



**REGULAR MEETING OF COUNCIL  
AGENDA**

**Tuesday, October 13, 2020, 7:00 PM**

**Council Chambers**

**2021 Division Road N**

**Kingsville, Ontario N9Y 2Y9**

**Pages**

**A. CALL TO ORDER**

In light of the ongoing COVID-19 pandemic, this Regular Meeting of Council is being held electronically. Members will meet via electronic participation. Members of the public can view the meeting at [www.kingsville.ca/meetings](http://www.kingsville.ca/meetings) and select the VIDEO icon.

**B. DISCLOSURE OF PECUNIARY INTEREST**

When a member of Council has any pecuniary interest, direct or indirect, in any matter which is the subject of consideration at this Meeting of Council (or that was the subject of consideration at the previous Meeting of Council at which the member was not in attendance), the member shall disclose the pecuniary interest and its general nature, prior to any consideration of the matter.

**C. PRESENTATIONS/DELEGATIONS**

1. **Dan Green, P. Eng, GHD, and Graydon Botsford MTO--Presentation re: Highway 3 Widening and Safety Enhancements, Technically Preferred Plan and Results of Online Public Information Centre**

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SEE: Powerpoint Presentation entitled 'Highway 3, Windsor to Leamington--Phase 3, Contract 2', dated October 13, 2020.

2. **Sarah Sacheli, Chair, Kingsville Municipal Heritage Advisory Committee--Update Report RE: By-law 12-2017; Heritage Designation of 107 Elm Street (The Cowan-Valentine House)**

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SEE: Excerpt from the Regular Meeting of Council Minutes, dated August 24, 2020.

**Recommended Action**

That Council pass the Amending By-law in relation to 107 Elm Street (Amending By-law 89-2020) at this Regular Meeting.

**3. Strategy Corp--Town of Kingsville: Service Delivery Review--Current State Report and Opportunities Generation Overview for Council**

28

SEE: PowerPoint presentation dated October 2020

**D. CLOSED SESSION**

Pursuant to Subsection 239(2) of the Municipal Act, 2001, Council will enter into Closed Session to address the following item:

i) Subsection 239(2)(c) a proposed or pending acquisition or disposition of land by the municipality; being a proposed or pending acquisition of land for the Jasperson Drive Reconstruction.

**E. MATTERS SUBJECT TO NOTICE**

**1. PUBLIC MEETING--Application for Zoning By-law Amendment File ZBA/10/20 by 617812 Ontario Limited (Owner); Carlos Martens Braun (Purchaser); 1771 Talbot Road, Part of Lot 11, Concession 2 ED, Roll No. 3711 290 000 22200**

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K. Brcic, Town Planner

i) Notice of Complete Application and Public Meeting: Zoning By-law Amendment, dated September 22, 2020;

ii) Planning Report of K. Brcic, Town Planner, dated September 28, 2020;

iii) Proposed By-law 92-2020, being a By-law to amend By-law 1-2014, the Comprehensive Zoning By-law for the Town of Kingsville.

**Recommended Action**

That Council approves Zoning By-law Amendment Application ZBA/10/20 to rezone the subject parcels, Part of Lot 11, Concession 2 ED, known as 1771 Talbot Road in the Town of Kingsville, from 'Rural Commercial (C6)' to 'Rural Commercial Exception 13 (C6-13)' to add a church as an additional site-specific permitted use, and adopt the implementing by-law.

**F. AMENDMENTS TO THE AGENDA**

**G. ADOPTION OF ACCOUNTS**

**1. Town of Kingsville Accounts for the monthly period ended September 30, 2020 being TD cheque numbers 0074102 to 0074451 for a grand total of \$3,641,213.55**

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**Recommended Action**

That Council receives Town of Kingsville Accounts for the monthly period ended September 31, 2020 being TD cheque numbers 0074102 to 0074451 for a grand total of \$3,641,213.55.

## H. STAFF REPORTS

1. **Road Salt Alternatives** 84

S. Martinho, Manager of Public Works

**Recommended Action**  
That Council receive the information related to road salt alternatives and that given the current resources and capabilities of Public Works, that road salt continues to be the primary anti-icing and deicing chemical used for winter control.
2. **Range Light Restoration** 117

S. Martinho, Manager of Public Works

**Recommended Action**  
That Council consider the options as presented and provide administration with direction on restoration of the Kingsville Range Light.

If Council chooses to differ the project that the sum of \$23,000.00 be included in the 2021 Capital Budget for expenses related to restoring the structure.
3. **Application for Site Plan Amendment SPA/14/2020 by Allegro Acres Inc.; 1851 Peterson Lane, Pt. Lot 8, Concession 2 ED, Part 1, RP 12R 11577 and Parts 3 and 4, RP 12R 22455** 121

R. Brown, Manager of Planning Services

**Recommended Action**  
That Council:

Approves Site Plan Amendment Application SPA/14/2020 to permit an expansion of the existing combined service building and bunkhouse, subject to amended terms in the Site Plan Agreement, and

Authorizes the Mayor and Clerk to sign the Amending Agreement and register said Agreement on title.
4. **Application for Minor Development Agreement by 2615453 Ontario Inc., 42 Division Street North, Lot 5, Plan 184 and 185** 128

R. Brown, Manager of Planning Services

**Recommended Action**  
That Council approves Minor Development Agreement AGR/04/2020 for the widening of an existing access at 42 Division St. N. in the Town of Kingsville, subject to the Town Development Standards and at the cost of the owner.
5. **Jasperson Drive Reconstruction--Land Expropriation** 135

T. Del Greco, Manager of Municipal Services

**Recommended Action**

That Council authorizes Administration to commence an Application for Approval to Expropriate lands located at 319 Road 2 East;

And That Council authorizes Administration to negotiate with the owners and return to Council to consider approval of an offer to purchase should the owners choose to sell privately rather than proceed with the expropriation process.

**I. MINUTES OF THE PREVIOUS MEETINGS**

- |    |   |     |
|----|---|-----|
| 1. | Special Meeting of Council--September 21, 2020                | 143 |
| 2. | Special Closed Session Meeting of Council--September 21, 2020 |     |
| 3. | Regular Meeting of Council--September 28, 2020                | 148 |
| 4. | Regular Closed Session Meeting of Council--September 28, 2020 |     |

**Recommended Action**

That Council adopts Special Meeting of Council Minutes dated September 21, 2020, Special Closed Session Meeting of Council Minutes dated September 21, 2020, Regular Meeting of Council Minutes dated September 28, 2020, and Regular Closed Session Meeting of Council Minutes dated September 28, 2020.

**J. MINUTES OF COMMITTEES AND RECOMMENDATIONS**

- |    |  |     |
|----|--|-----|
| 1. | Committee of Adjustment--August 18, 2020 | 157 |
|----|--|-----|

**Recommended Action**

That Council receives Committee of Adjustment Meeting Minutes dated August 18, 2020.

- |    |  |     |
|----|--|-----|
| 2. | Police Services Board Minutes--August 26, 2020 | 161 |
|----|--|-----|

**Recommended Action**

That Council receives Police Services Board Meeting Minutes dated August 26, 2020.

**K. BUSINESS CORRESPONDENCE - INFORMATIONAL**

- |    |  |     |
|----|--|-----|
| 1. | Town of Essex--Correspondence dated August 13, 2020 RE: Formal Apology from Canadian Government to African Canadians for Slavery | 165 |
| 2. | Township of North Glengarry--Resolution #12 passed September 14, 2020 RE: Long Term Care Homes                                   | 167 |



- |    |  |     |
|----|--|-----|
| 3. | Ministry of Transportation (MTO)--Notice of Completion--Design and Construction Report re: Advance work for Highway 3 Widening Contract 1, Town of Essex issued September 17, 2020 | 168 |
| 4. | Township of Wollaston--Correspondence dated September 16, 2020 RE: Resolution requesting changes to Municipal Elections Act  | 169 |
| 5. | Petition of residents received September 25, 2020 requesting reduction of the speed limit on the Graham Sideroad from Seacliff Drive to the 2nd Concession to 60 km/hr             | 171 |
| 6. | Kingsville BIA--Correspondence from Christina Bedal, BIA Coordinator dated September 28, 2020 Re: Kingsville Business Relaunch Program   | 173 |
| 7. | Township of North Glengarry--Resolution #6 passed September 28, 2020 RE: Safe Restart Agreement  | 174 |

**Recommended Action**

That Council receives Business Correspondence - Informational Items 1 through 7.

**L. NOTICES OF MOTION**

- 1. Deputy Mayor Queen may move, or cause to have moved:**

That staff research and provide Council with an update as to the plans in place to improve and expand internet service within our community with Fibre and other sources as may enhance and improve service for our local businesses and residents alike.

- 2. Deputy Mayor Queen may move, or cause to have moved:** 175

That this Council be provided with a copy of the site plan agreement for the Greenhouse development currently underway on Road 3 East on the south side of the road between Division Road and the Graham Sideroad. And the site plan for the development on Road 2 that is just south, that same may be reviewed by Council and Staff to ensure compliance with both Site Plans and the concept of Dark Sky to be received at the next meeting (SEE: Notice of Motion dated October 7, 2020 RE: Site Plan Compliance and Night Lighting).

- 3. Councillor DeYong may move, or cause to have moved:**

That Administration bring a report to Council regarding the annual staff/volunteer party and provide an alternative option that includes two separate events: one event for staff appreciation and a second event exclusive to volunteer appreciation that would include volunteers from committees and Town events. Such report to include current budgeted amounts for the staff and various volunteer appreciation events typically held each year compared to approximate expected amounts for the alternative. The report to be available to Council in time to be considered for the 2021 Budget deliberations.

**4. Councillor Neufeld may move, or cause to have moved:**

That a Report be submitted by the Kingsville O.P.P. Detachment Commander and the Police Services Board identifying:

A: Data of theft and mischief reports in the municipality of Kingsville year over year;

B: Does Kingsville have a "Street Crimes" unit;

C: If so, what initiatives have been taken to curb petty theft and mischief;

D: If not, why not?;

E: How active is the "Lock it or Lose it" program;

F: Now that the O.P.P. Auxiliary program has been recalled, how can we be better served to deter theft and mischief within Kingsville, Cottam and Ruthven?

**M. UNFINISHED BUSINESS, ANNOUNCEMENTS AND UPDATES**

**N. BYLAWS**

- |  |            |
|--|------------|
| <b>1. By-law 89-2020</b>   | <b>177</b> |
| <p>Being a By-law to amend By-law 12-2017, being a by-law to designate a certain property, including land and buildings, known as The Cowan-Valentine House (107 Elm Street, Kingsville) as being of cultural heritage value or interest under the provisions of the Ontario Heritage Act, R.S.O. 1990, c.O.18, as amended</p> <p>To be read a first, second and third and final time.</p> |            |
| <b>2. By-law 91-2020</b>   | <b>182</b> |
| <p>Being a By-law to amend By-law 2-2019, as amended, being a By-law to appoint certain members of Council and individuals to boards and committees</p> <p>To be read a first, second and third and final time.</p>  |            |
| <b>3. By-law 92-2020</b>   | <b>183</b> |
| <p>Being a by-law to amend By-law 1-2014, the Comprehensive Zoning By-law for the Town of Kingsville (1771 Talbot Road, Part of Lot 11, CON 2 ED; ZBA/10/20)</p> <p>To be read a first, second and third and final time.</p>   |            |
| <b>4. By-law 93-2020</b>   | <b>185</b> |
| <p>Being a By-law to authorize the acquisition of certain land for the realignment of Jasperson Drive between Woodycrest Avenue and Road 2</p>   |            |

East.

To be read a first, second and third and final time

**O. CLOSED SESSION**

Pursuant to Subsection 239(2) of the Municipal Act, 2001, Council will enter into Closed Session to address the following items:

i) Subsection 239(2)(f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose; being an update Report of Director of Corporate Services J. Astrologo RE: LPAT File PL 20290;

ii) Subsection 239(2)(b) personal matters about an identifiable individual, including municipal employees; being an Update by CAO J. Norton for Council information.

**P. REPORT OUT OF CLOSED SESSION**

**Q. CONFIRMATORY BY-LAW**

**1. By-law 94-2020**

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Being a By-law to confirm the proceedings of the Council of The Corporation of the Town of Kingsville at its October 13, 2020 Regular Meeting

To be read a first, second and third and final time.

**R. ADJOURNMENT**



## Highway 3, Windsor to Leamington – Phase 3, Contract 2

GWP 3021-18-00

Presentation to Town of Kingsville Council

Presentation of the Technically Preferred Plan

October 13, 2020



# Presentation

1. Introduction
2. 2006 Approved Plan
3. 2020 Revised Plan
  - Traffic Signals
  - Closed Sideroads
4. Online PIC Results
5. Next Steps

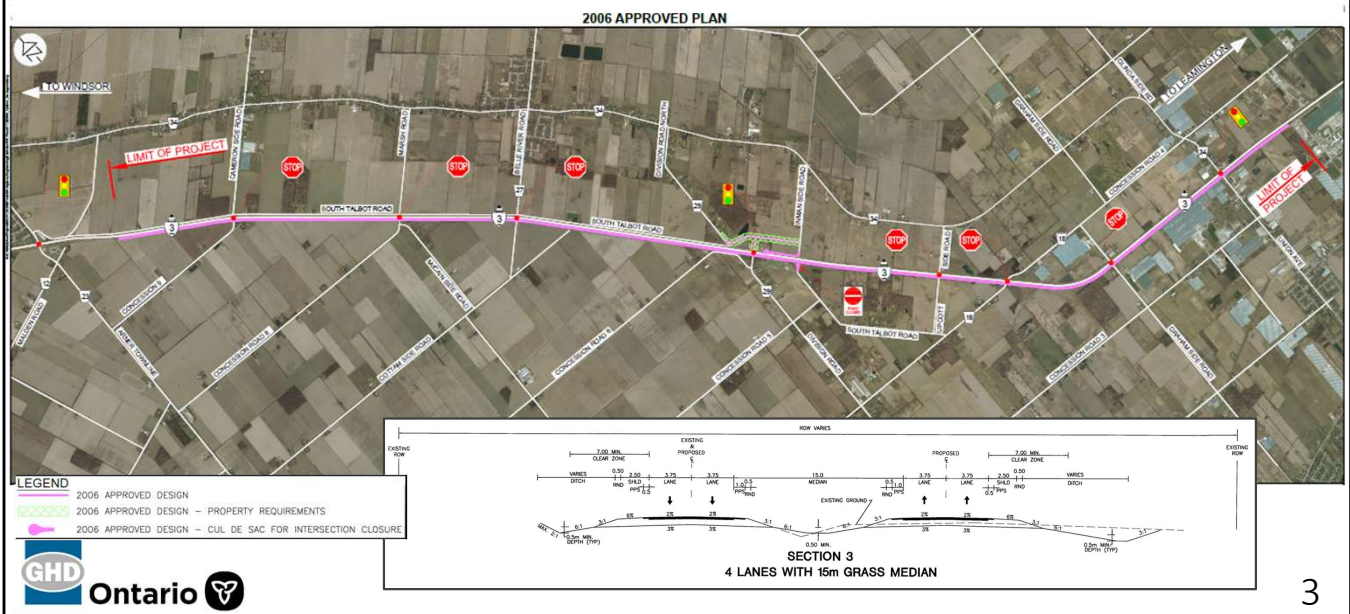


Thank you for the opportunity to present the review of the 2006 Approved Transportation Environmental Study Report (TESR) for the widening of Highway 3 from Windsor to Leamington. This project is the last piece of the puzzle and provides for the widening of Highway 3 from east of Arner Townline to east of Union Avenue. The distance is about 15 km.

Presently, those portions of a project not constructed within 5 years of a TESR Notice of Submission require a review before construction may begin. This "Highway 3 Widening and Safety Enhancements" study completes this review, and any significant changes requires the Ministry to issue an Addendum to the originally approved TESR.

This presentation highlights the results of the review and the corresponding changes to the approved plan. A TESR Addendum will be issued for the changes; hopefully later this fall.

# 2006 Approved Plan



The Ministry is in the process of awarding the design and construction for the widening of Highway 3 from west of Ellis Side Road in Essex to east of Arner Townline. Our study is for the continuation of the widening from those limits to east of Union Avenue (Essex Road 34).

The 2006 Approved plan provides for the widening of Highway 3 from 2 lanes to 4 lanes divided with a 15m grass median. Traffic signals were identified at Division Road and Union Avenue. South Talbot Road for most of the project runs parallel and adjacent to Highway 3. The approved plan provided for the realignment of Division Road to the north of Highway 3 to provide the required intersection spacing. Along with these modifications, Inman Sideroad was to be closed at Highway 3. The remainder of the intersecting sideroads were to remain open with traffic controlled through stop conditions on the sideroad.

## Results of Study Review

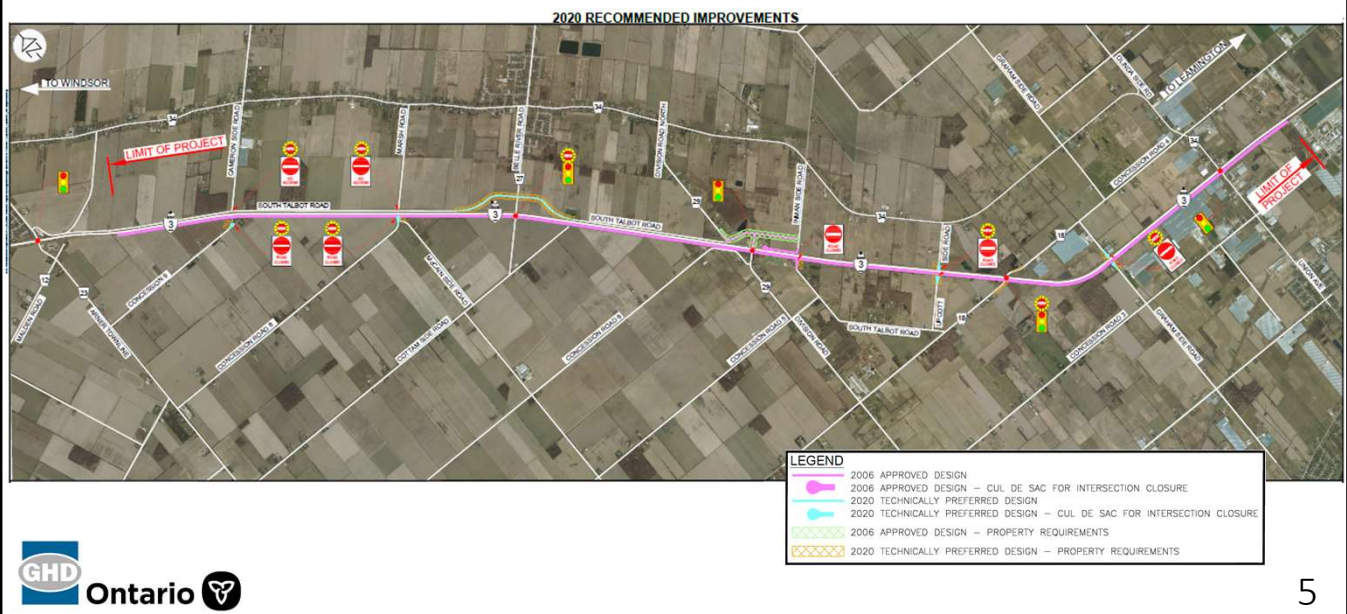
- Environmental Review: No notable condition changes
- Transportation Review:
  - Traffic Signals Required at Belle River and either Essex Road 18 or Graham Side Road
  - Collisions a concern at Graham Side Road
  - Traffic volumes on the remaining sideroads are low

In 2006 at the time of the original study approval, traffic signals were only warranted at Division Road and Union Avenue; even with the twenty-year traffic projections completed.

With traffic signals warranted at Belle River and either Essex Road 18 or Graham Side Road, there was an opportunity to install the traffic signals to provide controlled access to the highway and possibly close the low volume intersections to eliminate conflict locations and enhance safety.



# Technically Preferred Plan: Online PIC Presentation



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For the Public Information Centre, the following changes were presented to the public as part of the technically preferred plan.

The 4-lane widening occurs with the 15m grass median. Division Road is realigned as approved in 2006.

Traffic signals are included at Belle River Road, Division Road, Essex Road 18 and Union Avenue. At Belle River Road, South Talbot Road is realigned to separate the intersections.

From a network view, with the provision of traffic signals at Arner Townline, Belle River Road, Division Road, Essex Road 18 and Union Avenue, reasonable and controlled access is provided to the community through the local road network if the remaining low volume sideroads are closed at Highway 3. Therefore safety within the higher speed Highway 3 corridor is enhanced.

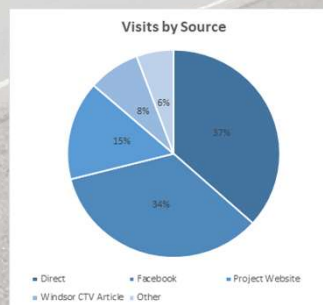
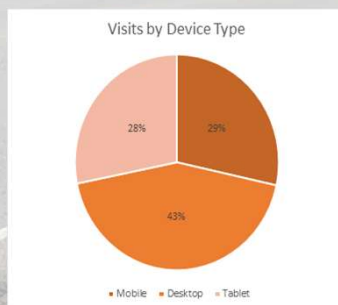
For Cameron Side Road, Marsh Road, Inman Road, Upcott Side Road and Graham Side Road, closures would occur to the north and south of Highway 3 through connections to either South Talbot Road or through cul-d-sacs.



Therefore, the changes to the 2006 Approved Plan includes the installation of traffic signals at Belle River Road and Essex Road 18 along with the closures of Cameron Side Road, Marsh Road, Upcott Side Road and Graham Side Road.

## PIC Statistics

- Online PIC was live for comments from June 18 to July 6
- 1,718+ unique visitors
- 213 comments/phone calls received



Location	Number of Online PIC Visitors
Windsor	378
Cottam	214
Kingsville	146
Toronto	142
Leamington	93
Essex	53
Other	115



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With the onset of the Covid-19 pandemic, the project team revised the format for public engagement from a community Public Information Centre to an Online Public Information Centre. While the comment period ended July 6<sup>th</sup>, the Online Public Information Centre materials are still available on our project website for viewing.

In addition to the web site visits, we received about 13 phone calls. Most of the people calling had not yet had the opportunity to visit the website.

1,718 unique visitors is an outstanding turn-out and provides an understanding of the interest of the project to the local and greater community. 213 comments/phone calls is incredible. In my experience, for a project such as this one, comments received usually would be from 25 to 40.

To help us understand the nature of the comments received and to address the larger concerns, we separated the comments into different categories.

# Comments Received

Comment Category	Number of Comments
Support for project	87
Concern for side roads closures	114
Concern about more traffic signals/Do not support traffic signals	38
Concerns about impacts to the farming community (not farmers)	23
Comments from the farming community	8
Other comments	79

- 87 of the 213 comments received were in support of the project but may have had a concern(s) with the technically preferred plan
- Support was generally strong for the widening.
- There was a sense of urgency from several comments.
- Specific comments related to support for traffic signals at Belle River
- 114 of the 213 comments received were concerned about one or more of the sideroad closures
- The next slide provides a better overview of the comments received in this regard.
- The other area of concern/support is related to the addition of traffic signals. Most of the comments received can be addressed with responses given that the traffic signals are warranted and the imbalance of traffic volumes for the implementation of roundabouts.
- Other negative comments related to the traffic signals are mainly related to Highway 3 progression delays.
- None of the comments received raised issues that would cause a review of the technically preferred plan.
- Impacts to Farmers from the closures was recognized by the Project Team during

the development of the Technically Preferred Plan. Highway 3 essentially severs farm property and as identified, the closure of Cameron and Marsh will require out of way travel as they will need to double back to highway 3 to gain access to their lands.

- We have spoken to most of the Farmers on the phone. Once we explained why we were closing the intersection, and the at-grade crossing of 4 lanes they understood the collision concerns. They are impacted.
- Other comments were related to the areas outside of the study area, cyclists concerns and property acquisition.

## Comments Received – Sideroad Closures

Comment Category		Number of Comments
B	Concern for side roads closures	114
B1	Do not support sideroad closure: Cameron	45
B2	Support sideroad closure: Cameron	2
B3	Do not support sideroad closure: Marsh	14
B4	Support sideroad closure: Marsh	5
B5	Do not support sideroad closure: Inman	4
B6	Do not support sideroad closure: Upcott	2
B7	Do not support sideroad closure: Graham	29
B8	Support sideroad closure: Graham	3

- 114 of the 213 comments received were concerned about one or more road closures
- The highest number of comments were associated with closing Cameron Sideroad; related to businesses, farming and residents travelling to nearby towns. There was a petition against this closure organized by a local business.
- The next highest number of comments were associated with Graham Sideroad; related to residents travelling to nearby towns, out of way travel and trucking on sideroads to access Highway 3.
- The other closure with comments were associated with Marsh; from residents and farmers
- Not many comments collected for Inman and Upcott
- It can be noted that some expressed support for the closure of Cameron, Marsh and Graham specifically



## Cameron Sideroad Closure Petition

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*“Stop the closure of intersection #3 highway and  
Cameron Sideroad”*

*“Please keep Access Roads Open to Keep Family  
Business Alive!!”*

Petition Submitted by Karen Damm, 4D Sausage Business

Signed by 286 people

Supported by 1340 signatures on Facebook

Article in Blackburn News on July 2

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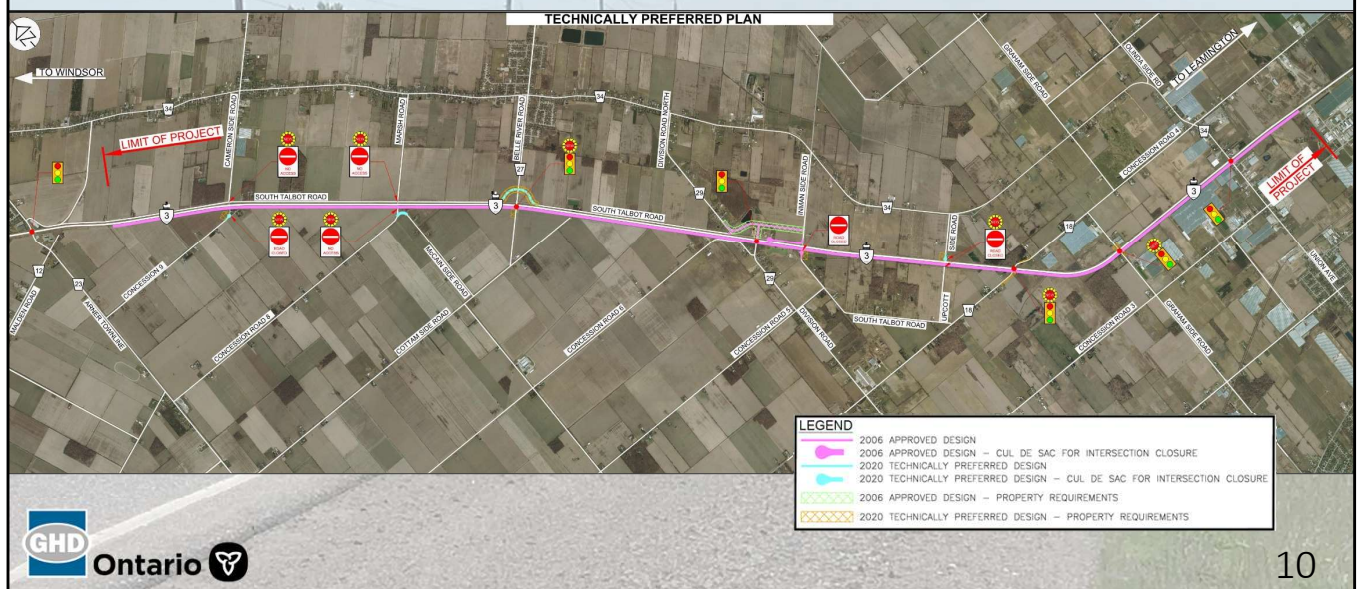
As indicated, we did receive a petition to not close Cameron Sideroad due to the impacts to this business. Note that the petition was up over a two week period and given the peak hour traffic volumes at the intersection, it appears that everyone was supportive and responsive in providing support through the petition.

The statements at the top are the actual petition that was signed. The Facebook petition had a link to a BlackburnNews article.

The closure of Cameron Sideroad and Graham Sideroad were the significant issues resulting from the PIC as identified by the Project Team.



# Technically Preferred Plan



Following the PIC and since the closing of the comment period, our project team has reviewed the PIC technically preferred plan with respect to the comments received and information obtained. We have met with staff from the Town and County and their local knowledge has been advantageous to this follow up review.

From the comments received, two issues were identified for additional consideration. The first issue was Cameron Side Road and “Did it make sense to keep it open, partially opened or closed?” The result of this review was the decision to keep Cameron Side Road closed due to the low traffic volumes, the impacts of adding unwarranted traffic signals, and the need to realign South Talbot Road similar to the realignment at Belle River Road.

The second issue was Graham Side Road. Graham Side Road has low to moderate traffic volumes, but the greater issue here is the Essex Road 18 and Graham Side Road do not compliment each other to the south of Highway 3. Graham Side Road is important for emergency services. With this thinking, Graham Side Road will remain open and will be signalized at Highway 3 along with Essex Road 18.

As an overview, the Technically Preferred Plan includes the following changes to the 2006 Approved Plan:

- Traffic Signals will be installed at Belle River Road, Essex Road 18 and Graham Side Road
- Cameron Side Road, Marsh Road and Upcott Side Road will be closed at Highway 3.



## Next Steps

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- Presenting to Essex County Council
- Completing the TESR Addendum
- Issue the Notice of Addendum
- Returning to Council for the Road Closures
- Preparing a Design Build Ready Report

Following today's presentation, an outline of the next steps for our project team include the following.



- Graydon and I would be pleased to respond to any comments/questions from council.

**KINGSVILLE MUNICIPAL HERITAGE ADVISORY COMMITTEE REPORT  
RE. BYLAW 12-2017 HERITAGE DESIGNATION OF 107 ELM STREET  
(THE COWAN-VALENTINE HOUSE)**

**BACKGROUND**

Council in 2017 designated the property at 107 Elm Street, known as the Cowan-Valentine House. The list of heritage attributes in Schedule “A” of the original designation bylaw included five old-growth, native trees on the property. Since the time of designation, one of the trees became uprooted and fell over. The property owners have concerns about the integrity of other trees included in the designation, as well. On the recommendation of the Kingsville Municipal Heritage Advisory Committee, Council in July voted to begin the process to amend the bylaw to remove reference to the trees. The Committee and town staff have been in regular contact with the property owners who support the amendment to the bylaw. The proposed amended bylaw has been served on the owners and the 30-day statutory period has lapsed with no objections.

**RECOMMENDATION**

The Kingsville Municipal Heritage Advisory Committee recommends Council pass the amending bylaw in relation to 107 Elm Street.

Respectfully submitted:

Sarah Sacheli

Chair, Kingsville Municipal Heritage Advisory Committee

## **The Corporation of the Town of Kingsville**

**Excerpt from the Regular Meeting of Council Minutes held August 24, 2020.**

### **C. PRESENTATIONS/DELEGATIONS**

#### **1. Sarah Sacheli, Chair, Kingsville Municipal Heritage Advisory Committee**

RE: Presentation of Report RE: By-law 12-2017 Heritage Designation of 107 Elm Street (The Cowan-Valentine House)

Ms. Sacheli presented the Committee's Report and Recommendation that Council proceed to amend Heritage Designation By-law 12-2017 in accordance with Section 30.1(2) to (10) of the *Ontario Heritage Act*.

As stated within the Report, presently the list of heritage attributes in Schedule "A" of the designation by-law includes five old-growth native trees on the property. Since the time of designation, one of the trees became uprooted and fell over. As the designation is no longer accurate because of the loss of one of the trees, and in the interest of safety and expediency for the maintenance of the remaining trees referenced in the designation by-law, the Committee recommends the reference to specific trees be removed from the designation. The designation by-law will remain the same in all other respects.

**467-2020**

**Moved By** Councillor Kimberly DeYong

**Seconded By** Deputy Mayor Gord Queen

That Council amends By-law 12-2017 to remove the reference in Schedule "A" to the five old-growth trees on the property.

**CARRIED**

Notice of the Proposed Amendment will be served upon the property owner.

**THE CORPORATION OF THE TOWN OF KINGSVILLE**

**BY-LAW 12 - 2017**

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*Being a by-law to designate a certain property, including land and buildings, known as The Cowan-Valentine House (107 Elm St., Kingsville) as being of cultural heritage value or interest under the provisions of the Ontario Heritage Act, R.S.O. 1990, c.O.18 as amended*

**WHEREAS** Section 29 of the *Ontario Heritage Act* authorizes the council of a municipality to enact by-laws to designate real property, including all the buildings and structures located thereon, to be of cultural heritage value or interest;

**AND WHEREAS** the Council for The Corporation of the Town of Kingsville has consulted with the Kingsville Municipal Heritage Advisory Committee with respect to the designation of 107 Elm St. as being of cultural heritage value or interest;

**AND WHEREAS** authority was granted by Council to designate such property;

**AND WHEREAS** the Council for The Corporation of the Town of Kingsville has caused to be served upon the owner of the lands municipally known as 107 Elm St., Kingsville and upon the Ontario Heritage Trust, Notice of Intention to Designate the foregoing property and has caused the Notice of Intention to be published in a newspaper having general circulation in the municipality as required by the *Ontario Heritage Act*;

**AND WHEREAS** the statement explaining the cultural heritage value or interest of the property and a description of the heritage attributes of the property are set out in Schedule "A" to this By-law;

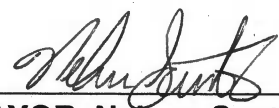
**AND WHEREAS** no notice of objection to the proposed designation of the foregoing property has been served on the Clerk for The Corporation of the Town of Kingsville.

**NOW THEREFORE** the Council for The Corporation of the Town of Kingsville enacts as follows:

1. That the property known as The Cowan-Valentine House and municipally known as 107 Elm St., including lands and buildings, more particularly described in Schedule "B" attached to this By-law, is hereby designated as being of cultural heritage value or interest under Part IV of the *Ontario Heritage Act*, R.S.O. 1990, c.O.18, as amended;
2. That the municipality's solicitor is hereby authorized to cause a copy of this By-law to be registered against the property described in Schedule "B" to this By-law in the proper Land Registry Office;
3. That the Clerk of The Corporation of the Town of Kingsville is hereby authorized to cause a copy of this By-law to be served upon the owners of the aforesaid property and upon the Ontario Heritage Trust, and to cause notice of this By-law to be published in a newspaper having general circulation in The Corporation of the Town of Kingsville as required by the *Ontario Heritage Act*;

4. That Schedules "A" and "B" form an integral part of this By-law.

**READ a FIRST, SECOND and THIRD time and FINALLY PASSED this 23<sup>rd</sup> day of January, 2017.**



MAYOR, Nelson Santos



CLERK, Jennifer Astrologo

**The Corporation of the Town of Kingsville  
By-law 12-2017**

**Schedule "A"**  
107 Elm St., Kingsville, Ontario  
The Cowan-Valentine House

**Description of Property:** The Cowan-Valentine House

Constructed in 1902, the Cowan-Valentine House is a 2 ½ storey brick house in the Queen Anne academic style located in the Town of Kingsville.

**Statement of Cultural Heritage Value or Interest:**

The cultural value of the house lies partly in its association with two prominent Kingsville citizens: Alexander Cowan and William Valentine.

Alexander Cowan (1853-1913) was born in Olinda, Ontario. Cowan served as clerk and purser on the steamer, 'City of Dresden' which began its regular route between Windsor, Amherstburg, and other lake shore ports on March 29, 1886. Cowan next became purser on the steamer 'Lakeside'. By 1894 Cowan started a career in commerce as a general merchant. In the fall of 1901 Cowan proposed establishing a regular boat service to run between the mainland and Pelee Island. The steamer, 'Greyhound', built in 1888 was also known as 'Lincoln' and 'Premier'. Due to Cowan's efforts it provided a ferry service operating between the Lake Erie Canadian mainland north shore and Pelee Island for the season of 1903. In 1904 'Lincoln' provided a longer service operating from Windsor to Pelee Island and Sandusky, Ohio. Alexander Cowan died on April 11, 1913 at the home of his brother-in-law, Mr. E. R. Scratch.

William Valentine (1868-1961) was born in Pickering, Ontario but lived most of his life in Kingsville. He was the bookkeeper for the Ontario Gas Company. He also served as secretary of the Hodge Tobacco Company Ltd. for 27 years and was a member of St. George's Lodge A.F. & A.M. No. 41. William Valentine died suddenly at his Elm Street residence on July 16, 1961.

The cultural heritage value of the Cowan-Valentine House also lies in it being a particularly fine example of the Queen Anne Academic style of private dwelling Kingsville, Ontario. The 2 ½ storey brick house has a gable/hip roof, eaves in the gables, spindle work, flat arches, smooth faced sills, open round tower, Doric columns, decorative capitals on the columns and a two-storey partial porch with a peaked roof. The house is constructed of red brick from the local Jack Miner brickyard. The foundation is cut fieldstone. There is a stepping stone near the curb; this is a block of stone placed near the edge of the street usually in line with the front doorway of a home to help passengers as they climbed in and out of carriages.

**Description of Heritage Attributes:**

Key attributes that embody the heritage value of the Cowan-Valentine house include several examples of fine and/or unique craftsmanship. The main entryway/foyer includes the original wooden staircase made of ash. An area of wall and sloped ceiling constructed with ash in a parallel board pattern contribute to the refinement of the entry. Nine inch ash baseboard surrounds the living room walls. There is an arched stained glass window on the wall leading up the stairs and 2 rectangular stained glass transom windows in the living room.

The property includes 5 old growth giant native trees: a tulip tree, a red oak tree and 3 white oak trees. The most impressive one is the Tulip tree (*Liriodendron tulipifera* L.). Considered one of Canada's most distinctive trees, it is also one of the largest hardwood trees. The red oak (*Quercus rubra* L.) specimen tree is located near the garage. The 3 white oak (*Quercus alba* L.) trees are near the back of the property.

**The Corporation of the Town of Kingsville  
By-law 12-2017**

**SCHEDULE “B”**

**Description:**

LT 37-38, 48-49 PL 227 GOSFIELD; KINGSVILLE



The applicant(s) hereby applies to the Land Registrar.

**Properties**

PIN                75183 - 0245   LT  
Description    LT 37-38, 48-49 PL 227 GOSFIELD; KINGSVILLE  
Address        107 ELM ST  
                     KINGSVILLE

**Applicant(s)**

This Order/By-law affects the selected PINs.

Name                THE CORPORATION OF THE TOWN OF KINGSVILLE  
Address for Service    2021 Division Road N.  
                              Kingsville, Ontario  
                              N9Y 2Y9

This document is being authorized by a municipal corporation Nelson Santos, Mayor and Jennifer Astrologo, Clerk.

This document is not authorized under Power of Attorney by this party.

**Statements**

This application is based on the Municipality By-law See Schedules.

**Signed By**

Shawna Diane Martindale	22 Queens Ave Leamington N8H 3G8	acting for Applicant(s)	Signed	2017 02 22
Tel        519-326-4415				
Fax        519-326-1844				

I have the authority to sign and register the document on behalf of the Applicant(s).

**Submitted By**

PMHS Law Office	22 Queens Ave Leamington N8H 3G8	2017 02 22
Tel        519-326-4415		
Fax        519-326-1844		

**Fees/Taxes/Payment**

Statutory Registration Fee	\$63.35
Total Paid	\$63.35

**File Number**

Applicant Client File Number :                17-0217

**THE CORPORATION OF THE TOWN OF KINGSVILLE**

**BY-LAW 89 - 2020**

***Being a by-law to amend By-law 12-2017, being a by-law to designate a certain property, including land and buildings, known as The Cowan-Valentine House (107 Elm Street, Kingsville) as being of cultural heritage value or interest under the provisions of the Ontario Heritage Act, R.S.O. 1990, c.O18, as amended***

**WHEREAS** the property known as the The Cowan-Valentine House, including lands and buildings as described in Schedule “B” hereto, was designated by By-law 12-2017 as being of cultural heritage value or interest under Part IV of the *Ontario Heritage Act*, R.S.O. 1990 c.O.18, as amended (the “Act”);

**AND WHEREAS** Schedule “A” to By-law 12-2017 contains the statement explaining the cultural heritage value or interest of the property, and a description of the heritage attributes of the property;

**AND WHEREAS** the description of heritage attributes includes five (5) old growth giant native trees;

**AND WHEREAS** The Corporation of the Town of Kingsville deems it expedient to remove the designation of the five (5) old growth giant native trees;

**AND WHEREAS** notice of this proposed amendment to By-law 12-2017 has been served on the owner of the aforesaid property, and no notice of objection has been received within the time set out in the Act.

**NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWN OF KINGSVILLE ENACTS AS FOLLOWS:**

1. That Schedule “A” attached to By-law 12-2017 be and is hereby deleted and replaced with Schedule “A” attached hereto and forming part of this By-law.
2. That a copy of this By-law be registered against the title to the property as described in Schedule “B” attached to and forming part of this By-law and that a copy of this By-law be served on those parties as described in the Act.
2. This By-Law comes into force and takes effect on the day of the final passing thereof.

**READ a FIRST, SECOND and THIRD TIME and FINALLY PASSED this 13<sup>th</sup> day of October, 2020.**

---

**MAYOR, Nelson Santos**

---

**CLERK, Jennifer Astrologo**



**The Corporation of the Town of Kingsville  
By-law 89-2020**

**Schedule “A”**  
107 Elm St., Kingsville, Ontario  
The Cowan-Valentine House

**Description of Property:** The Cowan-Valentine House

Constructed in 1902, the Cowan-Valentine House is a 2 ½ storey brick house in the Queen Anne academic style located in the Town of Kingsville.

**Statement of Cultural Heritage Value or Interest:**

The cultural value of the house lies partly in its association with two prominent Kingsville citizens: Alexander Cowan and William Valentine.

Alexander Cowan (1853-1913) was born in Olinda, Ontario. Cowan served as clerk and purser on the steamer, ‘City of Dresden’ which began its regular route between Windsor, Amherstburg, and other lake shore ports on March 29, 1886. Cowan next became purser on the steamer ‘Lakeside’. By 1894 Cowan started a career in commerce as a general merchant. In the fall of 1901 Cowan proposed establishing a regular boat service to run between the mainland and Pelee Island. The steamer, ‘Greyhound’, built in 1888 was also known as ‘Lincoln’ and ‘Premier’. Due to Cowan’s efforts it provided a ferry service operating between the Lake Erie Canadian mainland north shore and Pelee Island for the season of 1903. In 1904 ‘Lincoln’ provided a longer service operating from Windsor to Pelee Island and Sandusky, Ohio. Alexander Cowan died on April 11, 1913 at the home of his brother-in-law, Mr. E. R. Scratch.

William Valentine (1868-1961) was born in Pickering, Ontario but lived most of his life in Kingsville. He was the bookkeeper for the Ontario Gas Company. He also served as secretary of the Hodge Tobacco Company Ltd. for 27 years and was a member of St. George’s Lodge A.F. & A.M. No. 41. William Valentine died suddenly at his Elm Street residence on July 16, 1961.

The cultural heritage value of the Cowan-Valentine House also lies in it being a particularly fine example of the Queen Anne Academic style of private dwelling Kingsville, Ontario. The 2 ½ storey brick house has a gable/hip roof, eaves in the gables, spindle work, flat arches, smooth faced sills, open round tower, Doric columns, decorative capitals on the columns and a two-storey partial porch with a peaked roof. The house is constructed of red brick from the local Jack Miner brickyard. The foundation is cut fieldstone. There is a stepping stone near the curb; this is a block of stone placed near the edge of the street usually in line with the front doorway of a home to help passengers as they climbed in and out of carriages.

**Description of Heritage Attributes:**

Key attributes that embody the heritage value of the Cowan-Valentine house include several examples of fine and/or unique craftsmanship. The main entryway/foyer includes the original wooden staircase made of ash. An area of wall and sloped ceiling constructed with ash in a parallel board pattern contribute to the refinement of the entry. Nine inch ash baseboard surrounds the living room walls. There is an arched stained glass window on the wall leading up the stairs and 2 rectangular stained glass transom windows in the living room.



**The Corporation of the Town of Kingsville**  
**By-law 89-2020**

**SCHEDULE “B”**

**Description:**

LT 37-38, 48-49 PL 227 GOSFIELD; KINGSVILLE



## Town of Kingsville: Service Delivery Review

Current State Report and  
Opportunities Generation  
Overview for Council

October 2020



# Project Background

## Project Context

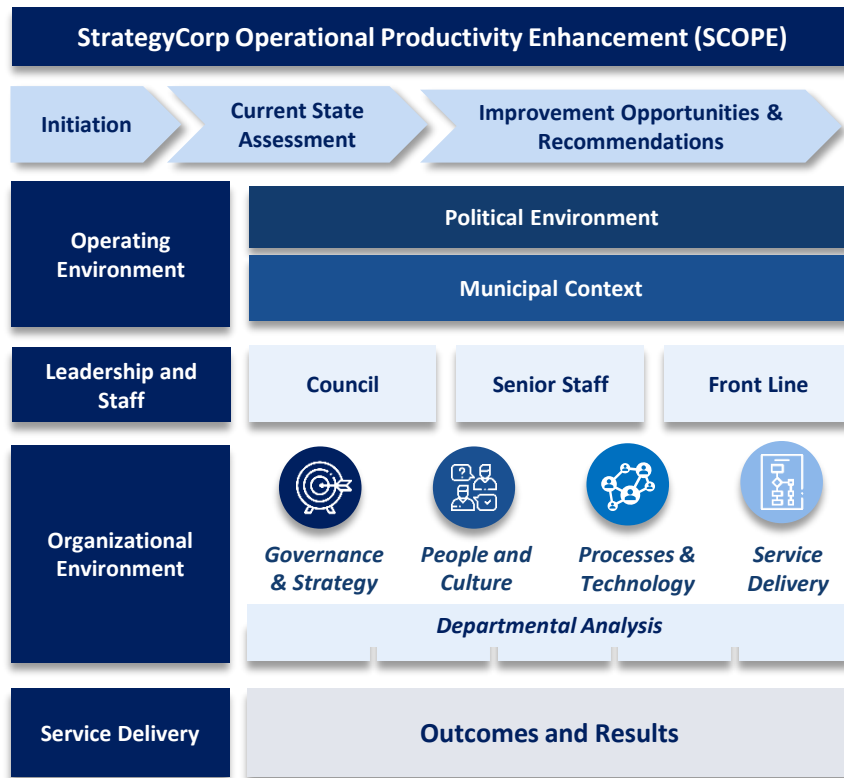
The Town of Kingsville engaged StrategyCorp to conduct a Service Delivery Review (“SDR” or “Engagement”) to identify ways to modernize service delivery, reduce future costs, and make the best use of limited resources.

The primary focus of this review is to evaluate the Town’s services in order to achieve a more efficient and effective service delivery model, without compromising customer/ratepayer services or local control.

## Methodology and Approach

The approach to conducting the current state assessment utilized multiple sources of inputs and extensive engagement, including:

1. Analyzing internal and external data to evaluate current operations and trends;
2. Benchmarking current performance and delivery models against relevant municipal comparators;
3. Conducting one-on-one interviews, workshops, and survey with selected elected officials, senior management team, and staff; and
4. Identifying initial improvement opportunities and assessing them against evaluative criteria to shortlist those with high potential.





# Key High-Level Findings from the Current State Review



Existing data and documents, specific details on all core services, Senior Management Team (SMT) and Council interviews, an all-staff survey, and a workshop with staff informed the following outputs, which in turn were used to develop service delivery improvement opportunities. The key takeaways were as follows:

- I. Kingsville is presented with two competing visions for the long-term strategic outlook of the Town – maintaining a ‘small-town feel’ or embracing economic development to spur growth. There is a need for Council to align on and realize a unified vision and growth strategy for the Town.
- II. Kingsville is a lean organization confronting change – both internally and within the community. To realize better service delivery, the Town requires a truly comprehensive corporate planning framework that embraces continuous improvement.
- III. Kingsville must continue to strengthen its infrastructure and increase its capital investment, both through the development of its new Asset Management Plan and its amortization policies, and by making its Reserve Policy more specific.
- IV. Kingsville must ensure its staff are equipped with appropriate and modern tools to succeed and ensure its talent achieves better use of its existing technology.
- V. Kingsville’s capacity needs are well-captured in the Town’s Organizational Review. Implementation planning and accountability mechanisms must be put into place to operationalize the review’s findings and boost employee engagement across the enterprise.

# Financial Analysis and Peer Benchmarking

## High-Level Fiscal Picture

- The Town has **increased its Capital spending and has managed both short- and long-term debt**. However, more capital spending is needed in the coming years, which will likely impact the Town's debt schedule.
- **Kingsville maintains a sizeable but manageable infrastructure gap**, estimated to include \$10,000,000 in annual replacement requirements and consisting of roads, bridges and culverts, and storm sewer.
- Kingsville's recent embrace of **lifecycle budgeting** has had a positive impact but could benefit from better adherence to a replacement schedule. Kingsville spends a high amount on amortization each year and maintains a high Asset Consumption Ratio.
- **Greenhouses have been a source of growth** but their assessed value as farmland means that their tax levy is often insufficient for the supporting services and expenditures they require from the Town. While the Town cannot address this directly, this is a long-term service risk for the Town.
- The Town's **amortization policies** require an immediate update. Last developed several years ago, the policies shape overly aggressive annual amounts – skewing Kingsville's ability to accurately report its own capital asset information.

## Comparator Snapshot

- Kingsville generates less revenue per household than its peer group average, **constraining its ability to spend**.
- Kingsville has also seen **rapidly rising housing prices**, paired with some of the lowest property tax rates in the region.
- Kingsville is average in most MMAH indicators but **has underperformed relative to its peer group in three main areas: its average Operating Surplus Ratio, its Asset Sustainability Ratio, and its Asset Consumption Ratio**.
- Although Kingsville maintains the **lowest spending on capital assets** relative to its peers, this figure is made to appear more dramatic by the Town's aggressive amortization policies.
- Kingsville's police services spending is lower than the rest of its peer group, both on an absolute and a per capita basis.
- The Town has the lowest **proportion of operational spending on building and planning and maintains the fewest FTE equivalents to support this function**.
- The Town's environmental services spending is relatively high due to the Greenhouse industry.

*While the Town did not perform as well in the early 2010s, Kingsville has recently created a strong and sustainable financial outlook by building up reserves and outperforming the recommended target for operating surplus.*

# StrategyCorp's Methodology for Identifying Improvement Opportunities

1. Kingsville's enterprise-wide opportunities on **slide 6** fall within one of the following categories from StrategyCorp's **Municipal Operating Framework** and are cross-cutting across the Town. Department-specific opportunities are also referenced on **slide 6**.



## Governance and Strategy

How has Kingsville grown and what is its Vision for the future?



## People and Culture

How does Kingsville cultivate a high-performing and motivated workforce to achieve its goals?



## Processes and Technology

Does Kingsville have the necessary internal processes and technology to drive operational efficiency?



## Service Delivery

How does Kingsville deliver on its core business—service delivery?

2. Each of the Town's services was assessed through the following framework, consisting of five dimensions:

I. Size

II. Growth

III. Delivery

IV. Service

V. Shared

3. These inputs eventually informed the proposed initiatives which aimed to achieve three goals:

1. Reduce costs or generate revenue;
2. Create operational efficiencies by increasing productivity; or
3. Add value to the Town

4. All initiatives are also assessed on their alignment with Kingsville's Strategic Vision:

*"A friendly and safe community – Proud of our past; excited about our future"*

5. Finally, all recommendations were evaluated based on their ability to support a broader organizational shift toward continuous improvement and sustainable long-term planning.

# Overview of Service Delivery Improvement Opportunities

20 opportunities for improved service delivery were identified. Below is an overview of enterprise-wide, departmental, and shared services opportunities:

Enterprise-Wide Opportunities		Departmental Opportunities	
<b>Governance and Strategy</b>	<b>Service Delivery</b>	<b>Office of the CAO</b>	<b>Municipal Services</b>
1. Adopt a comprehensive corporate planning framework.	4. Build upon the previously developed internal and public communications plan to create a master communications plan, with a supporting implementation and resourcing plan.	8. Refresh the Town’s economic development strategy to align with the strategic plan and resource the effort with a dedicated staff lead.	16. Update and resource the Town’s Asset Management Plan with long-term lifecycle budgeting and a strong replacement schedule at the heart of the plan. Relatedly, refine the Town’s Reserve Policy and update its existing Amortization policies.
2. Have Council commission a review of committee mandates and size to ensure alignment to Council's priorities.	<b>Processes and Technology</b>	<b>Building</b>	17. Update and resource an annual maintenance program that is linked to the long-term asset management plan to meet increasing demand and expectations for infrastructure maintenance.
3. Establish capacity to support Strategic Initiatives and Continuous Improvement.	5. Review and prioritize the development of a new procurement policy.	9. In support of an IT and customer service standards, further enable modules of KingsvilleWorks for customer communications on applications.	18. Explore the development of a Transportation Unit within Municipal Services to manage increase in traffic related request processing.
	6. Develop an IT Strategy and Master Plan.	10. Conduct a process and technology review for the building inspection process.	<b>Corporate Services</b>
	7. Improve front-desk customer service by addressing process and communications challenges.	11. Conduct a by-law policy and capacity review.	19. Develop an information and records management policy and examine opportunities for shared service delivery.
		<b>Fire</b>	
		12. Review and improve the cost recovery model.	
		<b>Planning and Development</b>	
		13. Conduct a resource, process and technology review for the planning application process.	
		14. Establish the necessary foundations to implement the affordable housing strategy.	
		<b>Parks and Recreation</b>	
		15. Assess and address the resourcing requirements to implement the Parks, Recreation, Arts & Culture Master Plan.	
<b>Shared Services Opportunities</b>			
20. Explore the development of a south shore shared services initiative or corporation.			

## Service Delivery Improvement Opportunities for Further Exploration

Based on our analysis of Kingsville's Current State and identified opportunities, StrategyCorp proposed the next phase of work focus on **three key improvement initiatives**. These three initiatives are foundational and were selected based on their ability to directly address several opportunities, or develop the critical infrastructure required to support the future implementation of opportunities not directly addressed.



*Conduct a Governance Review to Identify how Kingsville Might Achieve More Effective Corporate Planning and Decision-Making Structures*



*Establish capacity to support Strategic Initiatives and Continuous Improvement*



*Evaluate Kingsville's Asset Management Planning Process to Identify Value-Add Improvements*

# Service Delivery Improvement Opportunities for Further Exploration



***Conduct a Governance Review to Identify how Kingsville Might Achieve More Effective Corporate Planning and Decision-Making Structures***

- Kingsville has a strategic plan in place and would benefit from a more robust framework for cascading strategy through governance and the administration.
- There is also a need for further clarity on Council's vision for the Town to direct strategic use of resources in alignment to the Official Plan and the Service Master Plans. This is made more complicated by a large committee structure and a division of responsibility that can be unclear.

***As part of the next phase of work, StrategyCorp will assess the current governance and planning framework and develop a tailored suite of recommendations to best support Council and staff in delivering against priorities.***



***Evaluate Kingsville's Asset Management Planning Process to Identify Value-Add Improvements***

- Kingsville has made strides in its capital spending, asset management, and overall fiscal discipline. However, more work remains, especially in light of the Town's infrastructure deficit.
- As the community updates its Asset Management Plan in advance of the July 2021 deadline, it will be critical to take stock of long-term infrastructure needs and asset lifecycles. This must occur through a clear and effective planning process.

***As part of the next phase of work, StrategyCorp will critically examine the Town of Kingsville's asset management planning practices and provide a host of recommendation to achieve process savings and strengthen capital management more broadly.***

# Service Delivery Improvement Opportunities for Further Exploration



## ***Establish Capacity to Support Strategic Initiatives and Continuous Improvement***

- A dedicated capacity to support Strategic Initiatives and Continuous Improvement can better support the successful implementation of change initiatives.
- As a lean organization, Kingsville can benefit from further best practices such as Process Mapping that identifies opportunities to modernize enterprise wide processes, eliminate procedural bottlenecks, and effectively leverage staff time to ultimately improve service outcomes. These processes include: Accounts Payable, planning and development, and customer service request processing.
- The current state review findings aligned to the organizational review recommendations. By assigning a senior accountability lead to action the recommendations, the organization can accelerate addressing some enterprise-wide priorities with respect to people and culture.

***As part of the next phase of work, StrategyCorp will develop a framework for continuous improvement and apply this framework by process mapping identified services (Accounts Payable, planning and development services, customer service request processing) ripe for process improvement. This assessment will identify areas where operational changes and productivity gains can be made.***



# Next Steps

Phase/Major Deliverable	Deadlines
<b>Phase One: Kick Off</b>	<b>August 7<sup>th</sup> – 18<sup>th</sup></b>
✓ Project Charter, Detailed Workplan, Communications and Engagement Plans	
<b>Phase Two: Current State Assessment and Opportunities Generation</b>	<b>August 19<sup>th</sup> – October 13<sup>th</sup></b>
✓ Council and Staff Interviews and all-staff survey ✓ Data review, financial, and workflow analysis (from relevant background material) ✓ Benchmarking analysis ✓ Cross-Functional SCOPE workshop (with managers and select staff) ✓ Current State Report draft and presentation to working group/Council	
<b>Phase Three: Improvement Opportunities and Recommendations</b>	<b>October 5<sup>th</sup> – November 23<sup>rd</sup></b>
✓ Detailed improvement initiatives and recommendations report ✓ Final report and presentation to Council and Senior Management Team	

## Opportunities Report – Final Report

- Continue to undertake research and analysis (benchmark and note leading practices)
- Undergo cost-benefit analysis – build out options and recommendations for increasing productivity, process improvements and/or cost saving efficiencies
- Develop associated implementation plans
- Present Final Report to Council on **November 23<sup>rd</sup>**

## NOTICE OF COMPLETE APPLICATION AND PUBLIC MEETING: ZONING BY-LAW AMENDMENT

**APPLICATION:** **ZONING BY-LAW AMENDMENT FILE ZBA/10/2020**  
(Section 34 of the Planning Act, R.S.O. 1990, C.P. 13)

**APPLICANT:** **617812 Ontario Limited – owner /**  
**Carlos Martens Braun - purchaser**

**LOCATION OF PROPERTY:** **1771 Talbot Rd**  
**Pt. of Lot 11, Concession 2 ED**

### **PURPOSE OF APPLICATION:**

The Town of Kingsville has received the above-noted application for lands located on the south side of Talbot Road, east of Elgin St. in the hamlet of Ruthven. The subject property is designated Hamlet by the Official Plan and zoned Rural Commercial, (C6) under the Kingsville Comprehensive Zoning By-law.

The property in question has been recently sold due to the closing of the existing business. The purchaser is proposing to convert the existing building for use as a church. In order to proceed with the new use a zoning by-law amendment will be necessary. The purchaser has asked that the current commercial zoning be retained and church be added as an additional permitted use. Extensive internal renovation (change of use) will be necessary. The property has a large existing parking area that contains 122 parking space with additional lands that can accommodate additional space, if necessary. The property does have an existing site plan agreement in place from 1988.

The notice has also been posted to the Town website under Do Business/Planning and Zoning/Upcoming Public Meetings.

**A PUBLIC MEETING OF COUNCIL will be held on:**

**WHEN:** **October 13, 2020**  
**WHERE:** **ELECTRONIC MEETING ON ZOOM**  
**TIME:** **7:00 p.m.**

If you have comments on this application, they may be forwarded by email, or letter mail to the attention of: **Robert Brown, Manager, Planning Services**, 2021 Division Road North, Town of Kingsville, ON N9Y 2Y9. Comments and opinions submitted on these matters, including your name and address, may become part of the public record and may be viewed by the general public and may be published in a planning report or reproduced in a Council agenda and/or minutes.

**IF A PERSON** or public body would otherwise have an ability to appeal the decision of Council for the Town of Kingsville to the Local Planning Appeal Tribunal but the person or public body does not make oral submissions at a public meeting or make written submission to the Town of Kingsville before the zoning by-law is adopted, the person or public body is not entitled to appeal the decision.

**IF A PERSON** or public body does not make oral submissions at a public meeting, or make written submission to Council before the zoning by-law is adopted or the zoning by-law is passed, the person or public body may not be added as a party to the hearing of an appeal before the Local Planning Appeal Tribunal unless, in the opinion of the Tribunal, there are reasonable grounds to add the person or public body as a party.

**ADDITIONAL INFORMATION** relating to this matter is available for review at the Kingsville Municipal Office during regular office hours.

**DATED AT**  
**THE TOWN OF KINGSVILLE**  
**on September 22, 2020.**

**Robert Brown, H. Ba, MCIP, RPP**  
**Manager, Planning Services,**  
**519-733-2305 (x 250)**  
**rbrown@kingsville.ca**

1771 Talbot Rd



Notes

Zoning Amendment

THIS MAP IS NOT TO BE USED FOR NAVIGATION  
Copyright the Corporation of the County of Essex, 2012. Data herein is provided by the Corporation of the County of Essex on an "as is" basis. Assessment parcel provided by Teramet Enterprises Inc. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable.



Legend

- Essex Municipalities
- <all other values>
- Kingsville
- Street
- Severance
- Kingsville Assessment

0 24.96 49.92 meters

1:1498  8/19/2020

This Meeting will be held through Electronic Participation in accordance with the Town of Kingsville's Procedure By-law, by-law 55-2016, as amended, and the provision of the Municipal Act, 2001

The Town of Kingsville continues to take COVID-19 seriously, and in following the advice of provincial and federal governments, is making significant changes to services and programming to help protect health and wellbeing of the community. In this regard, Council and Committee meetings are being conducted electronically until further notice.

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### Remote Participation

The electronic public meeting will take place via Zoom. Elected Officials, Committee Members, Town Staff and Applicants or those representing them will be given access to the meeting. If you wish to participate please read the instructions below.

### Public Comments

a) **Submit comments in writing: WRITTEN COMMENTS ARE STRONGLY ENCOURAGED.** Please provide your name (first and last), your address and which item you are commenting on. They may be submitted in writing or by email, to Robert Brown, Manager, Planning Services (see contact info ). Comments received **by 4:00 PM on Monday, October 5th** will be part of the Council Agenda package prior to the meeting. Comments received after this time will be forwarded to Members of Council as soon as possible, and prior to the meeting on October 13th.

b) **Request to speak at the Council Meeting:** Prior to 4:00 PM on Wednesday, October 7th you must contact Robert Brown, Manager, Planning Services to request to speak during the meeting. Please provide your name (first and last), your address, the item/application you wish to speak on and your email address.

### Remote participation for public comments

Upon receipt of your request to speak at the meeting participants will be provided the Zoom meeting details and password prior to the meeting.

Please note that neither a computer, nor a video sharing device, is required to participate in the meeting via Zoom. You may also opt to call in from a cell phone or landline. Persons who intend to participate during the meeting may wish to register/sign up in Zoom, if they have not already done so. The following information is provided for your consideration and guidance during remote participation in the meeting:

- Please join the meeting at 6:55 PM in order to avoid any delays. If you have not joined the public meeting while your Agenda Item is up for public comment you will have forfeited your request.
- When you join the meeting, either by phone or online, you will be admitted in as an attendee. You will not be greeted upon joining the call. You will be able to hear the meeting and see the active speaker (if you have video capability), but your mic will be muted until it is your turn to speak.
- If you join the Zoom meeting through your phone, please Do not put the phone on hold at any time, as this will result in broadcasting "hold music" online once your mic function is unmuted.
- To optimize call quality when using a laptop, a headset with microphone is best if available to you; otherwise, whether using your laptop microphone or cell phone, please speak directly into the receiver and do not use speaker phone
- Please do not forward the Zoom meeting details to anyone or post through social media. Only registered participants will be admitted to the meeting.
- Participants should keep comments directly related to the matter to which they are speaking to. Questions are to be directed to the Council chairperson. Council members may choose to ask you follow-up questions following your remarks, comment, or ask staff to respond to what you have said.
- After providing your comments and answering any questions that may be directed to you, the Meeting Coordinator will disconnect you from the Zoom meeting.

### For more information, please contact:

Robert Brown, H. Ba, MCIP, RPP, Manager, Planning Services Phone: 519-733-2305  
Ext. 250 Email: [rbrown@kingsville.ca](mailto:rbrown@kingsville.ca)





2021 Division Road North  
Kingsville, Ontario N9Y 2Y9  
(519) 733-2305  
www.kingsville.ca  
kingsvilleworks@kingsville.ca

**Date:** September 28, 2020

**To:** Mayor and Council

**Author:** Kristina Brcic, MSc, BURPI  
Town Planner

**RE:** Application for Zoning By-law Amendment File ZBA/10/20 by  
617812 Ontario Limited (Owner)  
Carlos Martens Braun (Purchaser)  
1771 Talbot Road  
Part of Lot 11, Concession 2 ED  
Roll No. 3711 290 000 22200

**Report No.:** PS 2020-051

---

## **AIM**

To provide the Mayor and Council with information regarding a Zoning By-law Amendment to add a church as an additional permitted use, on lands known as 1771 Talbot Road, in the Town of Kingsville.

## **BACKGROUND**

The Town of Kingsville has received the above-noted application for lands located on the south side of Talbot Road, east of Elgin St. in the hamlet of Ruthven. The subject property is designated 'Hamlet' by the Official Plan and zoned 'Rural Commercial (C6)' under the Kingsville Comprehensive Zoning By-law.

The property in question has been recently sold due to the closing of the existing business, Empire Lanes bowling alley. The purchaser is proposing to convert the existing building into a church. In order to proceed with the new use a zoning by-law amendment will be necessary. The purchaser has asked that the current commercial zoning be retained and church be added as a permitted use. Extensive internal renovation will be necessary, as a result a change of use permit will be required. The property has a large existing parking area that contains 122 parking spaces with additional lands that can accommodate additional space, if necessary. The property does have an existing site plan agreement in place from 1988. Any changes to the site will require amendments to this plan.

## **DISCUSSION**

### **1) Provincial Policy Statement**

When reviewing a planning application to determine if it represents sound planning, it is imperative that the proposed development is consistent with the Provincial Policy Statement (PPS): "The Provincial Policy Statement provides for appropriate development while protecting resources of provincial interest, public health and safety, and the quality of the natural and built environment."

Section 1.1.3.2 states that "Land use patterns within settlement areas shall also be based on a range of uses and opportunities for intensification and redevelopment".

Comment: The proposed zoning is consistent with Provincial Policy as it encourages the redevelopment and reuse of existing building stock.

### **2) Town of Kingsville Official Plan**

The Official Plan for the Town of Kingsville designates the subject properties as 'Hamlet'. Section 3.6.2 Hamlet, states that "The purpose of the "Hamlet" designation is to identify those rural service areas where low density residential, institutional, recreational, small scale commercial and dry, light industrial uses are permitted." The Goals and Policies support amendments to the zoning for new uses where:

"New residential, commercial, industrial, recreational and institutional uses may be allowed without an amendment to this Plan provided the Zoning By-law is amended where necessary and the proposed use satisfies the following criteria:

- i. the proposed use is generally compatible with existing uses in close proximity;
- ii. the existing roads can adequately serve the proposed use;
- iii. the existing services are adequate for the proposed use;
- iv. the off-street parking is adequate for the proposed use;
- v. the site plan requires adequate landscaping, buffering and building setbacks to protect the privacy of surrounding properties."

Comment: The applicant applied for a Zoning By-law Amendment in order to permit the change of use of the existing building and lot to a church. Since 1988 the property has had a site plan agreement. If there is any expansion of the existing structures or new construction, an amendment to the site plan agreement will be necessary. Therefore, this application meets the Goals and Policies of the Official Plan.

### **3) Town of Kingsville Comprehensive Zoning By-law**

The subject parcel is currently zoned 'Rural Commercial (C6)' where there are several commercial uses permitted. The property has been used as a bowling alley since it originally developed. The applicant wishes to convert the existing building into a church and they plan to utilize the existing parking lot. If additional parking is required, there is

land to accommodate the development of additional parking spaces. The applicant would like a site-specific zone where a church is added to the currently permitted uses.

Comment: The proposed redevelopment of the existing commercial property (former bowling alley) into a church would be suitable for the lands. There is already a parking lot to accommodate the proposed new use. There are no setback issues as the existing building would be renovated to suit the church's needs. The purchaser of the land requested that the existing commercial zoning remain with the addition of church as a site-specific additional use. This request helps to retain the long-term viability of the property and does not remove already established commercial lands. Therefore, the proposed amendment has been determined to be good planning.

## **LINK TO STRATEGIC PLAN**

To become a leader in sustainable infrastructure renewal and development.

## **FINANCIAL CONSIDERATIONS**

Fees will be collected as part of the change of use and any associated building permit fees from the renovation of the building. The change in use will also result in a reassessment of the property. Qualifying uses, such as a church, are exempt from property taxes.

## **CONSULTATIONS**

In accordance to O. Reg 545/06 of the Planning Act, property owners within 120m of the subject site boundaries received the Notice of Public Meeting by mail. At the time of writing one comment had been received indicating that the zoning should be limited to the church use and the commercial zoning removed.

### **Agency & Administrative Consultation**

In accordance with O. Reg 545/06 of the Planning Act, Agencies and Town Administration received the Notice of Public Meeting by mail and/or email. At the time of writing, the following comments have been received.

#### **1) Essex Region Conservation Authority (ERCA)**

- ERCA has no objection to the Application for a Zoning By-Law Amendment.
- See full comment in Appendix C.

#### **2) Town of Kingsville Management Staff**

- Change of use permit required prior to interior conversion begins
- Any expansion of existing building or new construction will require amendment to existing site plan agreement

#### **3) Essex County**

- No comments received

## RECOMMENDATION

That Council:

Approve zoning by-law amendment application ZBA/10/20 to rezone the subject parcels, Part of Lot 11, Concession 2 ED, known as 1771 Talbot Road in the Town of Kingsville, from 'Rural Commercial (C6)' to 'Rural Commercial Exception 13 (C6-13)' to add a church as an additional site-specific permitted use, and adopt the implementing by-law.

*Kristina Brcic*

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Kristina Brcic, MSc, BURPI  
Town Planner

*Robert Brown*

---

Robert Brown, H. Ba, MCIP, RPP  
Manager, Planning Services



# Appendix A - Location Map

## 1771 Talbot Rd



### Legend

Essex Municipalities

<all other values>

Kingsville

Street

Severance

Kingsville Assessment

### Notes

Zoning Amendment

THIS MAP IS NOT TO BE USED FOR NAVIGATION

Copyright the Corporation of the County of Essex, 2012. Data herein is provided by the Corporation of the County of Essex on an 'as is' basis. Assessment parcel provided by Teranet Enterprises Inc. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable.

0 24.96 49.9Meters

1: 1,498



8/19/2020

## Appendix B - Zone Amendment Schedule A



**1771 Talbot Rd**  
**Part of Lot 11, CON 2 ED**  
**ZBA/10/20**

0 15 30 60 90 120 Meters



Schedule "A", Map 54 of By-law 1-2014 is hereby amended by changing the zone symbol as shown on Schedule 'A' in cross-hatch attached hereto from 'Rural Commercial (C6)' to 'Rural Commercial Exception 13 (C6-13)'.



planning@erca.org

P.519.776.5209

F.519.776.8688

360 Fairview Avenue West  
Suite 311, Essex, ON N8M 1Y6

August 21, 2020

Mr. Robert Brown, Manager of Planning Services  
Planning & Development Services Department  
The Corporation of the Town of Kingsville  
2021 Division Road North  
Kingsville Ontario, N9Y 2Y9

Dear Mr. Brown:

RE: Zoning By-Law Amendment ZBA-10-2020 1771 TALBOT RD  
ARN 371129000022200; PIN: 751430161  
Applicant: 617812 ONTARIO LIMITED

The following is provided as a result of our review of Zoning By-Law Amendment ZBA-10-2020. The subject property is currently zoned Rural Commercial, (C6) under the Kingsville Comprehensive Zoning By-law. The property in question has been recent sold due to the closing of the existing business. The application is seeking to convert the existing building for use as a church. The purchaser has asked that the current commercial zoning be retained and church be added as an additional permitted use.

### **DELEGATED RESPONSIBILITY TO REPRESENT THE PROVINCIAL INTEREST IN NATURAL HAZARDS AND REGULATORY RESPONSIBILITIES ASSOCIATED WITH THE CONSERVATION AUTHORITIES ACT**

The following comments reflect our role as representing the provincial interest in natural hazards as outlined by Section 3.1 of the Provincial Policy Statement of the *Planning Act* as well as our regulatory role as defined by Section 28 of the *Conservation Authorities Act*.

We have reviewed our floodline mapping for this area and it has been determined this site is not located within a regulated area that is under the jurisdiction of the ERCA (Section 28 of the *Conservation Authorities Act*). As a result, a permit is not required from ERCA for issues related to Section 28 of the *Conservation Authorities Act*, Development, Interference with Wetlands and Alteration to Shorelines and Watercourses Regulation under the *Conservations Authorities Act*, (Ontario Regulation No. 158/06).

We have no objections to the application with respect to our natural hazards or regulatory perspective.

### **WATERSHED BASED RESOURCE MANAGEMENT AGENCY**

The following comments are provided in an advisory capacity as a public commenting body on matters related to watershed management.

### **SECTION 1.6.6.7 Stormwater Management (PPS, 2020)**





Mr. Brown  
August 21, 2020

Our office has reviewed the proposal and has no concerns relating to stormwater management.

**PLANNING ADVISORY SERVICE TO MUNICIPALITIES - NATURAL HERITAGE POLICIES OF THE PPS**

The following comments are provided from our perspective as a service provider to the Municipality on matters related to natural heritage and natural heritage systems as outlined in Section 2.1 of the PPS. The comments in this section do not necessarily represent the provincial position and are advisory in nature for the consideration of the Municipality as the planning authority.

The subject property is not within or adjacent to any natural heritage feature that may meet the criteria for significance as defined by the Provincial Policy Statement (PPS). Based on our review, we have no objection to the application with respect to natural heritage policies.

**FINAL RECOMMENDATION**

Therefore, we have no objections to this application.

If you have any questions or require any additional information, please contact the undersigned.

Sincerely,



Michael Nelson, BSc, MSc (Planning)  
*Watershed Planner*  
/mn

# THE CORPORATION OF THE TOWN OF KINGSVILLE

## BY-LAW 92-2020

---

### **Being a By-law to amend By-law No. 1-2014, the Comprehensive Zoning By-law for the Town of Kingsville**

**WHEREAS** By-law No. 1-2014 is the Town's Comprehensive Zoning By-law to regulate the use of land and the character, location and use of buildings and structures in the Town of Kingsville;

**AND WHEREAS** the Council of the Corporation of the Town of Kingsville deems it expedient and in the best interest of proper planning to further amend By-law No. 1-2014 as herein provided;

**AND WHEREAS** there is an Official Plan in effect in the Town of Kingsville and this By-law is deemed to be in conformity with the Town of Kingsville Official Plan;

### **NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWN OF KINGSVILLE ENACTS AS FOLLOWS:**

1. That Subsection 8.6 e) RURAL COMMERCIAL (C6) EXCEPTION REGULATIONS is amended with the addition of the following new subsection:

#### **8.6.13 'RURAL COMMERCIAL (C6) EXCEPTION 13 (C6-13)'**

- a) For lands shown as C6-13 on Map 54 Schedule "A" of this By-law.
- b) *Permitted Uses*
  - i) Those uses *permitted* under Section 8.6 Rural Commercial (C6);
  - ii) *A church*;
- c) *Permitted Buildings and Structures*
  - i) *Buildings and structures* for the *permitted uses*;
- d) *Zone Provisions*
  - i) All *lot* and *building* requirements for the *permitted buildings and structures* shall be in accordance with Subsection 8.6 of this By-law.

**READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED THIS  
13<sup>TH</sup> DAY OF OCTOBER, 2020.**

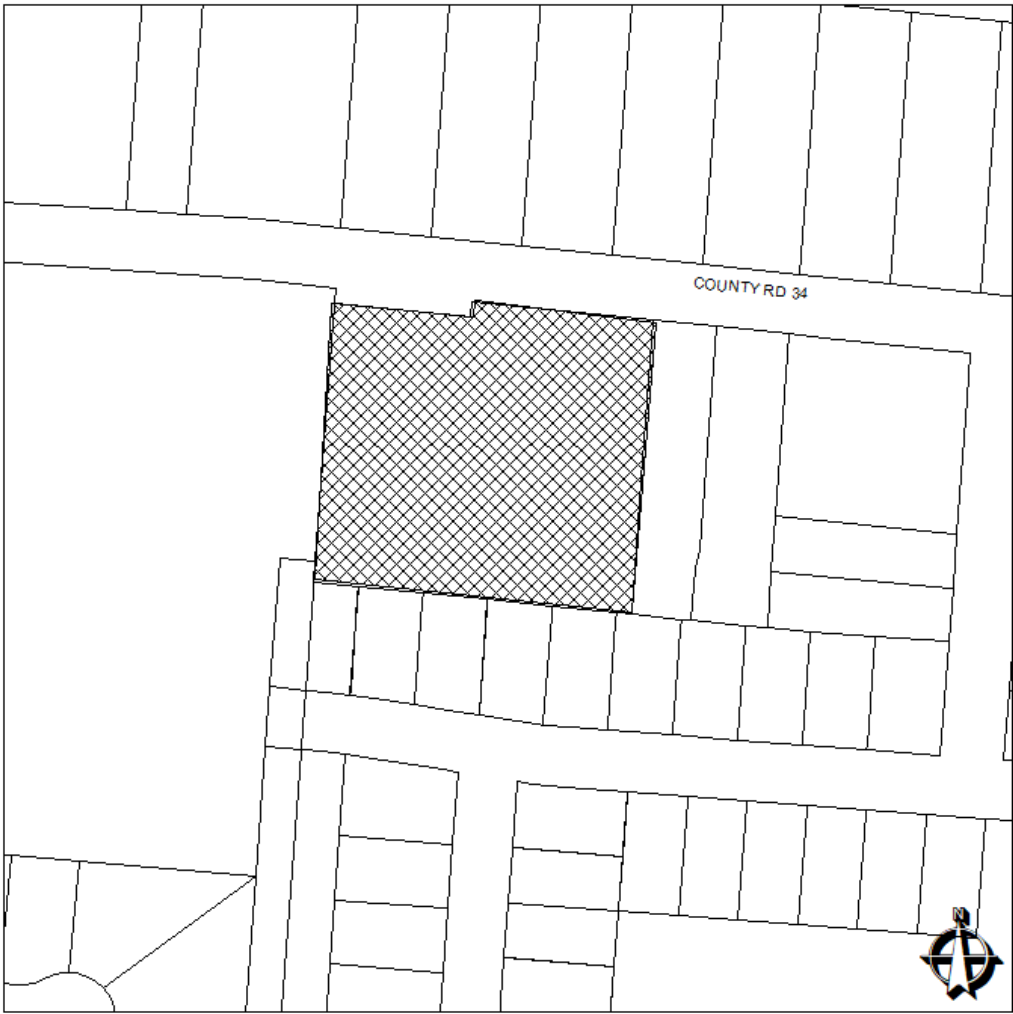
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**MAYOR, Nelson Santos**

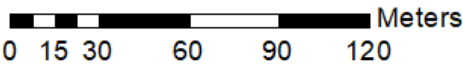
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**CLERK, Jennifer Astrologo**

Schedule A



1771 Talbot Rd  
Part of Lot 11, CON 2 ED  
ZBA/10/20



Schedule "A", Map 54 of By-law 1-2014 is hereby amended by changing the zone symbol as shown on Schedule 'A' in cross-hatch attached hereto from 'Rural Commercial (C6)' to 'Rural Commercial Exception 13 (C6-13)'.



**Town of Kingsville  
Council Summary Report  
2020**

**Cheque Distributions for the Month of:                      SEPTEMBER**

**Department Summary:**

Dept. No.	Department Name	Amount
	Credit Card Transactions	\$ 3,625.26
000	Default - Clearing	\$ 157,281.58
110	Council	\$ 108.48
112	General Administration	\$ 143,858.11
114	Information Technology	\$ 35,087.04
120	Animal Control	\$ 2,012.32
121	Fire	\$ 6,739.23
122	OPP	\$ 568,192.42
124	Building	\$ 14,972.29
130	Transportation - Public Works	\$ 1,457,906.69
131	Sanitation	\$ 232,659.23
151	Cemetery	\$ 7,355.04
170	Arena	\$ 18,977.63
171	Parks	\$ 30,183.50
172	Fantasy of Lights	\$ 24.65
173	Marina	\$ 8,374.40
174	Migration Festival	\$ 204.10
175	Recreation Programs	\$ 102.85
176	Communities in Bloom	\$ -
177	Highland Games	\$ -
178	Facilities	\$ 5,098.17
180	Planning	\$ 7,411.98
181	BIA	\$ 8,297.22
184	Accessibility Committee	\$ 172.99
185	Tourism & Economic Development Committee	\$ 481.87
186	Heritage Committee	\$ 901.64
201	Environmental - Water	\$ 109,619.10
242	Kingsville/Lakeshore West Wastewater	\$ 804,819.39
243	Cottam Wastewater	\$ 16,746.37

**Total of Current Expenditures:** \$ 3,641,213.55

*\*Note HST Rebate details are omitted, but are included in the totals*

**Total Number of Current Cheques Issued:** 349

**Comparison Data:                      SEPTEMBER 2019**

**Total of Approved Expenditures:** \$ 1,755,415.81

**Total Number of Cheques Issued:** 313

*\* denotes monies to be recouped, billed to third party*

**Council Summary Report  
Credit Card Transactions  
September 2020**

<b>Cheque Number</b>	<b>Cheque Date</b>	<b>Vendor Name</b>	<b>Description</b>	<b>Account</b>	<b>Amount</b>
74272	9/21/2020	TD Canada Trust - RM Visa	AMCTO HR CERT - J ASTROLOGO	01-112-098-60254	\$ 1,480.61
74272	9/21/2020	TD Canada Trust - RM Visa	TRN'G - ESOLUTIONS T HEWITT	01-112-098-60254	\$ 303.24
74272	9/21/2020	TD Canada Trust - RM Visa	ADMIN - OFFICE SUPPLIES	01-112-099-60301	\$ 5.96
74272	9/21/2020	TD Canada Trust - RM Visa	AD - P&R POSTING	01-112-099-60306	\$ 15.72
74272	9/21/2020	TD Canada Trust - RM Visa	GIFT CARDS - C MILLS RETIRE	01-112-099-60317	\$ 300.00
74272	9/21/2020	TD Canada Trust - RM Visa	MEMBERSHIP FEE	01-112-099-60320	\$ 8.13
74272	9/21/2020	TD Canada Trust - RM Visa	RFND PRIOR STMT-ALTEC ERROR	01-112-360-72057	\$ (214.52)
74272	9/21/2020	TD Canada Trust - RM Visa	MEMBERSHIP - R FRIAS	01-124-098-60254	\$ 224.34
74272	9/21/2020	TD Canada Trust - RM Visa	MAP UNIT 2 - R FRIAS	01-124-098-60254	\$ 407.04
74272	9/21/2020	TD Canada Trust - RM Visa	BLDG - OFFICE SUPPLIES	01-124-099-60301	\$ 17.99
74272	9/21/2020	TD Canada Trust - RM Visa	BLDG - OFFICE SUPPLIES	01-124-099-60301	\$ 28.24
74272	9/21/2020	TD Canada Trust - RM Visa	TEST - COMMEMORATIVE TREE	01-130-066-41543	\$ 350.00
74272	9/21/2020	TD Canada Trust - RM Visa	CVOR RENEWAL FEE	01-130-099-60345	\$ 51.00
74272	9/21/2020	TD Canada Trust - RM Visa	MARINA - LIFE RING	01-173-099-60315	\$ 178.65
74272	9/21/2020	TD Canada Trust - RM Visa	PLNG - OFFICE SUPPLIES	01-180-099-60301	\$ 30.86
74272	9/21/2020	TD Canada Trust - RM Visa	DW OPERATOR - K SCRATCH	02-201-098-60254	\$ 145.00
74272	9/21/2020	TD Canada Trust - RM Visa	BEACON SERVICE - JUNE 2020	02-201-099-63017	\$ 293.00
TD Canada Trust - NS Visa					\$ -
TD Canada Trust - JN Visa					\$ -
<b>Total Credit Card Transactions</b>					<b>\$ 3,625.26</b>



**Town of Kingsville**  
**Council Summary Report**

<b>Ranges:</b>	<b>From:</b>	<b>To:</b>
<b>Vendor ID:</b>	<b>First</b>	<b>Last</b>
<b>Vendor Name:</b>	<b>First</b>	<b>Last</b>
<b>Cheque Date:</b>	<b>9/1/2020</b>	<b>9/30/2020</b>
<b>Sorted By:</b>	<b>Cheque Number</b>	

Distribution Types Included: **PURCH**

Cheque Number	Cheque Date	Vendor Name	Description	Amount
-				
Total For Department				\$0.00
000	-			
0074109 *	9/4/2020	HYDRO ONE	Streetlights - Dimar Dr 01-000-006-13199	\$29.07
0074116 *	9/9/2020	Anthony Abraham	RFND DEP - 116 GOLFVIEW DR 01-000-000-21410	\$1,000.00
0074124 *	9/9/2020	Barrinetti Construction	RND DEP - 2001 PETERSON RD 01-000-000-21410	\$1,000.00
0074125 *	9/9/2020	Mark or Gudrin Beggs	RFND DEP - 6 MARSHWOODS 01-000-000-21410	\$2,000.00
0074132 *	9/9/2020	Bryan Cincurak	RFND DEP - 77 ROAD 2 W 01-000-000-21410	\$1,000.00
0074136 *	9/9/2020	Creative Homescapes	RFND DEP - 828 LAWNSDALE AVE 01-000-000-21410	\$2,000.00
0074142 *	9/9/2020	David Dyck	RFND DEP - 297 ROAD 7 E 01-000-000-21410	\$1,000.00
0074150 *	9/9/2020	Estate of Alexander J Lewis	RFND - PTAX OVRPMT 995 MCCAIN 01-000-031-21418	\$526.35
0074151 *	9/9/2020	Evergreen Lawns	WEED CTRL - VARIOUS LOTS 01-000-006-13199	\$2,200.00
0074161 *	9/9/2020	Greenwood Homes Inc.	RFND DEP - 52 HAZEL CRES 01-000-000-21410	\$825.00
0074161 *	9/9/2020	Greenwood Homes Inc.	RFND DEP - 56 HAZEL CRES 01-000-000-21410	\$1,000.00
0074161 *	9/9/2020	Greenwood Homes Inc.	RFND DEP - 60 HAZEL CRES 01-000-000-21410	\$1,000.00
0074161 *	9/9/2020	Greenwood Homes Inc.	RFND DEP - 62 HAZEL CRES 01-000-000-21410	\$1,000.00
0074161 *	9/9/2020	Greenwood Homes Inc.	RFND DEP - 3 FRACAS CRT 01-000-000-21410	\$1,000.00
0074166 *	9/9/2020	Stephanie Hammond	RFND DEP - 1305 CLOVELLY DR 01-000-000-21410	\$2,000.00
0074167 *	9/9/2020	Peter Harb	RFND DEP - 1769 COTTONWOOD 01-000-000-21410	\$1,000.00
0074172 *	9/9/2020	I.B.E.W. #636	REMITTANCE AUG 9 - 22, 2020 01-000-000-21006	\$846.79
0074175 *	9/9/2020	Rickey Kay	RFND DEP - 909 ERIE AVE 01-000-000-21413	\$150.00
0074180 *	9/9/2020	Kingsville Fire Fighter Assoc	REMITTANCE - JULY 2020 01-000-000-21014	\$324.00
0074184 *	9/9/2020	Leamington Equipment Rentals	FENCING-1520 ROAD 5 E 01-000-006-13199	\$184.00

Town of Kingsville  
Council Summary Report

Cheque Number	Cheque Date	Vendor Name	Description	Cheque Amount
0074188 *	9/9/2020	Marcovecchio Construction	RFND DEP - 2400 GRAHAM SDRD 01-000-000-21410	\$1,000.00
0074198 *	9/9/2020	Minister of Finance	CLAIM NO SC-17-58242 01-000-000-21016	\$98.98
0074208 *	9/9/2020	Noah Homes	RFND - WATER METER FEES 01-000-006-12014	\$43.55
0074212 *	9/9/2020	Perciballi Pools	RFND DEP - 3 ROBIN CRT 01-000-000-21410	\$1,000.00
0074212 *	9/9/2020	Perciballi Pools	RFND DEP - 2 PINETREE CRES 01-000-000-21410	\$1,000.00
0074214 *	9/9/2020	Platinum Acres Inc	RFND DEP - 850 SEACLIFF DR 01-000-000-21410	\$1,000.00
0074215 *	9/9/2020	Giuliano Porrone	RFND WATER METER FEES 01-000-006-12014	\$43.55
0074216 *	9/9/2020	Pino Porrone	RFND WATER METER FEES 01-000-006-12014	\$43.55
0074220 *	9/9/2020	Aaron Rahm	RFND DEP - 4 BRUNER CRT 01-000-000-21410	\$2,000.00
0074222 *	9/9/2020	Receiver General	ACCOUNT NO: 485121354R1 01-000-000-21015	\$148.47
0074224 *	9/9/2020	Jack Reimer	RFND DEP - 1010 ROAD 4 E 01-000-000-21410	\$1,000.00
0074226 *	9/9/2020	Rock Island Investments	RFND DEP - 1562 ROAD 3 E 01-000-000-21410	\$825.00
0074226 *	9/9/2020	Rock Island Investments	RFND DEP - 838 ROAD 3 E 01-000-000-21413	\$150.00
0074227 *	9/9/2020	Rood Engineering Inc.	EN SERVICES - GRAVEL PIT DRAIN 01-000-023-14080	\$15,339.29
0074233 *	9/9/2020	Andrea Shaughnessy	RFND PTAX OVRPMT169 PRINCE ALB 01-000-031-21418	\$806.12
0074235 *	9/9/2020	Shilson Excavation & Trucking I	BANK REPAIR - SOUTH TALBOT RD 01-000-023-14080	\$1,994.49
0074242 *	9/9/2020	South Western Property Mainte	GR MAIN'T - 464 WATERVIEW RD 01-000-006-13199	\$300.00
0074243 *	9/9/2020	Stevenson Farms of Inman	RFND DEP - 540 CTY RD 34 E 01-000-000-21410	\$1,000.00
0074246 *	9/9/2020	Michlin Tafnakji	RFND DEP - 983 PORRONE DR 01-000-000-21410	\$2,000.00
0074247 *	9/9/2020	Doug Thomson	RFND DEP - 1226 HERITAGE RD 01-000-000-21410	\$1,000.00
0074257 *	9/9/2020	Steven Walker	RFND DEP - 12 ROAD 8 E 01-000-000-21410	\$1,000.00
0074263 *	9/9/2020	Linda Wintermute	RFND DEP - 605 ROAD 11 01-000-000-21410	\$1,000.00
0074265	9/9/2020	Workplace Safety & Insurance E	REMITTANCE - AUG 2020 01-000-000-21007	\$14,456.68
0074273 *	9/23/2020	1839543 Ontario Inc	RFND DEP - 236 CTY RD 27 E 01-000-000-21410	\$2,000.00
0074274 *	9/23/2020	Alium Investments (Kingsville) L	RFND - 410 MAIN ST E 01-000-020-22163	\$40,294.73
0074276 *	9/23/2020	Baird AE Inc	ENG SERVICES - UNION AVE DRAIN 01-000-023-14080	\$705.02
0074295 *	9/23/2020	Evans Utility and Municipal	PORTABLE AUTO FLUSH'G UNIT 01-000-006-13199	\$2,987.45
0074299 *	9/23/2020	Greenwood Homes Inc.	RFND DEP - 74 HAZEL CRES 01-000-000-21410	\$950.00
0074299 *	9/23/2020	Greenwood Homes Inc.	RFND DEP - 19 WOODLAND ST 01-000-000-21410	\$1,000.00

# Town of Kingsville Council Summary Report

Cheque Number	Cheque Date	Vendor Name	Description	Cheque Amount
0074299 *	9/23/2020	Greenwood Homes Inc.	RFND DEP - 25 WOODLAND ST 01-000-000-21410	\$1,000.00
0074299 *	9/23/2020	Greenwood Homes Inc.	RFND DEP - 29 WOODLAND ST 01-000-000-21410	\$1,000.00
0074299 *	9/23/2020	Greenwood Homes Inc.	RFND DEP - 33 WOODLAND ST 01-000-000-21410	\$1,000.00
0074299 *	9/23/2020	Greenwood Homes Inc.	RFND DEP - 37 WOODLAND ST 01-000-000-21410	\$1,000.00
0074304 *	9/23/2020	I.B.E.W. #636	REMITTANCE AUG 23 - SEP 5,2020 01-000-000-21006	\$1,548.72
0074310 *	9/23/2020	Lakeland Homes Ltd	RFND DEP - 126 BLUE JAY CRES 01-000-000-21410	\$1,000.00
0074313 *	9/23/2020	Leamington Equipment Rentals	FENCING-1520 ROAD 5 E 01-000-006-13199	\$184.00
0074322 *	9/23/2020	N.J. Peralta Engineering Ltd.	PEER RVW -ZBA/25/18 SPA/11/18 01-000-020-22298	\$2,000.00
0074322 *	9/23/2020	N.J. Peralta Engineering Ltd.	PEER RVW -ZBA/25/18 SPA/11/18 01-000-020-22297	\$500.00
0074322 *	9/23/2020	N.J. Peralta Engineering Ltd.	PEER RVW -ZBA/25/18 SPA/11/18 01-000-006-13199	\$1,130.61
0074330 *	9/23/2020	Pro Bid Contractors Ltd.	CLEAN DITCH - SPINKS SUBDIV DR 01-000-023-14080	\$2,564.60
0074338 *	9/23/2020	Matt Ripley	RFND DEP - 125 PEARL ST W 01-000-000-21413	\$150.00
0074339 *	9/23/2020	Shilson Excavation & Trucking I	CULVERT REPAIR-PUCE RIVER DRN 01-000-023-14080	\$13,323.43
0074339 *	9/23/2020	Shilson Excavation & Trucking I	REPAIR HEADWALL-140 CTY RD 14E 01-000-023-14080	\$5,138.88
0074345 *	9/23/2020	Stantec Consulting Ltd.	GOLDEN ACRES PH3 GH REVIEW 01-000-006-13199	\$3,988.71
0074345 *	9/23/2020	Stantec Consulting Ltd.	FIVE STAR FARMS PH1 GH REVIEW 01-000-006-13199	\$3,949.29
0074345 *	9/23/2020	Stantec Consulting Ltd.	BOEM BERRY FARMS PH4 GH REVIEW 01-000-006-13199	\$2,531.25

**Total For Department 000 \$157,281.58**

**110** -

0074111	9/4/2020	Telus Mobility	CELL PHONE - AUG 28 - SEP 27 01-110-099-60327	\$45.79
0074230	9/9/2020	Nelson Santos	MILEAGE - PREMIER TOUR WINDSOR 01-110-100-60253	\$62.69

**Total For Department 110 \$108.48**

**112** -

0074108	9/4/2020	Minister of Finance (Marriage)	MARRIAGE LICENCES (25) 01-112-099-60345	\$1,200.00
0074111	9/4/2020	Telus Mobility	CELL PHONE - AUG 28 - SEP 27 01-112-099-60327	\$183.17
0074129	9/9/2020	Chapman Signs	SIGNS - PLAYGROUND (COVID) <del>05</del> -112-360-72057	\$755.57

# Town of Kingsville Council Summary Report

Cheque Number	Cheque Date	Vendor Name	Description	Cheque Amount
0074129	9/9/2020	Chapman Signs	SIGNS - BEACH SAFETY (COVID) 01-112-360-72057	\$1,360.02
0074134	9/9/2020	Corp. of the County of Essex	MASKS - COVID 01-112-360-72057	\$295.10
0074134	9/9/2020	Corp. of the County of Essex	911 SERVICES - JAN-DEC 2020 01-112-200-60354	\$12,090.67
0074138	9/9/2020	Jeff Dean	FIRE - NITRILE GLOVES 01-112-360-72057	\$708.92
0074141 *	9/9/2020	Dr. R. D. Mastonardi & Dr. J. O'	RFND PORTABLE SIGN PERMIT 01-112-064-41183	\$130.00
0074143	9/9/2020	Economy Rental Centre	EQUIP - SPEED BUMP INSTALLS 01-112-360-72057	\$94.64
0074147	9/9/2020	Essex Free Press	AD - TAX NOTICES 01-112-099-60306	\$389.78
0074156	9/9/2020	G-Force Marketing	ROLL BOOK BINDERS 01-112-099-60301	\$315.73
0074160	9/9/2020	Great Lakes Safety Products	PPE MASKS - COVID 01-112-360-72057	\$348.28
0074178	9/9/2020	Kingsville Home Hardware	OPEN STREETS - HARDWARE 01-112-360-72057	\$13.53
0074178	9/9/2020	Kingsville Home Hardware	CLEANING SUPPLIES - COVID 01-112-360-72057	\$5.47
0074178	9/9/2020	Kingsville Home Hardware	BIA - OPEN STREETS SUPPLIES 01-112-360-72057	\$54.54
0074178	9/9/2020	Kingsville Home Hardware	BIA - OPEN STREETS SUPPLIES 01-112-360-72057	\$43.03
0074178	9/9/2020	Kingsville Home Hardware	P&R - SANITIZER STN PAINT 01-112-360-72057	\$8.13
0074178	9/9/2020	Kingsville Home Hardware	TOWNHALL - COVID DIVIDERS 01-112-360-72057	\$12.46
0074178	9/9/2020	Kingsville Home Hardware	TOWN HALL - COVID DIVIDERS 01-112-360-72057	\$28.17
0074178	9/9/2020	Kingsville Home Hardware	TOWN HALL - COVID DIVIDERS 01-112-099-60315	\$53.89
0074178	9/9/2020	Kingsville Home Hardware	OPEN STREETS - SIGN BACKING 01-112-360-72057	\$330.92
0074183	9/9/2020	LBC Capital	CAO PRINTER AUG 17-SEP 16 01-112-099-60311	\$16.99
0074183	9/9/2020	LBC Capital	CORP PRINTER AUG 17-SEP 16 01-112-099-60311	\$227.80
0074183	9/9/2020	LBC Capital	TREASURY PRINTER AUG17-SEP16 01-112-099-60311	\$227.80
0074183	9/9/2020	LBC Capital	RECP PRINTER AUG 17-SEP 16 01-112-099-60311	\$72.30
0074185	9/9/2020	Lloyd Burns McInnis LLP	INS MATTER - BRACKEN 01-112-099-60313	\$7,234.54
0074186 *	9/9/2020	Linda Lyman	SATURDAY AUG 22, 2020 01-112-072-60129	\$275.00
0074186 *	9/9/2020	Linda Lyman	SATURDAY AUG 22, 2020 01-112-072-60129	\$4.07
0074186 *	9/9/2020	Linda Lyman	SATURDAY AUG 29, 2020 01-112-072-60129	\$275.00
0074186*	9/9/2020	Linda Lyman	SATURDAY AUG 29, 2020 01-112-072-60129	\$31.13
0074190	9/9/2020	Maxill Inc	MASKS - COVID 01-112-360-72057	\$119.95
0074190	9/9/2020	Maxill Inc	DISINFECTANT-WIPES,GLOVES ETC 01-112-360-72057	\$286.54

**Town of Kingsville**  
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Cheque Number	Cheque Date	Vendor Name	Description	Cheque Amount
0074192	9/9/2020	Ryan McLeod	CAO ORIENTATION LUNCH 01-112-099-60317	\$93.19
0074193	9/9/2020	McTague Law Firm	T.A.W. LITIGATION 01-112-099-60319	\$2,674.29
0074199	9/9/2020	Monarch Office Supply	OFFICE SUPPLIES - AUG 2020 01-112-099-60301	\$709.10
0074206	9/9/2020	Nichent Energy Inc.	SURGICAL MASKS 01-112-360-72057	\$690.00
0074223 *	9/9/2020	Deanna Reid	SATURDAY AUGUST 22, 2020 01-112-072-60129	\$275.00
0074223 *	9/9/2020	Deanna Reid	SATURDAY AUGUST 22, 2020 01-112-072-60129	\$5.84
0074232	9/9/2020	Security One Alarm Systems	ALARM MONITORING AUG 2020-2021 01-112-099-60315	\$528.84
0074241	9/9/2020	Southpoint Publishing Inc	AD - AUGUST 2020 01-112-099-60306	\$201.48
0074241	9/9/2020	Southpoint Publishing Inc	AD - AUGUST 2020 01-112-099-60306	\$201.48
0074250	9/9/2020	Truax Lumber	COVID-19 SANITATION STATION 01-112-360-72057	\$27.79
0074250	9/9/2020	Truax Lumber	SIGNS - SPEED BUMPS 01-112-360-72057	\$61.03
0074250	9/9/2020	Truax Lumber	SIGNS - COVID 01-112-360-72057	\$16.66
0074253	9/9/2020	Verhaegen Land Surveyors	IRREGULAR LOT LINE CLEAN UP 01-112-099-60319	\$1,815.09
0074259	9/9/2020	Waterhouse Executive Search	CAO RECRUITMENT 01-112-099-60319	\$24,422.39
0074262	9/9/2020	Windsor Factory Supply	FIRE - N95 MASKS 01-112-360-72057	\$50.92
0074268	9/21/2020	Cogeco	2021 Division Rd N 01-112-099-60327	\$310.05
0074270	9/21/2020	HYDRO ONE	2021 Division Admin #J027150 01-112-099-60314	\$2,344.33
0074277	9/23/2020	BDO Canada LLP	2019 FS AUDIT - FINAL 01-112-099-60326	\$1,731.24
0074279	9/23/2020	Canada Post Corporation	TAX - REMINDER LETTERS 01-112-099-60303	\$705.20
0074283	9/23/2020	Cisco Systems Canada Co	WEBEX SUBSCRIPTION-SEP17-OCT16 01-112-360-72057	\$50.03
0074293	9/23/2020	Enbridge Gas Inc.	2021 Division Rd N - Town Hall 01-112-099-60314	\$58.34
0074296	9/23/2020	Fusion Managed Services	COPIER METER READS-AUG 7-SEP 6 01-112-099-60311	\$0.01
0074296	9/23/2020	Fusion Managed Services	COPIER METER READS-AUG 7-SEP 6 01-112-099-60311	\$3.51
0074296	9/23/2020	Fusion Managed Services	COPIER METER READS-AUG 7-SEP 6 01-112-099-60311	\$154.03
0074296	9/23/2020	Fusion Managed Services	COPIER METER READS-AUG 7-SEP 6 01-112-099-60311	\$237.40
0074307	9/23/2020	Kingsville Home Hardware	BIA SIGNS - TAPE 01-112-360-72057	\$6.40
0074308	9/23/2020	Kingsville District High School	2020 GRANT APPLICATION OFSSA 01-112-200-60390	\$2,000.00
0074312	9/23/2020	LBC Capital	CAO COPIER - SEP 17 - OCT 16 01-112-099-60311	\$16.99
0074312	9/23/2020	LBC Capital	CLERKS COPIER- SEP 17 - OCT 16 01-112-099-60311	\$227.80

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Cheque Number	Cheque Date	Vendor Name	Description	Cheque Amount
0074312	9/23/2020	LBC Capital	TREASURY COPIER-SEP 17-OCT 16 01-112-099-60311	\$227.80
0074315	9/23/2020	Leamington & Area Family Heal	QUARTERLY PAYMENT - OCT 2020 01-112-099-60378	\$14,781.25
0074317 *	9/23/2020	Linda Lyman	TUESDAY SEPT 15, 2020 01-112-072-60129	\$275.00
0074317 *	9/23/2020	Linda Lyman	TUESDAY SEPT 15, 2020 01-112-072-60129	\$4.07
0074321	9/23/2020	Moore Canada Corporation	GREEN REMINDER NOTICES 01-112-099-60301	\$154.68
0074323	9/23/2020	John Norton	CAO - MOVING EXPENSES 01-112-072-60102	\$278.90
0074323	9/23/2020	John Norton	CELL PHONE-CASE&GLASS PROTECT 01-112-099-60327	\$55.94
0074331	9/23/2020	Purolator Courier Service	CLERKS - COURIER SERVICES 01-112-099-60305	\$23.52
0074331	9/23/2020	Purolator Courier Service	ADMIN - COURIER SERVICES 01-112-099-60305	\$14.25
0074331	9/23/2020	Purolator Courier Service	PLN'G/ADMIN - COURIER SERVICES 01-112-099-60305	\$28.61
0074331	9/23/2020	Purolator Courier Service	PLN'G/ADMIN - COURIER SERVICES 01-112-099-60305	\$29.87
0074331	9/23/2020	Purolator Courier Service	PLN'G/ADMIN - COURIER SERVICES 01-112-099-60305	\$26.80
0074332	9/23/2020	Quadient Canada Ltd	POSTAGE METER SLOGAN 01-112-099-60303	\$109.90
0074335 *	9/23/2020	Deanna Reid	WEDNESDAY SEPTEMBER 16, 2020 01-112-072-60129	\$175.00
0074335 *	9/23/2020	Deanna Reid	WEDNESDAY SEPTEMBER 16, 2020 01-112-072-60129	\$11.79
0074337 *	9/23/2020	Ricci, Enns, Rollier & Setteringt	RFND - BELLEVIEW DR 01-112-031-21471	\$200.00
0074341	9/23/2020	Shred-It International ULC	RECORDS ARCHIVE DESTRUCTION 01-112-099-60317	\$104.71
0074348	9/23/2020	Thomson Reuters Canada	WESTLAW SUBSCRIPTION - AUG 01-112-099-60320	\$133.34
0074356	9/24/2020	2 Waves	Business Relaunch Grant Fund 01-112-360-72059	\$750.00
0074357	9/24/2020	4D Sausage Kitchen	Business Relaunch Grant Fund 01-112-360-72059	\$436.50
0074358	9/24/2020	Al's Auto Repair	Business Relaunch Grant Fund 01-112-360-72059	\$750.00
0074359	9/24/2020	Back In Motion Chiropractic	Business Relaunch Grant Fund 01-112-360-72059	\$750.00
0074360	9/24/2020	Beach House Grill	Business Relaunch Grant Fund 01-112-360-72059	\$750.00
0074361	9/24/2020	Brad Graham Salon 29	Business Relaunch Grant Fund 01-112-360-72059	\$750.00
0074362	9/24/2020	The Chop Shop Market	Business Relaunch Grant Fund 01-112-360-72059	\$750.00
0074363	9/24/2020	Cindy's Home and Garden	Business Relaunch Grant Fund 01-112-360-72059	\$750.00
0074364	9/24/2020	Colasanti Farms Ltd	Business Relaunch Grant Fund 01-112-360-72059	\$750.00
0074365	9/24/2020	Colour Wheel Home Center	Business Relaunch Grant Fund 01-112-360-72059	\$750.00
0074366	9/24/2020	Cottam Gas & Variety	Business Relaunch Grant Fund 01-112-360-72059	\$750.00

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Cheque Number	Cheque Date	Vendor Name	Description	Cheque Amount
0074367	9/24/2020	Cottam Cold Storage & Meat	Business Relaunch Grant Fund 01-112-360-72059	\$750.00
0074368	9/24/2020	Division Daisy Mart	Business Relaunch Grant Fund 01-112-360-72059	\$750.00
0074369	9/24/2020	Dutch Boys Chocolate	Business Relaunch Grant Fund 01-112-360-72059	\$750.00
0074370	9/24/2020	Eerie Art Studio	Business Relaunch Grant Fund 01-112-360-72059	\$750.00
0074371	9/24/2020	Erie Shores Rehabilitation Inc.	Business Relaunch Grant Fund 01-112-360-72059	\$750.00
0074372	9/24/2020	Erie Shores Family Dentistry	Business Relaunch Grant Fund 01-112-360-72059	\$750.00
0074373	9/24/2020	E.R.(Bill) Vollans Ltd.	Business Relaunch Grant Fund 01-112-360-72059	\$750.00
0074374	9/24/2020	Eyes	Business Relaunch Grant Fund 01-112-360-72059	\$750.00
0074375	9/24/2020	Fast Lane Auto Repair	Business Relaunch Grant Fund 01-112-360-72059	\$750.00
0074376	9/24/2020	Gaffan's Apex Barber Shop	Business Relaunch Grant Fund 01-112-360-72059	\$750.00
0074377	9/24/2020	Green Heart Kitchen	Business Relaunch Grant Fund 01-112-360-72059	\$750.00
0074378	9/24/2020	Grossi Physiotherapy	Business Relaunch Grant Fund 01-112-360-72059	\$750.00
0074379	9/24/2020	His 'n Hers	Business Relaunch Grant Fund 01-112-360-72059	\$750.00
0074380	9/24/2020	Howe Fit	Business Relaunch Grant Fund 01-112-360-72059	\$750.00
0074381	9/24/2020	Ian's Wrap Shack & Nachos	Business Relaunch Grant Fund 01-112-360-72059	\$750.00
0074382	9/24/2020	Ireland Manual Physiotherapy	Business Relaunch Grant Fund 01-112-360-72059	\$750.00
0074383	9/24/2020	Iron Brand	Business Relaunch Grant Fund 01-112-360-72059	\$750.00
0074384	9/24/2020	Jim's Division Auto Ltd	Business Relaunch Grant Fund 01-112-360-72059	\$750.00
0074385	9/24/2020	Jim's Sub Shop & Restaurant	Business Relaunch Grant Fund 01-112-360-72059	\$750.00
0074386	9/24/2020	Kendrick Funeral Home	Business Relaunch Grant Fund 01-112-360-72059	\$750.00
0074387	9/24/2020	Kingsville Home Hardware	Business Relaunch Grant Fund 01-112-360-72059	\$750.00
0074388	9/24/2020	Kingsville Daisy Mart	Business Relaunch Grant Fund 01-112-360-72059	\$650.00
0074389	9/24/2020	Kingsville Chiropractic Clinic	Business Relaunch Grant Fund 01-112-360-72059	\$750.00
0074390	9/24/2020	Kingsville Golf and Country	Business Relaunch Grant Fund 01-112-360-72059	\$750.00
0074391	9/24/2020	Kingsville Optometry	Kingsville Optometry 01-112-360-72059	\$750.00
0074392	9/24/2020	Ledgers Kingsville	Business Relaunch Grant Fund 01-112-360-72059	\$750.00
0074393	9/24/2020	Lee & Maria's	Business Relaunch Grant Fund 01-112-360-72059	\$750.00
0074394	9/24/2020	Dr. Lisa Di Gioia Dentistry Profe	Business Relaunch Grant Fund 01-112-360-72059	\$750.00
0074395	9/24/2020	Little Caesars	Business Relaunch Grant Fund 01-112-360-72059	\$700.00

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Cheque Number	Cheque Date	Vendor Name	Description	Cheque Amount
0074396	9/24/2020	Main Street Dental Centre	Business Relaunch Grant Fund 01-112-360-72059	\$750.00
0074397	9/24/2020	New Designs Flowers & Gifts	Business Relaunch Grant Fund 01-112-360-72059	\$750.00
0074398	9/24/2020	Olivito Dentistry Prof. Corp.	Business Relaunch Grant Fund 01-112-360-72059	\$750.00
0074399	9/24/2020	Pinstripes Ladies Fashion	Business Relaunch Grant Fund 01-112-360-72059	\$750.00
0074400	9/24/2020	Pizza & Coffee 2 Go	Business Relaunch Grant Fund 01-112-360-72059	\$750.00
0074401	9/24/2020	Queens Auto Supply	Business Relaunch Grant Fund 01-112-360-72059	\$750.00
0074402	9/24/2020	Revolution Gallery Studio	Business Relaunch Grant Fund 01-112-360-72059	\$750.00
0074403	9/24/2020	Seng's Martial Arts	Business Relaunch Grant Fund 01-112-360-72059	\$750.00
0074404	9/24/2020	SK Cornerstone	Business Relaunch Grant Fund 01-112-360-72059	\$750.00
0074405	9/24/2020	Southern Collision	Business Relaunch Grant Fund 01-112-360-72059	\$750.00
0074406	9/24/2020	Spartan Nutrition	Business Relaunch Grant Fund 01-112-360-72059	\$750.00
0074407	9/24/2020	Tangles Hair and Spa	Business Relaunch Grant Fund 01-112-360-72059	\$750.00
0074408	9/24/2020	Tan Lines 2	Business Relaunch Grant Fund 01-112-360-72059	\$750.00
0074409	9/24/2020	The Room Salon Spa Wellness	Business Relaunch Grant Fund 01-112-360-72059	\$750.00
0074410	9/24/2020	The Look Hair Studio	Business Relaunch Grant Fund 01-112-360-72059	\$750.00
0074411	9/24/2020	Towne Emporium	Business Relaunch Grant Fund 01-112-360-72059	\$750.00
0074412	9/24/2020	T-Shirt Monkey	Business Relaunch Grant Fund 01-112-360-72059	\$750.00
0074413	9/24/2020	Vernon's Tap & Grill	Business Relaunch Grant Fund 01-112-360-72059	\$750.00
0074414	9/24/2020	Waggott Chiropractic	Business Relaunch Grant Fund 01-112-360-72059	\$750.00
0074415	9/24/2020	Warkentin Plumbing	Business Relaunch Grant Fund 01-112-360-72059	\$691.97
0074416	9/28/2020	AGO Industries Inc.	GEN - DISPOSABLE MASKS (COVID) 01-112-360-72057	\$663.67
0074421	9/28/2020	Chapman Signs	SIGNS - COVID 01-112-360-72057	\$1,658.10
0074421	9/28/2020	Chapman Signs	SIGNS - COVID 01-112-360-72057	\$773.58
0074421	9/28/2020	Chapman Signs	SIGNS - COVID 01-112-360-72057	\$65.84
0074422	9/28/2020	Cheema Cleaning Services Ltd	CLEANING SERVICES - AUG 2020 01-112-099-60341	\$2,289.60
0074422	9/28/2020	Cheema Cleaning Services Ltd	CLEANING SERVICES - SEPT 2020 01-112-099-60341	\$2,289.60
0074429	9/28/2020	Kingsville Home Hardware	TOWN HALL - SUPPLIES 01-112-099-60315	\$53.89
0074429	9/28/2020	Kingsville Home Hardware	GEN - TAPE FOR COVID SIGNS 01-112-360-72057	\$30.50
0074429	9/28/2020	Kingsville Home Hardware	GEN - HAND SANITIZER (COVID) 01-112-360-72057	\$15.11



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Cheque Number	Cheque Date	Vendor Name	Description	Cheque Amount
0074433	9/28/2020	Merchant Paper Company	TOWN HALL - SUPPLIES 01-112-099-60315	\$488.29
0074433	9/28/2020	Merchant Paper Company	TOWN HALL - SUPPLIES 01-112-099-60315	\$86.90
0074433	9/28/2020	Merchant Paper Company	TOWN HALL - SUPPLIES 01-112-099-60315	\$64.62
0074433	9/28/2020	Merchant Paper Company	DISINFECTANT SPRAYER (COVID) 01-112-360-72057	\$4,641.12
0074433	9/28/2020	Merchant Paper Company	SANITIZER (COVID) 01-112-360-72057	\$1,221.75
0074433	9/28/2020	Merchant Paper Company	SANITIZER (COVID) 01-112-360-72057	\$88.62
0074433	9/28/2020	Merchant Paper Company	SANITIZER (COVID) 01-112-360-72057	\$231.40
0074436	9/28/2020	Orkin Canada Corporation	TOWN HALL - PEST CONTROL 01-112-099-60315	\$91.58
0074447	9/28/2020	Truax Lumber	COVID - SIGN POSTS 01-112-360-72057	\$168.49
0074447	9/28/2020	Truax Lumber	COVID - TAPE FOR SIGNS 01-112-360-72057	\$18.30
0074448	9/28/2020	Uline Shipping Supply Specialis	COVID - BARRIERS 01-112-360-72057	\$991.68

**Total For Department 112 \$143,858.11**

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0074111	9/4/2020	Telus Mobility	CELL PHONE - AUG 28 - SEP 27 01-114-099-60327	\$91.58
0074122	9/9/2020	Applied Computer Solutions Inc	NAS HARD DRIVE 01-114-099-60302	\$316.95
0074139	9/9/2020	Diamond Software Inc.	WTR ESEND - CONFIGURATION 01-114-360-72010	\$109.39
0074145	9/9/2020	eSCRIBE Software Ltd	ESCRIBE-WEBCAST & CLOSED CAP 01-114-099-60309	\$18,011.51
0074146	9/9/2020	ESRI Canada Limited	PLL SECURITY ENHANCEMENTS PLN 01-114-360-72009	\$1,729.92
0074171	9/9/2020	Tony Iacobelli	WEBCAMS & KB/MOUSE CAO 01-114-099-60317	\$488.40
0074171	9/9/2020	Tony Iacobelli	CELL PHONE CASES x 2 01-114-099-60317	\$38.08
0074171	9/9/2020	Tony Iacobelli	MILEAGE - JAN-AUG 2020 01-114-099-60400	\$41.45
0074171	9/9/2020	Tony Iacobelli	CELL PHONE CASES x 35 01-114-099-60302	\$454.65
0074236	9/9/2020	SHI CANADA ULC	ADOBE ADDED SOFTWARE 01-114-099-60309	\$396.86
0074236	9/9/2020	SHI CANADA ULC	ADOBE SITE LICENSE 01-114-099-60309	\$5,169.40
0074290	9/23/2020	Diamond Software Inc.	WTR ESEND - TRN'G & CONFIG 01-114-360-72010	\$492.26
0074290	9/23/2020	Diamond Software Inc.	WTR ESEND - TRAINING 01-114-360-72010	\$218.78
0074303	9/23/2020	Tony Iacobelli	HEADPHONES 01-114-099-60302	\$124.35

**Town of Kingsville  
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Cheque Number	Cheque Date	Vendor Name	Description	Cheque Amount
0074334	9/23/2020	RC Spencer Associates Inc.	FIBRE OPTIC INSTALL 01-114-360-72013	\$4,626.52
0074340	9/23/2020	SHI CANADA ULC	VULNERABILITY TESTING SOFTWARE 01-114-099-60309	\$2,776.94
<b>Total For Department</b>			<b>114</b>	<b>\$35,087.04</b>
<b><u>120</u></b>	-			
0074203	9/9/2020	Municipality of Leamington	ANIMAL CTRL - TRAPPING JULY 01-120-280-60124	\$712.32
0074261	9/9/2020	Windsor Essex County Humane	STRAY CAT PROGRAM - JULY 2020 01-120-280-60125	\$650.00
0074261	9/9/2020	Windsor Essex County Humane	CAT VOUCHER PROGRAM - JUL 2020 01-120-280-60377	\$200.00
0074351	9/23/2020	Windsor Essex County Humane	STRAY CAT PROGRAM - AUG 2020 01-120-280-60125	\$450.00
<b>Total For Department</b>			<b>120</b>	<b>\$2,012.32</b>
<b><u>121</u></b>	-			
0074102	9/4/2020	Allstream Business Inc	Fire Emergency Calls 01-121-099-60327	\$45.79
0074104	9/4/2020	E.L.K. Energy Inc	120 Fox St 01-121-099-60314	\$292.09
0074106	9/4/2020	Gosfield North Communications	Cottam Fire Hall 01-121-099-60327	\$126.46
0074111	9/4/2020	Telus Mobility	CELL PHONE - AUG 28 - SEP 27 01-121-099-60327	\$203.52
0074118	9/9/2020	A.J. Stone Company Ltd.	FIRE - 216 SCBA 01-121-099-60316	\$42.29
0074130	9/9/2020	Chatham Marine	221 - PROP 01-121-099-60316	\$237.37
0074137	9/9/2020	Darch Fire	FIRE - EQUIPMENT REPAIR 01-121-099-60316	\$90.56
0074138	9/9/2020	Jeff Dean	FIRE - PHONE CASES 01-121-099-60327	\$210.58
0074143	9/9/2020	Economy Rental Centre	FIRE - SAW REPAIR 01-121-099-60316	\$80.46
0074152	9/9/2020	Fireservice Management Ltd.	EQUIPMENT REPAIR 01-121-099-60316	\$50.88
0074152	9/9/2020	Fireservice Management Ltd.	EQUIPMENT REPAIR 01-121-099-60316	\$69.34
0074178	9/9/2020	Kingsville Home Hardware	FIRE - SUPPLIES 01-121-099-60315	\$97.32
0074199	9/9/2020	Monarch Office Supply	OFFICE SUPPLIES - AUG 2020 01-121-099-60301	\$96.31
0074232	9/9/2020	Security One Alarm Systems	ALARM MONITORING AUG 2020-2021 01-121-099-60315	\$292.95
0074232	9/9/2020	Security One Alarm Systems	ALARM MONITORING AUG 2020-2021 01-121-099-60315	\$292.95
0074240	9/9/2020	Southwest Diesel Service Inc	216 - ANNUAL INSPECTION 01-121-099-60316	\$980.76

**Town of Kingsville**  
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Cheque Number	Cheque Date	Vendor Name	Description	Cheque Amount
0074240	9/9/2020	Southwest Diesel Service Inc	123 - ENGINE CRANKING SYS 01-121-099-60316	\$751.10
0074262	9/9/2020	Windsor Factory Supply	FIRE - ENVIRO DRY 01-121-100-60705	\$214.79
0074270	9/21/2020	HYDRO ONE	1720 Division Rd N 01-121-099-60314	\$931.98
0074289	9/23/2020	DeLage Landen	FIRE COPIER LEASE - OCT 2020 01-121-099-60311	\$137.83
0074293	9/23/2020	Enbridge Gas Inc.	120 Fox St 01-121-099-60314	\$31.96
0074293	9/23/2020	Enbridge Gas Inc.	1720 Division Rd N 01-121-099-60314	\$31.96
0074422	9/28/2020	Cheema Cleaning Services Ltd	CLEANING SERVICES - AUG 2020 01-121-099-60341	\$356.16
0074422	9/28/2020	Cheema Cleaning Services Ltd	CLEANING SERVICES - AUG 2020 01-121-099-60341	\$183.17
0074422	9/28/2020	Cheema Cleaning Services Ltd	CLEANING SERVICES - SEPT 2020 01-121-099-60341	\$356.16
0074422	9/28/2020	Cheema Cleaning Services Ltd	CLEANING SERVICES - SEPT 2020 01-121-099-60341	\$183.17
0074429	9/28/2020	Kingsville Home Hardware	FIRE - LIGHT SWITCH 01-121-099-60315	\$3.25
0074429	9/28/2020	Kingsville Home Hardware	FIRE - THERMOSTAT 01-121-099-60315	\$34.59
0074429	9/28/2020	Kingsville Home Hardware	FIRE - ALARM BATTERIES 01-121-099-60315	\$15.25
0074429	9/28/2020	Kingsville Home Hardware	FIRE - WINDOW REPAIR SUPPLIES 01-121-099-60315	\$46.76
0074429	9/28/2020	Kingsville Home Hardware	FIRE - ZINC PLATE 01-121-099-60315	\$3.62
0074447	9/28/2020	Truax Lumber	FIRE - WINDOW REPAIR 01-121-099-60315	\$6.17
0074450	9/28/2020	Warkentin Plumbing	FIRE - HVAC REPAIR 01-121-099-60315	\$241.68

**Total For Department 121 \$6,739.23**

**122** -

0074104	9/4/2020	E.L.K. Energy Inc	41 Division St S 01-122-099-60314	\$911.27
0074106	9/4/2020	Gosfield North Communications	OPP - Talbot St Cottam 01-122-099-60327	\$121.88
0074107	9/4/2020	Minister of Finance (OPP)	OPP CONTRACT - AUG 2020 01-122-072-60120	\$275,624.00
0074112	9/4/2020	Town of Kingsville (water)	41 Division St S 01-122-099-60314	\$176.65
0074131	9/9/2020	Cheema Cleaning Services Ltd	ADDITIONAL CLEANING - OPPCOVID 01-122-099-60315	\$2,014.85
0074237	9/9/2020	Simpson Electric	OTHER - OFFICE REMODEL 01-122-030-21390	\$4,211.55
0074237	9/9/2020	Simpson Electric	OTHER - OFFICE REMODEL 01-122-030-21391	\$4,211.55
0074271	9/21/2020	Reliance Home Comfort	41 Division St S 01-122-099-60314	\$37.61

**Town of Kingsville  
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Cheque Number	Cheque Date	Vendor Name	Description	Cheque Amount
0074293	9/23/2020	Enbridge Gas Inc.	41 Division St S 01-122-099-60314	\$46.34
0074305	9/23/2020	John and Michelle Ivanisko	COTTAM OPP LEASE - OCT 2020 01-122-260-60342	\$540.31
0074320	9/23/2020	Minister of Finance (OPP)	OPP CONTRACT - SEPT 2020 01-122-072-60120	\$274,242.21
0074336	9/23/2020	Ricoh Canada	OPP - LEASE & COPIES JUL-AUG 01-122-099-60315	\$271.18
0074422	9/28/2020	Cheema Cleaning Services Ltd	CLEANING SERVICES - AUG 2020 01-122-099-60341	\$1,922.24
0074422	9/28/2020	Cheema Cleaning Services Ltd	CLEANING SERVICES - AUG 2020 01-122-099-60341	\$569.86
0074422	9/28/2020	Cheema Cleaning Services Ltd	CLEANING SERVICES - SEPT 2020 01-122-099-60341	\$1,922.24
0074422	9/28/2020	Cheema Cleaning Services Ltd	CLEANING SERVICES - SEPT 2020 01-122-099-60341	\$569.86
0074426	9/28/2020	Genrep Ltd	OPP - ANNUAL INSPECTION 01-122-099-60315	\$488.45
0074446	9/28/2020	Troy Life & Fire Safety Ltd.	OPP - EXIT SIGNS 01-122-099-60315	\$310.37

**Total For Department 122 \$568,192.42**

**124** -

0074111	9/4/2020	Telus Mobility	CELL PHONE - AUG 28 - SEP 27 01-124-099-60327	\$239.14
0074197	9/9/2020	Wayne Mills Consulting	BLDG - INSPECTIONS AUG10-AUG21 01-124-072-60120	\$4,497.79
0074199	9/9/2020	Monarch Office Supply	OFFICE SUPPLIES - AUG 2020 01-124-099-60301	\$109.82
0074319	9/23/2020	Wayne Mills Consulting	BLDG - INSPECTIONS AUG24-SEPT4 01-124-072-60120	\$5,576.44
0074319	9/23/2020	Wayne Mills Consulting	BLDG - INSPECTIONS SEP09-SEP18 01-124-072-60120	\$4,151.81
0074324	9/23/2020	OCR Canada Ltd	SURFACE MOUNT - R FRIAS 01-124-099-60316	\$397.29

**Total For Department 124 \$14,972.29**

**130** -

0074104	9/4/2020	E.L.K. Energy Inc	390 Main St E Traffic Lights 01-130-110-60402	\$57.60
0074104	9/4/2020	E.L.K. Energy Inc	Wigle Traffic Lights 01-130-110-60402	\$42.73
0074104	9/4/2020	E.L.K. Energy Inc	Jasperson Traffic Lights 01-130-110-60402	\$173.27
0074104	9/4/2020	E.L.K. Energy Inc	Street Lights - Kingsville 01-130-114-60412	\$5,085.21
0074104	9/4/2020	E.L.K. Energy Inc	Division Traffic Lights 01-130-110-60402	\$134.32
0074104	9/4/2020	E.L.K. Energy Inc	Spruce Traffic Lights 01-130-110-60402	\$173.27

**Town of Kingsville**  
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<b>Cheque Number</b>	<b>Cheque Date</b>	<b>Vendor Name</b>	<b>Description</b>	<b>Cheque Amount</b>
0074104	9/4/2020	E.L.K. Energy Inc	Santos & Main Traffic Lights 01-130-110-60402	\$25.07
0074104	9/4/2020	E.L.K. Energy Inc	Street Lights - Cottam 01-130-114-60412	\$1,041.15
0074109	9/4/2020	HYDRO ONE	Streetlights - Kratz 01-130-114-60412	\$2.15
0074109	9/4/2020	HYDRO ONE	Streetlights - Mucci Dr 01-130-114-60412	\$22.00
0074109	9/4/2020	HYDRO ONE	Streetlights - Regent St 01-130-114-60412	\$28.61
0074109	9/4/2020	HYDRO ONE	Streetlights - Woodland 01-130-114-60412	\$60.42
0074109	9/4/2020	HYDRO ONE	Streetlights - Road 3E 01-130-114-60412	\$2.15
0074111	9/4/2020	Telus Mobility	CELL PHONE - AUG 28 - SEP 27 01-130-099-60327	\$45.79
0074111	9/4/2020	Telus Mobility	CELL PHONE - AUG 28 - SEP 27 01-130-099-60327	\$559.68
0074113	9/4/2020	Waddick Fuels	PW - DIESEL 01-130-099-60340	\$1,265.06
0074113	9/4/2020	Waddick Fuels	PW - GASOLINE 01-130-099-60340	\$1,287.10
0074113	9/4/2020	Waddick Fuels	PW - DIESEL 01-130-099-60340	\$1,023.07
0074113	9/4/2020	Waddick Fuels	PW - GASOLINE 01-130-099-60340	\$1,727.64
0074115 *	9/9/2020	2623693 Ontario Inc	RFND 2020 PATIO & PRK'G FEE 01-130-061-40663	\$600.00
0074129	9/9/2020	Chapman Signs	SIGNS - HEAVY TRUCKS (MAIN ST) 01-130-360-71546	\$302.23
0074129	9/9/2020	Chapman Signs	SIGN - HEAVY TRUCKS (MAIN ST) 01-130-360-71546	\$90.67
0074135	9/9/2020	County Wide Tree Service	TREE REMOVAL - ORCHARD BLVD 01-130-099-60426	\$1,327.97
0074135	9/9/2020	County Wide Tree Service	TREE REMOVAL - 234 SANDYBROOK 01-130-099-60426	\$811.53
0074135	9/9/2020	County Wide Tree Service	TREE REMOVAL - 85 MAIN ST 01-130-099-60426	\$3,176.94
0074135	9/9/2020	County Wide Tree Service	TREE REMOVAL - 1338 CLIFFSIDE 01-130-099-60426	\$1,840.84
0074135	9/9/2020	County Wide Tree Service	TREE REMOVAL - 1769 COTTONWOOD 01-130-099-60426	\$1,251.65
0074140	9/9/2020	Dillon Consulting	RD#11 IRWIN DR - CULVERT 01-130-360-71962	\$3,117.52
0074147	9/9/2020	Essex Free Press	AD - SURVEY RD2 E 01-130-360-72024	\$194.89
0074151	9/9/2020	Evergreen Lawns	WEED CTRL - VARIOUS LOTS 01-130-118-60416	\$1,068.48
0074154	9/9/2020	Fuerland Realty Limited	APPRAISAL - 319 RD 2 E 01-130-360-71925	\$1,246.56
0074157	9/9/2020	Gillett Sheet Metal Inc.	TREE GRATE REPAIR 01-130-099-60455	\$367.86
0074158	9/9/2020	Jeffrey Godin	D2 DRIVERS LICENCE - RENEWAL 01-130-098-60254	\$113.75
0074159	9/9/2020	Golder Associates	MATERIAL TESTING - ESSELTINE D 01-130-360-71547	\$1,592.64
0074174	9/9/2020	Jeff Shepley Excavating Ltd.	TRUCKING - GRVL SHOULDER MTCE 01-130-138-60432	\$1,367.65

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<b>Cheque Number</b>	<b>Cheque Date</b>	<b>Vendor Name</b>	<b>Description</b>	<b>Cheque Amount</b>
0074176	9/9/2020	Kelcom Radio Division	RADIOS FOR FLEET - SEPT 01-130-099-60460	\$761.93
0074178	9/9/2020	Kingsville Home Hardware	PW - TRUCK CLEANING SOLUTION 01-130-099-60335	\$10.17
0074178	9/9/2020	Kingsville Home Hardware	SUPPLIES 01-130-099-60316	\$4.86
0074178	9/9/2020	Kingsville Home Hardware	CEDAR ISLAND BRIDGE - REPAIR 01-130-144-60438	\$25.03
0074178	9/9/2020	Kingsville Home Hardware	CEDAR ISLAND BRIDGE - REPAIR 01-130-144-60438	\$65.73
0074178	9/9/2020	Kingsville Home Hardware	PW - REPLACE DAMAGED GRBG CAN 01-130-099-60357	\$27.46
0074182	9/9/2020	Lawson Products Ltd.	PW - HARDWARE FOR SHOP 01-130-099-60335	\$729.56
0074189	9/9/2020	Ernesto Marques	MTO DRIVE TEST AZ 01-130-098-60254	\$113.75
0074195	9/9/2020	Messer Canada Inc.,	PW - CYLINDER RENTALS 01-130-099-60335	\$100.05
0074195	9/9/2020	Messer Canada Inc.,	PW - CYLINDER RENTALS 01-130-099-60335	\$24.42
0074195	9/9/2020	Messer Canada Inc.,	PW - CYLINDER RENTALS 01-130-099-60335	\$24.42
0074196	9/9/2020	Metro Fastening Centre Inc.	MAIN ST W - ASPHALT ANCHORS 01-130-360-71546	\$883.12
0074199	9/9/2020	Monarch Office Supply	OFFICE SUPPLIES - AUG 2020 01-130-099-60301	\$188.75
0074202	9/9/2020	MTE Consultants Inc	KINGSVILLE TRAIL DEVELOPMENT 01-130-360-72058	\$1,170.24
0074207	9/9/2020	N.J. Peralta Engineering Ltd.	ENG SERV - MAIN ST W 01-130-360-71546	\$17,365.33
0074211	9/9/2020	Orkin Canada Corporation	PW - PEST CONTROL 01-130-099-60315	\$91.58
0074213	9/9/2020	Phasor Industrial	SERV-ST LIGHTS BEECH/CED ISLND 01-130-114-60413	\$502.19
0074218	9/9/2020	Pro Bid Contractors Ltd.	REPAIR - CATCH BASIN DIV RD N 01-130-141-60439	\$4,888.80
0074219	9/9/2020	Queens Auto Supply	PW -PAINT TRAILER REFRIGERANT 01-130-099-60316	\$11.76
0074219	9/9/2020	Queens Auto Supply	PW-REPAIR TREE GRATE COVER 01-130-099-60455	\$29.73
0074219	9/9/2020	Queens Auto Supply	PW - 16-01 SOLENOID 01-130-110-60422	\$32.54
0074219	9/9/2020	Queens Auto Supply	PW - SHAMPOO FOR PWE WASHER 01-130-099-60335	\$143.50
0074225	9/9/2020	Rene Blain Trucking Ltd	BULK COLD PATCH 01-130-110-60418	\$2,825.67
0074229	9/9/2020	Sam's Service Facility	17-01 - REPAIR TIRE 01-130-099-60316	\$30.02
0074234	9/9/2020	Sherway Contracting	JASPERSON RD - PPC #2 01-130-360-71925	\$384,406.21
0074235	9/9/2020	Shilson Excavation & Trucking I	PHRAGMITE DEBRIS REMOVAL 01-130-099-60427	\$1,796.06
0074235	9/9/2020	Shilson Excavation & Trucking I	EXCAVTE - 5TH CON RDSD DRAIN 01-130-141-60429	\$4,797.98
0074235	9/9/2020	Shilson Excavation & Trucking I	PUMP & EXCAVTE-MILLBROOK POND 01-130-099-60452	\$12,231.54
0074235	9/9/2020	Shilson Excavation & Trucking I	BRIDGE HEAD WALL REPAIR - 6CON 01-130-141-60414	\$4,478.45

Town of Kingsville  
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Cheque Number	Cheque Date	Vendor Name	Description	Cheque Amount
0074235	9/9/2020	Shilson Excavation & Trucking I	REMOVE OBSTRUCTION-THURSTON DR 01-130-099-60427	\$3,113.85
0074235	9/9/2020	Shilson Excavation & Trucking I	REPAIR BRIDGE - INMAN SDRD 01-130-141-60414	\$4,918.06
0074238	9/9/2020	SkyMobile	FLEET TRACKING - SEPT 2020 01-130-099-60460	\$1,114.27
0074241	9/9/2020	Southpoint Publishing Inc	AD - AUGUST 2020 01-130-360-72024	\$256.43
0074244	9/9/2020	Stinson Equipment Ltd.	SAFE-HIT POST,DELINEATOR,PEXCO 01-130-360-72028	\$131.87
0074245	9/9/2020	Sunparlour Machine Maintenanc	PHRAGMITES - JUL 26 - AUG 08 01-130-099-60427	\$20,484.28
0074245	9/9/2020	Sunparlour Machine Maintenanc	PHRAGMITES - AUG 09 - AUG 22 01-130-099-60427	\$17,014.26
0074249	9/9/2020	Tire Tyme	11-03 - 2 NEW TIRES 01-130-099-60316	\$773.35
0074250	9/9/2020	Truax Lumber	SIGNS - SPEED BUMPS 01-130-099-60648	\$65.08
0074250	9/9/2020	Truax Lumber	SIGNS - SPEED BUMPS 01-130-099-60648	\$12.21
0074255	9/9/2020	Waddick Fuels	PW - GASOLINE 01-130-099-60340	\$668.08
0074255	9/9/2020	Waddick Fuels	PW - DIESEL 01-130-099-60340	\$402.63
0074255	9/9/2020	Waddick Fuels	PW - GASOLINE 01-130-099-60340	\$696.45
0074255	9/9/2020	Waddick Fuels	PW - DIESEL 01-130-099-60340	\$384.09
0074255	9/9/2020	Waddick Fuels	PW - DIESEL 01-130-099-60340	\$258.96
0074255	9/9/2020	Waddick Fuels	PW - GASOLINE 01-130-099-60340	\$849.61
0074255	9/9/2020	Waddick Fuels	PW - DIESEL 01-130-099-60340	\$671.34
0074255	9/9/2020	Waddick Fuels	PW - GASOLINE 01-130-099-60340	\$629.51
0074255	9/9/2020	Waddick Fuels	PW - DIESEL 01-130-099-60340	\$496.72
0074255	9/9/2020	Waddick Fuels	PW - GASOLINE 01-130-099-60340	\$790.49
0074255	9/9/2020	Waddick Fuels	PW - DIESEL 01-130-099-60340	\$702.91
0074255	9/9/2020	Waddick Fuels	PW - GASOLINE 01-130-099-60340	\$867.00
0074255	9/9/2020	Waddick Fuels	PW - DIESEL 01-130-099-60340	\$616.63
0074255	9/9/2020	Waddick Fuels	PW - GASOLINE 01-130-099-60340	\$665.43
0074255	9/9/2020	Waddick Fuels	PW - DIESEL 01-130-099-60340	\$519.22
0074255	9/9/2020	Waddick Fuels	PW - GASOLINE 01-130-099-60340	\$996.84
0074255	9/9/2020	Waddick Fuels	PW - DIESEL 01-130-099-60340	\$448.46
0074255	9/9/2020	Waddick Fuels	PW - GASOLINE 01-130-099-60340	\$855.33
0074255	9/9/2020	Waddick Fuels	PW - DIESEL 01-130-099-60340	\$779.10

Town of Kingsville  
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Cheque Number	Cheque Date	Vendor Name	Description	Cheque Amount
0074255	9/9/2020	Waddick Fuels	PW - DIESEL 01-130-099-60340	\$969.79
0074255	9/9/2020	Waddick Fuels	PW - GASOLINE 01-130-099-60340	\$1,284.21
0074255	9/9/2020	Waddick Fuels	PW - GASOLINE 01-130-099-60340	\$1,072.55
0074255	9/9/2020	Waddick Fuels	PW - DIESEL 01-130-099-60340	\$1,251.15
0074255	9/9/2020	Waddick Fuels	PW - GASOLINE 01-130-099-60340	\$1,296.80
0074255	9/9/2020	Waddick Fuels	PW - DIESEL 01-130-099-60340	\$926.49
0074255	9/9/2020	Waddick Fuels	PW - DIESEL 01-130-099-60340	\$356.07
0074255	9/9/2020	Waddick Fuels	PW - DIESEL 01-130-099-60340	\$669.17
0074255	9/9/2020	Waddick Fuels	PW - GASOLINE 01-130-099-60340	\$845.20
0074255	9/9/2020	Waddick Fuels	PW - GASOLINE 01-130-099-60340	\$803.58
0074255	9/9/2020	Waddick Fuels	PW - DIESEL 01-130-099-60340	\$1,113.20
0074255	9/9/2020	Waddick Fuels	PW - GASOLINE 01-130-099-60340	\$1,527.44
0074255	9/9/2020	Waddick Fuels	PW - DIESEL 01-130-099-60340	\$1,111.15
0074255	9/9/2020	Waddick Fuels	PW - GASOLINE 01-130-099-60340	\$1,455.37
0074255	9/9/2020	Waddick Fuels	PW - DIESEL 01-130-099-60340	\$1,114.57
0074255	9/9/2020	Waddick Fuels	PW - GASOLINE 01-130-099-60340	\$1,099.80
0074255	9/9/2020	Waddick Fuels	PW - DIESEL 01-130-099-60340	\$944.84
0074255	9/9/2020	Waddick Fuels	PW - GASOLINE 01-130-099-60340	\$972.00
0074255	9/9/2020	Waddick Fuels	PW - DIESEL 01-130-099-60340	\$1,100.35
0074256	9/9/2020	Walker Aggregates Inc.	GRAVEL - SHOULDER MAINTENANCE 01-130-138-60432	\$3,260.01
0074270	9/21/2020	HYDRO ONE	Combination All Street Lights 01-130-114-60412	\$2,038.47
0074270	9/21/2020	HYDRO ONE	Streetlights - Meghan Agosta 01-130-114-60412	\$53.25
0074270	9/21/2020	HYDRO ONE	Streetlights - Queensvalley 01-130-114-60412	\$42.25
0074270	9/21/2020	HYDRO ONE	Streetlights - VillaCanal 01-130-114-60412	\$42.42
0074278	9/23/2020	Caduceon Enterprises Inc.	SAMPLE - MUNCH DRAIN 01-130-099-60452	\$62.58
0074278	9/23/2020	Caduceon Enterprises Inc.	SAMPLE - KUNCH DRAIN 01-130-099-60452	\$201.48
0074278	9/23/2020	Caduceon Enterprises Inc.	SAMPLES - JASPERSON DR 01-130-360-71925	\$201.48
0074280	9/23/2020	Cedar Creek Landscaping	GRASS CUTTING - AUGUST 2020 01-130-141-60429	\$2,243.81
0074281	9/23/2020	Chapman Signs	SIGN - NO TRESPASSING 01-130-132-60428	\$529.15



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Cheque Number	Cheque Date	Vendor Name	Description	Cheque Amount
0074281	9/23/2020	Chapman Signs	SIGN - SHARED PATHWAY 01-130-360-72058	\$132.29
0074281	9/23/2020	Chapman Signs	SIGNS - TRAFFIC SIGNALS 01-130-132-60428	\$722.00
0074284	9/23/2020	Coco Paving Inc	2020 URBAN ROAD PROGRAM PPC#1 01-130-360-72022	\$255,603.61
0074284	9/23/2020	Coco Paving Inc	2020 URBAN ROAD PROGRAM PPC#1 01-130-360-72019	\$97,109.30
0074284	9/23/2020	Coco Paving Inc	2020 URBAN ROAD PROGRAM PPC#1 01-130-360-72058	\$75,935.91
0074286	9/23/2020	County Wide Tree Service	TREE TRIM - 1369 SUNCREST 01-130-099-60426	\$442.66
0074286	9/23/2020	County Wide Tree Service	TREE TRIM - 496 WIGLE GROVE 01-130-099-60426	\$295.10
0074287	9/23/2020	D & L Digging	CATCH BASIN REPAIR - AUGUSTINE 01-130-141-60439	\$4,615.85
0074292	9/23/2020	Economy Rental Centre	DRILL - INSTALL 3 SPEED HUMPS 01-130-099-60318	\$132.19
0074293	9/23/2020	Enbridge Gas Inc.	2021 Division Rd N - PW Garage 01-130-099-60314	\$18.32
0074293	9/23/2020	Enbridge Gas Inc.	2021 Division - Garage 01-130-099-60314	\$24.37
0074298	9/23/2020	Golder Associates	MATERIAL TESTING - ESSELTINE 01-130-360-71547	\$2,936.96
0074298	9/23/2020	Golder Associates	MATERIAL TESTING - VARIOUS RDS 01-130-360-72022	\$1,050.37
0074298	9/23/2020	Golder Associates	SERVICES - JASPERSON RD 01-130-360-71925	\$3,590.75
0074300	9/23/2020	Heaton Sanitation	SEWER BACKUP - DIVISION RD N 01-130-099-60452	\$3,154.56
0074307	9/23/2020	Kingsville Home Hardware	FLEET - CLEANING SUPPLIES 01-130-099-60335	\$37.62
0074307	9/23/2020	Kingsville Home Hardware	PW - LINE PAINT'G DUCT TAPE 01-130-110-60401	\$26.44
0074307	9/23/2020	Kingsville Home Hardware	PW - ALUMINUM CLAMPS 01-130-099-60335	\$6.10
0074307	9/23/2020	Kingsville Home Hardware	PW - SHOP BROOM 01-130-099-60357	\$40.68
0074307	9/23/2020	Kingsville Home Hardware	PW - TREE GRATE REPAIR 01-130-099-60455	\$49.29
0074307	9/23/2020	Kingsville Home Hardware	PW - BULK ELECTRICAL TAPE 01-130-099-60335	\$20.29
0074314	9/23/2020	Leamington Int. Trucks	13-03 - BRAKES ON SNOW PLOW 01-130-099-60316	\$1,840.27
0074330	9/23/2020	Pro Bid Contractors Ltd.	REPLACE RD CROSSING-MCCAIN 01-130-141-60414	\$4,579.20
0074330	9/23/2020	Pro Bid Contractors Ltd.	REPAIR SEWER - 848 RD 2 W 01-130-141-60439	\$2,061.66
0074333	9/23/2020	Queens Auto Supply	PW - 11-03 ALTERNATOR 01-130-099-60316	\$262.50
0074333	9/23/2020	Queens Auto Supply	PW - 10-01 ALTERNATOR 01-130-099-60316	\$166.73
0074333	9/23/2020	Queens Auto Supply	PW - PWR WSHR SHAMPOO 01-130-099-60335	\$143.50
0074333	9/23/2020	Queens Auto Supply	PW - BULK SHOP GREASE 01-130-099-60335	\$44.77
0074334	9/23/2020	RC Spencer Associates Inc.	ENG SERV - ESSELTINE DR 01-130-360-71547	\$17,018.33

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Cheque Number	Cheque Date	Vendor Name	Description	Cheque Amount
0074334	9/23/2020	RC Spencer Associates Inc.	ENG SERVICES - MILLCREEK @ DIV 01-130-360-72023	\$284.93
0074334	9/23/2020	RC Spencer Associates Inc.	ENG SERV-RD2E RECONSTRUCTION 01-130-360-72024	\$6,208.25
0074339	9/23/2020	Shilson Excavation & Trucking I	CULVERT/CHUTE - ROAD 12 01-130-141-60429	\$9,194.01
0074339	9/23/2020	Shilson Excavation & Trucking I	REPLACE CULVERT - GRHM SDRD 01-130-141-60414	\$3,561.60
0074343	9/23/2020	South Shore Contracting of Ess	ESSELTINE DRN - REPAIR/IMPROVE 01-130-360-71547	\$384,771.63
0074347	9/23/2020	Sunparlour Machine Maintenanc	PHRAGMITES - AUG 23 - SEPT 5 01-130-099-60427	\$16,230.71
0074349	9/23/2020	Waddick Fuels	PW - GASOLINE 01-130-099-60340	\$1,187.24
0074349	9/23/2020	Waddick Fuels	PW - DIESEL 01-130-099-60340	\$498.88
0074349	9/23/2020	Waddick Fuels	PW - GASOLINE 01-130-099-60340	\$915.85
0074349	9/23/2020	Waddick Fuels	PW - DIESEL 01-130-099-60340	\$549.08
0074349	9/23/2020	Waddick Fuels	PW - GASOLINE 01-130-099-60340	\$916.78
0074349	9/23/2020	Waddick Fuels	PW - DIESEL 01-130-099-60340	\$878.66
0074349	9/23/2020	Waddick Fuels	PW - GASOLINE 01-130-099-60340	\$1,325.57
0074353	9/23/2020	Wolf Hooker Professinal Corp.	LEGAL FEES - ESSELTINE DRN 01-130-360-71547	\$1,562.47

**Total For Department 130 \$1,457,906.69**

**131** -

0074148	9/9/2020	Essex-Windsor Solid Waste	FIXED COSTS - JULY 2020 01-131-400-60370	\$38,376.00
0074148	9/9/2020	Essex-Windsor Solid Waste	YARD WASTE DISPOSAL - JULY 01-131-400-60370	\$2,899.60
0074148	9/9/2020	Essex-Windsor Solid Waste	WASTE DISPOSAL - JULY 01-131-400-60370	\$20,855.40
0074155	9/9/2020	GFL Environmental Inc	FRONT END SERVICE-CRYSTAL APT 01-131-400-60380	\$237.87
0074155	9/9/2020	GFL Environmental Inc	FRONT END SERVICE - COTTAM 01-131-400-60380	\$237.87
0074155	9/9/2020	GFL Environmental Inc	WASTE COLLECTION - SEPT 2020 01-131-400-60380	\$45,832.53
0074155	9/9/2020	GFL Environmental Inc	FRONT END SERVICE - ARENA 01-131-400-60380	\$72.25
0074155	9/9/2020	GFL Environmental Inc	FRONT END -COTTAM/RUTHVEN LIB 01-131-400-60380	\$502.19
0074155	9/9/2020	GFL Environmental Inc	WAST COLLECTION - APR DIFF 01-131-400-60380	\$1,059.68
0074258	9/9/2020	Waste Connections of Canada I	FRONT END SERVICE-PRK ST CONDO 01-131-400-60380	\$217.00
0074294	9/23/2020	Essex-Windsor Solid Waste	YARD WASTE DISPOSAL - AUG 2020 01-131-400-60370	\$2,846.80

**Town of Kingsville  
Council Summary Report**

Cheque Number	Cheque Date	Vendor Name	Description	Cheque Amount
0074294	9/23/2020	Essex-Windsor Solid Waste	FIXED COSTS - AUG 2020 01-131-400-60370	\$38,376.00
0074294	9/23/2020	Essex-Windsor Solid Waste	PREPETUAL CARE - SEPT-OCT 2020 01-131-400-60404	\$11,432.00
0074294	9/23/2020	Essex-Windsor Solid Waste	WASTE DISPOSAL - AUG 2020 01-131-400-60370	\$17,991.86
0074297	9/23/2020	GFL Environmental Inc	YARD WASTE COLLECTION-AUG2020 01-131-400-60382	\$5,376.25
0074297	9/23/2020	GFL Environmental Inc	FRONT END SERVICE-CRYSTAL APT 01-131-400-60380	\$237.87
0074297	9/23/2020	GFL Environmental Inc	FRONT END SERVICE - COTTAM 01-131-400-60380	\$237.87
0074297	9/23/2020	GFL Environmental Inc	WASTE COLLECTION - OCT 2020 01-131-400-60380	\$45,870.19

**Total For Department 131 \$232,659.23**

**151** -

0074104	9/4/2020	E.L.K. Energy Inc	Greenhill Cemetery 01-151-099-60314	\$13.32
0074112	9/4/2020	Town of Kingsville (water)	Greenhill Cemetery 01-151-099-60314	\$65.40
0074170	9/9/2020	Hutchins Monuments	GRACELAND - OPENING 01-151-072-60121	\$570.00
0074293	9/23/2020	Enbridge Gas Inc.	Mill St Cemetery 01-151-099-60314	\$22.50
0074309	9/23/2020	KnM Yard Care	CEMETARY GRASS CUT - AUG/2020 01-151-072-60120	\$6,683.82

**Total For Department 151 \$7,355.04**

**170** -

0074102	9/4/2020	Allstream Business Inc	Arena - Fax/Debit 01-170-099-60327	\$90.05
0074102	9/4/2020	Allstream Business Inc	Carnegie/Arena Elevator 01-170-099-60327	\$45.00
0074109	9/4/2020	HYDRO ONE	Arena Complex 01-170-099-60314	\$4,985.00
0074111	9/4/2020	Telus Mobility	CELL PHONE - AUG 28 - SEP 27 01-170-099-60327	\$457.92
0074173*	9/9/2020	Martin Itanioua	RFND - GROVEDALE AUG 21, 2021 01-170-006-12063	\$1,000.00
0074178	9/9/2020	Kingsville Home Hardware	P&R - PADLOCKS 01-170-099-60315	\$99.48
0074178	9/9/2020	Kingsville Home Hardware	P&R - SHOP SUPPLIES 01-170-099-60335	\$16.79
0074178	9/9/2020	Kingsville Home Hardware	P&R - SHOP SUPPLIES 01-170-099-60335	\$6.99
0074178	9/9/2020	Kingsville Home Hardware	P&R - SUPPLIES 01-170-099-60315	\$41.58
0074178	9/9/2020	Kingsville Home Hardware	P&R - BATTERIES 01-170-099-60335	\$13.99

**Town of Kingsville**  
**Council Summary Report**

Cheque Number	Cheque Date	Vendor Name	Description	Cheque Amount
0074178	9/9/2020	Kingsville Home Hardware	P&R - PAINT 01-170-099-60315	\$49.99
0074179*	9/9/2020	Kingsville District High School	RFND - OVERPAYMENT ICE RENTAL 01-170-006-12063	\$187.50
0074183	9/9/2020	LBC Capital	ARENA PRINTER AUG 17-SEP 16 01-170-099-60301	\$86.10
0074199	9/9/2020	Monarch Office Supply	OFFICE SUPPLIES - AUG 2020 01-170-099-60301	\$144.22
0074232	9/9/2020	Security One Alarm Systems	ALARM MONITORING AUG 2020-2021 01-170-099-60315	\$1,512.00
0074250	9/9/2020	Truax Lumber	ARENA - PARTS 01-170-099-60315	\$45.59
0074250	9/9/2020	Truax Lumber	ARENA - PARTS 01-170-099-60315	\$4.98
0074251	9/9/2020	TSC Stores L.P. (4955)	P&R - IMPACT HAMMER 01-170-099-60316	\$314.95
0074260	9/9/2020	Warkentin Plumbing	ARENA - HVAC REPAIR 01-170-099-60315	\$517.37
0074268	9/21/2020	Cogeco	1741 Jasperson 01-170-099-60327	\$110.43
0074293	9/23/2020	Enbridge Gas Inc.	1741 Jasperson Lane 01-170-099-60314	\$384.27
0074296	9/23/2020	Fusion Managed Services	COPIER METER READS-AUG 7-SEP 6 01-170-099-60301	\$32.53
0074307	9/23/2020	Kingsville Home Hardware	P&R - SHOP PARTS 01-170-099-60335	\$52.64
0074312	9/23/2020	LBC Capital	ARENA COPIER - SEP 17 - OCT 16 01-170-099-60301	\$86.10
0074316	9/23/2020	Loblaw Inc.	ARENA - SUPPLIES 01-170-099-60301	\$42.65
0074316	9/23/2020	Loblaw Inc.	ARENA - SUPPLIES 01-170-099-60301	\$6.09
0074316	9/23/2020	Loblaw Inc.	ARENA - SUPPLIES 01-170-099-60301	\$26.47
0074416	9/28/2020	AGO Industries Inc.	ARENA - CLOTHING 01-170-072-60216	\$187.04
0074417	9/28/2020	Athletica Sport Systems	ARENA - GLASS 01-170-099-60315	\$405.00
0074420	9/28/2020	Carrier Truck Center Inc.	P&R - COIL 01-170-099-60316	\$91.20
0074421	9/28/2020	Chapman Signs	ARENA - LEXAN SHEET 01-170-099-60315	\$1,508.00
0074424	9/28/2020	Economy Rental Centre	P&R - BOOM LIFT 01-170-099-60318	\$869.00
0074425	9/28/2020	The Feed Store	P&R - GLOVES 01-170-099-60335	\$11.95
0074426	9/28/2020	Genrep Ltd	ARENA - ANNUAL INSPECTION 01-170-099-60315	\$1,479.00
0074429	9/28/2020	Kingsville Home Hardware	P&R - REACHING AID 01-170-099-60315	\$159.24
0074429	9/28/2020	Kingsville Home Hardware	P&R - PAINTING 01-170-099-60315	\$22.13
0074429	9/28/2020	Kingsville Home Hardware	P&R - PAINT 01-170-099-60315	\$34.97
0074429	9/28/2020	Kingsville Home Hardware	P&R - WINDOW SILL SUPPLIES 01-170-099-60315	\$29.65
0074429	9/28/2020	Kingsville Home Hardware	P&R - CLEANING SUPPLIES 01-170-099-60335	\$49.56

**Town of Kingsville  
Council Summary Report**

Cheque Number	Cheque Date	Vendor Name	Description	Cheque Amount
0074429	9/28/2020	Kingsville Home Hardware	P&R - SUPPLIES 01-170-099-60335	\$44.96
0074431	9/28/2020	Loblaw Inc.	ARENA - SUPPLIES 01-170-099-60301	\$21.48
0074433	9/28/2020	Merchant Paper Company	P&R - SUPPLIES 01-170-099-60335	\$42.78
0074433	9/28/2020	Merchant Paper Company	P&R - EYE WASH STATION 01-170-099-60335	\$41.30
0074433	9/28/2020	Merchant Paper Company	P&R - SUPPLIES 01-170-099-60335	\$296.31
0074433	9/28/2020	Merchant Paper Company	P&R - SUPPLIES 01-170-099-60335	\$550.98
0074433	9/28/2020	Merchant Paper Company	P&R - SUPPLIES 01-170-099-60335	\$191.93
0074435	9/28/2020	Noble Corporation	P&R - FURNACE FILTERS 01-170-099-60315	\$849.75
0074436	9/28/2020	Orkin Canada Corporation	ARENA - PEST CONTROL 01-170-099-60315	\$94.50
0074437	9/28/2020	Otis Canada, Inc.	ELEVATOR - 9/1/20 - 11/30/20 01-170-099-60315	\$1,207.77
0074438	9/28/2020	Phasor Industrial	ARENA - PARKING LOT LIGHTS 01-170-099-60315	\$203.00
0074440	9/28/2020	Praxair Canada Inc.	CYLINDER LEASE RENEWAL 01-170-099-60318	\$225.45

**Total For Department 170 \$18,977.63**

**171** -

0074102	9/4/2020	Allstream Business Inc	Park Pavilion 01-171-155-60327	\$48.62
0074102	9/4/2020	Allstream Business Inc	Lions Hall 01-171-159-60327	\$45.00
0074102	9/4/2020	Allstream Business Inc	Carnegie/Arena Elevator 01-171-171-60327	\$52.66
0074104	9/4/2020	E.L.K. Energy Inc	Queen St - NE Corner 01-171-099-60314	\$13.05
0074104	9/4/2020	E.L.K. Energy Inc	Queen St - NW Corner 01-171-099-60314	\$13.05
0074104	9/4/2020	E.L.K. Energy Inc	21 Mill St - Lions Hall 01-171-159-60314	\$13.73
0074104	9/4/2020	E.L.K. Energy Inc	28 Division St S 01-171-171-60314	\$307.75
0074104	9/4/2020	E.L.K. Energy Inc	315 Queen St - Meter Cab 01-171-099-60314	\$18.45
0074104	9/4/2020	E.L.K. Energy Inc	315 Queen St - Pavilion 01-171-155-60314	\$405.29
0074104	9/4/2020	E.L.K. Energy Inc	21 Mill St - Lions Hall 01-171-159-60314	\$452.81
0074104	9/4/2020	E.L.K. Energy Inc	37 Beech St (42 Main) 01-171-172-60314	\$169.80
0074104	9/4/2020	E.L.K. Energy Inc	103 Park St 01-171-135-60314	\$36.97
0074104	9/4/2020	E.L.K. Energy Inc	103 Park St 01-171-135-60314	\$453.27

**Town of Kingsville**  
**Council Summary Report**

Cheque Number	Cheque Date	Vendor Name	Description	Cheque Amount
0074104	9/4/2020	E.L.K. Energy Inc	124 Fox - Ridgeview Park 01-171-176-60314	\$15.61
0074104	9/4/2020	E.L.K. Energy Inc	122 Fox St 01-171-173-60314	\$325.04
0074104	9/4/2020	E.L.K. Energy Inc	169 Cty Rd 34W (Cottam Rotary) 01-171-099-60314	\$55.00
0074105	9/4/2020	Enbridge Gas Inc.	315 Queen St 01-171-155-60314	\$22.50
0074105	9/4/2020	Enbridge Gas Inc.	103 Park St 01-171-135-60314	\$22.50
0074110	9/4/2020	Reliance Home Comfort	24 Mill St - Lions Hall 01-171-159-60314	\$24.00
0074112	9/4/2020	Town of Kingsville (water)	21 Mill St - Lions Hall 01-171-159-60314	\$80.30
0074112	9/4/2020	Town of Kingsville (water)	28 Division St S 01-171-171-60314	\$30.95
0074112	9/4/2020	Town of Kingsville (water)	Lakeside Park Washrooms 01-171-099-60314	\$59.15
0074112	9/4/2020	Town of Kingsville (water)	Lakeside Park Pavilion 01-171-155-60314	\$815.85
0074112	9/4/2020	Town of Kingsville (water)	103 Park St 01-171-135-60314	\$1,205.95
0074112	9/4/2020	Town of Kingsville (water)	37 Beech St 01-171-172-60314	\$21.55
0074113	9/4/2020	Waddick Fuels	P&R - ARENA FUEL 01-171-099-60340	\$399.08
0074126	9/9/2020	Bell Canada (Special Billing)	RANGE LIGHT - RLC AERIAL CABLE 01-171-360-71934	\$3,702.42
0074129	9/9/2020	Chapman Signs	SIGNS - PARK 01-171-099-60315	\$50.37
0074129	9/9/2020	Chapman Signs	SIGN - PICKLEBALL NEW SITE 01-171-099-60315	\$549.50
0074149	9/9/2020	Essex County Library	SHARED COSTS - Q2 2020 01-171-175-60314	\$312.54
0074162	9/9/2020	Green Valley Garden Centre	P&R - YEW HICK'S (GROUNDS) 01-171-099-60337	\$128.19
0074177	9/9/2020	Kelcom Telemessaging	EMERGENCY ELEVATOR LINE 01-171-171-60315	\$61.97
0074178	9/9/2020	Kingsville Home Hardware	RIDGEVIEW PARK - SPLASH PAD 01-171-176-60315	\$27.98
0074178	9/9/2020	Kingsville Home Hardware	LAKESIDE - SUPPLIES 01-171-155-60315	\$47.97
0074178	9/9/2020	Kingsville Home Hardware	LAKESIDE - SUPPLIES 01-171-155-60315	\$33.96
0074178	9/9/2020	Kingsville Home Hardware	LAKESIDE - STAIN 01-171-155-60315	\$35.99
0074178	9/9/2020	Kingsville Home Hardware	RIDGEVIEW - SPLASH PAD 01-171-176-60315	\$14.68
0074178	9/9/2020	Kingsville Home Hardware	LAKESIDE - PAINT 01-171-155-60315	\$7.99
0074178	9/9/2020	Kingsville Home Hardware	METTAWAS - PARK SUPPLIES 01-171-099-60315	\$63.62
0074178	9/9/2020	Kingsville Home Hardware	LAKESIDE - ELECTRICAL SUPPLIES 01-171-155-60315	\$12.48
0074178	9/9/2020	Kingsville Home Hardware	K'VILLE LIBRARY - PARTS 01-171-175-60315	\$22.38
0074178	9/9/2020	Kingsville Home Hardware	BIA - KEYS 01-171-171-60315	\$2.23

**Town of Kingsville**  
**Council Summary Report**

Cheque Number	Cheque Date	Vendor Name	Description	Cheque Amount
0074178	9/9/2020	Kingsville Home Hardware	RIDGEVIEW - SHOP SUPPLIES 01-171-176-60315	\$92.95
0074187	9/9/2020	Maidstone Tree Farm	P&R - PLANTINGS 01-171-099-60337	\$954.10
0074191	9/9/2020	McGrail Farm Equipement LP	PARTS - FLEET MAINTENANCE 01-171-099-60316	\$696.08
0074194	9/9/2020	Merchant Paper Company	PAVILION - HAND DRYER 01-171-155-60315	\$797.95
0074228	9/9/2020	Ruthven Nursery & Garden Cer	P&R - RIDGEVIEW MULCH 01-171-099-60335	\$356.16
0074232	9/9/2020	Security One Alarm Systems	ALARM MONITORING AUG 2020-2021 01-171-135-60315	\$833.88
0074232	9/9/2020	Security One Alarm Systems	ALARM MONITORING AUG 2020-2021 01-171-135-60315	\$203.88
0074239	9/9/2020	Southwestern Sales Corp. Ltd.	METTAWAS - GROUND STONES 01-171-099-60337	\$83.67
0074248	9/9/2020	Thunder Spray Inc.	GROVEDALE - EXTERIOR CLEANING 01-171-135-60315	\$2,200.00
0074252	9/9/2020	TSC Stores L.P. (5014)	RIDGEVIEW - SELANT 01-171-176-60315	\$11.49
0074254	9/9/2020	Taki Vourakes	TIRE REPAIR 01-171-176-60315	\$45.99
0074260	9/9/2020	Warkentin Plumbing	LIBRARY - HVAC REPAIR 01-171-155-60315	\$967.85
0074260	9/9/2020	Warkentin Plumbing	MARINA - HVAC REPAIRS 01-171-099-60315	\$2,094.22
0074262	9/9/2020	Windsor Factory Supply	P&R - CABLE TIES 01-171-099-60335	\$188.15
0074268	9/21/2020	Cogeco	37 Beech Street 01-171-172-60327	\$129.95
0074268	9/21/2020	Cogeco	103 Park St 01-171-135-60327	\$119.89
0074270	9/21/2020	HYDRO ONE	1741 Jasperson Lane 01-171-177-60314	\$127.36
0074293	9/23/2020	Enbridge Gas Inc.	124 Fox St 01-171-176-60314	\$30.93
0074293	9/23/2020	Enbridge Gas Inc.	21 Mill St - Lions Hall 01-171-159-60314	\$31.41
0074293	9/23/2020	Enbridge Gas Inc.	28 Division St S 01-171-171-60314	\$22.90
0074293	9/23/2020	Enbridge Gas Inc.	37 Beech St 01-171-172-60314	\$29.93
0074293	9/23/2020	Enbridge Gas Inc.	122 Fox St 01-171-173-60314	\$22.90
0074293	9/23/2020	Enbridge Gas Inc.	103 Park St 01-171-135-60314	\$22.84
0074311	9/23/2020	Larry Renaud Ford & R.V. Sales	17-04 - FUEL CAP 01-171-099-60316	\$29.47
0074342	9/23/2020	Southpoint Equipment	P&R - KUBOTA TIRE 01-171-099-60316	\$121.43
0074344 *	9/23/2020	Bill Speed	RFND DUPLICATE PICKLE BALL PMT 01-171-066-40612	\$17.71
0074418	9/28/2020	Wayne Bailey	P&R - NOZZLE HOLDER 01-171-099-60316	\$37.81
0074419	9/28/2020	Bell Canada	GROVEDALE JUN 2019-SEP 30 2020 01-171-135-60314	\$732.30
0074421	9/28/2020	Chapman Signs	SIGNS - NO DUMPING 01-171-099-60315	\$132.29

**Town of Kingsville**  
**Council Summary Report**

<b>Cheque Number</b>	<b>Cheque Date</b>	<b>Vendor Name</b>	<b>Description</b>	<b>Cheque Amount</b>
0074421	9/28/2020	Chapman Signs	SINS - PICKLEBALL 01-171-099-60315	\$183.17
0074423	9/28/2020	County Wide Tree Service	TREE TRIM - LAKESIDE PARK 01-171-099-60339	\$368.88
0074427	9/28/2020	Gyori Farms Inc.	HS - RED MULCH 01-171-150-60344	\$254.40
0074428	9/28/2020	Jireh Tools	P&R - LASER & STAND 01-171-099-60315	\$249.31
0074429	9/28/2020	Kingsville Home Hardware	P&R - LIONS HALL SPRINKLER 01-171-159-60315	\$5.99
0074429	9/28/2020	Kingsville Home Hardware	P&R - MULTI USE SPRAYER 01-171-099-60315	\$39.68
0074429	9/28/2020	Kingsville Home Hardware	GROVEDALE - SUPPLIES 01-171-135-60315	\$25.97
0074429	9/28/2020	Kingsville Home Hardware	LAKESIDE - CLEANING SUPPLIES 01-171-155-60315	\$5.49
0074429	9/28/2020	Kingsville Home Hardware	P&R - DRILL BITS 01-171-099-60335	\$30.19
0074429	9/28/2020	Kingsville Home Hardware	COTTAM - PAINT, CLEANER ETC 01-171-176-60315	\$145.57
0074429	9/28/2020	Kingsville Home Hardware	P&R - SPRINKLERS 01-171-099-60315	\$9.43
0074429	9/28/2020	Kingsville Home Hardware	P&R - SPRINKLER BATTERIES 01-171-099-60337	\$8.64
0074429	9/28/2020	Kingsville Home Hardware	P&R - TAPE FOR SIGNS 01-171-099-60315	\$9.15
0074429	9/28/2020	Kingsville Home Hardware	P&R - PICKLEBALL SIGN MATERIAL 01-171-099-60315	\$12.21
0074429	9/28/2020	Kingsville Home Hardware	LAKESIDE - PAINT SUPPLIES 01-171-155-60315	\$30.27
0074429	9/28/2020	Kingsville Home Hardware	GROVEDALE - SUPPLIES 01-171-135-60315	\$0.28
0074430	9/28/2020	Leo Mailloux Construction	P&R - STEEL SHEETS 01-171-099-60315	\$447.07
0074432	9/28/2020	Maidstone Tree Farm	P&R - TOWN HALL PLANTERS 01-171-099-60344	\$451.81
0074439	9/28/2020	Plant Products	RIDGEVIEW PARK - VINEGAR 01-171-176-60315	\$600.00
0074441	9/28/2020	Queens Auto Supply	P&R - ABSORBENT FOR SHOP 01-171-099-60335	\$58.25
0074441	9/28/2020	Queens Auto Supply	P&R - PARTS 01-171-099-60316	\$183.22
0074442	9/28/2020	Ruthven Nursery & Garden Cer	P&R - DOCK FLOWER BED 01-171-099-60344	\$83.91
0074442	9/28/2020	Ruthven Nursery & Garden Cer	P&R - RIDGEVIEW MULCH 01-171-176-60315	\$250.00
0074442	9/28/2020	Ruthven Nursery & Garden Cer	P&R - TOPSOIL 01-171-099-60337	\$30.53
0074443	9/28/2020	Southwestern Sales Corp. Ltd.	LIONS HALL - GRANULAR STONE 01-171-159-60315	\$113.31
0074444	9/28/2020	Sun Parlour Grower Supply	P&R - HORTICULTURE MINERAL OIL 01-171-099-60337	\$218.78
0074445	9/28/2020	Total Rentals	P&R - TRACTOR RENTAL 01-171-099-60318	\$4,731.84
0074447	9/28/2020	Truax Lumber	P&R - PICKLEBALL SIGN 01-171-099-60315	\$162.00
0074447	9/28/2020	Truax Lumber	P&R - PICKLEBALL SIGN 01-171-099-60315	\$54.70



# Town of Kingsville Council Summary Report

Cheque Number	Cheque Date	Vendor Name	Description	Cheque Amount
0074451	9/28/2020	Windsor Factory Supply	P&R - PUMP 01-171-099-60315	\$101.76
<b>Total For Department</b>			<b>171</b>	<b>\$30,183.50</b>
<b><u>172</u></b>	-			
0074178	9/9/2020	Kingsville Home Hardware	MARINA - BOAT RAMP 01-172-099-60315	\$24.65
<b>Total For Department</b>			<b>172</b>	<b>\$24.65</b>
<b><u>173</u></b>	-			
0074102	9/4/2020	Allstream Business Inc	Boat Ramp - 599 Cedar Dr 01-173-099-60327	\$48.62
0074109	9/4/2020	HYDRO ONE	Cedar Island Boat Slips 01-173-099-60314	\$46.55
0074109	9/4/2020	HYDRO ONE	Boat Ramp Booth - 599 Cedar Dr 01-173-099-60314	\$57.19
0074113	9/4/2020	Waddick Fuels	P&R - MARINA FUEL 01-173-099-60383	\$2,103.32
0074113	9/4/2020	Waddick Fuels	P&R - MARINA FUEL 01-173-099-60383	\$2,686.23
0074204	9/9/2020	M.W.H. Petroleum Equipment	REPAIR - MARINA FUEL PUMP 01-173-099-60315	\$480.20
0074250	9/9/2020	Truax Lumber	MARINA - NO WAKE SIGNS 01-173-099-60315	\$34.59
0074272	9/21/2020	TD Canada Trust - RM Visa	MARINA - LIFE RING 01-173-099-60315	\$178.65
0074346 *	9/23/2020	Carrie Stewart	RFND - FULL SEASON MARINA 01-173-060-40615	\$707.96
0074355	9/23/2020	XPlornet Communications Inc	MARINA COMMUNICATIONS - SEPT 01-173-099-60327	\$59.99
0074421	9/28/2020	Chapman Signs	SIGNS - MARINA NO WAKE 01-173-099-60315	\$330.00
0074434	9/28/2020	M.W.H. Petroleum Equipment	ANNUAL - MARINA INSPECTION 01-173-099-60315	\$419.20
0074449	9/28/2020	Waddick Fuels	P&R - MARINA FUEL 01-173-099-60383	\$766.34
0074449	9/28/2020	Waddick Fuels	P&R - MARINA FUEL 01-173-099-60383	\$455.56
<b>Total For Department</b>			<b>173</b>	<b>\$8,374.40</b>
<b><u>174</u></b>	-			
0074306	9/23/2020	K Design Studio	2020 MIG FEST- DESIGN/STICKERS 01-174-099-60820	\$204.10

# Town of Kingsville Council Summary Report

Cheque Number	Cheque Date	Vendor Name	Description	Cheque Amount
<b>Total For Department</b>			<b>174</b>	<b>\$204.10</b>
<b><u>175</u></b>	-			
0074318 *	9/23/2020	Houston Meuser	RFND - KINDERGYM 01-175-066-40625	\$37.50
0074352	9/23/2020	Kelly Wolters	MILEAGE - JUL 17 - AUG 25/2020 01-175-099-60400	\$65.35
<b>Total For Department</b>			<b>175</b>	<b>\$102.85</b>
<b><u>178</u></b>	-			
0074133	9/9/2020	CNC Electric Inc.	GROVEDALE-PWR TO RANGE LIGHT 01-178-360-71630	\$2,935.77
0074133	9/9/2020	CNC Electric Inc.	GROVEDALE - MARQUEE SIGN 01-178-360-71630	\$2,162.40
<b>Total For Department</b>			<b>178</b>	<b>\$5,098.17</b>
<b><u>180</u></b>	-			
0074111	9/4/2020	Telus Mobility	CELL PHONE - AUG 28 - SEP 27 01-180-099-60327	\$45.79
0074115 *	9/9/2020	2623693 Ontario Inc	RFND 2020 PATIO & PRK'G FEE 01-180-066-40689	\$100.00
0074199	9/9/2020	Monarch Office Supply	OFFICE SUPPLIES - AUG 2020 01-180-099-60301	\$30.10
0074201	9/9/2020	Mousseau DeLuca McPherson	NUISANCE BY-LAW 01-180-099-60326	\$572.40
0074291	9/23/2020	Dillon Consulting	NOISE ASSESSMENT - 281 MAIN ST 01-180-099-60326	\$4,986.95
0074327	9/23/2020	Pearsall Marshall Halliwell & Se	REG PF SPA/16/19 01-180-099-60326	\$330.49
0074327	9/23/2020	Pearsall Marshall Halliwell & Se	REG OF SPA/04/20 01-180-099-60326	\$330.49
0074327	9/23/2020	Pearsall Marshall Halliwell & Se	REG OF SPA/07/2020 01-180-099-60326	\$330.49
0074327	9/23/2020	Pearsall Marshall Halliwell & Se	REG OF AGR/01/2020 01-180-099-60326	\$330.49
0074327	9/23/2020	Pearsall Marshall Halliwell & Se	REG OF SPA/09/19 01-180-099-60326	\$330.49
0074331	9/23/2020	Purolator Courier Service	PLN'G/ADMIN - COURIER SERVICES 01-180-099-60305	\$24.29
<b>Total For Department</b>			<b>180</b>	<b>\$7,411.98</b>

**181** -

**Town of Kingsville  
Council Summary Report**

Cheque Number	Cheque Date	Vendor Name	Description	Cheque Amount
0074103	9/4/2020	Bell Canada	BIA Phone 01-181-099-60327	\$123.39
0074144	9/9/2020	Erie Shores Rehabilitation Inc.	BIA - FACELIFT GRANT 01-181-099-60833	\$480.88
0074164	9/9/2020	Sarah Haefling	MILEAGE - JUNE 11, 2020 01-181-099-60317	\$17.83
0074164	9/9/2020	Sarah Haefling	SUMMER DOLLAR-WOOBOX SCRIPTION 01-181-099-60306	\$534.74
0074164	9/9/2020	Sarah Haefling	OPEN STREETS - VOLUNTEER WTR 01-181-099-60317	\$9.96
0074183	9/9/2020	LBC Capital	BIA PRINTER AUG 17-SEP 16 01-181-099-60301	\$43.81
0074267	9/21/2020	Bell Canada	BIA Internet 01-181-099-60327	\$36.63
0074282	9/23/2020	Cindy's Home and Garden	BIA - FLOWER PROGRAM 3/3 01-181-170-60839	\$7,006.17
0074312	9/23/2020	LBC Capital	BIA COPIER - SEP 17 - OCT 16 01-181-099-60301	\$43.81

**Total For Department 181 \$8,297.22**

**184** -

0074165	9/9/2020	Hall Telecommunications Suppl	TEXTNET SERVICE 01-184-099-63300	\$172.99
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**Total For Department 184 \$172.99**

**185** -

0074267	9/21/2020	Bell Canada	BIA Toll Free 01-185-099-60327	\$12.22
0074326	9/23/2020	Pattison Outdoor Advertising LF	BILLBOARD RENTALS - SEPT7-OCT4 01-185-099-63100	\$469.65

**Total For Department 185 \$481.87**

**186** -

0074127	9/9/2020	Veronica Brown	RESEARCH ASSISTANT-JUL6-27/20 01-186-099-63200	\$420.00
0074127	9/9/2020	Veronica Brown	RESEARCH ASSISTANT-JUL6-27/20 01-186-099-60320	\$481.64

**Total For Department 186 \$901.64**

**201** -

0074111	9/4/2020	Telus Mobility	CELL PHONE - AUG 28 - SEP 27 <del>70</del> -201-099-60327	\$320.54
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**Town of Kingsville**  
**Council Summary Report**

Cheque Number	Cheque Date	Vendor Name	Description	Cheque Amount
0074114 *	9/9/2020	1313304 Alberta ULC	RFND - WTR 1332 ROAD 3 E 02-201-006-12067	\$1,387.07
0074117	9/9/2020	AGO Industries Inc.	ES - PPE DAVE LEVY 02-201-072-60216	\$194.61
0074119 *	9/9/2020	William Albright	RFND WTR - 142 HILL ST 02-201-006-12067	\$142.61
0074120	9/9/2020	Allsop Plumbing	REPAIR-LEAKY METER @ 4 DIANEST 02-201-099-60317	\$129.74
0074121 *	9/9/2020	Al-Rekabi Rwan	RFND WTR - 598 MALO ST 02-201-006-12067	\$137.44
0074123 *	9/9/2020	Elizabeth Banka	RFND WTR - 280 MAIN ST W 02-201-006-12067	\$200.00
0074128	9/9/2020	Canada Post Corporation	WATER - KING & G/N ARREARS 02-201-099-60303	\$2,972.81
0074153 *	9/9/2020	David Friesen	RFND WTR - 95 GLADSTONE AVE 02-201-006-12067	\$50.45
0074163	9/9/2020	Hach Sales & Service Canada L	HIGH RANGE CHLORINE TEST KIT 02-201-099-60357	\$145.47
0074168 *	9/9/2020	Herman Klassen	RFND WTR - 1558 PRINCE ST 02-201-006-12067	\$58.73
0074169	9/9/2020	Hurricane SMS Inc	CURB BOX REPAIRS-VARS LOCATION 02-201-180-60403	\$1,729.92
0074178	9/9/2020	Kingsville Home Hardware	ES - HYDRANT PAINT BRUSHES 02-201-099-63045	\$17.87
0074178	9/9/2020	Kingsville Home Hardware	ES - HYDRANT PAINT BRUSHES 02-201-099-63045	\$10.11
0074178	9/9/2020	Kingsville Home Hardware	ES - ANCHORS FOR SP'S 02-201-099-60335	\$12.17
0074181 *	9/9/2020	Gerald Ladouceur	RFND WTR - 227 LANSDOWNE AVE 02-201-006-12067	\$151.58
0074200	9/9/2020	Moore Canada Corporation	WATER BILLS 02-201-099-60301	\$282.77
0074205	9/9/2020	Nevan Construction Inc	SUMAC WTRMN REPLACEM'T PPC#2 02-201-360-71953	\$11,610.62
0074208 *	9/9/2020	Noah Homes	RFND - WATER METER FEES 02-201-066-41268	\$335.00
0074210	9/9/2020	Ontario One Call	NOTIFICATIONS - AUG 2020 02-201-099-63017	\$344.72
0074215 *	9/9/2020	Giuliano Porrone	RFND WATER METER FEES 02-201-066-41268	\$335.00
0074216 *	9/9/2020	Pino Porrone	RFND WATER METER FEES 02-201-066-41268	\$335.00
0074217	9/9/2020	Preview Inspections and Consu	BACKFLOW PREVENTION - AUG 2020 02-201-180-60405	\$1,933.44
0074218	9/9/2020	Pro Bid Contractors Ltd.	WTR SERVICE - 2074 SEACLIFF DR 02-201-099-63025	\$12,895.22
0074218	9/9/2020	Pro Bid Contractors Ltd.	WTR SERVICE - 1243 CTY RD 34 02-201-099-63025	\$4,976.57
0074221 *	9/9/2020	Toni Ramsey	RFND WTR OVRPMT -58 RD 3 W 02-201-006-12067	\$58.95
0074231 *	9/9/2020	Lynn Scott	RFND WTR - 633 HERITAGE RD 02-201-006-12067	\$791.18
0074251	9/9/2020	TSC Stores L.P. (4955)	HYDRANT OUT OF SERVICE BAGS 02-201-099-63045	\$30.51
0074262	9/9/2020	Windsor Factory Supply	ES - HYDRANT PAINT 02-201-099-63045	\$70.21
0074264	9/9/2020	Wolseley Canada Inc	ES - SERVICE SADDLE 02-201-099-63025	\$280.65

**Town of Kingsville**  
**Council Summary Report**

Cheque Number	Cheque Date	Vendor Name	Description	Cheque Amount
0074264	9/9/2020	Wolseley Canada Inc	ES - SERVICE SADDLE 02-201-099-63025	\$109.16
0074264	9/9/2020	Wolseley Canada Inc	ES - STOCK METER SETTERS 02-201-099-63015	\$1,373.76
0074264	9/9/2020	Wolseley Canada Inc	ES-OXFORD WTRMAIN TIE IN MATER 02-201-099-63030	\$2,052.59
0074264	9/9/2020	Wolseley Canada Inc	ES - WATER METER SETTERS 02-201-099-63015	\$1,831.68
0074264	9/9/2020	Wolseley Canada Inc	ES - WATER METER SETTERS 02-201-099-63015	\$2,213.28
0074264	9/9/2020	Wolseley Canada Inc	ES - ANGLE METER VALVES 02-201-099-63015	\$3,952.76
0074264	9/9/2020	Wolseley Canada Inc	ES - ANGLE METER VALVES 02-201-099-63015	\$3,952.76
0074264	9/9/2020	Wolseley Canada Inc	ES - WATER MAIN RESTRAINERS 02-201-099-63040	\$640.35
0074266	9/9/2020	Work Authority	BOOTS - DAVE LEVY 02-201-072-60216	\$223.86
0074275	9/23/2020	Allsop Plumbing	REPAIR-METER @ 37 ERIE ST 02-201-099-63017	\$86.50
0074275	9/23/2020	Allsop Plumbing	REPAIR - URINAL ES BLDG 02-201-099-60315	\$110.92
0074278	9/23/2020	Caduceon Enterprises Inc.	SAMPLES - OXFORD 02-201-099-63030	\$80.59
0074280	9/23/2020	Cedar Creek Landscaping	GRASS CUTTING - AUGUST 2020 02-201-099-60315	\$1,017.60
0074285	9/23/2020	comPeters inc.	LOCATE SOFTWARE - SEPT 2020 02-201-099-63020	\$381.60
0074288	9/23/2020	Daniher Top Soil Ltd	ES - RESTORATION TOPSOIL 02-201-099-60418	\$244.22
0074290	9/23/2020	Diamond Software Inc.	WTR - BILL REVAMPS 02-201-360-71945	\$656.35
0074290	9/23/2020	Diamond Software Inc.	WTR ESEND - TRAINING 02-201-360-72010	\$218.78
0074302	9/23/2020	Hurricane SMS Inc	CURB STOP REPAIRS-VRS LOCATION 02-201-180-60403	\$1,709.57
0074307	9/23/2020	Kingsville Home Hardware	ES - BRUSH SET HYDRANT PAINT'G 02-201-099-63045	\$5.06
0074307	9/23/2020	Kingsville Home Hardware	ES - MARKING PAINT 02-201-099-63017	\$38.63
0074307	9/23/2020	Kingsville Home Hardware	ES - BRUSHES - HYDRANT PAINT'G 02-201-099-63045	\$5.06
0074307	9/23/2020	Kingsville Home Hardware	ES - 9V BATTERIES FOR FINDER 02-201-099-60335	\$12.20
0074307	9/23/2020	Kingsville Home Hardware	ES - BRUSHES - HYDRANT PAINT'G 02-201-099-63045	\$12.20
0074307	9/23/2020	Kingsville Home Hardware	BRUSHES - HYDRANT PAINT'G 02-201-099-63045	\$4.07
0074307	9/23/2020	Kingsville Home Hardware	ES - WATER FOR SHOP 02-201-099-60301	\$21.56
0074307	9/23/2020	Kingsville Home Hardware	ES - WHITE BOARD MAGNETS 02-201-099-60301	\$15.75
0074307	9/23/2020	Kingsville Home Hardware	ES - TAPPING SCREWS 02-201-099-60335	\$10.17
0074307	9/23/2020	Kingsville Home Hardware	ES-TEST STRIPS (COMMISH MAINS) 02-201-099-60335	\$17.28
0074307	9/23/2020	Kingsville Home Hardware	ES - COMPRESSION IFTTINGS 02-201-099-60335	\$75.55

**Town of Kingsville  
Council Summary Report**

Cheque Number	Cheque Date	Vendor Name	Description	Cheque Amount
0074307	9/23/2020	Kingsville Home Hardware	ES - MASONRY DRILL BIT 02-201-099-60357	\$24.59
0074307	9/23/2020	Kingsville Home Hardware	ES - MEASURING TAPE 02-201-099-60357	\$8.13
0074328	9/23/2020	Plant Products	ES - RESTORATION GRASS SEED 02-201-099-60335	\$127.20
0074328	9/23/2020	Plant Products	ES - RESTORATION GRASS SEED 02-201-099-60335	\$274.75
0074329	9/23/2020	Precision Hydrant Services	RAISE FIRE HYDRANT - RD 5 E 02-201-099-63045	\$1,214.42
0074330	9/23/2020	Pro Bid Contractors Ltd.	WTR SERVICE - 1055 SPRUCE AVE 02-201-099-63025	\$4,655.01
0074330	9/23/2020	Pro Bid Contractors Ltd.	WTR MAIN REPAIR - OXFORD 02-201-099-63030	\$27,927.51
0074330	9/23/2020	Pro Bid Contractors Ltd.	WTR SERVICE - 157 CTY RD 34 02-201-099-63025	\$9,240.31
0074333	9/23/2020	Queens Auto Supply	ES - 06-02 ALTERNATOR 02-201-099-60316	\$262.36
0074333	9/23/2020	Queens Auto Supply	ES - 06-02 ALTERNATOR 02-201-099-60316	\$269.72
0074350	9/23/2020	Walkerton Clean Water Centre	WTR MAIN COMISH TRN'G - D LEVY 02-201-098-60254	\$249.31
0074350	9/23/2020	Walkerton Clean Water Centre	WTR MAIN REPAIR TRN'G - D LEVY 02-201-098-60254	\$366.34
0074354	9/23/2020	Wolseley Canada Inc	ES - OXFORD WTRMAIN REPAIR 02-201-099-63030	\$786.56
0074354	9/23/2020	Wolseley Canada Inc	ES - DRILL BIT 02-201-099-60357	\$145.52
0074354	9/23/2020	Wolseley Canada Inc	ES - VALVE GRADE RINGS 02-201-099-63030	\$1,052.55

**Total For Department 201 \$109,619.10**

**242** -

0074104	9/4/2020	E.L.K. Energy Inc	98 McCallum Dr 02-242-099-60314	\$63.14
0074104	9/4/2020	E.L.K. Energy Inc	Bernath Pump Station 02-242-099-60314	\$25.58
0074104	9/4/2020	E.L.K. Energy Inc	67 Heritage Sewage 2 02-242-099-60314	\$3,286.07
0074104	9/4/2020	E.L.K. Energy Inc	250 Queen St 02-242-099-60314	\$578.36
0074109	9/4/2020	HYDRO ONE	Pump Station Cedar Island 02-242-099-60314	\$159.65
0074109	9/4/2020	HYDRO ONE	690 Heritage Rd 02-242-099-60314	\$15,022.53
0074109	9/4/2020	HYDRO ONE	1902 Heritage Rd Pump 5 02-242-099-60314	\$47.69
0074109	9/4/2020	HYDRO ONE	18 Hwy Lane Sewage Lagoon 02-242-099-60314	\$38.42
0074109	9/4/2020	HYDRO ONE	Forcemain over Bridge 02-242-099-60314	\$26.08
0074140	9/9/2020	Dillon Consulting	K'VILLE SAN SYS MASTER PLAN 02-242-360-71357	\$5,875.57

# Town of Kingsville Council Summary Report

Cheque Number	Cheque Date	Vendor Name	Description	Cheque Amount
0074140	9/9/2020	Dillon Consulting	LAKESIDE PARK - TRUNK SAN. 02-242-360-71864	\$44,249.88
0074169	9/9/2020	Hurricane SMS Inc	FLUSH - 95 COMMISSIONER DR 02-242-320-64365	\$610.56
0074209	9/9/2020	Ontario Clean Water Agency	CWWF PROJECT - APR - JUL 2020 02-242-360-72054	\$71,194.59
0074209	9/9/2020	Ontario Clean Water Agency	CWWF PROJECT - APR - JUL 2020 02-242-360-72055	\$20,819.45
0074270	9/21/2020	HYDRO ONE	1460 Road 2 East Pump 02-242-099-60314	\$884.05
0074280	9/23/2020	Cedar Creek Landscaping	GRASS CUTTING - AUGUST 2020 02-242-099-60315	\$111.94
0074301	9/23/2020	Henry Heyink Construction	LAKESIDE PARK - TRNK SAN PPC#3 02-242-360-71864	\$526,133.23
0074325	9/23/2020	Ontario Clean Water Agency	ENBRIDGE - JUL 20 - AUG 18/20 02-242-099-60314	\$99.78
0074325	9/23/2020	Ontario Clean Water Agency	OPERATIONS & MAINT - SEPT 2020 02-242-320-64360	\$84,489.69
0074354	9/23/2020	Wolseley Canada Inc	ES - AIR RELIEF VALVES (RTHVN) 02-242-099-64367	\$31,103.13

**Total For Department 242 \$804,819.39**

**243 -**

0074104	9/4/2020	E.L.K. Energy Inc	168 Cty Rd 27 N 02-243-099-60314	\$186.89
0074104	9/4/2020	E.L.K. Energy Inc	Rear 17 Lyle 02-243-099-60314	\$36.36
0074104	9/4/2020	E.L.K. Energy Inc	16 whitewood (Behind) 02-243-328-64365	\$13.05
0074104	9/4/2020	E.L.K. Energy Inc	168 Cty Rd 27 N - Lagoon 02-243-099-60314	\$130.68
0074106	9/4/2020	Gosfield North Communications	Pump House Alarm 02-243-099-60327	\$48.15
0074209	9/9/2020	Ontario Clean Water Agency	CWWF PROJECT - APR - JUL 2020 02-243-360-72056	\$10,155.82
0074325	9/23/2020	Ontario Clean Water Agency	OPERATIONS & MAINT - SEPT 2020 02-243-320-64360	\$6,175.42

**Total For Department 243 \$16,746.37**

\* Note GST Rebate details are omitted, but are included in the totals **\$3,637,588.29**



2021 Division Road North  
Kingsville, Ontario N9Y 2Y9  
(519) 733-2305  
www.kingsville.ca  
kingsvilleworks@kingsville.ca

**Date:** August 13, 2020  
**To:** Mayor and Council  
**Author:** Shaun Martinho, Manager of Public Works  
**RE:** Road Salt Alternatives  
**Report No.:** MS 2020- 37

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## **AIM**

To provide Council with information related to best practices for the application of road salt as part of winter operations and outline the benefits and draw backs of road salt alternatives.

## **BACKGROUND**

At the Regular Meeting of Council dated March 9, 2020 the following motion of was made:

227-2020

Moved by Councillor Thomas Neufeld

Seconded by Councillor Kimberly DeYong

That a report be provided from Administration to investigate alternatives to using salt on roads and sidewalks, such report to be provided within six months.

Most municipalities in Ontario use *O. Reg. 366/18: Minimum Maintenance Standards for Municipal Highways* (MMS) to set the standard of care for the removal of snow and ice on roads, sidewalks, and bicycle trails. The MMS were designed to provide municipalities with a “due diligence” defense in the event of vehicular accidents, slips, trips, falls, and other incidents. On roadways, prescribed levels of service are based on vehicular traffic and prevailing weather conditions The Minimum Maintenance Standards are attached in Appendix A.

The following is a brief summary of winter control operations and the standard of care prescribed by the MMS for Kingsville:



- The Municipal Services Department removes snow from 440-lane km of roadway, 41 km of sidewalk and 12 municipal/facility parking lots.
- Kingsville currently has 7 snow routes, 8 snowplows, and 7 dedicated drivers. The routes can be seen in Appendix B.
- Most local roads in urban centers are Class 5 meaning they have to be attended to within 24 hours of the event or after 10cm of snow accumulation.
- Most rural roads are Class 4 meaning they have to be attended to within 16 hours or after 8 cm of snow accumulation.
- Collector roads, such as Division St N are Class 3 meaning they have to be attended to within 12 hours or after 8 cm of snow accumulation.
- Sidewalks and active transportation pathways are maintained by the Environmental Services Department. The standard is to reduce the snow to a depth of less than or equal to 8 cm within 48 hours.

## **DISCUSSION**

### **Methods**

Factors such as funding, staffing, available equipment, local climate, roadway conditions, traffic volumes and environmental impacts are considered when developing strategies for winter control. Municipalities can choose from a unique combination of materials, equipment, and methods, including both chemical and physical, for snow and ice control operations. Strategies typically include a combination of the following activities:

#### **Mechanical Removal (Plowing):**

This involves the physical process of attempting to remove an accumulation of snow or ice by means such as plowing, sweeping, or blowing snow. It is effective when snow and ice has not yet bonded to the pavement. This occurs when pavement temperatures are above freezing or when road temperatures are lower than 12°C. Plowing is typically used in conjunction with ice control chemicals.

#### **Traction Enhancement (Abrasives):**

This involves applying abrasive materials such as sand, cinders, ash, tailings, and crushed stone to the snow/ice surface. These materials alone are not classified as ice control chemicals. They are primarily used to improve traction on snow packed surfaces that are too thick for chemicals to penetrate and when temperatures are too low for deicing agents to work effectively.

#### **Anti-icing:**

Roadway anti-icing is a snow and ice strategy of preventing the formation or development of bonded snow and ice to a pavement surface. This is accomplished by applying either a solid or liquid freezing point depressant at the beginning of a winter event. Anti-icing works best when temperatures are above -6.5°C.

#### **Deicing**

This winter maintenance activity involves destroying the bond between the snow and pavement surface by chemical or mechanical means or a combination of the two. De-icing is a suitable strategy for most weather, site, and traffic conditions. Deicing can be accomplished at temperatures up to -12°C.

## **Products**

Municipalities can choose from a variety of anti-icing and deicing products. Selection is based on variables such as cost, performance, effects on infrastructure and environmental impacts. A summary table of the most common products can be found in Appendix C. The following is a more detailed description of the most commonly used products in Ontario.

### **Sand**

The primary benefit of using sand is that it provides an immediate improvement in traction when temperatures have fallen to a point that chemicals are rendered ineffective. Limitations to the effectiveness of sand include the propensity for it to blow off the road and disperse with passing traffic. In addition, it is estimated that without an extensive clean-up effort, between 50%-90% of the sand remains in the environment. These sand deposits mix with oil, grease, and other automotive by-products before they enter waterways. The use of abrasives can lead to the clogging of storm sewers, infilling of streambeds, the clouding of waterways, and injury to aquatic organisms. Currently, Public Works uses a 50/50 salt-sand mixture on gravel roads and in rural areas when temperatures fall below the effectiveness of using salt.

### **Rock Salt (Sodium Chloride)**

This is the most common product used for winter control in Windsor Essex County. Road salt is locally sourced and readily available, making it the most cost effective de-icing agent. In 2006, Environment Canada summarized the benefits of road salt use in Canada. The specific benefits cited included an estimated 88% reduction in accidents and decreases in tort and liability claims. While salt and other chloride-based chemicals are generally effective and inexpensive, they contribute to the corrosion of vehicles, deterioration of infrastructure and degradation of the environment. Several studies have shown that salts can negatively affect vegetation, harm aquatic life, and deteriorate soil conditions.

### **Salt Brine**

Rock salt only begins to work once it has gone into a solution. To increase the speed of this process some municipalities pre-mix salt with water to create a brine. Brines have the same melting characteristics of solid rock salt, but because it is applied in liquid form, the salt can begin to work immediately. Salt brines can be used for anti-icing and applied to the road in preparation of a winter event. It has been demonstrated that it takes four times less salt to prevent ice accumulation than to remove ice after it has formed. Furthermore, salt brines can be used to pre-wet rock salt, increasing its performance and improving its longevity on the road surface. The primary disadvantage of using salt brine is that it requires specialized equipment for storing, mixing and applying. Kingsville's snow plows are not currently equipped to apply this material.

### **Calcium Magnesium Acetate (CMA)**

CMA is an environmentally friendly deicing agent that was developed as an alternative to rock salt. This product can be produced from cheese whey and solid waste materials such as sludge. CMA is generally used in solid form and spread on surfaces like other deicers. It is applied at the same rate as rock salt and has been proven just as effective. CMA is less corrosive and causes less freeze thaw damage to concrete when compared to salt. CMA has a low toxicity and is biodegradable, resulting in minimal impact to vegetation, fish

and aquatic life, groundwater and soils. Unfortunately, CMA is one of the most expensive deicing chemicals and can cost 10 times more than rock salt.

#### Agricultural By-products

A variety of ag-based chemicals are being used either alone or as additives for other winter maintenance chemicals. Ag-based additives increase cost but may provide enhanced ice-melting capacity, reduce corrosiveness, and/or last longer than standard chemicals when applied on roads. Furthermore, ag-based additives utilize renewable resources and have less impact on the environment. For example, Beet 55 is a de-sugared beet molasses that is delivered as a concentrate and mixed with salt brine onsite (Appendix D). This product claims to reduce the corrosivity of salt brine by 75% and decrease salt application rates by 50%. It should be noted that these products require specialized equipment for mixing, storage and application. Currently, Public Works does not have the resources or equipment to pilot these products.

### **Kingsville's Salt Management Program**

The Town of Kingsville's Salt Management Plan (Appendix E) commits to providing efficient and effective winter maintenance to ensure the safety of users of the municipal road network and in keeping with applicable legislation while striving to minimize adverse impacts to the environment. Several key strategies Public Works uses to reduce salt use are:

#### Diligent Weather Monitoring

Accurate information about current and forecasted weather conditions allow for the pretreatment of roads before the winter event arrives. This increases safety for road users and reduces the required amount of salt to achieve the desired level of service. Town staff receive three weather reports per day and advanced warnings of inclement weather.

#### Frequent Road Patrols

As per the Minimum Maintenance standards, winter road patrols are completed from November 1 to April 30. Air and pavement temperature sensors in the patrol vehicles assist in monitoring temperature trends to determine proper application rates. Road conditions are assessed with the goal of dispatching resources strategically and efficiently.

#### Computerized Spreader Controllers

These devices enable spreaders to maintain consistent salt application rates at different ground speeds, to communicate with fleet tracking systems and to generate accurate records of salt being applied. They are calibrated each year before the start of winter.

#### Judgement of Public Works Staff

Public Works staff and road supervisor's receive annual training on proper winter control methods. Topics typically include weather and road monitoring, plowing techniques, salt rationing, truck operation, pre-trip inspections, and safety. Courses emphasize the importance of proper salt management and staff use their knowledge and expertise to make informed decisions when on the road.

### **LINK TO STRATEGIC PLAN**

Effectively manage corporate resources and maximize performance in day-to-day operations.

## FINANCIAL CONSIDERATIONS

In 2020, the Town of Kingsville has purchased 2100 tons of salt and applied 1200 tons to area roadways. In comparison, the Town of LaSalle and the Town of Essex purchased 4000 ton and 3500 ton respectfully. The following table outlines total rock salt purchases and expenses over the last 5 years.

Year	Rock Salt (tons)	Total Expenses
2016	3807	312,620.95
2017	3810	313,875.97
2018	4583	390,040.97
2019	4022	353,592.67
2020 (YTD)	2102	192,908.62

The cost per unit and associated benefits of various winter control products can be seen in Appendix C.

## CONSULTATIONS

- K & S Windsor Salt
- Ontario Good Road Association
- *O. Reg. 366/18: Minimum Maintenance Standards for Municipal Highways*
- National Cooperative Highway research Program Snow and Ice Control: Guidelines for Materials and Methods
- Western Transportation Institute: Benefit=Cost of Various Winter Maintenance Strategies

## RECOMMENDATION

That Council receive the information related to road salt alternatives and that given the current resources and capabilities of Public Works, that road salt continues to be the primary anti-icing and deicing chemical used for winter control.

Shaun Martinho

Shaun Martinho  
Public Works Manager

G.A. Plancke

G.A. Plancke, Civil Eng. Tech (Env.)  
Director of Municipal Services

## ONTARIO REGULATION 366/18

made under the

### MUNICIPAL ACT, 2001

Made: May 2, 2018

Filed: May 3, 2018

Published on e-Laws: May 3, 2018

Printed in *The Ontario Gazette*: May 19, 2018

Amending O. Reg. 239/02

(MINIMUM MAINTENANCE STANDARDS FOR MUNICIPAL HIGHWAYS)

**1. (1) The definition of “surface” in subsection 1 (1) of Ontario Regulation 239/02 is amended by striking out “roadway or shoulder” and substituting “sidewalk, roadway or shoulder”.**

**(2) Subsection 1 (1) of the Regulation is amended by adding the following definitions:**

“bicycle facility” means the on-road and in-boulevard cycling facilities listed in Book 18 of the Ontario Traffic Manual;

“bicycle lane” means,

(a) a portion of a roadway that has been designated by pavement markings or signage for the preferential or exclusive use of cyclists, or

(b) a portion of a roadway that has been designated for the exclusive use of cyclists by signage and a physical or marked buffer;

“encroachment” means anything that is placed, installed, constructed or planted within the highway that was not placed, installed, constructed or planted by the municipality;

“pothole” means a hole in the surface of a roadway caused by any means, including wear or subsidence of the road surface or subsurface;

“sidewalk” means the part of the highway specifically set aside or commonly understood to be for pedestrian use, typically consisting of a paved surface but does not include crosswalks, medians, boulevards, shoulders or any part of the sidewalk where cleared snow has been deposited;

“significant weather event” means an approaching or occurring weather hazard with the potential to pose a significant danger to users of the highways within a municipality;

“utility” includes any air, gas, water, electricity, cable, fiber-optic, telecommunication or traffic control system or subsystem, fire hydrants, sanitary sewers, storm sewers, property bars and survey monuments;

“utility appurtenance” includes maintenance holes and hole covers, water shut-off covers and boxes, valves, fittings, vaults, braces, pipes, pedestals, and any other structures or items that form part of or are an accessory part of any utility;

“weather hazard” means the weather hazards determined by Environment Canada as meeting the criteria for the issuance of an alert under its Public Weather Alerting Program.

**(3) Subsections 1 (2) and (3) of the Regulation are amended by striking out “annual” wherever it appears.**

**(4) Subsection 1 (4) of the Regulation is revoked and the following substituted:**

(4) For the purposes of this Regulation, unless otherwise indicated in a provision of this Regulation, a municipality is deemed to be aware of a fact if, in the absence of actual knowledge of the fact, circumstances are such that the municipality ought reasonably to be aware of the fact.

**(5) The Table to section 1 of the Regulation is revoked and the following substituted:**

TABLE  
CLASSIFICATION OF HIGHWAYS

Column 1 Average Daily Traffic (number of motor vehicles)	Column 2 91 - 100 km/h speed limit	Column 3 81 - 90 km/h speed limit	Column 4 71 - 80 km/h speed limit	Column 5 61 - 70 km/h speed limit	Column 6 51 - 60 km/h speed limit	Column 7 41 - 50 km/h speed limit	Column 8 1 - 40 km/h speed limit
53,000 or more	1	1	1	1	1	1	1
23,000 - 52,999	1	1	1	2	2	2	2
15,000 - 22,999	1	1	2	2	2	3	3

12,000 - 14,999	1	1	2	2	2	3	3
10,000 - 11,999	1	1	2	2	3	3	3
8,000 - 9,999	1	1	2	3	3	3	3
6,000 - 7,999	1	2	2	3	3	4	4
5,000 - 5,999	1	2	2	3	3	4	4
4,000 - 4,999	1	2	3	3	3	4	4
3,000 - 3,999	1	2	3	3	3	4	4
2,000 - 2,999	1	2	3	3	4	5	5
1,000 - 1,999	1	3	3	3	4	5	5
500 - 999	1	3	4	4	4	5	5
200 - 499	1	3	4	4	5	5	6
50 - 199	1	3	4	5	5	6	6
0 - 49	1	3	6	6	6	6	6

## 2. The Regulation is amended by adding the following section:

### Purpose

**2.1** The purpose of this Regulation is to clarify the scope of the statutory defence available to a municipality under clause 44 (3) (c) of the Act by establishing maintenance standards which are non-prescriptive as to the methods or materials to be used in complying with the standards but instead describe a desired outcome.

**3. (1) The heading before section 3 of the Regulation is amended by striking out “MINIMUM” and substituting “MAINTENANCE”**

**(2) Subsections 3 (1) and (2) of the Regulation are amended by striking out “minimum” wherever it appears.**

**(3) Subsection 3 (4) of the Regulation is amended by striking out “section 16.1” and substituting “section 16.1, 16.2, 16.3 or 16.4”.**

**4. Subsections 3.1 (1) and (2) of the Regulation are amended by striking out “minimum” wherever it appears.**

**5. (1) Subsection 4 (1) of the Regulation is amended by striking out the portion before clause (a) and substituting the following:**

### Snow accumulation, roadways

(1) Subject to section 4.1, the standard for addressing snow accumulation on roadways is,

. . . . .

**(2) Subsection 4 (3) of the Regulation is amended by adding “and, if applicable, lane width under clause (1) (b),” after “roadway” in the portion before paragraph 1.**

**(3) Subsection 4 (4) of the Regulation is amended by adding “and lane width” after “roadway” in the portion before clause (a).**

**(4) Subsections 4 (5) and (6) of the Regulation are revoked and the following substituted:**

(5) For the purposes of this section, addressing snow accumulation on a roadway includes,

- (a) plowing the roadway;
- (b) salting the roadway;
- (c) applying abrasive materials to the roadway;
- (d) applying other chemical or organic agents to the roadway;
- (e) any combination of the methods described in clauses (a) to (d);
- (6) This section does not apply to that portion of the roadway,

- (a) designated for parking;
- (b) consisting of a bicycle lane or other bicycle facility; or
- (d) used by a municipality for snow storage;

**(5) The heading of the Table to section 4 of the Regulation is revoked and the following substituted:**

### SNOW ACCUMULATION - ROADWAYS

**7. The Regulation is amended by adding the following sections:**

#### **Snow accumulation on roadways, significant weather event**

**4.1** (1) If a municipality declares a significant weather event relating to snow accumulation, the standard for addressing snow accumulation on roadways until the declaration of the end of the significant weather event is,

- (a) to monitor the weather in accordance with section 3.1; and
- (b) if deemed practicable by the municipality, to deploy resources to address snow accumulation on roadways, starting from the time that the municipality deems appropriate to do so.

(2) If the municipality complies with subsection (1), all roadways within the municipality are deemed to be in a state of repair with respect to snow accumulation until the applicable time in the Table to section 4 expires following the declaration of the end of the significant weather event by the municipality.

(3) Following the end of the weather hazard in respect of which a significant weather event was declared by a municipality under subsection (1), the municipality shall,

- (a) declare the end of the significant weather event when the municipality determines it is appropriate to do so; and
- (b) address snow accumulation on roadways in accordance with section 4.

#### **Snow accumulation, bicycle lanes**

**4.2** (1) Subject to section 4.3, the standard for addressing snow accumulation on bicycle lanes is,

- (a) after becoming aware of the fact that the snow accumulation on a bicycle lane is greater than the depth set out in the Table to this section, to deploy resources as soon as practicable to address the snow accumulation; and
- (b) after the snow accumulation has ended, to address the snow accumulation so as to reduce the snow to a depth less than or equal to the depth set out in the Table to this section to provide a minimum bicycle lane width of the lesser of 1 metre or the actual bicycle lane width.

(2) If the depth of snow accumulation on a bicycle lane is less than or equal to the depth set out in the Table to this section, the bicycle lane is deemed to be in a state of repair in respect of snow accumulation.

(3) For the purposes of this section, the depth of snow accumulation on a bicycle lane and, if applicable, lane width under clause (1) (b), may be determined in the same manner as set out in subsection 4 (4) and by the persons mentioned in subsection 4 (3), with necessary modifications.

(4) For the purposes of this section, addressing snow accumulation on a bicycle lane includes,

- (a) plowing the bicycle lane;
- (b) salting the bicycle lane;
- (c) applying abrasive materials to the bicycle lane;
- (d) applying other chemical or organic agents to the bicycle lane;
- (e) sweeping the bicycle lane; or
- (f) any combination of the methods described in clauses (a) to (e).

TABLE

SNOW ACCUMULATION – BICYCLE LANES

Column 1 Class of Highway or Adjacent Highway	Column 2 Depth	Column 3 Time
1	2.5 cm	8 hours
2	5 cm	12 hours
3	8 cm	24 hours
4	8 cm	24 hours
5	10 cm	24 hours

#### **Snow accumulation on bicycle lanes, significant weather event**

**4.3** (1) If a municipality declares a significant weather event relating to snow accumulation, the standard for addressing snow accumulation on bicycle lanes until the declaration of the end of the significant weather event is,

- (a) to monitor the weather in accordance with section 3.1; and

(b) if deemed practicable by the municipality, to deploy resources to address snow accumulation on bicycle lanes, starting from the time that the municipality deems appropriate to do so.

(2) If the municipality complies with subsection (1), all bicycle lanes within the municipality are deemed to be in a state of repair with respect to snow accumulation until the applicable time in the Table to section 4.2 expires following the declaration of the end of the significant weather event by the municipality.

(3) Following the end of the weather hazard in respect of which a significant weather event was declared by a municipality under subsection (1), the municipality shall,

- (a) declare the end of the significant weather event when the municipality determines it is appropriate to do so; and
- (b) address snow accumulation on bicycle lanes in accordance with section 4.2.

**8. Section 5 of the Regulation is revoked and the following substituted:**

**Ice formation on roadways and icy roadways**

**5.** (1) The standard for the prevention of ice formation on roadways is doing the following in the 24-hour period preceding an alleged formation of ice on a roadway:

- 1. Monitor the weather in accordance with section 3.1.
- 2. Patrol in accordance with section 3.
- 3. If the municipality determines, as a result of its activities under paragraph 1 or 2, that there is a substantial probability of ice forming on a roadway, treat the roadway, if practicable, to prevent ice formation within the time set out in Table 1 to this section, starting from the time that the municipality determines is the appropriate time to deploy resources for that purpose.

(2) If the municipality meets the standard set out in subsection (1) and, despite such compliance, ice forms on a roadway, the roadway is deemed to be in a state of repair until the applicable time set out in Table 2 to this section expires after the municipality becomes aware of the fact that the roadway is icy.

(3) Subject to section 5.1, the standard for treating icy roadways is to treat the icy roadway within the time set out in Table 2 to this section, and an icy roadway is deemed to be in a state of repair until the applicable time set out in Table 2 to this section expires after the municipality becomes aware of the fact that a roadway is icy.

(4) For the purposes of this section, treating a roadway means applying material to the roadway, including but not limited to, salt, sand or any combination of salt and sand.

(5) For greater certainty, this section applies in respect of ice formation on bicycle lanes on a roadway, but does not apply to other types of bicycle facilities.

TABLE 1  
ICE FORMATION PREVENTION

Class of Highway	Time
1	6 hours
2	8 hours
3	16 hours
4	24 hours
5	24 hours

TABLE 2  
TREATMENT OF ICY ROADWAYS

Class of Highway	Time
1	3 hours
2	4 hours
3	8 hours
4	12 hours
5	16 hours

**Icy roadways, significant weather event**

**5.1** (1) If a municipality declares a significant weather event relating to ice, the standard for treating icy roadways until the declaration of the end of the significant weather event is,

- (a) to monitor the weather in accordance with section 3.1; and



(b) if deemed practicable by the municipality, to deploy resources to treat icy roadways, starting from the time that the municipality deems appropriate to do so.

(2) If the municipality complies with subsection (1), all roadways within the municipality are deemed to be in a state of repair with respect to any ice which forms or may be present until the applicable time in Table 2 to section 5 expires after the declaration of the end of the significant weather event by the municipality.

(3) Following the end of the weather hazard in respect of which a significant weather event was declared by a municipality under subsection (1), the municipality shall,

- (a) declare the end of the significant weather event when the municipality determines it is appropriate to do so; and
- (b) treat icy roadways in accordance with section 5.

**8. (1) Subsection 6 (1) of the Regulation is amended by striking out “minimum”.**

**(2) Section 6 of the Regulation is amended by adding the following subsections:**

(1.1) For the purposes of this section, the surface area and depth of a pothole may be determined in accordance with subsections (1.2) and (1.3), as applicable, by a municipal employee, agent or contractor whose duties or responsibilities include one or more of the following:

- 1. Patrolling highways.
- 2. Performing highway maintenance activities.
- 3. Supervising staff who perform activities described in paragraph 1 or 2.

(1.2) The depth and surface area of a pothole may be determined by,

- (a) performing an actual measurement; or
- (b) performing a visual estimate.

(1.3) For the purposes of this section, the surface area of a pothole does not include any area that is merely depressed and not yet broken fully through the surface of the roadway.

**9. (1) Subsections 7 (1) and (2) of the Regulation are revoked and the following substituted:**

**Shoulder drop-offs**

(1) If a shoulder drop-off is deeper than 8 cm, for a continuous distance of 20 metres or more, the standard is to repair the shoulder drop-off within the time set out in the Table to this section after becoming aware of the fact.

(2) A shoulder drop-off is deemed to be in a state of repair if its depth is less than 8 cm.

**(2) The Table to section 7 of the Regulation is revoked and the following substituted:**

TABLE  
SHOULDER DROP-OFFS

Class of Highway	Time
1	4 days
2	4 days
3	7 days
4	14 days
5	30 days

**10. (1) Subsections 8 (1) and (2) of the Regulation are revoked and the following substituted:**

**Cracks**

(1) If a crack on the paved surface of a roadway is greater than 5 cm wide and 5 cm deep for a continuous distance of three metres or more, the standard is to repair the crack within the time set out in the Table to this section after becoming aware of the fact.

(2) A crack is deemed to be in a state of repair if its width or depth is less than or equal to 5 cm.

**(2) The Table to section 8 of the Regulation is revoked and the following substituted:**

TABLE  
CRACKS

Column 1 Class of Highway	Column 2 Time
---------------------------------	------------------

1	30 days
2	30 days
3	60 days
4	180 days
5	180 days

**11. Subsection 9 (1) of the Regulation is amended by striking out “minimum”.**

**12. Subsections 10 (0.1), (1), (2), (3), (4), (5) and (6) of the Regulation are revoked and the following substituted:**

**Luminaires**

(1) The standard for the frequency of inspecting all luminaires to check to see that they are functioning is once per calendar year, with each inspection taking place not more than 16 months from the previous inspection.

(2) For conventional illumination, if three or more consecutive luminaires on the same side of a highway are not functioning, the standard is to repair the luminaires within the time set out in the Table to this section after becoming aware of the fact.

(3) For conventional illumination and high mast illumination, if 30 per cent or more of the luminaires on any kilometre of highway are not functioning, the standard is to repair the luminaires within the time set out in the Table to this section after becoming aware of the fact.

(4) Despite subsection (2), for high mast illumination, if all of the luminaires on consecutive poles on the same side of a highway are not functioning, the standard is to deploy resources as soon as practicable after becoming aware of the fact to repair the luminaires.

(5) Despite subsections (1), (2) and (3), for conventional illumination and high mast illumination, if more than 50 per cent of the luminaires on any kilometre of a Class 1 highway with a speed limit of 90 kilometres per hour or more are not functioning, the standard is to deploy resources as soon as practicable after becoming aware of the fact to repair the luminaires.

(6) Luminaires are deemed to be in a state of repair,

- (a) for the purpose of subsection (2), if the number of non-functioning consecutive luminaires on the same side of a highway does not exceed two;
- (b) for the purpose of subsection (3), if more than 70 per cent of luminaires on any kilometre of highway are functioning;
- (c) for the purpose of subsection (4), if one or more of the luminaires on consecutive poles on the same side of a highway are functioning;
- (d) for the purpose of subsection (5), if more than 50 per cent of luminaires on any kilometre of highway are functioning.

**13. The Regulation is amended by striking out “minimum” wherever it appears in the following provisions:**

**1. Sections 11 to 16.**

**2. Subsection 16.1 (1).**

**14. Subsections 16.1 (2), (2.1), (3) and (4) of the Regulation are revoked and the following substituted:**

(2) If a surface discontinuity on or within a sidewalk exceeds two centimetres, the standard is to treat the surface discontinuity within 14 days after acquiring actual knowledge of the fact.

(3) A surface discontinuity on or within a sidewalk is deemed to be in a state of repair if it is less than or equal to two centimetres.

(4) For the purpose of subsection (2), treating a surface discontinuity on or within a sidewalk means taking reasonable measures to protect users of the sidewalk from the discontinuity, including making permanent or temporary repairs, alerting users’ attention to the discontinuity or preventing access to the area of discontinuity.

(5) In this section,

“surface discontinuity” means a vertical discontinuity creating a step formation at any joint or crack in the surface of the sidewalk or any vertical height difference between a utility appurtenance found on or within the sidewalk and the surface of the sidewalk.

**15. The Regulation is amended by adding the following sections.**

**Encroachments, area adjacent to sidewalk**

**16.2** (1) The standard for the frequency of inspecting an area adjacent to a sidewalk to check for encroachments is once per calendar year, with each inspection taking place not more than 16 months from the previous inspection.

(2) The area adjacent to a sidewalk that has been inspected in accordance with subsection (1) is deemed to be in a state of repair in respect of any encroachment present.

(3) For greater certainty, the area adjacent to a sidewalk begins at the outer edges of a sidewalk and ends at the lesser of the limit of the highway, the back edge of a curb if there is a curb and a maximum of 45 cm.

(4) The area adjacent to a sidewalk is deemed to be in a state of repair in respect of any encroachment present unless the encroachment is determined by a municipality to be highly unusual given its character and location or to constitute a significant hazard to pedestrians.

(5) If a municipality determines that an encroachment is highly unusual given its character and location or constitutes a significant hazard to pedestrians, the standard is to treat the encroachment within 28 days after making such a determination, and the encroachment is deemed in a state of repair for 28 days from the time of the determination by the municipality.

(6) For the purpose of subsection (4), treating an encroachment means taking reasonable measures to protect users, including making permanent or temporary repairs, alerting users' attention to the encroachment or preventing access to the area of the encroachment.

#### **Snow accumulation on sidewalks**

**16.3** (1) Subject to section 16.4, the standard for addressing snow accumulation on a sidewalk after the snow accumulation has ended is,

- a) to reduce the snow to a depth less than or equal to 8 centimetres within 48 hours; and
- b) to provide a minimum sidewalk width of 1 metre.

(2) If the depth of snow accumulation on a sidewalk is less than or equal to 8 centimetres, the sidewalk is deemed to be in a state of repair in respect of snow accumulation.

(3) If the depth of snow accumulation on a sidewalk exceeds 8 centimetres while the snow continues to accumulate, the sidewalk is deemed to be in a state of repair with respect to snow accumulation, until 48 hours after the snow accumulation ends.

(4) For the purposes of this section, the depth of snow accumulation on a sidewalk may be determined in the same manner as set out in subsection 4 (4) and by the persons mentioned in subsection 4 (3) with necessary modifications.

(5) For the purposes of this section, addressing snow accumulation on a sidewalk includes,

- (a) plowing the sidewalk;
- (b) salting the sidewalk;
- (c) applying abrasive materials to the sidewalk;
- (d) applying other chemical or organic agents to the sidewalk; or
- (e) any combination of the methods described in clauses (a) to (d).

#### **Snow accumulation on sidewalks, significant weather event**

**16.4** (1) If a municipality declares a significant weather event relating to snow accumulation, the standard for addressing snow accumulation on sidewalks until the declaration of the end of the significant weather event is,

- (a) to monitor the weather in accordance with section 3.1; and
- (b) if deemed practicable by the municipality, to deploy resources to address snow accumulation on sidewalks starting from the time that the municipality deems appropriate to do so.

(2) If the municipality complies with subsection (1), all sidewalks within the municipality are deemed to be in a state of repair with respect to any snow present until 48 hours following the declaration of the end of the significant weather event by the municipality.

(3) Following the end of the weather hazard in respect of which a significant weather event was declared by a municipality under subsection (1), the municipality shall,

- (a) declare the end of the significant weather event when the municipality determines it is appropriate to do so; and
- (b) address snow accumulation on sidewalks in accordance with section 16.3.

#### **Ice formation on sidewalks and icy sidewalks**

**16.5** (1) Subject to section 16.6, the standard for the prevention of ice formation on sidewalks is to,

- (a) monitor the weather in accordance with section 3.1 in the 24-hour period preceding an alleged formation of ice on a sidewalk; and

(b) treat the sidewalk if practicable to prevent ice formation or improve traction within 48 hours if the municipality determines that there is a substantial probability of ice forming on a sidewalk, starting from the time that the municipality determines is the appropriate time to deploy resources for that purpose.

(2) If ice forms on a sidewalk even though the municipality meets the standard set out in subsection (1), the sidewalk is deemed to be in a state of repair in respect of ice until 48 hours after the municipality first becomes aware of the fact that the sidewalk is icy.

(3) The standard for treating icy sidewalks after the municipality becomes aware of the fact that a sidewalk is icy is to treat the icy sidewalk within 48 hours, and an icy sidewalk is deemed to be in a state of repair for 48 hours after it has been treated.

(4) For the purposes of this section, treating a sidewalk means applying materials including salt, sand or any combination of salt and sand to the sidewalk.

#### **Icy sidewalks, significant weather event**

**16.6** (1) If a municipality declares a significant weather event relating to ice, the standard for addressing ice formation or ice on sidewalks until the declaration of the end of the significant weather event is,

(a) to monitor the weather in accordance with section 3.1; and

(b) if deemed practicable by the municipality, to deploy resources to treat the sidewalks to prevent ice formation or improve traction, or treat the icy sidewalks, starting from the time that the municipality deems appropriate to do so.

(2) If the municipality complies with subsection (1), all sidewalks within the municipality are deemed to be in a state of repair with respect to any ice which forms or is present until 48 hours after the declaration of the end of the significant weather event by the municipality.

(3) Following the end of the weather hazard in respect of which a significant weather event was declared by a municipality under subsection (1), the municipality shall,

(a) declare the end of the significant weather event when the municipality determines it is appropriate to do so; and

(b) address the prevention of ice formation on sidewalks or treat icy sidewalks in accordance with section 16.5.

#### **Winter sidewalk patrol**

**16.7** (1) If it is determined by the municipality that the weather monitoring referred to in section 3.1 indicates that there is a substantial probability of snow accumulation on sidewalks in excess of 8 cm, ice formation on sidewalks or icy sidewalks, the standard for patrolling sidewalks is to patrol sidewalks that the municipality selects as representative of its sidewalks at intervals deemed necessary by the municipality.

(2) Patrolling a sidewalk consists of visually observing the sidewalk, either by driving by the sidewalk on the adjacent roadway or by driving or walking on the sidewalk or by electronically monitoring the sidewalk, and may be performed by persons responsible for patrolling roadways or sidewalks or by persons responsible for performing roadway or sidewalk maintenance activities.

#### **Closure of a highway**

**16.8** (1) When a municipality closes a highway or part of a highway pursuant to its powers under the Act, the highway is deemed to be in a state of repair in respect of all conditions described in this Regulation from the time of the closure until the highway is re-opened by the municipality.

(2) For the purposes of subsection (1), a highway or part of a highway is closed on the earlier of,

(a) when a municipality passes a by-law to close the highway or part of the highway; and

(b) when a municipality has taken such steps as it determines necessary to temporarily close the highway or part of a highway.

#### **Declaration of significant weather event**

**16.9.** A municipality declaring the beginning of a significant weather event or declaring the end of a significant weather event under this Regulation shall do so in one or more of the following ways:

1. By posting a notice on the municipality's website.

2. By making an announcement on a social media platform, such as Facebook or Twitter.

3. By sending a press release or similar communication to internet, newspaper, radio or television media.

4. By notification through the municipality's police service.

5. By any other notification method required in a by-law of the municipality.

#### **Commencement**

**16. This Regulation comes into force on the day it is filed.**

Made by:

KATHRYN MCGARRY  
*Minister of Transportation*

Date made: May 2, 2018

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## Appendix C: Summary of Road Salt Alternatives

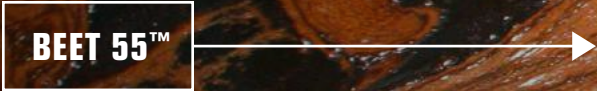
Material	Bulk Cost	Corrosivity	Effective Temperature	Environmental Impacts	Performance
Calcium Magnesium Acetate	\$900.00 per ton	Low	-15°C	-biodegradable and can increase soil fertility. -dust can be irritating to humans.	-it remains longer on applied surfaces. -most beneficial as anti-icing agent.
Magnesium Chloride	\$300.00 per ton	Moderate	-15°C	-same effects as sodium chloride.	-more effective de-icer than sodium chloride. -typically used in pre-wetting applications.
Potassium Acetate	\$5.00 per litre	Low	-26°C	-biodegradable -toxic to fish in high concentrations.	-used for pre-wetting
Calcium Chloride	\$300.00 per ton	Severe	-30°C	-has negative effects on environment. -produces an oily residue. -damage leathers and rubber.	-more effective than sodium chloride. -typically used as pre-wetting or mixed with sand.
Sodium Chloride	\$83.50 per ton	Severe	-10°C	-can be harmful to aquatic life. -damaging to vegetation up to 10m from road edge.	-readily available in Ontario. -effective anti-icing and de-icing agent.
Ag Products (E.g. BEET 55)	Beet Juice: \$1.82 per gallon Corn Syrup: \$35.00 per gallon	Low	-15°C	-no long-term research exists, but believe to be less harmful than salt. -aesthetic may be a concern.	-needs to be stored in double walled tanks on impermeable pad. -improves longevity of salt. -works at cold temperatures.





**BEET 55™ Liquid Organic Accelerator**

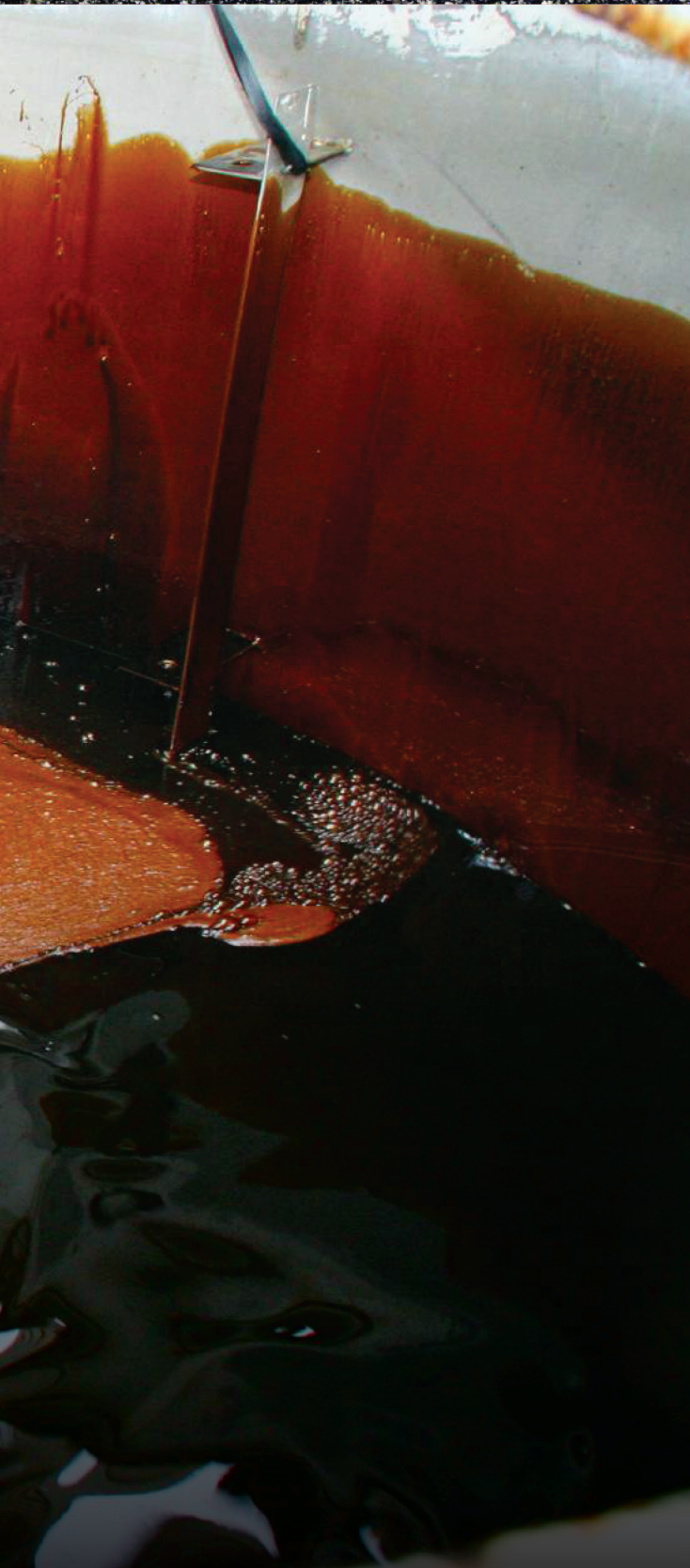
- BEET 55™ is a natural agricultural product that features snow and ice control performance superior to traditional brines, plus, it's 75 percent less corrosive.
- BEET 55™ is derived from a renewable resource, sugar beet molasses, providing a sustainable and environmentally safe alternative.
- BEET 55™ will reduce salt application rates by 50 percent and substantially reduce operating costs.
- BEET 55™ is primarily used as a performance enhancer to salt brine, calcium and magnesium blends.



TYPICAL PROPERTIES	
Appearance	Brown
Freeze Point	Minimum -6°F
Specific Gravity	1.275-1.34
pH	5.0-10.0
Weight	10.6 lbs/gallon

- BEET 55™ products work faster and in a greater range of temperatures. BEET 55™ products do not need sunlight to activate.
- BEET 55™ will decrease salt and chloride usage up to 50 percent.
- BEET 55™ is a renewable, environmentally safe product.





### **BEET 55™ Anti-icing Liquid Application**

- BEET 55™ is recommended to be blended from 10 percent to 35 percent with salt brine and other chlorides.
- Apply 20 to 80 gallons per lane mile.
- Rates vary depending on environmental conditions.

### **Anti-icing Liquid Benefits:**

- Residual will last 5–10 days.
- Apply before storm event to prevent bonding.
- Decreases needed man hours and increases equipment efficiency.

### **BEET 55™ Deicing Liquid Application**

- Rates will vary with depth of hardpack and temperature conditions.
- 20 to 80 gallons is recommended per lane mile.
- For severe hardpack and icy conditions add 10 percent calcium chloride to the anti-icing recommendations.
- Super blends are common blends of sodium chloride, BEET 55™, magnesium chloride or calcium chloride.

### **Deicing Liquid Benefits:**

- Residual will last 5-10 days.
- Faster, more powerful melting capacity.
- Decreases man hours and increases equipment efficiency.





## BEET 55™ Salt Treatment

### Stockpile Application

- Add BEET 55™ at 5–6 gal/ton (21–25 liters/metric ton).
- Optional: add 1–2 gallons sodium/magnesium/calcium brine.



### Stockpile & Spinner Benefits

- Prevents freezing and crusting and keeps salt free flowing *(Applies to stockpile treatment).*
- Reduces corrosion.
- Reduces salt application rate up to 50 percent.
- Specifically targets hardpack and ice.
- Helps reduces bounce and scatter loss.
- Beet 55™ treated salt will cover up to 50 percent more area than untreated salt.

### Spinner Application

- Add BEET 55™ at 10 gal/ton.
- When treating with a BEET 55™/chloride mixture, use 15–30 gal/ton.

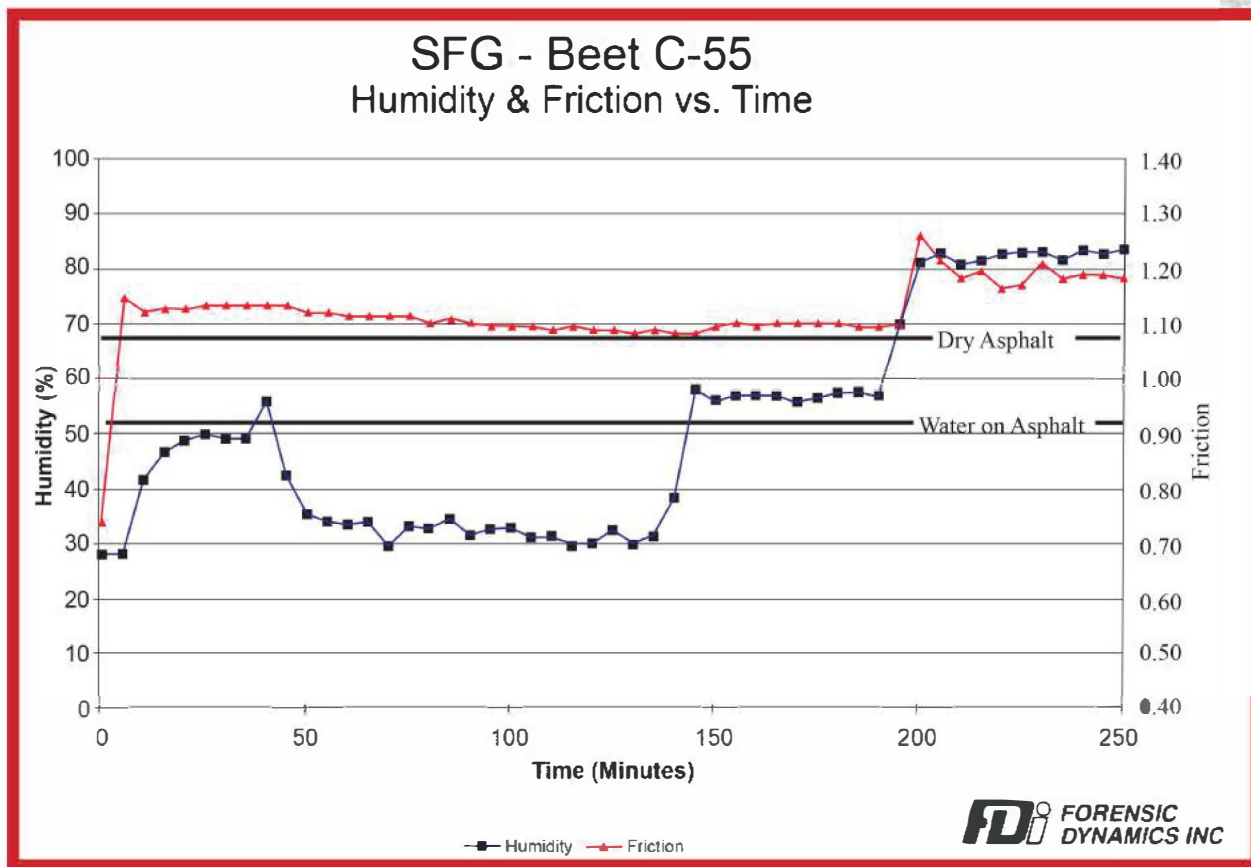
## BEET 55™ Suggested Application

- The suggested usage rates should be considered as starting points and adjusted based on weather expectations, current local conditions, performance levels and road usage.
- We recommend adding a superblend product at the spinner at temperatures below 15°F.



## Friction Testing

Many tests are performed to become a Clear Roads approved product. One of the tests required, with results shown here, is a friction test. Recognized for their dedicated research, Forensic Dynamics, Inc. is well-known for providing exceptional data results and graphs of the friction test results.



## BEET 55™ & Friction Testing

BEET 55™ underwent strict testing by the Clear Roads research program and passed all testing. Above is the supplied friction test report. As you can see by using beet (red line) traction to pavement increased on wet pavement. The surprising aspect is that BEET 55™ improved traction on dry pavement. The test results are for you to look over. Call our sales staff team if you have any questions regarding BEET 55™.



Original Approved by Council: July 12, 2004  
Revision 1: Approved by Council – July 25, 2005

### **SALT MANAGEMENT PLAN**

#### **PURPOSE**

This Salt Management Plan (SMP) sets out a policy and procedural framework for ensuring that The Corporation of the Town of Kingsville continuously improves on the effective delivery of winter maintenance services and the management of road salt used in winter maintenance operations, as outlined in Environment Canada's Code of Practice for the Environmental Management of Road Salts.

The SMP is meant to be dynamic to allow the municipality to evaluate and phase-in any changes, new approaches and technologies in winter maintenance activities in a fiscally sound manner. At the same time, any modifications to municipal winter maintenance activities must ensure that roadway safety is not compromised.

As specified in the Code of Practice for the Environmental Management of Road Salts, the SMP is endorsed by The Corporation of the Town of Kingsville Council.

#### **OBJECTIVE**

The Corporation of the Town of Kingsville is committed to improving winter maintenance operations while continuing to ensure public safety. The Corporation of the Town of Kingsville will optimize the use of winter maintenance materials containing chlorides on all municipal roads while striving to minimize negative impacts to the environment. The Corporation of the Town of Kingsville Public Works staff will strive to provide safe winter road conditions for vehicular and pedestrian traffic as set out in the level of service policies and within the resources established by Council.

#### **POLICY STATEMENT**

The Corporation of the Town of Kingsville will provide efficient and effective winter maintenance to ensure the safety of users of the municipal road network in keeping with applicable provincial legislation and accepted standards while striving to minimize adverse impacts to the environment. These commitments will be met by:

- adhering to the procedures contained within the Salt Management Plan;
- reviewing and upgrading the Salt Management Plan on an annual basis to incorporate new technologies and new developments;
- committing to ongoing winter maintenance staff training and education; and
- monitoring on an annual basis, the present conditions of the winter maintenance program, as well as the effectiveness of the Salt Management Plan.

## Current Winter Maintenance Program

### 1.1.0 The System Maintained

The major activities related to winter maintenance are:

- snow ploughing
- salt sand spreading
- salt and sand storage
- snow removal
- snow storage
- sidewalk ploughing and de-icing

The Corporation of the Town of Kingsville is responsible for winter maintenance on:

Paved roads	85	2 lane km (centre line)
Surface treated roads	133	2 lane km (centre line)
Unpaved roads	25	2 lane km (centre line)
Sidewalks	30	km
Paths and Trails	0	km

**Total** **273**

The Corporation of the Town of Kingsville roads have been classified (Class 1, 2, 3, 4, 5) per Reg. 239/02 which is based on the posted/regulated speed and annual average daily traffic (AADT) in order that Level of Service and/or Minimum Maintenance Standards can be set for each classification of road. See LOS below.

The road system is made up of the following roads. The table shows lane kilometres.

	Paved		Surface Treated		Unpaved	
	Rural	Urban	Rural	Urban	Rural	Urban
Class 1						
Class 2						
Class 3	0	11	45	0	0	0
Class 4	3	20	220	0	36	0
Class 5	0	117	0	1	0	0
Class 6	0	19	0	0	14	0
<b>Total</b>	<b>3</b>	<b>167</b>	<b>265</b>	<b>1</b>	<b>50</b>	<b>0</b>

#### 1.1.1 Level of Service Policy

The Level of Service policy for The Corporation of the Town of Kingsville adopted by Council on July 18th, 2005 meets or exceeds the Minimum Maintenance Standards (MMS) specified in the Ontario Regulation 239/02, *Municipal Act, 2001*, for snow accumulation and icy roads. Winter maintenance season commences "November 15<sup>th</sup>" and is completed "March 15<sup>th</sup>".

Practice for the Environmental Management of Road Salts, under the *Canadian Environmental Protection Act, 1999* recommends that the Salt Management Plan follows the Transportation Association of Canada, *Syntheses of Best Practices for Road Salt Management*.

### 1.1.2 Winter Patrol

The Corporation of the Town of Kingsville does not carry out winter patrol on a 24/7 basis. Each operator is responsible for observing winter road conditions on his/her beat. The Public Works Manager coordinates the overall response for winter maintenance and is responsible for callout of the operators to a winter storm event.

### 1.1.3 Staffing and Hours of Work

The Corporation of the Town of Kingsville adheres to the hours of work as set out in the *Highway Traffic Act*, Reg.4/93. When the driver has completed his 13 hours driving time in his/her 15 hour on-duty time, he/she then is sent home for the 8 hour off-duty period before driving the next shift. If there is no ongoing winter event a regular 8 hour shift will remain in use.

### 1.1.4 Winter Materials Used Annually

Material	2004/2005	**5 Year Average
<b>Solids</b>		
Rock Salt (NaCl)	2,427 tonnes	2,200 tonnes
Sand (sand/salt mix)*	100 tonnes	80 tonnes
<b>Liquids</b>		
Salt Brine (NaCl)	48,640 litres	48,640 litres
Calcium Chloride (CaCl <sub>2</sub> )	N/A	N/A
Magnesium Chloride (MgCl <sub>2</sub> )	N/A	N/A
Proprietary Product 1	N/A	N/A
Proprietary Product 2	N/A	N/A
<b>Pre-treated material***</b>	N/A	N/A
Pre-treated sand	N/A	N/A
Pre-treated Salt	N/A	N/A

\* Percentage of salt in sand/salt mix by weight 5% (industry standard 2 to 5 %).

\*\*\* Percentage pre-treat material use 63 litres/tonne or 138 kg/tonne. If you do not use a product, show N/A for Not Applicable.

### 1.1.5 Application Rates

Solids Highway Class	Spreading Rates per 2 lane km	
	Salt	Sand
Class 1		
Class 2		
Class 3	170	
Class 4	150 – 170	
Class 5	140 – 170	
Class 6	140 – 170	

Note: MTO Maintenance Manual MBP-703 suggests 130 to 170 kg salt for paved roads and 570 kg sand per 2 lane kilometer.

Liquids – Pre-wetting	Spreading Rates per 2 lane km		
	Temperature		
	0 to -5C	-5 to -10C	-10 to -18C
Frost	50		
Light Snow	70		
Heavy Snow	130		
Freezing Rain	130		

Note: MTO Maintenance Manual MBP-705 suggests a range of application rates in litres/2lane km.

#### 1.1.6 Equipment - Winter Maintenance Fleet

An inventory of municipal equipment *and contract equipment* used for winter maintenance is found in **Appendix 1**.

#### 1.1.7 Yard Facilities

The municipality has one patrol yard from which it operates its winter maintenance. A list of the facilities with storage and drainage used for winter maintenance is found in **Appendix 2**.

#### 1.1.8 Snow Removal and Disposal

Currently, municipal staff removes and hauls snow to one site (see accompanying table) when the resultant accumulation of piled snow impedes traffic within the business districts or residential areas of The Corporation of the Town of Kingsville.

in the spring, litter and debris are collected for disposal from all snow disposal sites.

#### 1.1.9 Weather Monitoring

The Corporation of the Town of Kingsville supplements road patrol information to determine an effective winter storm response and allocation of resources with observations from municipal staff, communication with staff of adjacent municipalities and MTO contractors. Staff monitors websites, such as Environment Canada's, for weather forecasting and radar. The local O.P.P. will also communicate to the Public Works Manager their observations while on patrol.

#### 1.2.0 Communications

All winter maintenance vehicles are equipped with two way communications (radios, cell, etc.) and municipal staff are responsible for reporting changing winter weather and/or road conditions. The municipal Town Hall and Public Works Garage located at 2021 Division Road North, Kingsville, Ontario facility serves as the main hub for in/outgoing calls from staff, emergency services and the general public.

External communication with the general public ranges from media press releases to information posted on The Corporation of the Town of Kingsville the web site regarding winter maintenance services and salt management practices to response to individual inquiries.

Note: There are many ways for a municipality and its staff to receive notice that a winter storm event has commenced. In order to meet the requirements for Minimum Maintenance Standards, response is required (upon receipt by a member of staff, council or the public). After becoming aware of the fact, the person receiving notice shall inform the public works supervisor (and/or patroller) immediately.

### **1.2.1 Training**

The Corporation of the Town of Kingsville currently provides some staff training for winter maintenance personnel; however, there is no formal on-going annual winter training program in place. Staff attends the local Road Supervisors' Association meetings to discuss such issues as new equipment, material trends in winter maintenance, regulatory changes and common issues relating to winter storm management.

Prior to the winter season, staff meet to discuss the strategy for winter maintenance, to go over the spreading/plough responsibilities and review the safety issues. In the spring following the winter season, staff typically meet to discuss the successes and failures of the past winter maintenance campaign and to provide input and suggestions for improvement.

The Public Works Manager attends the annual Snow and Ice Colloquium to share experiences and information on new technologies and materials.

### **1.2.2 Record Keeping**

The municipality retains records for the purchase of salt and sand for use in winter maintenance. Each employee documents in his daily timesheet the Route covered and work done, i.e., salting, ploughing, sanding.

### **Looking to the Future**

The current winter maintenance policies and practices form the baseline or benchmark upon which improvements can be made to manage the use of road salt more effectively and in turn its impact on the environment.

## **2.1.0 Continuous Improvement Practices and Strategies**

The Corporation of the Town of Kingsville has prepared a multi-year work plan to improve the management of road salt and its' winter maintenance policies, practices and procedures.

### **2.1.1 Level of Services Policy**

Revisit the current level of service policy, to ensure it meets or exceeds Ontario Regulation 239/02, and customer expectations and sets out the condition of the road surface at the end of the storm and the timeframe within which the specified condition will be achieved. Level of Service policy may also address timing of application to ensure that salt is applied when optimal benefit will be achieved.

### **2.1.2 Equipment Upgrading**

It is intended that the winter maintenance fleet (both municipally owned and contract unit) be capable of delivering appropriate levels of de-icing materials within a full range of climatic conditions.

- As the spreader fleet is due for replacement within the municipality's vehicle replacement program, the new spreader units are to be equipped with pre-wetting equipment and GPS for vehicle location and data transfer, upgraded by 2010.

### **2.1.3 Equipment Calibration**

- Properly calibrated equipment is one of the keys to the effective placement of de-icer material on municipal roads.
- Prior to the 2010 winter season and each year thereafter, all spreaders will be calibrated and, during the winter season the equipment will be checked and recalibrated once mid season and each time there has been work on the vehicle hydraulics system.



- Comparisons for application rates will be developed during the winter season and will be compared across the industry.

#### **2.1.4 Equipment Washing**

It is intended to reduce the amount of chlorides, oil, grease and grit that is discharged back into the environment.

- Before the 2010 winter season oil/water separators will be installed at (all) patrol yard(s) in order that all vehicle washing can be accomplished inside to minimize discharge directly to the environment.
- During the 2010 winter season all vehicles are to be washed indoors.
- By 2010 a retention area will be constructed to collect all salt laden wash water for treatment before release to the receiving body of water.

#### **2.1.7 Material Delivery and Handling**

In the fall season, salt and sand is delivered and stockpiled on the loading pad. Within 24 hours, winter sand is mixed with salt and all material conveyed to indoor storage.

- For the 2005 winter season reduce the percentage salt in the sand salt mix to just enough to prevent the mixture from freezing (2 to 5%) dependent on the moisture content of the sand.
- Ensure all deliveries of sand and salt are covered while in transport, on the ground, and schedule deliveries in good weather.
- Ensure the loading pad is swept clean following the transfer of the material to indoor storage.
- For the material that is pre-treated with liquid, ensure that the liquid materials are transferred without spillage to the mixer or carefully mixed without seepage on the loading pad.
- In the interim – salt storage will consist of a paved storage pad and tarping of the salt pile until a salt storage facility is constructed in 2005.
- The outside summer storage of salt sweetened sand will be discontinued immediately.

#### **2.1.8 Record of Material Usage**

Good record keeping includes the retention of accurate records on the amount of material used on each route by each vehicle and for each storm event.

- Implement a material tracking system, which records usage on each route, by each truck for each storm event.
- Compare material usage to benchmarked usage.
- With accurate records and comparisons, adjust amount of materials used for varying weather and pavement conditions.
- The material tracking system should be able to be used to rationalize the amount of materials used with the amount ordered and the residual amount at the end of season.
- For equipment with electronic spreader controls, download the information regularly and analyse it to compare the amounts of materials used with those recorded in the material tracking system.
- Implement a record of patrols performed.
- Implement a record of responses made to the winter storm events.

### **2.1.9 Weather and Pavement Temperature Forecasting**

In order to ensure that the right material in the right amount is applied to the road at the right time, timely and accurate weather and pavement temperature forecasting is essential. Accurate pavement temperature forecasting is a tool to reduce the amount of salt used during a storm event, for when to apply the first round, the frequency of each round and if the final round is really needed.

- Explore opportunities in your geographic area to get accurate weather forecasting that is reported to your patrol yard by email and/or fax with 4 or 6 hour updates 24/7 for the winter season.

### **2.1.8 Storm Response**

To assist patrol staff in decision making for winter maintenance, develop a set of guidelines for response to winter storm events that includes but is not limited to combinations of precipitation, air and pavement temperatures, time of day and traffic volume.

- Type of storm event, i.e., Alberta Clipper, Colorado Low, etc.
- Air and/or pavement temperature during event.
- At end or after the storm event; temperature rising, temperature falling
- Time of day; effect of heat gain during daylight hours.
- Time of day; traffic volumes assist in breaking the bond of snow/ice with the Pavement.
- Wind direction.
- Drifting conditions; do nothing and let the wind blow the snow across the road.
- Frost penetration in the road base contributing to pavement temperature.

### **2.1.9 Winter Patrol**

Winter Patrol is used to monitor road conditions and to react quickly to changing weather and road conditions. It is necessary to establish Council approved winter patrol policy that is developed in conjunction with the annual level of service policy review.

- Patrol coverage as Council directs for the winter season

### **2.2.0 Training**

All staff involved in winter maintenance; operators, patrollers, and supervisors need ongoing training, and need to share their skills and experience with the other municipal staff. Training should be refreshed annually before the upcoming winter season.

- Operators should be trained on the equipment that they are assigned to operate and allowed sufficient time to reacquaint themselves with controls and how they operate.
- Operators need refresher training on basic weather forecasting and tools used to determine pavement temperature.
- Operators need training on the chemicals and the use of those chemicals for de-icing and anti-icing; and when to use what chemical and when it is most effective.
- Supervisors and Patrollers need training on basic weather and pavement temperature forecasting, RWIS, and all other tools available to them to mount a response to a winter storm event.

- Managers and Supervisors should attend workshops, such as the Snow and Ice Colloquium, to learn the latest information about new technologies and techniques being used in other jurisdictions, and their experiences with various products and materials.
- All workers need training in the health and safety requirements for use of equipment and materials.

### **2.2.2 Technological Review**

Existing and new technology should be continuously monitored to determine their applicability in current policy and procedures with a view to altering them for continuous improvement in response to winter storm events.

- Pre-wetting.
- Direct liquid application or anti-icing.
- Impact of different liquids on the equipment used for application.
- GPS for vehicle locating and data transfer.
- Electronic spreader controls with capability for solids, liquids, and data transfer via GPS.
- New spreader equipment with liquid capabilities.
- Material storage with inside loading.
- Environment protection at snow dumps to prevent discharge of debris and chemicals directly into a watercourse with the melt water.
- Controlled run-off from loading pads at salt storage facilities.
- Use of RWIS for localized weather and pavement temperature forecasting.
- Use of infrared thermometers for measuring pavement temperature.
- Use of pavement temperature as a tool in determining when and what material is to be used.

### **2.2.3 Environmentally Sensitive Areas**

It is necessary to understand the impacts of the municipal winter maintenance policies and practices on environmentally and agriculturally sensitive areas.

- Monitor ground water and recharge areas.
- Identify wetlands, streams and valleys, environmentally sensitive areas, pond, lakes, reservoirs, woodlands, fish, wild life, plant habitat, threatened and endangered species, flood plains and hazard lands, and areas of natural and scientific interest.
- Liaise with the local potable water supply agencies within your jurisdiction.
- Seek guidance from federal/provincial ministries and/or agencies.

### **2.2.3 Communication Strategy**

The Corporation of the Town of Kingsville communication strategy is to effectively communicate its' winter maintenance program to the public, in addition to municipal staff.

- Before November 15th of each calendar year, prepare and distribute a winter maintenance guideline to the general public to ensure public awareness of the program that is being delivered.
- Remind the public that road salt is not toxic to humans, but is harmful to the environment.
- Prepare an internal handbook for employees that communicates the Council approved winter maintenance policies and procedures and other important information such as,

contact list, operator and patroller shift assignments, strategies for dealing with the media, school boards and the public, etc.

- Establish a municipal website or if one already exists, provide winter maintenance information on the municipal website, and update regularly.

### **3.1.0 Monitoring and Updating**

An annual review of the salt management plan by management and staff will occur at the end of each winter season. As a result of this review, the plan will be updated to include any changes in department policy, strategies and new techniques or equipment to be used in the upcoming winter season.

### **4.1.0 Performance Measures**

Performance measures should be used to determine whether the objectives of the salt management plan have been met. Achievement, year over year, will be measured against the benchmark year described as "Current Winter Maintenance Program" in this salt management plan. Some of the indicators should include:

Monitoring the severity of the winter season:

- Total annual cm of snow accumulation.
- Total number of days with measurable snowfall.
- Total number of days with freezing rain.
- Total number of continuous winter event responses.
- Total number of spot winter event response.
- Total number of winter event hours.

Monitoring the salt used:

- Tonnes of salt purchased annually.
- % of applications where discharge rates exceeded.
- % of total trucks loaded in the yard where a spill occurred.
- Total tonnes of salt applied annually per system km.

Ensuring customer satisfaction:

- % of winter event responses that meet or exceed the level of service policy.
- Total number of complaints received regarding winter operations.
- % of complaints that resulted in a response.

Measuring the success of the plan:

- % of the goals set out in the plan that were met.

## **Appendix- Definitions**

*Anti-icing* means the application of liquid de-icers directly to the road surface in advance of a winter event.

*De-icing* means the application of solids, liquids, pre-treated material to the road surface after the on-set of the winter event.

*Paved Road* is a road with an asphalt surface, concrete surface, composite pavement, or Portland cement.

*Pre-treat* means the application of liquids (calcium chloride, sodium chloride, etc) to the sand pile or salt pile as the sand or salt is loaded into the storage facility.

*Pre-wetting* means the application of liquids (calcium chloride, sodium chloride, etc) at the spinner of the truck just prior to application to the road surface.

*Surface Treated Road* is road with bituminous surface treatment comprised of one or two applications of asphalt emulsion and stone chips over a gravel road.

*Unpaved Roads* is a road with a gravel, stone or other loose travelling surface.

*Winter Event* is a weather condition affecting roads such as snowfall, wind blown snow, sleet, freezing rain, frost, black ice, etc to which a winter event response is required.

*Winter Event Response* is a series of winter control activities performed in response to a winter event.

- *Continuous Winter Event Response* is a response to a winter event with full deployment of manpower and equipment that plough/salt/sand the entire system.
- *Spot Winter Event Response* is a response to a winter event with only a part deployment of manpower and equipment or with full deployment to only part of the system.

*Winter Event Response Hours* are the total number of person-hours per year (ploughing, salting/sanding, winging back, etc.) to respond to winter events.

# **APPENDIX 1** **Equipment - Winter Maintenance Fleet**

Winter Maintenance Fleet ~ Town of Kingsville																		
Equipment By Unit Number	Patrol  Winter Pick Up	Truck		Winter Equipment							New Technologies							
		Tandem	Tri-Axis	Single Axis	Plough	Wing	Combination Unit	Spreader	Spinner Single Dual	Electronic Controller	Calibration	Pre-wet Equip	Anti-icing Equip	Anti-icing unit capacity	Infrared Thermometers	Loader	Loader Weigh Bucket	Grader
Patrol Yard #1 - 2021 Division Road North																		
00-01		Y					Y		S	Y	Y	Y						
01-01				Y			Y		S	Y	Y	Y						
#3		Y					Y		S									
88-1				Y	Y				S									
88-2				Y	Y				S									
03				Y	Y				Y									
770					✓	✓												✓
720					✓	✓												✓
344																✓		
99-01	✓																	
03-01	✓																	

For each patrol yard, list all the equipment including hired or contracted units by unit number and indicate "Y" for YES in the appropriate box for the equipment making up that unit. If not applicable, then leave box blank. \*See Example in the table above.  
 Spinner: S = Single, D = Double Spinner. Anti-icing Unit Capacity: Indicate in litres.

## APPENDIX 2

### Yard Facilities

Winter Maintenance Facilities – Town of Kingsville, 2021 Division Road North															
Location	Site Drainage				Material Storage										
	Washing On-site	Washing Inside	Oil/Grit Separator	Discharge Drainage	Sand	Salt	Liquids	Structure Type	Structure Floor Paved	Salt Sand Loading Outside	Door Overhang	Lighting	Mechanical Ventilation	Paved Loading Area	Liquid Containment
Patrol Yard #1		Y	Y		Y	Y	Y		Y		N	Y		Y	

#### Snow Removal and Disposal

Snow Disposal Sites – Town of Kingsville, Jasperson Road Parking Lot								
Location	Surface		Drainage/Run Off		Surrounding Land Use			
	Paved	Unpaved	Controlled	Uncontrolled	West	East	North	South
Site #1		Y		Y	Road	Rec.	Res.	Ag

**Note:** Provide information on pollution to any neighbourhood wells caused by road salts.

**APPENDIX 3**  
**Continuous Improvement Practices and Strategies**

Salt Management Plan- The Corporation of the Town of Kingsville										
Continuous Improvement Options	2005/06	2006/07	2007/08	2008/09	2009/10	2010/11	2011/12	2012/13	2013/14	2014/15
<i>Level Of Service Policy</i>	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
<i>Electronic Spreader Controls Purchase</i>			Y		Y		Y			
<i>New Dome</i>		Y								





2021 Division Road North  
Kingsville, Ontario N9Y 2Y9  
(519) 733-2305  
[www.kingsville.ca](http://www.kingsville.ca)  
[kingsvilleworks@kingsville.ca](mailto:kingsvilleworks@kingsville.ca)

**Date:** September 30, 2020  
**To:** Mayor and Council  
**Author:** Shaun Martinho/Public Works Manager  
**RE:** Range Light Restoration  
**Report No.:** MS2020- 38

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## **AIM**

To provide Council with a number of options for restoration of the Kingsville Range Light.

## **BACKGROUND**

During the September 10 2018 meeting of Council, a delegation representative from the Kingsville Historical Park Museum identified the desire of the Board of Directors to donate the Kingsville Range Light back to the Town.

Following that presentation on November 26 2018, a report was brought to Council by administration outlining the logistics and estimated costs to relocate the Kingsville Range Light from its location at Kingsville Historical Park Museum to its new waterfront location at Mettawa's Park. Subsequent to this report, the following motion was made:

631-2018

Moved by Councillor Larry Patterson

Seconded by Councillor Thomas Neufeld

That Council receive the information as presented, and to accept donation of the Kingsville Range Light by the Kingsville Historical Park Museum Board of Directors, provided that: The sum of \$33,000.00 be included into the 2019 Capital budget from expenses related to the relocation, and permanent placement of the "Kingsville Lighthouse".

This was approved as part of the 2019 Capital budget, but ultimately carried over into 2020. The Range Light was moved to its new location May 21, 2020.

## **DISCUSSION**

In 2002, the Historical Park Museum completed a number of improvements to the Range Light including painting the exterior cladding, replacing the windows and doors, and installing pine finishing throughout the interior. However, when moving the Range Light it was discovered that the four corner posts and exterior cladding have extensive dry rot (Appendix A). Municipal Services retained Stanton Construction and Restoration to assess the structure and they recommend removing all exterior cladding; reconstructing the four corner posts; wrapping the structure in moisture barrier; and finishing the exterior with fiber cement siding. This work was scheduled for completion in the fall but due to the structural issues, in-house staff can no longer complete the work. Municipals Services is proposing the following options:

### Option 1

Given the structural issues, it is recommended that certified professionals complete this work. If Council wishes to restore the Range Light immediately, it could be funded using 2019 Operating Surplus currently allocated to the Budget Stabilization Reserve. Municipals Services has already begun seeking competitive quotes for this work.

### Option 2

Matt Daudlin, the shop teacher from Kingsville District High School, approached the town with an opportunity to have students work on the Range Light. Matt is a carpenter with over 25 years' experience and a member of Carpenters local 494. He has partnered on other community projects and comes highly recommended by representatives from the Historical Park Museum. To ensure restoration is completed efficiently and safely Municipal Services and Development Services would work as partners on the project. This option would require the town to purchase the materials, but all labour costs would be eliminated.

### Option 3

The Town could apply for funding through the Building Communities through Arts and Heritage Legacy Fund. Eligible projects include the purchase, restoration, and/or installation of objects that will transform an existing building and/or exterior space intended for community use. Recipients of the grant are eligible for up to 50 per cent of project expenses up to a maximum of \$500,000.00.

Both option 2 and 3 would necessitate delaying restoration until 2021. However, substantial savings could be realized on the project. In the interim Public Works would ensure the structure is water tight and safe throughout the winter. As a contingency should complications arise, it would be recommended to include total estimated expenses as part of the 2021 capital budget.

## **LINK TO STRATEGIC PLAN**

Promote the betterment, self-image and attitude of the community.

## FINANCIAL CONSIDERATIONS

The total cost for relocation of the Range Light was \$39,328.26. Estimated costs to restore the Range Light are as follows:

Labour -	\$ 10, 901.15
Materials-	\$ 7000.00
Engineering and structural Repairs -	\$ 5000.00
Total-	\$ 22,901.15

## CONSULTATIONS

Historical Park Museum  
Development Services

## RECOMMENDATION

That Council consider the options as presented and provide administration with direction on restoration of the Kingsville Range Light.

If Council chooses to differ the project that the sum of \$23,000.00 be included in the 2021 Capital Budget for expenses related to restoring the structure.

Respectfully submitted,

Shaun Martinho

Shaun Martinho, H.B.Sc., MBA  
Public Works Manager

G.A. Plancke

G.A. Plancke, Civil Eng. Tech (Env.)  
Director of Municipal Services

## Appendix A





2021 Division Road North  
Kingsville, Ontario N9Y 2Y9  
(519) 733-2305  
www.kingsville.ca  
kingsvilleworks@kingsville.ca

**Date:** September 29, 2020

**To:** Mayor and Council

**Author:** Robert Brown, H. Ba, MCIP, RPP  
Manager, Planning Services

**RE:** Application for Site Plan Amendment SPA/14/2020 by  
Allegro Acres Inc.  
1851 Peterson Lane  
Pt. Lot 8, Concession 2 ED  
Part 1, RP 12R 11577 & Parts 3 & 4, RP 12R 22455

**Report No.:** PS 2020-048

---

## **AIM**

To provide the Mayor and Council with details regarding a request for a site plan amendment to permit the expansion of an existing combined use (service/bunkhouse) building.

## **BACKGROUND**

The subject property is an 18.6 ha (46 ac.) with an existing 12.73 ha (31.5 ac.) greenhouse and support facilities. The applicant is proposing an expansion of the existing combined service building and second floor bunkhouse to better provide separation for workers in light of pending regulation changes related to COVID. There is no expansion of the greenhouse proposed and no increase in the staffing levels.

## **DISCUSSION**

The subject site has developed over several years with two separate expansions. Some expansion of the service building was contemplated in 2007 however was not completed. As a result of the current circumstances greenhouse operations are looking to make changes to both worker housing and sorting and packing facilities to provide additional space for workers and allow for more social distancing.

The proposed expansion is a 1,682.5 sq. m (18,110 sq. ft.) addition to the east side of the existing 2 storey service building. (Site Plan attached as Appendix 'A') No additional water

capacity is required. The site is serviced with Town sewers along Peterson. The expansion is for separate purposes so no significant change to sanitary sewer discharge is anticipated.

### **1.0 Provincial Policy Statement**

There are no issues of Provincial significance raised by this application.

### **2.0 Official Plan**

The subject property is designated 'Agriculture' and subject to the policies under Section 3.1 of the Official Plan for the Town of Kingsville. The proposed use is permitted in the agricultural area.

### **3.0 Comprehensive Zoning By-Law – Town of Kingsville**

The subject property is zoned 'Agriculture, (A1-70)' and does permit cannabis production however no proposal for this use is currently under consideration. Additional site plan approval will be required if this changes. The attached site plan has been reviewed and the proposed new development will be in compliance with the provisions of the Town of Kingsville Zoning By-law 1-2014.

### **4.0 Site Plan**

The development on the site includes a 1,682.5 sq. m (18,110 sq. ft.) addition to the east side of the existing building. All setback requirements have been reviewed and are in compliance with the Zoning By-law.

### **LINK TO STRATEGIC PLAN**

To promote a safe community.

### **FINANCIAL CONSIDERATIONS**

There will be an increase in assessment as a result of the proposed expansion.

## CONSULTATIONS

### Agency and Administration

Applicable agencies and Town Administration were circulated for comment by email.

Agency or Administrator	Comment
Essex Region Conservation Authority	<ul style="list-style-type: none"><li>• Full comment is attached as Appendix 'B';</li><li>• Storm water management must meet discharge quality standards</li><li>• ERCA has requested wording for the site plan agreement that addresses its requirements.</li></ul>
Town of Kingsville Management Team	<ul style="list-style-type: none"><li>• The proposed building needs to comply with the requirements of the OBC.</li><li>• Municipal Services is reviewing the storm water management engineer's letter.</li></ul>

## RECOMMENDATION

That Council:

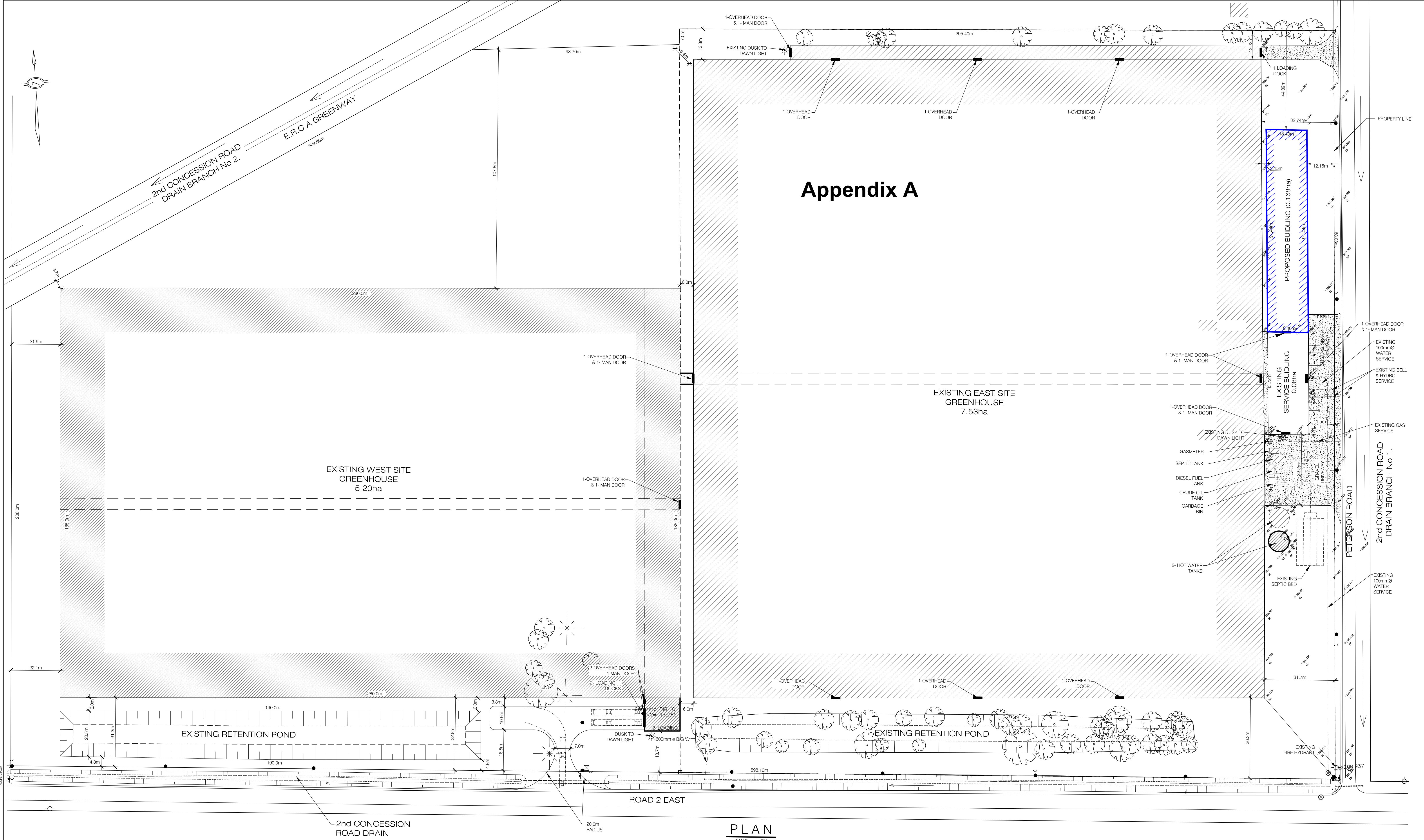
Approve site plan amendment application SPA/14/2020 to permit an expansion of the existing combined service building and bunkhouse, subject to amended terms in the site plan agreement, and

Authorize the Mayor and Clerk to sign the amending agreement a register said agreement on title.

Robert Brown

Robert Brown, H. Ba, MCIP, RPP  
Manager. Planning Services





PLAN

SCALE: 1:750

DATE: AUG 18, 2020	DATE	REVISIONS
MATTHEW J. BAIRD, P.ENG.		



**BAIRD | AE**  
architecture + engineering

27 PRINCESS STREET, SUITE #102  
LEAMINGTON, ONTARIO  
N94 4K4

1000 - 267 PELLISSIER STREET,  
WINNIPEG, ONTARIO  
R9A 4K4

PROJECT TITLE: <b>ALLEGRO ACRES WAREHOUSE EXPANSION</b>		DATE: AUG 18, 2020	PROJECT NO: <b>20-055</b>
1851 PETERSON LANE, RUTHVEN, ON, N0P2G0		SCALE: 1:750	
SHEET TITLE: <b>SITE PLAN</b>		DRAWN BY: P.S. / G.S.	SHEET NO: <b>1</b>
		CHECKED BY: M.J.B. / N.M.	





September 14, 2020

Mr. Robert Brown, Manager of Planning Services  
Planning & Development Services Department  
The Corporation of the Town of Kingsville  
2021 Division Road North  
Kingsville Ontario, N9Y 2Y9

planning@erca.org  
P.519.776.5209  
F.519.776.8688  
360 Fairview Avenue West  
Suite 311, Essex, ON N8M 1Y6

Dear Mr. Brown:

RE: Application for Site Plan Control SPA-14-2020 1851 Peterson Lane  
ARN 371130000023500; PIN: 751450315  
Applicant: ALLEGRO ACRES INC.

The following is provided as a result of our review of Application for Site Plan Control SPA-14-2020 for the extension of the existing service building and the addition of a second storey bunk house to the extension.

**DELEGATED RESPONSIBILITY TO REPRESENT THE PROVINCIAL INTEREST IN NATURAL HAZARDS (PPS) AND REGULATORY RESPONSIBILITIES OF THE CONSERVATION AUTHORITIES ACT**

The following comments reflect our role as representing the provincial interest in natural hazards as outlined by Section 3.1 of the Provincial Policy Statement of the *Planning Act* as well as our regulatory role as defined by Section 28 of the *Conservation Authorities Act*.

The above noted lands are subject to our Development, Interference with Wetlands and Alteration to Shorelines and Watercourses Regulation under the *Conservation Authorities Act* (Ontario Regulation No. 158/06). The parcel falls within the regulated area of the 2nd Concession Road Drain. The property owner will be required to obtain a Permit and/or Clearance from the Essex Region Conservation Authority prior to any construction or site alteration or other activities affected by Section 28 of the *Conservation Authorities Act*.

**WATERSHED BASED RESOURCE MANAGEMENT AGENCY**

The following comments are provided in an advisory capacity as a public commenting body on matters related to watershed management.

**SECTION 1.6.6.7 Stormwater Management (PPS, 2020)**

ERCA has concerns with the potential impact of the quality and quantity of runoff in the downstream watercourse due to the

Mr. Brown  
September 14, 2020

proposed development on this site. ERCA recommends that stormwater quality and stormwater quantity will need to be addressed up to and including the 1:100 year storm event and be in accordance with the guidance provided by the Stormwater Management Planning and Guidance Manual, prepared by the Ministry of the Environment (MOE, March 2003) and the "Windsor-Essex Region Stormwater Management Standards Manual".

We therefore request inclusion of the following conditions in the Site Plan Control Agreement:

1. That the developer undertakes an engineering analysis to identify stormwater quality and quantity measures as necessary to control any increases in flows in downstream watercourses, up to and including the 1:100 year design storm, to the satisfaction of the Municipality and the Essex Region Conservation Authority.
2. That the developer installs stormwater management measures identified above, as part of the development of the site, to the satisfaction of the Municipality and the Essex Region Conservation Authority.
3. That the developer obtains the necessary permit or clearance from the Essex Region Conservation Authority prior to undertaking site alterations and/or construction activities.
4. That the "Special Provisions for Storm Water Infrastructure" as outlined in the attached memo, are appropriately addressed to the satisfaction of the Municipality and the Essex Region Conservation Authority.

#### **CONSERVATION AUTHORITIES AS LANDOWNERS**

The parcel is adjacent to a property which is owned by the Essex Region Conservation Authority. Prior to any construction or site alteration activities adjacent to this property, or for general information regarding this property, please contact Kevin Money, Director of Conservation Services at (519) 776-5209 ext. 351.

#### **PLANNING ADVISORY SERVICE TO MUNICIPALITIES - NATURAL HERITAGE POLICIES OF THE PPS**

The following comments are provided from our perspective as a service provider to the Municipality on matters related to natural heritage and natural heritage systems as outlined in Section 2.1 of the PPS. The comments in this section do not necessarily represent the provincial position and are advisory in nature for the consideration of the Municipality as the planning authority.

The subject property is not within or adjacent to any natural heritage feature that may meet the criteria for significance as defined by the Provincial Policy Statement (PPS). Based on our review, we have no objection to the application with respect to natural heritage policies.



Mr. Brown  
September 14, 2020

**FINAL RECOMMENDATION**

If you have any questions or require any additional information, please contact the undersigned.

Sincerely,

A handwritten signature in blue ink that reads "Mike Nelson".

Michael Nelson, BSc, MSc (Planning)  
*Watershed Planner*  
/mn



2021 Division Road North  
Kingsville, Ontario N9Y 2Y9  
(519) 733-2305  
www.kingsville.ca  
kingsvilleworks@kingsville.ca

**Date:** September 28, 2020

**To:** Mayor and Council

**Author:** Robert Brown, H. Ba, MCIP, RPP  
Manager, Planning Services

**RE:** Application for Minor Development Agreement by  
2615453 Ontario Inc.  
42 Division St. N  
Lot 5, Plan 184 & 185

**Report No.:** PS 2020-047

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## **AIM**

To provide the Mayor and Council with details regarding a proposed minor development agreement for the establishment of a new commercial access to 42 Division St. N., in the Town of Kingsville.

## **BACKGROUND**

The subject land is a 1,012 sq. m (10,893 sq. ft.) commercial lot with an existing automobile repair business. The property has recently undergone a number of improvements including the removal of an existing dwelling at the front, renovation to the commercial building used by the business and paving of the supporting parking area. None of these items typically require site plan approval as they are addressing existing items on the site. The property is, however, lacking a full access to Division St. N

## **DISCUSSION**

The subject property is designated 'Central Commercial' by the Kingsville Official Plan and zoned General Commercial (C2) in the Kingsville Comprehensive Zoning By-law. The current access to the property is shared with the neighbouring lot to the north. The existing portion on the subject property is only 1.6 m wide, the proposed upgrade would widen the access to 6 m which would met the minimum requirement for two-way travel in and out of the parcel. A new asphalt apron is required. The existing sidewalk will have to be reconstructed to Town standard through the apron. The existing curb will also need to be cut to accommodate the widened access. The existing mature tree to the south of the

access will remain. Widening of the access will result in the loss of one on-street parking space. There is no impact to the existing access on the property to the north. The plan showing the property details is attached as Appendix 'A'. A minor development agreement was the recommended course of action given the minor nature of the improvement. The property specific agreement is attached as Appendix 'B'.

## **LINK TO STRATEGIC PLAN**

Support growth of the business community.

## **FINANCIAL CONSIDERATIONS**

The improvements associated with the access will be the responsibility of the owner and this is outlined in the agreement. An encroachment permit will be required to undertake the works.

## **CONSULTATIONS**

Management staff was consulted on the proposed access upgrade. No objections were noted subject to proper permitting and construction to Town standards.

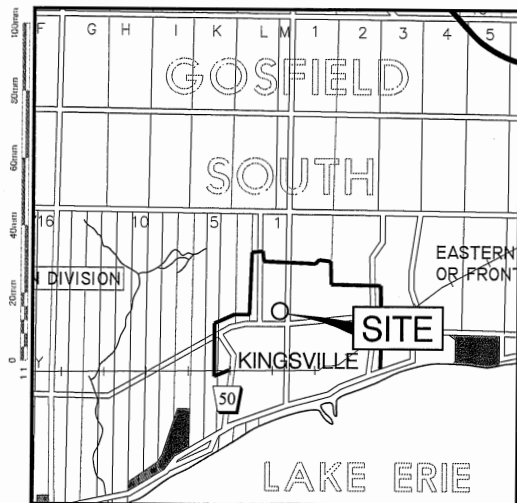
## **RECOMMENDATION**

That Council:

Approve minor development agreement AGR/04/2020 for the widening of an existing access at 42 Division St. N. in the Town of Kingsville, subject to the Town Development Standards and at the cost of the owner.

Robert Brown

Robert Brown, H. Ba, MCIP, RPP  
Manager, Planning Services



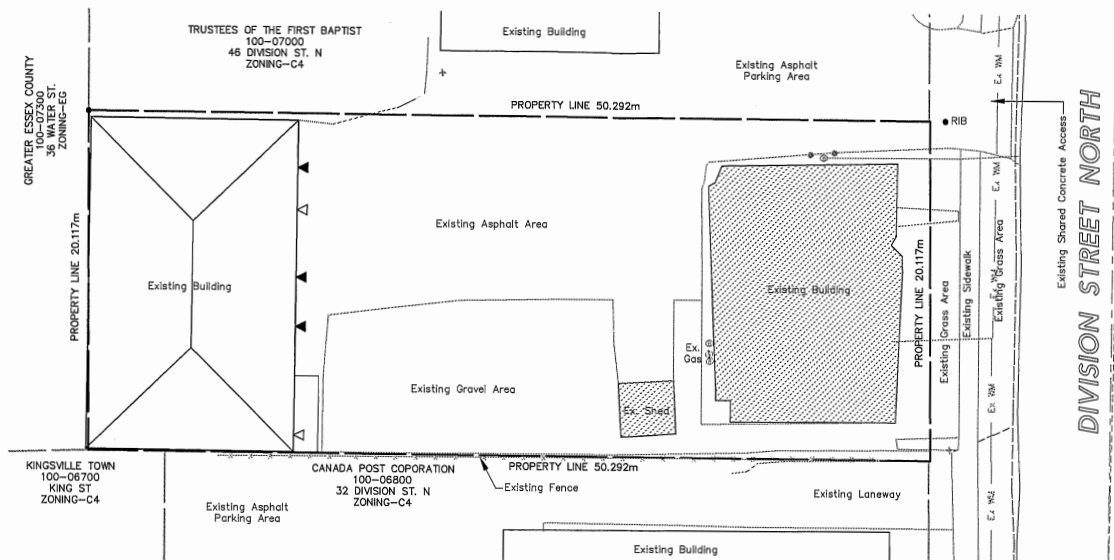
KEY PLAN  
NTS

LEGEND

- △ MANDOR
- ▲ OVERHEAD DOOR
- ⊠ WALL PACK LIGHT
- △ EXISTING
- ▲ EXISTING
- ⊠ EXISTING

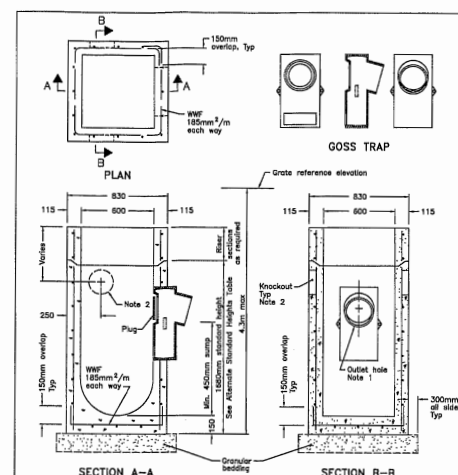
NOTE:  
PROPERTY LINES SHOWN ARE BASED ON MUNICIPAL GIS MAPPING AND NOT A LEGAL SURVEY.

## APPENDIX A



EXISTING SITE PLAN  
Scale = 1:200

BUILDINGS TO BE REMOVED



NOTES:  
1. Outlet hole size 222mm diameter maximum, location as required.  
2. 200mm diameter knockout to accommodate subdrain. Knockout to be 60mm deep.  
3. Centre reinforcing in base slab and walls 250mm.  
4. Gravel bed to be placed to a minimum thickness of 300mm all around the catch basin.  
5. Frame, grate, and adjustment units shall be installed according to QPSD-704.010.  
6. Pipe support according to QPSD-708.020.  
7. All dimensions are in millimetres unless otherwise shown.

PRECAST CONCRETE CATCH BASIN  
600x600mm WITH GOSS GULLY TRAP

MODIFIED May 3, 2006  
MODIFIED-705.010

NOTES:

- THE ACCURACY OF THE UTILITIES SHOWN ON THESE DRAWINGS ARE NOT GUARANTEED BY THE OWNER OR N. J. PERALTA ENGINEERING LTD. OTHER UTILITIES MAY BE PRESENT OR THE UTILITIES SHOWN MAY DIFFER IN SIZE OR LOCATION SHOWN.
- ALL ELEVATIONS SHOWN IN METRES UNLESS OTHERWISE NOTED.
- NOTES EXISTING SITE ELEVATIONS.
- APPROXIMATE PROPOSED TOP ELEVATION OR SITE GRADE.
- APPROXIMATE PROPOSED TOP ELEVATION OR SITE GRADE.
- APPROXIMATE PROPOSED TOP ELEVATION OR SITE GRADE.
- ALL NEW COVERED DRAINS AND SURFACE SCALES TO HAVE OUTLET CROSS PROTECTION.
- EROSION PROTECTION TO BE 300mm THICK QUARRIED LIMESTONE SP RAP ON 100-150mm FILTER CLOTH MINIMUM 2.0m WIDE.
- PROVIDE RODENT GRATES ON ALL DRAIN OUTLETS.
- STORM DRAINAGE AND DETENTION DESIGN BASED ON SITE LAYOUT ESTABLISHED BY OWNER. ACCURACY OF THE LAYOUT IS THE RESPONSIBILITY OF THE OWNER.
- OWNER/CONTRACTOR IS RESPONSIBLE TO PROVIDE ADEQUATE SEDIMENT CONTROL MEASURES DURING CONSTRUCTION FOR DETAILS SEE Q.P.S.A. 377.
- CATCH BASINS WITHIN DRIVEWAYS AND PARKING LOTS TO BE PRECAST CONCRETE WITH CAST IRON FRAME AND GRATE OR EQUIVALENT.

BENCHMARK:

BM1 SOUTHWEST CORNER (IRON BAR) OF M.N. 49 DIVISION ST NORTH.  
ELEV. 189.573m

REVIEW AND APPROVAL	DATE
W.L.L.	23 AUG. 2020
TOWN COMMENTS	H.C.M.
J.H.	28 NOV. 2019
OWNER REVIEW	DATE
W.L.L.	02 OCT. 2019
ISSUED FOR:	BY:
	DATE:

**N. J. Peralta**  
**Engineering Ltd.**

Consulting Engineers

Kingsville Ontario

ENGINEERING STAMPS:



AL'S AUTO REPAIR

SITE PLAN

36 DIVISION STREET N,  
KINGSVILLE, ONTARIO

SHEET TITLE:

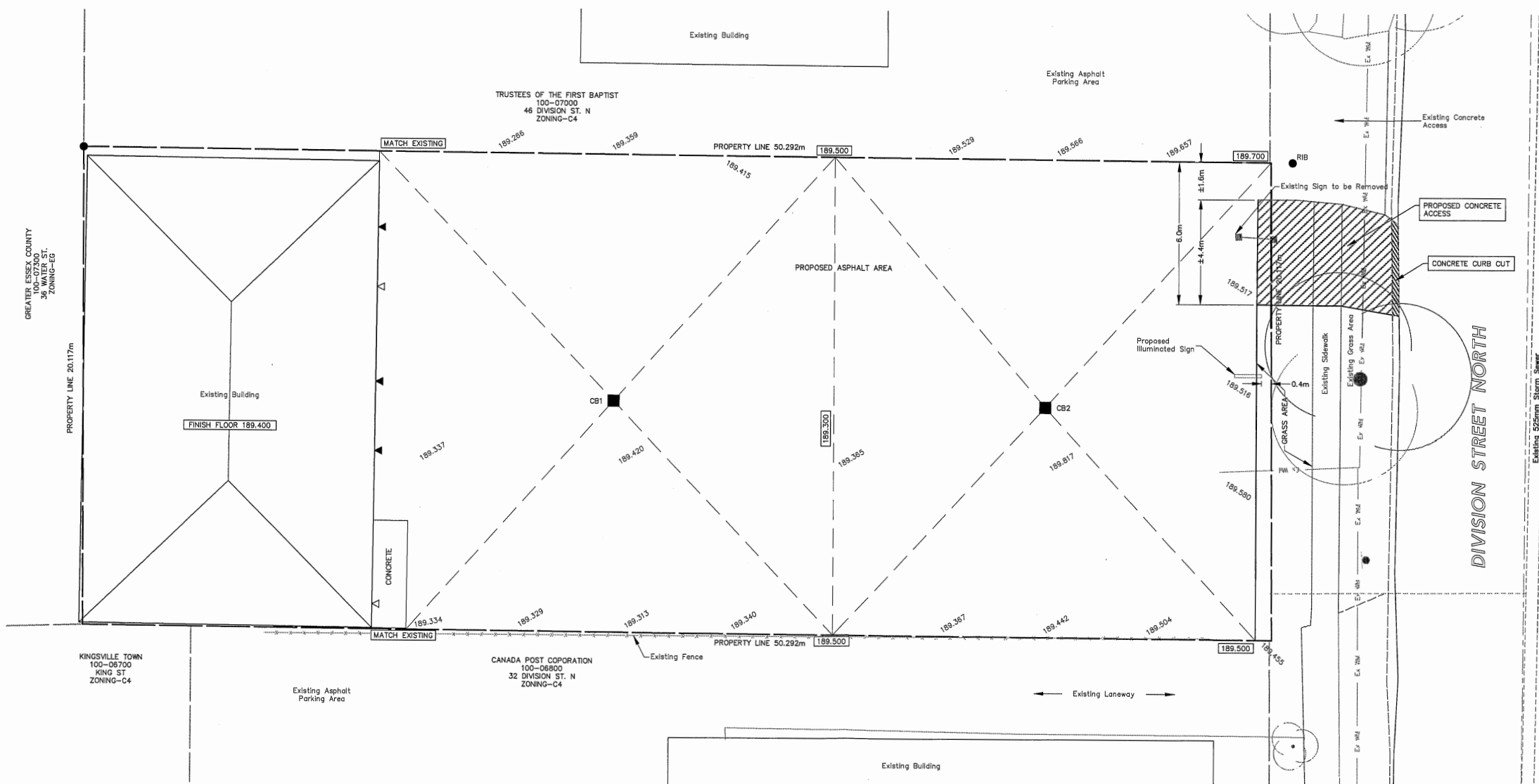
EXISTING AND PROPOSED  
SITE PLAN

DESIGNED BY: W.L.L. DATE: OCT. 02, 2019

DRAWN BY: J.H. SCALE: AS NOTED

SHEET No.: 1 OF 1

PROJECT No.: E19-080



PROPOSED SITE PLAN  
Scale = 1:100

## Appendix B



### **AGREEMENT**

**THIS AGREEMENT** made (in triplicate) this 13<sup>th</sup> day of October, 2020,

**BETWEEN:**

**THE CORPORATION OF THE TOWN OF KINGSVILLE**

(hereinafter called the "Corporation")

**OF THE FIRST PART**

-and-

**2615453 ONTARIO INC.**

(hereinafter called the "Owner")

**OF THE SECOND PART**

**WHEREAS**, the Owner in fee simple of the lands and premises described as 42 Division St. N being Lot 5, Plan 184 and 185 in the Town of Kingsville, in the County of Essex, Province of Ontario (the "Subject Lands");

**AND WHEREAS**, the Owner intends to widen and existing access apron (the "Access") on the Subject Lands;

**AND WHEREAS** as a condition of the approval of an encroachment permit for the said lands the Corporation and the Owner must enter into this agreement:

1. Upon proper application by the Owner including the submission of all necessary applications, plans and blueprints, and upon payment of the usual fees, if any, the Corporation shall issue permit for the Owner to construct an upgraded access in accordance with the application, plans and blueprints submitted and depicted in Schedule 'A-2020' to this agreement.
2. The Owner shall proceed with all reasonable expediency to complete the upgraded access on the Subject Lands after entering into this Agreement with the Corporation and obtaining the necessary permits.

3. The Owner further agrees to deposit with the Corporation, to be held by the Corporation without interest, at the time a permit is issued to it, a Performance Security in the form of a certified cheque, cash or an Irrevocable Letter of Credit which is automatically extended, or other security in form satisfactory to the Corporation's Solicitor, in the sum of **\$1,000 (CAD)** to guarantee the due performance of the Owner's obligations under this Agreement, within the time period specified in paragraphs 3 and 5 hereof. No Performance Security shall be released until the Owner has complied fully with its obligations with the provisions of this Agreement.
4. If the Owner is in default of any matter, obligation or thing required to be done by this Agreement, the Corporation may, on ten (10) days' notice to the Owner, enter upon the Subject Lands and take the necessary steps to ensure that the matter, obligation or thing required to be done is completed at the entire expense of the Owner, who shall forthwith pay the same on demand. If the Owner fails to make payment within fifteen (15) days of demand, the Corporation, in its sole discretion, is at liberty to recover the expenses incurred by realizing on the Performance Security deposited by the Owner without requiring the consent of the Owner before taking action in that regard, or may add the costs to the tax roll and collect them in the same manner as property taxes.
5. Any notice required to be given under this Agreement shall be given in writing and may be delivered personally, by courier, or by registered mail, to the addresses listed below. If delivered by courier, the mailing shall be deemed received on the third day after it is deposited with the courier, and if delivered by registered mail, shall be deemed to have been received on the fifth day after it has been deposited with the government post office.

**The Corporation**

2021 Division Street North  
Kingsville, ON N9Y 2Y9  
Attention: Manager of Planning  
Services

**The Owner**

1319 Road 2 W  
Kingsville, ON N9Y 2E4  
Attention: Al Sauve

6. The Owner agrees that the Corporation may, in its sole discretion, register this Agreement on title against the Subject Lands in the Registry Office at the Owner's expense.
7. **THIS AGREEMENT** shall be binding upon the parties hereto and their respective heirs, successors, and assigns.



**IN WITNESS WHEREOF** the said parties hereto have duly executed the agreement on the date first written above.

SIGNED SEALED AND DELIVERED

\_\_\_\_\_  
WITNESS

\_\_\_\_\_  
I HAVE AUTHORITY TO BIND THE CORPORATION  
2615453 ONTARIO INC.

**THE CORPORATION OF THE TOWN OF KINGSVILLE**

\_\_\_\_\_  
MAYOR NELSON SANTOS

\_\_\_\_\_  
JENNIFER ASTROLOGO, CLERK





2021 Division Road North  
Kingsville, Ontario N9Y 2Y9  
(519) 733-2305  
www.kingsville.ca  
kingsvilleworks@kingsville.ca

**Date:** September 24, 2020  
**To:** Mayor and Council  
**Author:** Tim Del Greco, Manager of Municipal Services  
**RE:** Jasperson Drive Reconstruction – Land Expropriation  
**Report No.:** MS2020 – 11

---

## **AIM**

To seek Council approval to begin the expropriation process for lands located west of Kingsville Arena.

## **BACKGROUND**

During the January 16<sup>th</sup> 2020 Budget Meeting, Council approved reconstruction of Jasperson Drive from Peachwood Drive to Woodycrest Ave. This reconstruction has since been awarded to Sherway Contracting and is currently in progress.

There are additional phases of construction planned for this roadway. Phase 2 extends Jasperson Drive north to Road 2 East eliminating the s-curve near Woodycrest Ave. Phase 3 involves reconstruction from Peachwood Drive to Applewood Road. Attached in Appendix A is a map of the project for your reference.

In order to complete Phase 2 construction, land acquisition would be required (approximately 3 acres). A map of this land, located at 319 Road 2 East, is included in Appendix B.

## **DISCUSSION**

Phase 2 construction, which includes realignment of Jasperson Drive, is a recommended initiative in the Kingsville Transportation Master Plan. The benefits of doing so include:

- Quicker response time for emergency services.
- Eliminates thru traffic between the arena and sports fields allowing a safer crossing for pedestrians.

- Eliminates both the pedestrian bridge and the vehicular bridge at the s-curve. Both bridges are in poor condition and at the end of their useful lives.
- Encourages traffic to use Jasperson Drive thus bypassing a portion of Main Street East.
- Provides for improvement to traffic safety and operations:
  - Existing road alignment is deficient for high volume traffic as per current design standards.
  - Sight distance for drivers exiting the new school property is inadequate with the current road configuration.

The Town has been in discussion with the property owner west of the arena with intentions of negotiating a land purchase agreement. Further negotiation with the owner is expected. However, should negotiations fail, expropriation will be required in order to proceed with Phase 2 construction.

Should Council approve commencement of the expropriation process, a notice will be served to all applicable land owners as well as published in a local newspaper.

It should be noted that one resident (366 Road 2 East) has expressed concern via their legal representation over the proposed roadway as it would terminate opposite their driveway. In order to avoid this situation, additional land would be required to facilitate construction of a longer road that veers away from this property. A significant increase in dollars would be required to purchase additional land, construct a longer road, and maintain a longer road moving forward.

## **LINK TO STRATEGIC PLAN**

To become a leader in sustainable infrastructure renewal and development.

## **FINANCIAL CONSIDERATIONS**

Fuerland Realty has provided the Town with an appraisal report of the required land. However, this report will not be disclosed until a later date as it contains confidential financial information which could impact current negotiations.

Additional costs of land acquisition or expropriation include legal, surveying, and advertising.

## **CONSULTATIONS**

Kingsville Administration  
Fuerland Realty Limited

## **RECOMMENDATION**

That Council authorize Administration to commence an Application for Approval to Expropriate lands located at 319 Road 2 East;

And That Council authorize Administration to negotiate with the owners and return to Council to consider approval of an offer to purchase should the owners choose to sell privately rather than proceed with the expropriation process.

*Tim Del Greco*

Tim Del Greco, P.Eng  
Manager of Municipal Services

*G. A. Plancke*

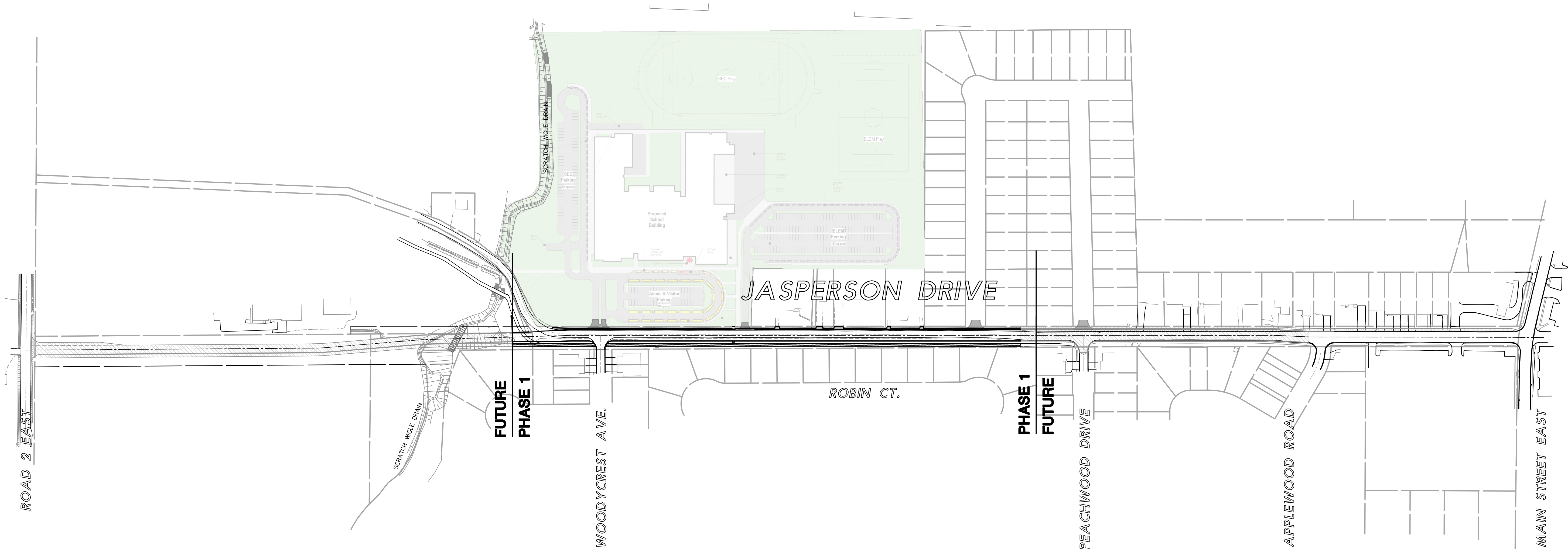
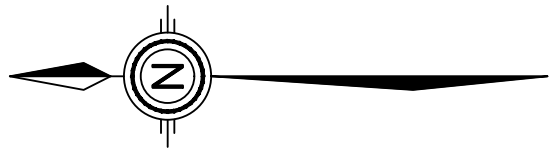
G.A. Plancke, Civil Eng. Tech (Env.)  
Director of Municipal Services

*John Norton*

John Norton, B.A., M.A., LL.B  
Chief Administrative Officer

100mm  
80mm  
60mm  
40mm  
20mm  
0  
1:1  
Original Sheet Size ARCH D

Appendix A



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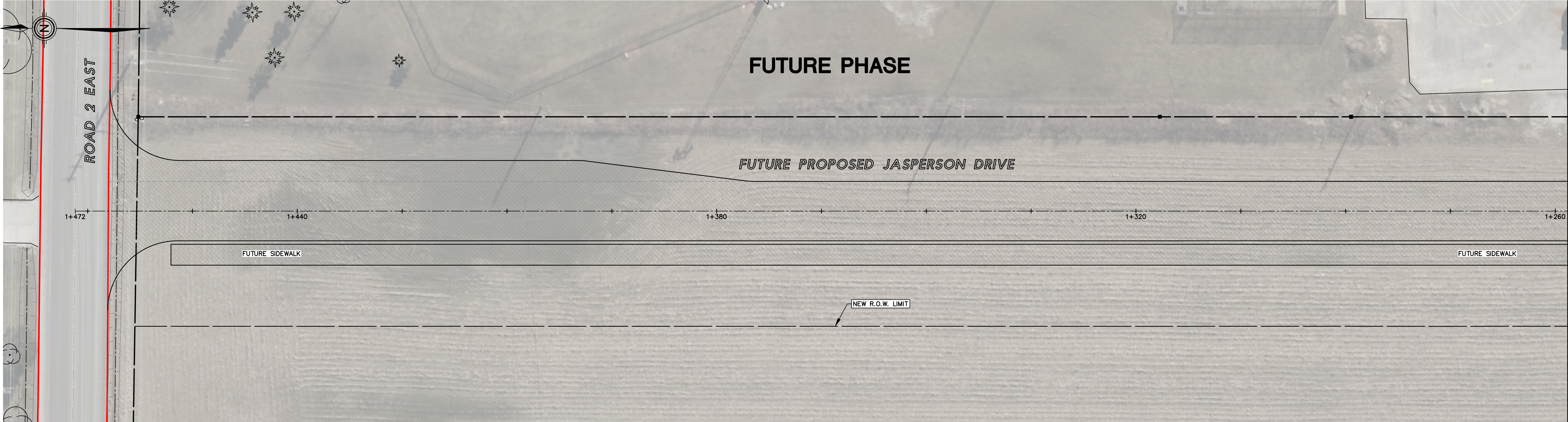
GENERAL NOTES:

- THE ACCURACY OF THE UTILITIES SHOWN ON THESE DRAWINGS ARE NOT GUARANTEED BY THE OWNER OR N.J. PERALTA ENGINEERING LTD. OTHER UTILITIES MAY BE PRESENT OR THE UTILITIES SHOWN MAY DIFFER IN SIZE OR LOCATION SHOWN. CONTRACTOR TO SUPPORT UTILITIES WHEN ENCOUNTERED.
- ALL PLAN DIMENSIONS AND ELEVATIONS SHOWN IN METRES UNLESS OTHERWISE NOTED. DIMENSIONS NOTE HORIZONTAL DISTANCE ALONG GROUND UNLESS OTHERWISE NOTED.

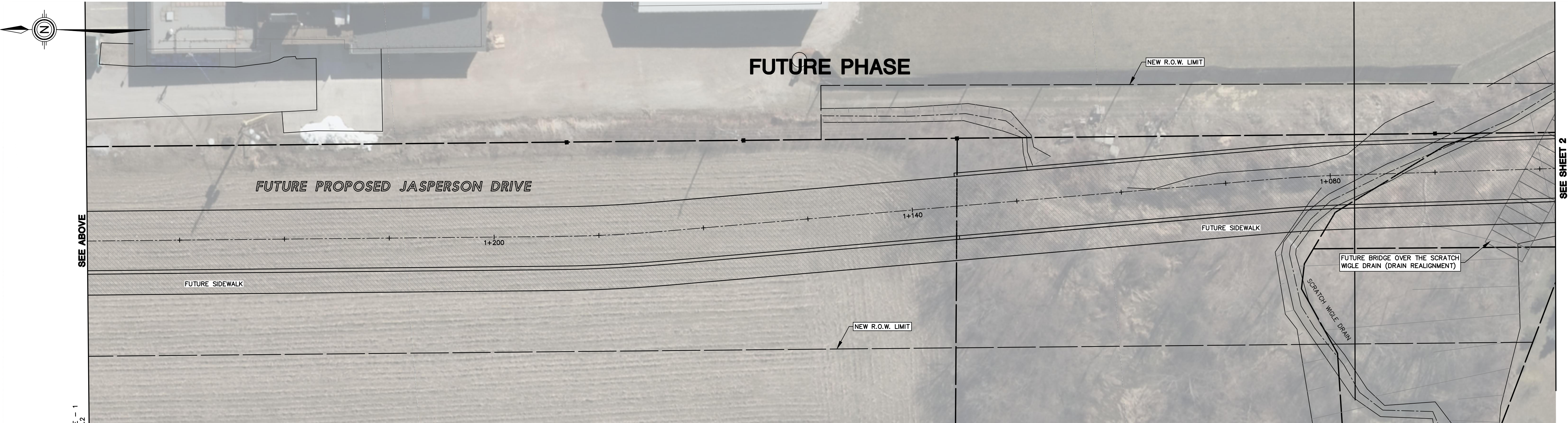
ISSUED FOR:	BY:	YY/MM/DD
ISSUES/REVISIONS:		
<div><p><b>N. J. Peralta</b> <b>Engineering Ltd.</b> Consulting Engineers</p><p>45 Division Street North Kingsville, ON N9Y 1E1 P: 519-733-6587 www.peraltaengineering.com</p></div>		
ENGINEERING STAMP:		
CLIENT/PROJECT/ADDRESS		
<p>TOWN OF KINGSVILLE</p> <p>JASPERSON DRIVE ROAD RECONSTRUCTION</p> <p>MAIN STREET WEST, KINGSVILLE</p>		
SHEET TITLE:		
<p>JASPERSON DRIVE</p> <p>PROJECT OVERVIEW PLAN</p>		
DESIGNED BY:	DATE:	
J.H. / B.N.D.	MAR. 13, 2020	
DRAWN BY:	SCALE:	
J.H. / B.N.D.	1:2,000 (H)	
SHEET:	OF:	
1	4	
PROJECT No.: E18-064		



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RECONSTRUCTION WORKS PLAN  
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RECONSTRUCTION WORKS PLAN  
Scale = 1:300

LEGEND:

- EXISTING EDGE OF PAVEMENT
- PROPOSED EDGE OF PAVEMENT

ISSUED FOR:	BY:	YY/MM/DD

ISSUES/REVISIONS:

**N. J. Peralta**  
**Engineering Ltd.**  
Consulting Engineers

45 Division Street North  
Kingsville, ON N9Y 1E1  
P: 519-733-6587  
www.peraltaengineering.com

ENGINEERING STAMP:

CLIENT/PROJECT/ADDRESS

TOWN OF KINGSVILLE

JASPERSON DRIVE  
ROAD  
RECONSTRUCTION

MAIN STREET WEST, KINGSVILLE

SHEET TITLE:

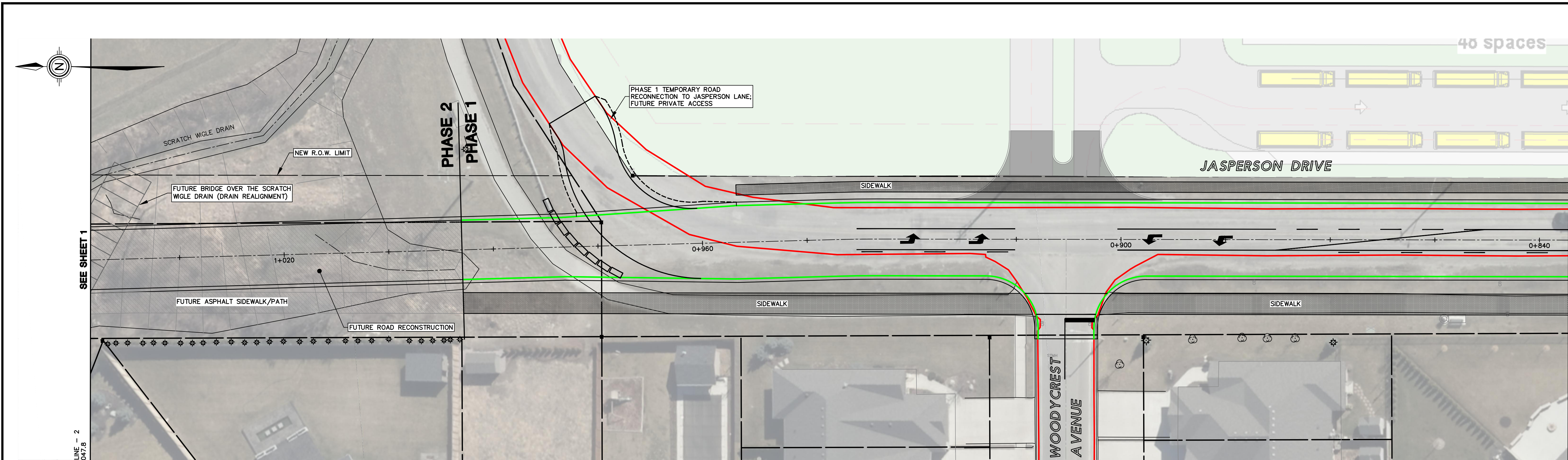
JASPERSON DRIVE

RECONSTRUCTION WORKS PLAN

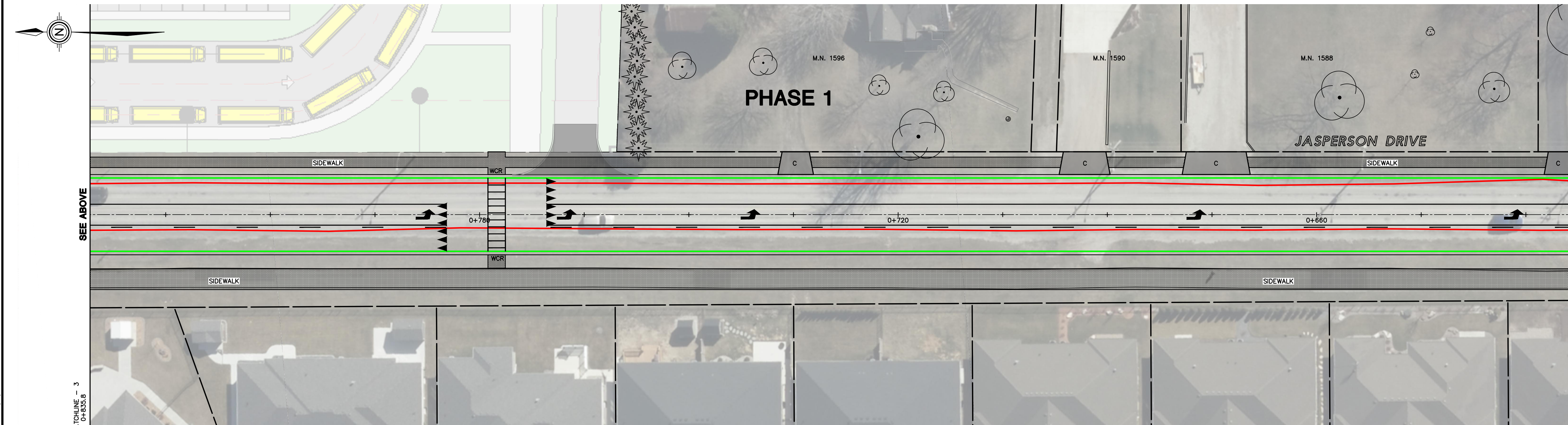
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PROJECT No.: E18-064	



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RECONSTRUCTION WORKS PLAN  
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RECONSTRUCTION WORKS PLAN  
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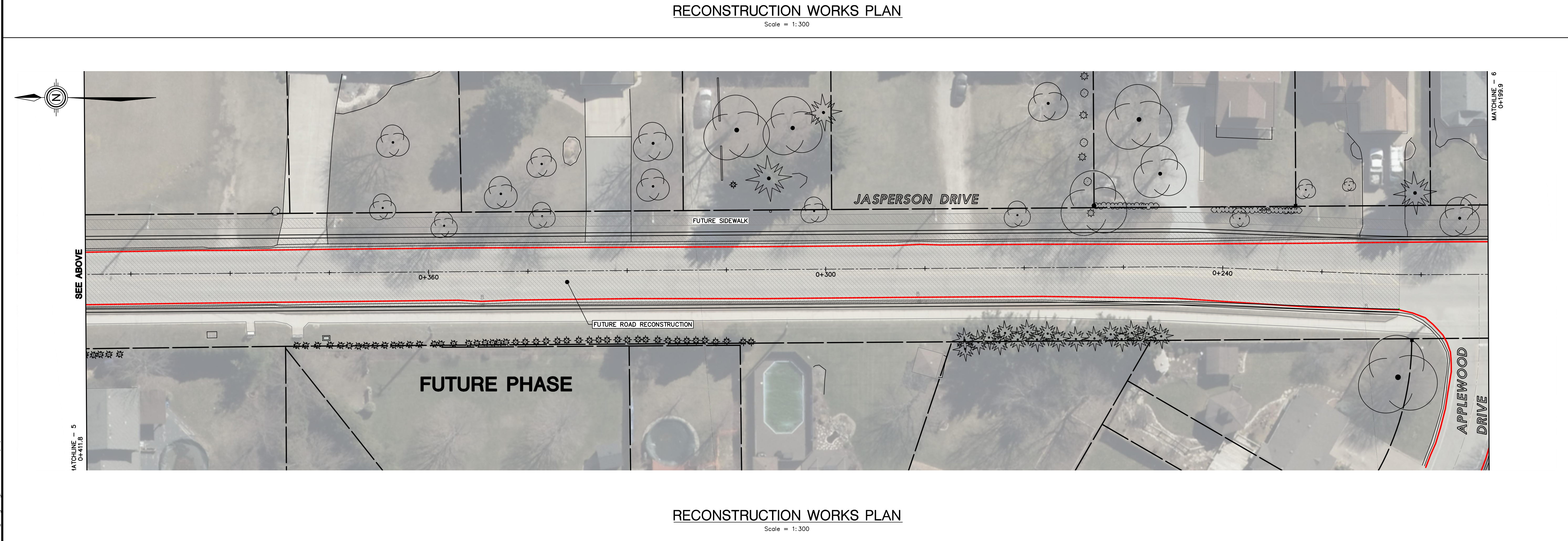
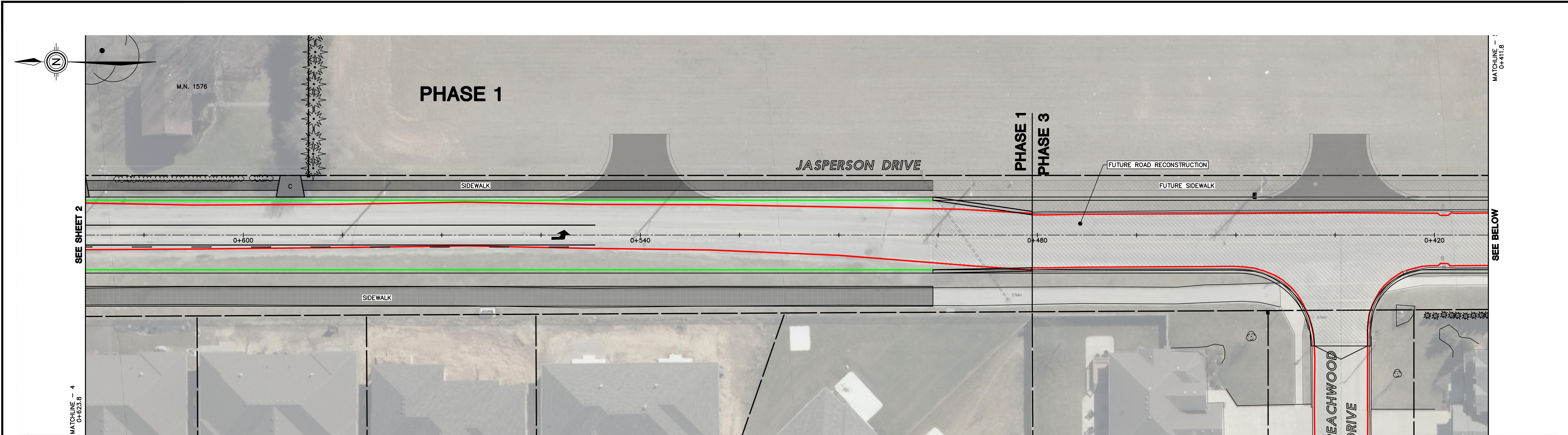
LEGEND:

- EXISTING EDGE OF PAVEMENT
- PROPOSED EDGE OF PAVEMENT

ISSUED FOR: BY: YY/MM/DD		
ISSUES/REVISIONS:		
<b>N. J. Peralta</b> <b>Engineering Ltd.</b> <b>Consulting Engineers</b>		
45 Division Street North Kingsville, ON N9Y 1E1 P: 519-733-6587 www.peraltaengineering.com		
ENGINEERING STAMP:		
CLIENT/PROJECT/ADDRESS		
TOWN OF KINGSVILLE JASPERSON DRIVE ROAD RECONSTRUCTION MAIN STREET WEST, KINGSVILLE		
SHEET TITLE:		
JASPERSON DRIVE RECONSTRUCTION WORKS PLAN		
DESIGNED BY: J.H. / B.N.D.	DATE: MAR. 13, 2020	
DRAWN BY: J.H. / B.N.D.	SCALE: 1:300 (H)	
SHEET: <b>3</b>	OF: <b>4</b>	
PROJECT No.: E18-064		



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**LEGEND:**

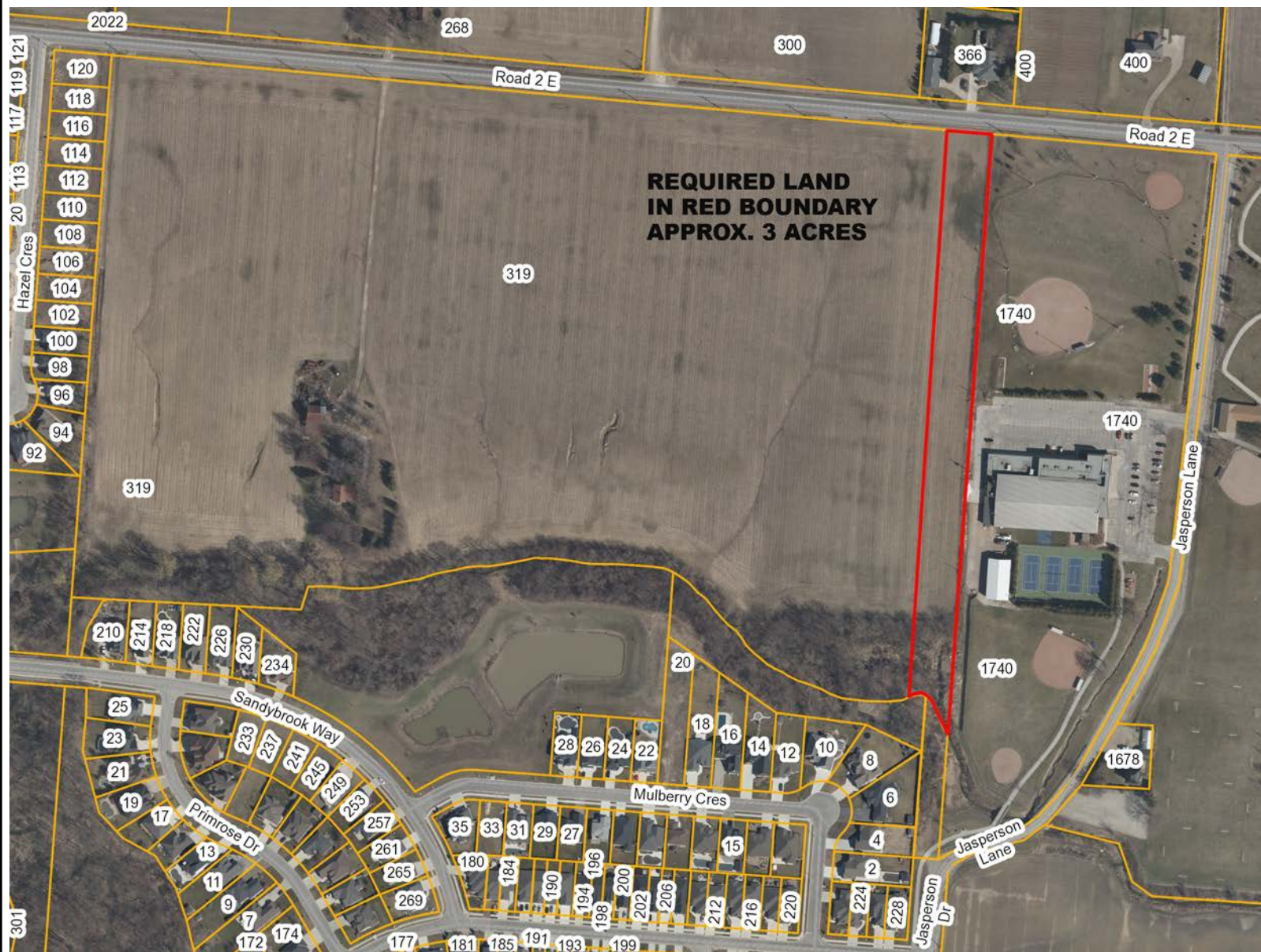
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ISSUES/REVISIONS:		
ISSUED FOR:	BY:	YY/MM/DD
<b>N. J. Peralta</b> <b>Engineering Ltd.</b> Consulting Engineers		
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JASPERSON DRIVE ROAD RECONSTRUCTION		
MAIN STREET WEST, KINGSVILLE		
SHEET TITLE:		
JASPERSON DRIVE		
RECONSTRUCTION WORKS PLAN		
DESIGNED BY:	DATE:	
J.H. / B.N.D.	MAR. 13, 2020	
DRAWN BY:	SCALE:	
J.H. / B.N.D.	1:300 (H)	
SHEET:	OF:	
4	4	
PROJECT No.: E18-064		



## Kingsville Mapping



## Notes

Enter Map Description

THIS MAP IS NOT TO BE USED FOR NAVIGATION  
 Copyright the Corporation of the County of Essex, 2012. Data herein is provided by the Corporation of the County of Essex on an 'as is' basis. Assessment parcel provided by Teranet Enterprises Inc. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable.

## Legend

## Essex Municipalities

&lt;all other values&gt;

Kingsville

Street

Severance

Kingsville Assessment

0 66.68 133.4 Meters

1: 4,000



5/5/2020



**SPECIAL MEETING OF COUNCIL  
MINUTES**

**Monday, September 21, 2020  
5:30 PM  
Council Chambers  
2021 Division Road N  
Kingsville, Ontario N9Y 2Y9**

Members of Council    Mayor Nelson Santos  
                                 Deputy Mayor Gord Queen  
                                 Councillor Kimberly DeYong  
                                 Councillor Tony Gaffan  
                                 Councillor Laura Lucier  
                                 Councillor Thomas Neufeld  
                                 Councillor Larry Patterson

Members of                J. Norton, CAO  
Administration  
  
                                 J. Astrologo, Director of Corporate Services  
                                 S. Kitchen, Deputy Clerk-Council Services  
                                 R. McLeod, Director of Financial Services  
                                 A. Plancke, Director of Municipal Services

**A.     CALL TO ORDER**

Mayor Santos, in attendance in the Council Chambers, called the Regular Meeting to order at 5:31 p.m. All other members participated in the Meeting through video conferencing technology from remote locations. At the time of the meeting being called to order all members were in attendance, except Councillor Lucier, who then arrived at 5:38 p.m.

**B.     DISCLOSURE OF PECUNIARY INTEREST**

Mayor Santos reminded Council that any declaration is to be made prior to each item being discussed and to identify the nature of the conflict, if any, as the agenda items come forward.

**C. PRESENTATIONS/DELEGATIONS**

Elizabeth Hill presented the Town of Kingsville Organizational Review Council Presentation, dated September 21, 2020. Ms. Hill and Ms. Holl conducted the Review, including stakeholder consultations, over the past several months. She indicated that the Council Remuneration piece (completed at the end of 2019 or beginning of 2020) is not on this Agenda this evening, and the Organizational Review and workplace needs sections will be reviewed tonight.

Following the presentation, Council entered into Closed Session as per the following motion, and Ms. Hill and Ms. Holl remained in attendance.

**D. CLOSED SESSION**

**537-2020**

Moved by Councillor Kimberly DeYong

Seconded by Councillor Larry Patterson

That Council, at 6:06 p.m., pursuant to Subsection 239(2) of the *Municipal Act, 2001* enter into Closed Session to address items under Subsection 239(2)(b) [personal matters about an identifiable individual, including municipal employees]; and Subsection 239(2)(d) [labour relations or employee negotiations] RE: Pesce and Associates Human Resources Consultants Town of Kingsville Organizational Review.

**CARRIED**

**E. REPORT OUT OF CLOSED SESSION**

Upon rising from Closed Session at 7:37 p.m., Mayor Santos called for a brief recess and the Meeting reconvened at 7:47 p.m., at which time Mr. Norton presented the Organizational Review Management Recommendations for six new positions; three for immediate consideration and three for 2021 budget consideration.

**538-2020**

Moved by Deputy Mayor Gord Queen

Seconded by Councillor Tony Gaffan

That Council supports the creation of a Full-Time Office Support Position for the Municipal Services Department.

**CARRIED**

**539-2020**

Moved by Councillor Larry Patterson

Seconded by Councillor Tony Gaffan

That Council supports changing the existing Part-Time Fire Department Office Support employee position to a Full-time Fire Department Office Support employee position.

**CARRIED**

**540-2020**

Moved by Councillor Tony Gaffan

Seconded by Councillor Kimberly DeYong

That Council supports the creation of a new Full-time Environmental Services Supervisor (Water/Wastewater) position.

**CARRIED**

**541-2020**

Moved by Councillor Laura Lucier

Seconded by Councillor Kimberly DeYong

That Council defers the discussion of the proposed Director of Community and Development Services position to 2021 Budget deliberations.

**CARRIED**

**542-2020**

Moved by Councillor Kimberly DeYong

Seconded by Councillor Tony Gaffan

That Council defers the discussion of the Full-Time Communications Coordinator position to 2021 Budget deliberations.

**CARRIED**

**543-2020**

Moved by Deputy Mayor Gord Queen

Seconded by Councillor Laura Lucier

That Council defers the discussion of the Full-time Tourism and Economic Development Officer to 2021 Budget deliberations.

**CARRIED**

**544-2020**

Moved by Deputy Mayor Gord Queen

Seconded by Councillor Thomas Neufeld

That Council receives the Presentation of Pesce and Associates Human Resources Consultants entitled Town of Kingsville Organizational Review Council Presentation dated September 21, 2020.

**CARRIED**

**545-2020**

Moved by Councillor Laura Lucier

Seconded by Councillor Kimberly DeYong

That Council receives the balance of the Recommendations from Administration, being the 'Organizational Review Management Recommendations' presentation, dated September 21, 2020.

**CARRIED**

**F. CONFIRMATORY BY-LAW**

**1. By-law 87-2020**

**546-2020**

Moved by Deputy Mayor Gord Queen

Seconded by Councillor Tony Gaffan

That Council reads By-law 87-2020, being a By-law to confirm the proceedings of the Council of The Corporation of the Town of Kingsville at its September 21, 2020 Special Meeting of Council, a first, second and third and final time.

**CARRIED**

Mayor Santos thanked Ms. Hill and Ms. Holl for conducting the groundwork for the Organizational Review, and the Administration Team for the additional direction, and stated that Council looks forward to continued dialogue as further reports are brought back to Council addressing the deferred items.



**G. ADJOURNMENT**

**547-2020**

Moved by Councillor Larry Patterson

Seconded by Councillor Kimberly DeYong

That Council adjourns this Special Meeting at 8:31 p.m.

**CARRIED**

---

MAYOR, Nelson Santos

---

CLERK, Jennifer Astrologo



**REGULAR MEETING OF COUNCIL  
MINUTES**

**Monday, September 28, 2020  
7:00 PM  
Council Chambers  
2021 Division Road N  
Kingsville, Ontario N9Y 2Y9**

Members of Council	Mayor Nelson Santos Deputy Mayor Gord Queen Councillor Kimberly DeYong Councillor Tony Gaffan Councillor Laura Lucier Councillor Thomas Neufeld Councillor Larry Patterson
Members of Administration	J. Norton, CAO  J. Astrologo, Director of Corporate Services R. Brown, Manager of Planning Services J. Galea, Human Resources Manager T. Iacobelli, Manager of Information Technology S. Kitchen, Deputy Clerk-Council Services R. McLeod, Director of Financial Services A. Plancke, Director of Municipal Services

**A. CALL TO ORDER**

Mayor Santos, in attendance in the Council Chambers, called the Regular Meeting to order at 7:07 p.m. All other members participated in the meeting through video conferencing technology from remote locations.

**B. DISCLOSURE OF PECUNIARY INTEREST**

Mayor Santos reminded Council that any declaration is to be made prior to each item being discussed and to identify the nature of the conflict, if any, as the agenda items come forward.

**C. AMENDMENTS TO THE AGENDA**

Councillor DeYong added one Notice of Motion and one Unfinished Business item.

**D. STAFF REPORTS**

**1. Storage Area Network Replacements**

T. Iacobelli, Manager of Information Technology

**548-2020**

**Moved By** Deputy Mayor Gord Queen

**Seconded By** Councillor Thomas Neufeld

That Council directs the Mayor and Clerk to execute an agreement with Attache Group for the replacement of the current storage area networks and servers at Town Hall and Kingsville Arena.

**CARRIED**

**2. Application for Site Plan Approval SPA/12/2020 by Amico Properties Inc. V/L east side Division Road North; Part of Lot 1, Concession 1 ED, Parts 2, 3, 4 and 5 RP 12R 20470 and S/T ROW and Easement**

R. Brown, Manager of Planning Services

**549-2020**

**Moved By** Councillor Kimberly DeYong

**Seconded By** Councillor Larry Patterson

That Council approves Site Plan Application SPA/12/2020 for a 213 sq. m (2,290 sq. ft.) drive-thru/dine-in restaurant on lands located in the southeast corner of the intersection of Division Rd. N. and Road 2 E., subject to the conditions and requirements outlined in the Site Plan Agreement and authorizes the Mayor and Clerk to sign the Agreement and register said Agreement on title.

**CARRIED**

**3. Subdivision Drainage Design and Compliance**

R. Brown, Manager of Planning Services

**550-2020**

**Moved By** Deputy Mayor Gord Queen

**Seconded By** Councillor Tony Gaffan

That Council directs Administration to ensure that all pre-consultations on proposed development reinforce the importance of storm water drainage, including: i) consideration for the impact of new development on drainage for existing abutting lands; and ii) that new development must be able to demonstrate that any change to approved designs, i.e. draft plans of subdivision, site plan approval or basic lot creation, will not negatively impact on existing development.

**CARRIED**

**E. MINUTES OF THE PREVIOUS MEETINGS**

**1. Regular Meeting of Council--September 14, 2020**

**2. Regular Closed Session Meeting of Council--September 14, 2020**

**551-2020**

**Moved By** Councillor Tony Gaffan

**Seconded By** Councillor Thomas Neufeld

That Council adopts Regular Meeting of Council Minutes dated September 14, 2020, and Regular Closed Session Meeting of Council Minutes dated September 14, 2020.

**CARRIED**

**F. MINUTES OF COMMITTEES AND RECOMMENDATIONS**

**1. Union Water Supply System Joint Board of Management--July 15, 2020**

**552-2020**

**Moved By** Councillor Larry Patterson

**Seconded By** Councillor Laura Lucier

That Council receives Union Water Supply System Joint Board of Management Meeting Minutes dated July 15, 2020.

**CARRIED**

**2. Kingsville Municipal Heritage Advisory Committee--August 11, 2020**

**553-2020**

**Moved By** Councillor Laura Lucier

**Seconded By** Councillor Tony Gaffan

That Council receives Kingsville Municipal Heritage Advisory Committee Meeting Minutes dated August 11, 2020.

**CARRIED**

**3. Tourism and Economic Development Committee--August 13, 2020**

**554-2020**

**Moved By** Councillor Larry Patterson

**Seconded By** Deputy Mayor Gord Queen

That Council receives Tourism and Economic Development Committee Meeting Minutes dated August 13, 2020.

**CARRIED**

**4. Parks, Recreation, Arts and Culture Committee--August 20, 2020**

**555-2020**

**Moved By** Deputy Mayor Gord Queen

**Seconded By** Councillor Thomas Neufeld

That Council receives Parks, Recreation, Arts and Culture Committee Meeting Minutes dated August 20, 2020 together with the Program Manager's Report dated September 17, 2020 and Minutes of the following sub-committees: Migration Festival--June 23, 2020, Communities in Bloom--July 16, 2020.

**CARRIED**

5. **Striking Committee Update RE: Youth/Student Appointment for Main Street Development Committee (See: unadopted Kingsville Striking Committee Minutes, dated September 24, 2020)**

**556-2020**

**Moved By** Councillor Kimberly DeYong

**Seconded By** Councillor Laura Lucier

That Council receives the unadopted Striking Committee Minutes dated September 24, 2020; And That Council supports the appointment of Gideon Spevak to the Main Street Development Review Committee effective the date of Council decision; And Further That the Town of Kingsville Appointment By-law be amended to reflect the new appointment.

**CARRIED**

**G. BUSINESS CORRESPONDENCE - INFORMATIONAL**

1. **Township of North Algona Wilberforce--Correspondence dated August 20, 2020 RE: Support of Town of Kingsville Council Resolution**
2. **Municipality of Tweed--Resolution No. 343 received September 10, 2020 RE: Cannabis Production Facilities, the Cannabis Act, and Health Canada Guidelines**
3. **Town of LaSalle--Correspondence received September 11, 2020 RE: Resolution 239/20 passed September 8, 2020 re: Widespread media bankruptcies and layoffs**
4. **Loyalist Township--Correspondence dated September 15, 2020 RE: Ferries**
5. **Town of Amherstburg--Correspondence dated September 21, 2020 RE: AODA Website Compliance Request**
6. **Town of Amherstburg--Correspondence dated September 21, 2020 RE: Request for Consideration of Amendments to Bill 108 re. The Ontario Heritage Act**

**557-2020**

**Moved By** Deputy Mayor Gord Queen

**Seconded By** Councillor Laura Lucier



That Council receives Business Correspondence-Informational items 1 through 6.

**CARRIED**

**558-2020**

**Moved By** Councillor Kimberly DeYong

**Seconded By** Councillor Tony Gaffan

That Council supports Town of Amherstburg Resolution #20200914-258 RE: Request for Consideration of Amendments to Bill 108 re. the Ontario Heritage Act.

**CARRIED**

**H. NOTICES OF MOTION**

**1. Councillor Patterson may move, or cause to have moved:**

**559-2020**

**Moved By** Councillor Larry Patterson

**Seconded By** Councillor Tony Gaffan

WHEREAS the Kingsville COVID-19 Business Relaunch grant program is currently available to non-profit, charitable and cultural organizations with a physical location assessed in the commercial property tax class;

NOW THEREFORE BE IT RESOLVED that the COVID-19 Business Relaunch grant program be amended to include non-profit, charitable and cultural organizations that provide youth programming, without a permanent physical location, but operating primarily within the Town of Kingsville, to be eligible for up to \$300.00 from the COVID-19 Business Relaunch fund.

**CARRIED**

Councillor DeYong introduced a Notice of Motion, indicating that at the next Regular Meeting she may move, or cause to have moved, that Administration bring a report to Council regarding the annual staff/volunteer party and provide an alternative option that includes two separate events: one event for staff

appreciation, and a second event exclusive to volunteer appreciation that would include volunteers from committees and Town events. Such report to include current budgeted amounts for the staff and various volunteer appreciation events typically held each year compared to approximate expected amounts for the alternative. The report to be available to Council in time to be considered for the 2021 budget deliberations.

**I. UNFINISHED BUSINESS, ANNOUNCEMENTS AND UPDATES**

1. Councillor DeYong requested an update on the Town's nuisance by-law RE: greenhouses, referencing Business Correspondence Item #G-2 (Municipality of Tweed Resolution No. 343 requesting immediate action be taken by all levels of government for medical cannabis licensing to follow similar regulations and guidelines as all other pharmaceutical industries).

Mayor Santos requested such status update be brought back by Administration to a future Regular meeting.

2. 2020 Ruthven Apple Festival held September 26 and 27

Mayor Santos expressed recognition to Community Living Essex County, Colasanti's Tropical Gardens, the Festival Steering committee, and the many vendors, artists and performers who assisted to create a successful virtual Festival Event this past weekend.

**J. BYLAWS**

**1. By-law 88-2020**

**560-2020**

**Moved By** Deputy Mayor Gord Queen

**Seconded By** Councillor Thomas Neufeld

That Council reads By-law 88-2020, being a By-law authorizing the entering into of an Agreement with D'Amore Construction (2000) Ltd. for Road 11 Irwin Drain Culvert Replacement in the Town of Kingsville (Dillon Consulting Project No. 19-1745) a first, second and third and final time.

**CARRIED**

**K. CLOSED SESSION**

**561-2020**

**Moved By** Councillor Kimberly DeYong

**Seconded By** Councillor Larry Patterson

That Council, at 8:06 p.m., pursuant to Subsection 239(2) of the Municipal Act, 2001, enter into Closed Session to address the following items:

- i) Subsection 239(2)(b) personal matters about an identifiable individual, including municipal employees RE: Update from CAO RE: Matters involving the Kingsville Fire Department; and
- ii) Subsection 239(2)(e) litigation affecting the municipality; being an update from Director of Corporate Services RE: Robert Kissner and The Corporation of the Town of Kingsville ats. T.A.W.

**CARRIED**

**L. REPORT OUT OF CLOSED SESSION**

Upon rising from Closed Session at 8:53 p.m. Mayor Santos reported that Council had entered into Closed Session to address items K.i) and K.ii) above-captioned. In respect to both items, Mayor Santos reported that Council received status updates from Administration.

**M. CONFIRMATORY BY-LAW**

**1. By-law 90-2020**

**562-2020**

**Moved By** Deputy Mayor Gord Queen

**Seconded By** Councillor Kimberly DeYong

That Council reads By-law 90-2020, being a By-law to confirm the proceedings of the Council of The Corporation of the Town of Kingsville at its September 28, 2020 Regular Meeting a first, second and third and final time.

**CARRIED**

**N. ADJOURNMENT**

**563-2020**

**Moved By** Councillor Larry Patterson

**Seconded By** Councillor Kimberly DeYong

That Council adjourns this Regular Meeting at 8:55 p.m.

**CARRIED**



## COMMITTEE MINUTES

**COMMITTEE OF ADJUSTMENT  
AUGUST 18, 2020 @ 6:00 p.m.  
ELECTRONIC PARTICIPATION – Via Zoom**

### **A. CALL TO ORDER**

Chairperson Thomas Neufeld called the Meeting to order at 6:00 p.m. with the following persons in virtual attendance:

#### **MEMBERS OF COMMITTEE OF ADJUSTMENT:**

Councillor Thomas Neufeld  
Deputy Mayor Gord Queen  
Allison Vilardi  
Shannon Olson  
Russell Horrocks

#### **MEMBERS OF ADMINISTRATION:**

Town Planner, Kristina Brcic  
Administration, Stephanie Coussens

### **B. DISCLOSURE OF PECUNIARY INTEREST**

Chairperson Thomas Neufeld reminded the Committee that any declaration is to be made prior to each item being discussed and to identify the nature of the conflict, if any, as the agenda items come forward.

### **C. MINUTES OF THE PREVIOUS MEETING**

1. **ADOPTION OF COMMITTEE OF ADJUSTMENT MEETING MINUTES DATED JULY 21<sup>st</sup>, 2020.**

**CA-31-2020**

Moved by Russell Horrocks, seconded by Allison Vilardi that the Committee of Adjustment Meeting Minutes dated July 21<sup>st</sup>, 2020 be adopted.

**CARRIED**

## D. HEARINGS

### 1. A 07 20 – 1801 Talbot Rd (County Rd 34) – Mary Porrone

Town Planner, Kristina Brcic introduced the Minor Variance application and reviewed her report dated, August 11<sup>th</sup>, 2020 which provides details regarding the requested to increase the accessory structure lot coverage to allow construction of a new pool shed on lands known as 1801 Talbot Rd (County Rd 34), in the Town of Kingsville.

The Town of Kingsville has received the above-noted application for lands located on the south side of Talbot Rd (County Rd 34), west of Dolce Ave. The subject property is designated 'Hamlet' by the Official Plan. The parcel is zoned 'Residential Zone 2 Rural/Urban (R2.2)' under the Kingsville Comprehensive Zoning By-law.

The subject land is a 2,432.16 sq. m (26,179.56 sq. ft.) residential lot with a single detached dwelling and an outbuilding at the rear of the property. The applicants wish to build a 66.89 sq. m (720 sq. ft.) pool shed (shown on Applicants' Sketch) in the rear yard, between the house and the existing outbuilding. Relief is being requested from the Town of Kingsville Zoning By-law Accessory Buildings and Structures section 4.2 g) where "*Accessory buildings shall be limited to a maximum lot coverage of 10% of the total lot area*". The maximum lot coverage permitted at 10% would be 243.22 sq. m (2,617.95 sq. ft.). With the addition of the pool shed the accessory structure lot coverage total would be 13% at 308.44 sq. m (3,320 sq. ft.) build out. Therefore the applicants have requested a minor variance for the additional 3% in accessory structure lot coverage to construct a pool shed in the rear yard. All other zoning requirements are in compliance with the applicable regulations.

The applicant and agent, Mary Porrone and Pino Porrone were in attendance.

Chairperson, Thomas Neufeld asked if there were any comments or questions from the committee, applicant or the public.

Chairperson, Thomas Neufeld confirmed there were no other comments or questions from the committee, applicant or the public.

### CA-32-2020

Moved by Shannon Olson, seconded by Gord Queen that Minor Variance application A/09/2020 to increase the maximum accessory building lot coverage from 10% to 13%, on lands known as 1801 Talbot Rd (County Road 34), be **APPROVED** subject to the following condition:

1. that any new construction complies with all other applicable provisions of the By-law.

**CARRIED**



## **2. A 09 20 – 696 Heritage Rd – Daniel & Shaylin HARPER**

Town Planner, Kristina Brcic introduced the Minor Variance application and reviewed her report dated, August 11<sup>th</sup>, 2020 which provides details regarding the requested minor variance to increase the accessory structure height to allow for the construction of a pole barn on lands known as 696 Heritage Rd (County Rd 50), in the Town of Kingsville.

The Town of Kingsville has received the above-noted application for lands located on the north side of Talbot Rd (County Rd 34), west of Conservation Blvd. The subject property is designated 'Agriculture' by the Official Plan. The parcel is split zoned 'Wetland (WE)' to the west and 'Lakeshore Residential (LR)' to the east, under the Kingsville Comprehensive Zoning By-law.

The subject land is a 1.44 ha (3.56 ac.) residential lot with a single detached dwelling and a small shed. The applicants wish to build a 222.97 sq. m (2,400 sq. ft.) pole barn (shown on Applicants' Sketch) in the northeast corner of the rear yard. The pole barn will have 4.87 m (16 ft.) side walls and a 4/12 roof pitch to allow for a tall overhead door. The Town of Kingsville Zoning By-law Accessory Buildings and Structures section 4.2 h) permits a maximum mid-peak height of 5 m (16.4 ft.) for accessory structures. Therefore the applicants have requested a minor variance for the additional 0.53 m (1.75 ft.) in accessory structure height to construct a pole barn in the rear yard. All other zoning requirements for the proposed building will be in compliance with the applicable regulations.

The applicants, Daniel & Shaylin HARPER were in attendance.

Chairperson, Thomas Neufeld asked if there were any comments or questions from the committee, applicant or the public.

Chairperson, Thomas Neufeld confirmed there were no comments or questions from the committee, applicant or the public.

### **CA-33-2020**

Moved by Gord Queen, seconded by Allison Vilardi that Minor Variance application A/09/20 to increase the maximum accessory building height from 5m (16.4 ft.) to 5.5 m (18.2 ft.) for the construction of a new pole barn, on lands known as 696 Heritage Rd, in the Town of Kingsville be **APPROVED**, subject to the following condition:

1. that any new construction complies with all other applicable provisions of the By-law.

**CARRIED**

## **E. NEW AND UNFINISHED BUSINESS**

## **F. NEXT MEETING DATE**

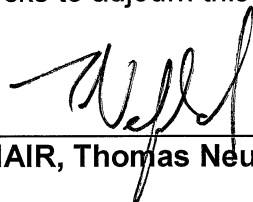
The next meeting of the Committee of Adjustment shall take place on September 22<sup>nd</sup>, 2020 at The Council Chambers, 2021 Division Road North, Kingsville @ 6:00 p.m.

**G. ADJOURNMENT**

**CA-34-2020**

Moved by Allison Vilardi, seconded by Russell Horrocks to adjourn this Meeting at 6:15 p.m.

**CARRIED**



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**CHAIR, Thomas Neufeld**



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**SECRETARY TREASURER,  
Kristina Brcic**



# MINUTES

## **POLICE SERVICES BOARD MEETING WEDNESDAY, AUGUST 26, 2020 @ 4:00 P.M. Via Webex**

### **A. CALL TO ORDER**

Chairperson, Nelson Santos called the Meeting to order at 4:01 p.m. with the following persons confirming their attendance via teleconference:

Nelson Santos	-	Chairperson
William Chisholm	-	Vice Chairperson
Kimberly DeYong	-	Board member
Barry Wilson	-	Board member
Bill Baird	-	Board member (@ 4:08 pm)
Silvano Bertoni	-	O.P.P. Constable
Brian Johnson	-	O.P.P. Staff Sergeant

Member of Administration: Roberta Baines, Deputy Clerk-Administrative Services

Regrets: Glenn Miller, O.P.P. Inspector

### **B. DISCLOSURE OF PECUNIARY INTEREST**

Where a member of the board has any pecuniary interest, direct or indirect, in any matter which is the subject of consideration at the Regular Meeting of the Board, the member shall disclose the pecuniary interest and its general nature, prior to any consideration of the matter. There were none.

### **C. DELEGATIONS/PRESENTATIONS**

### **D. ADOPTION OF ACCOUNTS**

#### **1. Police Services Accounts – RE: Budget actuals ending July 31, 2020**

**PSB 40-2020** Moved by Kim DeYong, seconded by Will Chisholm to receive the accounts ending July 2020

**CARRIED**



# MINUTES

## E. REPORTS

### 1. Monthly Status Reports

- i) Town of Kingsville PSB report and Crime Stoppers report for July 2020

Staff Sergeant Johnson provided an overview of the monthly reports.

Constable Bertoni discussed the speed trailer results that were forwarded to board members earlier. The speed trailer is currently located on Road 2 E. He advised that a commercial vehicle enforcement blitz is planned for sometime in September.

Board members requested media release updates when there is an extensive police investigation to help alleviate public alarm.

**PSB 41-2020** Moved by Barry Wilson, seconded by Bill Baird to receive Kingsville PSB Reports and Crime Stoppers reports for July 2020 as information.

**CARRIED**

## F. BUSINESS/CORRESPONDENCE

### 1. Ministry of Solicitor General:

- i) Memorandum: RE: Proclamation of the Reopening Ontario (A flexible response to COVID-19) Act, 2020, issued July 24, 2020 (Index: 20-0119)
- ii) Memorandum: RE: Use of Force and Firearms Training Following the End of the Provincial Declaration of Emergency, issued July 27, 2020 (Index: 20-0120)
- iii) Memorandum: RE: Amendments to the Provincial Offences Act to Expand the Availability of Remote Proceedings in Provincial Offences Courts, issued July 31, 2020 (Index: 20-0121)
- iv) Memorandum: RE: Stage 3 of Reopening Ontario Update, issued July 31, 2020 (Index: 20-0122)
- v) Memorandum: RE: Ontario Court of Justice Using Zoom Conferencing Services for Trials, issued August 4, 2020 (Index: 20-0123)

- vi) Memorandum: RE: Access and Use of the Alert Ready System in Ontario for Public Safety (Policing) Emergency Alerts, issued August 6, 2020 (Index: 20-0124)
- vii) Memorandum: RE: Ontario Closed Circuit Television (CCTV) Grant Program – Call for Applications for FY 2020-21, issued August 10, 2020 (Index: 20-0125)
- viii) Memorandum: RE: Court Security and Prisoner Transportation Program, issued August 10, 2020 (Index: 20-0126)
- ix) Memorandum: RE: Staffing Resources Reporting - Sunsetting, issued August 10, 2020 (Index: 20-0127)
- x) Memorandum: RE: Reminder: Extended Validity of Driver and Vehicle Products and Services, issued August 11, 2020 (Index: 20-0128)
- xi) Memorandum: RE: Stage 3 of Re-opening Ontario – Further Update, issued August 17, 2020 (Index: 20-0129)

**PSB 42-2020** Moved by Will Chisholm seconded by Kim DeYong to receive Ministry of Solicitor General communication items 1 i) to xi)

**CARRIED**

## **G. ADOPTION OF MINUTES OF PREVIOUS MEETING**

### **1. Adoption of Police Services Board Minutes – held on July 29, 2020**

**PSB 43-2020** Moved by Bill Baird, seconded by Barry Wilson adopt the Police Services Board meeting minutes held on July 29, 2020 via Webex.

**CARRIED**

## **H. NEW AND UNFINISHED BUSINESS**



## MINUTES

1. In-person Meetings

Members inquired as to the timeline when in-persons meetings will resume. Chair Santos will look into this and confirm space needs to ensure the safety of everyone.

2. Facility Enhancement Retrofit

Staff Sergeant Johnson will reach out to the Facilities Manager to inquire on status and report back to the board.

### I. ADJOURNMENT

**PSB 44-2020**

Moved by Barry Wilson, seconded by Will Chisholm, that Police Services Board adjourns the meeting at the hour of 4:26 p.m. and to meet again on September 23, 2020 or at the call of the Chair.

**CARRIED**

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**CHAIRPERSON, Nelson Santos**

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**DEPUTY CLERK-ADMINISTRATIVE SERVICES,  
Roberta Baines**





August 13, 2020

The Right Honourable Justin Trudeau  
Prime Minister of Canada  
Office of the Prime Minister  
80 Wellington Street  
Ottawa, ON K1A 0A2  
[justin.trudeau@parl.gc.ca](mailto:justin.trudeau@parl.gc.ca)

Dear Prime Minister,

**RE: Formal Apology from Canadian Government to African Canadians for Slavery**

At its Regular Meeting of August 4, 2020, the Town of Essex Council received a presentation by Elise Harding-Davis, African Canadian Heritage Consultant, seeking Council's support for her initiative requesting that the Government of Canada issue a formal public apology to African Canadians for enslaving people of African origin. In her presentation Ms. Harding-Davis emphasized that a public apology from the Canadian government will act as a catalyst to open meaningful dialogue and begin true change toward equity.

As a result of Council's discussion, the following resolution was passed,

"Moved by Councillor Verbeek  
Seconded by Councillor Bowman

**(R20-08-265)** That the public presentation by Elise Harding-Davis, from the African Canadian Heritage Consultant, asking Council to support the initiative to receive a formal apology from the Canadian Government to African Canadians for slavery, be received and supported; and

That a letter be sent to the Prime Minister of Canada in support of Ms. Harding-Davis' initiative to seek a formal apology from the Canadian Government regarding this nation's role in enslaving people of African origin. That a copy of the correspondence be sent to the County Municipalities and the County of Essex. "Carried"

If you have any questions or comments regarding this matter, please contact the undersigned.



Most respectfully,

A handwritten signature in black ink, appearing to read "Robert Auger".

Robert Auger, L.L.B.  
Town Solicitor, Legal and Legislative Services/Clerk  
Email: [rauger@essex.ca](mailto:rauger@essex.ca)

cc Mary Birch, Director of Council and Community Services/Clerk  
County of Essex  
Email: [mbirch@countyofessex.ca](mailto:mbirch@countyofessex.ca)

Paula Parker, Municipal Clerk/Risk Manager  
Town of Amherstburg  
Email: [pparker@amherstburg.ca](mailto:pparker@amherstburg.ca)

Jennifer Astrologo, Director of Corporate Services/Clerk  
Town of Kingsville  
Email: [jastrologo@kingsville.ca](mailto:jastrologo@kingsville.ca)

Agatha Robertson, Director of Council Services/Clerk  
Town of LaSalle  
Email: [arobertson@lasalle.ca](mailto:arobertson@lasalle.ca)

Kristen Newman, Director of Legislative and Legal Services/Clerk  
Town of Lakeshore  
Email: [knewman@lakeshore.ca](mailto:knewman@lakeshore.ca)

Brenda Percy, Municipal Clerk/Manager of Legislative Services  
Municipality of Leamington  
Email: [bpercy@leamington.ca](mailto:bpercy@leamington.ca)

Laura Moy, Director of Corporate Services/Clerk  
Town of Tecumseh  
Email: [lmoy@tecumseh.ca](mailto:lmoy@tecumseh.ca)

**CORPORATION OF THE  
TOWNSHIP OF NORTH GLENGARRY**

**Resolution #** 12

**Date:** Monday, September 14, 2020

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**Moved by:** Carma Williams

**Seconded by:** Brenda Noble

WHEREAS the COVID-19 pandemic has disproportionately affected the vulnerable elderly population in Canada's long-term care (LTC) homes and some of Ontario's LTC homes are among those with the highest fatality rates in the country as the pandemic has exposed deplorable conditions in many LTC homes across Canada; and

WHEREAS it is the mandate of the Ministry of Long-Term Care to inspect long term care homes on an annual basis and these inspections have consistently dropped in number since 2017 with only nine completed out of 626 long term care home in 2019; and

WHEREAS residents have been endangered by personnel moving between infection zones without adequate equipment; and

NOW THEREFORE BE IT RESOLVED THAT the Council of the Township of North Glengarry urges the Ontario government to provide funding to increase full-time positions in place of casual and part-time labour in long term care homes and requests that the Ministry of Long-term Care acts to regularly inspect all long term care homes , and sound infection control measures are put in place at all Ontario long term care homes and that this resolution be forwarded to Premier Ford, the Ministry of Long-term Care Merrilee Fullerton and all Ontario municipalities for consideration.

**Carried**

**Deferred**

**Defeated**

  
\_\_\_\_\_  
Mayor / Deputy Mayor

# Notice of Completion - Design and Construction Report

## Advance Work for Highway 3 Widening Contract 1, Town of Essex, County of Essex Detail Design and Class Environmental Assessment Study, G.W.P. 317-98-00

### THE STUDY

The Ontario Ministry of Transportation (MTO) retained **Stantec Consulting Ltd. (Stantec)** to complete a Design and Construction Report (DCR) for advance work required as part of the Highway 3 widening, Contract 1, in the Town of Essex, Essex County (see key map).

The DCR summarizes the design and construction requirements related to the following advance work:

- A municipal road extension of South Talbot Road westerly across the Canada Southern Railway right of way (ROW);
- Realignment of the Essex Outlet municipal drain, including a new centerline culvert on Highway 3; and
- Preloading and surcharging of the future Highway 3 overpass approach embankments at Victoria Avenue.

A separate Detail Design study will be completed for the remainder of the Highway 3 widening, Contract 1, for 7.9 km, from 0.8 km west of Ellis Side Road easterly to 2.2 km east of Essex County Road (CR) 23.

### THE PROCESS

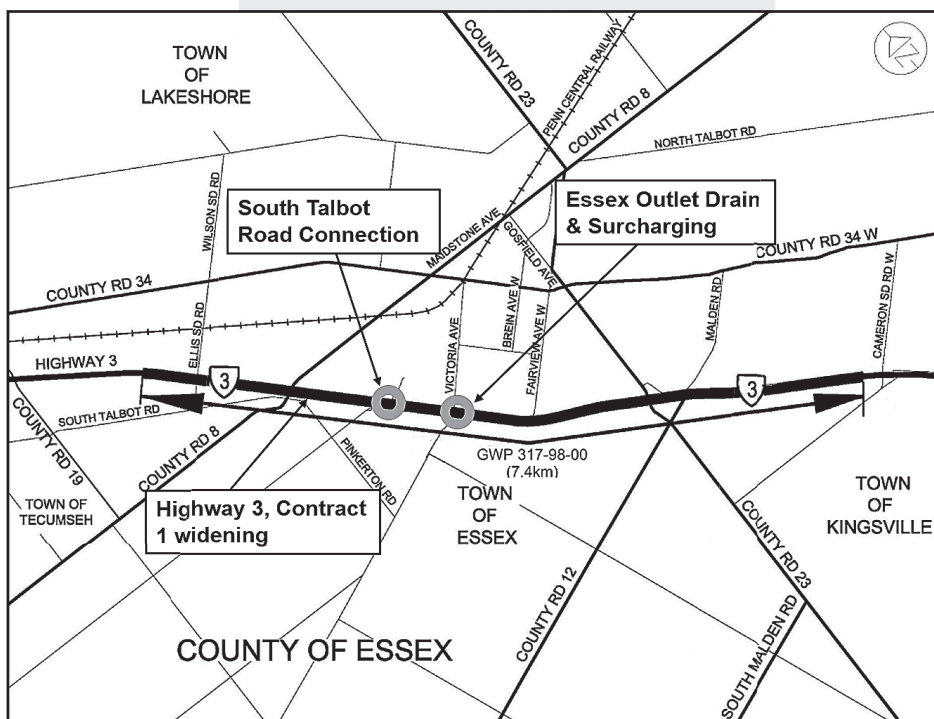
This study is following the approved planning process for a Group 'B' project in accordance with the *Class Environmental Assessment (Class EA) for Provincial Transportation Facilities (2000)*. An updated Preliminary Design and Class EA Study was documented in the *Highway 3 Improvements Town of Essex (GWP 317-98-00) TESR Addendum* (Dillon Consulting) which was completed in November 2016 and provided for a 30-day comment period in December 2016. Opportunities for public consultation for the overall Highway 3 project were included as part of the TESR Addendum (2016) which included newspaper notifications and two Public Information Centres. The Highway 3 Victoria Avenue overpass was included in the previously approved plan for the Highway 3 widening, as documented in the *TESR Addendum*.

### COMMENTS

The DCR will be available at <http://www.hwy3.ca> from September 21, 2020 to October 20, 2020 for a 30-day comment period. Interested persons may provide written comments to our project team by **October 20, 2020**. All comments and concerns should be sent directly to:

**Mr. Kevin Welker, P.Eng.**

Project Manager  
Stantec Consulting Ltd.  
600-171 Queens Avenue, London, ON N6A 5J7  
tel: 519-675-6652  
e-mail: [kevin.welker@stantec.com](mailto:kevin.welker@stantec.com)



**Ms. Amanda Naylor, P.Eng.**

Project Engineer  
Ministry of Transportation  
3rd Floor, 659 Exeter Road, London, ON N6E 1L3  
tel: 519-852-2975  
e-mail: [amanda.naylor@ontario.ca](mailto:amanda.naylor@ontario.ca)

In addition, a request may be made to the Ministry of the Environment, Conservation and Parks for an order requiring a higher level of study (i.e. requiring an individual/comprehensive EA approval before being able to proceed), or that conditions be imposed (e.g., require further studies), only on the grounds that the requested order may prevent, mitigate or remedy adverse impacts on constitutionally protected Aboriginal and treaty rights. Requests on other grounds will not be considered. Requests should include the requester contact information and full name for the ministry.

Requests should specify what kind of order is being requested (request for additional conditions or a request for an individual/comprehensive environmental assessment), how an order may prevent, mitigate or remedy those potential adverse impacts, and any information in support of the statements in the request. This will ensure that the ministry is able to efficiently begin reviewing the request. The request should be sent in writing or by email to the Ministry of Transportation Project Engineer listed above and to:

**Minister of the Environment,  
Conservation and Parks  
Ministry of Environment,  
Conservation and Parks  
777 Bay Street, 5th Floor  
Toronto, ON M7A 1P5  
e-mail: [Minister.mecp@ontario.ca](mailto:Minister.mecp@ontario.ca)**

**Director, Environmental  
Assessment Branch  
Ministry of Environment,  
Conservation and Parks  
135 St. Clair Ave. W, 1st Floor  
Toronto, ON M4V 1P5  
e-mail: [EABDirector@ontario.ca](mailto:EABDirector@ontario.ca)**

**This Notice issued September 17, 2020.**

Information will be collected in accordance with the *Freedom of Information and Protection of Privacy Act*. With the exception of personal information, all comments will become part of the public record. If you have any accessibility requirements in order to participate in this project, please contact one of the Project Team members listed above.



90 Wollaston Lake Road  
COE HILL, ON K0L 1P0  
[clerk@wollaston.ca](mailto:clerk@wollaston.ca)  
[www.wollaston.ca](http://www.wollaston.ca)



**MAYOR: BARBARA SHAW**  
**CLERK: BERNICE CROCKER**  
613-337-5731 (Phone)  
613-337-5789 (Facsimile)

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September 16, 2020

**MINISTRY OF MUNICIPAL  
AFFAIRS AND HOUSING**  
17<sup>th</sup> Floor, 777 Bay street  
TORONTO, ON  
M7A 2J3

**ATTN: THE HON. STEVE CLARK**

Dear Minister Clark:

At a special meeting of council held on August 24, 2020, members discussed concerns regarding the 2018 municipal election.

In the last six weeks of the 2018 municipal election in Wollaston Township, seasonal property owners presented signed leases with family members for sleeping cabins, bunkies and sheds. The \$100.00 leases added a significant number of new non-resident electors to the voters' list.

Although concerns were raised regarding the Township's Comprehensive Zoning By-law and non-use of the standard lease form, the leases were used as eligibility, allowing the children of seasonal property owners access to a Township election for the first time.

Because this gave the appearance of a pay to play campaign, and because the leases were with family members, and because no people actually lived in these structures that lacked hydro, running water and washroom facilities, this was reported to the OPP, who have a duty to enforce the rules and regulations of the *Municipal Elections Act*.

The OPP did not proceed with charges because they said there was no case law.

The following Motion was adopted:

MOTION NO.: 03  
MOVED BY: TIM CONLIN  
SECONDED BY: DARLENE COLTON

**BE IT RESOLVED**, that the Council of Wollaston Township ask Minister of Municipal Affairs and Housing, the Hon, Steve Clark, to review the *Municipal Elections Act* and provide amendments to ensure that loopholes are closed on any pay to play schemes in rural communities where non-resident electors are permitted to participate in elections so that \$100.00 leases do not turn into ballots for garden sheds.

**AND BE IT FURTHER RESOLVED**, that the County of Wollaston Township ask the Minister of Municipal Affairs and Housing, the Hon. Steve Clark, to review the Municipal Elections Act and provide amendments to provide clearer, stronger wording, to assist municipal Clerks in addressing issues to allow for a more definitive decision to be made when adding names to the voters' list.

**AND BE IT FURTHER RESOLVED**, that Council of Wollaston Township ask the Minister of Municipal Affairs and Housing, the Hon. Steve Clark, to ensure that there is a clear and accessible way to report election fraud.

**AND BE IT FURTHER RESOLVED**, that Council of Wollaston Township ask the Minister of Municipal Affairs and Housing, the Hon. Steve Clark, to ensure that the rules described in the Municipal Elections Act are actually enforceable even if there is not current case law.

**AND BE IT FURTHER RESOLVED**, that support for this resolution be sent to Premier Doug Ford, Daryl Kramp, M.P.P. for Hastings-Lennox and Addington, all Ontario Municipalities and the Association of Municipalities of Ontario.

**CARRIED**

Should you have any questions or concerns regarding the above, do not hesitate to contact me.

Sincerely,



**BERNICE CROCKER**  
Clerk/Administrator

cc. Premier Doug Ford, Daryl Kramp, M.P.P. for Hastings-Lennox and Addington, AMO and all Ontario Municipalities.



## To The Town of Kingsville

We the undersigned request a reduction of the speed limit from Seacliff Drive to the 2<sup>nd</sup> Concession to 60 km/hr on the Graham Side Rd. This will help to ensure some margin of the safety to the many walkers, joggers, cyclist and migrant workers who wish to use this road to access the Greenway and greenhouses from the subdivisions south of Seacliff Dr. It is a dangerous road because of its poor condition and deep ditch. Also, there is an increased volume of traffic and many are inconsiderate drivers who neglect the current speed limit and seemingly ignore the safety of the pedestrian traffic. Please consider this request.

Name	Address	Signature
Stan Sullivan	1392 Graham	
Ken Myers	1155 Campbell Lane	
CHERIE SULLIVAN	1392 GRAHAM	
Kim Dandini	1327 Graham Side Rd	
Nanda Dandini	" " "	
Erin Hemphill	1319 Graham Side Rd	
Joanne Lang	1319 GRAHAM SR	
DAN SWEET	1315 Graham	
ANDREW RYAN	1126 CAMPBELL LANE	
AMANDA RYAN	1126 CAMPBELL LN.	
STEPHEN DANCKAERT	1296 GRAHAM SIDE RD	
Kevin Miller	1006 Briarwood	
JOHN DICKFORD	985 Briarwood C.	
Jim Tjong	979 Briarwood Cst	
Mike Lefebvre	1320 GRAHAM SIDE RD	

## To The Town of Kingsville

We the undersigned request a reduction of the speed limit from Seacliff Drive to the 2<sup>nd</sup> Concession to 60 km/hr on the Graham Side Rd. This will help to ensure some margin of the safety to the many walkers, joggers, cyclist and migrant workers who wish to use this road to access the Greenway and greenhouses from the subdivisions south of Seacliff Dr. It is a dangerous road because of its poor condition and deep ditch. Also, there is an increased volume of traffic and many are inconsiderate drivers who neglect the current speed limit and seemingly ignore the safety of the pedestrian traffic. Please consider this request.

Name	Address	Signature
Heather Gauthier	1330 Graham	
J. H. Allen	1340 "	
Gary Garchan	1335 "	
MARIA PORTUGAL	1339 Graham	
NAYALIE ROSS	1343 "	
ROXIE ROSS	1343 GRAHAM	
Tracey Kimbriel	1019 Seacliff	
Chris Kimbriel	1019 Seacliff	
GEORGE DEKKER	1115 SEACLIFF	
CASEY KOJONA	1328 MCRAE	
SANDY SMITH	319 HERITAGE RD	
Frank Babich	1125 Campbell Lane	
John Kraus	1133 Campbell Lane	
Graham Brown	1334 Graham	
Kessi Wallay	1241 Oxford Ave. Kingsville	
JOSE PACHECO	1408 OXFORD AVE E	
Tony Gualtieri	1398 OXFORD AVE E.	
Julie Piccini	1372 Nottingham Ave	
Adrienne Alley	1219 NOTTINGHAM	

September 28, 2020

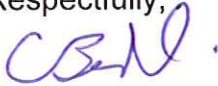
Dear Members of Council,

Please accept this letter on behalf of the Kingsville Business Improvement Area to first thank you for the generous action to provide a \$750 grant opportunity to not just BIA businesses but all Kingsville businesses that qualify for consideration.

While this is of great value to so many we respectfully wish to voice our concern regarding the disqualification for businesses that participated with Open Streets. This was surprising and alarming that it would be considered unacceptable for struggling businesses to be excluded from one program because they participated in another program that are all in the genuine spirit of keeping our community vibrant and commerce friendly.

We respectfully ask that Council reconsider the disqualification of businesses that participated in the Open Streets. Thank you in advance for your consideration of our request and for your ongoing support of our business community, it is greatly appreciated.

Respectfully,



Christina Bedal  
BIA Coordinator

CC: KINGSVILLE TOWN COUNCIL  
CC: MAYOR NELSON SANTOS  
CC: TOWN ADMINISTRATION  
CC: BIA BOARD MEMBERS

**CORPORATION OF THE  
TOWNSHIP OF NORTH GLENGARRY**

**Resolution #**

**Date:**

Monday, September 28, 2020

**Moved by:**

Jeff Manley

**Seconded by:**

Johanne Wensink

THAT Council of the Township of North Glengarry adopt the following resolution:

WHEREAS the Ontario government has provided emergency assistance funding to municipalities through the Safe Restart Agreement to offset the financial impact due to the COVID-19 pandemic;

AND WHEREAS the Province has specified funding must be used for operating costs and pressures due to COVID-19;

AND WHEREAS due to the nature of the pandemic and the necessity to make physical retrofits to offices to accommodate staff and the public in a safe environment, capital costs will be incurred by municipalities;

AND WHEREAS the Township has been advised by SDG County, through the Ministry of Finance that COVID-19 related capital costs are ineligible for Safe Restart Agreement Funding;

THEREFORE, BE IT RESOLVED THAT the Township of North Glengarry urges Ontario to allow capital expenditures under the Safe Restart Agreement, and that a copy of this resolution be forwarded to Premier Doug Ford, Jim McDonell, MPP and the Association of Municipalities of Ontario (AMO).

**Carried**

**Deferred**

**Defeated**

\_\_\_\_\_  
Mayor / Deputy Mayor



28 Pulford Street, Kingsville, Ontario N9Y 1B4  
gqueen@kingsville.ca

October 7, 2020

Jennifer Astrologo, B.H.K. (Hons.), LL.B.  
Director of Corporate Services / Clerk  
Town of Kingsville,  
2021 Division Road North  
Kingsville, Ontario N9Y 2Y9

Notice of Motion

### **Subject Site Plan Compliance and Night Lighting**

Over the years we have had ample discussion regarding the lights that are emitted from greenhouses and the farm sites that they occupy. Recently a new development on road 3 east has not only commenced building but seen by some, AS adding to the problem of lightning in the in this rural farm area bounded by houses and traditional farms.



This photo looking south from road 3, is the western section of the new development. You will note a light standard on the east side of the driveway projecting light westerly.



**Where as:**

**Council of the Town have always promoted the concept of Good Planning**

**And**

**Where as:**

**The Town has also been seen to encouraged good neighbors and a friendly community**

**And**

**Where as:**

**The Town also on several occasions promoted the concept of dark sky with all our recent greenhouse developments**

**And**

**Where as:**

**The lighting at this site on Road 3 E as well as the development of another greenhouse site just south on the north side of road 2 east appears to have lighting that may be seen from distances away.**

**Therefore:**

**At the next regular meeting of Council,**

**I may move, or cause to have moved,**

**That this Council be provided with a copy of the site plan agreement for the Greenhouse development currently underway on Road 3 east on the south side of the road between Division Road and the Graham sideroad. And the site plan for the development on Road 2 that is just south, that same may be reviewed by Council and Staff to ensure compliance with both Site plans and the concept of Dark Sky to be received at the next meeting.**

Gord Queen



**THE CORPORATION OF THE TOWN OF KINGSVILLE**

**BY-LAW 89 - 2020**

***Being a by-law to amend By-law 12-2017, being a by-law to designate a certain property, including land and buildings, known as The Cowan-Valentine House (107 Elm Street, Kingsville) as being of cultural heritage value or interest under the provisions of the Ontario Heritage Act, R.S.O. 1990, c.O18, as amended***

**WHEREAS** the property known as the The Cowan-Valentine House, including lands and buildings as described in Schedule “B” hereto, was designated by By-law 12-2017 as being of cultural heritage value or interest under Part IV of the *Ontario Heritage Act*, R.S.O. 1990 c.O.18, as amended (the “Act”);

**AND WHEREAS** Schedule “A” to By-law 12-2017 contains the statement explaining the cultural heritage value or interest of the property, and a description of the heritage attributes of the property;

**AND WHEREAS** the description of heritage attributes includes five (5) old growth giant native trees;

**AND WHEREAS** The Corporation of the Town of Kingsville deems it expedient to remove the designation of the five (5) old growth giant native trees;

**AND WHEREAS** notice of this proposed amendment to By-law 12-2017 has been served on the owner of the aforesaid property, and no notice of objection has been received within the time set out in the Act.

**NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWN OF KINGSVILLE ENACTS AS FOLLOWS:**

1. That Schedule “A” attached to By-law 12-2017 be and is hereby deleted and replaced with Schedule “A” attached hereto and forming part of this By-law.
2. That a copy of this By-law be registered against the title to the property as described in Schedule “B” attached to and forming part of this By-law and that a copy of this By-law be served on those parties as described in the Act.
2. This By-Law comes into force and takes effect on the day of the final passing thereof.

**READ a FIRST, SECOND and THIRD TIME and FINALLY PASSED this 13<sup>th</sup> day of October, 2020.**

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**MAYOR, Nelson Santos**

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**CLERK, Jennifer Astrologo**



**The Corporation of the Town of Kingsville  
By-law 89-2020**

**Schedule “A”**  
107 Elm St., Kingsville, Ontario  
The Cowan-Valentine House

**Description of Property:** The Cowan-Valentine House

Constructed in 1902, the Cowan-Valentine House is a 2 ½ storey brick house in the Queen Anne academic style located in the Town of Kingsville.

**Statement of Cultural Heritage Value or Interest:**

The cultural value of the house lies partly in its association with two prominent Kingsville citizens: Alexander Cowan and William Valentine.

Alexander Cowan (1853-1913) was born in Olinda, Ontario. Cowan served as clerk and purser on the steamer, ‘City of Dresden’ which began its regular route between Windsor, Amherstburg, and other lake shore ports on March 29, 1886. Cowan next became purser on the steamer ‘Lakeside’. By 1894 Cowan started a career in commerce as a general merchant. In the fall of 1901 Cowan proposed establishing a regular boat service to run between the mainland and Pelee Island. The steamer, ‘Greyhound’, built in 1888 was also known as ‘Lincoln’ and ‘Premier’. Due to Cowan’s efforts it provided a ferry service operating between the Lake Erie Canadian mainland north shore and Pelee Island for the season of 1903. In 1904 ‘Lincoln’ provided a longer service operating from Windsor to Pelee Island and Sandusky, Ohio. Alexander Cowan died on April 11, 1913 at the home of his brother-in-law, Mr. E. R. Scratch.

William Valentine (1868-1961) was born in Pickering, Ontario but lived most of his life in Kingsville. He was the bookkeeper for the Ontario Gas Company. He also served as secretary of the Hodge Tobacco Company Ltd. for 27 years and was a member of St. George’s Lodge A.F. & A.M. No. 41. William Valentine died suddenly at his Elm Street residence on July 16, 1961.

The cultural heritage value of the Cowan-Valentine House also lies in it being a particularly fine example of the Queen Anne Academic style of private dwelling Kingsville, Ontario. The 2 ½ storey brick house has a gable/hip roof, eaves in the gables, spindle work, flat arches, smooth faced sills, open round tower, Doric columns, decorative capitals on the columns and a two-storey partial porch with a peaked roof. The house is constructed of red brick from the local Jack Miner brickyard. The foundation is cut fieldstone. There is a stepping stone near the curb; this is a block of stone placed near the edge of the street usually in line with the front doorway of a home to help passengers as they climbed in and out of carriages.

**Description of Heritage Attributes:**

Key attributes that embody the heritage value of the Cowan-Valentine house include several examples of fine and/or unique craftsmanship. The main entryway/foyer includes the original wooden staircase made of ash. An area of wall and sloped ceiling constructed with ash in a parallel board pattern contribute to the refinement of the entry. Nine inch ash baseboard surrounds the living room walls. There is an arched stained glass window on the wall leading up the stairs and 2 rectangular stained glass transom windows in the living room.



**The Corporation of the Town of Kingsville**  
**By-law 89-2020**

**SCHEDULE “B”**

**Description:**

LT 37-38, 48-49 PL 227 GOSFIELD; KINGSVILLE

# THE CORPORATION OF THE TOWN OF KINGSVILLE

## BY-LAW 91-2020

---

**Being a by-law to amend By-law 2-2019, as amended, being a By-law to appoint certain members of Council and individuals to boards and committees.**

**WHEREAS** the Council of The Corporation of the Town of Kingsville deems it expedient to amend By-law 2-2019, as amended, being a by-law to appoint certain Members and Individuals to board and committees.

**NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWN OF KINGSVILLE ENACTS AS FOLLOWS:**

1. **THAT** Paragraph 1.aa) titled **Main Street Development Committee** be amended to add the appointment of the following Youth/Student appointee:

Gideon Spevak

2. **THAT** all other terms set out in said By-law 2-2019 and amendments thereto shall remain in full force and effect.

**READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED THIS 13<sup>th</sup> DAY OF OCTOBER, 2020.**

---

**MAYOR, Nelson Santos**

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**CLERK, Jennifer Astrologo**



# THE CORPORATION OF THE TOWN OF KINGSVILLE

## BY-LAW 92-2020

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### **Being a By-law to amend By-law No. 1-2014, the Comprehensive Zoning By-law for the Town of Kingsville**

**WHEREAS** By-law No. 1-2014 is the Town's Comprehensive Zoning By-law to regulate the use of land and the character, location and use of buildings and structures in the Town of Kingsville;

**AND WHEREAS** the Council of the Corporation of the Town of Kingsville deems it expedient and in the best interest of proper planning to further amend By-law No. 1-2014 as herein provided;

**AND WHEREAS** there is an Official Plan in effect in the Town of Kingsville and this By-law is deemed to be in conformity with the Town of Kingsville Official Plan;

### **NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWN OF KINGSVILLE ENACTS AS FOLLOWS:**

1. That Subsection 8.6 e) RURAL COMMERCIAL (C6) EXCEPTION REGULATIONS is amended with the addition of the following new subsection:

#### **8.6.13 'RURAL COMMERCIAL (C6) EXCEPTION 13 (C6-13)'**

- a) For lands shown as C6-13 on Map 54 Schedule "A" of this By-law.
- b) *Permitted Uses*
  - i) Those uses *permitted* under Section 8.6 Rural Commercial (C6);
  - ii) *A church*;
- c) *Permitted Buildings and Structures*
  - i) *Buildings and structures* for the *permitted uses*;
- d) *Zone Provisions*
  - i) All *lot* and *building* requirements for the *permitted buildings and structures* shall be in accordance with Subsection 8.6 of this By-law.

**READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED THIS  
13<sup>TH</sup> DAY OF OCTOBER, 2020.**

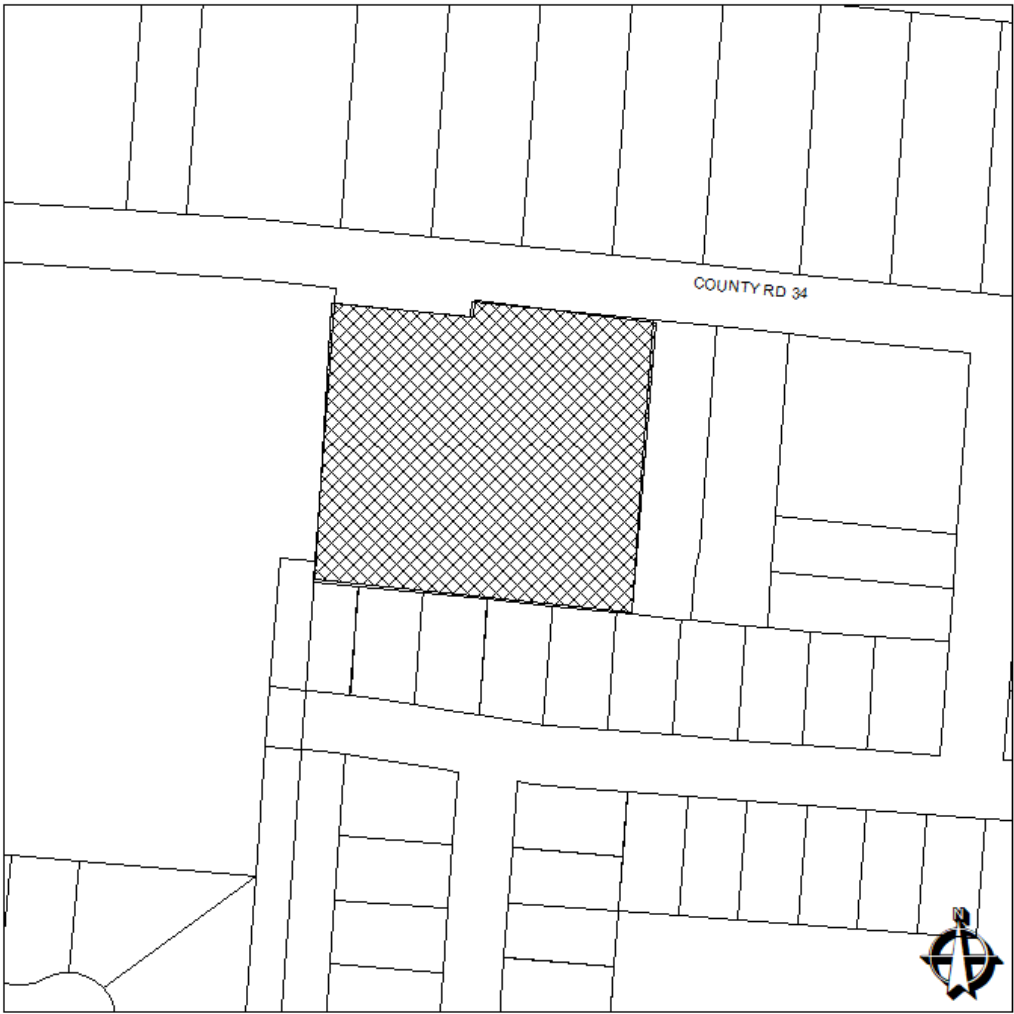
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**MAYOR, Nelson Santos**

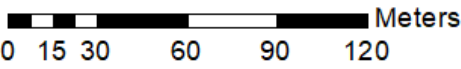
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**CLERK, Jennifer Astrologo**

Schedule A



**1771 Talbot Rd**  
**Part of Lot 11, CON 2 ED**  
**ZBA/10/20**



Schedule "A", Map 54 of By-law 1-2014 is hereby amended by changing the zone symbol as shown on Schedule 'A' in cross-hatch attached hereto from 'Rural Commercial (C6)' to 'Rural Commercial Exception 13 (C6-13)'.

# THE CORPORATION OF THE TOWN OF KINGSVILLE

## BY-LAW 93-2020

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**Being a By-law to to authorize the acquisition of certain lands for the realignment of Jasperson Drive between Woodycrest Avenue and Road 2 East.**

**WHEREAS** the Corporation of the Town of Kingsville wishes to proceed with the realignment of Jasperson Drive between Woodycrest Avenue and Road 2 East, with construction to be completed in or about 2021;

**AND WHEREAS** the *Expropriations Act*, R.S.O. 1990, c. E.26, as amended authorizes municipalities to expropriate land for municipal purposes;.

**AND WHEREAS** it is necessary to for the Corporation of the Town of Kingsville to acquire land between Woodycrest Avenue and Road 2 East to the west of the existing alignment of Jasperson Drive to accommodate the realignment and construction of Jasperson Drive.

### **NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWN OF KINGSVILLE HEREBY ENACTS AS FOLLOWS:**

1. **THAT** administration for the Corporation of the Town of Kingsville is hereby authorized to take any and all steps necessary to acquire ownership of the lands described as Parts 1 and 2 on the draft reference plan attached as Schedule "A" hereto, including proceeding with an Application for Approval to Expropriate Land pursuant to the *Expropriations Act*, which lands are required for the said realignment and construction of Jasperson Drive, in the Town of Kingsville.
2. **THAT** the Clerk for the Corporation of the Town of Kingsville be and the same is hereby authorized to execute any and all documents that may be necessary to give effect to the provisions of this By-law.
3. **THIS** By-law shall come into force and take effect on the final passing thereof.
4. This By-Law comes into force and takes effect on the day of the final passing thereof.

**READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED THIS 13th DAY OF OCTOBER, 2020.**

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**MAYOR, Nelson Santos**

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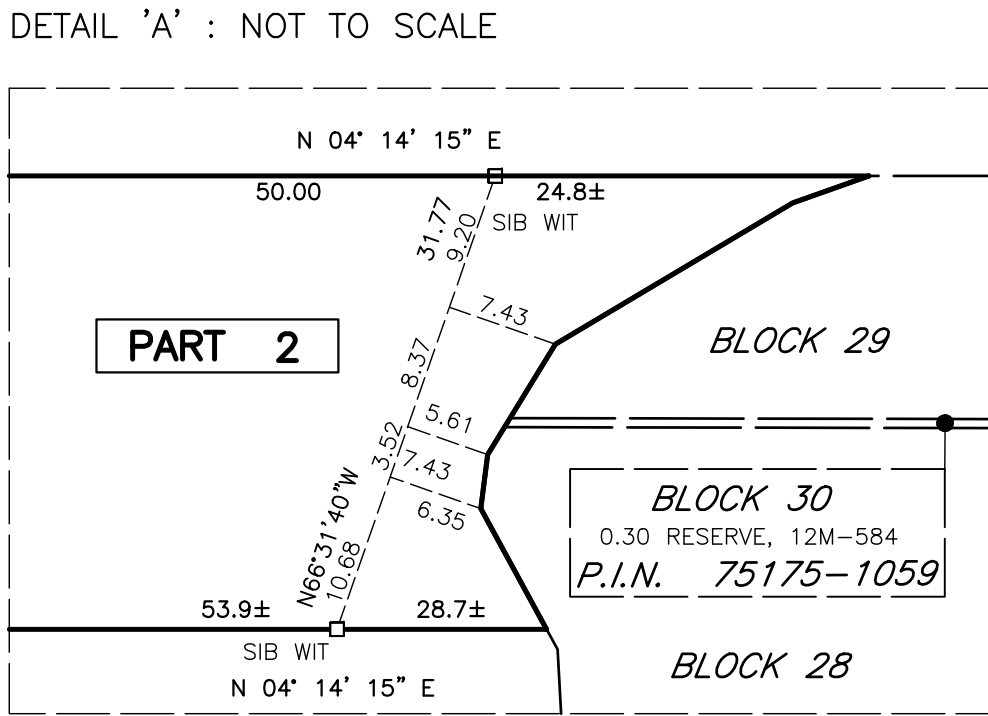
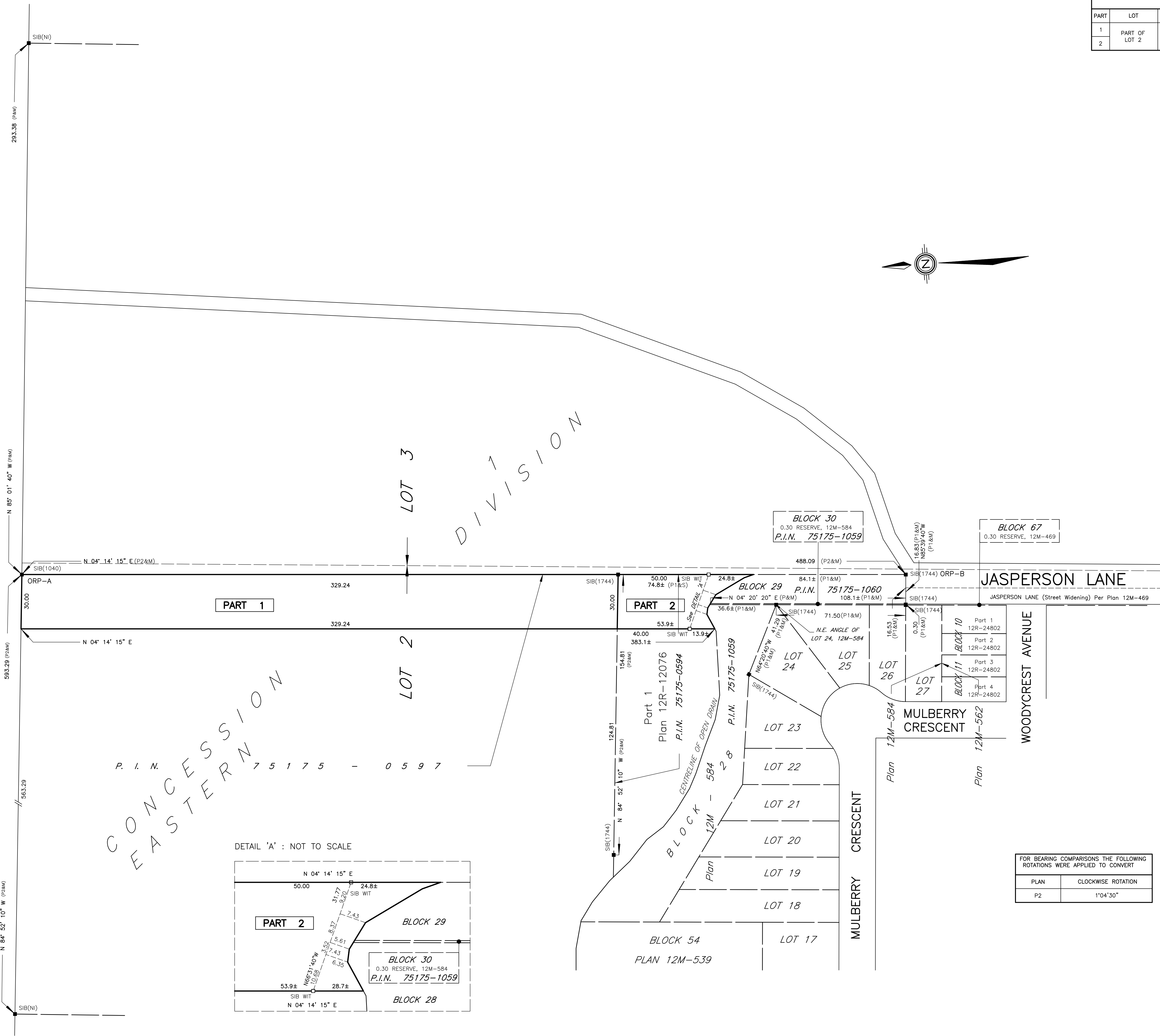
**CLERK, Jennifer Astrologo**

**The Corporation of the Town of Kingsville  
By-law 93-2020**

**SCHEDULE "A"**

**Draft Reference Plan attached.**

ROAD 2 EAST  
(ACCORDING TO THE CORP. OF THE TOWNSHIP OF GOSFIELD SOUTH, BY-LAW 41-1981, REGISTERED AS INST. No. P848695)  
(ROAD ALLOWANCE BETWEEN CONCESSIONS 1 AND 2)



PARTS SCHEDULE				
PART	LOT	CON/PLAN	P.I.N.	AREA
1	PART OF LOT 2	CONCESSION 1 EASTERN DIVISION	PART OF 75175-0597	0.988 ha.
2			PART OF 75175-0594	0.168± ha.

PLAN OF SURVEY  
OF  
PART OF LOT 2  
CONCESSION 1 EASTERN DIVISION  
GEOGRAPHIC TOWNSHIP OF GOSFIELD SOUTH  
NOW IN THE  
TOWN OF KINGSVILLE  
COUNTY OF ESSEX, ONTARIO  
VERHAEGEN LAND SURVEYORS, A DIVISION OF J.D. BARNES LTD.

SCALE = 1:1000  
0 10,00 20,00 40,00 60,00 100,00 METRES

"METRIC" DISTANCES AND COORDINATES SHOWN ON THIS PLAN ARE IN METRES AND CAN BE CONVERTED TO FEET BY DIVIDING BY 0.3048

THE INTENDED PLOT SIZE OF THIS PLAN IS 915mm IN WIDTH BY 609mm IN HEIGHT WHEN PLOTTED AT A SCALE OF 1:1000

INTEGRATION DATA		
OBSERVED REFERENCE POINTS (ORPs): UTM ZONE 17 NAD83 (CSRS) (2010.0). COORDINATES TO URBAN ACCURACY PER SECTION 14 (2) OF O.REG 216/10.		
POINT ID	NORTHING	EASTING
ORP-A	4656939.93	357344.09
ORP-B	4656453.26	357308.10
COORDINATES CANNOT, IN THEMSELVES, BE USED TO RE-ESTABLISH CORNERS OR BOUNDARIES SHOWN ON THIS PLAN.		

LEGEND AND NOTES  
BEARINGS ARE UTM GRID, DERIVED FROM OBSERVED REFERENCE POINTS A AND B, BY REAL TIME NETWORK (RTN) OBSERVATIONS, UTM ZONE 17, NAD83 (CSRS)(2010.0).

DISTANCES ON THIS PLAN ARE GROUND AND CAN BE CONVERTED TO GRID BY MULTIPLYING BY THE COMBINED SCALE FACTOR OF 0.99982500

ALL MONUMENTS SHOWN THUSLY □ ARE IRON BARS (IB) UNLESS OTHERWISE NOTED.  
SIB DENOTES 25mm X 25mm X 1.22m STANDARD IRON BAR  
SSIB DENOTES 25mm X 25mm X 0.61m SHORT STANDARD IRON BAR  
IB DENOTES 16mm X 16mm X 0.61m IRON BAR  
IB Ø DENOTES 19mm diameter X 0.61m ROUND IRON BAR  
CC DENOTES CUT-CROSS  
CP DENOTES 5mm X 50mm STEEL PIN  
PB DENOTES PLASTIC BAR

■ DENOTES SURVEY MONUMENT FOUND  
□ DENOTES SURVEY MONUMENT SET AND MARKED 1744  
WIT. DENOTES WITNESS  
(S) DENOTES SET (M) DENOTES MEASURED (D) DENOTES INST. No.  
ORP DENOTES OBSERVED REFERENCE POINT  
ALL SET SIB AND PB MONUMENTS WERE USED DUE TO LACK OF OVERBURDEN AND/OR PROXIMITY OF UNDERGROUND UTILITIES IN ACCORDANCE WITH SECTION 11(4) OF O.REG. 525/91.  
(S/P) DENOTES SET PROPORTIONALLY (NI) DENOTES NOT IDENTIFIABLE  
(P) DENOTES PLAN OF SURVEY BY (1744) Dated: Nov. 27, 2018. Plan File: G-3477.  
(P1) DENOTES PLAN 12M-584  
(P2) DENOTES PLAN 12R-12076  
(1744)DENOTES VERHAEGEN STUBBERFIELD HARTLEY BREWER BEZAIRE INC., O.L.S.

SURVEYOR'S CERTIFICATE  
I CERTIFY THAT:  
1. THIS SURVEY AND PLAN ARE CORRECT AND IN ACCORDANCE WITH THE SURVEYS ACT, THE SURVEYORS ACT, THE LAND TITLES ACT AND THE REGULATIONS MADE UNDER THEM.  
2. THIS SURVEY WAS COMPLETED ON THE DAY OF  
DATE OCTOBER 6, 2020.  
BRIAN COAD  
ONTARIO LAND SURVEYOR  
THIS PLAN OF SURVEY RELATES TO AOLS PLAN SUBMISSION FORM NUMBER XXXXXX

**VERHAEGEN**  
LAND SURVEYORS  
A Division of  
J. D. Barnes Limited

187 TALBOT ST E. LEAMINGTON, ON, N8H 1L8  
T: (519) 322-2375 F: (519) 322-2675 www.jdbarnes.com

DRAWN BY: CMM	CHECKED BY: (BC)	REFERENCE NO.: 20-48-240-00
CAD Date: October 6, 2020 8:46 AM		FILE NO.: E-Gosfield South 1E.D.-2
CAD File: 20-48-240-00.dwg		

# THE CORPORATION OF THE TOWN OF KINGSVILLE

## BY-LAW 94-2020

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### Being a By-law to confirm the proceedings of the Council of The Corporation of the Town of Kingsville at its October 13, 2020 Regular Meeting

**WHEREAS** sections 8 and 9 of the *Municipal Act, 2001* S.O. 2001 c. 25, as amended, (the “Act”) provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising the authority conferred upon a municipality to govern its affairs as it considers appropriate.

**AND WHEREAS** section 5(3) of the Act provides that such power shall be exercised by by-law, unless the municipality is specifically authorized to do so otherwise.

**AND WHEREAS** it is deemed expedient that the proceedings of the Council of The Corporation of the Town of Kingsville (the “Town”) be confirmed and adopted by by-law.

### **NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWN OF KINGSVILLE ENACTS AS FOLLOWS:**

1. The actions of the Council at its October 13, 2020 Regular Meeting in respect of each report, motion, resolution or other action taken or direction given by the Council at its meeting, is hereby adopted, ratified and confirmed, as if each resolution or other action was adopted, ratified and confirmed by its separate by-law.
2. The Chief Administrative Officer and/or the appropriate officers of the Town are hereby authorized and directed to do all things necessary to give effect to the actions set out in paragraph 1, or obtain approvals, where required, and, except where otherwise provided, the Mayor and the Clerk are hereby directed to execute all documents necessary and to affix the corporate seal to all such documents.
3. This By-Law comes into force and takes effect on the day of the final passing thereof.

**READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED this  
13<sup>th</sup> day of October, 2020.**

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**MAYOR, Nelson Santos**

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**CLERK, Jennifer Astrologo**