



**REGULAR MEETING OF COUNCIL
AGENDA**

Monday, February 8, 2021, 6:00 PM

Council Chambers

2021 Division Road N

Kingsville, Ontario N9Y 2Y9

Pages

A. CALL TO ORDER

In light of the ongoing COVID-19 pandemic, this Regular Meeting of Council is being held electronically. Members will meet via electronic participation. Members of the public can view the meeting at www.kingsville.ca/meetings and select the VIDEO icon.

B. MOMENT OF SILENCE AND REFLECTION

C. PLAYING OF NATIONAL ANTHEM

D. DISCLOSURE OF PECUNIARY INTEREST

When a member of Council has any pecuniary interest, direct or indirect, in any matter which is the subject of consideration at this Meeting of Council (or that was the subject of consideration at the previous Meeting of Council at which the member was not in attendance), the member shall disclose the pecuniary interest and its general nature, prior to any consideration of the matter.

E. MATTERS SUBJECT TO NOTICE

1. PUBLIC MEETING--Combined Application for Consent and Zoning By-law Amendment-File B/14/20 & ZBA/16/20 by 407 & 409 County Rd 14 E Part of Lot 23, Concession 9

1

K. Brcic, Town Planner

i) Notice of Complete Application and Public Meeting: Zoning By-law Amendment and Consent, dated January 20, 2021;

ii) Report of K. Brcic, dated January 20, 2021;

iii) Proposed By-law 14-2021, being a by-law to amend By-law 1-2014, the Comprehensive Zoning By-law for the Town of Kingsville.

Recommended Action

That Council:

Approve consent application B/14/20 to:

- i. sever an existing dwelling, deeds surplus to the needs of the applicants' farming operation on the subject parcel, shown as Part 3 on the applicants' sketch, being 0.36 ha (0.88 ac.) in area and known as 409 County Rd 14 E, in the Town of Kingsville;
- ii. sever and convey a portions of land, shown as Part 2 on the applicants' sketch, from the lands known as 409 County Rd 14 E, to an abutting parcel, known as 407 County Rd 14 E as a lot addition, in the Town of Kingsville, subject to the following applicable conditions:
- iii. That the lot addition to be severed, shown on the applicant's sketch as Part 2, be conveyed to the owner of the abutting parcel (407 County Rd 14 E (P.I.N. 75152-0183) and Section 50 (3 or 5) of the Planning Act applies to any subsequent conveyance of or transaction involving the parcels of land that are the subject of this consent.
- iv. That any special assessment imposed pursuant to the provisions of the Local Improvement Act and/or Municipal Act be paid in full along with all municipal taxes.
- v. That the necessary drainage apportionments be undertaken.
- vi. The applicant provides, to the satisfaction to the Town, that each parcel has separate water connections and that water lines do no cross property lines.
- vii. That a clearance letter of approval for the septic systems on Parts 1 and 3 must be obtained from the Town's Building Department.
- viii. That the applicants obtain the necessary permit for and install a new access to the retained farm parcel at the applicant's expense and to the satisfaction of the Town and/or County;
- ix. That as a result of the severance, owners shall become liable by way of up front monies for the assessment and taxation of their properties for any waterworks or sanitary sewer systems affecting their properties, in accordance with the Fees By-law in effect on the date of certification of the deed.
- x. The zoning of the retained farm parcel be amended to prohibit future dwellings and recognized the undersized frontage, prior to certification (ZBA/16/20).
- xi. That the necessary deed(s), transfer or changes be submitted in triplicate, signed and fully executed (no photocopies), including a copy of the reference plan, prior to certification.
- xii. The conditions imposed above shall be fulfilled by February 8, 2022 or this application shall be deemed to be refused in

accordance with Section 53(41) of the Planning Act.
Approve zoning by-law amendment application ZBA/16/20 to rezone the retained farm parcel, in Part of Lot 23, Concession 9, in the Town of Kingsville, from 'Agriculture (A1)' to 'Agriculture – Restricted Exception 2 (A2-2)', to permit a lot frontage of 15.37 m (50.42 ft.) and prohibit the future construction of dwellings, and adopt the implementing by-law.

F. AMENDMENTS TO THE AGENDA

G. STAFF REPORTS

- 1. Establishing and Regulating a Fire Department for the Town of Kingsville** 17

J. Quennell, Fire Chief

Recommended Action
That Council adopts By-law 2-2021, being a By-law to establish and regulate a Fire Department for the Town of Kingsville.
- 2. Jasperson Drive Realignment – Land Expropriation** 32

T. Del Greco, Manager of Engineering

Recommended Action
That Council approve the expropriation of lands located at 319 Road 2 East, otherwise known as Part 1 and Part 2 on Reference Plan 12R-28405 and Further That Council adopts By-law 18-2021 at this Regular Meeting.
- 3. Timbercreek Subdivision Phase 1B – Dedications** 37

R. Brown, Manager of Planning Services

Recommended Action
That Council adopts By-law 3-2021 at this Regular Meeting, being a By-law to designate and dedicate Blocks 35 and 36 on Plan 12M-565 as Part of Grandview Drive, to designate and dedicate Blocks 40 and 42 on Plan 12M-565 as Part of Emily Avenue (all being 0.30 metre reserves).
- 4. Lease Renewal – Kingsville-Gosfield Heritage Society** 41

R. McLeod, Director of Financial and IT Services

Recommended Action
That Council directs Administration to enter a new 5-year lease agreement with the Kingsville-Gosfield Heritage Society at the Kingsville Public Library, with no rent or utilities payable for the duration of the term.
- 5. Highland Games, Kingsville Tartan** 43

K. Loney, Manager of Recreation Programs and Special Events

Recommended Action

That Council approves the proposed tartan as shown in Appendix A, as the official tartan of the Town of Kingsville.

H. BUSINESS/CORRESPONDENCE-ACTION REQUIRED

- | | | |
|----|--|----|
| 1. | Essex Region Conservation--Correspondence dated January 25, 2021
RE: Essex Region Source Protection Committee--Municipal
Representation | 46 |
|----|--|----|

Recommended Action

That Council endorses Kevin Webb's appointment to the Essex Region Source Protection Committee (appointment date: April 14, 2021; expiration of appointment: April 14, 2026).

I. MINUTES OF THE PREVIOUS MEETINGS

- | | | |
|----|--|----|
| 1. | Special Meeting of Council--January 13, 2021 | 48 |
| 2. | Regular Meeting of Council--January 25, 2021 | 59 |
| 3. | Regular Closed Session Meeting of Council--January 25, 2021 | |

Recommended Action

That Council adopts Special Meeting of Council Minutes dated January 13, 2021, Regular Meeting of Council Minutes dated January 25, 2021, and Regular Closed Session Meeting of Council Minutes dated January 25, 2021.

J. MINUTES OF COMMITTEES AND RECOMMENDATIONS

- | | | |
|----|--|----|
| 1. | Police Services Board - November 25, 2020 | 67 |
|----|--|----|

Recommended Action

That Council receives Police Services Board Meeting Minutes dated November 25, 2020.

- | | | |
|----|--|----|
| 2. | Union Water Supply System Joint Board of Management - December 16, 2020 | 70 |
|----|--|----|

Recommended Action

That Council receives Union Water Supply System Joint Board of Management Meeting Minutes dated December 16, 2020.

- | | | |
|----|--|----|
| 3. | West Side Collector Road Steering Committee - December 17, 2020 | 76 |
|----|--|----|

Recommended Action

That Council receives West Side Collector Road Steering Committee Meeting Minutes dated December 17, 2020.

K. BUSINESS CORRESPONDENCE - INFORMATIONAL

- | | | |
|----|---|-----|
| 1. | Town of Bracebridge--Office of the Mayor--Correspondence dated January 22, 2021 RE: Item for Discussion--Infrastructure Funding | 79 |
| 2. | Municipality of Grey Highlands--Correspondence dated January 22, 2021 RE: Insurance Rates Resolution | 81 |
| 3. | Township of Augusta--Resolution passed January 25, 2021 RE: Ontario Fire College closure | 83 |
| 4. | Township of North Glengarry--Resolution #8 passed Monday, January 25, 2021 RE: Small Businesses to immediately reopen | 86 |
| 5. | Township of South Stormont--Correspondence dated January 25, 2021 RE: Support for Reopening Small Businesses | 87 |
| 6. | Resolutions of Support of Kingsville Council Resolution RE Small Businesses | |
| | a. Town of Bruce Mines--Correspondence dated January 19, 2021 | 89 |
| | b. Township of Addington Highlands--Correspondence dated January 21, 2021 | 90 |
| | c. City of Temiskaming Shores--Correspondence dated January 22, 2021 | 91 |
| | d. Township of Howick--Correspondence dated January 22, 2021 | 94 |
| | e. City of St. Catharines--Correspondence dated January 27, 2021 | 95 |
| | f. Town of Ajax--Correspondence dated January 27, 2021 | 96 |
| | g. Municipality of Tweed--Correspondence dated January 27, 2021 | 97 |
| 7. | G. Queen--Report to Council dated January 26, 2021 RE: ROMA Conference January 25 and 26, 2021 | 98 |
| 8. | Town of Asphodel Norwood--Correspondence dated February 1, 2021 RE: Community Safety and Wellbeing Plan--Extension Request | 103 |

Recommended Action

That Council receives Business Correspondence-Informational Items 1 through 8.

L. NOTICES OF MOTION

1. Councillor Kim DeYong may move, or cause to have moved:

That in light of the ongoing COVID-19 Pandemic and in light of staffing changes, Motion #22-2020, whereby it was moved that Administration provide a report on the vacancy rate of the municipality's rental facilities for the purposes of effectively knowing what kind of promotional effort is required and also to measure the success of any promotional effort taken, be rescinded.

M. UNFINISHED BUSINESS, ANNOUNCEMENTS AND UPDATES

N. BYLAWS

- | | |
|---|-----|
| 1. By-law 2-2021 | 105 |
| Being a by-law to establish and regulate the Kingsville Fire Department | |
| To be read a first, second and third and final time. | |
| 2. By-law 3-2021 | 118 |
| Being a By-law to designate and dedicate Blocks 35 and 36 on Plan 12M-565 as Part of Grandview Drive, and to designate and dedicate Blocks 40 and 42 on Plan 12M-565 as part of Emily Avenue (all being 0.30 metre reserves), all in the Town of Kingsville, in the County of Essex | |
| To be read a first, second and third and final time | |
| 3. By-law 13-2021 | 119 |
| Being a by-law to amend the Official Plan of the Town of Kingsville | |
| To be read a first, second and third and final time. | |
| 4. By-law 14-2021 | 120 |
| Being a by-law to amend By-law 1-2014, the Comprehensive Zoning By-law for the Town of Kingsville (409 County Road 14 E, Part of Lot 23, Concession 9, ZBA/16/20) | |
| To be read a first, second and third and final time. | |
| 5. By-law 18-2021 | 122 |
| Being a By-law to authorize the acquisition of certain lands for the realignment of Jasperson Drive between Woodycrest Avenue and Road 2 East | |
| To be read a first, second and third and final time. | |

O. CLOSED SESSION

Pursuant to Section 239(2) of the Municipal Act, 2001, Council will enter into Closed Session to address the following item:

Subsection 239(2)(f) advice that is subject to solicitor-client privilege RE:
1808278 Ontario Inc.

P. REPORT OUT OF CLOSED SESSION

Q. CONFIRMATORY BY-LAW

1. By-law 19-2021

126

Being a By-law to confirm the proceedings of the Council of The
Corporation of the Town of Kingsville at its February 8, 2021 Special
Meeting of Council

To be read a first, second and third and final time.

R. ADJOURNMENT



2021 Division Road North
Kingsville, Ontario N9Y 2Y9
Phone: (519) 733-2305
www.kingsville.ca
kingsvilleworks@kingsville.ca

NOTICE OF COMPLETE APPLICATION AND PUBLIC MEETING: ZONING BY-LAW AMENDMENT AND CONSENT

APPLICATION: **ZONING BY-LAW AMENDMENT - ZBA/16/20**
(Section 34 of the Planning Act, R.S.O. 1990, C.P. 13)

CONSENT APPLICATION B/14/20
(Section 53 of the Planning Act R.S.O. 1990, C.P. 13)

APPLICANTS: **C.J. Bradley & Sons Limited**

LOCATION OF PROPERTY: **407 & 409 County Rd 14 E**

PURPOSE OF APPLICATION:

The subject lands are approximately 6.7 ha (16.5 ac.) in total area. The dwelling at 409 County Rd 14 E is surplus to the farming operation of the owners, who maintain a home base of operations in Cottam. The surplus dwelling is proposed to be severed on a 0.36 ha (0.88 ac.) lot, shown as Part 3. The proposed lot addition of (Part 2) for 407 County Rd 14 E (Part 1) would result in a 0.29 ha (0.71 ac.) parcel.

As a condition of the consent, an application to rezone the retained farm parcel from 'Agricultural (A1)' to 'Agriculture - Restricted (A2)' is required to prohibit dwellings as per Provincial and Town policies (File ZBA/16/2020). Additionally, a site specific amendment will be required to recognize the undersized frontage of 15.37 m (50.42 ft.) for the retained farm parcel.

A PUBLIC MEETING OF COUNCIL will be held on:

WHEN: **February 8, 2020**

WHERE: **ELECTRONIC MEETING ON ZOOM**

TIME: **6:00 p.m.**

If you have comments on this application, they may be forwarded by email, or letter mail to the attention of: **Kristina Brcic, Town Planner**, 2021 Division Road North, Town of Kingsville, ON N9Y 2Y9. Comments and opinions submitted on these matters, including your name and address, may become part of the public record and may be viewed by the general public and may be published in a planning report or reproduced in a Council agenda and/or minutes.

IF A PERSON or public body would otherwise have an ability to appeal the decision of Council for the Town of Kingsville to the Local Planning Appeal Tribunal but the person or public body does not make oral submissions at a public meeting or make written submission to the Town of Kingsville before the zoning by-law is adopted, the person or public body is not entitled to appeal the decision.

IF A PERSON or public body does not make oral submissions at a public meeting, or make written submission to Council before the zoning by-law is adopted or the zoning by-law is passed, the person or public body may not be added as a party to the hearing of an appeal before the Local Planning Appeal Tribunal unless, in the opinion of the Tribunal, there are reasonable grounds to add the person or public body as a party.

ADDITIONAL INFORMATION relating to this matter is available for review at the Kingsville Municipal Office during regular office hours.

DATED AT THE TOWN OF KINGSVILLE on January 20th, 2020.

Essex Municipalities

 <all other values>

 Kingsville

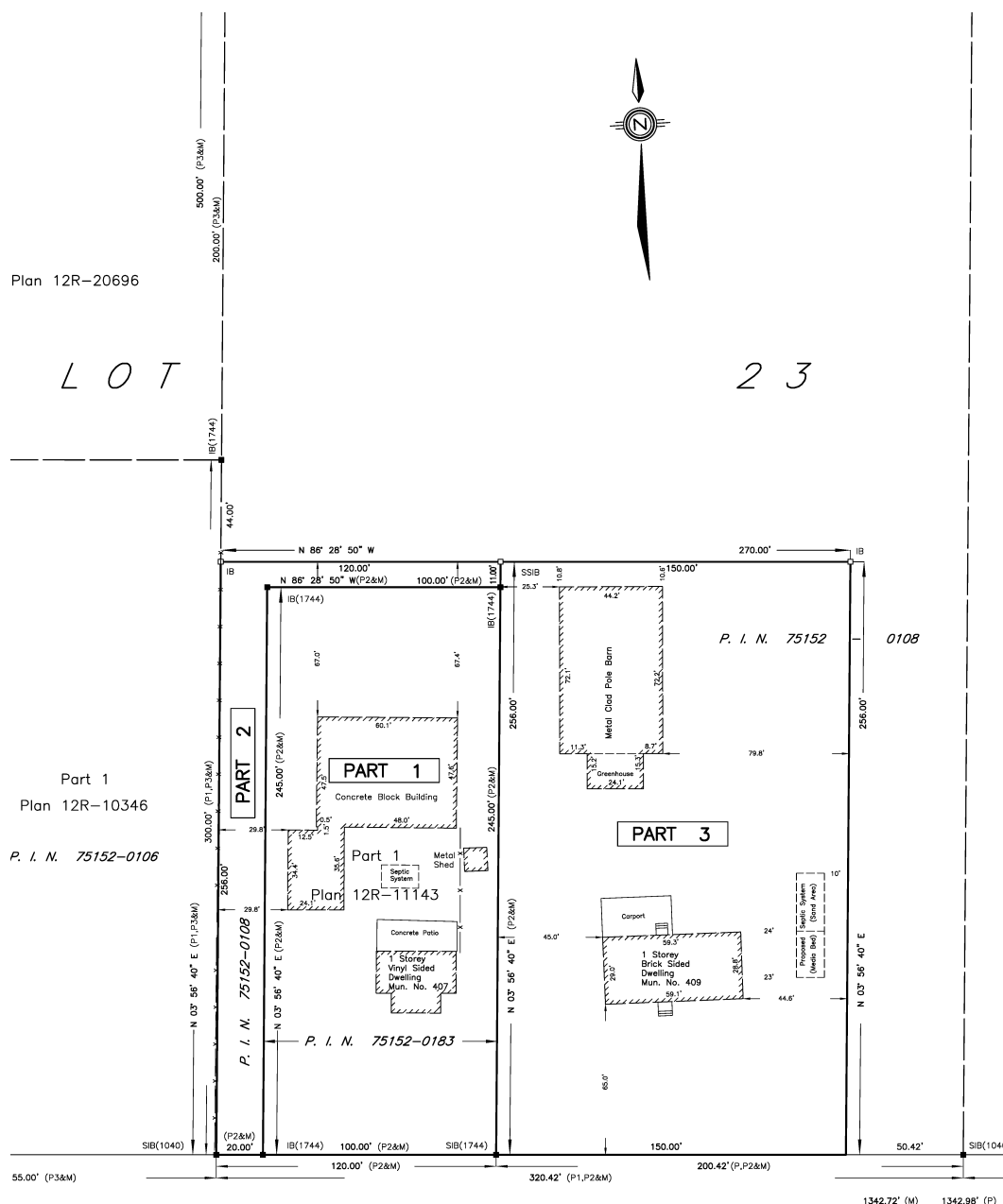
Street

Severance

Kingsville Assessment

THIS MAP IS NOT TO BE USED FOR NAVIGATION
Copyright the Corporation of the County of Essex, 2012. Data herein is provided by the Corporation of the County of Essex on an 'as is' basis.
Assessment parcel provided by Teranet Enterprises Inc. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable.

1:7,693 11/9/2020



ESSEX COUNTY ROAD No. 14
(ROAD ALLOWANCE BETWEEN CONCESSIONS 8 and 9)

Electronic Participation

This Meeting will be held through Electronic Participation in accordance with the Town of Kingsville's Procedure By-law, by-law 55-2016, as amended, and the provision of the Municipal Act, 2001

The Town of Kingsville continues to take COVID-19 seriously, and in following the advice of provincial and federal governments, is making significant changes to services and programming to help protect health and wellbeing of the community. In this regard, Council and Committee meetings are being conducted electronically until further notice.

Remote Participation

The electronic public meeting will take place via Zoom. Elected Officials, Committee Members, Town Staff and Applicants or those representing them will be given access to the meeting. If you wish to participate please read the instructions below.

Public Comments

a) **Submit comments in writing: WRITTEN COMMENTS ARE STRONGLY ENCOURAGED.**

Please provide your name (first and last), your address and which item you are commenting on. They may be submitted in writing or by email, to Kristina Brcic, Town Planner (see contact info). Comments received **by 4:00 PM on Monday, February 1st** will be part of the Council Agenda package prior to the meeting. Comments received after this time will be forwarded to Members of Council as soon as possible, and prior to the meeting on February 8th.

b) **Request to speak at the Council Meeting:** Prior to 4:00 PM on Wednesday, February 3rd you must contact Kristina Brcic, Town Planner (see contact info), to request to speak during the meeting. Please provide your name (first and last), your address, the item/application you wish to speak on and your email address.

Remote participation for public comments

Upon receipt of your request to speak at the meeting participants will be provided the Zoom meeting details and password prior to the meeting.

Please note that neither a computer, nor a video sharing device, is required to participate in the meeting via Zoom. You may also opt to call in from a cell phone or landline. Persons who intend to participate during the meeting may wish to register/sign up in Zoom, if they have not already done so. The following information is provided for your consideration and guidance during remote participation in the meeting:

- Please join the meeting at 5:50 PM in order to avoid any delays. If you have not joined the public meeting while your Agenda Item is up for public comment you will have forfeited your request.
- When you join the meeting, either by phone or online, you will be admitted in as an attendee. You will not be greeted upon joining the call. You will be able to hear the meeting and see the active speaker (if you have video capability), but your mic will be muted until it is your turn to speak.
- If you join the Zoom meeting through your phone, please Do not put the phone on hold at any time, as this will result in broadcasting "hold music" online once your mic function is unmuted.
- To optimize call quality when using a laptop, a headset with microphone is best if available to you; otherwise, whether using your laptop microphone or cell phone, please speak directly into the receiver and do not use speaker phone
- Please do not forward the Zoom meeting details to anyone or post through social media. Only registered participants will be admitted to the meeting.
- Participants should keep comments directly related to the matter to which they are speaking to. Questions are to be directed to the Council chairperson. Council members may choose to ask you follow-up questions following your remarks, comment, or ask staff to respond to what you have said.
- After providing your comments and answering any questions that may be directed to you, the Meeting Coordinator will disconnect you from the Zoom meeting.

For more information, please contact:

Kristina Brcic, Town Planner

Phone: 519-733-2305 Ext. 249

Email: kbrbic@kingsville.ca



2021 Division Road North
Kingsville, Ontario N9Y 2Y9
(519) 733-2305
www.kingsville.ca
kingsvilleworks@kingsville.ca

Date: January 20, 2021

To: Mayor and Council

Author: Kristina Brcic, MSc, BURPI
Town Planner

RE: Combined Application for Consent and Zoning By-law Amendment
File B/14/20 & ZBA/16/20 by
407 & 409 County Rd 14 E
Part of Lot 23, Concession 9

Report No.: PS 2021-009

AIM

To provide the Mayor and Council with information regarding a request to sever a dwelling deemed surplus to the owners, along with a lot addition and zoning by-law amendment which would recognize an undersized frontage and restrict future development of residential dwellings, on lands known as 407 & 409 County Rd 14 E, in the Town of Kingsville.

BACKGROUND

The subject lands are approximately 6.7 ha (16.5 ac.) in total. The dwelling at 409 County Rd 14 E is surplus to the farming operation of the owners, who maintain a home base farming operation near the parcel in question. The surplus dwelling is proposed to be severed on a 0.36 ha (0.88 ac.) lot, shown as Part 3 in Appendix B. The proposed lot addition (Part 2) for 407 County Rd 14 E (Part 1) would result in a 0.29 ha (0.71 ac.) parcel. This parcel, while under the same ownership, was granted consent in 1994 pursuant to Section 52 (21) of the Planning Act 1983.

As a condition of the consent, application to rezone the retained farm parcel from 'Agriculture (A1)' to 'Agriculture - Restricted (A2)' is required to prohibit dwellings as per Provincial and Town policies (File ZBA/16/2020). Additionally, a site-specific amendment will be required to recognize the undersized frontage of 15.37 m (50.42 ft.) for the retained farm parcel.

DISCUSSION

1. Provincial Policy Statement

When reviewing a planning application to determine if it represents sound planning, it is imperative that the proposed development is consistent with the Provincial Policy Statement (PPS): “The Provincial Policy Statement provides policy direction for appropriate development while protecting resources of provincial interest, public health and safety, and the quality of the natural environment.”

Section 2.3.4.1(c) permits, “a residence surplus to a farming operation as a result of farm consolidation,” to be severed, “provided that the planning authority ensures that new residential dwellings are prohibited on any vacant remnant parcel of farmland created by the severance.”

Section 2.3.4.2 states that “Lot adjustments in prime agricultural areas may be permitted for legal or technical reasons.”

Comment: The application is consistent with the PPS definition of a residence surplus to a farming operation and future dwellings will be prohibited on the retained farm parcel as a condition of consent. Also, the proposed lot addition is consistent with Provincial Policy Statement as this is a minor boundary adjustment.

2. Town of Kingsville Official Plan

The Official Plan for the Town of Kingsville designates the subject lands as ‘Agriculture’.

The requested consent to sever the surplus dwelling conforms to the policies of Section 7.3.1, Agriculture Land Division, of the Official Plan. It is also supportive of lot adjustments or minor boundary changes in that consent is granted conditional to Section 50(3) or (5) of the Planning Act

Comment: The application conforms to the Town of Kingsville Official Plan.

3. Town of Kingsville Comprehensive Zoning By-law

The subject lands are currently zoned ‘Agriculture (A1)’. As a result of the surplus dwelling severance and the lot addition lands, the remnant farm will have an undersized frontage, to be recognized through a site-specific zoning amendment.

The Applicant’s Sketch (Appendix B) includes the surplus dwelling and an outbuilding at 409 County Rd 14 E, on a proposed 0.36 ha (0.88 ac.) lot, (Part 3). The proposed lot addition (Part 2 being vacant land) is to be conveyed to 407 County Rd 14 E (Part 1) which contains a house and two outbuildings and will result in a new combined parcel with an area of 0.29 ha (0.71 ac.).

The retained vacant farm parcel will have an area of approximately 6.03 ha (14.91 ac.) and provide a frontage of 15.37 m (50.42 ft.) on County Road 14 E. The minimum frontage required is 30 m (100 ft.), therefore a site-specific amendment will need to address the reduced frontage as a result of the consent application.

Comment: As a result of the lot addition lands and the surplus dwelling severance, not only will the retained farm parcel require an amendment to prohibit future dwellings as required by the surplus dwelling consent policies, but also recognize the undersized frontage. This reduced frontage will not negatively affect ongoing access to the farmland.

LINK TO STRATEGIC PLAN

Manage growth through sustainable planning.

FINANCIAL CONSIDERATIONS

The impact to assessment resulting from the severance of the dwelling from the farm parcel is minimal.

CONSULTATIONS

Agency & Administrative Consultation

In accordance with O. Reg 545/06 of the Planning Act, Agencies and Town Administration received the Notice of Public Meeting by mail and/or email. At the time of writing, the following comments have been received.

1) Essex Region Conservation Authority (ERCA)

- The parcel falls within the regulated area of the Bell Drain. Permit or clearance required prior to construction.
- No concerns with regards to the application.
- See full comment in Appendix C.

2) Town of Kingsville Technical Advisory Committee

- Building Dept. indicated no objection to the proposal
- Obtain approved septic inspections for severance, per lot
- Confirmation of separate water service connections and that services do not cross over property lines
- Drainage apportionment
- Establish an access for retained farm

3) County of Essex

- No objections or concerns, comments are engineering related only.
- See full comment in Appendix D.

RECOMMENDATION

That Council:

Approve consent application B/14/20 to:

- i) sever an existing dwelling, deeds surplus to the needs of the applicants' farming operation on the subject parcel, shown as Part 3 on the applicants' sketch, being 0.36 ha (0.88 ac.) in area and known as 409 County Rd 14 E, in the Town of Kingsville;
- ii) sever and convey a portions of land, shown as Part 2 on the applicants' sketch, from the lands known as 409 County Rd 14 E, to an abutting parcel, known as 407 County Rd 14 E as a lot addition, in the Town of Kingsville, subject to the following applicable conditions:
 - 1. That a reference plan be deposited in the registry office, both an electronic and paper copy of the registered plan is to be provided to the Town.
 - 2. That the lot addition to be severed, shown on the applicant's sketch as Part 2, be conveyed to the owner of the abutting parcel (407 County Rd 14 E (P.I.N. 75152-0183) and Section 50 (3 or 5) of the Planning Act applies to any subsequent conveyance of or transaction involving the parcels of land that are the subject of this consent.
 - 3. That any special assessment imposed pursuant to the provisions of the Local Improvement Act and/or Municipal Act be paid in full along with all municipal taxes.
 - 4. That the necessary drainage apportionments be undertaken.
 - 5. The applicant provides, to the satisfaction to the Town, that each parcel has separate water connections and that water lines do no cross property lines.
 - 6. That a clearance letter of approval for the septic systems on Parts 1 and 3 must be obtained from the Town's Building Department.
 - 7. That the applicants obtain the necessary permit for and install a new access to the retained farm parcel at the applicant's expense and to the satisfaction of the Town and/or County;
 - 8. That as a result of the severance, owners shall become liable by way of up front monies for the assessment and taxation of their properties for any waterworks or sanitary sewer systems affecting their properties, in accordance with the Fees By-law in effect on the date of certification of the deed.
 - 9. The zoning of the retained farm parcel be amended to prohibit future dwellings and recognized the undersized frontage, prior to certification (ZBA/16/20).

10. That the necessary deed(s), transfer or changes be submitted in triplicate, signed and fully executed (no photocopies), including a copy of the reference plan, prior to certification.
11. The conditions imposed above shall be fulfilled by February 8, 2022 or this application shall be deemed to be refused in accordance with Section 53(41) of the Planning Act.

Approve zoning by-law amendment application ZBA/16/20 to rezone the retained farm parcel, in Part of Lot 23, Concession 9, in the Town of Kingsville, from 'Agriculture (A1)' to 'Agriculture – Restricted Exception 2 (A2-2)', to permit a lot frontage of 15.37 m (50.42 ft.) and prohibit the future construction of dwellings, and adopt the implementing by-law.

Kristina Brcic

Kristina Brcic, MSc, BURPI
Town Planner

Robert Brown

Robert Brown, H. Ba, MCIP, RPP
Manager, Planning Services



B/14/20 & ZBA/16/20



Legend

- Essex Municipalities
 - <all other values>
 - Kingsville
- Street
- Severance
- Kingsville Assessment

Notes

THIS MAP IS NOT TO BE USED FOR NAVIGATION
 Copyright the Corporation of the County of Essex, 2012. Data herein is provided by the Corporation of the County of Essex on an 'as is' basis. Assessment parcel provided by Teranet Enterprises Inc. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable.

0 128.22 256.4 Meters

1: 7,693



11/9/2020

PARTS SCHEDULE				
PART	LOT	CON/PLAN	P.I.N.	AREA
1	PART OF LOT 23	CONCESSION 9	ALL OF 75152-0183	0.562 ac.
2			PART OF 75152-0108	0.143 ac.
3				0.882 ac.

SKETCH FOR SEVERANCE
OF
PART OF LOT 23
CONCESSION 9
GEOGRAPHIC TOWNSHIP OF GOSFIELD NORTH
NOW IN THE
TOWN OF KINGSVILLE
COUNTY OF ESSEX, ONTARIO
VERHAEGEN LAND SURVEYORS, A DIVISION OF J.D. BARNES LTD.



"IMPERIAL" DISTANCES AND COORDINATES SHOWN ON THIS PLAN ARE IN FEET AND CAN BE CONVERTED TO METRES BY MULTIPLYING BY 0.3048

THE INTENDED PLOT SIZE OF THIS PLAN IS 36" IN WIDTH BY 24" IN HEIGHT WHEN PLOTTED AT A SCALE OF 1"=30'

INTEGRATION DATA		
OBSERVED REFERENCE POINTS (ORPs): UTM ZONE 17 NAD83 (CSRS) (2010.0).		
COORDINATES TO URBAN ACCURACY PER SECTION 14 (2) OF O.REG 216/10.		
POINT ID	NORTHING	EASTING
ORP-A	15309421.97	1190315.40
ORP-B	15309339.46	1191655.11
COORDINATES CANNOT, IN THEMSELVES, BE USED TO RE-ESTABLISH CORNERS OR BOUNDARIES SHOWN ON THIS PLAN.		

FOR BEARING COMPARISONS THE FOLLOWING ROTATIONS WERE APPLIED TO CONVERT TO GRID BEARINGS	
PLAN	CLOCKWISE ROTATION
P, P1, P2, P3	1°08'05"

LEGEND AND NOTES
BEARINGS ARE UTM GRID, DERIVED FROM OBSERVED REFERENCE POINTS A AND B, BY REAL TIME NETWORK (RTN) OBSERVATIONS, UTM ZONE 17, NAD83 (CSRS)(2010.0).

DISTANCES ON THIS PLAN ARE GROUND AND CAN BE CONVERTED TO GRID BY MULTIPLYING BY THE COMBINED SCALE FACTOR OF 0.999980520

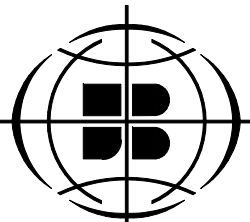
ALL MONUMENTS SHOWN THUSLY □ ARE IRON BARS (IB) UNLESS OTHERWISE NOTED.
SIB DENOTES 25mm X 25mm X 1.22m STANDARD IRON BAR
SSIB DENOTES 25mm X 25mm X 0.61m SHORT STANDARD IRON BAR
IB DENOTES 16mm X 16mm X 0.61m IRON BAR
IB Ø DENOTES 19mm diameter X 0.61m ROUND IRON BAR
CC DENOTES CUT-CROSS
CP DENOTES 5mm X 50mm STEEL PIN
PB DENOTES PLASTIC BAR
■ DENOTES SURVEY MONUMENT FOUND
□ DENOTES SURVEY MONUMENT SET AND MARKED 1744
WIT. DENOTES WITNESS L DENOTES PERPENDICULAR
(S) DENOTES SET (M) DENOTES MEASURED (D) DENOTES INST. NO.
ORP DENOTES OBSERVED REFERENCE POINT
ALL SET SSIB AND PB MONUMENTS WERE USED DUE TO LACK OF OVERBURDEN AND/OR PROXIMITY OF UNDERGROUND UTILITIES IN ACCORDANCE WITH SECTION 11(4) OF O.REG. 525/91.
(S/P) DENOTES SET PROPORTIONALLY (N) DENOTES NOT IDENTIFIABLE
(P) DENOTES PLAN 12R-7129 (P1) DENOTES PLAN 12R-10346
(P2) DENOTES PLAN 12R-11143 (P3) DENOTES PLAN 12R-20696
(1744) DENOTES VERHAEGEN STUBBERFIELD HARTLEY BREWER BEZAIRE INC., O.L.S.
(1040) DENOTES WILLIAM J. SETTERINGTON, O.L.S.

SURVEYOR'S CERTIFICATE

- I CERTIFY THAT:
- THIS SURVEY AND PLAN ARE CORRECT AND IN ACCORDANCE WITH THE SURVEY ACT, THE SURVEYORS ACT, THE LAND TITLES ACT AND THE REGULATIONS MADE UNDER THEM.
 - THIS SURVEY WAS COMPLETED ON THE 21st. DAY OF AUGUST, 2020.

DATE OCTOBER 9, 2020 BRIAN COAD
ONTARIO LAND SURVEYOR

THIS PLAN OF SURVEY RELATES TO AOLS PLAN SUBMISSION FORM NUMBER 2133441



VERHAEGEN
LAND SURVEYORS
A Division of
J. D. Barnes Limited
187 TALBOT ST E. LEAMINGTON, ON, N8H 1L8
T: (519) 322-2375 F: (519) 322-2675 www.jdbarnes.com

DRAWN BY: CMM	CHECKED BY: BC	REFERENCE NO.: 20-48-192-00
CAD Date: December 10, 2020 10:24 AM		FILE NO.: E-Gosfield North-9-23
CAD File: 20-48-192-00.dwg		

99cm x 0.25 x 43.0 cm
99cm x 35.0 x 3.0 cm

Appendix C - ERCA Comment

Essex Region Conservation

the place for life



planning@erca.org

P.519.776.5209

F.519.776.8688

360 Fairview Avenue West
Suite 311, Essex, ON N8M 1Y6

November 16, 2020

Ms. Kristina Brcic, Town Planner
The Corporation of the Town of Kingsville
2021 Division Road North
Kingsville, Ontario, N9Y 2Y9

Dear Ms. Brcic:

RE: Application for Consent (B-14-20) and Zoning By-Law Amendment (ZBA-16-20)
409 COUNTY RD 14 E
ARN 371154000001900; PIN: 751520108
Applicant: WILLEMSE NELLIE

The following is provided as a result of our review of Application for Consent B-14-20 requesting to sever the two dwellings deemed surplus to the farming operation namely Part 1 & 2 at 0.28 hectares and 0.36 hectares and Zoning By-Law Amendment ZBA-16-20 requesting to rezone the retained parcel from Agricultural (A1) to Agricultural- Restricted (A2) as a condition of consent to prohibit dwellings on the retained parcel as per Provincial and Town policies

DELEGATED RESPONSIBILITY TO REPRESENT THE PROVINCIAL INTEREST IN NATURAL HAZARDS (PPS) AND REGULATORY RESPONSIBILITIES OF THE CONSERVATION AUTHORITIES ACT

The following comments reflect our role as representing the provincial interest in natural hazards as outlined by Section 3.1 of the Provincial Policy Statement of the *Planning Act* as well as our regulatory role as defined by Section 28 of the *Conservation Authorities Act*.

The above noted lands are subject to our Development, Interference with Wetlands and Alteration to Shorelines and Watercourses Regulation under the *Conservation Authorities Act* (Ontario Regulation No. 158/06). The parcel falls within the regulated area of the Bell Drain. The property owner will be required to obtain a Permit and/or Clearance from the Essex Region Conservation Authority prior to any construction or site alteration or other activities affected by Section 28 of the *Conservation Authorities Act*.

WATERSHED BASED RESOURCE MANAGEMENT AGENCY

The following comments are provided in an advisory capacity as a public commenting body on matters related to watershed management.



Ms. Brcic
November 16, 2020

SECTION 1.6.6.7 Stormwater Management (PPS, 2020)

Our office has reviewed the proposal and has no concerns relating to stormwater management.

PLANNING ADVISORY SERVICE TO PLANNING AUTHORITIES - NATURAL HERITAGE POLICIES OF THE PPS, 2020

The following comments are provided from our perspective as an advisory service provider to the Planning Authority on matters related to natural heritage and natural heritage systems as outlined in Section 2.1 of the Provincial Policy Statement of the *Planning Act*. The comments in this section do not necessarily represent the provincial position and are advisory in nature for the consideration of the Planning Authority.

The subject property is not within or adjacent to any natural heritage feature that may meet the criteria for significance as defined by the PPS. Based on our review, we have no objection to the application with respect to the natural heritage policies of the PPS.

FINAL RECOMMENDATION

With the review of background information and aerial photograph, ERCA has no concerns in relation to Natural Heritage, Stormwater Management and Natural Hazard. Therefore, ERCA has no objection to this application for Consent and Zoning By-law Amendment.

If you have any questions or require any additional information, please contact the undersigned.

Sincerely,



Appendix D - County Comment



November 24, 2020

Ms. Kristina Brcic
Town of Kingsville
2021 Division Road North
Kingsville, Ontario
N9Y 2Y9

Dear Ms. Brcic:

Re: COA Submission, B-14-20 & ZBA-16-20, C.J. Bradley & Sons Limited

Please be advised that the County has reviewed the aforementioned applications and the comments provided are engineering related only. These applications have not been reviewed from a planning perspective. The subject lands have frontage on County Road No. 14. The Applicant will be required to comply with the following County Road regulation:

County By-Law Number 2481 – A By-Law to Provide for the Protection of Highways and to Provide for the Installation of Entrance Ways.

County By-Law Number 2480 – A By-Law of the Corporation of the County of Essex to Regulate the Location of Buildings and Structures on Land Adjacent to County Roads.

The minimum setback for any proposed structures on this property must be 85 feet from the centre of the original ROW of County Road No.14. Permits are necessary for any changes to existing entrances and structures, or the construction of new entrances or structures.

We are requesting a copy of the Decision of the aforementioned applications. Should these applications be approved we are requesting a copy of the revised plan of the subject lands to update our mapping records. Thank you for your assistance and cooperation in this matter.

☎ 519-776-6441
TTY 1-877-624-4832

📍 360 Fairview Ave. W.
Essex, ON N8M 1Y6

💻 countyofessex.ca

Should you require further information, please contact the undersigned by email at kbalallo@countyofessex.ca or by phone at extension 1564.

Regards,



Kristoffer Balallo
Engineering Technician

THE CORPORATION OF THE TOWN OF KINGSVILLE

BY-LAW 14-2021

Being a By-law to amend By-law No. 1-2014, the Comprehensive Zoning By-law for the Town of Kingsville

WHEREAS By-law No. 1-2014 is the Town's Comprehensive Zoning By-law to regulate the use of land and the character, location and use of buildings and structures in the Town of Kingsville;

AND WHEREAS the Council of the Corporation of the Town of Kingsville deems it expedient and in the best interest of proper planning to further amend By-law No. 1-2014 as herein provided;

AND WHEREAS there is an Official Plan in effect in the Town of Kingsville and this By-law is deemed to be in conformity with the Town of Kingsville Official Plan;

NOW THEREFORE THE COUNCIL FOR THE CORPORATION OF THE TOWN OF KINGSVILLE ENACTS AS FOLLOWS:

1. That Section 7.2 of By-law 1-2014 be amended by adding the following Subsection 7.2.2, *Agriculture – Restricted Exception 2 (A2-2)*:

7.2.1 AGRICULTURE – RESTRICTED EXCEPTION 2 (A2-2)

For lands shown as A2-2 on Map 30, Schedule "A" of this By-law.

Notwithstanding any other provision of the by-law to the contrary the following shall apply to lands zoned A2-2:

- i. *Minimum Lot frontage* shall be 15.24 m (50 ft.)
2. Schedule "A", Map 30 of By-law 1-2014 is hereby amended by changing the zone symbol on a portion of land, in Part of Lot 23, Concession 9, as shown on Schedule 'A' in cross-hatch attached hereto from 'Agriculture (A1)' to 'Agriculture – Restricted Exception 2 (A2-2)'.
 3. This by-law shall come into force and take effect from the date of passing by Council and shall come into force in accordance with Section 34 of the Planning Act.

**READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED THIS
8TH DAY OF FEBRUARY, 2021.**

MAYOR, Nelson Santos

CLERK, Jennifer Astrologo

Schedule A



409 County Rd 14 E
Part of Lot 23, Concession 9
ZBA/16/20

0 35 70 140 210 280 Meters



Schedule "A", Map 30 of By-law 1-2014 is hereby amended by changing the zone symbol on a portion of land, in Part of Lot 23, Concession 9, as shown on Schedule 'A' in cross-hatch attached hereto from 'Agriculture (A1)' to 'Agriculture – Restricted Exception 2 (A2-2)'.



2021 Division Road North
Kingsville, Ontario N9Y 2Y9
(519) 733-2305
www.kingsville.ca
kingsvilleworks@kingsville.ca

Date: January 11, 2021
To: Mayor and Council
Author: John Quennell
RE: Establishing and Regulating a Fire Department for the Town of Kingsville
Report No.: 02-2021

AIM

To provide direction to Council for discussion and decision to update the Town's bylaw to Establish and Regulate a Fire Department for the Town of Kingsville.

BACKGROUND

The Town's E&R Bylaw is where Council dictates the level of service that the Fire Department uses to set their Operational Guidelines, Training, Budget and Policy & Procedures.

Our last E&R Bylaw was last passed in 2010, the Fire Service has undergone many changes in the last 8 years and our new bylaw should reflect those changes.

DISCUSSION

Our new bylaw will streamline Human Resources and Divisional procedures within the department, solidify fire ground tactics, and bring back more realistic expectations to our Special Rescue Teams.

LINK TO STRATEGIC PLAN

To promote a safe community.

FINANCIAL CONSIDERATIONS

No budget implementations

CONSULTATIONS

- OFMEM
- Deputy Fire Chief Jeff Dean
- South Station Chief Robert Brando
- North Station Chief Gary Shepley
- Fire Prevention Officer Scott Moore
- Training/Pub Ed Officer Jeromy Garant

RECOMMENDATION

That Council adopts By-law 2-2021, being a by-law establishing and regulating a Fire Department for the Town of Kingsville

John Quennell
Fire Chief/CEMC

John Norton
CAO, Town of Kingsville

THE CORPORATION OF THE TOWN OF KINGSVILLE

BY-LAW 2 - 2021

Being a By-law to establish and regulate a Fire Department for the Town of Kingsville

WHEREAS Section 8 of the *Municipal Act, S.O. 2001, c. 25*, provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under the Act;

AND WHEREAS Section 9 of the *Municipal Act, 2001, c. 25* provides that Sections 8 and 11 shall be interpreted broadly so as to confer broad authority on municipalities to (a) enable municipalities to govern their affairs as they consider appropriate and, (b) enhance their ability to respond to municipal issues;

AND WHEREAS Section 5(0.1) of the *Fire Protection and Prevention Act, 1997*, as amended, permits the Council to establish, maintain, and operate a fire department.

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWN OF KINGSVILLE ENACTS AS FOLLOWS:

1. Definitions:

In this By-law, unless the context otherwise requires:

- (a) “Approved” means approved by the Council;
- (b) “Chief Administrative Officer” means the person appointed by Council to act as Chief Administrative Officer for the Corporation;
- (c) “Corporation” means The Corporation of the Town of Kingsville;
- (d) “Council” means the Municipal Council for the Town of Kingsville;
- (e) “Department” means the Town of Kingsville Fire Department;
- (f) “Fire Chief” means a fire chief appointed under subsection 6 (1) of the *Fire Protection and Prevention Act*;
- (g) “Fire Department” means a group of firefighters authorized to provide fire protection services by a municipality;
- (h) “Fire Protection Services” includes (i) fire suppression, (ii) rescue and emergency services, (iii) fire prevention and public fire safety education, (iv) mitigation, prevention and safety education of the risk created by unsafe levels of carbon monoxide, (v) training of personnel involved in the provision of any of these services;
- (i) “Limited Service” means a variation of service significantly differentiating from the norm as a result of extenuating circumstances, such as deployment of Volunteer Firefighters in insufficient numbers, or any other factor whatsoever, which shall be determined in the sole discretion of the Fire Chief or the highest ranking Member of the Fire Department present and in charge of a response;
- (j) “Member” means any person appointed to the Fire Department by the Fire Chief and includes officers, full-time employees, and Volunteer Firefighters;
- (k) “Mutual Aid” means a plan established pursuant to section 7 of the *Fire Prevention and Protection Act* under which fire departments that serve a designated area agree to assist each other on a reciprocal basis in the event of a major fire or emergency;

- (l) “Volunteer Firefighters” means a Member of the Fire Department and provides services as assigned by the Fire Chief on a volunteer basis or for nominal consideration, honorarium, training or other allowance. For clarity, a Volunteer Firefighter is not an employee of the Fire Department or the Corporation.

2. Fire Department Established

A Fire Department for the Corporation of the Town of Kingsville, to be known as the Kingsville Fire Department, is hereby established and the head of the Fire Department shall be known as the Fire Chief. The mission statement of the department shall be those contained in Schedule ‘A’ of this By-law.

3. Appointment of Fire Chief and Responsibility

The Fire Chief is responsible to Council, through the Chief Administrative Officer, for the proper administration and operation of the Fire Department including all Fire Department functions and programs. The Fire Chief will comply with any policies of the Corporation. The Fire Chief will have an annual performance review completed by the Chief Administrative Officer.

The Chief Administrative Officer shall make a recommendation to Council of a qualified person to be appointed as the Fire Chief and the Council shall appoint a Fire Chief. The Fire Chief may be dismissed and before dismissing the Fire Chief, the Council shall first receive advice from the Chief Administrative Officer.

4. Appointment of Volunteer Firefighters

In consultation with the Corporation’s Manager of Human Resources, the Fire Chief may appoint any eligible person as a Volunteer Firefighter in order to maintain a sufficient complement of Firefighters, which number shall be set by Council from time to time and reflected in the budget of the Fire Department.

5. Appointment of Officers and Employees (full-time or part-time)

In consultation with the Chief Administrative Officer, the Fire Chief may appoint any eligible person as an Officer or Employee (full-time or part-time) if an existing position is vacant or a new position has been approved by Council. Officer ranks shall include Deputy Chief, Station Chief, Captain, Fire Prevention Officer, Training/Public Education Officer, and any other position approved by the Chief Administrative Officer.

6. Discipline and Dismissal of Members

Persons appointed as Members of the Fire Department shall be on probation for a period of one year and may be dismissed from the Fire Department by the Fire Chief for any reason. Probationary Members do not have a right of appeal.

Members (including Volunteer Firefighters, Officers, and / or Employees), who have completed probation, shall be subject to discipline including demotion or dismissal from the Fire Department. The Deputy Fire Chief shall put any disciplinary decisions, including demotion or dismissal, in writing to the Member, including reasons for the decision. The Deputy Fire Chief shall first consult with the Manager of Human Resources before issuing any written decisions. Any Member may appeal the decision of the Deputy Fire Chief to the Fire Chief whose decision shall be final.

If a Member is dismissed from the Fire Department, a Member will have the right to appeal their dismissal to the Chief Administrative Officer whose decision shall be final.

7. Resignation and Mandatory Retirement

A Member may resign at any time by submitting a letter of resignation to the Fire Chief in writing and providing two weeks’ notice. A copy of the letter of resignation shall be forwarded to the Manager of Human Resources.

On the Member's 60th birthday, the Member must retire and resign from the Fire Department, except for the Fire Chief, Deputy Fire Chief, and Station Chiefs, who must retire and resign on their 65th birthday. This clause shall be effective as of December 31, 2021.

This does not apply to full-time or part-time employees who are assigned to duties other than fire suppression duties, including those assigned to administration, prevention, education or training duties.

8. Remuneration

The honorarium, training or other allowances provided to Volunteer Firefighters shall be as determined from time to time by the Corporation.

The salary and benefits payable to any Employee shall be as determined from time to time by the Corporation.

9. Standard Operating Guidelines

The Fire Chief shall implement all approved policies, as issued by the Chief Administrative Officer, and shall develop such operating guidelines, general orders and departmental rules as necessary to implement the approved policies and to ensure the appropriate care and protection of all Fire Department members and Fire Department equipment.

10. Budgets and Reports

The Fire Chief shall submit to the Chief Administrative Officer and Treasurer for approval, the annual budget estimates for the Fire Department, an annual report and any other specific reports requested by the Chief Administrative Officer or Treasurer. The Fire Chief shall not spend more funds than are approved in the annual budget, unless additional approval is given by the Council or Chief Administrative Officer.

11. Member's Responsibilities

Members shall report to the Fire Chief through Officers, as appointed by the Fire Chief, and shall carry out all orders of the Fire Chief and the Officers assigned to oversee them.

12. Designate Powers

When the Fire Chief designates a member to act in the place of an Officer or the Fire Chief in the Fire Department, such member, when so acting, has all of the power and shall perform all the duties of that position.

13. Prevention and Control

The Fire Chief shall take all proper measures for the prevention, control and extinguishment of fires and the protection of life and property as indicated in Schedule "B" and shall exercise all powers mandated by the *Fire Protection and Prevention Act* and the Fire Chief shall be empowered to authorize:

- (a) pulling down or demolishing any building or structure to prevent the spread of fire;
- (b) all necessary actions which may include boarding up or barricading of buildings or property to guard against fire or other danger, risk or accident, when unable to contact the property owner;
- (c) Recover expenses incurred by such necessary actions for the Corporation in the manner provided through the *Municipal Act* and the *Fire Protection and Prevention Act*. Costs associated shall be at the MTO rate of that date per vehicle and hourly rate of staff on scene.

14. Limited Services

In consideration of the reliance by the Fire Department on the response of Volunteer Firefighters, whose deployment to emergencies in sufficient numbers cannot in all instances be guaranteed, adverse climate conditions, delays or unavailability of specialized equipment required by the Fire Department, or any other circumstances which may impede the delivery of Fire Protection Services, any service may from time to time be provided as a Limited Service as determined by the Fire Chief, his or her designate, or the highest ranking Officer in charge of a response. The Town shall accept no liability for the provision of a Limited Service by the Fire Department as reasonably necessary.

15. Authority to Leave Municipal Limits

The Fire Department shall not respond to a call with respect to a fire or emergency outside the limits of the Town of Kingsville except with respect to a fire or emergency:

- (a) That in the opinion of the Fire Chief or designate threatens property in the Corporation or property situated outside the Corporation that is owned or occupied by the Corporation as authorized by the *Fire Prevention and Protection Act*;
- (b) in a municipality with which an approved Mutual Aid agreement has been entered into to provide fire protection services;
- (c) on property with which an approved agreement has been entered into with any person or Corporation to provide fire protection services;
- (d) at the discretion of the Fire Chief or designate, to a municipality authorized to participate in the Essex County Mutual and Automatic Aid Plan and Program established by a Fire Co-coordinator appointed by the Fire Marshal or any other similar reciprocal plan or program;
- (e) on property beyond the boundary of the Corporation where the Fire Chief or designate determines immediate action is necessary to preserve life or property and the appropriate department is notified to respond and assume command or establish alternative measures, acceptable to the Fire Chief or designate.

16. Appendices

The following Appendices form part of this Bylaw:

- (a) Schedule 'A' - Mission Statement.
- (b) Schedule 'B' - Approved Services and Programs.

17. By-law 61-2010 is hereby repealed.

18. This By-Law comes into force and takes effect on the day of the final passing thereof.

READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED this 8th day of FEBRUARY, 2021.

MAYOR, Nelson Santos

CLERK, Jennifer Astrologo

Schedule 'A'

Kingsville Fire Department Mission Statement

The Kingsville Fire Department is committed to protecting life, property and the environment through emergency response, fire prevention-code enforcement, and public fire safety education.

We will strive to provide the highest level of service to the citizens we protect through continuous improvement, reflecting our pride in and respect for, our community, our organization and ourselves.

Schedule 'B'

Kingsville Fire Department Approved Services and Programs

The Kingsville Fire Department shall provide the following services and programs:

B.1 Emergency Response

B.1.1 Basic Firefighting Services:

- The Fire Department shall respond to fires, alarms of fire, and pre-fire conditions to provide fire suppression services.

B.1.2 Structural Firefighting Services:

- (a) For the purpose of this Schedule, "Structural Firefighting" shall have the same meaning as Structural Firefighting as defined by NFPA 1720, *Standard for the Organization and Deployment of Fire Suppression Operations, Emergency Medical Operations, and Special Operations to the Public by Volunteer Fire Departments*.
- (b) Interior Search and Rescue – Shall be provided when possible and as appropriate in accordance with the following:
 - Service shall be provided to search for and rescue endangered, trapped or potentially trapped persons within the structure.
 - Service shall be provided only when, in the opinion of the Fire Chief or most senior Officer in charge, all of the following are true:
 - i. A scene risk assessment has been completed, and the level of risk reasonably justifies entry into the structure;
 - ii. Building integrity permits entry into the structure;
 - iii. Sufficient Firefighter staffing is deployed at the fire ground;
 - iv. Reliable water supply with adequate flow can be sustained;
 - v. Adequate fire ground supervision and support is provided.
- (c) *Interior Fire Suppression (Offensive Operations)* – Shall be provided when possible and as appropriate in accordance with the following:
 - Service shall be provided to contain the fire and prevent further loss of property.
 - Service shall be provided only when, in the opinion of the Fire Chief or most senior Officer in charge, all of the following are true:
 - i. A scene risk assessment has been completed, and level of risk reasonably justifies Firefighter entry into the structure;
 - ii. Building integrity permits entry into the structure;
 - iii. Sufficient Firefighter staffing is deployed at the fire ground;
 - iv. Reliable water supply with adequate flow can be sustained;
 - v. Adequate fire ground supervision and support is provided.

(d) *Exterior Fire Suppression (Defensive Operations)* – Shall be provided when possible and as appropriate, in the opinion of the Fire Chief or most senior Officer in charge, in accordance with the following:

- There shall be no expected rescue component with this service;
- Service shall be provided to prevent fire spread to adjacent areas;
- Service shall be provided when Interior Fire Suppression is not possible or appropriate;
- Service shall be provided as water supply permits.

B.1.3 Rural Firefighting Operations:

- Rural firefighting operations using tanker shuttle service shall be provided in areas without municipal water supply.

B.1.4 Vehicle Firefighting Services:

- Service shall be provided to control and extinguish vehicle fires.

B.1.5 Grass, Brush, and Field Firefighting Services:

- Service shall be provided to control and extinguish grass, brush and field fires.

B.1.6 Marine Firefighting Services:

- Marine firefighting service shall be limited to shore-based, defensive firefighting operations only.
- Firefighting operations on the ferries and large vessels that are moored shall be provided when possible and as appropriate, in the opinion of the Fire Chief or most senior Officer in charge, in accordance with the following:
 - i. A scene risk assessment has been completed, and level of risk reasonably justifies Firefighter entry into the structure;
 - ii. Operations are conducted as per company's approved method and expert advice;
 - iii. Sufficient Firefighter staffing is deployed at the fire ground;
 - iv. Reliable water supply with adequate flow can be sustained;
 - v. Adequate fire ground supervision and support is provided.

B.1.7 Mutual Aid Response Services:

- Service shall be provided in accordance with the Mutual Aid Plan established in respect to the municipalities within the County of Essex pursuant to clause 7(2)(a) of the *Fire Protection and Prevention Act*.

B.1.8 Tiered Medical Assistance Services:

- Service shall be provided in accordance with the

Emergency Medical Tiered Response Agreement between the County of Essex, Emergency Medical Services and the Town of Kingsville.

- Service shall be provided in accordance with the County of Essex Base Hospital Program.

B.1.9 Ambulance Assistance Services:

- Service shall be provided to assist Emergency Medical Services with emergency and non-emergency situations with respect to providing access and/or the provision of care to patients.

B.1.10 Police Assistance Services:

- Service shall be provided to assist Police with emergency and non-emergency situations for which the Fire Department has equipment and/or specialized skills to assist in the mitigation.

B.1.11 Public Assistance Services:

- Service shall be provided to assist the public with emergency and non-emergency situations for which the Fire Department has the equipment and/or specialized skills to mitigate the incident.

B.1.12 Public Hazard Assistance Services:

- (a) *Carbon monoxide Incidents* – Response shall be provided to carbon monoxide alarms and emergencies.
- (b) *Public Utility Incidents* – Response shall be provided to public utility incidents that pose a public hazard, including:
 - i. Electrical utility emergencies;
 - ii. Natural gas utility emergencies.

B.1.13 Vehicle Accident Services:

- The Fire Department shall respond to vehicle accidents to provide the following services:
 - i. Stabilizing the scene of the accident;
 - ii. Stabilizing the vehicles involved in the accident;
 - iii. Providing aid to injured or trapped persons;
 - iv. Mitigating adverse effects to the natural environment.
- Costs associated with Fire Department response from non-Provincial highways shall be recovered from at fault non-residents at MTO rates.

B.1.14 Vehicle Extrication Services:

- Vehicle search and rescue services, including extrication, shall be provided at the NFPA 1001 FF 1 & FF 2 levels.

B.1.15 Transportation Incidents involving Vehicles, Aircraft, Watercraft:

- Response shall be provided to large-scale transportation incidents that may involve large numbers of casualties, widespread damage to

property, and/or significant environmental impact.

B.1.16 Highway Incident Services:

- Fire Protection Services shall be provided to provincial highways;
- Costs associated with Fire Department response to provincial highways shall be recovered in accordance with applicable provincial fire service agreements.

B.1.17 Hazardous Materials Response Services:

- Service shall be provided at the Operations Level in accordance with NFPA 472, *Standard for Competence of Responders to Hazardous Materials Incidents*;
- Hazardous materials response services at the NFPA 472 Technician Level shall not be provided by the Fire Department.
- Hazardous materials response services at the NFPA 472 Technician Level shall be provided by Windsor Fire & Rescue Service.

B.1.18 Water and Ice Rescue Services:

- *Surface Water Rescue* – Service shall be provided at the Technician Level in accordance with NFPA 1670, *Standard for Operations and Training for Technical Search and Rescue Incidents*, and may include shore based, water entry, and boat rescue operations;
- *Swift Water Rescue* – Service shall not be provided;
- *Ice Rescue* – Service shall be provided at the Technician Level in accordance with the NFPA 1670 standard;
- Recovery services to retrieve animals, property, or human remains by entering into or onto a body of water, or onto ice over a body of water, shall not be provided by the Fire Department.
- Surface Water Rescue/Ice Rescue services shall be provided at the Technician Level by the Fire Department only when, in the opinion of the Fire Chief or most senior Officer in charge, all of the following are true:
 - i. A scene risk assessment has been completed, and the level of risk reasonably justifies conducting the rescue operation;
 - ii. Sufficiently Trained Firefighter staffing is deployed at the scene;
 - iii. Adequate fire ground supervision and support is provided.

B.1.19 Rope Rescue Services:

- Rope rescue services, low-angle rescue services, shall be provided at the Awareness Level in accordance with NFPA 1670, *Standard for Operations and Training for Technical Search and Rescue Incidents*.
- Rope rescue services at the Awareness Level/Low Angle shall be provided by the Fire Department. Service shall be provided only when, in the opinion of the Fire Chief or

most senior Officer in charge, all of the following are true:

- i. A scene risk assessment has been completed, and the level of risk reasonably justifies conducting the rescue operation;
- ii. Sufficiently Trained Firefighter staffing is deployed at the scene;
- iii. Adequate fire ground supervision and support is provided.

B.1.20 Confined Space Rescue Services:

- Service shall be provided at the Awareness Level in accordance with NFPA 1670, *Standard for Operations and Training for Technical Search and Rescue Incidents*.
- Confined space rescue services at the Operations or Technician Levels shall not be provided by the Fire Department.

B.1.21 Trench Rescue Services:

- Service shall be provided at the Awareness Level in accordance with NFPA 1670, *Standard for Operations and Training for Technical Search and Rescue Incidents*.
- Trench rescue services at the Operations or Technician Levels shall not be provided by the Fire Department.

B.1.22 Community Emergency Plan Response Services:

- Service shall be provided in accordance with the Approved Town of Kingsville Emergency Management Program.

B.1.23 Assistant to the Fire Marshal Services – Fire Suppression:

- Duties of Assistant to the Fire Marshal shall be carried out as prescribed by the *Fire Protection and Prevention Act*.

B.2 Fire Prevention and Public Education

B.2.1 Fire Inspection Services:

- (a) Conducting complaints inspections;
- (b) Conducting vulnerable occupancy inspections;
- (c) Conducting requested inspections;
- (d) Conducting routine inspections;
- (e) Conducting licensing inspections;
- (f) Systems checking, testing and approval;
- (g) Enforcing code compliance;
- (h) Enforcing municipal by-laws;
- (i) Issuing permits;
- (j) Preparing reports and issuing written responses to requests and orders.

B.2.2 Public Education Services:

- (a) Providing fire and life safety public education programs;
- (b) Facilitating smoke alarm and carbon monoxide alarm initiatives;

- (c) Distributing public safety messaging to the media;
- (d) Delivery of specialized programs.

B.2.3 Fire Investigation Services:

- (a) Determining cause and origin of fires and explosions;
- (b) Assessing code compliance;
- (c) Determining effectiveness of built-in suppression features;
- (d) Determining compliance with building standards;
- (e) Interacting with police, fire investigators, and other agencies;
- (f) Supporting criminal prosecutions, including appearances in court.

B.2.4 Plans Examination Services:

- (a) Reviewing and approving fire safety plans;
- (b) Examining and providing comment on new construction and renovation plans;
- (c) Reviewing and providing comment on subdivision and development agreements;
- (d) Reviewing and providing comment on site plans;
- (e) Inspecting sites of approved plans to determine compliance.

B.2.5 Risk Assessment Services:

- (a) Conducting community fire risk assessments;
- (b) Compiling, analyzing and disseminating functional statistics;
- (c) Selecting appropriate fire service programs.

B.2.6 Consultation Services:

- (a) Consulting with families, schools, health professionals, and police with respect to TAPP-C and other juvenile fire starting programs;
- (b) Consulting with architects, engineers, planners, and builders;
- (c) Interacting with building departments;
- (d) Interacting with other government agencies;
- (e) Providing input into fire prevention policy development.

B.2.7 Assistant to the Fire Marshal Services – Fire Prevention:

- Duties of Assistant to the Fire Marshal shall be carried out as prescribed by the *Fire Protection and Prevention Act*.

B.3 Emergency Planning

B.3.1 Community Emergency Management Planning Services:

- Collaborating with the development, review, revision, and implementation of the Approved Town of Kingsville Emergency Plan.

B.4 Communications

B.4.1 Dispatch Services:

- (a) Arranging for the provision of dispatch services from an external agency to dispatch appropriate Fire Department resources;
- (b) Liaising with dispatch centres;
- (c) Providing current municipal information to the dispatch centres, including response protocols, mapping, local streets, property, and water service information, road closures, and caution notes;
- (d) Monitoring Fire Department dispatch centre performance and resolving any service issues.

B.4.2 Technology Services:

- (a) Arranging for maintenance, repair, and technical support of Fire Department telecommunications and computer systems;
- (b) Developing specifications for Fire Department radios, communications devices and systems, and computers;
- (c) Arranging for interface capabilities with other data systems.

B.5 Training and Education

B.5.1 Training Program Standards:

- (a) Providing a training program for Firefighters that conforms to NFPA 1001, Standard for Fire Fighter Professional Qualifications;
- (b) Providing a training program for apparatus drivers and operators that conforms to NFPA 1002, Standard for Fire Apparatus Driver/Operator Professional Qualifications;
- (c) Providing a training program for technical rescue operations that conforms to NFPA 1006, Standard for Technical Rescuer Professional Qualifications;
- (d) Providing a training program for Officers that conforms to NFPA 1021, Standard for Fire Officer Professional Qualifications;
- (e) Providing a training program for fire service instructors and training officers that conforms to NFPA 1041, Standard for Fire Service Instructor Professional Qualifications;
- (f) Providing a training program for incident safety officers that conforms to NFPA 1521, Standard for Fire Department Safety Officer Professional Qualifications.

B.5.2 Providing Station Training:

- (a) Delivering curriculum specific to operational and strategic needs;
- (b) Providing supervisory training drills.

B.5.3 Program Development Services:

- (a) Developing trainer;
- (b) Coordinating core curriculum;
- (c) Providing officer training and development;
- (d) Developing specialized staff development programs.

B.6 Maintenance

B.6.1 Fleet and Equipment Maintenance Services:

- (a) Maintaining fleet and equipment (both routine and emergency);
- (b) Providing periodic inspection and testing programs;
- (c) Complying with the requirements of provincial regulations;
- (d) Providing annual pump capacity and certification testing;
- (e) Providing annual aerial device certification testing;
- (f) Developing specifications for new apparatus and equipment;
- (g) Acceptance testing of new apparatus and equipment;
- (h) Maintaining, testing, and calibrating specialized equipment.

B.6.2 Facilities Maintenance Services:

- (a) Providing routine cleaning and housekeeping of fire stations;
- (b) Arranging for maintenance and repair of fire station infrastructure;
- (c) Providing input regarding design and construction of fire stations.



2021 Division Road North
Kingsville, Ontario N9Y 2Y9
(519) 733-2305
www.kingsville.ca
kingsvilleworks@kingsville.ca

Date: January 7, 2021
To: Mayor and Council
Author: Tim Del Greco, Manager of Engineering
RE: Jasperson Drive Realignment – Land Expropriation
Report No.: IED 2021 – 02

AIM

To seek Council approval to expropriate lands located west of Kingsville Arena.

BACKGROUND

On October 13, 2020, Council approved commencement of an Application for Approval to Expropriate lands located west of Kingsville arena (319 Road 2 East).

During the January 13, 2021, Budget Meeting, Council approved construction and realignment of Jasperson Drive from Woodycrest Ave to Road 2 East, west of Kingsville Arena.

Attached in Appendix A is a map of the lands proposed for expropriation in order to proceed with Jasperson Drive realignment. Attached in Appendix B is a Plan of Survey of the same property.

DISCUSSION

Realignment of Jasperson Drive is a recommended initiative in the Kingsville Transportation Master Plan. The benefits of doing so include:

- Quicker response time for emergency services.
- Eliminates thru traffic between the arena and sports fields allowing a safer crossing for pedestrians.
- Eliminates both the pedestrian bridge and the vehicular bridge at the s-curve. Both bridges are in poor condition and at the end of their useful lives.
- Encourages traffic to use Jasperson Drive thus bypassing a portion of Main Street East.

- Provides for improvement to traffic safety and operations:
 - Existing road alignment is deficient for high volume traffic as per current design standards.
 - Sight distance for drivers exiting the new school property is inadequate with the current road configuration.

Fuerland Realty has provided the Town with an appraisal report of the required land. Fuerland has appraised the land at \$75,000 per acre, for a total of \$225,000. The land was appraised at a higher market value to account for a potential future increase in value should these lands one day be included in the settlement area and re-zoned for residential development. Appraising in this manner is intended to account for the compensation resulting from injurious affection as mandated by the Expropriations Act.

The Town has been in discussion with the property owner west of the arena with intentions of negotiating a land purchase agreement. An offer to purchase the land for \$225,000 was submitted, however not accepted.

LINK TO STRATEGIC PLAN

To become a leader in sustainable infrastructure renewal and development.

FINANCIAL CONSIDERATIONS

Funds are allocated in the 2021 Capital Budget to account for the cost of expropriation. This cost includes land acquisition (compensation for the owner), legal, surveying, and advertising.

The process for settling on a final amount for compensation is outlined in the Expropriations Act, which includes opportunities for negotiation and arbitration. The final total cost of expropriation will be dependent on the outcome of this process, however not expected to vary greatly from the estimates herein.

CONSULTATIONS

Kingsville Administration
Fuerland Realty

RECOMMENDATION

That Council approve the expropriation of lands located at 319 Road 2 East, otherwise known as Part 1 and Part 2 on Reference Plan 12R-28405 and Further That Council adopts By-law 18-2021 at this Regular Meeting.

Tim Del Greco

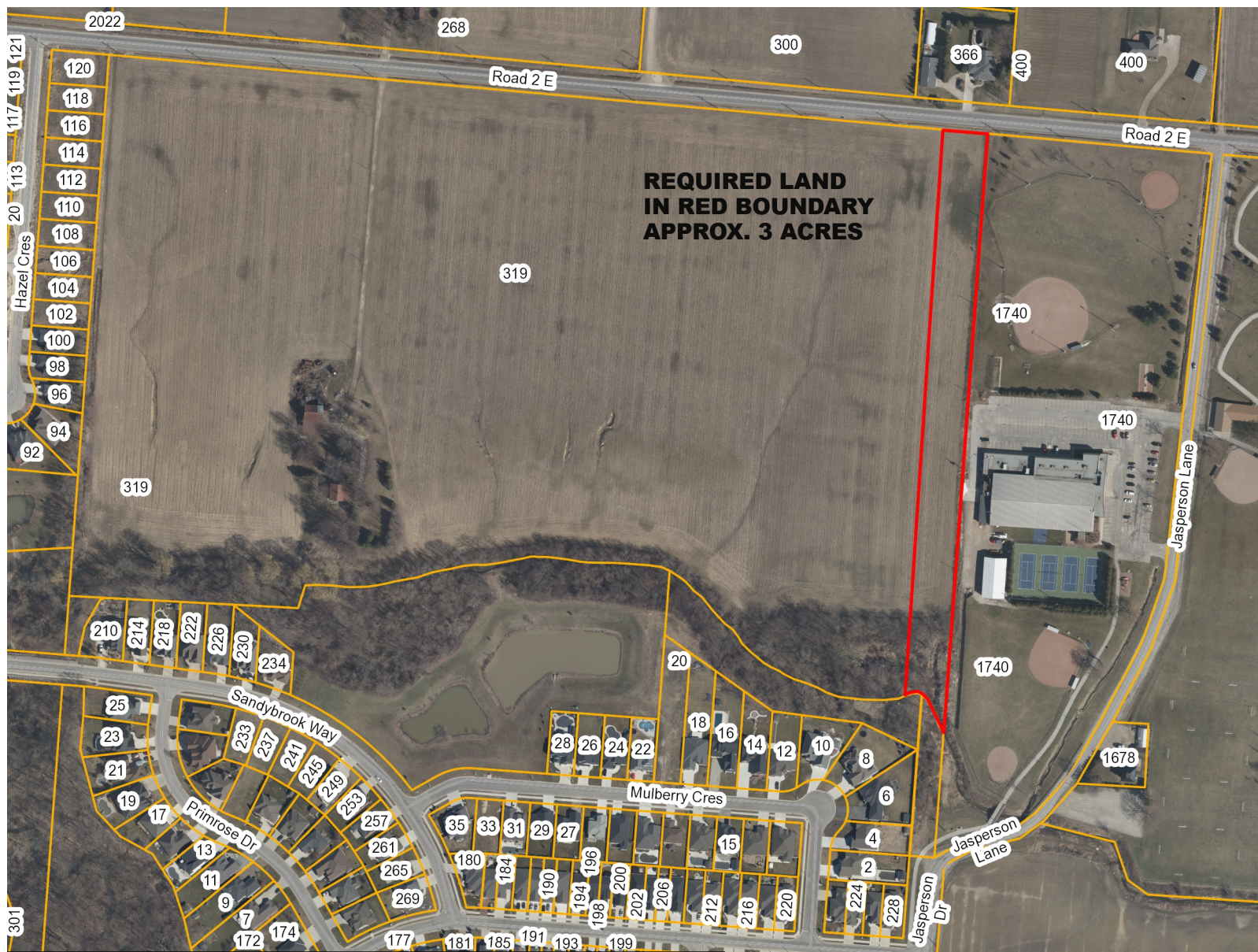
Tim Del Greco, P.Eng
Manager of Engineering

G. A. Plancke

G.A. Plancke, Civil Eng. Tech (Env.)

Director of Infrastructure Services

Kingsville Mapping



Notes

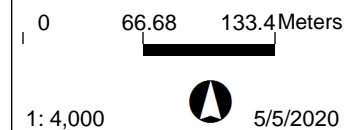
Enter Map Description

THIS MAP IS NOT TO BE USED FOR NAVIGATION
Copyright the Corporation of the County of Essex, 2012. Data herein is provided by the Corporation of the County of Essex on an 'as is' basis. Assessment parcel provided by Teranet Enterprises Inc. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable.



Legend

- Essex Municipalities
-  <all other values>
 -  Kingsville
 -  Street
 -  Severance
 -  Kingsville Assessment



Appendix B

PARTS SCHEDULE				
PART	LOT	CON/PLAN	P.I.N.	AREA
1	PART OF LOT 2	CONCESSION 1 EASTERN DIVISION	PART OF 75175-0597	0.988 ha.
2			PART OF 75175-0594	0.168± ha.

PLAN 12R-28405

Received and deposited

October 29th, 2020

Shaun Savard

Representative for the
Land Registrar for the
Land Titles Division of
Essex (No.12)

PLAN OF SURVEY
OF
PART OF LOT 2
CONCESSION 1 EASTERN DIVISION
GEOGRAPHIC TOWNSHIP OF GOSFIELD SOUTH
NOW IN THE
TOWN OF KINGSVILLE
COUNTY OF ESSEX, ONTARIO
VERHAEGEN LAND SURVEYORS, A DIVISION OF J.D. BARNES LTD.

SCALE = 1:1000
0 10.00 20.00 40.00 60.00 100.00 METRES

"METRIC" DISTANCES AND COORDINATES SHOWN ON THIS PLAN ARE IN METRES AND CAN BE CONVERTED TO FEET BY DIVIDING BY 0.3048

THE INTENDED PLOT SIZE OF THIS PLAN IS 915mm IN WIDTH BY 609mm IN HEIGHT WHEN PLOTTED AT A SCALE OF 1:1000

INTEGRATION DATA		
OBSERVED REFERENCE POINTS (ORPs): UTM ZONE 17 NAD83 (CSRS) (2010.0). COORDINATES TO URBAN ACCURACY PER SECTION 14 (2) OF O.REG 216/10.		
POINT ID	NORTHING	EASTING
ORP-A	4656939.93	357344.09
ORP-B	4656992.98	356753.28
COORDINATES CANNOT, IN THEMSELVES, BE USED TO RE-ESTABLISH CORNERS OR BOUNDARIES SHOWN ON THIS PLAN.		

LEGEND AND NOTES
BEARINGS ARE UTM GRID, DERIVED FROM OBSERVED REFERENCE POINTS A AND B, BY REAL TIME NETWORK (RTN) OBSERVATIONS, UTM ZONE 17, NAD83 (CSRS)(2010.0).

DISTANCES ON THIS PLAN ARE GROUND AND CAN BE CONVERTED TO GRID BY MULTIPLYING BY THE COMBINED SCALE FACTOR OF 0.99982500

ALL MONUMENTS SHOWN THUSLY □ ARE IRON BARS (IB) UNLESS OTHERWISE NOTED.
SIB DENOTES 25mm X 25mm X 1.22m STANDARD IRON BAR
SSIB DENOTES 25mm X 25mm X 0.61m SHORT STANDARD IRON BAR
IB DENOTES 6mm X 16mm X 0.61m IRON BAR
IB Ø DENOTES 19mm diameter X 0.61m ROUND IRON BAR
CC DENOTES CUT-CROSS
CP DENOTES 6mm X 50mm STEEL PIN
PB DENOTES PLASTIC BAR
■ DENOTES SURVEY MONUMENT FOUND
□ DENOTES SURVEY MONUMENT SET AND MARKED 1744
WIT. DENOTES WITNESS
(S) DENOTES SET (M) DENOTES MEASURED (D) DENOTES INST. No.
ORP DENOTES OBSERVED REFERENCE POINT
ALL SET SIB AND PB MONUMENTS WERE USED DUE TO LACK OF OVERBURDEN AND/OR PROXIMITY OF UNDERGROUND UTILITIES IN ACCORDANCE WITH SECTION 11(4) OF O.REG. 525/91.
(S/P) DENOTES SET PROPORTIONALLY
(P) DENOTES PLAN OF SURVEY BY (1744) Dated: Nov. 27, 2018. Plan File: G-3477.
(P1) DENOTES PLAN 12M-584
(P2) DENOTES PLAN 12R-12076
(1744)DENOTES VERHAEGEN STUBBERFIELD HARTLEY BREWER BEZAIRE INC., O.L.S.

SURVEYOR'S CERTIFICATE

I CERTIFY THAT:

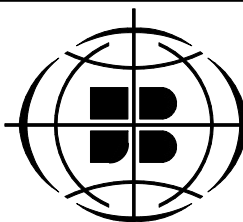
- THIS SURVEY AND PLAN ARE CORRECT AND IN ACCORDANCE WITH THE SURVEY'S ACT, THE SURVEYORS ACT, THE LAND TITLES ACT AND THE REGULATIONS MADE UNDER THEM.
- THIS SURVEY WAS COMPLETED ON THE 22nd. DAY OF OCTOBER, 2020.

DATE OCTOBER 26, 2020.

Brian Coad

BRIAN COAD
ONTARIO LAND SURVEYOR

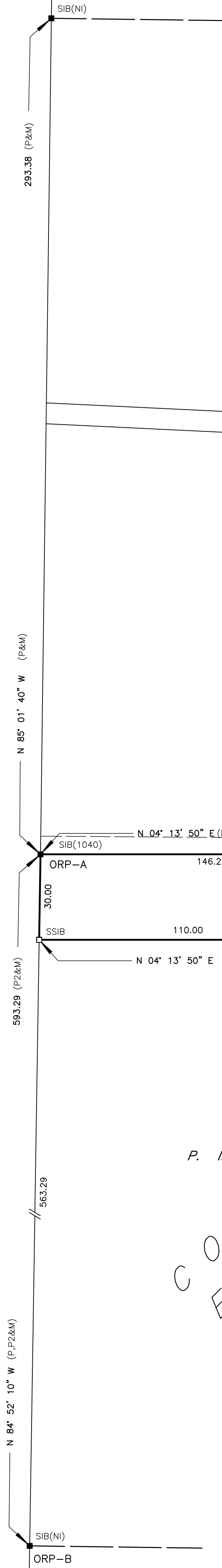
THIS PLAN OF SURVEY RELATES TO AOLS PLAN SUBMISSION FORM NUMBER 2133446



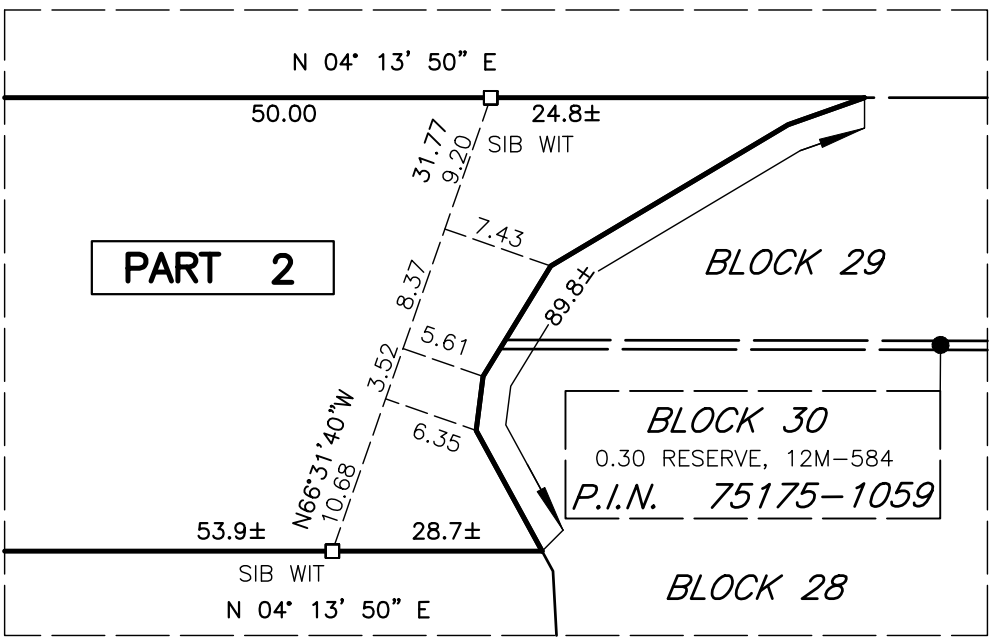
VERHAEGEN
LAND SURVEYORS
A Division of
J. D. Barnes Limited
187 TALBOT STREET, LEAMINGTON, ON, N8H 1L8
T: (519) 322-2375 F: (519) 322-2675 www.jdbarnes.com

DRAWN BY: CMM	CHECKED BY: BC	REFERENCE NO.: 20-48-240-00
CAD Date: October 27, 2020 12:33 PM		FILE NO.: E-Gosfield South 1.E.D.-2
CAD File: 20-48-240-00.dwg		

ROAD 2 EAST
(ACCORDING TO THE CORP. OF THE TOWNSHIP OF GOSFIELD SOUTH, BY-LAW 41-1981, REGISTERED AS INST. No. R848699)
(ROAD ALLOWANCE BETWEEN CONCESSIONS 1 AND 2)
P.I.N. 75169-0150



DETAIL 'A' : NOT TO SCALE





2021 Division Road North
Kingsville, Ontario N9Y 2Y9
(519) 733-2305
www.kingsville.ca
kingsvilleworks@kingsville.ca

Date: January 21, 2021
To: Mayor and Council
Author: Robert Brown, H. Ba, MCIP, RPP
Manager, Planning Services
RE: Timbercreek Subdivision Phase 1B – Dedications
Report No.: PS 2021-008

AIM

To provide the Mayor and Council with details on the conveyance and dedication of one foot reserves and road allowance extensions within the Timbercreek Subdivision.

BACKGROUND

The Timbercreek Subdivision, located to the rear of the Pelee Island Winery, was approved in 2009 as a single detached residential subdivision. The plan called for two phases of development. The second phase and a portion of the first phase were not able to be developed until sanitary sewer capacity was upgraded. Upgrades through Lakeside park were recently completed and the developer is now proceeding with construction of homes on the pre-service lots within the portion of phase one that could not be developed.

DISCUSSION

As a safeguard in all subdivisions developed on a phased basis the Town requires a one-foot reserve of land along the frontage of any lots that are not yet ready to be developed or at the end of streets that will require further extension as the subdivision proceeds. That was the case along the frontage of several lots on the west side of Emily Ave as well as at the end of Grandview.

As part of proceeding with the last portion of Phase 1 a small extension of Grandview is also conveyed to the Town via the registration of the plan. Legislative Services has prepared the required paperwork to receive the conveyance of the road extension. The areas proposed for dedication and/or acceptance are highlighted on Appendix A.

LINK TO STRATEGIC PLAN

Manage residential growth through sustainable planning.

FINANCIAL CONSIDERATIONS

The extension of Grandview and the dedication of the one-foot reserves will provide legal frontage for the affected lots and permit the issuance of building permits.

CONSULTATIONS

SMT

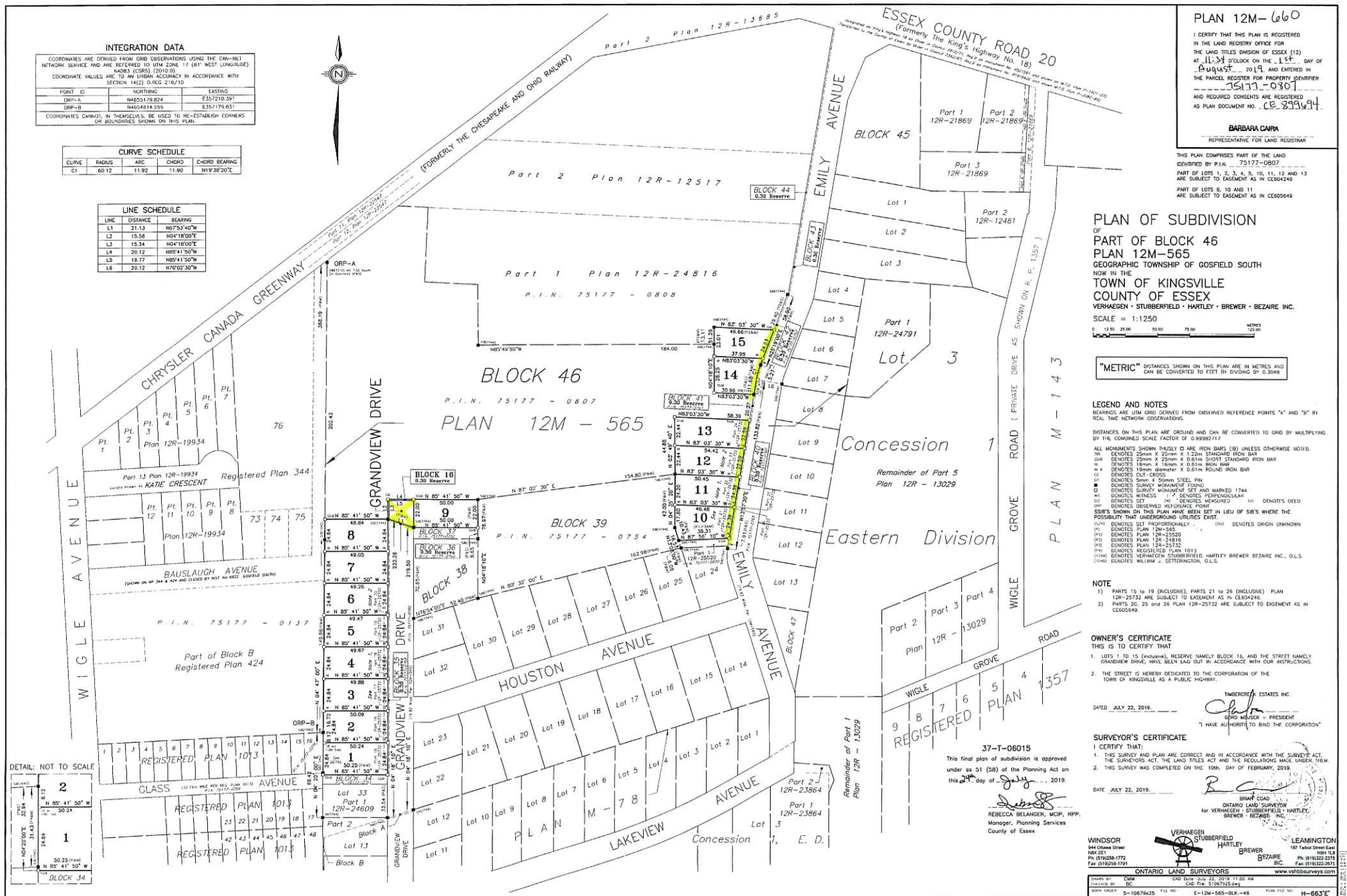
RECOMMENDATION

That Council adopts By-law 3-2021 at this Regular Meeting, being a By-law to designate and dedicate Blocks 35 and 36 on Plan 12M-565 as Part of Grandview Drive, to designate and dedicate Blocks 40 and 42 on Plan 12M-565 as Part of Emily Avenue (all being 0.30 metre reserves).

Robert Brown

Robert Brown, H. Ba, MICP, RPP
Manager, Planning Services

39



THE CORPORATION OF THE TOWN OF KINGSVILLE

BY-LAW 3-2021

**Being a by-law to designate and dedicate
Blocks 35 and 36 on Plan 12M-565 as Part
of Grandview Drive, and to designate and
dedicate Blocks 40 and 42 on Plan 12M-565
as part of Emily Avenue (all being 0.30
metre reserves), all in the Town of
Kingsville, in the County of Essex**

WHEREAS The Corporation of the Town of Kingsville deems it expedient to designate and dedicate Block 35 and Block 36 on Plan 12M-565 (being the 0.30 metre reserve) in the Town of Kingsville, as Part of Grandview Drive;

AND WHEREAS The Corporation of the Town of Kingsville deems it expedient to designate and dedicate Block 40 and Block 42 on Plan 12M-565 (being the 0.30 metre reserve) in the Town of Kingsville, as part of Emily Avenue.

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWN OF KINGSVILLE ENACTS AS FOLLOWS:

1. **THAT** the property legally described as:

BLOCK 35 AND BLOCK 36, PLAN 12M-565; TOWN OF KINGSVILLE;

be designated and dedicated as part of Grandview Drive, in the Town of Kingsville, in the County of Essex;
2. **THAT** the property legally described as:

BLOCK 40 AND BLOCK 42, PLAN 12M-565; TOWN OF KINGSVILLE

be designated as part of Emily Avenue;
3. **THAT** this By-law shall come into force and effect upon third reading and being finally passed.

READ a FIRST, SECOND and THIRD TIME and FINALLY PASSED this 8th day of February, 2021.

MAYOR, Nelson Santos

CLERK, Jennifer Astrologo



2021 Division Road North
Kingsville, Ontario N9Y 2Y9
(519) 733-2305
www.kingsville.ca
kingsvilleworks@kingsville.ca

Date: December 29, 2020
To: Mayor and Council
Author: Ryan McLeod, CPA, CA
RE: Lease Renewal – Kingsville-Gosfield Heritage Society
Report No.: FS-2021-02

AIM

To renew the Town's lease with the Kingsville-Gosfield Heritage Society.

BACKGROUND

In 2010, the Town entered a 10-year lease agreement with the Kingsville-Gosfield Heritage Society (KGHS) for the use of a 970 sq ft meeting space located on the main floor of the Kingsville Public Library, and an additional 580 sq ft. space on the second floor for storage. The purpose of this space is to host Community Public Archives. This lease expired on December 31, 2010 and the President of KGHS, Elizabeth Sabara, has indicated the Society would like to renew for another 10 year period.

DISCUSSION

According to Ms. Sabara, Kingsville-Gosfield Heritage Society has an active membership of approximately 80 residents. The community archives are frequently used by the Kingsville Municipal Heritage Advisory Committee and other Town committees, such as the Highland Games. During non-Covid times, KGHS holds regular office hours in which they are open to the public. The location of Community Public Archives at a library is a logical location and consistent with many other municipalities.

Under the current lease agreement, there is no rent amount due, however, tenant is responsible for their share of the utilities. It appears the Town charged them an allocation for utilities in 2011 but has not charged anything since. It is possible there was some disagreement over the allocation of utilities, since the Town uses a portion of the leased storage space to store its own historical documents. Based on square footage of the building, KGHS share of utilities would be less than \$2,000 in any given year.

KGHS has a modest budget of approx. \$14,000 per year, which includes small grants from the Town (ex. In 2020 KGHS received a \$1,100 grant for 50% of a new laptop) and approx. \$4,000 per year from the Canada Summer Jobs program. Other sources of revenue include membership fees, sale of historical calendars and historical books. KGHS pays their own telephone, insurance and meeting expenses.

In recognition of KGHS valuable contribution to the preservation of the Town's history, Administration recommends renewing the lease for a 5 year period and removing the requirement for the Tenant to pay utilities.

Administration is recommending a 5 year renewal, rather than the 10 year renewal as requested, in the event the Library or future Councils indicate an interest in this space.

LINK TO STRATEGIC PLAN

Promote the betterment, self-image and attitude of the community.

FINANCIAL CONSIDERATIONS

The market value of this space is unknown at this time, but is unlikely to be financially significant to the Municipality. If the Tenant were to assume responsibility for their utilities, the Town would recover approximately \$2,000 per year in expenses. KGHS would likely have to fundraise or increase membership fees to accommodate this expense.

CONSULTATIONS

Senior Management Team

RECOMMENDATION

That Council direct Administration to enter a new 5-year lease agreement with the Kingsville-Gosfield Heritage Society at the Kingsville Public Library, with no rent or utilities payable for the duration of the term.

Ryan McLeod

Ryan McLeod, CPA, CA
Director of Financial and IT Services



2021 Division Road North
Kingsville, Ontario N9Y 2Y9
(519) 733-2305
www.kingsville.ca
kingsvilleworks@kingsville.ca

Date: January 27, 2021
To: Mayor and Council
Author: Karen Loney
RE: Highland Games, Kingsville Tartan
Report No.: PR-2021-01

AIM

For Council to approve the proposed tartan design as the official tartan of the Town of Kingsville and in recognition of the Kingsville Highland Games.

BACKGROUND

The Town of Kingsville hosted the Kingsville Highland Games in 2019, with the previous one being in 1987.

The Highland Games are built on three cornerstone competitions of a Pipe Band Competitions; Highland Dancing Competitions and Scottish Athletic Heavy Event Competitions. Complementing these events was a ceilidh, or also known as a kitchen party that is a traditional gathering involving music. Other components of the event include a market and such things as Tug of War, Sheep herding, Clan Gatherings, Axe Throwing, Celtic Arts & Music and a Mayoral Haggis Hurling Competition. More than 6500 people enjoyed the 2019 games arriving from all over Ontario, Ohio and Michigan.

In celebration of the successful return of the Kingsville Highland Games in 2019, it was decided to create a Kingsville Tartan.

DISCUSSION

The objective of designing a District Tartan, is that the people living in Kingsville would be able to identify with the tartan, find it pleasing and would wear it with pride. District tartans have existed alongside clan and family tartans for centuries and readily bond community members with a common identity. Tartans further link the community to the land through symbolic and imaginative use of colour.

The Kingsville Tartan was designed to be of historical significance to the Town and is comprised of 6 different coloured threads: blue, white, yellow, purple, green, and black. Each was chosen to symbolize a specific facet of the Town of Kingsville

- Blue and white mirror the Town's logo and are now readily associated with Kingsville and the beautiful Lake Erie shoreline.
- Yellow reflects the glorious sunshine the Sun Parlour region is blessed with and is known for.
- Purple and green underscore the importance of viticulture and agriculture to the region and recognize the significance of their contribution to the Town.
- Black celebrates the silhouettes of the millions of migratory birds and butterflies that pass through the region annually.

An example of the proposed Kingsville Tartan, plus further details are in Appendix A.

Unfortunately the 2021 Kingsville Highland Games will be cancelled as a response to the impact of COVID. To help bridge the two year hiatus between events, the Kingsville Highland Games will be kept top of mind with residents of Kingsville so that businesses and individuals will be motivated to participate, to volunteer and to provide sponsorship funds in 2022.

If Council approves the Kingsville Tartan, the Town will be considering a COVID friendly way to reveal the Tartan to the community.

LINK TO STRATEGIC PLAN

Promote the betterment, self-image and attitude of the community.

FINANCIAL CONSIDERATIONS

There are no financial implication from this report.

CONSULTATIONS

Both the Highland Games Committee and the Park, Recreation, Arts and Culture Committee reviewed the proposed tartan design and recommend it to Council for adoption as the official tartan of the Town of Kingsville.

RECOMMENDATION

That Council approves the proposed tartan as shown in Appendix A, as the official tartan of the Town of Kingsville.

Karen Loney

Karen Loney, MA

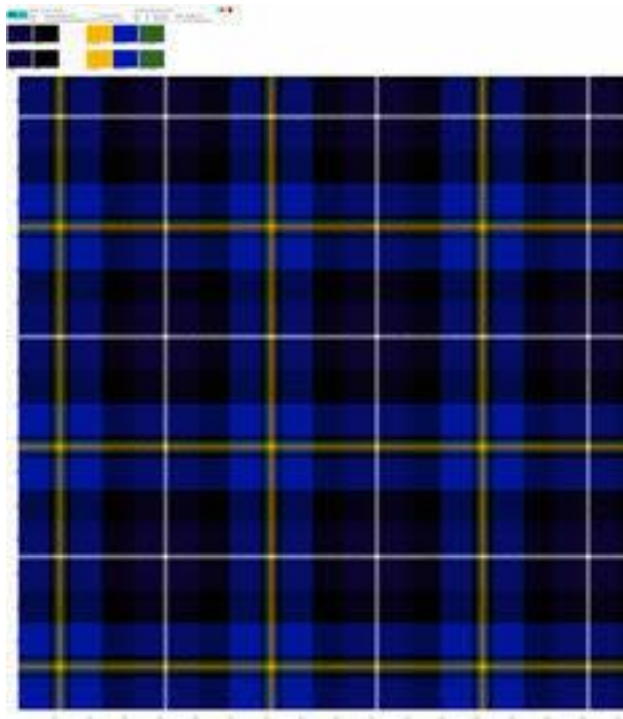
Manager of Recreation Programs and Special Events

KINGSVILLE TARTAN

In celebration of the successful return of the Kingsville Highland Games in 2019, the Town of Kingsville commissioned the creation of the Kingsville Tartan. The objective was to design a District Tartan, one that people living in the community could identify with and would find pleasing and would wear with pride. District tartans have existed alongside clan and family tartans for centuries and readily bond community members with a common identity. Tartans further link the community to the land through symbolic and imaginative use of colour.

The Kingsville Tartan was designed to be of historical significance to the Town and is comprised of 6 different coloured threads: blue, white, yellow, purple, green, and black. Each was chosen to symbolize a specific facet of the Town of Kingsville.

- **Blue and white** mirror the Town's logo and are now readily associated with Kingsville and the beautiful Lake Erie shoreline.
- **Yellow** reflects the glorious sunshine the Sun Parlour region is blessed with and is known for.
- **Purple and green** underscore the importance of viticulture and agriculture to the region and recognize the significance of their contribution to the Town.
- **Black** celebrates the silhouettes of the millions of migratory birds and butterflies that pass through the region annually.



The town of Kingsville commemorates all that is significant to the community in an attractive and harmonious design. It is envisioned that the design will be featured in marketing materials for event hosted by the Town, and in publications promoting the area. Once approved by Council, the Tartan will be registered and then fabric can be commissioned through tartan maker Locharron of Scotland. Tartans come in two weights and will be used for the creation of the kilts, ties, scarves and sashes among other things for sale to the public. Conceivable, any future pipe pipe band affiliated with the Town of Kingsville might also adopt this tartan.

25 January, 2021

Sent to all Clerks of Member Municipalities

Re: Essex Region Source Protection Committee – Municipal Representation

As required by the Clean Water Act, 2006, the Essex Region Source Protection Authority (ERSPA) has an established Source Protection Committee (SPC), which follows the guidance of Ontario Regulation 288/07 (O.Reg 288/07). The SPC is composed of 15 members, including five (5) representatives from the municipal sector. The remaining two-thirds of the SPC are representatives of key industries (e.g. agriculture, greenhouse operations, and fuel suppliers) and members of the public at large.

In 2007, the ERSPA striking committee proposed the following composition of municipal representation on the SPC.

- City of Windsor – 2 members
- Union Water Supply System – 1 member
- Town of Lakeshore – 1 member
- Town of Amherstburg – 1 member

The striking committee felt that those municipalities responsible for the Water Treatment Plants that provide the largest water supplies should have the opportunity to have representation on the SPC. A letter was sent to all Clerks of Member Municipalities on July 30, 2007 to this effect, and this distribution of representation was subsequently endorsed by all municipalities in 2007. At this time, the term of appointment is expiring for one municipal member, one municipal member is retiring and one municipal member has taken a new position and can no longer sit on the SPC in this role.

Ian Wilson, a member of the SPC since 2014 first in the Economic Sector and then filling an interim position for the City of Windsor since September 2020, will be stepping down from his position. Mr. Wilson was a valued member of the SPC, and will be missed. The City of Windsor has nominated Kevin Webb as their representative to the SPC. Mr. Webb is the City's Manager of Environmental Quality, which was previously held by Paul Drca. Mr. Webb brings a background of human health, laboratory analysis, and a passion for safe drinking water. We are pleased to have Mr. Webb join the SPC.

Municipal Councils are asked to endorse Mr. Webb prior to his formal appointment by the Essex Region Source Protection Authority as a regular SPC member. In keeping with our previous practices, at this time we are asking that all member Municipalities endorse the following individuals' appointment to the Essex Region Source Protection Committee:

- **Kevin Webb, City of Windsor**, appointment date: April 14, 2021; expiration of appointment: April 14, 2026

Responses in the form of Council Resolutions are kindly requested by **1 March, 2021**. The Essex Region Source Protection Authority is scheduled to address this matter at their meeting on April 14, 2021

This letter is sent under separate cover to municipal staff who have been appointed by their municipality to assist with Source Water Protection. Please contact me if you require any further information.

Sincerely,



Katie Stamm, PhD
Water Quality Scientist and Source Water Project Manager
Essex Region Conservation Authority



**SPECIAL MEETING OF COUNCIL
MINUTES**

Wednesday, January 13, 2021

9:00 AM

Council Chambers

2021 Division Road N

Kingsville, Ontario N9Y 2Y9

Members of Council	Mayor Nelson Santos Deputy Mayor Gord Queen Councillor Tony Gaffan Councillor Thomas Neufeld Councillor Larry Patterson Councillor Kimberly DeYong Councillor Laura Lucier
Members of Administration	J. Astrologo, Director of Legislative Services/Solicitor/Clerk R. Brown, Manager of Planning Services J. Dean, Deputy Fire Chief J. Galea, Human Resources Manager T. Del Greco, Manager of Engineering T. Iacobelli, Manager of Information Technology S. Kitchen, Deputy Clerk-Council Services S. Martinho, Manager of Public Works and Environmental R. McLeod, Director of Financial & IT Services A. Plancke, Director of Infrastructure & Engineering P. Valore, Chief Building Official R. Baines, Deputy Clerk - Administrative Services T. Hong, Manager of Financial Services J. Norton, CAO John Quennell, Deputy Fire Chief Karen Loney, Manager of Recreation, Programs and Special

Events

A. CALL TO ORDER

Mayor Santos called the Special Meeting to order at 9:00 a.m.

B. DISCLOSURE OF PECUNIARY INTEREST

Mayor Santos reminded Council that any declaration is to be made prior to each item being discussed and to identify the nature of the conflict, if any, as the agenda items come forward.

C. STAFF REPORTS

Chief Administrative Officer John Norton provided opening remarks regarding the budget process.

1. 2021 Municipal Budget – Executive Summary (originally presented at December 14, 2020 Regular Meeting)

Mr. McLeod provided a brief summary of his report. He advised that the draft budget presented to Council results in a 2.8% rate increase, which equate to an increase of \$49.39 on a home assessed at \$250,000.00. Mr. McLeod explained the difference between the assessed value of a home as compared to the market value of the home.

26-2021

Moved by Deputy Mayor Gord Queen

Seconded by Councillor Laura Lucier

That Council receives the report 2021 Municipal Budget - Executive Summary for information.

CARRIED

2. Presentation by Director of Financial and IT Services / Treasurer, R. McLeod RE: 2021 Staffing Considerations

Mr. McLeod presented the 2021 Staffing Considerations put forward by Administration.

Deputy Mayor requested that each position be discussed and debated separately.

27-2021

Moved by Deputy Mayor Gord Queen

Seconded by Councillor Laura Lucier

That Council approves the hiring of a Director of Community and Development Services, with a start date of no sooner than June 1, 2021

CARRIED

Councillor DeYong requested that the Treasurer determine whether any funds from the Safe Restart program can be allocated to the salary for the Director of Community and Development Services position.

28-2021

Moved by Deputy Mayor Gord Queen

Seconded by Councillor Kimberly DeYong

That Council approves the hiring of a solicitor.

CARRIED

29-2021

Moved by Councillor Laura Lucier

Seconded by Councillor Tony Gaffan

That Council approves the hiring of a Communications Coordinator.

CARRIED

30-2021

Moved by Deputy Mayor Gord Queen

Seconded by Councillor Thomas Neufeld

That Council does not approve the Tourism and Economic Development Officer position for the 2021 calendar year.

CARRIED

31-2021

Moved by Deputy Mayor Gord Queen

Seconded by Councillor Kimberly DeYong

That Council receives the 2021 Staffing Considerations Presentation for information.

CARRIED

D. BUDGET DELIBERATIONS

1. Presentation of Departmental Operating and Capital Budgets

a. Council (Page 11)

32-2021

Moved by Councillor Laura Lucier

Seconded by Deputy Mayor Gord Queen

That Council approves the 2021 Council Operating Budget.

CARRIED

b. General Administration (Page 12)

33-2021

Moved by Councillor Thomas Neufeld

Seconded by Councillor Tony Gaffan

That Council set an upper limit of \$40,000 for budget line item 01-112-200-60390 (Donations & Grants).

34-2021

Moved by Deputy Mayor Gord Queen

Seconded by Councillor Larry Patterson

That the motion to set an upper limit of \$40,000 on donations and grants be deferred until grants are discussed as part of the budget process.

CARRIED

35-2021

Moved by Councillor Kimberly DeYong

Seconded by Deputy Mayor Gord Queen

Use the funds from Health Care Reserve (Account #03-000-032-39113) toward the funding agreement with LAFHT (budget line item 01-112-099-60378).

LOST

36-2021

Moved by Deputy Mayor Gord Queen

Seconded by Councillor Tony Gaffan

That Council approves the 2021 General Administration Capital Budget, being Capital Budget Items GEN-2020-1, GEN-2021-1 and GEN-2021-1

CARRIED

37-2021

Moved by Deputy Mayor Gord Queen

Seconded by Councillor Thomas Neufeld

That Council receives the 2021 General Administration Operating Budget.

CARRIED

Mayor Santos called for a short recess at 10:35 a.m.

The meeting was reconvened at 10:47 a.m.

38-2021

Moved by Councillor Thomas Neufeld

Seconded by Deputy Mayor Gord Queen

That Council approves the 2021 Kingsville Accessibility Advisory Operating Budget.

CARRIED

39-2021

Moved by Councillor Laura Lucier

Seconded by Councillor Tony Gaffan

That Council approves the 2021 Tourism and Economic Development Committee Budget.

CARRIED

Deputy Mayor Queen requested that a report be brought to Council regarding the Open Streets event, outlining who will be responsible for the various aspects of the event.

40-2021

Moved by Councillor Larry Patterson
Seconded by Councillor Laura Lucier

That Council approves the 2021 Kingsville Municipal Heritage Advisory Committee Budget.

CARRIED

41-2021

Moved by Deputy Mayor Gord Queen
Seconded by Councillor Tony Gaffan

That the 2021 General Administration Operating Budget be approved, as amended.

CARRIED

c. Information Technology (Page 14)

42-2021

Moved by Councillor Laura Lucier
Seconded by Councillor Larry Patterson

That Capital Budget line items IT-2021-1 thru IT-2021-4 be approved.

CARRIED

43-2021

Moved by Councillor Kimberly DeYong
Seconded by Councillor Larry Patterson

That the 2021 Information Technology Operating Budget be approved.

CARRIED

d. Animal Control (Page 15)

44-2021

Moved by Councillor Larry Patterson
Seconded by Councillor Tony Gaffan

That the 2021 Animal Control Operating Budget be approved.

CARRIED

e. Fire (Page 16)

Council requested details regarding the revenue Administration anticipates being generated from Operating Budget line item labelled as 'Burn Permits'. Council further indicated that approval of the budget does not mean that burn permit fees are supported.

45-2021

Moved by Deputy Mayor Gord Queen

Seconded by Councillor Larry Patterson

That Capital Budget line items FIRE-2020-1, and FIRE-2021-1 and FIRE-2021-2 be approved.

CARRIED

46-2021

Moved by Deputy Mayor Gord Queen

Seconded by Councillor Laura Lucier

That the 2021 Fire Department Operating Budget be approved.

CARRIED

f. Police (Page 18)

47-2021

Moved by Councillor Larry Patterson

Seconded by Councillor Kimberly DeYong

That the 2021 Police Operating Budget be approved.

CARRIED

At 12:09 p.m. Mayor Santos called for a recess, and the meeting reconvened at 12:45 p.m.

g. Building (Page 19)

48-2021

Moved by Deputy Mayor Gord Queen

Seconded by Councillor Tony Gaffan

That the 2021 Building Department Operating Budget be approved.

CARRIED

49-2021

Moved by Councillor Laura Lucier

Seconded by Councillor Kimberly DeYong

That Capital Budget line item 2021-1-BUILD be approved.

CARRIED

h. Public Works (Page 20)

Mr. Del Greco, Manager of Engineering, presented his report RE: Sumac Drive Pedestrian Bridge.

50-2021

Moved by Deputy Mayor Gord Queen

Seconded by Councillor Kimberly DeYong

That Council authorizes Administration to proceed with Option #1 of the Report of Manager of Engineering T. Del Greco dated January 4, 2021 (replacement of the Sumac Drive pedestrian bridge based on the current size and span).

CARRIED

51-2021

Moved by Councillor Thomas Neufeld

Seconded by Councillor Tony Gaffan

That Capital Budget carryover items PW-2020-1 thru PW-2020-8 be approved.

CARRIED

52-2021

Moved by Councillor Thomas Neufeld

Seconded by Councillor Laura Lucier

That Capital Budget line items PW-2021-1 and PW-2021-2 be approved.

CARRIED

53-2021

Moved by Councillor Tony Gaffan

Seconded by Councillor Thomas Neufeld

That Capital Budget line items PW-2021-3 thru PW-2021-6 be approved.

CARRIED

54-2021

Moved by Deputy Mayor Gord Queen

Seconded by Councillor Kimberly DeYong

That Capital Budget line items PW-2021-7 be approved.

CARRIED

55-2021

Moved by Deputy Mayor Gord Queen

Seconded by Councillor Kimberly DeYong

That Capital Budget line items PW-2021-8 and PW-2021-9 be approved.

CARRIED

56-2021

Moved by Deputy Mayor Gord Queen

Seconded by Councillor Thomas Neufeld

That Capital Budget line items PW-2021-10 be approved.

CARRIED

57-2021

Moved by Councillor Thomas Neufeld

Seconded by Councillor Laura Lucier

That Capital Budget line items PW-2021-11 be approved.

CARRIED

58-2021

Moved by Councillor Larry Patterson

Seconded by Councillor Tony Gaffan

That Capital Budget line items PW-2021-12 thru PW-2021-14 be approved.

CARRIED

59-2021

Moved by Deputy Mayor Gord Queen

Seconded by Councillor Thomas Neufeld

That Capital Budget line items PW-2021-15 be deferred to 2021.

CARRIED

60-2021

Moved by Councillor Tony Gaffan

Seconded by Deputy Mayor Gord Queen

That Capital Budget line items PW-2021-16 be approved.

CARRIED

61-2021

Moved by Councillor Thomas Neufeld

Seconded by Deputy Mayor Gord Queen

That Capital Budget line items PW-2021-17 be approved.

CARRIED

62-2021

Moved by Deputy Mayor Gord Queen

Seconded by Councillor Larry Patterson

That the line item for Veteran's Banner Contracted Services be removed from the 2021 Public Works Operating Budget.

CARRIED

63-2021

Moved by Councillor Larry Patterson

Seconded by Deputy Mayor Gord Queen

That the 2021 Public Works Operating Budget be approved, as amended

CARRIED

Agenda Items D i to D.s will be discussed at the January 27, 2021 Special Meeting of Council.

E. CONFIRMATORY BY-LAW

1. By-law 7-2021

64-2021

Moved by Deputy Mayor Gord Queen

Seconded by Councillor Thomas Neufeld

That Council reads By-law 7-2021, being a by-law to confirm the proceedings of the Council of The Corporation of the Town of Kingsville at its January 13, 2021 Special Meeting a first, second and third and final time.

CARRIED

F. ADJOURNMENT

65-2021

Moved by Councillor Kimberly DeYong

Seconded by Councillor Tony Gaffan

That Council adjourns this Special Meeting at 3:04 p.m.

CARRIED

MAYOR, Nelson Santos

CLERK, Jennifer Astrologo



**REGULAR MEETING OF COUNCIL
MINUTES**

Monday, January 25, 2021

6:00 PM

Council Chambers

2021 Division Road N

Kingsville, Ontario N9Y 2Y9

Members of Council	Mayor Nelson Santos Deputy Mayor Gord Queen Councillor Tony Gaffan Councillor Thomas Neufeld Councillor Larry Patterson Councillor Kimberly DeYong Councillor Laura Lucier
Members of Administration	J. Astrologo, Director of Legislative Services/Solicitor/Clerk R. Brown, Manager of Planning Services T. Del Greco, Manager of Engineering S. Kitchen, Deputy Clerk-Council Services R. McLeod, Director of Financial & IT Services A. Plancke, Director of Infrastructure & Engineering D. Wolicki, Manager of Municipal Facilities and Property J. Norton, CAO John Quennell, Deputy Fire Chief

A. CALL TO ORDER

Mayor Santos, in attendance at the Council Chambers, called the Regular Meeting to order at 6:00 p.m. All other members of Council participated in the meeting through video conferencing technology from remote locations.

B. MOMENT OF SILENCE AND REFLECTION

Mayor Santos invited members to observe a moment of silence and reflection to be followed by the playing of O'Canada.

C. PLAYING OF NATIONAL ANTHEM

D. DISCLOSURE OF PECUNIARY INTEREST

Mayor Santos reminded Council that any declaration is to be made prior to each item being discussed and to identify the nature of the conflict, if any, as the agenda items come forward.

E. AMENDMENTS TO THE AGENDA

Councillor DeYong added one Announcement.

F. STAFF REPORTS

1. Annual Traffic By-Law Amendment (2020)

T. Del Greco, Manager of Engineering

66-2021

Moved By Deputy Mayor Gord Queen

Seconded By Councillor Laura Lucier

That Council accepts the Manager of Engineering Services' recommendation that no changes to parking be made to Golfview Drive.

CARRIED

67-2021

Moved By Councillor Thomas Neufeld

Seconded By Councillor Larry Patterson

That Council authorizes amendment of Kingsville Traffic By-law 21-2005 to include 'No Parking' adjacent to 141 and 143 Walker Drive.

	For	Against
Mayor Nelson Santos		X
Deputy Mayor Gord Queen		X

Councillor Tony Gaffan	X	
Councillor Thomas Neufeld	X	
Councillor Larry Patterson	X	
Councillor Kimberly DeYong		X
Councillor Laura Lucier	X	
Results	4	3

CARRIED (4 to 3)

68-2021

Moved By Deputy Mayor Gord Queen

Seconded By Councillor Larry Patterson

That Council accepts the recommendation of the Manager of Engineering that the posted speed on Graham Sideroad remain at 80 km/h.

CARRIED

2. **Cottam Community Improvement Plan Application by 1670057 Ontario Ltd. 127 County Road 34 W Pt. Lot 270, Concession STR, Parts 4 & 9, RP 12R 16608**

R. Brown, Manager of Planning Services

69-2021

Moved By Councillor Larry Patterson

Seconded By Councillor Laura Lucier

That Council approves the Cottam Community Improvement Plan funding application for the purchase and installation of an accessible door opener as an accessibility upgrade for 127 County Road 34 W in the amount of \$625 representing 25% of the cost of proposed project.

CARRIED

3. Lions Club Fundraising Campaign--Lions Park Playground

D. Wolicki, Manager of Municipal Facilities and Property

70-2021

Moved By Deputy Mayor Gord Queen

Seconded By Councillor Kimberly DeYong

That Council supports the proposed fundraising campaign by the Lions Club of Kingsville to fund a new playground structure and accessible surrounding surface area at Lions Park, And Further That Council commits to build the playground structure if the Lions Club raises sufficient funds.

CARRIED

G. MINUTES OF THE PREVIOUS MEETINGS

1. Regular Meeting of Council--January 11, 2021

71-2021

Moved By Councillor Tony Gaffan

Seconded By Councillor Thomas Neufeld

That Council adopts Regular Meeting of Council Minutes dated January 11, 2021.

CARRIED

H. BUSINESS CORRESPONDENCE - INFORMATIONAL

**1. Municipality of Charlton and Dack--Correspondence dated January 7, 2021
RE: Motion regarding Insurance**

**2. Township of Southwest Oxford--Correspondence dated January 11, 2021
RE: Photo radar**

**3. Municipality of West Grey--Correspondence dated January 13, 2021 RE:
Schedule 8 of the Provincial Budget Bill 229, Protect, Support and Recover
from COVID-19 Act**

**4. Resolutions of Support of Town of Kingsville Motion 704-2020 RE: Small
Businesses.**

- a. Township of Kerns--Correspondence dated January 7, 2021
- b. City of Vaughan--Correspondence dated January 8, 2021
- c. Township of Hudson--Correspondence dated January 8, 2021
- d. Township of Chatsworth--Correspondence dated January 12, 2021
- e. Township of Casey--Correspondence dated January 14, 2021
- f. Municipality of Mattice-Val Cote--Resolution 21-05 passed January 18, 2021
- g. Township of La Vallee--Correspondence dated January 18, 2021
- h. Township of Perth South--Correspondence dated January 20, 2021

72-2021

Moved By Councillor Laura Lucier

Seconded By Councillor Larry Patterson

That Council receives Business Correspondence-Informational Items 1 through 4.

CARRIED

73-2021

Moved By Councillor Laura Lucier

Seconded By Councillor Larry Patterson

That Council supports Municipality of West Grey Resolution re: Schedule 8 of the Provincial Budget Bill 229, Protect, Support and Recover from COVID-19 Act.

CARRIED

74-2021

Moved By Councillor Kimberly DeYong

Seconded By Deputy Mayor Gord Queen

That Council supports the Municipality of Charlton and Dack Resolution passed December 18, 2020 RE: Municipal Insurance and the impact of joint and several liability.

CARRIED

I. NOTICES OF MOTION

None.

J. UNFINISHED BUSINESS, ANNOUNCEMENTS AND UPDATES

Councillor DeYong announced the Kingsville Highland Games event will not be held this year, and will be held in 2022. The Committee is in discussion to host some type of event this year, however, the details are not yet available.

K. BYLAWS

1. By-law 8-2021

75-2021

Moved By Councillor Tony Gaffan

Seconded By Councillor Laura Lucier

That Council reads By-law 8-2021, being a By-law to provide for an Interim Tax Levy and to provide for the Payment of Taxes, a first, second and third and final time.

CARRIED

2. By-law 11-2021

L. CLOSED SESSION

76-2021

Moved By Councillor Kimberly DeYong

Seconded By Councillor Thomas Neufeld

That Council at 6:37 p.m., pursuant to Subsection 239(2) of the Municipal Act, 2001 enter into Closed Session to address the following items:

L.i) Subsection 239(2)(e) litigation or potential litigation, including matters before Administrative Tribunals, affecting the Municipality, and Subsection 239(2)(f)

advice that is subject to solicitor-client privilege, including communications necessary for that purpose; RE: Conservation Review Board Case No. CRB2010; Brotto Investments Inc. v. Kingsville; 183 Main St. East, Kingsville;

L.ii) Subsection 239(2)(k) a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality, being an update Report by Mayor Santos regarding a proposal to the Town;

M.i) Subsection 239(2)(b) personal matters about an identifiable individual, including municipal employees, being an update regarding Kingsville Fire Department matters.

CARRIED

M. CLOSED SESSION

- 1. i) Subsection 239(2)(b) personal matters about an identifiable individual, including municipal employees, being an update regarding Kingsville Fire Department matters**

N. REPORT OUT OF CLOSED SESSION

Upon rising from Closed Session at 8:10 p.m. Mayor Santos advised that Council reviewed items Li) Lii) and M.1i) and reported as follows:

i) L.i)--Council received information regarding Conservation Review Board Case No. CRB2010 and provided direction to Administration to review the next steps coming forward.

ii) L.ii)--An update was provided in connection with the status of negotiations being carried on in connection with a proposal to the municipality. Those negotiations have come to an end with no further business arising from them.

iii) M.i)--Administration reviewed the status of matters pertaining to the Kingsville Fire Department and that information was received.

Mayor Santos then brought Item K-2 forward, being By-law 11-2021.

77-2021

Moved By Deputy Mayor Gord Queen

Seconded By Councillor Thomas Neufeld

That Council reads By-law 11-2021, being a By-law to appoint a Fire Chief for The Corporation of the Town of Kingsville a first, second and third and final time.

CARRIED

O. CONFIRMATORY BY-LAW

1. By-law 10-2021

78-2021

Moved By Councillor Larry Patterson

Seconded By Councillor Tony Gaffan

That Council reads By-law 10-2021, being a by-law to confirm the proceedings of the Council of The Corporation of the Town of Kingsville at its January 25, 2021 Regular Meeting a first, second and third and final time.

CARRIED

P. ADJOURNMENT

79-2021

Moved By Councillor Tony Gaffan

Seconded By Councillor Larry Patterson

That Council adjourns this Regular Meeting at 8:13 p.m.

CARRIED



MINUTES

POLICE SERVICES BOARD MEETING
WEDNESDAY, NOVEMBER 25, 2020 @ 4:00 P.M.
Via Webex

A. CALL TO ORDER

Chairperson, Nelson Santos called the Meeting to order at 4:12 p.m. with the following persons confirming their attendance via teleconference:

Nelson Santos	-	Chairperson
William Chisholm	-	Vice Chairperson
Kimberly DeYong	-	Board member
Barry Wilson	-	Board member
Bill Baird	-	Board member
Silvano Bertoni	-	O.P.P. Constable
Brian Johnson	-	O.P.P. Staff Sergeant

Member of Administration: Roberta Baines, Deputy Clerk-Administrative Services

Regrets: Glenn Miller, OPP Inspector

B. DISCLOSURE OF PECUNIARY INTEREST

Where a member of the board has any pecuniary interest, direct or indirect, in any matter which is the subject of consideration at the Regular Meeting of the Board, the member shall disclose the pecuniary interest and its general nature, prior to any consideration of the matter. There were none.

C. DELEGATIONS/PRESENTATIONS

There were none.

D. ADOPTION OF MINUTES OF PREVIOUS MEETING

1. Adoption of Police Services Board Minutes – held on October 28, 2020

PSB 56-2020 Moved by Bill Baird, seconded by Barry Wilson adopt the Police Services Board meeting minutes held on October 28, 2020 via Webex.

CARRIED



MINUTES

E. REPORTS

1. Monthly Status Reports

- i) Town of Kingsville PSB report and Crime Stoppers report for October 2020

Staff Sergeant Johnson provided an overview of the monthly reports for October.

PSB 57-2020 Moved by Will Chisholm, seconded by Kim DeYong to receive Kingsville PSB Reports and Crime Stoppers reports for October 2020 as information.

CARRIED

F. BUSINESS/CORRESPONDENCE

1. Ministry of Solicitor General:

- i) Memorandum: RE: 2021-2022 Civil Remedies Grant Program, issued October 28, 2020 (Index: 20-0158)

PSB 58-2020 Moved by Barry Wilson seconded by Will Chisholm to receive Ministry of Solicitor General communication items 1 i).

CARRIED

G. ADOPTION OF ACCOUNTS

1. Police Services Accounts – RE: Budget actuals ending October 31, 2020

PSB 59-2020 Moved by Will Chisholm, seconded by Barry Wilson to receive the accounts ending October 2020

CARRIED

H. NEW AND UNFINISHED BUSINESS

1. In Persons Meetings Request

The Chair advised members that the meetings will continue to be scheduled via Webex until further notice due to the pandemic.

2. OPP Update

Officer Bertoni provided an update on the Lock or Lose it program. They recently conducted a 3-hour detail with a crime prevention component and it was very well received by residents and business owners.

Officer Bertoni provided an update regarding traffic enforcement on Road 2. It was conducted over a two-week period as part of a directed patrol.

OPP requested that website links to the Canadian Anti-Fraud Centre and the OPP site offering citizen self-reporting be added to the Town website page in the police section. Administration will amend the police section on the Town website to include the new website links.

Members were advised that an Officer's vehicle was struck by a driver and he was charged appropriately under the Highway Traffic Act. The driver also received a 3-day suspension.

Officer Bertoni advised board members that the speed trailer has been put away for the season.

3. Next Meeting

Board members concurred that there will be no meeting in December and that the next meeting will be January 27, 2021 at 4:00 p.m.

I. ADJOURNMENT

PSB 60-2020

Moved by Kim DeYong, seconded by Will Chisholm, that Police Services Board adjourns the meeting at the hour of 4:57 p.m. and to meet again on January 27, 2021 or at the call of the Chair

CARRIED

CHAIRPERSON, Nelson Santos

**DEPUTY CLERK-ADMINISTRATIVE SERVICES,
Roberta Baines**



JOINT BOARD OF MANAGEMENT

Wednesday, December 16, 2020

9:00 AM

Virtually in Zoom

MINUTES

Members Present: Mayor MacDonald (Chair); Deputy Mayor Verbeke, Councillors Hammond, Tiessen - Leamington
Mayor Nelson Santos (Vice-Chair); Deputy Mayor Queen,
Councillors DeYong, Neufeld, Patterson - Kingsville
Councillor Walstedt - Lakeshore

Members Absent: Councillor VanderDoelen - Essex

Staff Present: Andy Graf, Kevin Girard - Essex
Shaun Martinho - Kingsville
Laura Rauch - Leamington

OCWA Staff Present: Dale Dillen, Ken Penney, Dave Jubenville

Call to Order: 9:01 am

Disclosures of Pecuniary Interest: none

Adoption of Board Minutes:

No. UW-56-20

Moved by: Councillor Patterson

Seconded by: Councillor Hammond

That Minutes of the UWSS Joint Board of Management meeting of Tuesday, November 17, 2020, 2020 be received.

Carried

Business Arising Out of the Minutes:

There was none.

Report UW/30/20 dated December 11, 2020 re: Status Update of the UWSS Operations & Maintenance Activities and Capital Works to November 13, 2020

The Manager reviews his report with board members.

The Manager notes that the softstart for Pump #4 at the CBS had been failing. A new one was ordered and OCWA staff will be installing the pump. Operations staff noted that air wash actuators were failing on Filter #7. This actuator was originally purchased in 1994 and could not be repaired. An extra one was ordered as back up.

Flow meters on the raw water lines #1 and #2 were installed by Nevro during the week of December 4, 2020. OCWA staff will be installing the Rotork actuator and flow control valves this week and then leak testing can occur.

The Manager notes that on Filters #2 and #4 have been taken out of service for the installation of new inlet valves. Operations staff have installed during the second week of December and leak testing has been completed. Filters #2 and #4 are starting to fail, these are original to 1959. The other filters have been retrofitted and the Manager notes that #2 and #4 will be retrofitted in 2021.

The Manager reminds the members that the SCADA project is complete, and the contractor is working through the deficiency list, where there appear to be minor issues.

The security system is now active with 21 cameras and 8 still in the process of waiting for communication improvements to take place. The system includes 21 access control points, such as doors and gates etc. throughout the system.

The new lab construction project is currently on hold until 2021 due to scheduling conflict with the contractor.

The Manager notes that a new tower and point to point radio antennas have been installed at the Low Lift for back up communication to the main plant. There was a fiber optic failure in October 2020, which resulted in control issues between the main plant and low lift. This should alleviate the issue.

The Manager notes that he sent a letter to the four (4) CAOs regarding the allocation of the remaining water. The Manager notes that he has received official responses from Leamington and Kingsville. Both Essex and Lakeshore will be bringing this information to their councils. Once all of the feedback has been received he will present a report to the UWSS Board.

The Manager again notes that the flows continue to be high, with some very high days occurring in December, which is not normal for this time of year.

Deputy Mayor Verbeke asks the Manager how much time Essex and Lakeshore have to provide feedback. The Manager notes that he is hoping for a response by the end of the month, but he is planning on having a conversation with staff after this Board meeting. He is hoping to have a response by the January UWSS Board meeting.

The Chair asks the Manager how information is communicated to the public regarding main breaks and any other issues. The Manager notes that it really depends on the situation, however Facebook seems to work well,

No. UW-57-20

Moved by: Councillor Dunn

Seconded by: Councillor Neufeld

That report UW/30/20 dated December 11, 2020 re: Status Update of the UWSS Operations & Maintenance Activities and Capital Works to December 11, 2020 is received.

Carried (UW/30/20)

Report UW/31/20 dated December 8, 2020 re: Draft 2021 UWSS Operations and Capital Budget Report

The Manager reviews his report with the Board. He notes that his recommendation, after the review, is to adopt the draft Budget for 2021. He is proposing a rate increase of 2.58 cents per cubic metre. The new proposed UWSS Wholesale water rate for 2021 would be \$0.6716 per cubic metre. The Manager based his draft budget on an anticipated water demand increase of 2%, based on 2020 flows. He does remind members of the board that the summer of 2020 was very hot early on and many new greenhouses came online.

Report highlights include:

- UWSS Revenue for 2021 is estimated at \$13,578,000 of which \$13,081,000 is from wholesale of water to municipalities, \$405,000 from investment revenue, \$22,000 from Sundry Revenue and \$70,000 from municipal study revenue.
- Operational and Debt Service Expenditures for 2021 are estimated at \$8,572,000. This includes \$3,397,000 for OCWA Operations and Maintenance services and \$2,370,000 for the Sunlife Loan (former MFD Debt).
- A budget of \$430,000 has been established for proposed 2021 Operational Studies and Programs.
- 2021 Revenue versus Operational and Debt Service Expenditures are anticipate to result in a surplus of approximately \$5,006,000 for 2021 Fiscal Year;
- A Capital Program of \$8,155,000 is proposed for 2021; A draw of \$3,149,500 from the UWSS Reserves would be needed to fund the 2021 Capital Program.
- Projected total UWSS Reserves for January 1, 2021 are estimated at \$21,597,00

The Manager put a graph on the screen to show the water demand increase since 2017, this is attributed to residential as well as greenhouse growth.

The Manager points out the 6 Year Capital Program and notes that he had to make some changes due to COVID19, such as, conferences, training and CO2 gas purchase for the pH adjustment system (as this was a new system) and didn't come completely online until close to the end of the summer. He notes that the north residual pond will need to be addressed. He has moved the water quality and corrosion monitoring over to operations, rather than studies, as this will be an ongoing line item now. He includes \$100,000 in

watermain repairs as these keep occurring as well and increased the electricity and natural gas budget by 2% as a general increase.

The Manager informs members that the 2021 Capital works program is fairly robust, however reminds members some items are carried over from 2020. These carry over items could not be completed during the 2020 year due to COVID19, however he feels that going forward they will be completed.

He also notes that some costs have increased, again attributed to COVID19, as new safety measures have had to be accounted for and material costs have increased due to manufacturing and shipping delays. He also explains that studies and programs will be slightly increased for 2021 since most of the 2020 studies had to be delayed. This includes the study with the University of Windsor will require the UWSS to provide a \$100,000 in grant matching funds. He notes that this will only happen once the government grant funding is provided. This study will include the installation of a monitoring network in Lake Erie using buoys to monitor any algae blooms in Lake Erie and their potential to impact the UWSS intakes.

The Manager reminds the Board members that the study regarding the potential for emergency connections between UWSS and Windsor Utilities Commission (WUC) has now started, however, most of this work will take place in 2021.

A potentially large project is the need for a third reservoir. The Manager has allocated \$30,000 for an optimization study and will hopefully present these findings at a Board meeting early in 2021. The costs for a new reservoir will be a large budget item, but necessary given the changing flows.

The Manager then reviews several more projects planned for 2021, including back up power generation, infrastructure/masterplan review, High Lift pump #7 replacement, ground improvements, and the rehabilitation of the Kingsville Water Tower (KWT). The KWT project has gone through the preliminary bid meeting, and it was noted that four (4) contractors attended and the tender process closes in early January. The Manager hopes to commence this project in the Spring of 2021 with completion by Summer 2021.

One of the bigger projects planned in 2021 is the Dissolved Air Flotation (DAF) project on the Clarifier #2. He notes that the Clarifier #4 is planned for the future. Therefore, 2/3 of the entire project costs have to be incurred during this first stage. The budget for Clarifier #2 is bigger than for Clarifier #4 for that reason. He notes that this project will cost over \$4.5 million and costs have increased because of COVID19 and he anticipates that the costs will land at \$6 million. He anticipates the start date of late September 2021, as this is when flows typically are low enough to shut down some clarifiers. The tender process will occur in the Spring and then he will have more concrete figures.

The Manager notes that currently the UWSS has approximately \$20 million in reserves with \$10 million locked away for another 2 years. The UWSS will be adding about \$3.5 million to reserves from 2020 and expects a draw of \$3.2 million for the 2021 budget.

Counillor Hammond wants to know what a 2.58% rate increase will do the average homeowner's pocketbook. The Manager indicates that is averages out to approximately \$8/yr for the average homeowner. Counillor Hammond follows up with question

regarding solar power. The Manager notes that this is part of the back-up generation study that will be happening in 2021. The study will be looking at green energy and solar panels as well.

Councillor Patterson indicates that he would like a full report on the generators used and wants to know if any of this increase in rates is attributed to the greenhouse industry and feels there should be an explanation regarding the rate increase.

Mayor Santos/Deputy Chair notes that the UWSS has established a long term plan regarding investment and rates and asked for clarification on those items. The Manager explains that the UWSS is following the Financial Plan set out by Watson and Associates that was approved in 2019, so any rate increase is according to that plan. This rate increase will assist the UWSS in going forward to cover necessary capital improvements as there are some big capital works items that are necessary in the coming years. Mayor Santos notes that UWSS is following a plan and sticking to it and residents will appreciate that as well as the improvements to the system and the quality of water being produced.

Councillor Hammond needs to excuse himself from the meeting do to a prior engagement, he wishes the Board members a Merry Christmas.

No. UW-58-20

Moved by: Deputy Mayor Queen

Seconded by: Councillor Walstedt

That the Union Water Supply System Joint Board of Management (UWSS Board) adopts the Draft 2021 Operational and Capital Budget for the Union Water Supply System;

And further, that the UWSS Board adopts an increase of \$0.0258 per cubic metre for the UWSS Wholesale Rate. The new proposed UWSS Wholesale Rate for 2021 would be \$0.6716 per cubic meter.

And further, that the UWSS General Manager be provided the delegated authority to implement the 2021 UWSS Operations & Maintenance Budget and 2021 Capital

Carried (UW/31/20)

The UWSS Joint Board of Management meeting dates for 2021 are presented.

No. UW-59-60

Moved by: Deputy Mayor Verbeke

Seconded by: Mayor Santos

That the meeting dates for 2021 are received.

Carried

Report UW/32/20 dated December 11, 2020 re: Payments from November to December 11, 2020

No. UW-60-20

Moved by: Councillor Patterson

Seconded by: Councillor Dunn

That report UW/29/20 dated November 13, 2020 re: Payments from October to November 13, 2020 is received.

Carried (UW/32/20)

New Business

The Chair wishes everyone a Merry Christmas and notes that the UWSS works well collectively as a unit. She thanks the Manager and the Recording Secretary for their work during the year. She also thanks OCWA for their continued good working relationship.

Adjournment:

No. UW-61-20

Moved by: Councillor Thiessen

Seconded by: Councillor DeYong

That the meeting adjourn at 9:23

Carried

Date of Next Meeting: Wednesday, January 20, 2021 in zoom

/kmj



MINUTES

WEST SIDE COLLECTOR ROAD STEERING COMMITTEE MEETING THURSDAY, DECEMBER 17, 2020 @ 10:30 A.M. Via Zoom

A. CALL TO ORDER

Administration called the Meeting to order at 10:34 a.m. with the following persons in virtual attendance:

Committee Members:

Mayor Nelson Santos
Councillor Laura Lucier
Councillor Larry Patterson

Member of Administration:

Manager of Planning - Robert Brown
Dir. of Finance - Ryan McLeod
CAO – John Norton
Deputy Clerk, Admin Services – R. Baines

Regrets: Dir. of Municipal Services - Andrew Plancke

External Resources:

Amico - Cindy Prince
Amico – Gudrin Beggs

B. DISCLOSURE OF PECUNIARY INTEREST

Committee members were reminded that any declaration is to be made prior to each item being discussed and to identify the nature of the conflict, if any, as the agenda items come forward.

C. ADOPTION OF MINUTES FROM PREVIOUS MEETING

- 1. Adoption of West Side Collector Road Steering Committee Minutes – held on December 10, 2020**

Committee members reviewed the previous meeting minutes and recommended some changes. Administration staff will correct the minutes to reflect the amended motion.



MINUTES

09-2020

Moved by Laura Lucier, seconded by Larry Patterson adopt the West Side Collector Road Steering Committee meeting minutes held on December 10, 2020 via Zoom, as amended.

CARRIED

D. NEW BUSINESS

1. Amico correspondence dated November 25, 2020 re: project costs

Prior to explaining the project costs, Ms. Prince inquired whether the committee made a decision on the preferred route. The preferred route was shared on screen and it was reviewed. Ms. Prince provided some details regarding recent discussions with one of the affected landowners. She also indicated that since they now know the preferred route, Amico will proceed with an offer and move forward.

An overview of the project costs was provided. Factored in was the increase in property values and compensation for loss of lots. It was also noted that the water costs were not included because it will be covered by the development charges.

Committee members inquired on the concept drawing submitted by Amico and expressed concern. Ms. Prince provided an answer on that concept drawing stating that the original development had an outlet onto Main Street and thought it could have been an option. She also stated that this is not their preferred location and inquired on what would be a fair cost regarding a collector road.

Committee members discussed reaching out to the affected landowners and leaving the third landowner for Amico to contact as they do not want to interfere with their standing offer.

Committee members inquired on what type of housing development this will be and it was noted that this development is not finalized and still has to be presented to Council for approval.

2. Review of west side collector road preferred alignment

The preferred alignment concept was shared onscreen for review. Administration staff confirmed that it was the preferred alignment and that Verhaegen Land Surveyors had submitted the drawing. Ms. Prince requested a copy of the drawing for their files in order to proceed. Committee members noted confirmation that the outlet onto County Rd 20 across from Heritage Drive will be used as a true intersection.



MINUTES

- 10-2020** Moved by Laura Lucier, seconded by Larry Patterson to receive the west side collector road preferred alignment concept drawing provided by Verhaegen Land Surveyors dated December 16, 2020

CARRIED

3. Amico Submission of Plan of Subdivision

Ms. Prince indicated that Amico will be looking to submit plan of subdivision for sometime in February 2021. Chair Santos indicated that one more meeting should be scheduled with the group to finalize details prior to Amico submitting their plan of subdivision.

E. NEXT MEETING DATE

A meeting will be scheduled for January 2021.

F. ADJOURNMENT

- 11-2020** Moved by Larry Patterson, seconded by Laura Lucier to adjourn this meeting at 11:13 a.m.

CARRIED

CHAIRPERSON, Nelson Santos

**DEPUTY CLERK-ADMINISTRATIVE SERVICES,
Roberta Baines**

January 22, 2021

RE: Item for Discussion – Infrastructure Funding

At its meeting of January 20, 2021, the Council of the Corporation of the Town of Bracebridge ratified motion 21-GC-024, regarding Infrastructure Funding, as follows:

“WHEREAS the Association of Municipalities of Ontario (AMO) has reported that municipal governments own more of Ontario’s infrastructure than any other order of government, and most of it is essential to economic prosperity and quality of life;

AND WHEREAS municipalities deliver many of the services that are critical to residents in every community, and these services rely on well-planned, well-built and well-maintained infrastructure;

AND WHEREAS the Ontario Provincial Government has stated that universal asset management will be the foundation of its municipal infrastructure strategy because effective asset management planning helps ensure that investments are made at the right time to minimize future repair and rehabilitation costs and maintain assets;

AND WHEREAS Federal and Provincial infrastructure funding models now contain requirements for recipients to demonstrate that comprehensive asset management planning principles are applied when making decisions regarding infrastructure investment;

AND WHEREAS infrastructure funding limits need to be large enough to support significant projects that have a lasting community impact over multiple generations;

AND WHEREAS targeted funding for critical infrastructure is inconsistent with the principle foundation of an asset management strategy which prioritizes needs over wants and has resulted in underfunding of the wide range of infrastructure that municipalities are responsible for maintaining, such as arenas and libraries;

AND WHEREAS the Community, Culture and Recreation Stream of the Investing in Canada Infrastructure Program received demand of almost \$10 billion for a \$1 billion funding envelope;

AND WHEREAS broad eligibility for funding is more appropriate as municipalities best understand their infrastructure needs together with the needs of their community;

AND WHEREAS no and/or insufficient funding programs currently exist to fund the demonstrated need for the building, restoration and enhancement of community, culture and recreation assets;

AND WHEREAS funding the replacement of these needed capital assets is beyond the financial capacity of most communities;

AND WHEREAS the age of the Town of Bracebridge arena is greater than 70 years old, and the Library greater than 110 years old, requiring immediate replacement;

AND WHEREAS the Town of Bracebridge was recently denied any funding under the Community, Culture and Recreation stream of the Investing in Canada Infrastructure Program, despite clearly meeting the tests of proper asset management and identifying needs over wants;

AND WHEREAS the economy of Ontario has been negatively impacted by the ongoing measures implemented to reduce the spread of COVID-19;

NOW THEREFORE the Council of The Corporation of the Town of Bracebridge resolves as follows:

1. THAT the Federal and Provincial Governments provide immediate broad and substantial municipal funding opportunities for well-planned, shovel-ready projects already prioritized under municipal asset management plans to provide immediate stimulus to the local, provincial and the federal economies in order to rebound from the impact of the COVID-19 pandemic.
2. AND THAT this resolution be forwarded to the Right Honourable Prime Minister of Canada; the Federal Minister of Infrastructure and Communities; the Honourable Premier of Ontario; the Ontario Minister of the Finance; the Ontario Minister of Infrastructure; the Ontario Minister of Municipal Affairs and Housing; the Association of Municipalities of Ontario (AMO); the Federation of Canadian Municipalities (FCM); the Local Member of Parliament (MP); the Local Member of Provincial Parliament (MPP); and all Municipalities in Ontario.

In accordance with Council's direction I am forwarding you a copy of the resolution for your attention.

Please do not hesitate to contact me if I can provide any additional clarification in this regard.

Yours truly,



Graydon Smith
Mayor

January 22, 2021

RE: Insurance Rates Resolution

Please be advised that the Council of the Municipality of Grey Highlands, at its meeting held January 20, 2021, passed the following resolution:

2021-39

Moved by Tom Allwood, Seconded by Aakash Desai

Whereas the cost of municipal insurance in the Province of Ontario has continued to increase – with especially large increases going into 2021; and

Whereas Joint and Several Liability continues to ask property taxpayers to carry the lion's share of a damage award when a municipality is found at minimum fault; and

Whereas these increases are unsustainable and unfair and eat at critical municipal services; and

Whereas the Association of Municipalities of Ontario outlined seven recommendations to address insurance issues including:

- 1. The provincial government adopt a model of full proportionate liability to replace joint and several liability.**
- 2. Implement enhancements to the existing limitations period including the continued applicability of the existing 10-day rule on slip and fall cases given recent judicial interpretations and whether a 1 year limitation period may be beneficial.**
- 3. Implement a cap for economic loss awards.**
- 4. Increase the catastrophic impairment default benefit limit to \$2 million and increase the third-party liability coverage to \$2 million in government regulated automobile insurance plans.**
- 5. Assess and implement additional measures which would support lower premiums or alternatives to the provision of insurance services by other entities such as nonprofit insurance reciprocals.**
- 6. Compel the insurance industry to supply all necessary financial evidence including premiums, claims and deductible limit changes which support its own and municipal arguments**

as to the fiscal impact of joint and several liability.

7. Establish a provincial and municipal working group to consider the above and put forward recommendations to the Attorney General;

Now therefore be it resolved that the Council for the Municipality of Grey Highlands call on the Province of Ontario to immediately review these recommendations and to investigate the unethical practice of preferred vendors who are paid substantial amounts over industry standards, despite COVID 19 delays, as insurance premiums will soon be out of reach for many communities and

**Be it further resolved that this motion be provided to the Honourable Doug Ford, Premier of Ontario, the Honourable Peter Bethlenfalvy, Minister of Finance, the Honourable Doug Downey, Attorney General of Ontario, the Honourable Bill Walker, MPP for Bruce - Grey - Owen Sound, and all Ontario municipalities.
CARRIED.**

As per the above resolution, please accept a copy of this correspondence for your information and consideration.

Sincerely,



Jerri-Lynn Levitt
Deputy Clerk
Council and Legislative Services
Municipality of Grey Highlands

TOWNSHIP OF AUGUSTA

Moved By: TANYA HENRY

Date: January 25, 2021

Seconded By: JEFF SHAWEN

Resolution No: 4

WHEREAS the Ontario Fire College has been in existence since 1949; and

WHEREAS the Ontario Fire College is one of the primary sources of certified training for Ontario Firefighters; and

WHEREAS the Ontario Fire College has built a reputation of integrity, credibility, and reliability in providing some of the best training to our Fire Services within the Province of Ontario; and

WHEREAS the Ontario Fire College has been used to train and certify both Volunteer, Part-Time and Career firefighters throughout Ontario; and

WHEREAS the Ontario Fire College gives Ontario Firefighters another option other than Regional Training Centers to obtain National Fire Protection Association (NFPA) certifications; and

WHEREAS the Ontario Fire College is the most cost-effective method to certify Firefighters to NFPA Standards in Ontario; and

WHEREAS the Ontario Government enacted and revoked O. Reg. 379/18: Firefighter Certification in 2018; and

WHEREAS when the Ontario Government revoked O. Reg. 379/18: Firefighter Certification, it was made known by the Office of the Solicitor General that the act would be amended and brought back in the future; and

THEREFORE, BE IT RESOLVED THAT the Township of Augusta requests that the Province of Ontario reverse their decision to close the Ontario Fire College as the OFC is one of the best and most cost-effective methods for municipalities to train their firefighters which assists us in protecting our residents; and

BE IT FURTHER RESOLVED THAT this Resolution is forwarded to the Honourable Doug Ford Premier of Ontario, the Honourable Sylvia Jones; Ontario Solicitor General, the Honourable Steve Clark, Minister of Municipal Affairs and Housing, the Ontario Fire Marshal; Jon Pegg, and all municipalities within the Province of Ontario.

RECORDED VOTE:

	FOR	AGAINST
Councillor Bowman	_____	_____
Councillor Henry	_____	_____
Mayor Malanka	_____	_____
Councillor Schapelhouman	_____	_____
Deputy Mayor Shaver	_____	_____

CARRIED: Donna
MAYOR

DEFEATED: _____
MAYOR

Declaration of pecuniary interest by: _____

Nature of interest: _____

- ☐ Disclosed His/Her/Their Interest
- ☐ Vacated His/Her/Their Seat
- ☐ Abstained from discussion and did not vote on the question

RECORDED VOTE:

	FOR	AGAINST
Councillor Bowman	_____	_____
Councillor Henry	_____	_____
Mayor Malanka	_____	_____
Councillor Schapelhouman	_____	_____
Deputy Mayor Shaver	_____	_____

CARRIED: *Dan Malanka*
MAYOR

DEFEATED: _____
MAYOR

Declaration of pecuniary interest by: _____

Nature of interest: _____

- ☐ Disclosed His/Her/Their Interest
- ☐ Vacated His/Her/Their Seat
- ☐ Abstained from discussion and did not vote on the question

**CORPORATION OF THE
TOWNSHIP OF NORTH GLENGARRY**

Resolution #

8

Date:

Monday, January 25, 2021

Moved by: Jacques Massie

Seconded by: Brenda Noble


THAT the Council of the Township of North Glengarry request that the Province of Ontario allow for small businesses to immediately reopen with the required health guidelines and protocols in place; and

THAT this resolution be sent to the Premier of Ontario, the Minister of Municipal Affairs and Housing, MPP Jim McDonell, and circulated to all municipalities in Ontario.

Carried

Deferred

Defeated



Mayor / Deputy Mayor

From: [Roberta Baines](#)
To: [Roberta Baines](#)
Subject: FW: South Stormont Resolution - Support for Reopening Small Businesses
Date: Monday, January 25, 2021 1:25:46 PM
Attachments: [image005.png](#)
[image006.png](#)

From: Ashley Sloan <ashley@southstormont.ca>
Sent: Monday, January 25, 2021 12:18 PM
To: clerks@pickering.ca; clerks@sarnia.ca; clerks@stcatharines.ca; clerks@clarington.net; gdombroski@madawaskavalley.ca; clerk@addingtonhighlands.ca; info@adelaidemetcalfe.on.ca; kpearl@adjtos.ca; info@admastonbromley.com;
Cc: Loriann Harbers <loriann@southstormont.ca>
Subject: South Stormont Resolution - Support for Reopening Small Businesses

Good day,

For your consideration, please find below a resolution passed by the Council of the Township of South Stormont on January 20, 2021:

Resolution No. 017/2021

Moved By: Councillor Guindon

Seconded by: Councillor MacIsaac

THAT the Council of the Township of South Stormont request that the Province of Ontario allow for small businesses to immediately reopen with the required health guidelines and protocols in place; and

THAT this resolution be sent to the Premier of Ontario, the Minister of Municipal Affairs and Housing, MPP Jim McDonell, and circulated to all municipalities in Ontario.

CARRIED

Kind regards,

Ashley Sloan, AMP
Deputy Clerk



Come see for yourself!

Township of South Stormont
2 Mille Roches Rd., P.O. Box 84
Long Sault, ON K0C 1P0
Email: ashley@southstormont.ca
Office: 613-534-8889 ext. 204
Fax: 613-534-2280



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Please consider the environment before printing this email



The Corporation of the Town of Bruce Mines

PO Box 220
9126 Hwy. 17 East
Bruce Mines ON P0R 1C0

MAYOR: LORY PATERI
CLERK: DONNA BRUNKE

Phone: (705)785-3493
Fax: (705)785-3170
Email: brucemines@bellnet.ca
www.brucemines.ca

January 19, 2021

Town of Kingsville
2021 Division Road North
Kingsville ON N9Y 2Y9

Attention: Sandra Kitchen, Deputy Clerk-Council Services

Dear Ms. Kitchen:

RE: Letter of Support for Small Businesses

Please be advised that the following resolution was passed at our regular council meeting of January 18, 2021:

RESOLUTION NUMBER: 2021-17

MOVED BY: RICK O'HARA

SECONDED BY: JODY ORTO

BE IT RESOLVED THAT THE COUNCIL OF THE CORPORATION OF THE TOWN OF BRUCE MINES SUPPORTS THE TOWN OF KINGSVILLE AND THE TOWNSHIP OF NAIRN & HYMAN IN THEIR REQUEST TO PREMIER DOUG FORD, AS WELL AS THE ONTARIO CABINET AND HEALTH OFFICIALS, TO PROTECT THE HEALTH OF ONTARIANS AND OUR SMALL BUSINESSES BY ALLOWING THEM TO REMAIN OPEN TO IN-STORE SALES AND SERVICE WITH LIMITED CAPACITY AND INCREASED SAFETY MEASURES.

CARRIED.

Yours truly,
CORP. OF THE TOWN OF BRUCE MINES

Jamie Hunter, AMCT
EXECUTIVE ASSISTANT

Township of Addington Highlands

January 21, 2021

The Town of Kingsville
2021 Division Rd N
Kingsville, ON N9Y 2Y9
Emailed to: skitchen@kingsville.ca

Re: Letter of Support for Small Businesses

To Whom It May Concern,

Please be advised that at their January 19th, 2021 meeting, the Council of the Corporation of the Township of Addington Highlands resolved to endorse your municipality's resolution calling upon the Premier of Ontario as well as Ontario's cabinet and Health Officials to protect the health of Ontarians and our small businesses by allowing them to remain open to in-store sales and services with limited capacity and increased safety measures.

I trust you will find this letter of support satisfactory.

Sincerely,

Christine Reed

Christine Reed
CAO/Clerk-Treasurer

cc. Hon. Doug Ford, Premier – premier@ontario.ca
Hon. Christine Elliott, Minister of Health – christine.elliott@ontario.ca
Hon. Victor Fedeli, Minister of Economic Development, Job Creation and Trade – MEDJCT.Minister@ontario.ca
Hon. Prabmeet Singh Sarkaria, Associate Minister of Small Business and Red Tape Reduction – prabmeet.sarkaria@pc.ola.org
Hon. Peter Bethlenfalvy, Minister of Finance – Minister.fin@ontario.ca
Daryl Kramp, MPP Hastings-Lennox and Addington – daryl.kramp@pc.ola.org

January 22, 2021

Via Email: MEDJCT.Minister@ontario.ca

Honourable Victor Fedeli, Minister
Ministry of Economic Development, Job Creation and Trade
18th Floor
777 Bay St.
Toronto, ON M7A 1S5

Dear Minister Fedeli:

Re: Request to Support Small Businesses

At the regular meeting on January 19, 2021, Council for the City of Temiskaming Shores adopted the enclosed resolution regarding support for small businesses.

Please accept this correspondence for your information and consideration.

Sincerely,



Logan Belanger
Municipal Clerk
lbелanger@temiskamingshores.ca

Enclosure

C.c.

Hon. Prabmeet Sarkaria, Associate Minister of Small Business and Red Tape Reduction
Hon. Christine Elliott, Minister of Health
Hon. Peter Bethlenfalvy, Minister of Finance
Hon. Michael Tibollo, Associate Minister of Mental Health and Addictions
John Vanthof, MPP for Temiskaming-Cochrane
Temiskaming Health Unit Board of Health
Town of Kingsville



The Corporation of the City of Temiskaming Shores
Regular Meeting of Council
Tuesday, January 19, 2021

Resolution

Support – Town of Kingsville Request to Support Small Businesses

Resolution No. 2021-024

Moved by: Councillor Jelly
Seconded by: Councillor Whalen

Whereas at its meeting of December 14, 2020, Town of Kingsville Council approved a resolution in support of small businesses during COVID-19; and

Whereas the health and safety of Ontarians is the number one priority and health is a state of physical, mental and social well-being, not merely the absence of disease; and

Whereas many businesses rely on the holiday season for their financial strength and whereby these businesses have faced unprecedented difficult times throughout 2020 due to the COVID-19 pandemic restrictions; and

Whereas closing our small local businesses during the holiday season means many will not survive and business owners and their employees will lose their livelihoods; and

Whereas the Town of Kingsville's commercial businesses are predominately made up of small independently owned businesses and closing them will force residents to travel out of town into larger crowds increasing their exposure to COVID-19; and

Whereas our small independent businesses have every reason to keep customers safe and are able to ensure limited capacity, customer contact tracing and disinfecting in-between customers and may be able to offer curb-side and delivery.

Now therefore be it resolved that Council for the City of Temiskaming Shores hereby supports the Town of Kingsville's call upon the Premier of Ontario, Doug Ford, as well as the Ontario cabinet and Health officials, to protect the health of Ontarians and our small businesses by allowing them to remain open to in-store sales and service with limited capacity and increased safety measures; and

Further that this resolution be forwarded to the Hon. Victor Fedeli, Minister of Economic Development, Job Creation and Trade; Hon Prabmeet Singh Sarkaria, Associate Minister of Small Business and Red Tape Reduction; Hon. Christine Elliott, Minister of

Health; Hon. Peter Bethlenfalvy, Minister of Finance; Hon. Michael A. Tibollo, Associate Minister of Mental Health and Addictions; John Vanthof, MPP for Timiskaming-Cochrane; the Temiskaming Health Unit Board of Health; and the Town of Kingsville.

Carried

Certified True Copy
City of Temiskaming Shores

A handwritten signature in black ink, appearing to read "Belanger", written in a cursive style.

Logan Belanger
Municipal Clerk

From: [Roberta Baines](#)
To: [Roberta Baines](#)
Subject: FW: Town of Kingsville
Date: Thursday, February 4, 2021 9:58:17 AM

From: Carol Watson [<mailto:carol@howick.ca>]
Sent: Friday, January 22, 2021 3:53 PM
To: Jennifer Settingington <jsettingington@kingsville.ca>; premier@ontario.ca;
christine.elliott@pc.ola.org
Cc: vic.fedeli@pc.ola.org; prabmeet.sarkaria@pc.ola.org; rod.phillips@pc.ola.org;
michael.tibolloCO@pc.ola.org; 'lisa.thompson@pc.ola.org' <lisa.thompson@pc.ola.org>
Subject: RE: Town of Kingsville

This is to advise that correspondence received from Town of Kingsville including their resolution regarding small businesses was discussed at the January 19, 2021 Howick Council meeting. The following resolution was passed:

Moved by Deputy Reeve Bowman; Seconded by Councillor Illman:

Be it resolved that Council support Town of Kingsville's resolution calling upon the Premier of Ontario, Doug Ford, as well as the Ontario cabinet and Health officials, to protect the health of Ontarians and our small businesses by allowing them to remain open to in-store sales and service with limited capacity and increased safety measures. Carried. Resolution No. 15/21

If you require anything further, please contact this office, thank you.

Carol Watson, Clerk
Township of Howick
44816 Harriston Road, RR 1
Gorrie, Ontario N0G 1X0



January 27, 2021

Sandra Kitchen
Deputy Clerk-Council Services
Legislative Services Department
Town of Kingsville
2021 Division Road North
Kingsville, ON N9Y 2Y9

Sent via email: skitchen@kingsville.ca

**Re: Letter of Support for Small Businesses
Our File 35.11.2**

Dear Ms. Kitchen,

Please be advised that the Council of the City of St. Catharines, at its meeting held on January 18, 2021, gave consideration to your Council's resolution respecting the above-noted matter.

The Mayor and Members of Council received and filed the resolution, directing no further action.

If you have any questions, please contact the Office of the City Clerk at extension 1524.

A handwritten signature in blue ink, appearing to read 'Bonnie Nistico-Dunk'.

Bonnie Nistico-Dunk, City Clerk
Legal and Clerks Services, Office of the City Clerk
:em



TOWN OF AJAX
65 Harwood Avenue South
Ajax ON L1S 3S9
www.ajax.ca

Sandra Kitchen
Deputy Clerk-Council Services
Legislative Services Department
The Corporation of the Town of Kingsville
2021 Division Road North
Kingsville, ON N9Y 2Y9
skitchen@kingsville.ca

DELIVERED BY EMAIL

January 27, 2021

RE: Letter of Support for Small Businesses

Thank you for your correspondence to the Town of Ajax dated December 21, 2020, regarding the above noted matter. Please be advised that a copy of your correspondence was presented to and endorsed by the Council of the Town of Ajax at its meeting held on January 25, 2021.

Sincerely,

Alexander Harras
Manager, Legislative Services/Deputy Clerk
905-619-2529 ext. 3342
alexander.harras@ajax.ca

The Corporation of the
MUNICIPALITY OF TWEED

255 Metcalf St., Postal Bag 729
Tweed, ON K0K 3J0
Tel.: (613) 478-2535
Fax: (613) 478-6457



Email: info@tweed.ca
Website: www.tweed.ca
facebook.com/tweedontario

January 27, 2021

Town of Kingsville
2021 Division Rd North
Kingsville ON, N9Y 2Y9

Attention: Jennifer Astrologo
Director of Corporate Services/Clerk

Dear Jennifer Astrologo:

I wish to advise that Council, at their regular meeting held January 13, 2021 passed a resolution in support of the Town of Kingsville's resolution urging the Province to allow small businesses to remain open to in-store sales and service with limited capacity and increased safety measures.

Yours truly,

A handwritten signature in black ink, appearing to read 'Lucas Wales'.

Lucas Wales
Deputy Clerk



28 Pulford Street, Kingsville, Ontario N9Y 1B4

January 26, 2021

Report to Council

Town of Kingsville

Subject: ROMA Conference January 25, and 26, 2021

I attended the above noted conference, along with three other members of Council. This conference was conducted by use of Zoom style technology. As in the past, this conference did offer several Ministers, sponsors, and presentations to respond to questions asked in advance.



Just one of the great conference sponsors. Our Insurance provider (Cowen) was another.

Welcome on Monday morning at 8am commenced with an Opening by a Chief of the First Nations representing those that came before. His speech noted the need for us all to work together for the common good, for children and the future.

First Keynote Speaker was Chantal Hebert, she did note a book by Winston Churchill, Our Prime Minister interest in Climate Change, along with the fact that in an election with COVID-19 there is less change in elections to office.

Allan Thompson, Chair of ROMA noted the need for Broadband, along with Support for Public Health.

As the morning progressed the following topics were highlighted:

- Local Governments need and have some tools to regarding House Planning and Design
- Migrant Workers Housing and the need to do better.
- Idea that Sick Days should be paid, especially with COVID-19.

At 10am The Conference had a Zoom style presentation by Mr. Ford.



He noted his desire to help all rural communities.

The importance of Rural Communities

Having COVID-19 Vaccine

Providing dollars to support quality of life.

And the Importance of Broadband

AMO President Graydon Smith (mayor of Bracebridge) noted the need for governments at all levels, can and do work together. The success of many working quietly in our communities needs to be recognized.

The Hon. Christine Elliott, Minister of Health, noted the fact that it is the local levels of government that basically receive the concerns that effect all levels of Government. She expressed thanks to all who serve our communities.

Break Topics included:

The need for Asset management plans and the benefit in use of the use of the Gas Tax credits to towns such as Bracebridge, Fergus, and Guelph.

The First Minister's Forum (11) listed a great cross section of Ministers from Health, Education, Long-Term Care, Attorney General, Children as just an example.



Some Topics on this session included:

- For Health Care the Funding Model for Hospitals should consider seasonal peaks such tourists in cottage country, and Temporary Foreign Workers in southern Ontario.
- For Child Care the Minister of Education noted the desire moving forward for Childcare in be included in School builds
- The Need for the Community Safety Plans was discussed, it may be necessary for some to submit interim plan if the plans are not available by the due date.
- Next 911 system is coming. Question was asked if the Province will fund the new 911 program. No clear answer.

Technology

Some examples were provided of increased use of technology using Broad Band and Cloud Technology. United Communities of Prescott & Russell noted their use of Notarius – Digital Signatures program.

Tuesday Morning, we heard from both representatives of the Liberal and Green Parties. In each case both told us what that might do.

From Broad Band, to support for Tourism and Climate.

The Discussion table that followed included:

Drainage

Planning

Building

Senior Admin

First Topic:

Drainage:

With the Drainage Act a site meeting is required. The meeting at the actual site invites the Eng. As well as the effected rate payers. In 1970 during a snowstorm one engineer moved the site plan meeting to a local school. One person challenged and case went to referee (judge) who noted the move was deemed reasonable.

In the case of COVID it was suggested that it may be wise to delay the site meetings if not critical.

If the project must move ahead offer online, with call in, with Clerk taking calls and concerns.

Noted that we should ensure the ratepayers have as much notice as possible. This may require more detailed paperwork up front.

For Planning

Some municipalities are increasing the minimum notice period (from the 20days) to ensure delivery.

One Town noted that they are requiring the developers to post larger signs at proposed developments that show details as opposed to the little yellow signs we used.

COVID-19 Experience and Response

The CAO of Blue Mountain noted that they had a COVID-19 problem. 12 out of 15 in a work group tested positive.

Steps: Emergency Command Centre active

Health Unit involved.

Health Unit was lead on the project.

Communication was a key issue for Staff and Council with daily updates. Calls referred to health Unit.

Decision was made to make a public media release to reduce or eliminate the rumors in town.

Privacy of staff is also required.

Ministry of Labour notified.

No easy answer but the help and guidance of the Health Unit was helpful.

COVID-19 and Building (another Community)

Noted some permits are still required.

Staff that do the plans review are working from home.

The use of E Permits, E applications and E Inspections helpful. Not all jobs can be done just by pictures.

Building Inspectors do require some field work even in COVID times.

Government has issued some directions as to what can and should be done.

Housing Planning and Design

One municipality is reviewing what can be done with Planning and zoning to open more opportunities for housing.

Key is the mix or compatibility with existing stock in the areas.

Government Support for Fairs, or Agricultural Society and Horticultural Societies was announced.

An Ag Society may be eligible for \$7000.

A Horticultural Society may be eligible for \$1,140.

Federal Government

Good news things are happening to get more support.

Vision for recovery following COVID-19.

For the Family and any Women in crisis encouraged to talk to someone they trust and reach out the support groups. The Government is working to aid all in distress.

Thanks to all the essential workers from the Retirement Homes, to the nurses and others.

Summary**Good Conference**

Many topics also covered and offered. Other members of Council may have attended different workshops. As a collective group your Council and CAO did meet with two ministries to discuss the farm sector, and the workers as well as the impacts and challenges that it presents.

This report is my own and may not represent the views or findings of others. E.& O. E.

Gord Queen

Deputy Mayor

Kingsville

gqueen@kingsville.ca

February 1, 2021

Sent by E-mail
sylvia.jones@pc.ola.org

Honourable Sylvia Jones
Solicitor General
18th Floor - 25 Grosvenor St.
Toronto, ON M7A 1Y6

Re: Community Safety & Well-Being Plan - Extension Request

Dear Solicitor General Jones,

The Township of Asphodel-Norwood is participating in a regional Community Safety & Well-Being Plan (CSWB) plan with the City of Peterborough and the eight (8) lower-tier municipalities located within the County of Peterborough. The decision to develop a joint plan was derived after consulting with our municipal neighbours. Our vision for a long-term tool that addresses the unique needs of our area while supporting safe, healthy, and sustainable communities by moving away from reactionary, incident-driven responses and re-focusing on proactive, collaborative initiatives to take the strain off the emergency response system is shared by all of our municipal partners; as the success of our community is dependent upon each and every individual's well-being.

Preparations are underway, but the response efforts needed to manage the COVID-19 outbreak have taken priority and an unprecedented amount of time, energy, and resources. A meaningful CSWB Plan requires extensive public consultation and engagement in order to prepare a document that is both comprehensive and in alignment with the legislative intent. Given the current political climate and the ongoing effects of the pandemic, a deadline extension for the completion and adoption of a CSWB Plan would be the most appropriate course of action. The Township appreciates the extension previously granted from January 1, 2021 to July 1, 2021, but humbly asks the Solicitor General consult with municipalities before prescribing a new deadline.

With that in mind, I put forward the following resolution for your consideration:

WHEREAS the Police Services Act, 1990, was amended on January 1, 2019 to mandate every municipality in Ontario to prepare and adopt a Community Safety and Well-Being (CSWB) Plan; and

WHEREAS the Ministry of Municipal Affairs and Housing introduced the Municipal Emergency Act, 2020 to assist municipal governments and local boards during the COVID-19 emergency; and

WHEREAS the protective measures municipalities have put in place to protect their communities, Councillors, and staff members include eliminating face-to-face meetings, closing municipal offices, and directing staff to work from home; and

WHEREAS Bill 189, Coronavirus (COVID-19) Support and Protection Act, 2020 was passed to amend various acts to support municipal, policing, and community partners during the pandemic;

NOW THEREFORE, BE IT RESOLVED that while these measures are imperative and necessary, they impose undue hardship on municipalities to meet provincial deadlines such as the completion and adoption of a Community Safety & Well-Being (CSWB) Plan prior to July 1, 2021. The Council of the Township of Asphodel-Norwood calls upon the Solicitor General to review the imposed deadline for municipalities to complete and adopt a Community Safety & Well-Being (CSWB) Plan in consultation with local governments to address the unique challenges facing individual regions.

Thank you in advance for your time and consideration of our request. Please do not hesitate to reach out should you require any further information.

Sincerely,



Candice White, CAO/Clerk/Treasurer
Township of Asphodel-Norwood

Cc: Ministry of Community Safety and Correctional Services
All Ontario Municipalities in Ontario

THE CORPORATION OF THE TOWN OF KINGSVILLE

BY-LAW 2 - 2021

Being a By-law to establish and regulate a Fire Department for the Town of Kingsville

WHEREAS Section 8 of the *Municipal Act, S.O. 2001, c. 25*, provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under the Act;

AND WHEREAS Section 9 of the *Municipal Act, 2001, c. 25* provides that Sections 8 and 11 shall be interpreted broadly so as to confer broad authority on municipalities to (a) enable municipalities to govern their affairs as they consider appropriate and, (b) enhance their ability to respond to municipal issues;

AND WHEREAS Section 5(0.1) of the *Fire Protection and Prevention Act, 1997*, as amended, permits the Council to establish, maintain, and operate a fire department.

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWN OF KINGSVILLE ENACTS AS FOLLOWS:

1. Definitions:

In this By-law, unless the context otherwise requires:

- (a) “Approved” means approved by the Council;
- (b) “Chief Administrative Officer” means the person appointed by Council to act as Chief Administrative Officer for the Corporation;
- (c) “Corporation” means The Corporation of the Town of Kingsville;
- (d) “Council” means the Municipal Council for the Town of Kingsville;
- (e) “Department” means the Town of Kingsville Fire Department;
- (f) “Fire Chief” means a fire chief appointed under subsection 6 (1) of the *Fire Protection and Prevention Act*;
- (g) “Fire Department” means a group of firefighters authorized to provide fire protection services by a municipality;
- (h) “Fire Protection Services” includes (i) fire suppression, (ii) rescue and emergency services, (iii) fire prevention and public fire safety education, (iv) mitigation, prevention and safety education of the risk created by unsafe levels of carbon monoxide, (v) training of personnel involved in the provision of any of these services;
- (i) “Limited Service” means a variation of service significantly differentiating from the norm as a result of extenuating circumstances, such as deployment of Volunteer Firefighters in insufficient numbers, or any other factor whatsoever, which shall be determined in the sole discretion of the Fire Chief or the highest ranking Member of the Fire Department present and in charge of a response;
- (j) “Member” means any person appointed to the Fire Department by the Fire Chief and includes officers, full-time employees, and Volunteer Firefighters;
- (k) “Mutual Aid” means a plan established pursuant to section 7 of the *Fire Prevention and Protection Act* under which fire departments that serve a designated area agree to assist each other on a reciprocal basis in the event of a major fire or emergency;

- (l) “Volunteer Firefighters” means a Member of the Fire Department and provides services as assigned by the Fire Chief on a volunteer basis or for nominal consideration, honorarium, training or other allowance. For clarity, a Volunteer Firefighter is not an employee of the Fire Department or the Corporation.

2. Fire Department Established

A Fire Department for the Corporation of the Town of Kingsville, to be known as the Kingsville Fire Department, is hereby established and the head of the Fire Department shall be known as the Fire Chief. The mission statement of the department shall be those contained in Schedule ‘A’ of this By-law.

3. Appointment of Fire Chief and Responsibility

The Fire Chief is responsible to Council, through the Chief Administrative Officer, for the proper administration and operation of the Fire Department including all Fire Department functions and programs. The Fire Chief will comply with any policies of the Corporation. The Fire Chief will have an annual performance review completed by the Chief Administrative Officer.

The Chief Administrative Officer shall make a recommendation to Council of a qualified person to be appointed as the Fire Chief and the Council shall appoint a Fire Chief. The Fire Chief may be dismissed and before dismissing the Fire Chief, the Council shall first receive advice from the Chief Administrative Officer.

4. Appointment of Volunteer Firefighters

In consultation with the Corporation’s Manager of Human Resources, the Fire Chief may appoint any eligible person as a Volunteer Firefighter in order to maintain a sufficient complement of Firefighters, which number shall be set by Council from time to time and reflected in the budget of the Fire Department.

5. Appointment of Officers and Employees (full-time or part-time)

In consultation with the Chief Administrative Officer, the Fire Chief may appoint any eligible person as an Officer or Employee (full-time or part-time) if an existing position is vacant or a new position has been approved by Council. Officer ranks shall include Deputy Chief, Station Chief, Captain, Fire Prevention Officer, Training/Public Education Officer, and any other position approved by the Chief Administrative Officer.

6. Discipline and Dismissal of Members

Persons appointed as Members of the Fire Department shall be on probation for a period of one year and may be dismissed from the Fire Department by the Fire Chief for any reason. Probationary Members do not have a right of appeal.

Members (including Volunteer Firefighters, Officers, and / or Employees), who have completed probation, shall be subject to discipline including demotion or dismissal from the Fire Department. The Deputy Fire Chief shall put any disciplinary decisions, including demotion or dismissal, in writing to the Member, including reasons for the decision. The Deputy Fire Chief shall first consult with the Manager of Human Resources before issuing any written decisions. Any Member may appeal the decision of the Deputy Fire Chief to the Fire Chief whose decision shall be final.

If a Member is dismissed from the Fire Department, a Member will have the right to appeal their dismissal to the Chief Administrative Officer whose decision shall be final.

7. Resignation and Mandatory Retirement

A Member may resign at any time by submitting a letter of resignation to the Fire Chief in writing and providing two weeks’ notice. A copy of the letter of resignation shall be forwarded to the Manager of Human Resources.

On the Member's 60th birthday, the Member must retire and resign from the Fire Department, except for the Fire Chief, Deputy Fire Chief, and Station Chiefs, who must retire and resign on their 65th birthday. This clause shall be effective as of December 31, 2021.

This does not apply to full-time or part-time employees who are assigned to duties other than fire suppression duties, including those assigned to administration, prevention, education or training duties.

8. Remuneration

The honorarium, training or other allowances provided to Volunteer Firefighters shall be as determined from time to time by the Corporation.

The salary and benefits payable to any Employee shall be as determined from time to time by the Corporation.

9. Standard Operating Guidelines

The Fire Chief shall implement all approved policies, as issued by the Chief Administrative Officer, and shall develop such operating guidelines, general orders and departmental rules as necessary to implement the approved policies and to ensure the appropriate care and protection of all Fire Department members and Fire Department equipment.

10. Budgets and Reports

The Fire Chief shall submit to the Chief Administrative Officer and Treasurer for approval, the annual budget estimates for the Fire Department, an annual report and any other specific reports requested by the Chief Administrative Officer or Treasurer. The Fire Chief shall not spend more funds than are approved in the annual budget, unless additional approval is given by the Council or Chief Administrative Officer.

11. Member's Responsibilities

Members shall report to the Fire Chief through Officers, as appointed by the Fire Chief, and shall carry out all orders of the Fire Chief and the Officers assigned to oversee them.

12. Designate Powers

When the Fire Chief designates a member to act in the place of an Officer or the Fire Chief in the Fire Department, such member, when so acting, has all of the power and shall perform all the duties of that position.

13. Prevention and Control

The Fire Chief shall take all proper measures for the prevention, control and extinguishment of fires and the protection of life and property as indicated in Schedule "B" and shall exercise all powers mandated by the *Fire Protection and Prevention Act* and the Fire Chief shall be empowered to authorize:

- (a) pulling down or demolishing any building or structure to prevent the spread of fire;
- (b) all necessary actions which may include boarding up or barricading of buildings or property to guard against fire or other danger, risk or accident, when unable to contact the property owner;
- (c) Recover expenses incurred by such necessary actions for the Corporation in the manner provided through the *Municipal Act* and the *Fire Protection and Prevention Act*. Costs associated shall be at the MTO rate of that date per vehicle and hourly rate of staff on scene.

14. Limited Services

In consideration of the reliance by the Fire Department on the response of Volunteer Firefighters, whose deployment to emergencies in sufficient numbers cannot in all instances be guaranteed, adverse climate conditions, delays or unavailability of specialized equipment required by the Fire Department, or any other circumstances which may impede the delivery of Fire Protection Services, any service may from time to time be provided as a Limited Service as determined by the Fire Chief, his or her designate, or the highest ranking Officer in charge of a response. The Town shall accept no liability for the provision of a Limited Service by the Fire Department as reasonably necessary.

15. Authority to Leave Municipal Limits

The Fire Department shall not respond to a call with respect to a fire or emergency outside the limits of the Town of Kingsville except with respect to a fire or emergency:

- (a) That in the opinion of the Fire Chief or designate threatens property in the Corporation or property situated outside the Corporation that is owned or occupied by the Corporation as authorized by the *Fire Prevention and Protection Act*;
- (b) in a municipality with which an approved Mutual Aid agreement has been entered into to provide fire protection services;
- (c) on property with which an approved agreement has been entered into with any person or Corporation to provide fire protection services;
- (d) at the discretion of the Fire Chief or designate, to a municipality authorized to participate in the Essex County Mutual and Automatic Aid Plan and Program established by a Fire Co-coordinator appointed by the Fire Marshal or any other similar reciprocal plan or program;
- (e) on property beyond the boundary of the Corporation where the Fire Chief or designate determines immediate action is necessary to preserve life or property and the appropriate department is notified to respond and assume command or establish alternative measures, acceptable to the Fire Chief or designate.

16. Appendices

The following Appendices form part of this Bylaw:

- (a) Schedule 'A' - Mission Statement.
- (b) Schedule 'B' - Approved Services and Programs.

17. By-law 61-2010 is hereby repealed.

18. This By-Law comes into force and takes effect on the day of the final passing thereof.

READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED this 8th day of FEBRUARY, 2021.

MAYOR, Nelson Santos

CLERK, Jennifer Astrologo

Schedule 'A'

Kingsville Fire Department Mission Statement

The Kingsville Fire Department is committed to protecting life, property and the environment through emergency response, fire prevention-code enforcement, and public fire safety education.

We will strive to provide the highest level of service to the citizens we protect through continuous improvement, reflecting our pride in and respect for, our community, our organization and ourselves.

Schedule 'B'

Kingsville Fire Department Approved Services and Programs

The Kingsville Fire Department shall provide the following services and programs:

B.1 Emergency Response

B.1.1 Basic Firefighting Services:

- The Fire Department shall respond to fires, alarms of fire, and pre-fire conditions to provide fire suppression services.

B.1.2 Structural Firefighting Services:

- (a) For the purpose of this Schedule, "Structural Firefighting" shall have the same meaning as Structural Firefighting as defined by NFPA 1720, *Standard for the Organization and Deployment of Fire Suppression Operations, Emergency Medical Operations, and Special Operations to the Public by Volunteer Fire Departments*.
- (b) Interior Search and Rescue – Shall be provided when possible and as appropriate in accordance with the following:
 - Service shall be provided to search for and rescue endangered, trapped or potentially trapped persons within the structure.
 - Service shall be provided only when, in the opinion of the Fire Chief or most senior Officer in charge, all of the following are true:
 - i. A scene risk assessment has been completed, and the level of risk reasonably justifies entry into the structure;
 - ii. Building integrity permits entry into the structure;
 - iii. Sufficient Firefighter staffing is deployed at the fire ground;
 - iv. Reliable water supply with adequate flow can be sustained;
 - v. Adequate fire ground supervision and support is provided.
- (c) *Interior Fire Suppression (Offensive Operations)* – Shall be provided when possible and as appropriate in accordance with the following:
 - Service shall be provided to contain the fire and prevent further loss of property.
 - Service shall be provided only when, in the opinion of the Fire Chief or most senior Officer in charge, all of the following are true:
 - i. A scene risk assessment has been completed, and level of risk reasonably justifies Firefighter entry into the structure;
 - ii. Building integrity permits entry into the structure;
 - iii. Sufficient Firefighter staffing is deployed at the fire ground;
 - iv. Reliable water supply with adequate flow can be sustained;
 - v. Adequate fire ground supervision and support is provided.

(d) *Exterior Fire Suppression (Defensive Operations)* – Shall be provided when possible and as appropriate, in the opinion of the Fire Chief or most senior Officer in charge, in accordance with the following:

- There shall be no expected rescue component with this service;
- Service shall be provided to prevent fire spread to adjacent areas;
- Service shall be provided when Interior Fire Suppression is not possible or appropriate;
- Service shall be provided as water supply permits.

B.1.3 Rural Firefighting Operations:

- Rural firefighting operations using tanker shuttle service shall be provided in areas without municipal water supply.

B.1.4 Vehicle Firefighting Services:

- Service shall be provided to control and extinguish vehicle fires.

B.1.5 Grass, Brush, and Field Firefighting Services:

- Service shall be provided to control and extinguish grass, brush and field fires.

B.1.6 Marine Firefighting Services:

- Marine firefighting service shall be limited to shore-based, defensive firefighting operations only.
- Firefighting operations on the ferries and large vessels that are moored shall be provided when possible and as appropriate, in the opinion of the Fire Chief or most senior Officer in charge, in accordance with the following:
 - i. A scene risk assessment has been completed, and level of risk reasonably justifies Firefighter entry into the structure;
 - ii. Operations are conducted as per company's approved method and expert advice;
 - iii. Sufficient Firefighter staffing is deployed at the fire ground;
 - iv. Reliable water supply with adequate flow can be sustained;
 - v. Adequate fire ground supervision and support is provided.

B.1.7 Mutual Aid Response Services:

- Service shall be provided in accordance with the Mutual Aid Plan established in respect to the municipalities within the County of Essex pursuant to clause 7(2)(a) of the *Fire Protection and Prevention Act*.

B.1.8 Tiered Medical Assistance Services:

- Service shall be provided in accordance with the

Emergency Medical Tiered Response Agreement between the County of Essex, Emergency Medical Services and the Town of Kingsville.

- Service shall be provided in accordance with the County of Essex Base Hospital Program.

B.1.9 Ambulance Assistance Services:

- Service shall be provided to assist Emergency Medical Services with emergency and non-emergency situations with respect to providing access and/or the provision of care to patients.

B.1.10 Police Assistance Services:

- Service shall be provided to assist Police with emergency and non-emergency situations for which the Fire Department has equipment and/or specialized skills to assist in the mitigation.

B.1.11 Public Assistance Services:

- Service shall be provided to assist the public with emergency and non-emergency situations for which the Fire Department has the equipment and/or specialized skills to mitigate the incident.

B.1.12 Public Hazard Assistance Services:

- (a) *Carbon monoxide Incidents* – Response shall be provided to carbon monoxide alarms and emergencies.
- (b) *Public Utility Incidents* – Response shall be provided to public utility incidents that pose a public hazard, including:
 - i. Electrical utility emergencies;
 - ii. Natural gas utility emergencies.

B.1.13 Vehicle Accident Services:

- The Fire Department shall respond to vehicle accidents to provide the following services:
 - i. Stabilizing the scene of the accident;
 - ii. Stabilizing the vehicles involved in the accident;
 - iii. Providing aid to injured or trapped persons;
 - iv. Mitigating adverse effects to the natural environment.
- Costs associated with Fire Department response from non-Provincial highways shall be recovered from at fault non-residents at MTO rates.

B.1.14 Vehicle Extrication Services:

- Vehicle search and rescue services, including extrication, shall be provided at the NFPA 1001 FF 1 & FF 2 levels.

B.1.15 Transportation Incidents involving Vehicles, Aircraft, Watercraft:

- Response shall be provided to large-scale transportation incidents that may involve large numbers of casualties, widespread damage to

property, and/or significant environmental impact.

B.1.16 Highway Incident Services:

- Fire Protection Services shall be provided to provincial highways;
- Costs associated with Fire Department response to provincial highways shall be recovered in accordance with applicable provincial fire service agreements.

B.1.17 Hazardous Materials Response Services:

- Service shall be provided at the Operations Level in accordance with NFPA 472, *Standard for Competence of Responders to Hazardous Materials Incidents*;
- Hazardous materials response services at the NFPA 472 Technician Level shall not be provided by the Fire Department.
- Hazardous materials response services at the NFPA 472 Technician Level shall be provided by Windsor Fire & Rescue Service.

B.1.18 Water and Ice Rescue Services:

- *Surface Water Rescue* – Service shall be provided at the Technician Level in accordance with NFPA 1670, *Standard for Operations and Training for Technical Search and Rescue Incidents*, and may include shore based, water entry, and boat rescue operations;
- *Swift Water Rescue* – Service shall not be provided;
- *Ice Rescue* – Service shall be provided at the Technician Level in accordance with the NFPA 1670 standard;
- Recovery services to retrieve animals, property, or human remains by entering into or onto a body of water, or onto ice over a body of water, shall not be provided by the Fire Department.
- Surface Water Rescue/Ice Rescue services shall be provided at the Technician Level by the Fire Department only when, in the opinion of the Fire Chief or most senior Officer in charge, all of the following are true:
 - i. A scene risk assessment has been completed, and the level of risk reasonably justifies conducting the rescue operation;
 - ii. Sufficiently Trained Firefighter staffing is deployed at the scene;
 - iii. Adequate fire ground supervision and support is provided.

B.1.19 Rope Rescue Services:

- Rope rescue services, low-angle rescue services, shall be provided at the Awareness Level in accordance with NFPA 1670, *Standard for Operations and Training for Technical Search and Rescue Incidents*.
- Rope rescue services at the Awareness Level/Low Angle shall be provided by the Fire Department. Service shall be provided only when, in the opinion of the Fire Chief or

most senior Officer in charge, all of the following are true:

- i. A scene risk assessment has been completed, and the level of risk reasonably justifies conducting the rescue operation;
- ii. Sufficiently Trained Firefighter staffing is deployed at the scene;
- iii. Adequate fire ground supervision and support is provided.

B.1.20 Confined Space Rescue Services:

- Service shall be provided at the Awareness Level in accordance with NFPA 1670, *Standard for Operations and Training for Technical Search and Rescue Incidents*.
- Confined space rescue services at the Operations or Technician Levels shall not be provided by the Fire Department.

B.1.21 Trench Rescue Services:

- Service shall be provided at the Awareness Level in accordance with NFPA 1670, *Standard for Operations and Training for Technical Search and Rescue Incidents*.
- Trench rescue services at the Operations or Technician Levels shall not be provided by the Fire Department.

B.1.22 Community Emergency Plan Response Services:

- Service shall be provided in accordance with the Approved Town of Kingsville Emergency Management Program.

B.1.23 Assistant to the Fire Marshal Services – Fire Suppression:

- Duties of Assistant to the Fire Marshal shall be carried out as prescribed by the *Fire Protection and Prevention Act*.

B.2 Fire Prevention and Public Education

B.2.1 Fire Inspection Services:

- (a) Conducting complaints inspections;
- (b) Conducting vulnerable occupancy inspections;
- (c) Conducting requested inspections;
- (d) Conducting routine inspections;
- (e) Conducting licensing inspections;
- (f) Systems checking, testing and approval;
- (g) Enforcing code compliance;
- (h) Enforcing municipal by-laws;
- (i) Issuing permits;
- (j) Preparing reports and issuing written responses to requests and orders.

B.2.2 Public Education Services:

- (a) Providing fire and life safety public education programs;
- (b) Facilitating smoke alarm and carbon monoxide alarm initiatives;

- (c) Distributing public safety messaging to the media;
- (d) Delivery of specialized programs.

B.2.3 Fire Investigation Services:

- (a) Determining cause and origin of fires and explosions;
- (b) Assessing code compliance;
- (c) Determining effectiveness of built-in suppression features;
- (d) Determining compliance with building standards;
- (e) Interacting with police, fire investigators, and other agencies;
- (f) Supporting criminal prosecutions, including appearances in court.

B.2.4 Plans Examination Services:

- (a) Reviewing and approving fire safety plans;
- (b) Examining and providing comment on new construction and renovation plans;
- (c) Reviewing and providing comment on subdivision and development agreements;
- (d) Reviewing and providing comment on site plans;
- (e) Inspecting sites of approved plans to determine compliance.

B.2.5 Risk Assessment Services:

- (a) Conducting community fire risk assessments;
- (b) Compiling, analyzing and disseminating functional statistics;
- (c) Selecting appropriate fire service programs.

B.2.6 Consultation Services:

- (a) Consulting with families, schools, health professionals, and police with respect to TAPP-C and other juvenile fire starting programs;
- (b) Consulting with architects, engineers, planners, and builders;
- (c) Interacting with building departments;
- (d) Interacting with other government agencies;
- (e) Providing input into fire prevention policy development.

B.2.7 Assistant to the Fire Marshal Services – Fire Prevention:

- Duties of Assistant to the Fire Marshal shall be carried out as prescribed by the *Fire Protection and Prevention Act*.

B.3 Emergency Planning

B.3.1 Community Emergency Management Planning Services:

- Collaborating with the development, review, revision, and implementation of the Approved Town of Kingsville Emergency Plan.

B.4 Communications

B.4.1 Dispatch Services:

- (a) Arranging for the provision of dispatch services from an external agency to dispatch appropriate Fire Department resources;
- (b) Liaising with dispatch centres;
- (c) Providing current municipal information to the dispatch centres, including response protocols, mapping, local streets, property, and water service information, road closures, and caution notes;
- (d) Monitoring Fire Department dispatch centre performance and resolving any service issues.

B.4.2 Technology Services:

- (a) Arranging for maintenance, repair, and technical support of Fire Department telecommunications and computer systems;
- (b) Developing specifications for Fire Department radios, communications devices and systems, and computers;
- (c) Arranging for interface capabilities with other data systems.

B.5 Training and Education

B.5.1 Training Program Standards:

- (a) Providing a training program for Firefighters that conforms to NFPA 1001, Standard for Fire Fighter Professional Qualifications;
- (b) Providing a training program for apparatus drivers and operators that conforms to NFPA 1002, Standard for Fire Apparatus Driver/Operator Professional Qualifications;
- (c) Providing a training program for technical rescue operations that conforms to NFPA 1006, Standard for Technical Rescuer Professional Qualifications;
- (d) Providing a training program for Officers that conforms to NFPA 1021, Standard for Fire Officer Professional Qualifications;
- (e) Providing a training program for fire service instructors and training officers that conforms to NFPA 1041, Standard for Fire Service Instructor Professional Qualifications;
- (f) Providing a training program for incident safety officers that conforms to NFPA 1521, Standard for Fire Department Safety Officer Professional Qualifications.

B.5.2 Providing Station Training:

- (a) Delivering curriculum specific to operational and strategic needs;
- (b) Providing supervisory training drills.

B.5.3 Program Development Services:

- (a) Developing trainer;
- (b) Coordinating core curriculum;
- (c) Providing officer training and development;
- (d) Developing specialized staff development programs.

B.6 Maintenance

B.6.1 Fleet and Equipment Maintenance Services:

- (a) Maintaining fleet and equipment (both routine and emergency);
- (b) Providing periodic inspection and testing programs;
- (c) Complying with the requirements of provincial regulations;
- (d) Providing annual pump capacity and certification testing;
- (e) Providing annual aerial device certification testing;
- (f) Developing specifications for new apparatus and equipment;
- (g) Acceptance testing of new apparatus and equipment;
- (h) Maintaining, testing, and calibrating specialized equipment.

B.6.2 Facilities Maintenance Services:

- (a) Providing routine cleaning and housekeeping of fire stations;
- (b) Arranging for maintenance and repair of fire station infrastructure;
- (c) Providing input regarding design and construction of fire stations.

THE CORPORATION OF THE TOWN OF KINGSVILLE

BY-LAW 3-2021

**Being a by-law to designate and dedicate
Blocks 35 and 36 on Plan 12M-565 as Part
of Grandview Drive, and to designate and
dedicate Blocks 40 and 42 on Plan 12M-565
as part of Emily Avenue (all being 0.30
metre reserves), all in the Town of
Kingsville, in the County of Essex**

WHEREAS The Corporation of the Town of Kingsville deems it expedient to designate and dedicate Block 35 and Block 36 on Plan 12M-565 (being the 0.30 metre reserve) in the Town of Kingsville, as Part of Grandview Drive;

AND WHEREAS The Corporation of the Town of Kingsville deems it expedient to designate and dedicate Block 40 and Block 42 on Plan 12M-565 (being the 0.30 metre reserve) in the Town of Kingsville, as part of Emily Avenue.

**NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE
TOWN OF KINGSVILLE ENACTS AS FOLLOWS:**

1. **THAT** the property legally described as:

BLOCK 35 AND BLOCK 36, PLAN 12M-565; TOWN OF
KINGSVILLE;

be designated and dedicated as part of Grandview Drive, in the
Town of Kingsville, in the County of Essex;
2. **THAT** the property legally described as:

BLOCK 40 AND BLOCK 42, PLAN 12M-565; TOWN OF
KINGSVILLE

be designated as part of Emily Avenue;
3. **THAT** this By-law shall come into force and effect upon third
reading and being finally passed.

**READ a FIRST, SECOND and THIRD TIME and FINALLY PASSED this 8th
day of February, 2021.**

MAYOR, Nelson Santos

CLERK, Jennifer Astrologo

THE CORPORATION OF THE TOWN OF KINGSVILLE

BY-LAW 13-2021

Being a By-law to amend the Official Plan of the Town of Kingsville

WHEREAS the Planning Act, Section 17 and 26 permits the Corporation of the Town of Kingsville to amend the Official Plan of the Corporation of the Town of Kingsville;

NOW THEREFORE the Council of the Corporation of the Town of Kingsville, in accordance with the provisions of the Planning Act R.S.O. 1990, c.P. 13 hereby enacts as follows:

1. Amendment No. 13 to the Kingsville Official Plan consisting of the attached text amendment attached hereto as Schedule 'A' and map amendments, namely Schedules A through H attached hereto as Schedule 'B' is hereby adopted.
2. The Clerk is hereby authorized and directed to provide Notice of Adoption of the Amendment in accordance with Section 17(23) of the Planning Act, R.S.O., as amended.
3. The plan authorized by this by-law shall come in effect pursuant to Section 17(27) of the Planning Act, R.S.O., as amended.
4. This By-law shall come into force and take effect on the day of the final passing thereof.

READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED THIS 8th DAY OF FEBRUARY, 2021.

MAYOR, Nelson Santos

CLERK, Jennifer Astrologo

THE CORPORATION OF THE TOWN OF KINGSVILLE

BY-LAW 14-2021

Being a By-law to amend By-law No. 1-2014, the Comprehensive Zoning By-law for the Town of Kingsville

WHEREAS By-law No. 1-2014 is the Town's Comprehensive Zoning By-law to regulate the use of land and the character, location and use of buildings and structures in the Town of Kingsville;

AND WHEREAS the Council of the Corporation of the Town of Kingsville deems it expedient and in the best interest of proper planning to further amend By-law No. 1-2014 as herein provided;

AND WHEREAS there is an Official Plan in effect in the Town of Kingsville and this By-law is deemed to be in conformity with the Town of Kingsville Official Plan;

NOW THEREFORE THE COUNCIL FOR THE CORPORATION OF THE TOWN OF KINGSVILLE ENACTS AS FOLLOWS:

1. That Section 7.2 of By-law 1-2014 be amended by adding the following Subsection 7.2.2, *Agriculture – Restricted Exception 2 (A2-2)*:

7.2.1 AGRICULTURE – RESTRICTED EXCEPTION 2 (A2-2)

For lands shown as A2-2 on Map 30, Schedule "A" of this By-law.

Notwithstanding any other provision of the by-law to the contrary the following shall apply to lands zoned A2-2:

- i. *Minimum Lot frontage* shall be 15.24 m (50 ft.)
2. Schedule "A", Map 30 of By-law 1-2014 is hereby amended by changing the zone symbol on a portion of land, in Part of Lot 23, Concession 9, as shown on Schedule 'A' in cross-hatch attached hereto from 'Agriculture (A1)' to 'Agriculture – Restricted Exception 2 (A2-2)'.
 3. This by-law shall come into force and take effect from the date of passing by Council and shall come into force in accordance with Section 34 of the Planning Act.

**READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED THIS
8TH DAY OF FEBRUARY, 2021.**

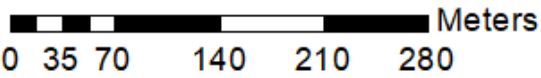
MAYOR, Nelson Santos

CLERK, Jennifer Astrologo

Schedule A



409 County Rd 14 E
Part of Lot 23, Concession 9
ZBA/16/20



Schedule "A", Map 30 of By-law 1-2014 is hereby amended by changing the zone symbol on a portion of land, in Part of Lot 23, Concession 9, as shown on Schedule 'A' in cross-hatch attached hereto from 'Agriculture (A1)' to 'Agriculture – Restricted Exception 2 (A2-2)'.

THE CORPORATION OF THE TOWN OF KINGSVILLE

BY-LAW 18 - 2021

Being a By-law to authorize the acquisition of certain lands for the realignment of Jasperson Drive between Woodycrest Avenue and Road 2 East

WHEREAS the *Expropriations Act*, R.S.O. 1990, c. E.26, as amended authorizes municipalities to expropriate land for municipal purposes;

AND WHEREAS the Corporation of the Town of Kingsville requires certain lands between Woodycrest Avenue and Road 2 East to accommodate the realignment and construction of Jasperson Drive between Woodycrest Avenue and Road 2 East, in the Town of Kingsville, in the County of Essex;

AND WHEREAS the Corporation of the Town of Kingsville authorized the commencement of an Application for Approval to Expropriate certain lands to allow for the aforesaid realignment and construction of Jasperson Drive between Woodycrest Avenue and Road 2 East, in the Town of Kingsville, in the County of Essex;

AND WHEREAS the Corporation of the Town of Kingsville made an Application for Approval to Expropriate Land, dated November 6, 2020, in which Application approval was sought to expropriate the lands designated as Parts 1 and 2 on Reference Plan 12R-28405, all in the Town of Kingsville, in the County of Essex;

AND WHEREAS to date the Corporation of the Town of Kingsville has not been successful in negotiating a purchase of the lands designated as Parts 1 and 2 on Plan 12R-28405;

AND WHEREAS the owners of the lands designated as Parts 1 and 2 on Plan 12R-28405 have not requested the appointment of an Inquiry Officer by the Attorney General to hold a Hearing of Necessity under the *Expropriations Act*, R.S.O. 1990, Chapter E. 26 as amended for the affected lands.

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWN OF KINGSVILLE ENACTS AS FOLLOWS:

1. That approval is hereby granted for the expropriation by the Corporation of the Town of Kingsville of the lands described on Schedule "A" attached to this By-law, for municipal purposes in connection with realigning and constructing Jasperson Drive between Woodycrest Avenue and Road 2 East, in the Town of Kingsville, in the County of Essex.
2. That the Mayor and the Clerk of the Corporation of the Town of Kingsville are hereby authorized to execute the Certificate of Approval and the Expropriation Certificate.
3. That the Clerk is hereby authorized to cause the Expropriation Plan to be registered in the Land Titles/Land Registry Office for the County of Essex and thereby effect the expropriation of the said lands.
4. That the Corporation of the Town of Kingsville is hereby authorized to enter and take possession of the expropriated lands on the day permitted under the *Expropriations Act*, as amended, or pursuant to any Court Order thereunder, or pursuant to any agreement entered into between the relevant owners and the Corporation of the Town of Kingsville.
5. That the Clerk is hereby authorized to deliver Notices of Possession, Notices of Expropriation, Notices of Election and Offers and Appraisal Reports in accordance with s.25 of the *Expropriations Act*, as amended and to do all other things and give all other notices required by the *Expropriations Act*, as amended.

6. This By-Law comes into force and takes effect on the day of the final passing thereof.

READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED this 8th day of FEBRUARY, 2021.

MAYOR, Nelson Santos

CLERK, Jennifer Astrologo

Clerk's Certificate

I, Jennifer Astrologo, Clerk of the Corporation of the Town of Kingsville, do hereby certify that the foregoing is a true and correct copy of **By-law Number 18-2021** passed by the Council of the said Corporation on the **8th**, day of **February, 2021**.

Jennifer Astrologo, Clerk
Corporation of the Town of Kingsville

SCHEDULE "A"

1. The part of Part of Lot 2, Concession 1 Eastern Division Gosfield as in R493905 except Part 3 on Reference Plan 12R-12076, now specifically designated as Part 1 on Reference Plan 12R-28405; and
2. The part of Part of Lot 2, Concession 1 Eastern Division Gosfield designated as Part 1 on Reference Plan 12R-12076 now specifically designated as Part 2 on Reference Plan 12R-28405,

both in the Town of Kingsville, in the County of Essex.

THE CORPORATION OF THE TOWN OF KINGSVILLE

BY-LAW 19 - 2021

Being a By-law to confirm the proceedings of the Council of The Corporation of the Town of Kingsville at its February 8, 2021 Regular Meeting

WHEREAS sections 8 and 9 of the *Municipal Act, 2001* S.O. 2001 c. 25, as amended, (the “Act”) provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising the authority conferred upon a municipality to govern its affairs as it considers appropriate.

AND WHEREAS section 5(3) of the Act provides that such power shall be exercised by by-law, unless the municipality is specifically authorized to do so otherwise.

AND WHEREAS it is deemed expedient that the proceedings of the Council of The Corporation of the Town of Kingsville (the “Town”) be confirmed and adopted by by-law.

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWN OF KINGSVILLE ENACTS AS FOLLOWS:

1. The actions of the Council at its February 8, 2021 Regular Meeting in respect of each report, motion, resolution or other action taken or direction given by the Council at its meeting, is hereby adopted, ratified and confirmed, as if each resolution or other action was adopted, ratified and confirmed by its separate by-law.
2. The Chief Administrative Officer and/or the appropriate officers of the Town are hereby authorized and directed to do all things necessary to give effect to the actions set out in paragraph 1, or obtain approvals, where required, and, except where otherwise provided, the Mayor and the Clerk are hereby directed to execute all documents necessary and to affix the corporate seal to all such documents.
3. This By-Law comes into force and takes effect on the day of the final passing thereof.

**READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED this
8th day of February, 2021.**

MAYOR, Nelson Santos

CLERK, Jennifer Astrologo