman Avenue
Toronto ON M3M 0B1
Tel: 647-329-1100
Fax: 647-329-1143

**Ministère de la
Sécurité communautaire et
des Services correctionnels**

Bureau du
commissaire des incendies et
de la gestion des situations d'urgence

25, Avenue Morton Shulman
Toronto ON M3M 0B1
Tél. : 647-329-1100
Télééc. : 647-329-1143



March 25, 2021

John Quennell
Town of Kingsville
2021 Division Road N.
Kingsville, ON N9Y2Y9

Dear John Quennell,

Further to ongoing discussions regarding the Fire Safety Grant Program, I am writing to confirm that the fire service has agreed (in principle) to utilizing its grant allocation to support its intended purpose as outlined below.

The Town of Kingsville will be provided a total of \$9,900.00 to support:

- Increased training opportunities and the establishment of a virtual inspection program

This aligns with the intended purpose of Fire Safety Grant Program.

As part of this process, formalization of the grant allocation and the Transfer Payment Agreement is required and will be tabled by you for your municipal council at its next meeting.

The Office of the Fire Marshal will reach out to finalize and execute the Transfer Payment Agreement once municipal council has had the opportunity to approve your proposal for spending the funds provided.

Sincerely,

A handwritten signature in blue ink, appearing to read "Jon Pegg".

Jon Pegg
Fire Marshal

Instructions to the Municipal Representative:

Please complete and submit a copy of this document to our office at ofm@ontario.ca by no later than March 29, 2021.

I hereby accept the grant allocation and proposed strategy for utilization, pending approval by Town of Kingsville as outlined above.

Print Name:	Title:	Signature:	Date:



Office of the Fire Marshal

2020/2021 Fire Safety Grant Application Form

Instructions:

1. Please ensure that all fields are completed as part of this grant application form.
2. If you require more space, please adjust the text boxes as needed.
3. If you wish to split the grant between supporting training and supporting a virtual inspection program to enhance your existing in-person inspection program, please complete both sections below.
4. Please email completed application to ofm@ontario.ca
5. **Applications must be received no later than 1700hrs on March 19, 2021.**
6. If you have any questions, please contact your Fire Protection Adviser.

Name of Municipality	Town of Kingsville
Name of Fire Department	Kingsville Fire Department
Municipal Mailing Address	2021 Division Road N. Kingsville, ON N9Y 2Y9
Name of Fire Chief	John Quennell
Email Address for Fire Chief	jquennell@kingsville.ca
Fire Safety Grant Allocation Amount	\$9,900.00

For those departments who wish to use the grant to support training, please provide a brief description of how the grant will be allocated, including the dollar amount. Please provide a brief overview of the training being provided, mode of delivery (online, Regional Training Centre, Learning Contract, other) and estimated timelines for completion. Please refer to the Fire Marshal Memo issued on March 11th, 2021 for additional information regarding eligible expenses. Please add extra lines to expand the text box below, if needed.

Kingsville Fire Department (KFD) is a paid on-call service that has 5 FT staff and 2 stations with a compliment of 58 officers and firefighters. Each stations training room use audio/visual equipment that is at least 30 years old each, and with living a COVID-19 lifestyle over the last year, social distancing and delivering a safe classroom environment has become an issue. To better deliver our training programs that require a classroom setting we will be retrofitting the layout of each room with better audio visual equipment to combat the lower quality service our former equipment delivered - cost \$4000.00.

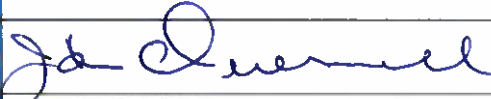
Our department has a water/rescue team that is a land and water based rescue team, turnover on this team has proven that our team is lacking Transport Canada certified SDV-BS training, due to restraints of having in-person trainer lead class we are required to hold online training at the cost of \$250.00 per person + wages, we will require 12 -15 depending on accessibility to attend – cost \$5880.00



Office of the Fire Marshal 2020/2021 Fire Safety Grant Application Form

For those departments who wish to use the grant to support a virtual inspection program to enhance your existing in-person inspection program, please provide a brief description of how the grant will be allocated, including the dollar amount. Please provide a brief overview of the compliance activities and how it will be administered at the department level, including potential rollout. Please refer to Fire Marshal Memo issued on March 11th, 2021 for additional information regarding eligible expenses. Please add extra lines to expand the text box below, if needed.

In 2019 we at the KFD were of the understanding that the Green House Industry under our jurisdiction had a total of 24 bunkhouses to lodge the Temporary Foreign Workers (TFW) it has been discovered that there is in excess of 330 now in our town and many more scheduled to be built. To assist our 1 FPO to do his job safely and to prevent any exchange of any COVID-19 germs it would be advantages to expand his office on wheel's and to shorten the time frame to deliver any Orders Written to the Inspection Site, we are looking to purchase a mobile wireless printer to assist our FPO with his job - cost \$350.00

Name of Application Submitter	John Quennell
Title	Fire Chief/CEMC
Signature	
Date	March 18, 2021



2021 Division Road North
Kingsville, Ontario N9Y 2Y9
(519) 733-2305
www.kingsville.ca
kingsvilleworks@kingsville.ca

Date: April 12, 2021

To: Mayor and Council

Author: Tim Del Greco, Manager of Engineering

RE: Jasperson Drive Reconstruction – Phase 3 – Peachwood Drive to Main Street East

Report No.: IED 2021 – 17

RECOMMENDED ACTION

That Council award the Jasperson Drive Phase 3 reconstruction tender to J&J Lepera Infrastructures in the amount of \$1,312,000 (excluding HST) and authorize the Mayor and Clerk to execute the requisite agreement.

BACKGROUND

During the January 13, 2021, Budget Meeting, Council approved reconstruction of Jasperson Drive from Peachwood Drive to Main Street East. This project includes the following improvements:

- New asphalt roadway with curb and gutter and dedicated centre turn lane.
- Replacement of existing watermain.
- Additional streetlights.
- An asphalt multi-use pathway on the west side of the road.
- Sidewalk on the east side of the road from the new school property to Main Street.

Realignment of Jasperson Drive from Woodycrest Ave to Road 2 East (west of the arena) will be facilitated under a separate tender.

Attached in Appendix A is a map of Phase 3 reconstruction for your reference.

DISCUSSION

A tender for Jasperson Drive reconstruction was advertised on March 25, 2021 and closed on April 9, 2021. Nine bids were received. The results (excluding HST) of the top five are as follows:

Contractor / Vendor Name	Bid Amount
J&J Lepera Infrastructures	\$1,312,000
Sherway Contracting	\$1,330,058
SheaRock Construction	\$1,390,241
Sterling Ridge Infrastructure	\$1,459,848
D'Amore Construction Limited	\$1,460,000

J&J Lepera is able to satisfy requirements relating to experience with similar projects, bonding, and insurance while providing the lowest cost proposal. Therefore, the recommendation is to proceed with this vendor. Peralta Engineering has also endorsed this recommendation (see Appendix B for their tender review letter).

Construction plans were circulated to residents / businesses within the affected area as well as online via social media and the Town website. Comments received from the public are attached in Appendix C for your reference.

There are four trees identified on the plans for removal. The removals will allow the sidewalk to be installed away from the curb improving safety and creating more space between pedestrians and vehicles. The Town can compensate each affected homeowner with a new tree at no cost and planted on their private property. Plans for the next phase of Jasperson Drive reconstruction (new road west of the arena) call for approximately 50 new trees to be planted within the boulevard.

Should Council award reconstruction, the work is anticipated to commence in late spring and extend into late summer / early fall. Jasperson Drive from Peachwood Drive to Main Street East will be closed to local traffic only (no through traffic) throughout the duration of the project.

LINK TO STRATEGIC PLAN

To become a leader in sustainable infrastructure renewal and development.

Link to Council 2021-2022 Priorities

- ☐ COVID-19 and the health and safety of the community
- ☐ Customer Service: Training, Technology, Staff, Review Standards/Level of service
- ☐ Housing: Affordability (lot sizes, developer incentives, second dwellings, density, etc.)
- ☐ Greenhouse: lights & dark sky, odours (site plan compliance, bylaws, other tools)
- ☐ Programming Increase: Youth and Seniors
- ☐ A development plan for Downtown Kingsville / Main Street
- ☐ Financial savings: Schools closings, Migration Hall

- ☐ Economic Development: strengthen tourism/hospitality
- ☐ COVID - economic recovery
- ☐ Communications: Strategy – Policy (social media), Website refresh and other tools, Public engagement
- ☐ Housing: Migrant Worker Housing – Inspections (Building/Fire), regulate, reduce, or increase
- ☐ Committees / Boards: Review and Report
- ☐ Policy Update: Procedural Bylaw
- ☐ Economic Development: diversify the economy, create local jobs, industrial, Cottam
- ☐ Infrastructure (non-Municipal): Union Water expansion & governance
- ☐ Infrastructure (Municipal): Asset Management Plan update, the infrastructure funding deficit
- ☒ No direct link to Council priorities

FINANCIAL CONSIDERATIONS

The award of \$1,312,000 is within the amount budgeted for this project in the 2021 Capital Budget.

CONSULTATIONS

Kingsville Administration
Peralta Engineering
Kingsville Residents via Notification of Public Consultation

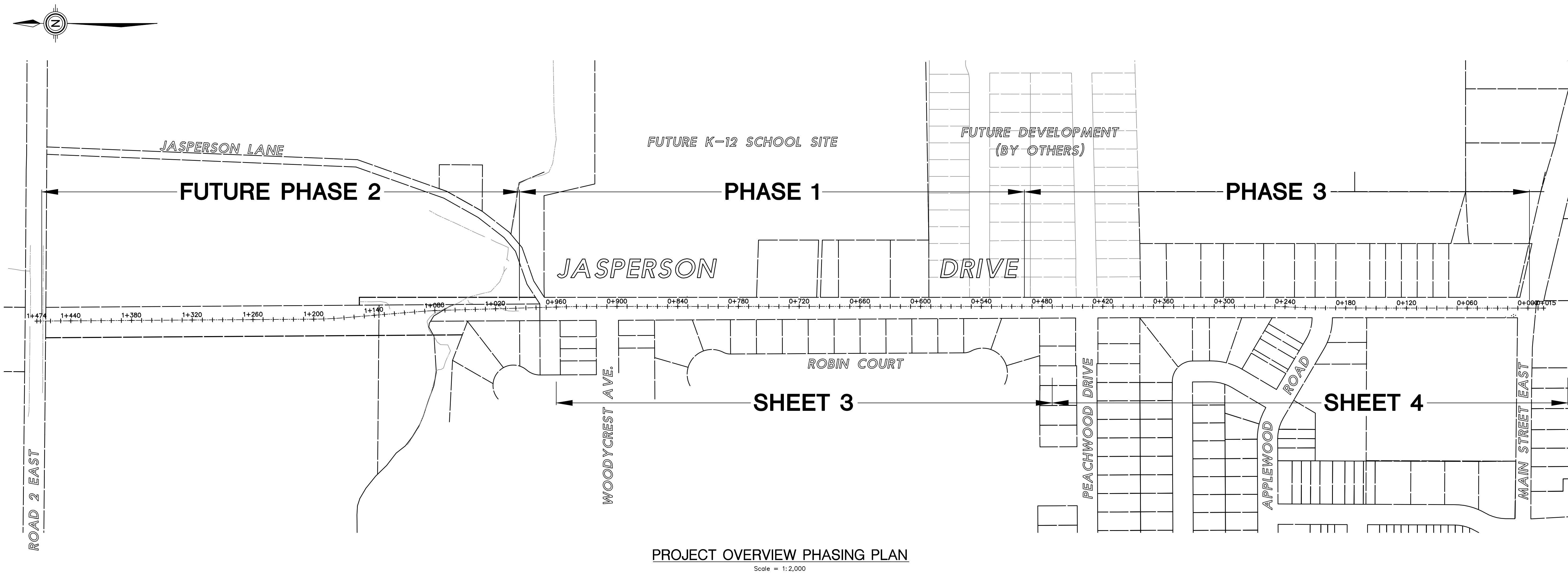
Tim Del Greco

Tim Del Greco, P.Eng
Manager of Engineering

G. A. Plancke

G.A. Plancke, Civil Eng. Tech (Env.)
Director of Infrastructure and Engineering

Appendix A



PROJECT OVERVIEW PHASING PLAN
Scale = 1:2,000

GENERAL NOTES:

1. PROPERTY SIDE LOT LINES SHOWN ARE BASED ON TOWN OF KINGSVILLE GIS INFORMATION AND MAY NOT LINE UP EXACTLY WITH THE AERIAL PHOTO IMAGERY OR MAY OTHERWISE NOT BE EXACTLY AS SHOWN.

SIDEWALK REVISIONS	B.N.D.	21/04/12
PUBLIC ISSUE	B.N.D.	21/03/29
TOWN REVIEW	B.N.D.	21/02/22
ISSUED FOR:	B.N.D.	21/02/12
	BY:	YY/MM/DD

ISSUES/REVISIONS:

N. J. Peralta
Engineering Ltd.
Consulting Engineers

45 Division Street North
Kingsville, ON N9Y 1E1
P: 519-733-6587
www.peraltaengineering.com

CLIENT/PROJECT/ADDRESS

TOWN OF KINGSVILLE

**JASPERSON DRIVE
ROAD
RECONSTRUCTION**

JASPERSON DRIVE, KINGSVILLE

SHEET TITLE:

JASPERSON DRIVE

PROJECT OVERVIEW PHASING
PLAN

FOR PUBLIC EXHIBIT

DESIGNED BY:	DATE:
B.N.D.	FEB. 12, 2021
DRAWN BY:	SCALE:
B.N.D.	AS SHOWN
SHEET:	OF:
1	3
PROJECT No.: E18-064	

GENERAL NOTES:

1. PROPERTY LINES SHOWN ARE BASED ON TOWN OF LAKESHORE GIS INFORMATION AND MAY NOT LINE UP EXACTLY WITH THE AERIAL PHOTO IMAGERY OR MAY OTHERWISE NOT BE EXACTLY AS SHOWN.

SIDEWALK REVISIONS	B.N.D.	21/04/12
PUBLIC ISSUE	B.N.D.	21/03/29
TOWN REVIEW	B.N.D.	21/02/22
TOWN REVIEW	B.N.D.	21/02/12
ISSUED FOR:	BY:	YY/MM/DD

N. J. Peralta
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Consulting Engineers

45 Division Street North
Kingsville, ON N9Y 1E1
P: 519-733-6587
www.peraltaengineering.com

CLIENT/PROJECT/ADDRESS

TOWN OF KINGSVILLE

JASPERSON DRIVE ROAD RECONSTRUCTION

JASPERSON DRIVE, KINGSVILLE

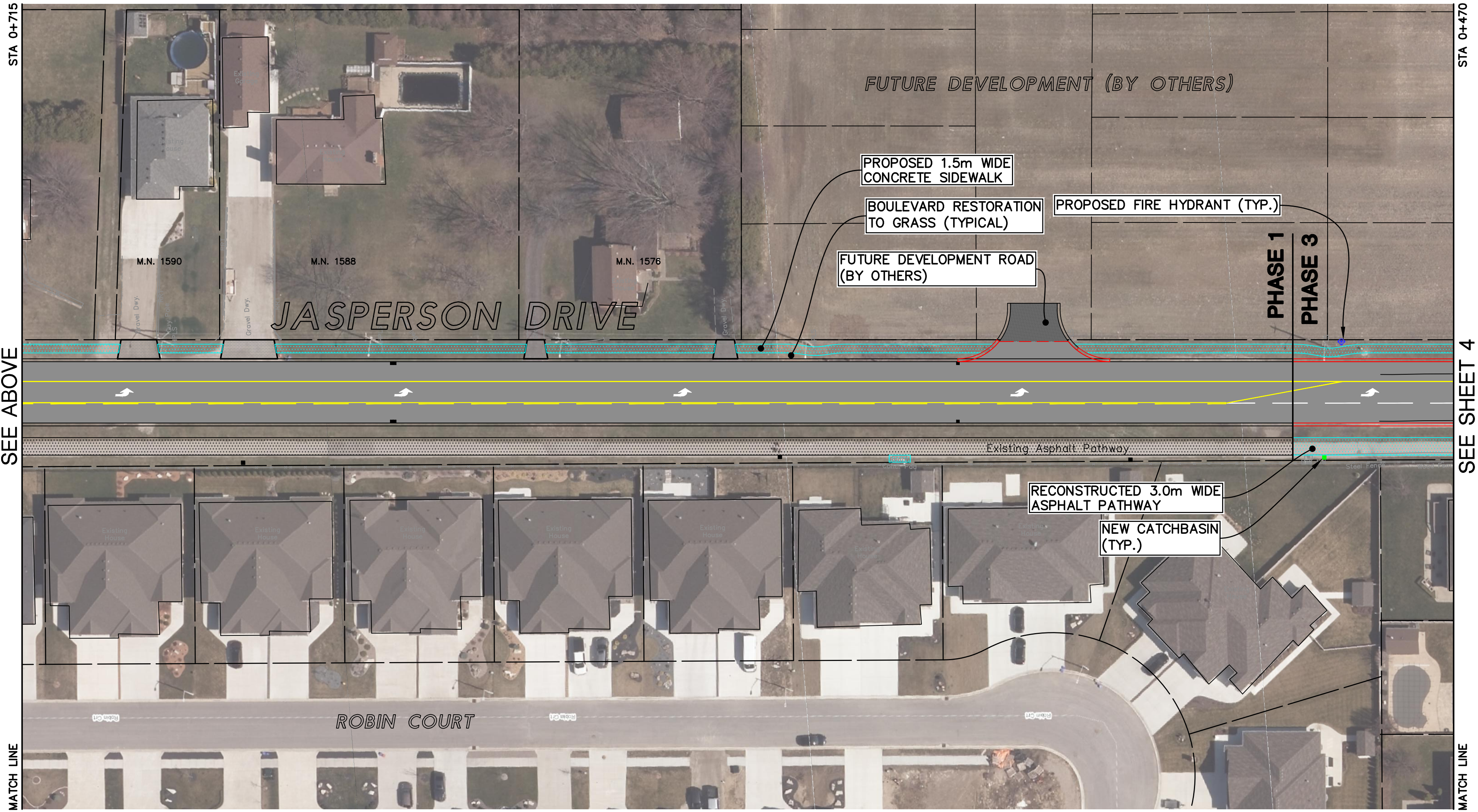
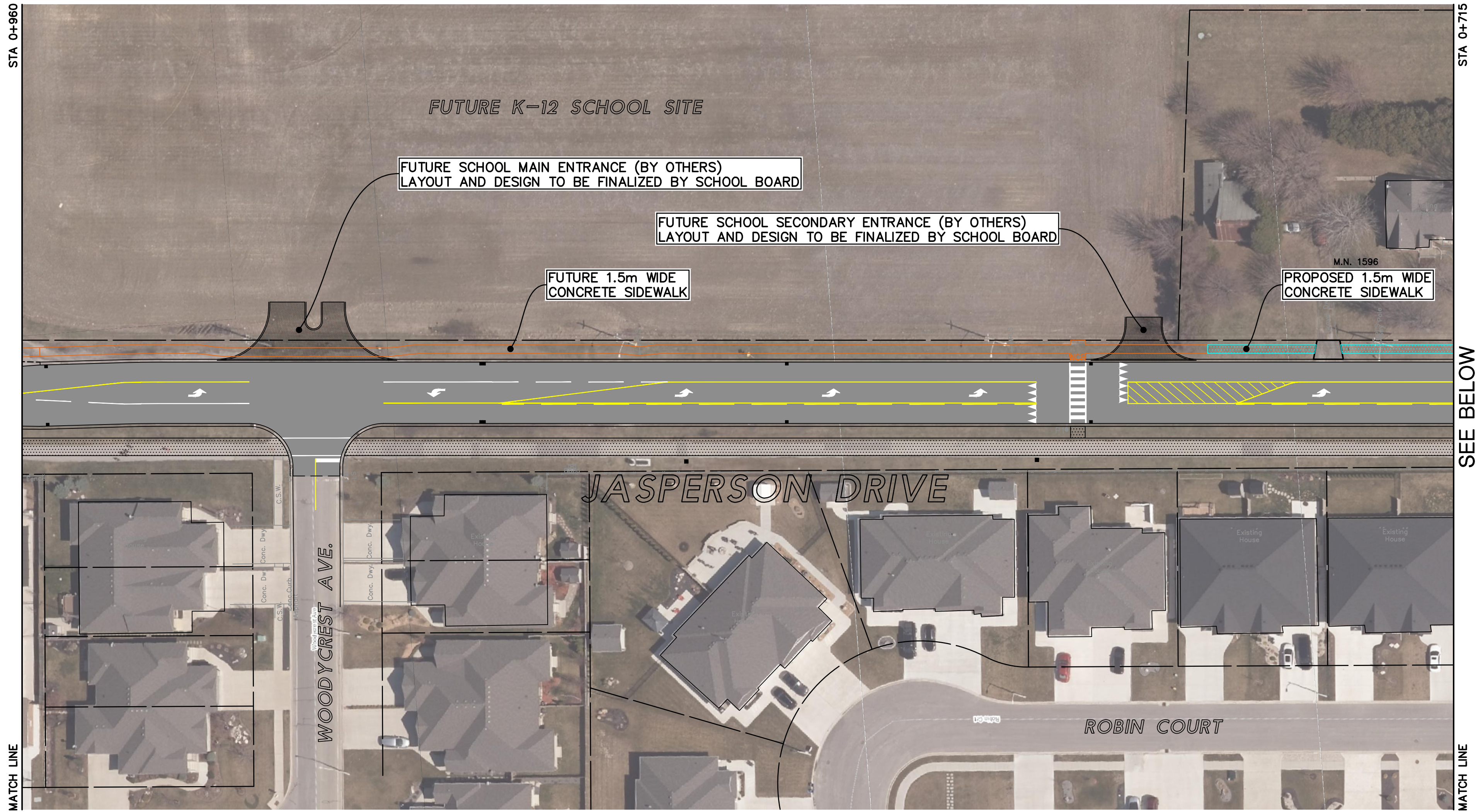
SHEET TITLE:

JASPERSON DRIVE

STA. 0+960 TO 0+470

FOR PUBLIC EXHIBIT

DESIGNED BY:	DATE:
B.N.D.	FEB. 12, 2021
DRAWN BY:	SCALE:
B.N.D.	1:500
SHEET:	OF:
2	3
PROJECT No.: E18-064	



GENERAL NOTES:

1. PROPERTY LINES SHOWN ARE BASED ON TOWN OF LAKESHORE GIS INFORMATION AND MAY NOT LINE UP EXACTLY WITH THE AERIAL PHOTO IMAGERY OR MAY OTHERWISE NOT BE EXACTLY AS SHOWN.

SIDEWALK REVISIONS	B.N.D.	21/04/12
PUBLIC ISSUE	B.N.D.	21/03/29
TOWN REVIEW	B.N.D.	21/02/22
TOWN REVIEW	B.N.D.	21/02/12
ISSUED FOR:	BY:	YY/MM/DD

N. J. Peralta
Engineering Ltd.
Consulting Engineers

45 Division Street North
Kingsville, ON N9Y 1E1
P: 519-733-6587
www.peraltaengineering.com

CLIENT/PROJECT/ADDRESS

TOWN OF KINGSVILLE

**JASPERSON DRIVE
ROAD
RECONSTRUCTION**

JASPERSON DRIVE, KINGSVILLE

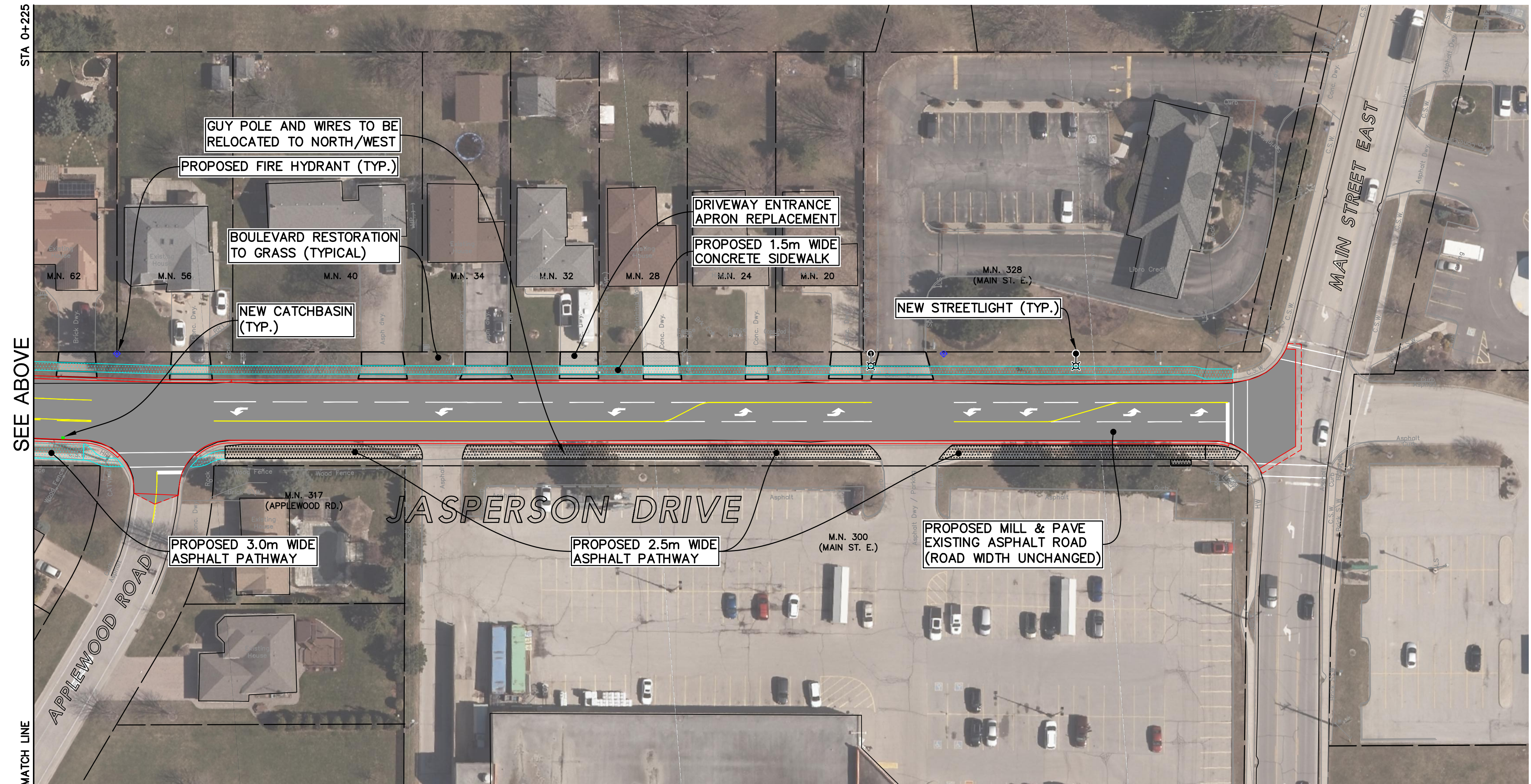
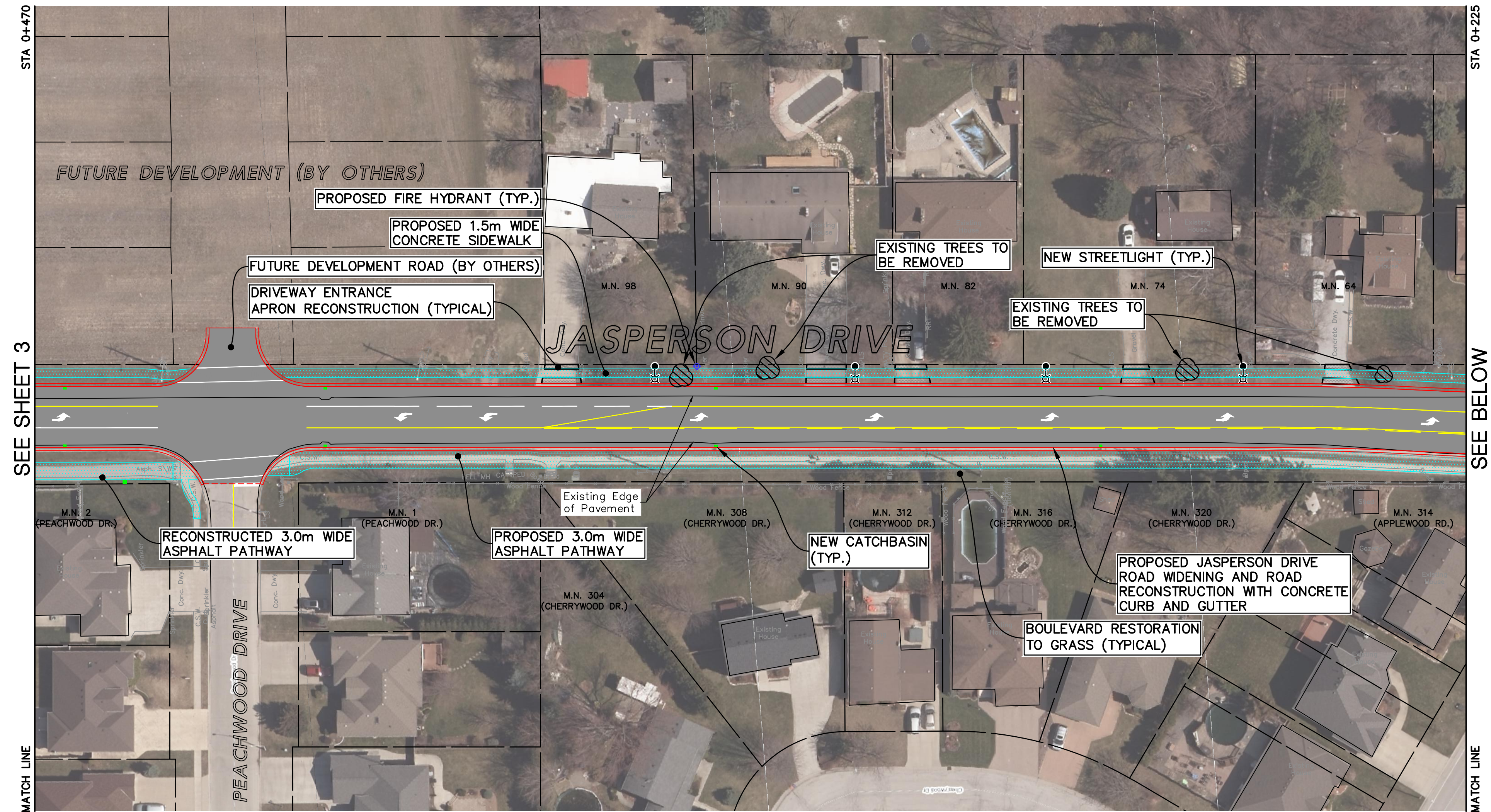
SHEET TITLE:

JASPERSON DRIVE

STA. 0+470 TO 0+000

FOR PUBLIC EXHIBIT

DESIGNED BY:	DATE:
B.N.D.	FEB. 12, 2021
DRAWN BY:	SCALE:
B.N.D.	1:500
SHEET:	OF:
3	3
PROJECT No.:	E18-064



Via email

April 9th, 2021

Corporation of the Town of Kingsville
2021 Division Road North
Kingsville, Ontario
N9Y 2Y9

Attention: Tim Del Greco, P.Eng., Manager of Engineering

Dear Tim:

SUBJECT: Tender Review Letter

PROJECT: **JASPERSON DRIVE PHASE 3 ROAD RECONSTRUCTION
FOR THE CORPORATION OF THE TOWN OF KINGSVILLE
Town of Kingsville, County of Essex
Project No. E-18-064**

Tenders for the above noted project were received electronically by the Corporation of the Town of Kingsville on their Bids and Tenders Website and closed at 11:00 a.m. on Friday, April 9th, 2021. A total of nine (9) tenders were received for the project. We have conducted a detailed review of the top four (4) tenders and offer the following summary:

Rank	Contractor	Tender Amount (Excl. HST)	Days to Commence	Working Days
1.	J&J Lepera Infrastructures Inc.	\$1,312,000.00	7	60
2.	Sherway Contracting (Windsor) Limited	\$1,330,058.00	15	60
3.	SheaRock Construction Group Inc.	\$1,390,241.00	14	60
4.	Sterling Ridge Infrastructure Inc.	\$1,459,848.00	15	60

All four (4) Contractors have provided a Bid Bond in the amount of 10% of the Tender Price.

The lowest tender received was submitted by J&J Lepera Infrastructures Inc. (Lepera) for the amount of \$1,312,000.00 (excluding H.S.T). We have reviewed the Tender from Lepera and found it to have no mathematical errors. The Contractors start date and number of working days are satisfactory.

When evaluating the provisional items for the removal and disposal/reuse of excess fill materials, Lepera's price does not change the tender result order.

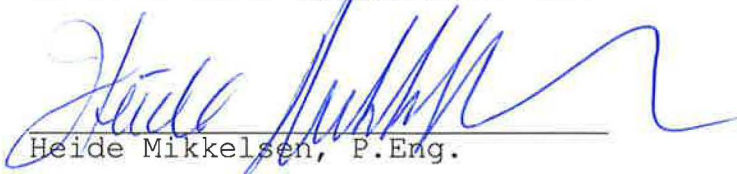
After reviewing the tender, and with Lepera submitting the lowest bid, together with their previous experience with projects of this type, we would recommend that the Corporation of the Town of Kingsville award this Tender to J&J Lepera Infrastructures Inc. in the amount of \$1,312,000.00 plus H.S.T. for a total tender price of **\$1,482,560.00**.

We trust that the above provides the Town with the information that they require at this time. Should there be any questions regarding same please do not hesitate to contact us. We look forward to working with the Town to carry out the construction of this project once they have established a Contractor for the works.

We respectfully remain,

Yours very truly,

N. J. PERALTA ENGINEERING LTD.



Heide Mikkelsen, P.Eng.

HCM/nf

Encl.

Appendix C

From: [Peter Incitti](#)
To: [Tim Del Greco](#)
Subject: Jasperson Drive Road Reconstruction
Date: April 6, 2021 10:17:32 AM

Good Morning ,

We are a local resident living on Cherrywood Dr and our backyard is Jasperson. I have a concern regarding the cement sidewalk being removed and asphalt being replaced after . We are not in agreement with this . We would like to have concrete **not ASPHALT** . Also requesting the iron fence along from Applewood to Peachwood like the houses from Peachwood to Woodycrest.

Thank you

Peter /Lucy Incitti

[REDACTED]
[REDACTED]

From: [REDACTED]
To: [Tim Del Greco](#)
Subject: Jasperson Road Reconstruction
Date: April 11, 2021 12:18:25 PM

Hello Tim,

My fiancée Alyssa Ambrose and I own our home at 90 Jasperson dr. Kingsville.
We wanted bring up a couple of concerns regarding the road reconstruction.

We noticed that one of our mature trees is to be removed according to the drawings, it doesn't appear to be in the path of the new sidewalk though. Will this tree be replaced with another tree?

Another point we wanted to bring up is, we have irrigation lines and 3 sprinkler heads located in the area where the new sidewalk will be. Will the irrigation lines be reconfiguring and relocate the 3 heads? If the home is responsible for this, will the home owner be compensated?

We are not in favour of a new sidewalk being installed on the east side. We just think that when the high school children start walking to and from Taco Bell, McDonalds etc their trash will ultimately be tossed on homeowners lawns. We would rather see trash cans installed on the west side existing bike/walking path and not install a sidewalk on the east side at all. We had submitted these comments at the open house as other home owners on Jasperson about this concern greater than 1yr ago.

We had also suggested a connecting access road to Kratz side road to the new school to alleviate the traffic on Jasperson. Jasperson is already busy as it is without the mega school, drivers treat it like a speedway.

Thankyou for your time.

John Hamilton & Alyssa Ambrose

Good afternoon gentlemen,

Please consider my comments relating to the Jasperson Drive Reconstruction Project. My comments are on the proposed new Street Lighting and the intersection at Jasperson and Main Street.

Lighting

In June 2021, Kingsville Administration will be presenting to Council a Draft Lighting By-law which as intended will cover all lighting sources other than those covered in Lighting and Odour Nuisance By-law 96-2020. Included in the New By-law as expected will be proper Lighting Standards for Street lights. I believe Administration must review all available data concerning Lighting intensity, spectral content/colour and use of additional shielding in order to direct light to the roadway/sidewalk only to prevent Light Trespass onto the Residential properties along Jasperson Drive. This application may fall outside some of the Standard RP-8 Specifications. Kingsville is lacking proper shielding of the current Street Lamps in service and this would be an opportune time to begin to make corrections.

The International Dark-Sky Association adopted a new Resolution with new guidelines and recommendations on January 28 2021. One of the recommendations is for spectral content/colour to be no greater than 2200K CCT. I have attached the link to the Resolution and I draw your attention to Note 2 regarding "blue light" emissions. Since Kingsville currently references the IDA in Development documents, it is my opinion that Kingsville must be aware of and strive to adopt their latest findings.

<https://www.darksky.org/wp-content/uploads/2021/03/Values-Centered-Outdoor-Lighting-Resolution.pdf>

[International Dark-Sky Association Board Policy on the Application of the Lighting Principles Adopted January 28, 2021 - International Dark Sky Association | International Dark-Sky Association](#)

International Dark-Sky Association Board Policy on the Application of the Lighting Principles Adopted January 28, 2021 Whereas , light pollution is defined by IDA as any adverse impact or effect attributable to the use of

www.darksky.org

Jasperson and Main Street Intersection

It is my suggestion that the Town investigate the possibility of building an Elevated intersection at this location. The Elevated portion would allow for through traffic entering and leaving Kingsville to be unimpeded by the Jasperson intersection. One way service roads on each side of would service the businesses on the South and North sides. Beneath the overpass would be U-turn lanes to allow for traffic redirection East and

West. There may possibly be no need for traffic lights as traffic flow could easily be controlled by signage (stop,yield,one-way). The idea is to keep traffic flowing and thereby reducing the stacking issue. This will also serve to provide reduced transit times with future housing developments planned for this corridor. I expect a round-about will be required, possibly at the Kratz Sideroad to allow traffic to be redirected West, back into Town. Another option at the East end would be to have a traffic light to allow drives to make a U-turn from the South Service Road back to the North Service Road. Construction will require the width of four full lanes (two elevated and two at grade). It appears any land required may be available along either side of Main Street. I also understand there may be a process in place where land is being requested for a Service Road behind Tim Hortons. At this time, I am not aware of the costs of expropriations for either option.

I have experienced this type of Elevated Road/Overpass System in my travels to Texas. It works very well there. It is very efficient with many Towns being connected by a system of Service Roads and a Major State Highway # 2/83 without the use of "Cloverleaves". I have attached a Google Map link to Palmview Texas for your perusal. I do understand this may be a costly endeavour, but it may also be a somewhat permanent solution to the business overgrowth and ever-increasing traffic congestion in East Kingsville.

Respectfully submitted by,

Bill Jamieson

S Bentsen Palm Drive and Interstate 83, Palmview TX.

<https://www.google.ca/maps/place/S+Bentsen+Palm+Dr,+Palmview,+TX+78572,+USA/@26.2326192,-98.3718632,669m/data=!3m1!1e3!4m5!3m4!1s0x8665a9e46f078b7f:0xaba002c14af7f6c6!8m2!3d26.2233078!4d-98.3725391>

From:

Subject:

Date:

RE: The positioning of the sidewalk in Phase Three of the Jasperson Dr. Construction

April 15, 2021 11:23:00 PM

Hi Joe, thanks for the email.

I can provide some brief information. The Kingsville Development Standards Manual specifies sidewalks are to be 1.5m wide and separated from curb to provide increased space between vehicles and pedestrians (improved safety). The manual also specifies sidewalk can be against curb, however in those cases, the sidewalk is to be increased to 1.8m wide (again to provide more separation from the road and improved safety).

In the case of Jasperson, the difference between the two options is approximately 28". Meaning if the sidewalk is shifted to back of curb, the sidewalk will be 28 inches further away from the homes compared to what is currently proposed. The extra cost for constructing the wider sidewalk and relocating conflicting Bell infrastructure is approximately \$20,000. Granted, if some of the trees are saved, then that will save a few thousand dollars in tree removal costs.

I will attach your email along with the others received to my report for Council's consideration.

Take care.

Tim

From:

Sent: April 15, 2021 10:14 PM

To: Tim Del Greco <tdelgreco@kingsville.ca>

Subject: The positioning of the sidewalk in Phase Three of the Jasperson Dr. Construction

Dear Tim

We, the undersigned, have concerns over the proposed placement of the sidewalk on the east side of Jasperson Dr. as planned for Phase three of the Jasperson Reconstruction Project. We would like due consideration to be given for the placement of the side walk to be next to the curb of the street and have the plan for a boulevard to be removed.

One of our concerns is the loss of driveway depth. Some of the houses in this construction area

have multiple vehicles that park in the driveways daily. If the proposed sidewalks are put in place, the space available to park will be greatly reduced. The sidewalk would cross where some of the vehicles now park resulting in a bi-law infraction of not blocking sidewalks.

Another concern is the loss of shade trees. It is understood that some trees will have to be removed, but if the loss of mature trees could be mitigated, it would be a benefit to the home owners and the curbside appeal of the street.

A third concern is the encroachment of the public close to the private residences. As there is a school planned to be built north of the Phase Three area, it is inevitable that the school population will be using the sidewalks to go to and from school in the mornings and evenings. There is sure to be a substantial crowd as well, that will be going to the local restaurants during their lunch breaks. We would like to keep the walking public at a greater distance than what the current plan allows.

The positioning of curbside sidewalks on one side of the street and multi-use paths on the opposite sides of the street is not a new proposal for the Town of Kingsville. Instances that currently exist are Harold Cull Dr. and Prince Albert Dr. More notably, for its volume of traffic, would be Division Rd. North between County Rd 2 and Palmer Dr.

We appreciate in advance your consideration of this request and look forward to your reply.

Joe Wilds
56 Jasperson Dr

[REDACTED]
[REDACTED]

In support of the above proposal. All of the following have given their verbal support and have received copies of this document, either by email CC, or a hand delivered hard copy where an email address was not available. The list below constitutes all property owners on the east side of Jasperson where the proposed sidewalk is to be constructed.

Paul Meleg
62 Jasperson Dr.

[REDACTED]

Matt McCracken
64 Jasperson Dr

[REDACTED]

Marianne Lafleur
82 Jasperson Dr.

[REDACTED]

James Gaffan
98 Jasperson Dr.

[REDACTED]

John Hamilton
90 Jasperson Dr.

[REDACTED]

Andrew and Marion Dodge
1576 Jasperson Rd.
No email address

Bill Goddard
1588 Jasperson Dr

[REDACTED]

Sinisa Lajnja
1590 Jasperson Dr



Anne Horne
74 Jasperson Dr
No Email Address

Joe Mavro and Joe Mavro Jr.
20, 24, 28, 32 & 40 Jasperson Dr



Ardelle Hoyer
1596 Jasperson Dr
No Email Address



2021 Division Road North
Kingsville, Ontario N9Y 2Y9
(519) 733-2305
www.kingsville.ca
kingsvilleworks@kingsville.ca

Date: April 14, 2021

To: Mayor and Council

Author: Robert Brown, H. Ba, MCIP, RPP
Manager, Planning Services

RE: Application for Site Plan Approval SPA/09/2021 by
Queens Auto Supply
2013 Division Rd N,
Part Lot 8, Plan 1198, Part 1, RP 12R 1009

Report No.: PS2021-021

AIM

To provide the Mayor and Council with details on a proposed commercial redevelopment on a commercial lot located at 2013 Division Road North in the Town of Kingsville.

BACKGROUND

The subject land is a 2,092 sq. m (22,520 sq. ft.) commercial lot with an existing building used as a repair shop at present. A site plan approval application has been submitted for the redevelopment of the lot. Proposed is a 557 sq. m (6,000 sq. ft). two-storey building that would be the new location for Queen's Auto Supply which is currently located on Main St E. in downtown Kingsville. The development would include a new septic system and paved parking area. A storm water management report has been prepared for the site.

DISCUSSION

1.0 Provincial Policy Statement

There are no issues of Provincial significance raised by this application.

2.0 Official Plan

The subject property is designated 'Agriculture' and is considered legal non-conforming by the Official Plan for the Town of Kingsville. The permitted uses are established by the existing commercial zoning. The property has been assessed

under the Site Suitability criteria of Section 2.8 and conforms or will conform through the site plan process.

3.0 Comprehensive Zoning By-Law – Town of Kingsville

The subject property is zoned 'Highway Commercial, (C4)'. The attached site plan has been reviewed and the proposed new development will be in compliance with all setback regulations of the Town of Kingsville Zoning By-law 1-2014. Other items of interest include a total of 16 parking spaces including barrier free and required loading areas. In reviewing the side yard setback requirements for the use it was determined that there is no setback requirement when abutting an institutional use. This works to develop advantage as it can provide a much more significant separation from the existing residential use to the south.

4.0 Site Plan

The property does not currently have an approved site plan as such it is subject to full site plan approval. The proposal is to remove the existing structure (former repair garage) and construct a new 18.29 m (60 ft.) x 30.48 m (100 ft.) 557.48 sq. m (6,000 sq. ft.) two storey pre-engineered building. (See Appendix A) This will become the new location of Queens Auto Supply which is currently located on Main St E. A storm water management plan has been completed for the site. A new private septic system will be required. Space for the system is provided to the rear of the building along with a new garage enclosure.

LINK TO STRATEGIC PLAN

Support growth of the business community.

FINANCIAL CONSIDERATIONS

There will be an increase in assessment value as a result of the new build and development charges will apply and building permit fees will be collected at the time of permitting.

CONSULTATIONS

In accordance with standard practice for review of site plan approval applications applicable external agencies and internal departments have been circulated. The following comment has been provided.

1) Essex Region Conservation Authority (ERCA)

ERCA has been circulated for comment. The property is not within a regulated area and there are no concerns anticipated. Full comment will be available prior to the April 26th Council meeting.

2) Town of Kingsville Technical Advisory Committee

Comments provided by TAC include that the proposed storm water management plan for the site is acceptable, building code requirements will be reviewed during the permit process. All other standard requirements are outlined as part of the site plan agreement.

3) County of Essex

The County of Essex has request a review of the traffic movements from the site, particularly truck traffic. Full comment is attached as Appendix B.

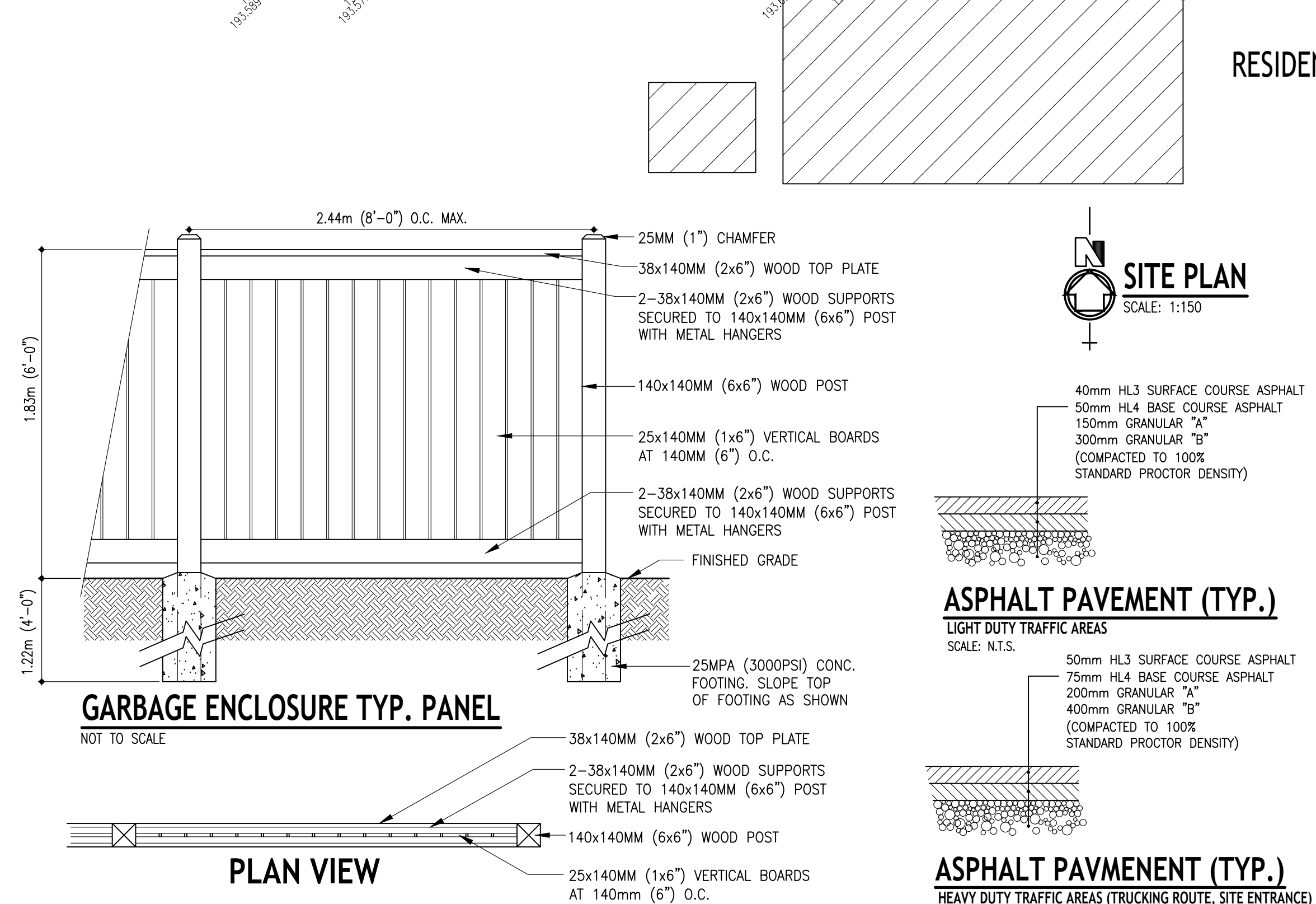
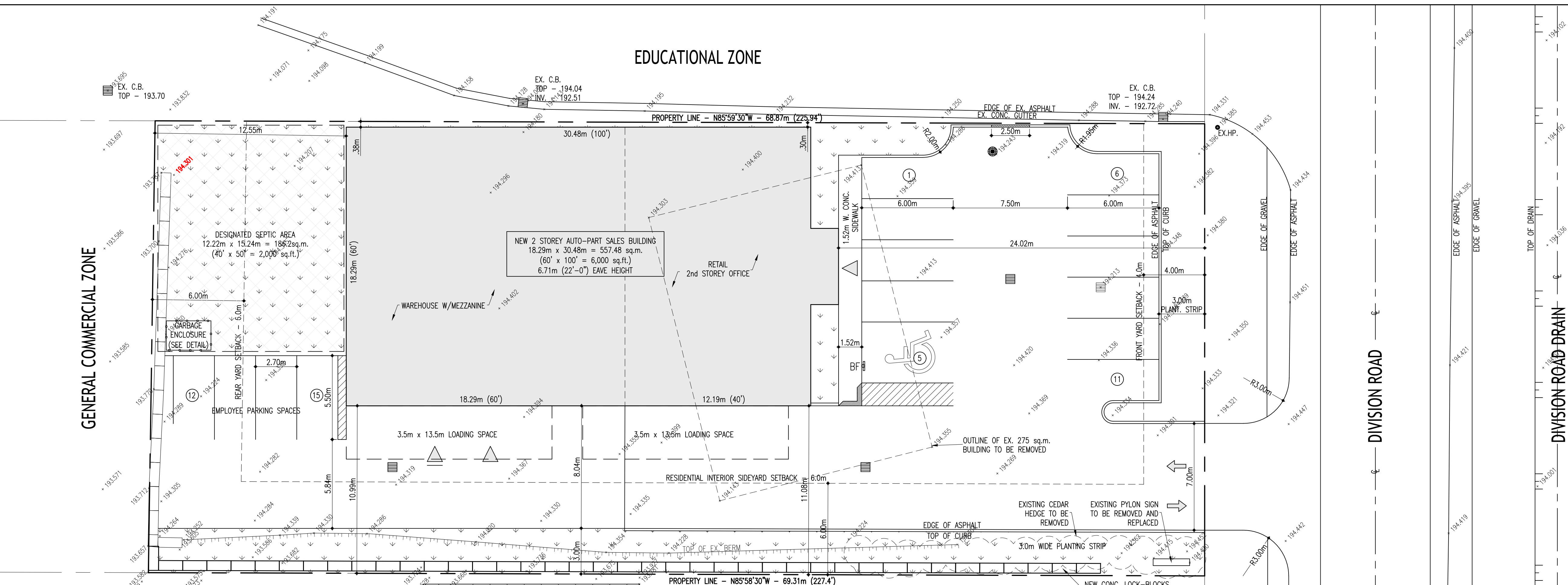
RECOMMENDATION

That Council:

Approve site plan application SPA/09/2021 for the development of a new 18.29 m (60 ft.) x 30.48 m (100 ft.) 557.48 sq. m (6,000 sq. ft.) two-storey pre-engineered building, subject to the conditions and requirements outlined in the site plan agreement and authorize the Mayor and Clerk to sign the agreement and register said agreement on title.

Robert Brown

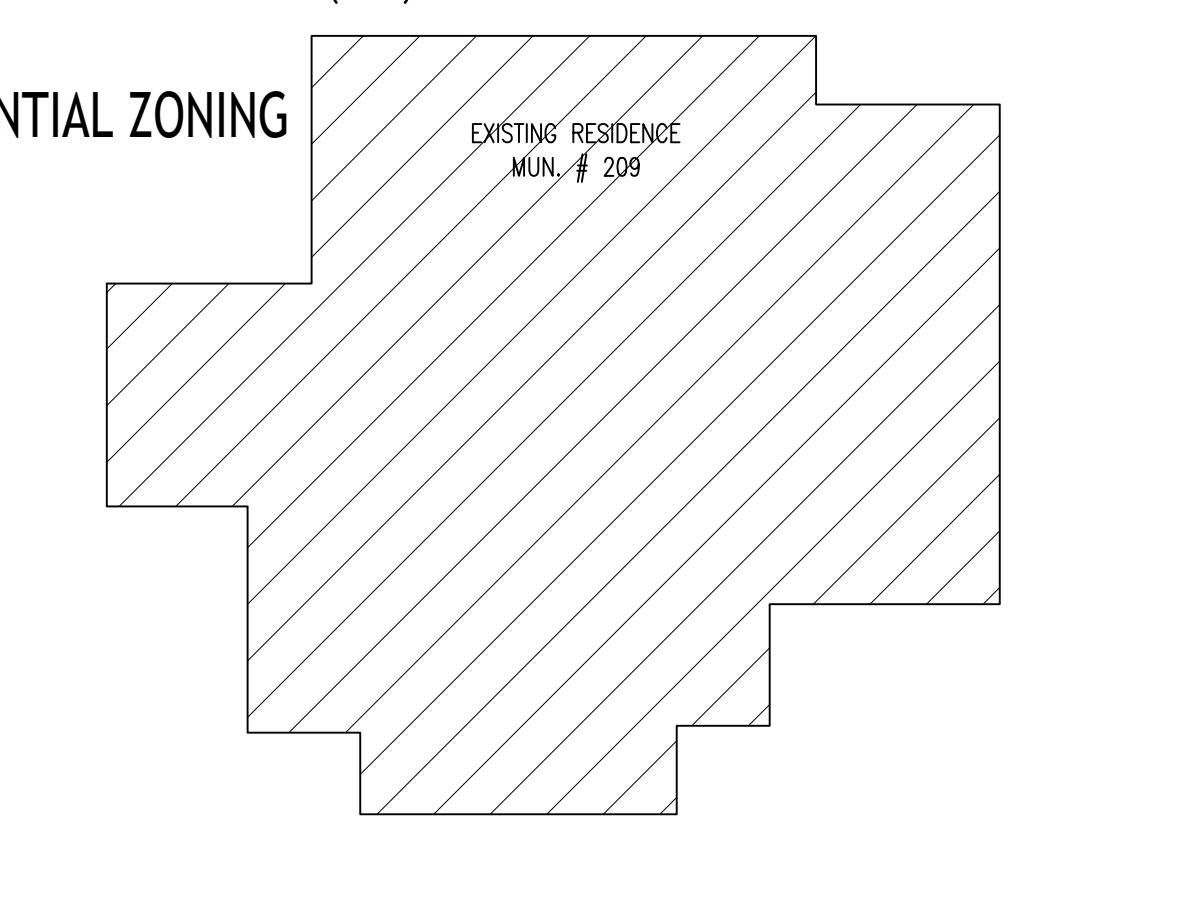
Robert Brown, H. Ba, MCIP, RPP
Manager, Planning Services



SITE DATA GENERAL COMMERCIAL (C4) ZONE REGULATIONS		
BUILDING	REQUIREMENTS	PROPOSED
LOT AREA (min.)	464.0 sq.m.	2050.0 sq.m.
LOT FRONTAGE (min.)	15.0 m. (min.)	29.68 m.
FRONT YARD DEPTH (min.)	4.0 m. (min.)	29.68 m.
INT. SIDE YARD N. (min.) (ABUTTING EDUCATIONAL)	NOT APPLICABLE	
INT. SIDE YARD S. (min.) (ABUTTING RESIDENTIAL)	4.5 m. + 1.5 m. /ADD. FLOOR = 5.5 (2 FLOORS)	10.0 m.
REAR YARD SETBACK (min.)	6.00 m. (min.)	14.39 m.
LOT COVERAGE (max.)	60%	27.2%
LANDSCAPE OPEN SPACE (min.)	15%	34%
BUILDING HEIGHT	16.5 m	6.7m (22' EAVE)

BUILDING DATA		
NEW AUTO-PARTS SALES BUILDING	- 18.29m x 30.48m = 557.48 sq.m.	
WAREHOUSE AREA	- 18.29m x 18.29m = 334.52 sq.m.	
RETAIL AREA	- 18.29m x 12.19m = 222.96 sq.m.	
MEZZANINE (WAREHOUSE)	18.29m x 18.29m = 334.52 sq.m.	

PARKING REQUIREMENTS		
RETAIL AREA	- 1 SPACE PER 22.5 sq.m. = 222.96/22.5 = 9.9 SPACES	
WAREHOUSE AREA	- 1 SPACE PER 200.0 sq.m. = 669.0/200 = 3.4 SPACES	
TOTAL PARKING SPACES REQUIRED	- 14 SPACES	
PARKING SPACES PROVIDED	- 16 SPACES (1 BARRIER FREE)	
2 LOADING SPACES PROVIDED		



Disabled Parking Permit

Rb-93

30

150

15

125

25

30

30

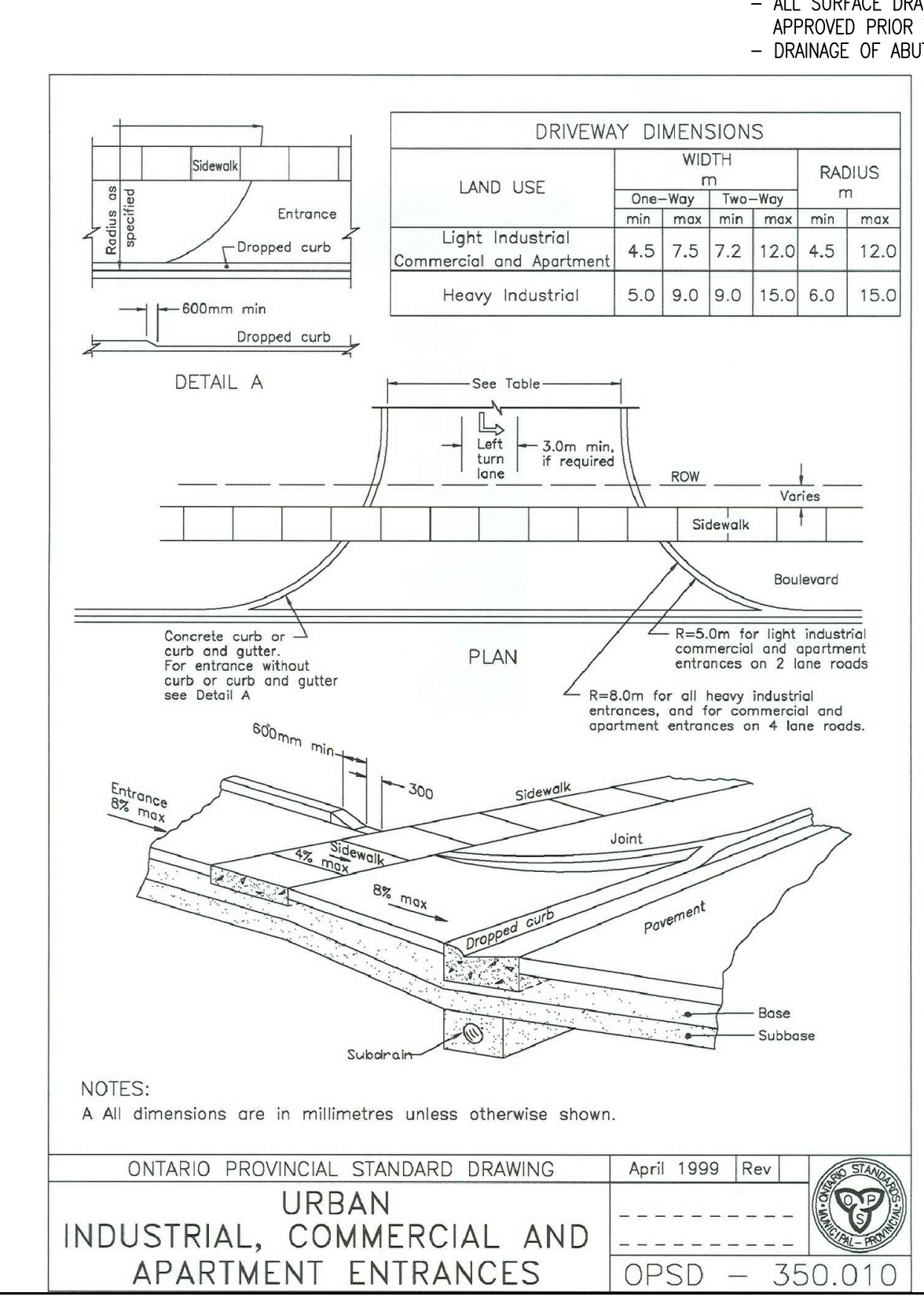
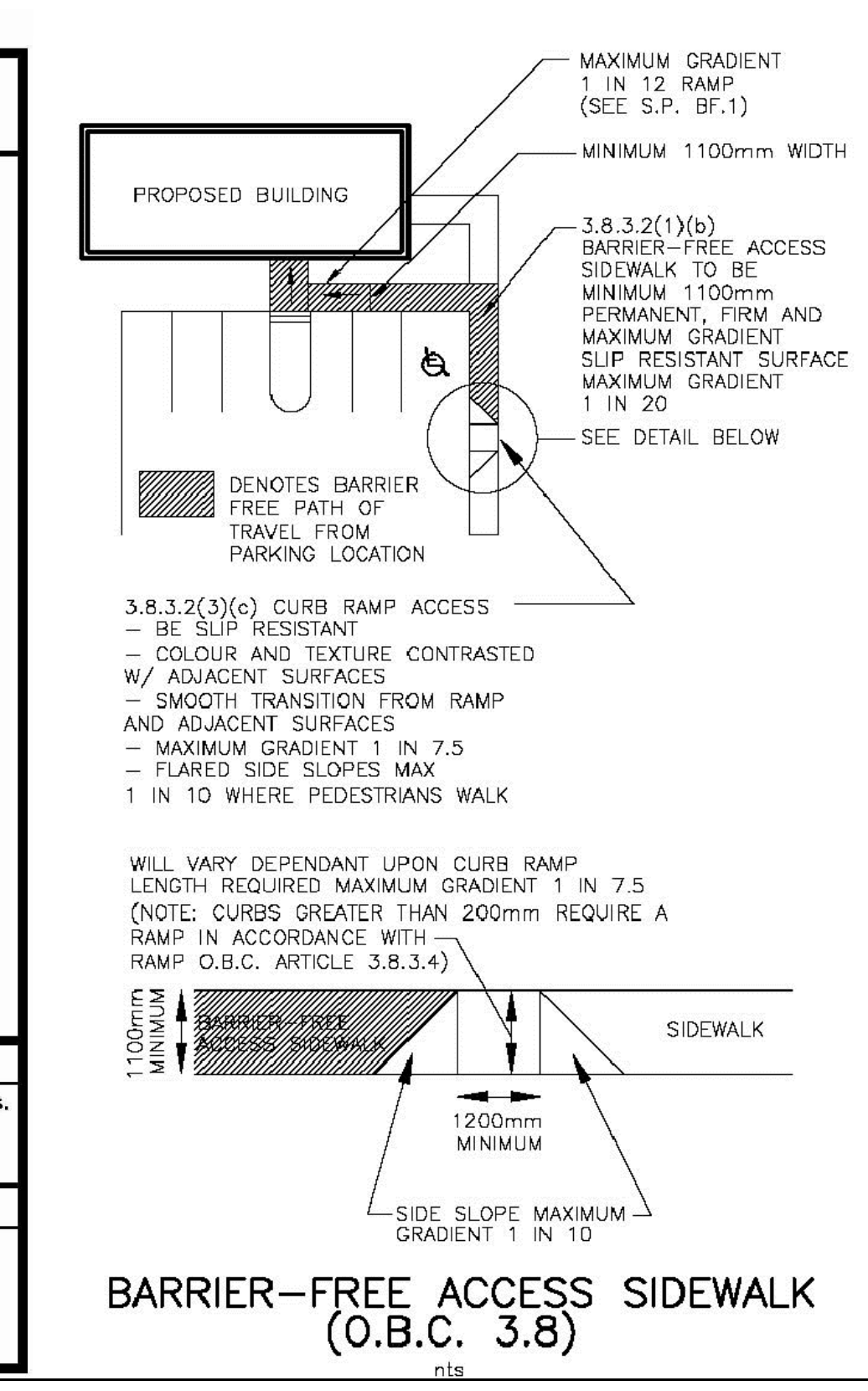
35

(450)

75

BY PERMIT ONLY

Sign No. & Cut Image Ref.	Blank	Special Notes		
Rb-93 (0300 x 0450)	B-7	-Must comply with HTA and Regulations. -For Bilingual version, see Rb-93 (B)		
Sign Element	Colour	Min. Refl (ASTM)	Font	All dimensions are shown in mm.
Background	White	Type I	Series "C"	
Border Inner / Outer	Black / White	None / Type I		
Text	Black / Red / Blue	None / Type I / Type I		
Symbol				



REVISIONS	ISSUED FOR	DATE
	OWNER REVIEW	JAN. 22/2021
	PRELIMINARY MUNICIPAL REVIEW	FEB. 25/2021
	SITE PLAN APPROVAL	MARCH 5/2021
	REVISED PER MUNICIPAL COMMENTS	MARCH 30/2021

CONTRACTOR:

PROJECT:

2013 DIVISION ROAD

KINGSVILLE, ONTARIO

SITE PLAN FOR 2013 DIVISION ROAD

SHEET TITLE

SITE PLAN

DRAWN	CHECKED	FILE NO.	DWG. NO.
C.W.	C.L.	21-067	1
BCIN	FIRM BCIN	DATE	SHEET NO.
20529	29635	DEC./20	SP-1 of 2

Y.C. LIU ENGINEERING

28 Main Street, Suite 101, West

Central, Ontario N7L 1S2

TEL: (519) 551-9612

FAX: (519) 551-9608

REGISTERED PROFESSIONAL ENGINEER

MARCH 30/2021

Y.C. LIU

PROVINCE OF ONTARIO

ONTARIO PROVINCIAL STANDARD DRAWING

APRIL 1999 (REV)

URBAN INDUSTRIAL, COMMERCIAL AND APARTMENT ENTRANCES

OPSD - 350.010

- CONSTRUCTION NOTES:**
- GENERAL**
 - SITE PLAN PROVIDED BY Y.C. LIU ENGINEERING
 - TOPOGRAPHIC SURVEY PROVIDED BY Y.C. LIU ENGINEERING
 - ALL WORKS TO BE COMPLETED IN ACCORDANCE WITH STANDARDS AND SPECIFICATIONS, AND THE MINISTRY OF THE ENVIRONMENT AND ENERGY GUIDELINES (LATEST EDITION)
 - THE CONTRACTOR IS RESPONSIBLE FOR LOCATING AND PROTECTING ALL EXISTING UTILITIES PRIOR TO AND DURING CONSTRUCTION
 - CONTRACTOR RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS PRIOR TO THE START OF CONSTRUCTION
 - NO OUTDOOR STORAGE, FENCING OR GATES TO BE PROVIDED
 - RECOMMENDED MINIMUM PAVEMENT STRUCTURE FOR ASPHALT SURFACES:**

GRAVEL

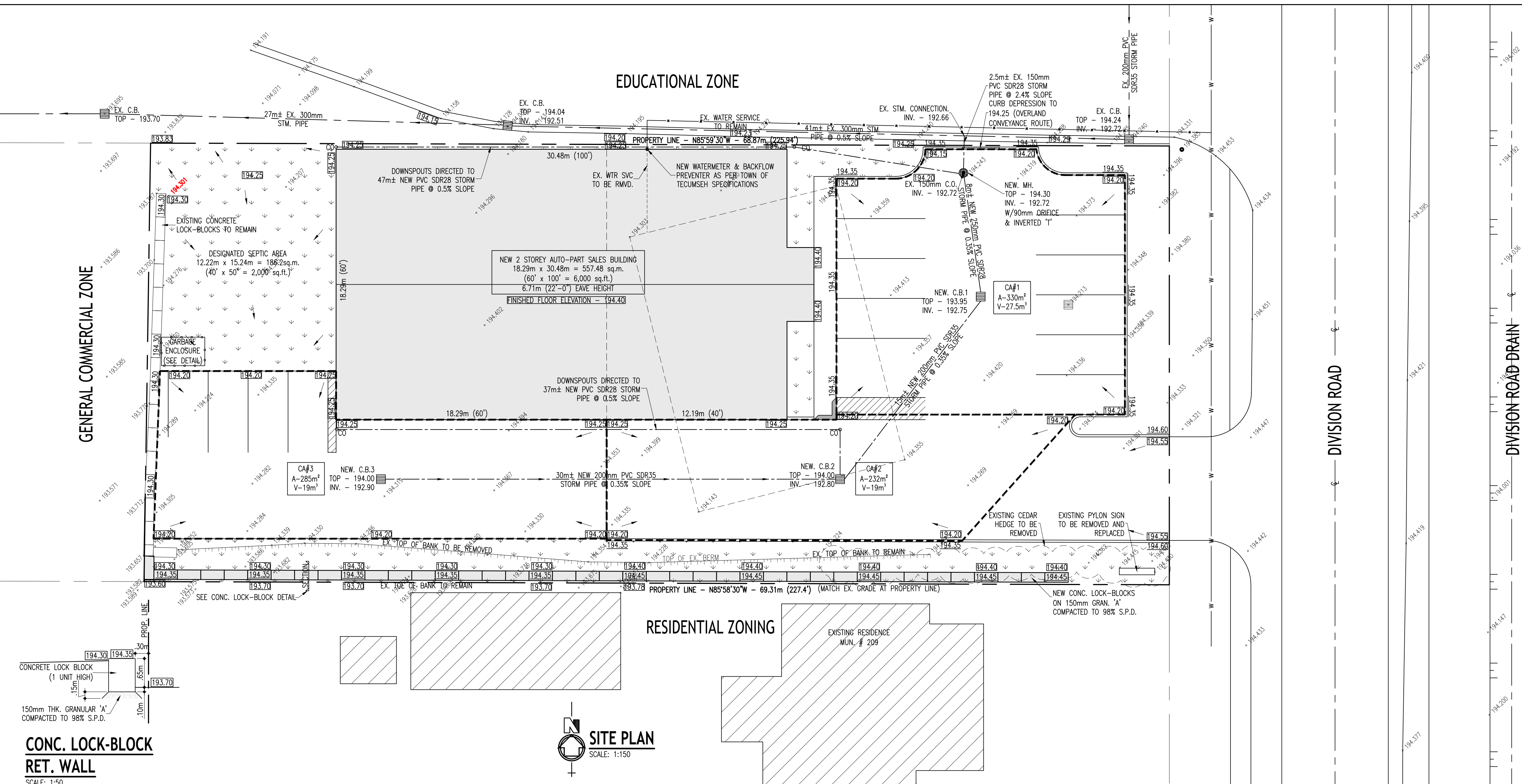
 - 150mm GRANULAR 'A' COMPACTED TO 100% S.P.M.D.D.
 - 300mm GRANULAR 'B' COMPACTED TO 100% S.P.M.D.D.

LIGHT DUTY:

 - 150mm GRANULAR 'A' COMPACTED TO 100% S.P.M.D.D.
 - 300mm GRANULAR 'B' COMPACTED TO 100% S.P.M.D.D.
 - 40mm HL3 SURFACE ASPHALT COMPACTED TO 92-97% M.R.D.
 - 50mm HL4 BINDER ASPHALT COMPACTED TO 92-97% M.R.D.

HEAVY DUTY:

 - 200mm GRANULAR 'A' COMPACTED TO 100% S.P.M.D.D.
 - 400mm GRANULAR 'B' COMPACTED TO 100% S.P.M.D.D.
 - 50mm HL3 SURFACE ASPHALT COMPACTED TO 92-97% M.R.D.
 - 75mm HL4 BINDER ASPHALT COMPACTED TO 92-97% M.R.D.
 - SERVICING NOTES**
 - GENERAL NOTES**
 - ALL WORK WITHIN RIGHT OF WAY TO BE COMPLETED TO SATISFACTION OF TOWN OF KINGSVILLE
 - COMPLETED WORKS MUST BE APPROVED BY CONSULTING ENGINEER
 - SEWERS**
 - BACKFILL AND SEWER BEDDING AS PER OPSD 802.010, 802.013, 802.014
 - ALL BEDDING AND COVER MATERIAL TO BE GRANULAR 'A' OR 19mm CRLS COMPACTED TO 95% SPMD
 - STORM SEWER PIPE TO BE PVC SDR 35, OR SDR 28 AS SPECIFIED
 - SANITARY SEWER PIPE TO BE PVC SDR 28
 - EROSION CONTROL MEASURE NOTES:**
 - PROTECT ALL EXPOSED SURFACES AND CONTROL ALL RUNOFF DURING CONSTRUCTION
 - ALL EROSION CONTROL MEASURES ARE TO BE IN PLACE BEFORE STARTING CONSTRUCTION AND REMAIN UNTIL RESTORATION IS COMPLETE
 - ALL COLLECTED SEDIMENT MUST BE DISPOSED OF AT AN APPROVED LOCATION
 - PROTECT ALL CB'S, MANHOLES AND PIPE ENDS FROM SEDIMENT INTRUSION WITH GEOTEXTILE (TERRAFIX 270R)
 - KEEP ALL SUMPS CLEAN DURING CONSTRUCTION
 - STRAW BALES TO BE USED IN LOCALIZED AREAS AS SHOWN AND AS DIRECTED BY THE ENGINEER DURING CONSTRUCTION FOR THE WORKS WHICH ARE IN OR ADJACENT TO FLOODLINES, FILL LINES, AND HAZARDOUS SLOPES
 - STRAW BALES TO BE TERMINATED BY ROUNDING BALES TO CONTAIN AND FILTER RUNOFF
 - OBTAIN APPROVAL FROM CONSERVATION AUTHORITY PRIOR TO CONSTRUCTION FOR WORKS WHICH ARE IN, OR ADJACENT TO FLOODLINES, FILL LINES, AND HAZARDOUS SLOPES
 - PROVIDE GRAVEL ENTRANCE WHEREVER EQUIPMENT LEAVES THE SITE TO PREVENT MUD TRACKING ONTO PAVED SURFACES. GRAVEL BED SHOULD BE A MINIMUM OF 15m LONG, 6m WIDE AND 300mm DEEP AND SHALL CONSIST OF COARSE (2" CRUSHER-RUN LESTONE) MATERIAL. MAINTAIN GRAVEL ENTRANCE THROUGHOUT CONSTRUCTION
 - DO NOT LOCATE TOPSOIL PILES AND EXCAVATION MATERIAL CLOSER THAN 2.5m FROM ANY PAVED SURFACE, OR ONE WHICH IS TO BE PAVED BEFORE THE PILE IS REMOVED. ALL TOPSOIL PILES TO BE SEEDED IF THEY ARE TO REMAIN ON-SITE LONG ENOUGH FOR SEEDS TO GROW (LONGER THAN 1 MONTH)
 - CONTROL WIND-BLOWN DUST OFF-SITE TO ACCEPTABLE LEVELS, BY SEEDING TOPSOIL PILES AND OTHER AREAS TEMPORARILY, AND/OR WATERING AS REQUIRED
 - ALL OF THE ABOVE NOTES AND ANY SEDIMENT AND EROSION CONTROL MEASURES ARE AT THE MINIMUM TO BE IN ACCORDANCE WITH THE MINISTRY OF NATURAL RESOURCES GUIDELINES ON EROSION AND SEDIMENT CONTROL FOR URBAN CONSTRUCTION SITES
 - MANHOLES/CATCHBASINS**
 - STORM MANHOLES AS OPSD 701.010 WITH FRAME AND COVER
 - PRECAST CATCHBASINS AS PER OPSD 705.010 & 702.050 WITH FRAME AND CAST IRON GRATE AS SPECIFIED
 - MINIMUM HORIZONTAL CLEARANCE BETWEEN SEWER AND WATER SERVICE IS 2.5m. WHERE THE WATERMAIN PASSES OVER THE SEWER, MINIMUM CLEARANCE IS 0.15m AND 0.50m WHERE THE WATERMAIN PASSES UNDER THE SEWER
 - WATERMAINS**
 - WATERMAINS/SERVICES MIN. COVER 1.7M BELOW FINISHED GRADE
 - WATER SERVICE TO BE INSTALLED AS PER TOWN STANDARDS WITH GRANULAR 'A' BEDDING AND COVER
 - PVC WATERMAIN IN SIZES 100mm THROUGH TO 300mm SHALL BE CLASS 150 DR18 CONFORMING TO AWWA C900. TRACER WIRE (10AWG min.) SHALL BE INSTALLED ON PVC WATERMAIN WITHIN THE ROAD ALLOWANCE
 - CORROSION PROTECTION MEASURES FOR METAL WATER MAIN COMPONENTS TO INCLUDE DENSO MASTIC/TAPE AND SAC CAPS
 - ALL WATERWORKS CONSTRUCTION SHALL CONFORM TO THE CURRENT STANDARDS OF THE TOWN OF KINGSVILLE ENGINEERING DEPARTMENT
 - GRADING NOTES**
 - EXISTING GROUND ELEVATIONS TO BE MAINTAINED ALONG PERIMETER OF SITE UNLESS SPECIFIED OTHERWISE
 - ALL DISTURBED AREAS TO BE REINSTATED TO EXISTING CONDITIONS OR BETTER. LANDSCAPE AREAS TO BE RESTORED WITH 100mm TOPSOIL AND No. 1 NURSERY SOD OR SEED
 - EMBANKMENTS MAXIMUM SLOPE OF 3:1
 - TOPSOIL TO BE STRIPPED FROM ALL PROPOSED HARD SURFACE AREAS PRIOR TO PROCEEDING WITH GRADING AND FILLING OPERATIONS
 - GRASS SURFACE MINIMUM SLOPE 1.5% UNLESS OTHERWISE SPECIFIED
 - ASPHALT PAVEMENT/CONCRETE SURFACES MINIMUM SLOPE 1.0%
 - ALL SURFACE DRAINAGE SHALL BE SELF CONTAINED, COLLECTED, AND DISCHARGED AT A LOCATION TO BE APPROVED PRIOR TO THE ISSUANCE OF A BUILDING PERMIT
 - DRAINAGE OF ABUTTING PROPERTIES SHALL NOT BE NEGATIVELY AFFECTED



CONC. LOCK-BLOCK RET. WALL
SCALE: 1:50

CONC. LOCK-BLOCK DETAIL

150mm THK. GRANULAR 'A' COMPACTED TO 98% S.P.D.

ALTERNATIVES

A PRECAST SLAB BASE

B CAST-IN-PLACE BASE

C PRECAST FLAT CAP

NOTES:

- The sump is measured from the lowest invert.
- Granular backfill shall be placed to a minimum thickness of 300mm all around the maintenance hole.
- Precast concrete components according to OPSD-701.030, 701.031, or 701.032.
- Structure exceeding 5.0m in depth to include safety platform according to OPSD-404.020.
- Pipe support according to OPSD-708.020.
- For benching and pipe opening details, see OPSD-701.021.
- For adjustment unit and frame installation see OPSD-704.010.
- All dimensions are nominal.
- All dimensions are in millimetres unless otherwise shown.

ONTARIO PROVINCIAL STANDARD DRAWING Nov 2004 Rev 3

PRECAST CONCRETE MAINTENANCE HOLE 1200mm DIAMETER

OPSD - 701.010

SITE PLAN
SCALE: 1:150

EDUCATIONAL ZONE

GENERAL COMMERCIAL ZONE

RESIDENTIAL ZONING

NEW 2 STOREY AUTO-PART SALES BUILDING
18.29m x 30.48m = 557.48 sq.m.
(60' x 100' = 6,000 sq.ft.)
6.71m (22'-0") EAVE HEIGHT
FINISHED FLOOR ELEVATION = 194.40

NOTES:

- Right angle bend
- Tee connection
- Three way junction
- Four way junction
- Straight through
- Dead end
- Wye connection
- 45° bend

MAXIMUM SIZE HOLE IN THE WALL IN PRECAST RISER SECTIONS

Maintenance Hole Diameter	No. 1-4	No. 5 & 6	No. 7	Inlet Hole	Outlet Hole
1200	700	860	780	700	860
1500	860	1220	960	860	1170
1800	1220	1485	1220	1220	1485
2400	1485	2020	1760	1485	2020
3000	1930	2450	2300	1930	2450
3600	2195	3085	2730	2195	3085

NOTES:

- Concrete for benching to be 30MPa.
- Benching to be given wood float finish, channel to be given steel trowel finish.
- Benching slope and height to be as specified.
- All dimensions are nominal.
- All dimensions are in millimetres unless otherwise shown.

ONTARIO PROVINCIAL STANDARD DRAWING Nov 2004 Rev 2

MAINTENANCE HOLE BENCHING AND PIPE OPENING DETAILS

OPSD - 701.021

PIPE IN SUPPORTED EXCAVATION

PIPE IN UNSUPPORTED EXCAVATION

PIPE IN SUPPORTED EXCAVATION

TYPE 1 OR 2 SOIL

TYPE 3 SOIL

TYPE 4 SOIL

LEGEND:

\varnothing - Inside diameter

NOTES:

- Height of fill is measured from the finished surface to top of pipe.
- The pipe bed shall be compacted and shaped to receive the bottom of the pipe.
- Pipe culvert frost treatment shall be according to OPSD 803.030 and 803.031.
- Condition of excavation is symmetrical about centreline of pipe.
- A Granular material placed in the haunch area shall be compacted prior to placing and compacting the remainder of the embedment material.
- B Soil types as defined in the Occupational Health and Safety Act and Regulations for Construction Projects.
- C All dimensions are in metres unless otherwise shown.

CLEARANCE TABLE

Pipe Inside Diameter (mm)	Clearance (mm)
900 or less	300
Over 900	500

ONTARIO PROVINCIAL STANDARD DRAWING Nov 2010 Rev 2

FLEXIBLE PIPE EMBEDMENT AND BACKFILL EARTH EXCAVATION

OPSD 802.010

OUTLET C.B.M.H. #1 DETAIL
SCALE: 1:20

150mm# SEALED REMOVABLE END CAP FOR MAINTENANCE

INSTALL INVERTED 'T' ON OUTLET OF SITE FOR WATER QUALITY

150mm# OUTLET TO STORM SEWER

150mm# INLET FROM DOWNSPOUTS

200mm# INLET FROM CB #1

PROVIDE RESTRICTOR PLATE ON OUTLET PIPE w/ 90mm# DRILLED ORIFICE

600mm DEEP SUMP PIT

B.O. SUMP 192.12

REFER TO OPSD 701.010 DETAIL FOR 1200mm# PRECAST MAINTENANCE MANHOLE. FOR DETAILS ON MANHOLE (NO BENCHING, PROVIDE SUMP INSTEAD)

1.22m [4']

T.O. M.H. ELEV. = 194.30

100-YR. PONDING ELEV. = 194.25

PRESSURE HEAD: = 194.20 - 192.72 - 0.15/2 = 1.55m

ONTARIO PROVINCIAL STANDARD DRAWING Nov 2004 Rev 1

PRECAST CONCRETE CATCH BASIN 600x600mm

OPSD - 705.010

CONCRETE BARRIER CURB

OPSD 600.110

NOTES:

- Where sidewalk is continuously adjacent, reduce the dropped curb at entrances to 75mm.
- For slipforming procedure, a 5% batter is acceptable.

A Treatment at entrances shall be according to OPSD 351.010.

B Outlet treatment shall be according to the OPSD 610 Series.

C The transition from one curb type to another shall be a minimum length of 3.0m, except in conjunction with guide rail where it shall be according to the OPSD 900 Series.

D All dimensions are in millimetres unless otherwise shown.

Ontario Provincial Standard Drawing Nov 2006 Rev 1

PRECAST CONCRETE CATCH BASIN 600x600mm

OPSD - 705.010

REVISIONS

NO.	DESCRIPTION	DATE
1	ISSUED FOR OWNER REVIEW	JAN. 22/2021
2	PRELIMINARY MUNICIPAL REVIEW	FEB. 25/2021
3	SITE PLAN APPROVAL	MARCH 5/2021
4	REVISED PER MUNICIPAL COMMENTS	MARCH 30/2021

CONTRACTOR:

PROJECT:

SITE PLAN FOR 2013 DIVISION ROAD

DRAINAGE PLAN

2013 DIVISION ROAD KINGSVILLE, ONTARIO

Y.C. LIU ENGINEERING

25 MANULIFE AVE. WEST
CHESHAM, ONTARIO N7S 1S2
TEL: (519) 551-9612
FAX: (519) 551-9608

DRAWN: C.W. CHECKED: C.L. FILE NO.: 21-067 DWG. NO.: 2

BOIN: FIRM BOIN DATE: DEC./20 SHEET NO.: SP-2 of 2

REGISTERED PROFESSIONAL ENGINEER Y.C. LIU



April 12, 2021

Mr. Robert Brown
Town of Kingsville
2021 Division Road North
Kingsville, Ontario
N9Y 2Y9

Dear Mr. Brown:

**Re: SPA-09-2021, Queens Auto Supply, Part of Lot 8, Plan 1198 Part 1,
12R1009 2013 Division Road North, West Side of County Road No. 29**

Please be advised that the County has reviewed the aforementioned application and the comments provided are engineering related only. This application has not been reviewed from a planning perspective. The subject lands have frontage on County Road No. 29.

County Infrastructure Services has reviewed the following documents pertaining to a subject land is a 2,092 sq. m (22,520 sq. ft.) commercial lot with an existing building used as a repair shop at present. A site plan approval application has been submitted for the redevelopment of the lot. Proposed is a 557 sq. m (6,000 sq. ft.) two-storey building that would be the new location of Queens Auto Supply which is currently located on Main St. E. in downtown Kingsville. The development would include a new septic system and paved parking area. A storm water management report has been prepared for the site. The Applicant will be required to comply with the following County Road regulations:

County By-Law Number 2481 – A By-Law to Provide for the Protection of Highways and to Provide for the Installation of Entrance Ways.

County By-Law Number 2480 – A By-Law of the Corporation of the County of Essex to Regulate the Location of Buildings and Structures on Land Adjacent to County Roads.

The minimum setback for any structures must be 85 feet from the centre of the original ROW of County Road No. 29. Permits are necessary for any changes to existing entrances and structures, or the construction of new entrances or structures.

Based on the proposed site plan, the consultant to contact the County of Essex to discuss the Traffic Impact it will have on the County Road system. At that time, based on provided traffic information, estimate of scope and requirements will be further discussed.

The County of Essex is requesting a geometric and sightline analysis of the proposed access to determine if there will be concerns of the turning movements of the largest size vehicle entering and existing the property.

Any/signage (including temporary development signs) visible from County Road No. 29 must be identified on the plans, must conform to County of Essex guidelines, and will require a valid County Sign Permit before installation. Minimum setback for signs on property will be 10 feet from property line.

Any works within the County right-of-way will require permits and approvals and are to be obtained from the County of Essex.

Should you require further information, please contact the undersigned by email at kbalallo@countyofessex.ca or by phone at extension 1564.

Regards,



Kristoffer Balallo
Engineering Technologist

☎ 519-776-6441
TTY 1-877-624-4832

📍 360 Fairview Ave. W.
Essex, ON N8M 1Y6

💻 countyofessex.ca



2021 Division Road North
Kingsville, Ontario N9Y 2Y9
(519) 733-2305
www.kingsville.ca
kingsvilleworks@kingsville.ca

Date: April 13, 2021

To: Mayor and Council

Author: Robert Brown, H. Ba, MCIP, RPP
Manager, Planning Services

RE: Application for Site Plan Approval by
Greater Essex County District School Board
1620 Jasperson Dr., Part of Lot 3, Concession 1 ED,
Parts 1 & 2, RP 12R 27276

Report No.: PS 2021-022

AIM

To provide the Mayor and Council with details regarding the construction of the new combined elementary and secondary school and the associated site plan approval located on property at 1620 Jasperson Drive in the Town of Kingsville.

BACKGROUND

Approximately five years ago it was announced by the Greater Essex County District School Board that a new combined elementary and secondary school would be constructed in Kingsville. This would replace Kingsville District High School, Kingsville Public School, Jack Miner Public School and accommodate secondary school students from the Harrow area. A site selection process was undertaken and eventually the site on Jasperson Drive was selected. Since that time work has been ongoing to prepare the site and develop plans for the school.

The subject site is 10.1 ha (25 ac.) in area. The proposed school will be a 12,818 sq. m (138,000 sq. ft.) building with a mix of single and two storey areas. Timeline for construction is approximately eighteen months. The plan does include sports field areas and future track however these will be developed at a later date. (See Appendix A)

DISCUSSION

1.0 Provincial Policy Statement

There are no issues of Provincial significance raised by this application.

2.0 Official Plan

The subject property is designated 'Residential' and subject to the policies under Section 3.6 of the Official Plan for the Town of Kingsville. Specifically Section 3.6.1 Policies outlines under item b) that, 'other uses which are considered necessary and complementary to serve residential areas, such as schools, parks, churches, day care centres, home occupations and essential buildings and structures for public utilities, may be permitted where they are compatible with the residential area.

Comment: The majority of existing and new schools are located within existing residential area or in areas developing for residential purposes. The purpose of this is to provide as much opportunity for student within urban settings to walk and reduce the need for bussing. As a regional school both walking and bussing will be utilized.

3.0 Comprehensive Zoning By-Law – Town of Kingsville

The subject property was rezoned in 2017 from Residential to 'Education, (EG-1)' as part of the overall preparation of the site. The attached site plan has been reviewed and the proposed school will be in compliance with all setback regulations and parking requirements outlined in the Town of Kingsville Zoning By-law 1-2014.

4.0 Site Plan

The proposed development on the subject lands represents a significant project for the Town of Kingsville. The timeline for completion is approximately eighteen months. The school itself is a 12,818 sq. m (138,000 sq. ft.) building including one and two storey portions (see elevations – Appendix B). The main access to the property will align with the existing intersection of Woodycrest and Jasperson. This will accommodate bus traffic and access for the secondary school portion of the school. A second access is also proposed for staff access and parent drop-off for the elementary portion. There are three parking areas on the plan. The southerly parking lot will be elementary staff and parent drop-off and pick-up; the northerly lot will accommodate secondary staff and student parking. This area also includes the secondary school portion entrance and bus drop off and pickup zone. A third area is located at the front of the building for visitor parking along with daycare drop-off. This will also be the location for the elementary portion bus drop-off.

A storm water management plan has been prepared for the site along with landscaping, grading and servicing plans. Service connections have been provided to the property line as part of the Jasperson reconstruction last year. A photometric plan including types of light fixtures was provided for the site and has been reviewed by IES. Lighting located along the shared lot line and the existing

homes on Jasperson will need to be particularly sensitive so as not to impact the rear yard areas of those residential uses. One option on certain lights located in the parking areas would be to time the lights to be off during certain evening hours.

The sidewalk along Jasperson on the east side will require extension at the Boards cost. The extent of the extension will need to be co-ordinated with the Town in conjunction with the Jasperson realignment. There are no plans at present for a crossing of the drain on the school side however this may need to be reviewed in the future depending on use of the neighbouring sports field and access to the arena.

LINK TO STRATEGIC PLAN

Manage growth through sustainable planning.

FINANCIAL CONSIDERATIONS

The development is not subject to development charges and will not result in an increase in assessment. The construction will be subject to building permit fees.

CONSULTATIONS

Public Consultation

The Board officially presented the school in a livestreamed open house on January 21, 2021 which provided the community its first look at the new building. As part of the presentation the Board provided contact information for residents to give their feedback and ask questions. The Board received approximately 70 pages of e-mails, 100 phone calls and the online presentation was viewed over 4,000 times. Much of the planning related comment was around the idling of buses, traffic volumes and the potential for relocating the bus drop-off areas to the rear of the building.

Comment: The Board indicated that when buses arrive at the site they do not idle. This is both an environmental consideration and safety issue.

Part of the rationale for the reconstruction and realignment of Jasperson is to accommodate the increase in traffic that will result from the school. Based on information provide by the Board from the bus company arrival and departures are split into different times for elementary and secondary. (8:30 and 9 am) Total bus traffic based on the current anticipated volumes is 9 regular buses and 3 short buses for the secondary school and 15 regular and 5 short for the elementary side. Approximately half of the buses go south with the other half travelling north. The Town would encourage the Board and transportation company to rework southerly bound bus routes to avoid the Jasperson and Main intersection.

Relocation of the bus drop-off would result in a complete redesign and positioning of the school and could actually result in moving the school itself closer to existing residential uses.

Agency Consultation

In accordance with standard practice for review of site plan approval applications applicable external agencies and internal departments have been circulated. The following comment has been provided.

1) Essex Region Conservation Authority (ERCA)

ERCA has not provided a formal letter of comment but did indicate via e-mail that storm water management is recommended and that a Section 28 permit will be required as part of the building permit process.

Comment: A storm water management plan has been submitted and reviewed. As the north end of the property is within a regulated area it was anticipated that an ERCA permit would be necessary as part of the final permitting process.

2) Town of Kingsville Technical Advisory Committee (TAC)

TAC has review the development plan several times over the last several months. A final wrap up meeting was held with the Board on March 18th, to review public comment and clarify any final points from the Board and Town. TAC is supportive of the plan being presented subject to the standard site plan requirements and conditions.

RECOMMENDATION

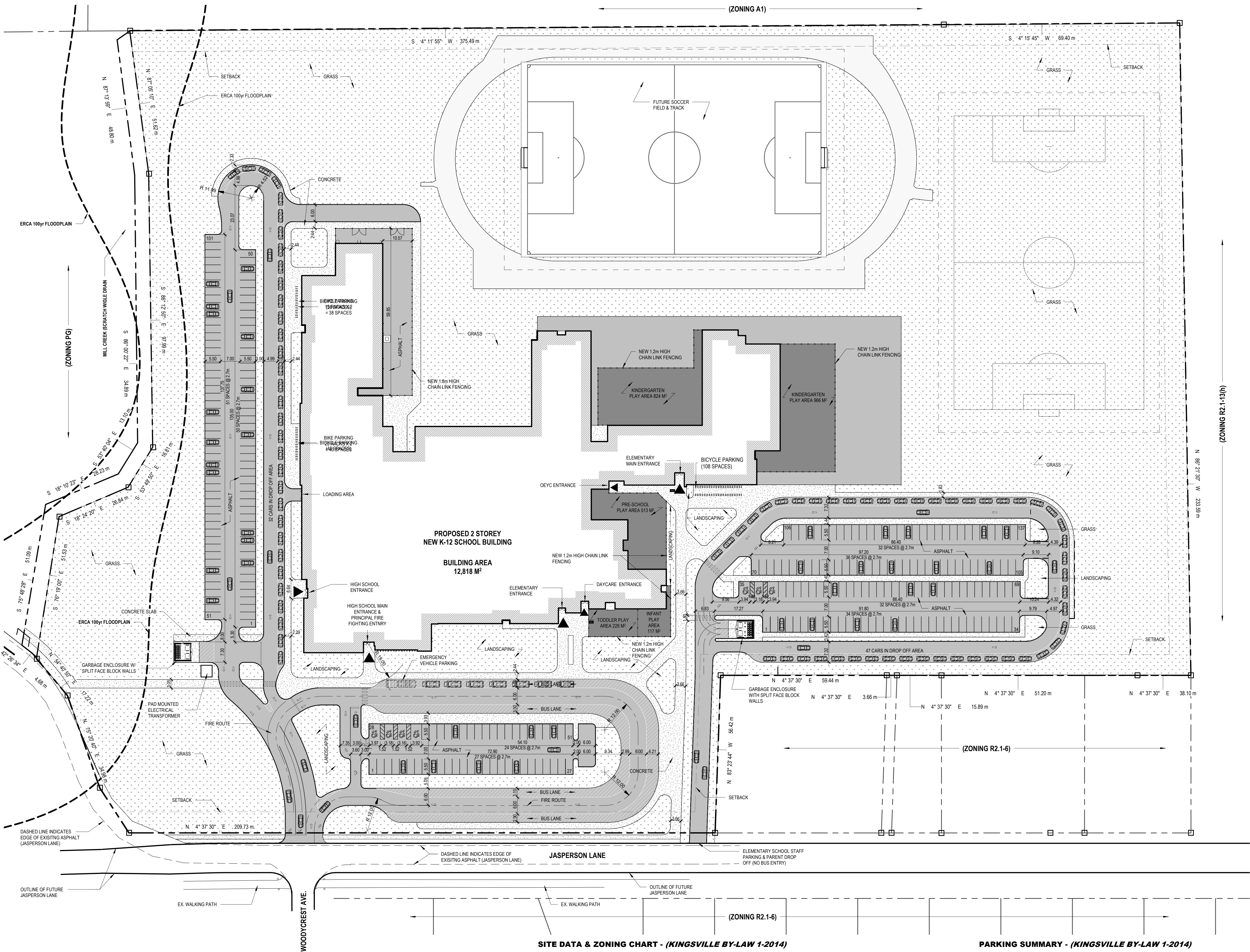
That Council:

Approve site plan application SPA/20/2020 for the construction of a 12,818 sq. m (138,000 sq. ft.) elementary/secondary school and associated support facilities, parking, drop-off/pick-up areas and bus lanes on lands located at 1620 Jasperson Drive in the Town of Kingsville, subject to the conditions and requirements outlined in the site plan and associated site plan agreement and authorize the Mayor and Clerk to sign the agreement and register said agreement on title.

Robert Brown

Robert Brown, H. Ba, MCIP, RPP
Manager, Planning Services

10/13/2020 3:56:09 PM BM 360/1801 GECDSB Kingsville JK-12/1801 SITE-360.rvt 1801 ARCHITECTS



ARCHITECTURAL SITE PLAN - SPA
SCALE: 1:600
DIMENSIONS SHOWN IN METERS UNLESS NOTED OTHERWISE

SITE DATA & ZONING CHART - (KINGSVILLE BY-LAW 1-2014)					
No.	DESCRIPTION	REQUIRED	PROVIDED	BY-LAW REF.	ADDITIONAL NOTES
1.	ZONING CLASSIFICATION	C2 / EG	EG-1	SCHED. 'A' MAP - 67	AMENDED (126-2017)
2.	PERMITTED USE	SCHOOL - ELEM. OR SECONDARY	SCHOOL - ELEM. & SECONDARY	10.6	
3.	MINIMUM LOT AREA	2,000m² (21,530sf)	EXIST = 102,464m² (25.32 acres)	10.6(c)(i)	
4.	MINIMUM LOT FRONTAGE	15m (50ft)	209.7m (688ft)	10.6(c)(ii)	
5.	SETBACK - INTERIOR SIDE YARD	50% BLDG HEIGHT OR 7.5m	REFER TO DRAWINGS	10.6(c)(iii)	REFER ALSO TO 10.6.1(i)
6.	SETBACK - FRONT YARD	7.5m (24.6ft)	88m (288.5ft)	10.6(c)(iv)	
7.	SETBACK - EXTERIOR SIDE YARD	4.5m (14.8ft)	N/A	10.6(c)(v)	
8.	SETBACK - REAR YARD	7.5m (24.6ft)	76m (251.5ft)	10.6(c)(vi)	
9.	LOT COVERAGE	30% (Max.)	13%	10.6(c)(vii)	13261m² / 102464m² = 0.129
10.	LANDSCAPED AREA	N/A	N/A	N/A	NOT REQUIRED IN ZONING REG.
11.	BUILDING HEIGHT	15m (49.2)	-	10.6(c)(viii)	HIGH POINT OF TENNIS FACILITY ROOF
12.	PARKING SPACE - DIMENSIONS	MIN. WIDTH - 2.7m (9ft) MIN. LENGTH - 5.5m (18.0ft) B.F. MIN. WIDTH - 4.7m	MIN. WIDTH 2.7m (9.0ft) MIN. LENGTH 5.5m (18.0ft) B.F. MIN. WIDTH - 4.7m	5.14(c) & 5.2 (b)	
13.	PARKING SPACE - COUNT	N/A	SEE PARKING LOT SUMMARY		SEE PARKING LOT SUMMARY

PARKING SUMMARY - (KINGSVILLE BY-LAW 1-2014)					
No.	DESCRIPTION	REQUIRED (ROUNDED)	PROVIDED	BY-LAW REF.	ADDITIONAL NOTES
1.	ONTARIO EARLY YEARS CENTRE PARKING	(1.25 x 2 = 2.5) + (462m²/30 = 15.5) = 18	18	5.17 - Table 4	
2.	DAYCARE PARKING	(1.25 x 6 = 7.5) + (1115m²/30 = 37.1) = 45	45	5.17 - Table 4	
3.	ELEMENTARY PARKING	1.25 x 46 = 58	74	5.17 - Table 4	
4.	SECONDARY PARKING	3 x 39 = 117	152	5.17 - Table 4	
5.	TOTAL	238	289	N/A	
6.	BARRIER FREE	3 = 1 for each 50 spaces over 150 289-150 = 139 / 50 = 2.78 + 3 = 6	7	5.2	4 B.F. SPACES @ SECONDARY & 3 B.F. SPACES @ ELEMENTARY
7.	LOADING SPACES	1000m² = 1 Add 1 / UP TO 4300m² = 1 Add 1 / each 8000m² OVER 4300 = 1 Total = 3	3	5.16	
8.	BICYCLE SPACES - ELEMENTARY	STUDENT CAPACITY / 10 = 105 STAFF / 10 = 3	108	5.3	
9.	BICYCLE SPACES - SECONDARY	STUDENT CAPACITY / 10 = 72 STAFF / 10 = 4	74	5.3	
10.	ELEMENTARY KISS & RIDE CAPACITY	N/A	47 (MAX)	N/A	
11.	SECONDARY KISS & RIDE CAPACITY	N/A	32 (MAX)	N/A	

GROUND COVER LEGEND	
	GRASS/LANDSCAPE (REFER TO LANDSCAPE PLAN)
	ASPHALT
	CONCRETE PAVING

architectura
a+e
180 Eugene Street West
Windsor, ON N6A 2X6
519.258.1360

This drawing is not to be used for construction unless it is countersigned by the Project Architect

Issued For (NYM00)

PRE SPA REVIEW 2020/06/30

ERCA PERMIT 2020/06/30

SITE PLAN APPROVAL 2020/10/15

Date

Revision Schedule Description

No.

ARCHITECTURAL SITE PLAN - OVERALL

Greater Essex County District School Board

KINGSVILLE K-12 SCHOOL

1620 JASPERSON DR
KINGSVILLE, ON

Drawn By P/JYH

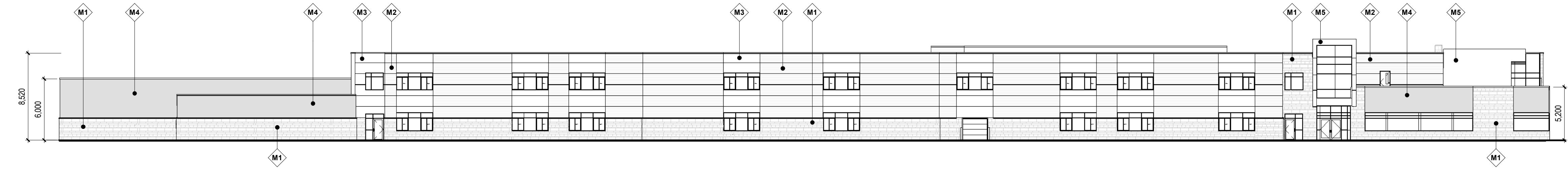
Checked By DA

Project No 1801

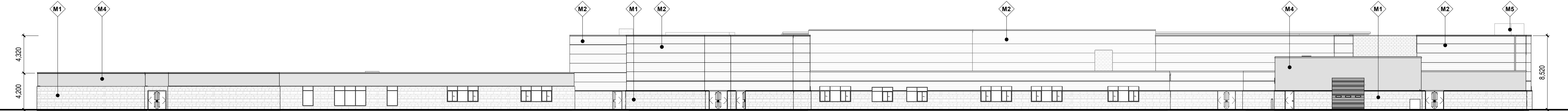
Sheet No

SPA-1

178



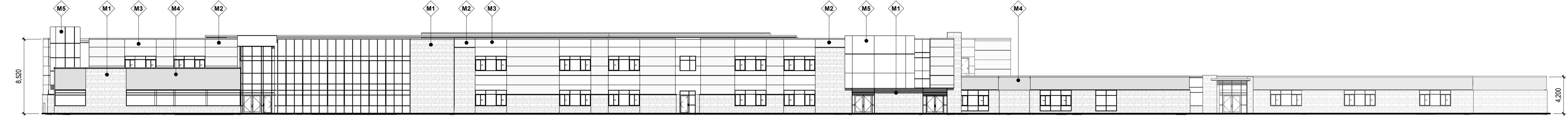
NORTH ELEVATION



EAST ELEVATION



SOUTH ELEVATION



WEST ELEVATION

EXTERIOR FINISHES LEGEND

TAG	MATERIAL DESCRIPTION	PRODUCT INFO.	SPEC	GRAPHIC / HATCH
BASED ON:				
M1	MASONRY VENEER	T.B.D	DIV. 4	
M2	INSULATED METAL PANEL - COLOR 1	MANUF: VICWEST MODEL: INSULATED PANEL	DIV. 7	
M3	INSULATED METAL PANEL - COLOR 2	MANUF: VICWEST MODEL: INSULATED PANEL	DIV. 7	NO PATTERN
M4	HORIZONTAL 7/8" CORRUGATED SIDING	MANUF: VICWEST MODEL: 7/8" CORRUGATED	DIV. 7	
M5	ALUMINUM COMPOSITE PANEL (ACM)	MANUF: APOLIC MODEL:	DIV. 7	NO PATTERN



2021 Division Road North
Kingsville, Ontario N9Y 2Y9
(519) 733-2305
www.kingsville.ca
kingsvilleworks@kingsville.ca

Date: April 12, 2021

To: Mayor and Council

Author: Kristina Brcic, MSc, BURPI
Town Planner

RE: Application for Site Plan Approval by
2418772 Ontario Inc.
76 Main St E
Lot 13 & Pt. Lot 14, Plan 184 & 185
Roll No. 3711 150 000 03500

Report No.: PS 2021-024

RECOMMENDED ACTION

That Council:

Approve site plan application SPA/07/21 for the construction of a new covered patio addition to the front of the existing building at 76 Main St. E., subject to the conditions and requirements outlined in the site plan agreement and authorize the Mayor and Clerk to sign the agreement and register said agreement on title.

BACKGROUND

The subject land is an 847 sq. m (9,118 sq. ft.) (see Appendix A) commercial parcel with an existing converted dwelling, last used as Annabelle's Tea Room & Restaurant. The applicant recently purchased the site and is renovating the interior of the building for a new restaurant. The applicant has submitted a request for site plan approval to construct a new, covered patio area at the front of the building, which extends to the front property line (see Appendix B).

DISCUSSION

1.0 Provincial Policy Statement

The application is consistent with the Provincial Policy Statement.

2.0 Official Plan

The subject property is designated 'Central Commercial' and subject to the policies under Section 3.2.1 of the Official Plan for the Town of Kingsville. The restaurant use is permitted in the central commercial area. The property is listed on the Town's Heritage interest list and as such, the Kingsville Heritage Advisory Committee (KHAC) was consulted on the covered porch design provided by the applicant. Comment from the KHAC is discussed in more detail under Consultations. The application conforms to the policies outlined in the Official Plan.

3.0 Comprehensive Zoning By-Law – Town of Kingsville

The subject property is zoned 'Central Commercial (C2)'. The attached site plan has been reviewed and the proposed new development will be in compliance with all setback regulations of the Town of Kingsville Zoning By-law 1-2014. Parking on the site was and continues to be limited. The applicant will be paving the lot and formalizing a total of 11 on-site spaces. The change from the former use to the current use is recognized as existing in the zoning by-law. However, when new space is added to an existing use in the downtown area additional parking spaces must be provided or a cash-in-lieu of parking contribution made. With the additional seating space to be provided in the proposed new covered porch, the parking requirement increases by 4 spaces. The applicant is asking that this be addressed via the cash-in-lieu provision.

4.0 Site Plan

The existing building on the property was originally built as a dwelling then later converted for commercial use. A single storey addition was added many years ago to provide additional space. The new owner is renovating the interior to for use as a full service restaurant and proposing the addition of a covered porch on the front of the single storey addition. The construction will provide for 50 additional seats and includes an enclosed glass vestibule and accessible access into the building from the parking lot on both sides of the building.

With the building addition, the applicant was required to complete an acceptable storm water review of the property. The Town's Director of Infrastructure and Engineer Services has reviewed and accepted the plan provided.

As identified on the Site Plan in Appendix B, the lot contains 11 parking spaces which the applicant will now be hard surfacing and marking the parking spaces. The customers of the restaurant under previous ownership would find additional park either on the road or in municipal lots. With the proposed covered porch addition providing additional seating, an additional 4 parking spaces are required per the by-law. The applicant wishes to address the additional 4 spaces through cash in lieu, as indicated in the parking plan (see Appendix D).

LINK TO STRATEGIC PLAN

Support growth of the business community.

Link to Council 2021-2022 Priorities

- ☐ COVID-19 and the health and safety of the community
- ☐ Customer Service: Training, Technology, Staff, Review Standards/Level of service
- ☐ Housing: Affordability (lot sizes, developer incentives, second dwellings, density, etc.)
- ☐ Greenhouse: lights & dark sky, odours (site plan compliance, bylaws, other tools)
- ☐ Programming Increase: Youth and Seniors
- ☐ A development plan for Downtown Kingsville / Main Street
- ☐ Financial savings: Schools closings, Migration Hall
- ☐ Economic Development: strengthen tourism/hospitality
- ☐ COVID - economic recovery
- ☐ Communications: Strategy – Policy (social media), Website refresh and other tools, Public engagement
- ☐ Housing: Migrant Worker Housing – Inspections (Building/Fire), regulate, reduce, or increase
- ☐ Committees / Boards: Review and Report
- ☐ Policy Update: Procedural Bylaw
- ☐ Economic Development: diversify the economy, create local jobs, industrial, Cottam
- ☐ Infrastructure (non-Municipal): Union Water expansion & governance
- ☐ Infrastructure (Municipal): Asset Management Plan update, the infrastructure funding deficit
- ☒ No direct link to Council priorities

FINANCIAL CONSIDERATIONS

As a result of the proposed front porch addition there will be building permit fees collected and an increase in assessment value at build out.

CONSULTATIONS

In accordance with standard practice for review of site plan approval applications applicable external agencies and internal departments have been circulated. The following comment has been provided.

1) Essex Region Conservation Authority (ERCA)

ERCA has no objection to the proposed development. See full comment in Appendix C.

2) Town of Kingsville Technical Advisory Committee

Comments provided by TAC include that the proposed storm water management plan for the site is acceptable, building code requirements will be reviewed during the permit process. Additional parking is required to address the patio addition. All other standard requirements are outlined as part of the site plan agreement.

3) Heritage Advisory Committee

The Heritage Committee suggested that the roof on the covered patio addition be lowered so it would not obstruct the view of the roof line on the newer addition. The reasoning for this was the fact that the addition had been done in a style that was sympatric of the existing Mansard style roof of the main building. The committee also questioned the reason for the glass vestibule at the front door of the main entrance and felt that it blocks the access and view of the front door.

Comment: The applicant reviewed the request however due to Ontario Building Code requirements the height of the porch addition must be maintained. The covered patio addition's roof line is flat and has a very minimal impact on the façade of the existing building. The addition also remains open along the front and sides preserving the view of the front of the existing building. The remaining building is not being modified and the owners have already undertaken some significant brick restoration on parts of the structure.

The applicant provided that the front vestibule will be made of clear glass and that the front door in a sense will not be covered. By including this vestibule, they will improve accessibility into the building but also have better control on drafts and temperature changes from the movement in and out of the building, which will now increase as a result of the front patio addition.

Kristina Brcic

Kristina Brcic, MSc, BURPI
Town Planner

Robert Brown

Robert Brown, H. Ba, MCIP, RPP
Manager, Planning Services

Appendix A - Location Map



76 Main St E



Legend

Essex Municipalities

<all other values>

Kingsville

Street

Severance

Kingsville Assessment

Notes

Site Plan Approval

THIS MAP IS NOT TO BE USED FOR NAVIGATION

Copyright the Corporation of the County of Essex, 2012. Data herein is provided by the Corporation of the County of Essex on an 'as is' basis. Assessment parcel provided by Teranet Enterprises Inc. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable.

0 8.62 17.2 Meters

1: 517



2/25/2021



planning@erca.org

P.519.776.5209

F.519.776.8688

360 Fairview Avenue West
Suite 311, Essex, ON N8M 1Y6

March 09, 2021

Mr. Robert Brown, Manager of Planning Services
Planning & Development Services Department
The Corporation of the Town of Kingsville
2021 Division Road North
Kingsville Ontario, N9Y 2Y9

Dear Mr. Brown:

RE: Application for Site Plan Control SPA-07-2021
76 MAIN ST E
ARN 371115000003500; PIN: 751740193
Applicant: 2418772 ONTARIO INC

The following is provided as a result of our review of Application for Site Plan Control SPA-07-2021. The subject land is an 847 sq. m (9,118 sq. ft.) commercial parcel with an existing converted dwelling last used as Anne Belle's (Teahouse). The applicant is converting the building to a new restaurant and has submitted a request for site plan approval to construct a new open, covered patio area between the front of the building and the Town side walk.

DELEGATED RESPONSIBILITY TO REPRESENT THE PROVINCIAL INTEREST IN NATURAL HAZARDS AND REGULATORY RESPONSIBILITIES ASSOCIATED WITH THE CONSERVATION AUTHORITIES ACT

The following comments reflect our role as representing the provincial interest in natural hazards as outlined by Section 3.1 of the Provincial Policy Statement of the *Planning Act* as well as our regulatory role as defined by Section 28 of the *Conservation Authorities Act*.

We have reviewed our floodline mapping for this area and it has been determined this site is not located within a regulated area that is under the jurisdiction of the ERCA (Section 28 of the *Conservation Authorities Act*). As a result, a permit is not required from ERCA for issues related to Section 28 of the *Conservation Authorities Act*, Development, Interference with Wetlands and Alteration to Shorelines and Watercourses Regulation under the *Conservations Authorities Act*, (Ontario Regulation No. 158/06).

WATERSHED BASED RESOURCE MANAGEMENT AGENCY

The following comments are provided in an advisory capacity as a public commenting body on matters related to watershed management.

Mr. Brown
March 09, 2021

SECTION 1.6.6.7 Stormwater Management (PPS, 2020)

Our office has reviewed the proposal and has no concerns relating to stormwater management.

PLANNING ADVISORY SERVICE TO PLANNING AUTHORITIES - NATURAL HERITAGE POLICIES OF THE PPS, 2020

The following comments are provided from our perspective as an advisory service provider to the Planning Authority on matters related to natural heritage and natural heritage systems as outlined in Section 2.1 of the Provincial Policy Statement of the *Planning Act*. The comments in this section do not necessarily represent the provincial position and are advisory in nature for the consideration of the Planning Authority.

The subject property is not within or adjacent to any natural heritage feature that may meet the criteria for significance as defined by the PPS. Based on our review, we have no objection to the application with respect to the natural heritage policies of the PPS.

FINAL RECOMMENDATION

With the review of background information, ERCA has no objection to this application for Site Plan Control.

If you have any questions or require any additional information, please contact the undersigned.

Sincerely,



Vitra Chodha
Resource Planner
/vc



Appendix D - Parking Plan

April 7th, 2021

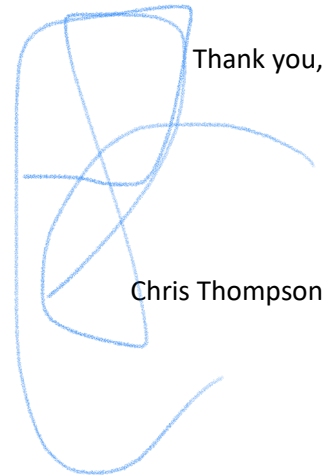
Chris Thompson
President
2418772 Ontario Inc.
5370 Wyandotte Street East
Windsor, Ontario, N8S 0A3

Dear Town of Kingsville; Regarding Parking plan for 76 Main Street East:

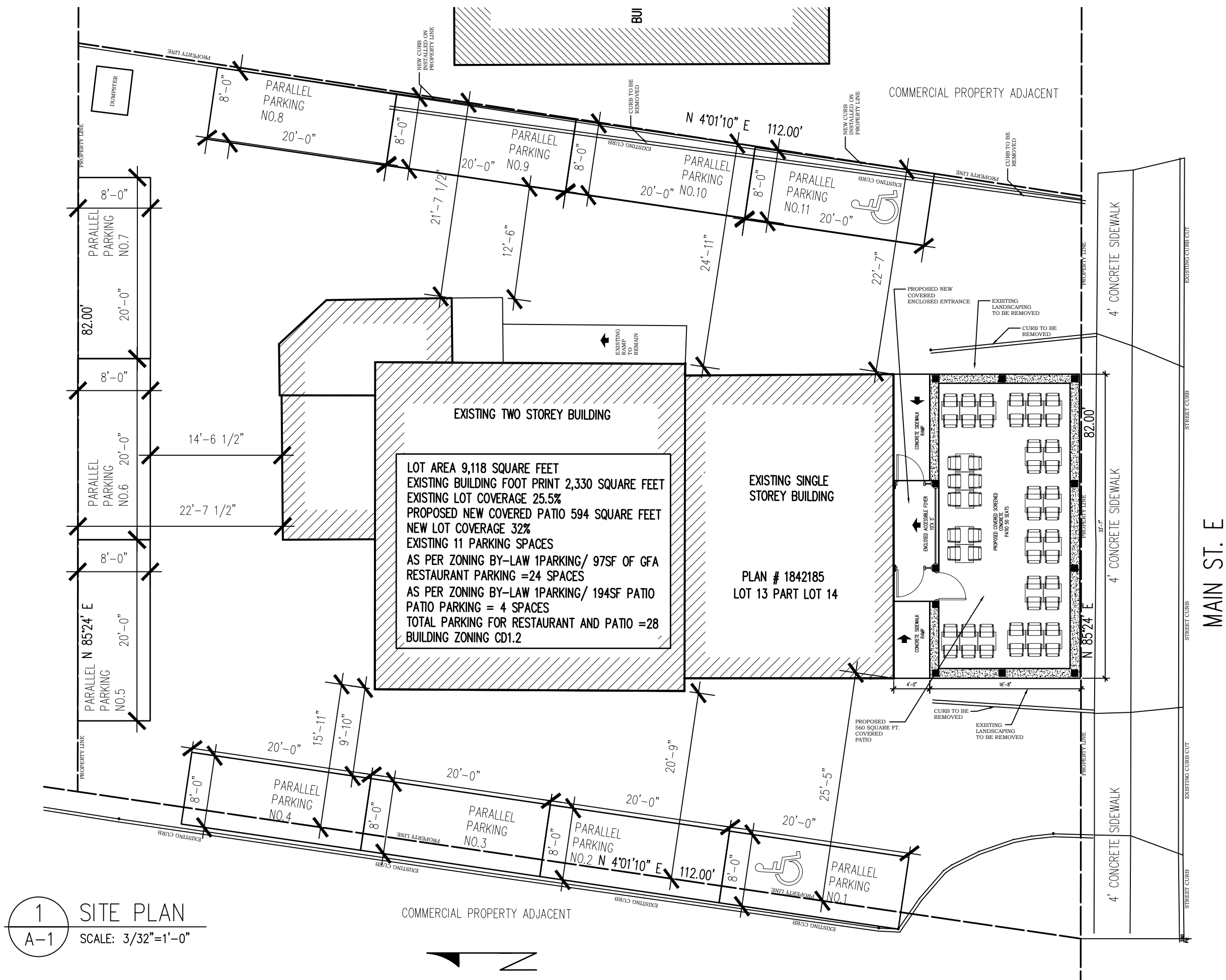
As per plans provided for our redevelopment of the above site, we require 28 parking spots in total. As per plans, we have provided 11 spots. For the remainder of our requirements, we would like to utilize the existing on street parking and various municipal parking lots. For any remaining requirements, we would like to enter into a cash in lieu of parking agreement with the municipality.

If you have any further questions, please do not hesitate to contact myself at 519-991-6487.

Thank you,



Chris Thompson



Simon
Chamely,
ARCHITECT

P O Box 4, Amherstburg, Ontario, N9V 2Z2
Tel: (519) 730-0777
Cell: (226) 348-7295
Email: simonchamely@yahoo.ca

LEARNING FROM THE PAST
DESIGNING OUR FUTURE

ONTARIO ASSOCIATION
OF
ARCHITECTS
Simon Chamely
SIMON CHAMELY
LICENCE
5695

18TH February 2021

This Drawing is not be used for Construction
until Countersigned by Project Architect

5	Site Plan Revised	9 Mar 2021
4	Site Plan Permit	18 Feb2021
3	Site Plan Revised	20 Jan2021
2	Site Plan Control	29 Nov2020
1	CLIENT REVIEW	29 Oct2020
No:	Revision:	Date:

Professional Stamp:

Project Title:

THOMPSON
MANOR
76 Main St.
East, Kingsville

Drawing Title:

SITE PLAN

Drawn by: spc	Drawing No. A1
Date: 29 Oct 2020	
Scale: 3/32" = 1'-0"	



2021 Division Road North
Kingsville, Ontario N9Y 2Y9
(519) 733-2305
www.kingsville.ca
kingsvilleworks@kingsville.ca

Date: March 31, 2021
To: Mayor and Council
Author: G.A. Plancke / Director of Infrastructure & Engineering
RE: Kingsvilleworks Service Request Summary 1st Quarter 2021
Report No.: IED 2021-19

RECOMMENDED ACTION

This report being provided for information.

BACKGROUND

During the Regular Meeting of Council held on February 22, 2021, Councillor Lucier requested a KingsvilleWorks summary report be prepared for Council review. Cityworks is the Town's service request tracking system.

DISCUSSION

There were 440 Cityworks service requests initiated within the system during the first quarter of 2021. Specific details are provided as Appendix A.

LINK TO STRATEGIC PLAN

Effectively manage corporate resources and maximize performance in day-to-day operations.

Link to Council 2021-2022 Priorities

- ☐ COVID-19 and the health and safety of the community
- ☒ Customer Service: Training, Technology, Staff, Review Standards/Level of service
- ☐ Housing: Affordability (lot sizes, developer incentives, second dwellings, density, etc.)
- ☐ Greenhouse: lights & dark sky, odours (site plan compliance, bylaws, other tools)
- ☐ Programming Increase: Youth and Seniors
- ☐ A development plan for Downtown Kingsville / Main Street
- ☐ Financial savings: Schools closings, Migration Hall

- ☐ Economic Development: strengthen tourism/hospitality
- ☐ COVID - economic recovery
- ☐ Communications: Strategy – Policy (social media), Website refresh and other tools, Public engagement
- ☐ Housing: Migrant Worker Housing – Inspections (Building/Fire), regulate, reduce, or increase
- ☐ Committees / Boards: Review and Report
- ☐ Policy Update: Procedural Bylaw
- ☐ Economic Development: diversify the economy, create local jobs, industrial, Cottam
- ☐ Infrastructure (non-Municipal): Union Water expansion & governance
- ☐ Infrastructure (Municipal): Asset Management Plan update, the infrastructure funding deficit
- ☐ No direct link to Council priorities

FINANCIAL CONSIDERATIONS

None

CONSULTATIONS

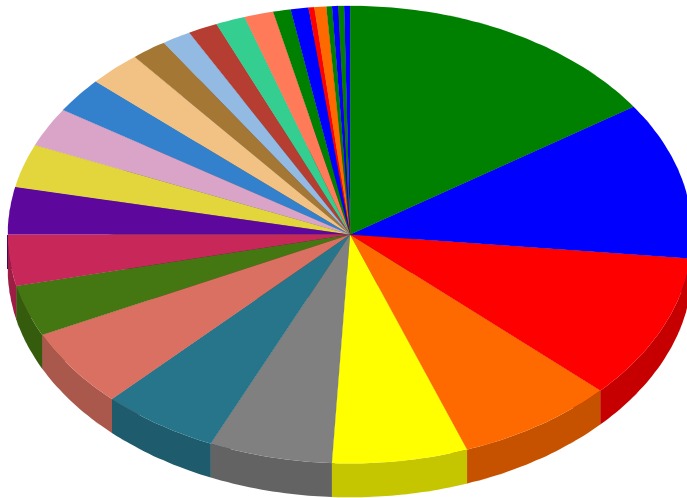
Data exported from Cityworks

G.A. Plancke

G. A. Plancke Civil Eng. Tech (Env)
Director of Infrastructure & Engineering

Service Request Summary

Year to Date - 2021



METER	15.5%
BUILDING BY-LAW	11.1%
BUILDING	10.5%
SERVICE	7.3%
CEMETERY	6.4%
PERMIT	5.9%
SNOW	5.7%
STREET	5.4%
DISTRIB	3.6%
WATER SERVICES	3.6%
BILLING	3.4%
MUNICIPAL	2.9%
TREE	2.7%
ROAD	2.5%
PARK	2.5%
STORM	1.8%
LOCATES	1.4%
HYDRANT	1.4%
MISC. W	1.4%
EVENTS	1.4%
SIGN	0.9%
VEGET	0.7%
CONSTR	0.5%
CLAIMS	0.5%
SPIL	0.2%
Total:	100.0%

Service Requests By Category

	Total # (All Categories):		440
BILLING	Total #	15	3.41 %
METER READING	#	15	3.41%
BUILDING	Total #	46	10.45 %
INDEMNITY RELEASE	#	43	9.77%
PERMIT	#	3	0.68%
BUILDING BY-LAW	Total #	49	11.14 %
COMMERCIAL VEHICLE	#	1	0.23%
DERELICT VEHICLE	#	2	0.45%
DRAINAGE	#	1	0.23%
GARBAGE PRIVATE	#	1	0.23%
LIGHTING NUISANCE	#	7	1.59%
ODOUR NUISANCE	#	5	1.14%
POOL FENCE	#	1	0.23%
PROPERTY GENERAL	#	8	1.82%
PROPERTY STANDARDS BY-L	#	6	1.36%
RECREATIONAL VEHICLES	#	6	1.36%
SEWAGE/SEPTIC	#	1	0.23%
SIGHT VISIBILITY	#	1	0.23%
TREES (DEAD/DECAY)	#	5	1.14%
UNSIGHTLY CONDITIONS	#	1	0.23%

		Total # (All Categories):	440
WATER SHEDDING	#	2	0.45%
YARD MAINTENANCE BY-LAW	#	1	0.23%
CEMETERY	Total #	28	6.36 %
BURIALS	#	25	5.68%
INQUIRY	#	1	0.23%
MAINTENANCE	#	2	0.45%
CLAIMS	Total #	2	0.45 %
ACCIDENT CLAIMS	#	2	0.45%
CONSTR	Total #	2	0.45 %
DAMAGE TO PROPERTY	#	1	0.23%
SIGNAGE	#	1	0.23%
DISTRIB	Total #	16	3.64 %
LOW WATER PRESSURE	#	3	0.68%
WATER LEAKS	#	7	1.59%
WATER QUALITY	#	2	0.45%
WATERMAIN COMMISSION	#	4	0.91%
EDGE	Total #	1	0.23 %
SOFT SHOULDERS	#	1	0.23%
EVENTS	Total #	6	1.36 %
MISCELLANEOUS	#	6	1.36%
HYDRANT	Total #	6	1.36 %
HYDRANT FLOW TEST	#	3	0.68%
HYDRANT MAINTENANCE	#	3	0.68%
LOCATES	Total #	6	1.36 %
LOCATES & INSTALLATION	#	6	1.36%
METER	Total #	68	15.45 %
LEAKING METER	#	7	1.59%
METER CHANGE OUT	#	21	4.77%
METER REMOTE	#	40	9.09%
MISC. W	Total #	6	1.36 %
COMMUNITY COMPLAINTS (M	#	1	0.23%
MISCELLANEOUS WATER	#	5	1.14%
MUNICIPAL	Total #	13	2.95 %
COMMEMORATIVE BENCH	#	1	0.23%
GARBAGE	#	3	0.68%
MUNICIPAL SERVICES	#	3	0.68%
SIGN	#	6	1.36%
PARK	Total #	11	2.50 %
FACILITIES	#	2	0.45%
PARKS	#	5	1.14%

		Total # (All Categories):	440
PARKS & RECREATION	#	4	0.91%
PERMIT	Total #	26	5.91 %
PERMITS	#	26	5.91%
PLANNING	Total #	1	0.23 %
ZONING	#	1	0.23%
ROAD	Total #	11	2.50 %
POTHOLE	#	3	0.68%
ROAD GRADING	#	1	0.23%
ROADS / TRAFFIC	#	7	1.59%
SERVICE	Total #	32	7.27 %
SANITARY SEWER	#	9	2.05%
SERVICE RESTORATION	#	2	0.45%
SERVICE SHUTOFF	#	11	2.50%
SHUT OFF REPAIR	#	1	0.23%
TURN ON WATER SERVICE C	#	3	0.68%
WATER LEAKS	#	1	0.23%
WATERMAIN BREAKS	#	5	1.14%
SIGN	Total #	4	0.91 %
SIGN REQUEST	#	3	0.68%
SIGNS	#	1	0.23%
SIGNALS	Total #	1	0.23 %
SIGNAL MALFUNCTION (FLAS	#	1	0.23%
SNOW	Total #	25	5.68 %
ICY ROAD	#	1	0.23%
ICY SIDEWALK	#	1	0.23%
MAILBOX DAMAGE	#	7	1.59%
MISSED PLOWING	#	4	0.91%
PARKING LOT PROBLEM	#	1	0.23%
SIDEWALK	#	1	0.23%
SNOW CONTROL	#	6	1.36%
SNOW FENCING	#	1	0.23%
TURF DAMAGE FROM SNOWF	#	3	0.68%
SPIL	Total #	1	0.23 %
SPILLS	#	1	0.23%
STORM	Total #	8	1.82 %
CATCH BASIN	#	1	0.23%
DRAINAGE OBSTRUCTION	#	5	1.14%
STORMWATER	#	2	0.45%
STREET	Total #	24	5.45 %
SIDEWALK	#	6	1.36%
SIGNAL / STREETLIGHT	#	11	2.50%
STREET LIGHT OUTAGE	#	7	1.59%

		Total # (All Categories):	440
TRAFFIC	Total #	1	0.23 %
CALMING MEASURES	#	1	0.23%
TREE	Total #	12	2.73 %
OTHER	#	1	0.23%
TREE BRANCHES	#	7	1.59%
TREE REMOVAL	#	4	0.91%
VEGET	Total #	3	0.68 %
TREE / VEGETATION	#	2	0.45%
YARD REPAIR	#	1	0.23%
WATER SERVICES	Total #	16	3.64 %
WATER SERVICE INSTALLATI	#	4	0.91%
WATER SERVICES	#	11	2.50%
WATER VALVES	#	1	0.23%



2021 Division Road North
Kingsville, Ontario N9Y 2Y9
(519) 733-2305
www.kingsville.ca
kingsvilleworks@kingsville.ca

Date: April 14, 2021
To: Mayor and Council
Author: Vicky Sawatzky, Tax Collector
RE: Conveyance of Property on Cedar Creek
Report No.: FS-2021-09

RECOMMENDED ACTION

That Council authorize the conveyance of the shoreline portion of a Cedar Creek water lot (PIN 75181-0230) to abutting property owners for the construction or rehabilitation of breakwalls; and that the cost to administer the tax sale and any additional “out of pocket” expenses incurred by the Town in the acquisition or conveyance of the land shall be recovered from the benefiting landowners.

BACKGROUND

In November of 2018, three property owners along Cedar Island Drive approached the Town in hopes of finding a solution to issues they encountered while attempting to protect their properties from rising water levels.

The three property owners had applied for permits with ERCA to construct breakwalls along Cedar Creek. It was through this process that they discovered that the land where the breakwalls were to be constructed did not form part of their property. In order to approve the permits, ERCA required consent from the owner of the land where the breakwalls were to be located. The property in question, as identified by the green lines in the map below, was registered to the Estate of Jacob Wigle and the Town had been unable to locate the Executor of the estate to obtain their consent.



As the owner of this water lot had not paid their property taxes for several years, it was decided that the Town would proceed with a tax registration and subsequent tax sale. Given the limited use for the property, it was unlikely that anyone would purchase it and therefore the Town would then be in a position to gain ownership. As the owner, the Town would then be able to convey the necessary land to the abutting property owners so they can proceed with their break wall construction or rehabilitation.

DISCUSSION

The tax sale took place on April 8, 2021 at 3:00 pm. As there were no tenders submitted, the Town has begun the process to assume ownership of the land. The next step is to proceed with conveying the portions to the affected land owners.

In consultation with Robert Brown, Manager of Planning Services, this process will require the preparation of a reference plan to convey each individual piece to the applicable owners. A planning application will not be required, however there will be costs associated with the legal and survey work required to convey the land.

The professional fees to administer the tax sale as well as any additional “out of pocket” expenses incurred by the municipality should be recovered from the benefitting property owners. The fees to administer the tax sale are estimated to be \$7,000. A survey for

the entire water lot parcel is estimated to cost approximately \$10,500 and the necessary legal work is estimated at \$550 per property.

LINK TO STRATEGIC PLAN

Promote the betterment, self-image and attitude of the community.

Link to Council 2021-2022 Priorities

- ☐ COVID-19 and the health and safety of the community
- ☐ Customer Service: Training, Technology, Staff, Review Standards/Level of service
- ☐ Housing: Affordability (lot sizes, developer incentives, second dwellings, density, etc.)
- ☐ Greenhouse: lights & dark sky, odours (site plan compliance, bylaws, other tools)
- ☐ Programming Increase: Youth and Seniors
- ☐ A development plan for Downtown Kingsville / Main Street
- ☐ Financial savings: Schools closings, Migration Hall
- ☐ Economic Development: strengthen tourism/hospitality
- ☐ COVID - economic recovery
- ☐ Communications: Strategy – Policy (social media), Website refresh and other tools, Public engagement
- ☐ Housing: Migrant Worker Housing – Inspections (Building/Fire), regulate, reduce, or increase
- ☐ Committees / Boards: Review and Report
- ☐ Policy Update: Procedural Bylaw
- ☐ Economic Development: diversify the economy, create local jobs, industrial, Cottam
- ☐ Infrastructure (non-Municipal): Union Water expansion & governance
- ☐ Infrastructure (Municipal): Asset Management Plan update, the infrastructure funding deficit
- ☒ No direct link to Council priorities

FINANCIAL CONSIDERATIONS

It is proposed that all costs associated with this transaction be recovered from the benefiting landowners, therefore, there would be no financial implications to the Municipality.

CONSULTATIONS

Manager of Planning Services

Vicky Sawatzky

Vicky Sawatzky, BBA
Tax Collector

Ryan McLeod

Ryan McLeod, CPA, CA
Director of Financial and IT Services



Bruce Krauter
Chief
Essex-Windsor Emergency Medical Services

April 14, 2021

Town of Kingsville
2021 Division Road North
Kingsville, ON N9Y 2Y9

To Whom it May Concern:

Re: Paramedic Recognition Banners

Paramedic Services Week (May 23-29, 2021) is a week of celebration for paramedics, EMS support staff and administration across Canada. During this week, we take the time to thank Essex Windsor EMS staff for their work and recognize their courage and dedication. This is especially important as we navigate our way through the COVID-19 pandemic journey. In 2021 the theme is aptly named "Paramedic as Educator - Citizen Ready"

Essex-Windsor EMS would like to celebrate the week by hanging temporary banners over the roads in our respective hometown municipalities for 3 weeks (May 16 – June 6, 2021). This will allow us shoulder with the weeks before and after Paramedic Services Week and provide for all local EWEMS staff, and their families, to safely view the banner and celebrate within their hometowns.

Each banner would have the logos of the respective municipality, as well as the County of Essex and Essex-Windsor EMS logos, along with the badge numbers of the hometown staff.

We request that the banners be hung for the week before and after the celebration week, to allow for greater recognition and to celebrate **Paramedic as Educator - Citizen Ready**

If an application is required, please send the form to ddunlop@countyofessex.ca.

We greatly appreciate your assistance. Should you require further information, please contact me by email at bkrauter@countyofessex.ca or by phone at extension 2654.

Regards,

Bruce Krauter
Chief

519-776-6441 ext. 2654
TTY 1-877-624-4832

360 Fairview Ave. W.
Suite # 218 Essex, ON N8M 1Y6

countyofessex.ca



11321	14993
12729	16002
13600	17704
14222	18803
14985	19310

Thank You Hometown Heroes



22874	24431
22999	72769
23006	76015
23460	94597
23891	





2021 Division Road North
Kingsville, Ontario N9Y 2Y9
(519) 733-2305
www.kingsville.ca
kingsvilleworks@kingsville.ca

April 16, 2021

To: Administration & Members of Kingsville Council

From: Kingsville Striking Committee

RE: Striking Committee Update re: Appointments for Communities in Bloom Committee

Members of the Kingsville Striking Committee, comprised of Mayor Nelson Santos, Deputy Mayor Gord Queen and Councillor Tony Gaffan met on Friday, April 16, 2021 to review updated applications for lay appointees in response to the recent public recruitment effort for the Communities in Bloom Committee (CIB).

Communities in Bloom Committee Membership

The Committee is pleased to report that the effort to pursue applications from the public was successful as the town received four applications for consideration as candidates for the CIB Committee. The applicants identified their genuine interest in being involved with the community and offer experience from various sectors. Candidates each noted support for additional natural environment initiatives, furthering education and opportunities around pollinators, composting, and community beautification.

Upon review of all applications, the Striking Committee brings forward the following recommendation:

Recommendation:

That Council endorse the following appointments and update the municipal committee appointment bylaw for the Communities in Bloom Committee membership as presented to include:

Heather Crewe

Tracy Oswald

Karin Sonnenberg

Astrid Tobin

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Nelson Santos", is written over a light blue rectangular background.

Mayor Nelson Santos



**REGULAR MEETING OF COUNCIL
MINUTES**

**Monday, April 12, 2021
6:00 PM
Council Chambers
2021 Division Road N
Kingsville, Ontario N9Y 2Y9**

Members of Council	Mayor Nelson Santos Deputy Mayor Gord Queen Councillor Tony Gaffan Councillor Thomas Neufeld Councillor Larry Patterson Councillor Kimberly DeYong Councillor Laura Lucier
Members of Administration	J. Astrologo, Director of Legislative Services/Solicitor/Clerk R. Brown, Manager of Planning Services T. Del Greco, Manager of Engineering S. Kitchen, Deputy Clerk-Council Services S. Martinho, Manager of Public Works and Environmental R. McLeod, Director of Financial & IT Services A. Plancke, Director of Infrastructure & Engineering P. Valore, Chief Building Official D. Wolicki, Manager of Municipal Facilities and Property J. Norton, CAO J. Quennell, Fire Chief K. Loney, Manager of Recreation Programs and Special Events

A. CALL TO ORDER

Mayor Santos, in attendance in the Council Chambers, called the Regular Meeting to order at 6:00 p.m. All other members of Council participated in the meeting through video conferencing technology from remote locations.

B. MOMENT OF SILENCE AND REFLECTION

Mayor Santos asked members to rise to observe a moment of silence and reflection to be followed by the playing of O'Canada.

C. PLAYING OF NATIONAL ANTHEM

D. DISCLOSURE OF PECUNIARY INTEREST

Mayor Santos reminded Council that any declaration is to be made prior to each item being discussed and to identify the nature of the conflict, if any, as the agenda items come forward.

E. CLOSED SESSION

246-2021

Moved By Councillor Tony Gaffan

Seconded By Councillor Kimberly DeYong

That Council at 6:04 p.m. enter into Closed Session to address the following items:

i) Subsection 239(2)(f) advice that is subject to solicitor-client privilege re: verbal report from Director of Legislative Services J. Astrologo re: Grass Cutting and Trimming Maintenance tender; and

ii) Subsection 239(2)(k) a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality; being a Report from Director of Financial and IT Services R. McLeod pertaining to physician recruitment.

CARRIED

Mayor Santos noted that the third closed session item that was listed on the agenda (Closed Session Item E. iii) will be discussed at a future meeting.

F. REPORT OUT OF CLOSED SESSION

Upon rising from Closed Session at 6:46 p.m. Mayor Santos stated that Council had entered into Closed Session to address Items E.i) and ii) as described above.

RE: E.i) He reported that Council received verbal information subject to solicitor-client privilege regarding Grass Cutting and Trimming Maintenance tenders.

RE: E.ii) Mayor Santos indicated that Council was provided information and provided direction to the Management team going forward regarding physician recruitment initiatives.

G. PRESENTATIONS/DELEGATIONS

1. ERCA CAO/Sec.-Treas. Tim Byrne, Interim CFO/Director, Finance and Corporate Services Shelley McMullen and ERCA Chair Tania Jobin

Ms. Jobin explained the recent changes to the *Conservation Authorities Act*, which have widespread and significant implications for operations and program delivery in 2022, due to the provincially required bifurcation of services into mandatory and non-mandatory categories and resulting changes to the existing funding model. She highlighted key points of the budget and provided detail as to the identification of mandatory and non-mandatory services and reallocation of municipal levies to core mandated responsibilities and other duties and responsibilities as described in the Act. Mr. Byrne also addressed Council.

Following the presentation, the 2020 Annual Report video was also shown onscreen, highlighting some of the work undertaken by the authority in this community.

H. AMENDMENTS TO THE AGENDA

Councillors Neufeld and DeYong each added one Announcement.

Mayor Santos added one Announcement.

I. STAFF REPORTS

1. Night Sky Update

P. Valore--Chief Building Official, and R. Sassine--By-law Enforcement Officer

247-2021

Moved By Councillor Kimberly DeYong

Seconded By Councillor Tony Gaffan

That Council directs Administration to send comments in response to the Health Canada Cannabis Consultation process (Business Correspondence Item L.12.) before the May 8, 2021 deadline.

CARRIED

248-2021

Moved By Deputy Mayor Gord Queen

Seconded By Councillor Larry Patterson

That Council receives Report RE: Night Sky Update as information as it relates to night sky compliance and the enforcement of the Odour and Nuisance By-law.

CARRIED

2. **Application for Site Plan Approval SPA/02/2021 by 1486134**
Ontario Limited 303 & 313 Main St. E., Part of Lots 2 & 3,
Concession 1 ED Parts 1 & 2, RP 12R 10381, Part 1, RP 12R
11009

R. Brown, Manager of Planning Services.

249-2021

Moved By Councillor Thomas Neufeld

Seconded By Councillor Larry Patterson

That Council approves Site Plan Approval Application SPA/02/2021 for a 208.6 sq. m (2,226 sq. ft.) drive-thru/dine-in restaurant on lands located on the south side of Main St. E. (303 Main St. E.), subject to the conditions and requirements outlined in the Site Plan Agreement and authorizes the Mayor and Clerk to sign the Agreement and register said Agreement on title.

CARRIED

- 3. Application for Site Plan Approval by Amico Properties Inc.
1768 Division Rd. N. Part of Lot 1, Concession 1 ED, Part 6,
RP 12R 28404**

R. Brown, Manager of Planning Services

250-2021

Moved By Councillor Larry Patterson

Seconded By Councillor Thomas Neufeld

That Council approves Site Plan Application SPA/05/2021 for a 300 sq. m (2,691 sq. ft.) drive-thru/dine-in restaurant on lands located on the east side of Division Street North (1768 Division St. N.), subject to the conditions and requirements outlined in the Site Plan Agreement and authorizes the Mayor and Clerk to sign the Agreement and register said Agreement on title.

CARRIED

4. **Application for Site Plan Amendment SPA/08/2021 by W.
Martens' Greenhouses Ltd. 1254 Road 3 E, Part of Lot 7,
Concession 3, ED**

R. Brown, Manager of Planning Services

251-2021

Moved By Councillor Laura Lucier

Seconded By Councillor Tony Gaffan

That Council approves Site Plan Amendment Application SPA/08/2021 for the expansion of an existing greenhouse facility including 2.77 ha (6.86 ac.) of growing area, a 1,625 sq. m (17,491 sq. ft.) pack house and expanded storm water management pond on lands located at 1254 Road 3 E., subject to the conditions and requirements outlined in the Amending Site Plan Agreement and authorizes the Mayor and Clerk to sign the Agreement and register said Agreement on title.

CARRIED

At 7:52 p.m. Mayor Santos called for a short recess and the meeting reconvened at 7:59 p.m.

5. **Road 11 Bridge over Ruscom River – Tender Results**

T. Del Greco, Manager of Engineering

252-2021

Moved By Councillor Tony Gaffan

Seconded By Councillor Kimberly DeYong

That Council awards the Road 11 Bridge over Ruscom River Tender to Intrepid General in the amount of \$924,442 (excluding HST) and authorizes the Mayor and Clerk to execute the requisite Agreement.

CARRIED

6. Clark St Watermain and Road Reconstruction

S. Martinho, Manager of Public Works and Engineering

253-2021

Moved By Councillor Laura Lucier

Seconded By Councillor Larry Patterson

That Council awards the Clark Street Watermain and Road Reconstruction project to Sherway Contracting Limited in the amount of \$467,747.00 excluding HST and authorizes the Mayor and Clerk to execute the Agreement.

CARRIED

7. Lakeside Park Splash Pad and Washroom Facility RFP

D. Wolicki, Manager of Municipal Facilities and Property

A recorded vote was requested.

254-2021

Moved By Deputy Mayor Gord Queen

Seconded By Councillor Thomas Neufeld

That Council authorizes the Mayor and Clerk to execute an agreement with TCI Titan Construction Inc. in the amount of \$699,544.43 (excluding HST) for the design and construction of the Lakeside Park Splash Pad and Washroom Facility.

	For	Against
Mayor Nelson Santos	X	
Deputy Mayor Gord Queen	X	
Councillor Tony Gaffan	X	
Councillor Thomas Neufeld	X	

Councillor Larry Patterson	X	
Councillor Kimberly DeYong	X	
Councillor Laura Lucier	X	
Results	7	0

CARRIED (7 to 0)

8. Grass Cutting and Trimming Maintenance Contract

D. Wolicki, Manager of Municipal Facilities and Property

255-2021

Moved By Deputy Mayor Gord Queen

Seconded By Councillor Larry Patterson

That Council awards the 2021 Grass Cutting and Trimming Maintenance Contract of Various Municipal Properties in the Town of Kingsville, for the period commencing April 15th, 2021 to October 31st, 2023, to CnR Landscape and Design in the amount of \$58,160.00.

CARRIED

9. Open Streets 2021

J. Norton, CAO and K. Loney, Manager of Recreation Programs and Special Events

256-2021

Moved By Deputy Mayor Gord Queen

Seconded By Councillor Laura Lucier

That Council receives the Report, and supports the Open Streets 2021 event at this stage, recognizing that things will change and Council will receive an update Report with further recommendations for Council consideration from the Senior Management Team with input from the Open Streets Advisory Committee; and Further That Council approves the timeframe of the event (every Saturday from June 19 to September 11 from 4:00 p.m. to 10:30 p.m.).

CARRIED

10. Appointment of Integrity Commissioner and Closed Meeting Investigator

J. Astrologo, Director of Legislative Services.

257-2021

Moved By Councillor Larry Patterson

Seconded By Councillor Kimberly DeYong

That Council appoints Mary Ellen Bench as the Town's Integrity Commissioner and Closed Meeting Investigator effective April 13, 2021, and adopt the necessary appointing by-law; And That Council authorizes the Director of Legislative Services to execute the written agreement between the parties on behalf of the Town.

CARRIED

J. MINUTES OF THE PREVIOUS MEETINGS

1. Regular Meeting of Council--March 22, 2021

2. Regular Closed Session Meeting of Council-March 22, 2021

3. Special Meeting of Council-March 23, 2021

4. Special Closed Session Meeting of Council--March 23, 2021

258-2021

Moved By Deputy Mayor Gord Queen

Seconded By Councillor Thomas Neufeld

That Council adopts Regular Meeting of Council Minutes dated March 22, 2021, Regular Closed Session Meeting of Council Minutes dated March 22, 2021, Special Meeting of Council Minutes dated March 23, 2021, and Special Closed Meeting of Council Minutes dated March 23, 2021.

CARRIED

K. MINUTES OF COMMITTEES AND RECOMMENDATIONS

1. Kingsville Municipal Heritage Advisory Committee--February 17, 2021

259-2021

Moved By Councillor Laura Lucier

Seconded By Councillor Kimberly DeYong

That Council receives Kingsville Municipal Heritage Advisory Committee Meeting Minutes dated February 17, 2021.

CARRIED

2. Union Water Supply System Joint Board of Management--February 17, 2021

260-2021

Moved By Councillor Larry Patterson

Seconded By Deputy Mayor Gord Queen

That Council receives Union Water Supply System Joint Board of Management Meeting Minutes dated February 17, 2021.

CARRIED

3. Parks Recreation Arts and Culture Committee--February 18, 2021

261-2021

Moved By Deputy Mayor Gord Queen

Seconded By Councillor Thomas Neufeld

That Council receives Parks, Recreation, Arts and Culture Committee Meeting Minutes dated February 18, 2021 together with the following sub-committee minutes: Communities in Bloom--January 12, 2021.

CARRIED

4. Police Services Board--February 24, 2021

262-2021

Moved By Councillor Laura Lucier

Seconded By Councillor Larry Patterson

That Council receives Police Services Board Meeting Minutes dated February 24, 2021.

CARRIED

L. BUSINESS CORRESPONDENCE - INFORMATIONAL

- 1. MP Chris Lewis-Essex--Correspondence dated February 12, 2021 (received March 9, 2021) RE: National 3-Digit Suicide Prevention Hotline**
- 2. Town of Amherstburg--Correspondence dated April 6, 2021 RE: Support for National 3-Digit Suicide Prevention Hotline**
- 3. City of Windsor Decision letter dated March 8, 2021 RE: Windsor Essex County Environment Committee recommendation that the initiative by the WECSWA to develop a regional organic waste plan**
- 4. Municipality of Calvin--Resolution 2021-052 passed March 9, 2021 RE: Universal Paid Sick Days**
- 5. Kingsville BIA--Correspondence dated March 10, 2021 RE: Current internet infrastructure in the Town of Kingsville**
- 6. Kingsville BIA--Correspondence dated March 10, 2021 re rent relief Carnegie Building**
- 7. Canadian Union of Postal Workers--Resolution request received March 11, 2021 to endorse CUPW 'Delivering Community Power' Campaign**
- 8. Office of the Solicitor General--Correspondence dated March 17, 2021 RE: Update on the new OPP detachment boards under the Community Safety and Policing Act, 2019**
- 9. Ontario Fire College Closure Resolutions**
 - a. District Municipality of Muskoka--Resolution passed March 15, 2021**
 - b. Township of Edwardsburgh Cardinal--Resolution passed March 22, 2021**
- 10. Ontario Recreational Facilities Association Inc. Open Letter to OFRA Members and Industry Employers received March 19, 2021**
- 11. Town of Orangeville--Resolution passed March 22, 2021 RE: Bill 257**

12. **Debbie France, Norfolk County resident--Email dated March 28, 2021 RE: Health Canada Cannabis Consultation open for comment until May 7, 2021**
13. **Town of Cochrane--Correspondence dated March 29, 2021 RE: MeeQuam Youth Residence Closure**
14. **City of Kitchener--Correspondence dated March 31, 2021 RE: Planning Act Timelines.**
15. **Ministry of Agriculture, Food and Rural Affairs--Correspondence from Minister Hardeman dated March 31, 2021**
16. **Township of Hudson--Correspondence dated March 31, 2021 RE: Support for Fire Departments**
17. **County of Essex Administrative Report dated April 7, 2021 RE: Traffic Calming Gosfield North Public School**

263-2021

Moved By Deputy Mayor Gord Queen

Seconded By Councillor Tony Gaffan

That Council receives Business Correspondence-Informational items 1 through 17.

CARRIED

264-2021

Moved By Councillor Kimberly DeYong

Seconded By Councillor Tony Gaffan

That Council supports Town of Orangeville Council Resolution #2021-116 passed March 22, 2021 re: Bill 257.

CARRIED

265-2021

Moved By Councillor Laura Lucier

Seconded By Councillor Thomas Neufeld

That Council requests further information be provided by the City of Windsor RE: City Council Decision Number CR92/2021 ETPS 810 dated March 8, 2021.

CARRIED

266-2021

Moved By Councillor Laura Lucier

Seconded By Councillor Tony Gaffan

That Council directs that Administration provide a Report on the Kingsville BIA request dated March 10, 2021 RE: Rent relief to be provided at a future Meeting.

CARRIED

M. NOTICES OF MOTION

None.

N. UNFINISHED BUSINESS, ANNOUNCEMENTS AND UPDATES

1. Kingsville Historical Park Verbal Update by Councillor Neufeld RE: Current happenings and coming events

Councillor Neufeld provided an update pertaining to the Kingsville Historical Park. The Board has formed a working group to discuss options about the future of the organization. The Executive Board includes members of the Kingsville Legion and discussions have been held around hours, volunteers, and future plans. He described some of the initiatives that have been planned, including more social presence and a social media video campaign.

He also announced that on Sunday, June 27, 2021, as part of their 80th anniversary celebration, the 408 Tactical Helicopter Squadron out of Edmonton will be landing two to three helicopters on the grounds of the Kingsville Historical Park museum with the idea of touring the museum and allowing members of the public to meet the squadron personnel.

Councillor DeYong updated that the Main St. Development Committee met recently and provided a public presentation. One more meeting will be held and the Committee's recommendations will be coming forward to Council in the future.

Mayor Santos updated regarding the JK-12 Super School. A report will be coming forward to the April 26, 2021 Regular Meeting with site plan details.

O. BYLAWS

1. By-law 33-2021

267-2021

Moved By Deputy Mayor Gord Queen

Seconded By Councillor Larry Patterson

That Council reads By-law 33-2021, being a By-law to amend By-law 2-2019, as amended, being a By-law to appoint certain members of Council and individuals to boards and committees, a first, second and third and final time.

CARRIED

2. By-law 34-2021

268-2021

Moved By Deputy Mayor Gord Queen

Seconded By Councillor Laura Lucier

That Council reads By-law 34-2021, being a By-law to appoint Mary Ellen Bench as the Integrity Commissioner and the Closed Meeting Investigator for The Corporation of the Town of Kingsville, a first, second and third and final time.

CARRIED

P. CONFIRMATORY BY-LAW

1. By-law 35-2021

269-2021

Moved By Deputy Mayor Gord Queen

Seconded By Councillor Tony Gaffan

That Council reads By-law 35-2021, being a By-law to confirm the proceedings of the Council of The Corporation of the Town of Kingsville at its April 12, 2021 Regular Meeting a first, second and third and final time.

CARRIED

Q. ADJOURNMENT

270-2021

Moved By Councillor Kimberly DeYong

Seconded By Councillor Tony Gaffan

That Council adjourns this Regular Meeting at 9:20 p.m.

CARRIED



MINUTES

MAIN ST DEVELOPMENT REVIEW COMMITTEE

FEBRUARY 2ND, 2021 AT 7:00 P.M.
ELECTRONIC PARTICIPATION – Via Zoom

A. CALL TO ORDER

Chairperson, Gord Queen called the meeting to order at 7:00 p.m. with the following Committee members in attendance:

Members of Committee

Deputy Mayor Gord Queen
Councillor Kimberly DeYong
Brenda Gagnier
Bruce Durward
David Hunt
Gideon Spevak
Heather Brown
Joe Wilds
Laura Mastronardi
Sarah Sacheli
Tom Greenall
Tasha Slater
Dennis Rogers

Members of Administration

Manager of Planning – Robert Brown
Town Planner – Kristina Brcic
Administrative – Stephanie Coussens
Chief Administrative Officer – John Norton

ABSENT:

Mary Ellen Havlik

B. DISCLOSURE OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF

Chairperson, Gord Queen reminded Committee members to disclose any interest they may have prior to each agenda item being discussed.

C. ITEMS FOR REVIEW:

1. Review and approval of minutes from January 5, 2021

MSD-05-2021

Moved by Tom Greenall, seconded by Brenda Gagnier that the Main St Development Review Committee Meeting Minutes dated January 5th, 2021 be adopted.

CARRIED

2. Presentation from Zoning, Landscaping & Signage sub-com.

Zoning / Landscaping and Signage – Heather Brown / Bruce Durward / Dennis Rogers
Heather Brown gave a presentation on behalf of the group's report.

The Zoning / Landscaping and Signage Report was emailed to the committee, prior to the meeting.

Kim DeYong, spoke to advertising / signage on the exterior of businesses; landlords allow tenants to rent space for advertising to subsidize rent. In our current pandemic, this is a revenue stream for a tenant that may have to close their doors if they can't find revenue. Ms. DeYong feels that guidelines would be more useful. Sarah Sacheli would like to see a recommendation from the subcommittee regarding design; Ms. Sacheli, feels that only signs for the tenant should be permitted on the exterior of the business. Brenda Gagnier, would like to see signage for businesses at the town entrance(s). The Town Planner, Kristina Brcic, requested the committees use pictures of what their vision is for signage, landscaping, etc. give examples / pictures / samples of what you are envisioning.

Manager of Planning Services, Robert Brown spoke to the fact that the Town of Kingsville does not currently have a Sign By-law, only a Portable Sign By-law. Mr. Brown explained that Site Plan control typically covers signage. In 2008 / 2009 a Sign By-law was drafted but not adopted. Items that are considered during Site Plan Control and Signage is safety, common scenes, and is it in scale with the use. In our current By-law Landscape / Open Space standards is 30%. This can include other things besides grass and trees in commercial businesses.

Sarah Sacheli, suggested the reinforcement of buildings being positioned front facing on lots; the front door should face the street address. Ms. Sacheli would like to see a sign by-law recommend to council.

Chief Administrative Officer, John Norton, requested the committee provide more detail; define the downtown core; consult with the BIA. Mr. Norton noted that a Sign by-law would benefit future developments; but also grandfather non-compliance. Mr. Norton has seen other communities fail with attempts at a Sign By-law.

3. Follow-up on discussions and presentations from Jan meeting

No discussion

4. How to best engage the public

Public Engagement – What do we want to present to the public?

Each sub-committee has prepared a presentation for the primary benefit of the committee as a whole for discussion. These detailed reports / presentations are available for the public to review on the Town Website. Collectively as a whole committee what is the summarized message to present?

1) Recommendations 2) Policy development, update or change.

Traffic Committee

- 1) Recommendation - That Council make completion of Road 2 E a priority.
- 2) Policy – That Council direct administration to amend the OP and establish a site-specific special policy area for the Main St Study area.

Heritage

- 1) Recommendation – That Council pursue further designation of historically significant buildings and structures along the Main St. corridor.
- 2) Policy – That Council maintain the current designations along the Main St. corridor.

Urban Design

- 1) Recommendation – That Council support the establishment of a Main St corridor CIP and link funding criteria to following established urban design guidelines.
- 2) Policy – That Council direct administration to implement the recommendations of the Urban Design sub-committee

Zoning, Landscaping, Signage

- 1) Recommendation – That Council direct administration to prepare a comprehensive sign by-law for Kingsville including criteria specific to the Main St. corridor.
- 2) Policy – That Council direct administration to review current zoning standards, including landscape provisions in the Town of Kingsville Comprehensive Zoning By-law.

5. Summary of issues/recommendations for public engagement

5 minute presentation and 5 minute question & answer.
Mock presentation before the public

Promote on Town Website; let the public know that the information is available.
Live stream the meeting so that people who don't want to speak can still view the meeting.

MSD-06-2021

Moved by Kim DeYong, seconded by Sarah Sacheli that the committee advise administration to promote the date of public engagement.

CARRIED

6. Any outstanding items and information request

Traffic, study was broke into sections, ties in nicely for the presentation. Niagara-On-The-Lake is very good example

Ms. Brcic requested each subcommittee have their open house presentation, and long presentation submitted by 12pm on February 23rd, 2021. Ms. Brcic requested they be labeled as Presentation and Long Presentation to keep them separate but consistent. Ms. Brcic reminded the committees to review the presentations, give examples, illustrations, tie up loose end, easy to understand language.

7. Date of the next meeting.

March 2nd, 2021.

Location: via Zoom

Time: 7pm

D. OTHER BUSINESS

No comment made.

E. ADJOURNMENT

MSD-07-2021

Moved by Dennis Rogers, seconded by Tasha Slater there being no further items scheduled, the meeting was adjourned at 8:25 p.m.

CARRIED

CHAIRPERSON, G. QUEEN

SECRETARY-TREASURER, R. BROWN

MAIN ST DEVELOPMENT REVIEW COMMITTEE

MARCH 2ND, 2021 AT 7:00 P.M.
ELECTRONIC PARTICIPATION – Via Zoom

A. CALL TO ORDER

Chairperson, Gord Queen called the meeting to order at 7:00 p.m. with the following Committee members in attendance:

Members of Committee

Deputy Mayor Gord Queen
Councillor Kimberly DeYong
Brenda Gagnier
David Hunt
Gideon Spevak
Heather Brown
Joe Wilds
Laura Mastronardi
Sarah Sacheli
Tom Greenall
Dennis Rogers

Members of Administration

Manager of Planning – Robert Brown
Town Planner – Kristina Brcic
Administrative – Stephanie Coussens

ABSENT:

Bruce Durward
Mary Ellen Havlik
Tasha Slater

B. DISCLOSURE OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF

Chairperson, Gord Queen reminded Committee members to disclose any interest they may have prior to each agenda item being discussed.

C. ITEMS FOR REVIEW:

1. Review and approval of minutes from February 2, 2021

MSD-08-2021

Moved by Joe Wilds, seconded by Heather Brown that the Main St Development Review Committee Meeting Minutes dated February 2, 2021 be adopted.

CARRIED

2. Practice for public engagement, presentation by each sub-committee

- a. **Introduction** – Manager of Planning Services, Robert Brown introduced the committee and explained the purpose of the committee.
Sarah Sacheli, noted the font size on the 3rd slide is not uniform; making it appear that one study area may be more important than another.
- b. **Heritage** – Sarah Sacheli introduced her sub-committee and presented their recommendations.
- c. **Urban Design** - Brenda Gagnier introduced her sub-committee and presented their recommendations.
Kim DeYong, asked the committee if they have a specific location in mind for the Gateway Signage and Wayfinding Signs? David Hunt noted that proposed locations, would be on Main Street at the East end of town, at Kratz Side Road as well as the West end of town at Heritage Road and Main Street. Mr. Hunt, also spoke to Wayfinding Signage being throughout town, main intersections, at tourist locations, library, etc.
Heather Brown spoke about the suggested planters from the committee, and snow removal problems, Dave Hunt explained the suggestion of multi-use benches / flower planter.
- d. **Zoning/Landscaping/Signage** - Heather Brown introduced her sub-committee and presented their recommendations.
Brenda Gagnier suggested the committee should talk to Administration prior to the public meeting to find out if the town has By-laws suggested or mentioned in your presentation.
- e. **Traffic** - Tom Greenall introduced his sub-committee and presented their recommendations.
Robert Brown asked what type of information the sub-committee, is looking to get from the requested Traffic study. Mr. Greenall explained, that a baseline is what they are looking for, how many vehicles are going up and down Main St with in specific time lines.
- f. **Policy Review** – Manager of Planning Services, Robert Brown presented findings and recommendations.
Brenda Gagnier suggested not focusing on what the town doesn't have, instead spin it into positive wording.

3. Comment and feedback on practice presentations

Administration to remind the public that they are welcome to view the full presentation on line at the Town website.

4. Format issues with the presentations?

Kim De Yong Suggestion, presentations, in full and then question and answers.

MSD-09-2021

Moved by Kim DeYong, seconded by Sarah Sachiel that the Presentations are made in full to the public followed by Question and Answer session.

CARRIED

Please make changes, additions, editions to your slides and send them to Town Planner, Kristina Brcic by March 16th, end of day.

5. Any outstanding items and information requests

6. Date of the next meeting.

April 6th, 2021
Location: via Zoom
Time: 7pm

D. OTHER BUSINESS

No comment made.

E. ADJOURNMENT

MSD-10-2021

Moved by Joe Wilds, seconded by Tom Greenall there being no further items scheduled, the meeting was adjourned at 8:30 p.m.

CARRIED

CHAIRPERSON, G. QUEEN

SECRETARY-TREASURER, R. BROWN



COMMITTEE MINUTES

**COMMITTEE OF ADJUSTMENT
FEBRUARY 16, 2021 @ 6:00 p.m.
ELECTRONIC PARTICIPATION – Via Zoom**

A. CALL TO ORDER

Chairperson Thomas Neufeld called the Meeting to order at 6:00 p.m. with the following persons in virtual attendance:

MEMBERS OF COMMITTEE OF ADJUSTMENT:

Councillor Thomas Neufeld
Deputy Mayor Gord Queen
Allison Vilardi
Shannon Olson
Russell Horrocks

MEMBERS OF ADMINISTRATION:

Town Planner, Kristina Brcic
Administration, Stephanie Coussens

B. DISCLOSURE OF PECUNIARY INTEREST

Chairperson Thomas Neufeld reminded the Committee that any declaration is to be made prior to each item being discussed and to identify the nature of the conflict, if any, as the agenda items come forward.

C. MINUTES OF THE PREVIOUS MEETING

1. ADOPTION OF COMMITTEE OF ADJUSTMENT MEETING MINUTES DATED DECEMBER 22ND, 2020.

CA-04-2021

Moved by Gord Queen, seconded by Allison Vilardi that the Committee of Adjustment Meeting Minutes dated December 22nd, 2020 be adopted.

CARRIED

D. HEARINGS

1. B / 15 / 20 – 217 County Rd 27 E – Michael Grant

Town Planner, Kristina Brcic introduced the Consent application and reviewed her report dated, February 8th, 2021 which provides details regarding the requested consent to sever and convey

a portion of lands from 217 County Rd 27 E, as a lot addition to an abutting rural residential lot (205 County Rd 27 E), in the Town of Kingsville.

The Town of Kingsville has received the above-noted application for lands between County Rd 27 E and North Talbot Rd (see Appendix A). The subject property is designated 'Agriculture' by the Official Plan and zoned 'Agriculture (A1)' under the Kingsville Comprehensive Zoning By-law.

The subject land is approximately 17.7 ha (43.7 ac.) of farm with a residential dwelling. The applicant would like to purchase some property to add as rear yard space to their lot at 205 County Rd 27 E, which contains a dwelling and small shed. The lot addition (Part 1 in Appendix B) would increase the applicant's lot size from 0.7 ac. to 1.1 ac, allowing space to build a pole barn behind the house. Both the receiving lot and severed lands are zoned the same, and all other applicable regulations of the zoning b-law are met.

The applicant Michael Grant was in attendance.

Chairperson, Thomas Neufeld asked if there were any comments or questions from the committee, applicant or the public.

Chairperson, Thomas Neufeld confirmed there were no comments or questions from the committee, applicant or the public.

CA-05-2021

Moved by Gord Queen, seconded by Shannon Olson that Consent application B/15/20 to sever and convey a portion of the subject land (Part 1) as a lot addition from 217 County Rd 27 E to an abutting parcel known as 205 County Rd 27 E, in the Town of Kingsville; be **APPROVED** subject to the following conditions:

1. That the lot addition to be severed, shown on the applicant's sketch as Part 1, be conveyed to and consolidated with the abutting parcel, known as 205 County Rd 27 E (P.I.N. 75152-0082) and Section 50(3 or 5) of the Planning Act applies to any subsequent conveyance of or transaction involving the parcels of land that are the subject of this consent.
2. That a reference plan be deposited in the registry office, ***both an electronic and paper*** copy of the registered plan is to be provided for the files of the Secretary-Treasurer.
3. That the deeds, such plan of survey or reference plan, for property lines being newly created, shall be in accordance with the existing zoning requirements for the municipality.
4. That the owner shall provide that all municipal taxes be paid in full.

5. That as a result of severance, owners shall become liable by way of up front monies for the assessment and taxation of their properties for any waterworks or sanitary sewer systems affecting their properties, in accordance with the Fees By-law in effect on the date the consent is being endorsed on the deeds.
6. That any special assessment imposed pursuant to the provisions of the Local Improvement Act and/or the Municipal Act be paid in full.
7. That the necessary deed(s), transfers or charges be **submitted in triplicate**; signed and fully executed (**no photocopies**), including a copy of the reference plan, prior to certification.
8. That any necessary drainage reapportionments be undertaken.
9. The conditions imposed above shall be fulfilled by **February 16, 2022** or this application shall be deemed to be refused in accordance with Section 53(41) of the Planning Act.

CARRIED

2. B / 17 / 20 – VL SS Road 6 W – Robert, Dorothy & James Vermeulen

Town Planner, Kristina Brcic introduced the Consent application and reviewed her report dated, February 8th, 2021 which provides details regarding the requested consent to sever and convey a portion of lands from VL SS Rd 6 W, as a lot addition to an abutting rural residential lot (1601 Road 6 W), in the Town of Kingsville.

The Town of Kingsville has received the above-noted application for lands located on the south side of Road 6 W, east of Arner Townline (County Rd 23) (see Appendix A). The subject property is designated 'Agriculture' by the Official Plan and zoned 'Agriculture Restricted (A2)' under the Kingsville Comprehensive Zoning By-law.

The subject land is approximately 17.7 ha (43.7 ac.) of farm land with one outbuilding. The applicants have been approached by the owner of the neighbouring lands at 1601 Road 6 W to purchase some land as a lot addition (Part 1 in Appendix B) for increased yard space. Part of the lot addition lands would include the outbuilding currently located on the farm, as shown on the sketch.

In 2013, the house lot (1601 Road 6 W) was granted severance from the farm as surplus to the farming operation of the owners. As a result, the severed lands are zoned A2 while the receiving lands are zoned A1. This does not create an issue as there are no plans to build a house over the lot addition lands therefore, a zoning by-law amendment will not be necessary.

The applicant Dorothy Vermeulen was in attendance.

Chairperson, Thomas Neufeld asked if there were any comments or questions from the committee, applicant or the public.

Chairperson, Thomas Neufeld confirmed there were no comments or questions from the committee, applicant or the public.

CA-05-2021

Moved by Allison Vilard seconded by Shannon Olson that Consent application B/17/20 to sever and convey a portion of the subject land (Part 1) as a lot addition from VL SS Rd 6 W to an abutting parcel known as 1601 Road 6 W, in the Town of Kingsville; be **APPROVED** subject to the following conditions:

1. That the lot addition to be severed, shown on the applicant's sketch as Part 1, be conveyed to and consolidated with the abutting parcel, known as 1601 Road 6 W (P.I.N. 75167-0097) and Section 50(3 or 5) of the Planning Act applies to any subsequent conveyance of or transaction involving the parcels of land that are the subject of this consent.
2. That a reference plan be deposited in the registry office, ***both an electronic and paper*** copy of the registered plan is to be provided for the files of the Secretary-Treasurer.
3. That the deeds, such plan of survey or reference plan, for property lines being newly created, shall be in accordance with the existing zoning requirements for the municipality.
4. That the owner shall provide that all municipal taxes be paid in full.
5. That as a result of severance, owners shall become liable by way of up front monies for the assessment and taxation of their properties for any waterworks or sanitary sewer systems affecting their properties, in accordance with the Fees By-law in effect on the date the consent is being endorsed on the deeds.
6. That any special assessment imposed pursuant to the provisions of the Local Improvement Act and/or the Municipal Act be paid in full.
7. That the necessary deed(s), transfers or charges be **submitted in triplicate**; signed and fully executed (**no photocopies**), including a copy of the reference plan, prior to certification.
8. That any necessary drainage reapportionments be undertaken.
9. The conditions imposed above shall be fulfilled by **February 16, 2022** or this application shall be deemed to be refused in accordance with Section 53(41) of the Planning Act.

CARRIED

3. A / 11 / 20 – VL Peter St – Peter Dyck

Town Planner, Kristina Brcic introduced the Minor Variance application and reviewed her report dated, February 10th, 2021 which provides details regarding the requested minor variance to decrease the front and rear yard setbacks to allow construction of a new single detached dwelling on lands known as VL Peter St, in the Town of Kingsville.

The Town of Kingsville has received the above-noted application for lands located on the north side of Peter St. The subject property is designated 'Lakeshore Residential West' by the Official Plan, and zoned 'Lakeshore Residential (LR)' under the Kingsville Comprehensive Zoning By-law.

The subject land is a 700 sq. m (7,535 sq. ft.) vacant residential lot (see Appendix A). The applicant wishes to build a 78 sq. m (840 sq. ft.) single detached dwelling on the western part of the property (see Applicant's Site Plan in Appendix B). The applicant believes that it would be difficult to design an appealing house given the setbacks required in the zoning, relative to the shallow, wide lot. As a result, the owner is requesting a minor variance to reduce the front yard setback from 6 m (20 ft.) to 4.8 m (15.67 ft.), as well as the rear yard setback from 7.5 m (25 ft.) to 4 m (13 ft.). Plenty of amenity space will remain in the side yards of the property as the proposed dwelling only has a proposed lot coverage of 11%.

The applicant, John Dyck was in attendance.

Chairperson, Thomas Neufeld asked if there were any comments or questions from the committee, applicant or the public.

Committee Member Allison Vilardi, noted that neighbouring properties are the most effected by the development. If they do not have a concern, it points a positive light on the application. Deputy Mayor Gord Queen, added that if the neighbours had concerns he would look at this application differently. Mr. Queen is in support with the neighbours.

The applicant Mr. John Dyck expressed his thanks to the Planning Department, for working with him to get this application to the committee.

Chairperson, Thomas Neufeld confirmed there were no other comments or questions from the committee, applicant or the public.

CA-06-2021

Moved by Gord Queen, seconded by Allison Vilardi that Minor Variance application A/16/20 pertaining to the lands known as VL Peter St to reduce the minimum required front yard setback from 6 m (20 ft.) to 4.8 m (15.67 ft.); and reduce the minimum required rear yard setback from 7.5m (25 ft.) to 4 m (13 ft.); be **APPROVED** subject to the following:

- i. That any new construction complies with all other applicable provisions of the By-law.
- ii. That any new construction complies with the Ontario Building Code.

- iii. That the owner(s) obtain a Permit and/or Clearance from the Essex Region Conservation Authority prior to any construction or site alteration or other activities affected by Section 28 of the Conservation Authorities Act.

CARRIED

E. NEW AND UNFINISHED BUSINESS

F. NEXT MEETING DATE

The next meeting of the Committee of Adjustment shall take place on March 16th, 2021;
Electronic Participation; Via Zoom @ 6:00 p.m.

G. ADJOURNMENT

CA-07-2021

Moved by Shannon Olson, seconded by Allison Vilardi to adjourn this Meeting at 6:27 p.m.

CARRIED

CHAIR, Thomas Neufeld

**SECRETARY TREASURER,
Kristina Brcic**



COMMITTEE MINUTES

TOURISM AND ECONOMIC DEVELOPMENT COMMITTEE

FEBRUARY 11, 2021 @ 5:30 P.M.

Zoom

A. CALL TO ORDER

Mayor N. Santos called the Meeting to order at 5:36 p.m. with the following persons in attendance:

MEMBERS OF COMMITTEE:

Mayor N. Santos
Councillor T. Gaffan
B. Durward
D. Hunt
M. Law
M. Somerville
S. Lowrie

MEMBERS OF ADMINISTRATION:

John Norton, Chief Administrative Officer
Ryan McLeod, Director of Financial Services
Natalie Cobby, Tourism Coordinator
Christina Bedal, BIA Coordinator
Karen Loney, Manager of Recreation
Programs and Special Events

B. DISCLOSURE OF PECUNIARY INTEREST

Mayor N. Santos reminded the Committee that any declaration is to be made prior to each items being discussed and to identify the nature of the conflict, if any, as the agenda items come forward.

C. PRESENTATIONS/DELEGATIONS

D. STAFF REPORTS

1. N. COBBY, TOURISM COORDINATOR
N. Cobby discussed new website resources and updates. Committee discussed traffic to website.
2. K. LONEY, MANAGER OF RECREATION PROGRAMS AND SPECIAL EVENTS
K. Loney discussed her role and Tourism.
3. C. BEDAL, BIA COORDINATOR
C. Bedal discussed business community, social media, and website updates.

E. BUSINESS CORRESPONDENCE – ACTION REQUIRED

F. MINUTES OF THE PREVIOUS MEETING

1. Tourism and Economic Development Committee Meeting Minutes —December 10, 2020

58-2021 Moved by S. Lowrie, seconded by M. Law to receive the minutes of the Tourism and Economic Development Committee Meeting dated December 10, 2020.

CARRIED

G. NEW AND UNFINISHED BUSINESS

1. Open Streets Update

J. Norton discussed Open Streets 2021. Committee discussed participation in event. A report to establish roles and responsibilities of committee and administration will go to Council on February 24, 2021.

2. Council Midterm Review

J. Norton discussed strategic midterm planning. A live, interactive public input session was held on February 10, 2021. Participants indicated strengths, weaknesses, and top priorities. Committee discussed participation in event. A report to present findings will go to Council on February 24, 2021.

3. Economic Development Strategic Plan Review

Committee discussed economic development initiatives. Committee discussed Kingsville Economic Development Conference, new kindergarten to grade 12 school, and future land use of Kingsville District High School.

4. Tourism Strategic Plan Review

N. Santos indicated document pre-dated Covid-19 pandemic. Business Retention and Expansion report dated June 8, 2020 also states tourism objectives.

H. NEXT MEETING DATE

1. The next meeting of the Tourism and Economic Development Committee shall take place on March 11, 2021 via Zoom @ 5:30 p.m.

I. ADJOURNMENT

59-2021 Moved by B. Durward, seconded by M. Somerville to adjourn this Meeting at 7:11 p.m.



COMMITTEE MINUTES

CARRIED

CHAIR, Mayor Nelson Santos

**RECORDING SECRETARY,
N. Cobby**



COMMITTEE MINUTES

TOURISM AND ECONOMIC DEVELOPMENT COMMITTEE

MARCH 11, 2021 @ 5:30 P.M.

Zoom

A. CALL TO ORDER

Mayor N. Santos called the Meeting to order at 5:43 p.m. with the following persons in attendance:

MEMBERS OF COMMITTEE:

Mayor N. Santos
Councillor T. Gaffan
C. Bedal
D. Hunt
M. Law
M. Somerville
S. Lowrie

MEMBERS OF ADMINISTRATION:

John Norton, Chief Administrative Officer
Natalie Cobby, Tourism Coordinator

B. DISCLOSURE OF PECUNIARY INTEREST

Mayor N. Santos reminded the Committee that any declaration is to be made prior to each items being discussed and to identify the nature of the conflict, if any, as the agenda items come forward.

C. PRESENTATIONS/DELEGATIONS

1. Dennis Rogers (Green Heart Lunch Club), Heather Brown (The Main Grill and Ale House), and Troy Loop (Jacks Groups) Discussed need for Tourism position and opportunities to better promote Town of Kingsville as tourist destination.

D. Rogers, H. Brown, and T. Loop urged committee to work and collaborate with business community. Requested detailed plan to help business community recover from COVID-19. J. Norton indicated he acts as Economic Development Officer for Town. Council completed a mid-term planning review and identified 2021/2022 Council priorities. Within the top fifteen items are economic development to strengthen tourism/hospitality and COVID-19 economic recovery.

D. STAFF REPORTS

1. Natalie Cobby, Tourism Coordinator

N. Cobby indicated she is working on marketing campaign featuring five sector groups. Tourism has applied to receive a Community Improvement Research Project on March 1, 2021. Continues to allot 10 hours per week to call Kingsville small and medium businesses to inquire how their business is doing during the pandemic and communicate Ontario Small Business Supports and Grant.

60-2021 Moved by D. Hunt, seconded by S. Lowrie to receive the report.

CARRIED

E. BUSINESS CORRESPONDENCE – ACTION REQUIRED

F. MINUTES OF THE PREVIOUS MEETING

1. Tourism/Economic Development Committee Meeting Minutes —February 11, 2020

61-2021 Moved by T. Gaffan, seconded by D. Hunt to receive the minutes of the Tourism and Economic Development Committee Meeting dated February 11, 2020.

CARRIED

G. NEW AND UNFINISHED BUSINESS

1. Open Streets Update.

J. Norton indicated that Open Streets 2021 has taken a positive move forward. Event is now adopted as a Town-led event. Discussed the next steps.

2. Business Recognition Awards Discussion

Committee discussed the impact of COVID-19 on business community and decided to postpone Business Recognition Awards until post-pandemic.

62-2021 Moved by T. Gaffan, seconded by S. Lowrie to cancel Business Recognition Awards until 2022.

CARRIED

3. BIA Tourism Ideas Discussion – C. Bedal, BIA Coordinator
C. Bedal and committee discussed potential projects for tourism.

4. Review of Deputation
The committee reviewed how to support business.

63-2021 Moved by T. Gaffan, seconded by D. Hunt that the committee hire a coordinator to support the development and implementation of a short term tourism marketing plan to support the municipality with funding from the marketing initiatives budget line up to \$10,000.

CARRIED

H. NEXT MEETING DATE

1. The next meeting of the Tourism and Economic Development Committee shall take place on April 8, 2021 via Zoom @ 5:30 p.m.

I. ADJOURNMENT

64-2021 Moved by D. Hunt, seconded by M. Law to adjourn this Meeting at 8:08 p.m.

CARRIED

CHAIR, Mayor Nelson Santos

**RECORDING SECRETARY,
N. Cobby**



COMMITTEE MINUTES

KINGSVILLE BIA
MARCH 9, 2021 @ 6:16 P.M.
Carnegie Arts & Visitor Centre, 28 Division St. S, Kingsville

A. CALL TO ORDER

Beth Riddiford called the Meeting to order at 6:16 p.m. with the following Members in attendance:

MEMBERS OF BIA BOARD:

Beth Riddiford
Councilor Tony Gaffan
Councilor Laura Lucier
Heather Brown
Roberta Weston
Trevor Loop
Amanda Everaert
Dave Debergh
Maria Edwards
Izabel Muzzin
Jason Martin

MEMBERS OF ADMINISTRATION:

Christina Bedal

Absent: NONE

Guests: NONE

B. DISCLOSURE OF PECUNIARY INTEREST

Beth Riddiford reminded the Committee that any declaration is to be made prior to each items being discussed and to identify the nature of the conflict, if any, as the agenda items come forward.

C. PRESENTATIONS/DELEGATIONS

NONE

D. AMENDMENTS TO THE AGENDA

NONE

E. ADOPTION OF ACCOUNTS

1. **BIA Accounts** – RE: Budget actuals ending FEBRUARY 2021

BIA-219-2021 Moved by Roberta Weston, seconded by Amanda Everaert to receive the accounts ending FEBRUARY 2021

CARRIED

F. STAFF REPORTS

1. BIA COORDINATOR PRESENTED HER REPORT- Membership renewal update, administrative duties updates, membership support and communications updates, February and March promotion progress, Play It Forward Campaign, Updated Strategic Plan, SWOTC Conference.
2. TONY GAFFAN PRESENTED HIS REPORT – Updated that some fees, bylaw fees and water rates have increased; Cottam Lagoons upgrade taking place for up to 300 new lots; transportation master plan; phosphorus reduction project; pickle ball and bocce ball court work; open streets committee has been created.
3. EDDK REPORT – AGM taking place

G. BUSINESS/CORRESPONDENCE – ACTION REQUIRED

1. Correspondence dated February 10, 2021 from Mayor Nelson Santos RE: Internet – The board discussed the email received and have instructed the Coordinator to send a follow up letter.

H. MINUTES OF THE PREVIOUS MEETING

1. Kingsville BIA Committee Meeting Minutes—February 9, 2021

BIA-220-2021 Moved by Maria Edwards, seconded by Roberta Weston to receive the minutes of the Kingsville BIA Meeting dated February 9, 2021

CARRIED

I. NEW AND UNFINISHED BUSINESS

1. TWEPI VISITOR GUIDE UPDATE – the BIA received a 75% off discount for the annual ad.
2. SOUTHPOINT LIVING PROMOTION OPPORTUNITY – after discussion the Board decided to not advertise in this edition this year.
3. KINGSVILLE HIGH SCHOOL BINGO PROMOTION – updated on its progress
4. MARCH THROUGH JUNE PROMOTION PLANNING – The Coordinator reviewed ideas and suggestions for contests and promotions for this timeline. Further it was discussed to learn if sponsorship may be available to do a Summer BIA Dollar Giveaway this year.

BIA-221-2021 Moved by Tony Gaffan, seconded by Trevor Loop to budget \$3000 for the Coordinator to use for promotion activities March through June.

CARRIED

5. UPDATED STRATEGIC PLAN REVIEW – updates were discussed and made in order to plan for pandemic recovery efforts.
6. HOLIDAY CHEER BOARD IDEAS DISCUSSION – Board members are asked to bring ideas to the next meeting for further discussion. The Coordinator was asked to create some ideas to bring to the next meeting for further discussion.
7. 2022 EVENT BOARD IDEAS DISCUSSION – It was discussed that rather than creating a new event that the BIA board will discuss at the next meeting ways to better be involved in existing events planned.
8. CHRISTINA – EDDK WORK FYI - The Coordinator shared that part time hours will be worked supporting EDDK to make the board aware.

9. RENT RELIEF – The Coordinator has been asked to send a letter to Council requesting rent relief for the remainder of 2021 to allow for more funds to support promotional activities.
10. FINANCIAL RELIEF – The Coordinator has been asked to research what surrounding communities have offered to small businesses as relief by Municipalities and draft a letter to Council requesting financial relief.

ADDITIONAL ITEMS:

NONE

J. NEXT MEETING DATE

The next meeting of the Committee will be held on Tuesday, April 13, 2021 at 6:15 PM via zoom.

K. ADJOURNMENT

The meeting adjourned 8:09 pm.

Beth Riddiford

CHAIR, Beth Riddiford

Christina Bedal

**RECORDING SECRETARY,
Christina Bedal**



COMMITTEE MINUTES

KINGSVILLE MUNICIPAL HERITAGE ADVISORY COMMITTEE WEDNESDAY, MARCH 17, 2021 AT 4:30 P.M. VIA ZOOM

A. CALL TO ORDER

Chair Sacheli called the Meeting to order at 4:30 p.m. with the following Members in attendance:

MEMBERS OF MUNICIPAL HERITAGE ADVISORY COMMITTEE:

Matt Biggley (@ 4.34 p.m.)
Elvira Cacciavillani
Kimberly DeYong
Bruce Durward
Anna Lamarche
Margie Luffman
Christine Mackie
Sarah Sacheli

MEMBERS OF ADMINISTRATION:

Sandra Kitchen, Deputy Clerk-
Council Services
Kristina Brcic, Town Planner

Absent: Shannon Olson (on personal business)

Also in attendance: Nelson Santos, Heidi Mikkleson, Tony Peralta, Jackie Lassaline

B. DISCLOSURE OF PECUNIARY INTEREST

Ms. Sacheli reminded the Committee members in attendance that any declaration is to be made prior to each item being discussed and to identify the nature of the conflict, if any, as the agenda items come forward.

C. REPORTS AND ACCOUNTS

1. N. Santos – Presentation of 257 Lakeview Avenue Research Report

Mr. Santos presented his Report entitled *E.J. Krause Summer Cottage (The Krause Family Cottage)*, including the chain of ownership. The property was constructed in 1926 in the Georgian academic style. As this designation process was commenced by the Heritage Advisory Committee that was in place during the last term, a further site visit will be set up to determine which heritage features the property owners

want to be specifically included in the designation by-law and up-to-date photographs will be obtained.

MHC14-2021 Moved by B. Durward, seconded by A. Lamarche to receive the preliminary research Report regarding 257 Lakeview Avenue.

CARRIED

2. V. Brown – March 2021 Research Report and Addendum submitted by Veronica Brown on March 11, 2021

Ms. Sacheli presented Ms. Brown's March 2021 Research Report including properties on Walnut Street. Walnut Street was part of the original plan for Kingsville that was surveyed and registered in 1850.

45 Walnut Street	built in 1930 for Clarence Hutchings
49 Walnut Street	built in 1922 for George and Elizabeth Close
51 Walnut Street	built pre-1914
59 Walnut Street	built in 1922 for Clarence Hutchings
79 Walnut Street	built in 1889 for Douglas and Margaret Matthew
85 Walnut Street	built in 1888 for William and Saphrona Storey
68 Walnut Street	built in 1889 for Solomon J. Wagle

Her research also revealed built dates for the following properties:

17 Pearl Street West	built in 1920 for Judson and Zilla Scratch
21 Beech Street	built in 1926 for Judson and Zilla Scratch

MHC15-2021 Moved by K. DeYong, seconded by Christine Mackie that the Committee receive the March 2021 Research Report of Veronica Brown.

CARRIED

D. MINUTES OF THE PREVIOUS MEETING

1. Kingsville Municipal Heritage Advisory Committee Meeting Minutes — February 17, 2021

MHC16-2021 Moved by B. Durward, seconded by M. Luffman to adopt the Minutes of the Kingsville Municipal Heritage Advisory Committee Meeting dated February 17, 2021 as presented

CARRIED

E. BUSINESS/CORRESPONDENCE – INFORMATIONAL

1. V. Brown – Approved Invoice for Research Services – January and February 2021

MHC17-2021 Moved by M. Luffman seconded by A. Lamarche that the Committee receive the approved invoices of V. Brown for research services for January and February 2021.

CARRIED

F. NEW AND UNFINISHED BUSINESS

1. 45-49 Division St. North, Kingsville – 5-pg. research report provided by V. Brown (Business arising from February 17, 2021 Meeting)—Research on 49 Division St. North was obtained from The Kingsville Reporter, The Amherstburg Echo, the Windsor Evening Record, Property Assessment Rolls, and the Ontario Gazetteer. As discussed at the February Committee meeting, 45 Division St. North is not listed on the Heritage Register as a property of interest, however, 49 Division St. North is listed.

MHC18-2021 Moved by E. Cacciavillani, seconded by B. Durward to receive the Research report of Veronica Brown dated March 2, 2021 regarding 49 Division St. North, Kingsville (Plan 184-185, Part Lot 7).

CARRIED

The Committee reviewed the research and information pertaining to the property as provided by Ms. Brown. The property is presently vacant (the tenant was removed from the property in 2020) and is not in good repair.

MHC19-2021 Moved by E. Cacciavillani, seconded by K. DeYong that the Committee recommends the removal of the property municipally known as 49 Division St. North from the Town of Kingsville's heritage register as a property of heritage interest.

CARRIED

2. Jack Miner Bird Sanctuary update—B. Durward

Mr. Durward updated that the Foundation wishes to proceed with the designation of the Jack Miner House (332 Road 3 West; built date 1919) and to not include any other auxiliary buildings or structures at this time. Mr. Durward has scheduled another meeting with the Executive Director of the Foundation and this item will be brought back for discussion in April.

3. Discussion re: outreach (photo contest)

A subcommittee was formed to coordinate a heritage-themed photography contest comprised of Anna Lamarche, Kim DeYong and Matt Biggley.

MHC20-2021 Moved by M. Biggley, seconded by K. DeYong that the subcommittee commence to coordinate a heritage-themed photo contest, including ideas regarding promotion and criteria.

CARRIED

4. 1961 Seacliff Drive—Request for heritage designation

Ms. Sacheli informed the committee that the property owners of 1961 Seacliff Drive wish to commence the designation process.

MHC21-2021 Moved by K. DeYong, seconded by B. Durward that the Committee contact the homeowners of 1961 Seacliff Drive to set up a site visit and further that the Committee request Ms. Brown to conduct preliminary research on the property.

CARRIED

Ms. Mackie will arrange a site visit.

5. Correspondence to the property owner at 1657 Elgin Street

Ms. Sacheli advised that the property owners of 1657 Elgin Street have been sent the information on the history of their home. This property is not listed on the heritage register and it appears that this was not an oversight when the listing was created.

6. Notice of Complete Application and Public Meeting dated March 2, 2021 RE: Zoning By-law Amendment ZBA/18/19; Brotto Investments Inc.; 183 Main Street East

Ms. Sacheli read aloud the new application that has been brought forward by Brotto Investments Inc. for the property located at 183 Main St. East, Part of Lot 2, Concession 1 ED. The revised submission proposes to leave the existing dwelling on a separate lot (to be severed at a later date), remove the existing outbuilding, and develop the balance of the lot as shown. The proposal also includes a three-storey 22 unit apartment building and associated parking. A public meeting of Council will be held on March 22, 2021.

MHC22-2021 Moved by B. Durward, seconded by M. Luffman to receive the Notice of Complete Application and Public Meeting dated March 2, 2021 RE: Zoning By-law Amendment ZBA/18/19; Brotto Investments Inc.; 183 Main Street East

CARRIED

G. NEXT MEETING DATE

1. Wednesday, April 21, 2021 at 4:30 p.m. via Zoom.

H. ADJOURNMENT

MHC23-2021 Moved by B. Durward, seconded by C. Luffman that the Meeting adjourn at 5:43 p.m.

CARRIED

CHAIR, Sarah Sacheli

**DEPUTY CLERK-COUNCIL SERVICES,
Sandra Kitchen**



COMMITTEE MINUTES

PARK RECREATION ARTS AND CULTURE COMMITTEE

MARCH 18, 2021@ 5:30 P.M.

Via - Zoom

A. CALL TO ORDER

Deputy Mayor Queen called the Meeting to order at 5:30 P.M. with the following persons in attendance:

MEMBERS OF PARKS, RECREATION ARTS & CULTURE COMMITTEE:

Mayor N. Santos
Deputy Mayor G. Queen
Councillor T. Neufeld
A. Hickmott
M. Tremaine-Snip

Absent: M. Shields

MEMBERS OF ADMINISTRATION:

K. Loney Manager of Recreation,
Programs, and Special Events
D. Wolicki, Manager of Facilities and
Facilities

B. DISCLOSURE OF PECUNIARY INTEREST

Deputy Mayor Queen reminded the Committee that any declaration is to be made prior to each items being discussed and to identify the nature of the conflict, if any, as the agenda items come forward.

C. PRESENTATIONS/DELEGATIONS

- The Arts Society of Kingsville (ASK) a non-profit group was founded in 2013. Members are a unique blend of established and emerging artists with a range of talent from fine artists, creative writers, musicians, woodworkers, jewelers, mixed media, photographers, and many other creative arts.
- The proposal main objective is to have a home for artists to display their work in a professional setting. Exhibits from members and ARK would continue to align with The Town's events as the Carnegie could be used as a starting point for day-trippers and tourists.
- The Art Society of Kingsville is prepared to provide a volunteer art staff to be the Town's ambassadors. Key hours of operation will be established to attract both local and visitors after business hours and during weekends.
- ASK see's that together we can stimulate our tourism sector while providing a permanent location for the Arts Society of Kingsville. By supporting

Kingsville's arts community the town is creating culture, stimulating business and economic growth, driving Kingsville's reputation as a tourism destination and inspire young minds through programming as they learn, grow and create.

- 18-2021** Moved by Melissa A. Hickmott and seconded by T. Hickmott to receive the report as presented and for administration to review for next steps.

CARRIED

D. STAFF REPORTS

1. K. Loney, Manager of Recreation Programs and Special Events

Council has set their 2021 – 2022 priorities. One of the items is to increase programming for youth and seniors. To support this K. Loney is developing a framework to identify how partnerships can be formed to increase programming. To understand what services exists in the community and what the youth and senior want a community assessment will be developed.

A Healthy Communities Initiative Grant has been submitted to the Federal Government. The key items in the grant revolve around creating outdoor spaces safe for people The following three area were requested under the title of 'Kingsville Play's,

- Save Open Streets,
- Safe Pop-up Play
- Safe Creative Experiences.

- 19-2021** Moved by M. Tremaine-Snip, seconded by A. Hickmott to receive the report as presented

CARRIED

2. D. Wolicki, Manager of Facilities and Property

COVID-19 Update:

Since February 16, 2021, Windsor-Essex County has remained the 'Red – Control Level' status under the province's COVID-19 response framework.

The following are some of the key enhanced measures under the 'Red - Control Level':

- Ten (10) persons per indoor facility
- One (1) parent and/or guardian per participant that is under the age of eighteen (18)
- Teams sports must not be practiced or played except for training (no games or scrimmage)

- Activities that are likely to result in individuals coming with two (2) metres of each other are not permitted; no contact permitted for team or individual sports

Kingsville Arena

The facility remains operational and continues to host limited in-person programming and private rentals in compliance with COVID-19 measures under the 'Red – Control Level'.

Kingsville Rec. Complex

Improvements to Baseball Diamond #1 (Capital Project: PARKS-2021-9)

has been approved which includes new dugouts, fencing and infield renovations.

The RFQ for the Restoration of the Tennis Court Surface (Capital Project: PARKS-2021-11) has been issued and will close on Friday, March 26.

Pickleball and Bocce Court Complex

The contract has been awarded to Greenlight General Contracting Inc. and currently finalizing the site design.

New Dehumidification Unit (Capital Project: ARENA-2020-01)

Most of the internal work has been completed for the new dehumidification unit but the arrival of the new dehumidification will be delayed due to manufacturer constraints.

Lakeside Park

The RFP for the Lakeside Park Splash Pad and Washroom Facility (Capital Project: PARKS-2021-4) had closed on Friday, February 26 and proposals are currently being evaluated.

An application for paving (hard surfacing) trails at Lakeside Park (Capital Project: PARKS-2021-6) has been submitted for the Investing in Canada Infrastructure Grant under the COVID-19 Stream.

Cottam Revitalization Plan

Rotary Park

The tender for the new playground equipment closed on Friday, February 12.

Proposed designs for the new playground equipment have been distributed through surveys to surrounding residents as part of the selection process, however due to limited responses; the survey has been posted online for further input from the residents within the community of Cottam.

Furthermore, the preferred design will be brought to the Accessibility Committee for review and input of the accessibility components of the new equipment.

Ridgeview Park

Improvements to Baseball Diamond #2 (Capital Project: PARKS-2020-2) are nearing completion as resurfacing of the infield remains;

Improvements to Baseball Diamond #3 (Capital Project: PARKS-2021-7)

has been approved which includes new dugouts, fencing and infield renovations.

Marina

The removal of the developed sandbar within the mouth (entrance) of the channel is complete.

A new kiosk for the Boat Launch has been approved (Capital Project: MAR-2021-01), as replacement is required due to internal conditions that have been affected by high water levels that may pose a risk.

The new kiosk unit will also be relocated away from its current positioning to eliminate any potential hazards while improving the functionality and controls of the area.

Investigation is in progress for the potential removal of the west docks and consulted with an architect on cost effective options to repurpose the area to provide further functionality that would benefit the community.

Future Playground Parkquette in Ruthven

The tender for the new playground equipment (Capital Project: PARKS-2021-5) closed on Friday, February 19.

Proposed designs for the new playground equipment had been distributed through surveys to surrounding residents as part of the selection process including the survey for additional recreational amenities within the park as part of the Phase 2 development in 2022.

Phase 1 of the initial development will also include with access path (sidewalk) to the play structure and park furniture (picnic tables and benches).

Lion Parks Development – Phase 2

The consultant is developing the proposed tender documents for the construction of Phase 2 of the Lions Park development (Capital Project: PARKS-2020-2) which includes the following:

- Concrete plaza area with a shade structure
- Multi-Use Court (e.g. Ball hockey, other recreational activities)
- Additional park furniture (including bike racks)
- Additional plantings

User Groups

Ice User Groups

Through discussions among ice user groups had revealed minimal interest for use, unless the region moves to the 'Orange – Restrict Level', and even then, interest for regular use is still low. Efforts were made to attract outside users to fill the available ice time, but once again, limited interest was expressed.

After careful review, the Town had formally decided to wait to reinstall the ice until the Fall which has been communicated to each user group.

Baseball / Soccer User Groups

Representatives from each baseball and soccer user group attended a meeting on March 10 to discuss items surrounding the upcoming seasons, including:

- Timelines
- Scheduling
- Impacts from Construction

- COVID-19 Proposals (Agreements, Waivers, Safety Plans)

20-2021 Moved by A. Hickmott, seconded by M. Tremaine-Snip to receive the report as presented.

CARRIED

E. MINUTES OF THE PREVIOUS MEETING

1. Parks Recreation Arts and Culture Meeting Minutes February 23, 2021

21-2021 Moved by A. Hickmott, seconded by T. Neufeld to receive the minutes of Parks Recreation Arts and Culture Committee Meeting dated February 23, 2021

CARRIED

F. COMMITTEE REPORTS

1. Communities in Bloom Committee Meeting Minutes January 12, 2021

Have developed a social media campaign to increase awareness of caring for the community. Everyone is asked to re-share the post from the Parks and Recreation Facebook page.

Several members have needed to resign from the committee and Communities in Bloom committee proposed that a membership campaign be launched.

22-2021 Moved by T. Neufeld, seconded by A. Hickmott to receive the minutes of Communities in Bloom Committee Meeting dated January 12, 2021.

CARRIED

23-2021 Moved T. Neufeld, seconded by M. Tremaine-Snip that the clerk's office be asked to advertised for Community In Bloom new members.

CARRIED

2. Fantasy of Lights Committee Meeting Minutes January 26, 2021

24-2021 Moved by N. Santos, seconded by M. Tremaine-Snip to receive the minutes of Fantasy of Lights Committee Meeting dated January 26, 2021

CARRIED

G. NEW AND UNFINISHED BUSINESS

1. G. Queen - Forge Fish Letter of Request

25-2021 Moved by T. Neufeld, seconded by A. Hickmott that administration review the request from Xander Campbell and reply back to him on feasibility.

CARRIED

2. D. Wolicki – Access Control Measures to Pickleball Courts

- Each tennis and Pickleball courts have different access control measures
- Desire to have consistency between them all.

26-2021 Moved by T. Neufeld, seconded by M. Tremaine-Snip to receive the update and have Dan continue to look at various options.

CARRIED

3. Special Event

A request from the 408 Tactical Helicopter Squadron out of Edmonton Alberta has been received. They are celebrating their 80th anniversary as a squadron and planning some activities in southern Ontario this summer.

The squadron history: 408 the “Kingsville” squadron was the second Canadian squadron stood up in June 1941 in support of No. 5 Bomber command, RAF. During wartime service, 408 flew 4,610 sorties with a total of 170 aircraft lost and 933 personnel killed, listed as missing in action (MIA) or taken as prisoners of war many from the southern Ontario region.

To celebrate on 26th of June are working with the Canadian Warplane heritage museum to do a commemorative fly past and hold an open house to engage with the public.

Ideally, on June 27 they would like to arrange a visit to Kingsville in order to meet the town the squadron was named for and provide the public an opportunity to see our aircraft.

K. Loney to continue to follow-up.



COMMITTEE MINUTES

H. NEXT MEETING DATE

1. April 15, 2021 at 5:30 P.M.

I. ADJOURNMENT

27-2021 Moved by T. Neufeld seconded by A. Hickmott to adjourn the Meeting at 6:58 P.M.

CARRIED

CHAIR, Deputy Mayor Queen

**RECORDING SECRETARY,
K. Loney**



COMMITTEE MINUTES

FANTASY OF LIGHTS COMMITTEE JANUARY 26, 2021 @ 4 P.M. Zoom

A. CALL TO ORDER

Councilor T. Gaffan called the Meeting to order 4:00 P.M. with the following persons in attendance:

MEMBERS OF FANTASY OF LIGHTS COMMITTEE:

Mayor N. Santos
Councilor T. Gaffan
C. Anson
T. Coke
L. Duhig
J. Mockler
Janet Willoughby
D. Laman

MEMBERS OF ADMINISTRATION:

K. Loney, Program Manager
D. Wolicki, Facility Manager

Absent:
S. Pillon

B. DISCLOSURE OF PECUNIARY INTEREST

Councilor T. Gaffan reminded the Committee that any declaration is to be made prior to each items being discussed and to identify the nature of the conflict, if any, as the agenda items come forward.

C. PRESENTATIONS/DELEGATIONS

1. None

D. STAFF REPORTS

1. D. Wolicki, Facility Manager

- a. Would like to attend the meetings starting in August 2021

2. K. Loney, Program Manager

- A. To support meeting logistics, support meeting logistics calendar invites, agenda and notes will come from the email recreation@kingsville.ca

E. MINUTES OF THE PREVIOUS MEETING

- 1. Fantasy of Lights Committee Meeting Minutes December 15, 2020.

- 1 – 2021 Moved by D. Laman seconded by J. Willoughby to receive the minutes of the Fantasy of Lights Committee Meeting dated December 15, 2020.

CARRIED

F. NEW AND UNFINISHED BUSINESS

1. Planning for 2021

- a. Parade (Parade corp. or Us)
 - i. Budget request \$12,000
 - ii. How is the decision being made? COVID, finances, logistics
 - iii. Part of the reason it has been successful is the Detroit Bands
 - iv. Parade Corporation
 - Are we getting value in what we paid to the Parade Corporation; may not have been for the drive-by one but is different if it is in person.
 - They book all the items
 - Would want to ask them how a COVID style parade can be improved from what was done in 2020.
 - v. Internal
 - Was a lot of work and this was done in the past but contracted out.
 - vi. COVID: Too early for a decision to be made
 - vii. Action: C. Anson and T. Gaffan to reach out to Parade Corporation to hold date
- b. Opening Ceremonies
 - COVID: Could there be a way to create an opening event similar to online music concerts, create a video

- Non-COVID: Develop program, children singing, Santa and turning on the lights
- Plan for a traditional hybrid
- c. Dinner with Santa
 - COVID: Would people do take out and zoom with Santa having their dinner?
 - Non-COVID: Held at Lakeside Park, sell tickets in advance
 - ACTION: C. Anson and T. Gaffan to contact EDDK to determine if they are interested
- d. Fireworks
 - Local suppliers and follow procurement bylaw
 - Town does barrier protection
 - Look to see if the company does Canada day
 - ACTION: K. Loney to look at who the contractor is
- e. Breakfast with Santa and Children activities
 - Partnership with Vern's through donations
 - J. Mockler, L. Duhig and J. Willoughby organize the activities
 - Option to charge small amount
- f. Sip Shop
 - Town staff coordinated market and served at bar
 - Review hours for 2021
 - COVID - A virtual one was set up for 2020
 - Two days, hours should be reviewed
- g. Paws and Claws
 - Photo's with Santa
 - Vendors came that were pet orientated; charge small fee
 - People brought their own camera
 - Santa has volunteered again
- h. Train
 - Quote on cost to fix train is needed

- Uncertain if train can be fixed; may be able to surplus a used piece of equipment
- Train ride is by donation or free
- Train is a significant drawing point
- Fundraising campaign started for an electronic train
- Train can be used for other events
- ACTION: D. Wolicki to review cost for upgrades
- ACTION: K. Loney referred to next Agenda
- ACTION: S. Pillon to look into train he knows
-
- i. Contracts for displays (Find, review and update)
 - ACTION: K. Loney to summarize the contracts for displays
 - ACTION: D. Wolicki to provide an inventory of what we have
-
- j. Sponsorship
 - ACTION: K. Loney to summarize what sponsorships came in.
-
- k. Ornaments
 - In town storage for 2022
-
- l. Advertising
 - Have done radio, TV, social media, rack cards
-
- m. Volunteer schedule
 - Deferred
-
- n. Partnerships
 - With Windsor Essex District School board related to displays. The tunnel design appears to be feasible if there are students.
-
- o. Budget
 - Deferred

G. NEXT MEETING DATE

1. The next meeting of the Fantasy of Lights Committee shall take place on February 23, 2020 via zoom P.M.



COMMITTEE MINUTES

H. ADJOURNMENT

2-2021 Moved by D. Laman, seconded by C. Anson to adjourn this Meeting
at 5:30 P.M.

CARRIED

CHAIR, Councilor T. Gaffan

Manager K. Loney



COMMITTEE MINUTES

COMMUNITIES IN BLOOM COMMITTEE FEBRUARY 2, 2021 @ 5:00 P.M. Via – Zoom

A. CALL TO ORDER

Councilor T. Neufeld called the Meeting to order at 5:00 P.M. with the following persons in attendance:

MEMBERS OF COMMUNITIES IN BLOOM COMMITTEE:

Councilor T. Neufeld
M. Fogal
C. Bedal
M. Tremaine-Snip
J. Willoughby

MEMBERS OF ADMINISTRATION:

K. Loney, Administrative Support

B. DISCLOSURE OF PECUNIARY INTEREST

Councilor T. Neufeld reminded the Committee that any declaration is to be made prior to each items being discussed and to identify the nature of the conflict, if any, as the agenda items come forward.

C. STAFF REPORTS

1. **Karen L**, Manager of Programs

- Invited all to the Strategic Midterm Review Community engagement on February 10th
- Working with programing staff to create weekly activities and CIB can partner
- Asked what type of updates the committee would like;
 - Status of budget every few months
 - Updates from National and Provincial CIB contacts

04-2021 Moved by J. Willoughby, seconded by M. Fogal to receive the report as presented

CARRIED

D. MINUTES OF THE PREVIOUS MEETING

1. Communities in Bloom Committee Meeting Minutes January 12, 2021.

05-2021 Moved by J. Willoughby, seconded by M. Fogal to receive the minutes of the Community in Bloom Committee Meeting dated January 12, 2021

CARRIED

E. NEW AND UNFINISHED BUSINESS

1. **C. Bedal** Shout Out Program

- a. Previously had this program but was only focused on business and not the whole community
- b. Reviewed the value of the CIB Facebook group
- c. Created hashtag for group #KingsvilleBlooms
- d. Agreed this should continue
- e. Christine will develop a picture that can be used for posting

06-2021 Moved by J. Willoughby, seconded by M. Fogal that the CIB Facebook page be archived and promotions to occur through the Parks and Recreation Facebook Page

CARRIED

Action Items

- Karen to create a template schedule for everyone to fill out
- Marcy to look into potential partnerships
- Janet to look into grant
- Everyone to develop shout-out ideas and put in template
- Everyone to develop Community social media posts and put in template
- Everyone to consider what Activities/Events they could lead



COMMITTEE MINUTES

- All content to be sent back to recreation@kingsville.ca by February 24th to be consolidated and reviewed at next meeting

F. NEXT MEETING DATE

1. The next meeting of the Communities in Bloom Committee shall take place on March 2, 2021 Via – Zoom 5:30 P.M.

G. ADJOURNMENT

- 07-2021** Moved by M. Fogal, seconded by M. Tremaine – Snip to adjourn this Meeting at 6:59 P.M.

CARRIED

CHAIR, T. Neufeld

**RECORDING SECRETARY,
K. Loney**



Allan Thompson
Mayor

Sent via E-Mail to: Patty.Hajdu@parl.gc.ca

March 31, 2021

The Honourable Patty Hajdu
Federal Minister of Health
House of Commons
Ottawa, ON K1A 0A6

Dear Ms. Hajdu,

RE: SUPPORT FOR 988, A 3-DIGIT SUICIDE AND CRISIS PREVENTION HOTLINE

I am writing to advise that at the Town Council meeting held on March 30, 2021, Council adopted a resolution endorsing the 988 crisis line initiative to ensure critical barriers are removed to those in a crisis and seeking help.

The resolution reads as follows:

Whereas the Federal government has passed a motion to adopt 988, a National three-digit suicide and crisis hotline;

Whereas the ongoing COVID-19 pandemic has increased the demand for suicide prevention services by 200%;

Whereas existing suicide prevention hotlines require the user to remember a 10-digit number and go through directories or be placed on hold;

Whereas in 2022 the United States will have in place a national 988 crisis hotline;

Whereas the Town of Caledon recognized that it is a significant and important initiative to ensure critical barriers are removed to those in a crisis and seeking help;

Now therefore be it resolved that the Town of Caledon endorses this 988 crisis line initiative; and

That a letter demonstrating Caledon's support be sent to Kyle Seebach, MP, Dufferin-Caledon, the Honourable Sylvia Jones, MPP, Dufferin-Caledon, the Honourable Patty Hajdu, Federal Minister of Health, the Canadian Radio-television and Telecommunications (CRTC) and all municipalities in Ontario.

Thank you for your attention to this very important matter. We look forward to hearing from you.

Sincerely,



Allan Thompson
Mayor

Cc. Kyle Seeback, MP Dufferin-Caledon, Kyle.Seeback@parl.gc.ca
Honourable Sylvia Jones, MPP Dufferin-Caledon, sylvia.jones@pc.ola.org
Ian Scott, Chairperson and Chief Executive Officer, Canadian Radio-Television and Telecommunications Commission (CRTC), iscott@telesat.com
All Ontario Municipalities

April 7, 2021

Sandra Kitchen, Deputy Clerk
Town of Kingsville
2021 Division Road North
Kingsville, Ontario N9Y 2Y9
skitchen@kingsville.ca

Re: Resolution of Council – Support of Resolution RE Bill C-21, An Act to Amend Certain Acts, and to Make Certain Consequential Amendments (Firearms)

Essex County Council, at its Wednesday, April 7, 2021 meeting, adopted the following resolution:

068-2021

Moved By Nelson Santos

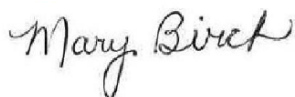
Seconded By Aldo DiCarlo

That Essex County Council receive the correspondence from the Town of Kingsville RE Bill C-21, An Act to Amend Certain Acts, and to Make Certain Consequential Amendments (Firearms) and Support their Resolution #205-2021.

Carried

Should any further information be required, please contact the undersigned.

Regards,



Mary Birch
Director of Council and Community Services/Clerk
Enclosure

Cc:

Prime Minister of Canada, The Honourable Justin Trudeau PM@pm.gc.ca
Leader of Official Opposition The Honourable Erin O'Toole erin.otoole@parl.gc.ca
Premier of Ontario, The Honourable Doug Ford doug.fordco@pc.ola.org
Leader of the Official Opposition, Andrea Horwath horwatha-qp@ndp.on.ca
Chris Lewis, MP – Essex Chris.Lewis@parl.gc.ca
Taras Natyshak, MPP – Essex tnatyshak-qp@ndp.on.ca



RESOLUTION

THE CORPORATION OF THE TOWNSHIP OF FARADAY

April 7, 2021

Resolution No. 6

Moved by: C.A. Tinney

Seconded by: M. Bowers

BE IT RESOLVED that the Council of the Township of Faraday support the resolution of the Town of Kingsville re: Bill C-21, An Act to amend certain Acts and to make certain consequential amendments.

Carried by: D.J. Purcell, REEVE

I, Dawn Switzer, Clerk-Treasurer of the Township of Faraday do hereby certify this to be a true copy of Resolution No. 6 as passed in an open meeting of Council held on April 7, 2021 at the Township of Faraday Municipal Office.

Dawn Switzer
Clerk-Treasurer



Township of Addington Highlands

April 9, 2021

The Town of Kingsville
2021 Division Road North
Kingsville, ON N9Y 2Y9
emailed to: jsettington@kingsville.ca

Re: Bill C-21, An Act to amend certain Acts and to make certain consequential amendments (firearms)

To Whom It May Concern,

Please be advised that at their April 6th, 2021 meeting, the Council of the Corporation of the Township of Addington Highlands resolved to endorse your municipality's resolution opposing the adoption of any by-laws restricting the possession, storage and transportation of legally obtained handguns.

I trust you will find this letter of support satisfactory.

Sincerely,

Christine Reed

Christine Reed
CAO/Clerk-Treasurer

cc. The Right Honourable Justin Trudeau, Prime Minister – justin.trudeau@parl.gc.ca
Honourable Bill Blair, Minister of Public Safety and Emergency Preparedness – Bill.Blair@parl.gc.ca
Honourable Erin O'Toole, Official Leader of the Opposition – Erin.OToole@parl.gc.ca
Honourable Doug Ford, Premier – premier@ontario.ca
Honourable Andrea Horwath, Official Leader of the Opposition – horwatha-qp@ndp.on.ca
Derek Sloan, MP Hastings-Lennox and Addington – Derek.Sloan@parl.gc.ca
Daryl Kramp, MPP Hastings-Lennox and Addington – daryl.kramp@pc.ola.org



April 9, 2021

Town of Kingsville
2021 Division Road North
Kingsville, ON
N9Y 2Y9

Re: Support – Bill C-21, An Act to amend certain Acts and to make certain consequential amendments (firearms).

Please be advised that at its meeting of April 7, 2021, Council of the Township of Essa received a copy of the Town of Kingsville's motion pertaining to Bill C-21, An Act to amend certain Acts and to make certain consequential amendments (firearms), specifically Amendment 26, Section (58.01 (1-8), Conditions-by-law.

Please be advised that Council of the Township of Essa shares the same concerns relating to the adoption of any by-laws restricting the possession, storage and transportation of legally obtained handguns and hereby supports this resolution as presented.

Sincerely,



Krista Pascoe,
Deputy Clerk



The Municipality of West Elgin

22413 Hoskins Line, Rodney Ontario N0L 2C0

April 9, 2021

The Honourable Doug Ford
Premier of Ontario
Via email: doug.fordco@pc.ola.org

At the Regular Meeting of Council on April 8, 2021 the Council of the Municipality of West Elgin passed the following Resolution:

Resolution No. 2021- 114

Moved: Deputy Mayor Leatham

Seconded: Councillor Tellier

That West Elgin Council, in consideration of correspondence received from the Town of Kingsville, respecting Bill C-21, specifically Amendment 26 Section (58.01(1-8), Conditions-by-law, does hereby support the following:

Whereas municipalities have never been responsible for gun control laws in Canada;

And Whereas law abiding residents who own legal handguns have already been thoroughly vetted through CFSC, PAL and ATT applications;

And Whereas illegal gun owners and smugglers do not respect postal codes;

And Whereas if one municipality enacts a ban and not a neighbouring municipality, this will create a patchwork of by-laws;

And Whereas a municipal ban would be difficult to enforce and easy to get around;

Now Therefore the Municipality of West Elgin is opposed to the adoption of any by-laws restricting the possession, storage and transportation of legally obtained handguns

And Be It Further Resolved that this resolution be sent to MP Karen Vecchio, Premier of Ontario The Honourable Doug Ford and the Town of Kingsville.

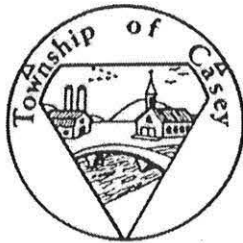
Carried

Sincerely,

A handwritten signature in blue ink, appearing to read 'Jana Nethercott', with a stylized flourish at the end.

Jana Nethercott
Clerk

cc. K. Vecchio, MP Elgin-London-Middlesex
Hon. Doug Downey, Attorney General



Office of the Clerk-Treasurer
Township of Casey
903303 Hanbury Rd
New Liskeard ON P0J 1P0
Tel: 705-647-5439 Fax: 705-647-6373
Email: admin@casey.ca

April 15th, 2021

The Town of Kingsville Ontario
Sandra Kitchen
Deputy Clerk-Council Services
2021 Division Road North,
Kingsville, ON
N9Y 2Y9

E-mail: skitchen@kingsville.ca

Ms. Kitchen:

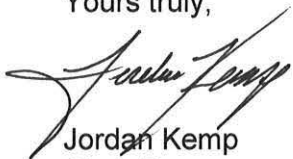
Your letter dated March 25th, 2021 was received by Casey Township Council at their meeting of April 14th, 2021 and the following resolution was passed:

Resolution No. 2021-058

That we, the Council of the Township of Casey do hereby support the Town of Kingsville motion 205-2021 opposing Bill C-21, an Act to amend certain Acts and to make certain consequential amendments to firearms, specifically Amendment 26 which would make municipalities responsible for gun control laws in Canada; and

Direct municipal staff to issue a letter of support to the Town of Kingsville.
"CARRIED"

Yours truly,


Jordan Kemp
Clerk-Treasurer
Township of Casey

JMK/lp



Township of La Vallee

OFFICE OF
CLERK AND TREASURER
P.O. BOX 99, DEVLIN, ONTARIO POW 1C0
TELEPHONE 807-486-3452 FAX 807-486-3863
email: lavalley@nwonet.net

April 15, 2021

Town of Kingsville
2021 Division Road North
Kingsville, ON N9Y 2Y9

Dear Council:

At the open regular Council Meeting of the Township of La Vallee held on Wednesday, April 14, 2021 the following resolution was passed:

“BE IT RESOLVED that the Township of La Vallee hereby supports the Town of Kingsville’s resolution opposing to the adoption of any by-laws restricting the possession, storage and transportation of legally obtained handguns.”

If you should have any further questions or concerns please feel free to contact me at the above number.

Yours truly,

Patti McDowall
Clerk/Treasurer

2021 Division Road North
Kingsville, Ontario N9Y 2Y9
Phone: (519) 733-2305
kingsvilleworks@kingsville.ca

April 19, 2021

**RE: Bill C-21, An Act to amend certain Acts and to make certain consequential amendments
(firearms)**

Dear Ms. Kitchen,

On behalf of the Council of the Corporation of the County of Perth, we would like to express our support for your letter to The Right Honourable Justin Trudeau regarding the Town's opposition to the adoption of any by-laws restricting the possession, storage and transportation of legally obtained handguns:

At the April 15, 2021 meeting of County Council, the following was discussed:

THAT Perth County Council send a letter of support to the Town of Kingsville; and
THAT the letter be sent to MPP Pettapiece and MP Nater showing support.

We thank you for your advocacy on this matter and look forward to the Prime Minister's direction on Bill C-21.

Sincerely,



Jim Aitcheson, Warden

CC: MPP Randy Pettapiece (Perth-Wellington)
CC: MP John Nater (Perth-Wellington)

From: [Roberta Baines](#)
To: [Roberta Baines](#)
Subject: FW: Bill C-21, An Act to amend certain Acts and to make certain consequential amendments (firearms)
Date: Tuesday, April 20, 2021 4:09:41 PM

From: Info.Meeting <Info.Meeting@Temagami.ca>
Sent: Tuesday, April 20, 2021 1:15 PM
To: Jennifer Setterington <jsetterington@kingsville.ca>
Subject: RE: Bill C-21, An Act to amend certain Acts and to make certain consequential amendments (firearms)

Good afternoon Jennifer,

Thank you for your correspondence, in regards of resolution No. 205-2021
This was considered at the April 15, 2021 Regular Council Meeting, the following resolution was passed:

**2021-M-066 Town of Kingsville Resolution
21-136**

MOVED BY: C. Dwyer
SECONDED BY: J. Koistinen

BE IT RESOLVED THAT Council supports resolution 205-2021 of the Town of Kingsville regarding Bill C-21, An Act to amend certain Acts and to make certain consequential amendments (firearms).

CARRIED

Sincerely,

Suzie Fournier

MUNICIPAL CLERK

Municipality of Temagami
7 Lakeshore Drive P.O. Box 220
Temagami, Ontario P0H 2H0
Tel 705.569.3421 ext.208
Cell: 705.491.2189
Fax 705.569.2834

From: Jennifer Setterington [<mailto:jsetterington@kingsville.ca>]
Sent: Friday, March 26, 2021 2:04 PM
To: 'justin.trudeau@parl.gc.ca' <justin.trudeau@parl.gc.ca>
Cc: 'premier@ontario.ca' <premier@ontario.ca>; 'horwatha-qp@ndp.on.ca' <horwatha-qp@ndp.on.ca>; 'erin.otoole@parl.gc.ca' <erin.otoole@parl.gc.ca>; 'chris.lewis@parl.gc.ca' <chris.lewis@parl.gc.ca>; 'tnatyshak-qp@ndp.on.ca' <tnatyshak-qp@ndp.on.ca>; 'Bill.Blair@parl.gc.ca' <Bill.Blair@parl.gc.ca>; 'Shannon.Stubbs@parl.gc.ca' <Shannon.Stubbs@parl.gc.ca>; 'adicalro@amherstburg.ca' <adicalro@amherstburg.ca>; 'rmcdermott@essex.ca' <rmcdermott@essex.ca>; 'tbain@lakeshore.ca' <tbain@lakeshore.ca>; 'mbondy@lasalle.ca' <mbondy@lasalle.ca>; 'mayor@leamington.ca' <mayor@leamington.ca>; 'gmcnamara@tecumseh.ca' <gmcnamara@tecumseh.ca>; Sandy Kitchen <SKitchen@kingsville.ca>
Subject: Bill C-21, An Act to amend certain Acts and to make certain consequential amendments (firearms)

Please find attached correspondence from the Town of Kingsville.

At its Regular Meeting held on March 8, 2021 Council of the Town of Kingsville passed Resolution 205-2021 RE: Bill C-21, An Act to amend certain Acts and to make certain consequential amendments (firearms).



Jennifer Setterington
Office Support
Legislative Services Department
The Corporation of the Town of Kingsville
2021 Division Road North
Kingsville, Ontario N9Y 2Y9
Phone: (519) 733-2305
Web: www.kingsville.ca

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Township of The Archipelago

9 James Street, Parry Sound ON P2A 1T4

Tel: 705-746-4243/Fax: 705-746-7301

www.thearchipelago.on.ca

April 9, 2021

21-073

**Moved by Councillor Barton
Seconded by Councillor Manner**

RE: Road Management Action On Invasive Phragmites

WHEREAS *Phragmites australis* (*Phragmites*) is an invasive perennial grass that continues to cause severe damage to wetlands and beaches in areas around the Great Lakes including Georgian Bay; and

WHEREAS *Phragmites australis* grows and spreads rapidly, allowing the plant to invade new areas and grow into large monoculture stands in a short amount of time, and is an allelopathic plant that secretes toxins from its roots into the soil which impede the growth of neighboring plant species; and

WHEREAS *Phragmites australis* results in loss of biodiversity and species richness, loss of habitat, changes in hydrology due to its high metabolic rate, changes in nutrient cycling as it is slow to decompose, an increased fire hazard due to the combustibility of its dead stalks, and can have an adverse impact on agriculture, particularly in drainage ditches; and

WHEREAS invasive *Phragmites* has been identified as Canada's worst invasive plant species by Agriculture and AgriFood Canada; and

WHEREAS the Ontario government has made it illegal to import, deposit, release, breed/grow, buy, sell, lease or trade invasive *Phragmites* under the Invasive Species Act; and

WHEREAS *Phragmites* occupy over 4,800 hectares of land around Lake St. Clair alone, while 212 hectares of *Phragmites* occupy land along the St. Lawrence River. The Georgian Bay Area is particularly affected by *Phragmites australis*, with more than 700 stands along the shorelines and multiple visible stands on the highways and roads that threaten valuable infrastructure and wetland areas; and

WHEREAS volunteers, non-governmental organizations, and various municipalities have invested tens of thousands of dollars in investments and labour annually for more than eight years in executing managements plans to control invasive *Phragmites* on roads, coasts, shorelines and in wetlands; and

WHEREAS roads and highways where *Phragmites* that are left untreated become spread vectors that continually risk new and treated wetlands and coastal shoreline areas; and

WHEREAS according to “Smart Practices for the Control of Invasive Phragmites along Ontario’s Roads” by the Ontario Phragmites Working Group, best road management practices for Phragmites australis include early detection, herbicide application, and cutting; and

WHEREAS these best management practices are most effective when used in a multi-pronged approach as opposed to when used as stand-alone control measures; and

WHEREAS mother nature does not recognize political boundaries. Therefore, it is imperative that Municipalities, Districts, the Province, and the Federal government work together in collaboration to eradicate Canada’s worst invasive plant species Phragmites australis;

NOW THEREFORE BE IT RESOLVED that Council for the Corporation of the Township of The Archipelago directs its staff to implement best management practices to promote early detection of invasive Phragmites, and to implement best management practices for invasive Phragmites, and to join the Ontario Phragmites Working Group to collaborate on the eradication of Phragmites in Ontario.

BE IT FURTHER RESOLVED that Council for the Corporation of the Township of The Archipelago directs staff to insert clean equipment protocols into tenders and that there is oversight that the protocols are followed; and

BE IT FURTHER RESOLVED that Council for the Corporation of the Township of The Archipelago requests the Ontario Ministry of Transportation to map and treat invasive Phragmites annually on all its highways; and

BE IT FURTHER RESOLVED that the Ontario Ministry of Transportation (MTO) communicates the strategy on mapping (detecting sites) and controlling invasive Phragmites on provincial highways, the specific highway management plans and results by each MTO region and each highway in the region and work in coordination with the Township of The Archipelago; and

BE IT FURTHER RESOLVED that Council for the Corporation of the Township of The Archipelago directs its staff to send this resolution to all municipalities that are part of the Georgian Bay watershed, to all municipalities in the Great Lakes watershed, to the Minister of Transportation, Christopher Balasa the Manager, Maintenance Management Office, and MPP Norman Miller.

BE IT FINALLY RESOLVED that Council for the Corporation of the Township of The Archipelago requests all levels of government to consider funding support to aid the Township of The Archipelago in managing invasive phragmites; and directs staff to send a copy of this resolution to the Ontario Minister of Environment, Conservation and Parks and the Minister of Environment and Climate Change Canada.

Carried.



The Corporation of the Town of Tecumseh

April 13, 2021

Sent Via Email hcmminister.ministresc@canada.ca

Honourable Patty Hajdu
Minister of Health - Canada

Dear Minister:

Re: National 3-Digit Suicide Prevention Hotline

The Council of The Corporation of the Town of Tecumseh, at its regular meeting held Tuesday, March 23, 2021, gave consideration to a letter from MP Chris Lewis, Essex regarding the House of Commons National 3-Digit Suicide Prevention Hotline.

At their meeting, Tecumseh Council passed the following resolution:

“Whereas the Federal government has passed a motion to adopt 988, a National three-digit suicide and crisis hotline;

And Whereas the ongoing COVID-19 pandemic has increased the demand for suicide prevention services by 200 per cent;

And Whereas existing suicide prevention hotlines require the user to remember a 10-digit number and go through directories or be placed on hold;

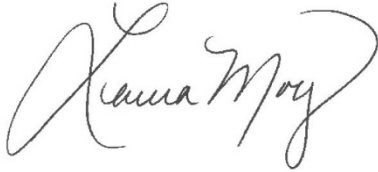
And Whereas in 2022 the United States will have in place a national 988 crisis hotline;

And Whereas the Town of Tecumseh recognizes that it is a significant and important initiative to ensure critical barriers are removed to those in a crisis and seeking help;

Now therefore be it resolved that The Town of Tecumseh endorses this 988 crisis line initiative; and that Staff be directed to send a letter indicating such support to the local MP, MPP, Federal Minister of Health, the CRTC and local area municipalities to indicate our support.”

Please consider this letter as confirmation of the Town of Tecumseh's support for adopting 988 as a National three-digit suicide and crisis hotline.

Yours very truly,



Laura Moy, Dipl.M.M., CMMIII HR Professional
Director Corporate Services & Clerk

LM/sw

Attachments

1. Letter from Mr. Chris Lewis, MP – Essex, dated February 12, 2021

cc: Mr. Ian Scott, Chairman and CEO, Canadian Radio-television and Telecommunications Commission (ian.scott2@canada.ca)

Mr. Chris Lewis, MP – Essex (chris.lewis@parl.gc.ca)

Mr. Dave Epp, MP Chatham-Kent-Leamington (dave.epp@parl.gc.ca)

Ms. Irek Kusmierczyk, MP – Windsor-Tecumseh (irek.kusmierczyk@parl.gc.ca)

Mr. Brian Masse, MP – Windsor West (brian.masse@parl.gc.ca)

Mr. Taras Natyshak, MPP – Essex (tnatyshak-qp@ndp.on.ca)

Mr. Rick Nicholls, MPP – Chatham-Kent-Essex (rick.nicholls@pc.ola.org)

Mr. Percy Hatfield, MPP – Windsor-Tecumseh (phatfield-qp@ndp.on.ca)

Ms. Lisa Gretzky, MPP – Windsor West (lgretzky-qp@ndp.on.ca)

Ms. Paula Parker, Municipal Clerk/Risk Manager, Town of Amherstburg
(pparker@amherstburg.ca)

Mr. Robert Auger, Clerk, Manager of Legal and Legislative Services, Town of Essex
(rauger@essex.ca)

Ms. Jennifer Astrologo, Director of Corporate Services/Clerk, Town of Kingsville
(jastrologo@kingsville.ca)

Ms. Kristen Newman, Director of Legislative and Legal Services/Clerk, Municipality of Lakeshore
(knewman@lakeshore.ca)

Ms. Agatha Robertson, Director of Council Services/Clerk, Town of LaSalle
(arobertson@lasalle.ca)

Ms. Brenda Percy, Municipal Clerk/Manager of Legislative Services, Municipality of Leamington
(bpercy@leamington.ca)

Ms. Valerie Critchley, City Clerk/Licence Commissioner, City of Windsor
(clerks@citywindsor.ca)

Ms. Mary Birch, Director of Council and Community Services/Clerk, County of Essex,
(mbirch@countyofessex.ca)

Ms. Judy Smith, Director, Municipal Governance/Clerk, Municipality of Chatham-Kent
(CKclerk@chatham-kent.ca)

Ms. Janice Hensel, Chief Administrative Officer/Clerk, Township of Pelee
(Janice.hensel@pelee.ca)



RECEIVED MAR 08 2021

February 12, 2021

TECUMSEH TOWN COUNCIL
917 Lesperance Road
Tecumseh ON
N8N 1W9

Dear Members of Tecumseh Town Council,

On December 11th, 2020, the House of Commons passed a motion introduced by Conservative MP Todd Doherty, through unanimous consent, to bring a national 3-digit suicide prevention hotline line to Canada.

That, given that the alarming rate of suicide in Canada constitutes a national health crisis, the House call on the government to take immediate action, in collaboration with our provinces, to establish a national suicide prevention hotline that consolidates all suicide crisis numbers into one easy to remember three-digit (988) hot- line that is accessible to all Canadians.

We're asking all municipalities across Canada to consider passing a motion similar, to the one below. In order to make 988 a reality, we must continue to put pressure on the government and the Canadian Radio-television and Telecommunications Commission (CRTC).

Personally, you can support the cause by signing our electronic petition at:
<https://petitions.ourcommons.ca/en/Petition/Details?Petition=e-2772>

The past year has been a challenging year. Lives and livelihoods have been lost. We have begun to see the devastating impacts that COVID has had, through isolation, on the mental health of Canadians. The rates of suicide continue to rise. As elected officials and as leaders, and especially during this period of difficulty as a nation, Canadians are counting on all of us to make a difference.

Please consider passing this motion as soon as possible.

Sincerely,

Chris Lewis, MP
Essex

Draft motion:

Support for 988 Crisis Line

WHEREAS the Federal government has passed a motion to adopt 988, a National three-digit suicide and crisis hotline;

AND WHEREAS the ongoing COVID-19 pandemic has increased the demand for suicide prevention services by 200 per cent;

AND WHEREAS existing suicide prevention hotlines require the user to remember a 10-digit number and go through directories or be placed on hold;

AND WHEREAS in 2022 the United States will have in place a national 988 crisis hotline;

AND WHEREAS _____ Town Council/Municipality/City recognizes that it is a significant and important initiative to ensure critical barriers are removed to those in a crisis and seeking help;

NOW THEREFORE BE IT RESOLVED THAT _____ Town Council/Municipality/City endorses this 988 crisis line initiative;

and that Staff be directed to send a letter indicating such support to the local MP, MPP, Federal Minister of Health, the CRTC and local area municipalities to indicate our support.



April 14, 2021

TO: Honourable Doug Ford
Premier of Ontario
Email: premier@ontario.ca

AND TO: Minister of Health Hon. Christine Elliott;
Email: christine.elliott@pc.ola.org

Dr. David Williams
Chief Medical Officer of Health, Public Health
Ministry of Health
393 University Avenue, 21st Floor
Toronto, ON M5G 2M2

The Windsor Essex County Health Unit
Attention: Theresa Marentette, CEO
Email: tmarentette@wechu.org

The Windsor Essex County Health Unit
Attention: Dr. Wajid Ahmed
Medical Officer of Health, Windsor-Essex County Health Unit
Email: wahmed@wechu.org

Re: COVID-19 Shutdown

Dear Premier Ford,

At its Regular Council Meeting of April 6, 2021, Council of the Town of Essex discussed the serious and dire challenges facing our small businesses due to the Covid-19 restrictions currently imposed in our area.

Council of the Town of Essex discussed the fact that small businesses and the people behind those small businesses are the very backbone of our economy but we are continuing to lose these small businesses due to the continuing cycle of shutdowns and restrictions that are having disproportionate impacts on our local small businesses .

As a result of the discussion that ensued, the following resolution was passed:

R21-04-117

Moved By Councillor Verbeek

Seconded By Councilor Garon

That the presentation by David Cassidy be received, and



That the Town of Essex calls upon the Ontario Government, and all local and Provincial health officials to immediately bring to an end the devastation that is occurring to our small businesses and to allow all of our local small businesses to immediately open and remain open for in-store sales but with limited capacity (such capacities being proportionate to the size of the business) and with increased safety measures in place as may be appropriate during this time;

And that the Town of Essex calls upon the Ontario Government and all local and Provincial health officials to recognize and alleviate the unfair impacts a province wide shutdown has on our local small businesses when there are many other regions in the Province that have significantly higher COVID-19 rates/cases than those of Windsor-Essex County; and that the Town further asks our local and Provincial health officials to continue to provide even more detailed local data in order to support and demonstrate the fact that the Windsor-Essex Region should not have the same level of restrictions imposed as in those other regions in the Province that have much higher case numbers.

And further the Town of Essex makes this call upon the Ontario Government and all local and provincial health officials in recognition of the fact that most importantly it is the individuals, the people behind our small businesses who together with others in our community, are suffering as a result of the current shutdown. While it is vitally important to take all reasonable measures to combat the spread of COVID-19 it is equally important to recognize and take steps to protect the mental health of all Ontarians who are suffering at this time and respectfully our small businesses in the Windsor-Essex region are suffering greatly and so we again call on the Ontario Government and all local and Provincial health officials to recognize and alleviate the unfair impacts a province wide shutdown is continuing to have on our local small businesses.

And that finally, this resolution be sent with a request for support to the Province, local and Provincial Health Authorities, our local M.P.P. and all local municipalities.

Yours truly,

A handwritten signature in black ink, appearing to read "R. Auger", written over a horizontal line.

Robert W. Auger, L.L.B.
Town Solicitor/Legal and Legislative Services, Clerk
519-776-7336 Ext. 1132
Email: rauger@essex.ca

RWA/cr



c.c. Municipalities of Ontario (AMO)
Email: amo@amo.on.ca

Mary Birch, Director of Council and Community Services/Clerk
County of Essex
Email: mbirch@countyofessex.ca

Paula Parker, Municipal Clerk/Risk Manager
Town of Amherstburg
Email: pparker@amherstburg.ca

Jennifer Astrologo, Director of Corporate Services/Clerk
Town of Kingsville
Email: jastrologo@kingsville.ca

Agatha Robertson, Director of Council Services/Clerk
Town of LaSalle
Email: arobertson@lasalle.ca

Kristen Newman, Director of Legislative and Legal Services/Clerk
Town of Lakeshore
Email: knewman@lakeshore.ca

Brenda Percy, Municipal Clerk/Manager of Legislative Services
Municipality of Leamington
Email: bpercy@leamington.ca

Laura Moy, Director of Corporate Services/Clerk
Town of Tecumseh
Email: lmoy@tecumseh.ca

Minister of Economic Development, Job Creation and Trade Hon. Victor Fedeli;
Email: vic.fedeli@pc.ola.org

Associate Minister of Small Business and Red Tape Reduction Hon Prabmeet Singh
Sarkaria;
Email: prabmeet.sarkaria@pc.ola.org

Minister of Finance Hon. Rod Phillips;
Email: rod.phillips@pc.ola.org

Associate Minister of Mental Health and Addictions Hon. Michael A. Tibollo
Email: michael.tibolloCO@pc.ola.org

MPP Taras Natyshak
Email: tnatyshak-co@ndp.on.ca



Essex BIA

Email: info@essexbia.com

Harrow Chamber of Commerce

Email: Harrowcolchestersouthchamber@gmail.com

April 16, 2021

To: MP Shipley,
48 Alliance Blvd Suite 104
Barrie, Ontario

Sent via email

RE: Clean Fuel Standard

Good day,

At its regular meeting on April 7, 2021, Council of the Township of Springwater passed resolution C146C-2021 endorsing the following letter presented by the Township of Springwater's Agricultural Advisory Committee regarding the Clean Fuels Standard:

Dear Mr. Shipley,

The purpose of this letter is to discuss the Proposed Clean Fuels Standard that is being considered for legislation. As members of the Springwater Township Agricultural Advisory Committee, we have serious concerns with this proposal. This proposal in its current form, has the potential to be catastrophic to the Canadian farmer. The proposed rules and regulations for restrictions on land use are detrimental to the long-term viability of Canadian agriculture.

If this proposal goes ahead, Canadian farmers will be unable to make improvements to their land to make it more efficient for the use of crop production, thus making them unable to meet the needs of food supply needed for the ever-growing population. Making improvements to land for crop production is essential to the growing demand in food supply for our country and should not have restrictions placed upon it. Instilling restrictions in this manner is no different than telling a homeowner that any renovations made after a specific date disqualifies any future renovations.

The restrictions being imposed through the Clean Fuels Standard will make it so Canadian farmers are unable to recoup costs that they are spending in order to meet the needs of the growing population in Canada. Having these restrictions in place, will have buyers seeking products elsewhere, out of country. What will this do to Canada's economy?

The ideas proposed, 'setbacks from watercourses and woodlands,' would come at a tremendous cost to the Canadian farmers who have purchased, paid taxes, and cared for, for generations, are suddenly unable to use the land for renewable fuel purposes.

How will these costs be recovered if the farmer is unable to utilize this land for crop production? Is a farmer going to have to build separate grain storage to store products that are ineligible for renewable energy at a cost of hundreds of thousands of dollars? Isn't it important that the Canadian Government work with Canadian farmers, not impose unworkable rules and regulations that hinder crop production and create a competitive disadvantage with other countries?

The Canadian Government has shown little regard for Canadian farmers in some of their policies and proposed legislation in recent years. The Clean Fuels Standard combined with the recent Carbon Tax, has the potential to put many Canadian farmers out of business. We need our governments to work with Canadian farmers in order to provide for the growing need of food supply in our country.

Please contact Chair David Spring to discuss this further at (705) 730-4033. We look forward to your support on this matter.

Sincerely,



Don Allen
Mayor, Township of Springwater

David S. Spring
Chairperson of the Springwater Township Agricultural Advisory Committee

Cc:
Hon., Jonathan Wilkinson, Minister of Environment and Climate Change;
MPP Doug Downey,
Hon., Ernie Hardeman, Minister of Agriculture, Food and Rural Affairs
All Ontario Municipalities



April 16, 2021

Hon. Patty Hajdu
House of Commons
Ottawa, ON
Canada
K1A 0A6

Honourable Minister Hajdu:

Re: Cannabis Licencing and Enforcement

Council for the Town of Mono passed the following resolution in open council on March 23, 2021.

Resolution #11-6-2021

Moved by Sharon Martin, Seconded by John Creelman

WHEREAS the Government of Canada introduced Bill C-45 (the Cannabis Act) to create the foundation for a comprehensive national framework to provide restricted access to regulated cannabis, and to control its production, distribution, sale, importation, exportation, and possession;

AND WHEREAS the police have not been given lawful authority to lay charges under the Cannabis Act to appropriately respond to violations of Health Canada Registrations and Licenses;

AND WHEREAS there is no direct communication or dedicated effort to provide a communication channel between Municipal government staff or Police Agencies for dealing with Health Canada Registrations and Licenses;

AND WHEREAS the Town of Mono has not been consulted by Health Canada prior to the issuance of licenses for properties not in compliance with municipal zoning by-laws.

BE IT RESOLVED THAT the Town of Mono requests that Health Canada:

- 1. Require Federal Licenses and Registrations for Designated Growers to conform with local zoning and control by-laws;*
- 2. Ensure local authorities are provided with notification of any licence issuance, amendment, suspension, reinstatement or revocation within their jurisdiction;*
- 3. Provide dedicated communication with local governments and Police services;*
- 4. Provide lawful authority to Police agencies to lay charges when registered or licenced operations grow in excess of their registration or licence through Health Canada; and,*

5. *Provide enforcement support and guidance to local municipalities for dealing with land use complaints relating to cannabis.*

AND FURTHER BE IT RESOLVED THAT this motion be sent to the local MP and MPP; the Minister of Agriculture, Food and Rural Affairs; the Minister of Agriculture and Agri-Food; and all municipalities in Ontario, requesting that the Federal government enact legislation to better support local governments with land use management and enforcement issues as they relate to Cannabis Production and Processing.

"Carried"

Regards,

Fred Simpson

Digitally signed by Fred Simpson
DN: cn=Fred Simpson gn=Fred Simpson c=CA
Canada l=CA Canada e=fredsimpson@sartech.ca
Reason: I am the author of this document
Location:
Date: 2021-04-16 14:51-04:00

Fred Simpson
Clerk

cc: Honourable Marie-Claude Bibeau, Minister of Agriculture and Agri-Food
Honorable Kyle Seebach, MP Dufferin-Caledon
Honourable Ernie Hardeman, Minister of Agriculture, Food and Rural Affairs
Honourable Sylvia Jones, Solicitor General and MPP Dufferin-Caledon
All Ontario Municipalities

THE CORPORATION OF THE TOWN OF KINGSVILLE

BY-LAW 37-2021

Being a by-law to amend By-law No. 1-2014, The Comprehensive Zoning By-law for the Town of Kingsville

WHEREAS By-law No. 1-2014 is the Town's Comprehensive Zoning By-law to regulate the use of land and the character, location and use of building and structures in the Town of Kingsville;

AND WHEREAS the Council of the Corporation of the Town of Kingsville deems it expedient and in the best interest of proper planning to further amend By-law 1-2014 as herein provided;

AND WHEREAS there is an Official Plan in effect in the Town of Kingsville and this By-law is deemed to be in conformity with the Town of Kingsville Official Plan;

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWN OF KINGSVILLE ENACTS AS FOLLOWS:

1. That Subsection 8.4.1 GENERAL COMMERCIAL ZONE 4 EXCEPTIONS is amended with the addition of the following new subsection:

8.4.7 'GENERAL COMMERCIAL ZONE 4 EXCEPTION 7 (C4-7)'

For lands shown as C4-7 on Map 66 (45 & 49 Division St. N.)
Schedule "A" of this By-law.

a) Permitted Uses

Office

b) Permitted Buildings and Structures

An Office

Buildings and structures accessory to the main use

c) Zone Provisions

Notwithstanding any other provisions of the by-law to the contrary the following site-specific provisions shall apply to lands zoned C4-7.

i) Maximum Permitted Height – 8.5 m

ii) Northerly Side Yard Setback – 4.5 m, minimum

Notwithstanding any other provisions of the by-law to the contrary the northerly side yard, forward of the rear wall of the building, shall be limited to passive landscaped open space.

2. Schedule "A", Map 66 of By-law 1-2014 is hereby amended by changing the zone symbol on lands known municipally as Part of Lots 3 to 5 W Watmill St, Plan 184 and 185, Part of Lots 6 to 8 ED, Part 2, RP 12R 27243 and locally known as 45 and 49 Division Street North, as shown on Schedule "A" in cross-hatch attached hereto from 'Residential Zone 1 Urban, (R1.1)' and 'General Commercial Zone 4 Exception 4 (C4-4)' to 'General Commercial Zone 4 Exception 7, (C4-7)'

3. This by-law shall come into force and take effect from the date of passing by Council and shall come into force in accordance with Section 34 of the Planning Act, R.S.O. 1990 Chapter P.13, as amended.

**READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED THIS
26th DAY OF APRIL, 2021.**


MAYOR, Nelson Santos

CLERK, Jennifer Astrologo

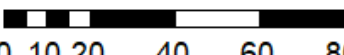
Schedule A



45 & 49 Division St. N.
Pt. of Lots 3-5 W Watermill St. Plan 184 & 185
Pt. Lots 6-8 ED, Pt. 2 RP 12R 27243
ZBA/01/2021



Schedule "A", Map 66 of By-law 1-2014 is hereby amended by changing the zone symbol as shown on Schedule 'A' in cross-hatch attached hereto from 'Residential Zone 1 Urban (R1.1)' & General Commercial Exception 4 (C4.4)' to 'General Commerical Exception 7 (C4-7)'



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THE CORPORATION OF THE TOWN OF KINGSVILLE

BY-LAW 38-2021

Being a By-law to amend the Official Plan of the Town of Kingsville

WHEREAS the Town of Kingsville Official Plan is the Town's policy document that contains objectives and policy direction established by Council to provide guidance for the physical development of the Town while providing for the future pattern of development for the Town;

WHEREAS the Council of the Corporation of the Town of Kingsville deems it expedient and in the best interest of proper planning to amend the Official Plan;

NOW THEREFORE the Council of the Corporation of the Town of Kingsville, in accordance with the provisions of Section 17 and 21 of the Planning Act R.S.O. 1990, c.P. 13 hereby enacts as follows:

1. That the attached amendment to the Town of Kingsville Official Plan is hereby adopted as Official Plan Amendment No. 12 (OPA 12); and,
2. This By-law shall come into force and take effect on the day of the final approval thereof by the County of Essex.

READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED THIS 26th DAY OF APRIL, 2021.

MAYOR, Nelson Santos

CLERK, Jennifer Astrologo

THE CORPORATION OF THE TOWN OF KINGSVILLE

BY-LAW 39 - 2021

Being a By-law to confirm the proceedings of the Council of The Corporation of the Town of Kingsville at its April 26, 2021 Regular Meeting

WHEREAS sections 8 and 9 of the *Municipal Act, 2001* S.O. 2001 c. 25, as amended, (the “Act”) provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising the authority conferred upon a municipality to govern its affairs as it considers appropriate.

AND WHEREAS section 5(3) of the Act provides that such power shall be exercised by by-law, unless the municipality is specifically authorized to do so otherwise.

AND WHEREAS it is deemed expedient that the proceedings of the Council of The Corporation of the Town of Kingsville (the “Town”) be confirmed and adopted by by-law.

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWN OF KINGSVILLE ENACTS AS FOLLOWS:

1. The actions of the Council at its April 26, 2021 Regular Meeting in respect of each report, motion, resolution or other action taken or direction given by the Council at its meeting, is hereby adopted, ratified and confirmed, as if each resolution or other action was adopted, ratified and confirmed by its separate by-law.
2. The Chief Administrative Officer and/or the appropriate officers of the Town are hereby authorized and directed to do all things necessary to give effect to the actions set out in paragraph 1, or obtain approvals, where required, and, except where otherwise provided, the Mayor and the Clerk are hereby directed to execute all documents necessary and to affix the corporate seal to all such documents.
3. This By-Law comes into force and takes effect on the day of the final passing thereof.

**READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED this
26th day of April, 2021.**

MAYOR, Nelson Santos

CLERK, Jennifer Astrologo