



**REGULAR MEETING OF COUNCIL
AGENDA**

Monday, December 9, 2019, 6:30 PM

Council Chambers

2021 Division Road N

Kingsville, Ontario N9Y 2Y9

Pages

A. CALL TO ORDER

B. CLOSED SESSION

Pursuant to section 239(2) of the *Municipal Act, 2001*, Council will enter into Closed Session to address the following items:

i) Section 239(2)(e) (litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board) being an update Report by CAO P. Van Mierlo-West regarding the status of Town of Kingsville, et al. ats Wood.

ii) Section 239(2)(c) (a proposed or pending acquisition or disposition of land by the municipality) being an update Report by CAO P. Van Mierlo-West regarding the Agreement of Purchase and Sale with the Greater Essex County District School Board; and

iii) Section 239(2)(k) (a position, plan, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality) being an update Report by Mayor Santos regarding a proposal to the Town.

C. MOMENT OF SILENCE AND REFLECTION

D. PLAYING OF NATIONAL ANTHEM

E. DISCLOSURE OF PECUNIARY INTEREST

When a member of Council has any pecuniary interest, direct or indirect, in any matter which is the subject of consideration at this Meeting of Council (or that was the subject of consideration at the previous Meeting of Council at which the member was not in attendance), the member shall disclose the pecuniary interest and its general nature, prior to any consideration of the matter.

F. REPORT OUT OF CLOSED SESSION

G. PRESENTATIONS/DELEGATIONS

- | | | |
|----|---|----|
| 1. | Jay Atkin, on behalf of the 'Salute to Veterans Banner Project' Group--
Request dated December 3, 2019 RE: To provide an update on the
project | 1 |
| 2. | William Taylor--Request dated December 3, 2019 RE: Parking issues on
Lansdowne near the Park Street intersection (SEE Excerpt --Regular
Meeting of Council Motion 598-2019) | 18 |

H. MATTERS SUBJECT TO NOTICE

- | | | |
|----|--|----|
| 1. | PUBLIC MEETING--Combined Application for Consent & Zoning By-Law
Amendment
Bardow Holdings Ltd.
Concession 10 | 19 |
|----|--|----|

File B/21/19 & ZBA/23/19 by

354 Road 11, Part of Lot 15,

R. Brown, Manager of Planning Services

i) Notice of Complete Application and Public Meeting: Zoning By-law
Amendment and Consent, dated November 14, 2019;

ii) Report of David French, Interim Town Planner, dated November 29,
2019;

iii) Proposed By-law 102-2019, being a By-law to amend By-law 1-2014,
the Comprehensive Zoning By-law for the Town of Kingsville

Recommended Action

That Council approves Consent Application B/21/19 to sever an existing dwelling, deemed surplus to the needs of the prospective purchaser, together with an access easement over the severed parcel, in favour of the retained parcel, on a 0.543 ha (1.343 ac.) parcel shown as Parts 1 and 2 on the applicant's sketch, subject to the following conditions:

- a. That a reference plan be deposited in the registry office, both an electronic and paper copy of the registered plan is to be provided.
- b. That any special assessment imposed pursuant to the provisions of the Local Improvement Act and/or Municipal Act be paid in full along with all municipal taxes be paid in full.
- c. That any necessary drainage reapportionments be undertaken.
- d. A clearance letter of approval for the septic system on the severed parcel (surplus dwelling lot) must be obtained from the Town's BuildingDepartment.
- e. That as a result of the severance, owners shall become liable by way of up front monies for the assessment and taxation of their properties for any waterworks or sanitary sewer systems affecting their properties, in accordance with the Fees By-law in effect on the date the consent is being endorsed on the deeds.

- f. The Zoning By-law be amendment to prohibit future dwellings on the retained farm parcel prior to the consent being endorsed on the deeds.
- g. That the necessary deed(s), transfer or charges be submitted in triplicate; signed and fully executed (no photocopies), including a copy of the reference plan, prior to certification.
- h. The conditions imposed above shall be fulfilled by December 9, 2020 or this application shall be deemed to be refused in accordance with Section 53(41) of the Planning Act; And Further That Council approves Zoning By-law Amendment Application ZBA/23/19 to rezone the retained parcel, known as 354 Road 11, Part of Lot 15, Concession 10, in the Town of Kingsville, from 'Agriculture (A1)' to 'Agriculture – Restricted (A2)' and adopt the implementing by-law.

2. PUBLIC MEETING--Application for Zoning By-law Amendment by Rock Island Investments Inc.; 1562 Road 3 East; Part of Lot 9, Concession 3 ED

31

R. Brown, Manager of Planning Services

i) Notice of Complete Application and Public Meeting: Zoning By-law Amendment, dated November 19, 2019;

ii) Report of R. Brown, Manager of Planning Services, dated November 27, 2019;

iii) Proposed By-law 106-2019, being a By-law to amend By-law 1-2014, the Comprehensive Zoning By-law for the Town of Kingsville.

Recommended Action

That Council approves Zoning By-law Amendment Application ZBA/21/19 to amend the existing 'Agriculture Zone 1 Exception 10, (A1-10)' on the subject lands located at 1562 Road 3 E to permit the conversion of an existing single detached dwelling for use as a non-accessory bunkhouse and add a commercial self-storage business and adopt the implementing by-law.

3. PUBLIC MEETING--Application for Zoning By-law Amendment by Rock Island Investments Inc.; 1335, 1361 and 1415 Road 3 E, Part of Lot 8, Concession 2 ED, Part 1, RP 12R 8670, Part 1 RP 12R 25914 and Parts 5 to 8, RP 12R 25474

42

R. Brown, Manager of Planning Services

i) Notice of Complete Application and Public Meeting: Zoning By-law Amendment, dated November 19, 2019;

ii) Report of R. Brown, Manager of Planning Services, dated November 26, 2019;

iii) Proposed By-law 107-2019, being a By-law to amend the

Recommended Action

That Council approves Zoning By-law Amendment Application ZBA/22/19 to rezone the subject lands located at 1335, 1361 & 1415 Road 3 E from 'Agriculture Zone 1 (A1)' to a special 'Agriculture Zone 1 Exception 80, (A1-80)' to permit the conversion of an existing single detached dwelling to a non-accessory bunkhouse and adopt the implementing by-law.

I. AMENDMENTS TO THE AGENDA

J. ADOPTION OF ACCOUNTS

1. **Town of Kingsville Accounts for the monthly period ended November 30, 2019 being TD cheque numbers 0071025 to 0071372 for a grand total of \$2,366,616.44.** 54

Recommended Action

That Council receives Town of Kingsville Accounts for the monthly period ended November 30, 2019 being TD cheque numbers 0071025 to 0071372 for a grand total of \$2,366,616.44.

K. STAFF REPORTS

1. **Application for Site Plan Amendment by Tay Inc. 190 Main St. E., Part of Lot 1, Concession 2 ED Part 2, RP 12R 26799** 81

R. Brown, Manager of Planning Services

Recommended Action

That Council approves Site Plan Amendment Application SPA/24/19 to:

replace the existing single story elevation drawings with the new two storey elevation drawings included as Appendix C;

replace the existing site plan drawing for the medical clinic with a revised site plan drawing Appendix B, showing the increase square footage, increase in height and addition of the covered entrance at the rear of the building, subject to the conditions outlined in the Amended Site Plan Agreement, and authorize the Mayor and Clerk to sign the amended agreement and register said agreement on title.

2. **Cottam Community Improvement Plan Application by Bernard & Kathryn Cormier 125 County Road 34 W Pt. Lot 270, Concession STR, Part 5 & 10 RP 12R 16608** 91

R. Brown, Manager, Planning Services

Recommended Action

It is recommended that Council approve the Cottam Community Improvement Plan funding application for the purchase and installation of a new HVAC system as an energy efficiency improvement for 125 County

Road 34 W in the amount of \$2,500 representing the maximum funding allowance per application.

3. **Application for Site Plan Amendment by DT Enterprise Farms Limited, 2001 Peterson Lane, Part of Lot 8, Concession 2 ED, Parts 1 and 2, RP 12R 17600** 94

R. Brown, Manager of Planning Services

Recommended Action

That Council approves Site Plan Amendment Application SPA/22/19 for a 5.57 ha (13.76 ac.) addition to an existing greenhouse and 262 sq. m (2,820 sq. ft. addition to existing bunkhouse subject to the terms outlined in the Amending Agreement and authorize the Mayor and Clerk to sign the Agreement and register said Agreement on title.

4. **Lake Drive to Conservation Blvd Easement Agreement “Revised”** 101

G. A. Plancke, Director of Municipal Services

Recommended Action

That the Town enter into a revised Easement Agreement with 1646322 Ontario Limited for the purpose of constructing and maintaining an active transportation trail connection from Lake Drive to Conservation Boulevard, and further that;

The Mayor and Clerk be authorized to execute the revised Easement Agreement on behalf of the Town.

5. **Facility Rental Advertisement** 136

M. Durocher, Parks and Recreation Programs Manager

Recommended Action

That Administration develop a facility booking advertising campaign and furthermore that this campaign provide a more detailed pricing and amenity list relative to each facility.

6. **Investing in Canada Infrastructure Program Green Stream Intake 1** 139

G. A. Plancke, Director of Municipal Services

Recommended Action

That Council endorses the Cottam Sewage Upgrade Phase 2 project for consideration as the appropriate project submission under the Investing in Canada Infrastructure Program Green Stream Intake 1.

7. **Cottam Rotary Lease Agreement** 142

D. Wolicki, Manager of Municipal Facilities and Property

Recommended Action

That Council directs the Mayor and Clerk to execute the Amending Agreement with the Cottam Rotary Club for partial usage of the recreational facility located at 124 Fox Street in Cottam.

8. 2020 Draft Budget – Executive Summary 162

R. McLeod, Director of Financial Services

Recommended Action

That Council receives the 2020 Draft Budget and provide direction on budget deliberation dates.

L. MINUTES OF THE PREVIOUS MEETINGS

1. Regular Meeting of Council--November 25, 2019 238

2. Special Meeting of Council--December 2, 2019 252

Recommended Action

That Council adopts Regular Meeting of Council Minutes dated November 25, 2019, and Special Meeting of Council Minutes, dated December 2, 2019.

M. MINUTES OF COMMITTEES AND RECOMMENDATIONS

1. Union Water Supply System Joint Board of Management - October 16, 2019 257

Recommended Action

That Council receives Union Water Supply System Joint Board of Management Meeting Minutes dated October 16, 2019

2. Police Services Board - October 23, 2019 261

Recommended Action

That Council receives Police Services Board Meeting Minutes dated October 23, 2019

3. Parks, Recreation, Arts and Culture Committee - October 24, 2019 263

Recommended Action

That Council receives Parks, Recreation, Arts and Culture Committee Meeting Minutes dated October 24, 2019 together with Minutes of the following sub-committees: Fantasy of Lights - September 10, 2019; Migration Festival - September 17, 2019; Highland Games - September 16, 2019; and Communities in Bloom - June 23, 2019.

N. BUSINESS CORRESPONDENCE - INFORMATIONAL

1. Resolutions of Endorsement of Town of Kingsville Resolution 533-2019 RE: Local Health Care Services:

a. Municipality of Killarney 285

b.	Township of Front of Yonge	287
c.	Township of Armour	288
d.	Township of St. Joseph	292
e.	Town of Rainy River	293
f.	Municipality of Northern Bruce Peninsula	294
g.	Town of Laurentian Hills	298
h.	Township of Schreiber	300
i.	Township of Nairn and Hyman	303
2.	Petition of Residents on Woodlawn Crescent, dated September 15, 2019 RE: Request for signage	306

Recommended Action

That Council receives Business Correspondence-Informational Items 1a.-i. and 2.

O. NOTICES OF MOTION

1. Deputy Mayor Queen, may move or cause to have moved:

That Council approve the purchase or update of our Canada Flag stand or pole of a higher height, similar to the flag stand the County of Essex currently has in its Council Chambers.

2. Deputy Mayor Queen may move, or cause to have moved:

That the Town of Kingsville obtain and install a Christmas tree in the Park area south of the old Library, known as Carnegie Park in the Fall of 2020. Such tree to be prepared with lights prior to the opening of the Fantasy of Lights so that the lights may be connected or lit the same evening as the Fantasy of Lights opening; the tree would then become just one more part of our great Fantasy of Lights celebration. The Fantasy of Lights Committee could then assist our Parks and Recreation staff with the planning and coordination of the local school children to decorate the tree with their own decorations. The continued help, support and assistance of Municipal Services Staff along with the Fire Department Staff is acknowledged, appreciated and requested in 2020 and future years.

3. Deputy Mayor Queen may move, or cause to have moved: 309

That Council request a comprehensive report that includes Planning, Municipal Services (Engineering), and Building to demonstrate to Council:
i) How the subdivision site plans are designed with levels of drains and catch basins; ii) how Subdivisions constructed are checked to ensure compliance with the engineered designs; iii) how Subdivisions constructed do not, or will not, have an adverse effect on adjacent property owners; iv) such report expected within ninety (90) days (See: Notice of Motion, dated

P. UNFINISHED BUSINESS, ANNOUNCEMENTS AND UPDATES

Q. BYLAWS

- 1. By-law 102-2019** 310

Being a By-law to amend By-law 1-2014, the Comprehensive Zoning By-law for the Town of Kingsville (ZBA/23/19; 354 Road 11, Part of Lot 15, Concession 10)

To be read a first, second and third and final time.
- 2. By-law 105-2019** 312

Being a by-law authorizing the entering into of an Easement Agreement with 1646322 Ontario Limited for the purpose of constructing and maintaining an active transportation trail connection from Lake Drive to Conservation Boulevard

To be read a first, second and third and final time.
- 3. By-law 106-2019** 313

Being a By-law to amend By-law 1-2014, the Comprehensive Zoning By-law for the Town of Kingsville (ZBA/21/19; 1562 Road 3 E, Part of Lot 9, Concession 3 ED)

To be read a first, second and third and final time.
- 4. By-law 107-2019** 315

Being a By-law to amend By-law 1-2014, the Comprehensive Zoning By-law for the Town of Kingsville (ZBA/22/19; 1335, 1361 and 1415 Road 3 E, Part of Lot 8, Concession 2, ED, Part 1, RP 12R 8670, Part 1, RP12R 25914 and Parts 5 to 8, RP 12R 25474)

To be read a first, second and third and final time.
- 5. By-law 109-2019** 318

Being a By-law to amend By-law 2-2019, being a By-law to appoint certain members and individuals of Council and individuals to boards and committees.

To be read a first, second and third and final time.
- 6. By-law 110-2019** 319

Being a By-law under the Municipal Act, 2001 Part 13, Section 408; to authorize the issue of two series of debentures to consolidate the financing of construction and/or maintenance of numerous drains all in the

Town of Kingsville

To be read a first, second and third and final time.

7. By-law 111-2019

323

Being a By-law to authorize the entering into of an Amending Agreement with Rotary Club of Cottam

To be read a first, second and third and final time.

R. CONFIRMATORY BY-LAW

1. By-law 112-2019

324

Being a By-law to confirm the proceedings of the Council of The Corporation of the Town of Kingsville at its December 9, 2019 Regular Meeting.

To be read a first, second and third and final time.

S. ADJOURNMENT

Kingsville Town Council Meeting

Monday, December 9, 2019

Photo Handout for:
Salute to Veterans Banner Project


Presented by:
Jay Atkin

The included photos pertain to
the committee presentation.



2018 Salute to Veterans Banners

Salute to Veterans

Lest We Forget

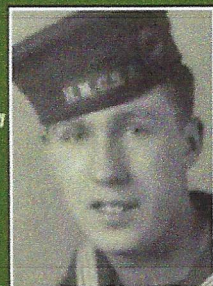
Post War Service  Army

LCol. Murray Stewart - Ret'd
Princess Patricia's Canadian Light Infantry



Sponsored by
Daisy Stewart
 

Salute to Veterans

Lest We Forget


World War II  Royal Canadian Navy

LS Douglas S. Ringrose
HMCS Micmac, HMCS Halda



Honoured by
The Ringrose Family
 

Salute to Veterans

Lest We Forget


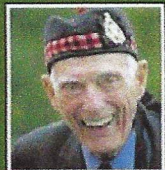
World War II  Air Force

Leading Air Woman June Marie Melton
Royal Canadian Air Force Women's Division (RCAFWD)



Honoured by
The Melton Family
 

Salute to Veterans

Lest We Forget

  World War II Army POW Infantry

Sergeant Major Maurice Snook
Essex Scottish Regiment, Company C


Remembered by
Mary-Maureen and Jay Atkin
 



Salute to Veterans

Lest We Forget

All Kingsville Veterans


At the going down of the sun
and in the morning,
We will remember them.





Sponsored by
The Town of Kingsville
 

Salute to Veterans

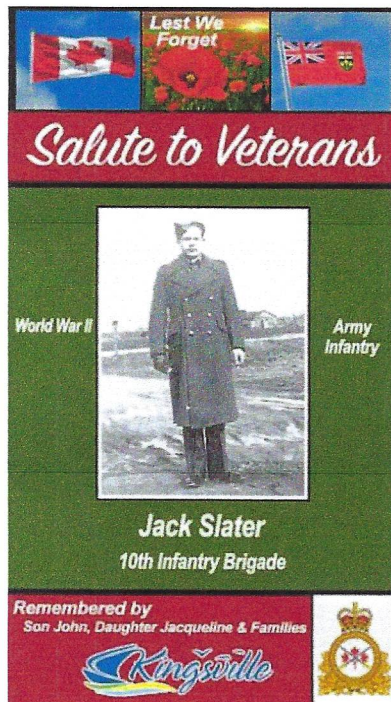
Lest We Forget

World War II POW  Army Infantry

Private Donald Dexter Knight
Essex Scottish Regiment, Company C


Remembered by
Grace Knight and Family
 

2018 Salute to Veterans Banners





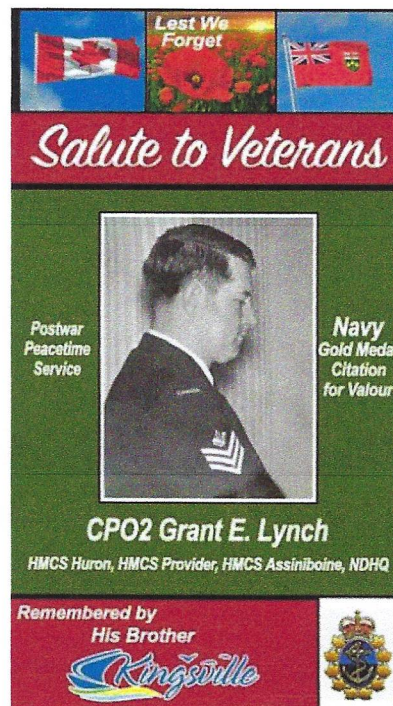
Salute to Veterans

World War II Army Infantry




Jack Slater
10th Infantry Brigade

Remembered by
Son John, Daughter Jacqueline & Families



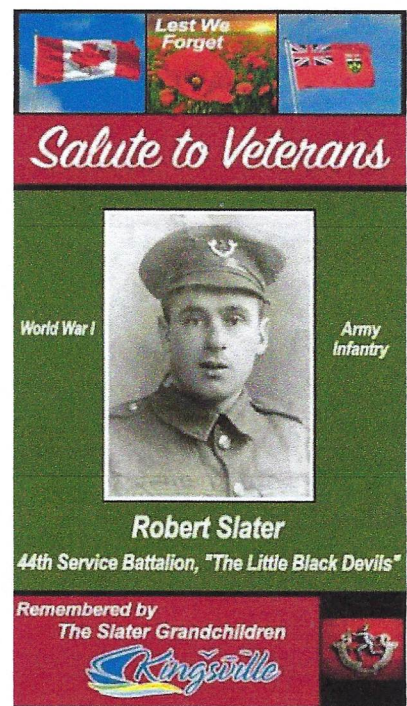
Salute to Veterans

Postwar Peacetime Service Navy Gold Medal Citation for Valour




CPO2 Grant E. Lynch
HMCS Huron, HMCS Provider, HMCS Assiniboine, NDHQ

Remembered by
His Brother



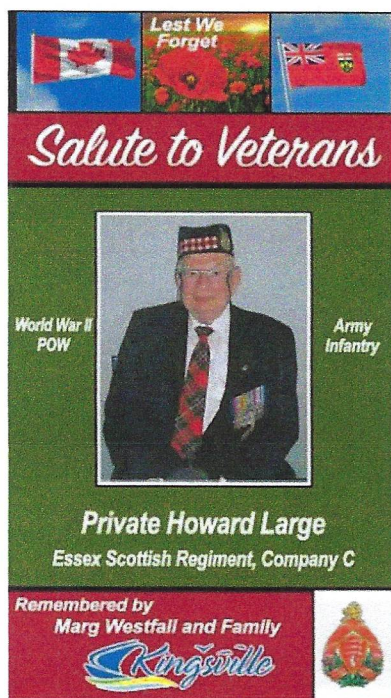
Salute to Veterans

World War I Army Infantry




Robert Slater
44th Service Battalion, "The Little Black Devils"

Remembered by
The Slater Grandchildren



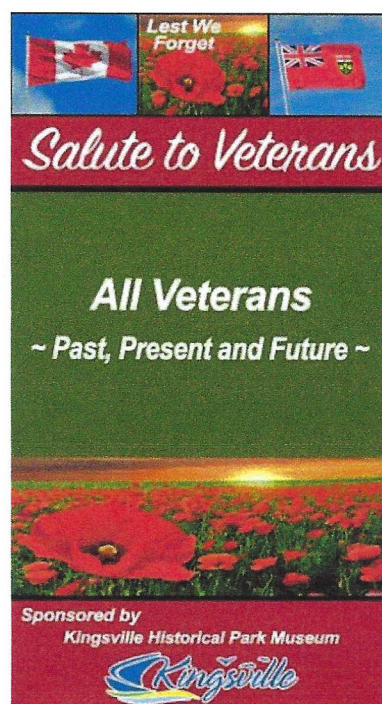
Salute to Veterans

World War II POW Army Infantry




Private Howard Large
Essex Scottish Regiment, Company C

Remembered by
Marg Westfall and Family


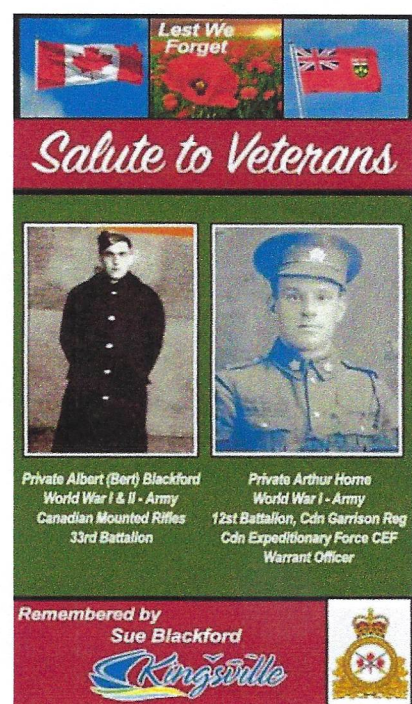




Salute to Veterans


All Veterans
~ Past, Present and Future ~




Sponsored by
Kingsville Historical Park Museum

Salute to Veterans





Private Albert (Bert) Blackford
World War I & II - Army
Canadian Mounted Rifles
33rd Battalion

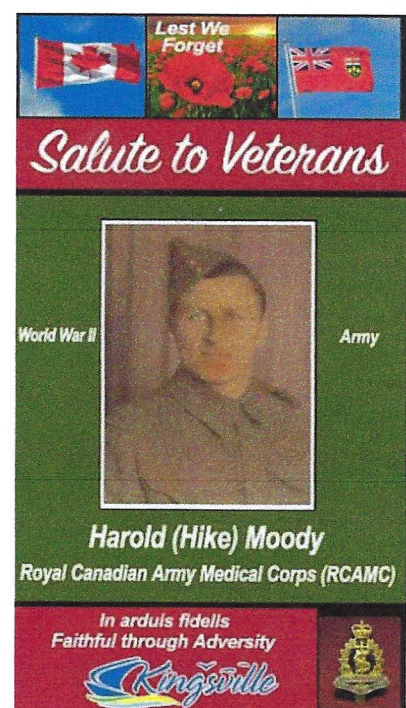
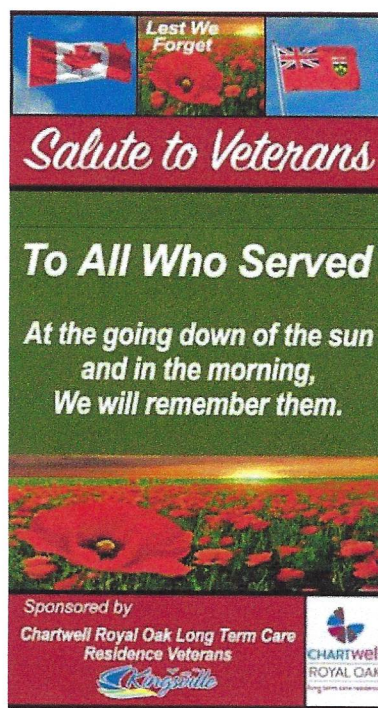
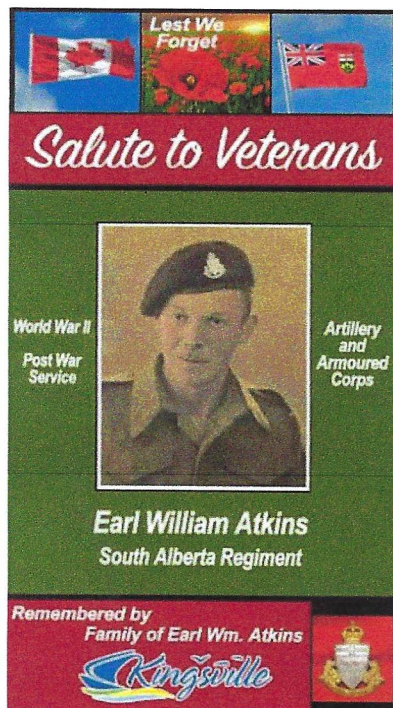


Private Arthur Horne
World War I - Army
12th Battalion, Cdn Garrison Reg
Cdn Expeditionary Force CEF
Warrant Officer

Remembered by
Sue Blackford

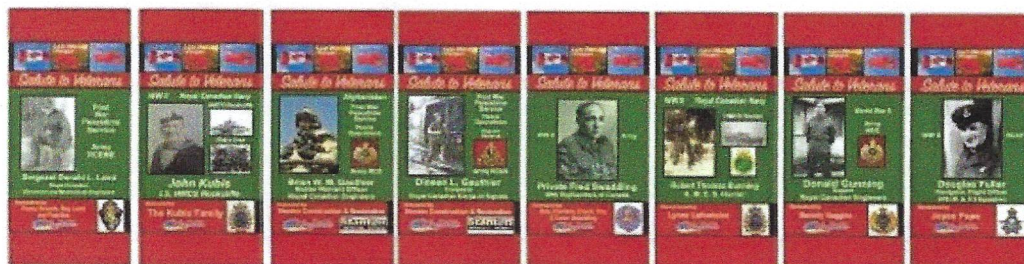
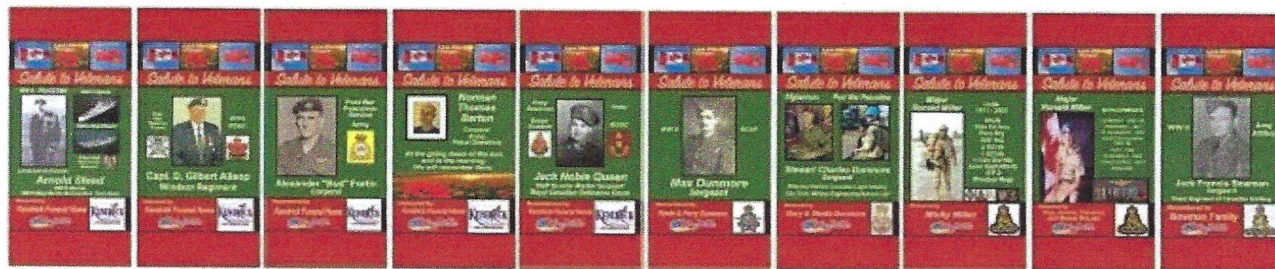
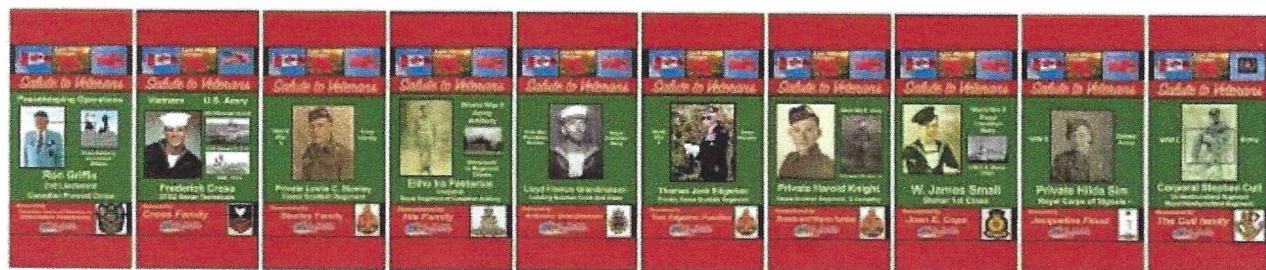
2018 Salute to Veterans Banners



2019 Salute to Veterans Banners (Partial)



2019 Salute to Veterans Banners (Partial)



2019 Salute to Veterans Banners (August Launch)



Kingsville Town Council Meeting

Monday, December 9, 2019

Presentation Handout for:
Salute to Veterans Banner Project

Presented by:
Jay Atkin

Salute to Veterans Banner Project
Presentation to Town Council (December 9, 2019)

Introduction:

Distinguished Mayor, Deputy-Mayor, and Councillors: My name is Jay Atkin. I am representing the Kingsville Salute to Veterans Banner Project committee co-founded by Daisy Stewart, Murray Stewart, Mary-Maureen Atkin, and myself. Mary-Maureen sends her regrets from an urgent eye appointment in Toronto. Tonight we appreciate the opportunity to provide you with an update on the project and to present some issues and concerns as the project moves forward.

This summer we witnessed a tidal wave of tributes from the community to our Veterans. In 2019, we had six times the number of 2018 banners and twice the number of anticipated banners projected in our January presentation to Council. This overwhelming response brought with it some challenging issues for the entire project: for us, the manufacturer, the Town, and our sponsors.

It was an experience for those able to attend the August 2019 launch in the Legion ballroom to view up close a gallery of all Veteran banners. The indoor banner gallery along with pictures of 2018 and some 2019 banners are included in the photo handout.

We extend our gratitude to the entire Municipal Services staff for the tremendous effort they expended. The number of flattering comments from both Kingsville and the county at the astonishing display of banners for our Veterans is something of which they can be very proud and for that they are to be commended.

Streetlight Banner Policy:

The Salute to Veterans Banner Project (hereafter referred to as "Project") understands that Municipal Services, after the energy, resources, and disruption of regular operations to accomplish this feat, would welcome some structure, regulation, and guidelines, thus prompting the Streetlight Banner Policy (hereafter referred to as "Policy"). The Project committee has reviewed the Policy and is in agreement with a lot of points; however, some of the proposed Policy content raises significant concerns for us.

We forwarded in writing to Municipal Services our comments, questions for clarification, and requests for change. Their response advised us that our comments would be considered. Our question pertaining to the rationale behind the capacity limit of 90 was answered along with an accompanying statement of reluctance for it to be increased as we had requested (See

Appendix B). Having received no further answers or clarification at the time of preparation of this presentation, we are expressing our concerns and recommendations to Council based on our interpretation of the Policy at this time.

We anticipate resolving Policy issues working with Municipal Services. Several issues, including Design, Liability, and Co-existing Banner Initiatives are summarized in Appendix A.

However, the committee's primary concerns relating to pole capacity and timeframes for display of banners require the attention and direction of Council.

Capacity:

Ideally, the Project would see every sponsored banner being raised from August through November. This year was an anomaly. We never again expect to see this number of sponsors come forward. However, to insure this and for the benefit of all concerned, the committee recommends a limit of 10 new sponsors per year depending on Council's concern for annual growth with regard to capacity.

We survived the tidal wave of response this year, but it was not without casualties. Because we are speaking about Veterans, we feel the reference to casualties is appropriate. These are outlined in Appendix A.

Municipal Services reached out to neighbouring municipalities when drafting this policy. Regarding increased capacity, Municipal Services were reluctant to increase that number because 90 was considerably larger than any other municipality banner program. We fail to see the relevance in comparing what other municipalities have in terms of numbers when determining our own town capacity; rather, we feel it important to focus on Kingsville's needs. We hope the Town will set its sights higher and increase the 2020 capacity to a level of banners more reflective of Kingsville's current community demand.

Our Recommendation Regarding Capacity

The capacity issue is related to the availability of brackets (referring to "sets of brackets"). There is currently a total of 130 brackets available (See Brackets). With the bracket expenditure already made, it would seem reasonable to place all 130 brackets into service. Municipal Services placed 10 banners on 5 parking lot poles (at the Unico Centre, Carnegie Centre, and Library) and added 1 pole to Cottam, effectively raising the current maximum to 101 banners. We recommend installing the remaining

29 brackets to increase the 2020 maximum banner cap from the current effective cap of 101 to a total of 130, including:

- a. by 4 in Cottam (over the current 14), perhaps by the park on Fox St
- b. by 5 in Ruthven proper (originally requested, currently none), and
- c. by 20 in Kingsville (securing 8 poles along Wigle/Lakeview, 4 along Park, and 8 along Herrington/Cull).

Our reasoning is to provide the following benefits:

- a. help avoid having banners by Cottam sponsors placed in Kingsville (i.e., there are more than 14 Cottam sponsors)
- b. allow our Ruthven proper sponsors to have their banners raised right in their community; this would allow the 5 banners originally intended for Ruthven proper to be moved from Kingsville freeing up 5 spots for Kingsville use
- c. provide much needed increased capacity in Kingsville
- d. expand coverage of banners along Wigle/Lakeview (ferry traffic), Park (lakefront traffic), and Herrington/Cull (Lakeside Park and Heritage traffic), complementing and enhancing routes along the lakefront development initiative
- e. allow, until future community groups became significant banner users, both the Jack Miner and Project banners to co-exist for their currently desired timeframes in the summer and fall at their current number of banners, and
- f. provide an excellent 2020 capacity base from which to manage future growth in measured amounts.

We recommend an annual increase in the maximum capacity by 10 banners for 2021, 2022, and 2023.

We recommend that Municipal Services budget time and resources in the winter and spring to work with utility companies to secure poles to accommodate these capacity limits.

Brackets:

We are indebted to Council for the funds already approved for the brackets already acquired. We are also grateful to Mary Baruth for letting us use the Jack Miner Drive Thru Art Gallery brackets.

Municipal Services has stated that 90 new brackets have been purchased. At the outset of summer Jack Miner had at least 40 brackets, about 30 brackets mounted on poles and about 15 in inventory. Therefore, there are

currently a total of 130 brackets consisting of the 90 new (purchased) and the 40 previous (Jack Miner) brackets available for use.

We applaud Municipal Services for selecting the newer, superior Heavy Duty Banner Brackets over the previous type of bracket used by Jack Miner even at greater expense. Should Municipal Services be planning to use some of the recently purchased 90 brackets to replace/upgrade the older Jack Miner brackets, we recommend this be deferred until such time that additional newer brackets could be purchased for that purpose. This would effectively enable the current banner cap, from a bracket perspective, to remain at the proposed 130 regardless of any possible planned bracket upgrade.

An annual growth limit of 10 sponsors per year would limit the maximum cost for brackets to \$1600 per year at current costs.

Timeframes:

As requested at our January presentation to Council, the goal of the committee has been to raise our banners August through November (see Appendix A). Based on the approval of the above request, the committee assumed this would be the case each year, providing some assurance to our paying banner sponsors.

The Policy itself, in its current form, appears geared to banner events and offers a maximum of 30 days at no guaranteed date. Extension of the 30-day period is only at the discretion of Municipal Services as is the decision to delay the start date or shorten the length of time banners were displayed. There are no consistencies or guaranties of dates, length of time, or number of banners from year to year. This is very disconcerting.

Instead of an "event", we feel this Project should be considered a significant ongoing annual community initiative occurring regularly to honour our Veterans. We feel both this and the Jack Miner projects, as Kingsville's two inaugural flagship banner initiatives, should be awarded some kind of grandfathered priority and prestige.

Because of the nature, magnitude, and purpose of the Project we recommend that, unlike an application for a banner event, it be designated a special status (e.g., a Heritage, or History, or Town Beautification, or Salute to Veterans status). This status would include a "standing annual application" purporting specific details pertaining to timeframes and number of banners during that timeframe.

We recommend our banners be raised for 4 months from August through November (the last 50% of total annual banner time). Assuming a capacity

of 130, we recommend 105 brackets be designated for Veterans' banners (80% of the total capacity). Therefore, during this same timeframe the remaining 25 brackets (20% of capacity) would be available for Jack Miner to raise their banners as they did this year. In fact, they did not use the entire 4 months so brackets would be free for applications from other banner events.

This recommendation leaves all brackets (100% of capacity) available from April through July (the first 50% of total banner time). Considering most other banner events might be smaller than our project this should offer ample timeframe and capacity for multiple other events to be approved under the Policy guidelines.

This approach would provide the consistency we are seeking to offer our sponsors from year to year. A standing 80% of banner capacity for 50% of the banner time delivers the reliable expectation on which to move forward.

Summary:

If council were to endorse the Policy presented on November 25th, the Salute to Veterans Banner Project would change drastically. A moratorium on future sponsors would be necessary. We are obliged to honour those sponsors deferred from 2019; however, in good conscience, we could not accept further sponsors without being able to guarantee the banner disposition for our current sponsors.

The committee function would resort to working with Municipal Services at the beginning of each year to determine the number of annual brackets being allotted for Salute to Veterans banners and for what timeframe. With this number we would conduct an annual lottery from the pool of all banners to determine those sponsors fortunate enough to see their banner on the streets of Kingsville for that year and those unfortunate sponsors whose banners would remain in storage until the following year, when they would have priority in the next year's lottery.

We will forward a copy of this presentation to Municipal Services. We believe the Streetlight Banner Policy along with attention to recommendations made here will continue to make the Salute to Veterans Banner Project a viable initiative and we seek Council's support to make this happen.

Thank you.

Kingsville Town Council Meeting

Monday, December 9, 2019

Salute to Veterans Banner Project

APPENDIX A

Issues to Resolve

2019 Casualties

January 14, 2019 Presentation Requests

Presented by:

Jay Atkin

Appendix A
Salute to Veterans Banner Project
Presentation to Town Council (December 9, 2019)

Summary of Some Issues to Resolve with Municipal Services:

Design:

The Policy includes many references to design elements. The committee confirms that the Salute to Veterans Banner design is not going to change. We recommend a statement from Municipal Services to clarify and confirm that our project has satisfied Policy design requirements, including all references to names and logos. The entire sponsor area of our banner design, including the Kingsville logo, is 16% of the entire banner area. We have 31 banners containing logos representing 10 from churches and organizations and 21 from businesses.

Liability:

The committee sees no difference between Municipal Services mounting Christmas decorations for which liability insurance is provided by the Town and mounting banners for which we are being asked to provide liability insurance. We are seeking the rationale for and clarification of the request that banner groups supply insurance which should already be provided by the Town and recommend that this Policy stipulation be re-visited. We are seeking legal and coverage advice on this matter.

Co-existing Banner Initiatives:

An email from Municipal Services stated that, "To ensure fairness, and to create consistency, only one banner initiative will be allowed up at a time." The committee does not understand the rationale for this restriction.

We recommend this restriction be removed. Our reasoning is:

- .a) as seen above, with the recommended increase in banner capacity limit, the two current large initiatives can easily co-exist at the same time
- .b) supporting only one event/initiative at a time would leave many banner brackets empty for most of the time unless every application requested all available brackets. Vacant brackets could be utilized by allowing multiple applications to co-exist, and
- .c) the fallout from having to compete for the same valuable timeframe would be undesirable.

Appendix A
Salute to Veterans Banner Project
Presentation to Town Council (December 9, 2019)

2019 Casualties from Overwhelming Banner Response:

Yes, we survived the tidal wave of response this year, but it was not without casualties. Because we are speaking about Veterans, we feel the reference to casualties is appropriate.

In July we had a total of 94 new banner requests. This, along with the 15 from 2018, meant we were in need of 109 brackets and poles. At the July logistics meeting with the Town we found out only 80 poles would be available. Therefore, we triaged our 2019 banners from 94 down to 80 by deferring 10 banners until 2020. Also, 8 banners would be produced on the opposite sides of 4 physical banners making them double-sided and requiring only 4 poles instead of 8. We had reduced our 2019 sponsors to fit the 80 available poles; we still had to address the 15 inaugural 2018 banners.

Unfortunately, we then discovered that the 80 poles included those occupied by the 25 Jack Miner banners. In fact, there were only 55 streetlight poles available for the Salute to Veterans Banners; we were still short 40 poles. That represented a 50% casualty rate over our initial need for 109 and a 42% casualty rate over our triaged need for 95 poles.

Everyone worked to handle this situation. The number of available poles was increased to 91 and brackets were mounted on parking lot poles. We waited for Jack Miner who, again this year, graciously offered to take down their banners after the Migration Festival allowing the remaining banners to go up later in October. Sponsors for these remaining banners were grateful to have their banners finally raised although disappointed it was for only three weeks. They were removed 3 days after Remembrance Day.

Appendix A
Salute to Veterans Banner Project
Presentation to Town Council (December 9, 2019)

Excerpt from Presentation to Town Council (January 14, 2019)
(last page)

Summary Review of the Request to Council by the Salute to Veterans Banner Project and Steps to Raise 2019 Banners

1. Approve 2019 budget to procure 70 sets of brackets at a maximum cost of \$6,300.
2. Approve budget for town staff or contractor to mount the 2019 brackets when raising the banners.
3. In late March, request a town staff to travel around Cottam, Ruthven, and Kingsville with a Salute to Veterans Banner Project committee member to determine which poles will be designated for banners, and what type of brackets were required for each pole category (i.e., wooden or metal).
4. In April, town would procure the designated number of brackets of both wooden and metal categories.
5. In August, mount all individual 2019 brackets in Cottam, Ruthven, and Kingsville at the time each individual banner were raised.
6. In December (or end of November) lower all banners for pick-up by committee member for cleaning and storing.

The Corporation of the Town of Kingsville

Excerpt from the Regular Meeting of Council Minutes, dated November 25, 2019

4. Annual Traffic By-law Amendment (2019) T. Del Greco, Manager of Municipal Services

598-2019

Moved By Deputy Mayor Gord Queen

Seconded By Councillor Larry Patterson

That Council approves the addition of 'No Parking' and 'Commercial Loading' signs on the east side of Lansdowne Avenue from Erie Street to Park Street as depicted in Appendix D of Report of T. Del Greco; and further, that Council directs the erection of a 'No Parking' sign on the west side of Lansdowne 15 metres from the Park Street Stop Sign.

599-2019

Moved By Councillor Thomas Neufeld

Seconded By Councillor Laura Lucier

That Council amends motion 598-2019 to include a buffer on the north side and on the south side of the apartment building entrance driveway on the west side of Lansdowne with signage.

CARRIED

Amendment:

598-2019

Moved By Deputy Mayor Gord Queen

Seconded By Councillor Larry Patterson

That Council approves the addition of 'No Parking' and 'Commercial Loading' signs on the east side of Lansdowne Avenue from Erie Street to Park Street as depicted in Appendix D of Report of Manager of Municipal Services T. Del Greco; and further, that Council directs the erection of a 'No Parking' sign on the west side of Lansdowne 15 metres from the Park Street Stop Sign; and further, that Council directs that a buffer area be added on the north side and on the south side of the apartment building entrance driveway on the west side of Lansdowne with signage.

CARRIED

NOTICE OF COMPLETE APPLICATION AND PUBLIC MEETING: ZONING BY-LAW AMENDMENT AND CONSENT

APPLICATION: **ZONING BY-LAW AMENDMENT - ZBA/23/19**
(Section 34 of the Planning Act, R.S.O. 1990, C.P. 13)

CONSENT APPLICATION B/21/19
(Section 53 of the Planning Act R.S.O. 1990, C.P. 13)

APPLICANT: **Bardow Holdings Ltd.**

LOCATION OF PROPERTY: **354 Road 11, Part of Lot 15, Concession 10**

PURPOSE OF APPLICATION: The Town of Kingsville has received the above-noted application for lands located on the south side of Road 11, between County Road 27 East and Graham Side Road. The subject parcel is designated 'Agricultural' by the Official Plan and is zoned 'Agricultural (A1)' under the Kingsville Comprehensive Zoning By-law.

The subject parcel is approximately 17.4 ha (43 ac.) in size and contains a single detached dwelling and three outbuildings. It is proposed that the existing dwelling and outbuildings, deemed surplus to the farming operation of the owner, be severed on a 0.543 ha (1.343 ac.) lot with 59.4 m (195 ft.) of frontage.

As a condition of the consent, an application to rezone the retained farm parcel (shown in red on the location map) from 'Agricultural (A1)' to 'Agriculture - Restricted (A2)' is required to prohibit dwellings as per Provincial and Town policies, and has been submitted (File ZBA/23/19).

A map showing the location of the subject lands, and the applicants' sketch, is attached.

A PUBLIC MEETING OF COUNCIL will be held on:

WHEN: **December 9, 2019**

WHERE: Town of Kingsville Municipal Building – Council Chambers

TIME: 7:00 p.m.

If you have comments on this application, they may be forwarded in writing via email to dfrench@kingsville.ca or letter mail, to the attention of: **David French, BA, CPT, Interim Planner**, 2021 Division Road North, Town of Kingsville, ON N9Y 2Y9. Comments and opinions submitted on these matters, including your name and address, may become part of the public record and may be viewed by the general public and may be published in a planning report or reproduced in a Council agenda and/or minutes.

If a Person or Public Body that files an appeal of a decision of The Town of Kingsville in respect of the proposed consent does not make written submissions to The Town of Kingsville before it gives or refuses to give a provisional consent, the Local Planning Appeal Tribunal may dismiss the appeal.

If You Wish to be notified of the decision of The Town of Kingsville in respect of the proposed consent, you must make a written to the **Municipal Clerk, Town of Kingsville, 2021 Division Road North, Kingsville, Ontario, N9Y 2Y9**.

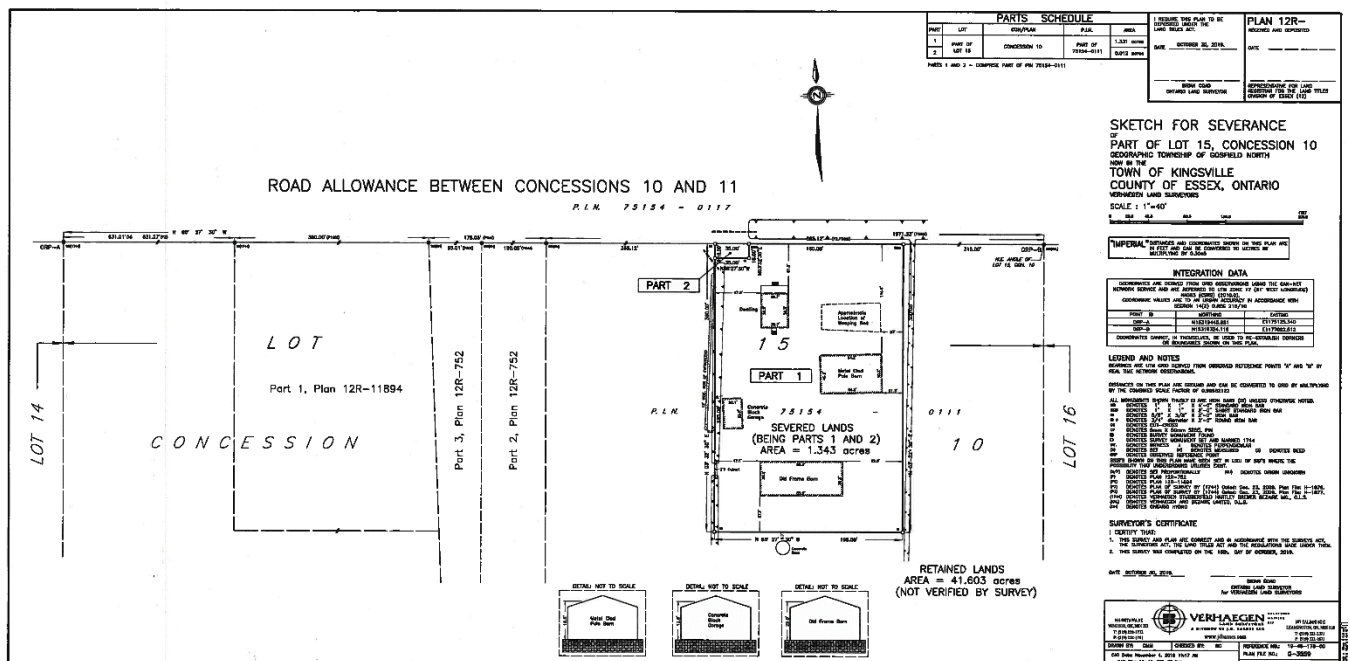
If a Person or Public Body would otherwise have an ability to appeal the decision of Council of the Town of Kingsville to the Local Planning Appeal Tribunal but the person or public body does not make oral submissions at a public meeting or make written submissions to the Town of Kingsville before the by-law is passed, the person or public body is not entitled to appeal the decision.

If a Person or Public Body does not make oral submissions at a public meeting, or make written submissions to the Municipal Clerk of the Town of Kingsville before the by-law is passed, the person or public body may not be added as a party to the hearing of an appeal before the Local Planning Appeal Tribunal unless, in the opinion of the Tribunal, there are reasonable grounds to do so.

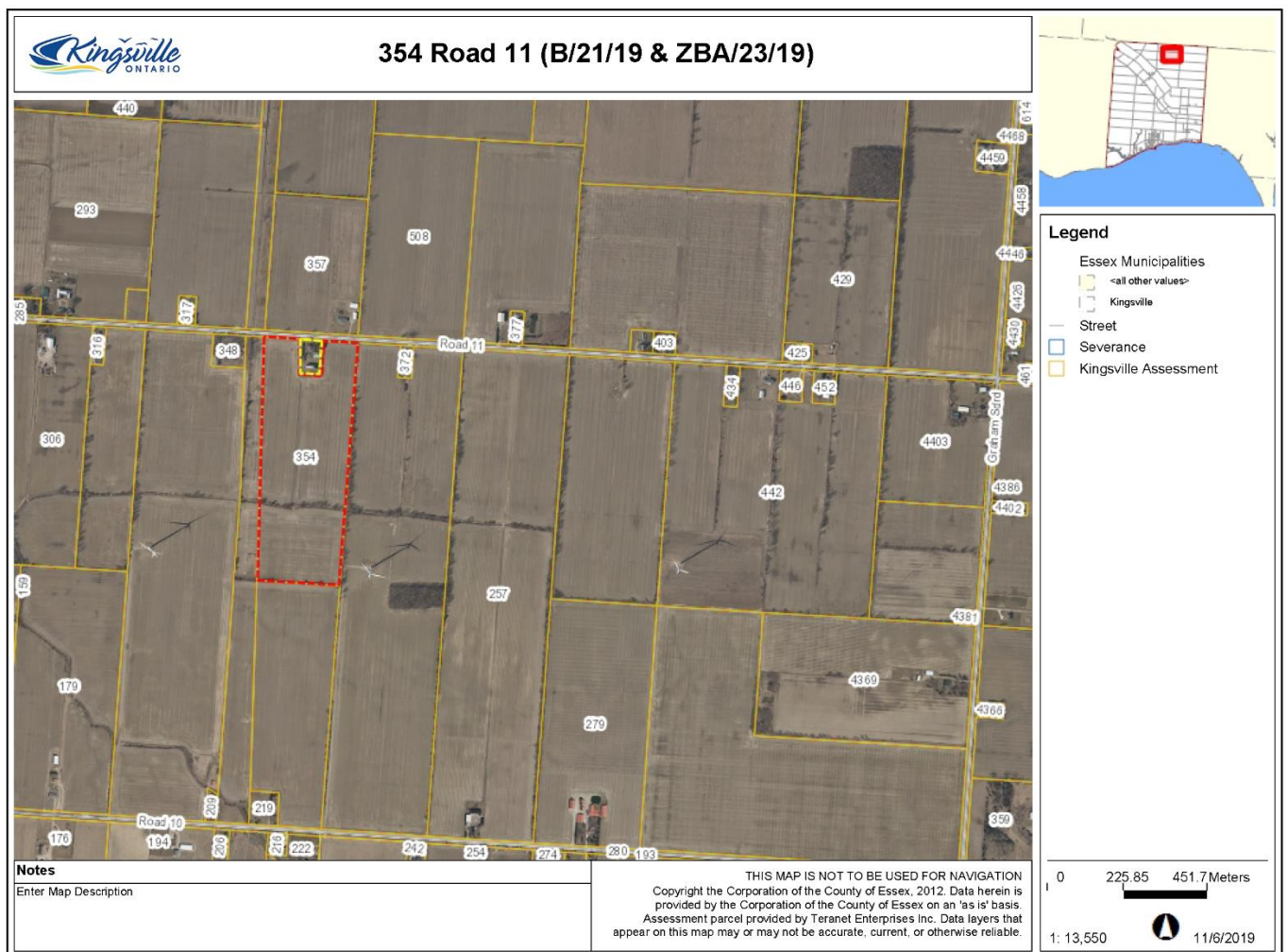
ADDITIONAL INFORMATION relating to these matters matter is available for review at the Kingsville Municipal Office during regular office hours.

DATED AT THE TOWN OF KINGSVILLE on November 14th, 2019.

Applicant's Sketch



Location Map





2021 Division Road North
Kingsville, Ontario N9Y 2Y9
(519) 733-2305
www.kingsville.ca
kingsvilleworks@kingsville.ca

Date: November 29, 2019

To: Mayor and Council

Author: David French, BA, CPT
Interim Town Planner

RE: Combined Application for Consent & Zoning By-Law Amendment
File B/21/19 & ZBA/23/19 by
Bardow Holdings Ltd.
354 Road 11, Part of Lot 15, Concession 10

Report No.: PS 2019-061

AIM

To provide the Mayor and Council with information regarding the consent to sever an existing dwelling deemed surplus to the farming operation of the owner and a required Zoning By-law Amendment to prohibit additional dwellings on the retained farm parcel for lands known as 354 Road 11. It is further proposed that an access easement be established over the severed parcel in favour of the retained farm parcel.

BACKGROUND

The Town of Kingsville has received the above-noted application for lands located on the south side of Road 11, between County Road 27 East and Graham Side Road. The subject parcel is designated 'Agricultural' by the Official Plan and is zoned 'Agricultural (A1)' under the Kingsville Comprehensive Zoning By-law.

The subject parcel is approximately 17.4 ha (43 ac.) in size and contains a single detached dwelling and three outbuildings. (See Appendix A) It is proposed that the existing dwelling, deemed surplus to the farming operation of the owner, be severed on a 0.543 ha (1.343 ac.) lot with 59.4 m (195 ft.) of frontage, shown as Parts 1 & 2 on the applicant's sketch. It is further proposed that an access right-of-way be established over an existing shared bridge, shown as Part 2, over the severed parcel in favour of the retained parcel.

As a condition of the consent, an application to rezone the retained farm parcel (shown in red on the location map) from 'Agricultural (A1)' to 'Agriculture - Restricted (A2)' is required

to prohibit dwellings as per Provincial and Town policies, and has been submitted (File ZBA/23/19).

DISCUSSION

When considering a severance request, it is necessary to review the application in context of the following documents to determine the appropriateness of the request:

1.0 Provincial Policy Statement

When reviewing a planning application to determine if it represents sound planning, it is imperative that the proposed development is consistent with the Provincial Policy Statement (PPS). Section 2.3.4.1(c) permits, *“a residence surplus to a farming operation as a result of farm consolidation,”* to be severed, *“provided that the planning authority ensures that new residential dwellings are prohibited on any vacant remnant parcel of farmland created by the severance.”*

Comment: The application is *consistent with* the PPS definition of *a residence surplus to a farming operation* and future dwellings will be prohibited on the retained farm parcel as a condition of consent, in that the retained parcel must be rezoned to “Restricted Agriculture (A2)”.

2.0 Official Plan

The Official Plan for the Town of Kingsville designates the severed and retained lands as ‘Agriculture’.

The requested consent to sever the surplus dwelling conforms to the policies of Section 7.3.1, Agriculture Land Division, of the Official Plan. The proposed surplus dwelling lot is 0.543 ha (1.343 ac.) where the Official Plan recommends a size of 0.8 ha (1.977 ac.) or less.

Comment: the application conforms to the Kingsville Official Plan.

3.0 Comprehensive Zoning By-law – Town of Kingsville

The severed parcel, shown as Parts 1 and 2 on the applicant’s sketch, has an area of 0.543 ha (1.343 ac.) lot with 59.4 m (195 ft.) of frontage.

The retained parcel will have an area of approximately 16.857 ha (41.657 ac.) and provide a frontage of 204.25 m (670.12 ft.) on Road 11.

The subject property is presently zoned ‘Agriculture (A1)’ in the Comprehensive Zoning By-law. There are no zoning issues created as a result of the creation of the lot for the surplus dwelling. The retained farm parcel will be rezoned from ‘Agricultural (A1)’ to ‘Agriculture - Restricted (A2)’ to prohibit future dwellings as required by the surplus dwelling consent policies.

LINK TO STRATEGIC PLAN

Manage growth through sustainable planning.

FINANCIAL CONSIDERATIONS

The impact to assessment resulting from the severance of the dwelling from the farm parcel is minimal.

CONSULTATIONS

1) Public Consultations

In accordance to O. Reg 545/06 of the Planning Act, property owners within 120m of the subject site boundaries received the Notice of Public Meeting by mail. At the time of writing no comments had been received from members of the public.

2) Agency & Administrative Consultation

In accordance with O. Reg 545/06 of the *Planning Act*, Agencies and Town Administration received the Notice of Public Meeting by mail and/or email.

Agency or Administrator	Comment
Essex Region Conservation Authority	<ul style="list-style-type: none">• No objections (See Appendix B).
Town of Kingsville Management Team	<ul style="list-style-type: none">• Ensure all buildings and services are contained within existing property lines and do not cross over into newly established lines.• Severed parcel has existing vehicle access. New access location required for retained farm parcel.• Septic beds to be completely located within proposed severed lots. Clearance letter from Building department required.• Drainage reapportionment to be completed.• The severed and retained lots be appropriately addressed and obtain 911 signage, if required.• Lot grading plan required for any future development.
County of Essex	<ul style="list-style-type: none">• No comments received and none expected.

RECOMMENDATION

It is recommended that:

Council approve consent application B/21/19 to sever an existing dwelling, deemed surplus to the needs of the prospective purchaser, together with an access easement over the severed parcel, in favour of the retained parcel, on a 0.543 ha (1.343 ac.) parcel shown as Parts 1 and 2 on the applicant's sketch, subject to the following conditions:

- a) That a reference plan be deposited in the registry office, both an electronic and paper copy of the registered plan is to be provided.
- b) That any special assessment imposed pursuant to the provisions of the Local Improvement Act and/or Municipal Act be paid in full along with all municipal taxes be paid in full.
- c) That any necessary drainage reapportionments be undertaken.
- d) A clearance letter of approval for the septic system on the severed parcel (surplus dwelling lot) must be obtained from the Town's Building Department.
- e) That as a result of the severance, owners shall become liable by way of up front monies for the assessment and taxation of their properties for any waterworks or sanitary sewer systems affecting their properties, in accordance with the Fees By-law in effect on the date the consent is being endorsed on the deeds.
- f) The Zoning By-law be amendment to prohibit future dwellings on the retained farm parcel prior to the consent being endorsed on the deeds.
- g) That the necessary deed(s), transfer or charges be submitted in triplicate; signed and fully executed (no photocopies), including a copy of the reference plan, prior to certification.
- h) The conditions imposed above shall be fulfilled by December 9, 2020 or this application shall be deemed to be refused in accordance with Section 53(41) of the Planning Act.

Council approve zoning by-law amendment application ZBA/23/19 to rezone the retained parcel, known as 354 Road 11, Part of Lot 15, Concession 10, in the Town of Kingsville, from 'Agriculture (A1)' to 'Agriculture – Restricted (A2)' and adopt the implementing by-law.

David French

David French, BA, CPT
Town Planner

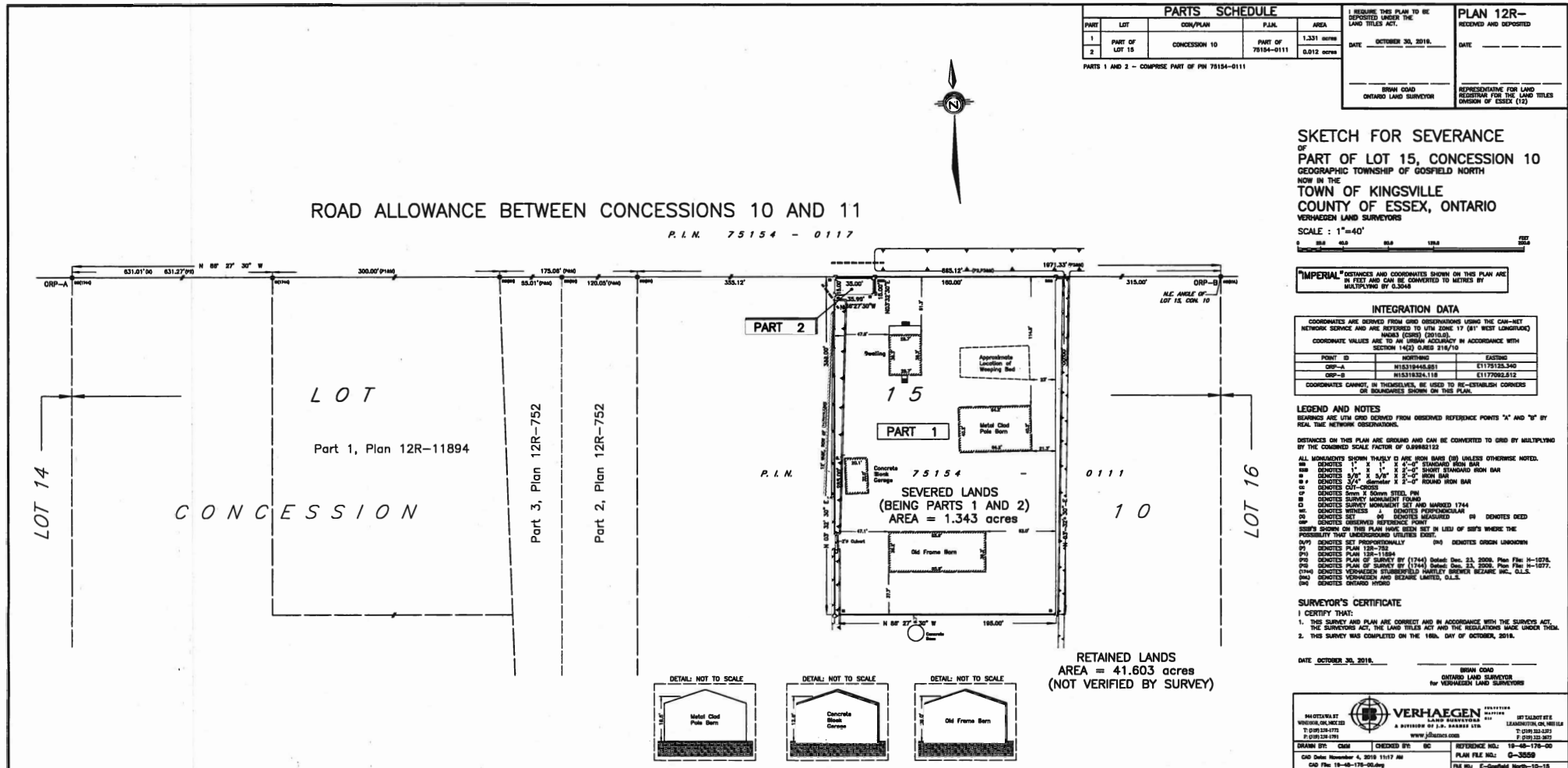
Robert Brown

Robert Brown, H, Ba. MCIP, RPP
Manager, Planning Services

Peggy Van Mierlo-West

Peggy Van Mierlo-West, C.E.T.
Chief Administrative Officer

26





November 21, 2019

Mr. David French
Town Planner
The Corporation of the Town of Kingsville
2021 Division Road North
Kingsville, ON N9Y 2Y9

planning@erca.org
P.519.776.5209
F.519.776.8688
360 Fairview Avenue West
Suite 311, Essex, ON N8M 1Y6

Dear Mr. French:

RE: Application for Consent B-21-19 & ZBA-23-19, and Zoning By-Law Amendment ZBA-23-19 354 ROAD 11

ARN 371163000001800; PIN: 751540111

Applicant: BARDOW HOLDINGS LIMITED

The following is provided as a result of our review of Application for Consent B-21-19 and Zoning By-Law Amendment ZBA-23-19. The purpose of the application is to sever a lot surplus to the needs of the agricultural operation of the owner. The rezoning application is a requirement to rezone the retained farm parcel to prohibit future residential dwellings.

DELEGATED RESPONSIBILITY TO REPRESENT PROVINCIAL INTEREST IN NATURAL HAZARDS (PPS) AND REGULATORY RESPONSIBILITIES OF THE CONSERVATION AUTHORITIES ACT

The following comments reflect our role as representing the provincial interest in natural hazards as outlined by Section 3.1 of the Provincial Policy Statement of the *Planning Act* as well as our regulatory role as defined by Section 28 of the *Conservation Authorities Act*.

The above noted lands are subject to our Development, Interference with Wetlands and Alteration to Shorelines and Watercourses Regulation under the *Conservation Authorities Act* (Ontario Regulation No. 158/06). The parcel falls within the regulated area of the 11th Conc. Drain East Of Belle River. The property owner will be required to obtain a Permit and/or Clearance from the Essex Region Conservation Authority prior to any construction or site alteration or other activities affected by Section 28 of the *Conservation Authorities Act*. No ERCA approval is required for the purpose of the consent or rezoning application.

It is the opinion of ERCA that the applications are consistent with natural hazard policies of the PPS 2014.

WATERSHED BASED RESOURCE MANAGEMENT AGENCY



Mr. French
November 21, 2019

The following comments are provided in an advisory capacity as a public commenting body on matters related to watershed management.

SECTION 1.6.6.7 Stormwater Management (PPS, 2014)

Our office has reviewed the proposal and has no concerns relating to stormwater management.

FINAL RECOMMENDATION

ERCA has no objection to the application for consent or application to rezone the retained lands.

If you have any questions or require any additional information, please contact the undersigned.

Sincerely,

A handwritten signature in blue ink, appearing to read "Mike Nelson".

Michael Nelson, BSc, MSc (Planning)
Watershed Planner
/mn

THE CORPORATION OF THE TOWN OF KINGSVILLE

BY-LAW 102 - 2019

Being a By-law to amend By-law No. 1-2014, the Comprehensive Zoning By-law for the Town of Kingsville

WHEREAS By-law No. 1-2014 is the Town's Comprehensive Zoning By-law to regulate the use of land and the character, location and use of buildings and structures in the Town of Kingsville;

AND WHEREAS the Council of the Corporation of the Town of Kingsville deems it expedient and in the best interest of proper planning to further amend By-law No. 1-2014 as herein provided;

AND WHEREAS there is an Official Plan in effect in the Town of Kingsville and this By-law is deemed to be in conformity with the Town of Kingsville Official Plan;

NOW THEREFORE THE COUNCIL FOR THE CORPORATION OF THE TOWN OF KINGSVILLE ENACTS AS FOLLOWS:

1. Schedule "A", Map 50 of By-law 1-2014 is hereby amended by changing the zone symbol on an approximately 16.857 ha (41.657 ac.) portion of land, known municipally as 354 Road 11, in Part of Lot 15, Concession 10, as shown on Schedule 'A' in cross-hatch attached hereto from 'Agriculture (A1)' to 'Agriculture - Restricted (A2)'.
2. This by-law shall come into force and take effect from the date of passing by Council and shall come into force in accordance with Section 34 of the Planning Act.

**READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED THIS
9th DAY OF DECEMBER, 2019.**

MAYOR, Nelson Santos


**DEPUTY CLERK-COUNCIL SERVICES,
Sandra Kitchen**

Schedule A



354 ROAD 11
PART OF LOT 15, CONCESSION 10
ZBA/23/19

0 100 200 400 600 800 Meters

 Schedule "A", Map 27 of By-law 1-2014 is hereby amended by changing the zone symbol as shown on Schedule 'A' in cross-hatch attached hereto from 'Agriculture (A1)' to 'Agriculture - Restricted (A2)'.



2021 Division Road North
Kingsville, Ontario N9Y 2Y9
Phone: (519) 733-2305
www.kingsville.ca
kingsvilleworks@kingsville.ca

NOTICE OF COMPLETE APPLICATION AND PUBLIC MEETING: ZONING BY-LAW AMENDMENT

APPLICATION: **ZONING BY-LAW AMENDMENT – ZBA / 21 / 19**
Section 34 of the Planning Act, R.S.O. 1990, C.P. 13)

APPLICANT: **Rock Island Investments Inc.**

LOCATION OF PROPERTY: **1562 Road 3 E, Part of Lot 9, Concession 3 ED,**

PURPOSE OF APPLICATION: The subject land is a 1.52 ha (3.75 ac.) and contains a single detached dwelling and three outbuildings. The property is split zoned Agricultural, ' (A1)' and Agricultural, ' (A1-10)'. The applicant is seeking a rezoning of the subject parcel to permit the addition of a stand-alone bunkhouse not accessory to a greenhouse as a permitted use to convert the existing dwelling. The remaining outbuildings on the site are used as part of an existing storage business on the site. The front portion of the property is zoned A1-10 which permits all the standard A1 uses but also includes a towing service and associated storage compound. It is unclear how the current use of this property transitioned to general storage however the applicant would like to clarify the zoning and have the towing/storage compound use removed and general storage permitted. The balance of the property which is A1 will remain A1.

A PUBLIC MEETING OF COUNCIL will be held on:

WHEN: **December 9th, 2019**

WHERE: Town of Kingsville Municipal Building – Council Chambers

TIME: **7:00 p.m.**

If you have comment on these applications, they may be forwarded in writing via email rbrown@kingsville.ca or mail, to the attention of: **Robert Brown, Manager, Planning Services**, 2021 Division Road North, Town of Kingsville, ON N9Y 2Y9 Comments and opinions submitted on these matters, including your name and address, may become part of the public record and may be viewed by the general public and may be published in a planning report or reproduced in a Council agenda and/or minutes.

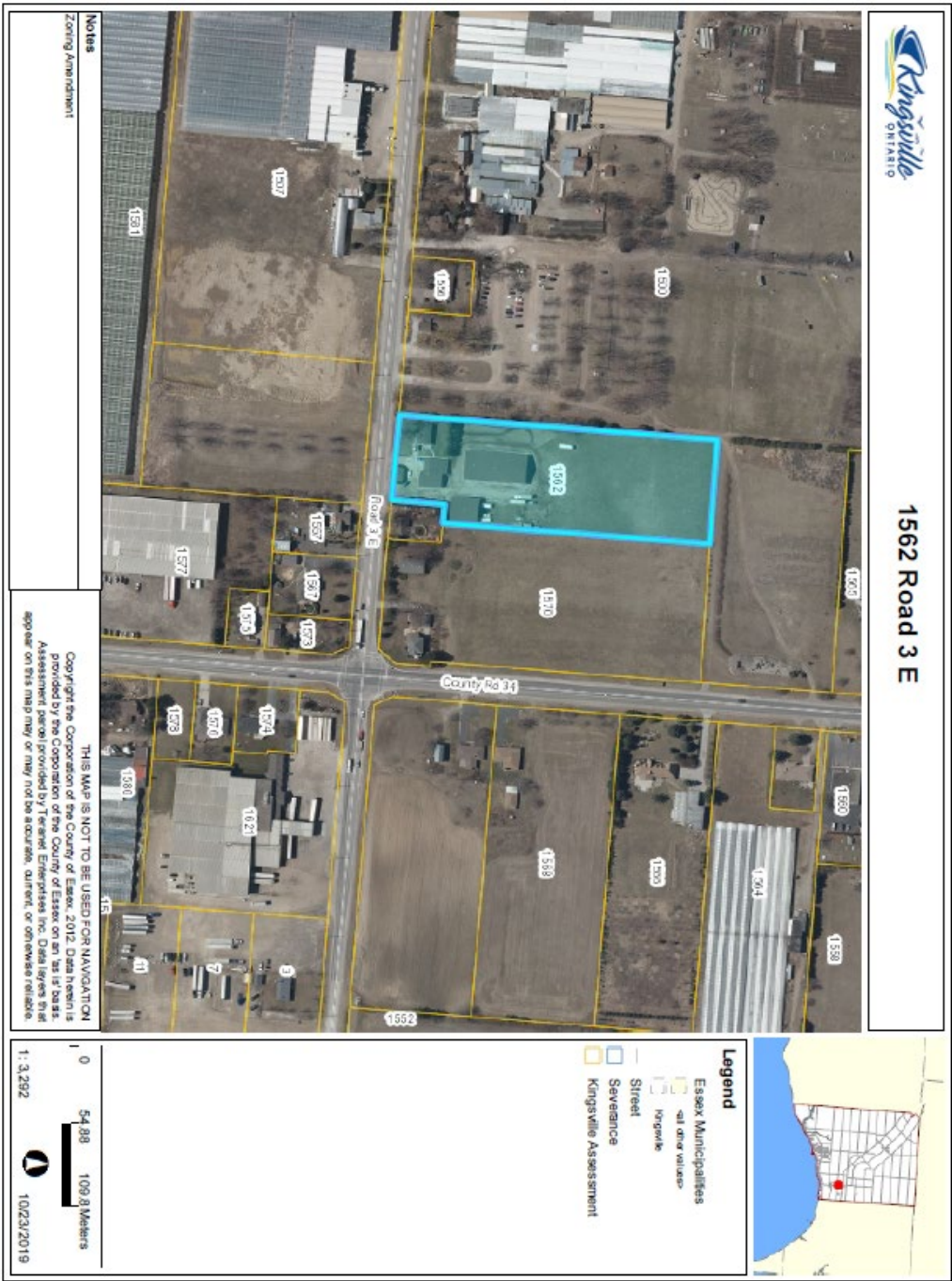
IF A PERSON or public body does not make oral submissions at the public meeting or make written submissions to Council before the by-law is passed, the person or public body is not entitled to appeal the decision of the Council to the Local Planning Appeal Tribunal.

IF A PERSON or public body does not make oral submissions at the public meeting, or make written submission to Council before the by-law is passed, the person or public body may not be added as a party to the hearing of an appeal before the Local Planning Appeal Tribunal unless, in the opinion of the Tribunal, there are reasonable grounds to do so.

ADDITIONAL INFORMATION relating to this matter is available for review at the Kingsville Municipal Office during regular office hours.

DATED AT THE TOWN OF KINGSVILLE THIS 19TH DAY OF NOVEMBER, 2019

Location Map





2021 Division Road North
Kingsville, Ontario N9Y 2Y9
(519) 733-2305
www.kingsville.ca
kingsvilleworks@kingsville.ca

Date: November 27, 2019

To: Mayor and Council

Author: Robert Brown, H, Ba. MCIP, RPP
Manager, Planning Services

RE: Application for Zoning By-law Amendment by
Rock Island Investments Inc.
1562 Road 3 E
Part of Lot 9, Concession 3 ED

Report No.: PS 2019-056

AIM

To provide the Town of Kingsville Council with information regarding the requested Zoning By-law Amendment for lands located at 1562 Road 3 E to permit conversion of the existing rural residential dwellings for the housing of international workers and permit the existing general storage business.

BACKGROUND

The subject land is a 1.52 ha (3.75 ac.) and contains a single detached dwelling and three outbuildings. (See Appendix A) The property is split zoned Agricultural, '(A1)' and Agricultural, '(A1-10)'. The applicant is seeking a rezoning of the subject parcel to permit the addition of a stand-alone bunkhouse not accessory to a greenhouse as a permitted use to convert the existing dwelling. The remaining outbuildings on the site are used as part of an existing storage business on the site. The front portion of the property is zoned A1-10 which permits all the standard A1 uses but also includes a towing service and associated storage compound. It is unclear how the current use of this property transitioned to general storage however the applicant would like to clarify the zoning and have the towing/storage compound use removed and general storage permitted. The balance of the property which is A1 will remain A1.

DISCUSSION

Throughout Kingsville there are a number of single detached dwellings that are being utilized for worker housing. Approximately a year ago the Essex-Windsor Health Unit

provided the Town with a list of worker housing locations that the Health Unit had approved for use as international worker housing based on their criteria. When both Fire and Building Services started to undertake inspections of these facilities it was realized that there was a significant disconnect between what the Health Unit criteria permitted and what Building Code, Fire Code and the Town's zoning regulations required.

The initially direction taken by staff was to inform owners that they needed to bring these dwellings into compliance with applicable code and limit the number of occupants based on bedrooms. At the start there was a concern internally with zoning compliance however there was a greater concern with the definition of single detached dwelling and regulating who could live in a given dwelling. Eventually, as part of both internal discussions and ongoing regular consultation with the Health Unit it was determined that a dwelling with 4 or fewer occupants regardless of relationship would continue to be considered a single detached dwelling and not subject to any additional regulations by the Town. This was based in part on Fire Code requirements and part on the scale of use of the dwelling. Dwellings with over 4 occupants (not related or not living as a unit (shared ownership or joint lessees) would trigger requirements under the Fire Code, potential Building Code issues depending on numbers and would not be complaint with zoning as they were not being used a single detached dwelling.

During the transition from the initial position to the present position there were some single detached dwellings that were legally converted to bunkhouse uses to meet both Fire and Building Code. No zoning issues were determined at that time.

The applicant submitted a building permit for the subject property and other property to the west on Road 3 E for conversion and had begun some initial internal demolition after the transition however the owners was not aware of the change until building permit applications were submitted. Based on the revised direction of the Town the applicant was advised that a zoning amendment would be necessary to permit conversion and that the dwellings already converted should be included to provide clarity and consistency moving forward.

1) Provincial Policy Statement (PPS), 2014:

Section 2.3.1 states that, 'Prime agricultural areas shall be protected for long-term use for agriculture.

Comment: Greenhouse operations are an agricultural use and permitted in prime agricultural areas. Providing housing for these same greenhouses has been an ongoing challenge particularly in terms of sanitary servicing. Utilizing existing housing in agricultural areas helps to reduce pressure on limited urban rental housing. In the case of the subject parcels each of the dwellings is on municipal sanitary sewer service which helps to reduce servicing challenges associated with large septic systems. The use of rural housing for the support of rural uses can also help to reduce the increasing compatibility issues between rural and non-rural residents.

The former use of the property as a towing and storage compound is no longer in operation and would not be considered an agricultural or agriculture-related use under PPS. The request to add a storage business in the existing buildings, while also not

consistent with PPS, is a less intensive use and has not impacted negatively on the agricultural area over the past several years.

2) County of Essex Official Plan

The County OP is very similar to that of PPS in terms of applicable policies. The proposed development would conform with the County Official Plan.

3) Town of Kingsville Official Plan

The subject property is designated 'Agriculture' and subject to the policies under Section 3.1 of the Official Plan for the Town of Kingsville. With approval of the recommended zoning amendment the proposed will conform to the Official Plan by helping to support agricultural uses in the area.

4) Comprehensive Zoning By-law – Town of Kingsville

The subject property is zoned 'Agriculture (A1)'. The proposed amendment would place the lands into a special Agriculture exception zone that will permit a non-accessory bunkhouse. The zoning will continue to permit a single detached dwelling in the event that the use were to change in the future. There are no external changes proposed to the dwellings so the residential character should remain which is in keeping with the intent of the new draft greenhouse policies under consideration. There is also a mature tree row along both the east and west lot lines to provide screening.

Based on comment, at the time of writing, there was concern that the zoning on the properties in question could lead to permission for additional development on the subject lands, i.e. additional housing. As such the amending by-law will permit only the conversion of the existing dwellings on the subject lands for use as non-accessory bunkhousing.

The amendment will also address the removal of the existing towing and storage compound use while adding a storage business (the current use) as an additional permitted use to the portion of the property currently zoned 'Agriculture, (A1-10)'. The zoning on the rear portion of the lands will remain 'Agriculture, (A1)'

LINK TO STRATEGIC PLAN

Manage growth through sustainable planning.

FINANCIAL CONSIDERATIONS

There is will be a nominal change in assessment as a result of the conversion.

CONSULTATIONS

1) Public Consultations

In accordance to O. Reg 545/06 of the Planning Act, property owners within 120m of the subject site boundaries received the Notice of Public Meeting by mail.

2) Agency & Administrative Consultation

In accordance with O. Reg 545/06 of the *Planning Act*, Agencies and Town Administration received the Notice of Public Meeting by mail and/or email.

Agency or Administrator	Comment
Essex Region Conservation Authority Watershed Planner	<ul style="list-style-type: none">• Full comment is attached as Appendix 'B';• No objection to the proposed development
Town of Kingsville Management Team	<ul style="list-style-type: none">• The proposed conversions will need to comply with the requirements of the OBC.• The site has existing municipal water & sanitary sewer connections

RECOMMENDATION

It is recommended that:

Council approve zoning by-law amendment application ZBA/21/19 to amend the existing 'Agriculture Zone 1 Exception 10, (A1-10)' on the subject lands located at 1562 Road 3 E to permit the conversion of an existing single detached dwelling for use as a non-accessory bunkhouse and add a commercial self-storage business and adopt the implementing by-law.

Robert Brown

Robert Brown, H. Ba, MCIP, RPP
Manager, Planning Services



Peggy Van Mierlo-West




Peggy Van Mierlo-West, C.E.T.
Chief Administrative Officer



Legend

Essex Municipalities

-  <all other values>
-  Kingsville

-  Street
-  Severance
-  Kingsville Assessment

Notes

Zoning Amendment

THIS MAP IS NOT TO BE USED FOR NAVIGATION

Copyright the Corporation of the County of Essex, 2012. Data herein is provided by the Corporation of the County of Essex on an 'as is' basis. Assessment parcel provided by Teranet Enterprises Inc. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable.

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10/23/2019



planning@erca.org

P.519.776.5209

F.519.776.8688

360 Fairview Avenue West
Suite 311, Essex, ON N8M 1Y6

October 29, 2019

Mr. Robert Brown, Manager of Planning Services
Planning & Development Services Department
The Corporation of the Town of Kingsville
2021 Division Road North
Kingsville Ontario, N9Y 2Y9

Dear Mr. Brown:

RE: Zoning By-Law Amendment ZBA-21-19 1562 ROAD 3 E
ARN 371134000001800; PIN: 751450153
Applicant: Rock Island Investments Inc.

The following is provided as a result of our review of Zoning By-Law Amendment ZBA-21-19. The applicant is seeking a rezoning of the subject parcel to permit the addition of a stand-alone bunkhouse not accessory to a greenhouse as a permitted use to convert the existing dwelling.

DELEGATED RESPONSIBILITY TO REPRESENT THE PROVINCIAL INTEREST IN NATURAL HAZARDS AND REGULATORY RESPONSIBILITIES ASSOCIATED WITH THE CONSERVATION AUTHORITIES ACT

The following comments reflect our role as representing the provincial interest in natural hazards as outlined by Section 3.1 of the Provincial Policy Statement of the *Planning Act* as well as our regulatory role as defined by Section 28 of the *Conservation Authorities Act*.

We have reviewed our floodline mapping for this area and it has been determined this site is **not** located within a regulated area that is under the jurisdiction of the ERCA (Section 28 of the *Conservation Authorities Act*). As a result, a permit is not required from ERCA for issues related to Section 28 of the *Conservation Authorities Act*, Development, Interference with Wetlands and Alteration to Shorelines and Watercourses Regulation under the *Conservations Authorities Act*, (Ontario Regulation No. 158/06).

WATERSHED BASED RESOURCE MANAGEMENT AGENCY

The following comments are provided in an advisory capacity as a public commenting body on matters related to watershed management.

SECTION 1.6.6.7 Stormwater Management (PPS, 2014)

Our office has reviewed the proposal and has no concerns relating to stormwater management.



Mr. Brown
October 29, 2019

PLANNING ADVISORY SERVICE TO MUNICIPALITIES - NATURAL HERITAGE POLICIES OF THE PPS

The following comments are provided from our perspective as a service provider to the Municipality on matters related to natural heritage and natural heritage systems as outlined in Section 2.1 of the PPS. The comments in this section do not necessarily represent the provincial position and are advisory in nature for the consideration of the Municipality as the planning authority.

The subject property is not within or adjacent to any natural heritage feature that may meet the criteria for significance as defined by the Provincial Policy Statement (PPS). Based on our review, we have no objection to the application with respect to natural heritage policies.

FINAL RECOMMENDATION

We have no objections to this Zoning By-law Amendment.

If you have any questions or require any additional information, please contact the undersigned.

Sincerely,



Corinne Chiasson
Resource Planner
/cor



THE CORPORATION OF THE TOWN OF KINGSVILLE

BY-LAW 106 - 2019

Being a By-law to amend By-law No. 1-2014, the Comprehensive Zoning By-law for the Town of Kingsville

WHEREAS By-law No. 1-2014 is the Town's Comprehensive Zoning By-law to regulate the use of land and the character, location and use of buildings and structures in the Town of Kingsville;

AND WHEREAS the Council of the Corporation of the Town of Kingsville deems it expedient and in the best interest of proper planning to further amend By-law No. 1-2014 as herein provided;

AND WHEREAS there is an Official Plan in effect in the Town of Kingsville and this By-law is deemed to be in conformity with the Town of Kingsville Official Plan;

NOW THEREFORE THE COUNCIL FOR THE CORPORATION OF THE TOWN OF KINGSVILLE ENACTS AS FOLLOWS:

1. That Subsection 7.1 e) AGRICULTURE ZONE 1 EXCEPTION 10 (A1-10) is deleted and replaced with the following::

7.1.10 'AGRICULTURE ZONE 1 EXCEPTION 10 (A1-10)'

- a) For lands shown as A1-10 on Map 53 Schedule "A" of this By-law.

b) Permitted Uses

- i) Those uses permitted under Section 7.1 (Rural Residential);
- ii) A non-accessory bunkhouse;
- iii) Commercial self-storage

c) Permitted Buildings and Structures

- i) Those buildings and structures permitted under Section 7.1 (Rural Residential) in the (A1) zone;
- ii) A non-accessory bunkhouse in an existing single detached dwelling;
- ii) Buildings and structures accessory to the permitted uses.

d) Zone Provisions

All lot and building requirements for the permitted buildings and structures shall be in accordance with Section 7.1 of this By-law.

2. Schedule "A", Map 53 of By-law 1-2014 is hereby amended by changing the zone symbol on lands, known municipally as 1335, 1361 & 1415 Road 3 E, in Part of Lot 9, Concession 3, ED, as shown on Schedule 'A' in cross-hatch attached hereto from 'Agriculture Zone 1 (A1)' to 'Agriculture – Zone 1 – Exception 10 (A1-10)'.
3. This by-law shall come into force and take effect from the date of passing by Council and shall come into force in accordance with Section 34 of the Planning Act.

**READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED THIS
9th DAY OF DECEMBER, 2019.**

MAYOR, Nelson Santos

**DEPUTY CLERK-COUNCIL SERVICES,
Sandra Kitchen**



2021 Division Road North
Kingsville, Ontario N9Y 2Y9
Phone: (519) 733-2305
www.kingsville.ca
kingsvilleworks@kingsville.ca

NOTICE OF COMPLETE APPLICATION AND PUBLIC MEETING: ZONING BY-LAW AMENDMENT

APPLICATION: **ZONING BY-LAW AMENDMENT – ZBA / 22 / 19**
Section 34 of the Planning Act, R.S.O. 1990, C.P. 13)

APPLICANT: **Rock Island Investments Inc.**

LOCATION OF PROPERTIES: **1335, 1361 & 1415 Road 3 E, Part of Lot 8, Concession 2 ED,
Part 1, RP 12R 8670, Part 1, RP 12R 25914 & Parts 5 to 8, RP
12R 25474**

PURPOSE OF APPLICATIONS: The subject lands are three rural residential parcels ranging from 0.2 ha (0.5 ac.) to 0.35 ha (0.86 ac.) 1335 contain a single detached dwelling, 1361 & 1415 each contain a single detached dwelling and an accessory building. The applicant is in the process of converting the existing dwellings to bunkhouses for the housing of international workers which work in various greenhouses around Kingsville. While the lots are in the A1 zone there size limits the use and does not permit a bunkhouse. The proposed amendment would permit the conversion of the existing dwellings on each lot to standalone bunkhouses.

A PUBLIC MEETING OF COUNCIL will be held on:

WHEN: **December 9th, 2019**

WHERE: Town of Kingsville Municipal Building – Council Chambers

TIME: **7:00 p.m.**

If you have comment on these applications, they may be forwarded in writing via email rbrown@kingsville.ca or mail, to the attention of: **Robert Brown, Manager, Planning Services**, 2021 Division Road North, Town of Kingsville, ON N9Y 2Y9 Comments and opinions submitted on these matters, including your name and address, may become part of the public record and may be viewed by the general public and may be published in a planning report or reproduced in a Council agenda and/or minutes.

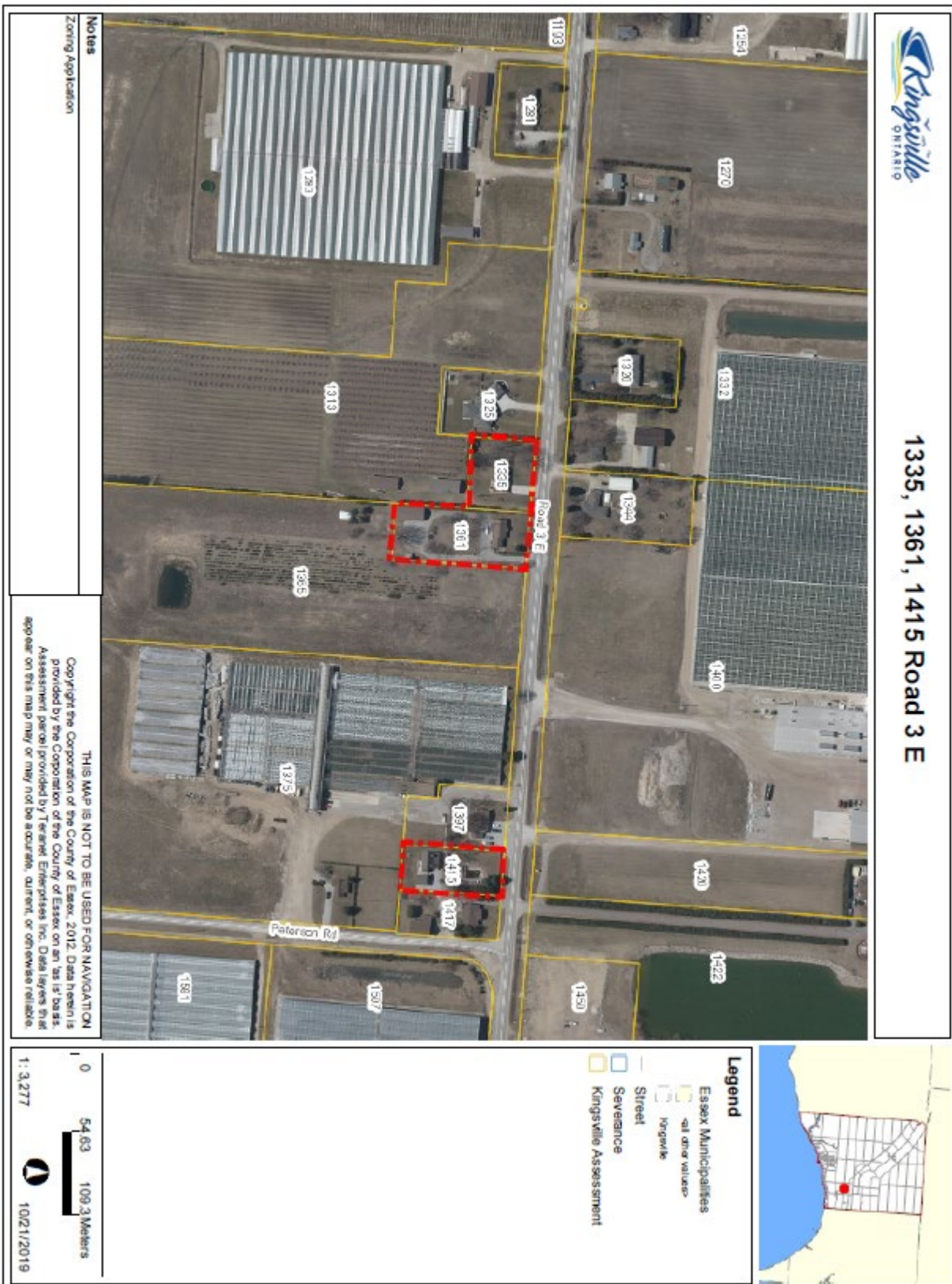
IF A PERSON or public body does not make oral submissions at the public meeting or make written submissions to Council before the by-law is passed, the person or public body is not entitled to appeal the decision of the Council to the Local Planning Appeal Tribunal.

IF A PERSON or public body does not make oral submissions at the public meeting, or make written submission to Council before the by-law is passed, the person or public body may not be added as a party to the hearing of an appeal before the Local Planning Appeal Tribunal unless, in the opinion of the Tribunal, there are reasonable grounds to do so.

ADDITIONAL INFORMATION relating to this matter is available for review at the Kingsville Municipal Office during regular office hours.

DATED AT THE TOWN OF KINGSVILLE THIS 19TH DAY OF NOVEMBER, 2019

Location Map





2021 Division Road North
Kingsville, Ontario N9Y 2Y9
(519) 733-2305
www.kingsville.ca
kingsvilleworks@kingsville.ca

Date: November 26, 2019

To: Mayor and Council

Author: Robert Brown, H. Ba, MCIP, RPP
Manager, Planning Services

RE: Application for Zoning By-law Amendment by
Rock Island Investments Inc.
1335, 1361 & 1415 Road 3 E
Part of Lot 8, Concession 2 ED, Part 1, RP 12R 8670, Part 1,
RP 12R 25914 & Parts 5 to 8, RP 12R 25474

Report No.: PS 2019-057

AIM

To provide the Town of Kingsville Council with information regarding the requested Zoning By-law Amendment for lands known as 1335, 1361 & 1415 Road 3 E to permit conversion of the existing rural residential dwellings for the housing of international workers.

BACKGROUND

The subject lands consist of three rural residential lots each with existing single detached dwellings ranging from 0.2 ha (0.5 ac.) to 0.35 ha (0.86 ac.) in size. (See Appendix A) The lots have existing municipal water service along with connection to the municipal sanitary sewer system. The applicant is seeking a rezoning of the subject parcels to bring the lots into compliance and permit the dwellings to be used as international worker housing, i.e. bunkhouses

DISCUSSION

Throughout Kingsville there are a number of single detached dwellings that are being utilized for worker housing. Approximately a year ago the Essex-Windsor Health Unit provided the Town with a list of worker housing locations that the Health Unit had approved for use as international worker housing based on their criteria. When both Fire and Building Services started to undertake inspections of these facilities it was realized that there was a significant disconnect between what the Health Unit criteria permitted and what Building Code, Fire Code and the Town's zoning regulations required.

The initially direction taken by staff was to inform owners that they needed to bring these dwellings into compliance with applicable code and limit the number of occupants based on bedrooms. At the start there was a concern internally with zoning compliance however there was a greater concern with the definition of single detached dwelling and regulating who could live in a given dwelling. Eventually, as part of both internal discussions and ongoing regular consultation with the Health Unit it was determined that a dwelling with 4 or fewer occupants regardless of relationship would continue to be considered a single detached dwelling and not subject to any additional regulations by the Town. This was based in part on Fire Code requirements and part on the scale of use of the dwelling. Dwellings with over 4 occupants (not related or not living as a unit (shared ownership or joint lessees) would trigger requirements under the Fire Code, potential Building Code issues depending on numbers and would not be complaint with zoning as they were not being used a single detached dwelling.

During the transition from the initial position to the present position there were some single detached dwellings that were legally converted to bunkhouse uses to meet both Fire and Building Code. No zoning issues were determined at that time.

Two of the dwellings on the subject lands were converted during that transition period, the third conversion begin after the transition however the owner was not aware of the change until building permit applications were submitted for the conversion to worker housing. Based on the revised direction of the Town the applicant was advised that a zoning amendment would be necessary to permit conversion and that the dwellings already converted should be included to provide clarity and consistency moving forward.

1) Provincial Policy Statement (PPS), 2014:

Section 2.3.1 states that, 'Prime agricultural areas shall be protected for long-term use for agriculture.

Comment: Greenhouse operations are an agricultural use and permitted in prime agricultural areas. Providing housing for these same greenhouses has been an ongoing challenge particularly in terms of sanitary servicing. Utilizing existing housing in agricultural areas helps to reduce pressure on limited urban rental housing. In the case of the subject parcels each of the dwellings is on municipal sanitary sewer service which helps to reduce servicing challenges associated with large septic systems. The use of rural housing for the support of rural uses can also help to reduce the increasing compatibility issues between rural and non-rural residents.

2) County of Essex Official Plan

The County OP is very similar to that of PPS in terms of applicable policies. The proposed development would conform with the County Official Plan.

3) Town of Kingsville Official Plan

The subject property is designated 'Agriculture' and subject to the policies under Section 3.1 of the Official Plan for the Town of Kingsville. With approval of the recommended

zoning amendment the proposed will conform to the Official Plan by helping to support agricultural uses in the area.

4) Comprehensive Zoning By-law – Town of Kingsville

The subject property is zoned 'Agriculture (A1)'. The proposed amendment would place the lands into a special Agriculture exception zone that will permit a non-accessory bunkhouse. The zoning will continue to permit a single detached dwelling in the event that the use were to change in the future. There are no external changes proposed to the dwellings so the residential character should remain which is in keeping with the intent of the new draft greenhouse policies under consideration.

In terms of each individual location, 1335 Road 3 E is located to the east of an existing rural residential use but visually screened with an existing mature tree row. 1361 Road 3 E is immediate east of 1335 and abuts vacant lands to the east. 1415 is located between two existing rural residential use however both are owned by the applicant.

Based on comment at the time of writing there was concern that the zoning on the properties in question could lead to permission for additional development on the subject lands, i.e. additional housing. As such the amending by-law will permit only the conversion of the existing dwellings on the subject lands for use as non-accessory bunkhousing.

LINK TO STRATEGIC PLAN

Manage growth through sustainable planning.

FINANCIAL CONSIDERATIONS

There will a nominal to no change in the assessment value of the property.

CONSULTATIONS

1) Public Consultations

In accordance to O. Reg 545/06 of the Planning Act, property owners within 120m of the subject site boundaries received the Notice of Public Meeting by mail. Comment at the time of writing was related to concern regarding impact to property values and proximity specific to 1335 Road 3 E.

Comment: The majority of bunkhouse sites in Kingsville have not generated a significant level of complaints particularly related to occupant behavior. The main difference between a rural residential dwelling and a bunkhouse is the number of occupants.

2) Agency & Administrative Consultation

In accordance with O. Reg 545/06 of the *Planning Act*, Agencies and Town Administration received the Notice of Public Meeting by mail and/or email.

Agency or Administrator	Comment
Essex Region Conservation Authority Watershed Planner	<ul style="list-style-type: none">• Full comment is attached as Appendix 'B';• No objection to the proposed development
Town of Kingsville Management Team	<ul style="list-style-type: none">• The proposed conversions will need to comply with the requirements of the OBC.• The site has existing municipal water & sanitary sewer connections

RECOMMENDATION

It is recommended that:

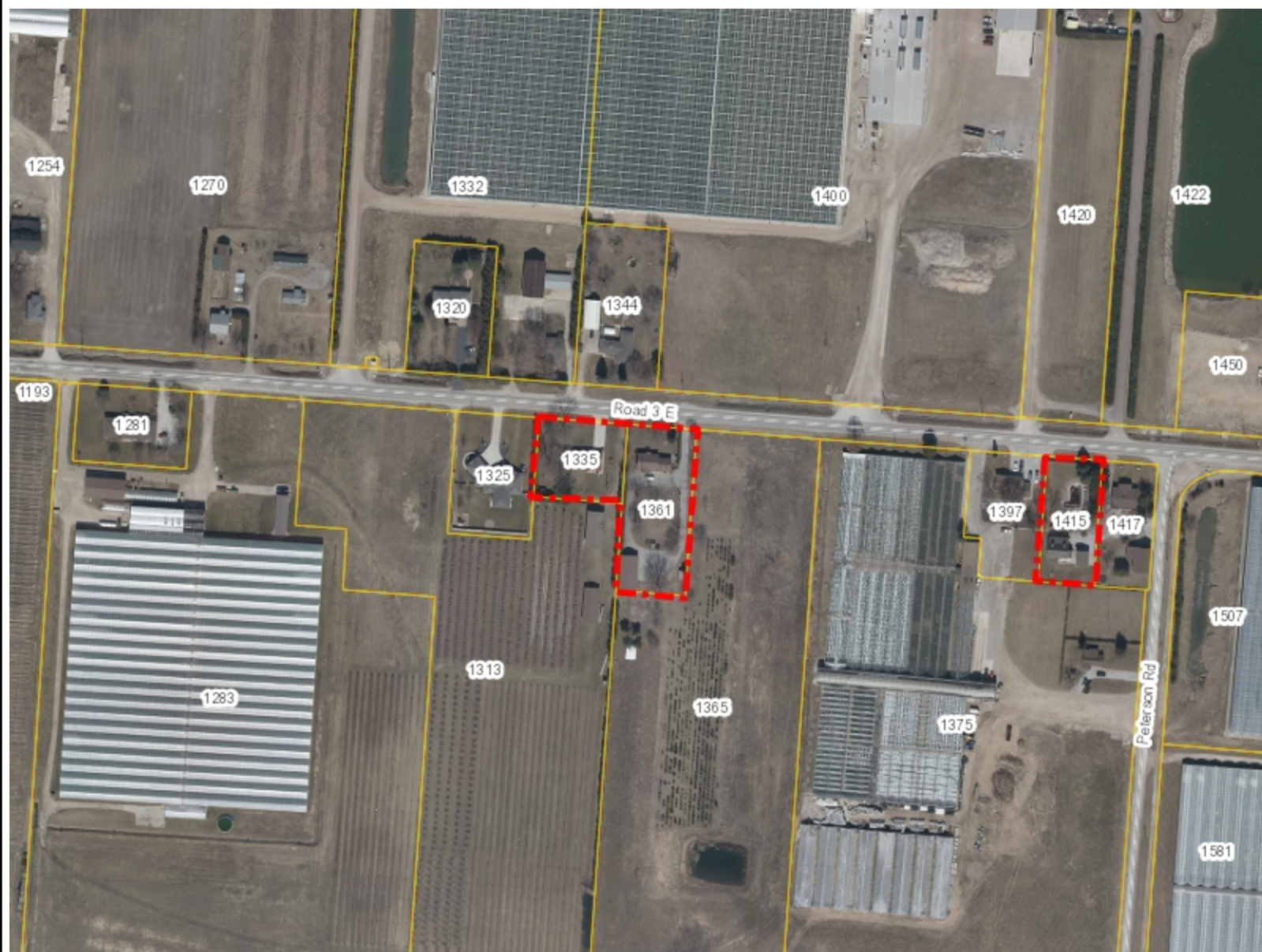
Council approve zoning by-law amendment application ZBA/22/19 to rezone the subject lands located at 1335, 1361 & 1415 Road 3 E from 'Agriculture Zone 1 (A1)' to a special 'Agriculture Zone 1 Exception 80, (A1-80)' to permit the conversion of an existing single detached dwelling to a non-accessory bunkhouse and adopt the implementing by-law.

Robert Brown

Robert Brown, H. Ba, MCIP, RPP
Manager, Planning Services

Peggy Van Mierlo-West

Peggy Van Mierlo-West, C.E.T.
Chief Administrative Officer



Legend

Essex Municipalities

<all other values>

Kingsville

Street

Severance

Kingsville Assessment

Notes

Zoning Application

THIS MAP IS NOT TO BE USED FOR NAVIGATION

Copyright the Corporation of the County of Essex, 2012. Data herein is provided by the Corporation of the County of Essex on an 'as is' basis. Assessment parcel provided by Teranet Enterprises Inc. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable.

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10/21/2019



planning@erca.org

P.519.776.5209

F.519.776.8688

360 Fairview Avenue West
Suite 311, Essex, ON N8M 1Y6

October 29, 2019

Mr. Robert Brown, Manager of Planning Services
Planning & Development Services Department
The Corporation of the Town of Kingsville
2021 Division Road North
Kingsville Ontario, N9Y 2Y9

Dear Mr. Brown:

RE: Zoning By-Law Amendment ZBA-22-19
1335, 1361 & 1415 ROAD 3 E
ARN 371130000033301, 371130000033315, 371130000033101;
PIN: 751450161, 751450348, 751450343
Applicant: Rock Island Investments Inc

The following is provided as a result of our review of Zoning By-Law Amendment ZBA-22-19. The applicant is seeking a rezoning of the subject parcels to permit the addition of a stand-alone bunkhouse not accessory to a greenhouse as a permitted use to permit the conversion of the existing dwellings.

DELEGATED RESPONSIBILITY TO REPRESENT PROVINCIAL INTEREST IN NATURAL HAZARDS (PPS) AND REGULATORY RESPONSIBILITIES OF THE CONSERVATION AUTHORITIES ACT

The following comments reflect our role as representing the provincial interest in natural hazards as outlined by Section 3.1 of the Provincial Policy Statement of the *Planning Act* as well as our regulatory role as defined by Section 28 of the *Conservation Authorities Act*.

The above noted lands are subject to our Development, Interference with Wetlands and Alteration to Shorelines and Watercourses Regulation under the *Conservation Authorities Act* (Ontario Regulation No. 158/06). The parcel falls within the regulated area of the East 3rd Concession Drain. The property owner will be required to obtain a Permit and/or Clearance from the Essex Region Conservation Authority prior to any construction or site alteration or other activities affected by Section 28 of the *Conservation Authorities Act*.

WATERSHED BASED RESOURCE MANAGEMENT AGENCY

The following comments are provided in an advisory capacity as a public commenting body on matters related to watershed management.

SECTION 1.6.6.7 Stormwater Management (PPS, 2014)



Mr. Brown
October 29, 2019

Our office has reviewed the proposal and has no concerns relating to stormwater management.

PLANNING ADVISORY SERVICE TO MUNICIPALITIES - NATURAL HERITAGE POLICIES OF THE PPS

The following comments are provided from our perspective as a service provider to the Municipality on matters related to natural heritage and natural heritage systems as outlined in Section 2.1 of the PPS. The comments in this section do not necessarily represent the provincial position and are advisory in nature for the consideration of the Municipality as the planning authority.

The subject property is not within or adjacent to any natural heritage feature that may meet the criteria for significance as defined by the Provincial Policy Statement (PPS). Based on our review, we have no objection to the application with respect to natural heritage policies.

FINAL RECOMMENDATION

We have no objections to this application for Zoning By-law Amendment.

If you have any questions or require any additional information, please contact the undersigned.

Sincerely,



Corinne Chiasson
Resource Planner
/cor



THE CORPORATION OF THE TOWN OF KINGSVILLE

BY-LAW 107 - 2019

Being a By-law to amend By-law No. 1-2014, the Comprehensive Zoning By-law for the Town of Kingsville

WHEREAS By-law No. 1-2014 is the Town's Comprehensive Zoning By-law to regulate the use of land and the character, location and use of buildings and structures in the Town of Kingsville;

AND WHEREAS the Council of the Corporation of the Town of Kingsville deems it expedient and in the best interest of proper planning to further amend By-law No. 1-2014 as herein provided;

AND WHEREAS there is an Official Plan in effect in the Town of Kingsville and this By-law is deemed to be in conformity with the Town of Kingsville Official Plan;

NOW THEREFORE THE COUNCIL FOR THE CORPORATION OF THE TOWN OF KINGSVILLE ENACTS AS FOLLOWS:

1. That Subsection 7.1 e) AGRICULTURE ZONE 1 A1 EXCEPTIONS is amended with the addition of the following new subsection:

7.1.80 'AGRICULTURE ZONE 1 EXCEPTION 80 (A1-80)'

- a) For lands shown as A1-80 on Map 48 Schedule "A" of this By-law.

b) Permitted Uses

- i) Those uses permitted under Section 7.1 (Rural Residential);
- ii) A non-accessory bunkhouse;

c) Permitted Buildings and Structures

- i) Those buildings and structures permitted under Section 7.1 (Rural Residential) in the (A1) zone;
- ii) A non-accessory bunkhouse in an existing single detached dwelling in the A1-80 zone;
- iii) Buildings and structures accessory to the permitted uses.

d) Zone Provisions

All lot and building requirements for the permitted buildings and structures shall be in accordance with Section 7.1 of this By-law.

2. Schedule "A", Map 48 of By-law 1-2014 is hereby amended by changing the zone symbol on lands, known municipally as 1335, 1361 & 1415 Road 3 E, in Part of Lot 8, Concession 2, ED, as shown on Schedule 'A' in cross-hatch attached hereto from 'Agriculture Zone 1 (A1)' to 'Agriculture – Zone 1 – Exception 80 (A1-80)'.

3. This by-law shall come into force and take effect from the date of passing by Council and shall come into force in accordance with Section 34 of the Planning Act.

**READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED THIS
9th DAY OF DECEMBER, 2019.**

MAYOR, Nelson Santos

**DEPUTY CLERK-COUNCIL SERVICES,
Sandra Kitchen**



**Town of Kingsville
Council Summary Report
2019**

Cheque Distributions for the Month of: NOVEMBER

Department Summary:

Dept. No.	Department Name	Amount
	Credit Card Transactions	\$ 9,084.83
000	Default - Clearing	\$ 151,546.68
110	Council	\$ 1,021.25
112	General Administration	\$ 75,350.90
114	Information Technology	\$ 23,944.22
120	Animal Control	\$ 2,623.26
121	Fire	\$ 20,703.37
122	OPP	\$ 272,130.51
124	Building	\$ 3,011.35
130	Transportation - Public Works	\$ 761,438.81
131	Sanitation	\$ 45,944.89
151	Cemetery	\$ 9,408.73
170	Arena	\$ 45,513.10
171	Parks	\$ 177,413.18
172	Fantasy of Lights	\$ 5,957.51
173	Marina	\$ 462.01
174	Migration Festival	\$ 14,760.63
175	Recreation Programs	\$ 11,052.26
176	Communities in Bloom	\$ -
177	Highland Games	\$ -
178	Facilities	\$ 363,634.13
180	Planning	\$ 23,040.93
181	BIA	\$ 40,091.21
184	Accessibility Committee	\$ 172.99
185	Tourism & Economic Development Committee	\$ 8,695.77
186	Heritage Committee	\$ 890.00
201	Environmental - Water	\$ 41,169.80
242	Kingsville/Lakeshore West Wastewater	\$ 214,605.13
243	Cottam Wastewater	\$ 42,948.99

Total of Current Expenditures: \$ 2,366,616.44

**Note HST Rebate details are omitted, but are included in the totals*

Total Number of Current Cheques Issued: 342

Comparison Data: NOVEMBER 2018

Total of Approved Expenditures: \$ 2,135,041.44

Total Number of Cheques Issued: 336

** denotes monies to be recouped, billed to third party*

**Council Summary Report
Credit Card Transactions
November 2019**

Cheque Number	Cheque Date	Vendor Name	Description	Account	Amount
71207	11/18/2019	TD Canada Trust - RM Visa	DMA EXEMPT-JAS, SKI	01-112-098-60254	\$ 76.32
71207	11/18/2019	TD Canada Trust - RM Visa	CPA SEMINAR - D BRODA	01-112-098-60254	\$ 303.24
71207	11/18/2019	TD Canada Trust - RM Visa	BOOTH - JOB FAIR	01-112-099-60306	\$ 300.00
71207	11/18/2019	TD Canada Trust - RM Visa	AD - JOB POSTING	01-112-099-60306	\$ 25.82
71207	11/18/2019	TD Canada Trust - RM Visa	ADMIN - OFFICE SUPPLIES	01-112-099-60317	\$ 11.12
71207	11/18/2019	TD Canada Trust - RM Visa	ADMIN - OFFICE SUPPLIES	01-112-099-60317	\$ 20.34
71207	11/18/2019	TD Canada Trust - RM Visa	EMPLOYEE - TRANSPORT	01-112-099-60317	\$ 81.41
71207	11/18/2019	TD Canada Trust - RM Visa	MEMBERSHIP FEE	01-112-099-60320	\$ 9.03
71207	11/18/2019	TD Canada Trust - RM Visa	FIRE - OFFICE SUPPLIES	01-121-099-60317	\$ 7.78
71207	11/18/2019	TD Canada Trust - RM Visa	ROBERT'S RULES OF ORDER	01-130-099-60301	\$ 22.15
71207	11/18/2019	TD Canada Trust - RM Visa	MEMBERS DUES - A PLANCKE	01-130-099-60320	\$ 288.75
71207	11/18/2019	TD Canada Trust - RM Visa	CERTIFICATION - ROBERT	01-170-098-60254	\$ 100.00
71207	11/18/2019	TD Canada Trust - RM Visa	SPORTS TURF CRSE- WOLICKI	01-171-098-60254	\$ 866.15
71210	11/18/2019	TD Canada Trust - RM Visa	SPORTS TURF CRSE- WOLICKI	01-171-098-60254	\$ 20.00
71207	11/18/2019	TD Canada Trust - RM Visa	CANDY CANES - SANTA	01-172-099-60625	\$ 154.45
71207	11/18/2019	TD Canada Trust - RM Visa	FIRST AID COURSE	01-175-099-60627	\$ 40.00
71207	11/18/2019	TD Canada Trust - RM Visa	PUMPKIN PARADE - TEALIGHTS	01-176-099-60631	\$ 140.40
71207	11/18/2009	TD Canada Trust - RM Visa	GST - WTR TRAIN'G A SELLON	02-201-098-60254	\$ 310.68
71207	11/18/2019	TD Canada Trust - RM Visa	CELL NODES FOR METERS	02-201-182-60448	\$ 280.91
71207	11/18/2019	TD Canada Trust - RM Visa	CELL NODES FOR METERS	02-201-182-60448	\$ 280.91
71207	11/18/2019	TD Canada Trust - RM Visa	CELL NODES FOR METERS	02-201-182-60448	\$ 280.91
71206	11/18/2019	TD Canada Trust - PVMW	MUN AGRI CONF - G QUEEN	01-110-101-60253	191.97
71206	11/18/2019	TD Canada Trust - PVMW	MUN AGRI CONF - K DEYONG	01-110-104-60253	191.97
71206	11/18/2019	TD Canada Trust - PVMW	MUN AGRI CONF - L PATTERSON	01-110-106-60253	191.97
71206	11/18/2019	TD Canada Trust - PVMW	PLAN TO BUILD ONT-PVMW	01-112-098-60254	45.00
71206	11/18/2019	TD Canada Trust - PVMW	COUNCIL TRAIN'G	01-112-099-60317	134.05
71206	11/18/2019	TD Canada Trust - PVMW	COUNCIL MEETING	01-112-099-60317	68.13
71206	11/18/2019	TD Canada Trust - PVMW	COUNCIL MEETING	01-112-099-60317	35.60
71206	11/18/2019	TD Canada Trust - PVMW	SAMPLES - XMAS PARTY	01-112-099-60317	16.53
71206	11/18/2019	TD Canada Trust - PVMW	PHONE CASE -PVMW	01-112-099-60317	13.98
71206	11/18/2019	TD Canada Trust - PVMW	BUDGET MEETING	01-112-099-60317	41.26
71206	11/18/2019	TD Canada Trust - PVMW	COUNCIL MEETING	01-112-099-60317	285.29
71358	11/21/2019	TD Canada Trust - PVMW	XMAS PARTY - HALL RENTAL	01-112-099-60317	702.31
71206	11/18/2019	TD Canada Trust - PVMW	MIG FEST - PARADE CANDY	01-174-099-60603	255.93
71206	11/18/2019	TD Canada Trust - PVMW	SARNIA FUSHION - COBBY/BEDAL	01-185-099-63104	146.31
71358	11/21/2019	TD Canada Trust - PVMW	SARNIA FUSHION HOTEL - N COBBY	01-185-099-63104	335.81
71358	11/21/2019	TD Canada Trust - PVMW	SARNIA FUSHION HOTEL - C BEDAL	01-185-099-63104	335.81
71206	11/18/2019	TD Canada Trust - PVMW	MUN AGRI CONF - N SANTOS	01-185-099-63113	191.97
71358	11/21/2019	TD Canada Trust - PVMW	AGFORUM REC-SPECIAL PERMIT	01-185-099-63113	150.00
71358	11/21/2019	TD Canada Trust - PVMW	AGFORUM REC-LUNCH	01-185-099-63113	1,925.04
71206	11/18/2019	TD Canada Trust - PVMW	BR&E KICK OFF MEETING	01-185-099-63114	161.48
71206	11/18/2019	TD Canada Trust - PVMW	BR&E TASKFORCE MEETING	01-185-099-63114	44.05

TD Canada Trust - NS Visa

Total Credit Card Transactions

\$ 9,084.83

Town of Kingsville
Council Summary Report

Ranges:	From:	To:
Vendor ID:	First	Last
Vendor Name:	First	Last
Cheque Date:	11/1/2019	11/30/2019
Sorted By:	Cheque Number	

Distribution Types Included: **PURCH**

Cheque Number	Cheque Date	Vendor Name	Description	Amount
-				
Total For Department				\$0.00
000	-			
0071031 *	11/6/2019	Bert Asschert	RFND DEP - 328 BAYVIEW CRES 01-000-000-21410	\$1,000.00
0071052 *	11/6/2019	Conservative Fund Canada Ess	DEP RFND - CAMPAIGN SIGN 01-000-031-21470	\$300.00
0071065*	11/6/2019	Erie Accent Pools & Spas	RFND DEP - 151 FOX ST 01-000-000-21410	\$1,000.00
0071070*	11/6/2019	Essex Federal NDP Riding Ass	DEP RFND - CAMPAIGN SIGNS 01-000-031-21470	\$300.00
0071071*	11/6/2019	Essex Federal Liberal Associati	RFND DEP - CAMPAIGN SIGNS 01-000-031-21470	\$300.00
0071075*	11/6/2019	David Fehr	RFND DEP - 34 ROAD 9 W 01-000-000-21410	\$1,000.00
0071079*	11/6/2019	Gagnon Demolition Inc	RFND DEP - 1534 CTY RD 34 E 01-000-000-21410	\$1,000.00
0071080*	11/6/2019	Alexander George	RFND DEP - 1249 OXFORD AVE 01-000-000-21410	\$1,000.00
0071086*	11/6/2019	I.B.E.W. #636	REMITTANCE OCT 6-19, 2019 01-000-000-21006	\$844.86
0071097 *	11/6/2019	Kingsville Fire Fighter Assoc	REMITTANCE - SEPT 2019 01-000-000-21014	\$336.00
0071103*	11/6/2019	Mason Leschyna	DEP RFND - CAMPAIGN SIGNS 01-000-031-21470	\$300.00
0071123*	11/6/2019	Noah Homes	RFND DEP - 31 ROBIN CRT 01-000-000-21410	\$1,000.00
0071125*	11/6/2019	HYDRO ONE	Streetlights - Dimar Dr 01-000-006-13199	\$33.08
0071129*	11/6/2019	Pearsall Marshall Halliwell & Se	REG OF SPA/20/17-86&106 WIGLE 01-000-020-22259	\$450.92
0071137*	11/6/2019	Platinum Acres Inc	RFND DEP - 850/876 SEACLIFF DR 01-000-000-21410	\$1,000.00
0071145*	11/6/2019	Ray Belanger Builders Ltd.	RFND DEP - 1251 OXFORD AVE 01-000-000-21410	\$1,000.00
0071146*	11/6/2019	Rodney Ronald Rayment	RFND DEP - 199 CTY RD 34 W 01-000-000-21410	\$1,000.00
0071183	11/6/2019	Workplace Safety & Insurance E	REMITTANCE - OCT 2019 01-000-000-21007	\$10,912.26
0071187*	11/7/2019	Minister of Finance (debentures	TITLE DEBENTURE 98-2013 01-000-052-60441	\$2,619.43
0071187 *	11/7/2019	Minister of Finance (debentures	TITLE DEBENTURE 98-2013 56-000-052-60442	\$885.96
0071187 *	11/7/2019	Minister of Finance (debentures	TITLE DEBENTURE 115-2012 01-000-052-60441	\$2,841.17

Town of Kingsville Council Summary Report

Cheque Number	Cheque Date	Vendor Name	Description	Cheque Amount
0071187*	11/7/2019	Minister of Finance (debentures	TITLE DEBENTURE 115-2012 01-000-052-60442	\$745.74
0071211*	11/20/2019	1078262 Ontario Ltd	DEP RFND - WINTERBERRY FINAL 01-000-020-21501	\$70,000.00
0071214*	11/20/2019	Anthony Abraham	DEP RFND - 115 GOLFVIEW DR 01-000-000-21410	\$1,000.00
0071223*	11/20/2019	Bartlett Restoration	DEP RFND-ELEVATIONS 1 MAIN ST 01-000-000-21413	\$150.00
0071225*	11/20/2019	Michael Beetham	DEP RFND - 5 FRACAS CRT 01-000-000-21410	\$1,000.00
0071227 *	11/20/2019	Jacob Bergen	DEP RFND - 1648 ROAD 5 E 01-000-000-21410	\$1,000.00
0071245*	11/20/2019	Scott Dundas	DEP RFND - 1553 CTY RD 31 01-000-000-21410	\$1,000.00
0071268*	11/20/2019	I.B.E.W. #636	REMITTANCE OCT 20-NOV 2, 2019 01-000-000-21006	\$1,490.17
0071278*	11/20/2019	Kingsville Auto & Metal Recyclir	REMOVAL OF BOAT SALVAGE 01-000-006-13199	\$635.00
0071281*	11/20/2019	Lakeland Homes Ltd	DEP RFND - 2 LUKAS DR 01-000-000-21410	\$1,000.00
0071296	11/20/2019	Municipality of Leamington	LTW TRANSIT FARES - OCT 2019 01-000-030-21387	\$1,550.00
0071298 *	11/20/2019	N.J. Peralta Engineering Ltd.	SCRATCH WIGLE DRAIN 01-000-006-13112	\$35,587.49
0071317*	11/20/2019	REALTAX INC	TAX REGISTRATION 150-03500 01-000-030-21307	\$435.05
0071317 *	11/20/2019	REALTAX INC	TAX REGISTRATION 270-03000 01-000-030-21307	\$435.05
0071317*	11/20/2019	REALTAX INC	TAX REGISTRATION 270-10700 01-000-030-21307	\$435.05
0071317*	11/20/2019	REALTAX INC	TAX REGISTRATION 270-10750 01-000-030-21307	\$435.05
0071317 *	11/20/2019	REALTAX INC	TAX REGISTRATION 270-15800 01-000-030-21307	\$435.05
0071317 *	11/20/2019	REALTAX INC	TAX REGISTRATION 290-39000 01-000-030-21307	\$435.05
0071317 *	11/20/2019	REALTAX INC	TAX REGISTRATION 300-03415 01-000-030-21307	\$435.05
0071317*	11/20/2019	REALTAX INC	TAX REGISTRATION 370-11706 01-000-030-21307	\$435.05
0071356*	11/21/2019	RC Spencer Associates Inc.	ENG SERVICES - MORLEY/WIGLE DR 01-000-023-14080	\$2,715.72
0071356*	11/21/2019	RC Spencer Associates Inc.	ENG SERVICES - SMITH/NEWMAN DR 01-000-023-14080	\$1,068.48

Total For Department 000 \$151,546.68

110 -

0071059	11/6/2019	Kim DeYong	SECC & MIG FEST TICKETS 01-110-104-60253	\$144.08
0071144	11/6/2019	Gord Queen	TRAVEL - AMO FALL POLICY FORUM 01-110-101-60253	\$195.64
0071165	11/6/2019	Telus Mobility	CELL PHONE - OCT 28 - NOV 27 01-110-099-60327	\$45.79
0071241	11/20/2019	Kim DeYong	57 LEASE - NOV7-29 & EVENT TIX 01-110-104-60253	\$163.04

Town of Kingsville Council Summary Report

Cheque Number	Cheque Date	Vendor Name	Description	Cheque Amount
0071307	11/20/2019	Larry Patterson	MILEAGE-COURT OF REVISION 01-110-106-60253	\$13.06
0071307	11/20/2019	Larry Patterson	MILEAGE - EC DEC FORUM 01-110-106-60253	\$58.50
0071307	11/20/2019	Larry Patterson	MILEAGE - CIVIC CENTRE 01-110-106-60253	\$13.06
0071315	11/20/2019	Gord Queen	MILEAGE - NOV 5 - 14, 2019 01-110-101-60253	\$108.64
0071315	11/20/2019	Gord Queen	TRAVEL - MUN AGRI ECO DEV CONF 01-110-101-60253	\$14.86
0071340	11/20/2019	Waffle's Laminating & Framing	FRAME - COUNCIL PHOTO 01-110-099-60317	\$264.58
Total For Department 110				\$1,021.25
112	-			
0071041	11/6/2019	Boghossian + Allen LLP	INSURANCE CLAIM 01-112-099-60313	\$3,994.97
0071048	11/6/2019	Cheema Cleaning Services Ltd	CLEANING SERVICES - OCT 2019 01-112-099-60341	\$2,289.60
0071049	11/6/2019	Cintas Canada Limited	TOWN HALL - MATS 01-112-099-60315	\$90.25
0071051	11/6/2019	Compugen Inc.	CAO COPIES 01-112-099-60311	\$0.11
0071051	11/6/2019	Compugen Inc.	TREASURY COPIES 01-112-099-60311	\$377.98
0071054	11/6/2019	Culligan Water	WATER COOLER - TOWN HALL 01-112-099-60315	\$28.44
0071064	11/6/2019	Empire Communications	COUNCIL - CABLING/AUDIO FEED 01-112-360-71960	\$940.06
0071088	11/6/2019	Intus Road Safety Engineering I	INSURANCE - 01-112-099-60313 INS	\$1,589.06
0071106	11/6/2019	Lloyd Burns McInnis LLP	CLAIM - 01-112-099-60313	\$6,129.96
0071118	11/6/2019	Monarch Office Supply	OFFICE SUPPLIES - OCT 2019 01-112-099-60301	\$746.06
0071128	11/6/2019	Chuck Parsons	TRAVEL-2020 LEADERSHIP TRAIN'G 01-112-006-12085	\$441.68
0071135	11/6/2019	Pipers' & Pipe Band Society of (HIGHLAND GAMES - 2020 DEPOSIT 01-112-006-12085	\$1,000.00
0071147	11/6/2019	Deanna Reid	SATURDAY OCTOBER 26, 2019 01-112-072-60129	\$275.00
0071147	11/6/2019	Deanna Reid	SATURDAY OCTOBER 26, 2019 01-112-072-60129	\$1.30
0071151	11/6/2019	Ricci, Enns, Rollier & Setteringt	FTA REQUESTS 01-112-099-60319	\$806.45
0071165	11/6/2019	Telus Mobility	CELL PHONE - OCT 28 - NOV 27 01-112-099-60327	\$183.17
0071176	11/6/2019	Paul D. Watson Law Office	INTEGRITY COMMISSIONER CNL 01-112-099-60319	\$1,278.61
0071185	11/7/2019	Tiffany Hong	TRAVEL - CW ASSET MGMT 01-112-098-60254	\$491.17
0071186	11/7/2019	Minister of Finance (MTO)	2020 TOWN VEHICLE LICENSING 01-112-006-12085	\$18,459.75
0071200	11/18/2019	Bell Canada	3821 DIVISION RD N (PIPE) 01-112-099-60327	\$559.68

Town of Kingsville
Council Summary Report

Cheque Number	Cheque Date	Vendor Name	Description	Cheque Amount
0071200	11/18/2019	Bell Canada	2021 Division Rd N 01-112-099-60327	\$697.50
0071203	11/18/2019	HYDRO ONE	2021 Division Admin #J027150 01-112-099-60314	\$2,712.77
0071206	11/18/2019	TD Canada Trust - PVMW	PHONE CASE -PVMW 01-112-099-60317	\$13.98
0071207	11/18/2019	TD Canada Trust - RM Visa	EMPLOYEE - TRANSPORT 01-112-099-60317	\$81.41
0071218	11/20/2019	Allsop Plumbing	BACKFLOW MAINTENANCE 01-112-099-60315	\$81.41
0071218	11/20/2019	Allsop Plumbing	BACKFLOW MAINTENANCE 01-112-099-60315	\$81.41
0071219	11/20/2019	AMCTO	2020 MEMBERSHIP - J ASTROLOGO 01-112-006-12085	\$218.78
0071219	11/20/2019	AMCTO	2020 MEMBERSHIP - S KITCHEN 01-112-006-12085	\$412.13
0071219	11/20/2019	AMCTO	2020 MEMBERSHIP - R BAINES 01-112-006-12085	\$412.13
0071219	11/20/2019	AMCTO	2020 MEMBERSHIP - PVMW 01-112-006-12085	\$412.13
0071219	11/20/2019	AMCTO	2020 MEMBERSHIP - D BRODA 01-112-006-12085	\$412.13
0071236	11/20/2019	Cintas Canada Limited	TOWN HALL - MATS 01-112-099-60315	\$90.25
0071238	11/20/2019	Compugen Finance Inc.	TOWN HALL COPIER LEASE 01-112-099-60311	\$768.94
0071240	11/20/2019	Culligan Water	WATER COOLER - TOWN HALL 01-112-099-60301	\$29.08
0071249	11/20/2019	Empire Communications	CARD ACCESS SYS - UNICO 01-112-360-71960	\$2,253.68
0071253	11/20/2019	Essex Free Press	AD - RUTHVEN APPLE FEST 01-112-099-60306	\$168.90
0071253	11/20/2019	Essex Free Press	AD - REMEMBRANCE DAY 01-112-099-60306	\$168.90
0071258	11/20/2019	The Flag Shop	FLAG POLE & BASE (CNCL CHMBR) 01-112-099-60315	\$520.50
0071261	11/20/2019	Global Leasing	BIA COPIER LEASE-JAN-MAR/2020 01-112-006-12085	\$358.77
0071279	11/20/2019	Sandra Kitchen	MILEAGE - AMCTO WORKSHOP 01-112-099-60400	\$41.15
0071283	11/20/2019	LexisNexis Canada Inc.	2020 MUN ACT/COMMENT BOOKS 01-112-099-60320	\$226.27
0071284	11/20/2019	Lloyd Burns McInnis LLP	INS CLAIM - 01-112-099-60313	\$3,506.68
0071287	11/20/2019	MC Business Solutions Ltd	FOLDER/INSERTER REPAIR 01-112-099-60308	\$91.58
0071288	11/20/2019	McTague Law Firm	ARBITRATION 01-112-099-60319	\$522.84
0071288	11/20/2019	McTague Law Firm	ARBITRATION 01-112-099-60319	\$160.78
0071288	11/20/2019	McTague Law Firm	ARBITRATION 01-112-099-60319	\$361.76
0071288	11/20/2019	McTague Law Firm	LEGAL FEES 01-112-099-60319	\$8,069.00
0071290	11/20/2019	Merchant Paper Company	TOWN HALL - SUPPLIES 01-112-099-60315	\$289.64
0071299	11/20/2019	OAPSB	2020 MEMBERSHIP - R BAINES 01-112-006-12085	\$697.74
0071300	11/20/2019	OBIAA	2020 MEMBERSHIP - C BEDAL 01-112-006-12085	\$229.20

**Town of Kingsville
Council Summary Report**

Cheque Number	Cheque Date	Vendor Name	Description	Cheque Amount
0071302	11/20/2019	Ontario Building Officials Assoc	2020 MEMBER- PVA, MOL, RFR,JMO 01-112-006-12085	\$1,302.53
0071308	11/20/2019	Pearsall Marshall Halliwell & Se	REG OF BYLAW 77-2019 01-112-099-60319	\$330.49
0071308	11/20/2019	Pearsall Marshall Halliwell & Se	TITLE SEARCH - MEGAN AGOSTA DR 01-112-099-60319	\$388.93
0071310	11/20/2019	Pesce & Associates Inc	ORG REVIEW - CONSULTANT FEES 01-112-360-71960	\$7,123.20
0071313	11/20/2019	Purolator Courier Service	COURIER SERVICES 01-112-099-60305	\$35.53
0071323	11/20/2019	Royal Benefits Inc	BENEFITS CLAIM - OCT 2019 01-112-072-60223	\$1,151.88
0071325	11/20/2019	Shred-It International ULC	RECORDS ARCHIVE DESTRUCTION 01-112-099-60317	\$340.35
0071327	11/20/2019	Sims Publications Incorporated	AD - RUTHVEN APPLE FEST 01-112-099-60306	\$268.65
0071327	11/20/2019	Sims Publications Incorporated	AD - REMEMBRANCE DAY 01-112-099-60306	\$166.27
0071336	11/20/2019	Tri-County Copiers Plus	ARENA/ADMIN COPIES 01-112-099-60311	\$79.39
0071349	11/21/2019	Elegant Touch	XMAS PARTY - LINEN 01-112-099-60317	\$250.33
0071355	11/21/2019	New Canadian's Centre of Exce	JOB FAIR - LUNCH 01-112-099-60317	\$14.00
0071359	11/21/2019	Thomson Reuters Canada	WESTLAW SUBSCRIPTION - OCT 01-112-099-60320	\$124.61

Total For Department 112 \$75,350.90

114 -

0071029	11/6/2019	Applied Computer Solutions Inc	SHOP - BATTERY BACKUP 01-114-360-71905	\$4,966.70
0071029	11/6/2019	Applied Computer Solutions Inc	VPN LICENSE RENEWAL 01-114-099-60309	\$141.96
0071029	11/6/2019	Applied Computer Solutions Inc	SERVICE WORK - OCT 2019 01-114-099-60310	\$190.80
0071060	11/6/2019	Diamond Software Inc.	PAYROLL OPTIMIZATION 01-114-360-71918	\$2,372.23
0071060	11/6/2019	Diamond Software Inc.	HRISMYWAY PROJECT MGMT 01-114-360-71908	\$218.78
0071060	11/6/2019	Diamond Software Inc.	PAYROLL OPTIMIZATION PROJECT 01-114-360-71918	\$7,329.26
0071085	11/6/2019	Tony Iacobelli	MILEAGE OCT 7-30, 2019 01-114-099-60400	\$43.88
0071085	11/6/2019	Tony Iacobelli	AUDIO ADAPTAR 01-114-099-60309	\$6.10
0071085	11/6/2019	Tony Iacobelli	AUDIO NOISE ISOLATOR 01-114-099-60309	\$21.82
0071165	11/6/2019	Telus Mobility	CELL PHONE - OCT 28 - NOV 27 01-114-099-60327	\$91.58
0071220	11/20/2019	Applied Computer Solutions Inc	CISCO MAINTENANCE - GROVEDALE 01-114-099-60309	\$138.58
0071233	11/20/2019	CDW Canada	SPARE HARD DRIVE CAMERA NVR 01-114-099-60309	\$302.58
0071242	11/20/2019	Diamond Software Inc.	HRISMYWAY CONFIGURATION 01-114-360-71908	\$546.96

**Town of Kingsville
Council Summary Report**

Cheque Number	Cheque Date	Vendor Name	Description	Cheque Amount
0071249	11/20/2019	Empire Communications	ALARM REPAIR 01-114-099-60309	\$360.25
0071251	11/20/2019	eSCRIBE Software Ltd	ESCRIBE - SUPPORT CONTRACT 01-114-099-60309	\$7,186.29
0071267	11/20/2019	Tony Iacobelli	ORGANIZER 01-114-099-60301	\$26.45

Total For Department 114 \$23,944.22

120 -

0071035	11/6/2019	Barnett Veterinary Services	CAT VOUCHER PROGRAM 01-120-280-60377	\$75.00
0071264	11/20/2019	Harrow Animal Hospital	CAT VOUCHER PROGRAM 01-120-280-60377	\$75.00
0071296	11/20/2019	Municipality of Leamington	ANIMAL CTRL - TRAPPING SEP-OCT 01-120-280-60124	\$1,923.26
0071341	11/20/2019	Windsor Essex County Humane	CAT VOUCHER PROGRAM - OCT 2019 01-120-280-60377	\$200.00
0071341	11/20/2019	Windsor Essex County Humane	STRAY CAT PROGRAM - OCT 2019 01-120-280-60125	\$350.00

Total For Department 120 \$2,623.26

121 -

0071033	11/6/2019	B&T Waechter Holdings Ltd (Cc	THERMAL IMAGING CAMERA 01-121-099-60358	\$712.30
0071048	11/6/2019	Cheema Cleaning Services Ltd	CLEANING SERVICES - OCT 2019 01-121-099-60341	\$356.16
0071048	11/6/2019	Cheema Cleaning Services Ltd	CLEANING SERVICES - OCT 2019 01-121-099-60341	\$183.17
0071049	11/6/2019	Cintas Canada Limited	FIRE - MATS 01-121-099-60315	\$45.53
0071049	11/6/2019	Cintas Canada Limited	FIRE - MATS 01-121-099-60315	\$76.29
0071056	11/6/2019	Darch Fire	2007 SPREADER 01-121-099-60316	\$152.64
0071056	11/6/2019	Darch Fire	4240 SPREADER 01-121-099-60316	\$152.64
0071056	11/6/2019	Darch Fire	3150 - UL COMBI TWIN 01-121-099-60316	\$152.64
0071056	11/6/2019	Darch Fire	4050 NCT CUTTER 01-121-099-60316	\$152.64
0071056	11/6/2019	Darch Fire	4050 NCT CUTTER 01-121-099-60316	\$152.64
0071056	11/6/2019	Darch Fire	TR 4350 LONG T-RAM 01-121-099-60316	\$152.64
0071056	11/6/2019	Darch Fire	2005 - UL RAM 01-121-099-60316	\$152.64
0071056	11/6/2019	Darch Fire	DPU30 POWER UNIT 01-121-099-60316	\$183.17
0071056	11/6/2019	Darch Fire	DPU60P PUMP 01-121-099-60316	\$183.17
0071056	11/6/2019	Darch Fire	SR10PCI GAS PUMP 01-121-099-60316	\$392.08

Town of Kingsville
Council Summary Report

Cheque Number	Cheque Date	Vendor Name	Description	Cheque Amount
0071056	11/6/2019	Darch Fire	SR20PC2 SPIDER GAS 01-121-099-60316	\$183.17
0071056	11/6/2019	Darch Fire	218 - REPAIR HORN 01-121-099-60316	\$262.72
0071056	11/6/2019	Darch Fire	219 - REPAIR MASTER DRAIN SEAL 01-121-099-60316	\$349.41
0071056	11/6/2019	Darch Fire	123 - REPLACE LIGHT COVERS 01-121-099-60316	\$167.75
0071057	11/6/2019	Jeff Dean	WATER - TRAINING REHAB 01-121-099-60317	\$11.94
0071057	11/6/2019	Jeff Dean	LUNCH - TEAM RESCUE TRAINING 01-121-099-60317	\$86.16
0071057	11/6/2019	Jeff Dean	THERMAL IMAGING CAMERA CASE 01-121-099-60358	\$66.14
0071062	11/6/2019	Economy Rental Centre	PORTABLE PUMP REPAIR 01-121-099-60316	\$89.45
0071076	11/6/2019	Fireservice Management Ltd.	EQUIPMENT REPAIR 01-121-099-60316	\$107.27
0071095	11/6/2019	Kingsville Home Hardware	EQUIPMENT REPAIR 01-121-099-60316	\$6.10
0071095	11/6/2019	Kingsville Home Hardware	220-SUPPLIES 01-121-099-60316	\$54.91
0071116	11/6/2019	M&L Supply	FIRE - HOODS 01-121-099-60701	\$157.45
0071118	11/6/2019	Monarch Office Supply	OFFICE SUPPLIES - OCT 2019 01-121-099-60301	\$52.85
0071128	11/6/2019	Chuck Parsons	FUEL 01-121-099-60340	\$50.44
0071128	11/6/2019	Chuck Parsons	USB & CD DRIVE 01-121-099-60301	\$25.42
0071128	11/6/2019	Chuck Parsons	LUNCH & LEARN - CHUCK & JEROMY 01-121-098-60254	\$40.00
0071133	11/6/2019	Phasor Industrial	RESCUE HAND TOOLS 01-121-099-60358	\$712.31
0071141	11/6/2019	Provix Inc	SEEK REVEAK FIRE PRO HANDHELD 01-121-099-60358	\$999.69
0071162	11/6/2019	Southwest Diesel Service Inc	123 - SERVICE 01-121-099-60316	\$1,072.78
0071162	11/6/2019	Southwest Diesel Service Inc	220 - SERIVCE 01-121-099-60316	\$1,182.04
0071165	11/6/2019	Telus Mobility	CELL PHONE - OCT 28 - NOV 27 01-121-099-60327	\$203.52
0071166	11/6/2019	Thames Communications Ltd.	RADIO REPAIR 01-121-099-60316	\$76.27
0071166	11/6/2019	Thames Communications Ltd.	PAGR REPAIR 01-121-099-60316	\$99.04
0071178	11/6/2019	Windsor Factory Supply	SAFETY GLASSES 01-121-100-60705	\$4.59
0071178	11/6/2019	Windsor Factory Supply	SQUEEGEE 01-121-099-60315	\$9.08
0071184	11/6/2019	Work Authority	BOOTS - TAVEIRNE 01-121-072-60216	\$86.49
0071192	11/14/2019	Allstream Business Inc	Fire Emergency Calls 01-121-099-60327	\$41.74
0071194	11/14/2019	E.L.K. Energy Inc	120 Fox St 01-121-099-60314	\$299.00
0071202	11/18/2019	Enbridge Gas Inc.	120 Fox St 01-121-099-60314	\$163.97
0071203	11/18/2019	HYDRO ONE	1720 Division Rd N 01-121-099-60314	\$1,014.63

**Town of Kingsville
 Council Summary Report**

Cheque Number	Cheque Date	Vendor Name	Description	Cheque Amount
0071208	11/18/2019	Town of Kingsville (water)	120 Fox St 01-121-099-60314	\$126.71
0071216	11/20/2019	A.J. Stone Company Ltd.	SCBA FLOW TEST 01-121-099-60316	\$3,133.70
0071217	11/20/2019	A.L.G Safety	TRAINING DUMMY 01-121-099-60358	\$1,410.39
0071221	11/20/2019	B&T Waechter Holdings Ltd (Cc	TECH RESCUE SUPPLIES 01-121-099-60756	\$137.35
0071236	11/20/2019	Cintas Canada Limited	FIRE - MATS 01-121-099-60315	\$76.29
0071236	11/20/2019	Cintas Canada Limited	FIRE - MATS 01-121-099-60315	\$45.53
0071256	11/20/2019	Fireservice Management Ltd.	EQUIPMENT REPAIR 01-121-099-60316	\$89.70
0071257	11/20/2019	Fisher's Regalia & Uniform Ac	SERVICE PINS & BARS 01-121-099-60317	\$332.06
0071260	11/20/2019	Jeromy Garant	TRAVEL- ROPES SEPT 23-27, 2019 01-121-072-60118	\$321.13
0071260	11/20/2019	Jeromy Garant	PUBLIC EDUATION WEEK 01-121-100-60710	\$166.43
0071260	11/20/2019	Jeromy Garant	REFRESHMENTS - RECRUIT TRAIN'G 01-121-072-60118	\$310.91
0071286	11/20/2019	Maxill Inc	FIRE - GLOVES 01-121-100-60705	\$100.35
0071290	11/20/2019	Merchant Paper Company	FIRE - SUPPLIES 01-121-099-60315	\$78.76
0071294	11/20/2019	Scott Moore	LUNCH - VEHICLE SEMINAR 01-121-098-60254	\$13.50
0071326	11/20/2019	Silver Stitch Embroidery Inc	FIRE - 3 IN 1 JACKETS 01-121-072-60216	\$1,587.45
0071329	11/20/2019	Southwest Diesel Service Inc	216 - REPLACE STARTER 01-121-099-60316	\$1,339.40
0071334	11/20/2019	Talbot Marketing Inc.	FIRE - J BOUGHAZALE 01-121-072-60216	\$146.37
0071335	11/20/2019	Town of Tecumseh	FIRE TRIN'G - BRIGHTON BEACH 01-121-072-60118	\$160.55
0071343	11/20/2019	Xerox Canada Ltd.	XEROX - SEP 25 - OCT 27/19 01-121-099-60311	\$71.22
0071366	11/27/2019	Eyolf Inc	FIRE - RADIO POUCHES 01-121-099-60756	\$178.89
Total For Department			121	\$20,703.37

122 -

0071048	11/6/2019	Cheema Cleaning Services Ltd	CLEANING SERVICES - OCT 2019 01-122-099-60341	\$1,922.24
0071048	11/6/2019	Cheema Cleaning Services Ltd	CLEANING SERVICES - OCT 2019 01-122-099-60341	\$284.93
0071049	11/6/2019	Cintas Canada Limited	OPP - MATS 01-122-099-60315	\$89.63
0071054	11/6/2019	Culligan Water	WATER COOLER - OPP 01-122-099-60315	\$35.56
0071171	11/6/2019	Troy Life & Fire Safety Ltd.	41 DIV - FIRE SAFETY INSPECT 01-122-099-60315	\$356.36
0071194	11/14/2019	E.L.K. Energy Inc	43 Division St S 01-122-099-60314	\$890.04

**Town of Kingsville
Council Summary Report**

Cheque Number	Cheque Date	Vendor Name	Description	Cheque Amount
0071205	11/18/2019	Reliance Home Comfort	41 Division St S 01-122-099-60314	\$37.61
0071236	11/20/2019	Cintas Canada Limited	OPP - MATS 01-122-099-60315	\$89.63
0071240	11/20/2019	Culligan Water	WATER COOLER - OPP 01-122-099-60301	\$35.56
0071270	11/20/2019	John and Michelle Ivanisko	COTTAM OPP LEASE - DEC 2019 01-122-260-60342	\$540.31
0071293	11/20/2019	Minister of Finance (OPP)	OPP RIDE PROGRAM - OVERTIME 01-122-072-60122	\$1,805.25
0071319	11/20/2019	Ricoh Canada	COPIER LEASE - OPP 01-122-099-60311	\$334.39
0071370	11/27/2019	Minister of Finance (OPP)	OPP CONTRACT - NOVEMBER 2019 01-122-072-60120	\$265,709.00

Total For Department 122 \$272,130.51

124 -

0071118	11/6/2019	Monarch Office Supply	OFFICE SUPPLIES - OCT 2019 01-124-099-60301	\$97.84
0071131	11/6/2019	Albert J Peach	CONTRACT SERV - OCT 25, 2019 01-124-072-60120	\$600.00
0071165	11/6/2019	Telus Mobility	CELL PHONE - OCT 28 - NOV 27 01-124-099-60327	\$239.14
0071204	11/18/2019	Albert J Peach	CONTRACT SERV - NOV 8, 2019 01-124-072-60120	\$600.00
0071252	11/20/2019	ESRI Canada Limited	SOFTWARE CONFIGURATION 01-124-360-71823	\$442.66
0071259	11/20/2019	Rob Frias	BOOTS - R FRIAS 01-124-099-60347	\$141.94
0071287	11/20/2019	MC Business Solutions Ltd	BLDG DEPT - COPIES 01-124-099-60301	\$141.74
0071295	11/20/2019	Jessica Mooney	BOOTS - J MOONEY 01-124-099-60347	\$81.38
0071301	11/20/2019	Michael Olewski	BOOTS - M OLEWSKI 01-124-099-60347	\$137.37
0071324	11/20/2019	Sam's Service Facility	15-03 - OIL CHGE & DETAIL 01-124-099-60316	\$114.76
0071334	11/20/2019	Talbot Marketing Inc.	BLDG - UNIFORMS 01-124-072-60216	\$414.52

Total For Department 124 \$3,011.35

130 -

0071030	11/6/2019	Art Engineering Inc.	CEDAR ISLAND BRIDGE REHAB 01-130-360-71923	\$10,053.90
0071045	11/6/2019	Cedar Creek Landscaping	GRASS CUTTING - OCT 2019 01-130-141-60429	\$1,826.59
0071046	11/6/2019	Chapman Signs	SIGNS - YORK ST 01-130-132-60428	\$199.16
0071050	11/6/2019	Coco Concrete Inc	CONCRETE ISLANDS - VERIENA BLV 01-130-360-71958	\$26,671.28
0071053	11/6/2019	County Wide Tree Service	TREE REMOVAL - ORIOLE CRT 01-130-099-60426	\$712.32

Town of Kingsville
Council Summary Report

Cheque Number	Cheque Date	Vendor Name	Description	Cheque Amount
0071053	11/6/2019	County Wide Tree Service	TREE REMOVAL-CONSERVATIONBLVD 01-130-099-60426	\$4,111.10
0071063	11/6/2019	Elmara Construction Co. Limite	CEDAR ISLAND BRDIGE REHAB 01-130-360-71923	\$43,134.81
0071068	11/6/2019	Essex Readymix Inc.	SYCAMORE AVE 01-130-360-71927	\$384.65
0071077	11/6/2019	Flags Unlimited	BANNERS - MAIN ST REVITALIZE 01-130-360-71955	\$6,195.13
0071084	11/6/2019	Hurricane SMS Inc	CAMERA CEDARHURST PARK 01-130-360-71927	\$1,785.89
0071090	11/6/2019	Jeff Shepley Excavating Ltd.	CATCH BASIN REPAIRS - MCCAIN S 01-130-360-71927	\$6,167.06
0071090	11/6/2019	Jeff Shepley Excavating Ltd.	EMERG ROAD CORSSING-SYCAMORE 01-130-360-71927	\$2,752.10
0071095	11/6/2019	Kingsville Home Hardware	RECYCLE BOX REPLACEMENT 01-130-099-60335	\$6.11
0071095	11/6/2019	Kingsville Home Hardware	BOX CUTTER 01-130-099-60357	\$13.20
0071095	11/6/2019	Kingsville Home Hardware	NEW BREAK AWAY BOARDS 01-130-099-60316	\$120.74
0071095	11/6/2019	Kingsville Home Hardware	SIDEWALK MACHINE MAINT 01-130-122-60421	\$25.81
0071109	11/6/2019	Manz Contracting Services Inc	PAINT STREETLIGHT POLES 01-130-114-60413	\$18,316.79
0071122	11/6/2019	N.J. Peralta Engineering Ltd.	INSPECTION SERICES- CEDARHURST 01-130-360-71927	\$6,025.21
0071125	11/6/2019	HYDRO ONE	Streetlights - Mucci Dr 01-130-114-60412	\$24.92
0071125	11/6/2019	HYDRO ONE	Streetlights - Regent St 01-130-114-60412	\$32.24
0071125	11/6/2019	HYDRO ONE	Streetlights - Woodland 01-130-114-60412	\$67.56
0071125	11/6/2019	HYDRO ONE	Streetlights - Sunvalley 01-130-114-60412	\$39.66
0071125	11/6/2019	HYDRO ONE	Streetlights - Road 3E 01-130-114-60412	\$2.86
0071133	11/6/2019	Phasor Industrial	SERVICE - PECANWOOD 01-130-114-60413	\$361.25
0071133	11/6/2019	Phasor Industrial	REPAIR- BROKEN POLE AT LIBRARY 01-130-114-60413	\$503.71
0071143	11/6/2019	Queens Auto Supply	SIDEWALK PLOW MAINTENANCE 01-130-122-60421	\$10.20
0071158	11/6/2019	Sherway Contracting	PARK ST - PPC #7 01-130-360-71744	\$41,428.89
0071165	11/6/2019	Telus Mobility	CELL PHONE - OCT 28 - NOV 27 01-130-099-60327	\$45.79
0071165	11/6/2019	Telus Mobility	CELL PHONE - OCT 28 - NOV 27 01-130-099-60327	\$457.92
0071169	11/6/2019	Top It Asphalt Maintenance Inc	ASPHALT REPAIRS - VARIENA BLVD 01-130-360-71958	\$12,467.63
0071170	11/6/2019	Total Rentals	ROAD SIDE TRAILER RENTAL 01-130-099-60318	\$2,808.57
0071175	11/6/2019	Waddick Fuels	CLEAR ULS 01-130-099-60340	\$961.16
0071175	11/6/2019	Waddick Fuels	UNLD GAS 01-130-099-60340	\$1,113.36
0071175	11/6/2019	Waddick Fuels	CLEAR ULS 01-130-099-60340	\$1,057.47
0071175	11/6/2019	Waddick Fuels	UNLD GAS 01-130-099-60340	\$765.98

Town of Kingsville
Council Summary Report

Cheque Number	Cheque Date	Vendor Name	Description	Cheque Amount
0071175	11/6/2019	Waddick Fuels	CLEAR ULS 01-130-099-60340	\$1,280.25
0071175	11/6/2019	Waddick Fuels	UNLD GAS 01-130-099-60340	\$718.09
0071194	11/14/2019	E.L.K. Energy Inc	390 Main St E Traffic Lights 01-130-110-60402	\$72.70
0071194	11/14/2019	E.L.K. Energy Inc	Wigle Traffic Lights 01-130-110-60402	\$51.22
0071194	11/14/2019	E.L.K. Energy Inc	Jasperson Traffic Lights 01-130-110-60402	\$211.54
0071194	11/14/2019	E.L.K. Energy Inc	Street Lights - Kingsville 01-130-114-60412	\$8,067.23
0071194	11/14/2019	E.L.K. Energy Inc	Division Traffic Lights 01-130-110-60402	\$164.10
0071194	11/14/2019	E.L.K. Energy Inc	Spruce Traffic Lights 01-130-110-60402	\$211.54
0071194	11/14/2019	E.L.K. Energy Inc	Santos & Main Traffic Lights 01-130-110-60402	\$30.01
0071194	11/14/2019	E.L.K. Energy Inc	Street Lights - Cottam 01-130-114-60412	\$1,622.82
0071203	11/18/2019	HYDRO ONE	Combination All Street Lights 01-130-114-60412	\$2,920.81
0071235	11/20/2019	Chapman Signs	PLAQUE - MEMORIAL TREE 01-130-099-60424	\$298.50
0071235	11/20/2019	Chapman Signs	PLAQUE - MEMORIAL TREE 01-130-099-60424	\$298.50
0071248	11/20/2019	Elmara Construction Co. Limiter	CEDAR ISLAND BRIDGE REHAB 01-130-360-71923	\$30,885.50
0071262	11/20/2019	Golder Associates	SERVICES - CEDARHURST PARK SUB 01-130-360-71927	\$8,269.79
0071275	11/20/2019	Kingsville Home Hardware	MIG FEST - TAPE FOR SIGNS 01-130-099-60455	\$13.21
0071282	11/20/2019	Leamington Int. Trucks	12-01 SERVICE & ANNUAL 01-130-099-60316	\$3,801.91
0071292	11/20/2019	Mill-Am Corporation	CEDARHURST MILL & PAVE 01-130-360-71927	\$461,725.38
0071304	11/20/2019	Ontario Good Roads Associatio	2020 OGRA MEMBERSHIP 01-130-099-60320	\$1,316.29
0071305	11/20/2019	Orkin Canada Corporation	PEST CONTROL - PW 01-130-099-60315	\$91.58
0071313	11/20/2019	Purolator Courier Service	COURIER SERVICES 01-130-099-60305	\$71.06
0071316	11/20/2019	RC Spencer Associates Inc.	ENG SERV-N TALBOT INTERSECT 01-130-099-60319	\$1,358.49
0071318	11/20/2019	Rene Blain Trucking Ltd	MAIN'T - GRAVEL RD - S TALBOT 01-130-138-60432	\$14,741.63
0071324	11/20/2019	Sam's Service Facility	10-01 - REPAIR POWER STEERING 01-130-099-60316	\$182.61
0071327	11/20/2019	Sims Publications Incorporated	AD - WINTER CONTROL 01-130-099-60306	\$96.16
0071328	11/20/2019	SkyMobile	FLEET TRACKING - NOV 2019 01-130-099-60460	\$407.04
0071328	11/20/2019	SkyMobile	HARDWARE - SALT MGMT SOFTWARE 01-130-122-60420	\$1,580.33
0071328	11/20/2019	SkyMobile	HARDWARE - ROAD PATROL 01-130-110-60418	\$2,523.65
0071328	11/20/2019	SkyMobile	FLEET TRACKING - SNOW TRACTORS 01-130-122-60421	\$1,459.93
0071332	11/20/2019	Stantec Consulting Ltd.	PARK ST - CONS SERVICES 01-130-360-71744	\$2,381.55

**Town of Kingsville
Council Summary Report**

Cheque Number	Cheque Date	Vendor Name	Description	Cheque Amount
0071338	11/20/2019	United Rentals of Canada Inc	ROLLER - GRAVEL RD MAINTENANCE 01-130-099-60318	\$793.20
0071339	11/20/2019	Waddick Fuels	CLEAR ULS 01-130-099-60340	\$1,209.36
0071339	11/20/2019	Waddick Fuels	UNLD GAS 01-130-099-60340	\$984.53
0071356*	11/21/2019	RC Spencer Associates Inc.	ENG SERVICES - ESSLETINE DRAIN 01-130-360-71547	\$7,794.81
0071356*	11/21/2019	RC Spencer Associates Inc.	ENG SERVICES - ESSLETINE DRAIN 01-130-360-71547	\$13,152.47

Total For Department 130 \$761,438.81

131 -

0071067	11/6/2019	Essex-Windsor Solid Waste	WHITE GOODS - JULY-SEPT 2019 01-131-400-60381	\$1,411.41
0071179	11/6/2019	Windsor Disposal Services Ltd.	WASTE COLLECTION - NOV 2019 01-131-400-60380	\$44,533.48

Total For Department 131 \$45,944.89

151 -

0071062	11/6/2019	Economy Rental Centre	BOBCAT - GRAVE OPENING 01-151-072-60121	\$244.95
0071095	11/6/2019	Kingsville Home Hardware	NEW HOSE BIBB - CEMETERY 01-151-099-60337	\$15.67
0071163	11/6/2019	Talbot Trail Ltd	TOPSOIL - GREENHILL 01-151-099-60337	\$365.00
0071194	11/14/2019	E.L.K. Energy Inc	Greenhill Cemetery 01-151-099-60314	\$20.21
0071246	11/20/2019	Economy Rental Centre	MINI - GRAVE OPENING 01-151-072-60121	\$324.90
0071266	11/20/2019	Hutchins Monuments	GRACELAND - OPENING 01-151-072-60121	\$400.00
0071280	11/20/2019	KnM Yard Care	CEMETARY GRASS CUT - OCT/NOV 01-151-072-60120	\$8,038.00

Total For Department 151 \$9,408.73

170 -

0071027	11/6/2019	AGO Industries Inc.	ARENA - CLOTHING 01-170-072-60216	\$571.96
0071027	11/6/2019	AGO Industries Inc.	ARENA - CLOTHING 01-170-072-60216	\$188.79
0071027	11/6/2019	AGO Industries Inc.	ARENA - CLOTHING 01-170-072-60216	\$671.92
0071032	11/6/2019	Athletica Sport Systems	RINK GLASS - GASKET 01-170-099-60315	\$148.00
0071032	11/6/2019	Athletica Sport Systems	RINK BOARD GLASS 01-170-099-60315	\$1,292.00

Town of Kingsville
Council Summary Report

Cheque Number	Cheque Date	Vendor Name	Description	Cheque Amount
0071033	11/6/2019	B&T Waechter Holdings Ltd (Cc	BATTERY 01-170-099-60316	\$349.99
0071039	11/6/2019	Black & McDonald Limited	COMPRESSOR MAINTENANCE 01-170-099-60316	\$1,881.99
0071043	11/6/2019	BSM Technologies Ltd (formerly	P&R - FLEET TRACKING 01-170-099-60327	\$47.50
0071049	11/6/2019	Cintas Canada Limited	ARENA - MATS 01-170-099-60315	\$54.28
0071054	11/6/2019	Culligan Water	WATER COOLER - ARENA 01-170-099-60315	\$27.95
0071092	11/6/2019	Harry Keller	BOOTS 01-170-072-60216	\$202.62
0071095	11/6/2019	Kingsville Home Hardware	ARENA - PARTS 01-170-099-60315	\$26.26
0071095	11/6/2019	Kingsville Home Hardware	BATTERIES 01-170-099-60315	\$35.97
0071104	11/6/2019	Limelight & Electric	LIGHTING 01-170-099-60315	\$414.86
0071107	11/6/2019	Loblaw Inc.	SUPPLIES 01-170-099-60317	\$27.90
0071111	11/6/2019	Mark's Commercial	BOOTS - CURTIS WAGGOTT 01-170-072-60216	\$125.99
0071113	11/6/2019	Merchant Paper Company	ARENA - SUPPLIES 01-170-099-60335	\$508.94
0071113	11/6/2019	Merchant Paper Company	ARENA - SUPPLIES 01-170-099-60335	\$95.00
0071114	11/6/2019	Messer Canada Inc.,	PROPANE 01-170-099-60340	\$135.49
0071114	11/6/2019	Messer Canada Inc.,	PROPANE 01-170-099-60340	\$166.92
0071114	11/6/2019	Messer Canada Inc.,	PROPANE 01-170-099-60340	\$166.92
0071115*	11/6/2019	Jeselle Jean Miassan	RFND 50% HALL RENTAL 01-170-006-12063	\$90.00
0071118	11/6/2019	Monarch Office Supply	OFFICE SUPPLIES - OCT 2019 01-170-099-60301	\$104.76
0071121	11/6/2019	Nella Cutlery (Hamilton) Inc.	BLADE SHARPENING 01-170-099-60316	\$35.00
0071121	11/6/2019	Nella Cutlery (Hamilton) Inc.	BLADE SHARPENING - OLYMPIA 01-170-099-60316	\$35.00
0071125	11/6/2019	HYDRO ONE	Arena Complex 01-170-099-60314	\$20,455.10
0071127	11/6/2019	Orkin Canada Corporation	PEST CONTROL 01-170-099-60315	\$94.50
0071149	11/6/2019	Renteknik Group Inc	REPORT - 1741 JASPERSON DR 01-170-099-60315	\$4,000.00
0071153	11/6/2019	Russco Training Services	TRAIN'G - PEWP, PROPANE SAFETY 01-170-098-60254	\$1,950.00
0071157	11/6/2019	Security One Alarm Systems	ARENA - SECURITY SYS MAINT 01-170-099-60315	\$442.47
0071164	11/6/2019	Technical Standards & Safety	TSSA CERT 01-170-099-60315	\$108.00
0071165	11/6/2019	Telus Mobility	CELL PHONE - OCT 28 - NOV 27 01-170-099-60327	\$450.00
0071172	11/6/2019	Truax Lumber	KING BLADE 01-170-099-60315	\$29.98
0071177	11/6/2019	Warkentin Plumbing	HVAC REPAIRS - ARENA 01-170-099-60315	\$95.00
0071192	11/14/2019	Allstream Business Inc	Arena/Carnegie Elevator 01-170-099-60327	\$41.00

Town of Kingsville
Council Summary Report

Cheque Number	Cheque Date	Vendor Name	Description	Cheque Amount
0071192	11/14/2019	Allstream Business Inc	Arena - Fax/Debit 01-170-099-60327	\$82.20
0071201	11/18/2019	Cogeco	1741 Jasperson 01-170-099-60327	\$110.44
0071215	11/20/2019	Accurate Fire Equipment Servic	SUPPRESSION SYSTEM MAINT 01-170-099-60315	\$120.00
0071218	11/20/2019	Allsop Plumbing	REPAIR - HOT WTR TANK SYS 01-170-099-60315	\$860.00
0071221	11/20/2019	B&T Waechter Holdings Ltd (Cc	BOOTS & RAIN SUIT - ED PARKS 01-170-072-60216	\$369.97
0071229	11/20/2019	Black & McDonald Limited	COMPRESSOR MAINTENANCE 01-170-099-60316	\$6,810.00
0071236	11/20/2019	Cintas Canada Limited	ARENA - MATS 01-170-099-60315	\$54.28
0071240	11/20/2019	Culligan Water	WATER COOLER - ARENA 01-170-099-60301	\$27.95
0071247	11/20/2019	Electrical Wholesale Supp.	12V BATTERIES 01-170-099-60315	\$285.30
0071255	11/20/2019	Fastenal Canada	PARTS 01-170-099-60315	\$12.23
0071272	11/20/2019	Jutzi Water Technologies (D.H.,	WATER EQUIP RENTAL 01-170-099-60318	\$75.00
0071290	11/20/2019	Merchant Paper Company	ARENA - SUPPLIES 01-170-099-60335	\$136.78
0071290	11/20/2019	Merchant Paper Company	ARENA - SUPPLIES 01-170-099-60335	\$173.70
0071291	11/20/2019	Messer Canada Inc.,	CYLINDER (PROPANE/OXYGEN) 01-170-099-60340	\$96.80
0071291	11/20/2019	Messer Canada Inc.,	CYLINDER FEE 01-170-099-60318	\$32.00
0071291	11/20/2019	Messer Canada Inc.,	PROPANE 01-170-099-60340	\$135.49
0071291	11/20/2019	Messer Canada Inc.,	CYLINDERS (PROPANE/OXYGEN) 01-170-099-60340	\$78.70
0071291	11/20/2019	Messer Canada Inc.,	PROPANE 01-170-099-60340	\$135.49
0071297	11/20/2019	Nella Cutlery (Hamilton) Inc.	BLADE SHARPENING 01-170-099-60316	\$35.00
0071305	11/20/2019	Orkin Canada Corporation	PEST CONTROL 01-170-099-60315	\$94.50
0071306	11/20/2019	Ricky Pare	RENTAL CANCELLATION - PAVILION 01-170-006-12063	\$400.00
0071314	11/20/2019	Queens Auto Supply	BULK SHRINK TUBING 01-170-099-60316	\$12.56
0071336	11/20/2019	Tri-County Copiers Plus	ARENA/ADMIN COPIES 01-170-099-60301	\$281.77
0071350	11/21/2019	Harry Keller	BOOTS - H KELLER ADJ 01-170-072-60216	\$20.88

Total For Department 170 \$45,513.10

171 -

0071025	11/6/2019	1797465 Ontario Limited	PORT RENTALS 01-171-099-60318	\$590.21
0071026	11/6/2019	1845040 Ontario Inc.	TENNIS COURTS - REPAIR 01-171-099-60315	\$1,272.00

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Town of Kingsville
Council Summary Report

Page: 15

Cheque Number	Cheque Date	Vendor Name	Description	Cheque Amount
0071028	11/6/2019	Al's Auto Repair	EQUIPMENT REPAIR 01-171-099-60316	\$471.15
0071033	11/6/2019	B&T Waechter Holdings Ltd (Cc	CABLES 01-171-099-60316	\$44.76
0071036	11/6/2019	Alan Batke	FALL PLANTERS 01-171-150-60344	\$348.17
0071036	11/6/2019	Alan Batke	TULIP BULBS 01-171-150-60344	\$345.97
0071040	11/6/2019	Blachere Illumination Canada Ir	CHRISTMAS DISPLAY - COTTAM 01-171-360-71936	\$5,650.22
0071045	11/6/2019	Cedar Creek Landscaping	GRASS CUTTING CONTRACT 01-171-072-60120	\$15,373.89
0071046	11/6/2019	Chapman Signs	TOWN LOGO STENCIL 01-171-099-60315	\$188.36
0071048	11/6/2019	Cheema Cleaning Services Ltd	CLEANING SERVICES - OCT 2019 01-171-172-60341	\$410.00
0071048	11/6/2019	Cheema Cleaning Services Ltd	CLEANING SERVICES - OCT 2019 01-171-171-60341	\$793.73
0071053	11/6/2019	County Wide Tree Service	TREE CLEANUP - LAKESIDE PARK 01-171-099-60339	\$1,333.05
0071053	11/6/2019	County Wide Tree Service	TREE CLEANUP - 161 MILLBROOK 01-171-099-60339	\$1,282.17
0071055	11/6/2019	Daniher Top Soil Ltd	TOP SOIL - 1717 KRATZ SDRD 01-171-099-60337	\$264.07
0071058	11/6/2019	Dekra-Lite Industries Incorporat	CHRISTMAS DISPLAY - COTTAM 01-171-360-71936	\$4,563.06
0071062	11/6/2019	Economy Rental Centre	EQUIPMENT RENTAL 01-171-099-60318	\$249.16
0071073	11/6/2019	FastSigns	PARK SIGNS 01-171-099-60315	\$2,425.96
0071074	11/6/2019	The Feed Store	GLOVES 01-171-099-60335	\$12.16
0071078	11/6/2019	Form & Build Windsor	RIDGEVIEW PARK - LIGHTING 01-171-360-71935	\$920.40
0071081	11/6/2019	Global Industrial Canada	WTR FOUNTAIN & REFILL STATION 01-171-171-60315	\$1,994.23
0071093	11/6/2019	Kelcom Telemessaging	EMERGENCY ELEVATOR LINE 01-171-171-60315	\$46.62
0071095	11/6/2019	Kingsville Home Hardware	HORT SOCIETY 01-171-150-60344	\$132.74
0071095	11/6/2019	Kingsville Home Hardware	CARNIEGE - ANCHORS 01-171-171-60315	\$10.17
0071095	11/6/2019	Kingsville Home Hardware	PAVILION - LED BULBS 01-171-155-60315	\$33.99
0071095	11/6/2019	Kingsville Home Hardware	GROVEDALE - BLUE BOXES 01-171-135-60315	\$12.00
0071095	11/6/2019	Kingsville Home Hardware	COTTAM PARK - REACHING AID 01-171-176-60315	\$29.99
0071095	11/6/2019	Kingsville Home Hardware	GROVEDALE - SUPPLIES 01-171-135-60315	\$36.48
0071095	11/6/2019	Kingsville Home Hardware	PAVILION - CLEANING SUPPLIES 01-171-155-60315	\$88.49
0071095	11/6/2019	Kingsville Home Hardware	PAVILION - SUPPLIES 01-171-155-60315	\$6.49
0071096	11/6/2019	Kingsville Roofing	LION'S HALL - ROOF REPAIR 01-171-159-60315	\$481.12
0071099	11/6/2019	King Luminaire Co. Inc.	RIDGVIEW PARK - LIGHTING 01-171-360-71935	\$16,621.47
0071101	11/6/2019	Lake Erie Concrete Supply Ltd	ROTARY PARK - CONCRETE 01-171-360-71936	\$716.03

Town of Kingsville
Council Summary Report

Cheque Number	Cheque Date	Vendor Name	Description	Cheque Amount
0071110	11/6/2019	Mar-Co Clay Products Inc.	INFIELD CLAY MIX - D4 01-171-177-60337	\$2,888.26
0071117	11/6/2019	Modular Service Group Inc	STORAGE RENTAL 01-171-099-60318	\$76.32
0071127	11/6/2019	Orkin Canada Corporation	PEST CONTROL 01-171-159-60315	\$254.40
0071130	11/6/2019	Peanut Centre & Nursery	PLANTS - COTTAM PARK 01-171-099-60344	\$4,179.67
0071130	11/6/2019	Peanut Centre & Nursery	PLANTINGS 01-171-099-60339	\$10,175.99
0071134	11/6/2019	Pierascenzi Construction Limite	LIONS PARK - PH 1A-1B PPC#2 01-171-360-71645	\$47,796.64
0071136	11/6/2019	PlayPower Canada Inc.	NEW GARBAGES - ROTARY PARK 01-171-360-71936	\$4,685.83
0071138	11/6/2019	Plant Products	GRASS SEED 01-171-099-60337	\$254.40
0071142	11/6/2019	Quality Turf Landscape Contrac	PLAYGROUND TOP-UPS 01-171-099-60349	\$8,537.66
0071143	11/6/2019	Queens Auto Supply	EQUIPMENT REPAIRS 01-171-099-60316	\$9.37
0071148	11/6/2019	Reliance Home Comfort	24 Mill St - Lions Hall 01-171-159-60314	\$24.00
0071154	11/6/2019	Ruthven Nursery & Garden Cer	TOP SOIL 01-171-099-60337	\$61.06
0071159	11/6/2019	Shilson Excavation & Trucking I	TOP SOIL FILL 01-171-099-60337	\$101.76
0071159	11/6/2019	Shilson Excavation & Trucking I	ROTARY PARK - EXCAVATE 01-171-360-71936	\$5,676.93
0071161	11/6/2019	Southwestern Sales Corp. Ltd.	GRANULAR - PATHWAY 01-171-177-60337	\$1,398.12
0071161	11/6/2019	Southwestern Sales Corp. Ltd.	SAND 01-171-099-60337	\$78.19
0071161	11/6/2019	Southwestern Sales Corp. Ltd.	GRANULAR STONE 01-171-099-60337	\$55.90
0071161	11/6/2019	Southwestern Sales Corp. Ltd.	ROTARY PARK - GRANULAR STONE 01-171-099-60337	\$87.23
0071161	11/6/2019	Southwestern Sales Corp. Ltd.	CEDAR BEACH WASHROOMS -STONE 01-171-099-60337	\$250.00
0071167	11/6/2019	Thunder Spray Inc.	EXTERIOR CLEANING 01-171-135-60315	\$2,000.00
0071168	11/6/2019	Tiercel Technology Corp	ROTARY PARK - PICNIC TABLES 01-171-360-71936	\$18,103.09
0071172	11/6/2019	Truax Lumber	DRYWLL KNIFE 01-171-171-60315	\$14.24
0071173	11/6/2019	TSC Stores L.P.	WHEEL 01-171-176-60315	\$79.35
0071174	11/6/2019	Vertechs Elevators Ontario Inc.	ELEVATOR MAINTENANCE-AUG 2019 01-171-171-60315	\$330.72
0071174	11/6/2019	Vertechs Elevators Ontario Inc.	ELEVATOR MAINTENANCE-SEPT 2019 01-171-171-60315	\$330.72
0071175	11/6/2019	Waddick Fuels	DYED ULS 01-171-099-60340	\$760.36
0071182	11/6/2019	Wolseley Canada Inc	CONCRETE PADS - GARBAGES 01-171-099-60315	\$579.42
0071192	11/14/2019	Allstream Business Inc	Park Pavilion 01-171-155-60327	\$44.30
0071192	11/14/2019	Allstream Business Inc	Arena/Carnegie Elevator 01-171-171-60327	\$47.98
0071192	11/14/2019	Allstream Business Inc	Lions Hall 01-171-159-60327	\$41.00

Town of Kingsville
Council Summary Report

Cheque Number	Cheque Date	Vendor Name	Description	Cheque Amount
0071194	11/14/2019	E.L.K. Energy Inc	Queen St - NE Corner 01-171-099-60314	\$19.36
0071194	11/14/2019	E.L.K. Energy Inc	Queen St - NW Corner 01-171-099-60314	\$21.47
0071194	11/14/2019	E.L.K. Energy Inc	21 Mill St - Lions Hall 01-171-159-60314	\$16.96
0071194	11/14/2019	E.L.K. Energy Inc	28 Division St S 01-171-171-60314	\$328.64
0071194	11/14/2019	E.L.K. Energy Inc	315 Queen St - Meter Cab 01-171-099-60314	\$29.02
0071194	11/14/2019	E.L.K. Energy Inc	315 Queen St - Pavilion 01-171-155-60314	\$294.42
0071194	11/14/2019	E.L.K. Energy Inc	21 Mill St - Lions Hall 01-171-159-60314	\$515.66
0071194	11/14/2019	E.L.K. Energy Inc	37 Beech St (42 Main) 01-171-172-60314	\$199.68
0071194	11/14/2019	E.L.K. Energy Inc	103 Park St 01-171-135-60314	\$51.88
0071194	11/14/2019	E.L.K. Energy Inc	103 Park St 01-171-135-60314	\$473.73
0071194	11/14/2019	E.L.K. Energy Inc	124 Fox - Ridgeview Park 01-171-176-60314	\$326.51
0071194	11/14/2019	E.L.K. Energy Inc	122 Fox St 01-171-173-60314	\$309.26
0071194	11/14/2019	E.L.K. Energy Inc	169 Cty Rd 34W (Cottam Rotary) 01-171-099-60314	\$53.91
0071198	11/14/2019	Reliance Home Comfort	24 Mill St - Lions Hall 01-171-159-60314	\$24.00
0071201	11/18/2019	Cogeco	103 Park St 01-171-135-60327	\$119.90
0071202	11/18/2019	Enbridge Gas Inc.	122 Fox St 01-171-173-60314	\$297.56
0071202	11/18/2019	Enbridge Gas Inc.	124 Fox St 01-171-176-60314	\$81.43
0071203	11/18/2019	HYDRO ONE	1741 Jasperson Lane 01-171-177-60314	\$277.11
0071207	11/18/2019	TD Canada Trust - RM Visa	SPORTS TURF CRSE- WOLICKI 01-171-098-60254	\$866.15
0071208	11/18/2019	Town of Kingsville (water)	122 Fox St 01-171-173-60314	\$64.42
0071208	11/18/2019	Town of Kingsville (water)	Fox St - Red Work Shed 01-171-176-60314	\$59.96
0071208	11/18/2019	Town of Kingsville (water)	124 Fox St - Splash Pad 01-171-176-60314	\$2,375.63
0071208	11/18/2019	Town of Kingsville (water)	122 Fox - Ridgeview Park 01-171-176-60314	\$155.89
0071210	11/18/2019	TD Canada Trust - RM Visa	SPORTS TURF CRSE- WOLICKI 01-171-098-60254	\$20.00
0071218	11/20/2019	Allsop Plumbing	BACKFLOW MAINTENANCE 01-171-176-60315	\$80.00
0071236	11/20/2019	Cintas Canada Limited	BIA - MATS 01-171-171-60315	\$68.64
0071246	11/20/2019	Economy Rental Centre	AIR COMPRESSOR 01-171-099-60318	\$359.00
0071246	11/20/2019	Economy Rental Centre	POLE PRUNER ATTACHMENT 01-171-099-60316	\$264.52
0071254	11/20/2019	Essex Readymix Inc.	CONCRETE MIX - ROTARY PARK 01-171-360-71936	\$989.11
0071255	11/20/2019	Fastenal Canada	LOCKOUT TAGS 01-171-135-60315	\$67.97

Town of Kingsville
Council Summary Report

Cheque Number	Cheque Date	Vendor Name	Description	Cheque Amount
0071274	11/20/2019	Kelcom Telemessaging	EMERGENCY ELEVATOR LINE 01-171-171-60315	\$66.55
0071275	11/20/2019	Kingsville Home Hardware	HORT SOCIETY SUPPLIES 01-171-150-60344	\$42.64
0071275	11/20/2019	Kingsville Home Hardware	ANTI FREEZE 01-171-099-60316	\$28.47
0071311	11/20/2019	Phasor Industrial	CARNEGIE - INSTALL GFCI OUTLET 01-171-171-60315	\$140.93
0071320	11/20/2019	Riverside Rentals	POST POUNDER RENTAL 01-171-099-60318	\$50.88
0071321	11/20/2019	Rona Inc	BATTERY 01-171-150-60344	\$161.80
0071322	11/20/2019	Ron Koudys Landscape Archite	LIONS PARK - LANDSCAPE ARCH 01-171-360-71645	\$241.68
0071322	11/20/2019	Ron Koudys Landscape Archite	METTAWAS PARK - LANDSCAPE ARCH 01-171-360-71154	\$760.66
0071324	11/20/2019	Sam's Service Facility	GROOMER - HYDRAULIC LINE BLOWN 01-171-099-60316	\$308.64
0071324	11/20/2019	Sam's Service Facility	14-05 - ANNUAL INSPECTION 01-171-099-60316	\$376.33
0071324	11/20/2019	Sam's Service Facility	2018 SILVERADO 1500 - OIL CHGE 01-171-099-60316	\$136.33
0071324	11/20/2019	Sam's Service Facility	INT 4300 - TRANS NOT SHIFTING 01-171-099-60316	\$244.43
0071324	11/20/2019	Sam's Service Facility	INT 4300 - BACK RUNNING LIGHTS 01-171-099-60316	\$280.88
0071365	11/27/2019	Cogeco	37 Beech Street 01-171-172-60327	\$89.95

Total For Department 171 \$177,413.18

172 -

0071058	11/6/2019	Dekra-Lite Industries Incorporat	FOL - ROPE LIGHTING 01-172-099-60315	\$4,222.30
0071156	11/6/2019	Sarah Parks Horsemanship	FOL - STRAW 01-172-099-60634	\$215.73
0071160	11/6/2019	Sims Publications Incorporated	FOL - RACK CARDS 01-172-099-60306	\$712.32
0071277	11/20/2019	Kings Bakeshop	FOL - COOKIES 01-172-099-60625	\$114.48
0071327	11/20/2019	Sims Publications Incorporated	AD - HOLIDAY GIFT GUIDE 01-172-099-60306	\$305.28
0071337	11/20/2019	TSC Stores L.P.	FOL - T POSTS 01-172-099-60315	\$387.40

Total For Department 172 \$5,957.51

173 -

0071125	11/6/2019	HYDRO ONE	Cedar Island Boat Slips 01-173-099-60314	\$250.12
0071125	11/6/2019	HYDRO ONE	Boat Ramp Booth - 599 Cedar Dr 01-173-099-60314	\$57.61
0071192	11/14/2019	Allstream Business Inc	Boat Ramp - 599 Cedar Dr 01-173-099-60327	\$44.30

**Town of Kingsville
Council Summary Report**

Cheque Number	Cheque Date	Vendor Name	Description	Cheque Amount
0071344	11/20/2019	XPlornet Communications Inc	MARINA COMMUNICATIONS 01-173-099-60315	\$54.99
0071344	11/20/2019	XPlornet Communications Inc	MARINA COMMUNICATIONS 01-173-099-60327	\$54.99

Total For Department 173 \$462.01

174 -

0071034	11/6/2019	Mary E Baruth	MIGFEST BBQ 01-174-099-60820	\$1,705.32
0071044	11/6/2019	Carmen's Catering Service Inc.	MIG FEST BBQ 01-174-099-60820	\$2,126.78
0071046	11/6/2019	Chapman Signs	MIG FEST - WFCU DECALS 01-174-099-60608	\$46.61
0071066	11/6/2019	Essex Free Press	AD - MIG FEST 01-174-099-60306	\$306.14
0071069	11/6/2019	Essex Linen Supply	MIG FEST - TABLE CLOTH 01-174-099-60820	\$32.56
0071069	11/6/2019	Essex Linen Supply	MIG FEST LINENS - BBQ 01-174-099-60820	\$244.22
0071089	11/6/2019	Jack Miner Migratory Bird Foun	MIG FEST BBQ - ALMOST FAMOUS 01-174-099-60820	\$600.00
0071089	11/6/2019	Jack Miner Migratory Bird Foun	MIGFEST BBQ - SUPPLIES 01-174-099-60820	\$352.70
0071089	11/6/2019	Jack Miner Migratory Bird Foun	MIG FEST BBQ - STEAKS 01-174-099-60820	\$1,784.00
0071089	11/6/2019	Jack Miner Migratory Bird Foun	MIG FEST - GOOSE DECOYS 01-174-099-60820	\$2,262.60
0071107	11/6/2019	Loblaw Inc.	MIG FEST - SUPPLIES 01-174-099-60820	\$27.22
0071132	11/6/2019	Pelee Island Winery	MIG FEST - TASTING & ROOM 01-174-099-60820	\$638.90
0071155	11/6/2019	Stephanie Santos	MIG FEST BBQ - DECOR 01-174-099-60820	\$71.03
0071160	11/6/2019	Sims Publications Incorporated	AD - MIG FEST EARLUG 01-174-099-60306	\$77.85
0071160	11/6/2019	Sims Publications Incorporated	AD - MIG FEST 01-174-099-60306	\$63.09
0071160	11/6/2019	Sims Publications Incorporated	AD - MIG FEST 01-174-099-60306	\$158.75
0071209	11/18/2019	Ron Hebert	MIG FEST - KID'S ACTIVITIES 01-174-099-60821	\$50.00
0071226	11/20/2019	Bell Media Inc (CKLW-AM)	MIG FEST - ADVERTISING 01-174-099-60306	\$3,052.80
0071273	11/20/2019	Kelcom Radio Division	MIG FEST - RADIOS 01-174-099-60608	\$244.22
0071276	11/20/2019	Kings Landing Catering	MIG FEST - APPETIZERS 01-174-099-60820	\$915.84

Total For Department 174 \$14,760.63

175 -

0071025	11/6/2019	1797465 Ontario Limited	74 TALL SHIPS 01-175-150-60771	\$6,491.00
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**Town of Kingsville
Council Summary Report**

Cheque Number	Cheque Date	Vendor Name	Description	Cheque Amount
0071038	11/6/2019	Biz X Magazine	AD - TALL SHIPS 01-175-150-60774	\$50.00
0071038	11/6/2019	Biz X Magazine	AD - TALL SHIPS 01-175-150-60774	\$575.00
0071047	11/6/2019	Checker Industrial Ltd.	TRAFFIC CONES 01-175-099-60627	\$319.53
0071082	11/6/2019	Sherry Halsey	KINDERGYM HRS - SEP25-OCT30/19 01-175-099-60627	\$704.00
0071082	11/6/2019	Sherry Halsey	KINDERGYM SUPPLIES 01-175-099-60627	\$49.22
0071094	11/6/2019	Amanda Keller	MILEAGE - AUG 27-OCT 22, 2019 01-175-099-60400	\$39.70
0071107	11/6/2019	Loblaw Inc.	KIDS IN THE KITCHEN 01-175-099-60627	\$49.21
0071107	11/6/2019	Loblaw Inc.	KIDS IN THE KITCHEN 01-175-099-60627	\$32.64
0071107	11/6/2019	Loblaw Inc.	KIDS IN THE KITCHEN 01-175-099-60627	\$47.37
0071119	11/6/2019	Monteith Brown Planning Const	P&R - MASTER PLAN UPDATE 01-175-360-71851	\$1,171.57
0071150*	11/6/2019	Joanne Renaud	RFND - SESSION 1 LIL SPROUTS 01-175-066-40625	\$37.50
0071181	11/6/2019	Kelly Wolters	MILEAGE - MAY - OCT 2019 01-175-099-60400	\$37.64
0071226	11/20/2019	Bell Media Inc (CKLW-AM)	TALL SHIPS - ADVERTISING 01-175-150-60775	\$786.33
0071228	11/20/2019	Big Silver Inc	SOFTWARE FOR ARENA SCREEN 01-175-099-60306	\$468.10
0071232	11/20/2019	Canadian Red Cross	ANNUAL RENEWAL FEE 01-175-099-60627	\$100.00
0071285	11/20/2019	Loblaw Inc.	KIDS IN THE KITCHEN 01-175-099-60627	\$15.55
0071285	11/20/2019	Loblaw Inc.	KIDS IN THE KITCHEN 01-175-099-60627	\$23.70
0071327	11/20/2019	Sims Publications Incorporated	SUBSCRIPTION RENEWAL 01-175-099-60327	\$54.20

Total For Department 175 \$11,052.26

178 -

0071063	11/6/2019	Elmara Construction Co. Limite	GROVEDALE HOUSE 01-178-360-71630	\$362,451.88
0071249	11/20/2019	Empire Communications	GROVEDALE-ACCESS DOORS REPAIR 01-178-360-71630	\$110.00
0071290	11/20/2019	Merchant Paper Company	GROVEDALE - SUPPLIES 01-178-360-71630	\$1,072.25

Total For Department 178 \$363,634.13

180 -

0071042	11/6/2019	Robert Brown (Employee)	MILEAGE - AUG 21 - OCT 25/19 05 -180-099-60400	\$98.72
0071042	11/6/2019	Robert Brown (Employee)	TRAVEL - OPPI CONF & IMPCC MTG 01-180-099-60254	\$25.19

**Town of Kingsville
Council Summary Report**

Cheque Number	Cheque Date	Vendor Name	Description	Cheque Amount
0071108	11/6/2019	Macaulay Shiomi Howson Ltd.	LPAT APPEAL - 194 DIVISION 01-180-099-60326	\$16,212.14
0071129	11/6/2019	Pearsall Marshall Halliwell & Se	REG OF SPA/11/19-231 ROAD 4 W 01-180-099-60326	\$329.74
0071165	11/6/2019	Telus Mobility	CELL PHONE - OCT 28 - NOV 27 01-180-099-60327	\$45.79
0071253	11/20/2019	Essex Free Press	AD - 5YR OP REVIEW OPEN HSE 01-180-360-71742	\$373.54
0071296	11/20/2019	Municipality of Leamington	AG FORUM REG - R BROWN 01-180-099-60254	\$72.04
0071308	11/20/2019	Pearsall Marshall Halliwell & Se	REG OF SPA/21/19-15 DIMAR 01-180-099-60326	\$330.49
0071327	11/20/2019	Sims Publications Incorporated	AD - 5 YR OFFICAL PLAN REVIEW 01-180-360-71742	\$400.04
0071330	11/20/2019	Southpoint Publishing Inc	AD - 5YR OFFICAL PLAN OPEN HSE 01-180-360-71742	\$482.34
0071333	11/20/2019	Storey Samways Ltd	MAT LEAVE COVERAGE 01-180-072-60120	\$4,255.60
0071357	11/21/2019	Royal Benefits Inc	BENEFITS CLAIM - SEPT 2019 01-180-072-60222	\$415.30

Total For Department 180 \$23,040.93

181 -

0071037	11/6/2019	Christina Bedal	THANK YOU GIFT - VOLUNTEER 01-181-099-60317	\$15.26
0071037	11/6/2019	Christina Bedal	OFFICE SUPPLIES 01-181-099-60317	\$9.41
0071037	11/6/2019	Christina Bedal	WELCOME FRAMES & BATTERIES 01-181-099-60317	\$16.84
0071066	11/6/2019	Essex Free Press	AD - VOUCHER 01-181-170-60812	\$86.62
0071120	11/6/2019	Movati Athletic	BIA BATCH #5 - 2018 01-181-028-20216	\$210.00
0071152	11/6/2019	Herward Roettele	FACELIFT GRANT 2019 01-181-099-60833	\$500.00
0071160	11/6/2019	Sims Publications Incorporated	AD - BIA DOLLARS 01-181-170-60812	\$56.25
0071160	11/6/2019	Sims Publications Incorporated	AD - BIA DOLLARS 01-181-170-60812	\$140.63
0071193	11/14/2019	Bell Canada	BIA Phone 01-181-099-60327	\$113.21
0071193	11/14/2019	Bell Canada	BIA Internet 01-181-099-60327	\$36.63
0071195	11/14/2019	Ernie's TV and Appliances	BIA BATCH #01-2019 01-181-028-20217	\$3,160.00
0071195	11/14/2019	Ernie's TV and Appliances	BIA BATCH #01-2019 01-181-028-20217	\$1,800.00
0071196	11/14/2019	Kingsville Golf & Curling Club	BIA BATCH #01-2019 01-181-028-20217	\$6,880.00
0071197	11/14/2019	Mary Kathryns Ladies Shop	BIA BATCH #01-2019 01-181-028-20217	\$340.00
0071212	11/20/2019	1433221 Ontario Ltd	FACELIFT GRANT 01-181-099-60833	\$500.00
0071224	11/20/2019	Christina Bedal	76 LEAVE - NOV 18, 2019 01-181-099-60317	\$36.56

Town of Kingsville
Council Summary Report

Cheque Number	Cheque Date	Vendor Name	Description	Cheque Amount
0071224	11/20/2019	Christina Bedal	OFFICE SUPPLIES 01-181-099-60301	\$13.02
0071224	11/20/2019	Christina Bedal	COFFEE - RBC BIA DOLLARS EVENT 01-181-099-60317	\$33.26
0071237	11/20/2019	Cindy's Home and Garden	2019 FLOWER PROGRAM - FINAL 01-181-170-60839	\$6,563.52
0071345	11/21/2019	2 Waves	BIA DOLLARS #02-2019 01-181-028-20217	\$100.00
0071346	11/21/2019	Cindy's Home and Garden	BIA DOLLARS #02-2019 01-181-028-20217	\$940.00
0071347	11/21/2019	Colour Wheel Home Center	BIA DOLLARS #02-2019 01-181-028-20217	\$8,380.00
0071348	11/21/2019	Dr. N. Whitfield	BIA DOLLARS #02-2019 01-181-028-20217	\$360.00
0071351	11/21/2019	Kingsville Golf & Curling Club	BIA DOLLARS #02-2019 01-181-028-20217	\$2,000.00
0071352	11/21/2019	Kingsville I.D.A. Pharmacy	BIA DOLLARS #02-2019 01-181-028-20217	\$960.00
0071352	11/21/2019	Kingsville I.D.A. Pharmacy	BIA DOLLARS #02-2019 01-181-028-20217	\$480.00
0071353	11/21/2019	Kingsville Eye Care	BIA DOLLARS #02-2019 01-181-028-20217	\$700.00
0071354	11/21/2019	Mary Kathryns Ladies Shop	BIA DOLLARS #02-2019 01-181-028-20217	\$80.00
0071360	11/21/2019	Warkentin Plumbing	BIA DOLLARS #02-2019 01-181-028-20217	\$2,060.00
0071362	11/27/2019	2 Waves	BIA DOLLARS 01-181-028-20217	\$200.00
0071363	11/27/2019	Back In Motion Chiropractic	BIA DOLLARS 01-181-028-20217	\$300.00
0071364	11/27/2019	Chiaroscuro	BIA DOLLARS 01-181-028-20217	\$240.00
0071367	11/27/2019	Flower Fashions	BIA DOLLARS 01-181-028-20217	\$300.00
0071368	11/27/2019	Kingsville Golf and Country	BIA DOLLARS 01-181-028-20217	\$100.00
0071369	11/27/2019	Kingsville I.D.A. Pharmacy	BIA DOLLARS 01-181-028-20217	\$920.00
0071371	11/27/2019	Movati Athletic	BIA DOLLARS 01-181-028-20217	\$880.00
0071372	11/27/2019	Pinstripes Ladies Fashion	BIA DOLLARS 01-181-028-20217	\$580.00

Total For Department 181 \$40,091.21

184 -

0071263	11/20/2019	Hall Telecommunications Suppl	TEXTNET SERVICE 01-184-099-63300	\$172.99
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Total For Department 184 \$172.99

185 -

0071189	11/12/2019	License to Sear	77 DINNER FOR CONFERENCE-NOV 13 01-185-099-63113	\$883.48
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**Town of Kingsville
Council Summary Report**

Cheque Number	Cheque Date	Vendor Name	Description	Cheque Amount
0071191	11/12/2019	V'amour DJ Services	DJ SERV - AG FORUM NOV 13/19 01-185-099-63113	\$175.00
0071193	11/14/2019	Bell Canada	BIA Toll Free 01-185-099-60327	\$12.22
0071289	11/20/2019	MDB Insight Inc	BR&E PROJECT 01-185-099-63114	\$5,457.89
0071331	11/20/2019	Speedprint Inc.	TASTE OF KINGSVILLE BOOKS 01-185-099-63104	\$2,167.18

Total For Department 185 \$8,695.77

186 -

0071140	11/6/2019	Derek Prowse	INSTALL PLAQUE - OLD FIRE HALL 01-186-099-63201	\$50.00
0071230	11/20/2019	Veronica Brown	RESEARCH ASSISTANT - AUG 2019 01-186-099-63200	\$420.00
0071230	11/20/2019	Veronica Brown	RESEARCH ASSISTANT - OCT 2019 01-186-099-63200	\$420.00

Total For Department 186 \$890.00

201 -

0071033	11/6/2019	B&T Waechter Holdings Ltd (Cc	REPLACE BROKEN INVERTOR 02-201-099-60302	\$101.75
0071045	11/6/2019	Cedar Creek Landscaping	GRASS CUTTING - OCT 2019 02-201-099-60315	\$457.92
0071072	11/6/2019	Evans Utility and Municipal	PORTABLE AUTO FLUSHERS 02-201-099-63040	\$6,012.69
0071087	11/6/2019	ICONIX Waterworks LP	5/8" x 3/4" WATER METERS 02-201-099-63015	\$5,812.53
0071091	11/6/2019	Jireh Tools	HYDRANT PUMP 02-201-099-63045	\$272.69
0071095	11/6/2019	Kingsville Home Hardware	CUT OFF WHEELS 02-201-099-60335	\$124.11
0071095	11/6/2019	Kingsville Home Hardware	GEAR CLAMPS - HYDRANTS 02-201-099-63045	\$6.60
0071100	11/6/2019	KTI Limited	SMART POINTS 02-201-099-63015	\$2,445.29
0071100	11/6/2019	KTI Limited	SP'S FOR METER PITS 02-201-099-63015	\$2,445.29
0071102*	11/6/2019	Alan Leili	RFND WTR - 162 DELMER CRES 02-201-006-12067	\$38.61
0071105*	11/6/2019	Aleshia Lippatt	RFND WATER OVER PAYMENT 02-201-006-12067	\$183.47
0071112*	11/6/2019	Mario Salvatore Mastronardi	RFND WTR - 1156 CAMPBELL LANE 02-201-006-12067	\$25.41
0071126	11/6/2019	Ontario One Call	NOTIFICATIONS - OCT 02-201-099-63020	\$277.61
0071165	11/6/2019	Telus Mobility	CELL PHONE - OCT 28 - NOV 27 02-201-099-60327	\$320.54
0071213*	11/20/2019	957405 Ontario Ltd	WTR REFUND- 750 SEACLIFF 02-201-006-12067	\$40.58
0071222*	11/20/2019	James Barr	WTR RFND - 1240 OXFORD AVE 02-201-006-12067	\$104.11

Town of Kingsville
Council Summary Report

Cheque Number	Cheque Date	Vendor Name	Description	Cheque Amount
0071231	11/20/2019	Canada Post Corporation	WATER - G/N & G/S ARREARS 02-201-099-60303	\$1,666.16
0071234 *	11/20/2019	Cedar Creek Hobbies Inc	WTR RFND - 197 LANSDOWNE AVE 02-201-006-12067	\$182.22
0071239	11/20/2019	comPeters inc.	LOCATE SOFTWARE - NOV FEE 02-201-099-63020	\$381.60
0071244	11/20/2019	DiMenna Excavating	WTR MAIN REPAIR - HERITAGE RD 02-201-099-63030	\$4,062.77
0071244	11/20/2019	DiMenna Excavating	CURB STOP REPAIRS 02-201-180-60403	\$3,358.08
0071250	11/20/2019	E.R.(Bill) Vollans Ltd.	KIOTI 13-01 REPAIR 02-201-099-60316	\$1,440.22
0071265 *	11/20/2019	Daniel Haselden	WTR RFND - 1508 BAYFIELD CRES 02-201-006-12067	\$55.92
0071269	11/20/2019	ICONIX Waterworks LP	METERS - H&A GREENHOUSE 02-201-099-63015	\$2,500.24
0071271	11/20/2019	Jireh Tools	OUTFIT NEW FLEET VEHICLE 02-201-360-71946	\$837.48
0071298	11/20/2019	N.J. Peralta Engineering Ltd.	ENG SERVICE-SUMAC DR WTRMAIN 02-201-360-71953	\$5,562.20
0071309 *	11/20/2019	Frank Penner	WTR RFND - 1360 ROAD 2 W 02-201-006-12067	\$84.80
0071312	11/20/2019	Preview Inspections and Consu	BACKFLOW PREVENTION - OCT2019 02-201-180-60405	\$1,933.44
0071324	11/20/2019	Sam's Service Facility	06-02 F350 - OIL CHANGE 02-201-099-60316	\$174.34
0071342	11/20/2019	Wolseley Canada Inc	REPAIR - HERITAGE RD BREAK 02-201-099-63030	\$134.74
0071357	11/21/2019	Royal Benefits Inc	BENEFITS CLAIM - SEPT 2019 02-201-072-60222	\$126.39

Total For Department 201 \$41,169.80

242 -

0071045	11/6/2019	Cedar Creek Landscaping	GRASS CUTTING - OCT 2019 02-242-099-60315	\$636.00
0071083	11/6/2019	Heaton Sanitation	SANITARY BLOCKAGE - RD 2 02-242-320-64365	\$1,729.92
0071095	11/6/2019	Kingsville Home Hardware	SEWER REPAIR - HORWATH 02-242-320-64365	\$15.24
0071124	11/6/2019	Ontario Clean Water Agency	CWWF PROGRAM - OCT 2019 02-242-360-71865	\$74,523.35
0071124	11/6/2019	Ontario Clean Water Agency	CWWF PROGRAM - OCT 2019 02-242-360-71866	\$2,320.93
0071125	11/6/2019	HYDRO ONE	Pump Station Cedar Island 02-242-099-60314	\$244.89
0071125	11/6/2019	HYDRO ONE	690 Heritage Rd 02-242-099-60314	\$17,935.22
0071125	11/6/2019	HYDRO ONE	1902 Heritage Rd Pump 5 02-242-099-60314	\$60.84
0071125	11/6/2019	HYDRO ONE	Forcemain over Bridge 02-242-099-60314	\$35.32
0071194	11/14/2019	E.L.K. Energy Inc	98 McCallum Dr 02-242-099-60314	\$62.05
0071194	11/14/2019	E.L.K. Energy Inc	79 Bernath Pump Station 02-242-099-60314	\$26.13

Town of Kingsville Council Summary Report

Cheque Number	Cheque Date	Vendor Name	Description	Cheque Amount
0071194	11/14/2019	E.L.K. Energy Inc	67 Heritage Sewage 2 02-242-099-60314	\$2,308.35
0071194	11/14/2019	E.L.K. Energy Inc	250 Queen St 02-242-099-60314	\$469.44
0071203	11/18/2019	HYDRO ONE	1460 Road 2 East Pump 02-242-099-60314	\$875.27
0071243	11/20/2019	Dillon Consulting	LAKESIDE PARK-TRUNK SAN. S 02-242-360-71864	\$2,008.44
0071275	11/20/2019	Kingsville Home Hardware	LAGOON KEEYS 02-242-099-60315	\$17.83
0071303	11/20/2019	Ontario Clean Water Agency	OPERATIONS & MAINT - NOV 2019 02-242-320-64360	\$83,241.07
0071303	11/20/2019	Ontario Clean Water Agency	CWWF PROGRAM - OCT 2019 02-242-360-71866	\$392.02
0071303	11/20/2019	Ontario Clean Water Agency	CWWF PROGRAM - OCT 2019 02-242-360-71865	\$27,702.82

Total For Department 242 \$214,605.13

243 -

0071061	11/6/2019	Dillon Consulting	COTTAM SAN. SEWAGE UPGRADE 02-243-360-71950	\$7,775.48
0071124	11/6/2019	Ontario Clean Water Agency	CWWF PROGRAM - OCT 2019 02-243-360-71867	\$6,735.14
0071194	11/14/2019	E.L.K. Energy Inc	168 Cty Rd 27 N 02-243-099-60314	\$285.86
0071194	11/14/2019	E.L.K. Energy Inc	Rear 17 Lyle 02-243-099-60314	\$36.04
0071194	11/14/2019	E.L.K. Energy Inc	16 whitewood (Behind) 02-243-328-64365	\$16.82
0071194	11/14/2019	E.L.K. Energy Inc	168 Cty Rd 27 N - Lagoon 02-243-099-60314	\$88.04
0071303	11/20/2019	Ontario Clean Water Agency	OPERATIONS & MAINT - NOV 2019 02-243-320-64360	\$6,084.16
0071303	11/20/2019	Ontario Clean Water Agency	CWWF PROGRAM - OCT 2019 02-243-360-71867	\$21,927.45

Total For Department 243 \$42,948.99

* Note GST Rebate details are omitted, but are included in the totals **\$2,357,531.61**



2021 Division Road North
Kingsville, Ontario N9Y 2Y9
(519) 733-2305
www.kingsville.ca
kingsvilleworks@kingsville.ca

Date: November 21, 2019

To: Mayor and Council

Author: Robert Brown, H. Ba, MCIP, RPP
Manager, Planning Services

RE: Application for Site Plan Amendment by
Tay Inc.
190 Main St. E., Part of Lot 1, Concession 2 ED
Part 2, RP 12R 26799

Report No.: PS 2019-060

AIM

To provide the Mayor and Council with information on a request to amend the existing site plan approval at 190 Main St. E. to include a new elevation showing a two-storey building for a medical clinic.

BACKGROUND

In March of 2016 development plans for the subject lands first started. A severance application was submitted and approved to subdivide the existing parcel into two lots. In October of that same year the applicant received zoning approval on the subject lands to permit development of a medical clinic on the subject property and two-six storey apartment dwellings on the lot to the north.

Final plans were developed for the site and submitted for site plan approval in February of 2018. A foundation permit application was submitted late fall of 2018 and construction of the medical clinic began in November. In June application was submitted for a shell permit for the construction of the building itself.

DISCUSSION

Site plan approval is a requirement for all new commercial development in Kingsville. The purpose of this approval is to review the proposed layout of a development in the context of the zoning by-law requirements and outline things such as access design, storm water management, landscaping, grading, service locations, fencing, lighting, loading and

parking. Much of the review relies on a two-dimensional overhead view of the layout. Elevations of a development are often included to help in the review process but may not always form part of the actual agreement itself. This, in part, is not done because there are limitations on site plan approval regarding exterior design and finish. In its simplest form site plan approval provides an approved building envelope in which you can put your development.

All building permits for new construction or additions to an existing building are reviewed by Planning staff for compliance with zoning and, if applicable, their approved site plan. Staff stamp the drawings and forward to the CBO who assigns an inspector to review the plans for Building Code compliance.

Early in 2018 the applicant and their architect had contacted the Town to inquiry about increasing the building from one-storey to two-storey. Staff followed up on the inquiry in March and it was initially indicated that the second story plans were no longer in play. However, about a week later that changed and staff outlined that an amendment would be required along with a number of updates to background work done for the original approval such as traffic, revised drawings and shadow impact. No amendment application was submitted.

The building permit application plans (foundation) submitted and approved in November of 2018 for the medical clinic at 190 Main St. E. included two levels however that was interrupted as the ground floor and basement. The second permit submission for the building itself included the now two-storey elevation on the cover page however this permit submission was not recirculated as the foot print remained unchanged from the original foundation plan. As noted earlier elevation plans or changes to them are not typically a trigger for review as part of a permit application unless there is a question about height. Building Services has provided its outline of the permit submissions that detail a similar understanding of what occurred.

Despite the absence of review the second storey plans still remained in compliance with the zoning requirements. Where the issue arises is with the site plan agreement which, in this case, did include the elevation plans as part of the registered agreement with the Town. As such changes to the building height would require amendment of the plan to attach revised elevations. The original site plan and revised plan are attached as Appendix A and B, respectively. The original elevation and revised elevations are attached as Appendix C and D, respectively.

1) Provincial Policy Statement (PPS), 2014:

There are no new issues of provincial interest raised as result of the site plan amendment request that were not addressed as part of the initial approval.

2) County of Essex Official Plan

The proposed development remains consistent with the County Official Plan.

3) Town of Kingsville Official Plan

The subject lands are designated Residential and permit all forms of residential development along with commercial development which is supportive of the residential area.

4) Comprehensive Zoning By-law

The subject property is zoned Residential Zone 4 Urban, Exception 2 (R4.1-2) which permits the following uses:

- i) Apartment building (maximum 2 buildings, 6 stories each, 120 units)
- ii) A Medical Clinic
- iii) Office
- iv) Personal Service Shop
- v) Accessory Retail or Pharmacy

Site-specific regulations were also established to consider Part 1 and Part 2 as one lot for the purpose of zoning. This is done in order to allow for ongoing connectivity, joint use of parking as well as servicing access and storm water management. This zoning is also consistent with the goal of the development to provide a centralized residential complex close to all services especially health care needs.

The increase in the height of the building is in compliance with the standard residential zoning which permit a height of up to 11 m (36 ft.). All other setbacks remain unchanged and in full compliance with the zoning. As part of the change to the building the applicant was required to review parking requirements for the use. A medical clinic is based on the number of practitioners in the building. The clinic will supply 45 spaces which is only two less than the original plan. Therefore the building can support up to 7 practitioners.

5) Site Plan Layout

The approved foot print of the development remains the same as that approved in February of 2018. One requested change, in addition to the elevation change (second storey) is a covered entrance area at the rear of the building. This simply adds a protected area for people to drop off or pickup patients attending the clinic. This addition would not impact on storm water management as it is located over hard surface area that was in the original plan.

The change in the development raises the following questions:

- i) How does the increase in height impact the residential neighbour to the immediate east?

Comment: There will be some shading impact to the lot in the late afternoon. There could also be some impact to privacy however based on the use it is less likely as the medical clinic will be equally conscious of privacy of its patients. Hours of operation are also likely to differ from that of hours of use particularly during the weekend that should

minimize this. It is also our understanding that the applicant has been in discussion with the neighbour on the possible purchase of the property.

ii) What impact is there to the streetscape along Main St. E.?

Comment: Main St. E. is a mix of building types, setbacks and building styles. The applicant has not altered the intended Victorian theme of the build only the height from one storey to two storey which is within the maximum permitted height. At present the building is unfinished and not landscaped so it is difficult to envision the end result particularly since the lot has been vacant for a considerable amount of time.

iii) Does the increase in size impact on the original traffic impact assessment?

Comment: A traffic impact assessment was completed as part of the original plan. An update was required with the increase in square footage. The assessment was completed by the same consultant that completed more comprehensive work on Main St. E so the information is based on current counts and volumes. There was a marginal decrease in AM peak trips and marginal increase in PM peak with the change in the development. It is important to note that the development, at full build out, will have supplementary access off the end of Woodycrest.

LINK TO STRATEGIC PLAN

Support growth of the business community.

FINANCIAL CONSIDERATIONS

As a result of the increase in the height of the building there will be an additional increase in the assessment on the property versus that of the original single storey building.

CONSULTATIONS

Public Consultation

A notice of meeting was circulated to the same properties owner circulated at the time of the original approval. Information including the site plan and elevation were also post of the Town website.

Agency & Administrative Consultations

Applicable agencies and Town Administration were circulated for comment by email.

Agency or Administrator	Comment
Town of Kingsville Management Team	<ul style="list-style-type: none">• No concerns with the requested site plan.• Municipal Service noted that the storm water management would need to be revised if hard surface area was increasing.

RECOMMENDATION

It is recommended that:

Council approve site plan amendment application SPA/24/19 to:

replace the existing single story elevation drawings with the new two storey elevation drawings included as Appendix C;

replace the existing site plan drawing for the medical clinic with a revised site plan drawing Appendix B, showing the increase square footage, increase in height and addition of the covered entrance at the rear of the building,

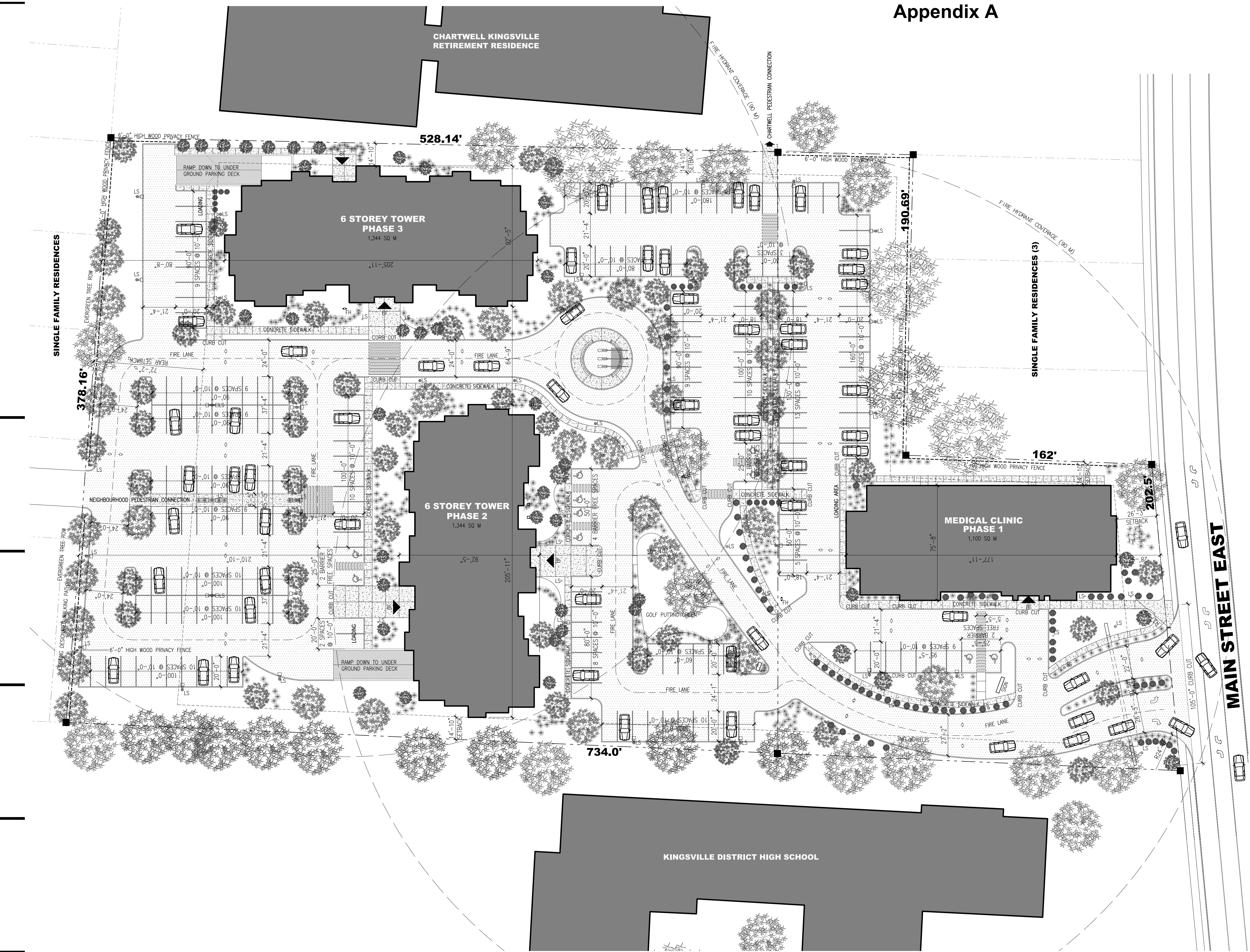
subject to the conditions outlined in the amended site plan agreement, and authorize the Mayor and Clerk to sign the amended agreement and register said agreement on title.

Robert Brown

Robert Brown, H. Ba, MCIP, RPP
Manager, Planning Services

Peggy Van Mierlo-West

Peggy Van Mierlo-West, C.E.T.
Chief Administrative Officer



SITE CONSTRUCTION NOTES



SITE SYMBOL LEGEND					
SYMBOL	DESCRIPTION	SYMBOL	DESCRIPTION	SYMBOL	DESCRIPTION
	MATERIAL TAG		EXISTING BUILDING		ENTRANCE EXIT
	CONSTRUCTION NOTE		FIRE DEPT CONNECTION		BARRIER FREE ENTRANCE EXIT
	DEMOLITION NOTE		EXISTING TREE		EX CATCH BASIN
	DATUM POINT		GAS LINE		LIGHT STANDARD
	NORTH ARROW		WATER LINE		HYDRO POLE
	DOOR OPERATOR TAG ACTIVATION BUTTON		STORM SEWER		GUIDE WIRE
	NEW ASPHALT PAVING		SANITARY LINE		FIRE HYDRANT
	NEW CONCRETE PAVING		PROPERTY LINE		EXISTING VEGETATION
			6' HIGH CONSTRUCTION FENCE		MULCHED AREA

ZONING CHART				
No.	DESCRIPTION	REQUIRED	ACTUAL	BYLAW REF.
1	LOT DESCRIPTION	CONCESSION 1, LOT 2, 200 MAIN STREET EAST, KINGSVILLE ONTARIO		
2	ZONING CLASSIFICATION	R4.1	R4.1	6.4.1
3	PERMITTED USE	APARTMENT BUILDING MEDICAL CLINIC	APARTMENT BUILDING MEDICAL CLINIC	6.4.1 C
4	SIZE OF PARKING SPACE	MIN WIDTH 2.7M (9 FT) MIN LENGTH 5.5M (18FT)	MIN WIDTH 2.7M (9 FT) MIN LENGTH 5.5M (18FT)	5.14,(C)
5	PARKING AISLE	MIN WIDTH OF AISLE 6.5M	MIN WIDTH OF AISLE 6.5M	5.6
6	PARKING SPACES REQUIRED	DWELLING UNIT 1.25 PER UNIT MEDICAL CLINIC 6 PER PRACTITIONER BARRIER FREE SPACES	150 REQUIRED 145 SURFACE 30 UNDERGROUND 60 PROVIDED 5 REQUIRED 15 PROVIDED 215 REQUIRED 250 PROVIDED	5.12
7	LOT FRONTAGE	MINIMUM 25M	ACTUAL 61.722M	6.4.1
8	FRONT YARD DEPTH	MINIMUM 8M	ACTUAL 8M	6.4.1
9	INTERIOR SIDE YARD	MINIMUM 4.5M	ACTUAL 4.5M	6.4.1
10	EXTERIOR SIDE YARD	MINIMUM 4.5M	ACTUAL N/A	6.4.1
11	REAR YARD DEPTH	MINIMUM 22M	ACTUAL 24.5M	6.4.1
12	LOT COVERAGE	MAXIMUM 45%	ACTUAL 16.6%	6.4.1
13	BUILDING HEIGHT	MAXIMUM 22M	ACTUAL -	6.4.1
14	LOT AREA	MINIMUM 950 SQM	ACTUAL 22,806 SQM	6.4.1

- GENERAL SITE NOTES**
- THIS DRAWING SHALL BE READ IN CONJUNCTION WITH THE CIVIL AND ELECTRICAL DRAWINGS AND THE SPECIFICATIONS. ALL WORK TO BE COORDINATED AND VERIFIED PRIOR TO CONSTRUCTION.
 - THE CONTRACTOR IS RESPONSIBLE FOR VISITING THE SITE TO VERIFY ALL SITE DIMENSIONS, SPOT ELEVATIONS AND REPORT AND DISCREPANCIES TO THE CONSULTANTS PRIOR TO CONSTRUCTION.
 - REPLACE, REPAIR AND MAKE GOOD ALL EXISTING CONCRETE SIDEWALKS, GRASSED AND MULCHED AREAS THAT ARE DAMAGED AS A RESULT OF THIS WORK. THIS INCLUDES ANY AREAS DAMAGED OUTSIDE THE LIMITS OF THE CONTRACT. CONTRACTOR TO DOCUMENT EXISTING SITE CONDITIONS WITH PHOTOGRAPHS PRIOR TO CONSTRUCTION.
 - CONTRACTOR IS RESPONSIBLE FOR MAINTAINING ACCESS AND EGRESS TO ALL EXISTING BUILDING, WALKWAYS, LANES ROADS AND PARKING LOTS IN THE SURROUNDING AREA.
 - CONTRACTOR IS RESPONSIBLE FOR REMOVAL OF ALL DEMOLISHED MATERIALS AND DEBRIS FROM THE SITE.

01 SITE PLAN

SP101 SCALE: 1/32" = 1'-0"

NOTES

THE CONTRACTOR SHALL CHECK AND VERIFY ALL DIMENSIONS AND REPORT ANY ERRORS OR OMISSIONS TO THE ARCHITECT PRIOR TO COMMENCING OR PROCEEDING WITH ANY WORK ON THIS PROJECT. ALL DRAWINGS AND SPECIFICATIONS ARE THE PROPERTY OF THE ARCHITECT COPYRIGHT 2016. THESE DRAWINGS AND SPECIFICATIONS ARE DESIGNED FOR THE CLIENT AND THE PROPERTY INDICATED ON THESE DRAWINGS ONLY AND SHALL NOT BE CONSTRUCTED FOR ANY OTHER CLIENT OR ANY OTHER PROPERTY. DO NOT SCALE DRAWINGS.

PROJECT IDENTIFICATION

KINGSVILLE PICTURESQUE
200 MAIN STREET
KINGSVILLE, ONTARIO

DRAWING IDENTIFICATION

SITE PLAN

ORIENTATION

SUB-CONSULTANT

PRIME CONSULTANT

ROA studio inc.
67 King Street West, Chatham ON N7M 1C7
tel. 519.397.0943
email. info@roastudio.com

DISCIPLINE SEAL

ONTARIO ASSOCIATION OF ARCHITECTS
JOSEPH R. QUELLETTE
LICENCE 6985

DRAWING SUBMISSION(S)

NO.	DESCRIPTION	DATE
04	SITE ENTRY GATEWAY RE-CONFIGURATION	02-02-2018
03	ISSUED FOR SITE PLAN APPROVAL	11-28-2017
02	ISSUED FOR CLIENT REVIEW	10-21-2016
01	ISSUED FOR CLIENT REVIEW	08-25-2016

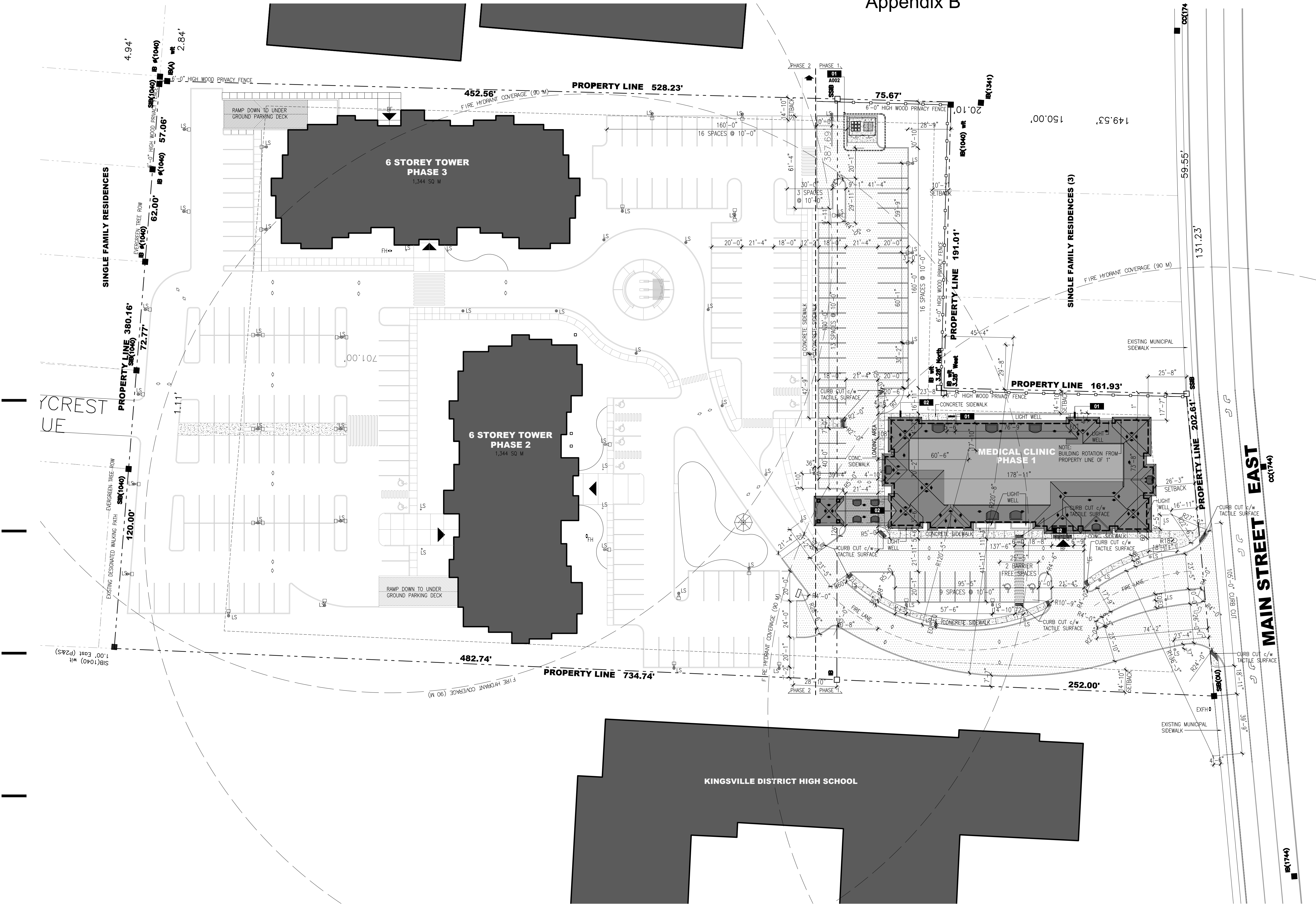
INTERNAL INFO

ARCHITECTURE

PROJECT ID
DRAWN BY
REVIEWED BY
DATE
SCALE

ROA16-021
J. QUELLETTE
M. RAPOSO
11.28.2017
AS NOTED

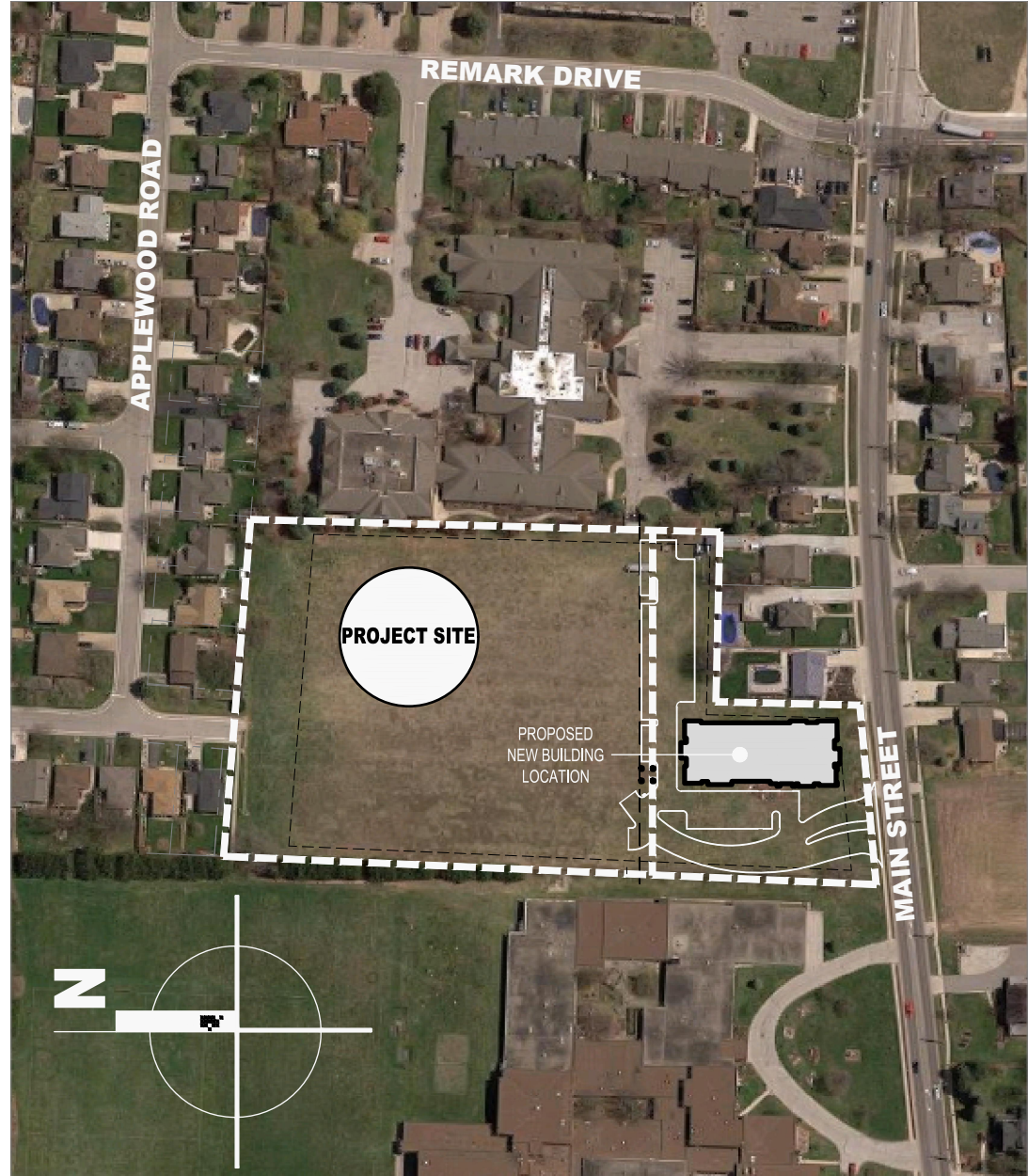
COPYRIGHT 2016



01 ARCHITECTURAL SITE PLAN LAYOUT - PHASE 1



AS101 SCALE: 1/32" = 1'-0"

KEY PLAN



TAG CONSTRUCTION NOTES

- 01 SUPPLY AND INSTALL PRE-CAST CONCRETE STAIR AND LANDING AT DOOR. CONFIRM HEIGHT WITH FINISHED GRADE. PROVIDE PRE-FINISHED METAL GUARD RAIL AND HANDRAIL TO CONFORM WITH ALL OBC REQUIREMENTS. CLEARANCE BETWEEN RAILS IS TO BE 3'-4" MIN.
- 02 PROVIDE CONCRETE FROST SLAB IN THIS LOCATION. REFER TO WALL SECTIONS FOR DETAILS.

NOTES	PROJECT IDENTIFICATION	DRAWING IDENTIFICATION	ORIENTATION	SUB-CONSULTANT	PRIME CONSULTANT	DISCIPLINE SEAL	DRAWING SUBMISSION(S)	INTERNAL INFO	COPYRIGHT 2019 [®]
THE CONTRACTOR SHALL CHECK AND VERIFY ALL DIMENSIONS AND REPORT ANY ERRORS OR OMISSIONS TO THE ARCHITECT PRIOR TO COMMENCING OR PROCEEDING WITH ANY WORK ON THIS PROJECT. ALL DRAWINGS AND SPECIFICATIONS ARE THE PROPERTY OF THE ARCHITECT. COPYRIGHT 2019 [®] . THESE DRAWINGS AND SPECIFICATIONS ARE DESIGNED FOR THE CLIENT AND THE PROPERTY INDICATED ON THESE DRAWINGS ONLY AND SHALL NOT BE CONSTRUCTED FOR ANY OTHER CLIENT OR ANY OTHER PROPERTY. DO NOT SCALE DRAWINGS.	200 MAIN MEDICAL 200 MAIN STREET KINGSVILLE, ONTARIO	ARCHITECTURAL SITE PLAN			 67 KING STREET WEST, CHATHAM ON N7M 1C7 TEL . 519.397.0943 EMAIL . email@roastudio.com		<div></div> <div></div> <div></div> <div></div>	ARCHITECTURE PROJECT ID DRAWN BY REVIEWED BY DATE SCALE	AS101
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	<div><div>DESIGN REVIEW</div><div>SITE PLAN APPROVAL</div><div>BUILDING PERMIT</div><div>BIDS DOCUMENTS</div><div>CONTRACT DOCUMENTS</div><div>CONSTRUCTION DOCUMENTS</div><div>AS-BUILT DOCUMENTS</div></div>						<div>2. ISSUED FOR CONSTRUCTION04-23-2019</div> <div>1. ISSUED FOR BUILDING PERMIT04-02-2019</div> <div>NO. DESCRIPTIONDATE</div>	<div>ROA17-021</div> <div>B.MARSHNER</div> <div>M.RAPOSO</div> <div>03.07.2019</div> <div>AS NOTED</div>	

SCHEMATIC ELEVATIONS

KINGSVILLE, ONTARIO



WEST ELEVATION

CLARK & BROWN



NORTH ELEVATION

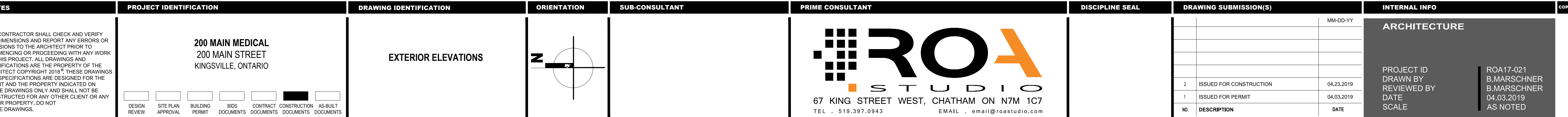
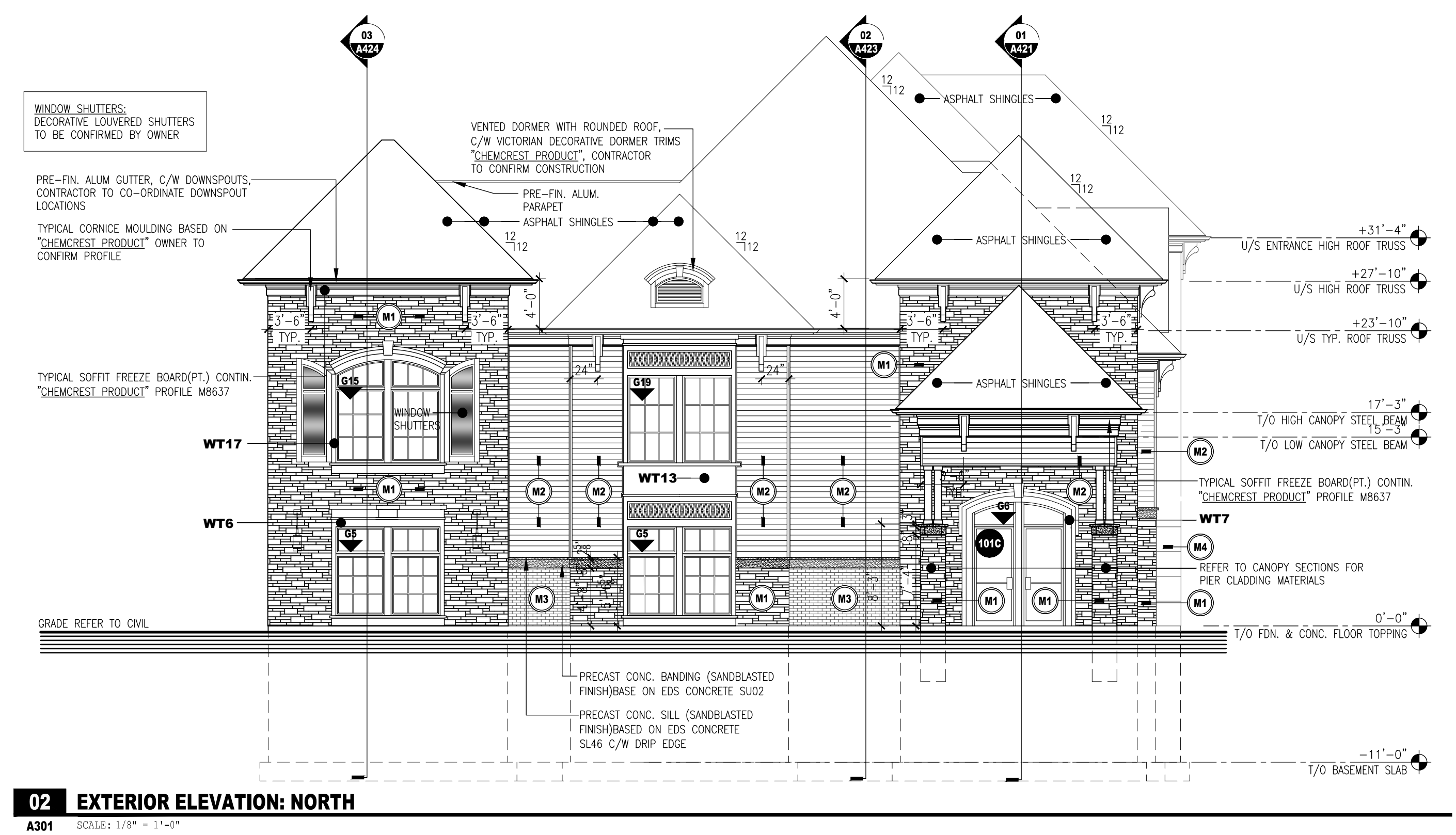
SOUTH ELEVATION

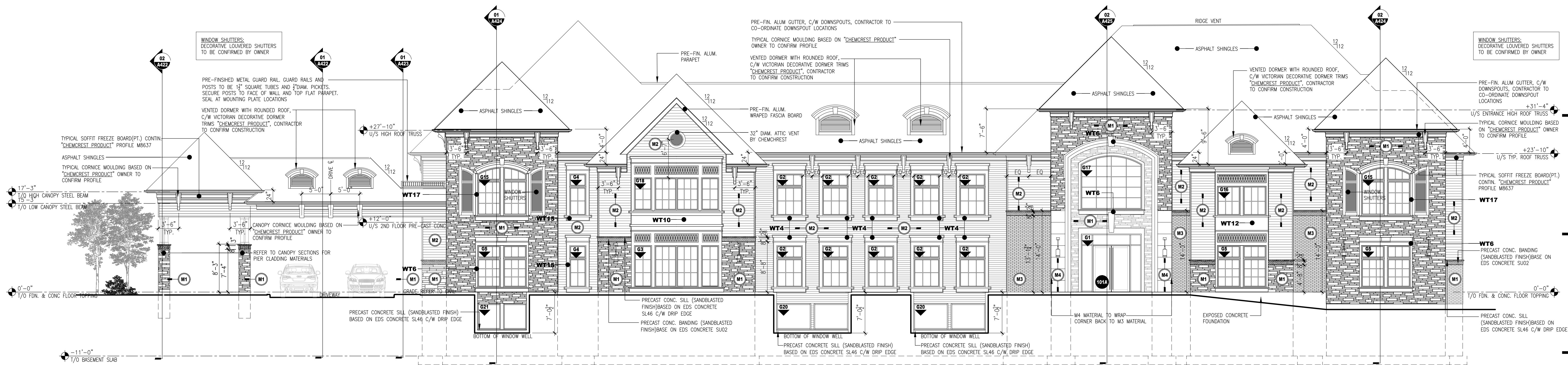


EAST ELEVATION

Appendix C

ROA17-021 200 MAIN MEDICAL





01 EXTERIOR ELEVATION : WEST

A302 SCALE: 1/8" = 1'-0"

NOTES	PROJECT IDENTIFICATION	DRAWING IDENTIFICATION	ORIENTATION	SUB-CONSULTANT	PRIME CONSULTANT	DISCIPLINE SEAL	DRAWING SUBMISSION(S)	INTERNAL INFO	COPYRIGHT 2018®	
THE CONTRACTOR SHALL CHECK AND VERIFY ALL DIMENSIONS AND REPORT ANY ERRORS OR OMISSIONS TO THE ARCHITECT PRIOR TO COMMENCING OR PROCEEDING WITH ANY WORK ON THIS PROJECT. ALL DRAWINGS AND SPECIFICATIONS ARE THE PROPERTY OF THE ARCHITECT. COPYRIGHT 2018®. THESE DRAWINGS AND SPECIFICATIONS ARE DESIGNED FOR THE CLIENT AND THE PROPERTY INDICATED ON THESE DRAWINGS ONLY AND SHALL NOT BE CONSTRUCTED FOR ANY OTHER CLIENT OR ANY OTHER PROPERTY. DO NOT SCALE DRAWINGS.	200 MAIN MEDICAL 200 MAIN STREET KINGSVILLE, ONTARIO	EXTERIOR ELEVATIONS			 67 KING STREET WEST, CHATHAM ON N7M 1C7 TEL . 519.397.0943 EMAIL . email@roastudio.com		<div></div>	ARCHITECTURE	PROJECT ID DRAWN BY REVIEWED BY DATE SCALE	
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							2	ISSUED FOR CONSTRUCTION	04.23.2019	
							1	ISSUED FOR PERMIT	04.03.2019	
							NO.	DESCRIPTION	DATE	



2021 Division Road North
Kingsville, Ontario N9Y 2Y9
(519) 733-2305
www.kingsville.ca
kingsvilleworks@kingsville.ca

Date: November 21, 2019

To: Mayor and Council

Author: Robert Brown, H. Ba, MCIP, RPP
Manager, Planning Services

RE: Cottam Community Improvement Plan Application by
Bernard & Kathryn Cormier
125 County Road 34 W
Pt. Lot 270, Concession STR, Part 5 & 10 RP 12R 16608

Report No.: PS 2019-059

AIM

To provide the Mayor and Council with details regarding an application for funding under the Cottam Community Improvement Plan.

BACKGROUND

In November of 2017 Council approved the Cottam Community Improvement Plan and associated funding to support, maintain and enrich the Cottam downtown area by realizing the benefits of the area. The overall funding plan was to provide a total of \$50,000 over a five year time frame. Qualifying projects under the CCIP would be eligible for up to 25% of the cost of the project up to a maximum of \$2,500. Qualifying project could be one of the following:

1. Façade Upgrading & Improvement
2. Accessibility Upgrades
3. New Signage
4. Permanent Landscaping Infrastructure
5. Energy Efficiency Improvements

DISCUSSION

The subject property is located at 125 County Road 34 W and is a commercial building currently housing Dusty Diamond Décor. The owners would like to replace the existing HVAC system in the building with a more energy efficient system. This type of work would

be considered as an energy efficiency improvement under the CCIP funding. The project details are outlined in Appendix A

LINK TO STRATEGIC PLAN

Promote the betterment, self-image and attitude of the community.

FINANCIAL CONSIDERATIONS

A total of \$20,000 was allocated to the initial year of the CCIP in 2018. None of this funding was used and as such was placed in reserve for use in future years in accordance with the CCIP funding plan. The remaining \$12,500 will continue to be available for funding requests in 2019.

CONSULTATIONS

Management Staff

It is recommended that Council approve the Cottam Community Improvement Plan funding application for the design, purchase and installation of permanent landscaping infrastructure associated with the proposed prayer garden for Cottam United Church as follows:

RECOMMENDATION

It is recommended that Council approve the Cottam Community Improvement Plan funding application for the purchase and installation of a new HVAC system as an energy efficiency improvement for 125 County Road 34 W in the amount of \$2,500 representing the maximum funding allowance per application.

Robert Brown

Robert Brown, H. Ba, MCIP, RPP
Manager, Planning Services

Peggy Van Mierlo-West

Peggy Van Mierlo-West, C.E.T.
Chief Administrative Officer

COUNTY COOLING AND HEATING

SATISFACTION GUARANTEED

461 NORTH TALBOT RD
COTTAM, ON, N0R 1B0
Phone 519-839-6102

ESTIMATE

DATE: 10/4/19
ESTIMATE # DD01

RELAX IT'S A RHEEM

ESTIMATE TO:

DUSTY DIAMOND DÉCOR
125 CTY RD 34W
COTTAM
519-839-8778

For:

NEW FURNACE, A/C

DESCRIPTION	HOURS	RATE	AMOUNT
RHEEM – MODEL # R96VA-0601317MSA (TWO STAGE) 60,000 BTU 96% EFF FURNACE			9950.00
RHEEM – MODEL # RA1624AJ1NB 2 TON A/C UNIT R-410A 16 SEER			
RHEEM – MODEL # RCF2417STAMCA 2 TON CASED COIL R410A			
RELOCATE FURNACE FROM ATTIC TO LOWER CLOSET			
INCLUDES REMOVAL OF OLD APPLIANCES NEW OUTDOOR DISCONNECT ALL GAS AND PIPING MODIFICATIONS PROGRAMMABLE THERMOSTAT (WIFI) NEW RETURN AIR DUCT TRANSITION NEW SUPPLY DUCT TRANSITION INLET AND EXHAUST VENTING A/C COVER A/C PAD ALL ELECTRICAL NEW CONDENSATE PUMP IF REQUIRED			
WARRANTY ON FURNACE AND A/C 10 YEAR PARTS AND 5 YEAR LABOR WARRANTY LIFETIME ON HEAT EXCHANGER			
INCLUDES INSPECTION OF FURNACE AND A/C IN 2020			
INCLUDES WARRANTY REGISTRATION			
Plus APPLICABLE TAXES			1293.50
THANK YOU		TOTAL	11243.50

TSSA # 000301021



2021 Division Road North
Kingsville, Ontario N9Y 2Y9
(519) 733-2305
www.kingsville.ca
kingsvilleworks@kingsville.ca

Date: November 28, 2019

To: Mayor and Council

Author: Robert Brown, H. Ba, MCIP, RPP
Manager, Planning Services

RE: Application for Site Plan Amendment by
DT Enterprise Farms Limited
2001 Peterson Lane
Part of Lot 8, Concession 2 ED, Parts 1 & 2, RP 12R 17600

Report No.: PS 2019-058

AIM

To provide Council with details on the proposed expansion of an existing vegetable greenhouse and addition to an existing bunkhouse on lands located at 2001 Peterson Lane, in the Town of Kingsville.

BACKGROUND

The subject parcel is an approx. 19.5 ha (48.2 ac.) farm with an existing 7.05 ha (17.43 ac.) greenhouse, bunkhouse, office, and service building, originally built in 2000 and 2002. In 2017 the property was brought under site plan control with the addition of a new bunkhouse. The proposal at this stage is a further expansion of 5.57 ha (13.76 ac.) to the west of the existing greenhouse and further expansion of the bunkhouse. An additional storm water pond is also proposed to in the southwest corner of the lot. (See Appendix A)

DISCUSSION

1.0 Provincial Policy Statement

The subject lands are consider part of a prime agricultural area. Section 2.3.1 states that, 'prime agricultural areas shall be protected for long-term use for agriculture.' Section 2.3.3.1 goes on to say, 'in prime agricultural areas, permitted uses and activities area: agricultural uses, agriculture-related uses and on-farm diversified uses.'

Comment: Greenhouses for the growing of plants are considered by the Guidelines on Permitted Uses in Ontario's Prime Agricultural Areas as, 'on-farm buildings and structures that are used for agricultural purposes and that are integral to the farm operation are agricultural uses.' Other components of a greenhouse include 'value-retaining facilities and accommodation for full-time farm labour when the size and nature of the operation requires additional employment.'

2.0 Official Plan

The subject property is designated 'Agriculture' and subject to the policies under Section 3.1 of the Official Plan for the Town of Kingsville. The proposed site plan layout and associated agreement to establish conforms to the Official Plan.

3.0 Comprehensive Zoning By-Law – Town of Kingsville

The subject property is zoned 'Agricultural Zone (A1)'. The attached site plan (Appendix B) has been reviewed and the proposed new development will be in compliance with all provisions of the Town of Kingsville Zoning By-law 1-2014.

4.0 Site Plan

The proposed amendment includes a 5.57 ha (13.76 ac.) addition to the existing greenhouse and expanded service building on the property along with a 262 sq. m (2,820 sq. ft.) addition to the existing bunkhouse. A new storm water pond is proposed to service the expansion. The property also has access to sanitary sewer service so no septic system is required. There is no change to the existing access with the exception of upgrading the entrance apron to hard surface. The proposed expansions are located well away from any existing rural residential uses so no supplemental buffering or screening is required.

With the increased attention and concern regarding grow lighting site plan agreement wording will be reviewed and updated. It has also been noted that exterior lighting type and location should be monitored for all new or expanding development.

LINK TO STRATEGIC PLAN

Support growth of the business community.

FINANCIAL CONSIDERATIONS

The proposed development will be partially subject to development charges for any non-growing area expansion. There will also be an increase in assessment at full build out.

CONSULTATIONS

Agency & Administrative Consultations

Applicable agencies and Town Administration were circulated for comment by email.

Agency or Administrator	Comment
Essex Region Conservation Authority Watershed Planner	<ul style="list-style-type: none">• Full comment is attached as Appendix 'B';• ERCA has indicated no objection to the proposed amendment but has requested wording related to storm water management be include in the site plan agreement• ERCA has also endorsed support of the Town's efforts to include lighting control provisions as it help to mitigate impacts to adjacent natural heritage features
Town of Kingsville Management Team	<ul style="list-style-type: none">• No concerns with the requested site plan.• Any proposed changes to the greenhouse and construction of the new building will need to comply with the requirements of the OBC.• Municipal Service requested that language in the site plan agreement make note of the sewage discharge requirements as the property is serviced by municipal sanitary sewer.• Paved apron yet to be completed• Exterior lighting plan should be reviewed

RECOMMENDATION

It is recommended that:

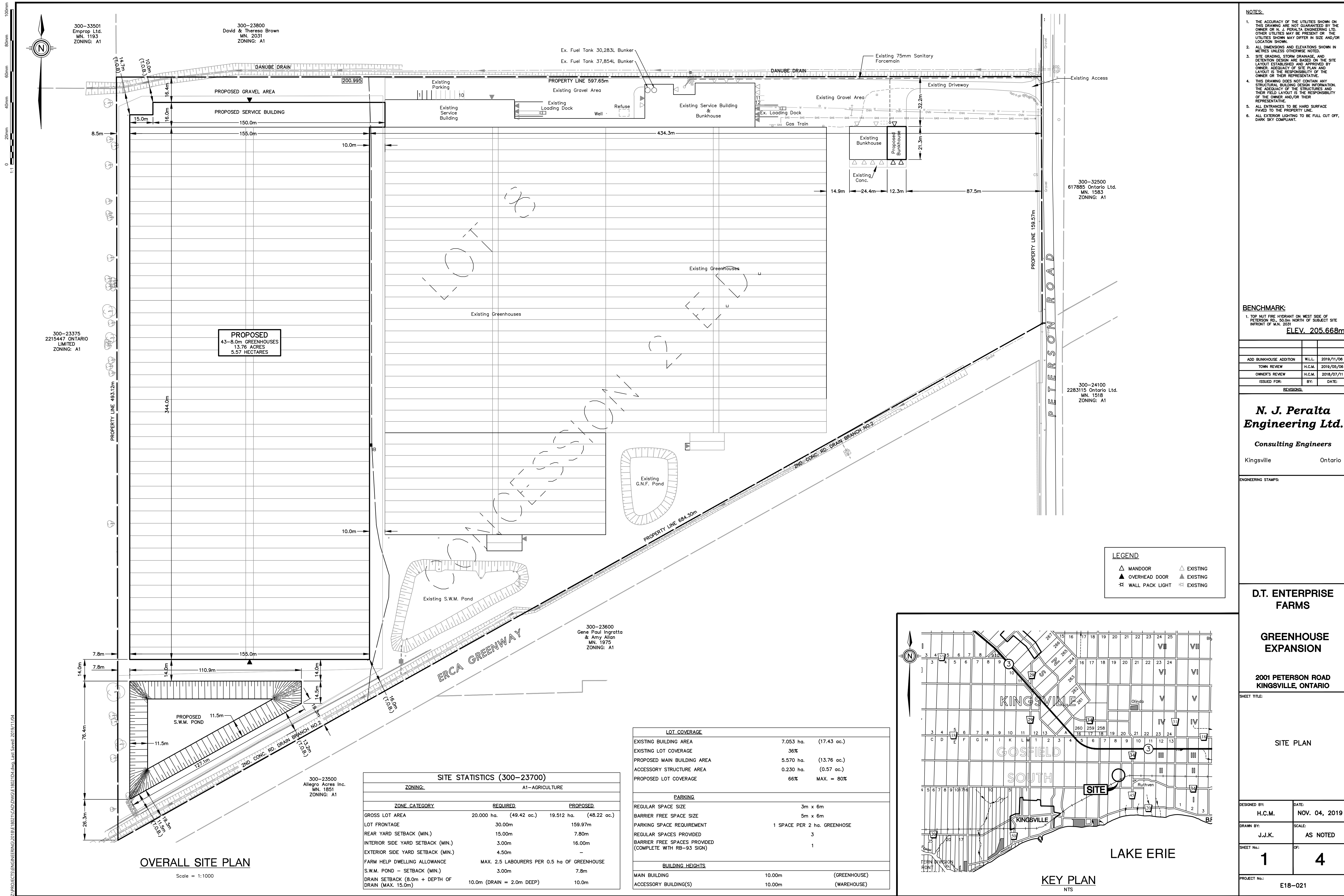
Council approve site plan amendment application SPA/22/19 for a 5.57 ha (13.76 ac.) addition to an existing greenhouse and 262 sq. m (2,820 sq. ft. addition to existing bunkhouse subject to the terms outlined in the amending agreement and authorize the Mayor and Clerk to sign the agreement and register said agreement on title.

Robert Brown

Robert Brown, H. Ba, MCIP, RPP
Manager, Planning Services

Peggy Van Mierlo-West

Peggy Van Mierlo-West, C.E.T.
Chief Administrative Officer



- NOTES:
- THE ACCURACY OF THE UTILITIES SHOWN ON THIS DRAWING ARE NOT GUARANTEED BY THE OWNER OR N. J. PERALTA ENGINEERING LTD. OTHER UTILITIES MAY BE PRESENT OR THE UTILITIES SHOWN MAY DIFFER IN SIZE AND/OR LOCATION SHOWN.
 - ALL DIMENSIONS AND ELEVATIONS SHOWN IN METRES UNLESS OTHERWISE NOTED.
 - SITE GRADING, STORM DRAINAGE, AND DETENTION DESIGN ARE BASED ON THE SITE LAYOUT ESTABLISHED AND APPROVED BY OWNER. ADEQUACY OF SITE PLAN AND LAYOUT IS THE RESPONSIBILITY OF THE OWNER OR THEIR REPRESENTATIVE.
 - THIS DRAWING DOES NOT CONTAIN ANY STRUCTURAL, BUILDING DESIGN INFORMATION. THE ADEQUACY OF THE STRUCTURES AND THEIR FIELD LAYOUT IS THE RESPONSIBILITY OF THE OWNER AND/OR THEIR REPRESENTATIVE.
 - ALL ENTRANCES TO BE HARD SURFACE PAVED TO THE PROPERTY LINE.
 - ALL EXTERIOR LIGHTING TO BE FULL CUT OFF, DARK SKY COMPLIANT.

BENCHMARK:
1. TOP NAT FIRE HYDRANT ON WEST SIDE OF PETERSON RD., 50.0m NORTH OF SUBJECT SITE INFRONT OF M.N. 2031
ELEV. 205.668m

ADD BUNKHOUSE ADDITION	W.L.L.	2019/11/06
TOWN REVIEW	H.C.M.	2019/05/06
OWNER'S REVIEW	H.C.M.	2018/07/11
ISSUED FOR:	BY:	DATE:
REVISIONS:		

N. J. Peralta Engineering Ltd.
Consulting Engineers
Kingsville Ontario

ENGINEERING STAMPS:

D.T. ENTERPRISE FARMS

GREENHOUSE EXPANSION

2001 PETERSON ROAD KINGSVILLE, ONTARIO

SHEET TITLE:

SITE PLAN

DESIGNED BY: H.C.M. DATE: NOV. 04, 2019

DRAWN BY: J.J.K. SCALE: AS NOTED

SHEET No: 1 OF: 4

PROJECT No.: E18-021

Z:\PROJECTS\ENGINEERING\018\021\CAD\DWG\18021\018021.dwg, Last Saved: 2019/11/04



planning@erca.org

P.519.776.5209

F.519.776.8688

360 Fairview Avenue West
Suite 311, Essex, ON N8M 1Y6

November 26, 2019

Mr. Robert Brown, Manager of Planning Services
Planning & Development Services Department
The Corporation of the Town of Kingsville
2021 Division Road North
Kingsville Ontario, N9Y 2Y9

Dear Mr. Brown:

RE: Application for Site Plan Control SPA-22-19 2001 Peterson Lane
ARN 371130000023700; PIN: 751450334
Applicant: D.T. Enterprises Farms Ltd.

The following is provided as a result of our review of Application for Site Plan Control SPA-22-19. The applicant wishes to construct a further expansion to the greenhouse complex located at 2001 Peterson Lane. The expansion will consist of 5.57 ha of additional greenhouse, as well as the expansion of the bunkhouse, and the installation of a new stormwater management pond.

DELEGATED RESPONSIBILITY TO REPRESENT PROVINCIAL INTEREST IN NATURAL HAZARDS (PPS) AND REGULATORY RESPONSIBILITIES OF THE CONSERVATION AUTHORITIES ACT

The following comments reflect our role as representing the provincial interest in natural hazards as outlined by Section 3.1 of the Provincial Policy Statement of the *Planning Act* as well as our regulatory role as defined by Section 28 of the *Conservation Authorities Act*.

The above noted lands are subject to our Development, Interference with Wetlands and Alteration to Shorelines and Watercourses Regulation under the *Conservation Authorities Act* (Ontario Regulation No. 158/06). The property outlets into the regulated area of the 2nd Conc. Rd. Dr. Branch No.2. A review of our files indicates that we are in receipt of an Application for ERCA Permit (No. 1095-19), and at this time we have yet to undertake our review of the proposal.

WATERSHED BASED RESOURCE MANAGEMENT AGENCY

The following comments are provided in an advisory capacity as a public commenting body on matters related to watershed management.

SECTION 1.6.6.7 Stormwater Management (PPS, 2014)

ERCA has concerns with the potential impact of the quality and quantity of runoff in the downstream watercourse due to the proposed expansion of development on this site. ERCA



Mr. Brown
November 26, 2019

recommends that stormwater quality and stormwater quantity will need to be addressed up to and including the 1:100 year storm event and be in accordance with the guidance provided by the Stormwater Management Planning and Guidance Manual, prepared by the Ministry of the Environment (MOE, March 2003) and the local Windsor-Essex Region Stormwater Management Standards Manual.

We therefore request inclusion of the following conditions in the Site Plan Control Agreement:

1. That the developer undertakes an engineering analysis to identify stormwater quality and quantity measures as necessary to control any increases in flows in downstream watercourses, up to and including the 1:100 year design storm, to the satisfaction of the Municipality and the Essex Region Conservation Authority.
2. That the developer installs stormwater management measures identified above, as part of the development of the site, to the satisfaction of the Municipality and the Essex Region Conservation Authority.
3. That the developer obtains the necessary permit or clearance from the Essex Region Conservation Authority prior to undertaking site alterations and/or construction activities.
4. That the "Special Provisions for Storm Water Infrastructure" as outlined in the attached memo, are appropriately addressed to the satisfaction of the Municipality and the Essex Region Conservation Authority.

PLANNING ADVISORY SERVICE TO MUNICIPALITIES - NATURAL HERITAGE POLICIES OF THE PPS

The following comments are provided from our perspective as a service provider to the Municipality on matters related to natural heritage and natural heritage systems as outlined in Section 2.1 of the PPS. The comments in this section do not necessarily represent the provincial position and are advisory in nature for the consideration of the Municipality as the planning authority.

The subject property is located within 120 metres of a natural heritage feature that may meet the criteria for significant woodland and/or significant wildlife habitat in accordance with policies of the PPS. The adjacent natural heritage feature is also identified on the County of Essex Official Plan "Natural Heritage Overlay - Schedule B2" mapping.

Section 2.1.8 of the PPS states – "Development and site alteration shall not be permitted on adjacent lands to the natural heritage features and areas identified in policies 2.1.4, 2.1.5 and 2.1.6 unless the ecological function of the adjacent lands has been evaluated and it has been demonstrated that there will be no negative impacts on the natural features or on their ecological functions."

We have reviewed this application and advise the Municipality that a demonstration of no negative impact is not required in this case. This site is already utilized for greenhouse production, and



Mr. Brown
November 26, 2019

this application is for the expansion of the current facilities. As there is no change in land use associated with this application, it is our recommendation that a demonstration of no negative impact is not required.

We understand however, that the Municipality has provisions with regard to the use of interior grow lighting within a greenhouse facility, in which horizontal and vertical light screens are utilized to ensure the maintenance of dark sky compliance and divert lighting away from adjacent properties. We are supportive of these provisions as they will also ensure that the adjacent natural heritage features are not further impacted by the expanded greenhouse operations.

ERCA AS AN ADJACENT LANDOWNER

Further we note that the subject property is located adjacent to property owned by the Essex Region Conservation Authority. Prior to any construction or site alteration activities adjacent to this property, or for general information regarding this property, please contact Kevin Money, Director of Conservation Services at (519) 776-5209 ext. 351.

If you have any questions or require any additional information, please contact the undersigned.

Sincerely,



Corinne Chiasson
Resource Planner
/cor

Memo: Storm Water Infrastructure Special Provisions





2021 Division Road North
Kingsville, Ontario N9Y 2Y9
(519) 733-2305
www.kingsville.ca
kingsvilleworks@kingsville.ca

Date: November 25, 2019
To: Mayor and Council
Author: G.A. Plancke / Director of Municipal Services
RE: Lake Drive to Conservation Blvd Easement Agreement "Revised"
Report No.: MS 2019 - 51

AIM

To obtain approval to enter into an Easement Agreement with 1646322 Ontario Limited for the purpose of installing and maintaining an active transportation facility (Trail) to connect Lake Drive to Conservation Boulevard.

BACKGROUND

Sept 23, 2019

489-2019

Moved By Councillor Larry Patterson

Seconded By Councillor Tony Gaffan

That the Town enters into an Easement Agreement with 1646322 Ontario Limited for the purpose of constructing and maintaining an active transportation trail connection from Lake Drive to Conservation Boulevard, And Further That the Mayor and Clerk be authorized to execute the Easement Agreement on behalf of the Town. **Carried**

DISCUSSION

Subsequent to the September 23, 2019 Regular Meeting of Council, the Town received additional comments and request for revision to the Easement Agreement previously presented.

Although minor in nature, the revisions could potentially have future impact on the Town. In review with the Director of Corporate Services, the requested revised agreement warranted an update report to Council as the changes were not deemed insignificant.

The two significant revisions include specific wording which defines a two year period to allow the Town to construct the multi-use trail and should the Town not construct, the agreement would become null and void, and further that,

The Town recognize “Biologic” as the environmental consultant retained by the Transferor whom obtained clearance permit AY-C-008-17 with conditions from the Ministry of the Environment Conservation and Parks. (MECP) on behalf of 1646322 Ontario Limited. Any additional clearances required by the Town for the Trail construction would be the sole responsibly of the Town.

The first revision should not become applicable as the Lake Drive Trail construction is included in the 2020 Budget deliberation, and if approved should be complete within the 2020 construction year.

The second revision defines certain requirements the Town must adhere to in order to modify the area as per permit AY-C-008-17 issued by the MECP and any subsequent approvals required thereafter as a result of the Trail construction.

LINK TO STRATEGIC PLAN

Improve recreational and cultural facilities and opportunities within the Town of Kingsville.

FINANCIAL CONSIDERATIONS

The cost of the survey and registration of the 12R Plan
The cost drafting an Easement Agreement / revision.

CONSULTATIONS

Verhaegen Land Surveyors
Pearsall, Marshall, Halliwill & Seaton LLP
1646322 Ontario Limited / Remo Valente
Manager of Planning & Development Services
Director of Corporate Services
Municipal Services

RECOMMENDATION

That Council repeal authorizing By-law 85-2019 and,

That the Town enter into a revised Easement Agreement with 1646322 Ontario Limited for the purpose of constructing and maintaining an active transportation trail connection from Lake Drive to Conservation Boulevard, and further that;

The Mayor and Clerk be authorized to execute the revised Easement Agreement on behalf of the Town.

G.A. Plancke
G.A. Plancke Civil Eng. Tech (Env)
Director of Municipal Services

Peggy Van Mierlo-West
Peggy Van Mierlo-West, C.E.T.
Chief Administrative Officer

EASEMENT AGREEMENT

THIS AGREEMENT is made as of the ____ day of ~~September~~October, 2019.

BETWEEN:

1646322 ONTARIO LIMITED (the “Transferor”)

-and-

THE CORPORATION OF THE TOWN OF KINGSVILLE (the “Transferee”)

WHEREAS:

- A. The Transferor is the owner of certain lands legally described as PT LT 9-10 CON 1 WESTERN DIVISION GOSFIELD; KINGSVILLE DESIGNATED AS PT 9 12R21935; KINGSVILLE (PIN 75184-0720), and PART LOT 9 CON 1 WESTERN DIVISION GOSFIELD DESIGNATED AS PART 7 ON 12R21935; KINGSVILLE T/W R868579 (PIN 75184-0721), ~~as~~. The Transferor has agreed to grant a non-exclusive easement over part of the lands more particularly described and identified as Parts 1 and 2 on Reference Plan 12R-27687 attached at Schedule “A” (the “**Servient Tenement**”);
- B. The Transferor has agreed to grant the Transferee an easement in gross over the Servient Tenement in favour of the Transferee, pursuant to the terms hereinafter set-forth.

NOW THEREFORE IN CONSIDERATION OF THE SUM OF ONE (\$1.00) DOLLAR AND SUCH OTHER GOOD AND VALUABLE CONSIDERATION (THE RECEIPT AND SUFFICIENCY OF WHICH IS HEREBY ACKNOWLEDGED), THE PARTIES HERETO AGREE AS FOLLOWS:

1. Grant of Easement:

- a. The Transferor, on behalf of itself, its successors and assigns, hereby grants an easement, in favor of the Transferee and its successors, assigns, agents, and invitees, a non-exclusive right of way in perpetuity over, on, upon, along and across the Servient Tenement, in common with the Transferor and its successors, assigns, agents, and invitees, for ingress and egress on foot, bicycle and/or with plants, materials, vehicles, machinery and equipment, as may be reasonably required in accordance with this Agreement (the “**Right of Way**”).
- b. The Transferor and Transferee mutually agree not to construct, install, erect, affix or permit to be constructed, installed, erected or affixed any building, structure, fence, wall, barrier, fixture or other material obstruction whatsoever in or on, the Servient Tenement, including between the Servient Tenement and Conservation Boulevard, Lake Drive, and/or Scratch Lane or make any change whatsoever to same, that would prevent the use and enjoyment of this Right of Way.

- c. The Transferor acknowledges and agrees that the Transferee shall have the right, at the Transferee's sole cost and expense, to construct a trail over, across and through the portion of the Right of Way, as more particularly identified with diagonal markings on the sketch attached hereto as Schedule "B" (the "Trail"). The method of construction, reconstruction, maintenance, alteration or removal of the Trail over, across or through the Right of Way, including but not limited to size, material and grading, shall be subject to the sole discretion of the Director of Municipal Services of the Town of Kingsville. Any work completed with respect to the Trail shall be completed in a good and workmanlike manner, in accordance with industry standard and all applicable laws and building codes of Ontario. The Transferee agrees that in the event that construction of the Trail over the easement area connecting Conservation Drive to Lake Drive is not completed within two (2) years from the date hereof then the Transferee shall execute a release of this said easement and have such release registered on title to the property at the Transferee's expense. The said release shall not be required if the Transferor has granted an extension in writing of the two (2) year period.
- d. The Transferee acknowledges that the Servient Tenement is governed by the terms and conditions of Permit Number AY-C-008-17 (the "Permit"), issued pursuant to the Endangered Species Act, 2007, a copy of which is attached hereto as Schedule "C". The Transferee agrees, prior to entering the Servient Tenement to commence construction activities, to retain the services of a qualified Biologist and preferably a Biologic Incorporated, to perform the obligations contained in the said Permit, including providing education and training, supervising and preparing required written reports to the Ministry of the Environment, Conservation and Parks all at the Transferee's expense. The Transferee shall, at all times, conduct its activities on the Servient Tenement in a manner consistent with the provisions of the said Permit.
- e. The Transferee acknowledges that the Transferor's future development plan will require a right-of-way connection to Lake Drive over a portion of the easement area. The Transferee agrees that it will not oppose any such right-of-way construction and connection to Lake Drive.
- d.f. The Transferor hereby agrees to maintain and keep in good condition and repair the Servient Tenement, including but not limited to landscaping, salt/snow removal, and keeping the Servient Tenement generally clean and free from debris in accordance with all municipal property standards by-laws as may be in force from time to time. Notwithstanding the foregoing, upon completion of construction, the Transferee agrees to maintain and repair the Trail, including but not limited to landscaping, salt/snow removal, and keeping the Trail generally

clean and free from debris in accordance with all municipal property standards by-laws as may be in force from time to time.

~~e.g.~~ The Transferor shall not incur any liability to the Transferee or anyone claiming through or on behalf of Transferee in relation to the construction and/or use of the Trail by the Transferee or its respective agents, contractors, invitees or anyone claiming through them. With the exclusion of the Trail, the Transferee shall not incur any liability to the Transferor or anyone claiming through the Transferor, or on behalf of the Transferor in relation to the Servient Tenement by the Transferor or its respective agents, contractors, invitees or anyone claiming through them.

~~f.h.~~ The Transferee hereby releases, indemnifies and saves harmless the Transferor, its directors and officers, employees and agents from and against any and all liability, actions, causes of actions, claims, damages, expenses, costs, debts, demands or losses suffered or incurred by the Transferee, or anyone claiming through or on behalf of Transferee, and its agents, contractors, invitees arising from the construction, use and maintenance of the Trail, except such liability, actions, causes of actions, claims, damages, expenses, costs, debts, demands or losses occasioned by the intentional misconduct or omissions of the Transferor, its employees, agents, invitees, or suppliers.

~~g.i.~~ The Transferee agrees to maintain a policy of general liability insurance covering its use of the Trail and Servient Tenement for an amount not less than \$2,000,000.00 dollars as of the date hereof, which limit may be increased from time to time as is reasonable given the passage of time, naming the Transferor as an additional insured. The Transferee further agrees to indemnify and save the Transferor harmless from any claims, damages, liability whatsoever in connection with the use of the Trail by the Transferor, its agents, and invitees.

2. **Term and Planning Act:** The burdens on the Servient Tenement and benefits of the Transferee and the rights, obligations and liabilities created hereby on the Transferor and Transferee contained in this Agreement shall, to the extent permitted by law and in accordance with the *Planning Act* (Ontario), be deemed to run with the land in perpetuity.

3. **General:**

- a. This Agreement may be signed in counterpart and/or by facsimile or .pdf.
- b. Any amendments to this Agreement shall be in writing and acknowledged by all parties.
- c. Time shall be of the essence.

- d. This Agreement shall be binding upon and inure to the benefit of the heirs, successors, and assigns of the parties hereto or those deriving an interest in the land described herein.
- e. This Agreement shall be governed by the laws of the Province of Ontario.

[Balance of this page left intentionally blank; signature page follows]

TRANSFEROR:

1646322 ONTARIO LIMITED

Per: _____

Name:

Title:

I have authority to bind the Corporation.

TRANSFeree:

THE CORPORATION OF THE TOWN OF KINGSVILLE

Nelson Santos, Mayor

Jennifer Astrologo, Clerk

Schedule “A”

Plan 12R-27687

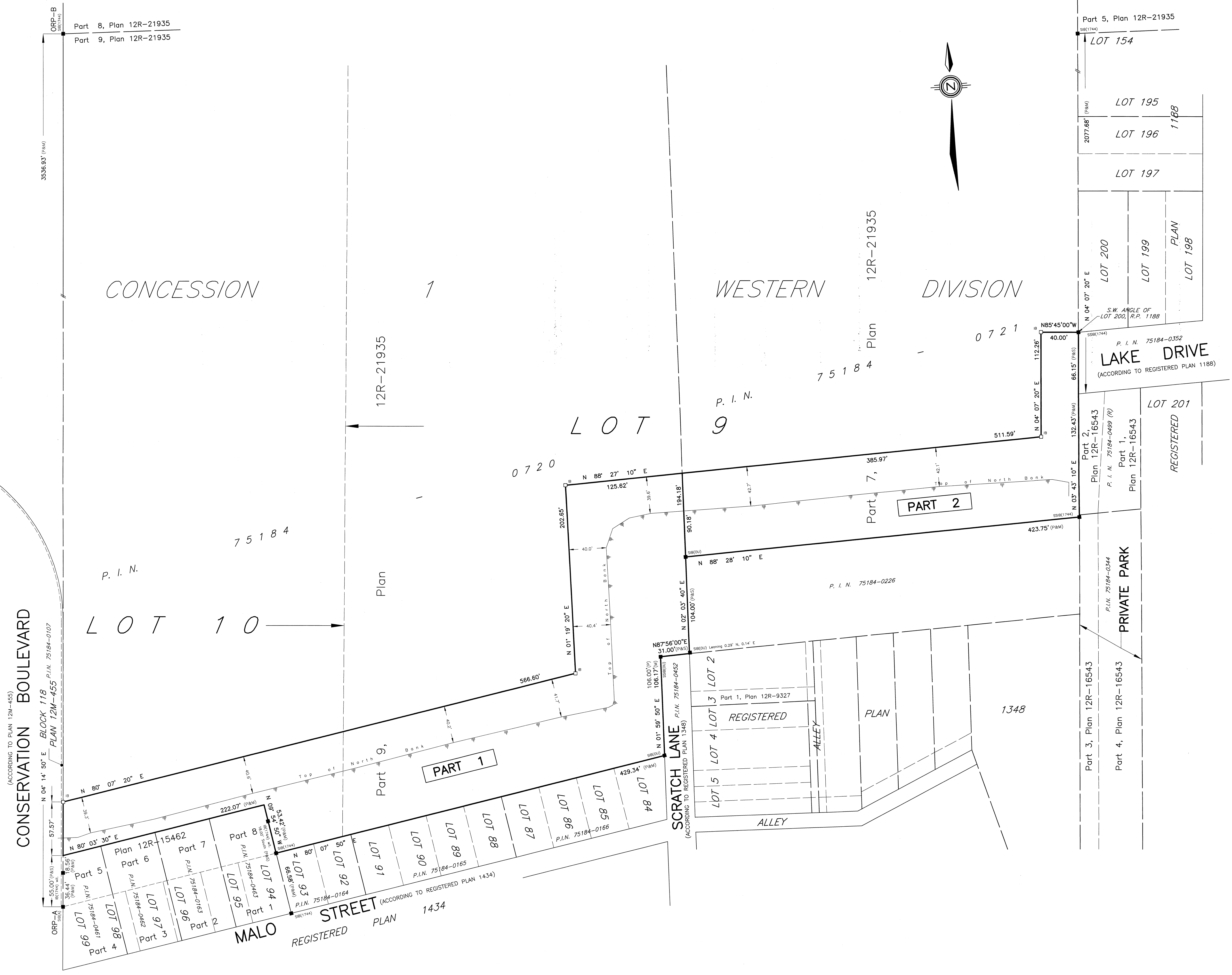
Schedule “B”

Sketch

|

Schedule "C"

Permit AY-C-008-17



1 REQUIRE THIS PLAN TO BE DEPOSITED UNDER THE LAND TITLES ACT.

DATE FEBRUARY 6, 2019.

BRIAN COAD
ONTARIO LAND SURVEYOR

PLAN 12R-21935
RECEIVED AND DEPOSITED

DATE 2019 FEB 07

MONA JRAIGE
REPRESENTATIVE FOR LAND REGISTRAR FOR THE LAND TITLES DIVISION OF ESSEX (12)

PARTS SCHEDULE				
PART	LOT	CON/PLAN	P.I.N.	AREA
1	PART OF LOTS 9 AND 10	CONCESSION 1 WESTERN DIVISION	PART OF 75184-0720	1.935 acres
2	PART OF LOT 9		PART OF 75184-0721	0.980 acres

PART 1 - COMPRISES PART OF PIN 75184-0720
PART 2 - COMPRISES PART OF PIN 75184-0721

PLAN OF SURVEY
OF
PART OF LOTS 9 AND 10
CONCESSION 1 WESTERN DIVISION
GEOGRAPHIC TOWNSHIP OF GOSFIELD SOUTH
NOW IN THE
TOWN OF KINGSVILLE
COUNTY OF ESSEX, ONTARIO
VERHAEGEN • STUBBERFIELD • HARTLEY • BREWER • BEZAIRE INC.

SCALE : 1"=50'

0 25.0 50.0 100.0 150.0 250.0 FEET

"IMPERIAL" DISTANCES AND COORDINATES SHOWN ON THIS PLAN ARE IN FEET AND CAN BE CONVERTED TO METRES BY MULTIPLYING BY 0.3048

INTEGRATION DATA		
COORDINATES ARE DERIVED FROM GRID OBSERVATIONS USING THE CAN-NET NETWORK SERVICE AND ARE REFERRED TO UTM ZONE 17 (81° WEST LONGITUDE) NAD83 (CSRS) (2010.0). COORDINATE VALUES ARE TO AN URBAN ACCURACY IN ACCORDANCE WITH SECTION 14(2) OREG 216/10		
POINT ID	NORTHING	EASTING
ORP-A	N15267109.856	E1160444.054
ORP-B	N15270636.667	E1160705.892
COORDINATES CANNOT, IN THEMSELVES, BE USED TO RE-ESTABLISH CORNERS OR BOUNDARIES SHOWN ON THIS PLAN.		

LEGEND AND NOTES

BEARINGS ARE UTM GRID DERIVED FROM OBSERVED REFERENCE POINTS "A" AND "B" BY REAL TIME NETWORK OBSERVATIONS.

DISTANCES ON THIS PLAN ARE GROUND AND CAN BE CONVERTED TO GRID BY MULTIPLYING BY THE COMBINED SCALE FACTOR OF 0.99984005

ALL MONUMENTS SHOWN THUSLY ARE IRON BARS (IB) UNLESS OTHERWISE NOTED.

SIB DENOTES 1" X 1" X 4'-0" STANDARD IRON BAR
SIB DENOTES 1" X 1" X 2'-0" SHORT STANDARD IRON BAR
IB DENOTES 5/8" X 5/8" X 2'-0" IRON BAR
IB DENOTES 3/4" diameter X 2'-0" ROUND IRON BAR
CC DENOTES CUT-CROSS
DENOTES 5mm X 50mm STEEL PIN
DENOTES SURVEY MONUMENT FOUND
DENOTES SURVEY MONUMENT SET AND MARKED 1744
WB DENOTES WITNESS
DENOTES PERPENDICULAR
(S) DENOTES SET (M) DENOTES MEASURED (D) DENOTES DEED
ORP DENOTES OBSERVED REFERENCE POINT
SSIB'S SHOWN ON THIS PLAN HAVE BEEN SET IN LIEU OF SIB'S WHERE THE POSSIBILITY THAT UNDERGROUND UTILITIES EXIST.
(S/P) DENOTES SET PROPORTIONALLY (OU) DENOTES ORIGIN UNKNOWN
(P) DENOTES PLAN 12R-21935
(1744) DENOTES VERHAEGEN STUBBERFIELD HARTLEY BREWER BEZAIRE INC., O.L.S.
(A) DENOTES C.G.R. ARMSTRONG, O.L.S.

SURVEYOR'S CERTIFICATE

I CERTIFY THAT:

1. THIS SURVEY AND PLAN ARE CORRECT AND IN ACCORDANCE WITH THE SURVEYS ACT, THE SURVEYORS ACT, THE LAND TITLES ACT AND THE REGULATIONS MADE UNDER THEM.

2. THIS SURVEY WAS COMPLETED ON THE 6th. DAY OF NOVEMBER, 2018.

DATE FEBRUARY 6, 2019.

BRIAN COAD
ONTARIO LAND SURVEYOR
for VERHAEGEN • STUBBERFIELD • HARTLEY
BREWER • BEZAIRE INC.

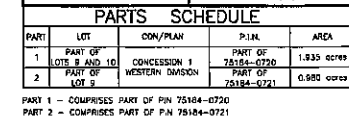
VERHAEGEN STUBBERFIELD HARTLEY BREWER BEZAIRE INC.

WINDSOR
944 Ottawa Street
N8X 2E1
Ph: (519)258-1772
Fax: (519)258-1791

LEAMINGTON
187 Talbot Street East
N8H 1L8
Ph: (519)322-2375
Fax: (519)322-2675

ONTARIO LAND SURVEYORS
www.vshbbsurveys.com

DRAWN BY: CMM CAD Date: February 6, 2019 9:01 AM
CHECKED BY: BC CAD File: 51391800.dwg
WORK ORDER: 5-13918 FILE NO.: E-Gosfield South-1 W.D.-9 PLAN FILE NO.: H-1792



"IMPERIAL" DISTANCES AND COORDINATES SHOWN ON THIS PLAN ARE IN FEET AND CAN BE CONVERTED TO METRES BY MULTIPLYING BY 0.3048

INTEGRATION DATA

COORDINATES ARE DERIVED FROM GRID COORDINATES USING THE CAN-NET NETWORK SERVICE AND ARE REFERRED TO UTM ZONE 17 (81° WEST) LONGITUDE. X AND Y VALUES (Easting and Northing).

COORDINATE VALUES ARE TO AN URBAN ACCURACY IN COORDINATE WITH SECTION 14(2) OREGON 216/10.

POINT ID	NORTHING	EASTING
GRP-A	N15287109.856	E1160444.054
GRP-B	N15270936.667	E1160705.682

COORDINATES CANVOT, IN THEMSELVES, BE USED TO RE-ESTABLISH CORNERS OF QUADRICULARITY.

LEGEND AND NOTES

BEZARENS ARE UTM GRID COORDINATE FROM OBSERVED REFERENCE POINTS "A" AND "B" BY REAL TIME NETWORK OBSERVATIONS.

DISTANCES ON THIS PLAN ARE GROUND AND CAN BE CONVERTED TO GRID BY MULTIPLYING BY THE COMBINED SCALE FACTOR OF 0.98640005.

ALL MONUMENTS SHOWN THUSLY ARE IRON BARS (B) UNLESS OTHERWISE NOTED.

E# DENOTES 1" x 1" x 4'-0" STANDARD IRON BAR
F# DENOTES 1" x 1" x 4'-0" STANDARD IRON BAR
G# DENOTES 5/8" x 5/8" x 2'-0" IRON BAR
H# DENOTES 3/4" x 3/4" x 2'-0" ROUND IRON BAR
I# DENOTES C-CLC

C# DENOTES 4mm x .5mm STEEL PIN
D# DENOTES SURVEY MONUMENT PLUMB LINE
E# DENOTES SURVEY MONUMENT SET AND MARKED 17744
F# DENOTES WITHDRAWN MONUMENT
G# DENOTES SET (W) DENOTES MEASURED (M) DENOTES DEED
H# DENOTES OBSERVED REFERENCE POINT

S&S'S SHOW ON THIS PLAN HAVE BEEN SEEN IN VIEW OF S&S' WHERE THE POSSIBILITY THAT UNDERGROUND UTILITIES EXIST.

MONUMENTS IDENTIFIED PRIMARILY AS:

(1) DENOTES PLAN 218-11534 (X) DENOTES UNKNOWN ORIGIN


(1744) DENOTES VANDERHOEF SUBURBANFIELD HAWLEY BREWER BEZARE INC., O.S.L.
DENOTES C.O.P.

SURVEYOR'S CERTIFICATE

I CERTIFY THAT:

1. THIS SURVEY AND PLAN ARE CORRECT AND IN ACCORDANCE WITH THE SURVEYS ACT, THE SURVEYORS ACT, THE LAND TITLES ACT AND THE REGULATIONS MADE UNDER THEM.
2. THIS SURVEY WAS COMPLETED ON THE 8th DAY OF NOVEMBER, 2018.

DATE FEBRUARY 5, 2019.


BRIAN COAD
ONTARIO LAND SURVEYOR
for VERHAEGEN - STUBBERFIELD - HARTLEY
BREWSTER - REYNOLDS INC.

WINDSOR
 344 Ottawa Street
 N6B 2E1
 PH: (519) 258-1772
 Fax: (519) 258-1791

VERHEGEN

 STUBBSFIELD
 HARTLEY
 BREWER
 BEZAIRE
 INC.

LEAMINGTON
 187 Tabot Street East
 N8H 1L8
 PH: (519) 322-2378
 Fax: (519) 322-2676

ONTARIO LAND SURVEYORS

www.verhegbesurveyors.com

DRAWN BY: CMM
 CHECKED BY: BC
 CAD Date: February 8, 2019 9:01 AM
 CAD File: 61391800.dwg
 WORK ORDER: 6-13018 FILE NO.: E-Coalfield South-1 WD-0 PLAN FILE NO.: H-1792



Permit Number: **AY-C-008-17**

PERMIT UNDER clause 17(2)(c) of THE ENDANGERED SPECIES ACT, 2007

Issued to: 1646322 Ontario Limited (the "Corporation").

Location: Part Lots 8, 9, 10, Concession 1 Western Division, south of County Road 20 in Kingsville, in the Town of Kingsville, Essex County, as shown in Appendix B as the Subject Lands (the "Property").

Term: This permit comes into force on the date it is issued and shall expire on **February 1, 2025**.

- 1. Authority.** This permit is issued to the Corporation under clause 17(2)(c) of the *Endangered Species Act, 2007* (the "ESA").
- 2. Application to Species.** This permit applies to Eastern Foxsnake – Carolinian population (*Pantherophis gloydi*), a species listed as Endangered on the Species at Risk in Ontario (SARO) List in Ontario Regulation 230/08.
- 3. Authorization.** This permit authorizes the Corporation for the following activities:
 - (a) to destroy up to 1.5 hectares of habitat for Eastern Foxsnake for the purpose of constructing a multi-unit residential subdivision on the Property (the "Project"); and,
 - (b) to kill, harm and harass Eastern Foxsnake despite measures implemented to avoid killing, harming and harassingas necessary to carry out the Project and fulfill the conditions of this permit.
- 4. Application of Authorization.** The authorization applies to the Corporation only as is necessary to:
 - (a) carry out the Project on the Property; and,
 - (b) fulfil the conditions of this permit.
- 5. Conditions.** The activities authorized by this permit are subject to all the conditions specified herein.
- 6. Appendices.** The following appendices form part of this permit:

Appendix A – Conditions

Appendix B – Proposed Draft Plan Revision Overlay


Appendix C – Proposed Draft Plan Revision, Proposed Habitat Creation Area
and Key Habitat Features

Appendix D – Meadow Creation Plan

Appendix E – Notification / Contact Schedule

Failure to comply with conditions in this permit may result in a contravention of the ESA.

Pursuant to clause 17(2)(c) of the ESA, I hereby issue this permit authorizing the activities described above, subject to the conditions set out herein.



Rod Phillips
Minister of Environment Conservation and Parks

Dec 10/18
Date:

APPENDIX A: CONDITIONS

Part A: Definitions

1. Definitions

1.1. In this permit, the following words shall have the following meanings:

"Construction Activities" means vegetation removal, excavation, grading, road improvements, and construction work related to the Project;

"Eastern Foxsnake" means Eastern Foxsnake (Carolinian population) (*Pantherophis gloydi*) listed as Endangered on the SARO List;

"Effective Date" means the date this permit comes into effect;

"Habitat Creation Area" means the area of the Property shown in Appendix C as the Total Proposed Habitat Creation Area, where meadow habitat and Key Habitat Features will be created;

"Incidental Encounter" means any encounter with an Eastern Foxsnake on the Property that does not occur as in the course of monitoring;

"Key Habitat Features" means brush piles, rock piles, nesting cribs, and hibernacula suitable for Eastern Foxsnake;

"Meadow Creation Plan" means the document in Appendix D that outlines the process to be followed for creating habitat suitable for Eastern Foxsnake in the Habitat Creation Area;

"The Ministry" means the office of the Ontario government indicated on the "Notification/Contact Schedule";

"Notification / Contact Schedule" means the document in Appendix E that outlines the protocol to be followed to communicate with the ministry, which may be amended from time to time;

"permit" means this permit #AY-C-008-17;

"Qualified Biologist" means a professional with training and professional expertise in the biology, handling, and monitoring of Eastern Foxsnake;

"Species" means Eastern Foxsnake; and,

"Wildlife Custodian" means a person who holds a valid wildlife custodian authorization under the *Fish and Wildlife Conservation Act, 1997*.

Part B: Measures to Minimize Adverse Effects and Achieve Overall Benefit

2. Qualified Biologists

2.1. The Corporation shall retain a Qualified Biologist(s) to carry out the following activities:

(a) create ESA education and awareness training materials, and provide education and awareness training in accordance with condition 4.1;

(b) create an ESA educational pamphlet in accordance with condition 4.4;

- (c) guide and oversee the design, installation, and repair of the temporary snake barrier fencing in accordance with condition 5;
- (d) guide and oversee vegetation removal activities in accordance with condition 6;
- (e) respond to Incidental Encounters in accordance with condition 7;
- (f) conduct the Meadow Creation Plan in accordance with condition 8.1;
- (g) guide and oversee the creation of Key Habitat Features, including determining the locations of the Key Habitat Features, in accordance with conditions 8.4 and 8.7;
- (h) conduct monitoring and reporting in accordance with condition 10; and,
- (i) assist in determining the need for corrective actions and adaptive management in accordance with condition 11.

3. General

- 3.1. A copy of this permit shall be maintained on the Property at all times when conducting activities under the authority of this permit.
- 3.2. A copy of this permit shall be carried by any person who transports an Eastern Foxsnake under the authority of this permit for the purposes of providing custodial or veterinary care.
- 3.3. The Corporation shall not intentionally kill or harm a member of the Species, and shall act with due diligence to avoid killing or harming the Species and to minimize impacts to members of the Species, while carrying out the Project and fulfilling the conditions of this permit.
- 3.4. All construction machinery and equipment that is left idle for one (1) hour or longer, or is parked overnight, on the Property between April 1st and November 30th of any year the permit is in force shall be visually surveyed for the presence of Eastern Foxsnake before (re)ignition. This visual examination shall include all lower components of the machinery, including operational extensions and running gear.
- 3.5. In order to avoid attracting members of the Species, the Property shall be kept clean and free of debris while conducting Construction Activities and activities in the Habitat Creation Area between April 1st and November 30th of any year the permit is in force. Materials such as excavated soils shall only be stored in areas that have previously been mowed to a height of 7 centimetres or shorter. Excavated soil shall not be stored on the Property for extended periods of time. Any material stockpiles created on the property shall be visually examined for Eastern Foxsnake prior to disturbance between April 1st and November 30th of any year the permit is in force.
- 3.6. The Corporation shall contact the ministry immediately if it is unable to satisfy any condition of this permit.
- 3.7. The Corporation shall notify the Ministry immediately where the Corporation
 - (a) is adjudged bankrupt, makes a general assignment for the benefit of its creditors, or a receiver is appointed on account of the Corporation insolvency,
 - (b) takes a step toward dissolution, or is amalgamated, or

- (e) best management practices for living in naturalized areas where species at risk are known to occur (e.g. impacts of free-ranging domestic animals, depositing of yard waste, encouragement of planting native species).
- 4.5. The educational pamphlet shall be provided to the Ministry a minimum of thirty (30) days prior to the anticipated date of printing, and shall be endorsed by the Ministry prior to printing and distribution.
- 4.6. The educational pamphlets shall be distributed (i.e. in a package for new home owners) to all purchasers of residences within the Property, and distribution shall occur within one (1) month of the closing date of sale for each new purchaser.
- 4.7. A summary of the pamphlet creation and distribution completed shall be included in the monitoring and reporting to the Ministry in accordance with condition 10.

5. Snake Barrier Fencing

- 5.1. Prior to any Construction Activities, the Corporation shall install temporary snake barrier fencing around the perimeter of the Property to prevent the movement of Eastern Foxsnake into the Property.
- 5.2. The temporary snake barrier fencing shall be installed in accordance with specifications outlined in *OMNF 2013 "Best Practices Technical Note: Reptile and Amphibian Exclusion Fencing Version 1.1"* (available online at: http://files.ontario.ca/environment-and-energy/species-at-risk/mnr_sar_tx_rptl_amp_fnc_en.pdf), or as otherwise endorsed by the Ministry and shall be:
 - (a) installed between November 1st and March 15th; and
 - (b) secure so that Eastern Foxsnake may not pass under the fencing or between any openings.
- 5.3. The temporary snake barrier fencing shall be maintained and inspected daily between March 15th and November 1st of each year until Construction Activities have been completed.
- 5.4. Any damage to the fencing (e.g. sagging or rips) shall be repaired immediately, and a Qualified Biologist shall inspect the repairs within twenty-four (24) hours.
- 5.5. The Corporation shall keep a record of the temporary snake barrier fencing activities to be reported to the Ministry in accordance with condition 10. The record shall include the following information at a minimum:
 - (a) mapping of the location of the temporary snake barrier fencing;
 - (b) summary of the fencing materials, design, and dimensions used;
 - (c) summary of monitoring of the fencing, including digital photographs; and,
 - (d) summary of all circumstances when damage to the fencing was observed, and actions taken.
- 5.6. Following the completion of the Construction Activities and activities in the Habitat Creation Area, the Corporation shall install permanent barrier fencing in locations on the Property as shown in Appendix C. Permanent barrier fencing shall be installed in accordance with specifications outlined in *OMNF 2013 "Best Practices Technical Note: Reptile and Amphibian Exclusion Fencing Version 1.1"*

6. Vegetation Removal

- 6.1. Vegetation removal shall begin after the temporary snake barrier fencing is installed, and in accordance with the following:
- (a) between November 1st and March 14th, or as endorsed by the Ministry;
 - (b) understory vegetation shall be trimmed with handheld trimming equipment and removed prior to any additional vegetation removal with heavy machinery;
 - (c) fallen logs, brush piles, and other woody debris shall be removed under the supervision of a Qualified Biologist; and,
 - (d) woody material cleared from the Property shall be salvaged for creation of Key Habitat Features described in condition 8.4.

7. Incidental Encounters

- 7.1. In the case of an Incidental Encounter of Eastern Foxsnake on the Property, the Corporation shall:
- (a) cease all activities within 30 metres of the individual and notify a Qualified Biologist;
 - (b) monitor the location of the individual until it has left on its own accord from any area where Construction Activities are taking place;
 - (c) receive confirmation from a Qualified Biologist as to when the ceased activities may begin again; and,
 - (d) contact the Ministry immediately if the individual has not fled the area within 24 hours of the observation, otherwise contact the Ministry the next business day or within 48 hours to report the observation.
- 7.2. If an Eastern Foxsnake is found injured on the Property, the Corporation shall:
- (a) ensure that the individual is collected by a Qualified Biologist and protected from further harm;
 - (b) obtain veterinary advice and/or care for the individual from a member of the College of Veterinarians of Ontario with appropriate reptile experience;
 - (c) after obtaining appropriate veterinary care or advice in accordance with condition 7.2(c), the Corporation shall transfer the Eastern Foxsnake to an authorized Wildlife Custodian experienced in handling snake species; and,
 - (d) report the incident to the Ministry the next business day, or within 48 hours, providing required information in accordance with condition 7.4 as well as the circumstances under which the individual was found injured.
- 7.3. Despite the measures put in place to avoid killing Eastern Foxsnake, should an Eastern Foxsnake be accidentally killed or found dead on the Property, the Corporation shall:
- (a) collect the individual and store it in a safe and refrigerated place;
 - (b) report the incident to the Ministry the next business day or within 48 hours, providing required information in accordance with condition 7.4 as well as the circumstances under which the individual was killed or found dead; and,

- (c) comply with any instructions provided by the Ministry regarding the handling and transfer of the deceased individual.
- 7.4. The Corporation shall keep a record of all Incidental Encounters under conditions 7.1 to 7.3 to be reported to the Ministry in accordance with condition 10. The record shall include the following information at a minimum:
 - (a) name and contact information of observer;
 - (b) date and time of observation;
 - (c) location of the observation, including UTM coordinates;
 - (d) digital photograph of the Species, if possible; and,
 - (e) summary of action taken.

8. Habitat Creation and Key Habitat Features

- 8.1. The Corporation shall create on the Property a minimum of 3.3 hectares of meadow habitat suitable for Eastern Foxsnake and in accordance with the following:
 - (a) the Meadow Creation Plan included as Appendix D shall be implemented within the Habitat Creation Area; and,
 - (b) the Meadow Creation Plan shall be conducted by a Qualified Biologist.
- 8.2. Despite condition 8.1, the Corporation may alter the Meadow Creation Plan to a method that is approved by a Qualified Biologist and is determined to result in equal or greater benefit to Eastern Foxsnake.
- 8.3. Activities within the Habitat Creation Area shall be monitored and documented using digital photographs and GPS for five (5) consecutive years between 2020 and 2024, or as endorsed by the Ministry. The summary of findings shall be included in the Annual Reports in accordance with condition 10.3.
- 8.4. The Corporation shall create Key Habitat Features within the Habitat Creation Area under the direction of a Qualified Biologist and in accordance with the following:
 - (a) creation and placement of a minimum of twelve (12) brush piles with the minimum dimensions of 3 metres in diameter and 1 metre in height, or as endorsed by a Qualified Biologist;
 - (b) creation and placement of a minimum of six (6) rock piles with the minimum dimensions of 1.5 metres in diameter and 0.5 metres in height, constructed of large round or flat stones (minimum of 0.3 metres in diameter), or as endorsed by a Qualified Biologist;
 - (c) creation and placement of a minimum of six (6) nesting cribs with the minimum dimensions of 1.5 metres in width and 1.5 metres in height, constructed using a mix of mulch, woodchips, and organic material, or as endorsed by a Qualified Biologist;
 - (d) construction of two (2) hibernacula, using the design published from the Toronto Zoo or as endorsed by a Qualified Biologist and,
 - (e) the locations of the Key Habitat Features within the Habitat Creation Area shall be determined by a Qualified Biologist based on suitability for use by Eastern Foxsnake.

- 8.5. The creation and placement of the brush piles, rock piles, and nesting cribs shall be completed by March 31, 2020, or as endorsed by a Qualified Biologist.
- 8.6. The construction of the hibernacula shall be completed by July 31, 2020, or as endorsed by a Qualified Biologist.
- 8.7. The Key Habitat Features shall be monitored and documented using digital photographs and GPS for five (5) consecutive years between 2020 and 2024, or as endorsed by the Ministry. The summary of findings including timing for the creation of the features shall be included in the Annual Reports in accordance with condition 10.3.

9. Long-term Protection

- 9.1. For the purpose of assisting with the long-term protection and securement of habitat for Eastern Foxsnake on the Property, the Corporation shall complete the following:
 - (a) grant a conservation easement to a conservation body or organization under the Conservation Land Act, R.S.O. 1990, c. C. 28, with respect to the Habitat Creation Area, and the easement shall be registered against the property on which the Habitat Creation Area is located; or,
 - (b) convey the Habitat Creation Area to the Town of Kingsville, or a conservation organization, on terms that provide for the protection of the Habitat Creation Area; or,
- 9.2. The Corporation shall comply with condition 9.1 by December 31, 2020 and confirmation of compliance shall be submitted to the Ministry by February 1, 2021.

10. Monitoring and Reporting

- 10.1. The Corporation shall work with a Qualified Biologist to submit a Construction Report to the Ministry by December 31st, 2019, summarizing the following information, as applicable:
 - (a) training conducted in accordance with condition 4.3;
 - (b) educational pamphlet creation and distribution conducted in accordance with condition 4.7;
 - (c) temporary barrier fencing conducted in accordance with condition 5.5;
 - (d) vegetation removal timing and methodology conducted in accordance with condition 6.1; and,
- 10.2. Incidental Encounters responded to in accordance with condition 7.4. The Corporation shall retain a Qualified Biologist to complete five (5) consecutive years of monitoring of the Habitat Creation Area and Key Habitat Features.
 - (a) Monitoring shall begin once Key Habitat Features have been created and placed (i.e. 2020 and 2024 inclusive);
 - (b) Monitoring shall involve assessing the implementation of the Meadow Creation Plan, establishment and health of the created meadow habitat, as well as the creation and use of the Key Habitat Features;

- (c) Digital photographs of the Habitat Creation Area and each of the Key Habitat Features shall be documented annually to be included in the Annual Reports in accordance with condition 10.3.
- 10.3. The Corporation shall work with a Qualified Biologist to submit an Annual Report to the Ministry by December 31st of each year between 2020 and 2024 inclusive, summarizing the following information at a minimum (as applicable):
- (a) training conducted in accordance with condition 4.3;
 - (b) educational pamphlet creation and distribution conducted in accordance with condition 4.7;
 - (c) temporary barrier fencing conducted in accordance with condition 5.5;
 - (d) permanent barrier fencing conducted in accordance with condition 5.6;
 - (e) Incidental Encounters responded to in accordance with condition 7.4;
 - (f) habitat creation and the Meadow Creation Plan conducted in accordance with condition 8.3;
 - (g) Key Habitat Features conducted in accordance with condition 8.7; and,
 - (h) corrective actions and adaptive management in accordance with condition 11.

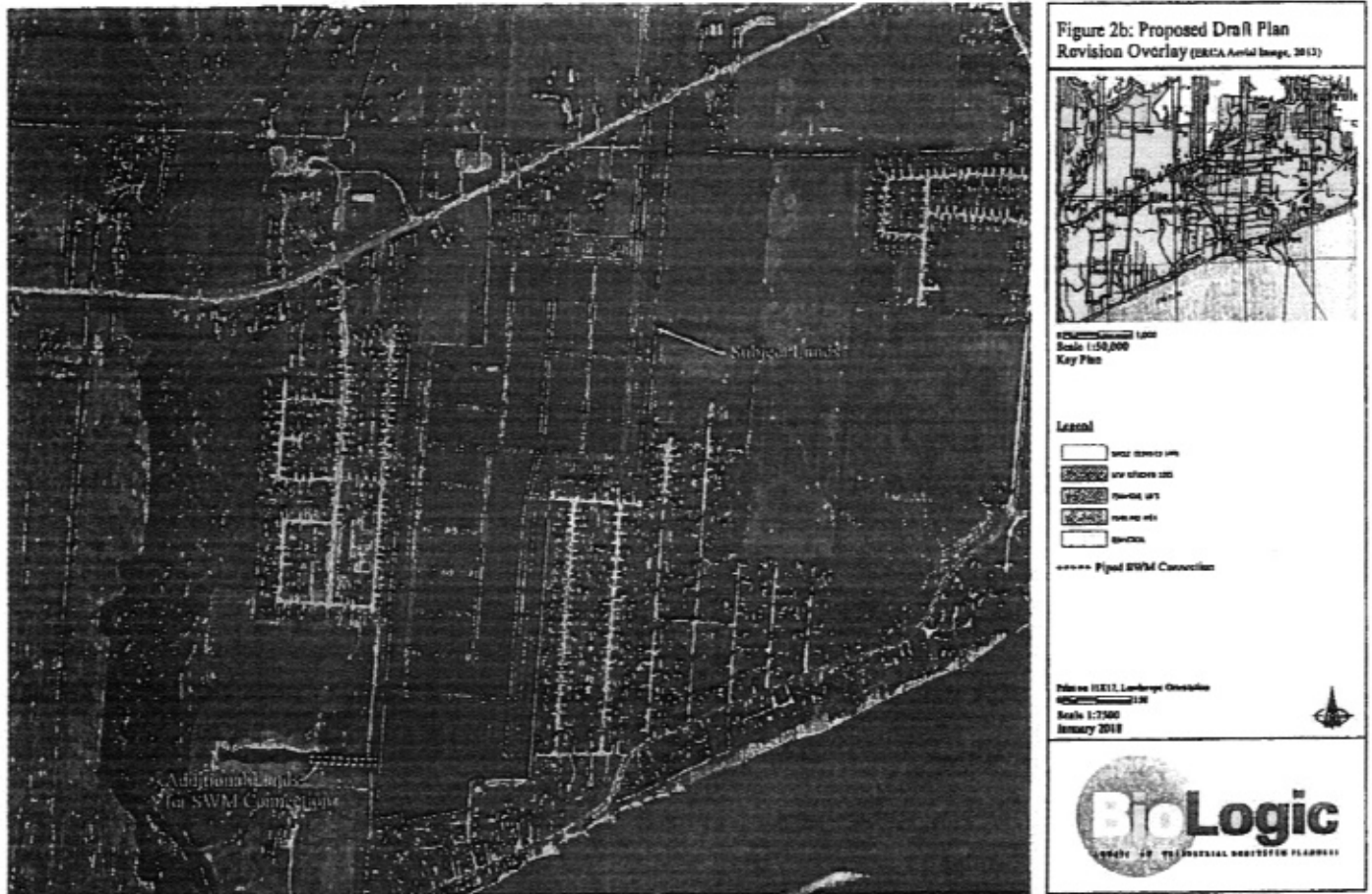
11. Corrective Actions and Adaptive Management

- 11.1. In the event any of the above conditions are determined to be ineffective toward the protection of Eastern Foxsnake habitat, the Corporation shall contact a Qualified Biologist immediately for additional guidance.
- 11.2. The Corporation shall complete additional or alternative activities as may be required to provide more effective protection and/or beneficial actions for Eastern Foxsnake habitat in consultation with a Qualified Biologist.

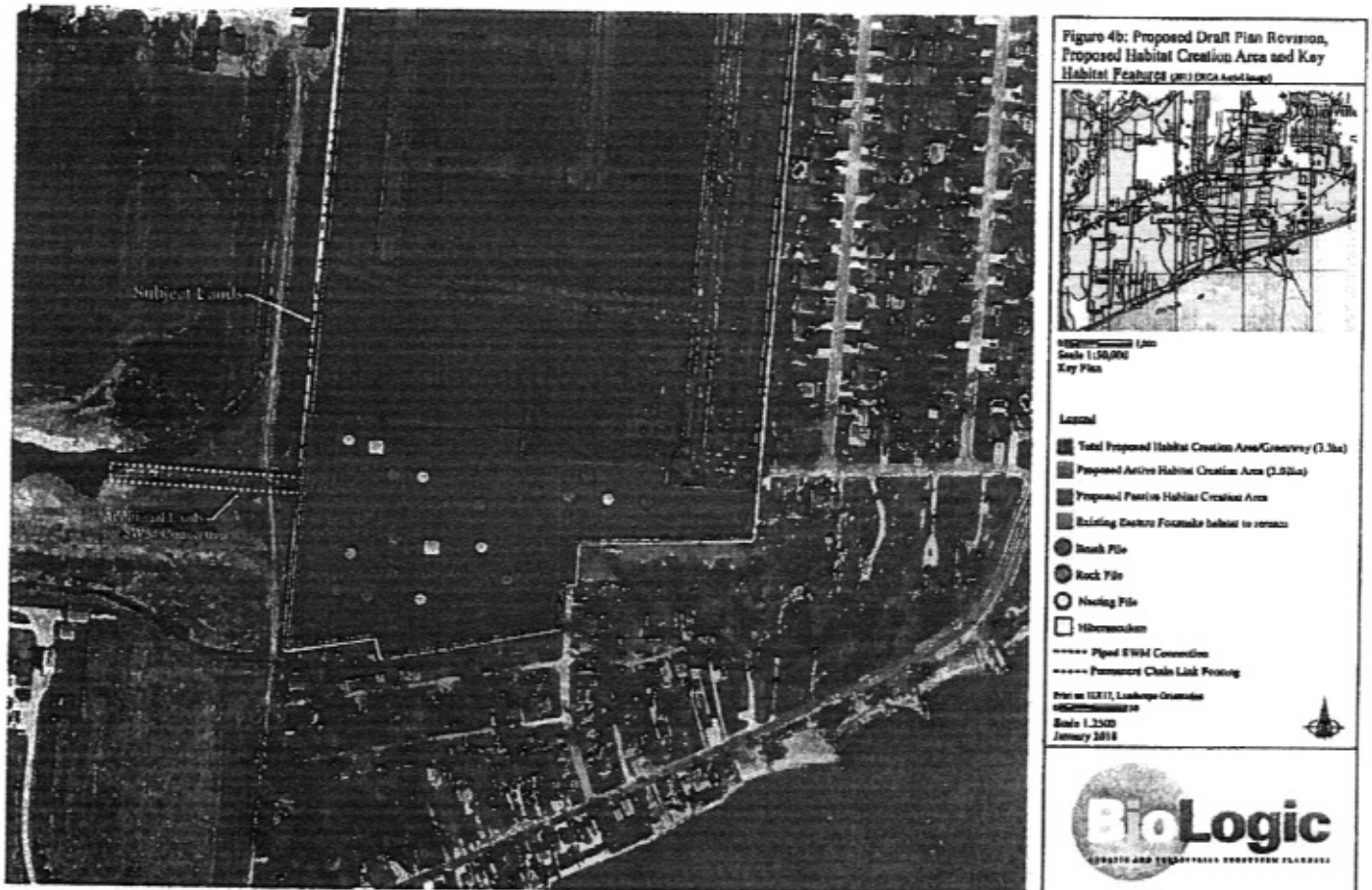
12. Observation

- 12.1. On reasonable notice, the Corporation shall undertake reasonable steps to obtain permission for the Ministry staff to enter the Property for the purpose of observing the Construction Activities, snake barrier fencing, Habitat Creation Area, and Key Habitat Features.

APPENDIX B – PROPOSED DRAFT PLAN REVISION OVERLAY



APPENDIX C – PROPOSED DRAFT PLAN REVISION, PROPOSED HABITAT CREATION AREA AND KEY HABITAT FEATURES



APPENDIX D: MEADOW CREATION PLAN

Meadow Creation Plan

1. The Corporation (hereafter in Appendix D referred to as the "proponent") shall delineate the Habitat Creation Area on the ground a minimum of two weeks prior to the commencement of any meadow creation activity using high visibility marking methods, which may include flagging tape, marking paint, or other methods as endorsed by a Qualified Biologist. Markers shall be in place for the duration of any herbicide application, site preparation, seeding, mowing, prescribed burning, or Key Habitat Feature creation.
2. The proponent shall conduct soil testing within the Habitat Creation Area to determine the soil texture, including percent silt, sand, clay, or loam to assess which plant species are most suited to the site conditions. Generally, the soils within the Habitat Creation Area are expected to be Calstor Clay (ERCA Online Mapping, 2015).
3. The proponent shall undertake site preparation within the Habitat Creation Area under the following conditions and measures:
 - (a) Competing vegetation shall be removed by applying glyphosate [if required].
 - (b) All persons applying herbicide will be licensed under the Pesticides Act, 2009.
 - (c) The proponent shall comply with section 33 of O. Reg. 63/09 under the Pesticides Act, 2009. Upon request from the Ministry, the proponent shall produce proof of its receipt of the opinion as required under O. Reg. 63/09.
 - (d) Glyphosate application shall be repeated a minimum of two (2) times, with the final application at least four (4) months after the first to ensure that competing vegetation is treated adequately.
4. When site preparation has been completed, the proponent shall seed the Habitat Creation Area according to the following conditions:
 - (a) Seed shall be of genetic stock that is local to Essex County.
 - (b) Seed mix shall consist of a mixture of 60 to 70 percent grass by weight, and 30 to 40 percent forbs by weight.
 - (c) Seed shall be "ready to germinate" (eg. cold-moist stratified if required).
 - (d) Seed mix shall contain a minimum of 20 species. Species shall be suited to the soil type identified according to condition previously. Preference shall be given to species identified as core prairie species. The assessment of suitability and core prairie indicator status shall be determined by a Qualified Biologist. Seed shall be applied by no-till drilling, hand broadcasting, or machine broadcasting. Seed shall be applied at a rate prescribed in Delaney et al. for each technique that is used. Seed shall be applied between March 1 and May 15, or as otherwise endorsed by a Qualified Biologist. No-till drilling is preferred.
 - (e) A thin cover of weed-free mulch will be applied immediately following seeding, either by hydroseeding or other method. Mulch should be applied in a manner so that seed germination and growth is not suppressed. Mulch will serve to retain moisture, reduce the potential for soil and seed removal by wind, and to create a site surface that inhibits the germination of typical weed seeds.

APPENDIX D CONTINUED: MEADOW CREATION PLAN

5. The proponent shall retain a Qualified Ecological Professional to monitor the success of the seeding according to guidelines provided by the Ministry in this permit. In each of the first three (3) growing seasons, perennial invasive species shall be controlled by hand pulling, or applying glyphosate to individual stems of invasive species. If herbicide is used, application shall be conducted in accordance with the Pesticides Act and applied to weeds prior to production of seedheads as possible. Annual invasive and non-target native species (eg. Canada goldenrod) shall be controlled by removing seedheads prior to seed ripening and dispersal if the Qualified Ecological Professional deems that their persistence in the landscape threatens the continued success of the habitat.

6. Following successful meadow establishment, the proponent shall maintain open habitat conditions by halting succession of woody vegetation, and preventing spread of invasive species in accordance with the following conditions:

- (a) The proponent shall retain a Qualified Ecological Professional to determine whether exotic invasive species are present, and if those species represent a threat to the continued persistence of the meadow habitat. If the species present are deemed to be a threat, they shall be controlled via herbicide or manual removal;
- (b) The proponent shall halt succession of woody vegetation through prescribed burning, mowing, or as endorsed by a Qualified Biologist;
- (c) If a prescribed burn will be used, it shall be conducted in a manner endorsed by the Ministry prescribed in this permit;
- (d) Mowing shall be conducted only after November 1 and before April 1 of any year;
- (e) Plant material shall be removed following mowing;
- (f) The proponent may act to halt or regress successional change by any other method that is endorsed by the Ministry if it results in equal or greater benefit to Eastern Foxsnake.

7. The proponent shall report on the progress of habitat management as part of an annual report for the duration of this permit.

Email:

Primary Contact:
Management Biologist
ESA.Aylmer@ontario.ca

Secondary Contact:
District Planner
MNRF.Ayl.Planners@ontario.ca

All phoned or faxed notification / reporting / inquiries relating to this permit should be directed to:

Phone #: 519-773-9241
FAX #: 519-773-9014

All mailed notification / reporting / inquiries relating to this permit should be directed to:

The Ministry of Natural Resources and Forestry
Aylmer District
615 John Street North
Aylmer, ON N5H 2S8

1. The preferred method of contact with the Ministry is by email, and all communications should reference the permit #: AY-C-008-17.
2. This Schedule may be updated or replaced from time to time by the Ministry. Any updates or replacements shall be attached to and form part of the permit.

EASEMENT AGREEMENT

THIS AGREEMENT is made as of the ____ day of December, 2019.

BETWEEN:

1646322 ONTARIO LIMITED (the “Transferor”)

-and-

THE CORPORATION OF THE TOWN OF KINGSVILLE (the “Transferee”)

WHEREAS:

- A. The Transferor is the owner of certain lands legally described as PT LT 9-10 CON 1 WESTERN DIVISION GOSFIELD; KINGSVILLE DESIGNATED AS PT 9 12R21935; KINGSVILLE (PIN 75184-0720), and PART LOT 9 CON 1 WESTERN DIVISION GOSFIELD DESIGNATED AS PART 7 ON 12R21935; KINGSVILLE T/W R868579 (PIN 75184-0721). The Transferor has agreed to grant a non-exclusive easement over part of the lands more particularly described and identified as Parts 1 and 2 on Reference Plan 12R-27687 attached at Schedule “A” (the “**Servient Tenement**”);
- B. The Transferor has agreed to grant the Transferee an easement in gross over the Servient Tenement in favour of the Transferee, pursuant to the terms hereinafter set-forth.

NOW THEREFORE IN CONSIDERATION OF THE SUM OF ONE (\$1.00) DOLLAR AND SUCH OTHER GOOD AND VALUABLE CONSIDERATION (THE RECEIPT AND SUFFICIENCY OF WHICH IS HEREBY ACKNOWLEDGED), THE PARTIES HERETO AGREE AS FOLLOWS:

1. Grant of Easement:

- a. The Transferor, on behalf of itself, its successors and assigns, hereby grants an easement, in favor of the Transferee and its successors, assigns, agents, and invitees, a non-exclusive right of way in perpetuity over, on, upon, along and across the Servient Tenement, in common with the Transferor and its successors, assigns, agents, and invitees, for ingress and egress on foot, bicycle and/or with plants, materials, vehicles, machinery and equipment, as may be reasonably required in accordance with this Agreement (the “**Right of Way**”).
- b. The Transferor and Transferee mutually agree not to construct, install, erect, affix or permit to be constructed, installed, erected or affixed any building, structure, fence, wall, barrier, fixture or other material obstruction whatsoever in or on, the Servient Tenement, including between the Servient Tenement and Conservation Boulevard, Lake Drive, and/or Scratch Lane or make any change whatsoever to same, that would prevent the use and enjoyment of this Right of Way.

- c. The Transferor acknowledges and agrees that the Transferee shall have the right, at the Transferee's sole cost and expense, to construct a trail over, across and through the portion of the Right of Way, as more particularly identified with diagonal markings on the sketch attached hereto as Schedule "B" (the "**Trail**"). The method of construction, reconstruction, maintenance, alteration or removal of the Trail over, across or through the Right of Way, including but not limited to size, material and grading, shall be subject to the sole discretion of the Director of Municipal Services of the Town of Kingsville. Any work completed with respect to the Trail shall be completed in a good and workmanlike manner, in accordance with industry standard and all applicable laws and building codes of Ontario. The Transferee agrees that in the event that construction of the Trail over the easement area connecting Conservation Drive to Lake Drive is not substantially completed within two (2) years from the date hereof then the Transferee shall execute a release of this said easement and have such release registered on title to the property at the Transferee's expense. The said release shall not be required if the Transferor has granted an extension in writing of the two (2) year period, which consent shall not be unreasonably withheld provided that the Transferee is proceeding reasonably and expeditiously in obtaining all requisite environmental consents and completing construction of the Trail.
- d. The Transferee acknowledges that the Servient Tenement is governed by the terms and conditions of Permit Number AY-C-008-17 (the "**Permit**"), issued pursuant to the Endangered Species Act, 2007, a copy of which is attached hereto as Schedule "C". The Transferee agrees, prior to entering the Servient Tenement to commence construction activities, to retain the services of a qualified Biologist and preferably a Biologic Incorporated, to perform the obligations contained in the said Permit, including providing education and training, supervising and preparing required written reports to the Ministry of the Environment, Conservation and Parks all at the Transferee's expense. The Transferee shall, at all times, conduct its activities on the Servient Tenement in a manner consistent with the provisions of the said Permit.
- e. The Transferee acknowledges that the Transferor's future development plan will require a right-of-way connection to Lake Drive over a portion of the easement area. The Transferee agrees that it will not oppose any such right-of-way construction and connection to Lake Drive.
- f. The Transferor hereby agrees to maintain and keep in good condition and repair the Servient Tenement, including but not limited to landscaping, salt/snow removal, and keeping the Servient Tenement generally clean and free from debris in accordance with all municipal property standards by-laws as may be in force

from time to time. Notwithstanding the foregoing, upon completion of construction, the Transferee agrees to maintain and repair the Trail, including but not limited to landscaping, salt/snow removal, and keeping the Trail generally clean and free from debris in accordance with all municipal property standards by-laws as may be in force from time to time.

- g. The Transferor shall not incur any liability to the Transferee or anyone claiming through or on behalf of Transferee in relation to the construction and/or use of the Trail by the Transferee or its respective agents, contractors, invitees or anyone claiming through them. With the exclusion of the Trail, the Transferee shall not incur any liability to the Transferor or anyone claiming through the Transferor, or on behalf of the Transferor in relation to the Servient Tenement by the Transferor or its respective agents, contractors, invitees or anyone claiming through them.
 - h. The Transferee hereby releases, indemnifies and saves harmless the Transferor, its directors and officers, employees and agents from and against any and all liability, actions, causes of actions, claims, damages, expenses, costs, debts, demands or losses suffered or incurred by the Transferee, or anyone claiming through or on behalf of Transferee, and its agents, contractors, invitees arising from the construction, use and maintenance of the Trail, except such liability, actions, causes of actions, claims, damages, expenses, costs, debts, demands or losses occasioned by the intentional misconduct or omissions of the Transferor, its employees, agents, invitees, or suppliers.
 - i. The Transferee agrees to maintain a policy of general liability insurance covering its use of the Trail and Servient Tenement for an amount not less than \$2,000,000.00 dollars as of the date hereof, which limit may be increased from time to time as is reasonable given the passage of time, naming the Transferor as an additional insured. The Transferee further agrees to indemnify and save the Transferor harmless from any claims, damages, liability whatsoever in connection with the use of the Trail by the Transferor, its agents, and invitees.
2. **Term and Planning Act:** The burdens on the Servient Tenement and benefits of the Transferee and the rights, obligations and liabilities created hereby on the Transferor and Transferee contained in this Agreement shall, to the extent permitted by law and in accordance with the *Planning Act* (Ontario), be deemed to run with the land in perpetuity.
3. **General:**
- a. This Agreement may be signed in counterpart and/or by facsimile or .pdf.

- b. Any amendments to this Agreement shall be in writing and acknowledged by all parties.
- c. Time shall be of the essence.
- d. This Agreement shall be binding upon and inure to the benefit of the heirs, successors, and assigns of the parties hereto or those deriving an interest in the land described herein.
- e. This Agreement shall be governed by the laws of the Province of Ontario.

[Balance of this page left intentionally blank; signature page follows]

TRANSFEROR:

1646322 ONTARIO LIMITED

Per: _____

Name:

Title:

I have authority to bind the Corporation.

TRANSFeree:

THE CORPORATION OF THE TOWN OF KINGSVILLE

Nelson Santos, Mayor

Jennifer Astrologo, Clerk

Schedule “A”

Plan 12R-27687

Schedule “B”

Sketch

Schedule "C"

Permit AY-C-008-17



2021 Division Road North
Kingsville, Ontario N9Y 2Y9
(519) 733-2305
www.kingsville.ca
kingsvilleworks@kingsville.ca

Date: November 26, 2019
To: Mayor and Council
Author: M. Durocher
RE: Facility Rental Advertisement
Report No.: PR-2019-03

AIM

Provide Council with an update on the options available to promote the rental of various facilities within the Town of Kingsville

BACKGROUND

Deputy Mayor Queen brought forward the following motion at the October 28 meeting of Council in an effort to ensure that residents had the necessary information to book any of the Town owned facilities.

555-2019

Moved By Deputy Mayor Gord Queen
Seconded By Councillor Larry Patterson

That Council: Directs Administration to promote with an advertising program all the fine rental facilities we have within the Town of Kingsville, using both print and social media, such ad program to include a list of such sites as a) the Arena; b) the Unico; c) the Ridgeview site; d) the Lakeside Pavilion; e) The Grovedale; the ad plan should also include the fees as provided in our fees by-law (as currently exist); the ad should also note how simple it is to rent any or all the spaces by booking the same at the Kingsville Recreation Site (arena) with our Parks and Recreation Staff; and Further That Council directs Administration to bring such report back by the year end (2019).

DISCUSSION

There are currently a number of advertising methods used to promote park and facility rentals within the Town of Kingsville. Currently facilities are listed in the Parks and Recreation Activity Guide and Parks and Recreation webpages located at www.kingsville.ca and occasionally on Social Media. The goal of the department is to ensure that rental opportunities are easily identifiable and accessible.

In an effort to increase the promotion of all rental facilities it is important that advertising strategies be expanded to provide the public with additional information with regard to each park and facility including pricing for such rentals.

Additional advertising formats can include the following:

Video profiles of each site including building capacity, and pricing in accordance with the fees and charges by-law.

Bi-Weekly social media campaigns which highlight facilities and fields to provide pictures of actual event set ups, and pricing of each facility

More detailed information on website including booking maximum and minimum numbers, pricing and availability.

In the spring a second activity guide will be published which will also contain updated and simplified booking information.

When the new booking software for Parks and Recreation is rolled out potential customers will be able to see availability for each site, along with pricing and amenities at each site. Following this once, the software is 100% operational bookings will be available directly on the site.

LINK TO STRATEGIC PLAN

Improve recreational and cultural facilities and opportunities within the Town of Kingsville.

FINANCIAL CONSIDERATIONS

There will be little to no financial ramifications for this plan, with any potential fees being covered by the Parks and Recreation Advertising budget

CONSULTATIONS

Senior Management
Parks and Recreation Staff

RECOMMENDATION

That Administration develop an advanced facility booking advertising campaign and furthermore that this campaign provide a more detailed pricing and amenity list relative to each facility.

Maggie Durocher

Maggie Durocher Hons. BHK
Manager of Parks and Recreation Programs

Peggy Van Mierlo-West

Peggy Van Mierlo-West, C.E.T.
Chief Administrative Officer



2021 Division Road North
Kingsville, Ontario N9Y 2Y9
(519) 733-2305
www.kingsville.ca
kingsvilleworks@kingsville.ca

Date: November 5, 2019
To: Mayor and Council
Author: G.A. Plancke / Director of Municipal Services
RE: Investing in Canada Infrastructure Program Green Stream Intake 1
Report No.: MS 2019 - 48

AIM

To advise Council that the Cottam Sewage Upgrade Phase 2 project could qualify for funding under the Investing in Canada Infrastructure Program / Green Stream Intake 1, and further to receive endorsement of our application for this project.

BACKGROUND

The Investing in Canada Infrastructure Program (ICIP) is a federal infrastructure program designed to create long-term economic growth, build inclusive, sustainable and resilient communities and support a low-carbon economy.

Through ICIP, the federal government is providing \$11.8 billion in federal infrastructure funding to cost-share projects under the following four streams:

- Public Transit
- **Green Infrastructure**
- Community, Culture and Recreation
- Rural and Northern Communities

The Green stream includes up to \$7.12 billion in combined federal (\$2.85 billion), provincial

(\$2.35 billion) and other partner (\$1.92 billion) funding over 10 years for projects across three federal sub-streams that advance outcomes associated with climate change mitigation, environmental quality and disaster mitigation. It is anticipated that the province will select projects for funding through multiple application intakes.

Green Stream Intake 1

This intake will prioritize projects that address critical health and safety issues associated with water, wastewater and stormwater infrastructure.

Project eligibility will be assessed using an outcomes-based approach. Eligible projects under the first intake must meet one of the following federally determined project outcomes prioritized for the environmental quality sub-stream;

- **Increase capacity to treat and/or manage wastewater** and stormwater
- Increase access to potable water

DISCUSSION

Project Eligibility Criteria

- (1) Eligible project stages: A project must include a capital component. A project may also include pre-construction planning and design work; however, planning and design work are not eligible as stand-alone projects.
- (2) Eligible asset type:
 - a. Drinking water (e.g. treatment plants, reservoirs, local pipes including the distribution system watermain and the municipal portion of service lines, pump stations)
 - b. Wastewater (e.g. treatment plants, storage tanks, collection systems)**
 - c. Stormwater (e.g. management facilities, drainage pump stations).
- (3) Eligible project types:
 - a. Rehabilitation
 - b. Replacement / upgrade**
 - c. Renewal

Each eligible applicant can submit a maximum of one project submission for intake 1.

It is our intention to forward the Cottam Sewage Upgrade Phase 2 project for consideration as identified under eligible asset type 2) b. for this 2019 intake.

As such the resultant benefit must result in wastewater effluent that meets the Wastewater Systems Effluent Regulations or provincial regulations where there is a federal equivalency agreement in place, as applicable. The project should be identified within the applicant's asset management plan. This means the proposed project was identified based on the plan's prioritized lifecycle activities (e.g., **construction**, maintenance, renewal, rehabilitation, replacement, etc.) for the applicable asset category.

The deadline for this submission is 16:59 EST January 22, 2020.

Projects must be completed by October 31, 2026.

LINK TO STRATEGIC PLAN

To become a leader in sustainable infrastructure renewal and development.

FINANCIAL CONSIDERATIONS

The total cost of the Cottam Sewage Upgrade is estimated at \$1,500,000.00

The maximum funding from all federal sources to a project that is approved for the Green infrastructure stream funding will not exceed:

- 40% of eligible expenditures for municipalities or other partners, matched at 33.33% by the Province and 26.67% by municipalities or other partners.

If successful with this submission, the municipality would be responsible for approximately \$400,000.00 of the project costs.

Currently, the total project costs without funding has been included in the 2019 budget for Council deliberation.

CONSULTATIONS

Ontario Clean Water Agency (OCWA)
Dillon Consulting Limited
Asset Management Committee

RECOMMENDATION

That Council endorse the Cottam Sewage Upgrade Phase 2 project for consideration as the appropriate project submission under the Investing in Canada Infrastructure Program Green Stream Intake 1.

Respectfully Submitted,

G.A. Plancke

G.A. Plancke Civil Eng. Tech (Env)
Director of Municipal Services

Peggy Van Mierlo-West

Peggy Van Mierlo-West, C.E.T.
Chief Administrative Officer



2021 Division Road North
Kingsville, Ontario N9Y 2Y9
(519) 733-2305
www.kingsville.ca
kingsvilleworks@kingsville.ca

Date: December 9, 2019
To: Mayor and Council
Author: Dan Wolicki, Manager of Municipal Facilities and Properties
RE: Cottam Rotary Lease Agreement
Report No.: MS 2019-52

AIM

To seek Council approval to amend the lease agreement with the Cottam Rotary Club for partial usage of the recreational facility located at 124 Fox Street in Cottam.

BACKGROUND

In 2017, the Cottam Rotary Club donated parkland along County Road 34 West that is known as 'Cottam Rotary Park' to the Town of Kingsville. Prior to the donation, the Club had been using a portable building within the park to conduct meetings for their organization which was removed and disposed of following the successful execution of the donation agreement.

In 2018, the Cottam Rotary Club and the Town of Kingsville entered a lease agreement (By-law 47-2018) for partial usage of the recreational facility located at 124 Fox Street in Cottam.

DISCUSSION

The Cottam Rotary Club has expressed interest to the Town in continuing with leasing the portion of the recreational facility located within Ridgeview Park for the purpose of a meeting space for the organization. Attached in Appendix A of this report is a map outlining the location and approximate floor area for reference. The room measures approximately twenty (20) feet by forty (40) feet and does not offer any additional amenities aside from the room itself.

Prior to the initial lease agreement with the Club, the identified portion of the building had been dormant for several years serving mainly as additional storage space.

The Club has exhibited attentiveness and care in maintaining the conditions of the space along with working with the Town on minor improvements.

Attached in Appendix B of this report is the proposed amending lease agreement prepared by the Town.

The duration of the agreement is twelve (12) months and following this period, the lease agreement would continue on a month-to-month basis.

Attached in Appendix C is a letter from the Cottam Rotary Club indicating their support for the proposed lease agreement.

LINK TO STRATEGIC PLAN

Effectively manage corporate resources and maximize performance in day-to-day operations.

FINANCIAL CONSIDERATIONS

\$1020.00 +HST in annual revenue will be generated upon successful execution of amending the Cottam Rotary Lease Agreement.

CONSULTATIONS

Kingsville Administration
Cottam Rotary Club

RECOMMENDATION

That Council directs the Mayor and Clerk to execute the amending agreement with the Cottam Rotary Club for partial usage of the recreational facility located at 124 Fox Street in Cottam.

Dan Wolicki

Dan Wolicki
Manager of Municipal Facilities and Properties

G.A. Plancke

G.A. Plancke, Civil Eng. Tech (Env.)
Director of Municipal Services

Peggy Van Mierlo-West

Peggy Van Mierlo-West, C.E.T.
Chief Administrative Officer

**Legend**

Essex Municipalities

<all other values>

Kingsville

Street

Severance

Kingsville Assessment

0 8.75 17.5
Meters

1: 525



3/19/2018

Notes

Schedule B

THIS MAP IS NOT TO BE USED FOR NAVIGATION
Copyright the Corporation of the County of Essex, 2012. Data herein is provided by the Corporation of the County of Essex on an 'as is' basis. Assessment parcel provided by Teranet Enterprises Inc. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable.

SCHEDULE 'A' TO BY-LAW XX-2019

THIS AMENDING AGREEMENT made this day of , 2019.

BETWEEN:

THE CORPORATION OF THE TOWN OF KINGSVILLE

(hereinafter referred to as the "Landlord")

OF THE FIRST PART

-and-

ROTARY CLUB OF COTTAM

(hereinafter referred to the "Tenant")

OF THE SECOND PART

WHEREAS the Landlord and Tenant entered into an Agreement, dated DATE, attached hereto as Appendix A;

AND WHEREAS the Agreement expired on DATE (the "Agreement") and continued on a month-to-month basis in accordance with the terms of the Agreement;

AND WHEREAS the parties wish to re-establish a duration for the Agreement on the terms set out herein;

NOW THEREFORE WITNESSETH THAT in consideration of the mutual covenants and obligations set forth in this Agreement and of other good and valuable consideration (the sufficiency and receipt of which is hereby acknowledged), the parties hereto covenant and agree as follows:

1. Subsection 4 of the Agreement is amended to commence on the 1st day of January to the 31st day of December.
2. Subsection 4 of the Agreement is amended to reflect that the Agreement will continue on a month to month basis after December 31, 2020.
3. Subsection 7 is removed and replaced with the following language:

The Tenant covenants and agrees to pay the Landlord, in lawful money of Canada, annual rent in the amount of \$1,020.00, plus applicable taxes, payable in advance, in equal semi-annual installments in the amount of \$510.00, plus applicable taxes, on

or before the 1st day of the months of January and June for the duration of the term of this Lease.

4. Subsection 8 is amended to reflect that rent is “collectable effective January 1, 2020”.
5. The parties confirm that but for the amendments to the various dates and the replacement of Subsection 7, as described in this Amending Agreement, in all other respects the terms, covenants and conditions of the Agreement remain unchanged and in full force and effect. It is understood and agreed that all terms and expressions when used in this Agreement shall, unless a contrary intention is expressed herein, have the same meanings as ascribed to them in the Agreement.
6. This Amending Agreement shall enure to the benefit of and be binding upon the parties and their respective heirs, successors and permitted assigns, as the case may be.

IN WITNESS WHEREOF the Landlord has hereunto duly executed this Agreement this day of _____, 2019.

**THE CORPORATION OF THE
TOWN OF KINGSVILLE**

MAYOR, Nelson Santos

CLERK, Jennifer Astrologo

IN WITNESS WHEREOF the Tenant has hereunto duly executed this Agreement this day of _____, 2019.

COTTAM ROTARY CLUB

**Name: James Heinrichs
President**

**Name: Wayne Hyland
Treasurer**

We have authority to bind the Corporation

APPENDIX “A”

NTD – Attach Original Agreement

THIS AGREEMENT made this 9th day of April, 2018.

BETWEEN:

THE CORPORATION OF THE TOWN OF KINGSVILLE

(hereinafter referred to as the “Landlord”)

OF THE FIRST PART

-and-

ROTARY CLUB OF COTTAM

(hereinafter referred to the “Tenant”)

OF THE SECOND PART

WHEREAS the Landlord is the owner of certain lands located at 124 Fox Street, Cottam, Ontario and more particularly described in Schedule “A” to this Agreement (the “Lands”), which Lands include a building (the “Building”);

AND WHEREAS the Tenant wishes to lease certain portions of the Building as a meeting area and the Landlord is willing to lease a portion of the Building to the Tenant for meeting purposes;

NOW THEREFORE WITNESSETH THAT in consideration of the mutual covenants and obligations set forth in this Agreement and of other good and valuable consideration (the sufficiency and receipt of which is hereby acknowledged), the parties hereto covenant and agree as follows:

Recitals

1. The recitals as set out above are true in substance and in fact.

Premises

2. The Landlord hereby leases to the Tenant those portions of the Building as indicated in Schedule "B" attached to this Agreement (the "Premises") together with the right to use those areas of the Lands adjacent to or outside the Premises, but which are not part of the Premises and which do not constitute rented or rentable areas and which walkways, sidewalks, access areas and parking areas.
3. The Tenant may use the Premises for the purposes of conducting its meetings.

Term

4. The term of this Agreement commences on the 1st day of March, 2018 and ends on the 28th day of February, 2019.
5. Provided that the Tenant is not in default under this Agreement, this Agreement shall continue on a month to month basis after February of 2019. During this period, the Landlord shall have the right to terminate this Agreement at any time by providing thirty (30) days advanced written notice to the Tenant.
6. Subject to the Landlord's rights under this Lease, the Tenant shall have quiet enjoyment of the Premises during the term of this Agreement without any interruption or disturbance from the Landlord.

Rent

7. The Tenant covenants and agrees to pay the Landlord, in lawful money of Canada, annual rent in the amount of \$1,020.00, plus applicable taxes, payable in advance, in equal monthly installments in the amount of \$85.00, plus applicable taxes, on or before the 1st day of each and every month for the duration of the term of this Lease.

8. The rent described in section 7 of this Agreement shall be collectable effective March 1, 2018 and is inclusive of any property tax that may be levied on the Land.
9. The Tenant shall provide to the Landlord at the address provided in section 33 a series of post-dated cheques for each calendar year representing the monthly installment as set out in section 7 herein.

Tenant's Responsibilities

10. The Tenant further covenants and agrees as follows:
 - a) The Tenant shall be responsible for the continued maintenance and repair of the Premises, excluding heating and cooling equipment appurtenant to the Building. The Tenant shall allow the Landlord, upon the Landlord giving reasonable notice, to enter the Premises for the purpose of inspection of the same and, in the event that such inspection reveals that maintenance or repair work is required to be completed by the Tenant pursuant to the terms of this Lease, the Landlord shall give the Tenant notice in writing and the Tenant shall, within a reasonable time, complete such work in a good and workpersonlike manner.
 - b) The Tenant shall keep the Premises in a reasonable state of cleanliness. The Tenant shall provide, at its expense, any janitorial services and supplies that may be required in this regard.
 - c) The Tenant and shall not make improvements, alterations or renovations to the Premises without the written consent of the Landlord, which consent shall not be unreasonably withheld. Any such improvements, alterations or renovations made by the Tenant with the written consent of the Landlord shall be at the sole expense of the Tenant and such improvements, alterations or renovations shall immediately become the property of the Landlord without compensation to the Tenant.

- d) The Tenant shall, at its own expense, if requested by the Landlord, remove any or all improvements, alterations or renovations made by the Tenant to the Premises and shall repair all damaged caused by the installation or the removal or both.
11. For greater clarity, the Landlord and Tenant agree that any other services or expenses relevant to the use by the Tenant of the Premises and not specifically mentioned herein are the sole responsibility and expense of the Tenant, including, but not limited to the provision of its own telephones and telephone service.
12. If the Tenant fails to maintain or repair the Premises as required by this Lease, the Landlord may, but shall not be obliged to, conduct any maintenance or make any necessary repairs to the Premises. The Tenant shall allow the Landlord, upon the Landlord giving reasonable notice, to enter the Premises for the purpose of carrying out such maintenance and repairs and the Tenant shall be liable to the Landlord for all costs associated with the Landlord so doing. The Landlord shall not be liable to the Tenant for any loss, damage or inconvenience in connection with the entry by the Landlord and any work carried out by the Landlord.
13. The Tenant shall be responsible for all inspections of fire and safety related equipment (i.e. fire extinguishers, alarms, lights). The Tenant must maintain documentation evidencing the inspections, which documentation shall be available to the Landlord upon request.
14. If the Tenant fails to make any payments required to be made in accordance with this Lease, the Landlord may make such payments and the Tenant shall be liable to the Landlord for such amounts. If such amounts are not paid by the Tenant to the Landlord upon demand, the Landlord shall be entitled to the same remedies and may take the same steps for recovery of the unpaid amounts as if such amounts were rent.

Landlord's Responsibilities

15. The Landlord shall, at its expense, be responsible for all the continued maintenance and repair of any and all aspects of the exterior of the Building including all grassy areas, parking facilities, driveways and building access located on the Lands.
16. The Landlord, at its expense, shall be responsible for the continued maintenance and repair or replacement of the heating, cooling, and ventilation equipment.
17. The Landlord shall take the necessary steps to insure, at its expense, the Building and appurtenances thereto against any and all loss from any cause whatsoever and, without limiting the generality of the foregoing, shall include a loss by fire, the elements or explosion, for their full insurable value.
18. The Landlord shall maintain the accounts for the utilities in good standing.

Acts of Default

19. In addition to the breach of any covenant, term or condition of this Lease, the following are acts of default for the purposes of this Lease ("Acts of Default"):
 - a) the bankruptcy or insolvency of the Tenant;
 - b) a material change in use of the Premises by the Tenant and, in particular, without limiting the generality of the foregoing, any change that affects the Landlord's insurance or that constitutes a nuisance;
 - c) the Tenant has committed any act or neglected to do anything with the result that a construction lien or other encumbrance is registered against the Land or any part thereof;

- d) any significant willful or negligent damage to the Premises caused by the Tenant or by persons permitted on the Premises by the Tenant; or
- e) the Tenant is no longer recognized as a non-profit corporation, without share capital, pursuant to the *Corporations Act*.

Termination

- 20. The Landlord may terminate the Lease if the Tenant commits an Act of Default, in accordance with any other provision of this Agreement conferring that right on the Landlord, or for any other cause permitted by law.
- 21. If, when an Act of Default has occurred and the Landlord does not exercise its right of termination, the Landlord shall have the right to take any and all necessary steps to rectify any or all Acts of Default and to charge the costs of such rectification to the Tenant and recover such costs as rent.
- 22. No Act of Default shall be deemed to have been waived by the Landlord unless the waiver is in writing and signed by the Landlord. Any waiver shall not constitute the condoning of any Act of Default, nor shall the waiver be pleaded as an estoppel against the Landlord to prevent it from exercising its remedies with respect to a subsequent Act of Default.

Overholding

- 23. If the Tenant remains in possession of the Premises after termination of this Lease and if the Landlord then accepts rent for the Premises from the Tenant, it is agreed that such overholding shall create a monthly tenancy only, which shall be terminable on 30 days' written notice, and the tenancy shall be subject to all of the terms and conditions of this Agreement, except those regarding the term.

Indemnity and Insurance

24. The Tenant shall indemnify and hold harmless the Landlord, its agents, employees, appointees and members of Council, from and against any and all liabilities, claims, expenses, demands, losses, costs, damages, actions, suits or other proceedings by whomsoever made, directly or indirectly that are based upon, occasioned by or attributed to any bodily injury, sickness, disease or death or to damage to or destruction of tangible property arising out of or occasioned by the maintenance, use or occupancy of the Premises or the sub-letting or assignment of the same or any part thereof by the Tenant or anyone for whom at law the Tenant is responsible. The Tenant covenants to indemnify the Landlord with respect to any encumbrance on or damage to the Premises occasioned by or arising from the act, default or negligence of the Tenant or anyone for whom at law the Tenant is responsible and the Tenant agrees that the foregoing indemnity shall survive the termination of this Lease notwithstanding any provisions of this Lease to the contrary.

25. The Tenant shall at its expense take out and maintain in full force and effect for the term of this Lease the following insurance:
 - a) insurance upon property of every kind owned by the Tenant or for which the Tenant is liable or which is installed on behalf of the Tenant within the Premises; and

 - b) general liability and property damage insurance, including but not limited to, personal liability, contractual liability and tenants' legal liability. Such policies shall be written on a comprehensive basis with coverage for any one occurrence or claim of not less than five million dollars (\$5,000,000.00). This insurance shall name as an additional insured the Landlord and shall contain a provision for cross liability or severability of interest.

26. The Tenant shall provide Certificates of Insurance to the Landlord upon execution of this Lease and shall provide the Landlord with copies of all renewals throughout the term of this Lease.

Force Majeure

27. It is expressly agreed that, if during the term hereof, the Premises shall be damaged by fire, lightning, tempest, impact of aircraft, Acts of God, riots, insurrections or explosions, the following provisions shall have effect:
- a) if the Premises are rendered wholly unfit for occupancy by the Tenant, the rent hereby reserved shall be suspended until the Premises have been repaired or restored;
 - b) if the Premises are rendered partially unfit for occupancy by the Tenant, the rent hereby reserved shall abate in part only in the proportion that the part of the Premises so rendered unfit is of the whole of the Premises until the Premises have been repaired or restored;
 - c) if the Premises shall be incapable of being repaired or restored with reasonable diligence within 120 days of the happening of the damage, then either the Landlord or the Tenant may, at its/their option, terminate this Lease by notice in writing to the other given within 60 days from the date of the damage, and if such notice is given, this Lease shall cease and become null and void from the date of the damage and the Tenant shall immediately surrender the Premises and all its interest therein to the Landlord and the rent shall be apportioned and shall be payable by the Tenant only to the date of such damage, and the Landlord may re-enter and repossess the Premises
 - d) if the Premises are capable with reasonable diligence of being repaired or restored within 120 days of the happening of such damage, then the Landlord shall restore or repair the Premises within 120 days;
28. Any question as to the degree of damage or destruction or the period of time required to repair or rebuild shall be determined by an architect retained by the Landlord.
29. There shall be no abatement from or reduction to the rent payable by the Tenant nor shall the Tenant be entitled to claim against the Landlord for any damages, general or special,

caused by fire, water, sprinkler systems, partial or temporary failure or stoppage of services or utilities or from any cause whatsoever.

Assignment or Sublet

30. The Tenant may not assign or sublet the Premises, in whole or in part, or allow the Premises to be used by any other third party without the prior written consent of the Landlord.
31. Any consent given by the Landlord to any assignment or other disposition of the Tenant's interest in this Lease or in the Premises shall not release the Tenant from its obligations under this Lease, including the obligation to pay rent and other expenses as provided for herein.

Vacant Possession

32. At the end of the term Lease or upon termination, the Tenant shall deliver vacant possession of the Premises to the Landlord in the same condition as at the commencement of the Lease, reasonable wear and tear accepted and subject to Section 10(c).

Notice

33. Notice given under this Lease shall be provided by way of:
 - a) hand delivery, in which case notice shall be effective on the date of delivery;
 - b) e-mail, in which case notice shall be effective on the day on which the e-mail is received; or

- c) regular letter mail, in which case notice shall be effective on the fifth day following the date of mailing,

To the Landlord:

The Corporation of the Town of Kingsville
2021 Division Road North
Kingsville, Ontario
N9Y 2Y9
Attention: Manager of Municipal Facilities and Property

To the Tenant:

Rotary Club of Cottam
22 Lyle Street
Cottam, Ontario
N0R1B0
Attention: Wayne Hyland, Treasurer

General

34. The Tenant shall not register notice of or a copy of this Lease on title to the Lands without consent of the Landlord.
35. This Agreement may be amended with regard to any one or more of the terms herein in writing duly executed by both parties.
36. This Agreement shall be governed and construed in accordance with the laws of the Province of Ontario and the laws of Canada applicable therein
37. In this Lease, words importing the singular include the plural, and vice versa, and importing the masculine gender include the feminine, and importing an individual includes a corporation and vice versa.
38. This Agreement shall enure to the benefit of and be binding upon the parties and their respective heirs, successors and permitted assigns as the case may be.

IN WITNESS WHEREOF the Landlord has hereunto duly executed this Agreement this 16th day of April, 2018.

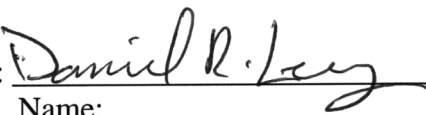
THE CORPORATION OF THE
TOWN OF KINGSVILLE

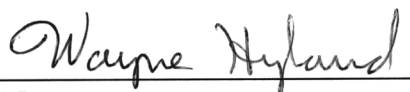
Per: 
NELSON SANTOS, MAYOR

Per: 
JENNIFER ASTROLOGO, CLERK

IN WITNESS WHEREOF the Tenant has hereunto duly executed this Agreement this 12th day of April, 2018.

COTTAM ROTARY CLUB

Per: 
Name:
President

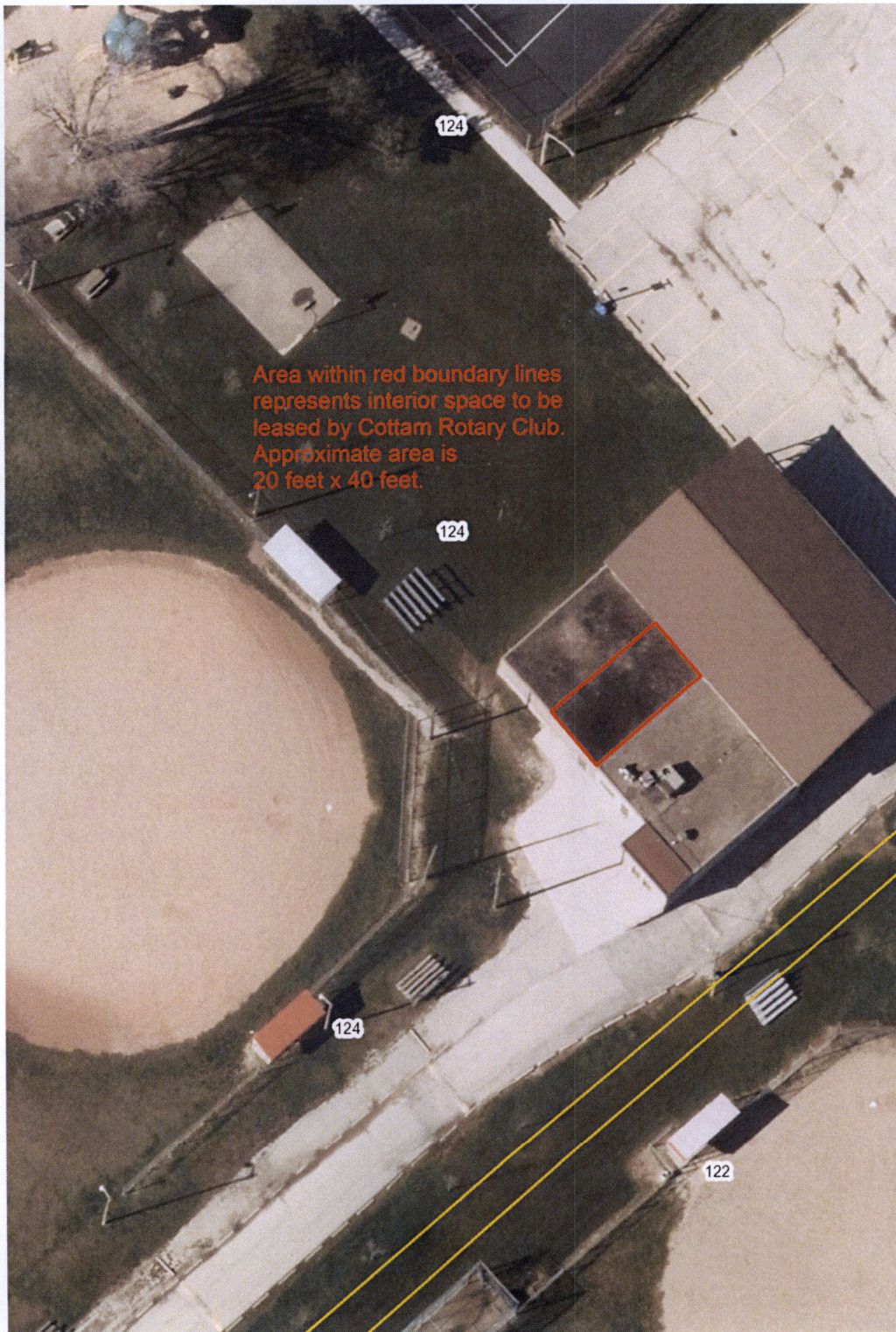
Per: 
Name:
~~Vice-President~~ Treasurer

We have authority to bind the Corporation

SCHEDULE 'A'

GOSFIELD NORTH CON NTR PT LOT 270 AND RP 12R4134 PT PART 1 RP 12R5450
PARTS 2 AND 3

SCHEDULE 'B'



APPENDIX C



Rotary Club of Cottam
22 Lyle St.
Cottam, ON
N0R1B0

November 7, 2019

To Whom It May Concern;

We, the Rotary Club of Cottam, are in agreement to the terms and conditions presented by the Corporation of the Town of Kingsville regarding the rental of the former youth centre building in Cottam.

Yours in Rotary,

A handwritten signature in blue ink, appearing to read "Jamie Heinrichs".

Jamie Heinrichs
President,
Rotary Club of Cottam

Dan Levy
Secretary,
Rotary Club of Cottam

Rotary 
Club of Cottam



2021 Division Road North
Kingsville, Ontario N9Y 2Y9
(519) 733-2305
www.kingsville.ca
kingsvilleworks@kingsville.ca

Date: December 2, 2019
To: Mayor and Council
Author: Ryan McLeod, CPA, CA
RE: 2020 Draft Budget – Executive Summary
Report No.: FS-2019-17

AIM

To provide Council with an overview of the 2020 draft budget.

BACKGROUND

As per section 290, of the *Municipal Act, 2001*, every year, municipalities are required to prepare and adopt a budget. The budget must include all estimated revenues, expenses, debt repayments and reserve contributions or withdrawals for the year.

The annual budget serves 3 main purposes;

- 1) It determines the amount of revenue to be raised from property taxes, which in turn, establishes the tax rate.
- 2) It provides an opportunity to direct financial resources towards municipal priorities.
- 3) It provides a tool for financial management and control.

DISCUSSION

The municipal budget includes both 'property tax' supported operations and 'water & wastewater rate' supported operations. Property tax supported operations determine the property tax rate, while the water and wastewater budgets form the basis for future water and wastewater rate discussions.

Property Tax Supported Operations

A summary of all property tax funded operations is located on page 3 of the budget document. As indicated in this summary, the budget consists of two main components: an Operating Budget and a Capital Budget.

Operating Budget

Administration is committed to responsibly managing our financial resources to maintain or enhance the level of service the Town provides to its residents. The total 'net' operating expenses for 2020 are budgeted at \$13,758,999 (2019 - \$13,175,508), an increase of \$583,491. 'Net' operating expenses refers to gross operating expenses, less operating revenues + / - operating reserve adjustments. The detailed departmental operating budgets can be found on pages 11 - 35.

The major factors contributing to increased operating costs are as follows:

Wages and Benefits

Wages and benefits represent the single most significant component of the Town's operating expenses. Based on the existing staffing complement, salaries and wages funded by taxation will amount to \$5,610,000 (2019 - \$5,356,000). The increase of \$254,000 is primarily attributable to COLA adjustments, wage increases in accordance with our collective agreements (union) and performance based grid movements (non-union staff).

Increased Staffing Complement

In addition to the general increase in wages and benefits noted above, the 2020 budget includes the following:

- 1 additional full-time Parks and Recreation unionized employee at annual cost of \$85,000,
- 3 additional Recreation summer students at cost of \$38,000.

These additional resources are considered necessary to address our expanding park network and programming / special event needs.

Policing Costs

The Town's contract with the OPP is set to increase by \$119,000 in 2020. The OPP contract is based on a Provincial costing formula, which factors in a base service costs per household plus additional costs based on calls for service.

For 2020, the Provincial Government has restructured their grant program with respect to policing services. Under the previous grant program, the Town received \$95,000 annually which was used to offset general policing costs. Under the new grant program, the Town will receive funding through a partnership with 4 other local Police Service Boards to address mental health and addiction issues within our region. Any proceeds received through this grant will be fully offset by additional expenses.

Growth Related Costs

A number of operating cost increases are directly related to the growth of the municipality. For example, garbage collection is based on the number of households. Park maintenance is a function of the size and location of our parks. Streetlight hydro is based on the number of streetlights. Road maintenance is a function of the number of lane kilometers. As the municipality grows, so will the operating costs required to maintain established levels of service.

Inflation

According to Statistics Canada, the Consumer Price Index for Ontario rose by 1.9% between October 2018 and October 2019. While management strives to find efficiencies wherever possible, the general increase in the cost of goods and services cannot be completely avoided.

Grants & Donations

In 2019, Council reviewed the Town's Grant Policy and established a firm limit on grant awards of \$85,837 (representing .5% of the previous year tax levy) for the 2020 budget. The Town has received 23 grant requests totaling \$159,917. A summary of the grant requests can be found on page 53 of the budget. Administration will provide council with a complete copy of all grant applications, along with a scoring summary, in advance of the 2nd budget deliberation meeting.

Capital Budget

The capital budget consists of current year capital expenditures, which are offset by various funding sources, reserve contributions and long-term debt servicing costs. The capital budget is summarized below:

	2020 Draft Budget	2019 Budget
Current Year Expenditures	\$16,039,550	\$11,672,183
Less: Funding Sources	(\$14,640,314)	(\$10,661,623)
Transfers to Reserves	\$2,706,250	\$2,265,500
Debt Service Costs	\$922,278	\$926,819
Capital Budget - Funded by Taxation	\$5,027,764	\$4,202,879

A detailed list of the proposed capital projects can be found on pages 6 – 9 of the budget document. The funding sources for each capital project, such as grants, reserves, development charges, etc. are identified in the columns on the right hand side of the schedule. Please note, only those projects with amounts in the last column on the right hand side of the schedule impact current year taxation.

Infrastructure Sustainability

As stated in the strategic plan, it is the Town's goal to become a leader in sustainable infrastructure renewal and development. In an effort to close our infrastructure deficit, the Town's strategic plan includes a commitment to increase capital spending on infrastructure and / or reserve contributions by 2.9% of the annual tax levy, each year. Administration is pleased to report that the 2020 draft budget reflects this target.

Long-term Debt

With the exception of the 2 growth related capital projects, which related to Water and Wastewater (discussed below), Administration is pleased to report that the 2020 draft budget proposes no new debt. In a commitment to fiscal responsibility, the strategic plan includes a performance measure to reduce the Town's tax supported debt service costs to less than 6.3% of taxation in 2020. Based on the draft budget, the debt service costs in 2020 will be approx. \$922,000 or 5% of taxation.

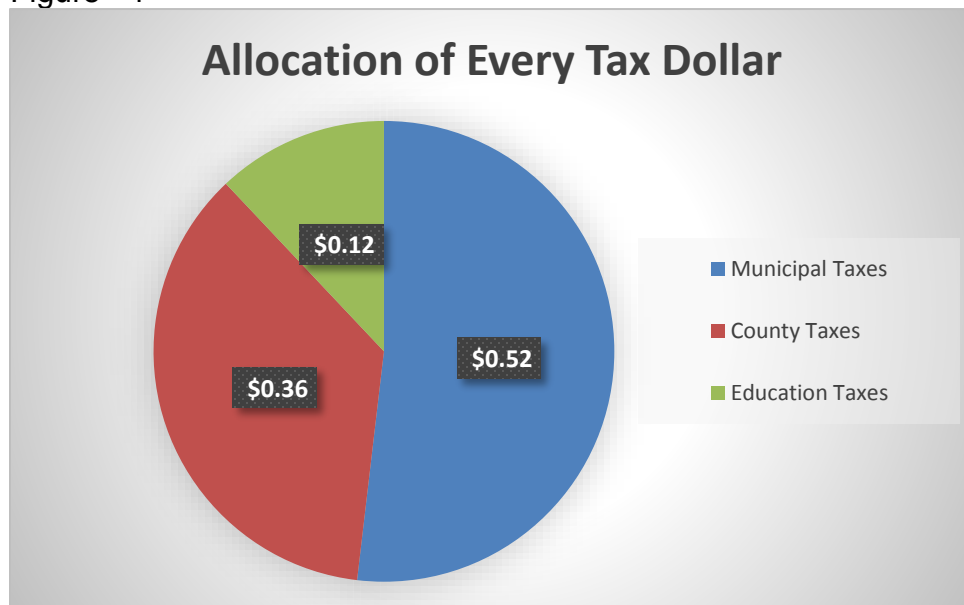
Further information and analysis on the proposed 2020 capital projects will be provided to Council during budget deliberations.

Taxation

When a resident receives their tax bill, they are actually paying 3 different taxes: Municipal (or local) taxes, County taxes and Education taxes.

Based on the 2019 budget, every tax dollar that a Kingsville resident paid was divided as follows:

Figure - 1



Municipal Tax Levy

The 2020 draft budget proposes a total Tax Levy of \$18,575,763 (2019 - \$17,167,387).

The Residential Tax Rate is calculated as follows:

Total Tax Levy / Weighted Assessment Base = Residential Tax Rate

Based on this formula, any increase to the Town's assessment base will reduce the impact of budgetary changes on the tax rate.

Assessment Growth

According to the latest assessment information provided by MPAC, the weighted value of our assessment will increase by 6.2% in 2020. This 6.2% increase is a combination of phased-in assessment growth (2.7%) and new construction (3.5%). A detailed breakdown of the Town's assessment base and how each property class contributes to the tax levy can be found on page 4 of the budget document.

Council should note that municipalities are entering the final year of the 2016 assessment cycle. For the 2020 tax year, assessment values are based on a property's value as of January 1, 2016. In 2021, assessment values will be based on a phased in amount of the property's value as of January 1, 2019.

Tax Rates

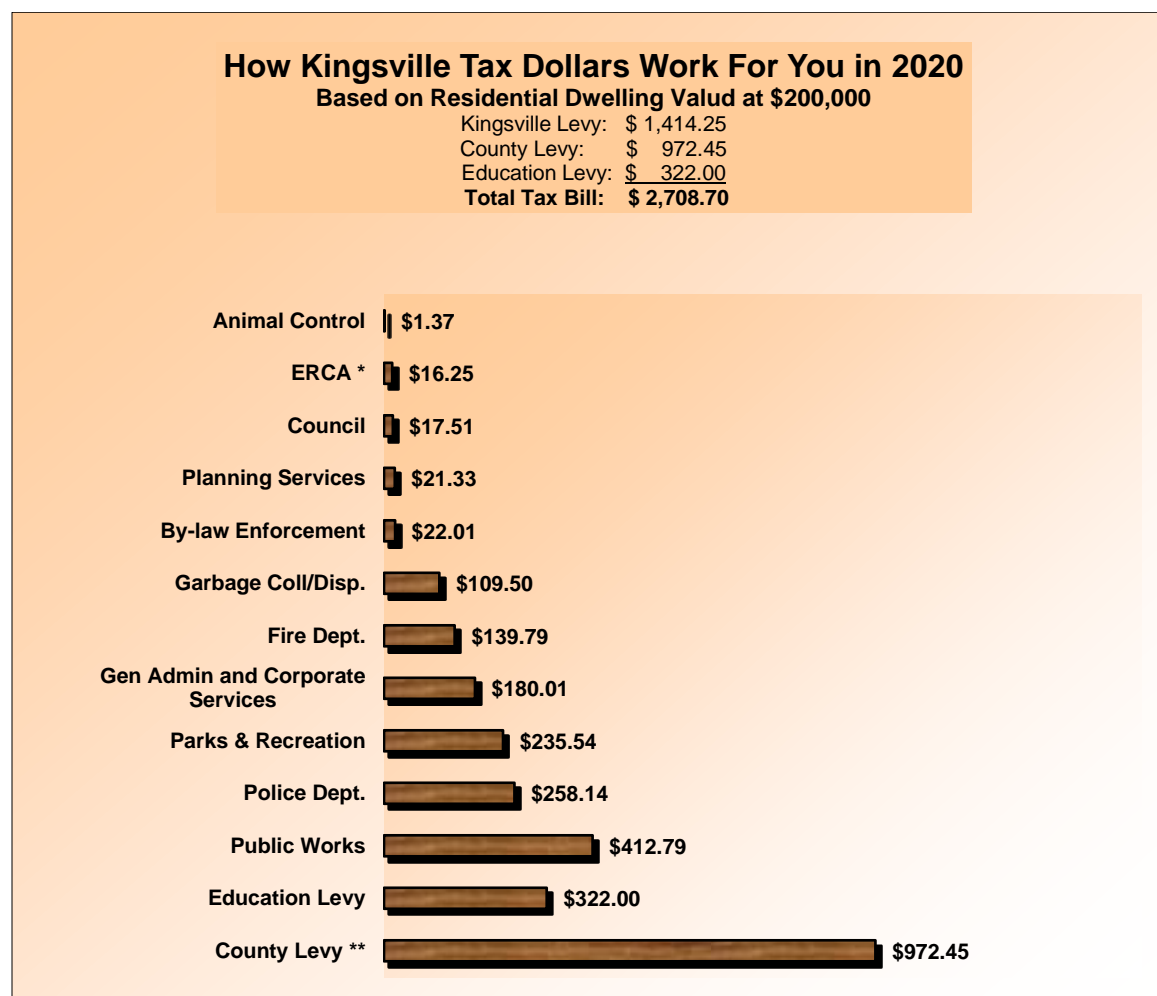
The 2020 budget proposes a municipal tax rate increase of 1.9%. On a home assessed at \$200,000 this represents an annual increase of \$26.66.

As illustrated in Figure 1 above, the municipal taxes represent only 52% of the property tax bill that Kingsville residents will pay. The County tax rate is established by County Council. At the time of this report, the proposed rate increase reflected in the draft County Budget is .67%. The Education Tax rate is established by the Province. At the time of this report, these rates are unknown.

For budget discussion purposes, council should be aware that a 1% change in the municipal tax rate equals approx. \$170,000.

Tax Dollars at Work

The following chart illustrates how the tax dollars, on a home assessed at \$200,000, would be distributed based on the 2020 draft budget. For the purpose of this chart, we have assumed no changes in the Education tax rates.



Water and Wastewater Rate Supported Operations

A summary of all water and wastewater rate funded operations can be found on page 36. The detailed operating budgets for these departments, can be found on pages 38-42. Water and wastewater capital projects, along with the various funding sources, are listed on page 37.

Development Charges

The 2020 capital budget includes a number of growth related capital projects which are eligible for full or partial funding through Development Charges (DCs). At year end, the Town will have approximately \$3,900,000 available in DC reserves. The draft budget has applied approximately \$3,500,000 of these DCs to various road, parks, water and wastewater projects.

There are 2 large growth related projects which would otherwise be eligible for DC funding, however, there is not currently sufficient DCs available to finance these projects:

Project	Project Cost	Eligible DC	DC %
Southwest Water main Construction (Phase 1, 2, 3)	\$9,000,000	\$6,750,000	75%
Cottam Sanitary Sewage Capacity Upgrade	\$1,200,000	\$1,200,000	100%

The Town has the option of proceeding with these projects through debt financing, and repay this debt through the future collection of DCs. Before proceeding with either project, Council should carefully consider the impact of these projects on future development. If Council chooses to defer the construction of these projects, it will limit the potential for future development in these service areas. Proceeding with the project, however, does not guarantee that private developers will proceed with their investment plans.

Further information and analysis on these and other proposed capital projects for water and wastewater will be provided to Council prior to budget deliberations.

Budget Deliberation Dates

In light of other municipal commitments, Administration recommends the following dates for budget deliberations;

- Meeting #1 - Tuesday, January 14th or Thursday, January 16th, 2020
- Meeting #2 - Wednesday, January 29th or Thursday, January 30th, 2020

These dates are provided as recommendations only. It is understood that alternative dates may be necessary to accommodate every Councillor's availability.

LINK TO STRATEGIC PLAN

Improve recreational and cultural facilities and opportunities within the Town of Kingsville.

Effectively manage corporate resources and maximize performance in day-to-day operations.

To become a leader in sustainable infrastructure renewal and development.

FINANCIAL CONSIDERATIONS

Please see above.

CONSULTATIONS

Senior management team

RECOMMENDATION

That Council receives the 2020 Draft Budget and provide direction on budget deliberation dates.

Ryan McLeod

Ryan McLeod, CPA, CA
Director of Financial Services

Peggy Van Mierlo-West

Peggy Van Mierlo-West, C.E.T.
Chief Administrative Officer



TOWN OF KINGSVILLE

2020

**DRAFT
BUDGET**

December 3, 2019

TOWN OF KINGSVILLE
2020
BUDGET

TABLE OF CONTENTS

Budget Summary 3

Tax Calculation (CVA Assessment) 4

Tax Rate Calculation 5

Capital Budget Summary 6

Taxation Detail 10

Departments

 Council 11

 General Administration 12

 Information Technology 14

 Animal Control 15

 Fire Department 16

 Police Department 18

 Building Department 19

 Public Works 20

 Sanitation 22

 Cemetery 23

 Arena 24

 Parks 26

 Facilities 28

 Fantasy of Lights 29

 Marina 30

 Migration Festival 31

 Recreation Programs 32

 Communities in Bloom 33

 Planning Department 34

 BIA 35

Environmental Budget Summary 36

 Environmental Capital Summary 37

 Water 38

 Kingsville/Lakeshore West Wastewater 40

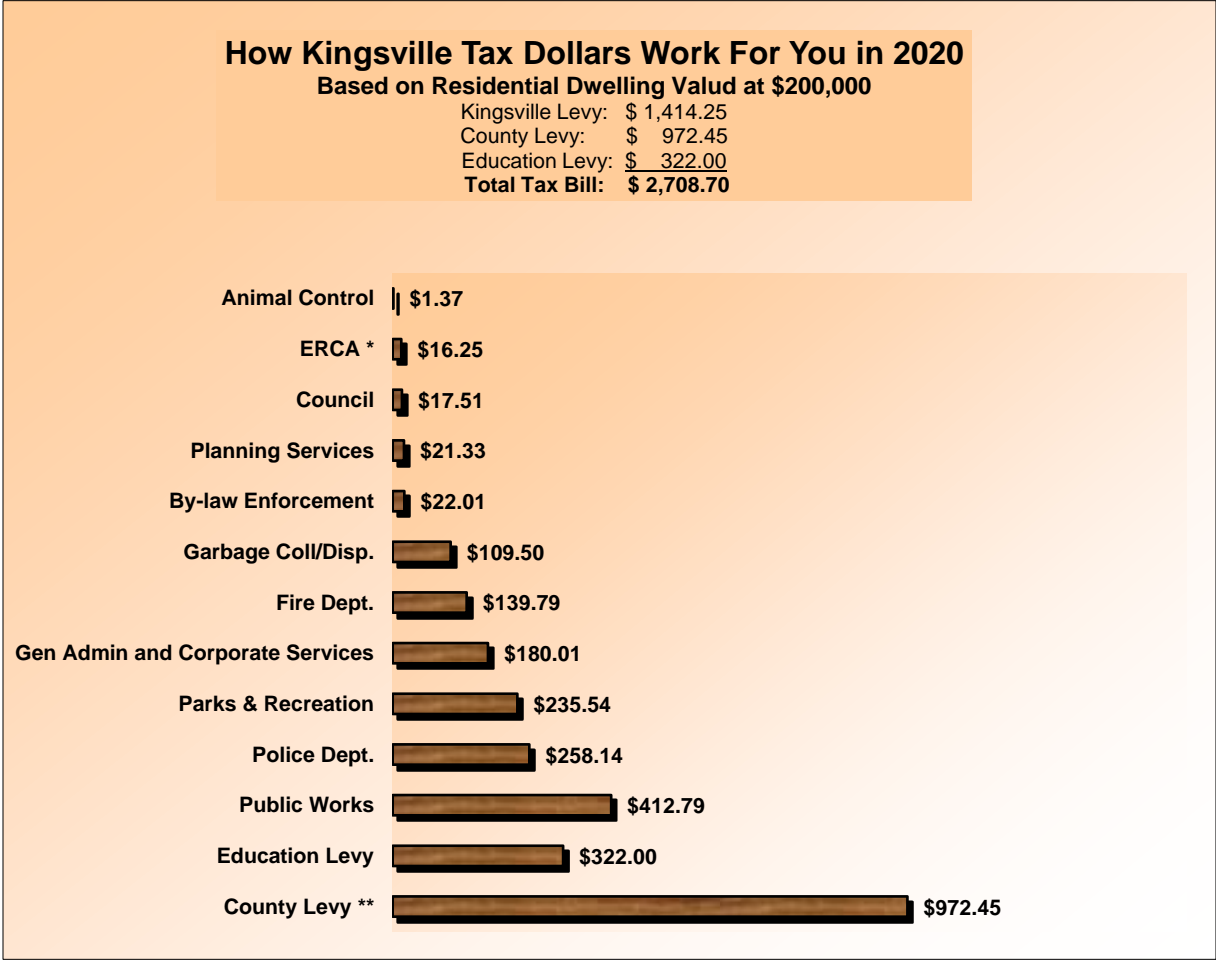
 Cottam Wastewater 42

Reserves 43

Appendices 52

CONSOLIDATED BUDGET SUMMARY					
	2017	2018	2019	2019	2020
	Actuals	Actuals	Budget	Actuals	Budget
TAXATION:					
Taxation Levy	\$ 14,750,991	\$ 16,024,811	\$ 17,167,387	\$ 17,167,386	\$ 18,575,763
Supplemental & Other Taxes	\$ 240,049	\$ 328,438	\$ 211,000	\$ 413,925	\$ 211,000
TOTAL TAXATION:	\$ 14,991,040	\$ 16,353,249	\$ 17,378,387	\$ 17,581,311	\$ 18,786,763
OPERATING REVENUE:					
Council	\$ -	\$ -	\$ -	\$ -	\$ -
General Administration	\$ 1,899,955	\$ 1,840,226	\$ 1,572,023	\$ 2,492,839	\$ 1,696,700
Information Technology	\$ 200	\$ 220	\$ -	\$ 260	\$ -
Animal Control	\$ 42,890	\$ 40,800	\$ 40,000	\$ 39,950	\$ 40,000
Fire	\$ 56,448	\$ 47,075	\$ 54,370	\$ 66,191	\$ 54,470
Police	\$ 215,622	\$ 214,745	\$ 194,413	\$ 96,173	\$ 106,853
Building	\$ 812,932	\$ 853,697	\$ 798,600	\$ 968,969	\$ 852,500
Public Works	\$ 74,706	\$ 136,946	\$ 117,760	\$ 258,410	\$ 155,010
Sanitation	\$ -	\$ -	\$ -	\$ -	\$ -
Cemetery	\$ 70,252	\$ 69,215	\$ 72,225	\$ 97,677	\$ 77,225
Arena	\$ 295,068	\$ 284,069	\$ 302,200	\$ 219,970	\$ 282,200
Parks	\$ 778	\$ 970	\$ -	\$ 2,499	\$ -
Facilities	\$ 132,598	\$ 135,993	\$ 156,508	\$ 116,746	\$ 175,578
Fantasy of Lights	\$ 9,794	\$ 9,421	\$ 9,500	\$ 6,401	\$ 8,400
Marina	\$ 98,397	\$ 108,594	\$ 105,000	\$ 62,115	\$ 88,000
Migration Fest	\$ 2,914	\$ 2,639	\$ 2,700	\$ 13,565	\$ 4,250
Recreation Programs	\$ 19,132	\$ 20,203	\$ 37,700	\$ 30,022	\$ 26,700
Communities in Bloom	\$ -	\$ -	\$ -	\$ -	\$ -
Planning	\$ 66,150	\$ 90,540	\$ 108,800	\$ 103,165	\$ 97,700
BIA	\$ 121,643	\$ 124,485	\$ 123,353	\$ 126,417	\$ 137,431
TOTAL:	\$ 3,919,479	\$ 3,979,838	\$ 3,695,152	\$ 4,701,370	\$ 3,803,017
OPERATING EXPENDITURES:					
Council	\$ 171,684	\$ 172,152	\$ 215,191	\$ 195,764	\$ 224,039
General Administration	\$ 3,031,211	\$ 3,056,973	\$ 3,429,397	\$ 3,028,294	\$ 3,377,298
Information Technology	\$ 455,672	\$ 466,271	\$ 529,665	\$ 463,813	\$ 573,712
Animal Control	\$ 61,036	\$ 46,854	\$ 56,892	\$ 58,291	\$ 60,700
Fire	\$ 1,225,482	\$ 1,308,387	\$ 1,477,155	\$ 1,265,730	\$ 1,487,078
Police	\$ 3,147,633	\$ 3,128,357	\$ 3,286,425	\$ 3,001,358	\$ 3,420,407
Building	\$ 614,950	\$ 695,750	\$ 894,394	\$ 749,566	\$ 893,048
Public Works	\$ 2,388,352	\$ 2,380,184	\$ 2,509,347	\$ 2,422,425	\$ 2,745,297
Sanitation	\$ 1,264,598	\$ 1,294,169	\$ 1,345,526	\$ 1,203,462	\$ 1,382,119
Cemetery	\$ 86,004	\$ 91,515	\$ 137,344	\$ 101,413	\$ 121,629
Arena	\$ 854,946	\$ 984,507	\$ 1,096,099	\$ 943,005	\$ 1,111,741
Parks	\$ 518,065	\$ 618,155	\$ 765,790	\$ 652,704	\$ 936,940
Facilities	\$ 198,722	\$ 201,822	\$ 257,570	\$ 227,064	\$ 303,620
Fantasy of Lights	\$ 27,367	\$ 33,534	\$ 33,700	\$ 22,262	\$ 33,450
Marina	\$ 105,933	\$ 110,526	\$ 146,954	\$ 73,526	\$ 108,976
Migration Fest	\$ 16,662	\$ 16,890	\$ 20,300	\$ 32,043	\$ 26,100
Recreation Programs	\$ 126,191	\$ 162,401	\$ 254,192	\$ 266,553	\$ 265,737
Communities in Bloom	\$ 5,583	\$ 283	\$ 10,750	\$ 6,110	\$ 9,100
Planning	\$ 250,582	\$ 258,419	\$ 370,909	\$ 310,186	\$ 349,393
BIA	\$ 121,034	\$ 114,416	\$ 142,148	\$ 104,893	\$ 156,294
TOTAL:	\$ 14,671,706	\$ 15,141,563	\$ 16,979,749	\$ 15,128,462	\$ 17,586,677
TRANSFERS TO (FROM) OPERATING RESERVES:					
TOTAL:	\$ 25,862	\$ (124,715)	\$ (109,089)	\$ (259,847)	\$ (24,661)
OPERATING SURPLUS/(DEFICIT):	\$ (10,778,089)	\$ (11,037,010)	\$ (13,175,508)	\$ (10,167,245)	\$ (13,758,999)
CAPITAL REVENUE:					
TOTAL:	\$ 4,515,252	\$ 5,750,534	\$ 10,661,623	\$ 2,934,871	\$ 14,640,314
CAPITAL EXPENDITURES:					
Council	\$ -	\$ -	\$ -	\$ -	\$ -
General Administration	\$ 37,819	\$ 26,693	\$ -	\$ 45,717	\$ 95,000
Information Technology	\$ 138,318	\$ 124,672	\$ 136,133	\$ 95,281	\$ 294,550
Animal Control	\$ -	\$ -	\$ -	\$ -	\$ -
Fire	\$ 452,623	\$ 10,563	\$ 10,000	\$ 10,430	\$ 763,000
Police	\$ -	\$ 40,692	\$ -	\$ -	\$ -
Building	\$ -	\$ 45,351	\$ 38,350	\$ 54,792	\$ -
Public Works	\$ 3,255,856	\$ 3,505,050	\$ 8,473,600	\$ 2,435,576	\$ 12,631,500
Sanitation	\$ -	\$ -	\$ -	\$ -	\$ -
Cemetery	\$ 3,601	\$ -	\$ -	\$ -	\$ -
Arena	\$ 127,531	\$ 45,773	\$ 7,500	\$ 7,372	\$ 310,000
Parks	\$ 485,892	\$ 392,034	\$ 546,000	\$ 438,810	\$ 1,580,500
Facilities	\$ 200,707	\$ 2,790,788	\$ 2,336,600	\$ 1,246,425	\$ 230,000
Fantasy of Lights	\$ 19,842	\$ -	\$ -	\$ -	\$ -
Marina	\$ -	\$ 14,389	\$ 55,000	\$ 15,459	\$ 130,000
Migration Fest	\$ -	\$ -	\$ -	\$ -	\$ -
Recreation Programs	\$ 901	\$ 53,063	\$ 44,000	\$ 19,469	\$ -
Communities in Bloom	\$ -	\$ -	\$ -	\$ -	\$ -
Planning	\$ 10,818	\$ 43,696	\$ 25,000	\$ 20,126	\$ 5,000
BIA	\$ 8,039	\$ -	\$ -	\$ -	\$ -
TOTAL:	\$ 4,741,947	\$ 7,092,764	\$ 11,672,183	\$ 4,389,458	\$ 16,039,550
TRANSFERS TO CAPITAL RESERVES:					
TOTAL:	\$ 2,543,508	\$ 2,615,448	\$ 2,265,500	\$ 2,265,500	\$ 2,706,250
REPAYMENT OF LONG-TERM DEBT:					
TOTAL:	\$ 958,361	\$ 947,184	\$ 926,819	\$ 675,879	\$ 922,278
CAPITAL SURPLUS/(DEFICIT):	\$ (3,728,563)	\$ (4,904,862)	\$ (4,202,879)	\$ (4,395,966)	\$ (5,027,764)
NET SURPLUS/(DEFICIT):	\$ 484,388	\$ 411,376	\$ -	\$ 3,018,100	\$ -

2020 TAX CALCULATION			
Total Assessment:	\$	3,104,721,900	
Weighted (CVA) Assessment:	\$	2,626,925,345	
2020 Budget Requirements:	\$	18,575,763	
Tax Property Class	Rate	Assessment	Proof of Taxes
Residential & Farm	0.0070713	\$ 2,100,643,134	\$ 14,854,267
Residential & Farm PIL	0.0070713	169,800	1,201
Farmland	0.0017678	664,144,666	1,174,091
Farmland PIL	0.0017678	305,000	539
Multi-Residential	0.0138272	24,054,800	332,611
Commercial Occupied	0.0076515	157,489,500	1,205,023
Commercial Excess Land	0.0053560	2,106,600	11,283
Commercial Vacant Land	0.0039741	1,382,600	5,495
Parking Lot	0.0041190	71,000	292
Commercial Occupied PIL	0.0076515	13,388,100	102,438
Commercial Vacant Land PIL	0.0053560	-	-
Industrial Occupied	0.0137360	31,195,600	428,502
Industrial Vacant Units	0.0089284	666,200	5,948
Industrial Vacant Land	0.0089284	2,943,300	26,279
Shopping Centres Full	0.0076515	6,304,600	48,239
Shopping Centre Excess Land	0.0053560	106,800	572
Industrial Occupied PIL	0.0137360	329,900	4,532
Industrial Vacant Land PIL	0.0089284	51,000	455
Industrial Excess Land PIL	0.0089284	33,600	300
Large Industrial Occupied	0.0189942	12,186,800	231,479
Large Industrial Vacant Land	0.0123462	71,600	884
Pipelines	0.0092139	15,218,000	140,217
Managed Forests	0.0017678	631,400	1,116
Exempt	0.0000000	71,227,900	-
TOTALS:		\$ 3,104,721,900	\$18,575,763



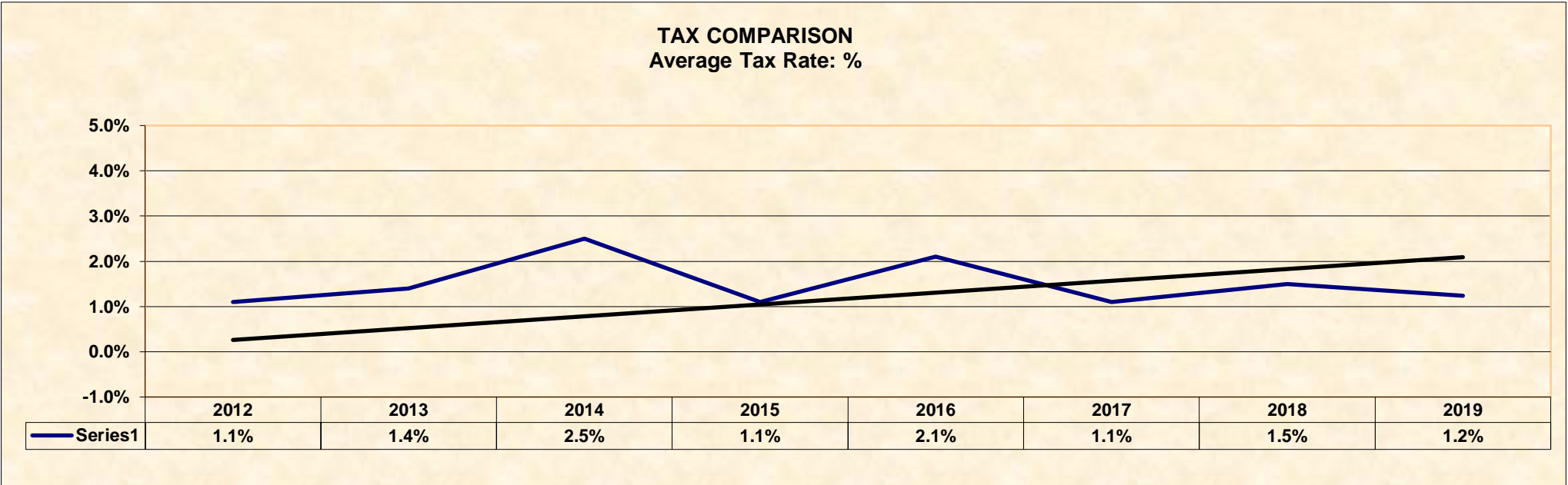
* Essex Region Conservation Authority

** County levy spent on: County Roads, Libraries, Social Services, Health Care, etc.

TAX RATE CALCULATION TABLE						
2020 TAX RATES						
Tax Property Class	Class	Local	County	Education	Total	Assessment
Residential & Farm	RT	0.00707129	0.00486223	0.00161000	0.01354352	\$ 2,100,812,934
Farmland	FT / R1	0.00176782	0.00121556	0.00040250	0.00338588	\$ 664,449,666
Commercial Occupied	CT / XT	0.00765145	0.00526115	0.01270832	0.02562092	\$ 170,877,600
Commercial Excess Land	CU / XU	0.00535602	0.00368280	0.00889582	0.01793465	\$ 2,106,600
Commercial Vacant Land	CX	0.00397407	0.00273257	0.00660629	0.01331293	\$ 1,382,600
Parking Lot	GT	0.00411903	0.00283225	0.00660629	0.01355757	\$ 71,000
Multi-Residential	MT	0.01382721	0.00950760	0.00161000	0.02494481	\$ 24,054,800
Pipelines	PT	0.00921390	0.00633549	0.01290000	0.02844938	\$ 15,218,000
Industrial Occupied	IT / JT	0.01373599	0.00944488	0.01290000	0.03608087	\$ 31,525,500
Industrial Vacant Units & Excess Land	IU / JU	0.00892839	0.00613917	0.00838500	0.02345257	\$ 699,800
Industrial Vacant Land	IX	0.00892839	0.00613917	0.00838500	0.02345257	\$ 2,994,300
Large Industrial Occupied	LT	0.01899420	0.01306044	0.01290000	0.04495464	\$ 12,186,800
Large Industrial Vacant Land	LU	0.01234623	0.00848928	0.00838500	0.02922052	\$ 71,600
Managed Forests	TT	0.00176782	0.00121556	0.00040250	0.00338588	\$ 631,400
Shopping Centres Full	ST / ZT	0.00765145	0.00526115	0.01290000	0.02581260	\$ 6,304,600
Shopping Centres Excess Land	SU / ZU	0.00535602	0.00368280	0.00889582	0.01793465	\$ 106,800
Exempt	Ex	0.00000000	0.00000000	0.00000000	0.00000000	\$ 71,227,900
TOTAL:						\$ 3,104,721,900

2020 TAX LEVY					
	Class	Municipal	County	Education	Total
Residential & Farm	RT	\$ 14,855,467	\$ 10,214,636	\$ 3,382,309	\$ 28,452,412
Farmland	FT / R1	\$ 1,174,630	\$ 807,677	\$ 267,441	\$ 2,249,748
Commercial Occupied	CT / XT	\$ 1,307,462	\$ 899,012	\$ 2,171,567	\$ 4,378,041
Commercial Excess Land	CU / XU	\$ 11,282.99	\$ 7,758	\$ 18,740	\$ 37,781
Commercial Vacant Land	CX	\$ 5,495	\$ 3,778	\$ 9,134	\$ 18,406
Parking Lot	GT	\$ 292	\$ 201	\$ 469	\$ 963
Multi-Residential	MT	\$ 332,611	\$ 228,704	\$ 38,728	\$ 600,043
Pipelines	PT	\$ 140,217	\$ 96,413	\$ 196,312	\$ 432,943
Industrial Occupied	IT / JT	\$ 433,034	\$ 297,755	\$ 406,679	\$ 1,137,468
Industrial Vacant Units & Excess Land	IU / JU	\$ 6,248	\$ 4,296	\$ 5,868	\$ 16,412
Industrial Vacant Land	IX	\$ 26,734	\$ 18,383	\$ 25,107	\$ 70,224
Large Industrial Occupied	LT	\$ 231,479	\$ 159,165	\$ 157,210	\$ 547,853
Large Industrial Vacant Land	LU	\$ 884	\$ 608	\$ 600	\$ 2,092
Managed Forests	TT	\$ 1,116	\$ 768	\$ 254	\$ 2,138
Shopping Centres	ST / ZT	\$ 48,239	\$ 33,169	\$ 81,329	\$ 162,738
Shopping Centres Excess Land	SU / ZU	\$ 572	\$ 393	\$ 950	\$ 1,915
TOTAL:		\$ 18,575,763	\$ 12,772,716	\$ 6,762,698	\$ 38,111,177

TAX COMPARISON							
Based on Residential Dwelling Valued at \$200,000							
FINAL	Tax Rate		Dwelling Value		Total Tax	Increase (Decrease)	Percentage of Variance
LOCAL:							
2020 Tax Rate:	0.0070713	x	\$200,000	=	\$1,414.26	\$26.66	1.9%
2019 Tax Rate:	0.0069380	x	\$200,000	=	\$1,387.60	\$25.86	1.9%
2018 Tax Rate:	0.0068087	x	\$200,000	=	\$1,361.74	\$43.14	3.3%
2017 Tax Rate:	0.0065930	x	\$200,000	=	\$1,318.60	\$31.52	2.4%
2016 Tax Rate:	0.0064354	x	\$200,000	=	\$1,287.08	\$50.53	4.1%
2015 Tax Rate:	0.0061828	x	\$200,000	=	\$1,236.55	\$30.27	2.5%
2014 Tax Rate:	0.0060314	x	\$200,000	=	\$1,206.28	\$63.20	5.5%
2013 Tax Rate:	0.0057154	x	\$200,000	=	\$1,143.08	\$32.68	2.9%
COUNTY:							
2020 Tax Rate:	0.0048622	x	\$200,000	=	\$972.45	\$6.47	0.7%
2019 Tax Rate:	0.0048299	x	\$200,000	=	\$965.97	\$13.06	1.4%
2018 Tax Rate:	0.0047646	x	\$200,000	=	\$952.91	\$13.79	1.5%
2017 Tax Rate:	0.0046956	x	\$200,000	=	\$939.12	\$15.30	1.7%
2016 Tax Rate:	0.0046191	x	\$200,000	=	\$923.82	\$16.37	1.8%
2015 Tax Rate:	0.0045373	x	\$200,000	=	\$907.45	\$13.05	1.5%
2014 Tax Rate:	0.0044720	x	\$200,000	=	\$894.40	\$15.84	1.8%
2013 Tax Rate:	0.0043928	x	\$200,000	=	\$878.56	\$19.65	2.3%
EDUCATION:							
2020 Tax Rate:	0.0016100	x	\$200,000	=	\$322.00	\$0.00	0.0%
2019 Tax Rate:	0.0016100	x	\$200,000	=	\$322.00	(\$18.00)	-5.3%
2018 Tax Rate:	0.0017000	x	\$200,000	=	\$340.00	(\$18.00)	-5.0%
2017 Tax Rate:	0.0017900	x	\$200,000	=	\$358.00	(\$18.00)	-4.8%
2016 Tax Rate:	0.0018800	x	\$200,000	=	\$376.00	(\$14.00)	-3.6%
2015 Tax Rate:	0.0019500	x	\$200,000	=	\$390.00	(\$16.00)	-3.9%
2014 Tax Rate:	0.0020300	x	\$200,000	=	\$406.00	(\$18.00)	-4.2%
2013 Tax Rate:	0.0021200	x	\$200,000	=	\$424.00	(\$18.00)	-4.1%
TOTAL TAXES:							
2020 Tax Rate:	0.0135435	x	\$200,000	=	\$2,708.70	\$33.13	1.2%
2019 Tax Rate:	0.0133779	x	\$200,000	=	\$2,675.57	\$20.91	0.8%
2018 Tax Rate:	0.0132733	x	\$200,000	=	\$2,654.66	\$38.94	1.5%
2017 Tax Rate:	0.0130786	x	\$200,000	=	\$2,615.72	\$28.82	1.1%
2016 Tax Rate:	0.0129345	x	\$200,000	=	\$2,586.90	\$52.90	2.1%
2015 Tax Rate:	0.0126700	x	\$200,000	=	\$2,534.00	\$27.32	1.1%
2014 Tax Rate:	0.0125334	x	\$200,000	=	\$2,506.68	\$61.03	2.5%
2013 Tax Rate:	0.0122282	x	\$200,000	=	\$2,445.65	\$33.32	1.1%



Project #	Description	Note	Account Number	Budget Amount	Funding Source							
					Grants		Other Revenue	Transfer from Reserves	Development Charges	LTD	Current Year Taxation	
					Provincial	Federal						
GENERAL ADMINISTRATION												
GEN-2020-1	Front Counter After Hours Security Gate			\$ 10,000								\$ 10,000
GEN-2020-2	Back vault high density storage system (1 of 4)	Reserve contribution		\$ 25,000								\$ 25,000
GEN-2020-3	New Vehicle - By-law Enforcement			\$ 35,000								\$ 35,000
GEN-2020-4	Accounts Payable Optimization - Digital Signatures / EFTs			\$ 10,000								\$ 10,000
GEN-2020-5	ERCA - Community Energy Plan			\$ 15,000								\$ 15,000
			SUBTOTAL	\$ 95,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 95,000
INFORMATION TECHNOLOGY												
IT-2019-1	P&R - Scheduling Software	2019 Carryover		\$ 5,000								\$ 5,000
IT-2020-1	Workstation Replacement - DMS, DFS, Tax Collector	Windows 10 migration required		\$ 6,000								\$ 6,000
IT-2020-2	Workstation Replacement - Program Manager	Laptop Request		\$ 2,000								\$ 2,000
IT-2020-3	Workstation - Fire Tablet	Request for Inspections		\$ 2,000								\$ 2,000
IT-2020-4	Wireless network upgrade	TH, Fire, Arena and expand to back shops		\$ 30,000								\$ 30,000
IT-2020-5	Planning PLL software	Subject to RED Grant Approval		\$ 70,000	\$ 35,000							\$ 35,000
IT-2020-6	Diamond - E-Send	Property Tax Share		\$ 3,550								\$ 3,550
IT-2020-7	Storage Area Network (SAN) replacement	Price is contingent on Fibre Network		\$ 153,000								\$ 153,000
IT-2020-8	Windsor SAN shared drives			\$ 2,500								\$ 2,500
IT-2020-9	Fibre network to Connect Arena, Fire Hall & Town Hall	TBD - Subject to Modernization Grant		\$ -								\$ -
IT-2020-10	Fibre upgrade for backups	server rooms if Fibre project proceeds		\$ 20,500								\$ 20,500
			SUBTOTAL	\$ 294,550	\$ 35,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 259,550
FIRE DEPARTMENT												
FIRE-2020-1	Replacement of Engine 216			\$ 700,000			\$ 10,000	\$ 690,000				\$ -
FIRE-2020-2	Replacement of Car 1			\$ 55,000				\$ 55,000				\$ -
FIRE-2020-3	South station shed for training equipment			\$ 8,000								\$ 8,000
			SUBTOTAL	\$ 763,000	\$ -	\$ -	\$ 10,000	\$ 745,000	\$ -	\$ -	\$ -	\$ 8,000
POLICE												
			SUBTOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Project #	Description	Note	Account Number	Budget Amount	Funding Source							
					Grants		Other Revenue	Transfer from Reserves	Development Charges	LTD	Current Year Taxation	
					Provincial	Federal						
BUILDING DEPARTMENT												
			SUBTOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
PUBLIC WORKS												
PW-2019-1	Bridge #18 - Road 11 over Ruscom River - Engineering Only	2019 Carryover		\$ 170,000				\$ 170,000				\$ -
PW-2019-2	Esseltine Drain	2019 Carryover		\$ 4,900,000			\$ 4,638,608	\$ 261,392				\$ -
PW-2019-3	Bridge #46 - South Talbot Road over Boose Drain - Construction	2019 Carryover		\$ 85,000				\$ 85,000				\$ -
PW-2019-4	Bridge #32 - Cedar Island Bridge Engineering and Rehab Work	2019 Carryover		\$ 20,000				\$ 20,000				\$ -
PW-2019-5	Talbot Service Road Bridge Removal and New Access	2019 Carryover		\$ 25,000				\$ 25,000				\$ -
PW-2019-6	Jasperson Drive Reconstruction - Finalize Engineering and Construction (Peachwood to S-Curve)	2019 Carryover	Water - \$250,000 Sanitary - \$170,000	\$ 1,680,000	\$ 530,000		\$ 1,150,000					\$ -
PW-2020-1	Main Street West Reconstruction - Finalize Engineering and Construction (Queen to Heritage)		Water - \$450,000	\$ 1,750,000	\$ 900,000		\$ 300,000		\$ 490,500			\$ 59,500
PW-2020-2	Road Program - Resurface Cameron Side Road East from Cty Rd 8 to Road 11			\$ 260,000		\$ 260,000						\$ -
PW-2020-3	Road Program - Union Ave Mill and Pave - Cty Rd 20 to the Lake			\$ 135,000		\$ 135,000						\$ -
PW-2020-4	Road Program - Resurface Road 6 West from Division to McCain			\$ 525,000		\$ 525,000						\$ -
PW-2020-5	Road Program - Resurface Road 6 East/North Talbot from Graham to Inman			\$ 415,000		\$ 415,000						\$ -
PW-2020-6	Road Program - Briarwood/Lincoln/Graham Mill and Pave			\$ 450,000		\$ 450,000						\$ -
PW-2020-7	Bridge #500 - Road 11 over Irwin Drain Culvert - Engineering and Construction			\$ 630,000		\$ 180,000		\$ 450,000				\$ -
PW-2020-8	Bridge #502 - Division Road North over Mill Creek - Engineering Only			\$ 95,000	\$ 95,000							\$ -
PW-2020-9	Road Program - Road 2 East From Kratz to Union Engineering Only - Includes 2 culverts, AT Paths, and Reconstruction for Heavy Traffic			\$ 400,000	\$ 100,000				\$ 300,000			\$ -
PW-2020-10	Road Program - Peterson Side Road Final Tar and Chip Lift			\$ 44,000				\$ 44,000				\$ -
PW-2020-11	Road Program - Road 9 West Final Tar and Chip Lift			\$ 72,000				\$ 72,000				\$ -
PW-2020-12	Road Program - Graham Sideroad - Asphalt Padding			\$ 100,000				\$ 100,000				\$ -
PW-2020-13	Road Program - Remove Sections of Talbot Service Road			\$ 60,000				\$ 60,000				\$ -
PW-2020-14	Road Program - Cedar Island Subdivision Geo and Pavement Design			\$ 40,000				\$ 40,000				\$ -
PW-2020-15	Traffic Signal Timing Optimization in Main Street Corridor			\$ 11,000								\$ 11,000
PW-2020-16	Resetting Division North Manholes			\$ 25,000								\$ 25,000
PW-2020-17	Sidewalk Reconstruction Program (Lakeview Ave S/S: Park - Wigle, Division St. S: Mill - Stanley)			\$ 140,000								\$ 140,000
PW-2020-18	CWATS Kings 8 Cty Rd 50 - Ford Road to Arner Townline			\$ 450,000		\$ 170,000						\$ 280,000

Project #	Description	Note	Account Number	Budget Amount	Funding Source						
					Grants		Other Revenue	Transfer from Reserves	Development Charges	LTD	Current Year Taxation
					Provincial	Federal					
PW-2020-19	CWATS Path from Conservation to Lake Drive	Reserve Contribution		\$ 45,000							\$ 45,000
PW-2020-20	Development Manual Update			\$ 30,000							\$ 30,000
PW-2020-21	Fleet Replacement - 10-01 Ford F-150			\$ 37,500				\$ 37,500			\$ -
PW-2020-22	Train Court - Strom Drainage Improvements			\$ 30,000				\$ 30,000			\$ -
PW-2020-23	Sidewalk Tractor - Plow Replacement			\$ 7,000							\$ 7,000
			SUBTOTAL	\$ 12,631,500	\$ 1,625,000	\$ 2,135,000	\$ 6,088,608	\$ 1,394,892	\$ 790,500	\$ -	\$ 597,500
SANITATION											
			SUBTOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
CEMETERY											
			SUBTOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
ARENA											
ARENA-2020-1	Dehumidifier (Roof Top Unit)			\$ 200,000				\$ 200,000			\$ -
ARENA-2020-2	Fleet Replacement - 2010 Ice Resurfer			\$ 110,000				\$ 110,000			\$ -
			SUBTOTAL	\$ 310,000	\$ -	\$ -	\$ -	\$ 310,000	\$ -	\$ -	\$ -
PARKS											
PARKS-2019-1	Lions Park Redevelopment - Phase 1A & 1B	2019 Carryover		\$ 20,000				\$ 20,000			\$ -
PARKS-2019-2	Mettawas Park Landscape Architecture	2019 Carryover		\$ 20,000				\$ 11,000	\$ 9,000		\$ -
PARKS-2019-3	Range Light Relocation	2019 Carryover		\$ 33,000				\$ 33,000			\$ -
PARKS-2019-4	Cottam Revitalization - Ridgeview LED lighting (Entranceway and Parking Lot) and Phase 1 of Pathway	2019 Carryover		\$ 20,000				\$ 20,000			\$ -
PARKS-2020-1	Lions Park Development (Phase 2)			\$ 200,000							\$ 200,000
PARKS-2020-2	Ridgeview Park (Baseball Diamond #2 Improvements + Tennis Courts)			\$ 95,000			\$ 46,000				\$ 49,000
PARKS-2020-3	New Playground Equipment (Millbrook Park)			\$ 65,000				\$ 65,000			\$ -
PARKS-2020-4	Fleet Replacement - 2010 Ford F-150 Pick up			\$ 37,500				\$ 37,500			\$ -
PARKS-2020-5	Fleet Replacement - Kubota ATV (Qty 2)			\$ 30,000				\$ 30,000			\$ -
PARKS-2020-6	Mettawas Park - Paving/Serviceing of Parking Lot			\$ 450,000				\$ 247,500	\$ 202,500		\$ -
PARKS-2020-7	Dog Park Development (Road 2 East)	Subject to Grant Approval		\$ 135,000	\$ 44,996	\$ 54,000					\$ 36,005
PARKS-2020-8	Pickleball and Bocce Courts	Subject to Grant Approval		\$ 325,000	\$ 108,323	\$ 130,000	\$ 37,500	\$ 25,000			\$ 24,178
PARKS-2020-9	Kingsville Arena Ball Diamond Improvements	Subject to Grant Approval		\$ 150,000	\$ 49,995	\$ 60,000					\$ 40,005
			SUBTOTAL	\$ 1,580,500	\$ 203,313	\$ 244,000	\$ 83,500	\$ 489,000	\$ 211,500	\$ -	\$ 349,187

Project #	Description	Note	Account Number	Budget Amount	Funding Source						
					Grants		Other Revenue	Transfer from Reserves	Development Charges	LTD	Current Year Taxation
					Provincial	Federal					
FACILITIES											
FAC-2019-1	Grovedale Arts & Culture Construction - Maint. Holdback, Marquee, Etc.	2019 Carryover		\$ 190,000				\$ 190,000			\$ -
FAC-2020-1	Wall Hanging System for Grovedale			\$ 5,000							\$ 5,000
FAC-2020-2	Water Bottle Refill Stations (Ridgeview, Lakeside, Grovedale, Town Hall, Arena x 2)			\$ 35,000							\$ 35,000
			SUBTOTAL	\$ 230,000	\$ -	\$ -	\$ -	\$ 190,000	\$ -	\$ -	\$ 40,000
FANTASY OF LIGHTS											
			SUBTOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
MARINA											
MAR-2019-1	Steel Piling at Boat Ramp	2019 Carryover		\$ 55,000				\$ 55,000			\$ -
MAR-2020-1	Floating Docks (Cedar Island Boat Launch)			\$ 75,000				\$ 30,000			\$ 45,000
			SUBTOTAL	\$ 130,000	\$ -	\$ -	\$ -	\$ 85,000	\$ -	\$ -	\$ 45,000
RECREATION PROGRAMS											
			SUBTOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
PLANNING											
2020-1-PLAN	Official Plan Update (Carryover)	2019 Carryover		\$ 5,000							\$ 5,000
			SUBTOTAL	\$ 5,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,000
BIA											
			SUBTOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
											\$ -
	TOTALS:			\$ 16,039,550	\$ 1,863,313	\$ 2,379,000	\$ 6,182,108	\$ 3,213,892	\$ 1,002,000	\$ -	\$ 1,399,237

TAXATION						
Account Number		2017 Actuals	2018 Actuals	2019 Budget	2019 Actuals	2020 Budget
TAXATION REVENUE:						
01-112-040-40105	Residential	\$ 11,648,309	\$ 12,690,170	\$ 13,624,421	\$ 13,624,424	
01-112-040-40110	Multi Residential	\$ 278,645	\$ 317,306	\$ 346,292	\$ 346,292	
01-112-040-40115	Commercial	\$ 913,021	\$ 962,681	\$ 1,233,407	\$ 998,037	
01-112-040-40120	Commercial Vacant Unit CU	\$ 6,178	\$ 7,542	\$ 10,298	\$ 8,998	
01-112-040-40125	Comm. V.L. & Parking	\$ 5,453	\$ 4,607	\$ 5,042	\$ 4,769	
01-112-040-40126	Parking Lot	\$ -	\$ -	\$ -	\$ 273	
01-112-040-40127	New Construction	\$ 196,047	\$ 212,914		\$ 235,371	
01-112-040-40128	Comm. New Const Ex Land	\$ 1,122	\$ 1,193		\$ 1,299	
01-112-040-40130	Industrial	\$ 218,782	\$ 230,926	\$ 386,847	\$ 240,052	
01-112-040-40131	Mun. Ind. New Const. Full	\$ 117,740	\$ 136,708		\$ 147,491	
01-112-040-40132	Mun. Ind. New Ex. Ld.	\$ 1,311	\$ 1,385		\$ 1,444	
01-112-040-40135	Industrial Vacant Unit IU	\$ 5,498	\$ 5,846	\$ 7,572	\$ 6,128	
01-112-040-40137	Ind. VL & Parking IX	\$ 9,224	\$ 15,767	\$ 25,105	\$ 24,410	
01-112-040-40155	Large Industrial	\$ 92,480	\$ 95,992	\$ 223,806	\$ 98,310	
01-112-040-40156	Large Industrial - New Const	\$ 111,502	\$ 118,740		\$ 124,652	
01-112-040-40161	Large Industrial Ex Land - New Co	\$ 754	\$ 803		\$ 843	
01-112-040-40165	Pipelines	\$ 116,148	\$ 123,454	\$ 133,693	\$ 133,693	
01-112-040-40170	Farmlands	\$ 987,970	\$ 1,056,411	\$ 1,128,666	\$ 1,125,957	
01-112-040-40171	Farm Await Dev 1	\$ 2,328	\$ 2,494		\$ 2,706	
01-112-040-40175	Managed Forests	\$ 1,140	\$ 1,133	\$ 1,201	\$ 1,201	
01-112-040-40177	Shopping Centres	\$ 11,190	\$ 11,705	\$ 40,511	\$ 13,230	
01-112-040-40178	Shopping Centres Excess Land	\$ 499	\$ 515	\$ 525	\$ 525	
01-112-040-40179	Shopping Centres - New Const.	\$ 25,648	\$ 26,517	\$ -	\$ 27,281	
TOTAL TAXATION LEVY:		\$ 14,750,991	\$ 16,024,811	\$ 17,167,386	\$ 17,167,386	\$ -
SUPPLEMENTAL & OTHER TAX LEVIES:						
01-112-040-40305	Supps - Residential	\$ 234,003	\$ 272,691	\$ 325,000	\$ 408,910	\$ 325,000
01-112-040-40310	Supps - Multi Res	\$ 9,241	\$ 1,968		\$ -	
01-112-040-40315	Supps - Commercial	\$ 15,312	\$ 448		\$ 11,527	
01-112-040-40320	Supps - Commercial V. U.	\$ -	\$ -		\$ 116	
01-112-040-40327	Supps - New Construction	\$ 7,074	\$ 25,863		\$ 13,297	
01-112-040-40328	Supps - Com. New Con. Ex Ld	\$ -	\$ -		\$ -	
01-112-040-40330	Supps - Industrial	\$ -	\$ 1,069		\$ 2,711	
01-112-040-40331	Supps - Mun. Ind. New Const. Full	\$ 2,487	\$ -		\$ 35,393	
01-112-040-40337	Supps - Industrial Vac Land	\$ 5,234	\$ -		\$ -	
01-112-040-40340	Supps - Shopping Centre	\$ -	\$ -		\$ -	
01-112-040-40355	Supps - Large Industrial	\$ -	\$ -		\$ -	
01-112-040-40356	Supps - Large Industrial - New Cor	\$ -	\$ -		\$ -	
01-112-040-40361	Supps - Large Industrial Ex. Land	\$ -	\$ -		\$ -	
01-112-040-40365	Supps. - Pipelines	\$ 1,066	\$ 6,484		\$ 1,322	
01-112-040-40370	Supps - Farmland	\$ 18,490	\$ 44,114		\$ 31,581	
01-112-040-40373	Supp Mun Indus On Farm Bus Nev	\$ -	\$ -		\$ 702	
01-112-040-40374	Supp Mun Comm on Farm Bus Nev	\$ -	\$ -		\$ 350	
01-112-040-40371	Supps - Farm Await Dev 1	\$ 270	\$ -		\$ -	
01-112-040-40379	Supps - Shoping Centre New Const	\$ -	\$ -	\$ -	\$ 4,296	
01-112-040-40195	Hydro Acreage	\$ 21,113	\$ 21,035	\$ 21,000	\$ 20,935	\$ 21,000
01-112-056-40410	PIL - Canada		\$ -		\$ -	
01-112-056-40420	PIL - Canada Post		\$ -		\$ -	
01-112-056-40430	PIL - Ontario		\$ -		\$ -	
01-112-056-40450	PIL - MOE		\$ -		\$ -	
01-112-056-40470	PIL - MTO		\$ -		\$ -	
01-112-056-40480	PIL - Other	\$ 99,504	\$ 100,264	\$ 100,000	\$ 105,355	\$ 100,000
01-112-056-40490	PIL - Hydro		\$ -		\$ -	
01-112-300-60323	Less: Write-Offs	\$ (173,745)	\$ (145,499)	\$ (235,000)	\$ (222,570)	\$ (235,000)
TOTAL SUPPLEMENTAL TAXATION:		\$ 240,049	\$ 328,438	\$ 211,000	\$ 413,925	\$ 211,000
TOTAL TAXATION:		\$ 14,991,040	\$ 16,353,249	\$ 17,378,386	\$ 17,581,311	\$ 211,000

COUNCIL						
Account Number		2017 Actuals	2018 Actuals	2019 Budget	2019 Actuals	2020 Budget
OPERATING BUDGET						
OPERATING EXPENDITURES:						
01-110-072-60110	Council Honourarium	\$ 132,677	\$ 132,743	\$ 165,127	\$ 151,367	\$ 168,248
01-110-072-60114	Committee Honourarium		\$ -		\$ -	
01-110-072-60204	Benefits - CPP	\$ 4,464	\$ 4,588	\$ 6,334	\$ 6,156	\$ 6,659
01-110-072-60206	Benefits - EHT	\$ 1,833	\$ 1,834	\$ 3,322	\$ 3,166	\$ 3,383
01-110-098-60253	Conventions	\$ 13,956	\$ 19,421	\$ 25,200	\$ 21,352	\$ 29,400
01-110-098-60254	Training & Development	\$ -	\$ -	\$ 2,000	\$ 2,004	\$ 3,000
01-110-099-60300	Mayor's Promotional	\$ 12,952	\$ 7,278	\$ 7,000	\$ 6,136	\$ 7,000
01-110-099-60312	Insurance	\$ 4,571	\$ 4,571	\$ 4,708	\$ 4,708	\$ 4,849
01-110-099-60317	Miscellaneous		\$ 753	\$ -	\$ 313	\$ -
01-110-099-60327	Communication	\$ 554	\$ 573	\$ 600	\$ 562	\$ 600
01-110-099-60690	Charitable Advertising	\$ 678	\$ 391	\$ 900	\$ -	\$ 900
TOTAL OPERATING EXPENDITURES:		\$ 171,684	\$ 172,152	\$ 215,191	\$ 195,764	\$ 224,039
OPERATING SURPLUS/(DEFICIT):		\$ (171,684)	\$ (172,152)	\$ (215,191)	\$ (195,764)	\$ (224,039)

GENERAL ADMINISTRATION						
Account Number		2017 Actuals	2018 Actuals	2019 Budget	2019 Actuals	2020 Budget
OPERATING BUDGET						
OPERATING REVENUE:						
01-112-058-40502	Provincial Grants - OMPF	\$ 1,074,200	\$ 913,100	\$ 776,135	\$ 846,911	\$ 857,600
01-112-058-40502	Provincial Grants - Modernization C	\$ -	\$ -	\$ -	\$ 620,201	
01-112-058-40502	Provincial Grants - Cannabis Lega	\$ -	\$ -	\$ 22,338	\$ 39,040	
01-112-058-40511	Federal Grants		\$ -	\$ -	\$ -	
01-112-061-40655	Program Support - Build. & Water	\$ 269,000	\$ 273,063	\$ 295,000	\$ 295,025	\$ 300,000
01-112-061-40661	Rent - Lton & Area Health Team	\$ 4,800	\$ 4,800	\$ -	\$ -	\$ -
01-112-066-40904	Recovered Wages		\$ 245		\$ 585	\$ -
01-112-064-41110	Licences & Permits - Hunting	\$ 814	\$ (741)	\$ 800	\$ 465	\$ 800
01-112-064-41150	Licences & Permits - Raffles	\$ 5,228	\$ 4,336	\$ 5,000	\$ 3,498	\$ 3,500
01-112-064-41180	Licences & Permits - Marriage	\$ 8,875	\$ 9,375	\$ 9,000	\$ 10,250	\$ 9,000
01-112-064-41182	Licences & Permits - Taxi	\$ 1,025	\$ 950	\$ 1,000	\$ 1,050	\$ 1,000
01-112-064-41183	Licences & Permits - Portable Sign	\$ 780	\$ 910	\$ 700	\$ 715	\$ 700
01-112-064-41187	Licences & Permits - Business	\$ 1,500	\$ 1,750	\$ 1,500	\$ 1,250	\$ 1,250
01-112-066-41210	Revenue - General - Tax Cert	\$ 37,925	\$ 36,615	\$ 33,000	\$ 35,100	\$ 37,500
01-112-066-41230	Revenue - Building/Zoning Cert	\$ 12,400	\$ 15,050	\$ 12,000	\$ 11,100	\$ 13,000
01-112-066-41235	Marriage Solemnization	\$ 7,237	\$ 8,553	\$ 8,000	\$ 11,385	\$ 10,000
01-112-066-41258	Pits & Quarries	\$ 27,030	\$ -	\$ -	\$ -	\$ -
01-112-066-41259	HST Rebates	\$ 11,864	\$ 11,490	\$ 5,800	\$ 423	\$ 5,800
01-112-066-41260	NSF Cheques	\$ 1,450	\$ 1,375	\$ 1,250	\$ 875	\$ 1,250
01-112-066-41270	Miscellaneous Revenue	\$ 26,637	\$ 19,248	\$ 5,000	\$ 22,881	\$ 10,000
01-112-066-41284	Freedom of Information Reports	\$ 1,078	\$ 534	\$ 500	\$ 85	\$ 300
01-112-066-41310	Penalties & Interest	\$ 270,253	\$ 247,457	\$ 245,000	\$ 249,365	\$ 245,000
01-112-066-41410	Investment Income - Other	\$ 137,859	\$ 292,117	\$ 150,000	\$ 342,636	\$ 200,000
TOTAL OPERATING REVENUE:		\$ 1,899,955	\$ 1,840,226	\$ 1,572,023	\$ 2,492,839	\$ 1,696,700
OPERATING EXPENDITURES:						
01-112-072-60102	Salaries - Full Time	\$ 1,252,411	\$ 1,196,596	\$ 1,316,739	\$ 1,183,422	\$ 1,342,878
01-112-072-60103	Salaries - Over-time	\$ 149	\$ 1,291	\$ 1,376	\$ 821	\$ 2,294
01-112-072-60104	Salaries - Part Time	\$ 20,012	\$ 82,408	\$ 9,196	\$ 35,975	\$ 16,598
01-112-072-60108	Salaries - Crossing Guards	\$ 44,449	\$ 48,664	\$ 52,986	\$ 45,029	\$ 53,988
01-112-072-60114	Committee Honourarium	\$ 5,667	\$ 6,333	\$ 7,920	\$ 3,900	\$ 6,100
01-112-072-60128	Salaries - Tourism	\$ 42,454	\$ 46,483	\$ 49,137	\$ 49,579	\$ 60,783
01-112-072-60202	Benefits - EI	\$ 19,928	\$ 20,588	\$ 20,157	\$ 19,488	\$ 20,144
01-112-072-60204	Benefits - CPP	\$ 40,894	\$ 42,165	\$ 45,475	\$ 41,652	\$ 47,913
01-112-072-60206	Benefits - EHT	\$ 24,031	\$ 25,575	\$ 27,159	\$ 24,710	\$ 28,277
01-112-072-60208	Benefits - OMERS	\$ 120,266	\$ 123,174	\$ 139,827	\$ 124,618	\$ 146,615
01-112-072-60212	Benefits - Health Coverage	\$ 157,641	\$ 150,150	\$ 172,414	\$ 151,504	\$ 168,586
01-112-072-60214	Benefits - WSIB	\$ 30,744	\$ 37,739	\$ 38,697	\$ 33,842	\$ 40,155
01-112-072-60216	Benefits - Uniforms	\$ 790	\$ 934	\$ 1,050	\$ 756	\$ 1,050
01-112-072-60220	Benefits - Meals	\$ 13	\$ 247	\$ -	\$ 53	\$ 104
01-112-072-60222	Benefits - Eyeglasses	\$ 5,746	\$ 6,193	\$ 5,200	\$ 3,544	\$ 5,200
01-112-072-60223	Benefits - Ortho	\$ 4,608	\$ 3,398	\$ 8,000	\$ 4,608	\$ 8,000
	Total Salaries & Benefits	\$ 1,769,802	\$ 1,791,937	\$ 1,895,333	\$ 1,723,500	\$ 1,948,685
01-112-072-60129	Marriage Solemnizers	\$ 5,778	\$ 7,734	\$ 6,500	\$ 9,452	\$ 8,000
01-112-072-60120	Contracted Services	\$ -	\$ -	\$ -	\$ 14,377	\$ -
01-112-098-60254	Training & Development	\$ 20,220	\$ 24,458	\$ 38,600	\$ 38,174	\$ 44,800
01-112-098-60258	Team Building / Wellness Program	\$ 6,129	\$ 5,699	\$ 7,500	\$ 4,626	\$ 15,000
01-112-099-60301	Office Supplies	\$ 20,795	\$ 18,586	\$ 26,000	\$ 15,735	\$ 26,000
01-112-099-60303	Postage Supplies	\$ 38,280	\$ 38,986	\$ 38,000	\$ 34,655	\$ 36,000
01-112-099-60305	Courier & Express	\$ 254	\$ 663	\$ 500	\$ 397	\$ 500
01-112-099-60306	Advertising	\$ 13,556	\$ 17,537	\$ 18,000	\$ 8,397	\$ 18,000
01-112-099-60307	Photocopier Supplies	\$ 156	\$ 148	\$ 600	\$ -	\$ 600
01-112-099-60308	Office Machine Maintenance	\$ 1,111	\$ 127	\$ 1,500	\$ 92	\$ 1,500
01-112-099-60309	Computer Maintenance	\$ -	\$ 3,522	\$ 4,000	\$ 3,522	\$ -
01-112-099-60310	Computer Consultants	\$ -	\$ 2,072	\$ 3,000	\$ -	\$ 3,000
01-112-099-60311	Equipment Leases	\$ 20,192	\$ 22,696	\$ 22,500	\$ 20,247	\$ 22,500
01-112-099-60312	General Insurance	\$ 49,931	\$ 59,612	\$ 89,687	\$ 86,582	\$ 92,378
01-112-099-60313	Gen. Insurance Deductible	\$ 106,492	\$ 38,338	\$ 175,000	\$ 76,711	\$ 129,000
01-112-099-60314	Utilities	\$ 39,862	\$ 31,613	\$ 42,000	\$ 25,619	\$ 39,000
01-112-099-60315	Facility Maintenance	\$ 23,320	\$ 15,521	\$ 11,500	\$ 18,320	\$ 15,000
01-112-099-60316	Equipment Repair	\$ 142	\$ 127	\$ 500	\$ -	\$ 500
01-112-099-60317	Miscellaneous	\$ 24,501	\$ 23,568	\$ 18,900	\$ 11,094	\$ 21,000
01-112-099-60319	Professional Services - Legal/HR	\$ 133,446	\$ 121,106	\$ 135,000	\$ 53,915	\$ 105,000
01-112-099-60320	Memberships & Subscriptions	\$ 15,714	\$ 18,977	\$ 20,000	\$ 18,496	\$ 20,000
01-112-099-60325	Election Costs	\$ 1,654	\$ 71,596	\$ 2,000	\$ 2,277	\$ 2,000
01-112-099-60326	Professional Fees - Audit	\$ 30,898	\$ 27,501	\$ 29,000	\$ 28,692	\$ 30,000
01-112-099-60327	Communication	\$ 16,022	\$ 16,532	\$ 17,000	\$ 15,762	\$ 17,000
01-112-099-60341	Janitorial	\$ 21,980	\$ 29,307	\$ 32,000	\$ 25,644	\$ 27,000
01-112-099-60345	Licences & Permits	\$ 3,600	\$ 3,646	\$ 3,700	\$ 3,600	\$ 3,700
01-112-099-60346	Bank Fees & Interest	\$ 7,632	\$ 8,534	\$ 9,000	\$ 9,140	\$ 10,000
01-112-099-60348	Tax & Bank Differences	\$ 190	\$ (0)	\$ -	\$ -	\$ -
01-112-200-60354	911 Costs	\$ 11,987	\$ 11,912	\$ 12,500	\$ 11,836	\$ 12,500
01-112-099-60356	Charitable Advertising		\$ -		\$ -	\$ -
01-112-099-60358	Small Capital	\$ 8,493	\$ 3,529	\$ 9,000	\$ 4,754	\$ 7,500
01-112-099-60366	Rent - Health Centre (Shoppers)	\$ 55,966	\$ 58,959	\$ 24,000	\$ 38,620	\$ -
01-112-099-60368	Crossing Guard Expenses	\$ 1,960	\$ 163	\$ 500	\$ 193	\$ 500

GENERAL ADMINISTRATION						
Account Number		2017 Actuals	2018 Actuals	2019 Budget	2019 Actuals	2020 Budget
01-112-099-60376	Rent - Health Centre (Guardian)	\$ 26,010	\$ 22,684	\$ -	\$ -	\$ -
01-112-099-60378	Funding Agreement - LAFHT	\$ -	\$ -	\$ 59,125	\$ 59,125	\$ 59,125
01-112-200-60390	Donations & Grants	\$ 127,010	\$ 128,459	\$ 112,273	\$ 109,773	\$ 85,837
01-112-200-60393	Affordable Housing Initiative	\$ 4,132	\$ -	\$ -	\$ -	\$ -
01-112-099-60400	Mileage	\$ 1,797	\$ 2,820	\$ 3,000	\$ 971	\$ 3,000
01-112-420-60950	ERCA	\$ 188,733	\$ 193,146	\$ 199,719	\$ 199,719	\$ 203,713
01-112-420-60970	Erie Shore Transit	\$ 7,985	\$ 12,200	\$ 16,000	\$ 5,440	\$ 16,000
01-112-099-63055	By-Law Enforcement (Bldg)	\$ 166,000	\$ 166,000	\$ 270,500	\$ 270,500	\$ 270,000
Appendix A	Accessibility	\$ 4,276	\$ 3,976	\$ 5,400	\$ 2,857	\$ 5,400
Appendix A	Tourism & Economic Development	\$ 36,294	\$ 35,223	\$ 42,250	\$ 60,290	\$ 49,750
Appendix A	Heritage Committee	\$ 18,911	\$ 17,763	\$ 27,810	\$ 15,192	\$ 27,810
TOTAL OPERATING EXPENDITURES:		\$ 3,031,211	\$ 3,056,973	\$ 3,429,397	\$ 3,028,294	\$ 3,377,298
NET OPERATING REVENUES (EXPENSES):		\$ (1,131,256)	\$ (1,216,747)	\$ (1,857,374)	\$ (535,455)	\$ (1,680,598)
CONTRIBUTIONS TO (FROM) RESERVES:						
03-112-032-41799	Prior Year (Surplus)/Deficit	\$ (500,819)	\$ (484,388)	\$ -	\$ (411,376)	
03-112-032-41700	Trans. from Res. - Working Cap.	\$ (6,415)	\$ (15,000)	\$ -	\$ -	
03-112-032-41700	Trans. from Res. - Health Care	\$ -	\$ -	\$ -	\$ -	
03-112-440-80100	Transfer to Res. - Budget Stabiliza	\$ 246,000	\$ -	\$ -	\$ 411,376	
03-112-440-80100	Transfer to Res. - Working Cap.	\$ 119,328	\$ 210,556	\$ 31,000	\$ 31,000	\$ 31,000
NET CONT. TO (FROM) RESERVES:		\$ (141,906)	\$ (288,832)	\$ 31,000	\$ 31,000	\$ 31,000
OPERATING SURPLUS/(DEFICIT):		\$ (989,350)	\$ (927,915)	\$ (1,888,374)	\$ (566,455)	\$ (1,711,598)
CAPITAL BUDGET						
CAPITAL REVENUE:						
	Grants - Federal					
	Grants - Provincial					
01-112-066-40230	Local Improvement Charges		\$ -		\$ -	
01-112-066-41424	Long-term Debt - Office Expansion		\$ -		\$ -	
01-112-066-41530	Sale of Land/Buildings		\$ -		\$ -	
03-112-032-41710	Transfer from Res. - Capital		\$ 6,399		\$ -	
03-112-032-41720	Transfer from Res. - DC	\$ 30,879	\$ 2,243		\$ -	
TOTAL CAPITAL REVENUE:		\$ 30,879	\$ 8,643	\$ -	\$ -	\$ -
CAPITAL EXPENDITURES:						
	From Capital Schedule	\$ 37,819	\$ 26,693	\$ -	\$ 45,717	\$ 95,000
TOTAL CAPITAL EXPENDITURES:		\$ 37,819	\$ 26,693	\$ -	\$ 45,717	\$ 95,000
CONTRIBUTIONS TO RESERVES:						
03-112-440-80300	Transfer to Res.- Lifecycle		\$ -		\$ -	
03-112-440-80300	Transfer to Res. - Capital	\$ 74,246	\$ -		\$ -	
CONTRIBUTIONS TO RESERVES		\$ 74,246	\$ -	\$ -	\$ -	\$ -
REPAYMENT OF LONG-TERM DEBT:						
01-112-099-60396	OILC (2016) - Office Expansion	\$ 135,022	\$ 135,022	\$ 135,022	\$ 67,511	\$ 135,022
REPAYMENT OF LONG-TERM DEBT:		\$ 135,022	\$ 135,022	\$ 135,022	\$ 67,511	\$ 135,022
NET CAPITAL EXPENDITURES:		\$ (216,208)	\$ (153,072)	\$ (135,022)	\$ (113,228)	\$ (230,022)
DEPARTMENTAL SURPLUS/(DEFICIT):		\$ (1,205,558)	\$ (1,080,987)	\$ (2,023,396)	\$ (679,683)	\$ (1,941,620)

INFORMATION TECHNOLOGY						
Account Number		2017 Actuals	2018 Actuals	2019 Budget	2019 Actuals	2020 Budget
OPERATING BUDGET						
OPERATING REVENUE:						
01-114-066-41270	Misc. Revenue	\$ 200	\$ 220	\$ -	\$ 260	
TOTAL OPERATING REVENUE:		\$ 200	\$ 220	\$ -	\$ 260	\$ -
OPERATING EXPENDITURES:						
01-114-072-60102	Salaries - Full Time	\$ 237,430	\$ 250,100	\$ 254,854	\$ 233,867	\$ 259,490
01-114-072-60103	Salaries - Over-time	\$ -	\$ -	\$ -	\$ 170	\$ -
01-114-072-60104	Salaries - Part-time	\$ 497	\$ -	\$ -	\$ -	\$ -
01-114-072-60202	Benefits - EI	\$ 3,524	\$ 3,605	\$ 3,612	\$ 3,584	\$ 3,597
01-114-072-60204	Benefits - CPP	\$ 7,705	\$ 7,781	\$ 8,246	\$ 8,184	\$ 8,694
01-114-072-60206	Benefits - EHT	\$ 4,675	\$ 4,917	\$ 4,969	\$ 4,599	\$ 5,060
01-114-072-60208	Benefits - OMERS	\$ 25,550	\$ 27,124	\$ 27,565	\$ 25,305	\$ 28,024
01-114-072-60212	Benefits - Health Coverage	\$ 21,268	\$ 23,627	\$ 23,904	\$ 21,302	\$ 23,740
01-114-072-60214	Benefits - WSIB	\$ 6,631	\$ 7,180	\$ 7,170	\$ 6,841	\$ 7,357
01-114-072-60216	Benefits - Uniforms	\$ 253	\$ 262	\$ 300	\$ -	\$ 300
01-114-072-60222	Benefits - Eyeglasses	\$ 866	\$ 1,579	\$ 1,200	\$ -	\$ 1,200
01-114-072-60223	Benefits - Ortho	\$ -	\$ -	\$ 2,000	\$ -	\$ 2,000
	Total Salaries & Benefits	\$ 308,397	\$ 326,175	\$ 333,820	\$ 303,852	\$ 339,462
01-114-098-60254	Training & Development	\$ 4,559	\$ 4,250	\$ 6,000	\$ 4,272	\$ 5,000
01-114-099-60301	Office Supplies	\$ 455	\$ 21	\$ 500	\$ 45	\$ 500
01-114-099-60302	Computer Supplies	\$ 2,815	\$ 1,009	\$ 3,000	\$ 1,827	\$ 3,000
01-114-099-60305	Postage/Courier	\$ 58	\$ 47	\$ 100	\$ -	\$ 100
01-114-099-60308	Office Machine Maintenance	\$ 828	\$ 201	\$ 1,000	\$ -	\$ 1,000
01-114-099-60309	Computer Maint. (Appendix B)	\$ 129,140	\$ 128,331	\$ 156,095	\$ 134,135	\$ 200,500
01-114-099-60312	Cyber Insurance	\$ -	\$ -	\$ 8,000	\$ 7,261	\$ 8,000
01-114-099-60470	Cyber Security	\$ -	\$ -	\$ 10,000	\$ 1,813	\$ 5,000
01-114-099-60310	Computer Consultants	\$ 4,820	\$ 3,689	\$ 5,000	\$ 5,620	\$ 5,000
01-114-099-60317	Miscellaneous	\$ 1,923	\$ -	\$ 2,500	\$ 2,229	\$ 2,500
01-114-099-60320	Memberships & Subscriptions	\$ 855	\$ 731	\$ 1,000	\$ 942	\$ 1,000
01-114-099-60327	Communication	\$ 1,136	\$ 1,208	\$ 1,400	\$ 1,101	\$ 1,400
01-114-099-60400	Mileage	\$ 687	\$ 607	\$ 1,250	\$ 718	\$ 1,250
TOTAL OPERATING EXPENDITURES:		\$ 455,672	\$ 466,271	\$ 529,665	\$ 463,813	\$ 573,712
NET OPERATING REVENUES (EXPENSES):		\$ (455,472)	\$ (466,051)	\$ (529,665)	\$ (463,553)	\$ (573,712)
CONTRIBUTIONS TO (FROM) RESERVES:						
03-114-032-41700	Trans. from Res. - Working Cap.	\$ -	\$ -	\$ -	\$ -	\$ -
03-114-440-80100	Transfer to Res. - Working Cap.	\$ -	\$ -	\$ -	\$ -	\$ -
NET CONT. TO (FROM) RESERVES:		\$ -	\$ -	\$ -	\$ -	\$ -
OPERATING SURPLUS/(DEFICIT):		\$ (455,472)	\$ (466,051)	\$ (529,665)	\$ (463,553)	\$ (573,712)
CAPITAL BUDGET						
CAPITAL REVENUE:						
	Grants - Federal	\$ -	\$ -	\$ -	\$ -	
	Grants - Provincial	\$ -	\$ -	\$ -	\$ -	\$ 35,000
01-114-066-40230	Local Improvement Charges	\$ -	\$ -	\$ -	\$ -	
01-114-066-41424	0% Financing - Phones	\$ -	\$ -	\$ -	\$ -	
01-114-066-41510	Sale of Equipment	\$ -	\$ -	\$ -	\$ -	
03-114-032-41710	Transfer from Res. - Capital	\$ 19,000	\$ -	\$ 7,000	\$ -	
03-114-032-41720	Transfer from Res. - DC	\$ -	\$ -	\$ -	\$ -	
TOTAL CAPITAL REVENUE:		\$ 19,000	\$ -	\$ 7,000	\$ -	\$ 35,000
CAPITAL EXPENDITURES:						
	From Capital Schedule	\$ 138,318	\$ 124,672	\$ 136,133	\$ 95,281	\$ 294,550
TOTAL CAPITAL EXPENDITURES:		\$ 138,318	\$ 124,672	\$ 136,133	\$ 95,281	\$ 294,550
CONTRIBUTIONS TO (FROM) RESERVES:						
03-114-440-80300	Transfer to Res. - Capital	\$ -	\$ -		\$ -	
CONTRIBUTIONS TO RESERVES		\$ -	\$ -	\$ -	\$ -	\$ -
REPAYMENT OF LONG-TERM DEBT:						
	Long-term Debt - Office Expansion	\$ -	\$ -	\$ -	\$ -	\$ -
REPAYMENT OF LONG-TERM DEBT:		\$ -	\$ -	\$ -	\$ -	\$ -
NET CAPITAL EXPENDITURES:		\$ (119,318)	\$ (124,672)	\$ (129,133)	\$ (95,281)	\$ (259,550)
DEPARTMENTAL SURPLUS/(DEFICIT):		\$ (574,790)	\$ (590,723)	\$ (658,798)	\$ (558,834)	\$ (833,262)

ANIMAL CONTROL						
Account Number		2017 Actuals	2018 Actuals	2019 Budget	2019 Actuals	2020 Budget
OPERATING BUDGET						
OPERATING REVENUE:						
01-120-064-41140	Licences - Dog & Kennels	\$ 42,890	\$ 40,800	\$ 40,000	\$ 39,950	\$ 40,000
TOTAL OPERATING REVENUE:		\$ 42,890	\$ 40,800	\$ 40,000	\$ 39,950	\$ 40,000
OPERATING EXPENDITURES:						
01-120-072-60114	Committee Honourarium	\$ 300	\$ 200	\$ 400	\$ 300	\$ 600
01-120-280-60124	Animal Control wildlife control	\$ 3,185	\$ 4,416	\$ 3,500	\$ 8,334	\$ 6,000
01-120-280-60125	Animal Control Cats	\$ 2,580	\$ 3,278	\$ 3,500	\$ 3,250	\$ 3,500
01-120-280-60126	Livestock Claims	\$ -	\$ 93	\$ 300	\$ -	\$ 300
01-120-280-60137	Administration	\$ 1,686	\$ 3,030	\$ 3,500	\$ 2,781	\$ 3,500
01-120-072-60206	Benefits - EHT	\$ 4	\$ 3	\$ -	\$ 2	\$ -
01-120-099-60317	Misc.		\$ 45	\$ -	\$ 483	\$ 100
01-120-280-60371	Dog Pound Cost	\$ 49,708	\$ 32,147	\$ 39,192	\$ 38,916	\$ 39,200
01-120-280-60377	Cat Voucher Program	\$ 3,573	\$ 3,643	\$ 6,500	\$ 4,225	\$ 7,500
TOTAL OPERATING EXPENDITURES:		\$ 61,036	\$ 46,854	\$ 56,892	\$ 58,291	\$ 60,700
OPERATING SURPLUS/(DEFICIT):		\$ (18,146)	\$ (6,054)	\$ (16,892)	\$ (18,341)	\$ (20,700)

FIRE						
Account Number		2017 Actuals	2018 Actuals	2019 Budget	2019 Actuals	2020 Budget
CAPITAL BUDGET						
OPERATING REVENUE:						
01-121-058-40502	Provincial Grants	\$ -	\$ -		\$ -	
01-121-058-40511	Federal Grants	\$ -	\$ -		\$ -	
01-121-058-40521	Donations from Public	\$ 250	\$ 250	\$ 250	\$ 250	\$ 250
01-121-066-40904	Recovered Wages	\$ -	\$ -	\$ -	\$ 3,263	\$ -
01-121-066-41221	Revenue - Smoke Alarm Install	\$ 810	\$ 50	\$ -	\$ -	
01-121-066-41222	Revenue - Defib Rebate	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000
01-121-066-41223	Revenue - Ambulance Bay Rent	\$ 12,400	\$ 12,400	\$ 12,400	\$ 9,300	\$ 12,400
01-121-066-41224	Revenue - Third Party Billing	\$ 33,868	\$ 19,315	\$ 20,000	\$ 37,672	\$ 22,000
01-121-066-41226	Revenue - Fire Re-inspections	\$ 580	\$ 800	\$ 1,000	\$ 800	\$ 800
01-121-066-41227	Revenue - Fire Safety Plan Review	\$ 80	\$ -	\$ 200	\$ -	\$ -
01-121-066-41229	Revenue - Incident Reports	\$ -	\$ 120	\$ 500	\$ 80	\$ 400
01-121-066-41232	Revenue - Brighton Beach	\$ 5,000	\$ 7,113	\$ 11,520	\$ 8,828	\$ 11,520
01-121-066-41233	Revenue - PIR Inspection Fee		\$ 1,000	\$ 3,000	\$ 500	\$ 2,000
01-121-066-41234	Revenue - AGCO Inspection Fee		\$ 700	\$ 1,000	\$ 300	\$ 600
01-121-066-41270	Misc. Revenue	\$ 459	\$ 2,327	\$ 1,500	\$ 2,198	\$ 1,500
TOTAL OPERATING REVENUE:		\$ 56,448	\$ 47,075	\$ 54,370	\$ 66,191	\$ 54,470
OPERATING EXPENDITURES:						
01-121-072-60102	Salaries-Full Time	\$ 287,506	\$ 345,119	\$ 381,121	\$ 334,282	\$ 396,914
01-121-072-60104	Salaries-Part Time	\$ 62,689	\$ 59,721	\$ 47,051	\$ 42,806	\$ 50,548
01-121-072-60202	Benefits-EI	\$ 5,535	\$ 5,810	\$ 5,943	\$ 5,751	\$ 5,914
01-121-072-60204	Benefits-CPP	\$ 11,593	\$ 12,119	\$ 13,349	\$ 12,759	\$ 14,062
01-121-072-60206	Benefits-EHT	\$ 15,319	\$ 16,247	\$ 18,848	\$ 16,294	\$ 19,489
01-121-072-60208	Benefits-OMERS	\$ 36,794	\$ 45,023	\$ 48,549	\$ 43,782	\$ 50,762
01-121-072-60212	Benefits-Health Coverage	\$ 28,118	\$ 30,770	\$ 35,879	\$ 31,424	\$ 39,683
01-121-072-60214	Benefits-WSIB	\$ 25,617	\$ 28,251	\$ 29,228	\$ 26,795	\$ 30,404
01-121-072-60216	Benefits-Uniforms	\$ 9,032	\$ 11,725	\$ 13,000	\$ 11,668	\$ 13,000
01-121-072-60222	Benefits-Eyeglasses	\$ 2,267	\$ 1,415	\$ 2,400	\$ 1,280	\$ 2,400
01-121-072-60223	Benefits - Ortho	\$ -	\$ -	\$ 2,000	\$ -	\$ 2,000
01-121-072-60228	Benefits-Volunteers Insurance	\$ 15,509	\$ 17,715	\$ 17,177	\$ 17,727	\$ 17,000
	Total Salaries & Benefits	\$ 499,978	\$ 573,915	\$ 614,545	\$ 544,569	\$ 642,176
01-121-072-60116	Fire Calls	\$ 221,481	\$ 181,954	\$ 249,405	\$ 202,578	\$ 211,000
01-121-072-60117	Fire Allowances	\$ 110,145	\$ 114,842	\$ 131,186	\$ 99,904	\$ 121,000
01-121-072-60118	Fire Training	\$ 103,804	\$ 123,187	\$ 135,000	\$ 133,228	\$ 141,000
01-121-072-60119	Fire Other	\$ 18,600	\$ 18,040	\$ 26,129	\$ 31,569	\$ 36,000
01-121-098-60254	Training & Development	\$ 7,182	\$ 8,704	\$ 10,000	\$ 5,872	\$ 10,000
01-121-099-60301	Office Supplies	\$ 2,164	\$ 2,063	\$ 2,500	\$ 1,722	\$ 2,500
01-121-099-60305	Courier Expenses	\$ 262	\$ 80	\$ 500	\$ 305	\$ 500
01-121-099-60306	Advertising	\$ 265	\$ 265	\$ 500	\$ 715	\$ 500
01-121-099-60309	Computer Maintenance	\$ 50	\$ -	\$ -	\$ -	
01-121-099-60311	Equipment Leases	\$ 10,243	\$ 11,367	\$ 13,000	\$ 8,599	\$ 13,000
01-121-099-60312	General Insurance	\$ 36,291	\$ 36,291	\$ 37,380	\$ 37,380	\$ 38,502
01-121-099-60314	Utilities	\$ 20,421	\$ 17,793	\$ 22,500	\$ 17,258	\$ 23,000
01-121-099-60315	Facility Maintenance	\$ 9,908	\$ 12,012	\$ 11,000	\$ 10,527	\$ 13,000
01-121-099-60316	Equipment Repair	\$ 53,615	\$ 74,849	\$ 65,000	\$ 69,762	\$ 70,000
01-121-099-60317	Miscellaneous	\$ 2,530	\$ 2,244	\$ 4,000	\$ 2,092	\$ 3,000
01-121-099-60320	Memberships and Subscript.	\$ 977	\$ 1,066	\$ 1,500	\$ 1,461	\$ 1,850
01-121-099-60327	Communications	\$ 6,911	\$ 8,564	\$ 10,000	\$ 8,092	\$ 11,000
01-121-099-60340	Fuel and Oil	\$ 11,326	\$ 14,991	\$ 14,000	\$ 7,928	\$ 14,000
01-121-099-60341	Janitorial Contract	\$ 4,000	\$ 4,000	\$ 16,000	\$ 5,315	\$ 6,360
01-121-099-60345	Licenses and Permits	\$ 3,540	\$ 360	\$ 400	\$ -	\$ 400
01-121-100-60352	Fire Hose	\$ 4,657	\$ 4,146	\$ 5,000	\$ -	\$ 4,000
01-121-099-60358	Small Capital	\$ 15,476	\$ 21,127	\$ 21,500	\$ 11,449	\$ 21,000
01-121-099-60363	Foam	\$ 814	\$ 1,382	\$ 2,000	\$ 1,720	\$ 2,000
01-121-099-60400	Mileage	\$ -	\$ -	\$ -	\$ -	\$ -
01-121-099-60701	Bunker Gear	\$ 21,963	\$ 12,552	\$ 16,000	\$ 16,440	\$ 30,000
01-121-099-60702	Radios and Pagers	\$ 4,195	\$ 4,573	\$ 5,000	\$ 4,296	\$ 5,000
01-121-100-60705	Firefighter Supplies	\$ 731	\$ 1,875	\$ 1,500	\$ 1,619	\$ 1,800
01-121-100-60710	Public Education Supplies	\$ 2,043	\$ 2,488	\$ 3,000	\$ 2,526	\$ 3,000
01-121-099-60711	Smoke Alarm Supplies	\$ -	\$ 147	\$ -	\$ 250	\$ -
01-121-100-60715	Dispatching Costs	\$ 44,365	\$ 46,864	\$ 50,610	\$ 35,184	\$ 53,740
01-121-100-60755	Emergency Planning	\$ 131	\$ 33	\$ 500	\$ -	\$ 250
01-121-099-60756	Specialty Team Equip Replace	\$ 7,412	\$ 6,615	\$ 7,500	\$ 3,371	\$ 7,500
TOTAL OPERATING EXPENDITURES:		\$ 1,225,482	\$ 1,308,387	\$ 1,477,155	\$ 1,265,730	\$ 1,487,078
NET OPERATING REVENUES (EXPENSES):		\$ (1,169,034)	\$ (1,261,311)	\$ (1,422,785)	\$ (1,199,539)	\$ (1,432,608)
CONTRIBUTIONS TO (FROM) RESERVES:						
03-121-032-41700	Trans. from Res. - Working Cap.	\$ -	\$ -	\$ -	\$ -	
03-121-440-80100	Transfer to Res. - Working Cap.	\$ -	\$ -	\$ -	\$ -	
NET CONT. TO (FROM) RESERVES:		\$ -	\$ -	\$ -	\$ -	\$ -
OPERATING SURPLUS/(DEFICIT):		\$ (1,169,034)	\$ (1,261,311)	\$ (1,422,785)	\$ (1,199,539)	\$ (1,432,608)

FIRE						
Account Number		2017 Actuals	2018 Actuals	2019 Budget	2019 Actuals	2020 Budget
CAPITAL BUDGET						
CAPITAL REVENUE:						
	Grants - Federal					
	Grants - Provincial					
01-121-066-41424	Long-term Debt		\$ -		\$ -	
01-121-066-41510	Sale of Equipment	\$ 7,200	\$ -		\$ -	\$ 10,000
03-121-032-41710	Transfer from Res. - Capital	\$ 410,000	\$ -		\$ -	\$ 745,000
03-121-032-41720	Transfer from Res. - DC		\$ -		\$ -	
TOTAL CAPITAL REVENUE:		\$ 417,200	\$ -	\$ -	\$ -	\$ 755,000
CAPITAL EXPENDITURES:						
	From Capital Schedule	\$ 452,623	\$ 10,563	\$ 10,000	\$ 10,430	\$ 763,000
TOTAL CAPITAL EXPENDITURES:		\$ 452,623	\$ 10,563	\$ 10,000	\$ 10,430	\$ 763,000
CONTRIBUTIONS TO RESERVES:						
03-121-440-80300	Transfer to Res. - Capital	\$ 247,000	\$ 265,000	\$ 285,000	\$ 285,000	\$ 305,000
NET CONTRIBUTIONS TO (FROM) RESERVES		\$ 247,000	\$ 265,000	\$ 285,000	\$ 285,000	\$ 305,000
REPAYMENT OF LONG-TERM DEBT:						
	Long-term Debt Repayment	\$ -	\$ -	\$ -	\$ -	
REPAYMENT OF LONG-TERM DEBT:		\$ -	\$ -	\$ -	\$ -	\$ -
NET CAPITAL EXPENDITURES:		\$ (282,423)	\$ (275,563)	\$ (295,000)	\$ (295,430)	\$ (313,000)
DEPARTMENTAL SURPLUS/(DEFICIT):		\$ (1,451,457)	\$ (1,536,874)	\$ (1,717,785)	\$ (1,494,970)	\$ (1,745,608)

POLICE						
Account Number		2017 Actuals	2018 Actuals	2019 Budget	2019 Actuals	2020 Budget
CAPITAL BUDGET						
OPERATING REVENUE:						
01-122-058-40501	PEM / CSP Grant (Replacing CPP)	\$ -	\$ -	\$ 95,000	\$ -	
01-122-058-40502	1000 Officer Police Grant	\$ 37,915	\$ 35,000	\$ -	\$ -	\$ -
01-122-058-40503	Ride Program Grant	\$ 9,453	\$ 7,421	\$ 8,913	\$ 3,888	\$ 8,853
01-122-058-40505	Prisoner Transport Grant (OMPF)	\$ 14,321	\$ 15,366	\$ -	\$ 16,001	
01-122-058-40507	Comm. Policing Partnership Grant	\$ 58,330	\$ 60,000	\$ -	\$ 15,000	\$ -
01-122-058-40523	Provincial Offences Revenue	\$ 74,344	\$ 72,057	\$ 70,000	\$ 32,640	\$ 75,000
01-122-066-41240	Police Report Orders	\$ 18,154	\$ 20,196	\$ 18,000	\$ 20,905	\$ 18,000
01-122-066-41250	Parking Tickets & Fines	\$ 2,310	\$ 3,898	\$ 2,000	\$ 6,738	\$ 4,000
01-122-066-41270	Misc. Revenue	\$ 795	\$ 808	\$ 500	\$ 1,001	\$ 1,000
TOTAL OPERATING REVENUE:		\$ 215,622	\$ 214,745	\$ 194,413	\$ 96,173	\$ 106,853
OPERATING EXPENDITURES:						
01-122-072-60112	Police Svc Bd Honourarium	\$ 8,377	\$ 8,031	\$ 10,471	\$ 6,283	\$ 10,471
01-122-072-60120	OPP Contract	\$ 3,072,108	\$ 3,043,188	\$ 3,188,512	\$ 2,922,799	\$ 3,307,490
01-122-072-60122	Ride Program overtime	\$ 10,056	\$ 7,421	\$ 8,913	\$ 7,201	\$ 8,853
01-122-098-60253	Police Board Conferences	\$ 3,640	\$ 5,515	\$ 6,000	\$ 2,897	\$ 8,000
01-122-098-60254	Training & Development	\$ 546	\$ 27	\$ 1,500	\$ 119	\$ 1,500
01-122-099-60301	Office Supplies	\$ 304	\$ -	\$ 500	\$ 440	\$ 500
01-122-099-60311	Office Equipment/Leases & Mtce	\$ 3,309	\$ 3,606	\$ 3,600	\$ 3,074	\$ 3,600
01-122-099-60312	General Insurance	\$ 4,397	\$ 4,397	\$ 4,529	\$ 4,529	\$ 4,665
01-122-099-60314	Utilities	\$ 12,192	\$ 10,106	\$ 14,500	\$ 9,546	\$ 12,500
01-122-099-60315	Building Maintenance	\$ 7,108	\$ 11,521	\$ 7,500	\$ 7,689	\$ 20,000
01-122-099-60316	Equipment Repair	\$ -	\$ -	\$ 1,000	\$ 94	\$ 500
01-122-099-60317	Misc.	\$ 681	\$ 650	\$ 1,000	\$ 811	\$ 1,000
01-122-099-60319	Legal Fees & Services	\$ 196	\$ -	\$ 500	\$ -	\$ 500
01-122-099-60320	Memberships & Subscriptions	\$ -	\$ 719	\$ 1,200	\$ 684	\$ 800
01-122-099-60327	Communication	\$ 1,501	\$ 1,426	\$ 2,500	\$ 1,467	\$ 1,800
01-122-099-60341	Janitorial Contract	\$ 11,457	\$ 19,665	\$ 22,000	\$ 22,784	\$ 26,028
01-122-260-60342	Rent (Cottam Branch)	\$ 6,762	\$ 7,084	\$ 7,200	\$ 5,943	\$ 7,200
01-122-099-60343	Community Policing	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000
01-122-099-60369	Community Events		\$ -		\$ -	
TOTAL OPERATING EXPENDITURES:		\$ 3,147,633	\$ 3,128,357	\$ 3,286,425	\$ 3,001,358	\$ 3,420,407
NET OPERATING REVENUES (EXPENSES):		\$ (2,932,011)	\$ (2,913,612)	\$ (3,092,012)	\$ (2,905,186)	\$ (3,313,554)
CONTRIBUTIONS TO (FROM) RESERVES:						
01-122-032-41799	Prior Year (Surplus)/Deficit	\$ (24,520)				
03-122-032-41700	Trans. from Res. - Working Cap.	\$ (200)	\$ -		\$ -	
03-122-440-80100	Transfer to Res. - Working Cap.		\$ -		\$ -	
NET CONT. TO (FROM) RESERVES:		\$ (24,720)	\$ -	\$ -	\$ -	\$ -
OPERATING SURPLUS/(DEFICIT):		\$ (2,907,291)	\$ (2,913,612)	\$ (3,092,012)	\$ (2,905,186)	\$ (3,313,554)
CAPITAL BUDGET						
CAPITAL REVENUE:						
	Grants - Federal	\$ -	\$ -	\$ -	\$ -	
	Grants - Provincial	\$ -	\$ -	\$ -	\$ -	
01-122-066-41424	Long-term Debt	\$ -	\$ -	\$ -	\$ -	
01-122-066-41510	Sale of Equipment	\$ -	\$ -	\$ -	\$ -	
03-122-032-41710	Transfer from Res. - Capital	\$ -	\$ 40,692	\$ -	\$ -	
03-122-032-41720	Transfer from Res. - DC	\$ -	\$ -	\$ -	\$ -	
TOTAL CAPITAL REVENUE:		\$ -	\$ 40,692	\$ -	\$ -	\$ -
CAPITAL EXPENDITURES:						
	From Capital Schedule	\$ -	\$ 40,692	\$ -	\$ -	\$ -
TOTAL CAPITAL EXPENDITURES:		\$ -	\$ 40,692	\$ -	\$ -	\$ -
CONTRIBUTIONS TO RESERVES:						
03-122-440-80300	Transfer to Res. - Capital	\$ 80,000	\$ 80,000	\$ 80,000	\$ 80,000	\$ 80,000
CONTRIBUTIONS TO RESERVES		\$ 80,000	\$ 80,000	\$ 80,000	\$ 80,000	\$ 80,000
REPAYMENT OF LONG-TERM DEBT:						
	Long-term Debt Repayment	\$ -	\$ -	\$ -	\$ -	
REPAYMENT OF LONG-TERM DEBT:		\$ -	\$ -	\$ -	\$ -	\$ -
NET CAPITAL EXPENDITURES:		\$ (80,000)	\$ (80,000)	\$ (80,000)	\$ (80,000)	\$ (80,000)
DEPARTMENTAL SURPLUS/(DEFICIT):		\$ (2,987,291)	\$ (2,993,612)	\$ (3,172,012)	\$ (2,985,186)	\$ (3,393,554)

BUILDING						
Account Number		2017 Actuals	2018 Actuals	2019 Budget	2019 Actuals	2020 Budget
OPERATING BUDGET						
OPERATING REVENUE:						
01-124-064-41120	Permits	\$ 588,816	\$ 627,746	\$ 477,000	\$ 630,721	\$ 525,000
01-124-066-40655	By-Law Enforcement (GA)	\$ 166,000	\$ 166,000	\$ 270,500	\$ 270,500	\$ 270,000
01-124-066-40677	Property Stds Compliance Letters	\$ 600	\$ 825	\$ 800	\$ 25	\$ 800
01-124-066-40851	Water / Sewer Connection Permits	\$ 22,400	\$ 21,500	\$ 17,000	\$ 23,450	\$ 21,000
01-124-066-40904	Recovered Wages	\$ 276	\$ -	\$ -	\$ -	\$ -
01-124-064-41125	Septic System Permits	\$ 19,700	\$ 26,700	\$ 21,000	\$ 19,400	\$ 23,000
01-124-066-41267	Post-Review Inspection Fees	\$ 4,050	\$ 3,714	\$ 2,500	\$ 9,104	\$ 2,800
01-124-066-41268	Water Meter Sales (Bldg Portion)	\$ 9,630	\$ 6,616	\$ 7,000	\$ 5,318	\$ 7,800
01-124-066-41270	Misc. Revenue	\$ 1,460	\$ 596	\$ 2,800	\$ 10,451	\$ 2,100
TOTAL OPERATING REVENUE:		\$ 812,932	\$ 853,697	\$ 798,600	\$ 968,969	\$ 852,500
OPERATING EXPENDITURES:						
01-124-072-60102	Salaries - Full Time	\$ 355,394	\$ 368,865	\$ 413,308	\$ 438,580	\$ 506,981
Proposed	New Hire - By-law Officer			\$ 95,000		\$ -
01-124-072-60103	Salaries - Overtime	\$ 256	\$ 1,017		\$ 1,387	\$ 2,234
01-124-072-60104	Salaries - Part Time	\$ 5,921	\$ 60,693	\$ 42,197	\$ 15,094	\$ -
01-124-072-60202	Benefits - EI	\$ 5,823	\$ 6,890	\$ 6,977	\$ 8,753	\$ 7,243
01-124-072-60204	Benefits - CPP	\$ 12,420	\$ 14,569	\$ 15,505	\$ 17,154	\$ 17,270
01-124-072-60206	Benefits - EHT	\$ 7,076	\$ 8,520	\$ 8,882	\$ 8,980	\$ 9,930
01-124-072-60208	Benefits - OMERS	\$ 36,796	\$ 37,324	\$ 48,301	\$ 45,236	\$ 54,547
01-124-072-60212	Benefits - Health Coverage	\$ 47,909	\$ 50,250	\$ 50,689	\$ 51,364	\$ 50,917
01-124-072-60214	Benefits - WSIB	\$ 10,539	\$ 12,959	\$ 13,490	\$ 13,920	\$ 15,248
01-124-072-60216	Benefits - Uniforms	\$ 2,587	\$ 1,388	\$ 3,200	\$ 682	\$ 3,200
01-124-072-60220	Benefits - Meal Allowance	\$ 39	\$ 91	\$ -	\$ 156	\$ 156
01-124-072-60222	Benefits - Eyeglasses	\$ 1,665	\$ 2,376	\$ 1,200	\$ 494	\$ 1,200
01-124-072-60223	Benefits - Ortho	\$ 2,304	\$ 1,152	\$ 3,000	\$ 2,252	\$ 3,000
	Total Salaries & Benefits	\$ 488,729	\$ 566,092	\$ 701,749	\$ 604,053	\$ 671,926
01-124-072-60120	Contracted Services	\$ 25,526	\$ 27,639	\$ 45,000	\$ 21,108	\$ 65,000
01-124-098-60254	Training & Development	\$ 5,254	\$ 4,246	\$ 14,000	\$ 3,917	\$ 14,000
01-124-099-60301	Office Supplies	\$ 1,887	\$ 2,235	\$ 3,000	\$ 2,516	\$ 3,000
01-124-099-60309	Computer Maint.	\$ -	\$ -	\$ 15,000	\$ 19,164	\$ 22,000
01-124-099-60312	General Insurance	\$ 5,714	\$ 5,714	\$ 5,885	\$ 5,885	\$ 6,062
01-124-099-60316	Equipment Repair	\$ 1,314	\$ 1,805	\$ 5,000	\$ 2,675	\$ 5,000
01-124-099-60317	Miscellaneous	\$ 110	\$ -	\$ 500	\$ 259	\$ 1,200
01-124-099-60319	Professional Services		\$ -	\$ 10,000	\$ -	\$ 10,000
01-124-099-60320	Memberships & Subscriptions	\$ 1,770	\$ 2,329	\$ 4,000	\$ 2,243	\$ 4,500
01-124-099-60327	Communications	\$ 1,355	\$ 2,222	\$ 2,400	\$ 2,693	\$ 3,000
01-124-099-60340	Fuel	\$ 5,222	\$ 4,153	\$ 5,000	\$ 4,149	\$ 4,500
01-124-099-60345	Licences/Permits	\$ 360	\$ 360	\$ 360	\$ -	\$ 360
01-124-099-60347	Safety Supplies	\$ 708	\$ 622	\$ 2,000	\$ 903	\$ 2,000
01-124-099-60357	Small Capital	\$ -	\$ -	\$ 500	\$ -	\$ 500
01-124-099-63055	Program Support	\$ 77,000	\$ 78,155	\$ 80,000	\$ 80,000	\$ 80,000
01-124-099-60400	Mileage		\$ 178		\$ -	\$ -
TOTAL OPERATING EXPENDITURES:		\$ 614,950	\$ 695,750	\$ 894,394	\$ 749,566	\$ 893,048
NET OPERATING REVENUES (EXPENSES):		\$ 197,981	\$ 157,947	\$ (95,794)	\$ 219,404	\$ (40,548)
CONTRIBUTIONS TO (FROM) RESERVES:						
03-124-032-41700	Trans. from Res. - Working Cap.		\$ -	\$ (106,294)	\$ -	\$ (51,798)
03-124-440-80100	Transfer to Res. - Working Cap.	\$ 187,481	\$ 147,447		\$ -	
NET CONT. TO (FROM) RESERVES:		\$ 187,481	\$ 147,447	\$ (106,294)	\$ -	\$ (51,798)
OPERATING SURPLUS/(DEFICIT):		\$ 10,500	\$ 10,500	\$ 10,500	\$ 219,404	\$ 11,250
CAPITAL BUDGET						
CAPITAL REVENUE:						
	Grants - Federal	\$ -	\$ -	\$ -	\$ -	
	Grants - Provincial	\$ -	\$ -	\$ -	\$ -	
01-124-066-41510	Sale of Equipment	\$ -	\$ -	\$ 1,600	\$ -	
03-124-032-41710	Transfer from Res. - Capital	\$ -	\$ 45,351	\$ 36,750	\$ -	
03-124-032-41720	Transfer from Res. - DC	\$ -	\$ -	\$ -	\$ -	
TOTAL CAPITAL REVENUE:		\$ -	\$ 45,351	\$ 38,350	\$ -	\$ -
CAPITAL EXPENDITURES:						
	From Capital Schedule	\$ -	\$ 45,351	\$ 38,350	\$ 54,792	\$ -
TOTAL CAPITAL EXPENDITURES:		\$ -	\$ 45,351	\$ 38,350	\$ 54,792	\$ -
CONTRIBUTIONS TO RESERVES:						
03-124-440-80300	Transfer to Res. - Capital	\$ 10,500	\$ 10,500	\$ 10,500	\$ 10,500	\$ 11,250
CONTRIBUTIONS TO RESERVES		\$ 10,500	\$ 10,500	\$ 10,500	\$ 10,500	\$ 11,250
REPAYMENT OF LONG-TERM DEBT:						\$ -
	Long-term Debt Repayment	\$ -	\$ -	\$ -	\$ -	
REPAYMENT OF LONG-TERM DEBT:		\$ -	\$ -	\$ -	\$ -	\$ -
NET CAPITAL EXPENDITURES:		\$ (10,500)	\$ (10,500)	\$ (10,500)	\$ (65,292)	\$ (11,250)
DEPARTMENTAL SURPLUS/(DEFICIT):		\$ -	\$ -	\$ -	\$ 154,112	\$ -

PUBLIC WORKS						
Account Number		2017 Actuals	2018 Actuals	2019 Budget	2019 Actuals	2020 Budget
OPERATING BUDGET						
OPERATING REVENUE:						
01-130-058-40509	Provincial Grants - Drainage	\$ 43,578	\$ 50,831	\$ 45,000	\$ -	\$ 45,000
01-130-061-40663	Rent - Patios	\$ 6,360	\$ 4,070	\$ 3,760	\$ 4,106	\$ 4,000
01-130-061-40667	Rent - Parking	\$ 500	\$ 160	\$ 500	\$ -	\$ 500
01-130-066-40904	Recovered Wages	\$ 958	\$ 387	\$ 500	\$ -	\$ 500
01-130-066-41254	Road & Encroachment Permits	\$ 2,850	\$ 3,300	\$ 3,000	\$ 4,050	\$ 3,150
01-130-066-41257	Revenue 911 Signs	\$ 960	\$ 1,800	\$ 1,000	\$ 1,080	\$ 1,360
01-130-066-41258	Pits & Quarries	\$ -	\$ 27,337	\$ 26,000	\$ 56,988	\$ 57,000
01-130-066-41265	MS Inspection Fee	\$ 17,400	\$ 41,400	\$ 35,000	\$ 45,900	\$ 40,000
01-130-066-41270	Misc. Revenue	\$ 2,100	\$ 3,612	\$ 1,000	\$ 142,236	\$ 1,000
01-130-066-41543	Commemorative Programs	\$ -	\$ 4,050	\$ 2,000	\$ 4,050	\$ 2,500
TOTAL OPERATING REVENUE:		\$ 74,706	\$ 136,946	\$ 117,760	\$ 258,410	\$ 155,010
OPERATING EXPENDITURES:						
01-130-072-60102	Salaries - Full Time	\$ 633,271	\$ 582,188	\$ 600,800	\$ 537,147	\$ 636,163
01-130-072-60103	Salaries - Overtime	\$ 22,232	\$ 53,526	\$ 77,452	\$ 40,830	\$ 53,704
01-130-072-60104	Salaries - Part Time	\$ 2,200	\$ 21,868	\$ 26,516	\$ 30,336	\$ 30,023
01-130-072-60114	Committee Honourarium	\$ 1,000	\$ 800	\$ 2,000	\$ -	\$ -
01-130-072-60115	Vehicle Expense	\$ -	\$ -		\$ -	\$ -
01-130-072-60202	Benefits - EI	\$ 11,276	\$ 12,772	\$ 12,020	\$ 11,711	\$ 12,856
01-130-072-60204	Benefits - CPP	\$ 24,681	\$ 26,845	\$ 27,517	\$ 26,071	\$ 30,602
01-130-072-60206	Benefits - EHT	\$ 12,787	\$ 14,029	\$ 15,127	\$ 12,791	\$ 15,726
01-130-072-60208	Benefits - OMERS	\$ 55,825	\$ 61,082	\$ 65,965	\$ 59,188	\$ 67,727
01-130-072-60212	Benefits - Health Coverage	\$ 76,173	\$ 76,754	\$ 82,394	\$ 65,764	\$ 84,926
01-130-072-60214	Benefits - WSIB	\$ 19,564	\$ 21,911	\$ 23,767	\$ 19,956	\$ 24,669
01-130-072-60216	Benefits - Uniforms	\$ 4,769	\$ 5,903	\$ 6,000	\$ 5,049	\$ 6,000
01-130-072-60220	Benefits - Meals	\$ 1,235	\$ 2,327	\$ 2,600	\$ 1,892	\$ 2,002
01-130-072-60222	Benefits - Eyeglasses	\$ 2,462	\$ 3,082	\$ 2,400	\$ 614	\$ 2,400
01-130-072-60223	Benefits - Ortho	\$ -	\$ -	\$ 2,000	\$ 4,243	\$ 2,000
	Total Salaries & Benefits	\$ 867,473	\$ 883,087	\$ 946,558	\$ 815,591	\$ 968,798
01-130-072-60120	Contract		\$ -		\$ 8,857	\$ 48,019
01-130-098-60254	Training & Development	\$ 14,540	\$ 12,763	\$ 15,000	\$ 14,169	\$ 15,000
01-130-099-60301	Office Supplies	\$ 1,119	\$ 1,890	\$ 1,000	\$ 1,071	\$ 1,000
01-130-099-60305	Courier & Express	\$ 384	\$ 126	\$ 450	\$ 157	\$ 450
01-130-099-60306	Advertising	\$ 5,583	\$ 7,357	\$ 5,000	\$ 2,938	\$ 5,000
01-130-099-60311	Equipment Leases	\$ -	\$ -	\$ -	\$ -	
01-130-099-60312	General Insurance	\$ 38,533	\$ 38,533	\$ 39,689	\$ 39,689	\$ 40,880
01-130-099-60314	Utilities	\$ 17,393	\$ 16,396	\$ 20,000	\$ 13,545	\$ 20,000
01-130-099-60315	Facility Maintenance	\$ 1,482	\$ 5,427	\$ 5,000	\$ 5,921	\$ 5,000
01-130-099-60316	Equipment Repairs	\$ 72,812	\$ 99,000	\$ 90,000	\$ 102,543	\$ 100,000
01-130-099-60317	Misc	\$ 146	\$ 359	\$ -	\$ 372	
01-130-099-60318	Equipment Rental	\$ 4,012	\$ 5,029	\$ 8,500	\$ 6,103	\$ 8,500
01-130-099-60319	Professional Services	\$ -	\$ 224	\$ 2,000	\$ 4,420	\$ 35,000
01-130-099-60320	Membership & Subscriptions	\$ 2,610	\$ 1,546	\$ 3,000	\$ 4,234	\$ 3,000
01-130-099-60326	Professional Fees	\$ 2,048	\$ 3,195	\$ 2,500	\$ 6,561	\$ 2,500
01-130-099-60327	Communication	\$ 4,605	\$ 6,076	\$ 7,500	\$ 6,061	\$ 7,500
01-130-099-60329	Rent - Parking Lot		\$ 4,950	\$ 5,400	\$ 5,400	\$ 5,400
01-130-099-60335	Shop Supplies	\$ 7,395	\$ 7,984	\$ 7,500	\$ 7,309	\$ 7,500
01-130-099-60340	Fuel & Oil	\$ 63,336	\$ 68,284	\$ 80,000	\$ 67,695	\$ 80,000
01-130-099-60345	Licences & Permits	\$ 10,825	\$ 9,537	\$ 15,000	\$ 14,972	\$ 15,000
01-130-099-60347	Safety Supplies	\$ 1,860	\$ 2,409	\$ 3,000	\$ 3,997	\$ 3,000
01-130-099-60357	Small Tools, supplies	\$ 3,191	\$ 3,358	\$ 3,500	\$ 2,282	\$ 3,500
01-130-099-60399	Larviciding	\$ 2,642	\$ 3,644	\$ 3,500	\$ 1,357	\$ 3,500
01-130-099-60400	Mileage	\$ 356	\$ -	\$ 1,000	\$ 299	\$ 1,000
01-130-099-60424	Commemorative Programs	\$ -	\$ 3,985	\$ 1,750	\$ 2,090	\$ 1,750
01-130-099-60455	Beautification Maintenance	\$ 1,431	\$ 7,165	\$ 5,000	\$ 7,377	\$ 7,000
01-130-099-60456	Patio Maint / Const.	\$ 2,077	\$ 956	\$ 3,000	\$ 1,380	\$ 3,000
01-130-099-60460	GPS Equipment & Monitoring	\$ 12,920	\$ 17,231	\$ 17,500	\$ 18,185	\$ 23,000
01-130-099-60648	BIA Initiatives - Flower Program	\$ 8	\$ 817	\$ 1,000	\$ 48	\$ 20,000
Street/Traffic Lights						
01-130-110-60402	Traffic Signal Mtce.	\$ 8,642	\$ 6,577	\$ 10,000	\$ 6,451	\$ 10,000
01-130-114-60412	Streetlights Hydro	\$ 119,233	\$ 105,324	\$ 115,000	\$ 99,941	\$ 115,000
01-130-114-60413	Streetlight Maintenance	\$ 51,129	\$ 25,769	\$ 50,000	\$ 34,536	\$ 50,000
Roadside Drainage						
01-130-141-60414	Culverts	\$ 48,764	\$ 38,651	\$ 45,000	\$ 32,459	\$ 45,000
01-130-141-60415	Bridge / Culvert Inspections (Biennial)	\$ 25,608	\$ -	\$ 30,000	\$ 16,037	\$ -
01-130-141-60429	Roadside Ditching / Grass Cutting	\$ 15,033	\$ 44,526	\$ 40,000	\$ 32,075	\$ 40,000
01-130-141-60439	Catch Basins	\$ 34,885	\$ 40,473	\$ 40,000	\$ 24,300	\$ 40,000
Weed Control						
01-130-118-60416	Weed Spraying	\$ 22,824	\$ 23,661	\$ 25,000	\$ 24,134	\$ 25,000
Hard Top Road Mtce.						
01-130-099-60451	Crack sealing program	\$ 9,990	\$ -	\$ -	\$ -	
01-130-110-60401	Line Painting (Incl AT Items)	\$ 13,644	\$ 13,667	\$ 15,000	\$ 15,419	\$ 15,000
01-130-110-60403	Curb Repairs	\$ 1,832	\$ 519	\$ 2,500	\$ 841	\$ 2,500
01-130-110-60418	Hardtop Rd Repair (Patching, sealing)	\$ 58,660	\$ 76,287	\$ 85,000	\$ 64,514	\$ 115,000
01-130-110-60422	Street Sweeper	\$ 6,066	\$ 5,598	\$ 6,000	\$ 12,663	\$ 6,000
Winter Road Mtce.						
01-130-122-60420	Winter Control (Salt and Trucking Only)	\$ 313,876	\$ 389,338	\$ 380,000	\$ 338,562	\$ 380,000
01-130-122-60421	Sidewalk Winter Control	\$ 3,316	\$ 5,661	\$ 6,500	\$ 5,187	\$ 6,500
Municipal Storm / Drain Mtce.						
01-130-099-60427	Municipal Drainage Mtce	\$ 301,015	\$ 124,245	\$ 90,000	\$ 310,014	\$ 180,000
01-130-099-60452	Storm Drainage Mtce	\$ 19,059	\$ 23,874	\$ 30,000	\$ 26,263	\$ 30,000
01-130-099-60405	Storm Back-Flow Program	\$ -	\$ -	\$ 5,000	\$ 2,630	\$ 5,000

PUBLIC WORKS						
Account Number		2017 Actuals	2018 Actuals	2019 Budget	2019 Actuals	2020 Budget
Roadside Tree Mtce. & New						
01-130-099-60425	Tree Planting	\$ 15,045	\$ 25,576	\$ 25,000	\$ 28,867	\$ 25,000
01-130-099-60426	Tree Brushing & Trimming	\$ 56,240	\$ 69,218	\$ 70,000	\$ 47,993	\$ 70,000
Signage						
01-130-132-60428	Signs ,Safety Devices (Incl AT)	\$ 25,491	\$ 33,837	\$ 30,000	\$ 29,335	\$ 35,000
Gravel Road Mtce.						
01-130-138-60432	Gravel Road & Shoulder Mtce	\$ 69,311	\$ 77,267	\$ 80,000	\$ 75,747	\$ 80,000
01-130-138-60436	Dust Control	\$ 5,649	\$ 5,602	\$ 6,000	\$ 5,970	\$ 6,000
Sidewalk Mtce.						
01-130-144-60438	Sidewalk Repair	\$ 24,260	\$ 33,187	\$ 30,000	\$ 23,865	\$ 30,000
TOTAL OPERATING EXPENDITURES:		\$ 2,388,352	\$ 2,380,184	\$ 2,509,347	\$ 2,422,425	\$ 2,745,297
NET OPERATING REVENUES (EXPENSES):		\$ (2,313,647)	\$ (2,243,237)	\$ (2,391,587)	\$ (2,164,015)	\$ (2,590,287)
CONTRIBUTIONS TO (FROM) RESERVES:						
03-130-032-41700	Trans. from Res.		\$ (25,000)	\$ (15,000)	\$ (290,847)	
03-130-440-80100	Transfer to Res. - Bridge / Culvert Insp.		\$ 15,000		\$ -	\$ 15,000
03-130-440-80100	Transfer to Res. - Working Cap.	\$ 2,400	\$ 1,200		\$ -	
NET CONT. TO (FROM) RESERVES:		\$ 2,400	\$ (8,800)	\$ (15,000)	\$ (290,847)	\$ 15,000
OPERATING SURPLUS/(DEFICIT):		\$ (2,316,047)	\$ (2,234,437)	\$ (2,376,587)	\$ (1,873,168)	\$ (2,605,287)
CAPITAL BUDGET						
CAPITAL REVENUE:						
01-130-058-40504	Prov.Grants - OCIF - Formula	\$ 439,962	\$ 622,545	\$ 954,495	\$ 795,412	\$ 1,625,000
01-130-058-40504	Prov.Grants - OCIF - Formula (2019)	\$ -	\$ -	\$ -	\$ -	
01-130-058-40504	Prov. Grants - OCIF - Top Up	\$ 702,812	\$ -	\$ 83,278	\$ -	
01-130-058-40504	Prov.Grants - OMCIP	\$ 325,000	\$ -		\$ -	
01-130-058-40504	Prov. Grants - OMCC		\$ 89,825		\$ -	
01-130-058-40504	Prov.Grants - Safe Cycling Grant		\$ 7,705		\$ -	
01-130-058-40515	Federal Grant (gas tax)	\$ 1,060,935	\$ 1,088,640	\$ 1,046,091	\$ 1,951,261	\$ 2,135,000
01-130-058-40517	FCM - Asset Mgt Grant		\$ 35,520		\$ -	
01-130-066-40525	County of Essex					\$ 300,000
01-130-066-40530	Developer Contribution		\$ -		\$ 40,500	
01-130-052-40230	Local Improv. - Esseltine	\$ 363,513	\$ 68,835	\$ 3,974,277	\$ -	\$ 4,638,608
01-130-066-41288	Gosfield Wind Annual Contribution	\$ 46,000	\$ 46,000	\$ 46,000	\$ 46,000	
01-130-066-41510	Sale of Equipment	\$ 77,657	\$ 53,159	\$ 28,500	\$ 76,996	
	Sale of Property					\$ 1,150,000
01-130-066-41424	Long-term debt		\$ -		\$ -	
03-130-032-41710	Transfer from Res. - Capital		\$ 606,088	\$ 431,500	\$ -	\$ 300,000
03-130-032-41710	Transfer from Res. - Lifecycle			\$ 1,012,909		\$ 796,000
03-130-032-41710	Transfer from Res. - Drainage			\$ 225,723		\$ 261,392
03-130-032-41710	Transfer From Res. - Capital 2017 Gas Tax		\$ -		\$ -	
03-130-032-41710	Transfer from Res. - Fleet	\$ 211,704	\$ 163,914	\$ 186,500	\$ -	\$ 37,500
03-130-032-41720	Transfer from Res. - DC	\$ 200,755	\$ 4,455	\$ -	\$ -	\$ 790,500
TOTAL CAPITAL REVENUE:		\$ 3,428,338	\$ 2,786,687	\$ 7,989,273	\$ 2,910,169	\$ 12,034,000
CAPITAL EXPENDITURES:						
	From Capital Schedule	\$ 3,255,856	\$ 3,505,050	\$ 8,473,600	\$ 2,435,576	\$ 12,631,500
TOTAL CAPITAL EXPENDITURES:		\$ 3,255,856	\$ 3,505,050	\$ 8,473,600	\$ 2,435,576	\$ 12,631,500
CONTRIBUTIONS TO RESERVES:						
03-130-440-80300	Transfer to Res. - Fleet	\$ 225,000	\$ 278,159	\$ 250,000	\$ 250,000	\$ 275,000
03-130-440-80300	Transfer to Res. - Capital	\$ 1,023,793	\$ 439,388	\$ 45,000	\$ 45,000	
03-130-440-80300	Transfer to Res. - Gas Tax	\$ 163,870	\$ 149,805	\$ -	\$ -	\$ -
03-130-440-80300	Transfer to Res. - Lifecycle - Roads	\$ 265,000	\$ 415,000	\$ 565,000	\$ 565,000	\$ 725,000
03-130-440-80300	Transfer to Res. - Lifecycle - Bridges		\$ 150,000	\$ 300,000	\$ 300,000	\$ 450,000
03-130-440-80300	Transfer to Res. - Lifecycle - Storm Sewers		\$ 150,000	\$ 300,000	\$ 300,000	\$ 450,000
03-130-440-80300	Transfer to Res. - Drainage		\$ -		\$ -	
CONTRIBUTIONS TO RESERVES		\$ 1,677,663	\$ 1,582,352	\$ 1,460,000	\$ 1,460,000	\$ 1,900,000
REPAYMENT OF LONG-TERM DEBT:						
01-130-099-60384	OILC Loan (Sewer Separation)	\$ 239,544	\$ 239,544	\$ 239,544	\$ 119,772	\$ 239,544
01-130-099-60385	ELK Repayment - Beech (5 years)	\$ 22,103	\$ 15,588	\$ -	\$ -	\$ -
01-130-099-60386	OSIFA Loan (2004 Road Capital)	\$ 146,557	\$ 141,894	\$ 137,117	\$ 137,232	\$ 132,576
01-130-099-60387	OILC Loan (2015)	\$ 182,085	\$ 182,085	\$ 182,085	\$ 182,085	\$ 182,085
01-130-099-60394	OILC Loan (2016)	\$ 127,543	\$ 127,543	\$ 127,543	\$ 63,772	\$ 127,543
REPAYMENT OF LONG-TERM DEBT:		\$ 717,832	\$ 706,655	\$ 686,290	\$ 502,861	\$ 681,749
NET CAPITAL EXPENDITURES:		\$ (2,223,013)	\$ (3,007,370)	\$ (2,630,617)	\$ (1,488,269)	\$ (3,179,249)
DEPARTMENTAL SURPLUS/(DEFICIT):		\$ (4,539,060)	\$ (5,241,808)	\$ (5,007,204)	\$ (3,361,436)	\$ (5,784,536)

SANITATION						
Account Number		2017 Actuals	2018 Actuals	2019 Budget	2019 Actuals	2020 Budget
OPERATING BUDGET						
OPERATING EXPENDITURES:						
01-131-072-60102	Salaries - Full Time	\$ 4,558	\$ 1,168	\$ 8,526	\$ 592	\$ 4,028
01-131-072-60103	Salaries - Over Time		\$ -		\$ -	
01-131-072-60104	Salaries - Part Time		\$ -		\$ -	
01-131-099-60306	Advertising		\$ -		\$ -	
01-131-400-60359	Contract Adjustment		\$ -		\$ -	
01-131-400-60370	Waste Disposal	\$ 624,567	\$ 651,433	\$ 673,000	\$ 568,039	\$ 695,000
01-131-400-60380	Waste Collection	\$ 512,980	\$ 525,301	\$ 545,000	\$ 539,628	\$ 555,000
01-131-400-60381	White Goods Collection	\$ 4,608	\$ 4,447	\$ 4,000	\$ 4,523	\$ 4,500
01-131-400-60382	Yard Waste Collection	\$ 61,220	\$ 55,260	\$ 55,000	\$ 30,089	\$ 55,000
01-131-400-60404	Perpetual Care Landfill	\$ 56,666	\$ 56,560	\$ 60,000	\$ 60,591	\$ 68,591
TOTAL OPERATING EXPENDITURES:		\$ 1,264,598	\$ 1,294,169	\$ 1,345,526	\$ 1,203,462	\$ 1,382,119
NET OPERATING REVENUES (EXPENSES):		\$ (1,264,598)	\$ (1,294,169)	\$ (1,345,526)	\$ (1,203,462)	\$ (1,382,119)
CONTRIBUTIONS TO (FROM) RESERVES:						
03-131-032-41700	Trans. from Res. - Working Cap.	\$ -	\$ -	\$ -	\$ -	
03-131-440-80100	Transfer to Res. - Working Cap.	\$ -	\$ -	\$ -	\$ -	
NET CONT. TO (FROM) RESERVES:		\$ -	\$ -	\$ -	\$ -	\$ -
OPERATING SURPLUS/(DEFICIT):		\$ (1,264,598)	\$ (1,294,169)	\$ (1,345,526)	\$ (1,203,462)	\$ (1,382,119)
CAPITAL BUDGET						
CAPITAL REVENUE:						
	Grants - Federal	\$ -	\$ -	\$ -	\$ -	
	Grants - Provincial	\$ -	\$ -	\$ -	\$ -	
01-131-066-41510	Sale of Equipment	\$ -	\$ -	\$ -	\$ -	
03-131-032-41710	Transfer from Res. - Capital	\$ -	\$ -	\$ -	\$ -	
03-131-032-41720	Transfer from Res. - DC	\$ -	\$ -	\$ -	\$ -	
TOTAL CAPITAL REVENUE:		\$ -	\$ -	\$ -	\$ -	\$ -
CAPITAL EXPENDITURES:						
	From Capital Schedule	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL CAPITAL EXPENDITURES:		\$ -	\$ -	\$ -	\$ -	\$ -
CONTRIBUTIONS TO RESERVES:						
03-131-440-80300	Transfer to Res. - Capital	\$ -	\$ -	\$ -	\$ -	
CONTRIBUTIONS TO RESERVES		\$ -	\$ -	\$ -	\$ -	\$ -
REPAYMENT OF LONG-TERM DEBT:						
	Repayment of LTD	\$ -	\$ -	\$ -	\$ -	
REPAYMENT OF LONG-TERM DEBT:		\$ -	\$ -	\$ -	\$ -	\$ -
NET CAPITAL EXPENDITURES:		\$ -	\$ -	\$ -	\$ -	\$ -
DEPARTMENTAL SURPLUS/(DEFICIT):		\$ (1,264,598)	\$ (1,294,169)	\$ (1,345,526)	\$ (1,203,462)	\$ (1,382,119)

CEMETERY						
Account Number		2017 Actuals	2018 Actuals	2019 Budget	2019 Actuals	2020 Budget
OPERATING BUDGET						
OPERATING REVENUE:						
01-151-064-41185	Burial Permit	\$ 3,308	\$ 3,167	\$ 3,525	\$ 3,100	\$ 3,525
01-151-064-41186	Tent Rentals	\$ 200	\$ 100	\$ 300	\$ -	\$ 300
01-151-066-41270	Misc. Revenue	\$ -	\$ -		\$ -	\$ -
01-151-066-41801	Interment	\$ 50,114	\$ 52,313	\$ 45,000	\$ 57,177	\$ 50,000
01-151-066-41802	Sale of Plots (net)	\$ 12,480	\$ 9,785	\$ 10,000	\$ 33,130	\$ 10,000
01-151-066-41803	Interment Transfer fees	\$ 200	\$ 200	\$ 400	\$ 120	\$ 400
01-151-066-41804	Marker Locates & Inspections	\$ 3,350	\$ 3,650	\$ 3,000	\$ 4,150	\$ 3,000
01-151-066-41805	Disinternment	\$ 600	\$ -	\$ -	\$ -	\$ -
01-151-032-41712	Contribution from Perpetual		\$ -	\$ 10,000	\$ -	\$ 10,000
TOTAL OPERATING REVENUE:		\$ 70,252	\$ 69,215	\$ 72,225	\$ 97,677	\$ 77,225
OPERATING EXPENDITURES:						
01-151-072-60102	Salaries - Full Time	\$ 26,561	\$ 31,323	\$ 51,158	\$ 26,260	\$ 32,221
01-151-072-60103	Salaries - Overtime	\$ 1,986	\$ 2,045	\$ 8,605	\$ 2,072	\$ 2,827
01-151-145-60104	Salaries - Part Time		\$ -		\$ 44	
01-151-072-60120	Contracts	\$ 37,635	\$ 39,803	\$ 46,000	\$ 47,300	\$ 50,000
01-151-072-60121	Grave Openings	\$ 10,536	\$ 6,638	\$ 10,000	\$ 14,570	\$ 15,000
01-151-099-60306	Advertising	\$ 26	\$ 1,358	\$ 500	\$ -	\$ 500
01-151-099-60309	Computer Maintenance	\$ -	\$ 1,987	\$ 2,000	\$ 2,123	\$ 2,000
01-151-099-60312	General Insurance	\$ 81	\$ 81	\$ 81	\$ 81	\$ 81
01-151-099-60314	Utilities	\$ 1,298	\$ 1,219	\$ 1,500	\$ 1,148	\$ 1,500
01-151-099-60316	Equipment Repair	\$ 583	\$ 442	\$ 500	\$ 14	\$ 500
01-151-099-60317	Misc	\$ 866	\$ -	\$ 500	\$ -	\$ 500
01-151-099-60320	Membership & subscription	\$ 1,464	\$ 1,454	\$ 1,500	\$ 1,326	\$ 1,500
01-151-099-60337	Grounds Mtce(topsoil, sod, etc.)	\$ 1,760	\$ 1,317	\$ 5,000	\$ 1,571	\$ 5,000
01-151-099-60364	Headstone Mtce	\$ 26	\$ 553	\$ 5,000	\$ -	\$ 5,000
01-151-128-60426	Tree Brushing & Trimming	\$ 3,180	\$ 3,295	\$ 5,000	\$ 4,904	\$ 5,000
TOTAL OPERATING EXPENDITURES:		\$ 86,004	\$ 91,515	\$ 137,344	\$ 101,413	\$ 121,629
NET OPERATING REVENUES (EXPENSES):		\$ (15,752)	\$ (22,300)	\$ (65,119)	\$ (3,737)	\$ (44,404)
CONTRIBUTIONS TO (FROM) RESERVES:						
03-151-032-41700	Trans. from Res. - Working Cap.	\$ -	\$ -	\$ -	\$ -	
03-151-440-80100	Transfer to Res. - Working Cap.	\$ -	\$ -	\$ -	\$ -	
NET CONT. TO (FROM) RESERVES:		\$ -	\$ -	\$ -	\$ -	\$ -
OPERATING SURPLUS/(DEFICIT):		\$ (15,752)	\$ (22,300)	\$ (65,119)	\$ (3,737)	\$ (44,404)
CAPITAL BUDGET						
CAPITAL REVENUE:						
	Grants - Federal	\$ -	\$ -	\$ -	\$ -	
	Grants - Provincial	\$ -	\$ -	\$ -	\$ -	
01-151-066-41510	Sale of Equipment	\$ -	\$ -	\$ -	\$ -	
03-151-032-41710	Transfer from Res. - Capital	\$ -	\$ -	\$ -	\$ -	
03-151-032-41720	Transfer from Res. - DC	\$ -	\$ -	\$ -	\$ -	
TOTAL CAPITAL REVENUE:		\$ -	\$ -	\$ -	\$ -	\$ -
CAPITAL EXPENDITURES:						
	From Capital Schedule	\$ 3,601	\$ -	\$ -	\$ -	\$ -
TOTAL CAPITAL EXPENDITURES:		\$ 3,601	\$ -	\$ -	\$ -	\$ -
CONTRIBUTIONS TO RESERVES:						
03-151-440-80300	Transfer to Res. - Capital	\$ -	\$ -	\$ -	\$ -	
CONTRIBUTIONS TO RESERVES		\$ -	\$ -	\$ -	\$ -	\$ -
REPAYMENT OF LONG-TERM DEBT:						
	Repayment of LTD	\$ -	\$ -	\$ -	\$ -	
REPAYMENT OF LONG-TERM DEBT:		\$ -	\$ -	\$ -	\$ -	\$ -
NET CAPITAL EXPENDITURES:		\$ (3,601)	\$ -	\$ -	\$ -	\$ -
DEPARTMENTAL SURPLUS/(DEFICIT):		\$ (19,352)	\$ (22,300)	\$ (65,119)	\$ (3,737)	\$ (44,404)

ARENA						
Account Number		2017 Actuals	2018 Actuals	2019 Budget	2019 Actuals	2020 Budget
OPERATING BUDGET						
OPERATING REVENUE:						
01-170-058-40511	Federal Grants	\$ -	\$ -	\$ -	\$ 15,008	
01-170-060-40601	Ice Rentals	\$ 264,516	\$ 255,454	\$ 275,000	\$ 170,386	\$ 250,000
01-170-060-40602	Hall Rentals	\$ 8,036	\$ 11,281	\$ 8,000	\$ 12,159	\$ 12,000
01-170-060-40611	Floor Rentals	\$ -	\$ -	\$ -	\$ -	\$ -
01-170-060-40616	Public Skating	\$ 3,318	\$ 3,492	\$ 3,000	\$ 6,898	\$ 5,000
01-170-060-40617	Canteen Rent	\$ 1,947	\$ 2,124	\$ 2,000	\$ 1,681	\$ 2,000
01-170-060-40620	Vending / ATM Machines	\$ 3,300	\$ 3,294	\$ 3,000	\$ 2,817	\$ 3,000
01-170-060-40621	Sign Rental	\$ 11,596	\$ 7,057	\$ 9,000	\$ 10,313	\$ 9,000
01-170-060-40627	Skate Shop Rental	\$ 1,242	\$ 708	\$ 1,200	\$ 708	\$ 1,200
01-170-066-41310	Penalties & Interest	\$ 1,114	\$ 660	\$ 1,000	\$ -	\$ -
TOTAL OPERATING REVENUE:		\$ 295,068	\$ 284,069	\$ 302,200	\$ 219,970	\$ 282,200
OPERATING EXPENDITURES:						
01-170-072-60102	Salaries - Full Time	\$ 191,585	\$ 248,303	\$ 270,277	\$ 214,813	\$ 251,299
01-170-072-60103	Salaries - Over Time	\$ 7,980	\$ 7,587	\$ 7,686	\$ 9,617	\$ 7,820
01-170-072-60104	Salaries - Part-time	\$ 132,791	\$ 159,866	\$ 199,494	\$ 156,834	\$ 204,226
01-170-072-60105	Salaries- Seasonal	\$ 31,590	\$ 25,418	\$ 31,953	\$ 43,487	\$ 46,991
01-170-072-60114	Committee Honorarium	\$ 2,900	\$ 3,900	\$ 3,600	\$ 2,900	\$ 3,600
01-170-072-60202	Benefits-EI	\$ 10,242	\$ 13,232	\$ 9,789	\$ 12,227	\$ 9,478
01-170-072-60204	Benefits-CPP	\$ 18,903	\$ 24,684	\$ 20,542	\$ 24,143	\$ 21,051
01-170-072-60206	Benefits-EHT	\$ 14,151	\$ 17,058	\$ 20,829	\$ 16,946	\$ 22,546
01-170-072-60208	Benefits-OMERS	\$ 45,754	\$ 56,521	\$ 82,847	\$ 52,916	\$ 87,287
01-170-072-60212	Benefits-Health Coverage	\$ 46,332	\$ 51,234	\$ 66,337	\$ 48,568	\$ 63,774
01-170-072-60214	Benefits-WSIB	\$ 21,532	\$ 27,369	\$ 33,003	\$ 27,019	\$ 35,875
01-170-072-60216	Benefits-Uniforms	\$ 8,223	\$ 10,440	\$ 9,000	\$ 7,349	\$ 9,000
01-170-072-60220	Benefits - Meals	\$ 130	\$ 273	\$ 208	\$ 260	\$ 195
01-170-072-60222	Benefits - Eyeglasses	\$ 1,776	\$ 963	\$ 1,600	\$ 241	\$ 1,600
01-170-072-60223	Benefits - Ortho	\$ 241	\$ 1,327	\$ 2,000	\$ -	\$ 2,000
	Total Salaries & Benefits	\$ 534,130	\$ 648,174	\$ 759,165	\$ 617,319	\$ 766,742
01-170-098-60254	Training & Development	\$ 2,169	\$ 1,703	\$ 8,000	\$ 5,798	\$ 8,000
01-170-099-60301	Office Supplies	\$ 1,199	\$ 2,297	\$ 3,000	\$ 3,218	\$ 3,000
01-170-099-60302	Computer Supplies	\$ 75	\$ 451	\$ -	\$ 48	\$ -
01-170-099-60306	Advertising	\$ 122	\$ -	\$ -	\$ -	\$ -
01-170-099-60312	General Insurance	\$ 53,868	\$ 53,868	\$ 55,484	\$ 55,484	\$ 57,149
01-170-099-60314	Utilities	\$ 152,995	\$ 147,856	\$ 160,000	\$ 134,076	\$ 165,000
01-170-099-60315	Facility Maintenance	\$ 53,268	\$ 60,501	\$ 50,500	\$ 58,574	\$ 50,500
01-170-099-60316	Equipment Repair	\$ 12,525	\$ 18,111	\$ 21,500	\$ 29,944	\$ 21,500
01-170-099-60317	Miscellaneous	\$ 670	\$ 582	\$ 150	\$ 381	\$ 150
01-170-099-60318	Equipment Rental	\$ 640	\$ 1,287	\$ 600	\$ 2,130	\$ 1,000
01-170-099-60320	Memberships and Subscriptions	\$ 1,050	\$ 1,349	\$ 1,200	\$ 1,075	\$ 1,200
01-170-099-60327	Communication	\$ 7,472	\$ 8,597	\$ 9,000	\$ 7,881	\$ 9,000
01-170-099-60335	Shop Supplies	\$ 6,897	\$ 11,218	\$ 7,500	\$ 10,581	\$ 8,500
01-170-099-60336	Parking Lot Repairs	\$ -	\$ -	\$ 500	\$ -	\$ 500
01-170-099-60337	Ground Maintenance	\$ -	\$ 439	\$ 400	\$ 1,367	\$ 400
01-170-099-60340	Fuel and Oil (Propane)	\$ 3,973	\$ 6,049	\$ 5,000	\$ 4,799	\$ 5,000
01-170-099-60345	Licences and Permits	\$ 104	\$ -	\$ 100	\$ 50	\$ 100
01-170-099-60346	Bank Fees and Interest	\$ 2,058	\$ 2,507	\$ 2,500	\$ 3,149	\$ 2,500
01-170-099-60347	Safety Supplies	\$ 607	\$ 2,895	\$ 3,000	\$ 2,089	\$ 3,000
01-170-099-60348	Tax & Bank Differences	\$ (7)	\$ 10		\$ -	
01-170-099-60400	Mileage	\$ 43	\$ 535	\$ -	\$ -	\$ -
01-170-154-60446	Canteen/Vending Supplies	\$ 813	\$ 528	\$ 1,000	\$ 368	\$ 1,000
01-170-150-60606	Leamington Ice	\$ 11,231	\$ 8,520	\$ -	\$ 4,675	\$ -
01-170-099-60611	Junior Hockey Club Support	\$ 9,041	\$ 7,029	\$ 7,500	\$ -	\$ 7,500
TOTAL OPERATING EXPENDITURES:		\$ 854,946	\$ 984,507	\$ 1,096,099	\$ 943,005	\$ 1,111,741
NET OPERATING REVENUES (EXPENSES):		\$ (559,877)	\$ (700,438)	\$ (793,899)	\$ (723,036)	\$ (829,541)
CONTRIBUTIONS TO (FROM) RESERVES:						
03-170-032-41700	Trans. from Res. - Working Cap.	\$ -	\$ -	\$ -	\$ -	
03-170-440-80100	Transfer to Res. - Working Cap.	\$ -	\$ -	\$ -	\$ -	
NET CONT. TO (FROM) RESERVES:		\$ -	\$ -	\$ -	\$ -	\$ -
OPERATING SURPLUS/(DEFICIT):		\$ (559,877)	\$ (700,438)	\$ (793,899)	\$ (723,036)	\$ (829,541)

ARENA						
Account Number		2017 Actuals	2018 Actuals	2019 Budget	2019 Actuals	2020 Budget
CAPITAL BUDGET						
CAPITAL REVENUE:						
	Grants - Federal					
01-170-058-40504	Provincial Grants		\$ -		\$ -	
01-170-058-41370	Donations from Public		\$ -		\$ -	
01-170-066-41424	Long-term Debt		\$ -		\$ -	
01-170-066-41510	Sale of Equipment		\$ 6,260		\$ -	
03-170-032-41710	Transfer from Res. - Capital	\$ 5,944	\$ 15,000		\$ -	
03-170-032-41710	Transfer from Res. - Fleet					\$ 110,000
03-170-032-41710	Transfer from Res. - Lifecycle			\$ 7,500		\$ 200,000
03-170-032-41720	Transfer from Res. - DC		\$ -		\$ -	
TOTAL CAPITAL REVENUE:		\$ 5,944	\$ 21,260	\$ 7,500	\$ -	\$ 310,000
CAPITAL EXPENDITURES:						
	From Capital Schedule	\$ 127,531	\$ 45,773	\$ 7,500	\$ 7,372	\$ 310,000
TOTAL CAPITAL EXPENDITURES:		\$ 127,531	\$ 45,773	\$ 7,500	\$ 7,372	\$ 310,000
CONTRIBUTIONS TO RESERVES:						
03-170-440-80300	Transfer to Res. - Capital	\$ 15,000	\$ 6,260		\$ -	
CONTRIBUTIONS TO RESERVES		\$ 15,000	\$ 6,260	\$ -	\$ -	\$ -
REPAYMENT OF LONG-TERM DEBT:						
01-170-099-60387	OILC Loan (2015) - Arena Exp.	\$ 105,507	\$ 105,507	\$ 105,507	\$ 105,507	\$ 105,507
REPAYMENT OF LONG-TERM DEBT:		\$ 105,507	\$ 105,507	\$ 105,507	\$ 105,507	\$ 105,507
NET CAPITAL EXPENDITURES:		\$ (242,095)	\$ (136,280)	\$ (105,507)	\$ (112,879)	\$ (105,507)
DEPARTMENTAL SURPLUS/(DEFICIT):		\$ (801,972)	\$ (836,718)	\$ (899,406)	\$ (835,915)	\$ (935,048)

PARKS						
Account Number		2017 Actuals	2018 Actuals	2019 Budget	2019 Actuals	2020 Budget
OPERATING BUDGET						
OPERATING REVENUE:						
01-171-066-40904	Recovered Wages	\$ 426	\$ 969	\$ -	\$ 66	
01-171-060-40610	Tennis Court Fees	\$ -	\$ 1	\$ -	\$ 2,434	
01-171-066-41270	Misc. Revenue	\$ 352	\$ -	\$ -	\$ -	
TOTAL OPERATING REVENUE:		\$ 778	\$ 970	\$ -	\$ 2,499	\$ -
OPERATING EXPENDITURES:						
01-171-072-60102	Salaries - Full Time	\$ 149,292	\$ 183,073	\$ 214,423	\$ 170,306	\$ 196,709
01-171-072-60103	Salaries - Overtime	\$ 4,296	\$ 4,182	\$ 7,686	\$ 10,174	\$ 7,820
01-171-072-60104	Salaries - Part Time	\$ 31,408	\$ 41,284	\$ 75,004	\$ 50,184	\$ 81,524
01-171-072-60105	Salaries - Seasonal	\$ 56,042	\$ 44,147	\$ 65,181	\$ 47,597	\$ 135,683
01-171-072-60114	Committee Honorarium	\$ 2,300	\$ 1,700	\$ 3,600	\$ -	\$ 3,600
01-171-072-60202	Benefits-EI	\$ 3,612	\$ 4,544	\$ 8,795	\$ 4,874	\$ 11,379
01-171-072-60204	Benefits-CPP	\$ 7,279	\$ 9,107	\$ 18,696	\$ 10,494	\$ 25,724
	Total Salaries & Benefits	\$ 254,229	\$ 288,038	\$ 393,385	\$ 293,628	\$ 462,439
Proposed	New Hire - FT					\$ 85,000
01-171-072-60120	Contracts	\$ 28,824	\$ 68,403	\$ 80,000	\$ 90,656	\$ 90,000
01-171-098-60254	Training & Development	\$ 2,279	\$ 969	\$ 4,000	\$ 1,820	\$ 4,000
01-171-099-60312	General Insurance	\$ 76,898	\$ 76,898	\$ 79,205	\$ 82,234	\$ 84,701
01-171-099-60314	Utilities	\$ 3,085	\$ 3,470	\$ 3,000	\$ 3,464	\$ 3,000
01-171-099-60315	Facility Maintenance	\$ 29,004	\$ 33,274	\$ 34,300	\$ 33,532	\$ 35,000
01-171-099-60316	Equipment Maintenance	\$ 27,750	\$ 38,591	\$ 40,000	\$ 29,189	\$ 40,000
01-171-099-60317	Miscellaneous	\$ 44	\$ 140	\$ 100	\$ 227	\$ 100
01-171-099-60318	Equipment Rental	\$ 8,114	\$ 10,438	\$ 9,000	\$ 12,054	\$ 9,000
01-171-099-60319	Professional Services	\$ 25	\$ 1,373	\$ 1,000	\$ -	\$ 1,000
01-171-099-60327	Communication	\$ 328	\$ 280	\$ 700	\$ 183	\$ 700
01-171-099-60335	Shop Supplies	\$ 6,032	\$ 4,442	\$ 5,600	\$ 5,586	\$ 6,500
01-171-099-60337	Grounds Maintenance	\$ 26,349	\$ 27,334	\$ 30,000	\$ 29,406	\$ 30,000
01-171-099-60339	Tree Maintenance	\$ 18,668	\$ 18,874	\$ 25,000	\$ 23,453	\$ 25,000
01-171-099-60340	Fuel and Oil	\$ 24,010	\$ 29,583	\$ 30,000	\$ 26,727	\$ 30,000
01-171-099-60344	Horticulture - Town	\$ 2,126	\$ 3,464	\$ 6,000	\$ 4,481	\$ 6,000
01-171-150-60344	Horticulture - Society	\$ 5,189	\$ 9,429	\$ 10,000	\$ 4,738	\$ 10,000
01-171-099-60345	License and Permits	\$ 2,451	\$ 1,878	\$ 2,500	\$ 1,783	\$ 2,500
01-171-099-60349	Playground Mtce & Repair	\$ 284	\$ 958	\$ 10,000	\$ 9,268	\$ 10,000
01-171-099-60365	Tree Planting	\$ 2,035	\$ -	\$ 1,000	\$ 221	\$ 1,000
01-171-099-60400	Mileage	\$ 367	\$ 321	\$ 1,000	\$ 52	\$ 1,000
01-171-099-60676	Charitable Events - Parks	\$ (27)	\$ -		\$ -	
TOTAL OPERATING EXPENDITURES:		\$ 518,065	\$ 618,155	\$ 765,790	\$ 652,704	\$ 936,940
NET OPERATING REVENUES (EXPENSES):		\$ (517,287)	\$ (617,185)	\$ (765,790)	\$ (650,205)	\$ (936,940)
CONTRIBUTIONS TO (FROM) RESERVES:						
03-171-032-41700	Trans. from Res. - Working Cap.	\$ -	\$ -	\$ -	\$ -	
NET CONT. TO (FROM) RESERVES:		\$ -	\$ -	\$ -	\$ -	\$ -
OPERATING SURPLUS/(DEFICIT):		\$ (517,287)	\$ (617,185)	\$ (765,790)	\$ (650,205)	\$ (936,940)

PARKS						
Account Number		2017 Actuals	2018 Actuals	2019 Budget	2019 Actuals	2020 Budget
CAPITAL BUDGET						
CAPITAL REVENUE:						
01-171-058-40502	Provincial Grant		\$ -		\$ -	\$ 203,314
01-171-058-40515	Federal Grants		\$ -		\$ -	\$ 244,000
01-171-058-40519	Misc. Energy Rebates	\$ 949	\$ -		\$ -	
01-171-179-40524	Donations - Mettawas Park	\$ 15,124	\$ 2,533		\$ 510	
01-171-179-40527	Fundraising Events Mettawas		\$ 4,065		\$ 7,791	
01-171-058-40526	User Group Contributions		\$ -		\$ -	\$ 37,500
01-130-066-41288	Gosfield Wind Annual Contribution					\$ 46,000
01-171-066-41424	Long-term Debt		\$ -		\$ -	
01-171-066-41510	Sale of Equipment	\$ 221	\$ -		\$ -	
03-171-032-41710	Transfer from Res. - Lifecycle	\$ 50,000	\$ 135,978	\$ 115,000	\$ -	\$ 65,000
03-171-032-41710	Transfer from Res. - Capital	\$ 143,750	\$ 64,762	\$ 106,500	\$ -	\$ 356,500
03-171-032-41710	Transfer from Res. - Fleet	\$ 140,845	\$ 75,751		\$ -	\$ 67,500
03-171-032-41720	Transfer from Res. - DC	\$ 51,345	\$ 11,903	\$ 18,000	\$ -	\$ 211,500
TOTAL CAPITAL REVENUE:		\$ 402,234	\$ 294,992	\$ 239,500	\$ 8,301	\$ 1,231,314
CAPITAL EXPENDITURES:						
	From Capital Schedule	\$ 485,892	\$ 392,034	\$ 546,000	\$ 438,810	\$ 1,580,500
TOTAL CAPITAL EXPENDITURES:		\$ 485,892	\$ 392,034	\$ 546,000	\$ 438,810	\$ 1,580,500
CONTRIBUTIONS TO RESERVES:						
03-171-440-80300	Transfer to Res. - Fleet	\$ 50,000	\$ 50,000	\$ 75,000	\$ 70,000	\$ 80,000
03-171-440-80300	Transfer to Res - Lifecycle - Parks	\$ 110,000	\$ 110,000	\$ 110,000	\$ 110,000	\$ 110,000
03-171-440-80300	Transfer to Res. - Capital	\$ 28,542	\$ 87,098	\$ 25,000	\$ 30,000	
03-171-440-80300	Transfer to Res. - Mettawas Park		\$ -		\$ -	
CONTRIBUTIONS TO RESERVES		\$ 188,542	\$ 247,098	\$ 210,000	\$ 210,000	\$ 190,000
REPAYMENT OF LONG-TERM DEBT:						
	Repayment of LTD	\$ -	\$ -	\$ -	\$ -	
REPAYMENT OF LONG-TERM DEBT:		\$ -	\$ -	\$ -	\$ -	\$ -
NET CAPITAL EXPENDITURES:		\$ (272,200)	\$ (344,140)	\$ (516,500)	\$ (640,510)	\$ (539,186)
DEPARTMENTAL SURPLUS/(DEFICIT):		\$ (789,487)	\$ (961,325)	\$ (1,282,290)	\$ (1,290,714)	\$ (1,476,126)

FACILITIES						
Account Number		2017 Actuals	2018 Actuals	2019 Budget	2019 Actuals	2020 Budget
OPERATING BUDGET						
OPERATING REVENUE:						
01-171-135-40662	Rent - Grovedale Arts & Culture Ce	\$ -	\$ -	\$ 30,000	\$ 1,195	\$ 50,000
01-171-061-40652	Rent - Lakeside Pavilion	\$ 24,306	\$ 26,853	\$ 26,000	\$ 26,633	\$ 26,000
01-171-159-40609	Lions Hall - Utility Recovery	\$ 1,545	\$ 1,545	\$ 1,545	\$ 1,416	\$ 1,545
01-171-061-40654	Rent - ACCESS (Lion's Prop)	\$ 29,076	\$ 29,076	\$ 29,076	\$ 24,230	\$ 29,076
01-171-061-40658	Rent - Carnegie (BIA)	\$ 5,894	\$ 5,748	\$ 3,487	\$ 4,928	\$ 3,557
01-171-172-40657	Rent - Unico Comm. Centre	\$ 8,607	\$ 12,628	\$ 9,000	\$ 10,239	\$ 9,000
01-171-061-40651	Rent - Mad Science (122 Fox)	\$ 19,200	\$ 19,200	\$ 19,200	\$ 9,600	\$ 19,200
01-171-061-40650	Rent - Ruthven Day Care	\$ 10,200	\$ 10,200	\$ 10,200	\$ 9,350	\$ 10,200
01-171-061-40607	Rent - Ridgeview Park Hall	\$ 2,865	\$ 3,987	\$ 4,000	\$ 3,226	\$ 3,000
01-171-176-40665	Green Fees - Ridgeview	\$ 3,683	\$ 4,477	\$ 5,000	\$ 5,111	\$ 5,000
01-171-061-40618	Rent - Baseball Canteen	\$ 885	\$ 885	\$ 1,000	\$ 1,062	\$ 1,000
01-171-177-40666	Green Fees - King. Soccer / Baseb	\$ 20,338	\$ 16,894	\$ 18,000	\$ 19,757	\$ 18,000
01-171-061-40664	Rent - Kingsville Taxi	\$ 6,000	\$ 4,500	\$ -	\$ -	
TOTAL OPERATING REVENUE:		\$ 132,598	\$ 135,993	\$ 156,508	\$ 116,746	\$ 175,578
OPERATING EXPENDITURES:						
see appendix C	Grovedale Arts & Culture Centre	\$ -	\$ 339	\$ 35,600	\$ 23,033	\$ 52,200
see appendix C	Lakeside Pavilion	\$ 50,555	\$ 52,906	\$ 62,770	\$ 38,635	\$ 64,270
see appendix C	Lion's Hall	\$ 19,086	\$ 14,789	\$ 16,350	\$ 12,202	\$ 17,500
see appendix C	Carnegie Building	\$ 12,531	\$ 15,925	\$ 29,150	\$ 23,397	\$ 24,150
see appendix C	Unico Centre	\$ 19,006	\$ 20,804	\$ 17,400	\$ 14,992	\$ 22,100
see appendix C	Cottam Library / Mad Science	\$ 3,843	\$ (1,013)	\$ 1,500	\$ 2,345	\$ 1,500
see appendix C	Ruthven Library / Day Care	\$ 2,125	\$ 253	\$ 1,000	\$ 280	\$ 1,000
see appendix C	Kingsville Library	\$ 4,138	\$ 5,409	\$ 5,800	\$ 2,325	\$ 5,800
see appendix C	Ridgeview Hall / Park	\$ 32,562	\$ 45,616	\$ 49,300	\$ 44,762	\$ 51,700
see appendix C	Kingsville Soccer / Baseball	\$ 49,708	\$ 46,793	\$ 38,700	\$ 65,094	\$ 63,400
01-171-178-60480	Rental Prop - 94 Division St S	\$ 969	\$ -	\$ -	\$ -	\$ -
01-171-178-60481	Rental Prop - King's Landing	\$ 4,198	\$ -	\$ -	\$ -	\$ -
TOTAL OPERATING EXPENDITURES:		\$ 198,722	\$ 201,822	\$ 257,570	\$ 227,064	\$ 303,620
NET OPERATING REVENUES (EXPENSES):		\$ (66,124)	\$ (65,829)	\$ (101,062)	\$ (110,318)	\$ (128,042)
CONTRIBUTIONS TO (FROM) RESERVES:						
03-178-032-41700	Trans. from Res. - Working Cap.	\$ -	\$ -	\$ -	\$ -	
03-178-440-80100	Trans. to Res. - Working Cap.	\$ -	\$ -	\$ -	\$ -	
NET CONT. TO (FROM) RESERVES:		\$ -	\$ -	\$ -	\$ -	\$ -
OPERATING SURPLUS/(DEFICIT):		\$ (66,124)	\$ (65,829)	\$ (101,062)	\$ (110,318)	\$ (128,042)
CAPITAL BUDGET						
CAPITAL REVENUE:						
01-178-058-40502	Provincial Grant	\$ -	\$ -	\$ -	\$ -	
01-178-058-40515	Federal Grants	\$ -	\$ 140,412	\$ -	\$ 15,601	
01-178-058-40519	Misc. Energy Rebates	\$ -	\$ -	\$ -	\$ -	
01-178-058-40526	User Group Contributions	\$ -	\$ -	\$ -	\$ -	
01-178-066-41424	Long-term Debt	\$ -	\$ -	\$ -	\$ -	
01-178-066-41510	Sale of Equipment	\$ -	\$ -	\$ -	\$ -	
01-178-066-40525	County of Essex - Library Funds	\$ -	\$ 40,000	\$ -	\$ -	
03-178-032-41710	Transfer from Res. - Lifecycle	\$ 6,000		\$ 30,000		
03-178-032-41710	Transfer from Res. - Capital	\$ 7,487		\$ 9,150		
03-178-032-41710	Transfer from Res. - ELK	\$ 183,208	\$ 2,290,111	\$ 2,250,000	\$ -	\$ 190,000
03-178-032-41720	Transfer from Res. - DC	\$ -	\$ -	\$ 5,850	\$ -	
TOTAL CAPITAL REVENUE:		\$ 196,695	\$ 2,470,523	\$ 2,295,000	\$ 15,601	\$ 190,000
CAPITAL EXPENDITURES:						
	From Capital Schedule	\$ 200,707	\$ 2,790,788	\$ 2,336,600	\$ 1,246,425	\$ 230,000
TOTAL CAPITAL EXPENDITURES:		\$ 200,707	\$ 2,790,788	\$ 2,336,600	\$ 1,246,425	\$ 230,000
CONTRIBUTIONS TO RESERVES:						
03-178-440-80300	Transfer to Res. - Capital	\$ -	\$ 17,664		\$ -	
03-178-440-80300	Transfer to Res - HVAC/Roof	\$ 170,000	\$ 170,000	\$ 170,000	\$ 170,000	\$ 170,000
03-178-440-80300	Transfer to Res. - Lifecycle	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
03-178-440-80300	Transfer to Res. - Mettawas Park	\$ -	\$ -		\$ -	
CONTRIBUTIONS TO RESERVES		\$ 220,000	\$ 237,664	\$ 220,000	\$ 220,000	\$ 220,000
REPAYMENT OF LONG-TERM DEBT:						
	Repayment of LTD	\$ -	\$ -	\$ -	\$ -	
REPAYMENT OF LONG-TERM DEBT:		\$ -	\$ -	\$ -	\$ -	\$ -
NET CAPITAL EXPENDITURES:		\$ (224,012)	\$ (557,929)	\$ (261,600)	\$ (1,450,824)	\$ (260,000)
DEPARTMENTAL SURPLUS/(DEFICIT):		\$ (290,136)	\$ (623,758)	\$ (362,662)	\$ (1,561,141)	\$ (388,042)

FANTASY OF LIGHTS						
Account Number		2017 Actuals	2018 Actuals	2019 Budget	2019 Actuals	2020 Budget
OPERATING BUDGET						
OPERATING REVENUE:						
01-172-060-40647	Senior's Activity	\$ -	\$ 52	\$ -	\$ -	
01-172-066-40521	Donations	\$ 4,878	\$ 4,065	\$ 4,500	\$ 3,375	\$ 100
01-172-066-40639	Kingsville Fantasy Express	\$ 2,096	\$ 2,365	\$ 2,000	\$ 450	\$ 2,500
01-172-066-40640	Dinner With Santa	\$ 1,617	\$ 1,440	\$ 1,500	\$ 1,630	\$ 1,500
01-172-066-40642	Food Sales	\$ 30	\$ 10	\$ -	\$ -	\$ 500
01-172-066-40643	Sip and Shop	\$ 913	\$ 1,065	\$ 1,000	\$ 544	\$ 1,300
01-172-066-40644	Special Events	\$ 260	\$ 425	\$ 500	\$ 402	\$ -
01-172-066-40645	Maintenance Program	\$ -	\$ -	\$ -	\$ -	\$ -
01-172-060-40606	Miscellaneous	\$ -	\$ -	\$ -	\$ -	\$ 2,500
TOTAL OPERATING REVENUE:		\$ 9,794	\$ 9,421	\$ 9,500	\$ 6,401	\$ 8,400
OPERATING EXPENDITURES:						
01-172-099-60306	Advertising	\$ 5,599	\$ 5,379	\$ 5,000	\$ 1,731	\$ 5,500
01-172-099-60307	Photocopier Supplies		\$ -	\$ 600	\$ -	
01-172-099-60315	Maintenance & Upgrades	\$ 8,954	\$ 9,505	\$ 10,000	\$ 7,273	\$ 10,000
01-172-099-60316	Equipment Repair	\$ 932	\$ 657	\$ 1,200	\$ 259	\$ 800
01-172-099-60317	Miscellaneous		\$ 250		\$ (250)	
01-172-158-60621	Fireworks		\$ 5,043	\$ 3,000	\$ -	\$ 3,000
01-172-099-60622	Parade	\$ 10,000	\$ 10,000	\$ 12,000	\$ 12,000	\$ 12,000
01-172-099-60623	Dinner With Santa	\$ 246	\$ 564	\$ 300	\$ -	\$ 450
01-172-099-60624	Craft Show		\$ -		\$ -	
01-172-099-60625	Food / Sundry Expenses	\$ 965	\$ 1,277	\$ 1,000	\$ 847	\$ 1,000
01-172-099-60631	Special Events	\$ 231	\$ 150		\$ 28	
01-172-099-60634	Children's Activity	\$ 440	\$ 710	\$ 600	\$ 374	\$ 700
TOTAL OPERATING EXPENDITURES:		\$ 27,367	\$ 33,534	\$ 33,700	\$ 22,262	\$ 33,450
NET OPERATING REVENUES (EXPENSES):		\$ (17,573)	\$ (24,113)	\$ (24,200)	\$ (15,861)	\$ (25,050)
CONTRIBUTIONS TO (FROM) RESERVES:						
	Surplus/Deficit	\$ -		\$ -		
03-172-032-41700	Trans. from Res. - Working Cap.	\$ (2,000)	\$ -	\$ -	\$ -	
03-172-440-80100	Transfer to Res. - Working Cap.		\$ -	\$ -	\$ -	
NET CONT. TO (FROM) RESERVES:		\$ (2,000)	\$ -	\$ -	\$ -	\$ -
OPERATING SURPLUS/(DEFICIT):		\$ (15,573)	\$ (24,113)	\$ (24,200)	\$ (15,861)	\$ (25,050)
CAPITAL BUDGET						
CAPITAL REVENUE:						
	Provincial Grant	\$ -	\$ -	\$ -	\$ -	
	Federal Grants	\$ -	\$ -	\$ -	\$ -	
01-172-058-40521	Donations (Capital)	\$ -	\$ -	\$ -	\$ -	
01-172-066-41510	Sale of Equipment	\$ -	\$ -	\$ -	\$ -	
03-172-032-41710	Transfer from Res. - Capital	\$ -	\$ -	\$ -	\$ -	
03-172-032-41720	Transfer from Res. - DC	\$ -	\$ -	\$ -	\$ -	
TOTAL CAPITAL REVENUE:		\$ -	\$ -	\$ -	\$ -	\$ -
CAPITAL EXPENDITURES:						
	From Capital Schedule	\$ 19,842	\$ -	\$ -	\$ -	\$ -
TOTAL CAPITAL EXPENDITURES:		\$ 19,842	\$ -	\$ -	\$ -	\$ -
CONTRIBUTIONS TO RESERVES:						
03-172-440-80300	Transfer to Res. - Capital	\$ -	\$ -	\$ -	\$ -	
CONTRIBUTIONS TO RESERVES		\$ -	\$ -	\$ -	\$ -	\$ -
REPAYMENT OF LONG-TERM DEBT:						
	Repayment of LTD	\$ -	\$ -	\$ -	\$ -	
REPAYMENT OF LONG-TERM DEBT:		\$ -	\$ -	\$ -	\$ -	\$ -
NET CAPITAL EXPENDITURES:		\$ (19,842)	\$ -	\$ -	\$ -	\$ -
DEPARTMENTAL SURPLUS/(DEFICIT):		\$ (35,416)	\$ (24,113)	\$ (24,200)	\$ (15,861)	\$ (25,050)

MARINA						
Account Number		2017 Actuals	2018 Actuals	2019 Budget	2019 Actuals	2020 Budget
OPERATING BUDGET						
OPERATING REVENUE:						
01-173-060-40615	Boat Dockage	\$ 42,176	\$ 43,144	\$ 44,000	\$ 49,692	\$ 48,000
01-173-060-40624	Boat Ramp	\$ 12,022	\$ 10,591	\$ 13,000	\$ 3,508	\$ 8,000
01-173-060-40638	Fuel Sales	\$ 44,200	\$ 54,858	\$ 48,000	\$ 8,913	\$ 32,000
01-173-066-41270	Misc Revenue	\$ -	\$ -		\$ 1	
TOTAL OPERATING REVENUE:		\$ 98,397	\$ 108,594	\$ 105,000	\$ 62,115	\$ 88,000
OPERATING EXPENDITURES:						
01-173-072-60102	Salaries - Full Time	\$ 21,109	\$ 19,877	\$ 29,765	\$ 21,466	\$ 25,443
01-173-072-60103	Salaries - Over-time	\$ 152	\$ 758		\$ 832	
01-173-072-60104	Salaries - Part Time	\$ 10,817	\$ 11,198	\$ 20,104	\$ 6,378	\$ 18,983
01-173-072-60105	Salaries - Seasonal	\$ 5,515	\$ 4,319	\$ 28,753	\$ 2,252	\$ 10,218
01-173-072-60114	Committee Honourarium	\$ 300	\$ -		\$ -	
01-173-072-60202	Benefits-EI	\$ 179	\$ 274	\$ 1,571	\$ 234	\$ 994
01-173-072-60204	Benefits-CPP	\$ 411	\$ 580	\$ 3,346	\$ 527	\$ 2,323
	Total Salaries & Benefits	\$ 38,482	\$ 37,005	\$ 83,539	\$ 31,689	\$ 57,961
01-173-099-60301	Office Supplies		\$ -		\$ -	
01-173-099-60306	Advertising	\$ 302	\$ -		\$ -	
01-173-099-60314	Utilities	\$ 6,563	\$ 4,865	\$ 7,000	\$ 5,478	\$ 7,000
01-173-099-60315	Facility Maintenance	\$ 18,564	\$ 10,936	\$ 9,500	\$ 21,270	\$ 9,500
01-173-099-60316	Equipment Repair		\$ -		\$ -	
01-173-099-60317	Misc.		\$ -		\$ -	
01-173-099-60318	Equipment Rental	\$ 270	\$ -	\$ 1,000	\$ -	\$ 1,000
01-173-099-60319	Professional Services	\$ -	\$ -	\$ 500	\$ -	\$ 500
01-173-099-60320	Membership & Subscription	\$ -	\$ -	\$ 525	\$ -	\$ 525
01-173-099-60327	Communication	\$ 832	\$ 1,083	\$ 1,250	\$ 992	\$ 1,250
01-173-099-60329	Rent	\$ 1,667	\$ 509	\$ 500	\$ 500	\$ 500
01-173-152-60333	Work Boat Maintenance	\$ 2,559	\$ 3,806	\$ 2,000	\$ 3,364	\$ 2,000
01-173-099-60335	Shop Supplies	\$ 51	\$ 11	\$ 300	\$ -	\$ 300
01-173-099-60337	Ground Maintenance	\$ -	\$ 776	\$ 500	\$ -	\$ 500
01-173-099-60340	Fuel & Oil	\$ 166	\$ 509	\$ 200	\$ -	\$ 200
01-173-099-60346	Bank Fees & Interest	\$ 1,467	\$ 1,488	\$ 1,500	\$ 1,139	\$ 1,500
01-173-152-60360	License and Permits	\$ 224	\$ 240	\$ 240	\$ -	\$ 240
01-173-099-60383	Fuel Purchased for Re-Sale	\$ 34,785	\$ 49,299	\$ 38,400	\$ 9,095	\$ 26,000
TOTAL OPERATING EXPENDITURES:		\$ 105,933	\$ 110,526	\$ 146,954	\$ 73,526	\$ 108,976
NET OPERATING REVENUES (EXPENSES):		\$ (7,535)	\$ (1,932)	\$ (41,954)	\$ (11,411)	\$ (20,976)
CONTRIBUTIONS TO (FROM) RESERVES:						
03-173-032-41700	Trans. from Res. - Working Cap.	\$ -	\$ -	\$ -	\$ -	
03-173-440-80100	Transfer to Res. - Working Cap.	\$ -	\$ -	\$ -	\$ -	
NET CONT. TO (FROM) RESERVES:		\$ -	\$ -	\$ -	\$ -	\$ -
OPERATING SURPLUS/(DEFICIT):		\$ (7,535)	\$ (1,932)	\$ (41,954)	\$ (11,411)	\$ (20,976)
CAPITAL BUDGET						
CAPITAL REVENUE:						
	Provincial Grant	\$ -	\$ -	\$ -	\$ -	
	Federal Grants	\$ -	\$ -	\$ -	\$ -	
01-173-066-41425	Amounts to be Recovered	\$ -	\$ -	\$ -	\$ -	
01-173-066-41510	Sale of Equipment	\$ -	\$ -	\$ -	\$ -	
03-173-032-41710	Transfer from Res. - Capital	\$ -	\$ -	\$ 16,000	\$ -	\$ 85,000
03-173-032-41720	Transfer from Res. - DC	\$ -	\$ -	\$ -	\$ -	
TOTAL CAPITAL REVENUE:		\$ -	\$ -	\$ 16,000	\$ -	\$ 85,000
CAPITAL EXPENDITURES:						
	From Capital Schedule	\$ -	\$ 14,389	\$ 55,000	\$ 15,459	\$ 130,000
TOTAL CAPITAL EXPENDITURES:		\$ -	\$ 14,389	\$ 55,000	\$ 15,459	\$ 130,000
CONTRIBUTIONS TO RESERVES:						
03-173-440-80300	Transfer to Res. - Capital	\$ 15,557	\$ 61,120	\$ -	\$ -	
CONTRIBUTIONS TO RESERVES		\$ 15,557	\$ 61,120	\$ -	\$ -	\$ -
REPAYMENT OF LONG-TERM DEBT:						
	Repayment of LTD	\$ -	\$ -	\$ -	\$ -	
REPAYMENT OF LONG-TERM DEBT:		\$ -	\$ -	\$ -	\$ -	\$ -
NET CAPITAL EXPENDITURES:		\$ (15,557)	\$ (75,509)	\$ (39,000)	\$ (15,459)	\$ (45,000)
DEPARTMENTAL SURPLUS/(DEFICIT):		\$ (23,092)	\$ (77,441)	\$ (80,954)	\$ (26,870)	\$ (65,976)

MIGRATION FESTIVAL						
Account Number		2017 Actuals	2018 Actuals	2019 Budget	2019 Actuals	2020 Budget
OPERATING BUDGET						
OPERATING REVENUE:						
01-174-058-40502	Grants (external sources)	\$ -	\$ -	\$ -	\$ -	\$ 750
01-174-058-40521	Donations from Public	\$ -	\$ 20	\$ 500	\$ -	\$ 500
01-174-066-40642	Food Sales	\$ -	\$ -	\$ -	\$ -	\$ -
01-174-066-41270	Misc. Revenue/Special Projects	\$ 426	\$ 310	\$ -	\$ 11,354	\$ -
01-174-066-41272	Craft Vendor Fees	\$ 2,488	\$ 2,239	\$ 2,000	\$ 2,212	\$ 3,000
01-174-066-41285	Fine Art & Photo. Competition Registr	\$ -	\$ 70	\$ 200	\$ -	
TOTAL OPERATING REVENUE:		\$ 2,914	\$ 2,639	\$ 2,700	\$ 13,565	\$ 4,250
OPERATING EXPENDITURES:						
01-174-099-60301	Office Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
01-174-099-60303	Postage	\$ -	\$ -	\$ -	\$ -	\$ -
01-174-099-60306	Advertising	\$ 5,756	\$ 5,755	\$ 5,000	\$ 6,391	\$ 6,000
01-174-099-60307	Photocopier Supplies	\$ -	\$ -	\$ 500	\$ 55	\$ -
new	Opening Ceremony	\$ -	\$ -	\$ -	\$ -	\$ 2,200
01-174-099-60320	Membership/Subscriptions	\$ -	\$ -	\$ -	\$ -	\$ -
01-174-099-60608	Parade	\$ 5,682	\$ 5,521	\$ 6,000	\$ 6,034	\$ 7,500
01-174-099-60820	Special Projects	\$ 576	\$ 580	\$ 1,500	\$ 14,788	\$ 5,000
01-174-099-60821	Children's Activities	\$ 3,779	\$ 4,330	\$ 4,200	\$ 4,683	\$ 4,500
01-174-099-60828	Prizes/Awards/Art Show Exp	\$ -	\$ 650	\$ 2,200	\$ 92	
01-174-099-60829	Birds of Prey Show	\$ 869	\$ -	\$ 900	\$ -	\$ 900
01-174-099-60630	Fundraising Efforts	\$ -	\$ 53	\$ -	\$ -	
01-174-099-60832	Volunteers	\$ -	\$ -	\$ -	\$ -	
TOTAL OPERATING EXPENDITURES:		\$ 16,662	\$ 16,890	\$ 20,300	\$ 32,043	\$ 26,100
NET OPERATING REVENUES (EXPENSES):		\$ (13,748)	\$ (14,251)	\$ (17,600)	\$ (18,477)	\$ (21,850)
CONTRIBUTIONS TO (FROM) RESERVES:						
03-174-032-41700	Trans. from Res. - Working Cap.	\$ -	\$ (4,600)	\$ -	\$ -	
03-174-440-80100	Transfer to Res. - Working Cap.	\$ -	\$ -	\$ -	\$ -	
NET CONT. TO (FROM) RESERVES:		\$ -	\$ (4,600)	\$ -	\$ -	\$ -
OPERATING SURPLUS/(DEFICIT):		\$ (13,748)	\$ (9,651)	\$ (17,600)	\$ (18,477)	\$ (21,850)
CAPITAL BUDGET						
CAPITAL REVENUE:						
	Provincial Grant	\$ -	\$ -	\$ -	\$ -	
	Federal Grants	\$ -	\$ -	\$ -	\$ -	
01-174-066-41510	Sale of Equipment	\$ -	\$ -	\$ -	\$ -	
03-174-032-41710	Transfer from Res. - Capital	\$ -	\$ -	\$ -	\$ -	
03-174-032-41720	Transfer from Res. - DC	\$ -	\$ -	\$ -	\$ -	
TOTAL CAPITAL REVENUE:		\$ -	\$ -	\$ -	\$ -	\$ -
CAPITAL EXPENDITURES:						
	From Capital Schedule	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL CAPITAL EXPENDITURES:		\$ -	\$ -	\$ -	\$ -	\$ -
CONTRIBUTIONS TO RESERVES:						
03-174-440-80300	Transfer to Res. - Capital	\$ -	\$ -	\$ -	\$ -	
CONTRIBUTIONS TO RESERVES		\$ -	\$ -	\$ -	\$ -	\$ -
REPAYMENT OF LONG-TERM DEBT:						
	Repayment of LTD	\$ -	\$ -	\$ -	\$ -	
REPAYMENT OF LONG-TERM DEBT:		\$ -	\$ -	\$ -	\$ -	\$ -
NET CAPITAL EXPENDITURES:		\$ -	\$ -	\$ -	\$ -	\$ -
DEPARTMENTAL SURPLUS/(DEFICIT):		\$ (13,748)	\$ (9,651)	\$ (17,600)	\$ (18,477)	\$ (21,850)

RECREATION PROGRAMS						
Account Number		2017 Actuals	2018 Actuals	2019 Budget	2019 Actuals	2020 Budget
OPERATING BUDGET						
OPERATING REVENUE:						
01-175-058-40511	Federal Grants - Canada Day	\$ -	\$ -	\$ 4,000	\$ 7,500	
01-175-066-40502	Provincial Grants	\$ -	\$ -	\$ -	\$ -	
01-175-066-40521	Donations from Public	\$ -	\$ -	\$ -	\$ -	
01-175-066-40619	Recreation - Misc. Revenues	\$ 4,893	\$ 558	\$ -	\$ -	
01-175-066-40625	Recreation Programs	\$ 5,570	\$ 8,533	\$ 9,000	\$ 11,158	\$ 10,000
01-175-066-40626	Community Events (Sponsorships)	\$ 7,630	\$ 5,812	\$ 5,500	\$ 7,804	\$ 4,500
01-175-066-40632	Activity Guide Advertising	\$ -	\$ 500	\$ 2,500	\$ -	\$ 2,000
01-175-066-40635	P2P Admin Fee	\$ -	\$ 4,300	\$ 4,200	\$ 2,700	\$ 4,200
01-175-066-40636	First Aid Training	\$ -	\$ -	\$ 12,000	\$ 360	\$ 3,000
01-175-066-40637	March Break Camp	\$ -	\$ -	\$ -	\$ -	\$ 500
01-175-066-41277	Day Camp	\$ 440	\$ -	\$ 500	\$ 500	\$ 500
01-175-066-41279	CUBC Fundraising	\$ -	\$ 500	\$ -	\$ -	
01-175-066-41298	Tournaments	\$ -	\$ -	\$ -	\$ -	
01-175-066-41299	Family Day Events	\$ 600	\$ -	\$ -	\$ -	
see appendix D	Grovedale Events	\$ -	\$ -	\$ -	\$ -	\$ 2,000
TOTAL OPERATING REVENUE:		\$ 19,132	\$ 20,203	\$ 37,700	\$ 30,022	\$ 26,700
OPERATING EXPENDITURES:						
01-175-072-60102	Salaries - Full Time	\$ 51,564	\$ 55,043	\$ 57,625	\$ 51,368	\$ 58,715
01-175-072-60103	Salaries - Over Time	\$ -	\$ 696	\$ -	\$ 710	\$ -
01-175-072-60104	Salaries - Part-time	\$ 12,400	\$ 34,541	\$ 36,541	\$ 38,226	\$ 72,082
01-175-072-60114	Committee Honourarium	\$ 15,400	\$ 13,300	\$ 20,000	\$ 10,700	\$ 28,000
01-175-072-60202	Benefits-EI	\$ 1,000	\$ 1,575	\$ 1,603	\$ 1,642	\$ 2,332
01-175-072-60204	Benefits-CPP	\$ 2,245	\$ 3,341	\$ 5,185	\$ 3,733	\$ 6,854
01-175-072-60206	Benefits-EHT	\$ 1,559	\$ 2,036	\$ 2,527	\$ 1,999	\$ 3,097
01-175-072-60208	Benefits-OMERS	\$ 6,817	\$ 6,141	\$ 9,855	\$ 5,667	\$ 10,029
01-175-072-60212	Benefits-Health Coverage	\$ 5,835	\$ 7,683	\$ 6,508	\$ 4,891	\$ 6,610
01-175-072-60214	Benefits-WSIB	\$ 2,370	\$ 3,233	\$ 4,063	\$ 3,146	\$ 5,018
01-175-072-60222	Benefits - Eyeglasses	\$ -	\$ -	\$ 800	\$ -	\$ 800
01-175-072-60223	Benefits - Ortho	\$ -	\$ -	\$ 2,000	\$ -	\$ 2,000
	Total Salaries & Benefits	\$ 99,190	\$ 127,589	\$ 146,707	\$ 122,082	\$ 195,537
01-175-099-60254	Training & Development	\$ 493	\$ 3,249	\$ 3,000	\$ 3,530	\$ 3,000
01-175-099-60301	Office Supplies	\$ -	\$ 2	\$ 300	\$ 50	\$ 400
01-175-099-60306	Advertising	\$ 1,873	\$ 1,301	\$ 2,500	\$ 1,728	\$ 2,500
01-175-099-60317	Miscellaneous	\$ 27	\$ 68	\$ 100	\$ 68	\$ 100
01-175-099-60327	Communication		\$ -	\$ 100	\$ 54	\$ -
01-175-099-60400	Mileage	\$ 147	\$ 1,996	\$ 1,500	\$ 564	\$ 1,500
01-175-099-60626	Activity Guide	\$ 3,510	\$ 2,343	\$ 3,000	\$ -	\$ 5,000
01-175-099-60627	Recreation Programs	\$ 1,158	\$ 4,448	\$ 6,000	\$ 8,043	\$ 8,000
01-175-099-60628	Community Events	\$ 13,956	\$ 13,280	\$ 20,000	\$ 47,914	\$ 10,000
01-175-099-60629	In Motion Health Promotion	\$ 1,000	\$ 1,779	\$ 1,000	\$ 1,000	\$ 1,000
01-175-099-60677	March Break Camp	\$ 480	\$ (348)	\$ -	\$ -	\$ -
01-175-099-60678	Day Camp	\$ -	\$ -	\$ -	\$ -	\$ -
01-175-099-60680	Folk Fest	\$ -	\$ -	\$ 20,000	\$ 20,200	\$ 20,200
	Kingsville Historical Park					\$ 10,000
see appendix D	Older Adults (surplus)	\$ 4,355	\$ 6,693	\$ 2,900	\$ (363)	\$ -
see appendix D	Canada Day	\$ -	\$ -	\$ -	\$ -	\$ 8,500
see appendix D	Tall Ships	\$ -	\$ -	\$ 42,085	\$ 88,844	\$ -
see appendix D	Highland Games (surplus)	\$ -	\$ -	\$ 5,000	\$ (27,161)	\$ -
TOTAL OPERATING EXPENDITURES:		\$ 126,191	\$ 162,401	\$ 254,192	\$ 266,553	\$ 265,737
NET OPERATING REVENUES (EXPENSES):		\$ (107,059)	\$ (142,198)	\$ (216,492)	\$ (236,531)	\$ (239,037)
CONTRIBUTIONS TO (FROM) RESERVES:						
03-175-032-41700	Trans. from Res. - Working Cap.	\$ -	\$ -	\$ -	\$ -	
03-175-440-80100	Transfer to Res. - Working Cap.	\$ 3,998	\$ -		\$ -	
NET CONT. TO (FROM) RESERVES:		\$ 3,998	\$ -	\$ -	\$ -	\$ -
OPERATING SURPLUS/(DEFICIT):		\$ (111,057)	\$ (142,198)	\$ (216,492)	\$ (236,531)	\$ (239,037)
CAPITAL BUDGET						
CAPITAL REVENUE:						
01-175-058-40504	Provincial Grant	\$ -	\$ -	\$ -	\$ -	
01-175-058-40515	Federal Grants	\$ -	\$ -	\$ -	\$ -	
01-175-066-40524	Fundraising	\$ 565	\$ -	\$ -	\$ -	
01-175-066-41510	Sale of Equipment	\$ -	\$ -	\$ -	\$ -	
03-175-032-41710	Transfer from Res. - Capital	\$ -	\$ -	\$ 44,000	\$ -	
03-175-032-41720	Transfer from Res. - DC	\$ -	\$ -	\$ -	\$ -	
TOTAL CAPITAL REVENUE:		\$ 565	\$ -	\$ 44,000	\$ -	\$ -
CAPITAL EXPENDITURES:						
	From Capital Schedule	\$ 901	\$ 53,063	\$ 44,000	\$ 19,469	\$ -
TOTAL CAPITAL EXPENDITURES:		\$ 901	\$ 53,063	\$ 44,000	\$ 19,469	\$ -
CONTRIBUTIONS TO RESERVES:						
03-175-440-80300	Transfer to Res. - Capital	\$ 15,000	\$ 59,000	\$ -	\$ -	
CONTRIBUTIONS TO RESERVES		\$ 15,000	\$ 59,000	\$ -	\$ -	\$ -
REPAYMENT OF LONG-TERM DEBT:						
	Repayment of LTD	\$ -	\$ -	\$ -	\$ -	
REPAYMENT OF LONG-TERM DEBT:		\$ -	\$ -	\$ -	\$ -	\$ -
NET CAPITAL EXPENDITURES:		\$ (15,336)	\$ (112,063)	\$ -	\$ (19,469)	\$ -
DEPARTMENTAL SURPLUS/(DEFICIT):		\$ (126,393)	\$ (254,261)	\$ (216,492)	\$ (256,001)	\$ (239,037)

COMMUNITIES IN BLOOM						
Account Number		2017 Actuals	2018 Actuals	2019 Budget	2019 Actuals	2020 Budget
OPERATING BUDGET						
OPERATING REVENUE:						
01-176-058-40500	Grants from Town / Councillor Con	\$ -	\$ -	\$ -	\$ -	
01-176-058-40502	Provincial Grants	\$ -	\$ -	\$ -	\$ -	
01-176-058-40511	Federal Grants	\$ -	\$ -	\$ -	\$ -	
01-176-058-40521	Donations from Public	\$ -	\$ -	\$ -	\$ -	
01-176-058-40528	Fundraising		\$ -	\$ -	\$ -	
01-176-066-41270	Misc. Revenue/Special Projects	\$ -	\$ -	\$ -	\$ -	
TOTAL OPERATING REVENUE:		\$ -	\$ -	\$ -	\$ -	\$ -
OPERATING EXPENDITURES:						
01-176-099-60306	Advertising	\$ 1,368	\$ -	\$ 1,500	\$ -	\$ 1,500
01-176-099-60307	Photocopier Supplies		\$ -	\$ 400	\$ -	\$ -
01-176-099-60320	Memberships	\$ 666	\$ 250	\$ 900	\$ 1,158	\$ 1,200
01-176-099-60365	Tree Planting	\$ -	\$ -	\$ 400	\$ 763	\$ 800
01-176-099-60631	Special Events	\$ -	\$ -	\$ 350	\$ 140	\$ -
01-176-099-60650	Signage	\$ 641	\$ -	\$ 1,200	\$ -	\$ 600
01-176-099-60651	Community Profile Book	\$ 799	\$ -	\$ 1,300	\$ 8	\$ 300
01-176-099-60652	Tour Costs	\$ 217	\$ 33	\$ 1,500	\$ 183	\$ 1,500
01-176-099-60653	Judges Expenses	\$ 1,704	\$ -	\$ 1,700	\$ 1,620	\$ 1,700
01-176-099-60654	Awards Ceremony	\$ 189	\$ -	\$ 1,500	\$ 2,237	\$ 1,500
TOTAL OPERATING EXPENDITURES:		\$ 5,583	\$ 283	\$ 10,750	\$ 6,110	\$ 9,100
NET OPERATING REVENUES (EXPENSES):		\$ (5,583)	\$ (283)	\$ (10,750)	\$ (6,110)	\$ (9,100)
CONTRIBUTIONS TO (FROM) RESERVES:						
03-176-032-41700	Trans. from Res. - Working Cap.	\$ -	\$ -	\$ -	\$ -	
03-176-440-80100	Transfer to Res. - Working Cap.	\$ -	\$ -	\$ -	\$ -	
NET CONT. TO (FROM) RESERVES:		\$ -	\$ -	\$ -	\$ -	\$ -
OPERATING SURPLUS/(DEFICIT):		\$ (5,583)	\$ (283)	\$ (10,750)	\$ (6,110)	\$ (9,100)

PLANNING						
Account Number		2017 Actuals	2018 Actuals	2019 Budget	2019 Actuals	2020 Budget
OPERATING BUDGET						
OPERATING REVENUE:						
01-180-062-40680	Planning - Zoning	\$ 28,550	\$ 43,100	\$ 42,000	\$ 29,350	\$ 25,000
01-180-062-40681	Planning - O.P.A.	\$ -	\$ 4,500	\$ 2,700	\$ 4,550	\$ 3,000
01-180-062-40691	Planning - Surplus Dwellings	\$ -	\$ -	\$ 4,400	\$ -	\$ 9,000
01-180-062-40682	Planning - Consents	\$ 9,000	\$ 17,040	\$ 17,000	\$ 26,000	\$ 15,000
01-180-062-40683	Planning - Development Agree.	\$ 800	\$ 1,500	\$ 1,200	\$ 650	\$ 1,000
01-180-062-40684	Planning - Minor Variances	\$ 4,500	\$ 5,900	\$ 7,000	\$ 5,615	\$ 5,200
01-180-062-40685	Planning - Subdivisions	\$ 5,500	\$ 4,500	\$ 10,000	\$ 4,200	\$ 15,000
01-180-062-40686	Planning - Site Plan	\$ 17,250	\$ 13,500	\$ 24,000	\$ 32,350	\$ 24,000
01-180-066-40689	Planning - Misc. Application Fee	\$ 550	\$ 500	\$ 500	\$ 450	\$ 500
TOTAL OPERATING REVENUE:		\$ 66,150	\$ 90,540	\$ 108,800	\$ 103,165	\$ 97,700
OPERATING EXPENDITURES:						
01-180-072-60102	Salaries - Full Time	\$ 130,656	\$ 141,750	\$ 204,098	\$ 116,421	\$ 207,956
01-180-072-60104	Salaries - Part Time	\$ -	\$ -	\$ -	\$ 1,209	
01-180-072-60114	Committee Honourarium	\$ 12,971	\$ 10,853	\$ 13,471	\$ 9,253	\$ 13,471
01-180-072-60202	Benefits - EI	\$ 1,870	\$ 1,891	\$ 2,408	\$ 2,456	\$ 2,398
01-180-072-60204	Benefits - CPP	\$ 4,212	\$ 4,182	\$ 6,184	\$ 5,593	\$ 6,503
01-180-072-60206	Benefits - EHT	\$ 2,710	\$ 2,875	\$ 4,242	\$ 3,429	\$ 4,318
01-180-072-60208	Benefits - OMERS	\$ 14,238	\$ 15,809	\$ 23,369	\$ 13,783	\$ 23,787
01-180-072-60212	Benefits - Health Coverage	\$ 17,726	\$ 18,743	\$ 18,942	\$ 16,906	\$ 18,856
01-180-072-60214	Benefits - WSIB	\$ 3,697	\$ 3,865	\$ 5,995	\$ 4,835	\$ 6,154
01-180-072-60222	Benefits - Eyeglasses	\$ 749	\$ 942	\$ 800	\$ 757	\$ 800
01-180-072-60223	Benefits - Ortho	\$ -	\$ -	\$ 2,000	\$ -	\$ 2,000
	Total Salaries & Benefits	\$ 188,829	\$ 200,909	\$ 281,509	\$ 174,641	\$ 286,243
01-180-072-60120	Contracted Services	\$ 43,294	\$ 41,401	\$ -	\$ 63,513	
01-180-099-60254	Training & Development	\$ 3,298	\$ 4,394	\$ 19,500	\$ 17,750	\$ 7,000
01-180-099-60301	Office Supplies	\$ 339	\$ 605	\$ 750	\$ 865	\$ 750
01-180-099-60303	Postage Supplies	\$ -	\$ -	\$ 4,000	\$ -	\$ 2,500
01-180-099-60305	Courier & Express	\$ 72	\$ 139	\$ 500	\$ 86	\$ 1,250
01-180-099-60306	Advertising	\$ 1,347	\$ 2,446	\$ 6,000	\$ 1,447	\$ 5,000
01-180-099-60317	Miscellaneous	\$ 57	\$ 277	\$ 5,000	\$ 467	\$ 4,000
01-180-099-60320	Membership & Subscription	\$ 622	\$ 1,347	\$ 1,500	\$ 1,445	\$ 1,500
01-180-099-60326	Professional Fees (Legal, Eng.OM)	\$ 12,001	\$ 4,810	\$ 50,000	\$ 48,624	\$ 35,000
01-180-099-60327	Communication	\$ 568	\$ 555	\$ 1,000	\$ 560	\$ 1,000
01-180-099-60358	Small Capital		\$ 1,432	\$ 500	\$ 641	\$ 4,500
01-180-099-60400	Mileage	\$ 154	\$ 105	\$ 650	\$ 146	\$ 650
TOTAL OPERATING EXPENDITURES:		\$ 250,582	\$ 258,419	\$ 370,909	\$ 310,186	\$ 349,393
NET OPERATING REVENUES (EXPENSES):		\$ (184,432)	\$ (167,879)	\$ (262,109)	\$ (207,021)	\$ (251,693)
CONTRIBUTIONS TO (FROM) RESERVES:						
03-180-032-41700	Trans. from Res. - Working Cap.	\$ -	\$ -	\$ -	\$ -	
03-180-440-80100	Transfer to Res. - Working Cap.	\$ -	\$ 20,000	\$ -	\$ -	
NET CONT. TO (FROM) RESERVES:		\$ -	\$ 20,000	\$ -	\$ -	\$ -
OPERATING SURPLUS/(DEFICIT):		\$ (184,432)	\$ (187,879)	\$ (262,109)	\$ (207,021)	\$ (251,693)
CAPITAL BUDGET						
CAPITAL REVENUE:						
01-180-058-40504	Provincial Grant	\$ -	\$ 56,712		\$ -	
	Federal Grants	\$ -	\$ -		\$ -	
03-180-032-41710	Transfer from Res. - Capital	\$ -	\$ -	\$ 25,000	\$ -	
03-180-032-41720	Transfer from Res. - DC	\$ 6,359	\$ 24,874		\$ -	
TOTAL CAPITAL REVENUE:		\$ 6,359	\$ 81,586	\$ 25,000	\$ -	\$ -
CAPITAL EXPENDITURES:						
	From Capital Schedule	\$ 10,818	\$ 43,696	\$ 25,000	\$ 20,126	\$ 5,000
TOTAL CAPITAL EXPENDITURES:		\$ 10,818	\$ 43,696	\$ 25,000	\$ 20,126	\$ 5,000
CONTRIBUTIONS TO RESERVES:						
03-180-440-80300	Transfer to Res. - Capital	\$ -	\$ 65,654		\$ -	
CONTRIBUTIONS TO RESERVES		\$ -	\$ 65,654	\$ -	\$ -	\$ -
REPAYMENT OF LONG-TERM DEBT:						
	Repayment of LTD	\$ -	\$ -	\$ -	\$ -	
REPAYMENT OF LONG-TERM DEBT:		\$ -	\$ -	\$ -	\$ -	\$ -
NET CAPITAL EXPENDITURES:		\$ (4,459)	\$ (27,764)	\$ -	\$ (20,126)	\$ (5,000)
DEPARTMENTAL SURPLUS/(DEFICIT):		\$ (188,891)	\$ (215,643)	\$ (262,109)	\$ (227,146)	\$ (256,693)

BIA						
Account Number		2017 Actuals	2018 Actuals	2019 Budget	2019 Actuals	2020 Budget
OPERATING BUDGET						
OPERATING REVENUE:						
01-181-012-40189	B.I.A.	\$ 98,889	\$ 98,889	\$ 100,000	\$ 100,000	\$ 100,000
01-181-058-40502	Provincial Grants		\$ -		\$ -	
01-181-058-40500	Town Grant - Flower Program	\$ 15,000	\$ 20,300	\$ 19,353	\$ 19,353	\$ 19,031
01-181-058-40500	Town Grant - Operation Face Lift	\$ 3,000	\$ -		\$ -	\$ 5,000
01-181-058-40521	Donations		\$ -		\$ -	
01-181-066-41255	Revenue - BIA	\$ 261	\$ 500		\$ -	
01-181-066-41270	Misc	\$ 213	\$ 163		\$ -	
01-181-066-41291	Spring Fashion Show		\$ -		\$ -	
01-181-066-41292	Assoc. Memberships	\$ 4,280	\$ 4,633	\$ 4,000	\$ 3,471	\$ 3,400
01-181-066-41364	Winter Walkthrough Fashion Show		\$ -		\$ -	
01-181-066-41366	Festivals & Events		\$ -		\$ -	
01-181-066-41371	BIA Coupon Book		\$ -		\$ 3,593	\$ 10,000
TOTAL OPERATING REVENUE:		\$ 121,643	\$ 124,485	\$ 123,353	\$ 126,417	\$ 137,431
OPERATING EXPENDITURES:						
01-181-072-60104	Vacation Pay		\$ 1,206	\$ 1,608	\$ 2,204	\$ 1,600
01-181-072-60202	Benefits - EI	\$ 1,005	\$ 978	\$ 930	\$ 870	\$ 885
01-181-072-60204	Benefits - CPP	\$ 1,637	\$ 1,577	\$ 1,807	\$ 1,801	\$ 1,916
01-181-072-60206	Benefits - EHT	\$ 844	\$ 824	\$ 780	\$ 752	\$ 780
01-181-072-60208	Benefits - OMERS	\$ -	\$ -	\$ -	\$ -	\$ 3,600
01-181-072-60212	Benefits - Health Coverage	\$ -	\$ 691	\$ 1,968	\$ 1,821	\$ 3,968
01-181-072-60214	Benefits - WSIB	\$ 1,320	\$ 1,351	\$ 1,280	\$ 1,216	\$ 1,400
	Total Benefits	\$ 4,805	\$ 6,627	\$ 8,372	\$ 8,664	\$ 14,149
01-181-072-60120	Contracts	\$ 42,998	\$ 39,503	\$ 40,000	\$ 35,015	\$ 40,000
01-181-088-60337	Ground Maintenance	\$ -	\$ -	\$ -	\$ -	\$ 1,000
01-181-099-60301	Office Supplies	\$ 1,728	\$ 2,489	\$ 3,000	\$ 1,430	\$ 3,000
01-181-099-60306	Advertising & Marketing	\$ 4,751	\$ 3,014	\$ 15,000	\$ 8,627	\$ 10,000
01-181-099-60309	Computer & Web Site	\$ 1,155	\$ 810	\$ 200	\$ 127	\$ 125
01-181-099-60317	Miscellaneous	\$ 555	\$ 1,711	\$ 700	\$ 1,764	\$ 1,500
01-181-099-60320	Membership & Subscriptions	\$ 265	\$ 407	\$ 400	\$ 409	\$ 400
01-181-099-60323	Write Offs	\$ 965	\$ 1,034	\$ 1,000	\$ 457	\$ 1,000
01-181-099-60327	Communication	\$ 1,607	\$ 1,648	\$ 1,700	\$ 1,654	\$ 1,700
01-181-099-60329	Rent	\$ 5,894	\$ 5,359	\$ 3,487	\$ 3,487	\$ 3,557
01-181-099-60341	Janitorial (1/4 of office space)	\$ 607	\$ 641	\$ 25	\$ -	\$ -
01-181-099-60630	Clock Prog. / Maint	\$ 1,838	\$ 183		\$ 81	\$ -
new	BIA Mixer	\$ -	\$ -	\$ -	\$ -	\$ 1,800
01-181-170-60806	Spring Fashion Show	\$ -	\$ -		\$ -	\$ -
01-181-170-60807	Winter Walkthrough Fashion Show	\$ -	\$ -		\$ -	\$ -
01-181-170-60812	BIA Dollar Promotion	\$ 15,000	\$ 16,210	\$ 17,000	\$ 376	\$ 17,000
01-181-170-60814	BIA Christmas	\$ -	\$ -		\$ -	\$ 10,000
01-181-170-60816	Annual General Meeting	\$ -	\$ 250	\$ 2,000	\$ 386	\$ 500
01-181-099-60819	OBIAA Conference	\$ 1,333	\$ 829	\$ 2,500	\$ 839	\$ 2,500
01-181-099-60833	Operation Face Lift	\$ 7,446	\$ 715	\$ 5,000	\$ 3,583	\$ 10,000
01-181-170-60837	Spring Guide	\$ 1,526	\$ -	\$ 1,530	\$ -	\$ -
01-181-170-60838	Holiday Guide	\$ -	\$ 1,284	\$ 1,530	\$ -	\$ -
01-181-170-60839	Beautification / Flower Program	\$ 28,516	\$ 31,702	\$ 38,704	\$ 37,992	\$ 38,063
01-181-170-60840	Light up the Town	\$ 44	\$ -	\$ -	\$ -	\$ -
TOTAL OPERATING EXPENDITURES:		\$ 121,034	\$ 114,416	\$ 142,148	\$ 104,893	\$ 156,294
NET OPERATING REVENUES (EXPENSES):		\$ 609	\$ 10,070	\$ (18,795)	\$ 21,524	\$ (18,863)
CONTRIBUTIONS TO (FROM) RESERVES:						
	Prior year (Surplus)/Deficit					
03-181-032-41700	Trans. from Res. - Working Cap.		\$ -	\$ (18,795)	\$ -	\$ (18,863)
03-181-440-80100	Transfer to Res. - Working Cap.	\$ 609	\$ 10,070		\$ -	
NET CONT. TO (FROM) RESERVES:		\$ 609	\$ 10,070	\$ (18,795)	\$ -	\$ (18,863)
OPERATING SURPLUS/(DEFICIT):		\$ -	\$ -	\$ -	\$ 21,524	\$ -
CAPITAL BUDGET						
CAPITAL REVENUE:						
	Provincial Grant					
	Federal Grants					
01-181-066-41367	Clock Donations		\$ -		\$ -	
01-181-066-41368	Clock Bricks	\$ 2,800	\$ 800		\$ 800	
03-181-032-41710	Transfer from Res. - Capital	\$ 5,239	\$ -		\$ -	
03-181-032-41720	Transfer from Res. - DC		\$ -		\$ -	
01-181-066-41424	Long-term Debt		\$ -		\$ -	
TOTAL CAPITAL REVENUE:		\$ 8,039	\$ 800	\$ -	\$ 800	\$ -
CAPITAL EXPENDITURES:						
	From Capital Schedule	\$ 8,039	\$ -	\$ -	\$ -	\$ -
TOTAL CAPITAL EXPENDITURES:		\$ 8,039	\$ -	\$ -	\$ -	\$ -
CONTRIBUTIONS TO RESERVES:						
03-181-440-80300	Transfer to Res. - Capital		\$ 800		\$ -	
CONTRIBUTIONS TO RESERVES		\$ -	\$ 800	\$ -	\$ -	\$ -
REPAYMENT OF LONG-TERM DEBT:						
	Repayment of LTD	\$ -	\$ -	\$ -	\$ -	\$ -
REPAYMENT OF LONG-TERM DEBT:		\$ -	\$ -	\$ -	\$ -	\$ -
NET CAPITAL EXPENDITURES:		\$ (0)	\$ -	\$ -	\$ 800	\$ -
DEPARTMENTAL SURPLUS/(DEFICIT):		\$ -	\$ -	\$ -	\$ 22,324	\$ -

ENVIRONMENTAL BUDGET SUMMARY					
	2017 Actuals	2018 Actuals	2019 Budget	2019 Actuals	2020 Budget
OPERATING REVENUE:					
Water	\$ 5,883,145	\$ 6,191,540	\$ 6,302,000	\$ 5,128,774	\$ 6,525,000
Wastewater - KLR	\$ 1,931,380	\$ 2,012,509	\$ 2,045,000	\$ 1,645,227	\$ 2,141,000
Wastewater - Cottam	\$ 193,260	\$ 207,813	\$ 214,200	\$ 211,547	\$ 228,200
TOTAL:	\$ 8,007,785	\$ 8,411,863	\$ 8,561,200	\$ 6,985,548	\$ 8,894,200
OPERATING EXPENDITURES:					
Water	\$ 5,153,711	\$ 5,105,811	\$ 5,420,556	\$ 4,742,143	\$ 5,574,802
Wastewater - KLR	\$ 1,444,925	\$ 1,470,954	\$ 1,537,903	\$ 1,369,499	\$ 1,567,548
Wastewater - Cottam	\$ 91,738	\$ 104,018	\$ 104,800	\$ 89,377	\$ 108,100
TOTAL:	\$ 6,690,374	\$ 6,680,784	\$ 7,063,259	\$ 6,201,020	\$ 7,250,450
TRANSFERS TO (FROM) RESERVES:					
Water	\$ 654,434	\$ 910,115	\$ 759,744	\$ -	\$ 816,648
Wastewater - KLR	\$ 440,578	\$ 501,555	\$ 455,097	\$ -	\$ 558,452
Wastewater - Cottam	\$ 49,551	\$ 105,709	\$ 10,900	\$ -	\$ 72,100
TOTAL:	\$ 1,144,563	\$ 1,517,379	\$ 1,225,741	\$ -	\$ 1,447,200
OPERATING SURPLUS/(DEFICIT):	\$ 172,848	\$ 213,700	\$ 272,200	\$ 784,528	\$ 196,550
CAPITAL REVENUE:					
Water	\$ 698,441	\$ 91,281	\$ 919,600	\$ -	\$ 10,360,000
Wastewater - KLR	\$ 95,217	\$ 862,840	\$ 3,334,000	\$ 27,920	\$ 3,481,800
Wastewater - Cottam	\$ -	\$ 15,534	\$ 240,000	\$ 4,389	\$ 1,400,000
TOTAL:	\$ 793,659	\$ 969,655	\$ 4,493,600	\$ 32,308	\$ 15,241,800
CAPITAL EXPENDITURES:					
Water	\$ 698,441	\$ 166,895	\$ 936,300	\$ 197,800	\$ 10,363,550
Wastewater - KLR	\$ 101,095	\$ 862,841	\$ 3,346,000	\$ 748,114	\$ 3,481,800
Wastewater - Cottam	\$ 51,971	\$ 13,620	\$ 338,500	\$ 63,018	\$ 1,448,000
TOTAL:	\$ 851,507	\$ 1,043,355	\$ 4,620,800	\$ 1,008,932	\$ 15,293,350
TRANSFERS TO RESERVES:					
Water	\$ 75,000	\$ 100,000	\$ 105,000	\$ -	\$ 130,000
Wastewater - KLR	\$ 40,000	\$ 40,000	\$ 40,000	\$ -	\$ 15,000
Wastewater - Cottam	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL:	\$ 115,000	\$ 140,000	\$ 145,000	\$ -	\$ 145,000
REPAYMENT OF LONG-TERM DEBT:					
Water	\$ -	\$ -	\$ -	\$ -	\$ -
Wastewater - KLR	\$ -	\$ -	\$ -	\$ -	\$ -
Wastewater - Cottam	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL:	\$ -	\$ -	\$ -	\$ -	\$ -
CAPITAL SURPLUS/(DEFICIT):	\$ (172,848)	\$ (213,700)	\$ (272,200)	\$ (976,624)	\$ (196,550)
NET SURPLUS/(DEFICIT):	\$ -	\$ -	\$ -	\$ (192,096)	\$ -

Project #	Description	Note	Account Number	Budget Amount	Funding Source						
					Grants		Other Revenue	Transfer from Reserves	Development Charges	LTD	Current Year Rates
					Provincial	Federal					
WATER											
WAT-2019-1	Waterline Looping - Sumac Crossing - Construction	2019 Carryover		\$ 160,000				\$ 160,000			\$ -
WAT-2019-2	SW Region Watermain Engineering - Phases 1, 2, and 3	2019 Carryover		\$ 120,000				\$ 30,000	\$ 90,000		\$ -
WAT-2019-3	Jasperson Drive - Eng. and Construction (Peachwood to S-Curve) - Water Component			\$ 250,000				\$ 250,000			\$ -
WAT-2020-1	Clark St Watermain Replacement - Engineering			\$ 15,000				\$ 15,000			\$ -
WAT-2020-2	SW Region Watermain Construction - Phases 1, 2, and 3		LTD to be recovered from future DCs	\$ 9,000,000				\$ 2,250,000		\$ 6,750,000	\$ -
WAT-2020-3	Water Meter Upgrades - Targeting Non-Reads			\$ 250,000				\$ 250,000			\$ -
WAT-2020-4	Main Street West Reconstruction - Water Component			\$ 450,000				\$ 450,000			\$ -
WAT-2020-5	Fleet Replacement - 2008 GMC Sierra 2500 HD 4x4			\$ 45,000				\$ 45,000			\$ -
WAT-2020-6	Fleet Replacement - 2006 Ford F-350 Extended Cab Service			\$ 70,000				\$ 70,000			\$ -
WAT-2020-7	Diamond - E-Send - Water Share			\$ 3,550							\$ 3,550
			SUBTOTAL	\$ 10,363,550	\$ -	\$ -	\$ -	\$ 3,520,000	\$ 90,000	\$ 6,750,000	\$ 3,550
KINGSVILLE / RUTHVEN / LAKESHORE WEST WASTEWATER TREATMENT SYSTEM											
WASTE-K-2019-1	Lakeside Park Sanitary Twinning - Engineering and Construction	2019 Carryover		\$ 2,300,000				\$ 230,000	\$ 2,070,000		\$ -
WASTE-K-2019-2	Sanitary Extension - Kratz Road Engineering Only (Petition Project)	2019 Carryover		\$ 150,000			\$ 150,000				\$ -
WASTE-K-2019-3	Sanitary Waste Water Master Plan (In Progress)	2019 Carryover		\$ 95,000					\$ 95,000		\$ -
WASTE-K-2019-4	Jasperson Drive - Eng. and Construction (Peachwood to S-Curve) - Sanitary Component			\$ 170,000				\$ 170,000			\$ -
WASTE-K-2020-1	OCWA Capital Items Lakeshore Treatment Facility - See Appendix E			\$ 575,500				\$ 575,500			\$ -
WASTE-K-2020-2	OCWA Capital Items Kingsville Lagoons - See Appendix E			\$ 191,300				\$ 191,300			\$ -
			SUBTOTAL	\$ 3,481,800	\$ -	\$ -	\$ 150,000	\$ 1,166,800	\$ 2,165,000	\$ -	\$ -
COTTAM WASTEWATER TREATMENT SYSTEM											
WASTE-C-2019-1	Cottam Sanitary Sewage Capacity Upgrade - Engineering Only			\$ 200,000					\$ 200,000		\$ -
WASTE-C-2020-1	Cottam Sanitary Sewage Capacity Upgrade - Construction		LTD to be recovered from future DCs	\$ 1,200,000						\$ 1,200,000	\$ -
WASTE-C-2020-2	OCWA Capital Items - See Appendix E			\$ 48,000							\$ 48,000
			SUBTOTAL	\$ 1,448,000	\$ -	\$ -	\$ -	\$ -	\$ 200,000	\$ 1,200,000	\$ 48,000
	TOTALS:			\$ 15,293,350	\$ -	\$ -	\$ 150,000	\$ 4,686,800	\$ 2,455,000	\$ 7,950,000	\$ 51,550

WATER						
Account Number		2017 Actuals	2018 Actuals	2019 Budget	2019 Actuals	2020 Budget
OPERATING BUDGET						
OPERATING REVENUE:						
02-201-058-40511	Federal Grants		\$ -		\$ -	
02-201-066-40810	G.S. Water	\$ 4,336,587	\$ 4,540,775	\$ 4,648,000	\$ 3,727,607	\$ 4,786,000
02-201-066-40812	G.N Water	\$ 585,497	\$ 604,720	\$ 614,000	\$ 606,536	\$ 642,000
02-201-066-40814	Kingsville Water	\$ 865,478	\$ 903,224	\$ 929,000	\$ 691,555	\$ 986,000
02-201-066-40901	Service Connection Installation	\$ 25,001	\$ 77,520	\$ 50,000	\$ 30,928	\$ 50,000
02-201-066-40902	Meter Installation/ Maintenance	\$ 2,340	\$ 2,535	\$ 3,000	\$ 10,304	\$ 3,000
02-201-066-40903	Extra Charges	\$ 3,340	\$ 3,235	\$ 3,000	\$ 4,266	\$ 3,000
02-201-066-40904	Recovered Wages	\$ 6,947	\$ 600	\$ 1,000	\$ 600	\$ 1,000
02-201-066-40905	Account Set-up Fees	\$ 14,975	\$ 15,575	\$ 13,000	\$ 12,450	\$ 13,000
02-201-066-40906	Watermain Dev. Review	\$ -	\$ -	\$ -	\$ -	\$ -
02-201-066-41268	Water Meter Sales	\$ 28,889	\$ 27,547	\$ 26,000	\$ 30,136	\$ 26,000
02-201-066-41270	Miscellaneous Revenue	\$ 625	\$ 1,740	\$ 1,000	\$ 450	\$ 1,000
02-201-066-41310	Penalties & Interest	\$ 13,466	\$ 14,069	\$ 14,000	\$ 13,941	\$ 14,000
TOTAL OPERATING REVENUE:		\$ 5,883,145	\$ 6,191,540	\$ 6,302,000	\$ 5,128,774	\$ 6,525,000
OPERATING EXPENDITURES:						
02-201-072-60102	Salaries - Full Time	\$ 501,544	\$ 505,991	\$ 552,764	\$ 501,815	\$ 582,935
02-201-072-60103	Salaries - Overtime	\$ 14,770	\$ 13,160	\$ 16,640	\$ 12,833	\$ 17,557
02-201-072-60105	Salaries - Student	\$ 14,314	\$ 4,500	\$ 10,509	\$ 11,420	\$ 11,139
02-201-072-60114	Committee Honorarium	\$ 11,735	\$ 12,095	\$ 12,034	\$ 10,908	\$ 14,943
02-201-072-60115	Vehicle Expense	\$ -	\$ -	\$ -	\$ -	\$ -
02-201-072-60202	Benefits - EI	\$ 8,862	\$ 8,969	\$ 9,525	\$ 9,285	\$ 9,506
02-201-072-60204	Benefits - CPP	\$ 19,537	\$ 19,419	\$ 22,138	\$ 21,289	\$ 23,515
02-201-072-60206	Benefits - EHT	\$ 10,200	\$ 10,309	\$ 11,551	\$ 10,607	\$ 12,218
02-201-072-60208	Benefits - OMERS	\$ 47,960	\$ 49,697	\$ 56,170	\$ 50,827	\$ 59,972
02-201-072-60212	Benefits - Health Coverage	\$ 63,211	\$ 63,817	\$ 68,997	\$ 61,932	\$ 69,781
02-201-072-60214	Benefits - WSIB	\$ 9,948	\$ 9,124	\$ 11,611	\$ 9,368	\$ 19,047
02-201-072-60216	Benefits - Uniforms	\$ 4,409	\$ 4,234	\$ 5,500	\$ 3,845	\$ 5,500
02-201-072-60220	Benefits - Meal Allowance	\$ 637	\$ 1,105	\$ 1,001	\$ 880	\$ 754
02-201-072-60222	Benefits - Eyeglasses	\$ 1,451	\$ 3,833	\$ 3,200	\$ 1,089	\$ 3,200
02-201-072-60223	Benefits - Ortho	\$ 1,152	\$ 4,637	\$ 2,000	\$ 4,306	\$ 4,000
	Total Salaries & Benefits	\$ 709,729	\$ 710,889	\$ 783,640	\$ 710,404	\$ 834,067
02-201-098-60254	Training & Development	\$ 10,461	\$ 11,042	\$ 15,000	\$ 12,330	\$ 15,000
02-201-099-60301	Office Supplies	\$ 2,079	\$ 1,310	\$ 2,500	\$ 1,960	\$ 2,500
02-201-099-60302	Computer Supplies	\$ 188	\$ 574	\$ 1,000	\$ 1,128	\$ 1,000
02-201-099-60303	Postage Supplies	\$ 29,793	\$ 30,857	\$ 32,000	\$ 28,068	\$ 31,000
02-201-099-60305	Courier & Express	\$ 66	\$ -	\$ 500	\$ -	\$ 500
02-201-099-60306	Advertising	\$ -	\$ -	\$ 1,250	\$ 687	\$ 1,250
02-201-099-60309	Computer Maintenance	\$ -	\$ -	\$ -	\$ 254	\$ -
02-201-099-60310	Computer Consultants	\$ -	\$ 814	\$ 1,000	\$ -	\$ 1,000
02-201-099-60312	General Insurance	\$ 23,268	\$ 23,268	\$ 23,966	\$ 23,966	\$ 24,685
02-201-099-60314	Utilities	\$ 71	\$ 75	\$ 100	\$ 139	\$ 100
02-201-099-60315	Facility Maintenance	\$ 883	\$ 2,326	\$ 2,000	\$ 4,937	\$ 3,500
02-201-099-60316	Equipment Repair	\$ 16,479	\$ 19,054	\$ 17,000	\$ 14,517	\$ 17,000
02-201-099-60317	Miscellaneous	\$ 220	\$ 445	\$ 500	\$ 37	\$ 500
02-201-099-60318	Equipment Rental	\$ -	\$ -	\$ 500	\$ 117	\$ 500
02-201-099-60319	Professional Svc (Legal Audits)	\$ 1,425	\$ -	\$ 3,500	\$ 3,176	\$ 3,500
02-201-099-60320	Membership & Subscription	\$ 1,845	\$ 2,117	\$ 2,500	\$ 778	\$ 2,500
02-201-099-60323	Write offs	\$ 1,277	\$ 1,229	\$ 2,000	\$ -	\$ 2,000
02-201-099-60326	Professional Fees (Engineering)	\$ 4,605	\$ 3,272	\$ 5,000	\$ 1,292	\$ 5,000
02-201-099-60327	Communication	\$ 2,329	\$ 3,983	\$ 5,000	\$ 3,700	\$ 5,000
02-201-099-60335	Shop Supplies	\$ 1,246	\$ 2,288	\$ 2,000	\$ 2,538	\$ 2,000
02-201-099-60340	Fuel & Oil	\$ 17,415	\$ 18,141	\$ 20,000	\$ 18,416	\$ 20,000
02-201-099-60345	Licences & Permits	\$ 5,665	\$ 4,676	\$ 5,200	\$ 2,752	\$ 5,200
02-201-099-60347	Safety Supplies	\$ 3,216	\$ 620	\$ 3,000	\$ 2,323	\$ 3,000
02-201-099-60357	Small Tools	\$ 2,749	\$ 3,727	\$ 3,000	\$ 6,172	\$ 3,000
02-201-099-60400	Mileage	\$ 466	\$ -	\$ 500	\$ -	\$ 500
02-201-180-60403	Curb Stop Repairs	\$ 7,526	\$ 17,275	\$ 11,000	\$ 10,562	\$ 11,000
02-201-180-60405	Back Flow Program	\$ 29,963	\$ 29,027	\$ 25,000	\$ 21,263	\$ 25,000
02-201-099-60418	Road Repair / Restoration	\$ 22,023	\$ 23,856	\$ 24,000	\$ 25,459	\$ 24,000
02-201-182-60448	Meter Reading Expense	\$ 2,921	\$ 6,291	\$ 3,500	\$ 5,493	\$ 3,500
02-201-180-63005	Water Purchases - Kingsville	\$ 386,559	\$ 392,760	\$ 411,000	\$ 343,093	\$ 420,000
02-201-180-63006	Water Purchases - Gosfield S.	\$ 3,160,426	\$ 2,991,677	\$ 3,184,000	\$ 2,708,391	\$ 3,244,000
02-201-180-63007	Water Purchases - Gosfield N.	\$ 375,410	\$ 379,447	\$ 385,000	\$ 354,595	\$ 402,000
02-201-099-63015	Water Meters	\$ 57,371	\$ 55,627	\$ 60,000	\$ 77,801	\$ 60,000
02-201-099-63017	Water Meter Maintenance	\$ 14,669	\$ 17,079	\$ 15,000	\$ 25,591	\$ 15,000
02-201-099-63020	Water Locates	\$ 10,215	\$ 7,198	\$ 12,500	\$ 8,842	\$ 12,500
02-201-099-63025	Water Service Connections	\$ 29,099	\$ 63,202	\$ 60,000	\$ 40,380	\$ 60,000
02-201-099-63030	Watermain Line Breaks	\$ 5,907	\$ 56,993	\$ 45,000	\$ 44,871	\$ 45,000
02-201-099-63040	Water Line Maintenance	\$ 14,819	\$ 13,871	\$ 15,000	\$ 5,655	\$ 15,000
02-201-099-63045	Hydrant Maintenance	\$ 7,881	\$ 14,076	\$ 20,000	\$ 13,203	\$ 20,000
	Source Water Protection					\$ 11,600
02-201-099-63052	Property Taxes	\$ 1,444	\$ 1,847	\$ 1,900	\$ 2,251	\$ 1,900
02-201-180-63055	Program Support Costs	\$ 192,000	\$ 194,880	\$ 215,000	\$ 215,000	\$ 220,000

WATER						
Account Number		2017 Actuals	2018 Actuals	2019 Budget	2019 Actuals	2020 Budget
TOTAL OPERATING EXPENDITURES:		\$ 5,153,711	\$ 5,105,811	\$ 5,420,556	\$ 4,742,143	\$ 5,574,802
NET OPERATING REVENUES (EXPENSES):		\$ 729,434	\$ 1,085,729	\$ 881,444	\$ 386,630	\$ 950,198
CONTRIBUTIONS TO (FROM) RESERVES:						
03-201-032-41700	Transfer from Res. - Working Capital		\$ -		\$ -	
03-201-440-80100	Transfer to Res. - Working Capital	\$ 82,434	\$ 303,115	\$ 101,744	\$ -	\$ 90,648
03-201-440-80100	Transfer to Res. - Capital	\$ 572,000	\$ 607,000	\$ 658,000	\$ -	\$ 726,000
NET CONTRIBUTIONS TO (FROM) RESERVES:		\$ 654,434	\$ 910,115	\$ 759,744	\$ -	\$ 816,648
OPERATING SURPLUS/(DEFICIT):		\$ 75,000	\$ 175,614	\$ 121,700	\$ 386,630	\$ 133,550
CAPITAL BUDGET						
CAPITAL REVENUE:						
02-201-058-40504	Grants - Provincial		\$ -		\$ -	
02-201-058-40515	Grants - Federal		\$ -		\$ -	
02-201-058-40526	Charges to Benefiting Parties		\$ -		\$ -	
02-201-066-41424	Long-term Debt		\$ -		\$ -	\$ 6,750,000
02-201-066-41510	Sale of Equipment		\$ 1,922		\$ -	
03-201-032-41710	Transfer from Res. - Working Cap		\$ 12,509	\$ 10,000	\$ -	\$ 250,000
03-201-032-41710	Transfer from Res. - Capital	\$ 638,369	\$ 10,170	\$ 367,100	\$ -	\$ 3,155,000
03-201-032-41710	Transfer from Res. - Equipment	\$ 60,072	\$ 66,680	\$ 70,000	\$ -	\$ 115,000
03-201-032-41720	Transfer from Res. - DC		\$ -	\$ 472,500	\$ -	\$ 90,000
TOTAL CAPITAL REVENUE:		\$ 698,441	\$ 91,281	\$ 919,600	\$ -	\$ 10,360,000
CAPITAL EXPENDITURES:						
	From Capital Schedule	\$ 698,441	\$ 166,895	\$ 936,300	\$ 197,800	\$ 10,363,550
TOTAL CAPITAL EXPENDITURES:		\$ 698,441	\$ 166,895	\$ 936,300	\$ 197,800	\$ 10,363,550
CONTRIBUTIONS TO RESERVES:						
03-201-440-80300	Transfer to Res.		\$ 25,000	\$ 25,000	\$ -	\$ 50,000
03-201-440-80300	Transfer to Res. - Fleet	\$ 75,000	\$ 75,000	\$ 80,000	\$ -	\$ 80,000
CONTRIBUTIONS TO RESERVES		\$ 75,000	\$ 100,000	\$ 105,000	\$ -	\$ 130,000
REPAYMENT OF LONG-TERM DEBT:						
	Repayment of LTD	\$ -	\$ -	\$ -	\$ -	
REPAYMENT OF LONG-TERM DEBT:		\$ -	\$ -	\$ -	\$ -	\$ -
NET CAPITAL EXPENDITURES:		\$ (75,000)	\$ (175,614)	\$ (121,700)	\$ (197,800)	\$ (133,550)
DEPARTMENTAL SURPLUS/(DEFICIT):		\$ -	\$ (0)	\$ (0)	\$ 188,831	\$ 0

KINGSVILLE/LAKESHORE WEST WASTEWATER						
Account Number		2017 Actuals	2018 Actuals	2019 Budget	2019 Actuals	2020 Budget
OPERATING BUDGET						
OPERATING REVENUE:						
02-242-066-40852	G.S. Sewage - Lakeshore West	\$ 500,281	\$ 537,291	\$ 555,000	\$ 416,078	\$ 733,000
02-242-066-40853	G.S. Sewage - Ruthven	\$ 254,196	\$ 299,384	\$ 297,000	\$ 288,654	\$ 160,000
02-242-066-40856	Kingsville Sewage	\$ 1,106,013	\$ 1,161,725	\$ 1,184,000	\$ 931,527	\$ 1,239,000
02-242-066-41270	Misc. Revenue	\$ 62,810	\$ 5,252	\$ -	\$ -	\$ -
02-242-066-41310	Penalties & Interest	\$ 8,081	\$ 8,855	\$ 9,000	\$ 8,968	\$ 9,000
TOTAL OPERATING REVENUE:		\$ 1,931,380	\$ 2,012,509	\$ 2,045,000	\$ 1,645,227	\$ 2,141,000
OPERATING EXPENDITURES:						
02-242-072-60102	Salaries - Full Time	\$ 50,861	\$ 52,616	\$ 66,615	\$ 49,960	\$ 69,930
02-242-072-60103	Salaries - Overtime	\$ 33	\$ 578		\$ 401	
02-242-072-60115	Vehicle Expense	\$ -	\$ -		\$ -	
02-242-072-60202	Benefits - EI	\$ 769	\$ 772	\$ 889	\$ 701	\$ 885
02-242-072-60204	Benefits - CPP	\$ 1,671	\$ 1,629	\$ 2,029	\$ 1,593	\$ 2,140
02-242-072-60206	Benefits - EHT	\$ 995	\$ 1,050	\$ 1,299	\$ 1,008	\$ 1,364
02-242-072-60208	Benefits - OMERS	\$ 5,437	\$ 5,764	\$ 7,352	\$ 5,765	\$ 7,782
02-242-072-60212	Benefits - Health Coverage	\$ 3,914	\$ 3,945	\$ 4,990	\$ 4,476	\$ 4,992
02-242-072-60214	Benefits - WSIB	\$ 1,368	\$ 1,337	\$ 1,629	\$ 1,473	\$ 1,987
	Total Salaries & Benefits	\$ 65,048	\$ 67,690	\$ 84,803	\$ 65,377	\$ 89,080
02-242-098-60254	Training & Development	\$ 195	\$ 2,267	\$ 2,000	\$ 280	\$ 2,000
02-242-099-60305	Courier Expense	\$ -	\$ -	\$ 100	\$ -	\$ 100
02-242-099-60306	Advertising	\$ -	\$ -	\$ 250	\$ 293	\$ 250
02-242-099-60314	Utilities	\$ 264,770	\$ 224,797	\$ 285,000	\$ 242,356	\$ 285,000
02-242-099-60315	Facility Maintenance	\$ 34	\$ 4,944	\$ 3,000	\$ 9,394	\$ 3,000
02-242-099-60316	Equipment Repair & Mtce	\$ 9,137	\$ 32,172	\$ 25,000	\$ 38,909	\$ 25,000
02-242-099-60317	Miscellaneous	\$ -	\$ 17	\$ 1,000	\$ -	\$ 1,000
02-242-099-60319	Professional Svcs (Legal Audits)		\$ -	\$ -	\$ -	
02-242-099-60320	Membership & Subscription	\$ -	\$ -	\$ 250	\$ -	\$ 250
02-242-099-60323	Write Offs	\$ -	\$ -	\$ 1,500	\$ -	\$ 1,500
02-242-099-60326	Professional Fees	\$ 2,239	\$ -	\$ 1,500	\$ 1,410	\$ 1,500
02-242-099-60327	Communication	\$ -	\$ 39	\$ -	\$ -	
02-242-099-60330	Sewer Report	\$ -	\$ -	\$ 1,000	\$ -	\$ 1,000
02-242-099-60345	Licences Permits & Certification	\$ -	\$ 836	\$ 500	\$ -	\$ 500
02-242-099-60347	Safety Supplies	\$ -	\$ -	\$ 500	\$ -	\$ 500
02-242-320-60370	Waste Disposal		\$ -	\$ -	\$ -	
02-242-099-63020	Sewer Locates		\$ -	\$ -	\$ -	
02-242-099-63052	Property Taxes	\$ 36,262	\$ 38,437	\$ 38,500	\$ 40,366	\$ 40,500
02-242-320-64360	OCWA Billing	\$ 1,021,596	\$ 1,034,825	\$ 1,000,000	\$ 916,889	\$ 1,018,368
02-242-320-64361	OCWA Billing Lagoons(Batch Trea	\$ -	\$ 7,637	\$ -	\$ -	
02-242-320-64365	Sewer Flush & Mtce (Sanitary)	\$ 44,562	\$ 35,090	\$ 35,000	\$ 14,884	\$ 35,000
02-242-099-64367	Lakeshore West Repairs		\$ 18,816	\$ 50,000	\$ 19,247	\$ 55,000
02-242-099-64368	Sewer Service Connections	\$ 1,082	\$ 3,389	\$ 8,000	\$ 19,637	\$ 8,000
02-242-099-64370	Sanitary Backwater Valve Program	\$ -	\$ -	\$ -	\$ 458	
02-242-328-64371	Storm Backwater Valve Program		\$ -	\$ -	\$ -	
TOTAL OPERATING EXPENDITURES:		\$ 1,444,925	\$ 1,470,954	\$ 1,537,903	\$ 1,369,499	\$ 1,567,548
NET OPERATING REVENUES (EXPENSES):		\$ 486,456	\$ 541,555	\$ 507,097	\$ 275,728	\$ 573,452
CONTRIBUTIONS TO (FROM) RESERVES:						
02-242-032-41799	Year End Surplus		\$ -		\$ -	
02-242-440-80500	Year End Deficit		\$ -		\$ -	
03-242-032-41700	Transfer from Res. - Working Capital		\$ -		\$ -	
03-242-440-80100	Transfer to Res. - Working Capital	\$ 148,578	\$ 183,555	\$ 119,157	\$ -	\$ 25,452
03-242-440-80200	Transfer to Sewer Equipment Reserve		\$ -		\$ -	
03-242-440-80100	Transfer to Sewer Capital Reserve	\$ 292,000	\$ 318,000	\$ 335,940	\$ -	\$ 533,000
03-242-440-80100	Transfer to Sewer Recon Reserve		\$ -		\$ -	
03-242-440-80100	Transfer to Plant Capital Reserve		\$ -		\$ -	
NET CONTRIBUTIONS TO (FROM) RESERVES:		\$ 440,578	\$ 501,555	\$ 455,097	\$ -	\$ 558,452
OPERATING SURPLUS/(DEFICIT):		\$ 45,878	\$ 40,000	\$ 52,000	\$ 275,728	\$ 15,000

KINGSVILLE/LAKESHORE WEST WASTEWATER						
Account Number		2017 Actuals	2018 Actuals	2019 Budget	2019 Actuals	2020 Budget
CAPITAL BUDGET						
CAPITAL REVENUE:						
02-242-052-40230	Local Improvement Sewers	\$ -	\$ -	\$ 150,000	\$ -	\$ 150,000
02-242-058-40504	Grants - Provincial - CWWF	\$ -	\$ 185,506		\$ 9,307	
02-242-058-40515	Grants - Federal - CWWF		\$ 371,012		\$ 18,613	
02-242-066-41424	Long-term Debt	\$ -	\$ -	\$ -	\$ -	
02-242-066-41510	Sale of Equipment		\$ -		\$ -	
03-242-032-41710	Transfer from Reserves - Plant		\$ -		\$ -	
03-242-032-41710	Transfer from Reserves - Capital	\$ 95,217	\$ 237,008	\$ 1,014,000	\$ -	\$ 1,166,800
03-242-032-41710	Transfer from Reserves - Equip.		\$ -	\$ 100,000	\$ -	
03-242-032-41720	Transfer from Res. - DC		\$ 69,313	\$ 2,070,000	\$ -	\$ 2,165,000
TOTAL CAPITAL REVENUE:		\$ 95,217	\$ 862,840	\$ 3,334,000	\$ 27,920	\$ 3,481,800
CAPITAL EXPENDITURES:						
	From Capital Schedule	\$ 101,095	\$ 862,841	\$ 3,346,000	\$ 748,114	\$ 3,481,800
TOTAL CAPITAL EXPENDITURES:		\$ 101,095	\$ 862,841	\$ 3,346,000	\$ 748,114	\$ 3,481,800
CONTRIBUTIONS TO RESERVES:						
03-242-440-80300	Transfer to Res. - Capital	\$ -	\$ -		\$ -	
03-242-440-80300	Transfer to Res. - Equipment	\$ 40,000	\$ 40,000	\$ 40,000	\$ -	\$ 15,000
CONTRIBUTIONS TO RESERVES		\$ 40,000	\$ 40,000	\$ 40,000	\$ -	\$ 15,000
REPAYMENT OF LONG-TERM DEBT:						
	Repayment of LTD	\$ -	\$ -	\$ -	\$ -	
REPAYMENT OF LONG-TERM DEBT:		\$ -	\$ -	\$ -	\$ -	\$ -
NET CAPITAL EXPENDITURES:		\$ (45,878)	\$ (40,000)	\$ (52,000)	\$ (720,194)	\$ (15,000)
DEPARTMENTAL SURPLUS/(DEFICIT):		\$ -	\$ -	\$ -	\$ (444,467)	\$ -

COTTAM WASTEWATER						
Account Number		2017 Actuals	2018 Actuals	2019 Budget	2019 Actuals	2020 Budget
OPERATING BUDGET						
OPERATING REVENUE:						
02-243-066-40854	Cottam Sewage	\$ 192,043	\$ 206,475	\$ 213,000	\$ 210,320	\$ 227,000
02-243-066-41310	Penalties & Interest	\$ 1,217	\$ 1,338	\$ 1,200	\$ 1,227	\$ 1,200
TOTAL OPERATING REVENUE:		\$ 193,260	\$ 207,813	\$ 214,200	\$ 211,547	\$ 228,200
OPERATING EXPENDITURES:						
02-243-099-60314	Utilities	\$ 9,193	\$ 8,220	\$ 10,000	\$ 6,776	\$ 10,000
02-243-099-60323	Write Offs		\$ -		\$ -	
02-243-099-60327	Communication Expense	\$ 578	\$ 578	\$ 600	\$ 578	\$ 600
02-243-099-63052	Property Taxes	\$ 7,393	\$ 8,717	\$ 8,700	\$ 11,893	\$ 12,000
02-243-099-64368	Sewer Service Connection		\$ -	\$ 2,000	\$ -	\$ 2,000
02-243-099-64370	Sanitary Backwater Valve Program		\$ -	\$ 1,500	\$ -	\$ 1,500
02-243-320-64360	OCWA Billing	\$ 67,382	\$ 79,970	\$ 75,000	\$ 67,144	\$ 75,000
02-243-320-64361	OCWA Billing (Lagoon Batch Treatment 2-43)		\$ -		\$ -	
02-243-320-64365	Sewer Flush & Mtce (Sanitary)	\$ 7,193	\$ 6,533	\$ 7,000	\$ 1,543	\$ 7,000
02-243-320-64366	Cottam System Repairs		\$ -		\$ 1,444	
TOTAL OPERATING EXPENDITURES:		\$ 91,738	\$ 104,018	\$ 104,800	\$ 89,377	\$ 108,100
NET OPERATING REVENUES (EXPENSES):		\$ 101,522	\$ 103,795	\$ 109,400	\$ 122,170	\$ 120,100
CONTRIBUTIONS TO (FROM) RESERVES:						
03-243-440-80500	Year End Deficit	\$ 148,804	\$ -		\$ -	
03-243-032-41700	Transfer from Res. - Working Capital	\$ (130,933)	\$ -	\$ (24,245)	\$ -	\$ 15,350
03-243-440-80100	Transfer to Res. - Working Capital		\$ 73,534		\$ -	\$ -
03-243-440-80100	Transfer to Res. - Capital	\$ 31,680	\$ 32,175	\$ 35,145	\$ -	\$ 56,750
NET CONTRIBUTIONS TO (FROM) RESERVES:		\$ 49,551	\$ 105,709	\$ 10,900	\$ -	\$ 72,100
OPERATING SURPLUS/(DEFICIT):		\$ 51,971	\$ (1,914)	\$ 98,500	\$ 122,170	\$ 48,000
CAPITAL BUDGET						
CAPITAL REVENUE:						
02-243-058-40504	Grants - Provincial - CWWF	\$ -	\$ 5,178	\$ -	\$ 1,463	
02-243-058-40515	Grants - Federal - CWWF	\$ -	\$ 10,356	\$ -	\$ 2,926	
02-243-052-40230	Local Improvement Charges	\$ -	\$ -	\$ -	\$ -	
02-243-066-41424	Long-term Debt	\$ -	\$ -	\$ -	\$ -	\$ 1,200,000
02-243-066-41510	Sale of Equipment	\$ -	\$ -	\$ -	\$ -	
03-243-032-41710	Transfer from DCs	\$ -	\$ -	\$ 240,000	\$ -	\$ 200,000
03-243-032-41711	Transfer from Reserves - Recon.	\$ -	\$ -		\$ -	
TOTAL CAPITAL REVENUE:		\$ -	\$ 15,534	\$ 240,000	\$ 4,389	\$ 1,400,000
CAPITAL EXPENDITURES:						
	From Capital Schedule	\$ 51,971	\$ 13,620	\$ 338,500	\$ 63,018	\$ 1,448,000
TOTAL CAPITAL EXPENDITURES:		\$ 51,971	\$ 13,620	\$ 338,500	\$ 63,018	\$ 1,448,000
CONTRIBUTIONS TO RESERVES:						
03-243-440-80300	Clear Unfinanced Capital	\$ -	\$ -	\$ -	\$ -	
03-243-440-80300	Transfer to (from) Res. - Capital	\$ -	\$ -	\$ -	\$ -	
03-243-440-80300	Transfer to Res. - Capital	\$ -	\$ -		\$ -	
CONTRIBUTIONS TO RESERVES		\$ -	\$ -	\$ -	\$ -	\$ -
REPAYMENT OF LONG-TERM DEBT:						
	Repayment of LTD	\$ -	\$ -		\$ -	
REPAYMENT OF LONG-TERM DEBT:		\$ -	\$ -	\$ -	\$ -	\$ -
NET CAPITAL EXPENDITURES:		\$ (51,971)	\$ 1,914	\$ (98,500)	\$ (58,630)	\$ (48,000)
DEPARTMENTAL SURPLUS/(DEFICIT):		\$ -	\$ -	\$ -	\$ 63,540	\$ -

CONTINUITY OF RESERVES, DEFERRED REVENUE & TRUST FUNDS

	G/L Acct	Account Name	2018 Bal Fwd	2019 Activity		2019 Bal Fwd	2020 Activity		2020 Bal Fwd
				Contribution	Application		Contribution	Application	
PROPERTY TAX SUPPORTED RESERVES									
Arena	03-000-032-31055	Reserve Arena	\$ -	\$ -	\$ -	\$ -			\$ -
BIA	03-000-032-31053	Reserve BIA	\$ 65,884	\$ -	\$ -	\$ 65,884			\$ 65,884
Building	03-000-032-39073	Building Fleet Reserve	\$ 21,000	\$ 10,500	\$ -	\$ 31,500	\$ 11,250		\$ 42,750
Building	03-000-032-39073	Building Department Reserve	\$ 479,293	\$ -		\$ 479,293			\$ 479,293
Facilities	03-000-032-39118	Facility Maint. - HVAC & Roof	\$ 485,765	\$ 170,000	\$ (19,150)	\$ 636,615	\$ 170,000	\$ (200,000)	\$ 606,615
Facilities	03-000-032-39125	Reserve - Lifecycle - Facilities	\$ 100,000	\$ 50,000	\$ (27,500)	\$ 122,500	\$ 50,000		\$ 172,500
Fire	03-000-032-39106	Reserves Fire Buildings	\$ -	\$ -	\$ -	\$ -			\$ -
Fire	03-000-032-39107	Reserves Fire Equipment	\$ 269,437	\$ 285,000	\$ -	\$ 554,437	\$ 305,000	\$ (745,000)	\$ 114,437
Fire	03-000-032-39108	Reserve Fire Fundraising	\$ 10,112	\$ -	\$ -	\$ 10,112			\$ 10,112
General	03-000-032-31041	Election and Related Costs	\$ -	\$ 25,000	\$ -	\$ 25,000	\$ 25,000		\$ 50,000
General	03-000-032-31044	General Admin Capital	\$ 50,991	\$ -	\$ (32,000)	\$ 18,991			\$ 18,991
General	03-000-032-31060	Working Capital Reserve	\$ 2,821,882	\$ -	\$ -	\$ 2,821,882			\$ 2,821,882
General	03-000-032-31063	Budget Stabilization	\$ 450,556	\$ 411,376	\$ -	\$ 861,932			\$ 861,932
General	03-000-032-31064	Affordable Housing Initiative	\$ 58,536	\$ -	\$ -	\$ 58,536			\$ 58,536
General	03-000-032-39078	Reserve Erie Shore Transit	\$ 11,001	\$ 6,000	\$ -	\$ 17,001	\$ 6,000		\$ 23,001
General	03-000-032-39104	Reserve Economic Development	\$ 74,943	\$ -	\$ (40,000)	\$ 34,943			\$ 34,943
General	03-000-032-39113	Reserve Health Care	\$ 65,000	\$ -	\$ -	\$ 65,000			\$ 65,000
General	03-000-032-39150	ELK Annuity Projects - Allocated	\$ 500,000	\$ -	\$ -	\$ 500,000			\$ 500,000
General	03-000-032-39150	ELK Annuity Projects - Unallocated	\$ 3,264,937	\$ -	\$ (2,250,000)	\$ 1,014,937		\$ (190,000)	\$ 824,937
IT	03-000-032-39112	Reseve Information Technology	\$ 4,316	\$ -	\$ -	\$ 4,316			\$ 4,316
Marina	03-000-032-31057	Reserve Marina Improvements	\$ 77,805	\$ -	\$ (16,000)	\$ 61,805		\$ (85,000)	\$ (23,195)
Migration	03-000-032-31056	Reserve Migration Festival	\$ 7,148	\$ -	\$ -	\$ 7,148			\$ 7,148
Parks	03-000-032-31043	Reserve Parks Property	\$ 7,124	\$ -	\$ -	\$ 7,124		\$ (53,000)	\$ (45,876)
Parks	03-000-032-31045	Reserve Park Fees	\$ 268,217	\$ 40,000	\$ -	\$ 308,217		\$ (247,500)	\$ 60,717
Parks	03-000-032-31047	Reserve Park/Arena Equipment	\$ 31,065	\$ 75,000	\$ -	\$ 106,065	\$ 80,000	\$ (177,500)	\$ 8,565
Parks	03-000-032-31049	Reserve Lion's Hall Prop. Development	\$ 104,746	\$ -	\$ (84,500)	\$ 20,246		\$ (20,000)	\$ 246
Parks	03-000-032-31062	Reserve Mettawas Park	\$ 91,373	\$ -	\$ (22,000)	\$ 69,373		\$ (11,000)	\$ 58,373
Parks	03-000-032-39064	Subdivision Tree Reserve	\$ 44,100	\$ -	\$ -	\$ 44,100			\$ 44,100
Parks	03-000-032-39067	Tree Reserve	\$ 19,850	\$ -	\$ -	\$ 19,850			\$ 19,850
Parks	03-000-032-39111	Reserve Skatepark/Splashpark	\$ 3,196	\$ -	\$ -	\$ 3,196			\$ 3,196
Parks	03-000-032-39119	Reserve - Lifecycle - Parks	\$ 21,535	\$ 110,000	\$ (115,000)	\$ 16,535	\$ 110,000	\$ (65,000)	\$ 61,535
Parks	03-000-032-39120	Reserve - Pickleball	\$ -	\$ 25,000	\$ -	\$ 25,000		\$ (25,000)	\$ -
Parks	03-000-032-39121	Reseve - Active Transportation	\$ -	\$ 45,000	\$ -	\$ 45,000			\$ 45,000
Plan	03-000-032-39130	Reserve - Cottam CIP	\$ 20,000	\$ -	\$ -	\$ 20,000			\$ 20,000
Police	03-000-032-31059	Reserve Capital OPP	\$ 621,388	\$ 80,000	\$ -	\$ 701,388	\$ 80,000		\$ 781,388
PW	03-000-032-31042	Reserve PW Drainage	\$ 285,000	\$ -		\$ 285,000		\$ (261,392)	\$ 23,608
PW	03-000-032-39062	Reserve Sidewalks	\$ 10,000	\$ -	\$ -	\$ 10,000			\$ 10,000
PW	03-000-032-39068	Reserve PW Capital	\$ 1,031,072	\$ -	\$ (431,500)	\$ 599,572		\$ (300,000)	\$ 299,572
PW	03-000-032-39072	Equipment Reserve - PW	\$ 135,824	\$ 250,000	\$ (336,500)	\$ 49,324	\$ 275,000	\$ (37,500)	\$ 286,824
PW	03-000-032-39075	Reserve - Lifecycle - Roads	\$ 680,000	\$ 565,000	\$ (547,906)	\$ 697,094	\$ 725,000	\$ (316,000)	\$ 1,106,094
PW	03-000-032-39082	Reserve - Lifecycle - Bridges	\$ 165,000	\$ 300,000	\$ (465,000)	\$ -	\$ 450,000	\$ (450,000)	\$ -
PW	03-000-032-39084	Reserve - Lifecycle - Storm	\$ 150,000	\$ 300,000	\$ (290,847)	\$ 159,153	\$ 450,000	\$ (30,000)	\$ 579,153
PW	03-000-032-39110	Reserve Public Works	\$ 12,513	\$ -	\$ -	\$ 12,513			\$ 12,513
PW	03-000-032-39117	Reserve - Parking Lots	\$ 10,200	\$ -	\$ -	\$ 10,200			\$ 10,200
PW	03-000-032-39181	Reserve Fund - Main St. Revitalization	\$ 40,654	\$ -	\$ (40,654)	\$ (0)			\$ (0)
REC	03-000-032-31070	Reserve - Recreation & Events	\$ 44,000	\$ -	\$ (44,000)	\$ -			\$ -
PROPERTY TAX SUPPORTED RESERVES TOTAL			\$ 12,615,464	\$ 2,747,876	\$ (4,762,557)	\$ 10,600,783	\$ 2,737,250	\$ (3,213,892)	\$ 10,124,141

CONTINUITY OF RESERVES, DEFERRED REVENUE & TRUST FUNDS

	G/L Acct	Account Name	2018 Bal Fwd	2019 Activity		2019 Bal Fwd	2020 Activity		2020 Bal Fwd
				Contribution	Application		Contribution	Application	
WATER AND WASTEWATER RESERVES									
Sewer - COT	03-000-032-39013	Reserve Cottam Equipment	\$ 7,500	\$ -	\$ -	\$ 7,500			\$ 7,500
Sewer - COT	03-000-032-39080	Working Capital Cottam Sewage	\$ (1,130,723)	\$ 35,145	\$ (24,245)	\$ (1,119,823)	\$ 72,100		\$ (1,047,723)
Sewer - KLW	03-000-032-31046	Sewer Plant Capital - LW	\$ (1)	\$ -	\$ -	\$ (1)			\$ (1)
Sewer - KLW	03-000-032-39004	Working Capital KLW Sewage	\$ 332,133	\$ 119,157	\$ -	\$ 451,290	\$ 25,452		\$ 476,742
Sewer - KLW	03-000-032-39006	Reserve LW Capital Conn Chgs	\$ 190,334	\$ -	\$ -	\$ 190,334			\$ 190,334
Sewer - KLW	03-000-032-39042	Reserve LW Equipment	\$ 124,917	\$ 40,000	\$ (100,000)	\$ 64,917	\$ 15,000		\$ 79,917
Sewer - KLW	03-000-032-39063	Reserve Sewer Capital - LW	\$ 1,077,275	\$ 335,940	\$ (1,014,000)	\$ 399,215	\$ 533,000	\$ (1,166,800)	\$ (234,585)
Water	02-201-032-39013	MOE Reserves - GS Water	\$ 59,278	\$ -	\$ -	\$ 59,278			\$ 59,278
Water	03-000-032-39005	Reserve Future Waterline Mtce	\$ 2,487,849	\$ 658,000	\$ (367,100)	\$ 2,778,749	\$ 726,000	\$ (3,155,000)	\$ 349,749
Water	03-000-032-39069	Reserve Meter Changeout Water	\$ 25,000	\$ 25,000	\$ -	\$ 50,000	\$ 50,000		\$ 100,000
Water	03-000-032-39070	Working Capital Reserve Water	\$ 762,553	\$ 101,744	\$ (10,000)	\$ 854,297	\$ 90,648	\$ (250,000)	\$ 694,945
Water	03-000-032-39071	Reserve Equipment Water	\$ 54,879	\$ 80,000	\$ (70,000)	\$ 64,879	\$ 80,000	\$ (115,000)	\$ 29,879
Water - UWSS	02-201-032-39300	Reserve Fund Union Water	\$ 4,581,378	\$ -	\$ -	\$ 4,581,378			\$ 4,581,378
Water - UWSS	02-201-032-39310	Equity in Op Res Union Water	\$ 3,329,841	\$ -	\$ -	\$ 3,329,841			\$ 3,329,841
WATER AND WASTEWATER RESERVES TOTAL			\$ 11,902,211	\$ 1,394,986	\$ (1,585,345)	\$ 11,711,852	\$ 1,592,200	\$ (4,686,800)	\$ 8,617,252
DEFERRED REVENUE									
	03-000-032-39209	Development Charges	\$ 2,865,083	\$ 1,200,000	\$ (153,850)	\$ 3,911,233	\$ 1,000,000	\$ (3,457,000)	\$ 1,454,233
	03-000-032-39180	Reserve Fund - Gas Tax	\$ 318,763	\$ -	\$ (80,000)	\$ 238,763			\$ 238,763
		Reserve Fund - OCIF	\$ -	\$ 954,495		\$ 954,495		\$ (954,495)	\$ -
DEFERRED REVENUE TOTAL			\$ 3,183,846	\$ 2,154,495	\$ (233,850)	\$ 5,104,491	\$ 1,000,000	\$ (4,411,495)	\$ 1,692,996
FUNDS HELD IN TRUST									
	04-150-034-31019	Cemetery Trust	\$ 1,162,630			\$ 1,162,630			\$ 1,162,630
FUNDS HELD IN TRUST TOTAL			\$ 1,162,630	\$ -	\$ -	\$ 1,162,630	\$ -	\$ -	\$ 1,162,630
TOTAL			\$ 28,864,151	\$ 6,297,357	\$ (6,581,752)	\$ 28,579,756	\$ 5,329,450	\$ (12,312,187)	\$ 21,597,019

KINGSVILLE FIRE DEPARTMENT-FLEET MANAGEMENT SUMMARY

RESERVE 03-000-032-39107

YEAR	VEHICLE DESCRIPTION TO BE REPLACED	EST. COST OF REPLACEMENT	RESERVE OPENING BALANCE	CONTRIBUTION TO RESERVES	DRAW FROM RESERVES	RESERVE CLOSING BALANCE	DRAW FROM DCs	FUNDED BY TAXATION	COMMENTS
2019			\$ 269,437	\$ 285,000		\$ 554,437			
2020	1995 ENGINE (#216) / 2010 CHIEF VEH (#212)	\$ 755,000	\$ 554,437	\$ 305,000	\$ 745,000	\$ 114,437			
2021	1996 RESCUE (#124)	\$ 500,000	\$ 114,437	\$ 325,000	\$ 425,000	\$ 14,437		\$ 75,000	
2022			\$ 14,437	\$ 265,000		\$ 279,437			
2023			\$ 279,437	\$ 265,000		\$ 544,437			
2024	2014 PREV. VEHICLE (#214)	\$ 40,000	\$ 544,437	\$ 265,000	\$ 40,000	\$ 769,437			
2025			\$ 769,437	\$ 265,000		\$ 1,034,437			
2026	2001 ENGINE (#122) / 2016 DEPUTY CHIEF (#217)	\$ 855,000	\$ 1,034,437	\$ 265,000	\$ 855,000	\$ 444,437			
2027			\$ 444,437	\$ 265,000		\$ 709,437			
2028			\$ 709,437	\$ 265,000		\$ 974,437			
2029			\$ 974,437	\$ 265,000		\$ 1,239,437			
2030	2020 CHIEF VEH (#212)	\$ 55,000	\$ 1,239,437	\$ 265,000	\$ 55,000	\$ 1,449,437			
2031	2006 ENGINE (#218) / 2021 BRUSH TRUCK (#215) / 2016 AIR PACKS	\$ 1,109,000	\$ 1,449,437	\$ 265,000	\$ 1,109,000	\$ 605,437			
2032			\$ 605,437	\$ 265,000		\$ 870,437			
2033	2008 RESCUE (#220)	\$ 600,000	\$ 870,437	\$ 265,000	\$ 600,000	\$ 535,437			
2034	2024 PREV. VEHICLE (#214)	\$ 40,000	\$ 535,437	\$ 265,000	\$ 40,000	\$ 760,437			
2035			\$ 760,437	\$ 275,000		\$ 1,035,437			
2036	2026 DEPUTY CHIEF (#217)	\$ 60,000	\$ 1,035,437	\$ 275,000	\$ 60,000	\$ 1,250,437			
2037	2017 AERIAL (#219)	\$ 900,000	\$ 1,250,437	\$ 275,000	\$ 900,000	\$ 625,437			
2038	2013 ENGINE (#123)	\$ 850,000	\$ 625,437	\$ 275,000	\$ 850,000	\$ 50,437		\$ -	
2039			\$ 50,437	\$ 275,000		\$ 325,437			
2040	2030 CHIEF VEH (#212)	\$ 60,000	\$ 325,437	\$ 275,000	\$ 45,000	\$ 555,437			
2041			\$ 555,437	\$ 275,000		\$ 830,437			
2042			\$ 830,437	\$ 275,000		\$ 1,105,437			
2043			\$ 1,105,437	\$ 275,000		\$ 1,380,437			
2044	2034 PREV. VEHICLE (#214)	\$ 40,000	\$ 1,380,437	\$ 275,000	\$ 40,000	\$ 1,615,437			

SURPLUS VEHICLES

YEAR	VEHICLE DESCRIPTION	COMMENTS
2016	2006 FORD PICKUP	ASSISTANT CHIEF VEHICLE

REPLACEMENT POLICY

KINGSVILLE BUILDING DEPARTMENT-FLEET MANAGEMENT SUMMARY									
RESERVE 03-000-032-39073									
YEAR	VEHICLE DESCRIPTION TO BE REPLACED	EST. COST OF REPLACEMENT	RESERVE OPENING BALANCE	CONTRIBUTION TO RESERVES	DRAW FROM RESERVES	RESERVE CLOSING BALANCE	DRAW FROM DEV. CHG.	TAXATION (CAPITAL)	COMMENTS
2019			\$ 21,000	\$ 10,500		\$ 31,500			
2020			\$ 31,500	\$ 11,250		\$ 42,750			Per PW Mgr, estimate for P/U incr from \$35k to \$37500. Estimate applied for
2021			\$ 42,750	\$ 15,000		\$ 57,750			
2022			\$ 57,750	\$ 15,000		\$ 72,750			
2023			\$ 72,750	\$ 15,000		\$ 87,750			
2024	2014 F-150 Inspector Vehicle	\$ 37,500	\$ 87,750	\$ 15,000	\$ 37,500	\$ 65,250			
2025	2015 F-150 Inspector Vehicle	\$ 37,500	\$ 65,250	\$ 15,000	\$ 37,500	\$ 42,750			
2026	2016 F-150 Inspector Vehicle	\$ 37,500	\$ 42,750	\$ 15,000	\$ 37,500	\$ 20,250			
2027			\$ 20,250	\$ 15,000		\$ 35,250			
2028			\$ 35,250	\$ 15,000		\$ 50,250			
2029			\$ 50,250	\$ 15,000		\$ 65,250			
2030	2020 By-law Enforcement Veh.	\$ 37,500	\$ 65,250	\$ 15,000	\$ 37,500	\$ 42,750			
2031			\$ 42,750	\$ 15,000		\$ 57,750			
2032			\$ 57,750	\$ 15,000		\$ 72,750			
2033			\$ 72,750	\$ 15,000		\$ 87,750			
2034	2024 Inspector Vehicle	\$ 37,500	\$ 87,750	\$ 15,000	\$ 37,500	\$ 65,250			
2035	2025 Inspector Vehicle	\$ 37,500	\$ 65,250	\$ 15,000	\$ 37,500	\$ 42,750			
2036	2026 Inspector Vehicle	\$ 37,500	\$ 42,750	\$ 15,000	\$ 37,500	\$ 20,250			

SURPLUS VEHICLES

YEAR	VEHICLE DESCRIPTION	COMMENTS

KINGSVILLE PUBLIC WORKS DEPARTMENT-FLEET MANAGEMENT SUMMARY

RESERVE 03-000-032-39072

YEAR	VEHICLE DESCRIPTION TO BE REPLACED	EST. COST OF REPLACEMENT	RESERVE OPENING BALANCE	CONTRIBUTION TO RESERVES	DRAW FROM RESERVES	RESERVE CLOSING BALANCE	DC's / OTHER REV.	TAXATION	COMMENTS
2019	Reserve Contribution		\$ 135,824	\$ 250,000		\$ 385,824	\$ -	\$ -	
	05-02 GMC 5500 - Plow / Salter	\$ 105,000	\$ 385,824		\$ 105,000	\$ 280,824			
	12-05 Zetor Tractor	\$ 110,000	\$ 280,824		\$ 81,500	\$ 199,324	\$ -	\$ 28,500	Trade-in Value of Zetor est at \$28,500
	12-08 International 40S	\$ 150,000	\$ 199,324		\$ 150,000	\$ 49,324			
2020	Reserve Contribution		\$ 49,324	\$ 275,000		\$ 324,324	\$ -	\$ -	
	10-01 Ford F-150	\$ 37,500	\$ 324,324		\$ 37,500	\$ 286,824	\$ -	\$ -	
2021	Reserve Contribution		\$ 286,824	\$ 300,000		\$ 586,824	\$ -	\$ -	
	11-01 Dodge Dakota	\$ 35,000	\$ 586,824		\$ 35,000	\$ 551,824	\$ -	\$ -	
	11-03 F550	\$ 75,000	\$ 551,824		\$ 75,000	\$ 476,824	\$ -	\$ -	
	82-01 Vermeer Chipper	\$ 75,000	\$ 476,824		\$ 75,000	\$ 401,824	\$ -	\$ -	
2022	Reserve Contribution		\$ 401,824	\$ 300,000		\$ 701,824	\$ -	\$ -	
	10-03 Case 580SM Backhoe	\$ 135,000	\$ 701,824		\$ 101,250	\$ 600,574	\$ -	\$ 33,750	Water Reserves 25%
	10-04 Case 521E Loader	\$ 235,000	\$ 600,574		\$ 176,250	\$ 424,324	\$ -	\$ 58,750	Water Reserves 25%
2023	Reserve Contribution		\$ 424,324	\$ 300,000		\$ 724,324	\$ -	\$ -	
	13-05 Ford F-150 4x4 p/u	\$ 35,000	\$ 724,324		\$ 35,000	\$ 689,324	\$ -	\$ -	
	88-01 Champion Grader	\$ 285,000	\$ 689,324		\$ 285,000	\$ 404,324			
2024	Reserve Contribution		\$ 404,324	\$ 325,000		\$ 729,324	\$ -	\$ -	
	12-01 International Workstar Tand	\$ 260,000	\$ 729,324		\$ 195,000	\$ 534,324	\$ -	\$ 65,000	Water Reserves 25%
	12-03 International 7500	\$ 260,000	\$ 534,324		\$ 260,000	\$ 274,324	\$ -	\$ -	
	12-04 Kioti Tractor (cemetery)	\$ 30,000	\$ 274,324		\$ 30,000	\$ 244,324	\$ -	\$ -	
	06-06 Brush Hog Mower (Zetor Att	\$ 20,000	\$ 244,324		\$ 20,000	\$ 224,324			
2025	Reserve Contribution		\$ 224,324	\$ 325,000		\$ 549,324	\$ -	\$ -	
	13-03 International 70S	\$ 260,000	\$ 549,324		\$ 260,000	\$ 289,324	\$ -	\$ -	
	13-06 MT6 Sidewalk Snow Plow	\$ 185,000	\$ 289,324		\$ 120,000	\$ 169,324	\$ -	\$ 65,000	Parks Portion - \$65,000
2026	Reserve Contribution		\$ 169,324	\$ 325,000		\$ 494,324	\$ -	\$ -	
	14-05 International 4300 (Roll-Off)	\$ 120,000	\$ 494,324		\$ 120,000	\$ 374,324	\$ -	\$ -	
	16-01 Elgin Sweeper	\$ 350,000	\$ 374,324		\$ 350,000	\$ 24,324	\$ -	\$ -	
2027	Reserve Contribution		\$ 24,324	\$ 325,000		\$ 349,324	\$ -	\$ -	
	15-01 Internation 70S	\$ 260,000	\$ 349,324		\$ 260,000	\$ 89,324	\$ -	\$ -	
	17-01 Dodge Ram 4x4 1500	\$ 35,000	\$ 89,324		\$ 35,000	\$ 54,324	\$ -	\$ -	
2028	Reserve Contribution		\$ 54,324	\$ 325,000		\$ 379,324	\$ -	\$ -	
	18-01 Dodge Ram 1500 Quad Cat	\$ 35,000	\$ 379,324		\$ 35,000	\$ 344,324	\$ -	\$ -	
2029	Reserve Contribution		\$ 344,324	\$ 325,000		\$ 669,324	\$ -	\$ -	
	17-05 Freightliner S/A	\$ 235,000	\$ 669,324		\$ 235,000	\$ 434,324	\$ -	\$ -	
2030	Reserve Contribution		\$ 434,324	\$ 325,000		\$ 759,324	\$ -	\$ -	
	18-06 Internation 7400 Sidedump	\$ 225,000	\$ 759,324		\$ 225,000	\$ 534,324	\$ -	\$ -	
			\$ 534,324			\$ 534,324	\$ -	\$ -	

KINGSVILLE PARKS & REC DEPARTMENT-FLEET MANAGEMENT SUMMARY

RESERVE 03-000-032-31047

YEAR	VEHICLE DESCRIPTION TO BE REPLACED	EST. COST OF REPLACEMENT	RESERVES OPENING BALANCE	CONTRIBUTION TO RESERVES	DRAW FROM RESERVES	RESERVES ENDING BALANCE	DC's	TAXATION	COMMENTS
2019	Contribution to Reserves		\$ 31,065	\$ 75,000		\$ 106,065	\$ -	\$ -	
2020	Contribution to Reserves		\$ 106,065	\$ 80,000		\$ 186,065		\$ -	
	2010 Ford F-150 Pick up	\$ 37,500	\$ 186,065		\$ 37,500	\$ 148,565	\$ -	\$ -	
	2010 Ice Resurfacers	\$ 110,000	\$ 148,565		\$ 110,000	\$ 38,565	\$ -	\$ -	
	Kubota ATV (Qty 2)	\$ 30,000	\$ 38,565		\$ 30,000	\$ 8,565			
2021	Contribution to Reserves		\$ 8,565	\$ 80,000		\$ 88,565	\$ -	\$ -	
	2010 Ball Groomers (x2)	\$ 15,000	\$ 88,565		\$ 15,000	\$ 73,565	\$ -	\$ -	
	2011 Skyjack (used)	\$ 10,000	\$ 73,565		\$ 10,000	\$ 63,565			
	2011 Top Dresser	\$ 15,000	\$ 63,565		\$ 15,000	\$ 48,565	\$ -	\$ -	
	2006 John Deere 30 Utility Tractor	\$ 37,000	\$ 48,565		\$ 37,000	\$ 11,565	\$ -	\$ -	Grounds Maintenance
2022	Contribution to Reserves		\$ 11,565	\$ 80,000		\$ 91,565			
	07-03 John Deere 3520	\$ 30,000	\$ 91,565		\$ 30,000	\$ 61,565			
	Kubota Mower	\$ 35,000	\$ 61,565		\$ 35,000	\$ 26,565			
2023	Contribution to Reserves		\$ 26,565	\$ 80,000		\$ 106,565			
2024	Contribution to Reserves		\$ 106,565	\$ 85,000		\$ 191,565			
	14-03 Ford F-150 Pick-up Truck	\$ 37,500	\$ 191,565		\$ 37,500	\$ 154,065	\$ -	\$ -	
2025	Contribution to Reserves		\$ 154,065	\$ 85,000		\$ 239,065	\$ -	\$ -	
	13-06 MT6 Sidewalk Tractor / Mower	\$ 185,000	\$ 239,065		\$ 65,000	\$ 174,065		\$ 120,000	- Total cost is \$185,000, \$120,000 is funded by PW
2026	Contribution to Reserves		\$ 174,065	\$ 85,000		\$ 259,065	\$ -	\$ -	
	14-01 Bobcat T590 Loader	\$ 80,000	\$ 259,065		\$ 80,000	\$ 179,065			
	Tree Spade	\$ 16,000	\$ 179,065		\$ 16,000	\$ 163,065	\$ -	\$ -	
2027	Contribution to Reserves		\$ 163,065	\$ 90,000		\$ 253,065			
	2015 Kioti Tractor w Loader NX4510	\$ 30,000	\$ 253,065		\$ 30,000	\$ 223,065	\$ -	\$ -	
	17-02 Ford F550 Std Cab Dump	\$ 75,000	\$ 223,065		\$ 75,000	\$ 148,065	\$ -	\$ -	
	17-04 Ford F550 Std Cab Dump	\$ 75,000	\$ 148,065		\$ 75,000	\$ 73,065	\$ -	\$ -	

<div>KINGSVILLE FACILITIES - ROOF & HVAC RESERVE</div> <div>RESERVE 03-000-032-39118</div>									
YEAR	VEHICLE DESCRIPTION TO BE REPLACED	EST. COST OF REPLACEMENT	RESERVES OPENING BALANCE	CONTRIBUTION TO RESERVES	DRAW FROM RESERVES	RESERVES ENDING BALANCE	DC's	TAXATION	COMMENTS
2019	Contribution to Reserves		\$ 485,765	\$ 170,000	\$ 19,150	\$ 636,615	\$ -		
2020	Contribution to Reserves		\$ 636,615	\$ 170,000	\$ 200,000	\$ 606,615	\$ -		
2021	Contribution to Reserves		\$ 606,615	\$ 170,000		\$ 776,615	\$ -		

<div>ENVIRONMENTAL SERVICES (201) FLEET MANAGEMENT SUMMARY</div> <div>03-000-032-39071</div>									
YEAR	VEHICLE DESCRIPTION	EST. COST OF	RESERVE	CONTRIBUTION	DRAW FROM	RESERVE		Working	
	TO BE REPLACED	REPLACEMENT	OPENING	TO RESERVES	RESERVES	CLOSING	Rate Funded	Capital	COMMENTS
			BALANCE			BALANCE		Reserves	
2019	2006 Ford F-350 Extended Cab Service	\$ 70,000	\$ 54,879	\$ 80,000	\$ 70,000	\$ 64,879	\$ -		
2020	2008 GMC Sierra 2500 HD 4x4	\$ 45,000	\$ 64,879	\$ 80,000	\$ 45,000	\$ 99,879	\$ -		
	2006 Ford F-350 Extended Cab Service	\$ 70,000	\$ 99,879		\$ 70,000	\$ 29,879	\$ -		
2021			\$ 29,879	\$ 80,000		\$ 109,879			
2022	2010 Case 580SM Backhoe (water portion)	\$ 33,750	\$ 109,879	\$ 80,000	\$ 33,750	\$ 156,129	\$ -		- 25% water / 75% PW
	2010 Case 521E Loader (water portion)	\$ 58,750	\$ 156,129		\$ 58,750	\$ 97,379	\$ -		- 25% water / 75% PW
2023	2013 Ford F-150 4x4 extended cab	\$ 35,000	\$ 97,379	\$ 80,000	\$ 35,000	\$ 142,379	\$ -		
2024	2012 International Workstar Tandem Dump (water por	\$ 65,000	\$ 142,379	\$ 80,000		\$ 222,379			- 25% water / 75% PW
		\$ 35,000	\$ 222,379		\$ 35,000	\$ 187,379	\$ -		
2025	2013 Kioti CK20S	\$ 30,000	\$ 187,379	\$ 80,000	\$ 30,000	\$ 237,379	\$ -		
	2012 Valve Excercising/Hydro-Excavation Trailer	\$ 74,000	\$ 237,379		\$ 74,000	\$ 163,379	\$ -		
2026			\$ 163,379	\$ 80,000		\$ 243,379			
2027	2017 Ford F250 Pickup Truck With Cap	\$ 60,000	\$ 243,379	\$ 80,000	\$ 60,000	\$ 263,379	\$ -		
2028			\$ 263,379	\$ 80,000		\$ 343,379	\$ -		
2029			\$ 343,379	\$ 80,000		\$ 423,379	\$ -		
2030	2018 Ford 350 with Service Box	\$ 70,000	\$ 423,379	\$ 80,000	\$ 70,000	\$ 433,379	\$ -		

SURPLUS VEHICLES

YEAR	VEHICLE DESCRIPTION	COMMENTS							
2027	17-03 Ford F250 Pickup Truck with Cap	\$ 60,000							

ENVIRONMENTAL SERVICES (242 / 243) FLEET MANAGEMENT SUMMARY									
03-000-032-39013/39042									
YEAR	VEHICLE DESCRIPTION TO BE REPLACED	EST. COST OF REPLACEMENT	RESERVE OPENING	CONTRIBUTION TO RESERVES	DRAW FROM RESERVES	RESERVE CLOSING	DC's	Working	COMMENTS
Cottam Equipment Reserve (39013)									
2016						\$ 7,500			
LSW Equipment Reserve (39042)									
2019	1997 International Dump	\$ 100,000	\$ 124,916	\$ 40,000	\$ 100,000	\$ 64,916			
2020			\$ 64,916	\$ 15,000	\$ -	\$ 79,916			
2021	2004 Kubota 32 HP Front Mount Lawnmower	\$ 25,000	\$ 79,916	\$ 15,000	\$ 25,000	\$ 69,916			
	1999 Daewoo Extended Boom Liftruck	\$ 20,000	\$ 69,916		\$ 20,000	\$ 49,916			
2022			\$ 49,916	\$ 15,000		\$ 64,916			
2023	2012 Kubota Tractor	\$ 30,000	\$ 64,916	\$ 15,000	\$ 30,000	\$ 49,916			
2024	2013 Kioti Tractor CK20S	\$ 25,000	\$ 49,916	\$ 15,000	\$ 25,000	\$ 39,916			
2025			\$ 39,916	\$ 15,000		\$ 54,916			

SURPLUS VEHICLES

YEAR	VEHICLE DESCRIPTION	COMMENTS



APPENDIX "A"

GENERAL ADMINISTRATION

GRANT REQUESTS						
01-112-200-60390		2019	2020	Date Request Received	2020	Notes
ORGANIZATION:		Approved	Requested		Approved	
1	2nd Cottam Scouts	\$ 1,500	\$ 5,000	30-Oct-19		-to offset the costs of a trailer for all camping and safety gear, an event tent, camping tents, portable tables and chairs. These items are required to facilitate adventures for youth outside of the hall at Cottam United Church
2	Arts Society of Kingsville	\$ 2,000	\$ 10,000	30-Oct-19		- to offset the cost of hosting Culture Days, Follow Your H'Art Campaign and Kingsville Folk Fest (\$4,000 cash grant). They are also asking to waive fees for use of the Grovedale House for their monthly meeting (\$6,000 value).
3	BIA - Facelift Grant		\$ 5,000	9-Oct-19		- to assist BIA members with façade improvements. The Facelift grant will cover 50% of the cost to a maximum of \$500 per application.
4	Cedar Island Yacht Club	\$ 7,000	\$ 5,130	25-Oct-19		- to offset a portion of their capital costs to provide a Youth Sailing Program. Capital costs to include enclosing the permanent docks with a roof to allow for storage of equipment as well as a rigid hull inflatable boat.
5	Cottam United Church		\$ 8,500	31-Oct-19		-to offset the cost of materials to build an outdoor stage beside their newly built prayer garden. The stage can be used for outdoor concerts, music festivals outdoor movies and other community gatherings.
6	Discovery School-Based Childcare Program of Kingsville		\$ 3,708	16-Oct-19		- to cover the costs of replacing outdoor equipment for 4 before/after programs. Equipment includes scooters, phys ed cart, rubber ball kits and beach barrows to provide fun ways to move and be active during program hours.
7	Erie North Shore Hockey- Juvenile OHF Championship		\$ 10,000	28-Oct-19		-to offset a portion of the cost to host the 2019-2020 OHF Juvenile Championship in Kingsville April 10-12, 2020. The event is estimated to draw 300 out of town visitors and also draw 1000s of local fans from Essex county.
8	Erie Shores Quilters Guild	\$ 960	\$ 1,380	28-Oct-19		-to offset the cost of renting the Unico 1 meeting / month. They also meet at the arena on a monthly basis and are requesting a reduction in the rental amount from \$120 to \$90/month
9	Jack Miner Migratory Bird Foundation	\$ 8,000	\$ 10,000	30-Oct-19		-to offset the cost of replacing an unsafe fence that surrounds the sanctuary.
10	Kingsville and Essex Assoc. Band	\$ 8,000	\$ 10,000	30-Oct-19		- to support the operating costs of the Kingsville-Essex Associated Band
11	Kingsville Horticultural Society	\$ 8,000	\$ 8,000	28-Oct-19		- to maintain and construct flower beds, purchase planters and dedication plaques throughout the municipality. Historically, the Town has also earmarked \$10,000 in the Parks - Horticultural budget (60344) to be used at the Horticultural Society's discretion. Also want to implement a Junior Gardener and Seedy Saturday program.
12	Kingsville Pickleball Inc.		\$ 2,809	18-Oct-19		-to cover costs of purchasing portable pickleball nets to be used before and after the tennis nets are put up and removed, to be used in Migration Hall and for school demonstrations
13	Kingsville Soccer Association		\$ 30,000	3-Nov-19		-to offset a portion of the cost to build a storage facility centrally located between both sets of soccer fields. This would allow for housing of more equipment necessary to the development of players and will be used as a central location for coaches, refs and anyone requiring assistance.
14	Kingsville-Gosfield Heritage Society	\$ 2,000	\$ 1,100	25-Oct-19		-to offset a portion of the cost to purchase a new computer to meet the needs for today and for the future.
15	Migration Hall	\$ 10,000	\$ 3,000	25-Oct-19		- Migration Hall hosts a variety of sports, theatre and other community events which benefit our residents and local businesses and non-profit groups. Their request will offset the cost towards the production of 'The Music Man' for performance fee expenses of Music Express and the Kingsville Essex Marching Band.
16	Rotary Club of Cottam	\$ 3,000	\$ 3,000	28-Oct-19		- to offset the cost of the Annual Horse Show / Fall festival & other activities for Cottam Youth
17	Rotary Club of Kingsville Southshore		\$ 2,160	17-Oct-19		-to cover the fees for renting the Unico building for 2 meetings per month. The rotary has provided volunteers to extend food bank availability hours and assist in organized events such as the Highland Games, Migration festival and parades.
18	Shooters Photography Club	\$ 1,000	\$ 1,000	28-Oct-19		-to cover the costs of renting Arena Room B for meetings.
19	Southwestern Ontario Gleaners		\$ 6,175	30-Oct-19		-requesting \$6175 to purchase a new battery for their lift truck that is vital to their day to day operations. This would also help to further their cause of feeding hungry people both locally and internationally.
20	St. John de Brebeuf Catholic Church		\$ 25,000	16-Oct-19		- to help with the implementation of a building renovation project that will allow the church to continue to operate for years to come.
21	The Great Migration Paint Out		\$ 5,000	30-Oct-19		-to offset the cost of hosting a new community event October 15-18. This event will feature local and visiting artists where the community will be able to interact and witness the artistic visions and interpretations of the town and surrounding area.
22	The Joan Cotte Arts Endowment Fund		\$ 2,455	28-Oct-19		-to offset the cost of starting up a not-for-profit organization aimed at encouraging students in grades 9 and 10 to plan, budget and execute art based projects. The fund will award monetary grants to students.
23	Windsor Symphony Orchestra		\$ 1,500	31-Oct-19		-to offset the cost in providing a free summer concert in Kingsville as part of their summer concert series. They are looking to hold the event in a park and are asking that any fees be waived for park rental.
	2nd Kingsville Scouts	\$ 2,500				- to help send 14 youth to the Pacific Scout Jamboree in British Columbia, in July of 2019.
	Artisan Alley Project	\$ 2,500				- continuation of a multi-year project to establish an "Artisan Alley" in the Northwest corner of Division and Main St. The 2019 grant will be applied towards logo
	BIA - Floral Project	\$ 19,353	N/A - Funding Agreement included in Public Works budget			- to offset the cost of planters / hanging baskets and maintenance in downtown Kingsville. The 2019 application includes costs to fund a Spring - Fall and a Winter planter program.
	Cottam Minor Baseball	\$ 7,460				- to offset the cost of refurbishing the existing batting cage and purchasing a new pitching machine.
	KDHS - Bursary	\$ 3,000				- to offer 7 x \$500 post secondary education bursaries
	KDHS - OFSAA Basketball (2019) & OFSAA Volleyball (2020)	\$ 2,000				- requesting \$2,000 per year (2019 & 2020) to offset a portion of the cost of hosting OFSAA events. Each event is estimated to bring 750 -1,000 visitors to Kingsville.
	Kingsville Historical Park	\$ 10,000	N/A - Funding Agreement included in Recreation budget			- To offset a portion of the operating costs associated with maintaining the Kingsville Historical Park Museum. The museum has over 3000 military artifacts for residents and tourists view.
	Kingsville Lion's Club	\$ 3,000				- to offset a portion of their cost to host various events throughout the year. All proceeds from the events are directed to Lions charities and projects.
	Leamington Lasers Swim Team	\$ 1,000				- The Leamington Lasers provide a fun, safe and competitive atmosphere for swimmers between the ages of 5 - 18. 20 of their 46 swimmers reside in Kingsville. Their 2019 request will offset a portion of various equipment purchases and the hiring of additional coaching.
	Migrant Worker Community Program	\$ 2,000				- MWCP's mission is to provide a more positive balance to the life of migrant workers by offering social, cultural, recreation and communication opportunities and to build cultural bridges with their host communities
	Trinity Anglican Church	\$ 8,000				- requesting up to \$8,000 to build a gazebo in memory of Tom Schinkelshoek and labyrinth gardens in memory of William Jackson where people can gather, relax and enjoy nature.
	Charitable Advertising / Sponsorships					
	MADD					- MADD Message Yearbook
	Unallocated					
						0.5% of taxes is estimated at \$89,837
TOTAL REQUESTS:		\$ 112,273	\$ 159,917		\$ -	

PRIOR YEARS GRANT REQUESTS						
01-112-200-60390		2015	2016	2017	2018	2019
ORGANIZATION:		Actual	Actual	Actual	Actual	Actual
	2nd Kingsville Scouts	\$ 1,000	\$ -	\$ 1,000	\$ -	\$ 2,500
	2nd Cottam Scouts	\$ -	\$ -	\$ -	\$ -	\$ 1,500
	ACCESS - Youth and Family Resource	\$ 2,000	\$ 2,000	\$ 2,000	\$ -	\$ -
	Artisan Alley Project	\$ -	\$ -	\$ -	\$ 5,000	\$ -
	Arts Society of Kingsville (ASK)	\$ 1,000	\$ -	\$ 2,000	\$ 3,760	\$ 2,000
	BIA	\$ 13,000	\$ 13,000	\$ 18,000	\$ 20,300	\$ 19,353
	Cedar Island Yacht Club				\$ 10,000	\$ 7,000
	Cottam Rotary	\$ 2,500	\$ 2,500	\$ 5,370	\$ 2,500	\$ 3,000
	Cottam Minor Baseball	\$ -	\$ -	\$ -	\$ -	\$ 7,460
	Community for Doctors	\$ 20,000	\$ (20,000)		\$ -	\$ -
	Erie North Shore Minor Hockey				\$ 4,500	\$ -
	Erie Shores Quilters Guild				\$ 960	\$ 960
	Essex Spitfire Committee	\$ 1,000	\$ -		\$ -	\$ -
	Habitat for Humanity	\$ -	\$ -	Reserved	\$ -	\$ -
	Jack Miner Foundation	\$ 7,000	\$ 10,000	\$ 9,000	\$ 9,000	\$ 8,000
	KCC - Celebrate Canada	\$ 2,367	\$ 3,000	\$ 3,000		\$ -
	KDHS - Bursary	\$ 2,000	\$ 2,500	\$ 3,000	\$ 3,000	\$ 3,000
	KDHS- OFSAA Basketball (2019) & Of	\$ -	\$ -	\$ -	\$ -	\$ 2,000
	KDHS - Visual Arts Class			\$ 1,200	\$ -	\$ -
	Kingsville Historical Park	\$ 3,958	\$ 4,149	\$ 3,990	\$ 3,989	\$ 10,000
	Kingsville Historical Park - Staffing	\$ 3,334	\$ 3,334	\$ 10,000	\$ 10,000	\$ -
	Kingsville Horticultural Society	\$ 6,000	\$ 7,000	\$ 7,000	\$ 7,000	\$ 8,000
	Kingsville Lion's Club	\$ 350	\$ 400	\$ 6,450	\$ 6,450	\$ 3,000
	Kingsville-Essex Band	\$ 5,000	\$ 6,500	\$ 8,000	\$ 8,000	\$ 8,000
	Kingsville-Gosfield Historical Society	\$ -	\$ -	\$ 1,000	\$ 2,000	\$ 2,000
	Kingsville Minor Baseball	\$ -	\$ -	\$ 12,000	\$ -	\$ -
	Little Tomato Children's Theatre				\$ 2,000	\$ -
	Leamington Lasers Swim Team	\$ 1,000	\$ -		\$ -	\$ 1,000
	Migrant Worker Program	\$ 5,000	\$ 5,000	\$ 5,000	\$ 1,000	\$ 2,000
	Migration Festival	\$ -	\$ -		\$ -	\$ -
	Migration Hall	\$ 5,000	\$ 5,000	\$ 8,500	\$ 8,500	\$ 10,000
	Miscellaneous	\$ -	\$ -		\$ -	\$ -
	Royal Canadian Legion - Local Branch	\$ -	\$ -		\$ -	\$ -
	Royal Canadian Legion - National	\$ -	\$ -		\$ -	\$ -
	Shooters Photography Club				\$ 500	\$ 1,000
	South Essex Arts Assoc.	\$ -	\$ 500	\$ 500	\$ -	\$ -
	Sun County Crows Lacrosse	\$ 4,000	\$ -		\$ -	\$ -
	Sun Parlour Folk Music Festival	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ -
	Trinity Anglican Church	\$ -	\$ -	\$ -	\$ -	\$ 8,000
	Misc. Charitable Advertising	\$ -	\$ 284		\$ -	\$ -
TOTAL REQUESTS:		\$ 105,509	\$ 65,167	\$ 127,010	\$ 128,459	\$ 109,773

ACCESSIBILITY ADVISORY COMMITTEE						
Account Number		2017 Actuals	2018 Actuals	2019 Budget	2019 Actuals	2020 Budget
OPERATING BUDGET						
OPERATING EXPENDITURES:						
01-184-072-60114	Committee Honourarium	\$ 2,200	\$ 1,900	\$ 3,000	\$ 1,300	\$ 3,000
01-184-098-60254	Training and Development	\$ -	\$ -	\$ 300	\$ -	\$ 300
01-184-099-63300	Textnet Phone line	\$ 2,076	\$ 2,076	\$ 2,100	\$ 1,557	\$ 2,100
TOTAL OPERATING EXPENDITURES:		\$ 4,276	\$ 3,976	\$ 5,400	\$ 2,857	\$ 5,400
CAPITAL EXPENDITURES:						
		\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL CAPITAL EXPENDITURES:		\$ -	\$ -	\$ -	\$ -	\$ -
NET SURPLUS/(DEFICIT):		\$ (4,276)	\$ (3,976)	\$ (5,400)	\$ (2,857)	\$ (5,400)

TOURISM & ECONOMIC DEVELOPMENT						
Account Number		2017 Actuals	2018 Actuals	2019 Budget	2019 Actuals	2020 Budget
OPERATING BUDGET						
OPERATING REVENUE:						
01-185-058-40502	Provincial Grants (RED)	\$ -	\$ -	\$ 27,000	\$ -	
01-185-066-41320	Promotional Clothing	\$ 1,856	\$ 2,308	\$ 1,500	\$ 613	\$ 1,500
01-185-066-41321	Web Advertising	\$ -	\$ -	\$ 1,500	\$ -	\$ -
01-185-066-41322	Community Group Sign logos	\$ -	\$ -	\$ 500	\$ -	\$ 500
01-185-066-41323	Tourist Maps	\$ -	\$ 11,589	\$ 6,750	\$ 268	\$ 6,750
01-185-066-41324	Conference Registrations	\$ 1,699	\$ -	\$ 1,500	\$ -	\$ 1,500
01-185-066-41325	Conference Sponsorships	\$ 14,000	\$ -	\$ 5,000	\$ (500)	\$ 5,000
01-185-066-41326	Kingsville Business Awards	\$ -	\$ -	\$ 9,000	\$ 13,199	\$ 13,500
01-185-066-41327	EDC Marketing Programs	\$ -	\$ -	\$ -	\$ 1,345	
03-185-032-41700	Transfer from Reserve	\$ 16,357	\$ -	\$ 66,275	\$ 40,000	
TOTAL OPERATING REVENUE:		\$ 33,912	\$ 13,897	\$ 119,025	\$ 54,924	\$ 28,750
OPERATING						
01-185-072-60114	Committee Honourarium	\$ 5,900	\$ 4,600	\$ 8,400	\$ 3,600	\$ 8,400
01-185-098-60254	Training and Development	\$ 474	\$ 1,859	\$ 1,200	\$ 1,204	\$ 1,500
01-185-099-60307	Printing Costs	\$ 1,658	\$ 718	\$ 1,700	\$ 718	\$ 1,700
01-185-099-60320	Memberships / Workshops	\$ 411	\$ 1,559	\$ 1,600	\$ 1,122	\$ 1,600
01-185-099-60327	Communication	\$ 150	\$ 135	\$ 150	\$ 135	\$ 600
01-185-099-60358	Small Capital	\$ -	\$ -	\$ 1,200	\$ -	\$ 1,200
01-185-099-60628	Community Events (Tall Ships)	\$ -	\$ 3,500	\$ 40,000	\$ 40,000	\$ 3,500
01-185-099-63100	Billboard Signs	\$ 9,158	\$ 3,053	\$ 6,000	\$ 6,106	\$ 6,000
01-185-099-63101	Pucovsky Sign area rental	\$ 500	\$ -	\$ 500	\$ 1,000	\$ 500
01-185-099-63102	Billboard Designs	\$ -	\$ 2,748	\$ 3,000	\$ -	\$ 3,000
01-185-099-63103	EDC Promotions	\$ 9,484	\$ 7,723	\$ 10,000	\$ 5,350	\$ 10,000
01-185-099-63104	Marketing Initiatives	\$ 9,586	\$ 8,422	\$ 10,000	\$ 14,692	\$ 10,000
01-185-099-63105	Community Group Sign logos	\$ 197	\$ 500	\$ 500	\$ -	\$ 500
01-185-099-63106	Tourist Maps	\$ 632	\$ 10,225	\$ 10,000	\$ -	\$ 10,000
01-185-099-63113	EcDev Conference	\$ 25,345	\$ 4,079	\$ 6,500	\$ 4,576	\$ 6,500
01-185-099-63115	Kingsville Business Awards	\$ -	\$ -	\$ 7,250	\$ 14,675	\$ 13,500
01-185-099-63107	FICE Program	\$ -	\$ -		\$ -	
01-185-099-63108	Tourist Videos	\$ 6,711	\$ -		\$ -	
01-185-099-63109	App Development	\$ -	\$ -		\$ -	
01-185-099-63110	Accomodation Update	\$ -	\$ -		\$ -	
01-185-099-63111	Community Profile Book	\$ -	\$ -		\$ -	
01-185-099-63114	Business Retention & Expansion		\$ -	\$ 53,275	\$ 22,037	
EXPENDITURES:		\$ 70,206	\$ 49,120	\$ 161,275	\$ 115,215	\$ 78,500
PLUS/(DEFICIT):		\$ (36,294)	\$ (35,223)	\$ (42,250)	\$ (60,290)	\$ (49,750)

HERITAGE COMMITTEE						
Account Number		2017 Actuals	2018 Actuals	2019 Budget	2019 Actuals	2020 Budget
OPERATING BUDGET						
OPERATING EXPENDITURES:						
01-186-072-60114	Committee Remuneration	\$ 8,800	\$ 7,700	\$ 10,800	\$ 5,100	\$ 10,800
01-186-098-60254	Training and Development	\$ 2,883	\$ -	\$ 5,250	\$ 1,752	\$ 5,250
01-186-099-60301	Office Supplies	\$ 279	\$ 675	\$ 500	\$ 10	\$ 500
01-186-099-60306	Advertising	\$ 529	\$ 1,709	\$ 720	\$ 725	\$ 720
01-186-099-60319	Professional Services - Legal	\$ 879	\$ 1,391	\$ 1,000	\$ 735	\$ 1,000
01-186-099-60320	Memberships & Subscriptions	\$ 774	\$ 374	\$ 800	\$ 455	\$ 800
01-186-099-60400	Mileage		\$ -		\$ 344	
01-186-099-63200	Research Assistant/Student	\$ 4,400	\$ 5,880	\$ 5,040	\$ 4,617	\$ 5,040
01-186-099-63201	Plaques	\$ -	\$ -	\$ 2,400	\$ 1,274	\$ 2,400
01-186-099-63202	Outreach Programs	\$ -	\$ -	\$ 1,000	\$ -	\$ 1,000
01-186-099-63203	Website Development	\$ 365	\$ 34	\$ 300	\$ 180	\$ 300
TOTAL OPERATING EXPENDITURES:		\$ 18,911	\$ 17,763	\$ 27,810	\$ 15,192	\$ 27,810
NET SURPLUS/(DEFICIT):		\$ (18,911)	\$ (17,763)	\$ (27,810)	\$ (15,192)	\$ (27,810)



APPENDIX "B"

INFORMATION TECH.

DEPARTMENT

APPENDIX "B"		
Account Number		2020 Budget
Computer Maintenance		
01-114-099-60309	TOMRMS renewal	350
	BrowseAloud Annual Fee	2,000
	Computer repairs	3,500
	Nessus Vulnerabilty Scanner	3,500
	VEEAM Maintenance	1,250
	Great Plains Support and Enhancement	34,000
	Adobe Contract	5,500
	Laserfiche Maintenance	11,500
	Microsoft Maintenance	14,500
	AutoCAD	1,500
	SmartUPS	2,050
	Cisco Smartnet - all gear	8,500
	Geocortex Maintenance - (Kingsville Share)	1,050
	VMWare Maintenance	2,200
	Webhosting costs	6,600
	NetCrunch Maintenance	2,300
	ACS After Hours Support	2,450
	nFront Renewal	600
	Barracuda Spam/Virus Firewall	5,400
	Barracuda Email Archiver	1,750
	Barracuda Webfilter 410 Town Hall	5,400
	Barracuda Webfilter Grovedale	1,400
	Barracuda Webfilter Unico	1,400
	Barracuda Webfilter BIA	1,400
	ESRI License (Kingsville Share)	7,000
	KACE Maintenance	2,500
	Public Sector Digest - Asset Management	3,500
	Fire Extrication Software	1,350
	FirePro Maintenance	3,500
	Card Access Software Maintenance	1,000
	Card Access System Hardware Maintenance	1,700
	Kardtech - Fuel Monitoring System	2,500
	Duo renewal	5,000
	Cisco Umbrella	3,500
	Certificate Renewals for Domains (SSL)	1,800
	Acronis Maintenance	1,500
	SiteImprove	2,000
	eScribe	27,000
	Everbridge	8,500
	Server and SAN warranty	3,500
	PerfectMind Maintenance	4,100
TOTALS:		\$ 200,050



APPENDIX "C"

FACILITY DETAIL

FACILITIES						
Account Number		2017 Actuals	2018 Actuals	2019 Budget	2019 Actuals	2020 Budget
Grovedale Arts & Culture Centre						
01-171-135-60102	Grovedale - Salaries - Full Time		\$ -		\$ -	\$ 10,000
01-171-135-60104	Grovedale - Salaries - Part Time		\$ -	\$ 23,000	\$ -	\$ 3,000
01-171-135-60105	Grovedale - Salaries - Seasonal		\$ -		\$ -	\$ 20,000
01-171-135-60314	Grovedale - Utilities		\$ 339	\$ 8,400	\$ 10,621	\$ 15,000
01-171-135-60315	Grovedale - Facility Maint		\$ -	\$ 3,000	\$ 11,926	\$ 3,000
01-171-135-60327	Grovedale - Communication		\$ -	\$ 1,200	\$ 485	\$ 1,200
	Total Expenses	\$ -	\$ 339	\$ 35,600	\$ 23,033	\$ 52,200
Lakeside Pavilion						
01-171-155-60102	Pavilion - Salaries - Full Time	\$ 2,259	\$ 1,370	\$ 2,500	\$ 6,500	\$ 2,500
01-171-155-60104	Pavilion - Salaries - Part Time	\$ 8,575	\$ 9,316	\$ 12,000	\$ 12,748	\$ 12,000
01-171-155-60105	Pavilion - Salaries - Seasonal	\$ 26,830	\$ 27,807	\$ 28,500	\$ 7,054	\$ 30,000
01-171-155-60314	Pavilion - Utilities	\$ 7,440	\$ 6,353	\$ 8,670	\$ 6,298	\$ 8,670
01-171-155-60315	Pavilion - Facility Maint	\$ 4,875	\$ 7,529	\$ 10,500	\$ 5,591	\$ 10,500
01-171-155-60327	Pavilion - Communication	\$ 576	\$ 532	\$ 600	\$ 444	\$ 600
	Total Expenses	\$ 50,555	\$ 52,906	\$ 62,770	\$ 38,635	\$ 64,270
Lion's Hall						
01-171-159-60102	Lions Hall - Salaries - Full Time	\$ 1,918	\$ 1,154	\$ 800	\$ 615	\$ 1,500
01-171-159-60104	Lions Hall - Salaries - Part Time	\$ 9	\$ 490	\$ 50	\$ 227	\$ 250
01-171-159-60105	Lions Hall - Salaries - Seasonal	\$ 646	\$ 241	\$ 500	\$ 166	\$ 750
01-171-159-60314	Lions Hall - Utilities	\$ 10,479	\$ 9,542	\$ 12,500	\$ 8,439	\$ 12,500
01-171-159-60315	Lions Hall - Facility Maintenance	\$ 5,502	\$ 2,871	\$ 2,000	\$ 2,345	\$ 2,000
01-171-159-60327	Lions Hall - Communication	\$ 533	\$ 492	\$ 500	\$ 410	\$ 500
01-171-159-60337	Lions Hall - Grounds Mtce		\$ -		\$ -	
01-171-159-60341	Lions Hall - Janitorial		\$ -		\$ -	
	Total Expenses	\$ 19,086	\$ 14,789	\$ 16,350	\$ 12,202	\$ 17,500
Carnegie Building						
01-171-171-60314	Carnegie - Utilities	\$ 4,575	\$ 3,352	\$ 5,600	\$ 3,186	\$ 5,600
01-171-171-60315	Carnegie - Facility Maint	\$ 6,601	\$ 11,804	\$ 6,600	\$ 9,436	\$ 6,600
01-171-171-60327	Carnegie - Communication	\$ 1,355	\$ 769	\$ 1,950	\$ 541	\$ 1,950
01-171-171-60336	Carnegie - Parking Lot Repairs		\$ -		\$ -	
01-171-171-60337	Carnegie - Grounds Mtce					
01-171-171-60341	Carnegie - Janitorial		\$ -	\$ 15,000	\$ 10,234	\$ 10,000
	Total Expenses	\$ 12,531	\$ 15,925	\$ 29,150	\$ 23,397	\$ 24,150
Unico Community Centre						
01-171-172-60102	Unico CC - Salaries - Full Time	\$ 3,566	\$ 4,847	\$ 2,200	\$ 1,932	\$ 4,500
01-171-172-60104	Unico CC - Salaries - Part Time	\$ 1,356	\$ 2,997	\$ 800	\$ 1,926	\$ 2,500
01-171-172-60105	Unico CC - Salaries - Seasonal	\$ 2,004	\$ 1,732	\$ 2,300	\$ 1,496	\$ 3,000
01-171-172-60306	Unico CC - Advertising		\$ -		\$ -	
01-171-172-60314	Unico CC - Utilities	\$ 3,879	\$ 3,747	\$ 4,800	\$ 3,627	\$ 4,800
01-171-172-60315	Unico CC - Facility Maint	\$ 7,542	\$ 6,761	\$ 6,500	\$ 854	\$ 1,500
01-171-172-60327	Unico CC - Communication	\$ 659	\$ 720	\$ 800	\$ 676	\$ 800
01-171-172-60341	Unico CC - Janitorial	\$ -	\$ -	\$ -	\$ 4,480	\$ 5,000
01-171-172-60337	Unico CC - Grounds Mtce		\$ -		\$ -	
	Total Expenses	\$ 19,006	\$ 20,804	\$ 17,400	\$ 14,992	\$ 22,100
Cottam Library / Day Care						
01-171-173-60314	Cottam Library - Utilities	\$ 381	\$ (1,680)		\$ 779	
01-171-173-60315	Cottam Library - Facility Maint	\$ 3,462	\$ 666	\$ 1,500	\$ 1,566	\$ 1,500
01-171-173-60336	Cottam Library - Parking Lot Repairs		\$ -		\$ -	
01-171-173-60337	Cottam Library - Grounds Mtce		\$ -		\$ -	
	Total Expenses	\$ 3,843	\$ (1,013)	\$ 1,500	\$ 2,345	\$ 1,500
Ruthven Library / Day Care						
01-171-174-60314	Ruthven Library - Utilities	\$ 87	\$ -		\$ -	
01-171-174-60315	Ruthven Library - Facility Maint	\$ 2,039	\$ 253	\$ 1,000	\$ 280	\$ 1,000
01-171-174-60336	Ruthven Library - Parking Lot Repairs		\$ -		\$ -	
01-171-174-60337	Ruthven Library - Grounds Mtce		\$ -		\$ -	
	Total Expenses	\$ 2,125	\$ 253	\$ 1,000	\$ 280	\$ 1,000
Kingsville Library						
01-171-175-60314	Kingsville Library - Utilities	\$ 2,435	\$ 2,283	\$ 3,600	\$ 1,695	\$ 3,600
01-171-175-60315	Kingsville Library - Facility Maint	\$ 1,703	\$ 2,922	\$ 2,200	\$ 630	\$ 2,200
01-171-175-60336	Kingsville Library - Parking Lot Rep	\$ -	\$ -		\$ -	
01-171-175-60337	Kingsville Library - Grounds Mtce	\$ -	\$ 204		\$ -	
	Total Expenses	\$ 4,138	\$ 5,409	\$ 5,800	\$ 2,325	\$ 5,800
Ridgeview Park						
01-171-176-60102	Ridgeview - Salaries - Full Time	\$ 3,423	\$ 5,712	\$ 4,700	\$ 6,852	\$ 5,700
01-171-176-60104	Ridgeview - Salaries - Part Time	\$ 1,388	\$ 1,575	\$ 1,100	\$ 9,470	\$ 2,500
01-171-176-60105	Ridgeview - Salaries - Seasonal	\$ 15,209	\$ 14,528	\$ 24,000	\$ 14,374	\$ 24,000
01-171-176-60314	Ridgeview - Utilities	\$ 4,340	\$ 9,380	\$ 10,000	\$ 8,793	\$ 10,000
01-171-176-60315	Ridgeview - Facility Maint	\$ 4,144	\$ 10,214	\$ 5,000	\$ 2,775	\$ 5,000
01-171-176-60327	Ridgeview - Communication	\$ 142	\$ -		\$ -	
01-171-176-60337	Ridgeview - Grounds Mtce	\$ 3,917	\$ 4,207	\$ 4,500	\$ 2,498	\$ 4,500
	Total Expenses	\$ 32,562	\$ 45,616	\$ 49,300	\$ 44,762	\$ 51,700
Kingsville Soccer / Baseball Fields						
01-171-177-60102	KSB - Salaries - Full Time	\$ 8,831	\$ 11,598	\$ 3,200	\$ 24,185	\$ 12,000
01-171-177-60104	KSB - Salaries - Part Time	\$ 1,829	\$ 9,972	\$ 4,900	\$ 12,299	\$ 10,000
01-171-177-60105	KSB - Salaries - Seasonal	\$ 19,649	\$ 11,660	\$ 13,700	\$ 9,143	\$ 24,500
01-171-177-60314	KSB - Utilities	\$ 3,038	\$ 1,843	\$ 3,400	\$ 1,935	\$ 3,400
01-171-177-60315	KSB - Facility Maint	\$ 4,807	\$ 2,806	\$ 2,500	\$ 3,200	\$ 2,500
01-171-177-60337	KSB - Grounds Mtce	\$ 11,555	\$ 8,914	\$ 11,000	\$ 14,331	\$ 11,000
	Total Expenses	\$ 49,708	\$ 46,793	\$ 38,700	\$ 65,094	\$ 63,400



APPENDIX "D"

RECREATION

PROGRAMS & EVENTS

RECREATION PROGRAMS DETAIL						
Account Number		2017 Actuals	2018 Actuals	2019 Budget	2019 Actuals	2020 Budget
Canada Day						
01-175-149-41350	Sponsorship					\$ 15,000
01-175-149-40713	Vendor Space					\$ 2,000
	Total Revenue					\$ 17,000
01-175-149-60306	Advertising					\$ 3,500
01-175-149-60318	Equipment Rentals					\$ 6,000
01-175-149-60621	Fireworks					\$ 5,000
01-175-149-60761	Food/Beverage					\$ 2,000
01-175-149-60771	Logistics					\$ 3,000
01-175-149-60785	Entertainment					\$ 6,000
	Total Expenses					\$ 25,500
	Net Revenue (Expenses)					\$ (8,500)
Grovedale Entertainment-8 events						
01-175-153-40502	Provincial/Federal Grants					\$ 5,000
01-175-153-40550	Admissions					\$ 20,000
01-175-153-40551	Beer & Wine Revenue					\$ 24,000
01-175-153-41272	Vendor Fees					\$ -
01-175-153-41350	Sponsorship					\$ 16,000
	Total Revenue					\$ 65,000
01-175-153-60306	Advertising & Promotion					\$ 6,000
01-175-153-60318	Equipment Rental					\$ 5,000
01-175-153-60319	Progressional Services -Sound and Light					\$ 8,000
01-175-153-60771	Logistics					\$ 4,000
01-175-153-60785	Entertainment					\$ 24,000
01-175-153-60786	Staging					\$ 4,000
01-175-153-60790	Beer & Wine Purchases					\$ 12,000
	Total Expenses					\$ 63,000
	Net Revenue (Expenses)					\$ 2,000
Sound and Light Show						
01-175-084-40502	Provincial Grants					\$ 16,000
01-175-084-40550	Admissions					\$ 22,500
01-175-084-40551	Beer & Wine Revenue					\$ 8,000
01-175-084-41272	Vendor Fees					\$ 3,000
01-175-084-41350	Sponsorships					\$ 5,000
	Total Revenue					\$ 54,500
01-175-084-60306	Advertising & Promotion					\$ 6,000
01-175-084-60318	Equipment Rental					\$ 6,000
01-175-084-60319	Progressional Services -Sound and Light					\$ 10,000
01-175-084-60771	Logistics					\$ 8,000
01-175-084-60785	Entertainment					\$ 15,000
01-175-084-60786	Staging					\$ 4,000
01-175-084-60790	Beer and Wine Purchase					\$ 4,000
01-175-084-60832	Volunteer Appreciation					\$ 1,500
	Total Expenses					\$ 54,500
	Net Revenue (Expenses)					\$ -
Older Adult Events						
01-175-066-40648	Older Adults - Ticket Sales	\$ 376	\$ 1,968	\$ 2,000	\$ -	
01-175-066-40659	Older Adults - Vendor Space	\$ 896	\$ 1,007	\$ 1,100	\$ 478	
01-175-066-40660	Older Adults - Bar Service	\$ -	\$ 700	\$ 1,200	\$ -	
	Total Revenue	\$ 1,272	\$ 3,675	\$ 4,300	\$ 478	\$ -
01-175-099-60632	Older Adults	\$ 602	\$ 3,163	\$ 1,100	\$ -	
01-175-099-60643	Older Adults - Photocopier Supplies	\$ -	\$ -	\$ -	\$ -	
01-175-099-60644	Older Adults - Activity Guide	\$ 2,870	\$ 2,343	\$ 2,500	\$ -	
01-175-099-60645	Older Adults - Advertising	\$ 831	\$ 810	\$ 1,100	\$ -	
01-175-099-60646	Older Adults - Entertainment	\$ 680	\$ 3,869	\$ 2,500	\$ -	
01-175-099-60647	Older Adults - Other	\$ 645	\$ 183	\$ -	\$ 114	
	Total Expenses	\$ 5,628	\$ 10,369	\$ 7,200	\$ 114	\$ -
	Net Revenue (Expenses)	\$ (4,355)	\$ (6,693)	\$ (2,900)	\$ 363	\$ -
Tall Ships						
01-175-150-40551	Tall Ships - Beer & Wine Sales	\$ -	\$ -	\$ -	\$ 8,892	
01-175-150-40700	Tall Ships - Ticket Sales- Boarding	\$ -	\$ -	\$ 137,540	\$ 162,037	
01-175-150-40702	Tall Ships - VIP Dinner	\$ -	\$ -	\$ 10,000	\$ 262	
01-175-150-40703	Tall Ships - Merchandise Sales	\$ -	\$ -	\$ 5,000	\$ 3,270	
01-175-150-40704	Tall Ships - Grant Revenue	\$ -	\$ -	\$ 42,500	\$ 18,750	
01-175-150-40705	Tall Ships - EcDev Contribution	\$ -	\$ -	\$ 40,000	\$ 40,000	
01-175-150-40712	Tall Ships - Private Sector Contribution	\$ -	\$ -	\$ 20,000	\$ 5,500	
01-175-150-40713	Tall Ships - Vendor Space	\$ -	\$ -	\$ 500	\$ 1,037	
	Total Revenue	\$ -	\$ -	\$ 255,540	\$ 239,748	\$ -
01-175-150-60761	Tall Ships - Food and Beverages	\$ -	\$ -	\$ 1,500	\$ 759	
01-175-150-60765	Tall Ships - Artist / Performer Fees	\$ -	\$ -	\$ 6,000	\$ 7,060	
01-175-150-60766	Tall Ships - Artist / Performer Expenses	\$ -	\$ -	\$ 500	\$ 1,000	
01-175-150-60767	Tall Ships - Tall Ships Fees	\$ -	\$ -	\$ 176,000	\$ 156,482	
01-175-150-60768	Tall Ships - Travel and Accommodation	\$ -	\$ -	\$ 5,000	\$ 2,061	
01-175-150-60769	Tall Ships - TSA Fees	\$ -	\$ -	\$ 23,625	\$ 21,051	
01-175-150-60770	Tall Ships - Port Fees, Technical, Insurance	\$ -	\$ -	\$ 15,000	\$ 20,799	
01-175-150-60771	Tall Ships - Logistics	\$ -	\$ -	\$ 5,000	\$ 22,054	
01-175-150-60772	Tall Ships - Security	\$ -	\$ -	\$ 2,000	\$ 6,481	
01-175-150-60773	Tall Ships - Food and Beverage Vendor	\$ -	\$ -	\$ 19,000	\$ 26,657	
01-175-150-60774	Tall Ships - Local Promotion	\$ -	\$ -	\$ 15,000	\$ 31,070	
01-175-150-60775	Tall Ships - Expanded Promotion	\$ -	\$ -	\$ 20,000	\$ 22,416	
01-175-150-60777	Tall Ships - Blockbuster Fees	\$ -	\$ -	\$ 4,000	\$ 4,070	
01-175-150-60776	Tall Ships - Merchandise cost	\$ -	\$ -	\$ 5,000	\$ 6,630	
	Total Expenses	\$ -	\$ -	\$ 297,625	\$ 328,592	\$ -
	Net Revenue (Expenses)	\$ -	\$ -	\$ (42,085)	\$ (88,844)	\$ -

HIGHLAND GAMES						
Account Number		2017 Actuals	2018 Actuals	2019 Budget	2019 Actuals	2020 Budget
OPERATING BUDGET						
OPERATING REVENUE:						
01-177-058-40502	Provincial Grants		\$ -	\$ -	\$ 2,800	
01-177-066-40550	Admissions		\$ -	\$ 44,250	\$ 67,629	\$ 75,000
01-177-066-40551	Beer & Wine Revenue		\$ -	\$ 2,000	\$ 17,038	\$ 27,000
01-177-066-40552	Beer Garden Admission		\$ -	\$ 3,000	\$ 2,266	\$ 5,000
01-177-066-40553	Merchandise Sales		\$ -	\$ 6,000	\$ 2,630	\$ 6,000
new	Participant Fees			\$ -		\$ 4,000
01-177-066-41350	Sponsorships		\$ -	\$ 3,000	\$ 2,400	\$ 15,000
01-177-066-41272	Vendor Fees		\$ -	\$ 5,000	\$ 4,127	\$ 5,000
TOTAL OPERATING REVENUE:		\$ -	\$ -	\$ 63,250	\$ 98,890	\$ 137,000
OPERATING EXPENDITURES:						
01-177-099-60301	Office Supplies		\$ -	\$ 600	\$ 1,230	\$ 2,700
01-177-099-60306	Advertising & Promotion		\$ -	\$ 7,000	\$ 15,341	\$ 15,500
01-177-099-60309	Computer Maint / Website		\$ -	\$ 300	\$ -	\$ -
01-177-099-60312	Insurance		\$ -	\$ 4,100	\$ 3,856	\$ 4,000
01-177-099-60318	Equipment Rental (Porta Johns)		\$ -	\$ 1,830	\$ 2,983	\$ 4,000
01-177-099-60327	Communication (Radios / PA system)		\$ -	\$ 1,000	\$ 224	\$ 4,400
01-177-099-60776	Merchandise		\$ -	\$ 3,000	\$ 3,275	\$ 2,500
01-177-099-60781	EMS & OPP		\$ -	\$ 3,000	\$ 3,366	\$ 3,700
01-177-099-60782	Fencing		\$ -	\$ 3,500	\$ 3,205	\$ 4,700
01-177-099-60783	Heavy Game Events		\$ -	\$ 2,500	\$ 2,072	\$ 5,600
01-177-099-60784	Sheep Herding and Shearing		\$ -	\$ 5,000	\$ 953	\$ 1,000
01-177-099-60785	Musical Entertainment (live)		\$ -	\$ 4,000	\$ 4,296	\$ 8,000
01-177-099-60786	Stages, Tents, Tables, Golf Carts, etc.		\$ -	\$ 5,000	\$ 6,356	\$ 10,000
01-177-099-60787	Security		\$ -	\$ 1,100	\$ 893	\$ 1,500
01-177-099-60788	Piper Band (PPBSO)		\$ -	\$ 16,000	\$ 11,051	\$ 20,000
01-177-099-60789	Trophies		\$ -	\$ 2,000	\$ 578	\$ 1,000
01-177-099-60790	Beer & Wine Purchases			\$ -	\$ 9,902	\$ 14,500
new	Shuttle Buses					\$ 3,000
new	Highland Dance					\$ 5,000
new	Axe Throwing					\$ 4,000
new	Bio Degradable Cups					\$ 2,000
01-177-099-60832	Volunteer Appreciation and attire		\$ -	\$ 2,000	\$ 2,149	\$ 4,800
TOTAL OPERATING EXPENDITURES:		\$ -	\$ -	\$ 61,930	\$ 71,729	\$ 121,900
NET OPERATING REVENUES (EXPENSES):		\$ -	\$ -	\$ 1,320	\$ 27,161	\$ 15,100
CONTRIBUTIONS TO (FROM) RESERVES:						
03-177-032-41700	Trans. from Res. - Working Cap.	\$ -	\$ -		\$ -	
03-177-440-80100	Transfer to Res. - Working Cap.	\$ -	\$ -		\$ -	\$ 15,100
NET CONT. TO (FROM) RESERVES:		\$ -	\$ -	\$ -	\$ -	\$ 15,100
OPERATING SURPLUS/(DEFICIT):		\$ -	\$ -	\$ 1,320	\$ 27,161	\$ -



APPENDIX "E"

OCWA

5-YEAR CAPITAL FORECAST

Town of Kingsville

5 Year Recommended Capital/Major Maintenance from 2020 to 2024
The Ontario Clean Water Agency has identified the following capital projects/major maintenance for your review and approval.

Scope of Work	2020		2021		2022		2023		2024		Rationale for Project
Lakeshore West Wastewater Treatment Plant											
CWWF Project Contingency	\$	50,000									CWWF Change orders
Rotork Valves	\$	25,000			\$	20,000	\$	10,000	\$	10,000	Life cycle replacement - Many of the valves throughout the facility are original and are becoming unreliable which will have an impact on operations. Primary Sludge for scum boxes, Grit Building, sludge holding tanks
Lighting upgrade entire facility inside and out			\$	40,000							Lifecycle replacement/Energy Saving- current lights and fixtures are aged and will need to be replaced. Replacement will be with new energy efficient lightening resulting in cost savings
Primary Sludge pump 1& 2 Wear Parts			\$	2,000			\$	2,000			Helps Run the scum boxes and assist remove odours. Sludge holding tanks stay cleaner. High wear item due to raw water characteristics
Generator Batteries	\$	2,000	\$	2,000	\$	2,000	\$	2,000	\$	2,000	Battery replacement every three years completed in 2017
UV Bulbs and Ballast Inventory stock required	\$	12,500	\$	12,500	\$	12,500	\$	12,500	\$	12,500	Life cycle replacement - every 12,000 hours. Need stock,
New scum box heaters	\$	3,500					\$	5,000	\$	5,000	Life cycle replacement - many components are out dated and are becoming unreliable which will have an impact on operations.
Scrubber Maintenance and rebuilds sludge building	\$	5,000	\$	5,000	\$	5,000	\$	5,000	\$	5,000	Contract a Scrubber company to assess and quote repairs required. Annual cleaning
Heater repair and installation various sites	\$	5,000	\$	5,000							Heaters breaking down in various locations.
Chain and Rail Replacement Pump Stations	\$	5,000	\$	5,000	\$	5,000	\$	5,000	\$	5,000	Various site require updates
PLC/SCADA	\$	100,000	\$	100,000	\$	100,000	\$	100,000	\$	100,000	Life cycle replacement - many components are out dated and are becoming unreliable which will have an impact on operations. Specifically Grit building PLC Cabinet
Pump Replacement/Maintenance	\$	60,000	\$	60,000	\$	60,000	\$	60,000	\$	60,000	Life cycle replacement - several pumps at the pump stations are starting to meggar low.Yr 2023 Headworks replacement
Rebuild one grit pumps					\$	2,500			\$	2,500	CWWF Replacing in 2018, Impeller/volute replacement starting in 2021
Lighting upgrade For exterior Pole lights	\$	3,500									LED Upgrade, pole lights, safety, 9 of 10 pole lights are not working,
RAS#3 Pump Replacement	\$	20,000									Life cycle replacement
Final Wasting Pump (replace Moyno)	\$	35,000									Safety
Centrifuge rebuild					\$	35,000					Repairs/Maintenance - send to Alpha Laval to be rebuilt. While the unit is out of service, liquid sludge will have to be hauled.
Final Clarifier Sand Blasting & Painting	\$	50,000	\$	50,000							Life cycle replacement - metal is rusting and paint peeling due to age in both final clarifiers.
Advanced system Odour Control Grit Building	\$	60,000									Improvement - Install new odour control system on the grit building to help with community complaints
Pressure Meter Primary Wasting Pump (3)	\$	7,500									Life cycle replacement - original equipment end of life
Primary Clarifier Sand Blast and Reseal	\$	50,000	\$	50,000							Conduct per 2018 Inspections
Primary Clarifier Gear box Rebuild (inspection to be completed)	\$	30,000					\$	30,000	\$	30,000	Primary #1 requires rebuild.
Retaining wall	\$	1,500									Probid install Easy block, Town to provide other options, conduct in house
Outdoor Ferric Tank Cleaning	\$	26,000									Remove sludge and inspect the outdoor tank
Grit Classifier Maintenance	\$	3,000	\$	3,000	\$	3,000	\$	3,000	\$	3,000	The flights are wearable items that need every few years depending on Grit , plan is to install sand per Sam Directo.
Davit Installation/refurbish at pump stations	\$	11,000									No Davits avail to use to pull pumps presently
CSA Z462-18 – Workplace Electrical Safety		TBD									Mandated requirement for an Arc Flash Risk Assessment
Diffusers replacement	\$	10,000	\$	5,000							To stop dead zones in aeration. #3&4
Total Estimate - Recommended Capital	\$	575,500	\$	339,500	\$	245,000	\$	234,500	\$	235,000	
Kingsville Wastewater Lagoons											
Check Valve Replacement & Installation	\$	4,000	\$	4,000	\$	4,000	\$	4,000	\$	4,000	Life cycle replacement - original equipment.
Kingsville PS#1 Pump Replacement	\$	25,000									Life cycle replacement - original equipment.
Arc Flash Assessment		TBD									Third party assessment must be completed - H&S Risk for staff working on equipment. Assessments conducted at the main building and all pump stations.
UPS Replacement Pump Stations 1&4	\$	2,400									Life cycle replacement - original equipment.
Major Maintenance Total	\$	2,400	\$	-	\$	-	\$	-	\$	-	Life cycle replacement - original equipment.
Soft Starts	\$	5,000	\$	5,000	\$	5,000	\$	5,000			Improvements - motor soft starts for the raw pumps to assist in prolonging the life of the motors.
Kingsville PS#2 Generator #2	\$	140,000									Life cycle replacement - original equipment.
Fence Replacement Kingsville pump station #2	\$	8,000									Landscaping to be done along with fence.
Submersible Transfer Pump			\$	45,000							Pump is used to equalize cells.
Pump Station Reset Relocation	\$	4,500									KvPS#1,2,3 & still to be completed
Total Estimate - Recommended Capital	\$	191,300	\$	54,000	\$	9,000	\$	9,000	\$	4,000	
Cottam Wastewater Lagoons											
CWWF Contingency	\$	10,000									
Lagoon Interconnect Valve Replacement			\$	60,000							Life cycle replacement - current interconnect between cell #1 and cell #2 is out of service, lagoons are not being operated as designed.
Alum Pumps			\$	10,000	\$	10,000					Life cycle replacement.
Lagoon #1 south bank rehabilitation	\$	35,000									Improvement- lagoon bank is becoming eroded and will eventually become unstable
Arc Flash Assessment	\$	3,000									Third party assessment must be completed - H&S Risk for staff working on equipment. Assessments conducted at the main building and all pump stations.
Total Estimate - Recommended Capital	\$	48,000	\$	70,000	\$	10,000	\$	-	\$	-	
Capital Total	\$	814,800	\$	463,500	\$	264,000	\$	243,500	\$	239,000	



APPENDIX "F"

2019 CAPITAL SUMMARY

2019 CAPITAL SUMMARY			
Account Number		2019 Budget	2019 Actuals
GENERAL ADMINISTRATION:			
01-112-360-71960	Modernization Grant Initiatives	\$ -	\$ 45,717
TOTALS:		\$ -	\$ 45,717
INFORMATION TECHNOLOGY:			
01-114-360-71703	IT - Phone System (lease payments)	\$ 11,333	\$ 10,417
01-114-360-71901	IT - MS Laptop (Transfer from Building)	\$ 1,600	\$ -
01-114-360-71902	IT - New Hire IT Hardware / Licensing	\$ 4,500	\$ 4,547
01-114-360-71903	IT - Great Plains Upgrade	\$ 7,000	\$ 3,282
01-114-360-71904	IT - Council - laptop replacements x 6 (Microsoft Surface)	\$ 6,500	\$ 6,891
01-114-360-71905	IT - MS - Card Access Expansion (back buildings)	\$ 22,500	\$ 18,678
01-114-360-71906	IT - Arena - Scheduling Software	\$ 11,000	\$ 5,088
01-114-360-71907	IT - Arena - Camera System (Phase 2 - exterior)	\$ 15,000	\$ 15,250
01-114-360-71908	IT - Mobile Time Entry / E-stubs (Penny)	\$ 17,500	\$ 2,215
01-114-360-71909	IT - Windows 10 Licensing	\$ 2,000	\$ -
01-114-360-71910	IT - Fire Office Support Workstation	\$ 2,000	\$ 1,967
01-114-360-71911	IT - HR Manager laptop	\$ 2,000	\$ 1,102
01-114-360-71912	IT - Deputy Fire Chief Laptop	\$ 2,000	\$ 1,661
01-114-360-71913	IT - Arena Front Desk Laptop	\$ 2,000	\$ 1,102
01-114-360-71914	IT - Admin Asst Workstation	\$ 2,000	\$ 2,305
01-114-360-71915	IT - Endpoint Protection Solution (Cyber Security)	\$ 11,000	\$ -
01-114-360-71916	IT - 2 Factor Authentication Solution (Cyber Security)	\$ 7,200	\$ 10,644
01-114-360-71918	IT - Diamond Enhancements - Payroll Optimization	\$ 9,000	\$ 10,131
TOTALS:		\$ 136,133	\$ 95,281
FIRE DEPARTMENT:			
01-121-360-71919	FIRE - 2 Battery Operated Ventilation Fans with misting	\$ 10,000	\$ 10,430
TOTALS:		\$ 10,000	\$ 10,430
POLICE:			
TOTALS:		\$ -	\$ -
BUILDING DEPARTMENT:			
01-124-360-71823	BUILD - Mobile Software Solution (Completion)	\$ 23,500	\$ 40,110
01-124-360-71920	BUILD - Vehicle Mounts x 3	\$ 1,150	\$ 2,070
01-124-360-71921	BUILD - Mobile printing x 3	\$ 1,200	\$ 844
01-124-360-71922	BUILD - Inspector laptop replacement x 5	\$ 12,500	\$ 11,768
TOTALS:		\$ 38,350	\$ 54,792
PUBLIC WORKS:			
01-130-360-71545	Lakeview Ave. E Recon. to Grandview	\$ -	\$ 5,536
01-130-360-71546	PW - Main Street W Reconstruction (Finalize Engineering)	\$ 25,000	\$ -
01-130-360-71547	PW - Esseltine Drain	\$ 4,200,000	\$ 41,402
01-130-360-71744	PW - Park Street Reconstruction (Final restoration, street	\$ 120,000	\$ 161,206
01-130-360-71750	PW - Land Acquisition (Incl legal costs) Jasperson	\$ 60,500	\$ -
01-130-360-71825	PW - Bridge #018 - Road 11 over Ruscom River (Engineering)	\$ 170,000	\$ 5,508
01-130-360-71826	PW - Bridge #42 – Maddox Drain Culvert (Engineering and	\$ 30,000	\$ -
01-130-360-71827	PW - Bridge #046 - South Talbot Road over Boose Drain	\$ 82,000	\$ 31,607
01-130-360-71827	PW - Bridge #046 - South Talbot Road over Boose Drain	\$ 465,000	\$ -
01-130-360-71828	PW - Culvert #503 - McCallum Drive over Mill Creek Scratch	\$ -	\$ 14,443
01-130-360-71830	CWATS Kings 13B (Ph 4) Seaclyff Dr.: Union Ave:DiM	\$ -	\$ 422
01-130-360-71831	PW - CWATS Kings 8 (County Rd 50: MA 1301 Heritage - Ford	\$ 215,000	\$ 391
01-130-360-71834	PW - Fleet - Plow / Salter for 2019 International (Replaced	\$ 105,000	\$ 105,022
01-130-360-71836	PW - Jasperson Traffic Study	\$ -	\$ 8,713
01-130-360-71837	PW - Division St S Resurfacing (Park & Division adjacent to	\$ 55,000	\$ 63,080
01-130-360-71923	PW - Bridge #032 - Cedar Island Bridge (Engineering & minor	\$ 50,000	\$ 99,554
01-130-360-71924	PW - Talbot Service Road Bridge over Upcott Drain (Bridge	\$ 25,000	\$ 2,802
01-130-360-71925	PW - Jasperson Dr Improvements and Realignment	\$ 1,040,000	\$ 22,366
01-130-360-71926	PW - Road Program - Heritage Road (Main to Chrysler	\$ 70,000	\$ 56,938
01-130-360-71927	PW - Road Program - Cedarhurst Subdivision (Mill & Pave)	\$ 975,000	\$ 531,223
01-130-360-71928	PW - Road Program - Lansdowne Ave (Mill & Pave)	\$ 595,000	\$ 385,442
01-130-360-71929	PW - Sidewalk Program (Elm - Reconstruct sections of	\$ 52,500	\$ 51,559
01-130-360-71930	PW - Fleet - Zetor Tractor Replacement	\$ 110,000	\$ 103,644
01-130-360-71931	MS - Pedestrian Crossover (2 locations)	\$ 24,000	\$ 30,538
01-130-360-71932	MS - Traffic Counter (Speed and Volume)	\$ 4,600	\$ 4,059
01-130-360-71955	Main St Revitalization Exp	\$ -	\$ 40,011
01-130-360-71745	PW - Bridge #014 - Road 10 over Paterson Drain	\$ -	\$ 24,667
01-130-360-71956	Road Program - Spruce St (Mill & Pave)	\$ -	\$ 60,077
01-130-360-71957	Road Program - Rural Roads (Tar & Chip)	\$ -	\$ 384,265
01-130-360-71958	Cottam Woods Boulevard Improvements	\$ -	\$ 42,192
01-130-360-71959	Sign Truck Replacement	\$ -	\$ 150,998
01-130-360-71961	Flood Mitigation Efforts	\$ -	\$ 7,913
TOTALS:		\$ 8,473,600	\$ 2,435,576
SANITATION:			
TOTALS:		\$ -	\$ -
CEMETERY:			
TOTALS:		\$ -	\$ -

2019 CAPITAL SUMMARY			
Account Number		2019 Budget	2019 Actuals
ARENA:			
01-170-360-71933	ARENA - Brine Filtration System	\$ 7,500	\$ 7,372
TOTALS:		\$ 7,500	\$ 7,372
PARKS:			
01-171-360-71154	PARKS - Mettawas Park - Landscape Architecture	\$ 40,000	\$ 18,209
01-171-360-71428	PARKS - Lakeside Park Bridge Beautification	\$ 10,000	\$ 140
01-171-360-71564	PARKS - Shoreline Improvements (1251 Heritage and Arner	\$ 40,000	\$ 44,859
01-171-360-71645	PARKS - Lions Park Landscape Architecture	\$ 18,000	\$ 2,928
01-171-360-71645	PARKS - Lions Park Construction (Phase 1A & 1B)	\$ 200,000	\$ 221,575
01-171-360-71934	PARKS - Range Light Relocation	\$ 33,000	\$ 197
01-171-360-71935	PARKS - Cottam Revitalization - Ridgeview Park (LED Lighting	\$ 100,000	\$ 45,522
01-171-360-71936	PARKS - Cottam Revitalization - Cottam Rotary Park (Outdoor	\$ 40,000	\$ 40,384
01-171-360-71937	PARKS - Applewood Park Playground (Replace equipment and	\$ 65,000	\$ 64,995
TOTALS:		\$ 546,000	\$ 438,810
FACILITIES:			
01-178-360-71630	FAC - Grovedale House Construction	\$ 2,250,000	\$ 1,179,215
01-178-360-71855	FAC - Floor Scrubber - Grovedale	\$ 15,000	\$ 11,152
01-178-360-71939	FAC - Reconstruct Diamond 6 Dugouts	\$ 20,000	\$ 19,987
01-178-360-71940	FAC - Demo Patterson Taxi and Asphalt	\$ 30,000	\$ 13,794
01-178-360-71941	FAC - Update CDM Plan per Green Energy Act	\$ 8,000	\$ 8,395
01-178-360-71942	FAC - Install TV / Camera / Server Space at Town Hall	\$ 3,600	\$ 4,451
01-178-360-71951	FAC - Lion's Hall - New HVAC Unit	\$ 10,000	\$ 9,430
TOTALS:		\$ 2,336,600	\$ 1,246,425
FANTASY OF LIGHTS:			
TOTALS:		\$ -	\$ -
MARINA:			
01-173-360-71938	MARINA - Steel Piling at Boat Ramp	\$ 55,000	\$ 15,459
TOTALS:		\$ 55,000	\$ 15,459
RECREATION PROGRAMS:			
01-175-360-71851	REC - Parks and Recreation Master Plan Completion	\$ 32,000	\$ 19,496
01-175-360-71852	REC - Expanded Youth Programing	\$ 12,000	\$ (26)
TOTALS:		\$ 44,000	\$ 19,469
PLANNING:			
01-180-360-71742	Plan - Official Plan Update	\$ 25,000	\$ 20,126
TOTALS:		\$ 25,000	\$ 20,126
BIA:			
TOTALS:		\$ -	\$ -
WATER:			
02-201-360-71651	WAT - Source Water Protection (Year 1 of 3)	\$ 11,600	\$ 22,900
02-201-360-71756	WAT - Water Rate Study / Financial Plan (completion)	\$ 10,000	\$ 12,890
02-201-360-71863	WAT - County Rd 18 - Watermain Extension Oversizing	\$ 8,000	\$ 34,502
02-201-360-71943	WAT - Locate Management Software	\$ 6,500	\$ 4,477
02-201-360-71944	WAT - Trimble Reader	\$ 5,000	\$ 11,541
02-201-360-71945	WAT - Water Bill Revamp	\$ 5,200	\$ 1,346
02-201-360-71946	WAT - Fleet - Replace 2006 Ford F350 w/ Service Body	\$ 70,000	\$ 69,320
02-201-360-71952	WAT - SW Region Watermain Installation - Phase 1, 2 and 3 -	\$ 630,000	\$ 31,042
02-201-360-71953	WAT - Waterline Looping - Sumac Crossing	\$ 115,000	\$ 9,780
02-201-360-71954	WAT - Watermain Oversizing - 609 Road 3 E Development	\$ 75,000	\$ -
02-201-360-71859	WAT - Fleet Replacement - 2004 Ford F-350 Extended Cab	\$ -	\$ -
TOTALS:		\$ 936,300	\$ 197,800
K'VILLE/LAKESHORE WEST WASTEWATER:			
02-242-360-70930	Lakeshore East Trunk Sewer & Pump Station	\$ -	\$ 40,464
02-242-360-71864	KLW - Lakeside Park Sanitary Interceptor Twinning	\$ 2,300,000	\$ 101,688
02-242-360-71865	KLW - OCWA Recommended Item	\$ 729,500	\$ 327,919
02-242-360-71866	KLW - OCWA Recommended Items	\$ 54,500	\$ 65,281
02-242-360-71947	KLW - Fleet - Replace 1997 International Dump w/ used truck	\$ 100,000	\$ 133,875
02-242-360-71948	KLW - Sewer Camera	\$ 12,000	\$ 11,626
02-242-360-71949	KLW - Sanitary Extension - Kratz Road (Engineering -	\$ 150,000	\$ 13,832
02-242-360-71357	KLW - Kville Sanitary Master Plan w/ Flow Monitoring	\$ -	\$ 53,429
TOTALS:		\$ 3,346,000	\$ 748,114
COTTAM WASTEWATER:			
02-243-360-71867	COT - OCWA Recommended Items	\$ 98,500	\$ 41,380
02-243-360-71950	COT - Cottam Sanitary Sewage Capacity Upgrade	\$ 240,000	\$ 21,639
TOTALS:		\$ 338,500	\$ 63,018
TOTAL CAPITAL PROJECTS:		\$ 16,292,983	\$ 5,398,390



**REGULAR MEETING OF COUNCIL
MINUTES**

**Monday, November 25, 2019
7:00 PM
Council Chambers
2021 Division Road N
Kingsville, Ontario N9Y 2Y9**

Members of Council Mayor Nelson Santos
 Deputy Mayor Gord Queen
 Councillor Tony Gaffan
 Councillor Thomas Neufeld
 Councillor Larry Patterson
 Councillor Kimberly DeYong
 Councillor Laura Lucier

Members of T. Del Greco, Municipal Services Manager
Administration S. Kitchen, Deputy Clerk-Council Services
 S. Martinho, Public Works Manager
 R. McLeod, Director of Financial Services
 P. Van Mierlo-West, CAO
 R. Baines, Deputy Clerk - Administrative Services

A. CALL TO ORDER

Mayor Santos called the Regular Meeting to order at 7:00 p.m. with all members of Council in attendance.

B. MOMENT OF SILENCE AND REFLECTION

Mayor Santos asked those present to stand and observe a moment of silence and reflection to be followed by the playing of O'Canada.

C. PLAYING OF NATIONAL ANTHEM

D. DISCLOSURE OF PECUNIARY INTEREST

Mayor Santos reminded Council that any declaration is to be made prior to each item being discussed and to identify the nature of the conflict, if any, as the agenda items come forward.

E. AMENDMENTS TO THE AGENDA

Deputy Mayor Queen indicated that he had one Update Item to add, and one question.

F. STAFF REPORTS

1. 2019 Year End Capital Project Carry Overs and Reserve Transfers

R. McLeod, Director of Financial Services

588-2019

Moved By Councillor Laura Lucier

Seconded By Councillor Tony Gaffan

That Council approves the following operating budget reserve transfers:

- Unspent funds from the General Insurance Deductible (01-112-099-60313) and Professional Services – Legal / HR (01-112-099-60319) budget lines to the Budget Stabilization Reserve (31063).
- Proceeds from forfeited indemnity deposits to the PW Capital Reserve (39068)
- Net proceeds from the Mayor's Golf Tournament, along with any other Mettawas Park donations received during the year to the Mettawas Park Reserve (31062)
- Pickleball court fees collected in excess of court maintenance costs to the Pickleball Reserve (39120).
- The surplus from the 2019 Highland Games to a new Highland Games Reserve account

That Council approves the transfer of the unspent tax funded portion of the following capital projects to reserves:

To the Public Works (PW) Capital Reserve (39068):

- Bridge #18 - Road 11 over Ruscom River – Engineering (01-130-360-71825)
- Bridge #32 - Cedar Island Bridge Engineering and Rehab Work (01-130-360-71923)

- Talbot Service Road Bridge Removal and New Access (01-130-360-71924)
- Main Street West Reconstruction - Finalize Engineering (01-130-360-71546)

To the Lion's Hall Prop. Development Reserve (31049)

- Lions Park Redevelopment Phase (1A & 1B) (01-171-360-71645)

To the Parks Property Reserve (31043):

- Range Light Relocation (01-171-360-71934)
- Cottam Revitalization – Ridgeview LED Lighting (01-171-360-71935)

To the Marina Improvement Reserve (31057):

- Steel Piling at Boat Ramp (01-173-360-71938)

That Council approve the transfer of the deferred assessment on the Road 11 water main project, amounting to \$66,060, to the Water main Maintenance Reserve (39005).

CARRIED

2. Endorsement of Streetlight Banner Policy

589-2019

Moved By Deputy Mayor Gord Queen

Seconded By Councillor Tony Gaffan

That Council receives Report of Manager of Public Works S. Martinho dated October 22, 2019 RE: Proposed Streetlight Banner Policy; that Council directs Administration to obtain feedback from the Kingsville BIA in regard to the said Policy; and further, that Council directs Administration to bring back a Report within ninety (90) days.

CARRIED

3. DWQMS Version 2.0

590-2019

Moved By Councillor Larry Patterson

Seconded By Councillor Laura Lucier

That Council endorses the Kingsville Environmental Services Operational Plan, Revision 8, dated November 26, 2019.

CARRIED

4. Annual Traffic By-Law Amendment (2019)

T. Del Greco, Manager of Municipal Services

591-2019

Moved By Deputy Mayor Gord Queen

Seconded By Councillor Tony Gaffan

That Council deal with each proposed amendment to Traffic By-law 21-2005 separately.

CARRIED

592-2019

Moved By Deputy Mayor Gord Queen

Seconded By Councillor Laura Lucier

That Council directs Administration to erect a 'Right Turn Only' sign (right turn only onto Main St. West from Chestnut Street) at the intersection of Main Street West and Chestnut, such sign to be erected on the asphalt on Chestnut St.

CARRIED

593-2019

Moved By Deputy Mayor Gord Queen

Seconded By Councillor Tony Gaffan

That Council approves the addition of 'No Parking' signs on the east side of Division Street South from Herrington Street to Lakeside Crescent.

594-2019

Moved By Councillor Tony Gaffan

Seconded By Councillor Laura Lucier

That Council amends motion 593-2019 to include 'No Parking' signs 15 metres from the intersection of Park Street on the west side of Division Street South.

CARRIED

Amendment:

593-2019

Moved By Deputy Mayor Gord Queen

Seconded By Councillor Tony Gaffan

That Council approves the addition of 'No Parking' Signs on the east side of Division Street South from Herrington Street to Lakeside Crescent, and to include 'No Parking' signs 15 meters from the intersection of Park Street on the west side of Division Street South.

CARRIED

595-2019

Moved By Councillor Laura Lucier

Seconded By Councillor Thomas Neufeld

That Council approves the addition of a 'Stop Sign' in the south bound lane of Lakeview Avenue at the intersection of Lakeview Avenue and Park Street.

LOST

596-2019

Moved By Councillor Laura Lucier

Seconded By Deputy Mayor Gord Queen

That Council approves the permanent addition of a '15 Minute Parking Zone' twenty-three (23) meters in length in front of 10 Hillview Crescent.

CARRIED

597-2019

Moved By Councillor Laura Lucier

Seconded By Councillor Kimberly DeYong

That Council reconsiders former Motion 629-2018 to include the addition of "No Parking" signs on the south side of Hillview Crescent from Division St. North to the eastern property line of 55 Hillview Crescent, and further, directs Administration to obtain more public feedback for Council consideration.

CARRIED

598-2019

Moved By Deputy Mayor Gord Queen

Seconded By Councillor Larry Patterson

That Council approves the addition of 'No Parking' and 'Commercial Loading' signs on the east side of Lansdowne Avenue from Erie Street to Park Street as depicted in Appendix D of Report of T. Del Greco; and further, that Council directs the erection of a 'No Parking' sign on the west side of Lansdowne 15 metres from the Park Street Stop Sign.

599-2019

Moved By Councillor Thomas Neufeld

Seconded By Councillor Laura Lucier

That Council amends motion 598-2019 to include a buffer on the north side and on the south side of the apartment building entrance driveway on the west side of Lansdowne with signage.

CARRIED

Amendment:

598-2019

Moved By Deputy Mayor Gord Queen

Seconded By Councillor Larry Patterson

That Council approves the addition of 'No Parking' and 'Commercial Loading' signs on the east side of Lansdowne Avenue from Erie Street to Park Street as depicted in Appendix D of Report of Manager of Municipal Services T. Del Greco; and further, that Council directs the erection of a 'No Parking' sign on the west side of Lansdowne 15 metres from the Park Street Stop Sign; and further, that Council directs that a buffer area be added on the north side and on the south side of the apartment building entrance driveway on the west side of Lansdowne with signage.

CARRIED

600-2019

Moved By Councillor Larry Patterson

Seconded By Councillor Laura Lucier

That Council approves the addition of a 'Stop Sign' in the south bound lane of Cameron Sideroad at the intersection of Cameron Sideroad and North Talbot Road.

CARRIED

601-2019

Moved By Councillor Kimberly DeYong

Seconded By Deputy Mayor Gord Queen

That Council approves the addition of 'No Parking' signs on both sides of Santos Drive at Main St. East and heading south for a distance of 15 metres.

CARRIED

602-2019

Moved By Deputy Mayor Gord Queen

Seconded By Councillor Thomas Neufeld

That Council approves revision of part of Section 14.(5) of Kingsville Traffic By-law 21-2005 to read: Parking of buses on any highway (roadway) shall only be permitted from 9:00 a.m. to 3:00 p.m., Monday thru Friday, from September 1st to July 1st each year.

CARRIED

603-2019

Moved By Deputy Mayor Gord Queen

Seconded By Councillor Larry Patterson

That Council directs Administration to review the recommendation (re: Section 14(5) of Kingsville Traffic By-law 21-2005) regarding the parking of commercial/personal utility trailers, boats or recreational vehicles on any highway (roadway); and to bring back a Report to Council within six (6) months.

CARRIED

The Amending Traffic By-law will be brought back to Council for adoption at a future Regular Meeting of Council.

Mayor Santos called for a short recess at 8:40 p.m. and the Regular Meeting reconvened at 8:48 p.m.

5. Municipal Modernization Program

P. Van Mierlo-West, CAO

604-2019

Moved By Councillor Laura Lucier

Seconded By Councillor Kimberly DeYong

That Council directs Administration to submit an Expression of Interest to the Municipal Modernization Program Intake 1.

CARRIED

G. BUSINESS/CORRESPONDENCE-ACTION REQUIRED

1. **Kingsville BIA--Correspondence from C. Bedal, BIA Coordinator, dated November 14, 2019 RE: Request to fill vacancy**

605-2019

Moved By Councillor Larry Patterson

Seconded By Councillor Tony Gaffan

That Council grants request of Kingsville BIA to add David Debergh to the BIA Board of Managers to replace Paul Thompson, and further directs that Administration make the necessary amendments to the Town of Kingsville Appointment By-law.

CARRIED

H. MINUTES OF THE PREVIOUS MEETINGS

1. **Regular Meeting of Council--November 12, 2019**
2. **Regular Closed Session Meeting of Council--November 12, 2019**

606-2019

Moved By Councillor Kimberly DeYong

Seconded By Councillor Laura Lucier

That Council adopts Regular Meeting of Council Minutes dated November 12, 2019 and Regular Closed Session Meeting of Council Minutes dated November 12, 2019.

CARRIED

I. MINUTES OF COMMITTEES AND RECOMMENDATIONS

1. **Committee of Adjustment - September 17, 2019**

607-2019

Moved By Deputy Mayor Gord Queen

Seconded By Councillor Thomas Neufeld

That Council receives Committee of Adjustment Meeting Minutes dated September 17, 2019.

CARRIED

2. Planning Advisory Committee - September 17, 2019

608-2019

Moved By Councillor Larry Patterson

Seconded By Councillor Laura Lucier

That Council receives Planning Advisory Committee Meeting Minutes dated September 17, 2019.

CARRIED

3. Kingsville B.I.A. - October 8, 2019

609-2019

Moved By Councillor Tony Gaffan

Seconded By Councillor Laura Lucier

That Council receives Kingsville B.I.A. Meeting Minutes dated October 8, 2019.

CARRIED

J. BUSINESS CORRESPONDENCE - INFORMATIONAL

- 1. Town of Wasaga Beach--Correspondence dated October 30, 2019 RE:
Resolution from the Township of Springwater-Nottawasaga Valley
Conservation Authority Levy**
- 2. Town of Wasaga Beach--Correspondence dated October 30, 2019 RE:
Resolution from the Township of Springwater-Conservation Authority
Levies**
- 3. Township of Ramara--Correspondence dated November 7, 2019 RE:
Conservation Authority Exit Clause**
- 4. Resolutions of Endorsement of Town of Kingsville Resolution 533-2019 RE:
Local Health Care Services**
 - a. Municipality of Clarington**

- b. Town of Lakeshore
- c. Municipality of North Middlesex
- d. Township of Wollaston
- e. Municipality of Bluewater
- f. Township of McKellar
- g. Township of La Vallee
- h. Township of Faraday
- i. Township of Enniskillen
- j. Township of Baldwin
- k. Township of Billings
- l. Township of Conmee
- m. Township of Dubreuilville
- n. Municipality of Central Elgin
- o. Township of Tudor and Cashel
- p. Township of McNab/Braeside

610-2019

Moved By Councillor Kimberly DeYong

Seconded By Councillor Larry Patterson

That Council receives Business Correspondence - Informational items 1 to 4.(a.-p.)

CARRIED

- 5. **Gary Quenneville, President, Gary Anthony Management Services and Dr. Lisa Di Gioia, South Shore Dental--Correspondence RE: Traffic By-law 21-2005**

611-2019

Moved By Deputy Mayor Gord Queen

Seconded By Councillor Laura Lucier

That Council receives Business Correspondence - Informational (Addendum)
Item 5.

CARRIED

K. NOTICES OF MOTION

1. Councillor DeYong may move, or cause to have moved:

That Council approve the staff, and external assistance as required, to ensure that we comply with the Health Canada policy titled: *Information bulletin: safety and security considerations when producing cannabis for your own medical purposes*, as attached, that states designated Cannabis growers are required to "comply with all relevant provincial/territorial and municipal laws including local bylaws about zoning, electrical safety, fire safety, together with all related inspection and remediation requirements". Including the ability of the municipality to conduct bylaw enforcement on designated greenhouse cannabis growers for dark sky compliance and odour control. And as otherwise specified in relevant Health Canada designated cannabis growing legislation. Such action to commence within ninety (90) days and follow up report to Council within five (5) months.

612-2019

Moved By Councillor Kimberly DeYong

Seconded By Councillor Larry Patterson

That Council directs Administration to: i) see what the Town is permitted to do to ensure compliance with the Health Canada policy titled: *Information bulletin: safety and security considerations when producing cannabis for your own medical purposes*, that states that Part 2 designated cannabis growers are required to "comply with all relevant provincial/territorial and municipal laws including local by-laws about zoning, electrical safety, fire safety, together with all related inspection and remediation requirements" ; ii) to determine how the Town can enforce those Health Canada compliance requirements, iii) that such action to commence within 90 days; and iv) with a subsequent follow-up report to Council by May, 2020.

CARRIED

Deputy Mayor Queen introduced a Notice of Motion, indicating that at the next Regular Meeting he may move, or cause to have moved, that Council approve the purchase or update of our Canada Flag stand or pole to a higher height, similar to the flag stand the County of Essex currently has in its Council Chambers.

L. UNFINISHED BUSINESS, ANNOUNCEMENTS AND UPDATES

1. Deputy Mayor Queen indicated that Road 3 East is being damaged by the construction project currently underway on that road. Administration will provide a copy of the site plan agreement to Council and ensure that it is being complied with.

2. Deputy Mayor Queen asked if E.L.K. Energy Inc. has responded to the request by Administration to appear before Council as a delegation. Ms. Van Mierlo-West advised that email correspondence was forwarded to E.L.K. and they indicated they would arrange for such presentation, however, she has not yet heard anything.

613-2019

Moved By Deputy Mayor Gord Queen

Seconded By Councillor Laura Lucier

That Council directs that a second correspondence to E.L.K. Energy Inc. inviting the agency's representative(s) to the Kingsville Council table be sent from the Office of the Mayor.

CARRIED

M. CONFIRMATORY BY-LAW

1. By-law 103-2019

614-2019

Moved By Deputy Mayor Gord Queen

Seconded By Councillor Kimberly DeYong

That Council reads By-law 103-2019, being a By-law to confirm the proceedings of the Council of The Corporation of the Town of Kingsville at its November 25, 2019 Regular Meeting, a first, second and third and final time.

CARRIED

N. ADJOURNMENT

615-2019

Moved By Councillor Laura Lucier

Seconded By Councillor Larry Patterson

That Council adjourns this Regular Meeting at 9:10 p.m.

CARRIED



SPECIAL MEETING OF COUNCIL

MINUTES

The Grovedale Arts and Culture Centre

103 Park Street, Kingsville, Ontario N9Y 0E7

Monday, December 2, 2019

6:00 PM

Members of Council	Mayor Nelson Santos Deputy Mayor Gord Queen Councillor Tony Gaffan Councillor Thomas Neufeld Councillor Larry Patterson Councillor Kimberly DeYong Councillor Laura Lucier
Members of Administration	S. Kitchen, Deputy Clerk-Council Services S. Martinho, Public Works Manager A. Plancke, Director of Municipal Services K. Vegh, Drainage Superintendent P. Van Mierlo-West, CAO R. Baines, Deputy Clerk - Administrative Services

A. CALL TO ORDER

Mayor Santos called the Special Meeting to order at 6:00 p.m. with all Members of Council in attendance.

B. DISCLOSURE OF PECUNIARY INTEREST

Mayor Santos reminded Council that any declaration is to be made prior to each item being discussed and to identify the nature of the conflict, if any, as the agenda items come forward.

C. MATTERS SUBJECT TO NOTICE

**1. PUBLIC MEETING--Repair and Improvement of the Esseltine Drain --
Meeting to Consider Contract Price and Award Tender**

Shane Lafontaine, M. Eng., P. Eng., Project Engineer, Dennis McCready, B.A.Sc., P. Eng., (RC Spencer Associates Inc., Consulting Engineers) and Ken Vegh, Town of Kingsville Drainage Superintendent were in attendance.

- i) Notice of Meeting to Consider Contract Price pursuant to Section 59 of the *Drainage Act*, dated November 4, 2019 with attached Tables 1 and 2;
- ii) Report of K. Vegh, Drainage Superintendent, dated November 25, 2019 RE Esseltine Drain Extension - Meeting to Consider Contract Price;
- iii) Correspondence from Richard C. Spencer, P. Eng. dated November 25, 2019 RE: Tender Results and Recommendation.

Mr. Vegh presented his Report including, by way of background, a summary of the Drain Project's Timeline from 2014 to present date. He explained the assessment comparison between the lowest submitted tendered price and the Engineer's estimate. As a direct cost comparison shows that the lowest tendered price is 136% higher than the original Engineer's estimate, Section 59(1) of the Drainage Act states that Council shall hold a meeting to consider the contract price if it exceeds 133% of the engineer's estimate. Engineer Lafontaine provided the overview of the financial considerations of Mr. Vegh's report (inflation to infrastructure costs) as detailed therein. Mr. Vegh then outlined his Recommendation that Council receive the Report, and that Council approve awarding the project to the lowest bidder.

Mayor Santos asked if there were any comments from anyone in attendance in the audience.

Comments from the audience:

Mr. Dennis Brown, 1649 Regent Street (Box 355, Ruthven) inquired about project timelines and cost breakdown between materials and labour.

Ms. Phyllis Hicks, 1525 Brookview Drive inquired as to whether landowners would be notified of project start date. Mr. Vegh indicated that such notices would be provided to property owners as a mailout.

Mr. Mastronardi, 1891 Seacliff Drive indicated that the works will be going through his driveway and he wanted to ensure he was notified in advance.

Ms. Karen Schiller, Regent St., asked if the construction presently underway on Road 2 is related to this project, and Mayor Santos responded that it is a separate issue.

Mr. George Dekker (Re: Mucci properties) stated he had sticker price shock, and inquired about the revised assessment schedule. Administration advised that such schedule will be prepared once the project is approved.

Mr. John Fittler, 1824 Road 3 E expressed concerns regarding the tenders submitted, suggested that the project be delayed pending further development in the Town to buy time for a larger tax base, inquired about payment options, and suggested that the "worst part" be completed first. Mayor Santos stated that ERCA does not allow for phased-in approaches. He asked that Council consider the repayment over ten years at zero per cent interest. Administration indicated that a report will be brought back to Council citing different payment options.

Mr. Jean Marc Pinsonneault, 1504 Whitewood Road spoke about the erosion at the point of the outlet, and stated he needs to work on his property and wants to see this project proceed. Mr. Vegh responded that he would be allowed to contact the Town's contractor to assist with his project but not at the expense of our project at any time.

Mr. Jim Jensen, 1523 Brookview Drive stated that he is was in favour of the project proceeding and sees no point in going over it again.

There were no further comments from audience.

Deputy Mayor Queen requested that the motion be divided into two parts, and Mayor Santos divided the question.

616-2019

Moved by Councillor Thomas Neufeld

Seconded by Deputy Mayor Gord Queen

That Council receive the Esseltine Drain Extension Report---Meeting to Consider Contract Price.

CARRIED

A recorded vote was requested on the following motion.

617-2019

Moved by Councillor Thomas Neufeld

Seconded by Councillor Laura Lucier

That, Council approves South Shore Contracting of Essex County Inc. to complete the Esseltine Drain Extension project in the amount of \$4,708,655.00 plus H.S.T. and to authorize the Mayor and the Clerk to execute the agreement and draft the appropriate by-law.

Recorded	YEA	NAY
Mayor Nelson Santos	X	
Deputy Mayor Gord Queen	X	
Councillor Tony Gaffan	X	
Councillor Thomas Neufeld	X	
Councillor Larry Patterson	X	
Councillor Kimberly DeYong	X	
Councillor Laura Lucier	X	
Results	7	0

CARRIED

618-2019

Moved by Councillor Larry Patterson

Seconded by Councillor Kimberly DeYong

That Council directs Administration to review the Town of Kingsville Municipal Drainage Billing Policy.

CARRIED

D. CONFIRMATORY BY-LAW

1. By-law 104-2019

619-2019

Moved by Deputy Mayor Gord Queen

Seconded by Councillor Tony Gaffan

That Council read By-law 104-2019, being a By-law to confirm the proceedings of the Council at its December 2, 2019 Special Meeting, a first, second and third and final time.

CARRIED

E. ADJOURNMENT

620-2019

Moved by Councillor Laura Lucier

Seconded by Councillor Larry Patterson

That Council adjourn this Special Meeting at 7:35 p.m.

CARRIED

MAYOR, Nelson Santos

DEPUTY CLERK-COUNCIL SERVICES, Sandra Kitchen



JOINT BOARD OF MANAGEMENT

Wednesday, October 16, 2019
9:00 AM

Ruthven Water Treatment Plant
1615 Union Avenue,
Ruthven

MINUTES

Members Present: Deputy Mayor Verbeke; Councillors Dunn, Jacobs, Wilkinson - Leamington
Mayor Nelson Santos (Vice-Chair); Deputy Mayor Queen,
Councillors DeYong, Neufeld, Patterson - Kingsville
Councillor VanderDoelen - Essex
Councillor Walstedt - Lakeshore

Members Absent: Mayor MacDonald (chair), Councillor Hammond - Leamington

UWSS Staff: Rodney Bouchard, Manager
Khristine Johnson, Recording Secretary

Staff Present: Shannon Belleau - Leamington

OCWA Staff Present: Susan Budden
Dale Dillen

Call to Order: 9:02 am

Disclosures of Pecuniary Interest: none

Adoption of Board Minutes:

Councillor VanderDoelen asks that the minutes from September 18, 2019 be revised to include the total amount of coliform that was identified in the water sampled that resulted in the Boil Water Advisory affecting a small portion of the Town of Essex and that the minutes also reflect the questions posed by Councillor VanderDoelen at the September 18, 2019 UWSS Board meeting in regards to the Essex Boil Water Advisory.

No. UW-46-19

Moved by: Councillor Jacobs

Seconded by: Councillor Dunn

That the amended Minutes of the UWSS Joint Board of Management meeting of September 18, 2019 be received.

Business Arising Out of the Minutes:

There was none.

Report UW/29/19 dated, 2019 re: Status Update of the UWSS Operations & Maintenance Activities and Capital Works to October 11, 2019

The Manager reviews his report with board members. He confirms that the Cottam Booster Station (CBS) grading project has been completed and grass is now growing. The only item left is the final inspection by the engineer to close out the project.

OCWA maintenance staff have been working on innovations to correct issues with Valve Chamber 9 (VC9) and VC26. These are the valves that control the supply of water and pressure to the Town of Essex. These are very complicated valve chambers and there has been some difficulties with them, therefore a valve expert has been brought in. The company out of Markham has been brought in to assist specifically with VC26, which also includes a flow meter. The Manager feels that this outside assistance will help resolve some of the issues.

The Manager explains that Clarifier #3 has been taken out of service, drained, cleaned and the necessary repairs have been made. This Clarifier should be brought back online later this week. Clarifier #2 will be taken out of service next as the drive is leaking oil and requires repairs. The Manager reminds the board members that not all four (4) clarifiers run during the winter when the flows are lower. The Clarifier #3 carbon pump was not working optimally and required replacement.

OCWA staff is working on the sump and the piping in the boiler room and the new system should prevent future failures from occurring. Wastewater Pump #2 failed on October 8, 2019, resulting in the pump running dry and causing a failure to the electrical feed. Staff installed a new blow off in the waste water pit and new electrical wiring was installed. The pump was put back into service on October 11, 2019.

The Manager provides an update on the SCADA project. He notes to Board members that the project is about three (3) weeks behind schedule, however, this is not considered a substantial delay. Another Factory Accepted Test (FAT) is scheduled for the following week in Etobicoke. At this point of the project the cabinets are being built with the potential of them being brought to the plant in early November. He feels that by December everything should be in place.

He then provides an update on the CO2 project as this is moving forward as planned. The Chlorine scrubber and blower have been installed. The piping in the yard still needs to be completed, but this is a difficult process as there are multiple pipes in the yard to be careful of. This project is delayed slightly as well, however no additional costs on the part of UWSS.

The Manager reminds members of the Board of the residual pile near the lagoons. He states that approximately 3,500 tons of material have been removed from the pile this year. This material is now being used as daily cover for the EWSWA. He is hoping to have the remainder of the pile removed next year and then it will be maintenance mode for the piles.

Members ask how much material is removed from the lagoons when they are excavated. The Manager indicates that it is difficult to determine but he estimates 1500-2000 tons. He also reminds members it is best to allow the material to de-water so that when sending to EWSWA we are not paying for the extra weight of wet material. Board members ask if the residual material is still being tested. The Manager explains that as part of the UWSS's licence the material must be tested.

Associated Engineering (AE) has been retained to assist the Manager with a complete review of the Historical Secondary Disinfection for the UWSS. The Manager reminds members that the UWSS is currently on free chlorine until December 4th. He explains that AE and members of the UWSS attended a workshop on October 8th to review the initial data. He expects the report to be ready for the November Board meeting.

The Manager then provides an update on the restructuring of the UWSS. He explains that he has had meeting with Kingsville, Leamington and Lakeshore, which included the legal and financial consultants. He notes that the meeting with Essex is forthcoming. He feels that his report will be ready for the December Board meeting.

The Manager informs the Board that he met with ENWIN Windsor Utilities Commission (WUC) to develop a scope of work for a proposed collaborative study between UWSS and WUC on an emergency water sharing provision between both parties. He hopes to start this study in 2020. Members ask if there is any cost to upgrade the infrastructure. The Manager explains that there are valves that could potentially be opened in an emergency situation, however, the purpose of the study is to determine at what capacity UWSS and/or WUC can assist. He notes UWSS will not be able to supply 100% capacity to them, but what they would require to keep going in an emergency situation. The Manager explains that he would need to determine the costs associated to each of the four (4) municipalities.

Finally, the Manager notes that NOAA has sent out their last Harmful Algae Bloom (HAB) bulletin for the 2019 season. The Manager explains that the conditions to form HAB is no longer present and the water temperature is now below the threshold of concern. He confirms that UWSS will continue to monitor until the end of November and then start back up in the Spring. Council VanderDoelen asks if the bloom grew large this year. The Manager explains that the bloom was present but never really made its way to our side of Lake Erie. He is still working with the University of Windsor to study HAB more closely.

The flows are up quite a bit over the last year, which will also help the 2019 budget. This is good, but still a concern for the Manager as he is concerned that the trend could continue. He will continue to monitor closely. There is a brief discussion on the number of greenhouse acres applied for this year. Shannon Belleau notes that Leamington has had over 300 greenhouse acre applications this year. The Manager notes that the days of greenhouses applying for 10 acres at one time has passed, now they are applying for 25+ acres or more at one time. This trend does not appear to be slowing down.

No. UW-47-19

Moved by: Deputy Mayor Verbeke

Seconded by: Councillor Walstedt

That report UW/29/19 dated October 11, 2019 re: Status Update of the UWSS Operations & Maintenance Activities and Capital Works to October 11, 2019 is received.

Carried (UW/29/19)

Report UW/30/19 dated October 11, 2019 re: Payments from September 13 to October 11, 2019

No. UW-48-19

Moved by: Councillor Wilkinson

Seconded by: Councillor Patterson

That report UW/30/19 dated October 11, 2019 re: Payments from September 13 to October 11, 2019 is received.

Carried (UW/30/19)

New Business

The Manager reminds members that at the September UWSS Board meeting there was a discussion regarding Boil Water Advisories (BWA). He received direction from the Board members at that meeting. He explains that he has met with the Town of Essex Administration and there is now a tentative date of October 22, 2019 to meet with the WECHU to review the protocol in place and potentially improve the notification system. Shannon Belleau of Leamington asks that this information is shared. The Manager indicates that it is his intention to bring in all four (4) municipalities after this initial meeting. Councillor VanderDoelen asks if the WECHU was agreeable to the new protocol. The Manager indicates that the WECHU accepted the invitation quickly, so he feels that everyone is agreeable at this point. Councillor DeYong indicates that perhaps a regularly scheduled review should be included in the new protocol as well.

There is then a brief discussion on the greenhouse light pollution affecting the area in general.

Adjournment

No. UW-38-19

Moved by: Councillor Patterson

Seconded by: Councillor DeYong

That the meeting adjourn at 9:37

Carried

Date of Next Meeting: Wednesday, November 20, 2019, at the Unico Building, 37 Beech Street, Kingsville.



AGENDA

**POLICE SERVICES BOARD MEETING
WEDNESDAY, OCTOBER 23, 2019 AT 4:00 P.M
Council Chambers, 2021 Division Rd N, Kingsville**

A. CALL TO ORDER

B. DISCLOSURE OF PECUNIARY INTEREST

Where a member of the board has any pecuniary interest, direct or indirect, in any matter which is the subject of consideration at the Regular Meeting of the Board, the member shall disclose the pecuniary interest and its general nature, prior to any consideration of the matter.

C. ADOPTION OF ACCOUNTS

1. Police Services Accounts – RE: Budget actuals ending September 2019

D. REPORTS

1. Monthly Status Reports

- i.) Town of Kingsville PSB report and Crime Stoppers report for September 2019 (a copy will be distributed at the meeting)

E. BUSINESS/CORRESPONDENCE:

1. Ministry of Solicitor General:

- i.) Memorandum: RE: Basic Constable Training Program – Allocation Request for January 8 – April 1, 2020 Intake, issued October 3, 2019 (Index: 19-0073)
- ii.) Memorandum: RE: Electronic Proof of Auto Insurance, issued October 3, 2019 (Index: 19-0074)
- iii.) Memorandum: RE: Provincial Rail Summit, issued October 4, 2019 (Index: 19-0075)
- iv.) Memorandum: RE: Centre of Forensic Sciences – Toxicology Section court Testimony and Letter of Opinion Acceptance Criteria, issued October 4, 2019 (Index: 19-0076)



AGENDA

- v.) Memorandum: RE: Crime Prevention Week 2019 – Provincial Theme and Approach, issued October 4, 2019 (Index: 19-0077)
- vi.) Memorandum: RE: Director, Criminal Intelligence Service Ontario, issued October 18, 2019 (Index: 19-0078)

F. ADOPTION OF MINUTES OF PREVIOUS MEETING

- 1. Adoption of Police Services Board Minutes – held September 25, 2019**

G. NEW AND UNFINISHED BUSINESS

- 1. O.P.P. 2020 Budget
- 2. CSP Grant Funding Approval

H. ADJOURNMENT



COMMITTEE MINUTES

**PARK RECREATION ARTS AND CULTURE COMMITTEE
OCTOBER 24, 2019 @ 5:30 P.M.
Kingsville Arena Room 'D', 1741 Jasperson Lane, Kingsville**

A. CALL TO ORDER

Mayor Santos called the Meeting to order at 5:30 p.m. with the following persons in attendance:

MEMBERS OF PARKS, RECREATION ARTS & CULTURE COMMITTEE:

Mayor N. Santos

Councillor T. Neufeld
A. Hickmott
M. Shields
M. Tremaine-Snip

MEMBERS OF ADMINISTRATION:

M. Durocher, Parks and Recreation
Program Manager
D. Wolicki, Facilities Manager

REGRETS: DEPUTY MAYOR QUEEN

A. DISCLOSURE OF PECUNIARY INTEREST

Mayor Santos reminded the Committee that any declaration is to be made prior to each items being discussed and to identify the nature of the conflict, if any, as the agenda items come forward.

B. PRESENTATIONS/DELEGATIONS

Ted Rocheleau-Kingsville Minor Baseball

Ted provided the following information to the committee:

Registration for Kingsville in 2019 was over 400 with final numbers at 447
There is a need for 1 or 2 new Ball Diamonds
Some teams had no practice time due to lack of diamonds
Select teams require diamonds, at this time all diamonds are maxed out
There are new programs implemented in Kingsville that are being copied by other communities
Maintenance issues need to be addressed.
Diamonds in Cottam require quite a bit of work, with diamond 3 not playable even for mosquito level.

108-2019 Moved by Councilor T. Neufeld seconded by M. Tremaine Snip to receive Ted's Report.

CARRIED

CORRESPONDENCE

Correspondence received from deputy mayor queen with respect to conflict of interest.

109-2019 Moved by M. Tremaine-Snip seconded by A. Hickmott' to receive Deputy Mayor Queen's correspondence

CARRIED

C. AMENDMENTS TO THE AGENDA

NONE

D. STAFF REPORTS

1. M. Durocher-Manager of Parks and Recreation Programs

110-2019 Moved by A. Hickmott and seconded M. Tremaine Snip to receive the report as presented

CARRIED

2. D. WOLICKI MANGER OF FACILITIES AND PROPERTIES

D. Wolicki Facilities Manager

111-2019 Moved by Councilor T. Neufeld and seconded by M. Shields to receive the report as presented

CARRIED



COMMITTEE MINUTES

E. MINUTES OF THE PREVIOUS MEETING

1. Parks Recreation Arts and Culture Meeting Minutes—September 19, 2019

112-2019 Moved by M. Tremaine-Snip, seconded by Councilor T. Neufeld, to receive the minutes of Parks Recreation Arts and Culture Committee Meeting dated September 1, 2019.

CARRIED

F. COMMITTEE REPORTS

1. **Fantasy of Lights Committee Minutes – September 10, 2019**

113-2019 Moved by M. Tremaine-Snip, seconded by Councilor T. Neufeld, to receive the minutes of Fantasy of Lights Committee dated September 10, 2019

CARRIED

2. **Migration Festival Committee Minutes-September 17, 2019**

114-2019 Moved by Councilor T. Neufeld, seconded by M. Shields to receive the minutes of Migration Fest Committee Meeting dated September 17, 2019

CARRIED

4. **Highland Games Festival Committee-September 16, 2019**

115-2019 Moved by Councilor T. Neufeld and seconded by M. Shields to receive the minutes of the Highland Games Committee Meeting dated September 16, 2019

CARRIED

5. Communities in Bloom Committee-June 23, 2019

116-2019 Moved by Councilor T. Neufeld and seconded by M. Shields to receive the minutes of the Communities in Bloom Committee Meeting dated June 23, 2019

CARRIED

G. NEW AND UNFINISHED BUSINESS

CIPI Grant-D. Wolicki

Deadline is November 12 for Submissions. Items that are being listed for upgrade or construction include Pickleball Courts, Ball Diamond Improvements, Bocce Courts and a Dog Park.

9-1-1 Signage

D. Wolicki is working with G.I.S technician to obtain addresses for all parks. It was noted that many parks do not have addresses. Park areas need updates due to fluctuation in address from one side of the street to the next. The need for outdoor cameras at Ridgeview Park was also addressed.

SERT Meetings

M. Tremaine Snip declared a conflict of interest with regard to Item #1 the Polar Bear Dip as it is organized by Access

117-2019 Moved by A. Hickmott, seconded by M. Shields to approve the SERT recommendation for the Polar Bear Dip

CARRIED

118-2019 Moved by A. Hickmott and seconded by M. Shields to approve the SERT recommendation for the Santa Claus Parade.

CARRIED



COMMITTEE MINUTES

Notice of Motion

Councilor T. Neufeld serves notice of motion that he will be requesting that \$400-\$500 per roll of portable shuffleboard courts vinyl be included into the 2020 budget

H. NEXT MEETING DATE

November 21 at 5:30 pm Kingsville Arena Room D

I. ADJOURNMENT

119-2019 Moved by M. Tremaine-Snip seconded by M. Shields to adjourn this Meeting at 6:15 p.m.

CARRIED

CHAIR, Mayor N. Santos

**RECORDING SECRETARY,
M. Durocher**



COMMITTEE MINUTES

FANTASY OF LIGHTS COMMITTEE
SEPTEMBER 10, 2019 @ 4:00 P.M.
Kingsville Arena Room 'B', 1741 Jasperson Lane, Kingsville

A. CALL TO ORDER

Councillor T. Gaffan called the Meeting to order at 4:00 p.m. with the following persons in attendance:

MEMBERS OF FANTASY OF LIGHTS COMMITTEE:

Mayor N. Santos
S. l'Anson
D. Doey
D. Laman
J. Willoughby
C. Anson
T. Coke

MEMBERS OF ADMINISTRATION:

Maggie Durocher, Administrative Support

Regrets:

J. Mockler
L. Duhig

B. DISCLOSURE OF PECUNIARY INTEREST

Councillor T. Gaffan reminded the Committee that any declaration is to be made prior to each items being discussed and to identify the nature of the conflict, if any, as the agenda items come forward.

C. PRESENTATIONS/DELEGATIONS

1. **NONE**

D. AMENDMENTS TO THE AGENDA

1. **NONE**

E. STAFF REPORTS

1. M. Durocher, Program Manager

017-2019 Moved by J. Willoughby seconded by D. Doey to receive the report as presented

CARRIED

F. MINUTES OF THE PREVIOUS MEETING

1. Fantasy of Lights Committee Meeting Minutes August 6, 2019

018-2019 Moved by Mayor N. Santos, seconded by C. Anson to receive the minutes of the Fantasy of Lights Committee Meeting dated August 6, 2019 as amended

CARRIED

G. NEW AND UNFINISHED BUSINESS

1. Santa Claus Parade

D. Doey continues to work with the students on the new Santa Sleigh.

2. Sip and Shop

Vendor packages have been sent out, and the newly agreed to price has been incorporated. Response has been good to this point.

3. Train

Scout Colenut is interested in assisting with the train. Tony will be talking to Rotary about additional volunteers for the train.

4. Breakfast with Santa

Still waiting for update from Verns.

5. Volunteers

Still require more volunteers. M. Durocher to update schedule and send out.

6. Sponsorship Package

C. Anson provided mock up. Committee noted that different colours would be more appropriate. C. Anson to send completed copy to M. Durocher

019-2019 Moved by S. l'Anson, seconded by D. Doey to receive the mock up as presented

CARRIED

7. Fundraiser

With regard to the promotional event at Colasanti's, M. Durocher to provide a one page list of all events by Friday for distribution. A-1 Rack cards should be ready. D. Doey noted that having volunteers assist with bussing tables would be appreciated. Promotion for that event will be on digital sign at town hall shortly.

8. Paws and Claus

M. Durocher provided a potential poster to the committee for review. This event will be advertised on rack cards as part of FOL. It has been included in website. Vendors are needed at the event to sell hot chocolate, snacks and cat treats and dog treats. Will need a photographer and volunteers for crowd control.

9. Cookies

J. Willoughby is working on cookies will be approaching all of the bake shops

H. NEXT MEETING DATE

1. The next meeting of the Fantasy of Lights Committee shall take place on October 22 at Kingsville Arena @ 4:00 p.m.

I. ADJOURNMENT

020-2019 Moved by D. Laman, seconded by T. Coke to adjourn this Meeting at 5:10 p.m.

CARRIED



COMMITTEE MINUTES

CHAIR, Councillor T. Gaffan

**RECORDING SECRETARY,
M. Durocher**



COMMITTEE MINUTES

MIGRATION FESTIVAL COMMITTEE
SEPTEMBER 17, 2019 @ 6:30P.M.
Kingsville Arena Room 'B', 1741 Jasperson Lane, Kingsville

A. CALL TO ORDER

Chair S. Girardin called the Meeting to order at 6:31 p.m. with the following persons in attendance:

MEMBERS OF MIGRATION FESTIVAL COMMITTEE:

Diane-Marie Swiderski
Matt Kraus
Robyn Braybrook-Gard
Susan Girardin
Alison Araujo
Councilor L. Lucier
Mary Baruth

MEMBERS OF ADMINISTRATION:

M. Durocher

B. DISCLOSURE OF PECUNIARY INTEREST

Chair S. Girardin reminded the Committee that any declaration is to be made prior to each items being discussed and to identify the nature of the conflict, if any, as the agenda items come forward.

C. PRESENTATIONS/DELEGATIONS

None

D. AMENDMENTS TO THE AGENDA

None

E. STAFF REPORTS

1. **M. Durocher** provided a verbal report with the following updates:

- Tickets for the BBQ have been completed
- SOP has been applied for
- Raffle tickets have been completed

- Website has been updated
- Media-Reporter and Bell Media have been contacted and provided pricing
- Parade Marshalls have been contacted as directed
- SERT committee approved Parade application
- Straw for the park has been ordered
- Invoices for all events are requested
- Lower bowl will be available
- Pelee Winery has been booked
- Winery will label wine in honour of 50th

24-2019 Moved by R. Braybrook-Gard seconded by S. Allen-Santos to approve the Kingsville Reporter proposal.

CARRIED

25-2019 Moved by D. Swiderski and seconded by S. Allen-Santos to approve the bellmedia proposal

CARRIED

S. Allen-Santos agreed to investigate menu options at Pelee winery.

26-2019 Moved by S. Allen-Santos and seconded by M. Baruth to received M. Durocher's report as presented.

CARRIED

Report by Councilor L. Lucier

Councilor L. Lucier provided a verbal update with regard to the BIA meeting and the dress a goose program.

F. MINUTES OF THE PREVIOUS MEETING



COMMITTEE MINUTES

1. Migration Festival Committee Meeting Minutes—August 20, 2019

27-2019 Moved by D. Swiderski, seconded by A. Araugo to receive the minutes of the Migration Festival Committee Meeting dated August 20, 2019

CARRIED

G. NEW AND UNFINISHED BUSINESS

1. Dress a Goose

M. Kraus reported that the committee members got a good response from businesses downtown with regard to the dress a goose concept. EDDK has also agreed to spread the word. R. Braybrook-Gard noted that A. Timmins at T-Shirt Monkey offered to allow committee members to set up a tent to sell various items in front of the store the week before Migration Fest. The committee also commented about the feasibility of setting up a display during Culture Days September 28. M. Durocher to inquire about pricing for Shirts, and Hoodies with the new logo.

2. Fundraiser with KFD, committee and Jack Miner

The tickets are printed and available for committee members to pick up. Discussion took place with regard to cost for volunteers working at the BBQ. The consensus was that if you eat you should pay for a ticket. M. Baruth noted that once she received the liquor permit from M. Durocher that she would be purchasing the alcohol. M. Baruth also noted that she would be purchasing the sides for the BBQ and desserts. M. Baruth will be printing reserved signs for the tables.

3. Golden Egg Hunt

D. Swiderski noted that there was only one golden egg and yet there were different age groups for the hunt. The committee decided that additional golden eggs would have special prizes in them. The large Golden Egg would have Kids T-Shirt, Free Skating passes, Dinner with Santa certificate, Breakfast with Santa Gift Certificate, along with one of the small golden eggs.

4. Parade



COMMITTEE MINUTES

M. Durocher was asked to send marshalling notes, rules, and regulations to R. Braybrook-Gard for the parade. M. Durocher was also asked to ensure that the microphone and speakers are set up at the Grove prior to the start of the parade for the announcer. Requested that this be completed prior to 9 a.m.

5. Children's Activities

Scouts are confirmed for their BBQ at the park. It was suggested that the Train also run around the upper bowl of the park, as it has been a great asset to the event in previous years. D. Swiderski has the rest of the activities set to go.

6. Promotional Brochure

The Committee decided that a threefold brochure outlining the history of Migration Fest, Message from the Mayor, and activities would be their preference. The new logo would also be included. Committee requested that M. Durocher prepare this.

H. NEXT MEETING DATE

The next meeting of the Migration Festival Committee shall take place on October 8, 2019 at Kingsville Arena @ 6:30 p.m.

I. ADJOURNMENT

28-2019 Moved by D. Swiderski seconded by A. Araugo to adjourn this Meeting at 8:00 p.m.

CARRIED

CHAIR, Sue Girardin

**RECORDING SECRETARY,
M. Durocher**



MINUTES

HIGHLAND GAMES COMMITTEE SEPTEMBER 16, 2019 @ 7:00 P.M.

Kingsville Arena Room 'B&C', 1741 Jasperson Lane, Kingsville

A. CALL TO ORDER

Doug Plumb called the Meeting to order at 7:00 p.m. with the following persons in attendance:

Members:

Robyn Braybrook-Gard
Patricia Reid Crichton-*arrived at 7:10*
Donald Noels
Helen Noels
Douglas Robinson
Robert Stafford
Matthew Dick
Councilor K. DeYong
H. Brown

Members of Administration:

M. Durocher- Administrative Support

Regrets:

B. Wilson

B. DISCLOSURE OF PECUNIARY INTEREST

D. Plumb reminded the Committee Members that any declaration is to be made prior to each item being discussed and to identify the nature of the conflict, if any, as the agenda items come forward.

C. PRESENTATIONS/DELEGATIONS

None

D. AMENDMENTS TO THE AGENDA

1. H. Brown as BIA Rep-Doug Plumb
2. Roberts Rules of Order-Doug Plumb

D. Plumb welcomed H. Brown as the new BIA representative



MINUTES

- 090-2019** Moved by H. Noels seconded by Councilor K. DeYong to accept the addition of H. Brown as the BIA representative to the Highland Games Committee.

CARRIED

D. Plumb noted that meetings had been quite long, and in an effort to circumvent that, the meetings would now be run under Roberts's rules of order.

- 091-2019** Moved by M. Dick seconded by D. Noels that committee meetings would now be run under Roberts Rules of Order.

CARRIED

E. STAFF REPORTS

1. No report.

F. MINUTES OF THE PREVIOUS MEETING

1. Highland Games Committee Meeting Minutes June 12 2019

- 092-2019** Moved by Councilor K. DeYong seconded by D. Robinson to approve the minutes of June 12 2019 meeting.

CARRIED

2. Highland Games Committee Meeting Minutes July 31 2019

Several changes were requested to the minutes including:

Deputy Mayor Queen to be listed as Guest

Minutes to include that D. Plumb had inquired with the Town Clerk about the inclusion of pictures during the event. D. Plumb has not heard back with regard to this question

- 093-2019** Moved by Councilor K. DeYong seconded by D. Robinson to receive the minutes as amended.

CARRIED



MINUTES

G. NEW AND UNFINISHED BUSINESS

1. D. Plumb – Tents

D. Plumb indicated that it was desirable to have a single supplier to tents, tables and chairs. An RFP will be sent out to gather quotes with regard to these items.

094-2019 Moved by H. Brown seconded by R. Braybrook-Gard that the committee agree to utilize a single source for Tent, Table and Chair rentals, and furthermore that an RFP be sent out to gather quotes.

CARRIED

2. D. Plumb-Patty Meuser Kristy

D. Plumb suggested P. Meuser Kristy with Graphic Gourmet be used for all print advertising for the Highland Games.

095-2019 Moved by H. Noels seconded by M. Dick to approve the use of P. Meuser Kristy for all print advertising for the Highland Games.

CARRIED

3. D. Plumb – Committee Resignations

D. Plumb indicated that resignations had been received from L. Nelson, T. Omstead and R. Silvius.

096-2019 Moved by B. Stafford seconded by D. Noels to accept the resignations from the committee.

CARRIED

4. Terms of Reference

At the July meeting, conversations took place with regard to a change to the terms of reference. D. Plumb and H. Noels met with J. Astrologo Director of Corporate



MINUTES

Services to discuss this. J. Astrologo did not recommend it, as in essence you would be firing volunteers from their positions in order to make the drastic reductions as proposed. This would be difficult for council to agree to, as it would result in the "firing" of volunteers.

097-2019 Moved by H. Noels seconded by M. Dick to abandon the proposed changes to the Terms of Reference.

CARRIED

5. D. Noels- Meeting Calendar

A planning and meeting schedule was distributed to the committee outlining upcoming meetings.

098-2019 Moved by B. Stafford seconded by D. Noels to approve the meeting calendar as circulated.

CARRIED

6. D. Noels- Financial Review

D. Noels circulated the financial review of the Highland Games. The current review shows a \$30,000 surplus. D. Noels will be bringing the 2020 budget to the next meeting, once that has been approved he will email the completed budget to the committee and R. McLeod the Director of Financial Services.

099-2019 Moved by B. Stafford seconded by K. DeYong to accept the financial review as circulated.

CARRIED

D. Noels will inquire to determine if the phasor credit has been applied to the account. With regard to accounting, D. Plumb indicated to the committee that anything that had to be paid needs to go directly to D. Noels including any invoices received by Parks and Recreation.

New budget account lines are going to be developed by the committee to allow for increased flexibility.



MINUTES

7. H. Noels- Plan Development Template

H. Noels circulated a plan development template for all working groups, which needs to be submitted by October 18. H. Noels explained the planning development template and budget recommendations to the committee. H. Noels will send an electronic version of the template to everyone following this meeting.

100-2019 Moved by B. Stafford seconded by H. Noels to accept the planning development template as circulated.

CARRIED

8. Roles and Responsibilities

The committee reviewed the roles and responsibilities template. Councilor K. DeYong requested that the sanitation and garbage portfolio be moved to M. Dicks portfolio site Maintenance. R. Braybrook-Gard indicated that she would be happy to look after the water buggy as she had experience with that last year. Councilor K. DeYong will work with M. Dick to get volunteers for Sanitation and Garbage.

101-2019 Moved by Councilor K. DeYong seconded by R. Braybrook-Gard to accept the amended roles and responsibilities template.

CARRIED

9. Meeting Schedule

The meeting schedule was circulated to committee members.

102-2019 Moved by B. Stafford seconded by M. Dick to accept date of the next meeting as proposed.

CARRIED



MINUTES

H. NEXT MEETING DATE

1. The next meeting of the Highland Games Committee is scheduled for October 22 2019.

I. ADJOURNMENT

103-2019 Moved by H. Brown seconded by D. Noels to adjourn this Meeting at 7:45 p.m.

CARRIED


CHAIR, D. Plumb


RECORDING SECRETARY,
M. Durocher



COMMITTEE MINUTES

COMMUNITIES IN BLOOM COMMITTEE
JUNE 23, 2019 @ 3:30 P.M.
Kingsville Arena Room 'B', 1741 Jasperson Lane, Kingsville

A. CALL TO ORDER

Councillor T. Neufeld called the Meeting to order at 3:30 p.m. with the following persons in attendance:

MEMBERS OF COMMUNITIES IN BLOOM COMMITTEE:

Councillor T. Neufeld
M. Tremaine-Snip
C. Bedal-BIA

MEMBERS OF ADMINISTRATION:

Maggie Durocher, Administrative Support

B. DISCLOSURE OF PECUNIARY INTEREST

Councillor T. Neufeld reminded the Committee that any declaration is to be made prior to each item being discussed and to identify the nature of the conflict, if any, as the agenda items come forward.

C. DISCLOSURE OF PECUNIARY INTEREST

When a member of the Committee has any pecuniary interest, direct or indirect, in any matter which is the subject of consideration at this Meeting of the Committee (or that was the subject of consideration at the previous Meeting of the Committee at which the member was not in attendance), the member shall disclose the pecuniary interest and its general nature, prior to any consideration of the matter.

D. AMENDMENTS TO THE AGENDA

None

E. STAFF REPORTS

1. M. Durocher provided the committee with a verbal report updating information regarding the following:

- Community profile-completion
- Judges accommodations
- Judges dinner
- Arrangements with yacht club
- Confirmation of lunch
- Judges flights

012-2019 Moved by [M. Tremaine-Snip, seconded by C. Bedal to receive the report as presented

CARRIED

F. MINUTES OF THE PREVIOUS MEETING

1. Communities in Bloom Committee Meeting Minutes May 23 2019

013-2019 Moved by C. Bedal seconded by M. Tremaine-Snip to receive the minutes of the Community in Bloom Committee Meeting dated May 23, 2019

CARRIED

G. NEW AND UNFINISHED BUSINESS

2. JUDGES TOUR

Committee members discussed the judge's tour and made final revisions based on the time lines received.

Tour will now be 1.5 days finishing with lunch at Mettawas on day 2.

H. NEXT MEETING DATE

The next meeting of the Communities in Bloom Committee shall take place at the call of the Chair

I. ADJOURNMENT



COMMITTEE MINUTES

014-2019 Moved by C. Bedal seconded by M. Tremaine-Snip to adjourn this Meeting at 4:35 p.m.

CARRIED

CHAIR, T. Neufeld

**RECORDING SECRETARY,
M. Durocher**



Municipality of Killarney

November 27, 2019

Main Office:

32 Commissioner Street
Killarney, Ontario
P0M 2A0

Tel: 705-287-2424
Fax: 705-287-2660

E-mail:
inquiries@municipalityofkillarney.ca

Public Works Department:

1096 Hwy 637
Killarney, Ontario
P0M 2A0

Tel: 705-287-1040
Fax: 705-287-1141

website:
www.municipalityofkillarney.ca

Town of Kingsville
c/o Jennifer Astrologo, Clerk
2021 Division Road North
Kingsville, Ontario
N9Y 2Y9

Dear Ms. Astrologo:

Attached hereto is Resolution #19-374 that was passed at the Regular Meeting of Council held November 26, 2019 which is self-explanatory.

Should you have any questions, please contact the municipal office.

Sincerely,
THE MUNICIPALITY OF KILLARNEY

(Mrs.) Angie Nuziale,
Administrative Assistant

Attachment

*cc: Premier Doug Ford
AMO
FONOM
Public Health Sudbury & Districts
Manitoulin-Sudbury District Services Board
All local MPPs.*

Word: Letters:Kingsville-Local Health Care-27-11-2019

RECEIVED NOV 29 2019



*The Corporation of the Municipality of Killarney
32 Commissioner Street
Killarney, Ontario
P0M 2A0*

MOVED BY: Jim Rook

SECONDED BY: Barbara Anne Haitse

RESOLUTION NO. 19-374

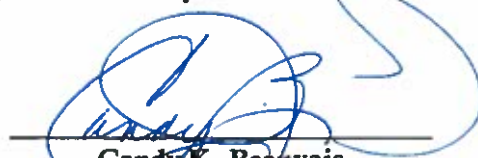
BE IT RESOLVED THAT the Municipality of Killarney support Resolution 533-2019 passed by the Town of Kingsville at their October 15th, 2019 meeting regarding Local Health Care Services;

FURTHER THAT the Municipality of Killarney calls upon the Ontario government to halt the closures of, mergers of, and cuts to our local health care services including Public Health Units, land ambulance services, hospitals and long-term care homes;

FURTHER THAT this resolution be forwarded to Premier Doug Ford, AMO, FONOM, Public Health Sudbury & Districts, Manitoulin-Sudbury District Services Board, and all local MPPs.

CARRIED

I, Candy K. Beauvais, Clerk-Treasurer of the Municipality of Killarney do certify the foregoing to be a true copy of Resolution #19-374 passed in a Regular Council Meeting of The Corporation of the Municipality of Killarney on the 26th day of November-2019.


Candy K. Beauvais
Clerk Treasurer



1514 County Road 2, P.O. Box 130, Mallorytown, ON K0E 1R0
T 613.923.2251 F 613.923.2421
www.Mallorytown.ca

November 20, 2019

Town of Kingsville
2021 Division Road North
Kingsville, ON N9Y 2Y9

Dear Mayor and Council:

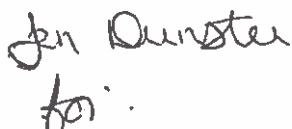
Please be advised, at their regular meeting on the evening of November 18, 2019, the Council of the Township of Front of Yonge passed the following motion:

"Moved by Margaret Fancy and seconded by Richard Marcoux that Council support the resolution of the Town of Kingsville regarding local health care services.

Carried- Roger Haley, Mayor"

Council Member	Nay	Yea
Councillor Fancy		x
Councillor Marcoux	x	
Councillor Massey		x
Councillor Williams		x

Sincerely,


Jennifer Ault
Clerk

RECEIVED NOV 25 2019

A handwritten signature in blue ink, possibly reading "JH", is located to the right of the "RECEIVED" stamp.



DISTRICT OF PARRY SOUND

56 ONTARIO STREET
PO BOX 533
BURK'S FALLS, ON
POA 1C0

(705) 382-3332

(705) 382-2954

Fax: (705) 382-2068

Email: info@armourtownship.ca

Website: www.armourtownship.ca



November 18, 2019

PER _____

Town of Kingsville
2021 Division Road North
Kingsville, ON
N9Y 2Y9

Re: Support Resolution

At its meeting held on November 12, 2019, the Township of Armour passed Resolution #19 approving the support requesting that the Province halt closures of, mergers of, and cuts to our local health care, including Public Health Units, land ambulance services, hospitals and long-term, care homes.

A copy of Council's Resolution #19 dated November 12, 2019 is attached for your consideration.

Sincerely,

Danika Hammond
Administrative Assistant



CORPORATION OF THE TOWNSHIP OF ARMOUR

RESOLUTION

Date: November 12, 2019

Motion # 19

That the Council of the Township of Armour supports the resolution from the Town of Kingsville and request that the Province halt closures of, mergers of, and cuts to our local health care, including Public Health Units, land ambulance services, hospitals and long-term care homes.

Moved by: Blakelock, Rod ☐
Brandt, Jerry ☐
Hammond, Marina ☐
~~Hayes, Patrick~~ ☒
MacPhail, Bob ☐

Seconded by: Blakelock, Rod ☐
Brandt, Jerry ☐
~~Hammond, Marina~~ ☒
Hayes, Patrick ☐
MacPhail, Bob ☐

Carried / Defeated

Declaration of Pecuniary Interest by:

Recorded vote requested by:

Recorded Vote:

Blakelock, Rod
Brandt, Jerry
Hammond, Marina
Hayes, Patrick
MacPhail, Bob

For	Opposed
<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>



2021 Division Road North
Kingsville, Ontario N9Y 2Y9
Phone: (519) 733-2305
www.kingsville.ca
kingsvilleworks@kingsville.ca

SENT VIA EMAIL

October 25, 2019

The Honourable Doug Ford, Premier
Legislative Building
Queen's Park
Toronto, ON M7A 1A1

Dear Premier Ford:

RE: LOCAL HEALTH CARE SERVICES

At its Regular Meeting held on October 15, 2019 Council of the Town of Kingsville passed the following Resolution:

"533-2019

Moved By Councillor Kimberly DeYong

Seconded By Councillor Larry Patterson

WHEREAS public health care consistently ranks as the top priority in public opinion polls, and;

WHEREAS Public Health provides vital health promotion and prevention services based on the unique demographic and economic, social, and cultural needs of our communities; and;

WHEREAS the evidence from hospital amalgamation in Ontario and across Canada is that they have cost billions of dollars and have not yielded the promised administrative savings but have taken money away from frontline care, and;

WHEREAS there is no evidence to support the proposed closure of 25 out of 35 local Public Health Units, the closure of 12 of 22 local ambulance dispatch centres, and the closure of 49 out of 59 local ambulance services, and;

WHEREAS there is a deep consensus among virtually all stakeholders that increasing acuity in our long-term care homes requires additional staff and resources, not

Res/Jo Trow

cancellation of the two special funds and real dollar cuts to per diem funding of our long-term care homes, and;

WHEREAS our local hospitals have been downsized for an entire generation and cannot meet population needs while sustaining real dollar cuts to hospital global budgets.

THEREFORE BE IT RESOLVED:

That The Corporation of the Town of Kingsville calls upon the Ontario government to halt the closures of, mergers of, and cuts to our local health care services including Public Health Units, land ambulance services, hospitals and long-term care homes and the Town of Kingsville forward this resolution to all municipalities in the Province of Ontario."

Yours very truly,



Jennifer Astrologo, B.H.K. (Hons), LL.B.
Director of Corporate Services/Clerk
Corporate Services Department
jastrologo@kingsville.ca

cc: Association of Municipalities of Ontario (AMO)
cc: All Ontario Municipalities
cc: Taras Natyshak, MPP
cc: Windsor-Essex County Health Unit



THE CORPORATION OF THE TOWNSHIP OF ST. JOSEPH

1669 Arthur Street
P.O. Box 187
Richards Landing, ON P0R 1J0
Telephone: 705-246-2625
Fax: 705-246-3142
www.stjosephtownship.com

Nov. 15, 2019

The Town of Kingsville
Attn: Jennifer Astrologo, Director of Cooperative Services/Clerk
2021 Division Road North
Kingsville, ON
N9Y 2Y9


Dear Ms. Astrologo:

Thank you for your resolution of October 15, 2019, regarding Local Health Care Services in Ontario.

At its meeting of Nov. 6, 2019 the Council of The Township of St. Joseph endorsed your resolution and agree with your position that the Ontario Government should halt the closures of, mergers of, and cuts to our local health care services including Public Health Care Units, land ambulance services, hospitals and long term care homes.

We appreciate your attention to this detrimental change to health care services in Ontario, which affects all residents of Ontario regardless of their Municipality. If you require additional information, or support, please do not hesitate to contact me.

Yours truly,


Carol O. Trainor, A.M.C.T.
Clerk Administrator

sg

cc. Doug Ford, Premier of Ontario
Minister of Health, Christine Elliott
M. Mantha, MPP Algoma-Manitoulin
A. Horwath, Leader Official Opposition
Association of Municipalities of Ontario (AMO)

RECEIVED NOV 25 2019 


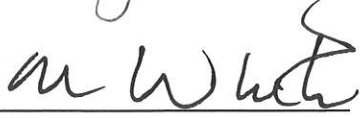
PO Box 488
201 Atwood Avenue
Rainy River, ON
P0W 1L0



Office Phone: (807) 852-3244
Clerk Phone: (807) 852-3978
Fax: (807) 852-3553
Email: rainyriver@tbaytel.net
Website: www.rainyriver.ca


Town of Rainy River

MOTION

MOVED BY  DATE: **November 12, 2019**
SECONDED BY  MOTION: **19-146**

“That the Town Council of The Corporation of the Town of Rainy River hereby supports the Town of Kingsville and the County of Lambton in their resolutions to call upon the Ontario government to halt the closures of, mergers of, and cuts to our local health care services including Public Health Units, land ambulance services, hospitals and long-term care homes.”

ABSTAIN _____
AYES _____
NAYES _____

CARRIED 
DEFEATED _____

L. ARMSTRONG _____
D. EWALD _____
B. HELGESON _____
A. HARTNELL _____
N. IVALL _____
M. KREGER _____
P. WHITE _____


MAYOR OR ACTING MAYOR





Municipality of Northern Bruce Peninsula

56 Lindsay Road 5, R.R. #2, Lion's Head, ON N0H 1W0
Telephone: (519) 793-3522 • Fax: (519) 793-3823
www.northbrucepeninsula.ca

November 15, 2019

Stephanie Olewski
The Corporation of the Town of Kingsville
2021 Division Road North
Kingsville, ON, N9Y 2Y9

Dear Ms. Olewski:

Re: Local Health Care Services

The letter received from Stephanie Olewski, Office Support, a copy of which is enclosed, was reviewed by the Council of the Municipality of Northern Bruce Peninsula on November 12, 2019, relating to the above noted item. At this meeting the following, Resolution #35-15-2019, was carried and adopted by Council:

"THAT Council supports the Corporation of the Town of Kingsville's Resolution No. 533-2019 in regards to local health care services."

The above is being provided for your information.

Yours truly,

A handwritten signature in cursive script that reads "Mary Lynn Standen".

Mary Lynn Standen
Clerk

Encl.

General Admin

From: Stephanie Olewski <solewski@kingsville.ca>
Sent: October 25, 2019 11:15 AM
To: 'premier@ontario.ca'
Cc: 'tnatyshak-qp@ndp.on.ca'; 'amopresident@amo.on.ca'
Subject: Support of Local Health Care Services
Attachments: Lt Premier RE Local Health Care Services.pdf

Dear Premier Ford

At its Regular Meeting held on October 15, 2019 Council of the Town of Kingsville passed a resolution in support of local health care services, a copy of which is attached.

Thank you



Stephanie Olewski
Office Support
Corporate Services Department
The Corporation of the Town of Kingsville
2021 Division Road North
Kingsville, ON N9Y 2Y9
Phone: (519) 733-2305 ext 239
www.kingsville.ca
kingsvilleworks@kingsville.ca

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Please consider the environment before printing this email



2021 Division Road North
Kingsville, Ontario N9Y 2Y9
Phone: (519) 733-2305
www.kingsville.ca
kingsvilleworks@kingsville.ca

SENT VIA EMAIL

October 25, 2019

The Honourable Doug Ford, Premier
Legislative Building
Queen's Park
Toronto, ON M7A 1A1

Dear Premier Ford:

RE: LOCAL HEALTH CARE SERVICES

At its Regular Meeting held on October 15, 2019 Council of the Town of Kingsville passed the following Resolution:

"533-2019

Moved By Councillor Kimberly DeYong

Seconded By Councillor Larry Patterson

WHEREAS public health care consistently ranks as the top priority in public opinion polls, and;

WHEREAS Public Health provides vital health promotion and prevention services based on the unique demographic and economic, social, and cultural needs of our communities; and;

WHEREAS the evidence from hospital amalgamation in Ontario and across Canada is that they have cost billions of dollars and have not yielded the promised administrative savings but have taken money away from frontline care, and;

WHEREAS there is no evidence to support the proposed closure of 25 out of 35 local Public Health Units, the closure of 12 of 22 local ambulance dispatch centres, and the closure of 49 out of 59 local ambulance services, and;

WHEREAS there is a deep consensus among virtually all stakeholders that increasing acuity in our long-term care homes requires additional staff and resources, not


cancellation of the two special funds and real dollar cuts to per diem funding of our long-term care homes, and;

WHEREAS our local hospitals have been downsized for an entire generation and cannot meet population needs while sustaining real dollar cuts to hospital global budgets.

THEREFORE BE IT RESOLVED:

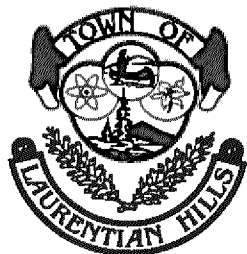
That The Corporation of the Town of Kingsville calls upon the Ontario government to halt the closures of, mergers of, and cuts to our local health care services including Public Health Units, land ambulance services, hospitals and long-term care homes and the Town of Kingsville forward this resolution to all municipalities in the Province of Ontario."

Yours very truly,



Jennifer Astrologo, B.H.K. (Hons), LL.B.
Director of Corporate Services/Clerk
Corporate Services Department
jastrologo@kingsville.ca

cc: Association of Municipalities of Ontario (AMO)
cc: All Ontario Municipalities
cc: Taras Natyshak, MPP
cc: Windsor-Essex County Health Unit



THE CORPORATION OF THE TOWN OF LAURENTIAN HILLS

34465 HIGHWAY NO. 17, POINT ALEXANDER, R. R. # 1, DEEP RIVER, ONTARIO K0J 1P0

22 November, 2019

Hon. Doug Ford, Premier
Legislative Building
Queens Park
Toronto, ON M7A 1A1

Dear Premier:

By their resolution attached the Council of the Town of Laurentian Hills does endorse the resolution from the Town of Kingsville regarding local health care services.

Yours truly,

A handwritten signature in cursive script that reads "Sherry Batten".

Sherry Batten
Chief Administrative Officer/Clerk

cc Association of Municipalities of Ontario (AMO)
Mr. John Yakabuski, M.P.P.
MPP Renfrew-Nipissing-Pembroke
Mrs. Cheryl Gallant, M.P.
Renfrew-Nipissing-Pembroke
Town of Kingsville



THE CORPORATION OF THE TOWN OF
LAURENTIAN HILLS

34465 HIGHWAY NO. 17, POINT ALEXANDER, R.R. # 1, DEEP RIVER, ONTARIO K0J 1P0

Moved by:

P. Bonville

Seconded by:

Anne Gauthier

Resolution No. 227-19

Date: 20 November, 2019

Be it Hereby Resolved That:

the resolution from the Town of Kingsville regarding local health care services be:

filed

endorsed

Carried / Defeated

fmr
Mayor

COPY

The Corporation of the
Township of Schreiber

Resolution # 376-19

Date: November 26, 2019

Moved by Councillor: [Signature]

Seconded by Councillor: [Signature]

THAT the Council of the Township of Schreiber supports the resolution of the Town of Kingsville with respect to Local Health Care Services, as attached.

Pecuniary Interest	Recorded Vote	Council Member	Nay	Yea
		Councillor K Krause		✓
		Councillor D McGrath		✓
		Councillor K Mullins		✓
		Councillor D Stefurak		✓
		Mayor D Hamilton		✓

CARRIED ✓

DEFEATED —

Mayor: [Signature]

Deputy
Clerk: [Signature]



2021 Division Road North
Kingsville, Ontario N9Y 2Y9
Phone: (519) 733-2305
www.kingsville.ca
kingsvilleworks@kingsville.ca

SENT VIA EMAIL

October 25, 2019

The Honourable Doug Ford, Premier
Legislative Building
Queen's Park
Toronto, ON M7A 1A1

Dear Premier Ford:

RE: LOCAL HEALTH CARE SERVICES

At its Regular Meeting held on October 15, 2019 Council of the Town of Kingsville passed the following Resolution:

"533-2019

Moved By Councillor Kimberly DeYong

Seconded By Councillor Larry Patterson

WHEREAS public health care consistently ranks as the top priority in public opinion polls, and;

WHEREAS Public Health provides vital health promotion and prevention services based on the unique demographic and economic, social, and cultural needs of our communities; and;

WHEREAS the evidence from hospital amalgamation in Ontario and across Canada is that they have cost billions of dollars and have not yielded the promised administrative savings but have taken money away from frontline care, and;

WHEREAS there is no evidence to support the proposed closure of 25 out of 35 local Public Health Units, the closure of 12 of 22 local ambulance dispatch centres, and the closure of 49 out of 59 local ambulance services, and;

WHEREAS there is a deep consensus among virtually all stakeholders that increasing acuity in our long-term care homes requires additional staff and resources, not

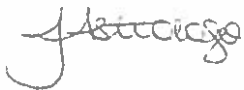
cancellation of the two special funds and real dollar cuts to per diem funding of our long-term care homes, and;

WHEREAS our local hospitals have been downsized for an entire generation and cannot meet population needs while sustaining real dollar cuts to hospital global budgets.

THEREFORE BE IT RESOLVED:

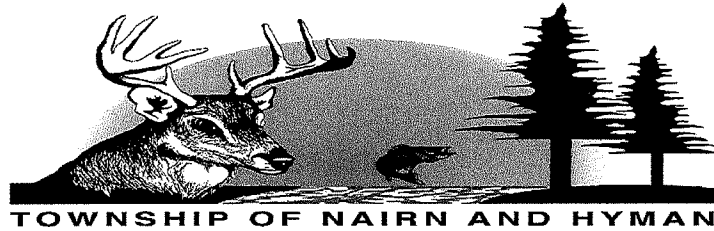
That The Corporation of the Town of Kingsville calls upon the Ontario government to halt the closures of, mergers of, and cuts to our local health care services including Public Health Units, land ambulance services, hospitals and long-term care homes and the Town of Kingsville forward this resolution to all municipalities in the Province of Ontario."

Yours very truly,



Jennifer Astrologo, B.H.K. (Hons), LL.B.
Director of Corporate Services/Clerk
Corporate Services Department
jastrologo@kingsville.ca

cc: Association of Municipalities of Ontario (AMO)
cc: All Ontario Municipalities
cc: Taras Natyshak, MPP
cc: Windsor-Essex County Health Unit



64 McIntyre Street • Nairn Centre, Ontario • P0M 2L0 ☎ 705-869-4232 📠 705-869-5248
Established: March 7, 1896 Office of the Clerk Treasurer, CAO E-mail: nairncentre@personainternet.com

December 2, 2019

The Honourable Doug Ford
Premier of Ontario
Legislative Building
Queen's Park
Toronto ON M7A 1A1

Dear Honourable Premier:

Re: Local Health Care Services

Please be advised our Council adopted the following resolution at their meeting of November 4, 2019:

SUPPORT RESOLUTION RE CUTS TO LOCAL HEALTH CARE SERVICES

RESOLUTION # 2019-15-282

MOVED BY: Katherine Bourrier

SECONDED BY: Rod MacDonald

RESOLVED: that the Corporation of the Township of Nairn and Hyman endorse and supports the resolution of the Town of Kingsville calling upon the Ontario government to halt the closures of, mergers of, and cuts to our local health care services including Public Health Units, land ambulance services, hospitals and long-term care homes.

AND FURTHER THAT:

a copy of this motion be sent to the Premier of Ontario; the Town of Kingsville, and the Association of Municipalities of Ontario (AMO).

CARRIED

Sincerely Yours,

Belinda Ketchabaw
CAO Clerk - Treasurer

BK/mb

cc: AMO
Town of Kingsville



2021 Division Road North
Kingsville, Ontario N9Y 2Y9
Phone: (519) 733-2305
www.kingsville.ca
kingsvilleworks@kingsville.ca

SENT VIA EMAIL

October 25, 2019

The Honourable Doug Ford, Premier
Legislative Building
Queen's Park
Toronto, ON M7A 1A1

Dear Premier Ford:

RE: LOCAL HEALTH CARE SERVICES

At its Regular Meeting held on October 15, 2019 Council of the Town of Kingsville passed the following Resolution:

"533-2019

Moved By Councillor Kimberly DeYong

Seconded By Councillor Larry Patterson

WHEREAS public health care consistently ranks as the top priority in public opinion polls, and;

WHEREAS Public Health provides vital health promotion and prevention services based on the unique demographic and economic, social, and cultural needs of our communities; and;

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WHEREAS there is no evidence to support the proposed closure of 25 out of 35 local Public Health Units, the closure of 12 of 22 local ambulance dispatch centres, and the closure of 49 out of 59 local ambulance services, and;

WHEREAS there is a deep consensus among virtually all stakeholders that increasing acuity in our long-term care homes requires additional staff and resources, not

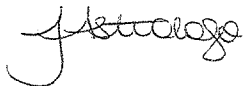
cancellation of the two special funds and real dollar cuts to per diem funding of our long-term care homes, and;

WHEREAS our local hospitals have been downsized for an entire generation and cannot meet population needs while sustaining real dollar cuts to hospital global budgets.

THEREFORE BE IT RESOLVED:

That The Corporation of the Town of Kingsville calls upon the Ontario government to halt the closures of, mergers of, and cuts to our local health care services including Public Health Units, land ambulance services, hospitals and long-term care homes and the Town of Kingsville forward this resolution to all municipalities in the Province of Ontario."

Yours very truly,



Jennifer Astrologo, B.H.K. (Hons), LL.B.
Director of Corporate Services/Clerk
Corporate Services Department
jastrologo@kingsville.ca

cc: Association of Municipalities of Ontario (AMO)
cc: All Ontario Municipalities
cc: Taras Natyshak, MPP
cc: Windsor-Essex County Health Unit

September 15, 2019

Attention Town Clerk of Kingsville,

The residents on Woodlawn Crescent from the corner of Summerset to Cull Drive would like to bring to your attention some concerns. Many cars after coming to a stop at Summerset and preceding to Cull go very very fast. As you are aware there is a curve midway down that part of the street that unfamiliar drivers may not see until they are at that area. The area resident demographics has changed and many families with young children have moved here. There many people walking pets, children riding bikes and many use the wide part of the curve to turn around. But the need is for all residents as well as they may have family visiting and in our personal case a Autistic grandchild. Many cars approach the curve at a high rate of speed making it a dangerous situation with the increased pedestrian traffic. We think signs alerting drivers of a curve ahead, children playing signs, reduced speed signs are necessary before someone is injured. If there are further concerns please feel free to contact John & Barb VanWingerden 97 Woodlawn Cres. [REDACTED] Please see concerned resident signatures below.

CONCERNED RESIDENTS

NAME.

DO

ADDRESS

Bollen vullhyla	97 Woodlawn Cres.
David H.	82 Woodlawn Cr.
Andy Chover	86 Woodlawn Cr.
BD MY	104 WOODLAWN CRES.
SSD	116 Woodlawn CRES.
Allen S.	76 Woodlawn CRES.
Doug Crawford	109 Woodlawn Cres.
Sydney Crawford	"
Gary Ann.	99 Woodlawn Cr.
Key Ash	80 Woodlawn Cr.
L. H.	37 Peachwood Dr.
D. Kwasny CIA	91 Woodlawn Crescent.
Janice T.	90 Woodlawn Crescent.
Wane Orawski	94 Woodlawn Cr.
San deawsh	94 Woodlawn CRES.
John Rosen	96 WOODLAWN CRES.
Barbara Keili	110 Woodlawn CRES.
John S.	126 WOODLAWN CRES.
Cindy J. L.	115 WOODLAWN.
Barry H.	100 WOODLAWN Cr.
For	103 WOODLAWN CRES.
	95 Woodlawn Cr.

CONCERNED RESIDENTS

NAME.

ADDRESS

DARL EDWARDS *DEH* 78 WOODLAWN CR.

MAVIA EDWARDS *ME* 78 WOODLAWN CR.

JACKIE KERR *JK* 15 STANLEY.

JOHN STENGEL *JS* 121 WOODLAWN CR.

November 21, 2019

Council
Corporation of
The Town Of Kingsville
2021 Division Road North
Kingsville, Ontario

Notice of Motion

Background:

Over a decade ago the late Hazen Malott explained at a public meeting that he had a better understanding of which way the water flowed in and over his farm fields than the professional engineer.

In 2019 Council heard from residents in the area of Train Court that the water from an adjacent property was flooding their rear yards and putting their homes at risk.

In 2019 I also received calls regarding , the development to the rear of the old Medical Centre that appeared to have caused , or was designed in such a manner as to cause more runoff of water on lands and rear yards to the south on McCallum

Recently residents in another new subdivision area (Woodycrest Ave.) submitted a letter to "The Editor" in the Kingsville Reporter questioning the site grading and potential effects of grading in new lots under development near their homes.

When I lived in Woodstock the site plan grading was not only prepared, but inspected or checked for levels and compliance to ensure no adverse effects following home construction.

Given climate concerns and increased caution that must be observed with storm water management:

At the next regular meeting of Council, I may move or cause to have moved that:

That Council request a comprehensive report that includes, Planning, Municipal Services (Engineering), and Building to demonstrate to Council:

- 1. How the Subdivision site plans are designed with levels of drains and catch basins**
- 2. How Subdivisions Constructed are checked to ensure compliance with the engineered designs**
- 3. How Subdivisions Constructed ,do not, or will not have an adverse effect on adjacent property owners.**
- 4. Such report expected Within 90 days**

Gord Queen

THE CORPORATION OF THE TOWN OF KINGSVILLE

BY-LAW 102 - 2019

Being a By-law to amend By-law No. 1-2014, the Comprehensive Zoning By-law for the Town of Kingsville

WHEREAS By-law No. 1-2014 is the Town's Comprehensive Zoning By-law to regulate the use of land and the character, location and use of buildings and structures in the Town of Kingsville;

AND WHEREAS the Council of the Corporation of the Town of Kingsville deems it expedient and in the best interest of proper planning to further amend By-law No. 1-2014 as herein provided;

AND WHEREAS there is an Official Plan in effect in the Town of Kingsville and this By-law is deemed to be in conformity with the Town of Kingsville Official Plan;

NOW THEREFORE THE COUNCIL FOR THE CORPORATION OF THE TOWN OF KINGSVILLE ENACTS AS FOLLOWS:

1. Schedule "A", Map 50 of By-law 1-2014 is hereby amended by changing the zone symbol on an approximately 16.857 ha (41.657 ac.) portion of land, known municipally as 354 Road 11, in Part of Lot 15, Concession 10, as shown on Schedule 'A' in cross-hatch attached hereto from 'Agriculture (A1)' to 'Agriculture - Restricted (A2)'.
2. This by-law shall come into force and take effect from the date of passing by Council and shall come into force in accordance with Section 34 of the Planning Act.

**READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED THIS
9th DAY OF DECEMBER, 2019.**

MAYOR, Nelson Santos


**DEPUTY CLERK-COUNCIL SERVICES,
Sandra Kitchen**

Schedule A



354 ROAD 11
PART OF LOT 15, CONCESSION 10
ZBA/23/19

0 100 200 400 600 800 Meters

 Schedule "A", Map 27 of By-law 1-2014 is hereby amended by changing the zone symbol as shown on Schedule 'A' in cross-hatch attached hereto from 'Agriculture (A1)' to 'Agriculture - Restricted (A2)'.

THE CORPORATION OF THE TOWN OF KINGSVILLE

BY-LAW 105 - 2019

Being a By-law authorizing the entering into of an Easement Agreement with 1646322 Ontario Limited for the purpose of constructing and maintaining an active transportation trail connection from Lake Drive to Conservation Boulevard

WHEREAS Section 9 of the *Municipal Act, 2001*, S.O. c. 25 confers natural person powers on municipalities which include the power to enter into agreements with individuals and corporations;

AND WHEREAS The Corporation of the Town of Kingsville (the “Town”) deems it expedient for the Town to enter into an Easement Agreement with 1646322 Ontario Limited.

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWN OF KINGSVILLE ENACTS AS FOLLOWS:

1. **THAT** the Town enters into and executes an Easement Agreement with 1646322 Ontario Limited attached hereto as Schedule “A” and forming part of this By-law.
2. **THAT** the Mayor and Clerk are hereby authorized and directed on behalf of the Town to execute the Easement Agreement attached as Schedule “A”.
3. **THAT** By-law 85-2019 is hereby repealed.
4. This By-Law comes into force and takes effect on the day of the final passing thereof.

READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED THIS 9TH DAY OF DECEMBER, 2019.

MAYOR, Nelson Santos

**DEPUTY CLERK-COUNCIL
SERVICES, Sandra Kitchen**

THE CORPORATION OF THE TOWN OF KINGSVILLE

BY-LAW 106 - 2019

Being a By-law to amend By-law No. 1-2014, the Comprehensive Zoning By-law for the Town of Kingsville

WHEREAS By-law No. 1-2014 is the Town's Comprehensive Zoning By-law to regulate the use of land and the character, location and use of buildings and structures in the Town of Kingsville;

AND WHEREAS the Council of the Corporation of the Town of Kingsville deems it expedient and in the best interest of proper planning to further amend By-law No. 1-2014 as herein provided;

AND WHEREAS there is an Official Plan in effect in the Town of Kingsville and this By-law is deemed to be in conformity with the Town of Kingsville Official Plan;

NOW THEREFORE THE COUNCIL FOR THE CORPORATION OF THE TOWN OF KINGSVILLE ENACTS AS FOLLOWS:

1. That Subsection 7.1 e) AGRICULTURE ZONE 1 EXCEPTION 10 (A1-10) is deleted and replaced with the following::

7.1.10 'AGRICULTURE ZONE 1 EXCEPTION 10 (A1-10)'

- a) For lands shown as A1-10 on Map 53 Schedule "A" of this By-law.

b) Permitted Uses

- i) Those uses permitted under Section 7.1 (Rural Residential);
- ii) A non-accessory bunkhouse;
- iii) Commercial self-storage

c) Permitted Buildings and Structures

- i) Those buildings and structures permitted under Section 7.1 (Rural Residential) in the (A1) zone;
- ii) A non-accessory bunkhouse in an existing single detached dwelling;
- ii) Buildings and structures accessory to the permitted uses.

d) Zone Provisions

All lot and building requirements for the permitted buildings and structures shall be in accordance with Section 7.1 of this By-law.

2. Schedule "A", Map 53 of By-law 1-2014 is hereby amended by changing the zone symbol on lands, known municipally as 1335, 1361 & 1415 Road 3 E, in Part of Lot 9, Concession 3, ED, as shown on Schedule 'A' in cross-hatch attached hereto from 'Agriculture Zone 1 (A1)' to 'Agriculture – Zone 1 – Exception 10 (A1-10)'.
3. This by-law shall come into force and take effect from the date of passing by Council and shall come into force in accordance with Section 34 of the Planning Act.

**READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED THIS
9th DAY OF DECEMBER, 2019.**

MAYOR, Nelson Santos

**DEPUTY CLERK-COUNCIL SERVICES,
Sandra Kitchen**

THE CORPORATION OF THE TOWN OF KINGSVILLE

BY-LAW 107 - 2019

Being a By-law to amend By-law No. 1-2014, the Comprehensive Zoning By-law for the Town of Kingsville

WHEREAS By-law No. 1-2014 is the Town's Comprehensive Zoning By-law to regulate the use of land and the character, location and use of buildings and structures in the Town of Kingsville;

AND WHEREAS the Council of the Corporation of the Town of Kingsville deems it expedient and in the best interest of proper planning to further amend By-law No. 1-2014 as herein provided;

AND WHEREAS there is an Official Plan in effect in the Town of Kingsville and this By-law is deemed to be in conformity with the Town of Kingsville Official Plan;

NOW THEREFORE THE COUNCIL FOR THE CORPORATION OF THE TOWN OF KINGSVILLE ENACTS AS FOLLOWS:

1. That Subsection 7.1 e) AGRICULTURE ZONE 1 A1 EXCEPTIONS is amended with the addition of the following new subsection:

7.1.80 'AGRICULTURE ZONE 1 EXCEPTION 80 (A1-80)'

- a) For lands shown as A1-80 on Map 48 Schedule "A" of this By-law.

b) Permitted Uses

- i) Those uses permitted under Section 7.1 (Rural Residential);
- ii) A non-accessory bunkhouse;

c) Permitted Buildings and Structures

- i) Those buildings and structures permitted under Section 7.1 (Rural Residential) in the (A1) zone;
- ii) A non-accessory bunkhouse in an existing single detached dwelling in the A1-80 zone;
- iii) Buildings and structures accessory to the permitted uses.

d) Zone Provisions

All lot and building requirements for the permitted buildings and structures shall be in accordance with Section 7.1 of this By-law.

2. Schedule "A", Map 48 of By-law 1-2014 is hereby amended by changing the zone symbol on lands, known municipally as 1335, 1361 & 1415 Road 3 E, in Part of Lot 8, Concession 2, ED, as shown on Schedule 'A' in cross-hatch attached hereto from 'Agriculture Zone 1 (A1)' to 'Agriculture – Zone 1 – Exception 80 (A1-80)'.

3. This by-law shall come into force and take effect from the date of passing by Council and shall come into force in accordance with Section 34 of the Planning Act.

**READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED THIS
9th DAY OF DECEMBER, 2019.**

MAYOR, Nelson Santos

**DEPUTY CLERK-COUNCIL SERVICES,
Sandra Kitchen**

THE CORPORATION OF THE TOWN OF KINGSVILLE

BY-LAW 109-2019

Being a by-law to amend By-law 2-2019, being a By-law to appoint certain members of Council and individuals to boards and committees

WHEREAS the Council of The Corporation of the Town of Kingsville deems it expedient to amend By-law 2-2019, being a by-law to appoint certain Members and Individuals to board and committees.

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWN OF KINGSVILLE ENACTS AS FOLLOWS:

1. **THAT** Paragraph 1.e) (Kingsville Business Improvement Association Board of Management) be amended to delete the appointment of Paul Thompson and add the appointment of David Debergh.
2. **THAT** Paragraph 1.n) (Migration Festival Committee) be amended to delete the appointment of Mary Baruth, who has resigned.
3. **THAT** Paragraph 1.r) (Kingsville Highland Games Committee) be amended to delete the appointments of Helena Nelson, Tom Omstead and Ray Silvius, who have resigned.
4. **THAT** all other terms set out in said By-law 2-2019 and any amendments thereto shall remain in full force and effect.

READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED THIS 9th DAY OF DECEMBER, 2019.

MAYOR, Nelson Santos

**DEPUTY CLERK-COUNCIL
SERVICES, Sandra Kitchen**

THE CORPORATION OF THE TOWN OF KINGSVILLE

BY-LAW 110-2019

Being a by-law under the Municipal Act, 2001, Part 13, Section 408; to authorize the issue of two series of debentures to consolidate the financing of construction and/or maintenance of numerous drains all in the Town of Kingsville.

WHEREAS by By-Law number 61-2017 the Town of Kingsville did authorize improvements on the McDonald Drain;

WHEREAS by By-Law number 118-2017 the Town of Kingsville did authorize bank protection on the Ruscom River Drain;

WHEREAS by By-Law number 25-2018 the Town of Kingsville did authorize the bridge replacement on the Loyst Drain;

WHEREAS by By-Law number 69-2019 the Town of Kingsville did authorize the maintenance on the 3rd Concession Road Drain East, 4th Concession Drain, Knight Drain, Lane Drain, Maddox Drain, McMahon Drain, Moroun Pumping Scheme, No. 5 Drain West of McCain Sideroad, Snyder Branch of the 7th Concession Drain, Tinney Drain, 10th Concession Drain West of Patterson Drain, and Burwell-Malott Drain;

AND WHEREAS the portions payable by the owners were confirmed and final notices were mailed to the benefiting owners outlining the final time and place for paying the debt in full;

AND WHEREAS the portion to be financed is \$87,317.24;

AND WHEREAS it is intended that the unpaid balance shall be borrowed by the Corporation upon the credit of the Corporation.

NOW THEREFORE THE MUNICIPAL COUNCIL OF THE CORPORATION OF THE TOWN OF KINGSVILLE ENACTS AS FOLLOWS:

1. That for the purpose of borrowing the said sum of \$87,317.24, debentures of the Corporation of a like amount shall be issued therefore in sums of not less than One Thousand Dollars (\$1,000.00) each.
2. The first series of debentures shall be dated December 10th, 2019 and shall be payable in two (2) annual installments of principal on the 31st day of July in each of the years 2020 and 2021 inclusive and shall bear interest at a rate of four point two five per cent (4.25%) per annum payable annually on July 31st beginning on July 31st, 2020 for the length of the issue ending July 31st, 2021. The respective amounts of principal and interest payable in each of such years shall be set forth in Schedule "A" hereto annexed and forming part of this by-law.
3. The second series of debentures shall be dated December 10th, 2019 and shall be payable in five (5) annual installments of principal on the 31st day of July in each of the years 2020 and 2024 inclusive and shall bear interest at a rate of four point two five per cent (4.25%) per annum payable annually on July 31st beginning on July 31st, 2020 for the length of the issue ending July 31st, 2024. The respective amounts of principal and interest payable in each of such years shall be set forth in Schedule "B" hereto annexed and forming part of this by-law.
4. The debentures shall be in fully registered form. They shall be payable as to both principal and interest in lawful money of Canada at the TD Canada Trust Bank in the Town of Kingsville.

5. The debentures shall be sealed with the seal of the Corporation and signed by the Head of Council and the Director of Financial Services or his designate.

**READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED THIS
9th DAY OF DECEMBER, 2019.**

MAYOR, Nelson Santos

CLERK, Jennifer Astrologo

Schedule "A"



2021 Division Road North
Kingsville, Ontario N9Y 2Y9
(519) 733-2305
www.kingsville.ca

DEBENTURE AMORTIZATION SCHEDULE
Town of Kingsville

Municipal Drains		Various Projects	
By-Law:	110-2019	By-Law Passed:	December 9, 2019
Principal:	\$30,283.27	Payments per Year:	1
Annual Interest Rate:	4.25%	Number of Regular Payments:	2
Payment Date:	July 31st	Payment Amount:	\$16,113.61

Cheque No.:	Year	Annual Payment	Principal	Interest	Principal Balance
	2020	\$16,113.61	\$14,826.57	\$1,287.04	\$15,456.70
	2021	\$16,113.61	\$15,456.70	\$656.91	\$0.00

* Final payment adjustment due to rounding made to interest component.

Amortization Schedule Prepared By:

Ryan McLeod, CPA, CA
Director of Financial Services



2021 Division Road North
Kingsville, Ontario N9Y 2Y9
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www.kingsville.ca

DEBENTURE AMORTIZATION SCHEDULE
Town of Kingsville

Municipal Drains		Various Projects	
By-Law:	110-2019	By-Law Passed:	December 9, 2019
Principal:	\$57,033.97	Payments per Year:	1
Annual Interest Rate:	4.25%	Number of Regular Payments:	5
Payment Date:	July 31st	Payment Amount:	\$12,901.49

Cheque No.:	Year	Annual Payment	Principal	Interest	Principal Balance
	2020	\$12,901.49	\$10,477.55	\$2,423.94	\$46,556.42
	2021	\$12,901.49	\$10,922.84	\$1,978.65	\$35,633.58
	2022	\$12,901.49	\$11,387.06	\$1,514.43	\$24,246.52
	2023	\$12,901.49	\$11,871.01	\$1,030.48	\$12,375.51
	2024	\$12,901.49	\$12,375.51	\$525.98	\$0.00

* Final payment adjustment due to rounding made to interest component.

Amortization Schedule Prepared By:

Ryan McLeod, CPA, CA
Director of Financial Services

THE CORPORATION OF THE TOWN OF KINGSVILLE

BY-LAW 111 - 2019

**Being a By-law authorizing the entering into of an Amending Agreement
with the Rotary Club of Cottam for use of
certain portions of the Town's recreational facility located at
124 Fox St., Cottam**

WHEREAS Section 9 of the *Municipal Act, 2001*, S.O. c. 25 confers natural person powers on municipalities which include the power to enter into agreements with individuals and corporations.

WHEREAS The Corporation of the Town of Kingsville (the "Town") deems it expedient for the Town to enter into an Amending Agreement with Rotary Club of Cottam for use of certain portions of the Town's recreational facility located at 124 Fox Street, Cottam.

**NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE
TOWN OF KINGSVILLE ENACTS AS FOLLOWS:**

1. **THAT** the Town enters into and executes with Rotary Club of Cottam an Amending Agreement attached hereto as Schedule "A" and forming part of this By-law.
2. **THAT** the Mayor and Clerk are hereby authorized and directed on behalf of the Town to execute the Amending Agreement attached as Schedule "A".
3. This By-Law comes into force and takes effect on the day of the final passing thereof.

**READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED THIS
9TH DAY OF DECEMBER, 2019.**

MAYOR, Nelson Santos

**DEPUTY CLERK-COUNCIL
SERVICES, Sandra Kitchen**

THE CORPORATION OF THE TOWN OF KINGSVILLE

BY-LAW 112-2019

Being a By-law to confirm the proceedings of the Council of The Corporation of the Town of Kingsville at its December 9, 2019 Regular Meeting

WHEREAS sections 8 and 9 of the *Municipal Act, 2001* S.O. 2001 c. 25, as amended, (the “Act”) provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising the authority conferred upon a municipality to govern its affairs as it considers appropriate.

AND WHEREAS section 5(3) of the Act provides that such power shall be exercised by by-law, unless the municipality is specifically authorized to do so otherwise.

AND WHEREAS it is deemed expedient that the proceedings of the Council of The Corporation of the Town of Kingsville (the “Town”) be confirmed and adopted by by-law.

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWN OF KINGSVILLE ENACTS AS FOLLOWS:

1. The actions of the Council at its December 9, 2019 Regular Meeting in respect of each report, motion, resolution or other action taken or direction given by the Council at its meeting, is hereby adopted, ratified and confirmed, as if each resolution or other action was adopted, ratified and confirmed by its separate by-law.
2. The Chief Administrative Officer and/or the appropriate officers of the Town are hereby authorized and directed to do all things necessary to give effect to the actions set out in paragraph 1, or obtain approvals, where required, and, except where otherwise provided, the Mayor and the Clerk are hereby directed to execute all documents necessary and to affix the corporate seal to all such documents.
3. This By-Law comes into force and takes effect on the day of the final passing thereof.

**READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED THIS
9th DAY OF DECEMBER, 2019.**

MAYOR, Nelson Santos

**DEPUTY CLERK-COUNCIL
SERVICES, Sandra Kitchen**