



**SPECIAL MEETING OF COUNCIL
AGENDA**

Wednesday, January 29, 2020, 9:00 AM

Council Chambers

2021 Division Road N

Kingsville, Ontario N9Y 2Y9

Pages

A. CALL TO ORDER

B. DISCLOSURE OF PECUNIARY INTEREST

When a member of Council has any pecuniary interest, direct or indirect, in any matter which is the subject of consideration at this Meeting of Council (or that was the subject of consideration at the previous Meeting of Council at which the member was not in attendance), the member shall disclose the pecuniary interest and its general nature, prior to any consideration of the matter.

C. BUSINESS CORRESPONDENCE - INFORMATIONAL

- 1. Correspondence from J. Winger RE: Wastewater Budgets, dated January 22, 2020**

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Recommended Action

That Council receive the correspondence, dated January 22, 2020, from Joanne Winger regarding the 2020 Wastewater Budgets.

D. BUDGET DELIBERATIONS

- 1. 2020 Draft Budget Amendments # 2 Report**

4

R. McLeod, Director of Financial Services

Recommended Action

To approve the following changes to the 2020 draft budget:

- Increase Affordable Housing Initiative expense (01-112-200-60393) to \$26,396
- Update the cost of the Fibre Network capital project (IT-2020-9) to \$380,000 which is to be funded in full from the Modernization Grant

- Apply Modernization Grant Funding of \$20,500 to capital project IT-2020-10
- Apply Modernization Grant Funding of \$75,684 to capital project IT-2020-5
- Increase Prisoner Transportation Grant revenue (01-122-058-40505) to \$16,000

To receive the revised Kingsville BIA 2020 budget.

2. Presentation of Departmental Operating and Capital Budgets Continued

- a. Arena (pg. 24)
- b. Parks (pg. 26)
- c. Facilities (pg. 28)
- d. Marina (pg. 30)
- e. Communities in Bloom (pg. 33)
- f. Highland Games (pg.64)
- g. Planning (pg. 34)
- h. Water (pg. 38)
- i. Kingsville/Lakeshore West Wastewater (pg. 40)
- j. Cottam Wastewater (pg. 42)
- k. Kingsville BIA

3. 2020 Kingsville Community Grants Report

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R. McLeod, Director of Financial Services

Recommended Action

That Council receives the 2020 Grant Application and Scoring Summary for consideration.

4. Grants and Donation Requests

- a. 2nd Cottam Scouts
- b. Arts Society of Kingsville
- c. Kingsville BIA-Facelift Grant
- d. Cedar Island Yacht Club
- e. Cottam United Church
- f. Discovery School-Based Childcare Program of Kingsville
- g. Erie North Shore Hockey-Juvenile OHF Championship
- h. Erie Shores Quilters Guild
- i. Jack Miner Migratory Bird Foundation

- j. Kingsville and Essex Associated Band
- k. Kingsville Horticultural Society
- l. Kingsville Pickleball Inc.
- m. Kingsville Soccer Association
- n. Kingsville-Gosfield Heritage Society
- o. Migration Hall
- p. Rotary Club of Cottam
- q. Rotary Club of Kingsville Southshore
- r. Shooters Photography Club
- s. Southwestern Ontario Gleaners
- t. St. John de Brebeuf Catholic Church
- u. The Great Migration Paint Out
- v. The Joan Cotte Arts Endowment Fund
- w. Windsor Symphony Orchestra

E. CONFIRMATORY BY-LAW

1. By-law 13-2020

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Being a By-law to confirm the proceedings of the Council of The Corporation of the Town of Kingsville at its January 29, 2020 Special Meeting

To be read a first, second and third and final time.

F. ADJOURNMENT

Council

In reference to 2019 KLV Waste Water budget accounts Administration Watson Report shows 4660 residential annual base charge 354.24

1/22/2020

LSW Kingsville Sewage Gosfield South Sewage and Ruthven Sewage

4660 x 354.24	=	\$ 1,650,758.40
2019 Budgeted Amount	\$	2,036,000.00
Delta (Positive)	\$	385,242.00

Mayor claimed difference was what was collected for apartment buildings, condos, commercial, institutions, schools, greenhouses and bunk houses.

2019 Actual budget now shows \$399,741.00 deficit in accordance with the Watson report and residential rate. At this time still based on the flat rate, residential rate still has nothing to do with flow.

Amount not collected	\$	399,741.00
Missing Amount	\$	385,242.00
—	\$	784,983.00

Not only does administration show residential amount wasn't fully collected, administration shows absolutely no money collected for anything other than residential.

Where in the budget does this difference of over \$600,000.00 (approx) show? Money was collected, where is reflective in the budget?

2020 Page 40 - Line Item 02-242-066-40853

G.S. Sewage Ruthven \$ 160,000.00

Why is there such a drop shown? This figure doesn't reflect the original 400 residents that were on the sewage line. It does not reflect new development greenhouse and many bunk houses, etc.

Shows considerable increase GS Sewage 2020, big drop in Ruthven, Kingsville increase after big dip in 2019. Kingsville Water does not make sense with sewage.

In the last five years, residential sewage has been the only sewage coming forward to Council for a raise. Residential and everything over and above are separate on our fees and charges bylaw. Anything over residential is collected different, yet it remains the same. It has not come up for review or a raise in the past five years.

Council has approved future change (April) to sewage billing a possible 25 savings for some budgets and information coming forward are about accountability.

These accounts are based on residential only and not even that, other funds are being diverted to cover sewage projects. Capital charges have been paid by Gosfield North and Cottam over 15 years. Specific charge and specific amount not disclosed. *Sewage Capital Charge never applied*

All information coming forward to Council and rate payers should be *correct* ~~current~~ and accurate.

see ATT: LAST YRS.

Joanne Wierze

Council;

I am asking for delegate status for the April 23, 2019 meeting. I would like to discuss concerns regarding the Watson Report, (on the agenda on March 25th, 2019) and the budget numbers, relative to LSW sewage and Cottam Sewage.

Watson Report:

2018 LSW Base Charge (\$332.00) x Residential (4604) = \$1,528,528.00

2018 Budget:

2018 LSW;	G.S. Sewage	\$402,274.00
	G.S. Sewage - Ruthven	\$226,774.00
	Kingsville Sewage	<u>\$857,350.00</u>
		\$ 1,486,387.00

Delta: *Shortfall of \$42,141 reported in 2018 budget vs. Watson Report*

In Summary: Budget figures show shortfall of \$42,141 on residential amount actually collected from flat rate. This is not affected by flow rate despite mayor's implications of such in meeting on March 25, 2019. In addition there are no funds showing collected for semi-detached units, apartments, commercial buildings, schools (4), nursing homes, industrial buildings and greenhouses. Where do the mayor and administration account for these funds in the 2018 budget?

Watson Report:

2019 Forecasted LSW Base Charge (\$354.24) x Residential (4660) = \$1,650,758.40

2019 Budget:

2019 Forecasted LSW;	G.S. Sewage	\$555,000.00
	G.S. Sewage - Ruthven	\$297,000.00
	Kingsville Sewage	<u>\$1,184,000.00</u>
		\$ 2,036,000.00

Delta: *Difference of \$385,242.00.*

In Summary: How does the \$385,242.00 account for the semi-detached units, apartments, commercial buildings, schools (4), nursing homes, industrial buildings and greenhouses? Any funds collected over and above residential were said to be at a higher rate than residential, however these budgets numbers do not reflect that.

Cottam Waste Water

Watson Report:

2019 Forecasted Cottam Base Charge (\$355.32) x Residential (566) = **\$201,111.12**

2019 Budget:

2019 Forecasted Cottam; G.N. Sewage	\$213,000.00
	\$ 213,000.00

Delta: *Difference of \$11,888.88. Is this what has been collected for semi-detached, apartments, commercial / industrial and the school? Additionally do we have greenhouse waste coming into Cottam lagoon?*

In Summary:

- * 2010 Assessment based on 574 customers, which was proven incorrect on February 11, 2019 public meeting
 - * In agenda of 2012 council meeting number given was a customer base of 600
 - * Budget numbers achievable annually of 600 x annual fee
 - * No extra funds shown after school came into system
 - * No change to budget after homes built on Fox Street
 - * Sewage has been extended to Belle River south area, approximately 18 homes built
- Budget does not reflect any of these additional homes added.*

In Closing:

Since 2008 there has been \$13,000,000 collected for the Cottam project through the Cottam budget and assessment.

With that being considered, I do not believe that Cottam rate payers should still have to incur the million dollar debt.

There needs to be accountability to complete projects within budget and a limit on over charges for any project.

Inaccurate information on the budget, specifically sewage, needs to be addressed.

Is it the Mayor's and administration's intent to have residential pay for all expenses related to sewage?

Or should I ask how many years this has already been going on?



2021 Division Road North
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Date: January 21, 2020
To: Mayor and Council
Author: Ryan McLeod, CPA, CA
RE: 2020 Draft Budget Amendments # 2
Report No.: FS-2020-02

AIM

To provide council with a summary of changes to the 2020 draft budget since the initial budget meeting on January 16, 2020.

BACKGROUND

The draft budget reflects estimates based on the information available at the time it was submitted. Prior to the formal adoption of the budget, Administration will propose changes to update the budget to reflect the most current information available.

DISCUSSION

The 2020 Draft Budget has been amended as follows:

General Administration – Affordable Housing Initiatives

On January 13, 2020, Council approved a request from Fiona Coughlin, Executive Director/CEO of Habitat for Humanity Windsor-Essex that the building, development and related fees for the HFH homes at 1057 Maple Avenue and 1056 Birch Avenue be granted back to Habitat for Humanity. The total cost of these building, development and related fees levied by the Town of Kingsville amount to \$26,396 for both properties. This refund is reflected the Affordable Housing Initiative line 01-112-200-60393.

IT Capital Projects / Modernization Grant

Administration has obtained an estimate for the cost of installing a private fibre line from Town Hall to the Arena and Fire Hall (Capital Project IT-2020-9). This connection will significantly improve the speed and reliability of data sharing between these facilities. The

total cost of this project is estimated at \$380,000 which would be fully funded from the Modernization Grant received from the Province in 2019.

With cost of the fibre line now estimated, Financial Services recommends applying additional funds from the Modernization Grant as follows:

- \$20,500 to the related project “Fibre Upgrades for Backups” (IT-2020-9)
- \$75,684 to “Planning PLL Software” (IT-2020-5)

After applying the funds noted above, the Town will have approx. \$64,000 remaining from the Modernization Grant to apply to future projects identified through further business process efficiency reviews.

Police - Court Security and Prisoner Transportation Grant

On January 16, 2020, the Province announced that it will proceed with this grant program in 2020 at its historical funding levels. This funding helps to offset municipal costs associated with providing security to provincial courthouses and transporting prisoners to and from those facilities. The Town received \$16,000 from this grant in 2019, and as such, grant revenue of \$16,000 has been added to line 01-122-058-40505 in the Police budget.

BIA Budget

Administration has received some revisions to the BIA budget since it was initially provided to Council on December 9, 2019. Please refer to Appendix A for their revised budget. With the exception of the BIA's grant requests, the BIA is funded through their own levy. This budget has no impact on general taxation.

LINK TO STRATEGIC PLAN

Effectively manage corporate resources and maximize performance in day-to-day operations.

To become a leader in sustainable infrastructure renewal and development.

FINANCIAL CONSIDERATIONS

The net impact of the proposed changes reduces the amount to be funded by taxation by \$85,788. This decreases the municipal tax rate increase to 1.4% (previously 1.9%).

When combined with the County and Education tax rates, the overall tax rate increase is currently 0.5% (previously 0.7%).

CONSULTATIONS

Shaun Martinho, Manager of Public Works
Tony Iacobelli, Manager of Information Technology

RECOMMENDATION

To approve the following changes to the 2020 draft budget:

- Increase Affordable Housing Initiative expense (01-112-200-60393) to \$26,396
- Update the cost of the Fibre Network capital project (IT-2020-9) to \$380,000 which is to be funded in full from the Modernization Grant
- Apply Modernization Grant Funding of \$20,500 to capital project IT-2020-10
- Apply Modernization Grant Funding of \$75,684 to capital project IT-2020-5
- Increase Prisoner Transportation Grant revenue (01-122-058-40505) to \$16,000

To receive the revised Kingsville BIA 2020 budget.

Ryan McLeod

Ryan McLeod, CPA, CA
Director of Financial Services

Peggy Van Mierlo-West

Peggy Van Mierlo-West, C.E.T.
Chief Administrative Officer

BIA						
Account Number		2017 Actuals	2018 Actuals	2019 Budget	2019 Actuals	2020 Budget
OPERATING BUDGET						
OPERATING REVENUE:						
01-181-012-40189	B.I.A.	\$ 98,889	\$ 98,889	\$ 100,000	\$ 100,000	\$ 110,000
01-181-058-40502	Provincial Grants		\$ -		\$ -	
01-181-058-40500	Town Grant - Flower Program	\$ 15,000	\$ 20,300	\$ 19,353	\$ 19,353	\$ 18,750
01-181-058-40500	Town Grant - Operation Face Lift	\$ 3,000	\$ -		\$ -	\$ 5,000
01-181-058-40521	Donations		\$ -		\$ -	
01-181-066-41255	Revenue - BIA	\$ 261	\$ 500		\$ -	
01-181-066-41270	Misc	\$ 213	\$ 163		\$ -	
01-181-066-41291	Spring Fashion Show		\$ -		\$ -	
01-181-066-41292	Assoc. Memberships	\$ 4,280	\$ 4,633	\$ 4,000	\$ 3,471	\$ 3,400
01-181-066-41364	Winter Walkthrough Fashion Show		\$ -		\$ -	
01-181-066-41366	Festivals & Events		\$ -		\$ -	
01-181-066-41371	BIA Coupon Book		\$ -		\$ 4,259	\$ 6,000
TOTAL OPERATING REVENUE:		\$ 121,643	\$ 124,485	\$ 123,353	\$ 127,083	\$ 143,150
OPERATING EXPENDITURES:						
01-181-072-60104	Vacation Pay		\$ 1,206	\$ 1,608	\$ 2,327	\$ 1,600
01-181-072-60202	Benefits - EI	\$ 1,005	\$ 978	\$ 930	\$ 943	\$ 885
01-181-072-60204	Benefits - CPP	\$ 1,637	\$ 1,577	\$ 1,807	\$ 1,952	\$ 1,916
01-181-072-60206	Benefits - EHT	\$ 844	\$ 824	\$ 780	\$ 815	\$ 780
01-181-072-60208	Benefits - OMERS	\$ -	\$ -	\$ -	\$ -	\$ 3,600
01-181-072-60212	Benefits - Health Coverage	\$ -	\$ 691	\$ 1,968	\$ 1,985	\$ 3,968
01-181-072-60214	Benefits - WSIB	\$ 1,320	\$ 1,351	\$ 1,280	\$ 1,318	\$ 1,400
	Total Benefits	\$ 4,805	\$ 6,627	\$ 8,372	\$ 9,339	\$ 14,149
01-181-072-60120	Contracts	\$ 42,998	\$ 39,503	\$ 40,000	\$ 38,092	\$ 40,000
01-181-099-60301	Office Supplies	\$ 1,728	\$ 2,489	\$ 3,000	\$ 1,509	\$ 3,000
01-181-099-60306	Advertising & Marketing	\$ 4,751	\$ 3,014	\$ 15,000	\$ 11,817	\$ 10,000
01-181-099-60309	Computer & Web Site	\$ 1,155	\$ 810	\$ 200	\$ 127	\$ 125
01-181-099-60317	Miscellaneous	\$ 555	\$ 1,711	\$ 700	\$ 1,894	\$ 1,500
01-181-099-60320	Membership & Subscriptions	\$ 265	\$ 407	\$ 400	\$ 409	\$ 400
01-181-099-60323	Write Offs	\$ 965	\$ 1,034	\$ 1,000	\$ 457	\$ 1,000
01-181-099-60327	Communication	\$ 1,607	\$ 1,648	\$ 1,700	\$ 1,804	\$ 1,700
01-181-099-60329	Rent	\$ 5,894	\$ 5,359	\$ 3,487	\$ 3,487	\$ 3,557
01-181-099-60341	Janitorial (1/4 of office space)	\$ 607	\$ 641	\$ 25	\$ -	\$ -
01-181-099-60630	Clock Prog. / Maint	\$ 1,838	\$ 183		\$ 81	\$ -
new	BIA Mixer	\$ -	\$ -	\$ -	\$ -	\$ 1,800
01-181-170-60812	BIA Dollar Promotion	\$ 15,000	\$ 16,210	\$ 17,000	\$ 15,157	\$ 17,000
01-181-170-60814	BIA Christmas	\$ -	\$ -		\$ -	\$ 10,000
01-181-170-60816	Annual General Meeting	\$ -	\$ 250	\$ 2,000	\$ 386	\$ 500
01-181-099-60819	OBIAA Conference	\$ 1,333	\$ 829	\$ 2,500	\$ 839	\$ 1,500
01-181-099-60833	Operation Face Lift	\$ 7,446	\$ 715	\$ 5,000	\$ 4,083	\$ 10,000
01-181-170-60837	Spring Guide	\$ 1,526	\$ -	\$ 1,530	\$ -	\$ -
01-181-170-60838	Holiday Guide	\$ -	\$ 1,284	\$ 1,530	\$ -	\$ -
01-181-170-60839	Beautification / Flower Program	\$ 28,516	\$ 31,702	\$ 38,704	\$ 37,992	\$ 37,500
01-181-170-60840	Light up the Town	\$ 44	\$ -	\$ -	\$ -	\$ -
TOTAL OPERATING EXPENDITURES:		\$ 121,034	\$ 114,416	\$ 142,148	\$ 127,474	\$ 153,731
NET OPERATING REVENUES (EXPENSES):		\$ 609	\$ 10,070	\$ (18,795)	\$ (392)	\$ (10,581)
CONTRIBUTIONS TO (FROM) RESERVES:						
	Prior year (Surplus)/Deficit					
03-181-032-41700	Trans. from Res. - Working Cap.		\$ -	\$ (18,795)	\$ -	\$ (10,581)
03-181-440-80100	Transfer to Res. - Working Cap.	\$ 609	\$ 10,070		\$ -	
NET CONT. TO (FROM) RESERVES:		\$ 609	\$ 10,070	\$ (18,795)	\$ -	\$ (10,581)
OPERATING SURPLUS/(DEFICIT):		\$ -	\$ -	\$ -	\$ (392)	\$ -
CAPITAL BUDGET						
CAPITAL REVENUE:						
	Provincial Grant					
	Federal Grants					
01-181-066-41367	Clock Donations		\$ -		\$ -	
01-181-066-41368	Clock Bricks	\$ 2,800	\$ 800		\$ 800	
03-181-032-41710	Transfer from Res. - Capital	\$ 5,239	\$ -		\$ -	
03-181-032-41720	Transfer from Res. - DC		\$ -		\$ -	
01-181-066-41424	Long-term Debt		\$ -		\$ -	
TOTAL CAPITAL REVENUE:		\$ 8,039	\$ 800	\$ -	\$ 800	\$ -
CAPITAL EXPENDITURES:						
	From Capital Schedule	\$ 8,039	\$ -	\$ -	\$ -	\$ -
TOTAL CAPITAL EXPENDITURES:		\$ 8,039	\$ -	\$ -	\$ -	\$ -
CONTRIBUTIONS TO RESERVES:						
03-181-440-80300	Transfer to Res. - Capital		\$ 800		\$ -	
CONTRIBUTIONS TO RESERVES		\$ -	\$ 800	\$ -	\$ -	\$ -
REPAYMENT OF LONG-TERM DEBT:						
	Repayment of LTD	\$ -	\$ -	\$ -	\$ -	\$ -
REPAYMENT OF LONG-TERM DEBT:		\$ -	\$ -	\$ -	\$ -	\$ -
NET CAPITAL EXPENDITURES:		\$ (0)	\$ -	\$ -	\$ 800	\$ -
DEPARTMENTAL SURPLUS/(DEFICIT):		\$ -	\$ -	\$ -	\$ 408	\$ -



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Date: January 23, 2020
To: Mayor and Council
Author: Ryan McLeod, CPA, CA
RE: 2020 Kingsville Community Grants
Report No.: FS-2020-03

AIM

To provide council with the scoring results from the 2020 Kingsville Community Grant requests.

BACKGROUND

Municipalities are often asked to provide financial and in kind support to various charities, not for profit organizations and other special interest groups. In an effort to respond these requests in a consistent and transparent manner, the Kingsville Community Grant Policy was developed.

On September 9 2019, council reviewed and updated this policy to ensure it continued to meet the needs and objectives of the Municipality. The more significant revisions include:

- Expansion of the funding categories to specifically include “Art” based applications
- Limit cash grants up to a maximum of 50% of;
 - Start-up costs for new programs
 - Special events
 - Capital projects
- A revised scoring matrix which is to be completed by the Director of Financial Services or his/her designate

At the meeting on September 9th, Council also passed a motion to set a firm maximum on the total value of grants to be awarded in 2020 to be 0.5% of the previous year's tax levy. This amounts to \$85,837 which has been include in the 2020 General Administrative operating budget.

DISCUSSION

For 2020, the Town received 24 grant requests totaling \$162,917. A summary of the grant requests and scoring results are attached to this report. The applications have been presented from high score to low score. The applications in their entirety have been provided to Council for their review and consideration.

The 2020 applications were scored independently by the Director of Financial Services, the Chief Administrative Officer and the Manager of Municipal Facilities and Properties. The scoring committee met to discuss any concerns or inconsistencies in scoring results prior to arriving at the final score reflected in the attached summary.

Based on the scores and the eligibility criteria set out in the Kingsville Community Grant policy, the scoring committee has also provided recommended allocations for the 2020 grant awards. The recommended awards are provided to council in an effort to facilitate discussion within the funding envelope. The committee fully recognizes that council has the complete and final decision on all grant awards and will modify as they see fit.

Overall, the scoring matrix is an effective tool to assess the completeness and eligibility of the applications, however, it does not fully account for the subjective merits of the proposals or the organizations putting them forward. Council should be aware of the limitations of the scoring matrix when making their final funding decisions.

LINK TO STRATEGIC PLAN

- Strive to make the Town of Kingsville a more accessible community.
- Promote the betterment, self-image and attitude of the community.
- To promote a safe community.
- Improve recreational and cultural facilities and opportunities within the Town of Kingsville.
- Support growth of the business community.
- Effectively manage corporate resources and maximize performance in day-to-day operations.

FINANCIAL CONSIDERATIONS

The Kingsville Community Grant Fund Policy recommends awarding a maximum of 0.5% of taxation revenue, which amounts to \$85,837. As directed by Council, this amount is currently reflected in the 2020 draft budget. Any awards in excess of this amount will increase taxation.

CONSULTATIONS

CAO, Manager of Municipal Facilities and Properties

RECOMMENDATION

That council receive grant application and scoring summary.

Ryan McLeod


Ryan McLeod, CPA, CA
Director of Financial Services

Peggy Van Mierlo-West

Peggy Van Mierlo-West, C.E.T.
Chief Administrative Officer

GRANT REQUESTS									
01-112-200-60390		2019	2020	Date Received	Application Summary	Scoring Committee			2020
ORGANIZATION:		Approved	Requested			Avg Score	Recommended Award	Comments	Approved
	Rotary Club of Kingsville Southshore		\$ 2,160	17-Oct-19	-to cover the fees for renting the Unico building for 2 meetings per month. The rotary has provided volunteers to extend food bank availability hours and assist in organized events such as the Highland Games, Migration festival and parades.	15.3	\$ 2,160	100% of request	
	Migration Hall	\$ 10,000	\$ 3,000	25-Oct-19	- Migration Hall hosts a variety of sports, theatre and other community events which benefit our residents and local businesses and non-profit groups. Their request will offset the cost towards the production of 'The Music Man' for performance fee expenses of Music Express and the Kingsville Essex Marching Band.	14.7	\$ 3,000	100% of request	
	Windsor Symphony Orchestra		\$ 1,500	31-Oct-19	-to offset the cost in providing a free summer concert in Kingsville as part of their summer concert series. They are looking to hold the event in a park and are asking that any fees be waived for park rental.	14.7	\$ 1,500	100% of request	
	Jack Miner Migratory Bird Foundation	\$ 8,000	\$ 10,000	30-Oct-19	-to offset the cost of replacing an unsafe fence that surrounds the sanctuary.	12.7	\$ 8,000	Funding consistent with 2019.	
	Rotary Club of Cottam	\$ 3,000	\$ 3,000	28-Oct-19	- to offset the cost of the Annual Horse Show / Fall festival & other activities for Cottam Youth	12.7	\$ 3,000	Funding consistent with 2019.	
	Kingsville-Gosfield Heritage Society	\$ 2,000	\$ 1,100	25-Oct-19	-to offset 50% of the cost to purchase a new computer to meet the needs for today and for the future.	12.3	\$ 1,100	100% of request.	
	Kingsville Horticultural Society	\$ 8,000	\$ 8,000	28-Oct-19	- to maintain and construct flower beds, purchase planters and dedication plaques throughout the municipality. Historically, the Town has also earmarked \$10,000 in the Parks - Horticultural budget (60344) to be used at the Horticultural Society's discretion on Municipally owned flower beds. Also want to implement a Junior Gardener and Seedy Saturday program.	12.3	\$ 8,000	Funding consistent with 2019.	
	BIA - Facelift Grant		\$ 5,000	9-Oct-19	- to assist BIA members with façade improvements. The Facelift grant will cover 50% of the cost to a maximum of \$500 per application.	12.0	\$ 4,000		
	Kingsville Soccer Association		\$ 30,000	3-Nov-19	-to offset a portion of the cost to build a storage facility centrally located between both sets of soccer fields. This would allow for housing of more equipment necessary to the development of players and will be used as a central location for coaches, refs and anyone requiring assistance.	12.0	\$ 12,000	Agrees to amount provided to Kingsville Baseball in 2017 for their batting cage. Award should be subject to finding an agreeable location with P&R Management and a commitment to fund the balance of the cost.	
	Southwestern Ontario Gleaners		\$ 6,175	30-Oct-19	-requesting \$6175 to purchase a new battery for their lift truck that is vital to their day to day operations. This would also help to further their cause of feeding hungry people both locally and internationally.	12.0	\$ 4,000		
	Cottam United Church		\$ 8,500	31-Oct-19	-to offset the cost of materials to build an outdoor stage beside their newly built prayer garden. The stage can be used for outdoor concerts, music festivals outdoor movies and other community gatherings.	11.5	\$ 4,250	50% of cost of materials. Note: CUC received 2 x \$2500 CIP awards in 2019 for phases 1 and 2 of their community garden, however, the stage was not included in the phases 1 or 2 of the CIP application.	
	Arts Society of Kingsville	\$ 2,000	\$ 10,000	30-Oct-19	- to offset the cost of hosting Culture Days, Follow Your H'Art Campaign and Kingsville Folk Fest (\$4,000 cash grant). They are also asking to waive fees for use of the Grovedale House for their monthly meeting (\$6,000 value).	11.3	\$ 5,000	Recommend \$2,500 cash grant + \$2,500 rental credit.	
	Cedar Island Yacht Club	\$ 7,000	\$ 5,130	25-Oct-19	- to offset a portion of their capital costs to provide a Youth Sailing Program. Capital costs to include enclosing the permanent docks with a roof to allow for storage of equipment as well as a rigid hull inflatable boat.	11.3	\$ 5,000	Recommended amount would equate to approx. 40% of project costs. CIYC would fund the balance.	
	The Great Migration Paint Out		\$ 5,000	30-Oct-19	-to offset the cost of hosting a new community event October 15-18. This event will feature local and visiting artists where the community will be able to interact and witness the artistic visions and interpretations of the town and surrounding area.	11.3	\$ 3,000		
	Kingsville Pickleball Inc.		\$ 2,809	18-Oct-19	-to cover costs of purchasing portable pickleball nets to be used before and after the tennis nets are put up and removed, to be used in Migration Hall and for school demonstrations	11.0	\$ 1,405	50% of cost of equipment	
	Erie North Shore Hockey- Juvenile OHF Championship		\$ 10,000	28-Oct-19	-to offset a portion of the cost to host the 2019-2020 OHF Juvenile Championship in Kingsville March 27-29th, 2020. The event is estimated to draw 300 out of town visitors and also draw 1000s of local fans from Essex county.	10.7	\$ 5,000	The recommended award would represent approx. 25% of the budget for this event.	
	Erie Shores Quilters Guild	\$ 960	\$ 1,380	28-Oct-19	-to offset the cost of renting the Unico 1 meeting / month. They also meet at the arena on a monthly basis and are requesting a reduction in the rental amount from \$120 to \$90/month	10.7	\$ 1,380	In form of rental credit	

GRANT REQUESTS									
01-112-200-60390		2019	2020	Date Received	Application Summary	Scoring Committee			2020
ORGANIZATION:		Approved	Requested			Avg Score	Recommended Award	Comments	Approved
	Discovery School-Based Childcare Program of Kingsville		\$ 3,708	16-Oct-19	- to cover the costs of replacing outdoor equipment for 4 before/after programs. Equipment includes scooters, phys ed cart, rubber ball kits and beach barrows to provide fun ways to move and be active during program hours.	10.0	\$ 1,854	50% of cost of equipment	
	2nd Cottam Scouts	\$ 1,500	\$ 5,000	30-Oct-19	-to offset the costs of a trailer for all camping and safety gear, an event tent, camping tents, portable tables and chairs. These items are required to facilitate adventures for youth outside of the hall at Cottam United Church	9.3	\$ 1,500		
	The Joan Cotte Arts Endowment Fund		\$ 2,455	28-Oct-19	-to offset the cost of starting up a not-for-profit organization aimed at encouraging students in grades 9 and 10 to plan, budget and execute art based projects. The fund will award monetary grants to students.	9.3	\$ 1,228	50% of start up costs	
	Shooters Photography Club	\$ 1,000	\$ 1,000	28-Oct-19	-to cover the costs of renting Arena Room B for meetings.	8.0	\$ 1,000	In form of rental credit	
	Kingsville and Essex Assoc. Band	\$ 8,000	\$ 10,000	30-Oct-19	- to support the operating costs of the Kingsville-Essex Associated Band	7.7	\$ 5,000	Recommendation based in recognition of Council's historical commitment to this organization.	
	KDHS - Bursary	\$ 3,000	\$ 3,000	n/a	- to offer post secondary education bursaries (\$500 each)	N/A	\$ 2,000	No formal grant application submitted. Recommendation based on past Council practice.	
	St. John de Brebeuf Catholic Church		\$ 25,000	16-Oct-19	- to help with the implementation of a building renovation project that will allow the church to continue to operate for years to come.	DNQ	\$ -	Per Sec. 2.0(5) of KCG policy - Religious organization must be able to demonstrate separation of religious and community service activities. This was not demonstrated in the application.	
	2nd Kingsville Scouts	\$ 2,500			- to help send 14 youth to the Pacific Scout Jamboree in British Columbia, in July of 2019.				
	Artisan Alley Project	\$ 2,500			- continuation of a multi-year project to establish an "Artisan Alley" in the Northwest corner of Division and Main St. The 2019 grant will be applied towards logo				
	BIA - Floral Project	\$ 19,353			- to offset the cost of planters / hanging baskets and maintenance in downtown Kingsville. The 2019 application includes costs to fund a Spring - Fall and a Winter planter program.			N/A - Funding Agreement included in Public Works budget	
	Cottam Minor Baseball	\$ 7,460			- to offset the cost of refurbishing the existing batting cage and purchasing a new pitching machine.				
	KDHS - OFSAA Basketball (2019) & OFSAA Volleyball (2020)	\$ 2,000			- requesting \$2,000 per year (2019 & 2020) to offset a portion of the cost of hosting OFSAA events. Each event is estimated to bring 750 -1,000 visitors to Kingsville.				
	Kingsville Historical Park	\$ 10,000			- To offset a portion of the operating costs associated with maintaining the Kingsville Historical Park Museum. The museum has over 3000 military artifacts for residents and tourists view.			N/A - Funding Agreement included in Recreation budget	
	Kingsville Lion's Club	\$ 3,000			- to offset a portion of their cost to host various events throughout the year. All proceeds from the events are directed to Lions charities and projects.				
	Leamington Lasers Swim Team	\$ 1,000			- The Leamington Lasers provide a fun, safe and competitive atmosphere for swimmers between the ages of 5 - 18. 20 of their 46 swimmers reside in Kingsville. Their 2019 request will offset a portion of various equipment purchases and the hiring of additional coaching.				
	Migrant Worker Community Program	\$ 2,000			- MWCP's mission is to provide a more positive balance to the life of migrant workers by offering social, cultural, recreation and communication opportunities and to build cultural bridges with their host communities				
	Trinity Anglican Church	\$ 8,000			- requesting up to \$8,000 to build a gazebo in memory of Tom Schinkelshoek and labyrinth gardens in memory of William Jackson where people can gather, relax and enjoy nature.				
	Unallocated								
					0.5% of 2019 taxes = \$85,837				
TOTAL REQUESTS:		\$ 112,273	\$ 162,917				\$ 84,376		\$ -

	FINANCIAL SERVICES KINGSVILLE COMMUNITY GRANT FUND	
Policy #: FS-001	Issued: September 2009	Reviewed/Revised: September 2019
Prepared By: Director of Financial Services	Reviewed By: Senior Management	Approved By: Council

1.0 PURPOSE

The purpose of this policy is to:

1. Establish guidelines for funding to organizations that meet the eligibility requirements and funding categories of the Kingsville CGF;
2. Define the types of organizations that are eligible for funding;
3. Establish eligible funding categories;
4. Define funding mechanisms
5. Define the requirements for an annual application process for grant requests; and,
6. Ensure fairness and consistency in providing funding to qualifying organizations.

2.0 SCOPE

Only those organizations that meet all of the following criteria will be considered for a grant under the Kingsville CGF:

1. Organization is a:
 - a. Registered charitable organization or a
 - b. Registered not-for-profit organization or a
 - c. Volunteer group

Funding requests from individuals will not be considered;

2. Organizations seeking grants must provide services that fall into one of the funding categories identified in Section 3.1, "Funding Categories";
3. Organizations must provide services that directly benefit the general public within the municipal boundaries of the Town of Kingsville and make their services available to the general public without discrimination;

4. Organizations must be located in the Town of Kingsville or provide evidence of a project specific to the Town of Kingsville, with the majority of participants being from the Town of Kingsville; and,
5. Grant applicants related to a religious organization must be able to demonstrate that a distinct line of separation exists within its program and budgets between strictly religious activities and its community service program;

Organizations whose primary focus is in the Town of Kingsville will be given priority consideration for funding under the Kingsville CGF.

This policy excludes town support offered through formal partnership and sponsorship agreements.

3.0 DEFINITIONS

3.1 FUNDING CATEGORIES

Applications which fall into one of the following funding categories will be considered for funding under the Kingsville CGF.

1. Social & Community Services

Services that respond to the basic needs and safety of residents within the community, including referral, information and assistance in a variety of areas such as health care, food, clothing, shelter, government services, counseling, employment, etc. and promote healthy communities. Services within this funding category must not duplicate or displace services offered by another organization. To be eligible for funding in this category the majority of the organization's clientele must reside in the Town of Kingsville.

2. Seniors or Youth

Activities directed towards the youth or senior population primarily within the Town of Kingsville. Includes Youth/Senior Centres offering activities and programming for youth and seniors whose primary membership is residents of the Town of Kingsville. Activities and programming offered within this funding category must not duplicate activities and programming offered by the Town of Kingsville.

3. Historical, Arts & Cultural Events or Organizations

Events and activities which serve to celebrate history, arts & culture, or gather, document, preserve or otherwise maintain information and artifacts of an historical or cultural value.

4. Fundraisers for Municipal Projects

Fees for fundraisers held in a municipal facility whose sole purpose is to raise funds for a municipal project to construct rehabilitate or maintain municipal infrastructure may be waived. Assistance provided in this category will be prorated based on the proportion of funds raised and directed towards municipal projects to total funds raised.

Fees for fundraisers held in a municipal facility whose sole purpose is to raise funds for charitable causes, other local causes not related to municipal projects or other nonlocal causes will not be waived.

5. Community Beautification & Protection/Preservation of the Environment

Includes projects which serve to enhance or beautify the municipality or preserve and protect the environment.

6. Disaster Relief

Appeals for disaster relief by other municipalities within Essex County or the Province of Ontario will be approved solely at the discretion of Council.

7. Event Sponsorship

Sponsoring an event that is open to the public and/or is expected to attract a large number of visitors to the Town of Kingsville.

3.2 TYPES OF FUNDING

The following generally describes the types of funding provided under the Kingsville CGF. Applications will be limited to requests for one type of funding only.

1. Grants

The Town of Kingsville may award cash grants, up to a maximum of 50%, of the cost for following;

- Start-up costs for new programs
- Special events
- Capital projects

The grant recipient will be required to demonstrate that they have the funding available, or a viable financial plan, to finance the balance of the costs.

2. In-Kind Assistance

In-kind assistance provided by the Town of Kingsville includes the following:

- a. work performed for the organization by Town of Kingsville employees during regular business hours while employed by the Town (for example—snow removal, grass cutting, barricade placement, traffic control);
- b. rental of municipal property at a reduced rent;

3. Waiver of Fees

Waiver of all or a portion of the fees normally charged for the use of space in a municipal facility. (This program does NOT cover the waiving of fees relating to development charges, building permit fees or planning fees. Separate requests must be made in writing to Council for individual consideration of requests of this kind.)

4.0 REFERENCE DOCUMENTS

Annual Budget

Kingsville CGF Application Form Appendix A

Evaluation Matrix Appendix B

5.0 RESPONSIBILITIES

The Director of Financial Services or his/her designate will receive and score applications in accordance with the evaluation matrix found in Appendix B. An executive summary will be prepared and attached to copies of applications for presentation to Council.

Council will review submissions as part of the annual budget deliberation process.

6.0 PROCEDURE

6.1 SUSTAINABILITY

Organizations submitting grant requests for multiple years will be required to demonstrate the efforts and achievements related to future sustainability on an annual basis including:

1. That they are actively pursuing other sources of financial support and fundraising through other levels of government, donations, membership fees, ticket sales, user fees, etc.; and,
2. That they are working towards future self-sufficiency for purposes of reducing or eliminating their organization's need for municipal assistance in future years.

As part of the application process, organizations planning to submit grant requests annually for multiple years will be required to submit a 3- to 5-year business plan with each year's grant application (refer to Section 6.3, "Application for Funding under the Kingsville CGF").

6.2 BENEFIT TO RESIDENTS OF THE TOWN OF KINGSVILLE

All applicants under the Kingsville CGF will be required to provide information, including demographic information that identifies the level of participation or benefit that their project, activity, program, etc. provides to the residents of the Town of Kingsville.

6.3 APPLICATION FOR FUNDING UNDER THE KINGSVILLE COMMUNITY GRANT FUND

All organizations requesting funding under the Kingsville Community Grant Fund must submit an application using the Town's "Application for Funding under the Kingsville Community Grant Fund" contained in Appendix "A". All information requirements outlined in the application must be included with an application. Council reserves the right to disqualify any grant request where all required information has not been provided.

Applications for operating grants, capital grants and in-kind grants for the following funding categories will only be considered on an annual basis with the **deadline for submitting an application being October 31st for approval in the following year's budget.**

1. Social or Community Services
2. Seniors or Youth
3. Historical or Cultural Events or Organizations
4. Community Beautification & Protection/Preservation of the Environment
5. Event Sponsorship

Applications for all other requests for funding including, waiver of fees for municipal facilities and appeals for disaster relief may be submitted at any time throughout the year.

Applications will only be considered if they are submitted prior to the commencement of a project and before any costs associated with the project have been incurred. The Town of Kingsville, through the Kingsville CGF, will not contribute to deficits from operations of past years.

If an organization or group applying for a grant has a financial surplus or reserve from prior year's operations and it is not designated for a specific purpose, the amount of the surplus or reserve will be deducted from any grant approved for the organization.

Only one application per organization will be considered in a fiscal year. All programs, projects and undertakings requiring grant funding for an organization must be consolidated into one application.

6.4 PROCESSING OF APPLICATIONS

Applicants submitting an application for operating grants, capital grants and in-kind grants for the October 31st deadline will be advised of the status of their grant application upon budget adoption by Council (March/April of the following year).

All other applications submitted throughout the year will be reviewed by Council or the Director of Financial Services at the earliest possible meeting date following receipt of the request.

All grant applications will be assessed solely on the information provided in the application that was submitted prior to the due date.

All grant requests which are approved by Council must be adopted by resolution in a public meeting of Council.

The granting of assistance in any year is not to be regarded as a commitment by the Town of Kingsville to continue assistance in future years.

6.5 PAYMENT OF APPROVED GRANTS

Grants will be paid to recipients within 30 days of approval. Grant recipients may be required, upon request, to provide financial documentation (ex. receipts) to verify that grant proceeds were applied towards their intended purpose as outlined in their grant application.

6.6 REPAYMENT OF GRANTS

Grant recipients shall repay the whole or any part of the grant as determined by the Town of Kingsville if the grant recipient:

1. Ceases operating
2. Ceases to operate as a non-profit, charitable or volunteer group
3. Merges or amalgamates with any other party
4. Knowingly provides false information in a grant application
5. Uses grant funds for purposes other than those identified in the grant application and subsequently approved by the Town of Kingsville
6. Breaches any other terms or conditions of the Kingsville CGF
7. Breaches any of the provisions of the Ontario Human Rights Code in its operations
8. Acts in the capacity of funding body for, or make grants or transfers funds to, any other group or organization

Any unused portion of a grant paid to a grant recipient remains the property of the Town of Kingsville and must be repaid by the recipient upon request. It is recognized that organizations that receive grant funding may have a year end that is different from the Town's fiscal year end and the determination of funding use will be assessed based on the grant recipient's year end.

6.7 RECOGNITION

Grant recipients are required to acknowledge the Town's contribution to their activity, program, event or organization in all advertising, booklets, programs, signage, plaques, websites, etc. produced by the recipient. All recognition must be approved by the Town prior to printing, posting or distributing the material.

6.8 ANNUAL BUDGET FOR KINGSVILLE COMMUNITY GRANT FUND

The total value of grants provided through the Kingsville CG Fund will be limited to annual budget allocations approved by Council. The recommended annual maximum for the fund is set at 0.5% of taxation revenue.

Council reserves the right to adjust awards to approved recipients if the total of approved requests exceeds the recommended annual maximum. Pro ration may be carried out either on a percentage basis or a uniform hard cap maximum across all applications. The determination of adjustment method, if undertaken, will be decided in each budget year and need not be consistent from year to year.

7.0 REVIEW/REVISIONS

No.	Revision Details (incl. provision #)	Revision By	Date
1.	Clause 2 Scope to exclude partnerships/sponsorships	S. Zwiers	09/28/2017
2.	Clause 3.2 Limits applications to one type of funding per application.	S. Zwiers	09/28/2017
3.	Clause 3.2.1 Grants to a maximum of 25% of operating costs from 50%	S. Zwiers	09/28/2017
4.	Clause 5 Responsibilities amended to require DFS to score applications in accordance with matrix in NEW APPENDIX B and prepare executive summary for council	S. Zwiers	09/28/2017
5.	Clause 6.8 Annual Budget amended to allow council the right to adjust individual awards to maintain the recommended budget maximum for the fund	S. Zwiers	09/28/2017
6.	Appendix B - New	S. Zwiers	09/28/2017
7.	Council approved changes to the policy and scoring matrix as recommended in report FS-2019-14 which was presented to Council on September 9, 2019	R. McLeod	09/09/2019
8.	That Council directed Administration to amend Section 6.4 to state that grant applications will be limited to, and	R. McLeod	09/09/2019

	based solely on, the information in the application that was submitted to Council by the due date.		
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Questions about this policy can be referred to Director of Financial Services or Manager of Financial Services.

<div>APPENDIX A</div> <div>CORPORATION OF THE TOWN OF KINGSVILLE</div>	
	<div>2021 Division Road North</div> <div>Kingsville, ON N9Y 2Y9</div> <div>Phone: 519-733-2305</div>
<div>Kingsville Community Grant Fund</div> <div>Application for Grant Funding</div>	

<div>NOTICE TO APPLICANTS -</div> <div>The Town of Kingsville policy for Municipal Grants is included as part of this application package and should be read prior to completing an Application for Grant Funding under the Kingsville Community Grant Fund. Applications will be scored in accordance with the evaluation matrix (APPENDIX B to the Policy). Send completed applications to the attention of the Director of Financial Services at the Town of Kingsville, 2021 Division Road N, Kingsville, N9Y 2Y9 or by email to KingsvilleWorks@kingsville.ca</div> <div>The Deadline for submission is October 31 each year.</div>
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<div>GENERAL INFORMATION (must be completed by all applicants)</div>	
<div>Name of Organization/Group/Project:</div>	<div></div>
	<div>Street Address/PO Box</div>
	<div>City/ProvincePostal Code</div>
<div>Contact Person:</div>	<div>Name & Position</div>
<div>Telephone Number:</div>	<div></div>
<div>Fax Number:</div>	<div></div>
<div>Email Address:</div>	<div></div>

<div>INFORMATION ABOUT YOUR ORGANIZATION (must be completed by all applicants)</div>	
<div>Type of Organization: (select one)</div>	<div><div><input type="checkbox"/></div><div>Registered Charity</div><div>Regist. # : </div></div> <div><div><input type="checkbox"/></div><div>Incorporated Not-for-profit</div><div>Incorp. # : </div></div> <div><div><input type="checkbox"/></div><div>Other (provide details below)</div></div>
<div>Other: (please specify)</div>	<div></div>
	<div></div>
<div>No. of Volunteers in Organization:</div>	<div></div>
<div>No. of Paid Employees in Organization:</div>	<div></div>

<div>TYPE OF GRANT & GENERAL GRANT INFORMATION (please select only one)</div>	
<div><input type="checkbox"/>Cash Grant</div>	<div>Amount: </div>
<div><input type="checkbox"/>In-Kind (provide detail below)</div>	<div><div><input type="checkbox"/></div><div>Waive Fees (provide % and details below)</div></div>
<div><input type="checkbox"/>Disaster Relief (provide details below)</div>	

TYPE OF GRANT & GENERAL GRANT INFORMATION (continued from previous page)		
Description of Project/Service Provided by Organization: _____		
Has your organization received a grant in previous year(s)?	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	Yes
	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	No
If yes, please specify amount of grant per year: _____		
Will your organization require grants in future years?	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	Yes
	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	No

PROGRAM / EVENT / PROJECT DETAILS (must be completed by all applicants)	
Briefly explain the new program, event or project to be provided by your organization: (Additional information may be attached if space is required)	

BENEFIT TO THE TOWN OF KINGSVILLE (must be completed by all applicants)	
Is your organization based in the Town of Kingsville?	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Yes
	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> No
How will your organization benefit the Town of Kingsville? _____	
What is the anticipated # of Town of Kingsville residents participating or benefiting from the project or service?	
Demographic Information (existing multi-yr projects/organizations only):	
No. of Town of Kingsville residents using the service/participating	<input type="text"/> (a)
Total Number of persons using service/participating	<input type="text"/> (b)
% Benefit to the Town of Kingsville	<input type="text"/> (a) / (b)
Council reserves the right to request membership lists, etc. to support demographic information provided above.	

GRANTS FROM OTHER MUNICIPALITIES (must be completed by all applicants)	
Have you applied for a grant from another municipality?	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Yes
	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> No
If you answered yes, please provide details (municipality name, amount requested and whether application has been approved).	

**APPENDIX B
CORPORATION OF THE TOWN OF KINGSVILLE**



2021 Division Road North
Kingsville, ON N9Y 2Y9
Phone: 519-733-2305

**Kingsville Community Grant Fund
Evaluation Matrix**

The purpose of the evaluation matrix is to objectively measure requests for funding against the eligibility criteria set out in the attached policy.

This evaluation matrix may be amended from time to time by resolution of Council.

One point will be awarded for each successful factor. Sections will be totaled and multiplied by the stated weighting factor. The grand total of all weighted sections determines the application's overall score.

Evaluation Factors:

Section 2.0 Eligibility Criteria

Submitted complete application.	<input type="checkbox"/>	
Submitted application by deadline.	<input type="checkbox"/>	
Applicant is a registered charity/ not-for-profit or volunteer group.	<input type="checkbox"/>	
Applicant represents a charity or group that has no paid employees.	<input type="checkbox"/>	
Subtotal	<input type="checkbox"/>	
Weighting Factor	1	
Section Total		

Section 3.0 Funding Categories

Request matches funding category (select all that apply)

Social & Community Services	<input type="checkbox"/>	
Seniors or Youth	<input type="checkbox"/>	
Historical, Arts & Cultural Events or Organizations	<input type="checkbox"/>	
Fundraisers for Municipal Projects	<input type="checkbox"/>	
Community Beautification & Protection/Preservation of Environment	<input type="checkbox"/>	
Disaster Relief	<input type="checkbox"/>	
Event Sponsorship	<input type="checkbox"/>	
Subtotal	<input type="checkbox"/>	
Weighting Factor	1	
Section Total		

Section 3.2 Types of Funding

Request is for only one type of funding

Request is for in kind services only.

Subtotal
Weighting Factor
Section Total

1

Section 6.1 Sustainability

Application is for less than than **50%** of project costs.*

*Applicant must demonstrate ability to finance the balance of the costs

Application is for less than than **25%** of project costs.**

**Additional point

Applicant has not received funding/support in previous 2 years.

Application is for current year only.

If application is for multiple years, a multi year business plan has been provided.

Subtotal
Weighting Factor
Section Total

2

Section 6.2 Benefit to Residents of Kingsville

Application will benefit how many Kingsville residents:

Weighting
Factor

0 - 25 residents

	0	
--	---	--

26 - 100 residents

	1	
--	---	--

100 - 500 residents

	2	
--	---	--

500 - 2000 residents

	3	
--	---	--

2000+ residents

	4	
--	---	--

APPLICATION GRAND TOTAL (max score 25)

THE CORPORATION OF THE TOWN OF KINGSVILLE

BY-LAW 13-2020

Being a By-law to confirm the proceedings of the Council of The Corporation of the Town of Kingsville at its January 29, 2020 Special Meeting

WHEREAS sections 8 and 9 of the *Municipal Act, 2001* S.O. 2001 c. 25, as amended, (the “Act”) provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising the authority conferred upon a municipality to govern its affairs as it considers appropriate.

AND WHEREAS section 5(3) of the Act provides that such power shall be exercised by by-law, unless the municipality is specifically authorized to do so otherwise.

AND WHEREAS it is deemed expedient that the proceedings of the Council of The Corporation of the Town of Kingsville (the “Town”) be confirmed and adopted by by-law.

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWN OF KINGSVILLE ENACTS AS FOLLOWS:

1. The actions of the Council at its January 29, 2020 Special Meeting in respect of each report, motion, resolution or other action taken or direction given by the Council at its meeting, is hereby adopted, ratified and confirmed, as if each resolution or other action was adopted, ratified and confirmed by its separate by-law.
2. The Chief Administrative Officer and/or the appropriate officers of the Town are hereby authorized and directed to do all things necessary to give effect to the actions set out in paragraph 1, or obtain approvals, where required, and, except where otherwise provided, the Mayor and the Clerk are hereby directed to execute all documents necessary and to affix the corporate seal to all such documents.
3. This By-Law comes into force and takes effect on the day of the final passing thereof.

**READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED THIS
29th DAY OF JANUARY, 2020.**

MAYOR, Nelson Santos

CLERK, Jennifer Astrologo