



**REGULAR MEETING OF COUNCIL
AGENDA**

Monday, February 22, 2021, 6:00 PM

Council Chambers

2021 Division Road N

Kingsville, Ontario N9Y 2Y9

Pages

A. CALL TO ORDER

In light of the ongoing COVID-19 pandemic, this Regular Meeting of Council is being held electronically. Members will meet via electronic participation. Members of the public can view the meeting at www.kingsville.ca/meetings and select the VIDEO icon.

B. MOMENT OF SILENCE AND REFLECTION

C. PLAYING OF NATIONAL ANTHEM

D. DISCLOSURE OF PECUNIARY INTEREST

When a member of Council has any pecuniary interest, direct or indirect, in any matter which is the subject of consideration at this Meeting of Council (or that was the subject of consideration at the previous Meeting of Council at which the member was not in attendance), the member shall disclose the pecuniary interest and its general nature, prior to any consideration of the matter.

E. REPORT OUT OF CLOSED SESSION

Rising Report from February 8, 2021 Regular Closed Session Meeting of Council Agenda Item O-i.

F. DELEGATIONS/PRESENTATIONS

1. Heather Brown and Dennis Rogers--Request dated February 17, 2021 on behalf of a group of local business owners regarding support for small businesses in Kingsville (follow-up)

G. AMENDMENTS TO THE AGENDA

H. ADOPTION OF ACCOUNTS

1. **Town of Kingsville Accounts for the monthly period ended January 31, 2021 being TD cheque numbers 0075478 to 0075695 for a grand total of \$1,820,746.91** 1

Recommended Action

That Council receives Town of Kingsville Accounts for the period ended January 31, 2021 being TD cheques numbers 0075478 to 0075695 for a grand total of \$1,820,746.91.

I. STAFF REPORTS

1. **2021 Rural Roads Resurfacing Tender** 10

T. Del Greco, Manager of Engineering

Recommended Action

That Council award the 2021 Rural Roads Resurfacing Tender to Shepley Road Maintenance in the amount of \$1,272,995 (excluding HST) and authorize the Mayor and Clerk to execute the requisite agreement.

2. **Application for Site Plan Amendment SPA 01 2021 by Universal Greenhouse Structures Ltd. 1956 Setterington Dr., Part of Lot 12, Concession 3 ED Parts 1-4, RP 12R-18390** 12

R. Brown, Manager of Planning Services

Recommended Action

That Council:

Approve Site Plan Amendment application SPA/01/2021 for the Phase Two addition of a 1,035 sq. m (11,141 sq. ft.) manufacturing space only, subject to the further amended terms of the site plan agreement, and

Authorize the Mayor and Clerk to singe the amending agreement and register said agreement on title.

3. **Kingsville Pickleball and Bocce Facility – RFP Results** 19

D. Wolicki, Manager of Municipal Facilities and Property

Recommended Action

That Council authorizes the Mayor and Clerk to execute an agreement with Greenlight General Contracting Inc. in the amount of \$330,000.00 (excluding HST) for the construction of the pickleball and bocce facility located at 1741 Jasperson Lane.

4. **Lorna St. Conveyance** 22

G. A. Plancke, Director of Infrastructure and Engineering

Recommended Action

That Council accepts the offer of conveyance of Lorna St. - Legally known

as Parts 4, 5, 6, 7 and 8 Plan 12R 4461, Part of Lot 15 Concession 1 Western Division, Town of Kingsville formerly Gosfield South from the Cedar Island Yacht Club for the purchase price of \$1.00;

And Further That the Clerk's office circulate a letter to Lorna St. residents formally advising them upon registration of the conveyance to the Town;

And Further That the Clerk prepare the necessary by-law for adoption at a future meeting of Council to reflect the assumption of Lorna St. as a public road allowance and ensure that the requisite paperwork is prepared and filed with the land registry office to reflect the adjustments as may be required.

5. Briarwood Lot Line Adjustments & Disposal of Surplus Municipal Land

31

G. A. Plancke, Director of Infrastructure and Engineering

Recommended Action

That Council deem Parts 1,2,3,4,5 of Registered Plans 1205 and 1372 (reference drawing # 19-49-015-01,02 File # E-1205 Streets), surplus to the needs of the municipality and to dispose by lot line addition to adjacent properties;

And Further That Council approve a road allowance lot line adjustment performed by an OLS and registered with the Province of Ontario as outlined specifically that the municipal lands known as Parts 1, 2, be consolidated with Registered Plan 1205 BLK B (Roll # 310-04602), Part 3, be consolidated with Registered Plan 1372 Lot 3 (Roll # 310-04500), Part 4 be consolidated with Registered Plan 1372 Lot 6 (Roll # 310-04500), and Part 5 be consolidated with Registered Plan 1372 Block A (Roll #310-04300);

And Further That the Clerk prepare the necessary by-law, for adoption at a future meeting of Council, to reflect the lot line adjustment related to the Briarwood Crescent road allowance and ensure that the requisite paperwork is prepared and filed with the land registry office to reflect the adjustments and disposal of municipal land, as may be required.

6. Open Streets 2021

36

J. Norton, CAO

Recommended Action

That Council approves the agreement, in principle, to host the "2021 Open Streets" summer event in downtown Kingsville. Council further agrees and directs that:

a. Open Streets will be a Town event;

b. Open Streets will be led and managed through administration, as described in Option 1 above under the Senior Management Team comment section;

c. That administration will prepare a further report for Council to propose a budget, dates, and other matters requiring Council review and approval; and

d. That an Open Streets Advisory Committee of Council be created to obtain resident and business input and foster volunteer participation.

J. MINUTES OF THE PREVIOUS MEETINGS

- | | |
|---|-----------|
| 1. Special Meeting of Council--January 27, 2021 | 42 |
| 2. Regular Meeting of Council--February 8, 2021 | 57 |
| 3. Regular Closed Session Meeting of Council--February 8, 2021 | |

Recommended Action

That Council adopts Special Meeting of Council Minutes dated January 27, 2021, Regular Meeting of Council Minutes dated February 8, 2021, and Regular Closed Session Meeting of Council Minutes dated February 8, 2021.

K. MINUTES OF COMMITTEES AND RECOMMENDATIONS

- | | |
|---|-----------|
| 1. Planning Advisory Committee - November 19, 2019 | 69 |
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Recommended Action

That Council receives Planning Advisory Committee Meeting Minutes dated November 19, 2019.

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| 2. Main Street Development Review Committee - November 3, 2020, December 1, 2020 and January 5, 2021 | 76 |
|---|-----------|

Recommended Action

That Council receives Main Street Development Review Committee Meeting Minutes of November 3, 2020, December 1, 2020 and January 5, 2021.

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| 3. Parks, Recreation, Arts and Culture Committee - November 26, 2020 | 89 |
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Recommended Action

That Council receives Parks, Recreation, Arts and Culture Committee Meeting Minutes dated November 26, 2020 together with the following sub-committee minutes Migration Festival - October 6, 2020, Fantasy of Lights - November 10, 2020 and Communities in Bloom - October 29, 2020.

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| 4. Kingsville BIA - January 12, 2021 | 103 |
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Recommended Action

That Council receives Kingsville BIA Meeting Minutes dated January 12, 2021.

L. BUSINESS CORRESPONDENCE - INFORMATIONAL

- | | | |
|----|--|-----|
| 1. | Township of Conmee--Resolution passed January 26, 2021 RE: Criminal Records and Municipal Election Candidates | 107 |
| 2. | Township of Baldwin--Resolution passed February 1, 2021 RE: Support of Kingsville Resolution re: Small Businesses | 108 |
| 3. | Town of Kingsville Integrity Commissioner--Annual Report of Paul Watson for 2020 dated February 2, 2021 | 109 |
| 4. | Township of Nairn and Hyman--Correspondence dated February 3, 2021 RE: Support Resolution re: Support for Small Businesses | 112 |
| 5. | Town of Amherstburg--Correspondence dated February 8, 2021 RE: Support of Bill S-216, an Act to enact the Modern Slavery Act and to Amend the Customs Tariff | 114 |
| 6. | Township of Guelph/Eramosa--Correspondence dated February 8, 2021 RE: Advocacy for Reform - MFIPPA Legislation | 116 |
| 7. | Town of Gravenhurst--Correspondence dated February 11, 2021 RE: Ontario Fire College | 119 |
| 8. | Township of Emo--Correspondence dated February 12, 2021 RE: Support for re-opening small business | 121 |
| 9. | Town of Amherstburg--Correspondence dated February 12, 2021 RE: Ontario Fire College | 122 |

Recommended Action

That Council receives Business Correspondence-Informational items 1 through 9.

M. NOTICES OF MOTION

1. **Councillor Lucier may move, or cause to have moved:**

WHEREAS the Ontario Fire College has been in existence since 1949; and

WHEREAS the Ontario Fire College is one of the primary sources of certified training for Ontario Firefighters; and

WHEREAS the Ontario Fire College has built a reputation of integrity, credibility, and reliability in providing some of the best training to our Fire Services within the Province of Ontario; and

WHEREAS the Ontario Fire College has been used to train and certify both Volunteer, Part-Time and Career firefighters throughout Ontario; and

WHEREAS the Ontario Fire College gives Ontario Firefighters another

option other than Regional Training Centers to obtain National Fire Protection Association (NFPA) certifications; and

WHEREAS the Ontario Fire College is the most cost-effective method to certify Firefighters to NFPA Standards in Ontario; and

WHEREAS the Ontario Government enacted and revoked O. Reg. 379/18: Firefighter Certification in 2018; and

WHEREAS when the Ontario Government revoked O. Reg. 379/18: Firefighter Certification, it was made known by the Office of the Solicitor General that the act would be amended and brought back in the future; and

WHEREAS the Kingsville Fire Department has and would continue to use the services of the Ontario Fire College for its firefighter, specialty and senior officer training.

NOW THEREFORE BE IT RESOLVED THAT the Council of The Corporation of the Town of Kingsville request that the Province of Ontario reverse their decision to close the Ontario Fire College as the College is one of the best and most cost-effective methods for municipalities to train their firefighters which assists us in protecting our residents. Should the College continue to be closed as announced, that the Funds associated with the operation of the Fire College be retained for the exclusive use of the Ontario Fire Service to offset the financial impact of Fire fighter training; and,

BE IT FURTHER RESOLVED THAT this Resolution is forwarded to the Honourable Doug Ford Premier of Ontario, the Honourable Sylvia Jones,, Ontario Solicitor General, the Honourable Steve Clark, Minister of Municipal Affairs and Housing, the Ontario Fire Marshal Jon Pegg, and all municipalities within the Province of Ontario

N. UNFINISHED BUSINESS, ANNOUNCEMENTS AND UPDATES

O. CLOSED SESSION

Pursuant to Subsection 239(2) of the *Municipal Act, 2001*, Council will enter into Closed Session to address the following items:

i) Subsection 239(2)(e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality; and Subsection 239(2)(f) legal advice that is subject to solicitor-client privilege; being an update RE: Conservation Review Board Case No. CRB2010; Brotto Investments Inc. v. Kingsville; 183 Main St. East, Kingsville;

ii) Subsection 239(2)(e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality; and Subsection 239(2)(f) legal advice that is subject to solicitor-client privilege; being an update from Director of Legislative Services J. Astrologo RE: Robert Kissner and The Corporation of the Town of Kingsville ats G.H.;

iii) Subsection 239(2)(b) personal matters about an identifiable individual, including municipal employees, being a report by CAO J. Norton pertaining to a member of Administration.

iv) Subsection 239(2)(f) legal advice that is subject to solicitor-client privilege; being a Report of CAO J. Norton RE: Kingsville Port Authority.

P. REPORT OUT OF CLOSED SESSION

Q. CONFIRMATORY BY-LAW

1. By-law 20-2021

125

Being a by-law to confirm the proceedings of the Council of The Corporation of the Town of Kingsville at its February 22, 2021 Regular Meeting

To be read a first, second and third and final time.

R. ADJOURNMENT



Town of Kingsville Council Summary Report 2021

Cheque Distributions for the Month of:

JANUARY

Department Summary:

Dept. No.	Department Name	Amount
-	TD Canada Trust - RM Visa	\$ 3,272.10
-	TD Canada Trust - JN Visa	\$ 259.69
-	TD Canada Trust - NS Visa	\$ -
000	Default - Clearing	\$ 37,272.70
110	Council	\$ 45.79
112	General Administration	\$ 74,823.89
114	Information Technology	\$ 46,944.88
120	Animal Control	\$ 1,511.07
121	Fire	\$ 52,327.69
122	OPP	\$ 9,478.73
124	Building	\$ 7,644.33
130	Transportation - Public Works	\$ 726,142.46
131	Sanitation	\$ 194,102.62
151	Cemetery	\$ 1,215.00
170	Arena	\$ 98,541.39
171	Parks	\$ 11,615.86
172	Fantasy of Lights	\$ 1,951.68
173	Marina	\$ 1,913.55
174	Migration Festival	\$ -
175	Recreation Programs	\$ 250.00
176	Communities in Bloom	\$ -
177	Highland Games	\$ -
178	Facilities	\$ 4,415.55
180	Planning	\$ 3,907.53
181	BIA	\$ 966.88
184	Accessibility Committee	\$ 172.99
185	Tourism & Economic Development Committee	\$ 75.31
186	Heritage Committee	\$ 1,036.73
201	Environmental - Water	\$ 110,559.84
242	Kingsville/Lakeshore West Wastewater	\$ 424,075.08
243	Cottam Wastewater	\$ 6,223.57
Total of Current Expenditures:		\$ 1,820,746.91

**Note HST Rebate details are omitted, but are included in the totals*

Total Number of Current Cheques Issued:

218

Comparison Data January 2020

Total of Approved Expenditures:

\$ 1,829,931.77

Total Number of Cheques Issued:

355

**denotes monies recouped, refunded or billed to third party*

TOWN OF KINGSVILLE CHEQUE DISTRIBUTION

JANUARY 2021

TD Canada Trust - RM Visa

Cheque Number	Cheque Date	Vendor Name	Description	G/L Account	Amount
0075478	1/11/2021	COMODO	WFH -COMODO LICENSES	01-114-099-60309	\$394.71
0075478	1/11/2021	TERRAPURE ENVIRONMENTA	FIRE - TETRACHLORIDE REMOVAL	01-121-099-60317	\$305.06
0075478	1/11/2021	Amazon.ca*PF3544JN3	ADMIN - OFFICE SUPPLIES	01-112-099-60301	\$11.38
0075478	1/11/2021	AMZN Mktp CA*0N9OL74X3	BLDG - OFFICE SUPPLIES	01-124-099-60301	\$34.99
0075478	1/11/2021	MECP-DRINK WAT WASTE CERT	WW OPERATOR - T DEL GRECO	02-242-099-60345	\$175.00
0075478	1/11/2021	FLOWER FASHIONS	FIRE - FLOWERS FOR SPOUSES	01-121-099-60317	\$152.64
0075478	1/11/2021	REWARDS REDEMPTION	CASH BACK REWARD	01-112-099-60346	-\$3,388.00
0075478	1/11/2021	DOLLARAMA # 891	FOL - SCAVENGER HUNT SUPPLIES	01-172-099-60634	\$11.50
0075478	1/11/2021	LEE & MARIA'S	GIFT BASKETS - COUNCILLORS	01-112-099-60317	\$630.37
0075478	1/11/2021	NFPA NATL FIRE PROTECT	FIRE - 1700 STRUCTURALx 3	01-121-072-60118	\$240.48
0075478	1/11/2021	ADVENTURE LIGHTS INC.	FIRE - WTR TEAM CASE/LENS	01-121-099-60756	\$1,025.74
0075478	1/11/2021	AMZN Mktp CA*VG19A4AC3	ES - OFFICE SUPPLIES	02-201-099-60301	\$32.76
0075478	1/11/2021	INDEED	AD-MGR REC,OFF SUP,ES SUP/EMP	01-112-099-60306	\$298.91
0075485	1/12/2021	AMCTO	MAFP - UNIT 1 T DEL GRECO	02-201-098-60254	\$371.42
0075485	1/12/2021	OSG.CA #63414	HEALTH & SAFETY CERT - J GALEA	01-121-098-60254	\$457.92
0075485	1/12/2021	AMCTO	TRAINING - J GALEA	01-112-099-60254	\$412.45
0075485	1/12/2021	AMCTO	MAP - UNIT 3 R FRIAS	01-124-098-60254	\$407.04
0075485	1/12/2021	PAYPAL *ORFA INC.	ORFA MEMBERSHIP - D WOLICKI	01-170-099-60320	\$770.00
0075485	1/12/2021	Amazon.ca Prime Member	MEMBERSHIP FEE	01-112-099-60320	\$8.13
0075485	1/12/2021	ONTARIO ASSOCIATION OF CO	2021 MEMBERSHIP FEE - K BRCIC	01-180-099-60320	\$150.00
0075485	1/12/2021	CANADIAN INSTITUTE OF PLA	2021 MEMBERSHIP FEE - K BRCIC	01-180-099-60320	\$222.12
0075485	1/12/2021	ONTARIO PROFESSIONAL PLAN	2021 MEMBERSHIP FEE - K BRCIC	01-180-099-60320	\$547.48
Total For RM Visa					\$3,272.10

TD Canada Trust - JN Visa

Cheque Number	Cheque Date	Vendor Name	Description	G/L Account	Amount
0075486	1/12/2021	ZOOM.US 888-799-9666	SUBSCRIPTION - J NORTON	01-112-099-60320	\$162.82
0075486	1/12/2021	AMZN Mktp CA*BA49V4OL3	MATERIAL - MGMT	01-112-099-60301	\$29.03
0075486	1/12/2021	Amazon.ca*ZV7UM5EW3	MATERIAL - MGMT	01-112-099-60301	\$21.40
0075486	1/12/2021	Amazon.ca*TF7DS0A03	MATERIAL - MGMT	01-112-099-60301	\$46.44
Total For JN Visa					\$259.69

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Cheque Number	Cheque Date	Vendor Name	Description	G/L Account	Amount
0075478*	1/11/2021	HYDRO ONE	St Lights-Dimar Dr 11/26-12/28	01-000-006-13199	\$29.37
0075507*	1/13/2021	Essex Free Press	AD - TAX SALE	01-000-030-21307	\$584.32
0075517*	1/13/2021	I.B.E.W. #636	REMITTANCE DEC 13 - 26, 2020	01-000-000-21006	\$730.76
0075522*	1/13/2021	Kingsville Fire Fighter Assoc	REMITTANCE - NOV 2020	01-000-000-21014	\$324.00
0075533*	1/13/2021	Minister of Finance (MTO)	RED SUN FARMS-SAN CROSS PROV	01-000-006-13199	\$1,564.68
0075534*	1/13/2021	Minister of Finance (Misc)	AD - TAX SALE	01-000-030-21307	\$169.50
0075547*	1/13/2021	REALTAX INC	PROCEED WITH TAX SALE 19-01	01-000-030-21307	\$988.75
0075553*	1/13/2021	Southpoint Publishing Inc	AD - TAX SALE	01-000-030-21307	\$749.19
0075564	1/13/2021	Workplace Safety & Insurance Board	REMITTANCE - DEC 2020	01-000-000-21007	\$16,585.71
0075577*	1/22/2021	D & L Digging	COLLAPSED PIPE-MORELY DRAIN	01-000-023-14080	\$2,571.57
0075602*	1/22/2021	MTE Consultants Inc	HABITAT ASSESSMENT- UNION DR	01-000-023-14080	\$1,272.00
0075609*	1/22/2021	Reg Clark Trucking Ltd.	REMOVE SAND-WEST FRONT RD DRN	01-000-023-14080	\$382.62
0075612	1/22/2021	Royal Benefits Inc	BENEFITS CLAIM - DEC 2020	01-000-006-12002	\$43.68
0075649*	1/22/2021	Gagnon Demolition Inc	DEMOLITION - 1520 RD 5 E	01-000-006-13199	\$7,400.00
0075654*	1/22/2021	I.B.E.W. #636	REMITTANCE - DEC 27-JAN 9 2021	01-000-000-21006	\$1,269.55
0075661*	1/22/2021	Leamington Equipment Rentals	FENCING-1520 ROAD 5 E	01-000-006-13199	\$214.00
0075670*	1/22/2021	Ontario Clean Water Agency	GOLF CLUB - LABOUR & MATERIALS	01-000-006-13199	\$2,393.00
Total For Department					\$37,272.70

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Cheque Number	Cheque Date	Vendor Name	Description	G/L Account	Amount
0075487	1/12/2021	Telus Mobility	CELL PHONE - DEC 28 - JAN 27	01-110-099-60327	\$45.79
Total For Department					\$45.79

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Cheque Number	Cheque Date	Vendor Name	Description	G/L Account	Amount
0075478	1/11/2021	HYDRO ONE	2021 Div Admin 11/13-12/11/20	01-112-099-60314	\$2,245.10
0075480	1/11/2021	Town of Kingsville (water)	2021 Div Admin 09/16-12/15/20	01-112-099-60314	\$62.55
0075483	1/12/2021	Cogeco	2021 DIVISION RD N - JAN	01-112-099-60327	\$310.05
0075487	1/12/2021	Telus Mobility	CELL PHONE - DEC 28 - JAN 27	01-112-099-60327	\$183.17
0075499	1/13/2021	Cintas Canada Limited	TOWN HALL - MATS	01-112-099-60315	\$110.98
0075499	1/13/2021	Cintas Canada Limited	TOWN HALL - MATS	01-112-099-60315	\$110.98
0075503	1/13/2021	Culligan Water	WATER COOLER - TOWN HALL	01-112-099-60315	\$28.44
0075514	1/13/2021	Greg Bailey Limited	SPRAYER NOZEL - COVID	01-112-360-72059	\$41.99
0075520	1/13/2021	Kingsville Home Hardware	TOWN HALL - HOOKS	01-112-099-60315	\$42.69
0075520	1/13/2021	Kingsville Home Hardware	TOWN HALL - PARTS FOR BLINDS	01-112-099-60315	\$54.12
0075524	1/13/2021	Letourneau Heritage Consulting Inc.	CONSULTANT FEES - 18 MAIN ST E	01-112-099-60319	\$562.22
0075528	1/13/2021	McCall Dawson LLP	KINGSVILLE v ARNER GAS STATION	01-112-099-60319	\$3,148.63
0075529	1/13/2021	Ryan McLeod	ORG REV - REFRESHMENTS	01-112-099-60317	\$62.61

0075529	1/13/2021	Ryan McLeod	RETIREMENT- C MILLS	01-112-099-60317	\$101.76
0075531	1/13/2021	Merchant Paper Company	TOWN HALL - GARBAGE BAGS	01-112-099-60315	\$26.46
0075539	1/13/2021	Orkin Canada Corporation	TOWN HALL - PEST CONTROL	01-112-099-60315	\$91.58
0075551	1/13/2021	SCM IPG LP In Trust	BRACKEN - INSURANCE	01-112-099-60313	\$1,377.00
0075552	1/13/2021	Shred-It International ULC	RECORDS ARCHIVE DESTRUCTION	01-112-099-60317	\$104.71
0075560	1/13/2021	Warkentin Plumbing	TOWN HALL - TOLIET PAPER	01-112-099-60315	\$235.84
0075567	1/22/2021	Acklands Grainger	FIRE - FILTERS	01-112-360-72057	\$769.30
0075567	1/22/2021	Acklands Grainger	FIRE - FILTER/RESPIRATOR	01-112-360-72057	\$1,868.41
0075569	1/22/2021	Applied Computer Solutions Inc	JABBER CLIENT CONFIGURATION	01-112-360-72057	\$5,499.01
0075573	1/22/2021	Chall-ENG Services Inc.	METTAWAS BLOCK WALL REPORT	01-112-099-60319	\$610.56
0075574	1/22/2021	Cheema Cleaning Services Ltd	CLEANING SERVICES - DEC 2020	01-112-099-60341	\$2,289.60
0075575	1/22/2021	Cintas Canada Limited	TOAN HALL - MATS	01-112-099-60315	\$160.08
0075575	1/22/2021	Cintas Canada Limited	TOWN HALL - MATS	01-112-099-60315	\$110.98
0075579	1/22/2021	Dell Canada Inc	STAFF MONITORS	01-112-360-72057	\$610.53
0075579	1/22/2021	Dell Canada Inc	WFH LAPTOP - COMP TECH	01-112-360-72057	\$1,738.12
0075584	1/22/2021	Eat Drink Dine Kingsville	GIFT CARDS - STAFF 2020	01-112-099-60317	\$2,575.00
0075586	1/22/2021	Essex Free Press	AD - HOLIDAY'S	01-112-099-60306	\$211.13
0075601	1/22/2021	Monarch Office Supply	OFFICE SUPPLIES - DEC 2020	01-112-099-60301	\$557.28
0075612	1/22/2021	Royal Benefits Inc	BENEFITS CLAIM - DEC 2020	01-112-072-60222	\$2,043.98
0075612	1/22/2021	Royal Benefits Inc	BENEFITS CLAIM - DEC 2020	01-112-072-60223	\$1,151.88
0075617	1/22/2021	South Essex Community Council	JUL-DEC 2020 RIDERSHIP FEES	01-112-420-60970	\$7,930.00
0075621	1/22/2021	Talbot Marketing Inc.	FIRE - MASK BAGS	01-112-360-72057	\$279.84
0075627	1/22/2021	Advance Business Systems	POSTAGE - INK & SEALER	01-112-099-60303	\$258.93
0075627	1/22/2021	Advance Business Systems	SEALNG SOLUTION	01-112-099-60303	\$56.93
0075629	1/22/2021	AMCTO	AMCTO MEMBERSHIP - R BAINES	01-112-099-60320	\$412.13
0075631	1/22/2021	Association of Municipalities of Ont	AMO - 2020	01-112-099-60320	\$6,264.46
0075634	1/22/2021	Canada Post Corporation	TAX - PAP NOTICES	01-112-099-60301	\$1,909.83
0075635	1/22/2021	Cintas Canada Limited	MATS - TOWN HALL	01-112-099-60315	\$110.98
0075640	1/22/2021	Data Fix	VOTERVIEW SERVICES - 2022	01-112-099-60325	\$1,997.04
0075641	1/22/2021	Jeff Dean	FIRE - PPE STORAGE BAGS	01-112-360-72057	\$26.92
0075644	1/22/2021	ESC Corporate Services Ltd	MINUTE BOOK PAPER	01-112-099-60301	\$43.29
0075660	1/22/2021	LBC Capital	FOLDER/INSERTER	01-112-099-60311	\$3,382.38
0075660	1/22/2021	LBC Capital	RECEPTION COPIER-JAN 15-FEB 14	01-112-099-60311	\$72.30
0075660	1/22/2021	LBC Capital	TREASURY COPIER - JAN17-FEB16	01-112-099-60311	\$227.80
0075660	1/22/2021	LBC Capital	CLERKS COPIER - JAN 17-FEB 16	01-112-099-60311	\$227.80
0075660	1/22/2021	LBC Capital	CAO COPIES - JAN 17 - FEB 16	01-112-099-60311	\$16.99
0075662	1/22/2021	Leamington & Area Family Health Team	QUARTERLY PAYMENT - JAN 2021	01-112-099-60378	\$14,781.25
0075665	1/22/2021	MC Business Solutions Ltd	FOLDER/INSERTER REPAIR	01-112-099-60316	\$91.58
0075667	1/22/2021	Municipal Finance Off. Assoc.	MFOA MEMBERSHIP 2021	01-112-099-60320	\$320.54
0075668	1/22/2021	Municipal Employer Pension Centre of	EMPLOYEE CONTRIBUTION-2021	01-112-099-60320	\$320.54
0075671	1/22/2021	Orkin Canada Corporation	TOWN HALL - PEST CONTROL	01-112-099-60315	\$91.58
0075672	1/22/2021	PBS Business Systems	TAX BILLS - YELLOW	01-112-099-60301	\$641.09
0075672	1/22/2021	PBS Business Systems	TAX BILLS - BLUE	01-112-099-60301	\$641.09
0075677	1/22/2021	Royal Envelope	PREPAID ENVELOPES	01-112-099-60301	\$482.95
0075677	1/22/2021	Royal Envelope	WATER - PREPAID ENVELOPES	01-112-099-60301	\$843.21
0075681	1/22/2021	Jennifer Setterington	AMCTO TRNG - MAP 1 & 2	01-112-098-60254	\$371.42
0075685	1/22/2021	Southpoint Publishing Inc	TAX FLYER INSERTS	01-112-099-60301	\$788.89
0075687	1/22/2021	Thomson Reuters Canada	SUBSCRIPTION	01-112-099-60320	\$551.25
0075692	1/22/2021	Windsor Factory Supply	FIRE - SAFETY GLASSES	01-112-360-72057	\$133.92
0075692	1/22/2021	Windsor Factory Supply	FIRE - SAFETY GLASSES	01-112-360-72057	\$338.35
0075695	1/22/2021	Zoom Video Communications Inc	ZOO LICENSE UPGRADE	01-112-360-72057	\$2,111.87
Total For Department					\$74,823.89

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Cheque Number	Cheque Date	Vendor Name	Description	G/L Account	Amount
0075487	1/12/2021	Telus Mobility	CELL PHONE - DEC 28 - JAN 27	01-114-099-60327	\$91.58
0075489	1/13/2021	Applied Computer Solutions Inc	SUPPORT - DEC 2020	01-114-099-60310	\$413.40
0075493	1/13/2021	Kyle Campbell	MILEAGE - JUL - DEC 2020	01-114-099-60400	\$90.32
0075516	1/13/2021	Tony Iacobelli	MILEAGE - NOV 2020	01-114-099-60400	\$10.09
0075570	1/22/2021	Attache Group Inc.	BACKUP SFTWRE-SCALE IMPLEMENT	01-114-360-72011	\$13,228.79
0075630	1/22/2021	Applied Computer Solutions Inc	AFTER HOURS NETWORK SUPPORT	01-114-099-60309	\$2,442.24
0075630	1/22/2021	Applied Computer Solutions Inc	UNICO-REPLACE BATTERY BACK UP	01-114-099-60309	\$1,657.63
0075632	1/22/2021	Attache Group Inc.	BARRACUDA MAIN'T 2021	01-114-099-60309	\$16,169.65
0075636	1/22/2021	Cisco Systems Canada Co	WEBEX SUBSCRIPTION-JAN17-FEB21	01-114-099-60309	\$50.03
0075638	1/22/2021	Corp. of the County of Essex	ESRI CONTRACTS - GIS SOFTWARE	01-114-099-60309	\$7,547.11
0075645	1/22/2021	eSolutionsGroup Limited	SUPPORT WITH MYKINGSVILLE SITE	01-114-099-60309	\$127.20
0075653	1/22/2021	Tony Iacobelli	MISA MEMBERSHIP DUES	01-114-099-60320	\$453.85
0075655	1/22/2021	Ingenious Software	FIREPRO MAINT CONTRACT 2021	01-114-099-60309	\$2,832.74
0075665	1/22/2021	MC Business Solutions Ltd	PLOTTER PRINthead/INK	01-114-099-60309	\$640.37
0075665	1/22/2021	MC Business Solutions Ltd	PLOTTER PRINthead/INK	01-114-099-60308	\$1,096.06
0075665	1/22/2021	MC Business Solutions Ltd	HARDWARE REPLACEMENT	01-114-099-60309	\$93.82
Total For Department					\$46,944.88

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Cheque Number	Cheque Date	Vendor Name	Description	G/L Account	Amount
0075496	1/13/2021	Central Animal Hospital	CAT VOUCHER PROGRAM	01-120-280-60377	\$1,125.00
0075523	1/13/2021	Leamington Animal Hospital	EMERGENCY DOG CARE @ POUND	01-120-280-60137	\$166.07
0075625	1/22/2021	Windsor Essex County Humane Society	CAT VOUCHER PROGRAM DEC 2020	01-120-280-60377	\$50.00

0075625	1/22/2021	Windsor Essex County Humane Society	STRAY CAT PROGRAM	01-120-280-60125	\$150.00
0075686*	1/22/2021	Patricia St. Pierre	RFND 2021 DOG TAG	01-120-064-41140	\$20.00
Total For Department					\$1,511.07

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Cheque Number	Cheque Date	Vendor Name	Description	G/L Account	Amount
0075480	1/11/2021	Town of Kingsville (water)	1720 Div Rd N 9/16-12/15/20	01-121-099-60314	\$92.55
0075481	1/12/2021	Allstream Business Inc	Fire Emerg Calls-12/8-1/27/21	01-121-099-60327	\$45.88
0075484	1/12/2021	Gosfield North Communications	COTTAM FIRE HALL - JAN	01-121-099-60327	\$126.46
0075487	1/12/2021	Telus Mobility	CELL PHONE - DEC 28 - JAN 27	01-121-099-60327	\$249.31
0075499	1/13/2021	Cintas Canada Limited	FIRE - MATS NORTH	01-121-099-60315	\$45.53
0075499	1/13/2021	Cintas Canada Limited	FIRE - MATS NORTH	01-121-099-60315	\$45.53
0075520	1/13/2021	Kingsville Home Hardware	FIRE - ANTIFREEZE/WIPER FLUID	01-121-099-60315	\$32.72
0075520	1/13/2021	Kingsville Home Hardware	FIRE - BATTERIES	01-121-099-60316	\$15.25
0075531	1/13/2021	Merchant Paper Company	FIRE HALL - GARBAGE BAGS	01-121-099-60315	\$52.91
0075545	1/13/2021	Quimby Financial Group Ltd	VOLUNTEER FF BENEFITS	01-121-072-60228	\$1,613.52
0075565	1/13/2021	Xerox Canada Ltd.	XEROX - NOV 25 - DEC 28/2020	01-121-099-60311	\$50.38
0075568	1/22/2021	A.J. Stone Company Ltd.	FIRE - HOSE	01-121-099-60358	\$2,900.60
0075568	1/22/2021	A.J. Stone Company Ltd.	FIRE - SCBA FLOW TEST	01-121-099-60316	\$3,137.00
0075568	1/22/2021	A.J. Stone Company Ltd.	FIRE - CHARGER	01-121-099-60702	\$70.78
0075568	1/22/2021	A.J. Stone Company Ltd.	FIRE - NOZZLE	01-121-099-60358	\$2,547.20
0075574	1/22/2021	Cheema Cleaning Services Ltd	CLEANING SERVICES - DEC 2020	01-121-099-60341	\$356.16
0075574	1/22/2021	Cheema Cleaning Services Ltd	CLEANING SERVICES - DEC 2020	01-121-099-60341	\$183.17
0075575	1/22/2021	Cintas Canada Limited	FIRE - MATS KING	01-121-099-60315	\$115.12
0075575	1/22/2021	Cintas Canada Limited	FIRE - MATS KING	01-121-099-60315	\$83.17
0075575	1/22/2021	Cintas Canada Limited	FIRE - MATS KING	01-121-099-60315	\$83.17
0075575	1/22/2021	Cintas Canada Limited	FIRE - MATS KING	01-121-099-60315	\$83.17
0075575	1/22/2021	Cintas Canada Limited	FIRE - MATS KING	01-121-099-60315	\$83.17
0075575	1/22/2021	Cintas Canada Limited	FIRE - MATS KING	01-121-099-60315	\$83.17
0075575	1/22/2021	Cintas Canada Limited	FIRE - MATS KING	01-121-099-60315	\$83.17
0075575	1/22/2021	Cintas Canada Limited	FIRE - MATS KING	01-121-099-60315	\$83.17
0075578	1/22/2021	Darch Fire	FIRE - EQUIPMENT REPAIR	01-121-099-60316	\$2,286.28
0075580	1/22/2021	Dependable Emergency Vehicles	FIRE - FOAM	01-121-099-60363	\$1,940.56
0075588	1/22/2021	Fireservice Management Ltd.	EQUIPMENT REPAIR	01-121-099-60316	\$94.55
0075589	1/22/2021	Fire Marshal's Public Fire Safety Co	FIRE - TRAINING MATERIAL	01-121-072-60118	\$3,737.90
0075589	1/22/2021	Fire Marshal's Public Fire Safety Co	FIRE - TRAINING MATERIAL	01-121-072-60118	\$237.76
0075590	1/22/2021	Fisher's Regalia & Uniform Ac	FIRE - NAME TAGS	01-121-072-60216	\$247.47
0075594	1/22/2021	Inland Liferrafts & Marine Limited	FIRE - SPECIAL TEAM EQUIPMENT	01-121-099-60756	\$2,123.02
0075597	1/22/2021	Ken Knapp Ford Sales Ltd	CAR 1 - SERVICE	01-121-099-60316	\$60.71
0075598	1/22/2021	Larry Renaud Ford & R.V. Sales	FIRE - EQUIPMENT REPAIR	01-121-099-60316	\$43.19
0075601	1/22/2021	Monarch Office Supply	OFFICE SUPPLIES - DEC 2020	01-121-099-60301	\$344.35
0075612	1/22/2021	Royal Benefits Inc	BENEFITS CLAIM - DEC 2020	01-121-072-60222	\$963.01
0075613	1/22/2021	Safedesign Apparel Ltd.	FIRE - HELMET	01-121-099-60701	\$427.41
0075621	1/22/2021	Talbot Marketing Inc.	FIRE - SWEATER	01-121-072-60216	\$63.04
0075621	1/22/2021	Talbot Marketing Inc.	FIRE - DRESS GLOVES	01-121-072-60216	\$340.75
0075621	1/22/2021	Talbot Marketing Inc.	FIRE - CLASS B PANTS	01-121-072-60216	\$127.69
0075621	1/22/2021	Talbot Marketing Inc.	FIRE - CLASS C RECRUITS	01-121-072-60216	\$935.68
0075621	1/22/2021	Talbot Marketing Inc.	FIRE - UNIFORMS	01-121-072-60216	\$2,083.74
0075621	1/22/2021	Talbot Marketing Inc.	FIRE - CLASS B RECRUITS	01-121-072-60216	\$2,461.78
0075622	1/22/2021	Thames Communications Ltd.	FIRE - RADIO & EQUIP REPAIR	01-121-099-60702	\$366.34
0075622	1/22/2021	Thames Communications Ltd.	FIRE - RADIO & EQUIP REPAIR	01-121-099-60316	\$495.14
0075622	1/22/2021	Thames Communications Ltd.	FIRE - SPECIAL TEAM EQUIP	01-121-099-60756	\$1,880.12
0075622	1/22/2021	Thames Communications Ltd.	FIRE - RADIO & PAGER	01-121-099-60702	\$1,497.50
0075623	1/22/2021	Thomson Reuters Canada	FIRE - OFFICE SUPPLIES	01-121-099-60301	\$230.25
0075626	1/22/2021	Work Authority	BOOTS - BOUGHAZALE	01-121-072-60216	\$81.40
0075626	1/22/2021	Work Authority	BOOTS - TOFFLEMIRE	01-121-072-60216	\$81.40
0075635	1/22/2021	Cintas Canada Limited	FIRE - MATS NORTH	01-121-099-60315	\$83.16
0075642	1/22/2021	DeLage Landen	FIRE COPIER LEASE - FEB 2021	01-121-099-60311	\$137.83
0075643	1/22/2021	Economy Rental Centre	FIRE - EQUIPMENT REPAIR	01-121-099-60316	\$17.09
0075676	1/22/2021	Quimby Financial Group Ltd	VOLUNTEER FF BENEFITS	01-121-072-60228	\$16,016.40
0075678	1/22/2021	Safedesign Apparel Ltd.	BOOTS - GODIN	01-121-099-60701	\$576.74
Total For Department					\$52,327.69

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Cheque Number	Cheque Date	Vendor Name	Description	G/L Account	Amount
0075484	1/12/2021	Gosfield North Communications	OPP - TALBOT ST COTTAM - JAN	01-122-099-60327	\$121.88
0075498	1/13/2021	Cheema Cleaning Services Ltd	CLEANING - OPP EXTRA	01-122-099-60315	\$2,014.85
0075499	1/13/2021	Cintas Canada Limited	OPP - MATS	01-122-099-60315	\$115.59
0075499	1/13/2021	Cintas Canada Limited	OPP - MATS	01-122-099-60315	\$123.73
0075503	1/13/2021	Culligan Water	WATER COOLER - OPP	01-122-099-60315	\$35.56
0075531	1/13/2021	Merchant Paper Company	OPP - SUPPLIES	01-122-099-60315	\$12.21
0075574	1/22/2021	Cheema Cleaning Services Ltd	CLEANING SERVICES - DEC 2020	01-122-099-60341	\$1,922.24
0075574	1/22/2021	Cheema Cleaning Services Ltd	CLEANING SERVICES - DEC 2020	01-122-099-60341	\$284.93
0075593	1/22/2021	Hotel-Dieu Grace Healthcare	EQUIP-PRINTER,CAR INS,GAS,CELL	01-122-030-21391	\$1,280.73
0075593	1/22/2021	Hotel-Dieu Grace Healthcare	EQUIP-PRINTER,CAR INS,GAS,CELL	01-122-030-21390	\$2,036.62
0075611	1/22/2021	Ricoh Canada	OPP - LEASE & COPIES NOV-DEC	01-122-099-60311	\$278.39
0075656	1/22/2021	John and Michelle Ivanisko	COTTAMOPP LEASE - FEB 2021	01-122-260-60342	\$540.31

0075669	1/22/2021	OAPSB	2021 MEMBERSHIP - R BAINES	01-122-099-60320	\$711.69
Total For Department					\$9,478.73

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Cheque Number	Cheque Date	Vendor Name	Description	G/L Account	Amount
0075487	1/12/2021	Telus Mobility	CELL PHONE - DEC 28 - JAN 27	01-124-099-60327	\$239.14
0075520	1/13/2021	Kingsville Home Hardware	BLDG - HOOKS	01-124-099-60357	\$15.55
0075529	1/13/2021	Ryan McLeod	BLDG - SNOW SCRAPER	01-124-099-60301	\$52.82
0075600	1/22/2021	Wayne Mills Consulting	BLDG-INSPECTIONS DEC 7-23 2020	01-124-072-60120	\$6,634.75
0075601	1/22/2021	Monarch Office Supply	OFFICE SUPPLIES - DEC 2020	01-124-099-60301	\$53.94
0075680	1/22/2021	Robert Sassine	BOOTS & PANTS - R SASSINE	01-124-072-60216	\$132.24
0075680	1/22/2021	Robert Sassine	BOOTS & PANTS - R SASSINE	01-124-099-60347	\$147.89
0075689	1/22/2021	Peter Valore	TRAINING & DEVELOPMENT	01-124-098-60254	\$368.00
Total For Department					\$7,644.33

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Cheque Number	Cheque Date	Vendor Name	Description	G/L Account	Amount
0075478	1/11/2021	HYDRO ONE	St Lights Kratz - 11/26-12/28	01-130-114-60412	\$2.11
0075480	1/11/2021	Town of Kingsville (water)	PW Garage 09/16-12/15/20	01-130-099-60314	\$113.55
0075487	1/12/2021	Telus Mobility	CELL PHONE - DEC 28 - JAN 27	01-130-099-60327	\$45.79
0075487	1/12/2021	Telus Mobility	CELL PHONE - DEC 28 - JAN 27	01-130-099-60327	\$559.68
0075495	1/13/2021	Cedar Creek Landscaping	GRASS CUTTING VARIOUS - JULY	01-130-141-60429	\$1,638.33
0075497	1/13/2021	Chapman Signs	PLAQUE - MEMORIAL	01-130-099-60424	\$534.44
0075497	1/13/2021	Chapman Signs	PLAQUE - MEMORIAL	01-130-099-60424	\$313.42
0075500	1/13/2021	Corp. of the County of Essex	WEATHER FORECAST - 2020	01-130-122-60420	\$1,144.63
0075504	1/13/2021	Dependable Door and Dock Service	PW - REPAIR BAY DOOR #2	01-130-099-60315	\$100.74
0075506	1/13/2021	E.L.K. Energy Inc	PARKING LOT RENTAL	01-130-099-60329	\$5,400.32
0075512	1/13/2021	Marie Geeves	BFPSP - 131 WOODYCREST	01-130-099-60405	\$750.00
0075520	1/13/2021	Kingsville Home Hardware	PW - STAKES FOR WINTER CTRL	01-130-122-60420	\$162.82
0075520	1/13/2021	Kingsville Home Hardware	PW - CAPS EVESTROUGHS SHOP	01-130-099-60315	\$8.10
0075520	1/13/2021	Kingsville Home Hardware	PW - SHOP WASHROOM VENT	01-130-099-60315	\$86.49
0075520	1/13/2021	Kingsville Home Hardware	PW - BROOM HANDLE	01-130-099-60357	\$5.08
0075530	1/13/2021	McTague Law Firm	LAND EXPROPRIATION-JASPERSON	01-130-360-71925	\$294.90
0075530	1/13/2021	McTague Law Firm	LAND EXPROPRIATION-MAIN ST W	01-130-360-71546	\$321.71
0075539	1/13/2021	Orkin Canada Corporation	PW - PEST CONTROL	01-130-099-60315	\$91.58
0075541	1/13/2021	Phasor Industrial	SERV-STORM WATER PUMP STATION	01-130-099-60452	\$206.57
0075542	1/13/2021	Douglas J. Plumb	2020 TREE INSPECTIONS	01-130-099-60426	\$280.00
0075546	1/13/2021	RC Spencer Associates Inc.	ENG SERVICES - MILL CREEK@DIV	01-130-360-72023	\$1,689.21
0075546	1/13/2021	RC Spencer Associates Inc.	EN SERV-RD 2E RECONSTRUCTION	01-130-360-72024	\$3,607.39
0075556	1/13/2021	Tiercel Technology Corp	BOLLARD 72 IN GATE	01-130-360-72058	\$2,172.57
0075559	1/13/2021	Waddick Fuels	PW - GASOLINE	01-130-099-60340	\$691.12
0075559	1/13/2021	Waddick Fuels	PW - DIESEL	01-130-099-60340	\$1,809.30
0075559	1/13/2021	Waddick Fuels	PW - GASOLINE	01-130-099-60340	\$653.72
0075559	1/13/2021	Waddick Fuels	PW - DIESEL	01-130-099-60340	\$2,614.91
0075572	1/22/2021	Bell Canada (Special Billing)	JASPERSON RECONSTRUCTION 2020	01-130-360-71925	\$1,856.75
0075572	1/22/2021	Bell Canada (Special Billing)	DIVISION S SIDEWALK 2020	01-130-360-72032	\$7,001.50
0075579	1/22/2021	Dell Canada Inc	MONITOR - PW MANAGER	01-130-099-60301	\$203.51
0075581	1/22/2021	Dillon Consulting	BRIDGE#18-REHABILITATION	01-130-360-71825	\$19,586.51
0075592	1/22/2021	Golder Associates	MATERIAL TESTING - MAIN ST W	01-130-360-71546	\$7,409.31
0075595	1/22/2021	Jeff Shepley Excavating Ltd.	TRUCKING BULK ROAD SALT	01-130-122-60420	\$5,094.92
0075595	1/22/2021	Jeff Shepley Excavating Ltd.	TRUCKING BULK ROAD SALT	01-130-122-60420	\$5,202.02
0075596	1/22/2021	K+S Windsor Salt Ltd.	BULK ROAD SALT	01-130-122-60420	\$21,933.19
0075596	1/22/2021	K+S Windsor Salt Ltd.	BULK ROAD SALT	01-130-122-60420	\$24,880.86
0075596	1/22/2021	K+S Windsor Salt Ltd.	BULK ROAD SALT	01-130-122-60420	\$6,511.98
0075596	1/22/2021	K+S Windsor Salt Ltd.	BULK ROAD SALT	01-130-122-60420	\$11,954.79
0075596	1/22/2021	K+S Windsor Salt Ltd.	BULK ROAD SALT	01-130-122-60420	\$13,023.11
0075596	1/22/2021	K+S Windsor Salt Ltd.	BULK ROAD SALT	01-130-122-60420	\$16,066.38
0075596	1/22/2021	K+S Windsor Salt Ltd.	BULK ROAD SALT	01-130-122-60420	\$9,656.96
0075596	1/22/2021	K+S Windsor Salt Ltd.	BULK ROAD SALT	01-130-122-60420	\$9,688.56
0075599	1/22/2021	LED Roadway Lighting LTD	STREETLIGHT NETWORK IMPRVMT	01-130-114-60413	\$11,351.52
0075604	1/22/2021	N.J. Peralta Engineering Ltd.	ENG SERV - MAIN ST W	01-130-360-71546	\$30,139.26
0075606	1/22/2021	Pro Bid Contractors Ltd.	CULVERT COLLAPSE-RD 10/CTYRD27	01-130-141-60414	\$3,935.57
0075608	1/22/2021	RC Spencer Associates Inc.	ENG SERVICES - ESSELTINE DRAIN	01-130-360-71547	\$13,436.89
0075612	1/22/2021	Royal Benefits Inc	BENEFITS CLAIM - DEC 2020	01-130-072-60222	\$397.24
0075612	1/22/2021	Royal Benefits Inc	BENEFITS CLAIM - DEC 2020	01-130-072-60223	\$84.26
0075614	1/22/2021	Sherway Contracting	PARK ST - PPC #9	01-130-360-71744	\$11,193.59
0075616	1/22/2021	Southwestern Sales Corp. Ltd.	PW - STOCK YARD STONE	01-130-138-60432	\$254.73
0075616	1/22/2021	Southwestern Sales Corp. Ltd.	PW - STOCK YARD STONE	01-130-138-60432	\$2,037.07
0075619*	1/22/2021	South Shore Contracting of Essex Cou	ESSELTINE DRN - REPAIR/IMPROVE	01-130-360-71547	\$423,998.41
0075620	1/22/2021	Stantec Consulting Ltd.	PARK ST - CONS SERVICES	01-130-360-71744	\$567.09
0075624	1/22/2021	Verhaegen Land Surveyors	JASPERSON ACCESS ROAD	01-130-099-60319	\$1,626.12
0075624	1/22/2021	Verhaegen Land Surveyors	MAIN ST W - WSCR DRAWINGS	01-130-099-60319	\$389.74
0075647	1/22/2021	Fastenal Canada	PW - SMALL HARDWARE SIGNS	01-130-132-60428	\$39.93
0075657	1/22/2021	K+S Windsor Salt Ltd.	BULK ROAD SALT	01-130-122-60420	\$12,999.99
0075658	1/22/2021	Kelcom Radio Division	AVL & RADIOS FOR FLEET - JAN	01-130-099-60460	\$761.93
0075671	1/22/2021	Orkin Canada Corporation	PW - PEST CONTROL	01-130-099-60315	\$91.58
0075675	1/22/2021	Queens Auto Supply	PW - WELDING WIRE	01-130-099-60335	\$128.42

0075682	1/22/2021	Shilson Excavation & Trucking Inc.	EMERG CULVERT REPAIR-RD 7	01-130-099-60427	\$24,335.09
0075684	1/22/2021	SkyMobile	FLEET TRACKING - JAN 2021	01-130-099-60460	\$1,149.89
0075688	1/22/2021	TSC Stores L.P. (4955)	BOOTS - G DAULT	01-130-072-60216	\$179.09
0075691	1/22/2021	Waddick Fuels	PW - GASOLINE	01-130-099-60340	\$771.29
0075691	1/22/2021	Waddick Fuels	PW - DIESEL	01-130-099-60340	\$422.33
0075691	1/22/2021	Waddick Fuels	PW - DIESEL	01-130-099-60340	\$482.60

Total For Department \$726,142.46

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Cheque Number	Cheque Date	Vendor Name	Description	G/L Account	Amount
0075508	1/13/2021	Essex-Windsor Solid Waste	YARD WASTE - DEC 2020	01-131-400-60370	\$1,212.00
0075513	1/13/2021	GFL Environmental Inc	FRONT END - COTTAM/LP CONDO	01-131-400-60380	\$423.32
0075513	1/13/2021	GFL Environmental Inc	FRONT END - 690 HERITAGE LWTP	01-131-400-60380	\$160.27
0075513	1/13/2021	GFL Environmental Inc	YARD WASTE - DEC 2020	01-131-400-60382	\$2,292.35
0075587	1/22/2021	Essex-Windsor Solid Waste	WASTE DISPOSAL - DEC 2020	01-131-400-60370	\$18,611.64
0075587	1/22/2021	Essex-Windsor Solid Waste	FIXED COSTS - DEC 2020	01-131-400-60370	\$38,381.00
0075587	1/22/2021	Essex-Windsor Solid Waste	WASTE DISPOSAL - NOV 2020	01-131-400-60370	\$18,042.78
0075587	1/22/2021	Essex-Windsor Solid Waste	YARD WASTE DISPOSAL-NOV 2020	01-131-400-60370	\$9,531.60
0075587	1/22/2021	Essex-Windsor Solid Waste	FIXED COSTS - NOV 2020	01-131-400-60370	\$38,376.00
0075591	1/22/2021	GFL Environmental Inc	YARD WASTE - OCT 2020	01-131-400-60382	\$5,796.44
0075646	1/22/2021	Essex-Windsor Solid Waste	PERPETUAL CARE- JAN & FEB 2021	01-131-400-60404	\$8,370.00
0075650	1/22/2021	GFL Environmental Inc	WASTE COLLECTION - JAN 2021	01-131-400-60380	\$52,905.22

Total For Department \$194,102.62

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Cheque Number	Cheque Date	Vendor Name	Description	G/L Account	Amount
0075515	1/13/2021	Hutchins Monuments	GRACELAND - OPENING	01-151-072-60121	\$570.00
0075515	1/13/2021	Hutchins Monuments	GRACELAND - OPENING	01-151-072-60121	\$645.00

Total For Department \$1,215.00

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Cheque Number	Cheque Date	Vendor Name	Description	G/L Account	Amount
0075480	1/11/2021	Town of Kingsville (water)	1741 Jasperson 9/16-12/15/20	01-170-099-60314	\$41.55
0075481	1/12/2021	Allstream Business Inc	Arena Fax/Debit 12/28-1/27/21	01-170-099-60327	\$90.00
0075481	1/12/2021	Allstream Business Inc	BlA/Arena Elevator 12/28-1/27	01-170-099-60327	\$45.00
0075483	1/12/2021	Cogeco	1741 JASPERSON - JAN	01-170-099-60327	\$110.43
0075487	1/12/2021	Telus Mobility	CELL PHONE - DEC 28 - JAN 27	01-170-099-60327	\$457.92
0075490	1/13/2021	B&T Waechter Holdings Ltd (Cdn Tire)	P&R - AXLE STAND	01-170-099-60335	\$99.98
0075499	1/13/2021	Cintas Canada Limited	ARENA - MATS	01-170-099-60315	\$100.04
0075499	1/13/2021	Cintas Canada Limited	ARENA - MATS	01-170-099-60315	\$100.04
0075503	1/13/2021	Culligan Water	WATER COOLER - ARENA	01-170-099-60315	\$27.95
0075510	1/13/2021	Essex County Locksmiths	ARENA - SHOP DOOR LOCK	01-170-099-60315	\$80.00
0075511	1/13/2021	Gay's Canvas	P&R - COAT REPAIR	01-170-072-60216	\$38.25
0075518	1/13/2021	Jutzi Water Technologies (D.H.Jutzi)	ARENA - RENTAL	01-170-099-60318	\$75.00
0075520	1/13/2021	Kingsville Home Hardware	P&R - SNOW BRUSH	01-170-099-60315	\$22.41
0075520	1/13/2021	Kingsville Home Hardware	P&R - PAINT & SUPPLIES	01-170-099-60335	\$134.41
0075520	1/13/2021	Kingsville Home Hardware	P&R - WINTER SUPPLIES	01-170-099-60335	\$88.16
0075520	1/13/2021	Kingsville Home Hardware	P&R - GLOVES	01-170-099-60335	\$14.01
0075520	1/13/2021	Kingsville Home Hardware	P&R - NUMBERS	01-170-099-60335	\$26.85
0075520	1/13/2021	Kingsville Home Hardware	P&R - ADHESIVE	01-170-099-60335	\$30.35
0075520	1/13/2021	Kingsville Home Hardware	P&R - EQUIPMENT PARTS	01-170-099-60316	\$54.97
0075520	1/13/2021	Kingsville Home Hardware	P&R - SPRAYER STAND	01-170-099-60335	\$31.99
0075527	1/13/2021	Mark's Commercial	BOOT - STEELE SHURA,HICKSON	01-170-072-60216	\$578.22
0075532	1/13/2021	Messer Canada Inc.,	ARENA - CYLINDER RENTALS	01-170-099-60318	\$56.35
0075532	1/13/2021	Messer Canada Inc.,	ARENA - CYLINDER RENTALS	01-170-099-60318	\$32.00
0075532	1/13/2021	Messer Canada Inc.,	ARENA - CYLINDER RENTALS	01-170-099-60318	\$98.32
0075539	1/13/2021	Orkin Canada Corporation	ARENA - PEST CONTROL	01-170-099-60315	\$94.50
0075554	1/13/2021	Toni Sundin	BOOTS - T SUNDIN	01-170-072-60216	\$158.32
0075555	1/13/2021	Technical Standards & Safety	ARENA - ELEVATOR INSPECTION	01-170-099-60315	\$36.75
0075557	1/13/2021	Troy Life & Fire Safety Ltd.	ARENA - SERVICE CALL PANEL	01-170-099-60315	\$357.80
0075558	1/13/2021	Truax Lumber	P&R - ARENA SUPPLIES	01-170-099-60335	\$19.19
0075560	1/13/2021	Warkentin Plumbing	ARENA - FURNACE REPAIR	01-170-099-60315	\$454.00
0075560	1/13/2021	Warkentin Plumbing	ARENA - FURNACE REPAIRS	01-170-099-60315	\$1,013.50
0075561	1/13/2021	Windsor Factory Supply	P&R - THREADED ROD	01-170-099-60315	\$51.88
0075561	1/13/2021	Windsor Factory Supply	P&R - HAMMER	01-170-099-60315	\$2,472.01
0075561	1/13/2021	Windsor Factory Supply	P&R - SAW BLADE	01-170-099-60335	\$45.47
0075601	1/22/2021	Monarch Office Supply	OFFICE SUPPLIES - DEC 2020	01-170-099-60301	\$49.55
0075610	1/22/2021	Resurface Corp	ARENA - NEW ICE RESURFACER	01-170-360-72039	\$90,638.00
0075628	1/22/2021	AGO Industries Inc.	ARENA - UNIFORMS	01-170-072-60216	\$201.52
0075660	1/22/2021	LBC Capital	P&R COPIER - JAN 17 - FEB 16	01-170-099-60301	\$86.10
0075673	1/22/2021	Andrew Plancke	2021 ORFA MEMBERSHIP	01-170-099-60320	\$165.00
0075683	1/22/2021	SHI CANADA ULC	VISIO LICENSE	01-170-099-60327	\$263.60

Total For Department \$98,541.39

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Cheque Number	Cheque Date	Vendor Name	Description	G/L Account	Amount
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0075480	1/11/2021	Town of Kingsville (water)	ERCA - Park Washrms 9/16-12/15	01-171-099-60314	\$187.55
0075491	1/13/2021	Alan Batke	WINTER PLANTER DECORATIONS	01-171-150-60344	\$81.30
0075491	1/13/2021	Alan Batke	CHRISTMAS BASKETS - OPP	01-171-150-60344	\$34.22
0075501	1/13/2021	County Wide Tree Service	TREE REMOVAL - WATERVIEW	01-171-099-60339	\$1,327.97
0075505	1/13/2021	Economy Rental Centre	P&R - GAS CHOPSAW	01-171-099-60316	\$1,424.59
0075520	1/13/2021	Kingsville Home Hardware	P&R - TARP	01-171-099-60337	\$165.83
0075535	1/13/2021	Modular Service Group Inc	STORAGE RENTAL - SOCCER	01-171-099-60318	\$76.32
0075541	1/13/2021	Phasor Industrial	SERV-CEDAR ISLAND RECEPTACLE	01-171-099-60315	\$3,657.25
0075544	1/13/2021	Queens Auto Supply	P&R - WIPER FLUID	01-171-099-60316	\$227.75
0075544	1/13/2021	Queens Auto Supply	P&R - OIL	01-171-099-60316	\$8.13
0075544	1/13/2021	Queens Auto Supply	P&R - CABLE	01-171-099-60316	\$13.20
0075544	1/13/2021	Queens Auto Supply	P&R - FUEL STABILIZER	01-171-099-60316	\$15.00
0075544	1/13/2021	Queens Auto Supply	P&R - HOSE CLAMP	01-171-099-60316	\$16.49
0075544	1/13/2021	Queens Auto Supply	P&R - BELT	01-171-099-60316	\$28.07
0075549	1/13/2021	Ron Koudys Landscape Architects	PROF FEES-SPLASH PAD STUDY	01-171-099-60319	\$64.87
0075550	1/13/2021	Sam's Service Facility	14-03 - PRESSURE SENSOR	01-171-099-60316	\$595.60
0075550	1/13/2021	Sam's Service Facility	13-014 - TRACTOR MAINTENANCE	01-171-099-60316	\$2,341.59
0075558	1/13/2021	Truax Lumber	P&R - PARK MAINTENANCE	01-171-099-60315	\$50.72
0075558	1/13/2021	Truax Lumber	P&R - LIGHTHOUSE	01-171-099-60315	\$185.16
0075558	1/13/2021	Truax Lumber	P&R - LIGHTHOUSE	01-171-099-60315	\$72.71
0075558	1/13/2021	Truax Lumber	P&R - LIGHTHOUSE	01-171-099-60315	\$51.57
0075561	1/13/2021	Windsor Factory Supply	P&R - GASKET	01-171-099-60316	\$60.87
0075585	1/22/2021	E.R.(Bill) Vollans Ltd.	15-02 - NEW KIOTI TIRES	01-171-099-60316	\$129.74
0075607	1/22/2021	Queens Auto Supply	P&R - SHOP TOOLS	01-171-099-60335	\$22.97
0075618	1/22/2021	Southpoint Equipment	P&R - KUBOTA PARTS	01-171-099-60316	\$123.91
0075648	1/22/2021	The Feed Store	P&R - GLOVES	01-171-099-60335	\$12.16
0075666	1/22/2021	Merchant Paper Company	P&R - SUPPLIES	01-171-099-60335	\$353.26
0075674	1/22/2021	Practica	DOGGY BAGS	01-171-099-60335	\$287.06
Total For Department					\$11,615.86

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Cheque Number	Cheque Date	Vendor Name	Description	G/L Account	Amount
0075502	1/13/2021	CTV2 Windsor (CHWI-TV)	FOL - ADVERTISITNG	01-172-099-60306	\$1,831.68
0075526	1/13/2021	Loblaw Inc.	FOL - GC'S SCAVENGER HUNT	01-172-099-60634	\$120.00
Total For Department					\$1,951.68

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Cheque Number	Cheque Date	Vendor Name	Description	G/L Account	Amount
0075481	1/12/2021	Allstream Business Inc	Boat Ramp 599 Cedar 12/28-1/27	01-173-099-60327	\$48.62
0075525	1/13/2021	Lin-con Concrete Products Inc	MARINA - GATE @ BOAT LAUNCHER	01-173-099-60315	\$810.00
0075536	1/13/2021	M.W.H. Petroleum Equipment	MARINA - FUEL PUMP REPAIRS	01-173-099-60316	\$934.95
0075566	1/13/2021	XPlornet Communications Inc	MARINA COMMUNICATIONS - DEC	01-173-099-60327	\$59.99
0075694	1/22/2021	XPlornet Communications Inc	MARINA COMMUNICATIONS - JAN	01-173-099-60327	\$59.99
Total For Department					\$1,913.55

175

Cheque Number	Cheque Date	Vendor Name	Description	G/L Account	Amount
0075494	1/13/2021	Canadian Red Cross	MEMBERSHIP FEE	01-175-099-60627	\$250.00
Total For Department					\$250.00

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Cheque Number	Cheque Date	Vendor Name	Description	G/L Account	Amount
0075481	1/12/2021	Allstream Business Inc	Park Pavilion - 12/28-1/27/21	01-178-155-60327	\$48.62
0075481	1/12/2021	Allstream Business Inc	Lions Hall - 12/28-1/27/21	01-178-159-60327	\$45.00
0075481	1/12/2021	Allstream Business Inc	BIA/Arena Elevator 12/28-1/27	01-178-171-60327	\$52.66
0075482	1/12/2021	Bell Canada	Grovedale Elevator - Jan	01-178-135-60314	\$44.13
0075509	1/13/2021	Essex County Library	SHARED COSTS - Q3 2020	01-178-175-60314	\$722.24
0075520	1/13/2021	Kingsville Home Hardware	PAVILION - LIGHTS	01-178-155-60315	\$38.96
0075520	1/13/2021	Kingsville Home Hardware	LIONS HALL - NUMBERS	01-178-159-60315	\$10.74
0075520	1/13/2021	Kingsville Home Hardware	KINGSVILLE LIBRARY - NUMBERS	01-178-175-60315	\$9.11
0075520	1/13/2021	Kingsville Home Hardware	RIDGEVIEW - BATTERIES	01-178-176-60315	\$20.98
0075521	1/13/2021	Kingsville Roofing	BASEBALL PAVILION-ROOF REPAIR	01-178-177-60315	\$420.30
0075541	1/13/2021	Phasor Industrial	SERV-LIONS HALL BREAKERS	01-178-159-60315	\$369.00
0075548	1/13/2021	Rona Inc	KINGSVILLE LIBRARY-LIGHT&CORD	01-178-175-60315	\$235.96
0075560	1/13/2021	Warkentin Plumbing	LIONS HALL - FURNACE REPAIR	01-178-159-60315	\$152.34
0075562	1/13/2021	Windsor Starter's Powerhouse	PAVILION - FL SRUB BATTERIES	01-178-155-60315	\$796.00
0075574	1/22/2021	Cheema Cleaning Services Ltd	CLEANING SERVICES - DEC 2020	01-178-172-60341	\$417.22
0075575	1/22/2021	Cintas Canada Limited	BIA - MATS	01-178-171-60315	\$72.07
0075575	1/22/2021	Cintas Canada Limited	BIA - MATS	01-178-171-60315	\$52.95
0075575	1/22/2021	Cintas Canada Limited	BIA - MATS	01-178-171-60315	\$52.95
0075659	1/22/2021	Kelcom Telemessaging	EMERGENCY ELEVATOR LINE	01-178-171-60315	\$70.85
0075663	1/22/2021	Limelight & Electric	LIBRARY - LIGHTS	01-178-155-60315	\$187.75
0075690	1/22/2021	Vertechs Elevators Ontario Inc.	ELEVATOR MAINTENANCE-JAN	01-178-171-60315	\$330.72
0075690	1/22/2021	Vertechs Elevators Ontario Inc.	GROVEDALE- SECURITY SYSTEMS	01-178-135-60315	\$265.00
Total For Department					\$4,415.55

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Cheque Number	Cheque Date	Vendor Name	Description	G/L Account	Amount
0075487	1/12/2021	Telus Mobility	CELL PHONE - DEC 28 - JAN 27	01-180-099-60327	\$45.79
0075540	1/13/2021	Pearsall Marshall Halliwell & Seaton	REG OF SPA/15/20	01-180-099-60326	\$335.88
0075540	1/13/2021	Pearsall Marshall Halliwell & Seaton	REG OF SPA/16/20	01-180-099-60326	\$330.79
0075540	1/13/2021	Pearsall Marshall Halliwell & Seaton	REG OF SPA/13/20	01-180-099-60326	\$330.79
0075540	1/13/2021	Pearsall Marshall Halliwell & Seaton	REG OF SPA/17/20	01-180-099-60326	\$335.88
0075576	1/22/2021	Cottam United Church	COTTAM CIP - PRAYER GARDEN PH2	01-180-360-71741	\$1,634.44
0075601	1/22/2021	Monarch Office Supply	OFFICE SUPPLIES - DEC 2020	01-180-099-60301	\$90.48
0075633	1/22/2021	Robert Brown (Employee)	CIP MEMBERSHIP 2021	01-180-099-60320	\$222.12
0075633	1/22/2021	Robert Brown (Employee)	OPPI MEMBERSHIP 2021	01-180-099-60320	\$541.68
0075639	1/22/2021	Stephanie Coussens	WFH - HEADSET	01-180-099-60301	\$39.68
Total For Department					\$3,907.53

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Cheque Number	Cheque Date	Vendor Name	Description	G/L Account	Amount
0075488	1/13/2021	Advance Business Systems	BIA COPIES - 10/01 - 12/31/20	01-181-099-60301	\$184.50
0075571	1/22/2021	Christina Bedal	BIA - VOLUNTEER GIFTS	01-181-099-60317	\$33.07
0075583	1/22/2021	Dr. Mark Olivito & Associates	BIA - FACELIFT GRANT	01-181-099-60833	\$500.00
0075603	1/22/2021	New Designs Flowers & Gifts	BIA - BOWS & TIE WRAPS	01-181-170-60839	\$249.31
Total For Department					\$966.88

184

Cheque Number	Cheque Date	Vendor Name	Description	G/L Account	Amount
0075651	1/22/2021	Hall Telecommunications Supply Ltd	TEXTNET SERVICE	01-184-099-63300	\$172.99
Total For Department					\$172.99

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Cheque Number	Cheque Date	Vendor Name	Description	G/L Account	Amount
0075529	1/13/2021	Ryan McLeod	ECDEV - LFW PRIZE COURIER	01-185-099-63103	\$25.31
0075529	1/13/2021	Ryan McLeod	ECDEV - LFW PRIZE	01-185-099-63103	\$50.00
Total For Department					\$75.31

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Cheque Number	Cheque Date	Vendor Name	Description	G/L Account	Amount
0075492	1/13/2021	Veronica Brown	RESEARCH ASSISTANT-NOV 2-30	01-186-099-63200	\$420.00
0075492	1/13/2021	Veronica Brown	RESEARCH ASSISTANT-NOV 2-30	01-186-099-60320	\$16.06
0075492	1/13/2021	Veronica Brown	RESEARCH ASSISTANT-DEC 1-19/20	01-186-099-63200	\$420.00
0075492	1/13/2021	Veronica Brown	RESEARCH ASSISTANT-DEC 1-19/20	01-186-099-60320	\$109.78
0075492	1/13/2021	Veronica Brown	RESEARCH ASSISTANT-DEC 1-19/20	01-186-099-60320	\$36.51
0075492	1/13/2021	Veronica Brown	RESEARCH ASSISTANT-DEC 1-19/20	01-186-099-60301	\$34.38
Total For Department					\$1,036.73

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Cheque Number	Cheque Date	Vendor Name	Description	G/L Account	Amount
0075480	1/11/2021	Town of Kingsville (water)	Coin Meter - 09/16-12/15/20	02-201-099-60314	\$21.55
0075487	1/12/2021	Telus Mobility	CELL PHONE - DEC 28 - JAN 27	02-201-099-60327	\$366.34
0075495	1/13/2021	Cedar Creek Landscaping	GRASS CUTTING VARIOUS - JULY	02-201-099-60315	\$366.34
0075519	1/13/2021	Ken Knapp Ford Sales Ltd	ES-20-06 F350 SURPLUS 06-02	02-201-360-72053	\$70,168.47
0075520	1/13/2021	Kingsville Home Hardware	ES - D BATTERIES	02-201-099-60335	\$12.20
0075538	1/13/2021	Ontario One Call	NOTIFICATIONS - DEC 2020	02-201-099-63020	\$341.92
0075543	1/13/2021	Preview Inspections and Consulting	BACKFLOW PREVENTION-DEC 2020	02-201-180-60405	\$1,933.44
0075563	1/13/2021	Wolseley Canada Inc	ES - HYDRANT ASSEMBLY	02-201-099-63045	\$3,968.64
0075579	1/22/2021	Dell Canada Inc	LAPTOP - ES TRUCK	02-201-099-60302	\$1,226.24
0075582	1/22/2021	DiMenna Excavating	WTR SERV-1117 CAMPBELL/489 RDW	02-201-099-63025	\$10,554.17
0075604	1/22/2021	N.J. Peralta Engineering Ltd.	ENG SERV - CLARK ST WATERMAIN	02-201-360-72050	\$15,332.17
0075612	1/22/2021	Royal Benefits Inc	BENEFITS CLAIM - DEC 2020	02-201-072-60222	\$176.96
0075612	1/22/2021	Royal Benefits Inc	BENEFITS CLAIM - DEC 2020	02-201-072-60223	\$409.28
0075615	1/22/2021	Signs by Nommel	DECALS - UNIT 20-06	02-201-360-72053	\$468.10
0075634	1/22/2021	Canada Post Corporation	WATER - G/S & KING/G/N ARREARS	02-201-099-60303	\$3,493.01
0075637	1/22/2021	comPeters inc.	LOCATE SOFTWARE - JAN 2021	02-201-099-63020	\$381.60
0075647	1/22/2021	Fastenal Canada	ES - HARDWARE FOR METERS	02-201-099-63017	\$101.77
0075664	1/22/2021	LSI Supply Inc	ES - SHOP RAGS	02-201-099-60335	\$43.88
0075679	1/22/2021	Sam's Service Facility	19-03 - BATTERY	02-201-099-60316	\$414.67
0075679	1/22/2021	Sam's Service Facility	14-06 - DIAGNOSE	02-201-099-60316	\$550.13
0075693	1/22/2021	Work Authority	BOOTS - K SCRATCH	02-201-099-60347	\$228.96
Total For Department					\$110,559.84

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Cheque Number	Cheque Date	Vendor Name	Description	G/L Account	Amount
0075495	1/13/2021	Cedar Creek Landscaping	GRASS CUTTING VARIOUS - JULY	02-242-099-60315	\$926.01
0075537	1/13/2021	Ontario Clean Water Agency	ENBRIDGE-NOV 19-DEC 17, 2020	02-242-099-60314	\$2,431.51
0075581	1/22/2021	Dillon Consulting	K'VILLE SAN SYS MASTER PLAN	02-242-360-71357	\$10,548.00

0075605	1/22/2021	Ontario Clean Water Agency	OPERATIONS & MAINT - DEC 2020	02-242-320-64360	\$84,489.69
0075605	1/22/2021	Ontario Clean Water Agency	LSW - WASTING PUMP REPLACEMENT	02-242-360-72054	\$15,835.23
0075605	1/22/2021	Ontario Clean Water Agency	KSV LAGOON#2-WSIDE BANK REPAIR	02-242-360-72055	\$87,602.39
0075605	1/22/2021	Ontario Clean Water Agency	LSW - RAS#2 PUMP REPLACEMENT	02-242-360-72054	\$13,188.10
0075605	1/22/2021	Ontario Clean Water Agency	LAGOON TRM--ALUMINUM SULPHATE	02-242-320-64361	\$27,832.34
0075605	1/22/2021	Ontario Clean Water Agency	KPS#1 - PUMP REPLACEMENT	02-242-360-72054	\$19,876.78
0075605	1/22/2021	Ontario Clean Water Agency	KPS#2 GENERATOR	02-242-360-72055	\$160,139.17
0075652	1/22/2021	Hurricane SMS Inc	SANITARY SEWER - BAYVIEW	02-242-320-64365	\$610.56
0075652	1/22/2021	Hurricane SMS Inc	CAMERA - BAYVIEW	02-242-320-64365	\$595.30

Total For Department \$424,075.08

243

Cheque Number	Cheque Date	Vendor Name	Description	G/L Account	Amount
0075484	1/12/2021	Gosfield North Communications	PUMP HOUSE ALARM - JAN	02-243-099-60327	\$48.15
0075605	1/22/2021	Ontario Clean Water Agency	OPERATIONS & MAINT - DEC 2020	02-243-320-64360	\$6,175.42

Total For Department \$6,223.57

* Note GST Rebate details are omitted, but are included in the totals

\$1,817,215.12



2021 Division Road North
Kingsville, Ontario N9Y 2Y9
(519) 733-2305
www.kingsville.ca
kingsvilleworks@kingsville.ca

Date: February 8, 2021
To: Mayor and Council
Author: Tim Del Greco, Manager of Engineering
RE: 2021 Rural Roads Resurfacing Tender
Report No.: IED 2021 – 09

AIM

To award a tender for resurfacing of various rural roads.

BACKGROUND

During the January 13, 2021, Budget Meeting, Council approved the following rural road resurfacing projects:

- Final application of tar and chip on Cameron Sideroad East from County Road 8 to Road 11.
- Final application of tar and chip on Road 6 West from Division Road North to McCain Sideroad.
- Final application of tar and chip on Road 6 East / North Talbot Road from Graham Sideroad to Inman Sideroad.
- Final application of tar and chip on Peterson Sideroad.
- Pulverizing and two lifts of tar and chip on Graham Sideroad from County Road 18 to County Road 8.
 - The scope of work for Graham Sideroad includes the supply and placement of additional stone to improve the strength of the roadway. The elevation of the roadway will be higher as a result however the contractor will add stone to driveway approaches to minimize any changes in grade.

A tender for the work noted above was advertised to the public on January 14, 2021 and closed on February 5, 2021.

As per Kingsville Procurement Policy, award of any tender exceeding \$50,000 requires Council approval.

DISCUSSION

The results of the tender are as follows (excluding HST):

Contractor / Vendor Name	Bid Amount
Shepley Road Maintenance	\$1,272,995
Norjohn Contracting and Paving	\$1,547,799

Shepley is able to satisfy requirements relating to experience with similar projects, bonding, and insurance while providing the lowest cost proposal. Therefore, the recommendation is to proceed with this vendor.

LINK TO STRATEGIC PLAN

To become a leader in sustainable infrastructure renewal and development.

FINANCIAL CONSIDERATIONS

The award of \$1,272,995 is within the amount budgeted for rural road resurfacing in the 2021 Capital Budget.

CONSULTATIONS

Kingsville Administration

RECOMMENDATION

That Council award the 2021 Rural Roads Resurfacing Tender to Shepley Road Maintenance in the amount of \$1,272,995 (excluding HST) and authorize the Mayor and Clerk to execute the requisite agreement.

Tim Del Greco

Tim Del Greco, P.Eng
Manager of Engineering

G. A. Plancke

G.A. Plancke, Civil Eng. Tech (Env.)
Director of Infrastructure Services



2021 Division Road North
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kingsvilleworks@kingsville.ca

Date: January 27, 2021

To: Mayor and Council

Author: Robert Brown, H. Ba, MCIP, RPP
Manager, Planning Services

RE: Application for Site Plan Amendment SPA 01 2021 by
Universal Greenhouse Structures Ltd.
1956 Settrington Drive
Part of Lot 12, Concession 3 ED
Parts 1-4, RP 12R 18390

Report No.: PS 2021-010

AIM

To provide the Mayor and Council with details on a proposed site plan amendment for a 1,035 sq. m (11,141 sq. ft.) addition to an existing manufacturing facility.

BACKGROUND

The subject property is a 1.37 ha (3.4 ac.) industrial lot with a main manufacturing building and detached storage building. The property had an approved site plan from 2004 under a different ownership and use. The current owner received amendment approval in 2018 for a 2,007 sq. m (21,600 sq. ft.) addition, Phase 1 on Appendix A, to the west end of the main manufacturing building and a new detached storage building (not built) which would replace the existing storage building. The applicant is requesting a further amendment for one of three planned expansions. The first planned addition (Phase 2) would be to the rear of the original facility and be 1,035 sq. m (11,141 sq. ft.). An updated storm water management report has been prepared for the full planned build out. The larger additions (Phase 3 and 4) to the north and west of the 2018 Phase 1 addition will require lot line adjustments under separate application and a further Council approval for an amendment to the site plan at a later date.

DISCUSSION

The subject site has developed over several years as the existing manufacturing business has grown.

1.0 Provincial Policy Statement

There are no issues of Provincial significance raised by this application.

2.0 Official Plan

The subject property is designated 'Industrial' and subject to the policies under Section 3.3 of the Official Plan for the Town of Kingsville. The proposed addition is an expansion of the existing permitted industrial use.

3.0 Comprehensive Zoning By-Law – Town of Kingsville

The subject property is zoned "Light Industrial, (M1)" and permits manufacturing. The attached site plan has been reviewed and the proposed new development (Phase 2 only) will be in compliance with the provisions of the Town of Kingsville Zoning By-law 1-2014. Phase 3 and 4 will be reassessed once the required lot line adjustments are brought forward for consideration and approval.

4.0 Site Plan

The development on the site includes a 1,035 sq. m (11,141 sq. ft.) Phase 2 addition to the north side of the existing building. All setback requirements for the Phase Two addition have been reviewed and are in compliance with the Zoning By-law. Phase 3 and 4 will require a lot line adjustment between the subject lands and the property to the west in order to proceed. A further amendment of the plan will be necessary at that time. Amendment of the site plan on the neighbouring property may also be required to address adjustments to lot grading and storm water management.

The Phase 2 addition does not impact on storm water run-off as this area is currently hard surfaced. A comprehensive plan has been prepared and reviewed for the site once Phase 3 and 4 proceeds including any adjustments to lot grading and storm water storage that will result with the necessary lot line adjustment.

LINK TO STRATEGIC PLAN

Support growth of the business community.

FINANCIAL CONSIDERATIONS

The proposed addition will be subject to development charges and applicable building permit fees at the time of application.

CONSULTATIONS

Agency and Administration

Applicable agencies and Town Administration were circulated for comment by email.

1) **Essex Region Conservation Authority (ERCA)**

- ERCA has no objection to the application for site plan amendment.
- See full comment in Appendix B.

2) **Town of Kingsville Technical Advisory Committee**

- Building Dept. indicated no objection to the proposal
- All Ontario Building Code requirements will be reviewed at the time of permit submission
- If a septic system design exceeds 10,000L per day it will require MECP approval
- Adequate fire routing will need to be maintained
- A comprehensive storm water management plan had been prepared for the full build out. IES has indicated no objections to the proposed plan.
- An on-site fire hydrant may be required as the size of the building increases. This will need to be determined at the permit review stage.

RECOMMENDATION

That Council:

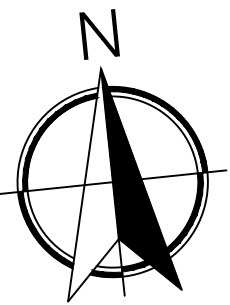
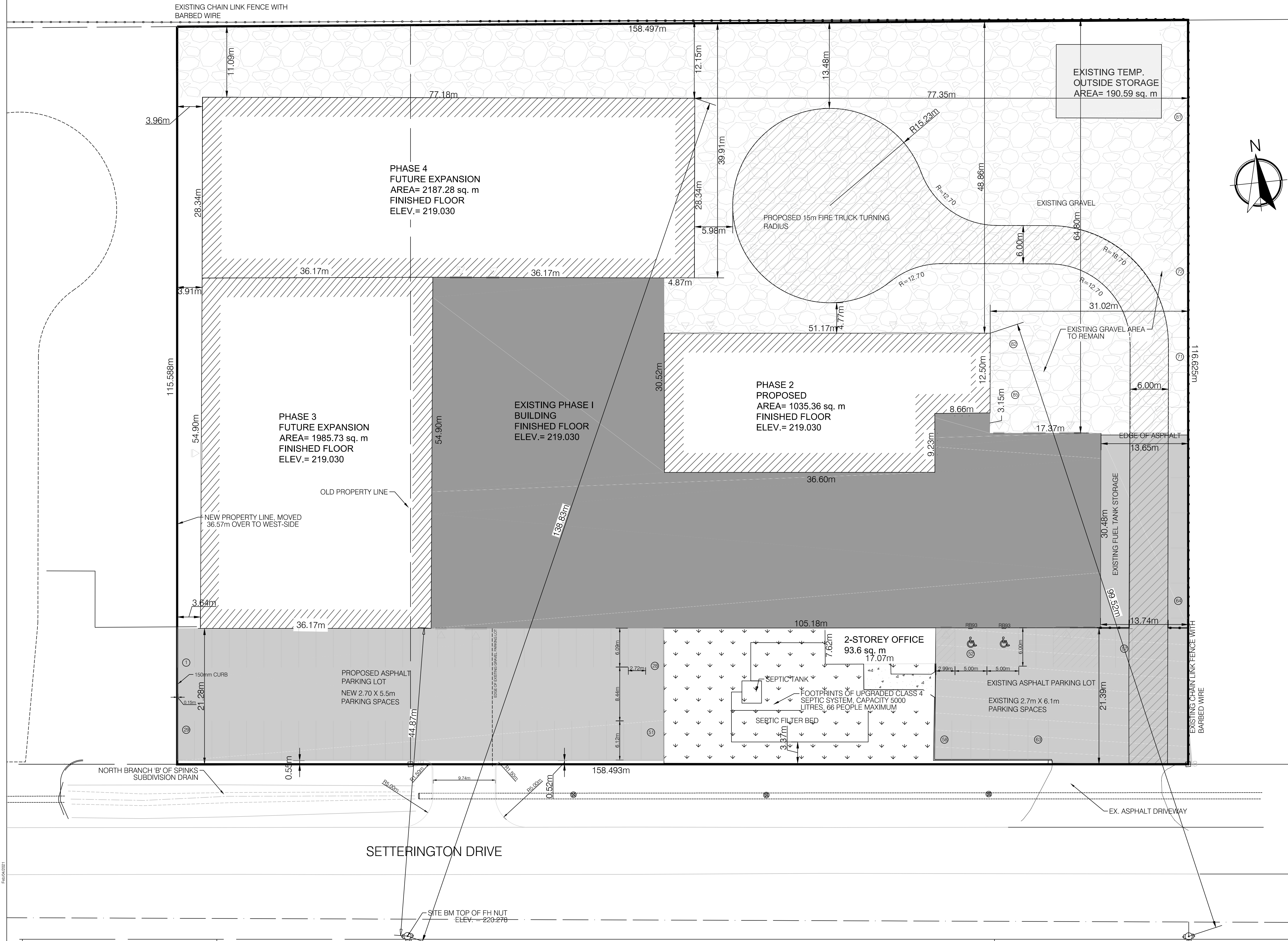
Approve Site Plan Amendment application SPA/01/2021 for the Phase Two addition of a 1,035 sq. m (11,141 sq. ft.) manufacturing space only, subject to the further amended terms of the site plan agreement, and

Authorize the Mayor and Clerk to sign the amending agreement and register said agreement on title.

Robert Brown

Robert Brown, H. Ba, MCIP, RPP
Manager, Planning Services

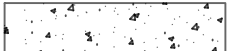
Appendix A



ZONING MATRIX		
SITE ZONING:	M1- LIGHT INDUSTRIAL ZONE	
DESCRIPTION:	REQUIRED:	PROVIDED:
LOT AREA:	1300 m ² (14,000 sq.ft.)	18402.637 m ² (198103.67 sq.ft.)
FRONTAGE:	24.0m (80ft)	158.493m (520ft)
SOUTH YARD SET BACK (FRONT):	7.5m (25.0ft)	15.73m (51.61ft)
NORTH YARD SET BACK (REAR):	7.5m (25.0ft)	11.08m (36.35ft)
WEST YARD SET BACK (SIDE):	3.0m (10ft)	3.64 (11.94)
EAST YARD SET BACK (SIDE):	3.0m (10ft)	13.65m (44.78ft)
LOT COVERAGE:	50% MAX	50%
PARKING REQUIREMENTS		
OFFICE SPACE (ACCESSORY USE):	1 SPACE PER 40 sq. m	=187.20/ 40.0 =5 SPACES
INDUSTRIAL PARKING SPACE:	1 SPACE PER 100 sq. m	EXISTING =1854.4/100 =19 SPACES
WAREHOUSE PARKING SPACE:	1 SPACE PER 200 sq. m	EXISTING =2007/200 =11 SPACES
		PHASE 1 =1985.73/ 200 =10 SPACES
		PHASE 2 =2187.28/ 200 =11 SPACES
		PHASE 3 =1035.36/ 200 =6 SPACES
BARRIER FREE PARKING:	2 SPACES FOR 50-100 PARKING SPACES	=2 SPACES
TOTAL PARKING SPACES NEEDED:		=64 SPACES
TOTAL PARKING SPACES PROVIDED:		=85 SPACES

LEGEND:

CONCRETE



LANDSCAPE (GRASS)



EXISTING FIRE HYDRANT



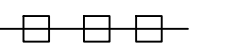
OVERHEAD DOOR



MAN DOOR



FENCE



BM#1:
TOP NUT OF FIRE HYDRANT AT SETTERINGTON DRIVE.
ELEV. 220.278m

DATE: JAN 20, 2021
SHURJHEEL TUNIO, P. ENG.

DATE	REVISIONS
DEC 07, 2020	SUBMITTED FOR SPA
JAN 19, 2021	REVISED AS PER TOWN COMMENTS
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PROJECT TITLE:
UNIVERSAL FABRICATING EXPANSION
1956 SETTERINGTON DR, KINGSVILLE, ON
SHEET TITLE:
SITE PLAN

DATE:
JAN 20, 2021
SCALE:
1:300
DRAWN BY:
R.S.
CHECKED BY:
S.T.
PROJECT NO:
20-077
SHEET NO:
01



planning@erca.org

P.519.776.5209

F.519.776.8688

360 Fairview Avenue West
Suite 311, Essex, ON N8M 1Y6

February 16, 2021

Mr. Robert Brown, Manager of Planning Services
Planning & Development Services Department
The Corporation of the Town of Kingsville
2021 Division Road North
Kingsville Ontario, N9Y 2Y9

Dear Mr. Brown:

RE: Application for Site Plan Control SPA-01-2021
1956 SETTERINGTON DR
ARN 371134000000545; PIN: 751470148
Applicant: UNIVERSAL GREENHOUSE STRUCTU

The following is provided as a result of our review of Application for Site Plan Control SPA-01-2021 requesting a further amendment for one of three planned expansions. The first planned addition would be to the rear of the original facility and be 1,035 sq. m (11,141 sq. ft.) an updated storm water management report has been prepared for the full planned build out. The larger addition to the north and west of the 2018 addition will require lot line adjustments under separate application and a further amendment to the site plan at a later date.

The subject property is a 1.37 ha (3.4 ac.) industrial lot with a main manufacturing building and detached storage building. The property had an approved site plan from 2004 under a different ownership and use. The current owner received amendment approval in 2018 for a 2,007 sq. m (21,600 sq. ft.) addition to the west end of the main manufacturing building a new detached storage building (not built) which would replace the existing storage building.

DELEGATED RESPONSIBILITY TO REPRESENT THE PROVINCIAL INTEREST IN NATURAL HAZARDS AND REGULATORY RESPONSIBILITIES ASSOCIATED WITH THE CONSERVATION AUTHORITIES ACT

The following comments reflect our role as representing the provincial interest in natural hazards as outlined by Section 3.1 of the Provincial Policy Statement of the *Planning Act* as well as our regulatory role as defined by Section 28 of the *Conservation Authorities Act*.

We have reviewed our floodline mapping for this area and it has been determined this site is not located within a regulated area that is under the jurisdiction of the ERCA (Section 28 of the *Conservation*



Ms. Ferris
February 16, 2021

Authorities Act). As a result, a permit is not required from ERCA for issues related to Section 28 of the *Conservation Authorities Act*, Development, Interference with Wetlands and Alteration to Shorelines and Watercourses Regulation under the *Conservations Authorities Act*, (Ontario Regulation No. 158/06).

WATERSHED BASED RESOURCE MANAGEMENT AGENCY

The following comments are provided in an advisory capacity as a public commenting body on matters related to watershed management.

SECTION 1.6.6.7 Stormwater Management (PPS, 2020)

ERCA has concerns with the potential impact of the quality and quantity of runoff in the downstream watercourse due to the proposed development on this site. ERCA recommends that stormwater quality and stormwater quantity will need to be addressed up to and including the 1:100 year storm event and be in accordance with the guidance provided by the Stormwater Management Planning and Guidance Manual, prepared by the Ministry of the Environment (MOE, March 2003) and the "Windsor-Essex Region Stormwater Management Standards Manual".

We further recommend that the stormwater management analysis be completed to the satisfaction of the Municipality. We do not require further consultation on this file with respect to stormwater management.

PLANNING ADVISORY SERVICE TO PLANNING AUTHORITIES - NATURAL HERITAGE POLICIES OF THE PPS, 2020

The following comments are provided from our perspective as an advisory service provider to the Planning Authority on matters related to natural heritage and natural heritage systems as outlined in Section 2.1 of the Provincial Policy Statement of the *Planning Act*. The comments in this section do not necessarily represent the provincial position and are advisory in nature for the consideration of the Planning Authority.

The subject property is not within or adjacent to any natural heritage feature that may meet the criteria for significance as defined by the PPS. Based on our review, we have no objection to the application with respect to the natural heritage policies of the PPS.



Ms. Ferris
February 16, 2021

FINAL RECOMMENDATION

With the review of background information and aerial photographs, ERCA has no objection to this Site Plan Amendment application.

If you have any questions or require any additional information, please contact the undersigned.

Sincerely,



Vitra Chodha
Resource Planner
/vc





2021 Division Road North
Kingsville, Ontario N9Y 2Y9
(519) 733-2305
www.kingsville.ca
kingsvilleworks@kingsville.ca

Date: February 22, 2021
To: Mayor and Council
Author: Dan Wolicki, Manager of Municipal Facilities and Properties
RE: Kingsville Pickleball and Bocce Facility – RFP Results
Report No.: CDS 2021-01

AIM

To seek Council approval to award the RFP for the design and construction of the proposed Pickleball and Bocce Court facility located at 1741 Jasperson Lane.

BACKGROUND

In recent years, the Town has witnessed an upturn of interest for recreational activities that have become increasingly popular among active seniors within the community. Recognizing the importance and need for connectivity within the community that encourages physical activity, the Town satisfied the public's desire by instituting the sports of pickleball and bocce.

Due to the emerging needs and continued growing interest among both recreational offerings, the Town had investigated the opportunity to construct a dedicated facility for pickleball and bocce activities.

It had been determined that the location at 1741 Jasperson Lane situated within the northeastern area of the Arena complex was most favourable as it encompassed amenities including adequate parking, washroom facilities and a central location that is easily accessible that provides synergies with the existing land use.

In 2020, Council pre-approved \$350,000 in the 2021 budget for the construction of the new pickleball and bocce facility and subsequently, provided consent to proceed with the competitive bidding process prior to year-end to allow for the project to commence construction in early 2021.

DISCUSSION

The RFP document seeking design and construction services was advertised to the public on November 9th, 2020 with a closing date of December 11th, 2020.

Each proposal has been reviewed and evaluated in accordance with the criteria as outlined in the RFP document. Each proposal exceeded the Town's budget for the project.

Administration decided to continue its efforts in search for the most applicable proposal that satisfies budgetary and design components. However, each proponent was notified and granted the opportunity to discuss their proposal in attempt to reduce costs in amending features within the proposed design and amenities.

Following the receipt of design alterations and cost revisions among each proponent, the results (excluding HST) are as follows:

Contractor/Vendor Name	Bid
Greenlight General Contracting Inc.	\$330,000.00
All-Lined Up Inc.	\$349,750.00
J&J Lepera Infrastructure Inc.	\$445,000.00
Worldwide Turf Inc.	\$447,000.00

Greenlight General Contracting Inc. is able to satisfy the requirements relating to experience with similar projects and insurance while providing the lowest cost proposal. As well, it has been confirmed with Greenlight General Contracting Inc. that they are prepared to proceed with this project in accordance with the Contract Documents. Therefore, the recommendation is to proceed with this vendor.

LINK TO STRATEGIC PLAN

Improve recreational and cultural facilities and opportunities within the Town of Kingsville.

FINANCIAL CONSIDERATIONS

\$350,000.00 is allocated towards this project in the 2021 Capital Budget. The breakdown of the approved funding source is outlined below:

	Amount
Kingsville Pickleball Inc. Contribution	\$75,000
Transfer from Parks Capital Reserves	\$209,171
Taxation	\$65,829
Total	\$350,000

CONSULTATIONS

Kingsville Senior Management Team
Financial Services

Infrastructure and Engineering Services

RECOMMENDATION

That Council authorizes the Mayor and Clerk to execute an agreement with Greenlight General Contracting Inc. in the amount of \$330,000.00 (excluding HST) for the construction of the pickleball and bocce facility located at 1741 Jasperson Lane.

Dan Wolicki

Dan Wolicki
Manager of Municipal Facilities and Properties



2021 Division Road North
Kingsville, Ontario N9Y 2Y9
(519) 733-2305
www.kingsville.ca
kingsvilleworks@kingsville.ca

Date: February 16, 2021
To: Mayor and Council
Author: G.A. Plancke / Director of Infrastructure & Engineering
RE: Lorna St. Conveyance
Report No.: IED 2021 04

AIM

To recommend to Council that the Town accepts the offer of conveyance of Lorna St. from the Cedar Island Yacht Club (CIYC) to the Town of Kingsville.

BACKGROUND

In a written letter by the Cedar Island Yacht Club (CIYC) dated November 05, 2019, the "Club" expressed interest in conveying a private road (Lorna St.) to the Town of Kingsville for the purchase price of \$1, with the understanding that all related legal costs for the conveyance would be assumed by the Town.

Lorna St. - Legally known as Parts 4, 5, 6, 7 and 8 Plan 12R 4461. Part of Lot 15 Concession 1 Western Division – Town of Kingsville formerly Gosfield South is currently maintained and operated as a private access road by the owner.

DISCUSSION

Informal initial discussions with the CIYC started in June of 2019. In a series of email, and phone calls with the former C.A.O. and the Director of Municipal Services, for the purpose of formalizing a strategy to move forward with the conveyance based on several factors:

1. Confirmation that the Town was in fact interested in the property.
2. That all legal costs for the conveyance / transfer of the property would be assumed by the Town.
3. That the Town would inform the local Lorna St. residents of the proposed change in ownership of the property, and allow them an opportunity to express any concerns regarding the conveyance.

Lorna St. is a 20' x 280' (6m x 85m) gravel roadway subject to several easements in favour of the municipality, and others. There is currently town watermain, and sanitary sewer, as well as natural gas, phone, and cable infrastructure. There is also reciprocal access easements across Lorna St. to allow residents unobstructed ingress / egress to their properties. As such, Lorna St. currently operates like a de facto municipal R.O.W. To assume Lorna St. as a Town R.O.W. is consistent with the current use and definition. Many of the Lorna St. residents are informally aware of the proposed change in ownership through conversation and have offered no comment at this time. A letter formally advising the residents of the proposed change in ownership was circulated to allow local residents an opportunity to express specific concerns to be incorporated into future improvements, and or enhancements plans for Lorna St. on a go forward basis. To the date of this report, no responses have been received.

At this time, there are no specific plans to upgrade Lorna St. however, should residents want to expedite enhancements or improvements they could proceed under the current Local Improvement Policy to request upgrades to the road surface, street lighting, sidewalks or other improvements as applicable.

At this time we do not expect there to be any encumbrances on the property, however it is recommended that we confirm by conducting a Title search.

LINK TO STRATEGIC PLAN

Effectively manage corporate resources and maximize performance in day-to-day operations.

FINANCIAL CONSIDERATIONS

Estimated legal, title search, survey, and land transfer registry cost anticipated to be less than \$10,000.

Future costs to improve Lorna St. to be consistent with the current Local Improvement Policy, however, estimates for the following improvements are as followed:

Asphalt placement estimate - \$ 32,000 provided no drainage improvements are required.
Streetlight installation - approximately \$2500 per installation based on simple connection assumption.

Future routine maintenance related costs.

CONSULTATIONS

Cedar Island Yacht Club (CIYC)
Verhaegen Land Surveyors (OLS)
Senior Management Team (SMT)
Lorna St. residents

RECOMMENDATION

That Council accepts the offer of conveyance of Lorna St. - Legally known as Parts 4, 5, 6, 7 and 8 Plan 12R 4461, Part of Lot 15 Concession 1 Western Division, Town of Kingsville formerly Gosfield South from the Cedar Island Yacht Club for the purchase price of \$1.00;

And Further That:

The Clerk's office circulate a letter to Lorna St. residents formally advising them upon registration of the conveyance to the Town;

And Further That the Clerk prepare the necessary by-law for adoption at a future meeting of Council to reflect the assumption of Lorna St. as a public road allowance and ensure that the requisite paperwork is prepared and filed with the land registry office to reflect the adjustments as may be required.

G.A. Plancke

G.A. Plancke Civil Eng.Tech (Env)
Director of Infrastructure and Engineering





Cedar Island Yacht Club
983 Heritage Road, Kingsville, Ontario

Andrew Planke

November 5, 2019

Town of Kingsville

2021 Division Rd. North, Kingsville

Dear Mr. Planke

Cedar Island Yacht club are the current owners of a piece of land generally referred to as Lorna Street.

This property consists of parts 4, 5, 6 ,7, and 8 as shown on the survey attached.

Cedar Island Yacht club wishes to give this property to the Town of Kingsville with the understanding that all costs to do so would be borne by the Town.

If this is agreeable with the Town please advise Cedar Island Yacht club and begin the necessary transfer.

Your truly;

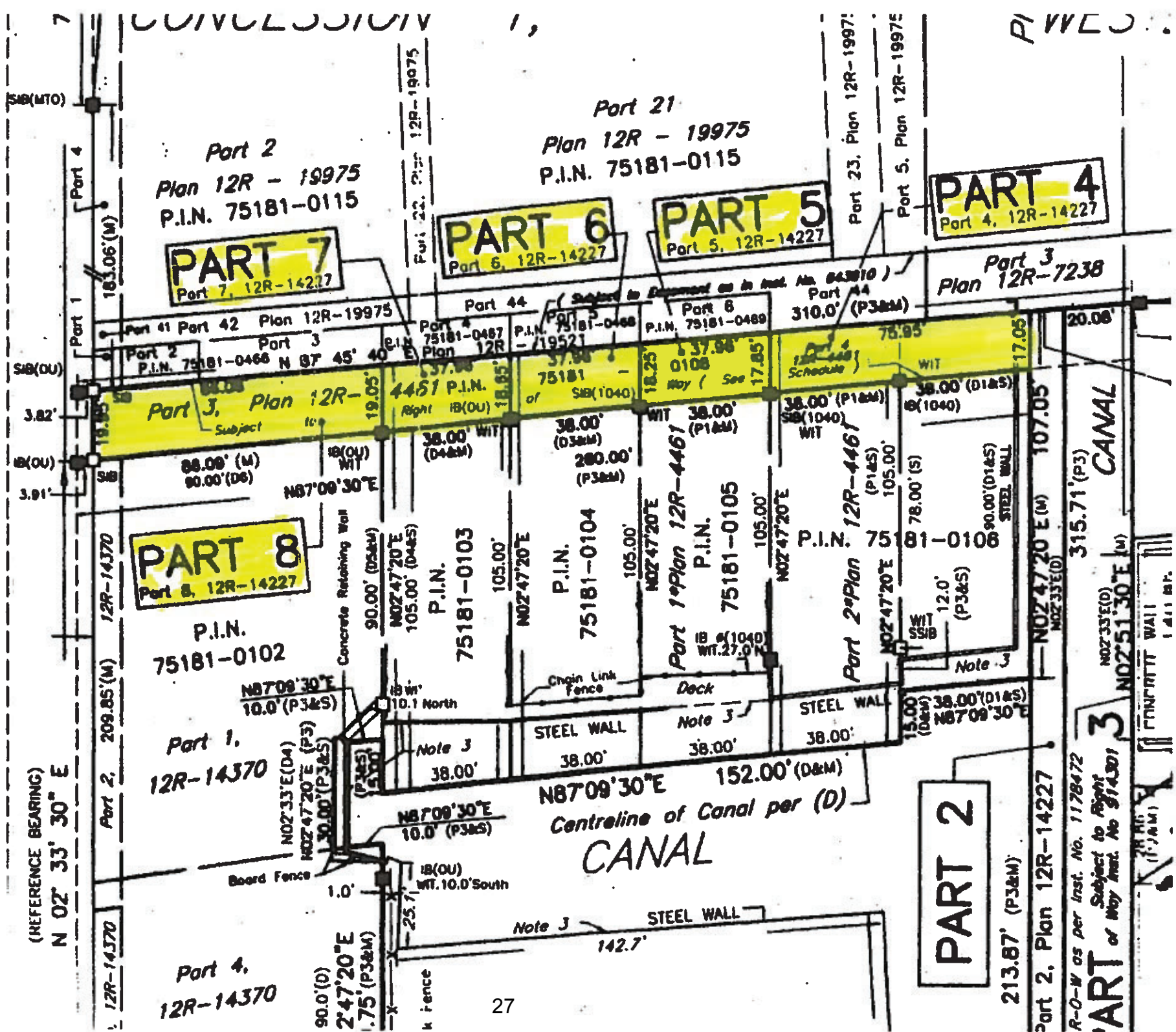
A handwritten signature in black ink, appearing to be "Warren Ritchie", written over a horizontal line.


Mike Lippmann
Commodore

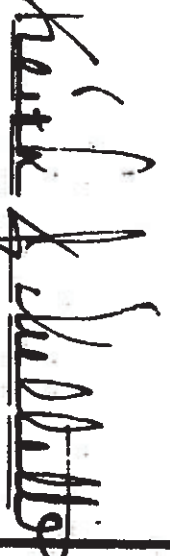
Warren Ritchie
Past Commodore

05

(REFERENCE BEARING)
N 02° 33' 30" E




W.C. STÖBERFIELD
ONTARIO LAND SURVEYOR


AN ASSISTANT DEPUTY LAND
REGISTRAR FOR THE LAND TITLES
DIVISION OF ESSEX (12)

PARTS SCHEDULE

PART	AREA (eq. a.)	DESCRIPTION	P.I.N.
1	72.196 (1.657 Acres)	PART OF LOT 15, CONCESSION 1 (Western Division)	ALL OF P. I. N. 75181-0108
2	3.196		
3	6.210		
4	1.319		
5	683		
6	698		
7	713		
8	1,672		
9	291		

PARTS 2 and 3 - Subject to Right of Way as in Instrument No. 1178472

PART 3 - Subject to Right of Way as in Instrument No. 914301

PARTS 4 to 8, (Incl.) - Subject to Right of Way as in Instrument No.'s
550378 and 1086250

PARTS 5 to 8, (Incl.) - Subject to Right of Way as in Instrument No. 1451691
PARTS 6 to 8, (Incl.) - Subject to Right of Way as in Instrument No. 1475659
PART 8 - Subject to Right of Way as in Instrument No. 1504283

PLAN OF SURVEY

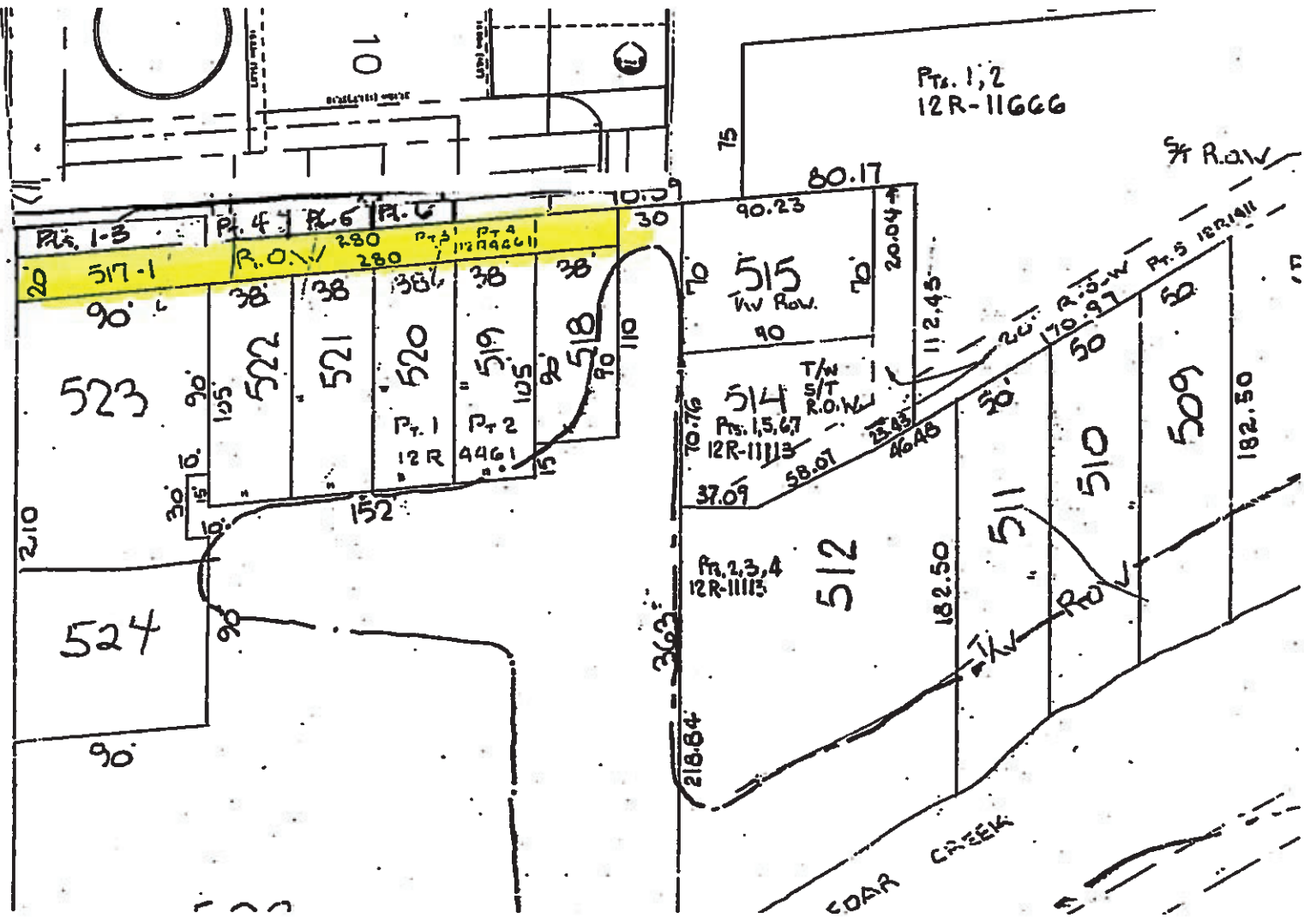
PART OF LOT 15,

CONCESSION 1, WESTERN DIVISION

SECTION 10 TOWNSHIP OF GOSFIELD

RANGE 10 OF KINGSVILLE

T
 I
 T
 A
 G
 E
 R
 O







2021 Division Road North
Kingsville, Ontario N9Y 2Y9
(519) 733-2305
www.kingsville.ca
kingsvilleworks@kingsville.ca

Date: February 16, 2021
To: Mayor and Council
Author: G.A. Plancke / Director of Infrastructure & Engineering
RE: Briarwood Lot Line Adjustments & Disposal of Surplus Municipal Land
Report No.: IED 2020 06

AIM

To obtain approval to complete Road Allowance Lot Line Adjustments for portions of Briarwood Crescent, and further to deem the portions surplus to the needs of the municipality and dispose by conveyance as lot additions to local private properties.

BACKGROUND

In a written request to Municipal Services, the property owners of 965 Briarwood Crescent have applied to acquire portions of the road allowance or receive consideration for Lot Line Adjustment which impacts the Briarwood Crescent municipal road allowance.

The current Town Policy for Disposal and Sale of Road Allowances is the governing document that outlines the procedures for these types of requests.

965 Briarwood Crescent is located south of County Rd 20, southwest of the Graham Side Road intersection. The plan of subdivision was originally registered in 1925 (attached) and included 105 single family lots, and two Blocks (A&B). The creation of Block B appears to be the reason for the inconsistency in lot lines. Block B was originally assumed as Greenspace, but has subsequently been consolidated into lots 93 & 94 (1925) revised lots 1 & 2 (1966).

DISCUSSION

The current alignment of the road allowance in the section adjacent to 965 Briarwood is inconsistent with normal road allowance / lot line alignment practice. This is likely due to the creation of previous Block B and the uniqueness of the lot configuration in this area. The existing alignment places a large portion of land not required for municipal infrastructure/purpose within the road allowance. This could become complicated if and

when planned improvements for the area are undertaken, and any time requests for service within the road allowance are received. The perception is that these lands are currently private. Lot line adjustments would clarify private property boundary limits and allow the property owners to proceed with plans to improve their lands, and validate construction set back limits relative to the road allowance.

The conveyed parcels will be required to merge with existing adjacent parcels and may not be owned by a corporate or other legal entity that would prevent the merger. These parcels should be merged with adjacent owners so that they do not become orphaned lots or result in future requests for separate usage.

The cost to survey and register complete with legal and administrative fees is estimated at no greater than \$10,000. The estimated land value is insignificant in this case and as such an appraisal is not deemed warranted or recommended. The residents are aware of the logistic cost related to this request, and are agreeable to incur the expenses to finalize the adjustment(s).

During the required survey work, additional remnant Town parcels in the area were also identified as surplus to the needs of the municipality. It is proposed to consolidate these remnant parcels with the adjacent properties in order to create a consistent R.O.W. and reduce future ownership ambiguity.

All lot line adjustments have been discussed and agreed to by adjacent property owners as applicable.

A final property line adjustment plan has been prepared by an Ontario Land Surveyor (OLS).

One of the two owners of 965 Briarwood is a municipal employee.

LINK TO STRATEGIC PLAN

Effectively manage corporate resources and maximize performance in day-to-day operations.

FINANCIAL CONSIDERATIONS

The cost to survey and register c/w legal and administrative fees is estimated at no greater than \$10,000. The residents are aware of the costs related to this request, and are agreeable to incur the expenses to finalize the adjustment(s).

CONSULTATIONS

Manager of Development & Planning Services
Infrastructure & Engineering
Verhaegen Land Surveyors
Applicants
Affected adjacent Briarwood property owners.

RECOMMENDATION

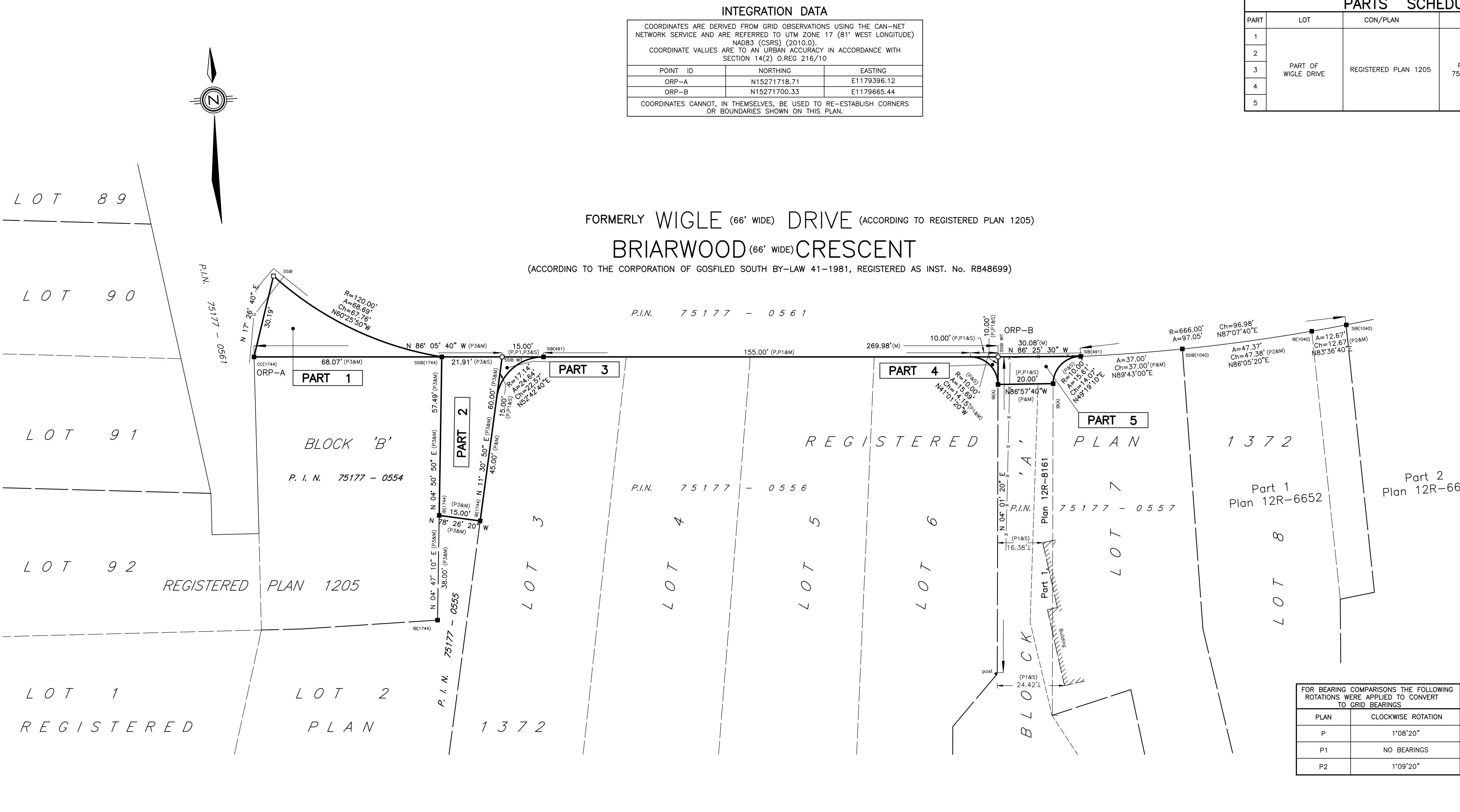
That Council deem Parts 1,2,3,4,5 of Registered Plans 1205 and 1372 (reference drawing # 19-49-015-01,02 File # E-1205 Streets), surplus to the needs of the municipality and to dispose by lot line addition to adjacent properties;

And Further That Council approve a road allowance lot line adjustment performed by an OLS and registered with the Province of Ontario as outlined specifically that the municipal lands known as Parts 1, 2, be consolidated with Registered Plan 1205 BLK B (Roll # 310-04602), Part 3 be consolidated with Registered Plan 1372 Lot 3 (Roll # 310-04500), Part 4 be consolidated with Registered Plan 1372 Lot 6 (Roll #310-04500), and Part 5 be consolidated with Registered Plan 1372 Block A (Roll # 310-04300);

And Further That the Clerk prepare the necessary by-law, for adoption at a future meeting of Council, to reflect the lot line adjustment related to the Briarwood Crescent road allowance and ensure that the requisite paperwork is prepared and filed with the land registry office to reflect the adjustments and disposal of municipal land, as may be required.

G.A. Plancke

G.A. Plancke, Civil Eng.Tech (Env)
Director of Infrastructure & Engineering



INTEGRATION DATA		
COORDINATES ARE DERIVED FROM GRID OBSERVATIONS USING THE CAN-NET NETWORK SERVICE AND ARE REFERRED TO UTM ZONE 17 (81° WEST LONGITUDE) NAD83 (CSRS) (2010.0). COORDINATE VALUES ARE TO AN URBAN ACCURACY IN ACCORDANCE WITH SECTION 14(2) O.REG 216/10		
POINT ID	NORTHING	EASTING
ORP-A	N15271718.71	E1179396.12
ORP-B	N15271700.33	E1179665.44
COORDINATES CANNOT, IN THEMSELVES, BE USED TO RE-ESTABLISH CORNERS OR BOUNDARIES SHOWN ON THIS PLAN.		

PARTS SCHEDULE				
PART	LOT	CON/PLAN	P.I.N.	AREA
1	PART OF WIGLE DRIVE	REGISTERED PLAN 1205	PART OF 75177-0561	779 sq ft
2				1081 sq ft
3				46 sq ft
4				21 sq ft
5				220 sq ft

I REQUIRE THIS PLAN TO BE DEPOSITED UNDER THE LAND TITLES ACT.

DATE AUGUST 13, 2020.

BRIAN COAD
ONTARIO LAND SURVEYOR

PLAN 12R-
RECEIVED AND DEPOSITED

DATE _____

REPRESENTATIVE FOR LAND REGISTRAR FOR THE LAND TITLES DIVISION OF ESSEX (12)

PLAN OF SURVEY
OF
PART OF WIGLE DRIVE
BRIARWOOD CRESCENT (ACCORDING TO BY-LAW 41-1981)
REGISTERED PLAN 1205
IN THE
TOWN OF KINGSVILLE
COUNTY OF ESSEX, ONTARIO
VERHAEGEN LAND SURVEYORS, A DIVISION OF J.D. BARNES LTD.
SCALE : 1"=20'



"IMPERIAL" DISTANCES AND COORDINATES SHOWN ON THIS PLAN ARE IN FEET AND CAN BE CONVERTED TO METRES BY MULTIPLYING BY 0.3048

LEGEND AND NOTES
BEARINGS ARE UTM GRID DERIVED FROM OBSERVED REFERENCE POINTS "A" AND "B" BY REAL TIME NETWORK OBSERVATIONS. UTM ZONE 17 NAD83 (CSRS) (2010.0)

DISTANCES ON THIS PLAN ARE GROUND AND CAN BE CONVERTED TO GRID BY MULTIPLYING BY THE COMBINED SCALE FACTOR OF 0.99981846

ALL MONUMENTS SHOWN THUSLY □ ARE IRON BARS (IB) UNLESS OTHERWISE NOTED.
SIB DENOTES 1" X 1" X 4'-0" STANDARD IRON BAR
SSIB DENOTES 1" X 1" X 2'-0" SHORT STANDARD IRON BAR
IB DENOTES 5/8" X 5/8" X 2'-0" IRON BAR
IB # DENOTES 3/4" diameter X 2'-0" ROUND IRON BAR
CC DENOTES CUT-CROSS
CP DENOTES 5mm X 50mm STEEL PIN
■ DENOTES SURVEY MONUMENT FOUND
□ DENOTES SURVEY MONUMENT SET AND MARKED 1744
WIT. DENOTES WITNESS ⊥ DENOTES PERPENDICULAR
(S) DENOTES SET (M) DENOTES MEASURED (D) DENOTES INST. No.
ORP DENOTES OBSERVED REFERENCE POINT
SSIB'S SHOWN ON THIS PLAN HAVE BEEN SET IN LIEU OF SIB'S WHERE THE POSSIBILITY THAT UNDERGROUND UTILITIES EXIST.
(S/P) DENOTES SET PROPORTIONALLY (NI) DENOTES NOT IDENTIFIABLE
(P) DENOTES REGISTERED PLAN 1372
(P1) DENOTES PLAN OF SURVEY BY (A) Dated: Nov. 10, 1967. Plan File: 3P-619.
(P2) DENOTES PLAN 12R-6652
(P3) DENOTES PLAN OF SURVEY BY (1744) Dated: July 15, 2019. Plan File: H-1832.
(1744) DENOTES VERHAEGEN LAND SURVEYORS
(A) DENOTES C.G.R. ARMSTRONG, O.L.S.
(491) DENOTES ORVILLE ROLFSON, O.L.S.
(1040) DENOTES WILLIAM J. SETTERINGTON, O.L.S.

SURVEYOR'S CERTIFICATE
I CERTIFY THAT:
1. THIS SURVEY AND PLAN ARE CORRECT AND IN ACCORDANCE WITH THE SURVEYS ACT, THE SURVEYORS ACT, THE LAND TITLES ACT AND THE REGULATIONS MADE UNDER THEM.
2. THIS SURVEY WAS COMPLETED ON THE 17th. DAY OF JULY, 2020.

DATE AUGUST 13, 2020.

BRIAN COAD
ONTARIO LAND SURVEYOR

FOR BEARING COMPARISONS THE FOLLOWING ROTATIONS WERE APPLIED TO CONVERT TO GRID BEARINGS	
PLAN	CLOCKWISE ROTATION
P	1°08'20"
P1	NO BEARINGS
P2	1°09'20"

944 OTTAWA ST
WINDSOR, ON, N8X 2E1
T: (519) 258-1772
F: (519) 258-1791

VERHAEGEN
LAND SURVEYORS
A DIVISION OF J.D. BARNES LTD.
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SURVEYING
MAPPING
GIS
187 TALBOT ST E
LEAMINGTON, ON, N8H 1L8
T: (519) 322-2375
F: (519) 322-2675

DRAWN BY: CMM

CHECKED BY: OLS

CAD Date: August 13, 2020 2:00 PM
CAD File: 19-48-015-01.dwg

REFERENCE NO.: 19-49-015-01,02
FILE NO.: E-1205-Streets

3.94 m x 1.41 m (16.0 in x 5.6 in)



1315

1318

988

1002

1006

Graham St

Briarwood Cres

Lincoln Rd

Briarwood Cr

1311

965

1310

973

977

979

981

985

35



2021 Division Road North
Kingsville, Ontario N9Y 2Y9
(519) 733-2305
www.kingsville.ca
kingsvilleworks@kingsville.ca

Date: January 27, 2021
To: Mayor and Council
Author: John Norton
RE: Open Streets 2021
Report No: 1-2021

AIM

For Council to provide initial direction on the 2021 "Open Streets" summer event in downtown Kingsville.

BACKGROUND

In June 2020, in response to COVID-19 and the economic impacts on local businesses, the Kingsville BIA presented to Council a proposal for an event on Main Street called "Open Streets."

The purpose of Open Streets was to make a way to support businesses in the downtown core while allowing people to spread apart to reduce the spread of COVID.

Council approved the 2020 Open Streets concept. Open Streets was to be a BIA event, with the Town informally agreeing to provide some support. The BIA had formed a committee to plan and implement the event.

2020 Open streets allowed businesses to expand their space to serve customers, kept people's distance to reduce the spread of COVID, and created foot traffic downtown. During Open Streets, people were able to drink alcohol on licenced patios. This was because the Alcohol and Gaming Commission of Ontario amended their regulation temporarily to allow licenced establishments to extend their physical premises in the form of an outdoor patio without the need to make an application to the Commission, provided specific criteria were met and subject to municipal approval.

The BIA is to be commended for initiating Open Streets and supporting a special event when all other activities were cancelled.

Unforeseen challenges occurred with Open Streets resulting in unplanned expenses to ensure the event was a success. The 2020 Open Streets event cost \$19,500; \$14,000 in staff overtime and \$5,500 in signage. These costs do not account for a tremendous amount of non-union staff hours who supported the planning, organization and monitoring of the event.

DISCUSSION

Upon completing the 2020 Open Streets initiative, a review was done that included a community survey, a de-brief with the BIA and administration, who provided support.

The following items were learned:

- The BIA recommends that the Town takes over the lead of Open Streets from now on.
- In 2020 there was a lack of clarity on roles and responsibilities that needs addressing if moving forward. What is the role of staff? What is the role of a committee?
- Of the 141 people who responded to the community survey, approximately 80% were supportive or very supportive of the event.
- Challenges expressed through the survey included:
 - Cost to taxpayers through having multiple staff monitoring road closures,
 - Disruption to non-participating businesses,
 - Concerns that COVID could be spread, and
 - Traffic on side streets.
- The Town unexpectedly needed to assign staff to ensure the Open Street event could follow safety protocols.
- Having Open Streets the whole weekend was not needed, and it should be scaled back to a lower frequency, perhaps just on Saturday evenings.

There are multiple groups and people who would like to be part of the 2021 Open Streets initiative (Folk fest, possibly Highland Games, Art groups, etc.).

The Economic Development and Tourism Committee of Council recommended that funding was allotted in the 2021 budget. On January 13, 2021, Council approved \$25,000 from the Economic Development and Tourism budget to host 2021 Open Streets.

During the Council's budget discussion, it was asked who will lead the 2021 event and requested a report be brought back to Council.

On February 2, 2021, a group of volunteers, including the Mayor and Councillor Gaffan, met to brainstorm about Open Streets. It was suggested that Open Streets is held every Saturday evening from June 19, 2021, until September 11, 2020. Furthermore, it is proposed the street is closed at 5 pm, to reduce the impact to the business, and reopen at 11 pm. Administration has not decided if it can support this recommendation yet and will need to do further work and analysis before making recommendations of dates and times.

No final decisions have been made on when or how long Open Streets will be hosted. Multiple considerations would need to be reviewed, such as businesses' willingness to participate, staffing resources, Provincial COVID regulations, and legislation from the

Alcohol and Gaming Commission of Ontario. Currently, we have no information regarding whether the rules for liquor licensing will be relaxed in the same manner as was done last year. There may be requirements or restrictions in the relevant legislation that place limits on this event.

Insurance for the event is covered under the Town's insurance. Any resulting claims will be subject to the Town's deductible of \$50,000 and have a negative impact on the Town's future premium increases. It is yet to be determined if participating businesses will be required to have insurance of their own.

The Town has legal obligations to close the street following traffic standards, which must be met. Administration is better positioned to assess and address the risks associated with hosting this event and have access to resources to address those risks in real-time.

It is recommended that Council create a 2021 Open Streets Advisory Committee, including the volunteers who met with the Mayor and Councillor Gaffan. This Committee and its members will not receive payment or an honorarium.

COMMENTS FROM THE SENIOR MANAGEMENT TEAM

SMT is very supportive of Open Streets, seeing it as a means of promoting economic development and an opportunity to gather the community together again in person (albeit in a safe and COVID-friendly way).

Last year in 2020, there was confusion among staff about who was responsible for Open Streets, staff's role, and assigning work. This resulted in some situations that could cause liability for the Town, negative reaction from staff toward the event, and a failure to get other important work completed by staff when they were reassigned to do work assigned by the BIA.

Assuming Council will agree to take over this event for 2021, SMT requests that Council decide whether the responsibility for this event will be given to Administration or a Committee.

The options are:

1. Administration assigned responsibility for the event. In this instance, administration recommends that Council create an "Open Streets Advisory Committee" to consult with staff and Council about the event. The Committee will have no authority to direct staff, make financial commitments, or make final decisions about the event. Final decisions will be made by administration, reporting to Council.

or

2. "Open Streets Committee" be created by Council and assigned responsibility for the event. In this option, the Open Streets Committee will have the authority to make financial commitments and make final decisions about the event. The Open Streets Committee will not have authority to direct Town staff and, where staff support is needed, the Committee will bring a project plan to Council for review and approval. This project plan should include whether staff support is requested for attending

Committee meetings, although it is hoped that the Committee can function without staff support.

The options create an environment in which there is clarity of staff's role and avoid some of the problems in 2020.

Either Option 1 and Option 2 should result in similar costs to the Municipality. Both options allow for the use of volunteers as much as possible to reduce costs.

SMT strongly recommends Option 1 above and would support Option 2 if chosen by Council. SMT members are pleased to address their departmental concerns during the Council meeting.

LINK TO STRATEGIC PLAN

Promote the betterment, self-image and attitude of the community.

Support growth of the business community.

Effectively manage corporate resources and maximize performance in day-to-day operations.

FINANCIAL CONSIDERATIONS

Council has approved \$25,000 for the 2021 Open Street event. It is recommended that a portion of these funds supplement staffing needs most cost-effectively. If approved, the Manager will bring forward a budget for the event to Council after consultation with staff and the Open Streets Advisory Committee. Direct and indirect costs will be included in the budget, accounting for staff and volunteer time as part of the budget.

CONSULTATIONS

The following staff were consulted in the writing of this report,

- Director of Financial & IT Services,
- Director of Legislative Services, Town Solicitor, Clerk,
- Director of Infrastructure and Engineering,
- Director of Infrastructure and Engineering,
- Fire Chief CEMC
- Manager of Municipal Facilities and Properties,
- Manager of Public Works & Environmental Services, and the,
- Tourism Coordinator.

In addition, the Kingsville BIA was consulted.

RECOMMENDATION

That Council approves the agreement, in principle, to host the "2021 Open Streets" summer event in downtown Kingsville. Council further agrees and directs that:

- a. Open Streets will be a Town event;

- b. Open Streets will be led and managed through administration, as described in Option 1 above under the Senior Management Team comment section;
- c. That administration will prepare a further report for Council to propose a budget, dates, and other matters requiring Council review and approval; and
- d. That an Open Streets Advisory Committee of Council be created to obtain resident and business input and foster volunteer participation.

John Norton

John Norton
CAO

Date of Formation: February 20, 2021

1.0 PURPOSE

The Open Streets Advisory Committee is a Committee of Council which will provide advice to Council on developing and implementing an Open Streets event.

2.0 COMMITTEE PARTICULARS

2.1 Type: Advisory

2.2 Resources:

- 2.2.1 No administrative support.
- 2.2.2 Number of Council Members: 1
- 2.2.3 Number of Community Members: Maximum membership of 15.

2.3 **Term:** March 1, 2021, to September 1, 2021

2.4 **Meeting Frequency:** To be determined.

2.5 **Remuneration:** None.

3.0 SCOPE OF WORK

The committee shall:

- a. Advise Council on developing and implementing an Open Streets event;
- b. Recruit volunteers to help support the event;
- c. Consider how Open Streets can be developed and implemented in a manner that engages multiple groups in an equitable, open and transparent process; and
- d. Be a champion for the Open Streets event by engaging other businesses or participants.



**SPECIAL MEETING OF COUNCIL
MINUTES**

Wednesday, January 27, 2021

9:00 AM

Council Chambers

2021 Division Road N

Kingsville, Ontario N9Y 2Y9

Members of Council	Mayor Nelson Santos Deputy Mayor Gord Queen Councillor Tony Gaffan Councillor Thomas Neufeld Councillor Larry Patterson Councillor Kimberly DeYong Councillor Laura Lucier
Members of Administration	J. Astrologo, Director of Legislative Services/Solicitor/Clerk R. Brown, Manager of Planning Services T. Del Greco, Manager of Engineering T. Iacobelli, Manager of Information Technology S. Martinho, Manager of Public Works and Environmental R. McLeod, Director of Financial & IT Services A. Plancke, Director of Infrastructure & Engineering D. Wolicki, Manager of Municipal Facilities and Property T. Hong, Manager of Financial Services J. Norton, CAO John Quennell, Fire Chief Karen Loney, Manager of Recreation, Programs and Special Events

A. CALL TO ORDER

Mayor Santos, in attendance at the Council Chambers, called the Special Meeting to order at 9:00 a.m. All other members of Council participated in the meeting through video conferencing technology from remote locations.

B. DISCLOSURE OF PECUNIARY INTEREST

Mayor Santos reminded Council that any declaration is to be made prior to each item being discussed and to identify the nature of the conflict, if any, as the agenda items come forward.

C. BUDGET DELIBERATIONS

1. Presentation by Director of Financial and IT Services R. McLeod RE: 2021 Draft Budget Amendments

Mr. McLeod provided Council with an overview of the changes to the 2021 Budget flowing from amendments and changes Council approved at the January 13, 2021 Budget Meeting. The municipal tax rate increase currently sits at 2.3% translating to an overall tax rate increase of 1.4%.

Mr. McLeod advised that 25% of 2021 Salary for the Director of Community and Development Services will be funded by the Safe Restart Program.

80-2021

Moved by Deputy Mayor Gord Queen

Seconded by Councillor Laura Lucier

That Council receives the presentation regarding the 2021 Draft Budget Amendments.

CARRIED

2. Business Relaunch Grant review and other COVID-19 business support programs

Ms. Hong reviewed her report for Council.

81-2021

Moved by Councillor Kimberly DeYong

Seconded by Councillor Tony Gaffan

That Council receive the Business Relaunch Grant review and information on other COVID-19 business support programs.

CARRIED

3. Presentation of Departmental Operating and Capital Budgets Continued

a. Sanitation (Page 22)

82-2021

Moved by Councillor Kimberly DeYong

Seconded by Councillor Larry Patterson

That the 2021 Sanitation Operating Budget be approved.

CARRIED

b. Cemetery (Page 23)

83-2021

Moved by Councillor Laura Lucier

Seconded by Deputy Mayor Gord Queen

That the 2021 Cemetery Operating Budget be approved.

CARRIED

c. Arena (Page 24)

84-2021

Moved by Councillor Thomas Neufeld

Seconded by Councillor Kimberly DeYong

That Capital Budget carryover line item ARENA-2020-1 be approved.

CARRIED

85-2021

Moved by Deputy Mayor Gord Queen

Seconded by Councillor Kimberly DeYong

To reduce Operating Budget line item 01-170-099-60314 (Utilities) to \$155,000.

CARRIED

86-2021

Moved by Deputy Mayor Gord Queen

Seconded by Councillor Thomas Neufeld

That the 2021 Arena Operating Budget be approved, as amended.

CARRIED

d. Parks (Page 26)

87-2021

Moved by Councillor Laura Lucier

Seconded by Councillor Tony Gaffan

That Operating Budget line item 01-171-099-60365 (Tree Planting) be increased to \$2,500.

CARRIED

88-2021

Moved by Councillor Tony Gaffan

Seconded by Councillor Thomas Neufeld

That the Commemorative Programs Operating Revenue line item (01-130-066-41543) be removed from the Public Works Operating Budget and placed in the Parks Operating Budget.

CARRIED

89-2021

Moved by Deputy Mayor Gord Queen

Seconded by Councillor Tony Gaffan

That Capital Budget line item PARKS-2020-2 be approved.

CARRIED

90-2021

Moved by Deputy Mayor Gord Queen

Seconded by Councillor Kimberly DeYong

That Capital Budget line items PARKS-2021-3 be approved.

Amendment:

91-2021

Moved by Councillor Kimberly DeYong

Seconded by Councillor Larry Patterson

That the allocation from reserves be increased by \$85,000, and the balance of the project be funded from the current year taxation in the amount of \$65,829.

CARRIED

Motion as Amended:

90-2021

Moved by Deputy Mayor Gord Queen

Seconded by Councillor Kimberly DeYong

That Capital Budget Line Item PARKS-2021-3 be approved with the amended funding allocations.

CARRIED

92-2021

Moved by Deputy Mayor Gord Queen

Seconded by Councillor Tony Gaffan

That Capital Budget line item PARKS-2021-4 be approved.

CARRIED

93-2021

Moved by Deputy Mayor Gord Queen

Seconded by Councillor Larry Patterson

That Capital Budget line item PARKS-2021-5 be approved.

CARRIED

94-2021

Moved by Councillor Thomas Neufeld

Seconded by Deputy Mayor Gord Queen

That Capital Budget carryover line item PARKS-2020-1 be approved.

CARRIED

95-2021

Moved by Councillor Kimberly DeYong

Seconded by Councillor Tony Gaffan

That Capital Budget line items PARKS-2021-1 and PARKS-2021-2 be approved.

CARRIED

96-2021

Moved by Deputy Mayor Gord Queen

Seconded by Councillor Thomas Neufeld

That Council confirms approval of Capital Budget line item PARK-2021-6 on the condition that the Federal grant is received for said project.

CARRIED

97-2021

Moved by Deputy Mayor Gord Queen

Seconded by Councillor Kimberly DeYong

That Capital Budget line items PARK-2021-7 and PARK-2021-8 be approved.

CARRIED

98-2021

Moved by Councillor Tony Gaffan

Seconded by Deputy Mayor Gord Queen

That Capital Budget line item PARK-2021-9 be approved.

CARRIED

99-2021

Moved by Councillor Kimberly DeYong

Seconded by Councillor Laura Lucier

That Capital Budget line items PARK-2021-10 be approved.

CARRIED

100-2021

Moved by Deputy Mayor Gord Queen

Seconded by Councillor Thomas Neufeld

That Capital Budget line item PARK-2021-11 be approved.

CARRIED

101-2021

Moved by Deputy Mayor Gord Queen

Seconded by Councillor Tony Gaffan

That the 2021 PARKS Operating Budget be approved, as amended.

CARRIED

e. Facilities (Page 27)

102-2021

Moved by Deputy Mayor Gord Queen

Seconded by Councillor Laura Lucier

That the 2021 Facilities Operating Budget and Capital Budget line item FAC-2021-1 be approved.

CARRIED

f. Fantasy of Lights (Page 28)

103-2021

Moved by Deputy Mayor Gord Queen

Seconded by Councillor Thomas Neufeld

That \$5,000 be allocated from the Donations and Grants budget (Acct. # 01-112-200-60390) and transferred to reserves for the purposes of purchasing a new Train, and that the capital budget line item be moved to the Parks Budget.

CARRIED

104-2021

Moved by Deputy Mayor Gord Queen

Seconded by Councillor Thomas Neufeld

That the 2021 Fantasy of Lights Operating Budget be approved.

CARRIED

g. Marina (Page 29)

105-2021

Moved by Deputy Mayor Gord Queen
Seconded by Councillor Larry Patterson

That the 2021 Marina Operating Budget and Capital Budget line items MAR-2021-1 and MAR-2021-2 be approved.

CARRIED

h. Migration Festival (Page 30)

106-2021

Moved by Councillor Kimberly DeYong
Seconded by Councillor Thomas Neufeld

That half of the Migration Festival Reserve (Account #03-000-032-31056) be applied to the 2021 Migration Festival Operating Budget and the other half be allocated to the newly created Train reserve in the Parks Budget.

CARRIED

107-2021

Moved by Councillor Kimberly DeYong
Seconded by Councillor Tony Gaffan

That the 2021 Migration Festival Operating Budget be approved, as amended.

CARRIED

Mayor Santos recessed the Meeting for the lunch break at 11:35 a.m.

Mayor Santos reconvened the Meeting at 12:00 p.m.

i. Recreation Programs (Page 31)

108-2021

Moved by Deputy Mayor Gord Queen
Seconded by Councillor Tony Gaffan

That the Folk Festival, Highland Games and Open Streets event budgets be approved in principle but that Council receives the plans for those events before any budget monies are spent.

CARRIED

109-2021

Moved by Councillor Tony Gaffan

Seconded by Councillor Laura Lucier

That the Mileage budget line (Acct #01-175-099-60400) be reduced to \$1,000.

CARRIED

110-2021

Moved by Deputy Mayor Gord Queen

Seconded by Councillor Kimberly DeYong

That the 2021 Recreation Programming Operating Budget be approved, as amended

CARRIED

j. Communities in Bloom (Page 32)

111-2021

Moved by Councillor Kimberly DeYong

Seconded by Deputy Mayor Gord Queen

That the 2021 Communities in Bloom Operating Budget be approved.

CARRIED

k. Planning (Page 33)

112-2021

Moved by Deputy Mayor Gord Queen

Seconded by Councillor Laura Lucier

That the 2021 Planning Operating Budget and Capital Budget line items PLAN-2021-1 be approved.

CARRIED

l. Water (Page 37)

113-2021

Moved by Councillor Larry Patterson

Seconded by Councillor Tony Gaffan

That the 2021 Water Operating Budget be approved.

CARRIED

m. Kingsville/Lakeshore West Wastewater (Page 39)

114-2021

Moved by Deputy Mayor Gord Queen

Seconded by Councillor Larry Patterson

That the 2021 Kingsville/Lakeshore West Wastewater Operating Budget be approved.

CARRIED

n. Cottam Wastewater (Page 40)

115-2021

Moved by Councillor Larry Patterson

Seconded by Councillor Tony Gaffan

That the 2021 Cottam Wastewater Operating Budget be approved.

CARRIED

116-2021

Moved by Deputy Mayor Gord Queen

Seconded by Councillor Thomas Neufeld

That the 2021 Capital Budget Schedule for Water and Wastewater, being Capital Budget Line Items WAT-2020-1 and WAT-2020-2, WAT-2021-1 thru WAT-2021-7, WASTE-K-2020-1 and WASTE-K-2020-2, WASTE-K-2021-1 thru WASTE-K-2021-3, WASTE-C-2020-1 and WASTE-C-2020-2, and WASTE-C-2021-1 be approved, as amended.

CARRIED

o. B.I.A. (Page 34)

117-2021

Moved by Councillor Kimberly DeYong

Seconded by Councillor Laura Lucier

That the 2021 BIA Operating Budget be approved.

CARRIED

4. 2021 Kingsville Community Grants

118-2021

Moved by Councillor Larry Patterson

Seconded by Deputy Mayor Gord Queen

That the grants given to the Kingsville Soccer Association and the Erie North Shore Hockey during the 2020 budget deliberations be held in reserve until such time as those organizations proceed with the project/event upon which their 2020 application was based.

CARRIED

a. Migrant Worker Community Program

119-2021

Moved by Deputy Mayor Gord Queen

Seconded by Councillor Kimberly DeYong

That Council grants the sum of \$10,000 to the Migrant Worker Community Program, and if possible, to utilize the Safe Restart Program Funding.

CARRIED

b. Kingsville Horticultural Society

120-2021

Moved by Councillor Thomas Neufeld

Seconded by Councillor Laura Lucier

That Council grants the sum of \$8,000 to the Kingsville Horticultural Society.

CARRIED

c. Erie Shores Quilters Guild

121-2021

Moved by Councillor Larry Patterson

Seconded by Councillor Tony Gaffan

That Council grants the sum of \$1,000 to the Erie Shores Quilters Guild.

CARRIED

d. Kingsville-Gosfield Heritage Society

122-2021

Moved by Councillor Laura Lucier

Seconded by Deputy Mayor Gord Queen

That Council grants the sum of \$2,000 to the Kingsville-Gosfield Heritage Society.

CARRIED

e. Rotary Club of Kingsville--Southshore

3K approved

123-2021

Moved by Deputy Mayor Gord Queen

Seconded by Councillor Tony Gaffan

That Council grants the sum of \$3,000 to the Rotary Club of Kingsville-Southshore.

CARRIED

f. The Great Migration Paint Out (ASK)

124-2021

Moved by Councillor Laura Lucier

Seconded by Councillor Tony Gaffan

That Council grants the sum of \$3,000 to the Great Migration Paint Out (ASK).

CARRIED

g. BIA Facelift Grant

125-2021

Moved by Councillor Thomas Neufeld

Seconded by Councillor Laura Lucier

That Council grants the sum of \$5,000 to the Business Improvement Area Board.

CARRIED

h. Arts Society of Kingsville

126-2021

Moved by Councillor Tony Gaffan

Seconded by Councillor Thomas Neufeld

That Council grants the sum of \$2,000 to the Art Society of Kingsville.

CARRIED

i. Ivision Production Arts & Culture Channel

127-2021

Moved by Councillor Thomas Neufeld

Seconded by Councillor Kimberly DeYong

That Council denies the grant request from Ivision Production Arts & Culture Channel.

CARRIED

128-2021

Moved by Deputy Mayor Gord Queen

Seconded by Councillor Larry Patterson

That in addition to the grants approved, Council sets aside an additional \$10,000 for future grant requests that may be received in 2021.

CARRIED

129-2021

Moved by Deputy Mayor Gord Queen

Seconded by Councillor Larry Patterson

That Council adopt the 2021 Budget.

Amendment:

130-2021

Moved by Councillor Thomas Neufeld

Seconded by Councillor Kimberly DeYong

That an additional \$25,000 be added to Supps- Residential (Acct. #01-112-040-40305) to increase that supplemental and other tax revenue budget line item.

CARRIED

Motion as Amended:

129-2021

Moved by Deputy Mayor Gord Queen

Seconded by Councillor Larry Patterson

That Council adopt the 2021 Budget, as amended

CARRIED

Mr. McLeod advised Council that the overall tax rate increase sits at 1.2%, and the municipal tax rate increase is 0.8%, translating to an increase of \$26.45 on the tax bill of a home valued at \$250,000.

D. CONFIRMATORY BY-LAW

1. By-law 12-2021

131-2021

Moved by Deputy Mayor Gord Queen

Seconded by Councillor Larry Patterson

That Council reads By-law 12-2021, being a by-law to confirm the proceedings of the Council of The Corporation of the Town of Kingsville at its January 27, 2021 Special Meeting a first, second and third and final time.

CARRIED

E. ADJOURNMENT

132-2021

Moved by Councillor Tony Gaffan

Seconded by Councillor Kimberly DeYong

That Council adjourns this Special Meeting at 2:01 p.m.

CARRIED

MAYOR, Nelson Santos

CLERK, Jennifer Astrologo



**REGULAR MEETING OF COUNCIL
MINUTES**

Monday, February 8, 2021

6:00 PM

Council Chambers

2021 Division Road N

Kingsville, Ontario N9Y 2Y9

Members of Council	Mayor Nelson Santos Councillor Tony Gaffan Councillor Thomas Neufeld Councillor Larry Patterson Councillor Kimberly DeYong Councillor Laura Lucier
Members of Administration	J. Astrologo, Director of Legislative Services/Solicitor/Clerk R. Brown, Manager of Planning Services K. Brcic, Planner T. Del Greco, Manager of Engineering S. Kitchen, Deputy Clerk-Council Services R. McLeod, Director of Financial & IT Services A. Plancke, Director of Infrastructure & Engineering R. Baines, Deputy Clerk - Administrative Services J. Norton, CAO John Quennell, Fire Chief Karen Loney, Manager of Recreation, Programs and Special Events

A. CALL TO ORDER

Mayor Santos, in attendance in the Council Chambers, called the Regular Meeting to order at 6:28 p.m. (rather than the scheduled 6:00 p.m. start time) due to a technical difficulty.

All other members of Council in attendance participated in the meeting through video conferencing technology from remote locations. Deputy Mayor Queen was absent on personal business.

B. MOMENT OF SILENCE AND REFLECTION

Mayor Santos asked members to stand and observe a moment of silence to be following by the playing of O'Canada.

C. PLAYING OF NATIONAL ANTHEM

D. DISCLOSURE OF PECUNIARY INTEREST

Mayor Santos reminded Council that any declaration is to be made prior to each item being discussed and to identify the nature of the conflict, if any, as the agenda items come forward.

E. MATTERS SUBJECT TO NOTICE

1. PUBLIC MEETING--Combined Application for Consent and Zoning By-law Amendment-File B/14/20 & ZBA/16/20 by 407 & 409 County Rd 14 E Part of Lot 23, Concession 9

K. Brcic, Town Planner

i) Notice of Complete Application and Public Meeting: Zoning By-law Amendment and Consent, dated January 20, 2021;

ii) Report of K. Brcic, dated January 20, 2021;

iii) Proposed By-law 14-2021, being a by-law to amend By-law 1-2014, the Comprehensive Zoning By-law for the Town of Kingsville.

Ms. Brcic presented the Planning Report.

There were no comments from the Applicant.

There were no questions or comments from the public in connection with the application.

133-2021

Moved By Councillor Larry Patterson

Seconded By Councillor Laura Lucier

That Council:

Approve consent application B/14/20 to:

1. sever an existing dwelling, deeds surplus to the needs of the applicants' farming operation on the subject parcel, shown as Part 3 on the applicants' sketch, being 0.36 ha (0.88 ac.) in area and known as 409 County Rd 14 E, in the Town of Kingsville;
2. sever and convey a portions of land, shown as Part 2 on the applicants' sketch, from the lands known as 409 County Rd 14 E, to an abutting parcel, known as 407 County Rd 14 E as a lot addition, in the Town of Kingsville, subject to the following applicable conditions:
3. That the lot addition to be severed, shown on the applicant's sketch as Part 2, be conveyed to the owner of the abutting parcel (407 County Rd 14 E (P.I.N. 75152-0183) and Section 50 (3 or 5) of the Planning Act applies to any subsequent conveyance of or transaction involving the parcels of land that are the subject of this consent.
4. That any special assessment imposed pursuant to the provisions of the Local Improvement Act and/or Municipal Act be paid in full along with all municipal taxes.
5. That the necessary drainage apportionments be undertaken.
6. The applicant provides, to the satisfaction to the Town, that each parcel has separate water connections and that water lines do no cross property lines.
7. That a clearance letter of approval for the septic systems on Parts 1 and 3 must be obtained from the Town's Building Department.
8. That the applicants obtain the necessary permit for and install a new access to the retained farm parcel at the applicant's expense and to the satisfaction of the Town and/or County;
9. That as a result of the severance, owners shall become liable by way of up front monies for the assessment and taxation of their properties for any waterworks or sanitary sewer systems affecting their properties, in accordance with the Fees By-law in effect on the date of certification of the deed.
10. The zoning of the retained farm parcel be amended to prohibit future dwellings and recognized the undersized frontage, prior to certification (ZBA/16/20).

11. That the necessary deed(s), transfer or changes be submitted in triplicate, signed and fully executed (no photocopies), including a copy of the reference plan, prior to certification.
12. The conditions imposed above shall be fulfilled by February 8, 2022 or this application shall be deemed to be refused in accordance with Section 53(41) of the Planning Act. Approve zoning by-law amendment application ZBA/16/20 to rezone the retained farm parcel, in Part of Lot 23, Concession 9, in the Town of Kingsville, from 'Agriculture (A1)' to 'Agriculture – Restricted Exception 2 (A2-2)', to permit a lot frontage of 15.37 m (50.42 ft.) and prohibit the future construction of dwellings, and adopt the implementing by-law.

CARRIED

F. AMENDMENTS TO THE AGENDA

Councillor Patterson added two announcements.

G. STAFF REPORTS

1. Establishing and Regulating a Fire Department for the Town of Kingsville

J. Quennell, Fire Chief

134-2021

Moved By Councillor Thomas Neufeld

Seconded By Councillor Tony Gaffan

That Council adopts By-law 2-2021, being a By-law to establish and regulate a Fire Department for the Town of Kingsville.

CARRIED

2. Jasperson Drive Realignment – Land Expropriation

T. Del Greco, Manager of Engineering

135-2021

Moved By Councillor Laura Lucier

Seconded By Councillor Kimberly DeYong

That Council approve the expropriation of lands located at 319 Road 2 East, otherwise known as Part 1 and Part 2 on Reference Plan 12R-28405 and Further That Council adopts By-law 18-2021 at this Regular Meeting.

CARRIED

3. Timbercreek Subdivision Phase 1B – Dedications

R. Brown, Manager of Planning Services

136-2021

Moved By Councillor Larry Patterson

Seconded By Councillor Thomas Neufeld

That Council adopts By-law 3-2021 at this Regular Meeting, being a By-law to designate and dedicate Blocks 35 and 36 on Plan 12M-565 as Part of Grandview Drive, to designate and dedicate Blocks 40 and 42 on Plan 12M-565 as Part of Emily Avenue (all being 0.30 metre reserves).

CARRIED

4. Lease Renewal – Kingsville-Gosfield Heritage Society

R. McLeod, Director of Financial and IT Services

137-2021

Moved By Councillor Kimberly DeYong

Seconded By Councillor Larry Patterson

That Council directs Administration to enter a new 5-year lease agreement with the Kingsville-Gosfield Heritage Society at the Kingsville Public Library, with no rent or utilities payable for the duration of the term.

CARRIED

5. Highland Games, Kingsville Tartan

K. Loney, Manager of Recreation Programs and Special Events

138-2021

Moved By Councillor Larry Patterson

Seconded By Councillor Laura Lucier

That Council approves the proposed tartan as shown in Appendix A, as the official tartan of the Town of Kingsville.

CARRIED

H. BUSINESS/CORRESPONDENCE-ACTION REQUIRED

- 1. Essex Region Conservation--Correspondence dated January 25, 2021 RE: Essex Region Source Protection Committee--Municipal Representation**

139-2021

Moved By Councillor Laura Lucier

Seconded By Councillor Kimberly DeYong

That Council endorses Kevin Webb's appointment to the Essex Region Source Protection Committee (appointment date: April 14, 2021; expiration of appointment: April 14, 2026).

CARRIED

I. MINUTES OF THE PREVIOUS MEETINGS

- 1. Special Meeting of Council--January 13, 2021**
- 2. Regular Meeting of Council--January 25, 2021**
- 3. Regular Closed Session Meeting of Council--January 25, 2021**

140-2021

Moved By Councillor Larry Patterson

Seconded By Councillor Thomas Neufeld

That Council adopts Special Meeting of Council Minutes dated January 13, 2021, Regular Meeting of Council Minutes dated January 25, 2021, and Regular Closed Session Meeting of Council Minutes dated January 25, 2021.

CARRIED

J. MINUTES OF COMMITTEES AND RECOMMENDATIONS

1. Police Services Board - November 25, 2020

141-2021

Moved By Councillor Laura Lucier

Seconded By Councillor Kimberly DeYong

That Council receives Police Services Board Meeting Minutes dated November 25, 2020.

CARRIED

2. Union Water Supply System Joint Board of Management - December 16, 2020

142-2021

Moved By Councillor Larry Patterson

Seconded By Councillor Kimberly DeYong

That Council receives Union Water Supply System Joint Board of Management Meeting Minutes dated December 16, 2020.

CARRIED

3. West Side Collector Road Steering Committee - December 17, 2020

143-2021

Moved By Councillor Laura Lucier

Seconded By Councillor Kimberly DeYong

That Council receives West Side Collector Road Steering Committee Meeting Minutes dated December 17, 2020.

CARRIED

K. BUSINESS CORRESPONDENCE - INFORMATIONAL

1. **Town of Bracebridge--Office of the Mayor--Correspondence dated January 22, 2021 RE: Item for Discussion--Infrastructure Funding**
2. **Municipality of Grey Highlands--Correspondence dated January 22, 2021 RE: Insurance Rates Resolution**
3. **Township of Augusta--Resolution passed January 25, 2021 RE: Ontario Fire College closure**
4. **Township of North Glengarry--Resolution #8 passed Monday, January 25, 2021 RE: Small Businesses to immediately reopen**
5. **Township of South Stormont--Correspondence dated January 25, 2021 RE: Support for Reopening Small Businesses**
6. **Resolutions of Support of Kingsville Council Resolution RE Small Businesses**
 - a. **Town of Bruce Mines--Correspondence dated January 19, 2021**
 - b. **Township of Addington Highlands-Correspondence dated January 21, 2021**
 - c. **City of Temiskaming Shores--Correspondence dated January 22, 2021**
 - d. **Township of Howick--Correspondence dated January 22, 2021**
 - e. **City of St. Catharines--Correspondence dated January 27, 2021**
 - f. **Town of Ajax--Correspondence dated January 27, 2021**
 - g. **Municipality of Tweed--Correspondence dated January 27, 2021**
7. **G. Queen--Report to Council dated January 26, 2021 RE: ROMA Conference January 25 and 26, 2021**
8. **Town of Asphodel Norwood--Correspondence dated February 1, 2021 RE: Community Safety and Wellbeing Plan--Extension Request**

144-2021

Moved By Councillor Larry Patterson

Seconded By Councillor Thomas Neufeld

That Council receives Business Correspondence-Informational Items 1 through 8.

CARRIED

145-2021

Moved By Councillor Laura Lucier

Seconded By Councillor Larry Patterson

That Council supports Township of Augusta Resolution passed January 25, 2021
RE: Ontario Fire College closure.

CARRIED

L. NOTICES OF MOTION

1. Councillor Kim DeYong may move, or cause to have moved:

146-2021

Moved By Councillor Kimberly DeYong

Seconded By Councillor Laura Lucier

That in light of the ongoing COVID-19 pandemic and in light of staffing changes, that Motion 22-2020 (whereby it was moved that Administration provide a report on the vacancy rate of the municipality's rental facilities for the purposes of effectively knowing what kind of promotional effort is required and also to measure the success of any promotional effort taken) be rescinded.

CARRIED

M. UNFINISHED BUSINESS, ANNOUNCEMENTS AND UPDATES

Councillor Patterson announced that he received emails from residents with concerns about heavy traffic around the Gosfield North Public School at various times of the day when students are dropped off. He advised the residents that he would notify the Clerk and the two County Council representatives about the situation.

Councillor Patterson recognized Cottam resident Graham Murray for his outstanding work cleaning the Cottam pond and expressed appreciation for Mr. Murray's efforts through many dedicated hours to the task.

Councillor Lucier reminded of the strategic mid-term planning public interaction session scheduled for Wednesday, February 10 at 7:00 p.m. Residents can still register to participate online (www.kingsville.ca/haveyoursay).

N. BYLAWS

1. By-law 2-2021

147-2021

Moved By Councillor Thomas Neufeld

Seconded By Councillor Laura Lucier

That Council reads By-law 2-2021, being a By-law to establish and regulate a Fire Department for the Town of Kingsville, a first, second and third and final time.

CARRIED

2. By-law 3-2021

148-2021

Moved By Councillor Thomas Neufeld

Seconded By Councillor Kimberly DeYong

That Council reads By-law 3-2021, being a by-law to designate and dedicate Blocks 35 and 36 on Plan 12M-565 as Part of Grandview Drive, and to designate and dedicate Blocks 40 and 42 on Plan 12M-565 as part of Emily Avenue (all being 0.30 metre reserves), all in the Town of Kingsville, in the County of Essex, a first, second and third and final time.

CARRIED

3. By-law 13-2021

149-2021

Moved By Councillor Thomas Neufeld

Seconded By Councillor Tony Gaffan

That Council reads By-law 13-2021, being a By-law to amend the Official Plan of the Town of Kingsville, a first, second and third and final time.

CARRIED

4. By-law 14-2021

150-2021

Moved By Councillor Thomas Neufeld

Seconded By Councillor Larry Patterson

That Council reads By-law 14-2021, being a By-law to amend By-law 1-2014, the Comprehensive Zoning By-law for the Town of Kingsville (409 County Road 14 E, Part of Lot 23, Concession 9; ZBA/16/20) a first, second and third and final time.

CARRIED

5. By-law 18-2021

151-2021

Moved By Councillor Thomas Neufeld

Seconded By Councillor Laura Lucier

That Council reads By-law 18-2021, being a By-law to authorize the realignment of Jasperson Drive between Woodycrest Avenue and Road 2 East, a first, second and third and final time.

CARRIED

O. CLOSED SESSION

152-2021

Moved By Councillor Larry Patterson

Seconded By Councillor Laura Lucier

That Council at 7:27 p.m., pursuant to Subsection 239(2) of the *Municipal Act, 2001*, enter into Closed Session to address the following item:

Subsection 239(2)(f) advice that is subject to solicitor-client privilege RE:
1808278 Ontario Inc.

CARRIED

At 7:28 p.m. Ms. Astrologo advised that the video encoder was not functioning and due to an eSCRIBE technical issue. Mayor Santos called for a recess and Ms. Astrologo created a separate meeting invitation for purposes of the closed session. After the recess, Council entered into closed session at 7:39 p.m.

The Regular Meeting resumed in Open Session at 9:06 p.m.

P. REPORT OUT OF CLOSED SESSION

Q. CONFIRMATORY BY-LAW

1. By-law 19-2021

153-2021

Moved By Councillor Thomas Neufeld

Seconded By Councillor Tony Gaffan

That Council reads By-law 19-2021, being a By-law to confirm the proceedings of the Council of The Corporation of the Town of Kingsville at its February 8, 2021 Regular Meeting, a first, second and third and final time.

CARRIED

R. ADJOURNMENT

154-2021

Moved By Councillor Laura Lucier

Seconded By Councillor Larry Patterson

That Council adjourns this Regular Meeting at 9:08 p.m.

CARRIED



2021 Division Road North
Kingsville, Ontario N9Y 2Y9
Phone: (519) 733-2305
www.kingsville.ca
kingsvilleworks@kingsville.ca

PLANNING ADVISORY COMMITTEE
NOVEMBER 19, 2019 @ 7:00 P.M.
Town of Kingsville Arena, 1740 Jasperson Lane, Kingsville

A. CALL TO ORDER

Chairperson John Lein called the Meeting to order at 7:00 p.m. with the following persons in attendance:

**MEMBERS OF PLANNING
ADVISORY COMMITTEE:**

Deputy Mayor Gord Queen
Councillor Laura Lucier
John Lein
Lorrie Mensch
Wayne Latam

MEMBERS OF ADMINISTRATION:

Manager of Planning Services – Robert Brown
Administration – Stephanie Coussens

B. DISCLOSURE OF PECUNIARY INTEREST

Chairperson John Lein reminded the Committee that any declaration is to be made prior to each items being discussed and to identify the nature of the conflict, if any, as the agenda items come forward.

C. MINUTES OF THE PREVIOUS MEETING

Review and adoption of minutes of the September 17th, 2019 Planning Advisory Meeting.

PAC – 13 – 2019

Moved by Gord Queen, seconded by Lorrie Mensch that the Planning Advisory Committee Meeting Minutes dated September 17th, 2019 be adopted.

CARRIED

D. HEARINGS

1. ZBA / 18 / 19 – 183 MAIN ST. E – BROTTI INVESTMENTS INC.

Manager of Planning Services, Robert Brown presented his report dated November 12th, 2019 with information regarding a proposed Zoning By-law Amendment (ZBA) for lands, located at 183 Main St. E, in the Town of Kingsville.

The parcel is a 0.43 ha (1.05 ac.) residential lot with an existing single detached dwelling and a detached garage. The property has been for sale for quite some time and the owners now have a third party interested in purchasing the land. The applicant is proposing to remove the existing buildings and construct a new combined residential development. At the front of the property would be a total of five to six townhouse units with attached garages accessed from the rear. On the balance of the property the proposal is for a six storey 28 unit condominium with grade level parking located on the ground floor. (Appendix 'A') A zoning amendment is required in order to permit the proposed use along with site plan approval.

In order to proceed with the development the a zoning amendment to permit a townhouse dwellings with up to 6 residential units; and permit an apartment dwelling with up to 28 residential units, maximum six storeys; and establish site specific zoning regulations for the proposed uses would be required. Site Plan approval (separate application and approval process) to establish the specific details of the build out would also be a requirement.

Chairperson, John Lein asked if there were any questions or comments from the committee for the applicant.

Chairperson, John Lein asked the public if they had any questions or comments for the applicant and or the Manager of Planning, Robert Brown.

Anne Marie Lemire, 171 Main St East – Ms. Lemire handed the committee a package containing historical data of her home as well as the property at 183 Main St E. Ms. Lemire thanked the committee for the opportunity to speak. Ms. Lemire told of her family's history, and the history of the Town of Kingsville. Ms. Lemire spoke to the message that the Town of Kingsville promotes on social media; sending a representative from the Town of Kingsville to various locations selling Kingsville to each of them, encouraging people to move here to our quant Victorian town. Ms. Lemire owns a heritage designated home at 171 Main St East, she spoke about the character and quality of her home as well as the Town of Kingsville as a whole. Ms. Lemire feels that re-zoning the property to the east of her home will have a negative effect on her property value, the enjoyment and function of her property and neighbourhood in general. Ms. Lemire spoke of the five 6 story condominiums that have already been approved by the Town. Ms. Lemire feels that condo's do not address the real needs of the community, such as affordability, rental housing and lack parking. Ms. Lemire referred to Essex County's Official Plan that Municipalities must provide 15 % of development through intensification, to which the report presented by Mr. Robert Brown states that Kingsville has met and exceeded the requirement annually based on projects

that have already been approved. Ms. Lemire made mention of the already congested streets, and the addition of vehicle traffic, pedestrian traffic and parking issues with the condo's that have already been approved. She found while petitioning her neighbourhood that there were several concerns regarding the difficulty turning left onto Main St East out of Santos St. Ms. Lemier referred to the Town of Kingsville's Official Plan Section 2.6 relating to Buffering. The description is as follows:

"Adequate buffering will be required between all uses of land where there may be a conflict such that one use will detract from the enjoyment and/or functioning of the adjoining use. Such buffering may include landscaping using local native plantings, screening and greater separation distances between incompatible uses. Required distance separations shall be established in the Zoning By-law that reflect the Ministry of the Environment guidelines regarding appropriate separation distances and buffering between industrial and sensitive land uses."

Ms. Lemire feels that the Town failed in this requirement for the development of the medical building taking place next to the Kingsville High School, across the street from her home. The east neighbour of the medical building will have to look at a brick wall. She presented a photo to the audience. She is afraid the same situation will happen to her property. Ms. Lemire's home was designated as a Heritage home in 2012.

According to the Ontario Heritage Act it is not acceptable to have a high rise buildings next to a historically significant home. Methods of minimizing or avoiding negative impact on a cultural heritage resource are promoted by design guide lines that harmonize mass, set back, settings and materials; limiting height and density; buffer zones and allowing only compatible infill and additions. The buffer zone that the report states as making this acceptable is on the North West corner of Ms. Lemier's property. It is stated that the development is proposed to be 2.2m from her property line. Ms. Lemire feels that her trees will not survive the development, and should not be considered part of the buffer.

Ms. Lemire is against the amendments proposed in the zoning application, including changing the maximum height from 11 meters to 18 meters and reduce the side yard and rear yard setbacks. The changes in the proposal for this application will have a negative effect on the surrounding properties as well as the Town as a whole. The Heritage Committee of Kingsville has stated their concerns for the proposed plan because of the density of the site, the number of proposed units and parking as well as the lack of greenspace. Ms. Lemire stated that the current owner at one point reached out to the Heritage committee to be considered for designation.

Ms. Lemire read a letter from a grandson of Dr. Campbell, the original owner of the home at 183 Main St E. Ms. Lemire obtained 1350 signatures on her online petition at www.change.org and 400 signatures through door to door canvassing. She feels that it is an indication of the opposition that people have towards the proposed development and zoning change. Ms. Lemire would like to see the Town of Kingsville slow down development until we see what will occur with what is already approved.

Applicant's representative Jared Dykstra and Heather Garrett of Zelinka Priamo Ltd. – Made a presentation on the proposal of the development as well as the Heritage findings and impacts, Provincial Policy, Official Plan and Traffic Study. Mr. Dykstra showed a concept plan to the audience. Ms. Garrett stated that a shadow report was not requested by the Town. The application is consistent with the relevant policies of the Provincial Policy Statement and conformity Essex County Official Plan and the

Town of Kingsville Official Plan. Heritage Impact statement reports that there will be no negative impact on the property at 171 Main St. E.

Ed Krahn, 226 Cherrywood Dr. – Spoke to the advantages of the development. Mr. Krahn is in support of such development. Mr. Krahn stated that if you want control of what happens with the property then you should buy it.

Anne Sorensen, 647 McCracken Road – Ms. Sorensen stated that traffic on Main St is already hard to get through. She feels this will only add to the problem. She loves the Victorian feel of the Town of Kingsville and she feels that this will take away from that. She asked that Council take care of the people of the Town of Kingsville.

Jessica Renaud of 171 Main St E – is the daughter of Ann Marie Lemire. Ms. Renaud repeated the history of her family's home. She spoke about the heritage and culture of the Town of Kingsville, she feels that neglecting the heritage features of the town in the way of more business, more commercial, more traffic all for more money, is not what the residents want. If we allow this, then who is to say we won't see more destruction of the Victorian Town of Kingsville.

Craig Wright, resident of Kingsville – asked the Manager of Planning Robert Brown where the 5 or 6 developments are located that are already approved. He asked if all approvals are in place. Mr. Brown explained that only two of the current approved buildings have full approval in place. The remaining properties still have to get site plan approval. Mr. Wright questioned the notification process used for these developments as it seemed that no one knew about them. Mr. Brown explained that each of the developments had been circulated on several times as part of the public notification process. Mr. Wright advised that he would like to see these notices.

Lucille Dinyarian - 18 William Ave. asked if sewers have been considered with this new development. Ms. Dinyarian impossible to make a left turn. She has to go out the back of her subdivision and out to Wigle to make a left turn. Ms. Dinyarian stated that we need to take care of things that get old, not tear them down.

Pat Arnett 160 Blue Jay Cres – Ms. Arnett is from Toronto. Ms. Arnett and her husband researched for 5 years before she moved here. She wanted to come to Kingsville because of the people of the town. Ms. Arnett appreciates that the Town needs to make changes and she understands the mandate for a walk able town, but she doesn't think that high density needs to be the way. Ms. Arnett feels that we should let the first 5 condo's develop and see if there is a need for more.

Tom Klassen 127 Queen St – Mr. Klassen lives in a home built 1861, Mr. Klassen agrees with all the comments given already. He feels that the Wigle House that was torn down, and the severance of the lot on the King Estate, were all mistakes. What is going to happen to the Coghill and the Conklin homes, or his own house? What is the long range plan? Development is out of control. Don't let the developer force us into anything we don't want.

Avi Karpel, 637 McCracken – Ms. Karpel lives in a home built in 1928. She feels that the heritage part is not the only thing we should be thinking about. She feels that the vacant farm land could be beautiful walking park. She agree with all other speakers.

Anthony Rebkowec, 106 Kingswood Dr. – Mr. Rebkowec lives behind the King estates, which used to be Walter McGregor's house. He spoke about the sign that is on the Havlik property. He spoke about the Town asking to remove the sign because she didn't have a permit.

Mr. Rebkowec spoke about the traffic congestion, and he states that it takes him 20 – 30 minutes to get through town. We have a very beautiful downtown. Routing system for traffic must be established first. Must not only set out minimum standards.

Wayne Biggley, 14 Herrington St – has lived here for 32 years, he moved to Kingsville from the Hamilton area. Mr. Bigley would like to know if this is a tax based decision. Mr. Bigley understands that growth is necessary; but he loves the small town feel. He also agrees that old is not always fixable, but he feels that traffic is the main problem in the Town. Progress is needed but not in such a small area.

Bill Baker, neighbouring community, Oxley. Mr. Baker owns a trolley tour company bringing 100's of tourist to Kingsville. Mr. Baker has a different perspective. His clients rank Kingsville as their #1 destination. Mr. Baker also noted that in recent months his clients have commented that the growth of Kingsville is taking away from appeal. The boutique area is an appeal. If this development continues you will lose the boutique and tourist areas. Kingsville should take a rest on development. Just because it is legal doesn't mean it is right.

Sarah Sacheli, 3193 Graham Side Road – Mrs. Sacheli used to own a heritage home. Spoke to the relief and variances that this site plan is seeking, front yard, back yard, and side yard. Mrs. Sacheli asked that Council search their heart and if you wouldn't want this next to their home then don't allow it next to a heritage home.

Lizanne Lebedyk, 952 Erie Ave – asked the committee to respect the laws that we have in place, they are there for a reason.

Graham Munroe 619 Woodbridge Lane, appreciates Heritage of this town. In the history of Kingsville, sometimes we have to decline offers to develop, Kingsville has said slowdown in the past. For example, Heinz first approached Kingsville, the Town declined. We should think clearly about what this will do to our town.

Craig Wright, resident of Kingsville – suggested a citizen committee, investors from all around the world that want to develop greenhouses. We need someone to stand up for us.

Mike Palenchar, 213 Applewood Rd. – Mr. Palenchar can see straight across Main St. He spoke about the Medical Building and the 6 story condo / apartment buildings to go up between him and Main St. Mr. Palenchar asked what the height of the condo's will be between his home and Main St. Mr. Robert Brown, confirmed that the height of the condos is approved for 22 m.

Melinda Rauch, 226 Division St S. – Ms. Rauch spoke about the beauty of Kingsville and it being a quant Town. Ms. Rauch owns a new home décor shop on Main St. Ms.

Rauch mentioned the traffic in Kingsville, she feels it is already bad. Ms. Rauch commented on the Park Street Condo's being over half vacant. Resident and Business owners don't want to lose the quaintness of the town.

William Young, 3 Sand Pebble Crest – Mr. Young has lived in many different places in Ontario, including Burlington. When I decided to retire, my wife and I moved to Kingsville. Mr. Young feels like Kingsville is turning into Mississauga. Mr. Young asked the committee to think twice before you act. Kingsville is a beautiful town.

Zelinka Priamo Ltd., in summary, this development will offer alternative living, and private ownership. Every property owner has a right to do what they want to do with your home. Some want to fix things in a different way, as long as they follow the Zoning by-laws, and Official Plans of the Town and the County, it is their property to do with what they please. Developers must follow the same rules. Current zoning doesn't provide for future development. It is the Official Plans of the Town as well as the County to outline what is permitted for each area of the Town. This develop is mid density, it is consistent with the Town Official Plan and the County Official Plan, and the Provincial policy. Provincial policy is above everything, Provincial Policy does not want urban sprawl. Provincial Policy wants intensification, mixed used, promote housing that encourages people to have the chose to walk to shopping, doctors, etc. Developers don't build what there is not a demand for. There has been a lot of interest on the purchasing end of this development. Developers have rules and processes to follow also. This property is not heritage. Rules are being followed.

Anne Marie Lemire, 171 Main St East – we all do have the rights to follow the existing zoning. You are asking to change the zoning and expand on it. A very small piece of land that you are going to profit on immensely. The neighbours should have been approached. Ms. Lemire feels the developer is asking to push this to the limit.

Deputy Mayor Gord Queen, after listening to the comments of all the public, Noting the H.J. Heinz refusal, and Hiram Walker train track being a plus, past council have made some very good decisions and some bad decisions. Some heritage homes were lost, some developments were not a good idea. We all make mistakes, and we make good decisions also. Planners bring applications to the council, and councils make decisions on where to support or not support.

This committee has heard the comments, the input is part of the public record. All of Council needs to hear the concerns that were heard tonight. Planning Advisory Committee has no authority to approve anything. Council needs to hear all the information.

Committee member Wayne Latam understands there is a bigger picture. Mr. Latam promoted 5 year official plan review, being held November 20th, 2019 at the Town Hall. Mr. Latam feels that there wasn't a lot of public participation and recommended to the developer that public participation should have been considered. Mr. Latam, feels that there are a number of by-law requirements that are not being met, for example reductions in side yard and rear yard setbacks, why an alteration in height is necessary. These are questions that the committee would like to deal with in more depth. Mr. Latam feels that the requirements of the Provincial Policy, Town of Kingsville Official Plan and the County of Essex are not being met. The Committee and Council are

aware of the shortcomings of the presentation(s) and that some of the general information can be potentially misleading. Mr. Latam supports Mr. Queen's recommendation in presenting the comments and input from the residents to Council for their review.

PAC – 14 – 2019

Moved by Gord Queen, seconded by Laura Lucier to receive the report as presented and to provide the information and comment that was presented at the PAC meeting to all of Council.

CARRIED

E. NEW AND UNFINISHED BUSINESS

F. NEXT MEETING DATE

The next meeting of the Planning Advisory Committee shall take place on December 17th, 2019 at Council Chambers @ 7:00 p.m.

G. ADJOURNMENT

PAC – 15 – 2019

Moved by Gord Queen, seconded by Laura Lucier to adjourn this Meeting at 9:00 p.m.

CARRIED

CHAIR, John Lein

**RECORDING SECRETARY,
Robert Brown**

MAIN ST DEVELOPMENT REVIEW COMMITTEE

NOVEMBER 3RD, 2020 AT 7:00 P.M.
ELECTRONIC PARTICIPATION – Via Zoom

A. CALL TO ORDER

Chairperson, Gord Queen called the meeting to order at 7:00 p.m. with the following Committee members in attendance:

Members of Committee

Deputy Mayor Gord Queen
Councillor Kimberly DeYong
Brenda Gagnier
Bruce Durward
Dennis Rogers
Heather Brown
Joe Wilds
Laura Mastronardi
Mary Ellen Havlik
Sarah Sacheli
Tasha Slater
Tom Greenall

Members of Administration

Manager of Planning – Robert Brown
Town Planner – Kristina Brcic
Administrative – Stephanie Coussens

ABSENT:

Gideon Spevak
David Hunt

B. DISCLOSURE OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF

Chairperson, Gord Queen reminded Committee members to disclose any interest they may have prior to each agenda item being discussed.

C. ITEMS FOR REVIEW:

1. Review and approval of minutes from Sept 29th and Oct 6th.

MSD-08-2020

Moved by Heather Brown, seconded by Dennis Rogers that the Main St Development Review Committee Meeting Minutes dated September 29th, 2020 be adopted.

CARRIED

Kim DeYong noted that the author of the Heritage report that was being presented to the committee was prepared by Veronica Brown, her name was missing from the minutes dated October 6th, 2020.

MSD-09-2020

Moved by Bruce Duward, seconded by Joe Wilds that the Main St Development Review Committee Meeting Minutes dated October 6th, 2020 be adopted.

CARRIED

2. Outline and discussion on expected outcomes.

Manager of Planning Services Robert Brown reviewed the terms of reference with the committee.

Town Planner, Kristina Brcic provided a brief power point presentation of the current Kingsville Official Plan and Kingsville Comprehensive Zoning By-law requirements as they relate to Main Street development. While staff will be reviewing this area as one of the study groups it is important that each study group review these policies and regulations to determine where their recommendations are best suited.

Tasha Slater asked for an explanation of C2 and C4. Town Planner Kristina Brcic explained the difference. Sarah Sacheli asked for further confirmation of C2 and C4. Ms. Brcic explained C2 Central Commercial (smaller shops) and C4 Larger store (larger shops)

Mary Ellen Havlik, asked if the official plan is showing the 170 Main St E, Kingsville District Secondary School as residential. Ms. Brcic confirmed the Official Plan indicates the lands designated as residential in the Official Plan.

Heather Brown, asked the Town Planner if a copy of the power point presentation could be provided to the committee via email after the meeting. Ms. Brcic is happy to forward the presentation.

Bruce Durward, noted that visiting the Town Website (www.kingsville.ca) you will be able to locate Zoning and Official Plan information.

MSD-10-2020

Moved by Sarah Sacheli, seconded by Tasha Slater that the committee receive the PowerPoint presentation of the current Official Plan and Zoning By-Law requirements as they relate to Main St Review.

CARRIED

Manager of Planning Services, Robert Brown asked the committee members to identify areas within the Official Plan and Zoning By-law that should be updated. Changes to existing wording or policy, based on the areas reviewed by each study group. Mr. Brown asked the committee to develop suggested changes to the applicable development standards in consultation with all affected parties, looking to the Development Standards Manual as a based but also consideration of new standards that may be specific to the Main St corridor, such as landscaping, lighting, entrances, parking lot location etc. The committee was asked to identify the key development areas within the Main Street Study area, as well as review the opportunity to establish urban design guidelines.

Mr. Brown discussed the consideration of solutions to address traffic management including a review of current and planned infrastructure projects. While the planned infrastructure has not been reviewed in detail, Mr. Brown shared some potential or planned road works to the committee;

- Road 2 E improvements from Division to Union

- Jasperson extension
- West side collector route
- Southern extension of Jasperson between Taco Bell and Plaza
- Jasperson to Kratz connection (suggestion)

Mr. Brown discussed reviewing the opportunity to establish a Downtown Community Improvement Area. This is one of the more downtown specific items that would provide a method of providing additional improvement opportunities and even some design standard encouragement. The key part will be to determine the limits. This would be an additional process that would likely come as a recommendation from the Committee.

Mr. Brown noted that as we continue through the process and review and once we have had an opportunity to better engage public comment there may be addition items to consider.

Tom Greenall, asked if the Road 2 E improvements were included in the 2021 budget. Mr. Brown explained that portions of this improvement was included in the 2021 budget.

Sarah Sacheli, asked to be provided a copy of the development manual, and if it is available on line? Mr. Brown confirmed that the development manual is available to the public on the Town of Kingsville website www.kingsville.ca

Joe Wilds, asked if the Jasperson Dr. extension behind the arena is that a done deal? Mr. Brown confirmed that the extension is part of the improvement necessary for the pending school development. Chairperson, Gord Queen discussed the project intention.

3. Requests for information

Please feel free to continue to reach out to the planning staff if you require additional information. If anything has been missed to date please send a reminder.

- Traffic study's, a snap shot of development.
- Accident reports, not available through OPP
- Layer from 2012 on GIS shows accidents.

4. Attendance of speakers (as a resource) (ideas from members, suggestions from staff)

Mr. Brown asked the committee members if there is anyone from the Municipal Staff that the committee would like to have join us as a guest speaker. Sarah Sacheli, suggested we hear from a member of the Police Service Board? Councilor Kim DeYong is on the board, and will look into what information she can get.

Mary Ellen Havlik, discussed the reliability of traffic studies and referenced 183 Main St E explaining that the developer did the traffic study. How do we confirm this is a wholesome study? Is Municipal Services doing this study? Could we have a full corridor traffic study done professionally? Mr. Brown explained, that it wouldn't be appropriate to have the Town carry out these studies. Traffic studies are often peer reviewed. The traffic engineers are professionals. Dillion Consulting would be a firm that could be contracted to do the corridor traffic study. It would be something that has to be approved by council as a budgetary item. Mr. Brown explained that road improvements around town will improve downtown traffic; Road 2 E improvements from Division to Union, Jasperson Dr extension, and West side collector route. Even reducing the speed on concessions has an impact on Main St. Ms. Havlik referenced the federal government

where this happens regularly and referenced several programs; as well as the Citizenship By Investment program where applicants would not be checking their own data; it would be reviewed by the government.

Chairperson Gord Queen, asked Mr. Brown to invite speakers from the Windsor Essex Development committee, and Director of Municipal Services, Andrew Plancke.

Sarah Sacheli, feels like professional traffic studies are swayed by the person paying the bill. Mr. Brown repeated, that traffic engineers are professionals. Tasha Slater, explained the importance of connectivity from end to end agrees the Traffic Study is required. Tom Greenall, if the town is doing the study it is the baseline we are looking for.

Laura Mastronardi, reached out to OPP, community officer was helpful. Ms. Mastronardi spoke to officers that are willing to provide her information. Ms. Mastronardi encourages working on the infrastructure to help with the flow of traffic.

5. Round table on study group activities and results.

Traffic Study – Mary Ellen Havlik / Laura Mastronardi / Tom Greenall

- Volume numbers would be most helpful
- Different times of days;
- Stable of experts, other areas of government do it similarly. Citizens by investment do it all the time.
- Presentation to the committee next meeting.

Urban Design – Brenda Gagnier / David Hunt / Tasha Slater

- 14 different designs
- Gathering information
- Hyperlinks for the info
- Next meeting a presentation and expansion.

Heritage Preservation, Restoration & Protection – Sarah Sacheli / Gideon Spevak / Joe Wilds

- Final report with recommendations at Dec's meeting.
- Heritage inventory, designated, and register (interest)
- Photographed each building, surrounding properties (what is beside/behind)
- 9 designated buildings on Main St.
- 29 properties of heritage interest or value.
- Collecting historical data, etc.
- Properties abutting the heritage properties.

Zoning/Landscaping and Signage – Heather Brown / Bruce Durward / Dennis Rogers

- Facade, What is the vision of downtown?
- Streetscape, the frontage of each structure should face the street
- One stop shop to find information about upcoming developments
- Old study, from the BIA 1986 study

Tasha Slater, suggested the committee visit the website for the Village of Hazel Crest;
<http://www.villageofhazelcrest.constituoutreachconsultants.com/>

Bruce Durward has created an excel spreadsheet, indicating the Zoning and Official Plan Designation of each parcel

Mary Ellen Havlik, signage on commercial properties with residential properties abutting needs to be considered. Town Planner, Kristian Brcic, explained that home occupations, permitted a sign with the maximum size of 5.4 sq ft

Policy Review - Manager of Planning, Robert Brown

- Presentation at December meeting

6. Other requests for resources or information either from the Town or introduction from the committee.

Manager of Planning, Robert Brown reminded committee members if there is anything information you are looking for beside traffic, information, speakers, etc. please reach out to the Planning Department staff. If you have participated in other committees, reach out to the staff here at Town Hall, we would be happy to help.

7. Date of the next meeting.

- First Tuesday of each month, December 1st, 2020.
- Location: Electronic via Zoom
- Time: 7pm (is this still good for the committee)

F. ADJOURNMENT

MSD-11-2020

Moved by Bruce Durward, seconded by Tom Greenall there being no further items scheduled, the meeting was adjourned at 7:28 p.m.

CARRIED

CHAIRPERSON, G. QUEEN

SECRETARY-TREASURER, R. BROWN

MAIN ST DEVELOPMENT REVIEW COMMITTEE

DECEMBER 1ST, 2020 AT 7:00 P.M.
ELECTRONIC PARTICIPATION – Via Zoom

A. CALL TO ORDER

Chairperson, Gord Queen called the meeting to order at 7:00 p.m. with the following Committee members in attendance:

Members of Committee

Deputy Mayor Gord Queen
Councillor Kimberly DeYong
Brenda Gagnier
Bruce Durward
David Hunt
Dennis Rogers
Gideon Spevak
Heather Brown
Joe Wilds
Laura Mastronardi
Mary Ellen Havlik
Sarah Sacheli
Tom Greenall

Members of Administration

Manager of Planning – Robert Brown
Town Planner – Kristina Brcic
Administrative – Stephanie Coussens
Director of Municipal Services – Andrew Plancke
Manager of Public Works – Shaun Martinho

ABSENT:

Tasha Slater

B. DISCLOSURE OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF

Chairperson, Gord Queen reminded Committee members to disclose any interest they may have prior to each agenda item being discussed.

C. ITEMS FOR REVIEW:

1. Review and approval of minutes from November 3rd, 2020.

MSD-12-2020

Moved by Bruce Durward, seconded by David Hunt that the Main St Development Review Committee Meeting Minutes dated November 3rd, 2020 be adopted.

LOST

Request from Sarah Sacheli to defer the adoption of the Main St Development Review Committee Meeting Minutes dated November 3rd, 2020 until the January 5th, 2021 meeting. The minutes were received late by the committee and inadequate time was given to review.

MSD-13-2020

Moved by Brenda Gagnier, seconded by Tom Greenall that the adoption of the Main St Development Review Committee Meeting Minutes dated November 3rd, 2020 be deferred to the next meeting to allow for adequate review.

CARRIED

2. Presentation of study group materials

- 1) Traffic – Mary Ellen Havlik / Laura Mastronardi / Tom Greenall
The Traffic Report was emailed to the committee, prior to the meeting.
Tom Greenall presented the groups findings.

MSD-14-2020

Moved by Bruce Durward, seconded by Joe Wilds that the committee receive the Traffic Report of M. Havlik, L. Mastronardi and T. Greenall (as presented by T. Greenall).

CARRIED

Manager of Planning Services, Robert Brown asked for clarification on some information that was presented. Mary Ellen Havlik explained that properties zoned residential should remain residential mixed with commercial and that no additional commercial development be approved on Main Street.

With regards to the approved condo development at 140 Main St E, Deputy Mayor Gord Queen asked Mr. Brown to elaborate on the emergency exit onto Cherry Lane. Mr. Brown explained that the exit from the condo development onto Cherry Lane will be for emergency use only, not a secondary access. This emergency access will be blocked with spring mounted bollards.

Sarah Sacheli asked the traffic committee if angle parking was an option since historically Kingsville had angled parking in the down town. Director of Municipal Services, Andrew Plancke explained how angled parking would not allow for trucks to maneuver through Main St or Division St.

Councillor Kim DeYong asked Mr. Plancke if the intersection at Heritage and Main St W would see a roundabout in the future. Mr. Plancke indicated that it will be a signalized intersection.

Bruce Durward feels that limiting the trucks on Main St would be beneficial to ease traffic.

Moving forward, Mr. Brown will be getting feedback from management at the administrative Technical Advisory Committee; any budgetary items, would need to be reviewed by Council.

Deputy Mayor Gord Queen made a request to have Administration review the document and give feedback.

MSD-15-2020

Moved by Kim DeYong, seconded by Sara Sacheli to provide the information that was presented in the Traffic Report at the Main Street Review Committee to Administration for their review and comment.

CARRIED

- 2) Urban Design – Brenda Gagnier / David Hunt / Tasha Slater
Brenda Gagnier gave a presentation on a summary of the preliminary findings.

MSD-16-2020

Moved by David Hunt, seconded by Laura Mastronardi that the committee receive the Urban Design presentation of B. Gagnier, D. Hunt and T. Slater (as presented by B. Gagnier).

CARRIED

Manager of Planning Services, Robert Brown, requested the Urban Design presentation be forwarded to the committee.

Heather Brown, asked how the town would have the ability to force a business owner to paint the exterior of their building a specific colour. David Hunt explained that suggestions where possible would be given, and could be focused on new development. Manager of Planning Services, Robert Brown explained how the Town can enforce the urban design guidelines; Trigger mechanism, incentive, as well as the Community Improvement Plan.

Mary Ellen Havlik asked if a by-law could be brought forward to council to cover Main St as a whole. Mr. Brown explained that the official plan would be the proper avenue to make a change to the whole street. Ms. Havlik asked Brenda Gagnier if her committee considered signage in residential area mixed with commercial. Ms. Gagnier explained that the committee is looking at signage.

- 3) Heritage Preservation, Restoration and Protection – Sarah Sacheli / Gideon Spevak / Joe Wilds
The Heritage Preservation, Restoration and Protection presentation was emailed to the committee, prior to the meeting.

Sarah Sacheli gave a presentation on Heritage Preservation, Restoration and Protection.

MSD-17-2020

Moved by Bruce Durward, seconded by Joe Wilds that the committee receive the Heritage Preservation, Restoration and Protection presentation of S. Sacheli, G. Spevak, and J. Wilds (as presented by S. Sacheli).

CARRIED

Mary Ellen Havlik asked the Manager of Planning Services, Robert Brown if we have height limits set in our Zoning by-law? Mr. Brown explained the maximum height is 3 stories or 36 feet. Sarah Sacheli explained the desire of the Heritage Preservation, Restoration and Protection group is to see street level at a maximum of 2 stories high residential.

- 4) Zoning / Landscaping and Signage – Heather Brown / Bruce Durward / Dennis Rogers
Heather Brown gave a presentation on the group's preliminary report.

MSD-18-2020

Moved by Heather Brown, seconded by Bruce Durward that the committee receive the Zoning / Landscaping and Signage presentation of H. Brown. B. Durward, and D. Rogers (as presented by H. Brown).

CARRIED

Heather Brown asked the Manager of Planning Services, Robert Brown, why the Main Street review committee wasn't made aware of the sign proposal on the ERCA greenway. Mr. Brown explained that this application has been ongoing for some time and that this committee is not designed to advise on planning applications. Until the Main St Development Review Committee findings are adopted, the Manager of Planning Services has to bring forward applications that are brought before him.

- 5) Policy review – Robert Brown / Kristina Brcic
Kristina Brcic gave a presentation.

MSD-19-2020

Moved by Sarah Sacheli, seconded by Brenda Gagnier that the committee receive the Policy Review presentation of R. Brown and K. Brcic (as presented by K. Brcic).

CARRIED

Sarah Sacheli asked the Town Planner Kristina Brcic to clarify which policies that were presented does the Town currently have in place.

Sarah Sacheli added that there was once an attempt at creation a Conservation District in Kingsville.

3. Questions or Comments

Deputy Mayor Gord Queen requested that the committee submit questions in writing prior to meeting so that staff has an opportunity to gather the facts to be presented or explained.

Manager of Planning Services, Robert Brown spoke to the committee regarding the Official Plan adoption and explained that if recommendations from the committee are approved by council they will be added to the Official Plan as a separate amendment. Mary Ellen Havlik asked why council won't consider deferring the adoption of the Official Plan amendment, with Covid-19 restricting in person meetings, and suggested another public meeting should be held, to highlight changes that were made since the last public meeting. Mr. Brown clarified that two additions have been made to the document but 90% of the changes made are legislated.

4. Any outstanding items and information requests

Tom Greenall requested that reports be submitted to the committee in a timely fashion so that enough time is allowed for review.

5. Date of the next meeting.

- First Tuesday of each month, January 5th, 2020.
- Location: Electronic via Zoom
- Time: 7pm

D. OTHER BUSINESS

E. ADJOURNMENT

MSD-13-2020

Moved by Laura Mastronardi, seconded by Sarah Sacheli there being no further items scheduled, the meeting was adjourned at 9:30 p.m.

CARRIED

CHAIRPERSON, G. QUEEN

SECRETARY-TREASURER, R. BROWN

MAIN ST DEVELOPMENT REVIEW COMMITTEE

JANUARY 5TH, 2021 AT 7:00 P.M.
ELECTRONIC PARTICIPATION – Via Zoom

A. CALL TO ORDER

Chairperson, Gord Queen called the meeting to order at 7:00 p.m. with the following Committee members in attendance:

Members of Committee

Deputy Mayor Gord Queen
Councillor Kimberly DeYong
Brenda Gagnier
Bruce Durward
David Hunt
Gideon Spevak
Joe Wilds
Laura Mastronardi
Sarah Sacheli
Tom Greenall
Tasha Slater

Members of Administration

Manager of Planning – Robert Brown
Town Planner – Kristina Brcic
Administrative – Stephanie Coussens
Chief Administrative Officer – John Norton
Director of Municipal Services – Andrew Plancke
Manager of Public Works – Shaun Martinho
Manager of Engineering – Tim Del Greco

ABSENT:

Bruce Durward
Dennis Rogers
Heather Brown
Mary Ellen Havlik

B. DISCLOSURE OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF

Chairperson, Gord Queen reminded Committee members to disclose any interest they may have prior to each agenda item being discussed.

C. ITEMS FOR REVIEW:

1. **Motion Re: Procedural By-law (Chair and staff member not being present in Council chambers during meetings.)**

MSD-01-2021

Moved by Laura Mastronardi, seconded by Tasha Slater that the Chair and staff member not being present in Council chambers during meetings be approved due to Covid-19 pandemic and lock down issued by the Province.

CARRIED

2. Review and approval of minutes from November 3 & December 1, 2020

MSD-02-2021

Moved by Tom Greenall, seconded by Sarah Sacheli that the Main St Development Review Committee Meeting Minutes dated November 3rd, 2020 be adopted.

CARRIED

MSD-03-2021

Moved by Kim DeYong, seconded by David Hunt that the Main St Development Review Committee Meeting Minutes dated December 1st, 2020 be adopted.

CARRIED

3. Provide comment from Town Staff related to Group 1 – Traffic presentation

Chief Administrative Officer, John Norton thanked the committee and staff for the work that has been done to date and is looking forward to reviewing the final proposals for Main St Development. Mr. Norton explained the Administration side and internal discussions, he recognizes the broad amount of work that has been put in by the committee.

Manager of Planning Services, R. Brown reviewed the presentation provided by the Traffic sub-committee and outlined comments on the various recommendations made. The detailed review, including full comments, has been prepared and is posted on the Town's website under Planning and Zoning and in MSDRC tab.

Dave Hunt, presented a summary of the Urban Design Report. Mr. Hunt outlined the Focus Areas / Areas of Concern, Summary of Findings as well as the committee's recommendations.

Sarah Sacheli, presented a summary of the Heritage Report. Ms. Sacheli outlined the Focus Areas / Areas of Concern, Summary of Findings as well as the committee's recommendations.

4. Follow-up on any outstanding or revised group submissions

No comment made.

5. Discussion on next steps and time line

Robert Brown, provided the next step guideline to the committee as follows:

- Committee to complete draft recommendations
- Hold initial virtual open house for public input
- Input to be reviewed by Committee and final recommendations completed
- Presentation of Committee Recommendations to Council
- Council to refer recommendation to Administration for review
- Review and formulation of Administration draft recommendations

- Hold second virtual open house for public input
- Input to be reviewed by Administration and final recommendations completed
- Final recommendations to be reviewed with Committee
- Final recommendations presented to Council for Consideration
- (Final Public Meeting)

6. Planning for initial public engagement

Proposed date of March 2nd, 2021

7. Any outstanding items and information requests

No comment made.

8. Date of the next meeting.

February 2nd, 2021.

Location: via Zoom

Time: 7pm

D. OTHER BUSINESS

No comment made.

E. ADJOURNMENT

MSD-04-2021

Moved by Laura Mastronardi, seconded by Tasha Slater there being no further items scheduled, the meeting was adjourned at 8:53 p.m.

CARRIED

CHAIRPERSON, G. QUEEN

SECRETARY-TREASURER, R. BROWN



COMMITTEE MINUTES

**PARK RECREATION ARTS AND CULTURE COMMITTEE
NOVEMBER 26, 2020 @ 5:30 P.M.
VIA ZOOM**

A. CALL TO ORDER

Deputy Mayor Queen called the Meeting to order at 5:30 p.m. with the following persons in attendance:

MEMBERS OF PARKS, RECREATION ARTS & CULTURE COMMITTEE:

Mayor N. Santos
Deputy Mayor G. Queen
Councilor T. Neufeld
M. Tremaine-Snip
A. Hickmott
M. Shields-joined

MEMBERS OF ADMINISTRATION:

D. Wolicki
K. Wolters

GUESTS

J. Norton
K. DeYong

B. DISCLOSURE OF PECUNIARY INTEREST

Deputy Mayor Queen reminded the Committee that any declaration is to be made prior to each item being discussed and to identify the nature of the conflict, if any, as the agenda items come forward.

C. PRESENTATIONS/DELEGATIONS

None

Mayor N. Santos indicated that he appreciated the efforts of the Committee.

D. AMENDMENTS TO THE AGENDA

None

E. STAFF REPORTS

Discussion – A. Hickmott questioned the 2021 budget regarding the Dog Park and Pickleball Courts, when the RPF wasn't due until December 11th. N. Santos explained that the Capital Budget was preapproved.

99-2020 Moved by A. Hickmott, seconded by M. Tremaine-Snip to receive the report of Manager of Municipal Facilities and Properties.

CARRIED

F. MINUTES OF THE PREVIOUS MEETING

1. Parks Recreation Arts and Culture Meeting Minutes—October 29, 2020
2. Queen noted that J. Norton and K. DeYong were should of read as guests.

100-2020 Moved by Councilor Mayor N. Santos, seconded by T. Neufeld to receive the minutes of Parks Recreation Arts and Culture Committee Meeting dated October 29, 2020

CARRIED

G. COMMITTEE REPORTS

1. Migration Fest Committee

101-2020 Moved by A. Hickmott and seconded by M. Shields to receive the minutes of the Migration Fest committee dated October 6, 2020

CARRIED

2. Fantasy of Lights

102-2020 Moved by T. Neufeld and seconded by A. Hickmott to receive the minutes of the Fantasy of Lights committee dated November 10, 2020.

CARRIED

3. Community in Blooms

T. Neufeld started that the Pumpkin Parade was once again a success that the committee handed out 200 Bulbs, and collected over 400 pumpkins.

103-2020 Moved by T. Neufeld and seconded by M. Shields to receive the minutes of the CIB Committee dated October 29, 2020.

CARRIED

4. Highland Games – None

5. SERT Meeting – None

H. NEW AND UNFINISHED BUSINESS

1. LIGHTS AT THE DOG PARK

A. Hickmott was approached by residents asking about lighting at the Dog Park. There was discussion as to how much lighting and what kind of lighting, example lighting at the Dog Park gates for safety issues. D. Wolicki noted that this would be a budget item and it would depend on what kind of lighting was required, and that research into what other Dog Parks have may be an idea.

2. SPLASH PAD

D. Wolicki noted that the Survey came back with over 50% of votes for the Splash Pad going to Lakeside Park.

3. PRIORITIZING GRANT ELIGIBLE PROJECTS

D Wolicki discussed the priorities regarding grant funding, Mettawas Park, Cedar Island Marina, Baseball Diamonds and new Dog Park were amongst a few. There are several recommendations through the Master Plan that can be looked at, such as a gymnasium and walking track. N. Santos stated that there may be some information related to this matter with the CUBC files. T. Neufeld stated that there were meetings regarding the Marina and the amount of work required would be very large expense. Discussion on making Mettawas a more passive park now that the Splash Pad is slated for Lakeside. D. Wolicki would like to see Council approve phase one of Mettawas Park. It was noted that designs should be looked at before it goes to Council. Mayor N Santos suggested that certain contributions can be targeted for materials and costs.

104-2020 Moved by Mayor Santos, seconded by A. Hickmott that administration look for the old CUBC plans.

CARRIED

105-2020 Moved by Mayor Santos, seconded by A. Hickmott that administration submit three Items for grant.

CARRIED

106-2020 Moved by A. Hickmott, seconded by T. Neufeld that Administration update PRAC on advancing to Mettawas Park regarding grant.

CARRIED

J. Norton stated administration was on mark for Capital Projects. K. DeYong stated she was hoping to hear from the Cottam Delegation, unfortunately they had to decline the meeting due to other obligations.

I. NEXT MEETING DATE

January 21, 2020 at 5:30 pm via ZOOM

J. ADJOURNMENT

107-2020 Moved by M. Shields seconded by T. Neufeld to adjourn this Meeting at 6:15 p.m.

CARRIED

CHAIR, Deputy Mayor Queen

**RECORDING SECRETARY,
M. Durocher**



COMMITTEE MINUTES

MIGRATION FESTIVAL COMMITTEE OCTOBER 6, 2020 @ 6:00 P.M. VIA ZOOM

A. CALL TO ORDER

Chair S. Girardin called the Meeting to order at 6:00 p.m. with the following persons in attendance:

MEMBERS OF MIGRATION FESTIVAL COMMITTEE:

S. Girardin
Robyn Braybrook-Gard
Councilor L. Lucier
A. Araujo
S. Wye
M. Law
M. Kraus
M. Fogal
D. Swiderski

MEMBERS OF ADMINISTRATION:

M. Durocher

Regrets: S. Santos

B. DISCLOSURE OF PECUNIARY INTEREST

Chair S. Girardin reminded the Committee that any declaration is to be made prior to each items being discussed and to identify the nature of the conflict, if any, as the agenda items come forward.

C. PRESENTATIONS/DELEGATIONS

NONE

D. AMENDMENTS TO THE AGENDA

NONE

E. STAFF REPORTS

25-2020 Moved by M. Fogal, seconded by R. Braybrook Gard to receive report.

CARRIED

F. MINUTES OF THE PREVIOUS MEETING

1. Migration Festival Committee Meeting Minutes dated September 15, 2020-via Zoom

26-2020 Moved by M. Fogal, seconded by R. Braybrook Gard to receive the minutes of the Migration Festival Committee Meeting dated September 15, 2020.

CARRIED

G. NEW AND UNFINISHED BUSINESS

Virtual Pancake Breakfast

M. Kraus and R. Braybrook-Gard are to purchase larger bags, the ones donated are not large enough for all the items.

Pass Ports

M. Durocher to finish and print enough for distribution at Pancake give away, pumpkin give away and market place.

Unico

M. Law and S. Wye to look after the day.

M. Durocher to ensure safety vests, are distributed, signage for COVID protocols is installed, at all locations.

Opening Ceremonies

M. Durocher to ensure sound system is set up.

M. Durocher to send COVID contact lists to all locations.



COMMITTEE MINUTES

H. NEXT MEETING DATE

1. Next meeting date of Migration Festival Committee shall be called by the Chair.

I. ADJOURNMENT

27-2020 Moved by D. Swiderski seconded by M. Law to adjourn this Meeting at 7:00 p.m.

CARRIED

CHAIR, Sue Girardin

**RECORDING SECRETARY,
M. Durocher**



COMMITTEE MINUTES

FANTASY OF LIGHTS COMMITTEE NOVEMBER 10, 2020 @ 4:00 P.M. VIA ZOOM

A. CALL TO ORDER

Councillor T. Gaffan called the Meeting to order at 4:05 p.m. with the following persons in attendance:

MEMBERS OF FANTASY OF LIGHTS COMMITTEE:

T. Gaffan
Mayor N. Santos
D. Doey
L. Duhig
J. Mockler
J. Willoughby
C. Anson
D. Laman
S. l'Anson

MEMBERS OF ADMINISTRATION:

Dan Wolicki, Administrative Support
Kelly Wolters, Administrative Support
Natalie Cobby, Administrative Support

Guests: J. Norton-Town of Kingsville CAO

B. DISCLOSURE OF PECUNIARY INTEREST

Councilor T. Gaffan reminded the Committee that any declaration is to be made prior to each items being discussed and to identify the nature of the conflict, if any, as the agenda items come forward.

C. PRESENTATIONS/DELEGATIONS

1. John Norton welcomed everyone, and informed the Committee the Maggie Durocher no longer works for the Town of Kingsville.
2. Natalie Cobby introduced a marketing and promotion project that highlights the 23 years of Fantasy of lights, by filming interview with the people involved with

the Event. The interview would be of the Mayor, residents, students involved with making the fixtures etc. She would then post them on Social Media.

D. AMENDMENTS TO THE AGENDA

E. STAFF REPORTS

1. Dan Wolicki, Manager of Facilities

Wolicki introduced staff K. Wolters and N. Cobby who will be working with the Committee to help with the administration of the 2020 Fantasy of Lights.

D. Wolicki indicated that he was working with C.T.V on their contract for advertising the events.

D. Wolicki has also been in contact with the Health Unit regarding the events during Fantasy of Lights.

F. MINUTES OF THE PREVIOUS MEETING

1. Fantasy of Lights Committee Meeting Minutes September 22, 2020

25-2020 Moved by J. Willoughby, seconded by Mayor Santos to receive the minutes of the Fantasy of Lights Committee Meeting dated September 22, 2020

CARRIED

G. NEW AND UNFINISHED BUSINESS

1. Communication to Residents/Public

N. Cobby to work on all media channels to simplify the advertising and to insure consistency. Administration to request that The LED Sign at Town Hall be updated to promote Fantasy of Lights events also the Arena road sign. Update website, and share Social Media posts.

2. Contract/Parade Corporation

D. Wolicki is in the process of finalizing the contract, there were discussions on the timeframe of the parade being too long. T. Gaffan was concerned about the residents trying to get out of their driveways if they close the roads at 4:00 pm and not opening until 9:00pm. Volunteers will not be needed to man the barricades, the Parade Corporation will be responsible.

3. Contract/CTV News Windsor

D. Wolicki has been working with CTV News in regards to advertising all the events.

4. Location of Displays

D. Wolicki indicated that the displays will be placed in the upper part of Lakeside Park, Carnegie Hall, Grovedale, Town Hall, Arena, Ruthven, Cottam, OPP stations. D. Doey suggested that an animated display be placed at the Kingsville High School, and that the Apple display at the Ruthven location. Doug to contact the school for permission. K. Wolters suggested that the residents also be invited to participate with their house lights as part of a Lighted Tour.

5. Marketing

N. Cobby suggested that we will need to target all audiences, through Social Media, My Kingsville Website, Town website, T.V. and paper.

Essex Free Press has asked to advertise in their paper as in past years.

26-2020 Moved by D. Doey, J. Willoughby seconded to advertise in the Essex Free Press.

CARRIED

6. Volunteers

Administration to prepare a list of times and events for volunteers to sign up.

7. Website Updates

Administration staff has been and will continue to update the Website as the events unfold. N. Cobby asked if she could also use the My Kingsville website to promote the events.

8. Breakfast With Santa

Committee decided to go with Plain Pancake mix, K. Wolters to contact Toasted Meringue for time line on jars, and mix. L. Duhig, and J. Willoughby to purchase craft kits. Administration to purchase paper bags, create Letter from Santa, create stickers or labels, and colouring pages. J. Gaffan and wife Laura will help volunteer to handout packages.

J. Willoughby to pick up jars when they are ready.

9. Community Christmas Giving Tree

D. Wolicki asked the Committee if the Christmas tree at the Carnegie Hall be lit during the parade. The Committee decided to keep the tree lit.

10. Fantasy Express

Repairs to the train are on-going, the Committee decided to hold off on more repairs. There was discussion regarding the Fundraising Campaign D. Doey will contact Walter at the Winery regarding donation.

11. Light Up the Night Tour

With the addition of residential lights, the Committee tossed around a few ideas for naming the Tour and decided to include the year 2020. N. Cobby will be putting a map together as residents call in their addresses and posting them on the Websites and Social Media.

12. Paws & Claws

26-2020 Moved by J. Willoughby, L. Duhig seconded that the Paws & Claws event be taken out of the program.

CARRIED

13. Sip and Shop Holiday Nights

D. Wolicki indicated that with COVID there would be more involved when having a liquor permit and food at both locations. There would be the need for more



COMMITTEE MINUTES

volunteers, smart serve bartenders etc. Administration suggested to the Committee that they run the craft show during the day since the train won't be running and the lights will be in the upper bowl, then rename the Event Fantasy of Lights Marketplace. Volunteers will be needed to count people coming and going. We have 33 vendors to date.

H. NEXT MEETING DATE

1. The next meeting of the Fantasy of Lights Committee shall take place on December 15, 202 at 4pm via zoom

I. ADJOURNMENT

27-2020 Moved by D. Doey, seconded by D. Laman to adjourn this Meeting at 5:35 p.m.

CARRIED

CHAIR, Councillor T. Gaffan

**RECORDING SECRETARY,
K. Wolters**



COMMITTEE MINUTES

COMMUNITIES IN BLOOM COMMITTEE OCTOBER 29, 2020 @ 4:00 P.M. VIA ZOOM

A. CALL TO ORDER

Councilor T. Neufeld called the meeting to order at 4:00 p.m. with the following persons in attendance:

MEMBERS OF COMMUNITIES IN BLOOM COMMITTEE:

T. Neufeld
C. Bedel
J. Willoughby
M. Fogal

MEMBERS OF ADMINISTRATION: M. Durocher-Program Manager

B. DISCLOSURE OF PECUNIARY INTEREST

Councilor Neufeld reminded the Committee that any declaration is to be made prior to each items being discussed and to identify the nature of the conflict, if any, as the agenda items come forward.

C. AMENDMENTS TO THE AGENDA

None.

D. STAFF REPORTS

M. Durocher reported that M. Tremaine Snip was all set and will be in attendance. M. Durocher has ensured that COVID signs are completed.

Hand sanitizer has been requested from Municipal Services.

Caution Tape will be available.

24-2020 Motion to receive report from M. Durocher moved by M. Fogal and seconded by C. Bedal to receive report.

CARRIED

E. MINUTES OF THE PREVIOUS MEETING

1. Communities in Bloom Meeting Minutes—September 29, 2020

25-2020 Moved by C. Bedal seconded J. Willoughby to receive the minutes of Communities in Bloom Committee Meeting dated September 29, 2020.

CARRIED

F. NEW BUSINESS

Pumpkin Parade

Everything is in place.

M. Durocher has picked up all straw, colouring contest has been added to Facebook.

Bulb Giveaway M. Durocher will have 100 pkgs. of hope tulip bulbs packaged and labelled, ready for distribution on Sunday.

G. ADJOURNMENT

26-2020 Moved by M. Fogal, seconded by J. Willoughby to adjourn this Meeting at 4:18 p.m.

CARRIED

CHAIR, Councillor T. Neufeld

RECORDING SECRETARY, M. Durocher



COMMITTEE MINUTES

KINGSVILLE BIA
JANUARY 12, 2021 @ 6:16 P.M.
Carnegie Arts & Visitor Centre, 28 Division St. S, Kingsville

A. CALL TO ORDER

Beth Riddiford called the Meeting to order at 6:20 p.m. with the following Members in attendance:

MEMBERS OF BIA BOARD:

Beth Riddiford
Councilor Tony Gaffan
Heather Brown
Roberta Weston
Trevor Loop
Amanda Everaert
Dave Debergh
Maria Edwards
Izabel Muzzin
Jason Martin

MEMBERS OF ADMINISTRATION:

Christina Bedal
Councilor Laura Lucier

Absent: NONE

Guests: John Norton, Karen Loney

B. DISCLOSURE OF PECUNIARY INTEREST

Beth Riddiford reminded the Committee that any declaration is to be made prior to each items being discussed and to identify the nature of the conflict, if any, as the agenda items come forward.

C. PRESENTATIONS/DELEGATIONS

NONE

D. AMENDMENTS TO THE AGENDA

NONE

E. ADOPTION OF ACCOUNTS

1. **BIA Accounts** – RE: Budget actuals ending DECEMBER 2020

BIA-208-2021 Moved by Trevor Loop, seconded by Roberta Weston to receive the accounts ending DECEMBER 2020

CARRIED

F. STAFF REPORTS

1. BIA COORDINATOR PRESENTED HER REPORT- Membership renewal update, administrative duties updates, membership support and communications updates, BIA Dollar contest, January promotion progress.
2. TONY GAFFAN PRESENTED HIS REPORT – Updated that budget discussions are to being, Cottam residential growth and that a change has been made so that the Committee Chair and member of administration need to be in the same room for a meeting to happen.
3. EDDK REPORT – Updated gift card promotion was successful.

G. BUSINESS/CORRESPONDENCE – ACTION REQUIRED

1. FACELIFT GRANT REQUEST from Mark Olivito Dated November 2020 RE:
Seeking Approval

BIA-209-2021 Moved by Izabela Muzzin, seconded by David Debergh to approve \$500 reimbursement.

CARRIED

H. MINUTES OF THE PREVIOUS MEETING

1. Kingsville BIA Committee Meeting Minutes—December 8, 2020

BIA-210-2021 Moved by Roberta Weston, seconded by Jason Martin to receive the minutes of the Kingsville BIA Meeting dated December 8, 2020

CARRIED

I. NEW AND UNFINISHED BUSINESS

1. 2021 ASSOCIATE MEMBERSHIP UPDATE – invoices have been sent out
2. 2021 AGM – discussed virtual options

BIA-211-2021 Moved by Jason Martin, seconded by Roberta Weston to postpone AGM until March 2021 due to covid

CARRIED

3. BIA DOLLAR PROGRAM- program is progressing well.
4. CO-OP STUDENT AND VOLUNTEER – both are in place and very productive and helpful
5. BIA EMAIL ALTERNATIVE – we are not able to have a town email address. If issues continue an alternative email will be created.
6. OPEN STREETS FEEDBACK – report was provided to the Board for review
7. SOCIAL MEDIA ROADMAP 2021 – February through May social media plans were discussed.

BIA-212-2021 Moved by Roberta Weston, seconded by Izabela Muzzin to approve \$200 for I Love That Place Contest prizes.

CARRIED

8. PRINTER CONTRACT RENEWAL 2021 REMINDER – options were presented and discussed



COMMITTEE MINUTES

BIA-213-2021 Moved by Jason Martin, seconded by Izabela Muzzin to not renew the current contract and purchase a black and white printer to a maximum of \$300.

CARRIED

9. HANGING PLANTER HOOK QUOTE – Jason Martin will look into other alternatives

ADDITIONAL ITEMS:

NONE

J. NEXT MEETING DATE

The next meeting of the Committee will be held on Tuesday, February 9, 2021 at 6:15 PM via zoom.

K. ADJOURNMENT

The meeting adjourned 7:55 pm.

CHAIR, Beth Riddiford

**RECORDING SECRETARY,
Christina Bedal**



19 Holland Rd W. RR.#1
Kakabeka Falls, ON P0T 1W0

www.conmee.com

The following resolution was passed by the Council of the Township of Conmee at its regular meeting on January 26th 2021:

Resolution No. 2021-022

Moved by: Councillor Arnold

Seconded by: Councillor MacMaster

WHEREAS duly elected Officials of a Municipality, or a Township are expected to be above reproach and to conduct themselves with integrity, truth, justice, honesty, transparency and courtesy.

AND WHEREAS there are people of dubious character who have a Criminal Record, having been convicted of a Federal Offence of any of the Federal Statutes of Canada, but not limited to the Criminal Code or Narcotic Control Act, who are currently on Council of a Municipality or have let their name stand for election for Mayor, Reeve or Councillor as a municipal candidate.

NOT WITHSTANDING the provisions of the Ontario Human Rights Code

THEREFORE BE IT RESOLVED that the Township of Conmee lobby the Provincial Government to amend The Municipal Act and Municipal Elections Act, as may be, so that people with a criminal record who have not had their record cleared from the RCMP Data Base by order of the Governor General of Canada, be prohibited from becoming a candidate in municipal elections.

AND THAT an elected local government official be disqualified from office upon conviction of a serious criminal offense and must resign

AND THAT Council of the Township of Conmee direct the Clerk to send a copy of this resolution to the Ontario Premier Doug Ford, Attorney General Doug Downey, Solicitor-General Sylvia Jones, Minister of Municipal Affairs Steve Clark, Association of Municipalities of Ontario, Rural Ontario Municipal Association, Northern Ontario Municipal Association, Thunder Bay District Municipal League, MPP Judith Monteith-Farrell, and all Ontario municipalities

CARRIED



The Corporation of the
TOWNSHIP OF BALDWIN

P.O. Box 7095, 11 Spooner Street
MCKERROW, ONTARIO P0P 1M0
TEL: (705) 869-0225 FAX: (705) 869-5049
CLERK: Karin Bates – karin@baldwin.ca

MOVED BY: David Fairbairn

DATE: February 1, 2021

SECONDED BY: Ray Maltais

MOTION NO.: 21-010

NOW THEREFORE BE IT RESOLVED THAT: Council supports the Kingsville Resolution Closure of Non-Essential Businesses during the pandemic.

Carried ✓ Defeated _____ Mayor [Signature]

RECORDED VOTE	FOR	AGAINST
Vern Gorham		
David Fairbairn		
Jo-Anne Boucher		
Ray Maltais		
Bert McDowell		

MOVED BY: _____

DATE: February 1, 2021

Town of Kingsville
Integrity Commissioner

To: Mayor and Council
From: Paul Watson, Integrity Commissioner
Date: February 2, 2021
Subject: Annual Report of Integrity Commissioner for 2020

This is the annual report of Integrity Commissioner Paul Watson for the period ending December 31, 2020.

Background

The RFP that forms the basis for my contract with the Town of Kingsville provides that the duties of the Integrity Commissioner includes that the Integrity Commissioner shall:

“file an annual report to Council respecting the advise, education provided and inquires undertaken in the previous year and to advise of any developments or recommendations of significance related to the role of Integrity Commissioner”.

I did not file an annual report for 2019 as I was not appointed as Integrity Commissioner until April 2019 and as I did not receive any formal written complaints that year.

Comments

This is my annual report for April 2019 to December 31, 2019 and all of 2020. During this time period I received the following formal written complaints:

<u>Complaint</u>	<u>Date of Complaint</u>	<u>Date of Final Disposition</u>	<u>Manner of Disposition</u>
1.	Feb. 10, 2020	April 17, 2020	see below
2.	October 17, 2020	January 29, 2021	see below

The complaint listed as number 1 above was a single complaint against one member of Council. After receiving the Allegation, the Response and conducting a review of the matter I concluded my investigation and advised the Complainant as follows:

“After reviewing this matter I come to the conclusion that the evidence is not sufficient to lead to a finding that the Councillor breached his/her duties under sections a), b) and/or j) of the *Code*.

There are insufficient grounds to continue my investigation or to support a formal report to Council.”

The complaint listed as number 2 was a single complaint by four individuals against one member of Council. After receiving the Allegations and the Response I conducting an investigation of the matter. I concluded my investigation and advised the Complainants that in accordance with the provision in the Code of Conduct that provides that the Integrity Commissioner “**may** bring a report to Council” that I was concluding my investigation as follows:

“I am therefore concluding my investigation and will not be bringing a Report to Council.”

My decision not to bring a formal report to Council is supported by the provision of the Municipal Act which provides as follows:

“Duty of confidentiality

223.5 (1) The Commissioner and every person acting under the instructions of the Commissioner shall preserve secrecy with respect to all matters that come to his or her knowledge in the course of his or her duties under this Part.”

Additional Services Provided

In accordance with my contract with the Town of Kingsville and my duties as Integrity Commissioner, I provided the following additional services:

1. Prepared the Code of Conduct Complaint form that is being used by Kingsville.
2. Multiple email and phone communications with Town Clerk, to whom I report.
3. Multiple email and phone communications with members of Council, including written opinions with respect to questions relating to the Code of Conduct.
4. Conducted an informal investigation relating to a conflict between a committee member and a member of administration.

Developments and Recommendations

Bill 68, which came into effect on March 1, 2018, amended the Municipal Act as it relates to the requirements for a Council to have a Code of Conduct, and the duties and powers of the Integrity Commissioner.

Key Changes:

- (a) All municipalities have must have an Integrity Commissioner, or share one with another municipality.
- (b) Integrity Commissioner’s may now provide advice under the Conflict of Interest Act as well as the Code of Conduct. There were also changes in the way Council members are required to declare a conflict.

The Kingsville Code of Conduct is dated January 11, 2016 and therefore predates Bill 68. The Code of Conduct does meet the minimum requirements of matters that are required to be included which is set forth by Regulation. However, compared to many other Municipalities, the Kingsville Code of Conduct is rather “thin”, meaning that it is much less detailed than these other Municipalities. It would be recommended that Council consider updating the Code of Conduct to be more detailed and comprehensive. The Procedural By-law that governs meetings of Council and Committees should also be reviewed to ensure that it complies with the “Key Changes” in the Municipal Act referred to above.

Financial Implications

In 2019 I billed the Town of Kingsville as follows:

Fees, disbursements, HST: \$ 1,419.85.

In 2020 I billed the Town of Kingsville as follows:

Fees, disbursements, HST: \$ 2,961.10.

Summary

It is my pleasure to serve as the Integrity Commissioner for the Town of Kingsville.

I am available to address Council and its Boards at any time to assist Council and its Boards in staying current with respect to their obligations under the Code of Conduct and Conflict of Interest Act.

Recommendation

It is recommended that:

1. Council receive this report for information.

Prepared by:



Paul Watson
Integrity Commissioner – Town of Kingsville



64 McIntyre Street • Nairn Centre, Ontario • P0M 2L0 ☎ 705-869-4232 📠 705-869-5248
Established: March 7, 1896 Office of the Clerk Treasurer, CAO E-mail: nairncentre@personainternet.com

February 3, 2021

The Honourable Doug Ford
Premier of Ontario
Legislative Building
Queen's Park
Toronto ON M7A 1A1

Dear Honourable Premier:

Re: Support for Small Businesses

Please be advised our Council adopted the following support resolution at their meeting of January 18, 2021:

SUPPORT RESOLUTION RE SUPPORT FOR SMALL BUSINESSES

RESOLUTION # 2021-1-15

MOVED BY: Rod MacDonald

SECONDED BY: Katherine Bourrier

RESOLVED: that the Corporation of the Township of Nairn and Hyman endorse and supports the resolution of the Town of Kingsville in calling upon the Premier of Ontario, as well as the Ontario cabinet and Health officials to protect the health of Ontarians and our small businesses by allowing them to remain open to in-store sales and service with limited capacity and increased safety measures;

AND FURTHER THAT: a copy of this motion be sent to the Premier of Ontario, the Minister of Economic Development, the associate Minister of Small Business and Red Tape Reduction, the Minister of Health, the Minister of Finance, the Associate Minister of Mental Health and Addictions, the Town of Kingsville, and the Association of Municipalities of Ontario for their endorsement.

CARRIED

RECORDED VOTE:

**DECLARATION OF CONFLICT
OF INTEREST:**

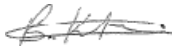
FOR AGAINST

Bourrier, Katherine	X	
Diebel, Frederic	X	
Gingras, Brigita		
MacDonald, Rob	X	
Falldien, Laurier	X	

Bourrier, Katherine	
Diebel, Frederic	
Gingras, Brigita	
MacDonald, Rob	
Falldien, Laurier	

(The Mayor will circle the name of the council member deemed to have requested the recorded vote.)

Sincerely Yours,



Belinda Ketchabaw
CAO Clerk – Treasurer

BK/mb

Cc: Hon. Victor Fedeli, Minister of Economic Development, Job Creation and Trade
Hon. Prabmeet Singh Sarkaria, Associate Minister of Small Business and Red Tape Reduction
Hon. Christine Elliot, Minister of Health
Hon. Rod Phillips, Minister of Finance
Hon. Michael A. Tibollo, Associate Minister of Mental Health and Addictions
Town of Kingsville
AMO



The Corporation of The Town of Amherstburg

February 8, 2021

VIA EMAIL

Honourable Julie Miville-Dechene
Senate of Canada
julie.miville-dechene@sen.parl.gc.ca

**Re: Support of Bill S-216, an Act to enact the Modern Slavery Act and to amend the Customs
Tariff**

Dear Honourable Miville-Dechene,

At its meeting of January 11th, 2021, Amherstburg Town Council passed the following:

“Whereas it is estimated that at least 40 million men, women and children around the world are victims of modern slavery, a term that is not explicitly defined by international law but encompasses a whole series of practices, including sex and other trafficking and forced marriage, in which a person is exploited or forced to work through violence, threats, coercion, abuse of power or fraud;

And Whereas, of these, 16 million human beings, both adults and children, are trafficked for forced labour in the private sector, according to International Labour Organization estimates;

And Whereas Bill S-216, an Act to enact the Modern Slavery Act and to amend the Customs Tariff, is a tool for transparency to fight against modern slavery and will help Canada to more strictly adhere to the letter of its international commitments;

And Whereas Town of Amherstburg Council understands the severity of modern slavery and wishes to assist in motivating businesses to eliminate the use of any form of child labour in their global supply chains, and empower consumers and investors to engage meaningfully on this important issue;

Now therefore let it be resolved that Town of Amherstburg Council supports Bill S-216, an Act to enact the Modern Slavery Act and a letter indicating Council's support be sent to the Honourable Julie Miville-Dechene, local MP's and MPP's and all regional Town Councils.

Regards,



Tammy Fowkes
Deputy Clerk, Town of Amherstburg
(519) 736-0012 ext. 2216
tfowkes@amherstburg.ca

cc:

Taras Natyshak, MPP, Essex County
Email: tnatyshak-co@ndp.on.ca

Chris Lewis, MP, Essex County
Email: chris.lewis@parl.gc.ca

Robert Auger, Town Solicitor, Legal and Legislative Services/Clerk - Town of Essex
Email: rauger@essex.ca

Jennifer Astrologo, Director of Corporate Services/Clerk - Town of Kingsville
Email: jastrologo@kingsville.ca

Agatha Robertson, Director of Council Services/Clerk - Town of LaSalle
Email: arobertson@lasalle.ca

Kristen Newman, Director of Legislative and Legal Services/Clerk - Town of Lakeshore
Email: knewman@lakeshore.ca

Brenda Percy, Municipal Clerk/Manager of Legislative Services - Municipality of Leamington
Email: bpercy@leamington.ca

Laura Moy, Director of Corporate Services/Clerk - Town of Tecumseh
Email: lmoy@tecumseh.ca

Mary Birch, Director of Council and Community Services/Clerk -County of Essex
Email: mbirch@countyofessex.ca

Valerie Critchley, City Clerk – City of Windsor
Email: clerks@citywindsor.ca

February 8, 2021

Ministry of Municipal Affairs and Housing

17th Floor, 777 Bay Street
Toronto, ON
M7A 2J3

Attention: The Hon. Steve Clark

Re: Advocacy for Reform – MFIPPA Legislation

At the Township of Guelph/Eramosa's Regular Meeting of Council held on Monday February 1, 2021, the following resolution was put forward and passed:

Be it resolved that the Council of the Township of Guelph/Eramosa has received Clerk's Department Report 21/03 regarding Advocacy for Reform – MFIPPA Legislation; and

That that the following motions be passed in support of a request to review and reform of the Municipal Freedom of Information and Protection of Privacy Act:

WHEREAS the Municipal Freedom of Information and Protection of Privacy Act R.S.O. 1990 (MFIPPA) dates back 30 years;

AND WHEREAS municipalities, including the Township of Guelph/Eramosa, practice and continue to promote open and transparent government operations, actively disseminate information and routinely disclose public documents upon request outside of the MFIPPA process;

AND WHEREAS government operations, public expectations, technologies, and legislation surrounding accountability and transparency have dramatically changed and MFIPPA has not advanced in line with these changes;

AND WHEREAS the creation, storage and utilization of records has changed significantly, and the Municipal Clerk of the Municipality is responsible for records and information management programs as prescribed by the Municipal Act, 2001;

Jenni Spies
Deputy Clerk

Tel: 519-856-9596
jspies@get.on.ca

AND WHEREAS regulation 823 under MFIPPA continues to reference antiquated technology and does not adequately provide for cost recovery, and these financial shortfalls are borne by the municipal taxpayer;

AND WHEREAS the threshold to establish frivolous and/or vexatious requests is unreasonably high and allows for harassment of staff and members of municipal councils, and unreasonably affects the operations of the municipality;

AND WHEREAS the Act fails to recognize how multiple requests from an individual, shortage of staff resources or the expense of producing a record due to its size, number or physical location does not allow for time extensions to deliver requests and unreasonably affects the operations of the municipality;

AND WHEREAS the name of the requestor is not permitted to be disclosed to anyone other than the person processing the access request, and this anonymity is used by requesters to abuse the MFIPPA process and does not align with the spirit of openness and transparency embraced by municipalities;

AND WHEREAS legal professionals use MFIPPA to gain access to information launch litigation against institutions, where other remedies exist;

AND WHEREAS there are limited resources to assist administrators or requestors to navigate the legislative process;

AND WHEREAS reform is needed to address societal and technological changes in addition to global privacy concerns and consistency across provincial legislation;

BE IT RESOLVED THAT the Ministry of Government and Consumer Services be requested to review the MFIPPA, and consider recommendations as follows:

1. That MFIPPA assign the Municipal Clerk, or designate to be the Head under the Act;
2. That MFIPPA be updated to address current and emerging technologies;
3. That MFIPPA regulate the need for consistent routine disclosure practices across institutions;
4. That the threshold for frivolous and/or vexatious actions be reviewed, and take into consideration the community and available resources in which it is applied;
5. That the threshold for frivolous and/or vexatious also consider the anonymity of requesters, their abusive nature and language in

requests to ensure protection from harassment as provided for in Occupational Health and Safety Act;

6. That the application and scalability of fees be designed to ensure taxpayers are protected from persons abusing the access to information process;
7. That administrative practices implied or required under the Act, including those of the IPC, be reviewed and modernized;
8. That the integrity of the Act be maintained to protect personal privacy and transparent governments.

Please accept this for your information and any necessary action.

Sincerely,

A handwritten signature in black ink, appearing to read 'Jenni Spies', with a stylized, cursive script.

Jenni Spies
Deputy Clerk

Cc. Ted Arnott, MPP Wellington-Halton Hills
Michael Chong, MP Wellington-Halton Hills
Minister of Consumer Services
Information and Privacy Commissioner of Ontario
Association of Municipalities of Ontario
Association of Clerks and Treasurers of Ontario
Ontario Clerks



Sent via Email

February 11, 2021

RE: TOWN OF GRAVENHURST RESOLUTION – ONTARIO FIRE COLLEGE

At the Town of Gravenhurst Committee of the Whole meeting held on February 9, 2021 the following resolution was passed:

**Moved by Councillor Lorenz
Seconded by Councillor Murray**

WHEREAS the site of the Ontario Fire College has been in institutional use since 1902 as the Muskoka Free Hospital for Consumptives and the site of many heritage buildings that require protection;

AND WHEREAS the Town of Gravenhurst has been home to the Ontario Fire College since 1957, providing world-class training and camaraderie to thousands of Firefighters from across the Province in a unique setting;

AND WHEREAS the Ontario Fire College has established the reputation to certify both Volunteer and Career firefighters in a cost effective manner, offering top-tier training to all Fire Departments in Ontario;

AND WHEREAS there is concern from several municipalities and firefighters across the Province that the closure is detrimental to their training and that downloading of training is simply too expensive for municipalities and not included in their 2021 budgets;

AND WHEREAS the Fire Marshal has a duty (F.P.P.A.S 9.2(e)) to operate and maintain a central fire college and that regional training facilities are unproven and the closure of the Ontario Fire College was implemented with no stakeholder consultation;

AND WHEREAS the community of Gravenhurst has benefitted from the employment opportunities that the Ontario Fire College has provided;

AND WHEREAS the closure of the facility will result in significant job losses and would be a detriment to the broader community;

THEREFORE BE IT RESOLVED THAT the Province of Ontario reconsider the closure of the Ontario Fire College;

AND THAT if the closure occurs, the facility and site in the Town of Gravenhurst be considered to be the location of a Regional Training Centre for Fire and Emergency Services, for all the people of Ontario;

AND THAT the Province engage the Town of Gravenhurst and community partners to use the site in a matter that fosters growth of the community in a responsible way;

AND FINALLY THAT this motion be forwarded to the Honourable Doug Ford, Premier of Ontario, the Honourable Sylvia Jones, Ontario Solicitor General, the Honourable Steve Clark, Minister of Municipal Affairs and Housing, MPP Norm Miller, the Ontario Fire Marshal, Jon Pegg and all Ontario Municipalities.

CARRIED

Sincerely,



Kayla Thibeault
Director of Legislative Services / Clerk
Town of Gravenhurst



The Corporation of the Township of Emo

P.O. Box 520, Emo, Ontario, P0W 1E0

Website: www.emo.ca
E-mail: township@emo.ca

Phone: 807-482-2378
Fax: 807-482-2741

February 12, 2021

Via email: ashley@southstormont.ca

Township of South Stormont,
2 Mille Roches Rd., P.O. Box 84,
Long Sault, ON,
K0C 1P0

ATTENTION: Ashley Sloan,
Deputy Clerk.

Dear Ashley Sloan,

RE: **Support for Reopening Small Business.**

Please be advised at the regular meeting of the Council of the Township of Emo held on February 10, 2021, the following resolution was passed:

"BE IT RESOLVED that the Township of Emo hereby received correspondence from the Township of South Stormont regarding support for re-opening small businesses; AND FURTHER THAT Council endorses and supports the Township of South Stormont in their efforts to request the Province of Ontario to allow for small businesses to immediately reopen with the required health guidelines and protocols in place."

Council fully recognizes the importance of this matter and felt strongly about supporting this matter.

Yours truly,

Bridget Foster,
CAO/Clerk-Treasurer

BF/ss

cc. Doug Ford, Premier of Ontario, premier@ontario.ca;
Steve Clark, Minister of Municipal Affairs, steve.clark@pc.ola.org



The Corporation of The Town of Amherstburg

February 12, 2021

Honourable Doug Ford
Premier of Ontario
Email: premier@ontario.ca

VIA EMAIL

Re: Ontario Fire College

Dear Honourable Ford,

At its meeting of February 8th, 2021, Council for the Town of Amherstburg passed the following:

Resolution # 20210208-033

WHEREAS the Ontario Fire College has been in existence since 1949; and

WHEREAS the Ontario Fire College is one of the primary sources of certified training for Ontario Firefighters; and

WHEREAS the Ontario Fire College has built a reputation of integrity, credibility, and reliability in providing some of the best training to our Fire Services within the Province of Ontario; and

WHEREAS the Ontario Fire College has been used to train and certify both Volunteer, Part-Time and Career firefighters throughout Ontario; and

WHEREAS the Ontario Fire College gives Ontario Firefighters another option other than Regional Training Centers to obtain National Fire Protection Association (NFPA) certifications; and

WHEREAS the Ontario Fire College is the most cost-effective method to certify Firefighters to NFPA Standards in Ontario; and

WHEREAS the Ontario Government enacted and revoked O. Reg. 379/18: Firefighter Certification in 2018; and

WHEREAS when the Ontario Government revoked O. Reg. 379/18: Firefighter Certification, it was made known by the Office of the Solicitor General that the act would be amended and brought back in the future; and

THEREFORE, BE IT RESOLVED THAT the Council of the Corporation of the Town of Amherstburg hereby supports the resolution from the Township of Augusta and the Town of Lake of Bays and requests that the Province of Ontario reverse their decision to close the Ontario Fire College as the College is one of the best and most cost-effective methods for municipalities to train their firefighters which assists us in protecting our residents. Should the College continue to be closed as announced, that the Funds associated with the operation of the Fire College be retained for the exclusive use of the Ontario Fire Service to offset the financial impact of Fire fighter training; and,

BE IT FURTHER RESOLVED THAT this Resolution is forwarded to the Honourable Doug Ford Premier of Ontario, the Honourable Sylvia Jones; Ontario Solicitor General, the Honourable Steve Clark, Minister of Municipal Affairs and Housing, the Ontario Fire Marshal; Jon Pegg, and all municipalities within the Province of Ontario.

Enclosed is a copy of the correspondence from the Town of Lake of Bays, Muskoka, for convenience and reference purposes.

Regards,



Tammy Fowkes
Deputy Clerk, Town of Amherstburg
(519) 736-0012 ext. 2216
tfowkes@amherstburg.ca

cc:

Honourable Sylvia Jones, Ontario Solicitor General

Email: sylvia.jones@pc.ola.org

Honourable Steve Clark, Minister of Municipal Affairs and Housing

Email: steve.clark@pc.ola.org

Jon Pegg, Ontario Fire Marshall

Email: Jon.Pegg@ontario.ca

Chris McConnell

President, OPSEU Local 317

savetheofc@gmail.com

All Ontario Municipalities

THE CORPORATION OF THE TOWN OF KINGSVILLE

BY-LAW 20 - 2021

Being a By-law to confirm the proceedings of the Council of The Corporation of the Town of Kingsville at its February 22, 2021 Regular Meeting

WHEREAS sections 8 and 9 of the *Municipal Act, 2001* S.O. 2001 c. 25, as amended, (the “Act”) provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising the authority conferred upon a municipality to govern its affairs as it considers appropriate.

AND WHEREAS section 5(3) of the Act provides that such power shall be exercised by by-law, unless the municipality is specifically authorized to do so otherwise.

AND WHEREAS it is deemed expedient that the proceedings of the Council of The Corporation of the Town of Kingsville (the “Town”) be confirmed and adopted by by-law.

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWN OF KINGSVILLE ENACTS AS FOLLOWS:

1. The actions of the Council at its February 22, 2021 Regular Meeting in respect of each report, motion, resolution or other action taken or direction given by the Council at its meeting, is hereby adopted, ratified and confirmed, as if each resolution or other action was adopted, ratified and confirmed by its separate by-law.
2. The Chief Administrative Officer and/or the appropriate officers of the Town are hereby authorized and directed to do all things necessary to give effect to the actions set out in paragraph 1, or obtain approvals, where required, and, except where otherwise provided, the Mayor and the Clerk are hereby directed to execute all documents necessary and to affix the corporate seal to all such documents.
3. This By-Law comes into force and takes effect on the day of the final passing thereof.

**READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED this
22nd day of February, 2021.**

MAYOR, Nelson Santos

CLERK, Jennifer Astrologo