



**REGULAR MEETING OF COUNCIL  
MINUTES**

**Monday, July 27, 2020  
6:00 PM  
Council Chambers  
2021 Division Road N  
Kingsville, Ontario N9Y 2Y9**

Members of Council	Mayor Nelson Santos Deputy Mayor Gord Queen Councillor Tony Gaffan Councillor Thomas Neufeld Councillor Larry Patterson Councillor Kimberly DeYong Councillor Laura Lucier
Members of Administration	R. Brown, Manager of Planning Services  T. Del Greco, Municipal Services Manager S. Kitchen, Deputy Clerk-Council Services S. Martinho, Public Works Manager R. McLeod, Director of Financial Services A. Plancke, Director of Municipal Services R. Baines, Deputy Clerk - Administrative Services T. Hong, Manager of Financial Services

**A. CALL TO ORDER**

Mayor Santos, in attendance in the Council Chambers, called the Regular Meeting to order at 6:00 p.m. All other members participated in the Meeting through video conferencing technology from remote locations.

**B. DISCLOSURE OF PECUNIARY INTEREST**

Mayor Santos reminded Council that any declaration is to be made prior to each item being discussed and to identify the nature of the conflict, if any, as the agenda items come forward.

**C. PRESENTATIONS/DELEGATIONS**

- 1. Cindy Prince, Amico Properties Inc. RE: Request Council to explore the feasibility of establishing a Steering Committee to review the appropriateness of developing a West Side Collector road in the Town of Kingsville**

Cindy Prince, Vice President, Amico Properties Inc., presented a PowerPoint slide presentation entitled "West Side Collector Road--Kingsville July 2020".

**434-2020**

**Moved By** Deputy Mayor Gord Queen

**Seconded By** Councillor Laura Lucier

That Council receives the PowerPoint presentation of Amico Properties Inc. entitled "West Side Collector Road--Kingsville July 2020" as presented by Cindy Prince.

**CARRIED**

**435-2020**

**Moved By** Deputy Mayor Gord Queen

**Seconded By** Councillor Larry Patterson

That Council directs that at its next Regular Meeting to be held on August 10, 2020 Council deals with a motion on this particular subject matter, giving all members of Council an opportunity to think about the proposal to establish a steering committee to explore the appropriateness of a West Side Collector Road with staff input.

**CARRIED**

**D. AMENDMENTS TO THE AGENDA**

Deputy Mayor Queen added one Unfinished Business item and one Announcement. Mayor Santos added an update item.

**E. CLOSED SESSION**

**436-2020**

**Moved By** Councillor Larry Patterson

**Seconded By** Councillor Thomas Neufeld

Pursuant to Subsection 239(2) of the *Municipal Act, 2001*, Council at 6:24 p.m. entered into Closed Session to address the following item:

Subsection 239(2)(c) a proposed or pending acquisition or disposition of land by the municipality or local board; being a Report of Tim Del Greco, Manager of Municipal Services dated July 20, 2020 RE: a proposed or pending acquisition of land on Pearl Street East by the municipality for municipal purposes.

**CARRIED**

**F. REPORT OUT OF CLOSED SESSION**

Upon rising from Closed Session at 6:35 p.m. the meeting resumed in Open Session. Mayor Santos reported that Council addressed Item E in closed session being a Report of Tim Del Greco, Manager of Municipal Services, regarding a proposed acquisition of land on Pearl Street East by the municipality.

**437-2020**

**Moved By** Councillor Kimberly DeYong

**Seconded By** Councillor Larry Patterson

That Council approves the purchase of land from E.L.K. Energy Inc. known as Plan 184-185, Pt Lot 3 at a cost of \$1.00; And Further That Council authorizes the Mayor and Clerk to execute the requisite Agreement of Purchase and Sale.

**CARRIED**

**G. STAFF REPORTS**

**1. Reconstruction of Main Street West**

T. Del Greco, Manager of Municipal Services

**438-2020****Moved By** Councillor Thomas Neufeld**Seconded By** Councillor Tony Gaffan

That Council directs that the entire Main Street West corridor be placed in a Community Safety Zone from Heritage to Division and that a future Report and draft by-law be brought back to Council for consideration.

**CARRIED**

Information and/or any recommendations regarding speed limits in that corridor will be part of the report to Council.

**439-2020****Moved By** Deputy Mayor Gord Queen**Seconded By** Councillor Kimberly DeYong

That Council states for the record that the Town is not taking the trees down, nor altering the boulevard in front of the Anglican Church.

<b>Recorded</b>	<b>For</b>	<b>Against</b>
Mayor Nelson Santos	X	
Deputy Mayor Gord Queen	X	
Councillor Tony Gaffan	X	
Councillor Thomas Neufeld	X	
Councillor Larry Patterson	X	
Councillor Kimberly DeYong	X	
Councillor Laura Lucier	X	
<b>Results</b>	<b>7</b>	<b>0</b>

**CARRIED (7 to 0)**

Mayor Santos clarified that as the boulevard in front of the Anglican Church will not be altered, the parking area component of the tender on the north side of Main St. West is excluded from the project.

**440-2020****Moved By** Councillor Thomas Neufeld**Seconded By** Councillor Tony Gaffan

That Council move the balance of the Recommendations contained in the Report of T. Del Greco, Manager of Municipal Services with the provision that the East end of the left centre turning lane from Greenhill not be the full length as proposed, but rather tapers down toward Prince Albert Street.

<b>Recorded</b>	<b>For</b>	<b>Against</b>
Mayor Nelson Santos		X
Deputy Mayor Gord Queen		X
Councillor Tony Gaffan		X
Councillor Thomas Neufeld	X	
Councillor Larry Patterson		X
Councillor Kimberly DeYong		X
Councillor Laura Lucier		X
<b>Results</b>	<b>1</b>	<b>6</b>

**LOST (1 to 6)****441-2020****Moved By** Deputy Mayor Gord Queen**Seconded By** Councillor Kimberly DeYong

That Council approves the first four bullet items on page 1 of the Report of Manager of Municipal Services T. Del Greco dated July 20, 2020 as follows:

- installation of new watermain, storm sewer, and street lighting;
- reconstruction of curb and gutter and new asphalt road surfacing;
- reconstruction of all existing sidewalk and driveway aprons; and
- minor repair and waterproofing of Mill Creek Bridge.

**CARRIED**

**442-2020**

**Moved By** Councillor Thomas Neufeld

**Seconded By** Councillor Larry Patterson

That Council approves the 5th bullet point in the Report of Manager of Municipal Services T. Del Greco dated July 20, 2020 being:

- installation of a centre turning lane from Heritage Road to Home Hardware.

<b>Recorded</b>	<b>For</b>	<b>Against</b>
Mayor Nelson Santos	X	
Deputy Mayor Gord Queen	X	
Councillor Tony Gaffan	X	
Councillor Thomas Neufeld	X	
Councillor Larry Patterson	X	
Councillor Kimberly DeYong		X
Councillor Laura Lucier		X
<b>Results</b>	<b>5</b>	<b>2</b>

**CARRIED (5 to 2)**

**443-2020**

**Moved By** Deputy Mayor Gord Queen

**Seconded By** Councillor Tony Gaffan

That Council receives the Report of Manager of Municipal Services T. Del Greco, dated July 20, 2020 RE: Reconstruction of Main Street West.

**CARRIED**

Mayor Santos clarified that with the motion failing regarding the installation of a tapered and shortened left centre turning lane from Greenhill, there is no adjustment to the road, nor inclusion of a lane that is tapered.

**444-2020**

**Moved By** Councillor Thomas Neufeld

**Seconded By** Councillor Larry Patterson

That Council authorizes \$100,000.00 from Account #03-000-032-39005 (Reserves--Water Maintenance) to balance an expected deficit with respect to Main Street West watermain reconstruction; and That Council authorizes the use of surplus funds from Jasperson Drive reconstruction to balance an expected deficit with respect to Main Street West reconstruction.

**CARRIED**

**2. Tree Management Policy**

S. Martinho, Manager of Public Works

**445-2020**

**Moved By** Deputy Mayor Gord Queen

**Seconded By** Councillor Kimberly DeYong

That Council endorses substituting the existing Tree Removal Policy, Tree Planting Policy, and Commemorative Tree Policy with MS 017 Kingsville's Tree Management Policy which regulates the protection, planting, and removal of trees from public spaces including the municipal right-of-way, town owned properties, and municipal parks; And Further That Council requests an update in twelve months with more detail on tree protection procedures.

**CARRIED**

**3. Application for Site Plan Amendment SPA/08/2020 by Jeremy Capussi; 1233 Rod 4 E (County Road 18), Part of Lots 7 and 8, Concession 3 ED, Parts 1 and 6, RP 12R-18084**

R. Brown, Manager of Planning Services

**446-2020**

**Moved By** Councillor Kimberly DeYong

**Seconded By** Councillor Larry Patterson

That Council approves Site Plan Amendment Application SPA/08/2020 for the addition of bunkhouses to the existing approved site plan, subject to the conditions and requirements outlined in the Amending Site Plan Agreement and authorizes the Mayor and Clerk to sign the Agreement and register said Amendment on title.

**CARRIED**

**4. Application for Site Plan Approval SPA/09/2020 by Marcovecchio Holdings Inc. 24 and 28 Dimar Drive, Lots 10 and 11, Plan 12M 609**

R. Brown, Manager of Planning Services

**447-2020**

**Moved By** Deputy Mayor Gord Queen

**Seconded By** Councillor Larry Patterson

That Council approves Site Plan Approval Application SPA/09/2020 for a two-phase industrial development at 24 and 28 Dimar Drive, subject to the conditions and requirements outlined in the Site Plan Agreement and authorizes the Mayor and Clerk to sign the Agreement and register said Agreement on title.

**CARRIED**

**5. Application for Site Plan Approval SPA/10/2020 by Boem Berry Farms Inc., 542, 556, 600 and 672 Road 2 E, Part of Lot 2, Concession 2 ED Parts 1 and 2, RP 12R 26445**

R. Brown, Manager of Planning Services

**448-2020**

**Moved By** Councillor Larry Patterson

**Seconded By** Councillor Tony Gaffan

That Council approves Site Plan Application SPA/10/2020 for the phase 4 expansion of the existing greenhouse facility and expansion of support facility as shown on the attached Site Plan, subject to the conditions and requirements



outlined in the Site Plan Agreement and authorizes the Mayor and Clerk to sign the Agreement and register said Agreement on title.

**CARRIED**

**6. Shipping Container Regulation Update**

R. Brown, Manager of Planning Services

**449-2020**

**Moved By** Deputy Mayor Gord Queen

**Seconded By** Councillor Thomas Neufeld

That Council receives the shipping container regulation update report for information purposes; And Further That Council directs Administration to incorporate updated regulations for shipping containers in a comprehensive housekeeping amendment to be presented to the Planning Advisory Committee for public input prior to presentation to Council.

**CARRIED**

At 8:22 p.m. Mayor Santos called for a short recess, and the Meeting reconvened at 8:31 p.m.

**7. Service Delivery Review – Award of Contract**

R. McLeod, Director of Financial Services

**450-2020**

**Moved By** Councillor Laura Lucier

**Seconded By** Councillor Kimberly DeYong

To award the consulting services for the 2020 Municipal Service Delivery Review to StrategyCorp.

**CARRIED**

**8. Financial Impact due to COVID-19**

T. Hong, Manager of Financial Services

**451-2020**

**Moved By** Councillor Kimberly DeYong

**Seconded By** Councillor Laura Lucier

That Council directs that Administration bring back a report to the next Regular Meeting of Council regarding a potential grant or funding program for reopening businesses in the Town of Kingsville.

**CARRIED**

**452-2020**

**Moved By** Councillor Thomas Neufeld

**Seconded By** Deputy Mayor Gord Queen

That Council receives the Financial Impact due to COVID-19 Report dated July 20, 2020 for information.

**CARRIED**

**9. Temporary Outdoor Patio Extensions**

R. McLeod, Director of Financial Services presented the Report as prepared by Ms. Astrologo

**453-2020**

**Moved By** Deputy Mayor Gord Queen

**Seconded By** Councillor Laura Lucier

That Council receives this Report regarding Temporary Patio Extensions for Information;

And That, Council supports temporary patio extensions through to January 1, 2021, provided that businesses adhere to the application process and comply with the requirements established by the Town; And Further That, Council waives the fees normally associated with providing Non-Objection Letters for the duration of 2020.

**CARRIED**

**H. MINUTES OF THE PREVIOUS MEETINGS**

- 1. Regular Meeting of Council--July 13, 2020**
- 2. Regular Closed Session Meeting of Council--July 13, 2020**

**454-2020**

**Moved By** Councillor Larry Patterson

**Seconded By** Councillor Tony Gaffan

That Council adopts Regular Meeting of Council Minutes dated July 13, 2020 and Regular Closed Session Meeting of Council Minutes dated July 13, 2020.

**CARRIED**

**I. MINUTES OF COMMITTEES AND RECOMMENDATIONS**

- 1. Tourism and Economic Development Committee--June 11, 2020**

**455-2020**

**Moved By** Councillor Tony Gaffan

**Seconded By** Deputy Mayor Gord Queen

That Council receives Tourism and Economic Development Committee Meeting Minutes dated June 11, 2020.

**CARRIED**

- 2. Union Water Supply System Joint Board of Management--June 17, 2020**

**456-2020**

**Moved By** Councillor Larry Patterson

**Seconded By** Councillor Thomas Neufeld

That Council receives Union Water Supply System Joint Board of Management Meeting Minutes dated June 17, 2020.

**CARRIED**

**3. Kingsville Municipal Heritage Advisory Committee--June 18, 2020**

**457-2020**

**Moved By** Councillor Laura Lucier

**Seconded By** Deputy Mayor Gord Queen

That Council receives Kingsville Municipal Heritage Advisory Committee Meeting Minutes dated June 18, 2020.

**CARRIED**

**4. Parks, Recreation, Arts and Culture Committee--June 18, 2020**

**458-2020**

**Moved By** Deputy Mayor Gord Queen

**Seconded By** Councillor Kimberly DeYong

That Council receives Parks, Recreation, Arts and Culture Committee Meeting Minutes dated June 18, 2020 together with Minutes from the following sub-committees: Fantasy of Lights - April 28, 2020, Migration Festival - April 28, 2020, and Communities in Bloom - April 23, 2020.

**CARRIED**

**J. BUSINESS CORRESPONDENCE - INFORMATIONAL**

- 1. City of Oshawa--Correspondence dated June 26, 2020 RE: COVID-19 Funding**
- 2. Township of Perth South--Correspondence dated July 9, 2020 RE: Farm Property Class Tax Rate Program**
- 3. Township of Armour--Correspondence dated July 15, 2020 RE: Resolution in Support of Kingsville Resolution requesting Province expand Rent Assistance Program**
- 4. Township of Harley--Correspondence dated July 15, 2020 RE: Resolution in Support of Kingsville Council Resolution requesting Province Expand Rent Assistance program**

5. **Township of Amaranth--Correspondence dated July 20, 2020 RE:  
Resolution in Support of Kingsville Council Resolution requesting Province  
expand Rent Assistance Program**

**459-2020**

**Moved By** Councillor Kimberly DeYong

**Seconded By** Councillor Tony Gaffan

That Council receives Business Correspondence-Informational items 1 through 5.

**CARRIED**

**K. NOTICES OF MOTION**

1. **Deputy Mayor Queen may move, or cause to have moved:**

**460-2020**

**Moved By** Deputy Mayor Gord Queen

**Seconded By** Councillor Tony Gaffan

That staff consider and provide the Council of The Corporation of the Town of Kingsville with cost estimates to install security camera or cameras in the Lions Park area in light of ongoing activity, this costing to be presented with the budget process in 2021.

**CARRIED**

2. **Councillor DeYong may move, or cause to have moved:**

**461-2020**

**Moved By** Councillor Kimberly DeYong

**Seconded By** Councillor Larry Patterson

WHEREAS to manage municipal services, municipalities require daily data on COVID-19 cases broken down by all acquisitions i.e. close contact, Agri-farm, Long Term Care Home/Retirement Home, Travel, hot zones and outbreaks (historical and current);

AND WHEREAS in reviewing other regions such as Durham, Hamilton, Peel, and Toronto, they provide an interactive website that allows the public to drill down to not only the municipality level but to the neighbourhoods;

AND WHEREAS our Health Unit uses static reporting on a weekly basis with a municipal breakdown using percentages of region and this provides no granularity to allow the public and municipalities to evaluate health risks, openings, potential hot zones, and effectiveness of measures put in place to help control the spread;

AND WHEREAS as a municipality, our public needs to see the municipality and neighbourhood data trending over time from the beginning of the pandemic to help show our progress but also to allow us to evaluate future outbreaks and react based on the raw data;

AND WHEREAS the health units are mandated to provide transparency and there should be no privacy concerns as can be seen using municipality and neighbourhood data in other regions;

AND WHEREAS as the Town approaches the move to Stage 3 and beyond, municipality and neighbourhood data will allow our Council and the public to be informed and make decisions on protecting health and supporting our way to a successful reopening of our region.

NOW THEREFORE BE IT RESOLVED that Administration send a letter to the Windsor-Essex County Health Unit Board of Directors and Medical Officer of Health Dr. Wajid Ahmed, requesting more detailed information and data regarding the spread of COVID-19, with a copy of such letter to be sent to the MPPs of Kingsville and Leamington.

**CARRIED**

**L. UNFINISHED BUSINESS, ANNOUNCEMENTS AND UPDATES**

**1. Main Street Development Committee**

Deputy Mayor Queen indicated that the Town struck a Main Street Development Committee, has appointed a number of individuals to that Committee, and a first meeting has not yet been called. Director of Financial Services R. McLeod will follow-up with Manager of Planning Services R. Brown as to the status of the matter, and an update will be provided at the August 10, 2020 Regular Meeting.

**2. Pelee Island Ferry Service from Kingsville Ferry Terminal**

Deputy Mayor Queen advised of the recent announcement pertaining to the Pelee Island Ferry service.

Mayor Santos advised that on July 23, 2020 an announcement was made that the Pelee Island Ferry Service will be held off from leaving from the Kingsville Ferry Terminal for the balance of the year. The concern with the announcement is that it was not discussed with the Municipality of Leamington, the Township of Pelee, the Pelee Island Transportation Services Advisory Committee, nor this municipality. The County Warden has been advised of the serious negative impacts the lack of service from the Kingsville Ferry Terminal will have on the upcoming harvest season, on tourism, and on transportation.

### 3. COVID-19 updates by the Mayor

- i) Mayor Santos advised that the Province's Emergency Medical Assistance Team (EMAT) arrived in our community last week. Mayor Santos and Leamington Mayor Hilda MacDonald will be touring the site on July 28, 2020.
- ii) The Premier and Provincial Government officials have been requested to strengthen language regarding the temporary worker program and to try to encourage programs to include testing as part of the protocols.
- iii) New funding was announced today by the Province in terms of a federal/provincial grant program, wherein funds are to be allocated to municipalities to help deal with the response to COVID-19.

## **M. BYLAWS**

### **1. By-law 68-2020**

**462-2020**

**Moved By** Deputy Mayor Gord Queen

**Seconded By** Councillor Tony Gaffan

That Council reads By-law 68-2020, being a by-law authorizing the entering into of an Agreement with Sherway Contracting (Windsor) Limited for the Main Street West Reconstruction (N. J. Peralta Engineering Ltd. Project No. E-15-039), as amended, a first, second and third and final time.

**CARRIED**

### **2. By-law 70-2020**

**463-2020**

**Moved By** Deputy Mayor Gord Queen

**Seconded By** Councillor Laura Lucier

That Council reads By-law 70-2020, being a By-law authorizing the entering into of a Contribution Agreement with Kingsville Pickleball, Inc. a first, second and third and final time.

**CARRIED**

**3. By-law 71-2020**

**464-2020**

**Moved By** Deputy Mayor Gord Queen

**Seconded By** Councillor Larry Patterson

That Council reads By-law 71-2020, being a by-law to amend By-law 2-2019, as amended, being a By-law to appoint certain members of Council and individuals to boards and committees a first, second and third and final time.

**CARRIED**

**N. CONFIRMATORY BY-LAW**

**1. By-law 72-2020**

**465-2020**

**Moved By** Deputy Mayor Gord Queen

**Seconded By** Councillor Kimberly DeYong

That Council reads By-law 72-2020, being a By-law to confirm the proceedings of the Council of The Corporation of the Town of Kingsville at its July 27, 2020 Regular Meeting, a first, second and third and final time.

**CARRIED**

**O. ADJOURNMENT**



**466-2020**

**Moved By** Councillor Larry Patterson

**Seconded By** Councillor Tony Gaffan

That Council adjourns this Regular Meeting at 9:14 p.m.

**CARRIED**