



**REGULAR MEETING OF COUNCIL
AGENDA**

Tuesday, November 12, 2019, 6:00 PM

Council Chambers

2021 Division Road N

Kingsville, Ontario N9Y 2Y9

Pages

A. CALL TO ORDER

B. CLOSED SESSION

Pursuant to section 239(2) of the *Municipal Act, 2001*, Council will enter into Closed Session to address the following items:

1. **Section 239(2)(e) litigation affecting the municipality, being an update Report by Solicitor Suzanne M. Porter regarding the status of Town of Kingsville et al. ats Wood.**

C. MOMENT OF SILENCE AND REFLECTION

D. PLAYING OF NATIONAL ANTHEM

E. DISCLOSURE OF PECUNIARY INTEREST

When a member of Council has any pecuniary interest, direct or indirect, in any matter which is the subject of consideration at this Meeting of Council (or that was the subject of consideration at the previous Meeting of Council at which the member was not in attendance), the member shall disclose the pecuniary interest and its general nature, prior to any consideration of the matter.

F. MATTERS SUBJECT TO NOTICE

1. **PUBLIC MEETING--Combined Application for Zoning By-law Amendment & Site Plan Approval by M & M Farms Ltd. 1775 Road 4 E (County Road 18)Pt. Lot 11, Concession 3 ED, Part 1, RP 12R 8831**

R. Brown, Manager of Planning Services

i) Notice of Complete Application and Public Meeting: Zoning By-law Amendment and Site Plan Approval, dated October 22, 2019;

- ii) Supplementary Report of R. Brown, dated October 31, 2019;
- iii) Report of R. Brown, dated September 23, 2019;
- iv) Proposed By-law 90-2019, being a By-law to amend By-law No. 1-2014, the Comprehensive Zoning By-law for the Town of Kingsville.

Recommended Action

That Council:

Approve Zoning By-law Amendment Application ZBA/15/19 to rezone the subject property located at 1775 Road 4 E (County Road 18) from 'Agriculture Zone 1 (A1)' to a site-specific 'Agriculture Zone 1 Exception 78, (A1-78)' to permit a stand-alone bunkhouse accessory to the a greenhouse at 1755 Road 4 E (County Road 18) and adopt the implementing by-law.

Approve Site Plan Application SPA/19/19 for the construction of a 446.2 sq. m (4,803 sq. ft.) bunkhouse, subject to conditions outlined in the site plan agreement and authorize the Mayor and Clerk to sign the Site Plan Agreement and register said Agreement on title.

2. PUBLIC MEETING--Combined Application for Consent & Zoning By-Law Amendment File B/14/19 & ZBA/16/19 by Earl & Beverly Haggins 1642 Road 2 W, Part of Lot C, Concession 2 WD

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R. Brown, Manager of Planning Services

- i) Notice of Complete Application and Public Meeting: Zoning By-law Amendment and Consent, dated October 21, 2019;
- ii) Report of David French, Interim Town Planner, dated October 23, 2019;
- iii) Proposed By-law 97-2019, being a By-law to amend By-law 1-2014, the Comprehensive Zoning By-law for the Town of Kingsville.

Recommended Action

That Council approve Consent Application B/14/19 to sever an existing dwelling, deemed surplus to the needs of the prospective purchaser, on a 0.802 ha (1.983 ac.) parcel, shown as Part 1 on the applicants' sketch, subject to the following conditions:

- a) That a reference plan be deposited in the registry office, both an electronic and paper copy of the registered plan is to be provided for the files of the Secretary-Treasurer;
- b) That the deeds, such plan of survey or reference plan, for property lines being newly created, shall be in accordance with the existing zoning requirements for the municipality;
- c) That any special assessment imposed pursuant to the provisions of the Local Improvement Act and/or the Municipal Act be paid in full along with all municipal taxes be paid in full;

- d) That any necessary drainage reapportionments be undertaken;
- e) That as a result of severance, owners shall become liable by way of up front monies for the assessment and taxation of their properties for any waterworks or sanitary sewer systems affecting their properties, in accordance with the Fees By-law in effect on the date the consent is being endorsed on the deeds;
- f) That the severed and retained parcels be transferred to the Purchaser, Henry Denotter, as outlined in the Agreement of Purchase and Sale;
- g) The Zoning By-law be amended to prohibit future dwellings on the retained farm parcel prior to the consent being endorsed on the deeds;
- h) That the applicant provide a letter of intent for the installation of a new joint access to the retained farm parcel and abutting farm to the east at the applicant's expense and to the satisfaction of the Town and/or County;
- i) That the applicant install a boundary ditch along the north and east lot lines of 1648 Road 2 W to redirect the existing surface drain along the west lot line of the retained parcel to the satisfaction of the Town;
- j) That the necessary deed(s), transfers or charges be submitted in triplicate; signed and fully executed (no photocopies), including a copy of the reference plan, prior to certification;
- k) The conditions imposed above shall be fulfilled by November 12, 2020 or this application shall be deemed to be denied in accordance with Section 53(41) of the Planning Act;

and

That Council approve Zoning By-law amendment Application ZBA/16/19 to rezone the retained parcel, known as 1642 Road 2 West, Part of Lot C, Concession 2, WD, in the Town of Kingsville, from 'Agriculture (A1)' to 'Agriculture - Restricted (A2)' and adopt the implementing by-law.

3. **PUBLIC MEETING--Combined Application for Consent & Zoning By-Law Amendment File B/14/19 & ZBA/16/19 by Leonard & Anne Parent 570 Road 11, Part of Lot 21, Concession 10**

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R. Brown, Manager of Planning Services

- i) Notice of Complete Application and Public Meeting: Zoning By-law Amendment, dated October 21, 2019;
- ii) Report of D. French, Interim Town Planner, dated November 4, 2019;
- iii) Proposed By-law 99-2019, being a By-law to amend By-law 1-2014, the Comprehensive Zoning By-law for the Town of Kingsville.

Recommended Action

That Council approve Consent Application B/16/19 to sever an existing dwelling, deemed surplus to the needs of the prospective purchaser,

together with a wooded portion of land on a 6.63 ha (16.38 ac.) lot, shown as Parts 2 & 3 on the applicants' sketch, subject to the following conditions:

- a) That a reference plan be deposited in the registry office, both an electronic and paper copy of the registered plan is to be provided for the files of the Secretary-Treasurer;
- b) That the deeds, such plans of survey or reference plan, for property lines being newly created, shall be in accordance with the existing zoning requirements for the municipality;
- c) That any special assessment imposed pursuant to the provisions of the Local Improvement Act and/or the Municipal Act be paid in full along with all municipal taxes be paid in full;
- d) That any necessary drainage reapportionments be undertaken;
- e) That as a result of severance, owners shall become liable by way of up front monies for the assessment and taxation of their properties for any waterworks or sanitary sewer systems affecting their properties, in accordance with the Fees By-law in effect on the date the consent is being endorsed on the deeds;
- f) That the severed and retained parcels be transferred to the purchaser, Larry Willis and Sons Inc., as outlined in the Agreement of Purchase and Sale, and consolidated with the abutting parcel to the east (PIN 75153-0073);
- g) The Zoning By-law be amended to rezone Part 3 on the applicants' sketch to recognize and protect the wooded area prior to the consent being endorsed on the deeds;
- h) That the necessary deed(s), transfers or charges be submitted in triplicate; signed and fully executed (no photocopies), including a copy of the reference plan, prior to certification;
- I) The conditions imposed above shall be fulfilled by November 12, 2020 or this application shall be deemed to be denied in accordance with Section 53(41) of the Planning Act;

And That Council approves Zoning By-law Amendment Application ZBA/16/19 to rezone a portion of the severed parcel (Part 3 on the Applicants' sketch), in Part of Lot 21, Concession 10, in the Town of Kingsville from 'Agriculture (A1)' to 'Natural Environment (NE)' and adopt the implementing By-law.

4. PUBLIC MEETING--Combined Application for Consent & Zoning By-Law Amendment File B/17/19 & ZBA/20/19 by Maria Bakalic 405 County Road 34 W, Part of Lot 276, Concession NTR

R. Brown, Manager of Planning Services

- i) Notice of Complete Application and Public Meeting: Zoning By-law

Amendment and Consent, dated October 21, 2019;

ii) Report of D. French, Interim Town Planner, dated November 4, 2019;

iii) Proposed By-law 100-2019, being a By-law to amend By-law 1-2014, the Comprehensive Zoning By-law for the Town of Kingsville

Recommended Action

It is recommended that:

Council approve consent application B/17/19 to sever and convey six separate portions of land, shown as Parts 1, 2, 3, 4, 5 & 6, on the applicant's sketch, as lot additions to 5, 7, 9, 11, 13 & 15 Cameron Side Road, in Part of Lot 276, Concession NTR, in the Town of Kingsville, subject to the following conditions:

- a. That a reference plan be deposited in the registry office, ***both an electronic and paper*** copy to be provided for the files of the Secretary-Treasurer;
- b. That the owner shall provide that all municipal taxes be paid in full and that necessary apportionments be undertaken for any special assessment imposed pursuant to the provisions of the Local Improvement Act and/or the Municipal Act;
- c. That any necessary drainage reapportionments be undertaken;
- d. That the one-foot squares, shown on the applicant's sketch as Parts 7, 8, 9, 10, 11 & 12 be conveyed to the Town free of charge and clear of all encumbrances;
- e. That as a result of severance, owners shall become liable by way of up front monies for the assessment and taxation of their properties for any waterworks or sanitary sewer systems affecting their properties, in accordance with the Fees By-law in effect on the date the consent is being endorsed on the deeds;
- f. That any new or revised municipal addressing being completed;
- g. That the lot addition lands, Parts 1, 2, 3, 4, 5 & 6 be respectively conveyed to and consolidated with the abutting lots located at 5, 7, 9, 11, 13 & 15 Cameron Side Road and that Section 50, (3) or (5) apply to any future consent.
- h. That the necessary deed(s), transfer or charges be ***submitted in triplicate***; signed and fully executed (***no photo copies***), prior to certification.
- i. The conditions imposed above shall be fulfilled by **November 20, 2020** for this application shall be deemed to be denied in accordance with Section 53(41) of the Planning Act; and That Council approves Zoning By-law Amendment Application ZBA/20/19 to rezone the portion of the severed parcel (Parts 1, 2, 3, 4, 5 & 6 on the applicant's sketch), in Part of Lot 276,

Concession NTR, in the Town of Kingsville, from 'Agriculture (A1-47)' to 'Rural Residential (RR)', and to revise the existing Agriculture (A1-47) Zone to recognize the reduction in lot area and adopt the implementing by-law

G. AMENDMENTS TO THE AGENDA

H. ADOPTION OF ACCOUNTS

1. **Town of Kingsville accounts for the monthly ended October 31, 2019, being TD cheque numbers 070733 to 071024 for a grand total of \$1,243,879.76.** 66

Recommended Action

That Council receives Town of Kingsville accounts for the monthly period ended October 31, 2019 being TD cheque number 070733 to 071024 for a grand total of \$1,243,879.76.

I. STAFF REPORTS

1. **York Phase 4A Final Acceptance** 93

G. A. Plancke, Director of Municipal Services

Recommended Action

That Council grant "Final Acceptance" of the roadway and infrastructure for the York Phase 4A subdivision and further that;

The Clerk provide formal notification to the Developer of Council's granting of Final Acceptance of the York Phase 4A subdivision.

2. **Winterberry Subdivision (Holly St. Cranberry St.) Final Acceptance** 97

G. A. Plancke, Director of Municipal Services

Recommended Action

That Council grant "Final Acceptance" of the roadway and infrastructure for the Winterberry Subdivision (Holly St. Cranberry St.) and further that;

The Clerk provide formal notification to the Developer of Council's granting of Final Acceptance of the Winterberry Subdivision.

3. **Application for Extension of Part Lot Control by Suburban Homes (1991) Ltd. 7 & 9 Lukas Dr. & 10 & 12 Robin Court Blocks 61 and 62, Plan 12M 598** 100

R. Brown, Manager of Planning Services

Recommended Action

That Council approves the extension of Part Lot Control Exemption, By-law 101-2014, to allow Blocks 61 and 62 on Plan 12M 598 to continue to

be exempt from Section 50(5) of the Planning Act;

And That Council authorizes and directs Planning Services to register the By-law (98-2019) on title.

4. **Application for Site Plan Approval SPA 23/19 by Chris Chevalier 318 County Road 8 Part of Lot 11, Concession 11** 104

R. Brown, Manager of Planning Services

Recommended Action

That:

Council approve the requested site plan approval for the development of a 535 sq. m (5,760 sq. ft.) building for an indoor cannabis production facility, detailed in the attached site plan (Appendix A) and subject to the conditions outlined in the Site Plan Agreement.

Council require a security deposit of 50% of the total cost of the odour control system to be deposited with the Town prior to the release of any building permits.

Council authorize the Mayor and Clerk to sign the Site Plan Agreement and register said Agreement on title.

5. **Application for Exemption from Plan of Condominium by 2524634 Ontario Ltd.** 121

R. Brown, Manager of Planning Services

Recommended Action

That Council:

receives this report for information purposes on the request for exemption from plan of condominium;

And That Council supports, by Resolution, an exemption from plan of condominium, by the County of Essex, for the existing building located at 86 Wigle Ave., Part of Block A, Plan 432, Parts 6 & 7, RP 12R 25287, subject to the following condition: that the applicant provide an outline to the Director of Financial Services detailing the provisions being made to ensure that the payment of taxes is kept up-to-date until all units have been provided with individual assessment roll numbers.

J. BUSINESS/CORRESPONDENCE-ACTION REQUIRED

1. **Mary E. Baruth--Letter of resignation from Ms. Baruth as a member of the Migration Festival Committee** 145

Recommended Action

That Council receives letter of resignation from Ms. Mary Baruth, and directs Administration to amend the Appointment By-law to reflect such

resignation from the Migration Festival Committee.

K. MINUTES OF THE PREVIOUS MEETINGS

- | | | |
|----|---|-----|
| 1. | Special Meeting of Council--October 23, 2019 | 146 |
| 2. | Regular Meeting of Council--October 28, 2019 | 149 |
| 3. | Regular Closed Session Meeting of Council--October 28, 2019 | |

Recommended Action

That Council adopts Special Meeting of Council Minutes dated October 23, 2019, Regular Meeting of Council Minutes dated October 28, 2019, and Regular 'Closed Session' Meeting of Council Minutes dated October 28, 2019.

L. MINUTES OF COMMITTEES AND RECOMMENDATIONS

- | | | |
|----|---|-----|
| 1. | Kingsville Municipal Heritage Advisory Committee - July 17, August 19, September 4, and October 9, 2019 | 159 |
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Recommended Action

That Council receive Kingsville Heritage Advisory Meeting Minutes dated July 17, 2019, August 19, 2019, September 4, 2019 and October 9, 2019

- | | | |
|----|--|-----|
| 2. | Parks, Recreation, Arts and Culture Committee - September 19, 2019 | 178 |
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Recommended Action

That Council receive Parks, Recreation, Arts and Culture Committee Meeting Minutes dated September 19, 2019 together with Minutes of the following sub-committees:

Fantasy of Lights - August 6, 2019

Mettawas Fundraising - August 7, 2019

Migration Festival - August 20, 2019

Highland Games - June 12, 2019

Highland Games - July 31, 2019

- | | | |
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| 3. | Police Services Board - September 25, 2019 | 206 |
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Recommended Action

That Council receive Police Services Board Meeting Minutes dated September 25, 2019

M. BUSINESS CORRESPONDENCE - INFORMATIONAL

- | | | |
|----|---|-----|
| 1. | Evolugen--Correspondence dated October 1, 2019 RE: New Identity for | 210 |
|----|---|-----|

Brookfield Renewable Canada

- | | | |
|----|---|-----|
| 2. | Stacey Biekx--Correspondence dated October 4, 2019 RE: MADD Message Yearbook Advertising Information | 211 |
| 3. | City of St. Catharines--Correspondence dated October 8, 2019 RE: Menstrual Products in City Facilities (decision related to the pilot project) | 214 |
| 4. | Local Authority Services (LAS)-Correspondence dated October 23, 2019 RE: LAS Natural Gas Program-2017-18 Period Reserve Fund Rebate | 215 |
| 5. | Deputy Mayor Queen--RE: Report to Council dated October 26, 2019 regarding recent Association of Municipalities of Ontario (AMO) 2019 Fall Policy Forum, October 24 and 25, 2019, London, Ontario | 216 |
| 6. | Town of Prescott--Resolution passed October 28, 2019 RE: Provincial Consultation on the Transformation of Building Services in Ontario | 221 |
| 7. | Grey Sauble Conservation Authority--Correspondence dated November 1, 2019 RE: Grey Sauble Conservation Authority (GSCA) Board of Directors Resolution FA-19-116 | 223 |
| 8. | Township of Stirling-Rawdon --Correspondence dated November 5, 2019 RE: Township of Stirling-Rawdon Finance and Personnel Committee motion passed October 29, 2019 RE: Municipal Liability and Insurance Costs. | 225 |
| 9. | Windsor Historical Society, Veterans Memories Project-Request for sponsorship in the 2020 Veterans Day Magazine. | 226 |

Recommended Action

That Council receives Business Correspondence-Informational items 1 through 9.

N. NOTICES OF MOTION

1. **Deputy Mayor Queen may move, or cause to have moved:**

That Council direct and request the staff to consider and develop a possible future Parks and Recreation Grant request that includes many of high priority items in the Parks and Recreation Master Plan, with a draft of Details back to Council within nine (9) months, that we might be better prepared in the event that the Province and Federal levels of government offer such a grant program, as was suggested, in future years. The considerations should not be limited, but consider future generations in much the same manner as other towns in Essex County have with this current application process of November 12, 2019.

2. **Deputy Mayor Queen may move, or cause to have moved:**

That Council ask that the Greenhouse Applications approved with site

plans within the last two (2) years, each be reviewed for dark sky compliance as was required under the site plans. In the event any such sites have not installed the shades or curtains required, the staff shall report back to Council with the legal steps to get compliance within ninety (90) days of the passing of this motion.

O. UNFINISHED BUSINESS, ANNOUNCEMENTS AND UPDATES

P. BYLAWS

- 1. By-law 90-2019** 228
Being a By-law to amend By-law No. 1-2014, the Comprehensive Zoning By-law for the Town of Kingsville (ZBA/15/19; Part of Lot 11, Concession 3, ED, Part 1, RP 12R 8331)
To be read a first, second and third and final time.
- 2. By-law 97-2019** 231
Being a by-law to amend By-law 1-2014, the Comprehensive Zoning By-law for the Town of Kingsville (ZBA/16/19; 1642 Road 2 West, Part of Lot C, Concession 2, WD)
To be read a first, second and third and final time
- 3. By-law 98-2019** 233
Being a by-law to extend the exemption from Part Lot Control pursuant to Section 50(7) of the Planning Act as provided for in By-law 101-2014 (Royal Oak at the Creek Subdivision, Phase 8A-Plan 12M-598)
To be read a first, second and third and final time.
- 4. By-law 99-2019** 234
Being a By-law to amend By-law 1-2014, being the Comprehensive Zoning By-law for the Town of Kingsville
To be read a first, second and third and final time.
- 5. By-law 100-2019** 236
Being a By-law to amend By-law No. 1-2014, the Comprehensive Zoning By-law for the Town of Kingsville (ZBA/20/19; 406 County Road 34 West, Part of Lot 276, Concession NTR)
To be read a first, second and third and final time.

Q. CLOSED SESSION

Pursuant to Section 239(2) of the Municipal Act, 2001, Council will enter into Closed Session to deal with the following item:

1. Section 239(2)(k) a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality ; being an update Report by Mayor Santos regarding a proposal to the Town

R. REPORT OUT OF CLOSED SESSION

S. CONFIRMATORY BY-LAW

1. By-law 101-2019

238

Being a By-law to confirm the proceedings of the Council of The Corporation of the Town of Kingsville at its November 12, 2019 Regular Meeting.

To be read a first, second and third and final time

T. ADJOURNMENT



2021 Division Road North
Kingsville, Ontario N9Y 2Y9
Phone: (519) 733-2305
www.kingsville.ca
kingsvilleworks@kingsville.ca

NOTICE OF COMPLETE APPLICATION AND PUBLIC MEETING: ZONING BY-LAW AMENDMENT AND SITE PLAN APPROVAL

APPLICATION: **ZONING BY-LAW AMENDMENT – ZBA / 15 / 19**
(Section 34 of the Planning Act, R.S.O. 1990, C.P. 13)

SITE PLAN APPROVAL – SPA / 19 / 19
(Section 41 of the Planning Act, R.S.O. 1990, C.P. 13)

APPLICANT: **M & M Farms Ltd.**

LOCATION OF PROPERTY: **1775 Road 4 E (County Rd 18), Part of Lot 11, Concession 3 ED, Part 1, RP 12R 8331**

PURPOSE OF APPLICATIONS: The subject land is a 0.356 ha (0.88 ac.) rural residential parcel. The applicant is proposing to remove the existing dwelling and outbuilding from the property to construct a new bunkhouse to supplement their worker housing needs on the abutting lot. While the lot is in the A1 zone its size limits the uses, not permitting a bunkhouse. In addition bunkhouses are supposed to be located on the same lot as the parcel they are servicing. The proposed amendment would permit a bunkhouse accessory to the abutting greenhouse complex. Site plan approval would be required to bring the subject lands under the blanket of the same agreement as the abutting parcel. Council deferred a decision on the application at the October 15, 2019 meeting to provide the applicant the opportunity to consider a revised front yard setback for the proposed bunkhouse. A revised plan will be provided with the report to Council.

A PUBLIC MEETING OF COUNCIL will be held on:

WHEN: **November 12th, 2019**

WHERE: Town of Kingsville Municipal Building – Council Chambers

TIME: **7:00 p.m.**

If you have comment on these applications, they may be forwarded in writing via email rbrown@kingsville.ca or mail, to the attention of: **Robert Brown, Manager, Planning Services**, 2021 Division Road North, Town of Kingsville, ON N9Y 2Y9 Comments and opinions submitted on these matters, including your name and address, may become part of the public record and may be viewed by the general public and may be published in a planning report or reproduced in a Council agenda and/or minutes.

IF A PERSON or public body does not make oral submissions at the public meeting or make written submissions to Council before the by-law is passed, the person or public body is not entitled to appeal the decision of the Council to the Local Planning Appeal Tribunal.

IF A PERSON or public body does not make oral submissions at the public meeting, or make written submission to Council before the by-law is passed, the person or public body may not be added as a party to the hearing of an appeal before the Local Planning Appeal Tribunal unless, in the opinion of the Tribunal, there are reasonable grounds to do so.

ADDITIONAL INFORMATION relating to this matter is available for review at the Kingsville Municipal Office during regular office hours.

DATED AT THE TOWN OF KINGSVILLE THIS 22th DAY OF OCTOBER, 2019

1755 Road 4 E



Notes

THIS MAP IS NOT TO BE USED FOR NAVIGATION
Copyright the Corporation of the County of Essex, 2012. Data herein is
provided by the Corporation of the County of Essex on an "as is" basis.
Assessment parcels provided by Teranel Enterprises Inc. Data layers that
appear on this map may or may not be accurate, current, or otherwise reliable.



Legend

- Essex Municipalities
 - all other values
 - Kingsville
- Street
- Severance
- Kingsville Assessment

0 19.26 38.5Meters



1 : 1,155
8/13/2019



2021 Division Road North
Kingsville, Ontario N9Y 2Y9
(519) 733-2305
www.kingsville.ca
kingsvilleworks@kingsville.ca

Date: October 31, 2019

To: Mayor and Council

Author: Robert Brown, H. Ba, MCIP RPP
Manager, Planning Services

RE: Combined Application for Zoning By-law Amendment and Site Plan
Approval by M & M Farms Ltd. 1775 Road 4 E (County Road 18) Pt Lot 11, Concession
3 ED, Part 1, RP 12R 8831

Report No.: PS 2019-052 - Supplementary

AIM

To provide the Mayor and Council with information regarding review and follow-up on the placement of a new bunkhouse at 1775 Road 4 E (County Road 18) and the associated request for a Zoning By-law Amendment and Site Plan Approval.

BACKGROUND

The application on the subject parcel was presented to Council on October 15, 2019. The subject land is a 0.356 ha (0.88 ac.) rural residential parcel. The applicant was proposing to remove the existing dwelling and outbuilding from the property to construct a new bunkhouse and detached storage shed to supplement the worker housing needs on their abutting greenhouse operation. While the lot is in the A1 zone due to its size, a stand-alone bunkhouse is not permitted. In addition bunkhouses are supposed to be located on the same lot as the parcel they are servicing. The proposed amendment would permit a bunkhouse accessory to the abutting greenhouse complex. Site plan approval (Appendix A) would be required to bring the subject lands under the blanket of the same agreement as the abutting parcel.

DISCUSSION

There are no new planning related issues to the proposal as presented on October 15. The outstanding item, based on neighbourhood feedback, is the placement of the bunkhouse in relation to the existing dwelling on the lot to the east. Homes along Road 4 E vary in setback however the closest homes to the subject parcel are all setback 20 to 30 m versus the minimum requirement of 16 m proposed for the bunkhouse.

There are no regulations in the Kingsville Zoning By-law that require development to maintain an average setback based on existing development. In addition to the existing trees, shrubs and fencing the applicant has indicated that he is willing to provide more landscaping along the east lot line and will continue to maintain a setback from the easterly lot line of almost 100 ft.

The applicant has also provide supplementary information (Appendix B) from an independent planner and several supporting renderings (Appendix C) showing the placement of the bunkhouse in relation to the easterly neighbours dwelling. The views also include both the existing and proposed added landscaping.

LINK TO STRATEGIC PLAN

Support growth of the business community.

FINANCIAL CONSIDERATIONS

There will be a marginal change in assessment as a result of the proposed development.

CONSULTATIONS

No additional consultation was done with internal or external agencies. The notice of public meeting was recirculated as per Planning Act requirements to all landowners with 120 m.

RECOMMENDATION

It is recommended that Council:

Approve zoning by-law amendment application ZBA/15/19 to rezone the subject property located at 1775 Road 4 E (County Road 18) from 'Agriculture Zone 1 (A1)' to a site-specific 'Agriculture Zone 1 Exception 78, (A1-78)' to permit a stand-alone bunkhouse accessory to the a greenhouse at 1755 Road 4 E (County Road 18) and adopt the implementing by-law.

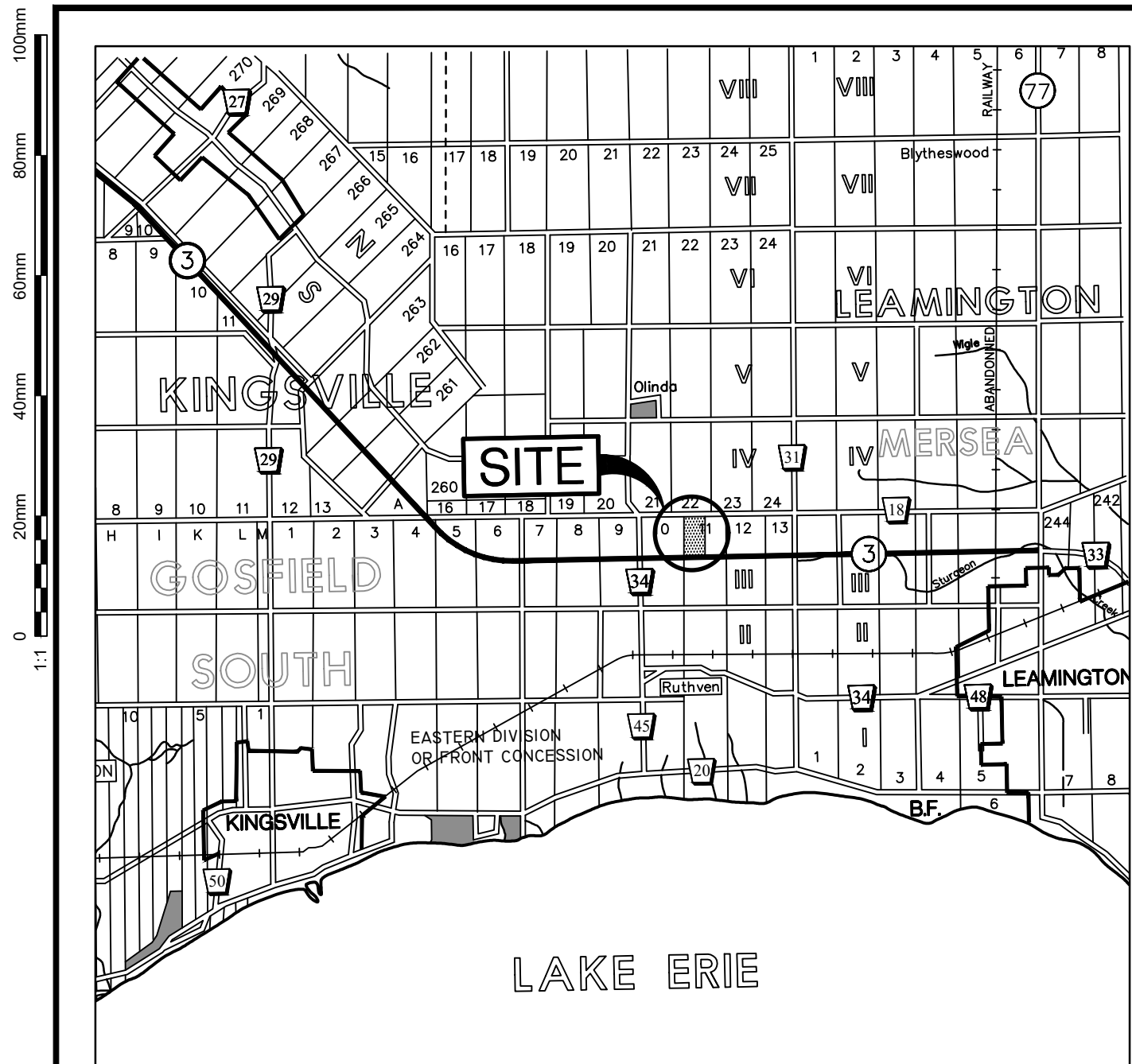
Approve site plan application SPA/19/19 for the construction of a 446.2 sq. m (4,803 sq. ft.) bunkhouse, subject to conditions outlined in the site plan agreement and authorize the Mayor and Clerk to sign the site plan agreement and register said agreement on title.

Robert Brown

Robert Brown, H. Ba, MCIP, RPP
Manager, Planning Services

Peggy Van Mierlo-West

Peggy Van Mierlo-West, C.E.T.
Chief Administrative Officer



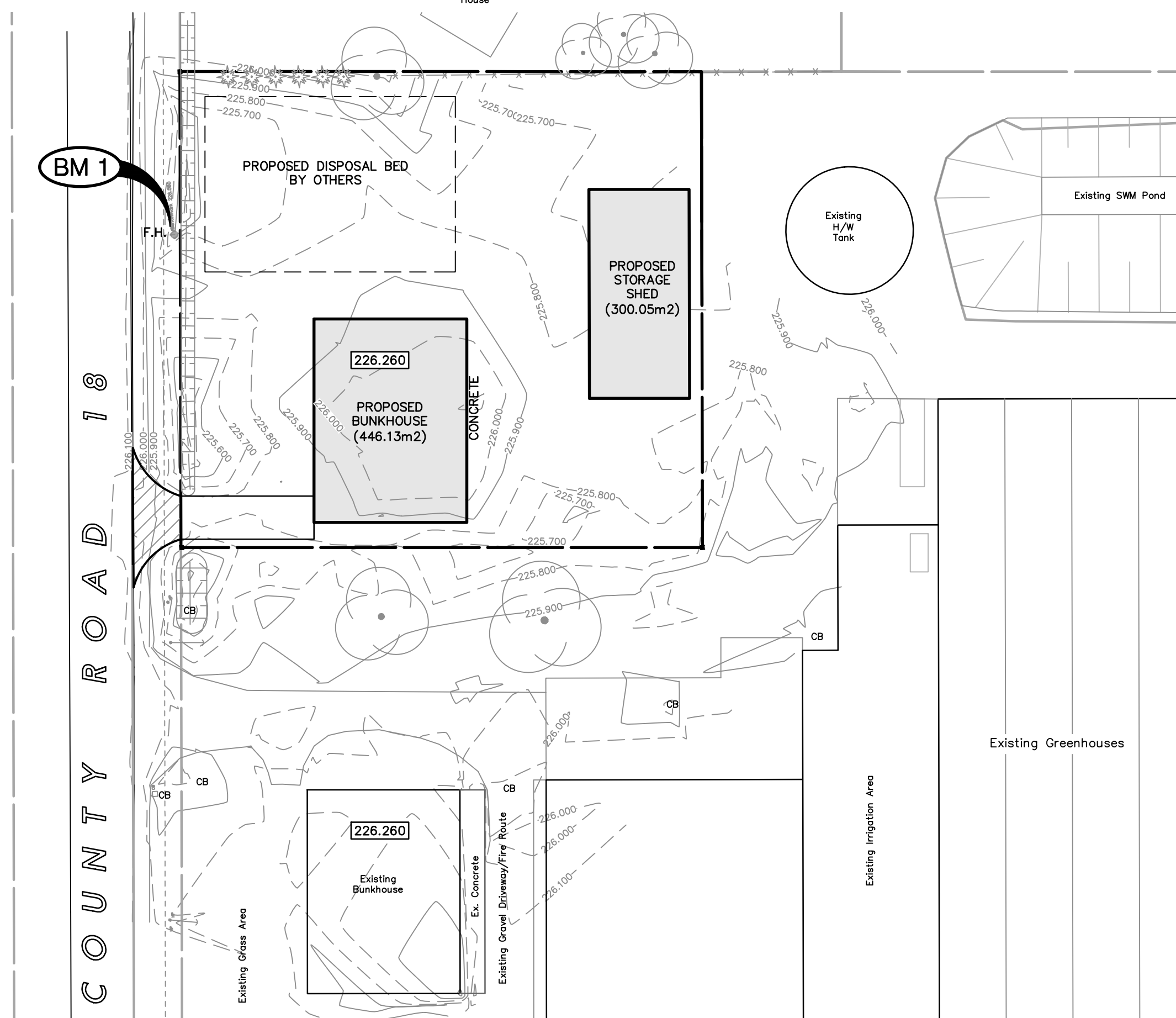
KEY PLAN

N.T.S.

LEGEND

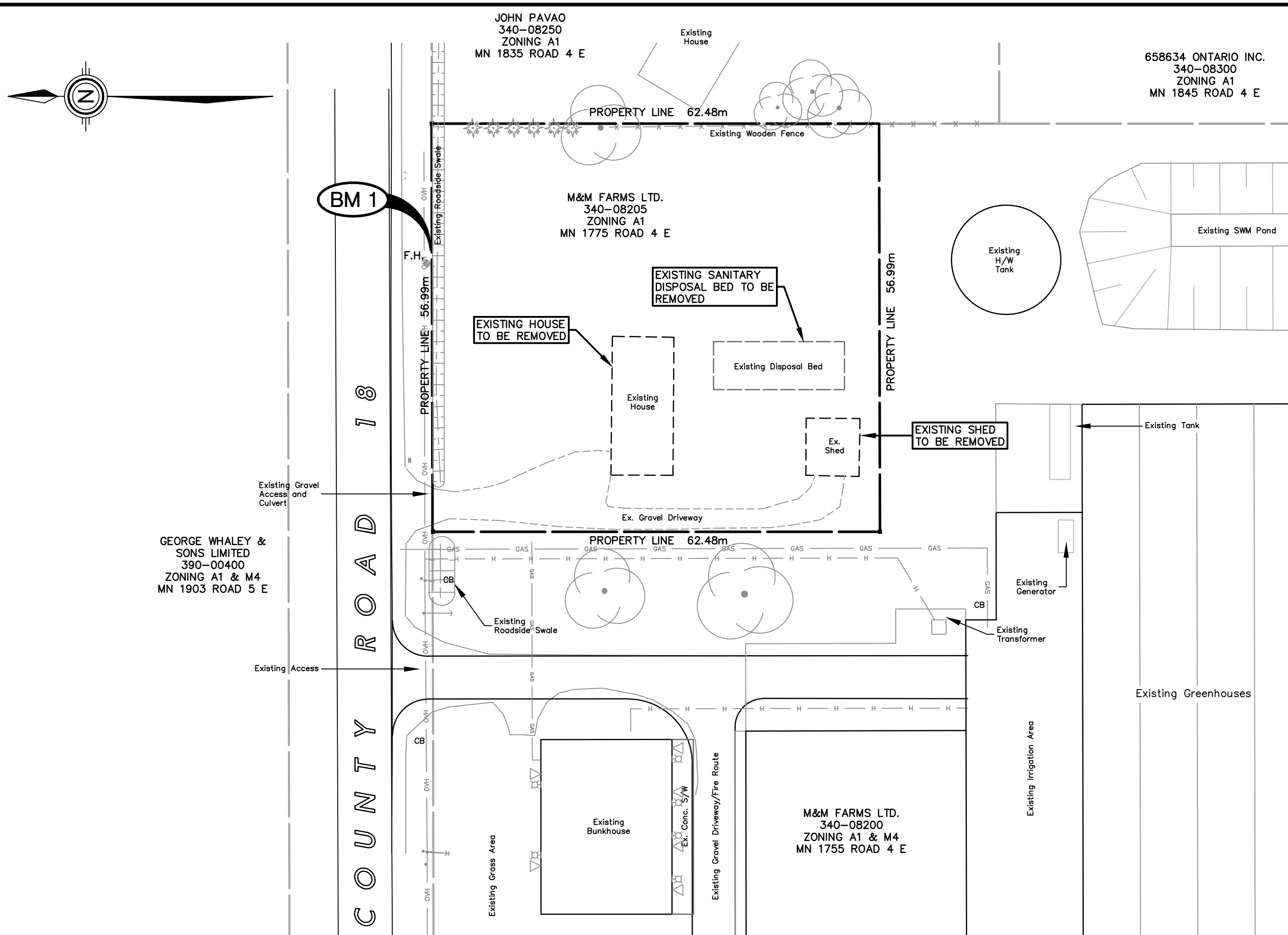
- MANDOOR
- OVERHEAD DOOR
- WALL PACK LIGHT
- EXISTING
- EXISTING
- EXISTING

NOTE:
PROPOSED BUNKHOUSE FINISH
FLOOR ELEVATION TO MATCH
EXISTING BUNKHOUSE



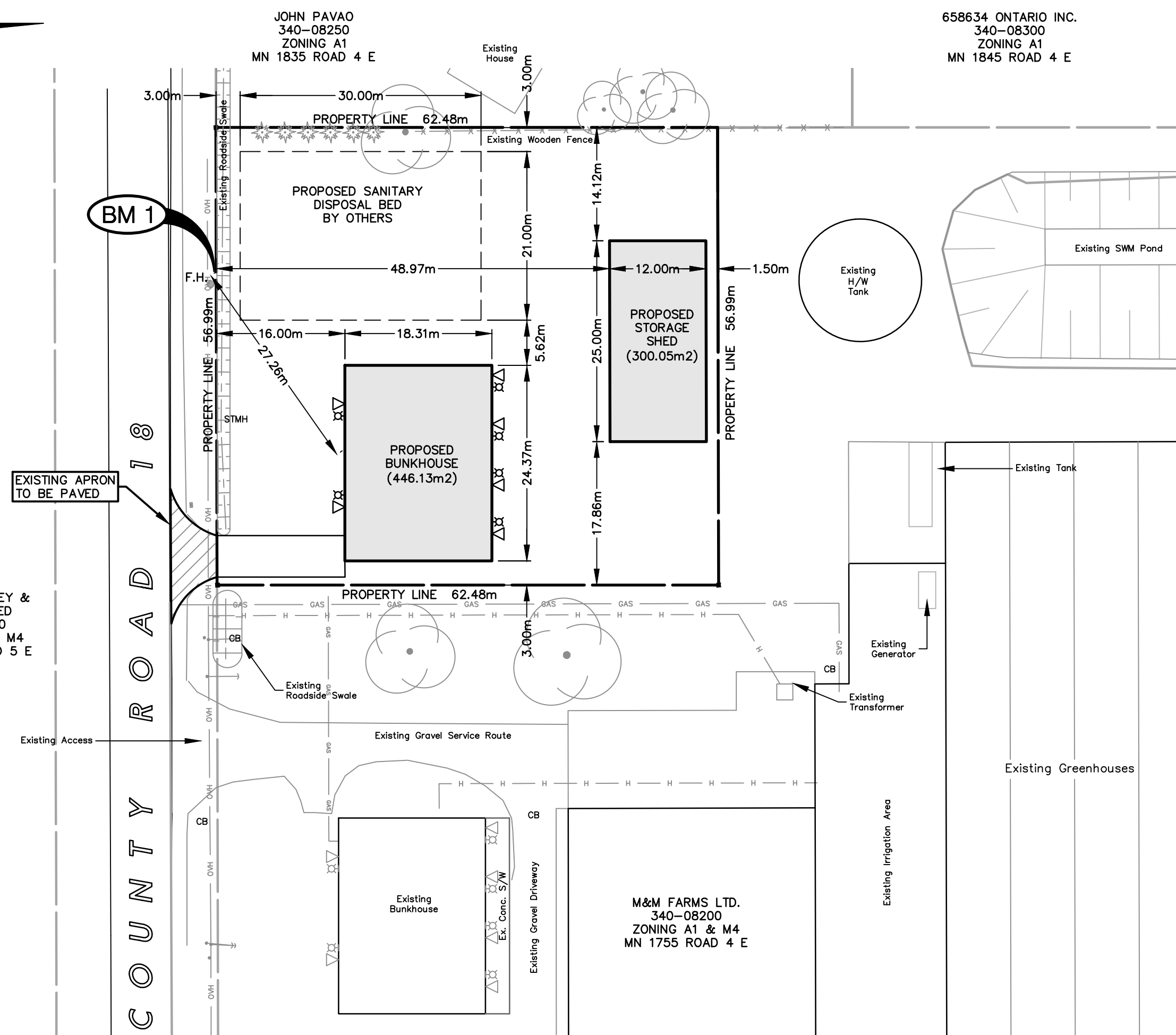
SITE GRADING PLAN

Scale = 1:500



EXISTING SITE PLAN

Scale = 1:500



SITE PLAN

Scale = 1:500

NOTES:

- THE ACCURACY OF THE UTILITIES SHOWN ON THIS DRAWING ARE NOT GUARANTEED BY THE OWNER OR N. J. PERALTA ENGINEERING LTD. OTHER UTILITIES MAY BE PRESENT OR THE UTILITIES SHOWN MAY DIFFER IN SIZE AND/OR LOCATION SHOWN.
- ALL DIMENSIONS AND ELEVATIONS SHOWN IN METRES UNLESS OTHERWISE NOTED.
- SITE GRADING, STORM DRAINAGE, AND DETENTION DESIGN ARE BASED ON THE SITE LAYOUT ESTABLISHED AND APPROVED BY OWNER. ADEQUACY OF SITE PLAN AND LAYOUT IS THE RESPONSIBILITY OF THE OWNER OR THEIR REPRESENTATIVE.
- THIS DRAWING DOES NOT CONTAIN ANY STRUCTURAL, BUILDING DESIGN INFORMATION. THE ADEQUACY OF THE STRUCTURES AND THEIR FIELD LAYOUT IS THE RESPONSIBILITY OF THE OWNER AND/OR THEIR REPRESENTATIVE.
- ALL ENTRANCES TO BE HARD SURFACE PAVED TO THE PROPERTY LINE.
- ALL EXTERIOR LIGHTING TO BE FULL CUT OFF, DARK SKY COMPLIANT.

BENCHMARK:

BM#1 TOP NUT OF FIRE HYDRANT ALONG EAST SIDE OF COUNTY ROAD 18, APPROX 30m NORTH OF EXISTING ACCESS AT MN 1775
ELEV. 226.550m

REVIEW AND APPROVAL REV.	W.L.L.	10/10/2019
REVIEW AND APPROVAL	W.L.L.	10/10/2019
OWNER REVIEW	W.L.L.	23/07/2019
ISSUED FOR:	BY	DO/MM/YYYY

REVISIONS

N. J. Peralta
Engineering Ltd.

Consulting Engineers

Kingsville Ontario

ENGINEERING STAMPS:

PRELIMINARY
FOR APPROVAL

M&M FARMS LTD.

BUNKHOUSE

1775 ROAD 4 EAST
KINGSVILLE, ONTARIO

SHEET TITLE:

SITE PLAN

DESIGNED BY: H.C.M. DATE: SEPT. 04, 2019

DRAWN BY: E.J.T. SCALE: AS NOTED

SHEET No.: 1 OF: 1

PROJECT No.: E19-051



2021 Division Road North
Kingsville, Ontario N9Y 2Y9
(519) 733-2305
www.kingsville.ca
kingsvilleworks@kingsville.ca

Date: September 23, 2019

To: Mayor and Council

Author: Robert Brown, H. Ba, MCIP, RPP
Manager, Planning Services

RE: Combined Application for Zoning By-law Amendment &
Site Plan Approval by M & M Farms Ltd.
1775 Road 4 E (County Road 18)
Pt. Lot 11, Concession 3 ED, Part 1, RP 12R 8831

Report No.: PS 2019-043

AIM

To provide the Town of Kingsville Council with information regarding the requested Zoning By-law Amendment and Site Plan Approval request for lands known as 1775 Road 4 E (County Road 18).

BACKGROUND

The subject land is a 0.356 ha (0.88 ac.) rural residential parcel. The applicant is proposing to remove the existing dwelling and outbuilding from the property to construct a new bunkhouse to supplement the worker housing needs on their abutting greenhouse operation. While the lot is in the A1 zone its size limits the uses, not permitting a stand-alone bunkhouse. In addition bunkhouses are supposed to be located on the same lot as the parcel they are servicing. The proposed amendment would permit a bunkhouse accessory to the abutting greenhouse complex. Site plan approval would be required to bring the subject lands under the blanket of the same agreement as the abutting parcel.

DISCUSSION

1) Provincial Policy Statement (PPS), 2014:

Section 2.3.1 states that, 'Prime agricultural areas shall be protected for long-term use for agriculture.'

Comment: Greenhouse operations are an agricultural use and permitted in prime agricultural areas. Providing housing for these same greenhouses has been an ongoing challenge particularly in terms of sanitary servicing. Keeping the housing close to the operations is important but each property has limitations on how much private sanitary servicing it will support. Utilizing existing housing or existing lots in agricultural areas helps to reduce pressure on limited urban rental housing and reduce transportation costs to get labour where it is needed.

2) County of Essex Official Plan

The County OP is very similar to that of PPS in terms of applicable policies. The proposed development would be consistent with the County Official Plan.

3) Town of Kingsville Official Plan

The subject property is designated 'Agriculture' and subject to the policies under Section 3.1 of the Official Plan for the Town of Kingsville. With approval of the recommended zoning amendment the proposed site plan and associated agreement to establish will conform to the Official Plan by helping to support an abutting agricultural use.

4) Comprehensive Zoning By-law – Town of Kingsville

The subject property is zoned 'Agriculture (A1)'. The attached site plan has been reviewed and the proposed new development will be in full compliance with the provisions of the Town of Kingsville Zoning By-law 1-2014 upon approval of the requested zoning amendment to rezone the lands to an appropriate site-specific Agriculture (A1)' classification to permit a stand-alone bunkhouse accessory to the greenhouse operation at 1755 Road 4 E.

5) Site Plan

The proposed development on the site is a new purpose built bunkhouse similar to the one immediately west on the applicant's abutting parcel. (Appendix A) It will be located approximately 30 m (98.4 ft.) from the existing residential use to the east to provide a buffer. There is also existing fencing and the recent addition of trees along the easterly boundary to act as screening. There will be a separate site plan agreement applicable to the property however it will be associated with the existing agreement and site plan on the abutting lands to the west.

LINK TO STRATEGIC PLAN

Manage growth through sustainable planning.

FINANCIAL CONSIDERATIONS

Building permit fees will be acquired at the time for construction of the bunkhouse. There will be a marginal change in assessment.

CONSULTATIONS

Agency or Administrator	Comment
Essex Region Conservation Authority Watershed Planner	<ul style="list-style-type: none">• Full comment is attached as Appendix 'B';• No objection to the proposed development
Town of Kingsville Management Team	<ul style="list-style-type: none">• No concerns with the requested site plan.• The proposed building needs to comply with the requirements of the OBC.• The site has existing municipal water• Storm water management would be similar to that of a typical rural residential property
County of Essex	<ul style="list-style-type: none">• No new access is required, any changes would require a permit.• It has been requested that the entrance apron be hard surfaced

RECOMMENDATION

It is recommended that:

Council approve zoning amendment application ZBA/15/19 to rezone the subject property located at 1775 Road 4 E (County Road 18) from 'Agriculture Zone 1 (A1)' to a site-specific 'Agriculture Zone 1 Exception 78, (A1-78)' to permit a stand-alone bunkhouse accessory to a greenhouse at 1755 Road 4 E (County Road 18) and adopt the implementing by-law.

Council approve site plan application SPA/19/19 for the construction of a 446.2 sq. m (4,803 sq. ft.) bunkhouse, subject to the conditions outlined in the site plan agreement and authorize the Mayor and Clerk to sign the site plan agreement and register said agreement on title.

Robert Brown

Robert Brown, H, Ba. MCIP, RPP
Manager, Planning Services

Peggy Van Mierlo-West

Peggy Van Mierlo-West, C.E.T.
Chief Administrative Officer

Mailing Address:
331 Talbot St. West
Leamington, ON N8H 4H3



Plant Address:
1755 Road 4 East
Kingsville, ON N9Y 2E5

Phone: 519-322-0006

Fax: 519-322-0681

Email: mmfarms@bell.net

November 4, 2019

The Corporation of the Town of Kingsville
2021 Division Road North
Kingsville, Ontario N9Y 2Y9

Attn: Mr. Robert Brown, H. Ba., MCIP, RPP
Manager of Planning Services
Planning Services Department

Dear Mr. Brown,

As per Motion 514-2019 from the Regular Council Meeting of 15-Oct-2019, there was a deferment in our application to allow you an opportunity to review the rural character setbacks and to provide a design for Council consideration at a future Regular Meeting.

Enclosed, please find copies of opinion letters from both Ms. Tracey Pillon-Abbs, RPP, Planning Consultant and from Mr. Paul Courey, LLB (Courey Law Professional Corporation) along with landscape drawings showing the proposed property in question.

If you have any questions or concerns, do not hesitate to contact me at your convenience.

Yours truly,

A handwritten signature in blue ink that reads "Michael Mastronardi".

Michael Mastronardi

Encl.

November 1, 2019

Mayor and Members of Council
Town of Kingsville

Re: Planning Opinion in Support of Zoning By-law Amendment ZBA-15-19 & Site Plan Control SPA-19-19, 1775 Road 4 East (County Rd 18), Town of Kingsville

On behalf of the property owner of 1775 Road 4 East, I provide the following planning opinion submission as it pertains to the above noted planning applications.

The subject property is a 0.356 ha (0.88 ac.) rural residential parcel and legally described as Pt. Lot 11, Concession 3 ED, Part 1, RP 12R 8831.

The applicant is proposing to remove the existing dwelling and outbuilding from the property to construct a new 446.2 sq. m. (4,803 sq. ft.) bunkhouse to supplement worker housing needs on an abutting lot which has a greenhouse complex (1755 Road 4 East).

The Zoning By-Law Amendment (ZBA) application proposes to change the zoning of the subject property from Agricultural (A1) Zone to Site Specific Agricultural (A1-78) Zone on Map 49 of By-law #1-2014 in order to permit a bunkhouse accessory to the abutting greenhouse complex. An increase easterly side yard setback is also added to include the minimum of 25 m (82.02 ft) from the required 3 m (9.84 ft).

Site Plan Approval (SPA) would be required to bring the subject lands under the blanket of the same agreement as the abutting parcel, with conditions of approval.

Provincial Policy Statement (PPS):

Section 2.3.1 states that prime agricultural areas shall be protected for long-term use for agriculture.

Further, Section 2.3.3.1 sets out permitted uses in prime agricultural areas which includes agricultural uses. Agricultural uses include accommodation for full-time farm labour when the size and nature of the operation requires additional employment. This applies to a year-round basis for the day-to-day operation of the farm or on a seasonal basis over an extended growing season.

County of Essex Official Plan (COP):

The subject property is designated Agricultural in the COP.

Section 3.3.2 sets out the goals for lands designated as Agricultural and includes the following:

- a) To protect prime agricultural areas for agricultural purposes to ensure the continued long-term availability of this resource.*
- b) To promote and protect agricultural uses and normal farm practices on lands within the "Agricultural" designation.*

- c) To allow and encourage farm operators to engage in a wide range of agricultural activities.*

Section 3.3.3.1 allows accessory farm accommodation as a permitted use. Section 3.3.3.5 requires the following:

- a) The size and/or nature of the farm operations makes the employment of such help necessary.*
- b) Such additional dwellings do not have a significant effect on the tillable area of the farm or its viability.*
- c) Permitted in the local Official Plan.*
- d) The lands are appropriately zoned.*

The preferred method for accommodating accessory farm accommodation is within temporary structures such as garden suites.

Town of Kingsville Official Plan (OP):

The subject property is designated Agricultural in the OP.

Section 3.1 sets out the goals for designated as Agricultural and includes the following:

- a) to preserve prime agricultural land for agricultural purposes;*
- b) to allow farm operators to engage in a wide range of agricultural activities including greenhouse farming;*
- c) to restrict the type and amount of non-farm development in the area designated "Agriculture";*
- d) to ensure the conservation, preservation and enhancement of the rural character of the Town as a cultural resource;*

It is a policy that:

b) greenhouse farming including packing and shipping facilities and on-site housing are permitted in the "Agriculture" designation and the agricultural zones of the Zoning By-law and are subject to site plan control;

f) residential uses on existing lots of record are permitted. The Zoning By-law shall only permit one residence per lot. However, more than one residence on a lot for the purposes of housing farm help may be allowed in those instances where the need for such housing has been adequately demonstrated, the farm help assists on the subject farm on a regular basis, the farm operation is of such a size and nature that this assistance is required and needs to be located close by the farm and a minor variance or amendment to the By-law has been obtained to recognize or permit the second dwelling.

Town of Kingsville Zoning By-law (ZBL):

The Site is zoned Agricultural (A1) on Map 49 of the ZBL.

A bunkhouse accessory to a greenhouse located at 1755 Road 4 E (County Road 18) is being requested.

All lot and building requirements for the permitted buildings and structures shall be in accordance with Section 7.1 of this By-law with the exception of the special provision that the minimum required easterly side yard setback shall be 25 m (82.02 ft).

The proposed bunk-house complies with all other requirements of the A1 Zone.

Comments from the Public Meeting held

Based on comments received at the Public Meeting held on October 15, 2019 the following responses have been provided:

Item	Concern	Response
Visual Impact	Move the house back in order to reduce the visual impacts from abutting house and from the road	<p>Visibility from the abutting property and the road will be minimum.</p> <p>The proposed bunkhouse will be setback the same distance as the abutting greenhouse operation.</p> <p>Shifting the bunkhouse back may decrease the rear yard amenity space of the abutting property to the east.</p> <p>The proposed bunk-house will be located 15 m (49 ft) from the front lot line and a minimum of 15 m (49 ft) is required by the A1 Zone.</p> <p>The proposed bunk-house will be located 30 m (98.4 ft.) from the easterly side lot line and a minimum of 3 m (10 ft) is required by the A1 Zone. This will allow for additional buffering beyond what the by-law sets out and will be included in the site specific zone category.</p> <p>There is existing fencing and the recent addition of trees along the easterly boundary to act as screening.</p> <p>The owner is willing to increase the landscaping to provide for additional buffering to the east, as per the revised Landscape Plan. This includes 8 ft to 9 ft cedars.</p>
Property Values	Bunkhouses causing a decrease in property values	<p>There will not be any impact on property values in the area.</p> <p>There is no documented evidence of loss of property value resulting from proximity to bunkhouses.</p>

		Real estate values are the product of many factors such as current market conditions, the year of construction, recent renovations, etc.
Rural Character of the Area	Maintaining the rural character of a neighbourhood is important when greenhouse expansions take place	<p>The bunkhouse will be designed to maintain the rural character of the area.</p> <p>Amenity space and storage will be provided for bicycles and picnic tables in the rear yard in order to provide safe and appropriate living accommodations.</p>

Conclusion:

While the PPS permits accommodation for farm help, the labour needs of farms change over time.

A best practice is for farmers to consider alternatives to building new, separate, permanent dwellings for farm help. Alternatives include a dwelling on a parcel of land located in a nearby settlement area or on a rural lot.

Housing should be placed on lower priority agricultural lands that meet the province's minimum distance separation (MDS) formulae requirements and take as little land out of agricultural production as possible.

In this case, the subject property does meet the MDS, will have its own septic services and the proposed bunkhouse is proposed to be located on an existing lot which has an existing dwelling and outbuilding. Keeping the proposed bunkhouse close to the greenhouse operation will reduces transportation needs.

The COP is supported by providing housing for greenhouse operations supports the agricultural uses in prime agricultural areas. The preferred method for accommodating accessory farm accommodation is within temporary structures such as garden suites, however, in this case, a new bunkhouse is proposed to ensure high quality living accommodations.

The OP is supported by helping to support an abutting agricultural use. The farm help assists on the abutting greenhouse operation on a regular basis. The farm operation is of such a size and nature that this assistance is required. The bunkhouse is required to be located close by the farm.

Regarding the requirements of the ZBA, the site plan has been reviewed and the proposed new development will be in full compliance with the provisions upon approval of the requested zoning amendment to rezone the lands to a site-specific zone to permit a stand-alone bunkhouse accessory to the abutting greenhouse operation.

The site plan provides information such as building size, septic system location, municipal services, buffering, landscaping and access. Keeping the subject property separate from the abutting greenhouse operation would allow the septic system to be in compliance with the Ministry of the Environment (MOE) requirements. A revised Landscape Plan has been prepared showing additional plantings along the east of the proposed bunkhouse.

The location of the proposed bunkhouse will be aligned with the abutting greenhouse operation in order to blend the structure with the character of the area.

It is important to maintain a large rear yard in order to provide for amenity space, seating area and storage for bicycles and yard equipment. This will contribute toward providing for safe and appropriate living accommodations.

There will be no negative impacts with the location of the proposed bunkhouse and there is an increase in side yard setback from the residential dwelling to the east. The abutting residential dwelling is also facing northeast, away from the subject property.

The proposed use would not impact the compatibility between uses in the area. The enjoyment of abutting properties will not be reduced with the increase in setback, fencing and landscaping.

The site is not located within a regulated area under the jurisdiction of the local Conservation Authority.

The County of Essex has no objections, other than the request to hard surface the entrance apron. No new access is required.

Therefore, the proposed application does comply with the PPS, does conform to the intent of the COP and the OP, complies with the intent of the ZBL, will have conditions applied to the SPA and is considered good planning.

The owner is requesting that the ZBL and SPA applications be approved.

Respectfully Submitted,



Tracey Pillon-Abbs, RPP
Planning Consultant



FILE 2019-62



Paul Courey LL.B.
Awstin Pettit J.D.
T.C. Odette Jr. Q.C (1916-1999)
Robert Payne LL.B. (IN ASSOCIATION)

16 Queen Street South | Box 178 | Tilbury, Ontario | N0P 2L0
T: 519.682.1644 | F: 519.682.1146 | mail@coureylaw.com

November 4, 2019

FILE NO.: 19325

VIA EMAIL ONLY TO:

M & M Farms Ltd.
Attn: Mike Mastronardi
331 Talbot Street West
Leamington, ON N8H 4H3

mikemmfarms@outlook.com

Dear Sir:

**Re: Application for Zoning and Site Plan
1775 County Road 18, Kingsville, Ontario**

I reviewed the information you provided with respect to this matter. I also have the draft comments of Ms. Pillon-Abbs. Both she and the Town's planner, Robert Brown, agree that the Application should be approved.

Council, despite Mr. Brown's report, deferred the Application due to an objection by the neighbour to the east who wants a greater setback. Your application has a front yard that meets the zoning requirements.

The objection seems odd. Your proposal puts your new building generally in line with others up and down the road. It is the neighbour's house being setback more than the rest that is the unusual one. If a new house were built on your lot, it could be built at the proposed setback without any site plan control.

A greater setback for your project would hinder or stop your ability to build a shed which would store personal property of the workers you will house there, something that will lead to a less tidy appearance of the property and be more of a concern to the neighbour.

From the aerial views, your neighbour seems to have a swimming pool behind the house. Moving your structure farther back could interfere with the privacy of their rear yard.

Aside from the house on your neighbour's lot, they seem to have some sort of construction yard with out buildings and machinery parking. It is hardly a quiet residential neighbourhood and a

new homeowner on your lot might have objections. In fact, from this location westerly, it is more of an industrial area.

Your application meets the requirements of the zoning by-law, is permissible under all of the planning policies at various levels of government, and should be approved.

Site plan control is within the control of the Town, but it is not a process that is to be used to change the zoning regulations. It is meant to assist in implementing the regulations in a way that minimizes conflict. Since your proposal meets the requirement for setback, the site plan should work with that setback.

Your draft landscaping plans exceed the minimum usually required.

In my opinion, if council requires a setback greater than the zoning by-law provides for, ostensibly on the basis of site plan control, then council is dealing with site plan principles on an irrelevant consideration, being political pressure. Such a decision might well be overturned on appeal.

Awstin Pettit from this firm will be in attendance on November 12 at 7:00 p.m. to assist you and Ms. Abbs-Pillon, as requested.

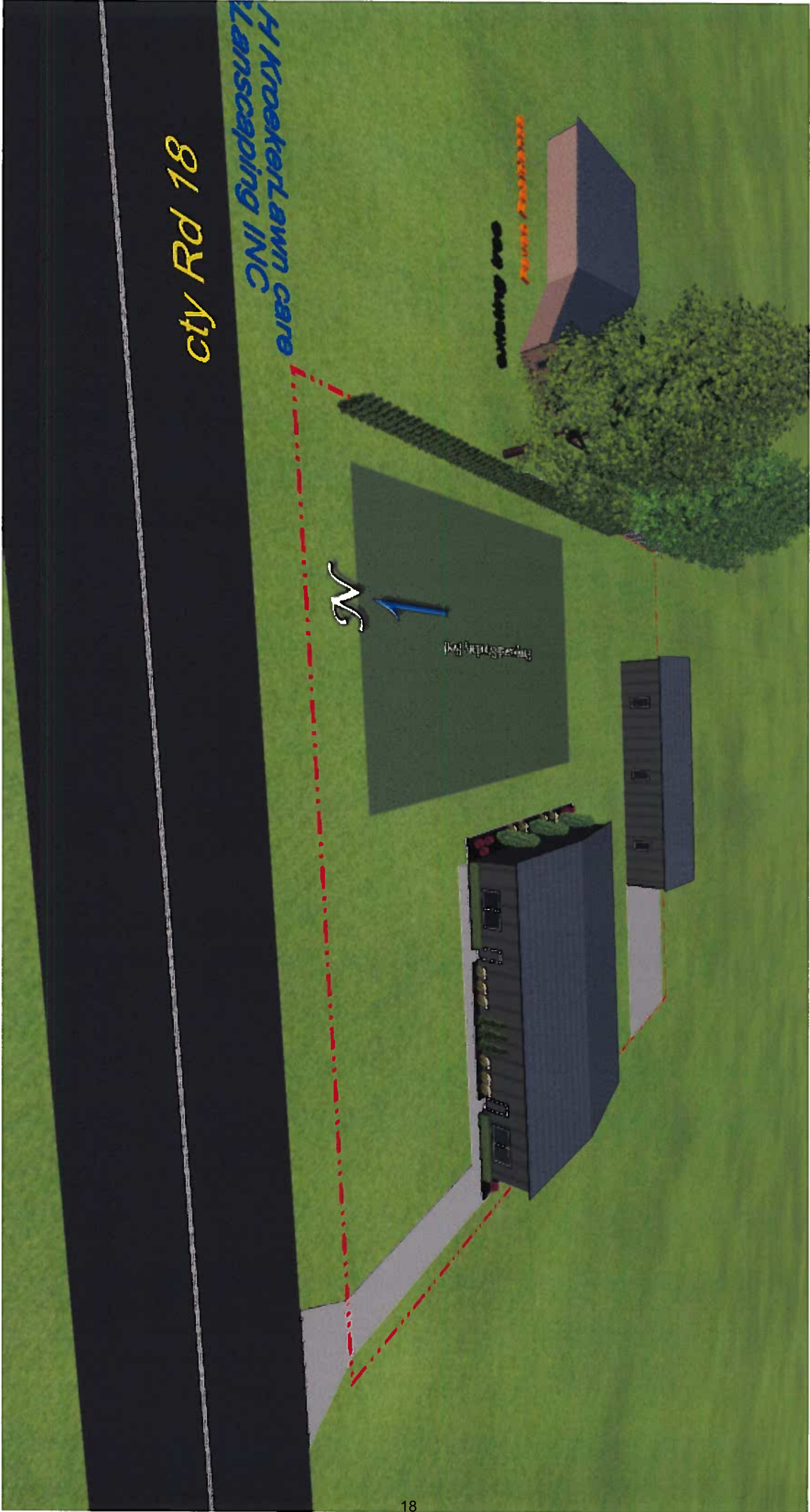
Yours truly,

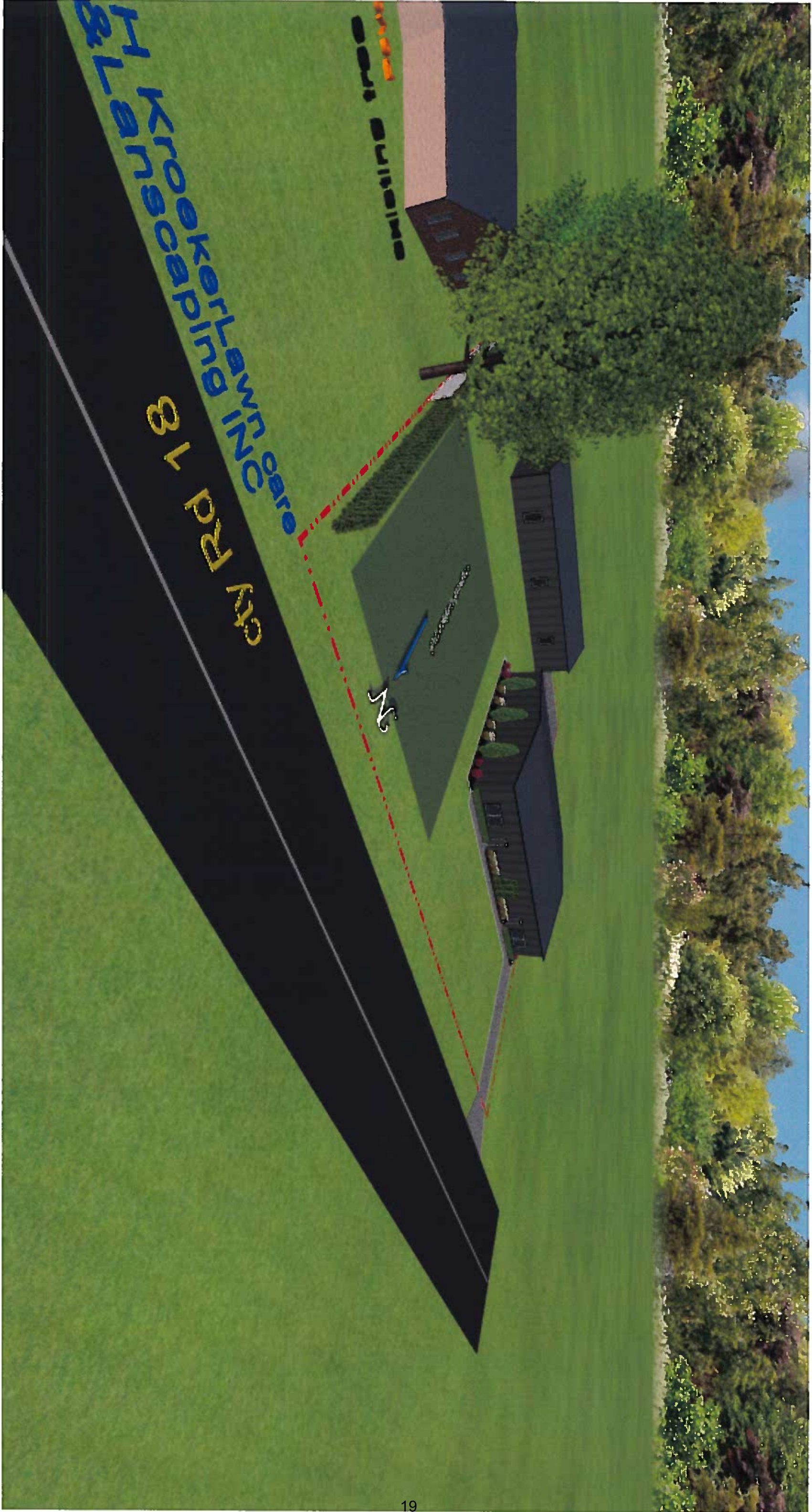
COUREY LAW *Professional Corporation*


Paul Courey
PC/cs

cc: Awstin Pettit
ap@coureylaw.com

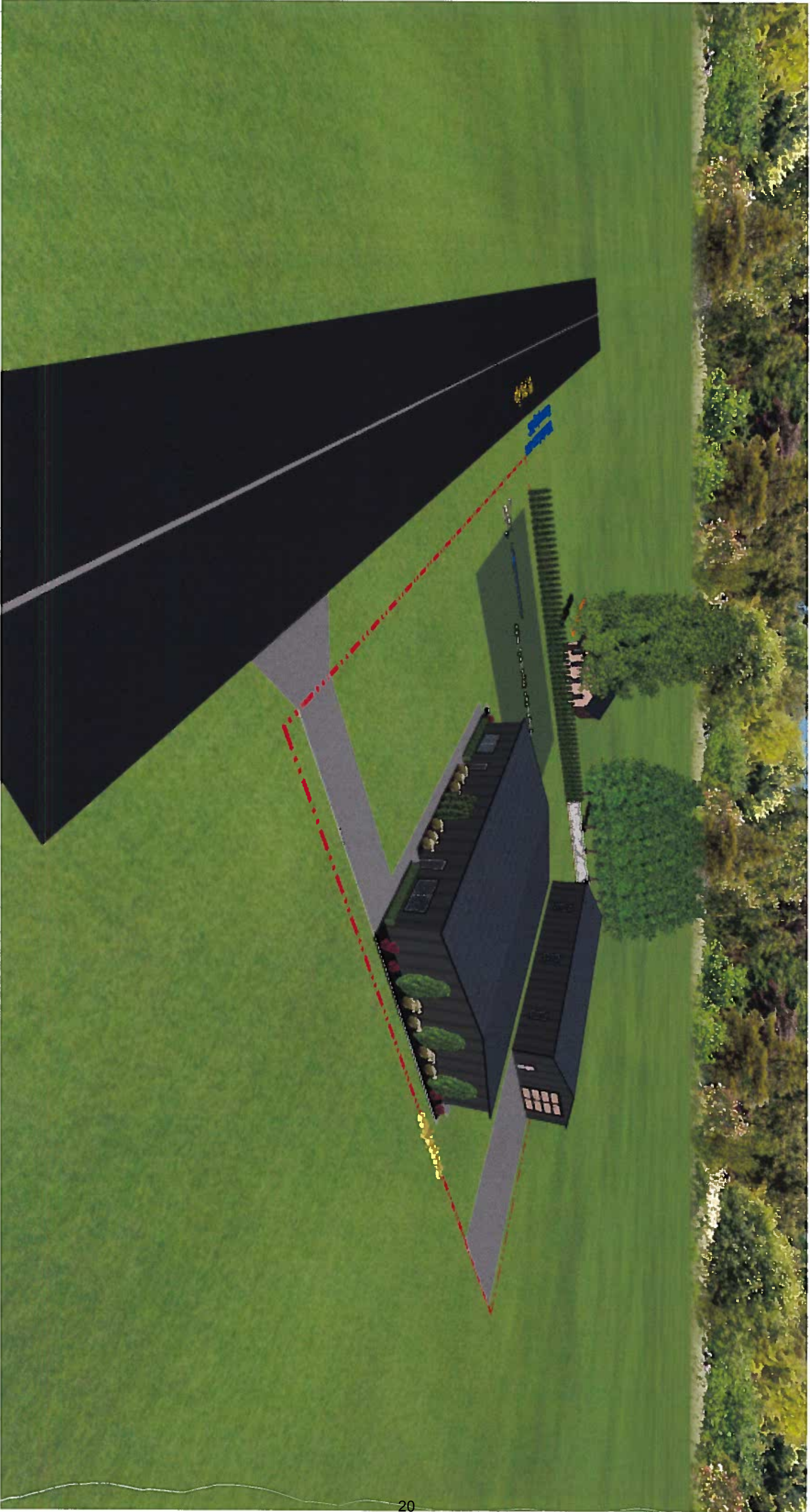


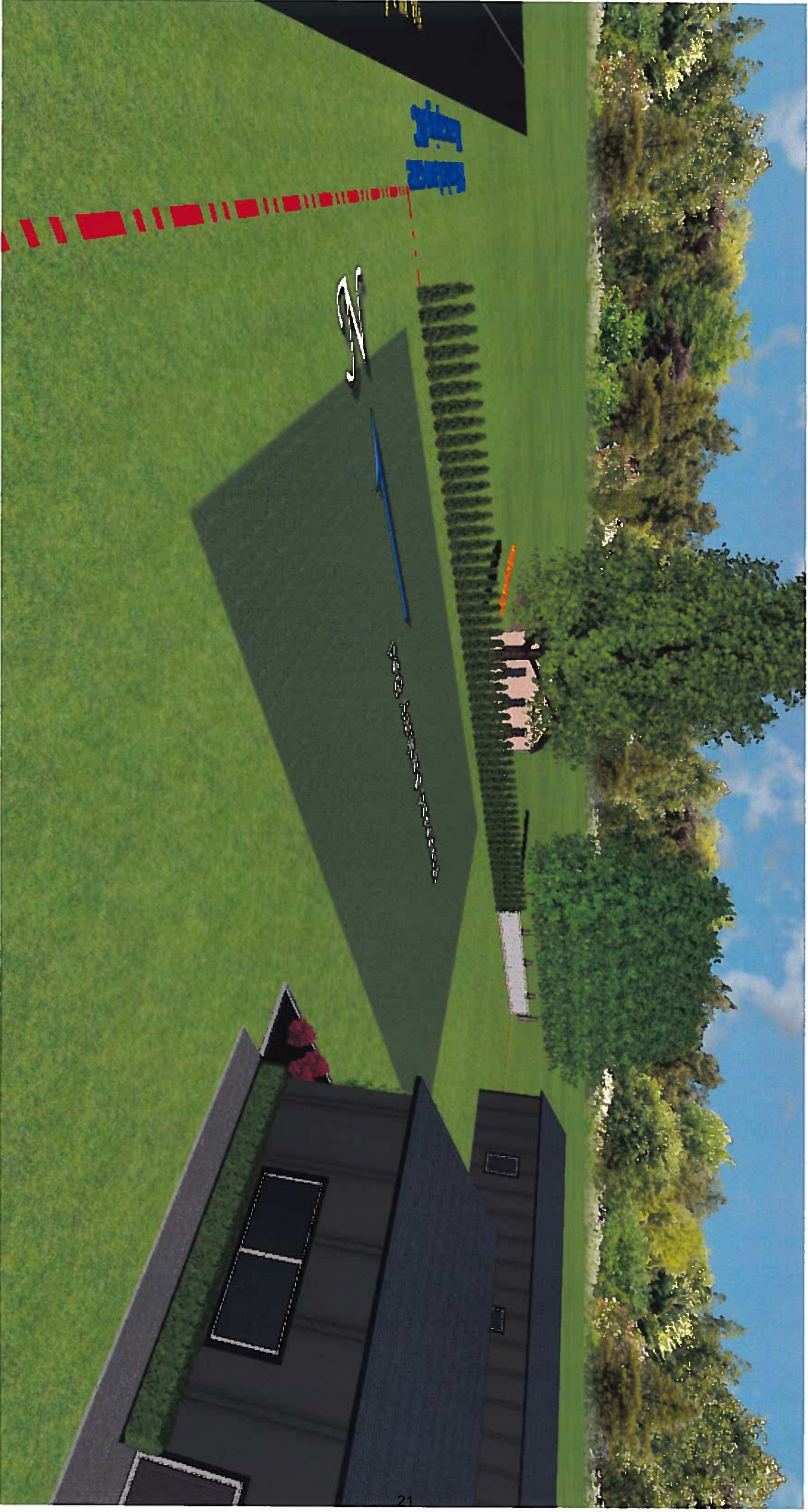


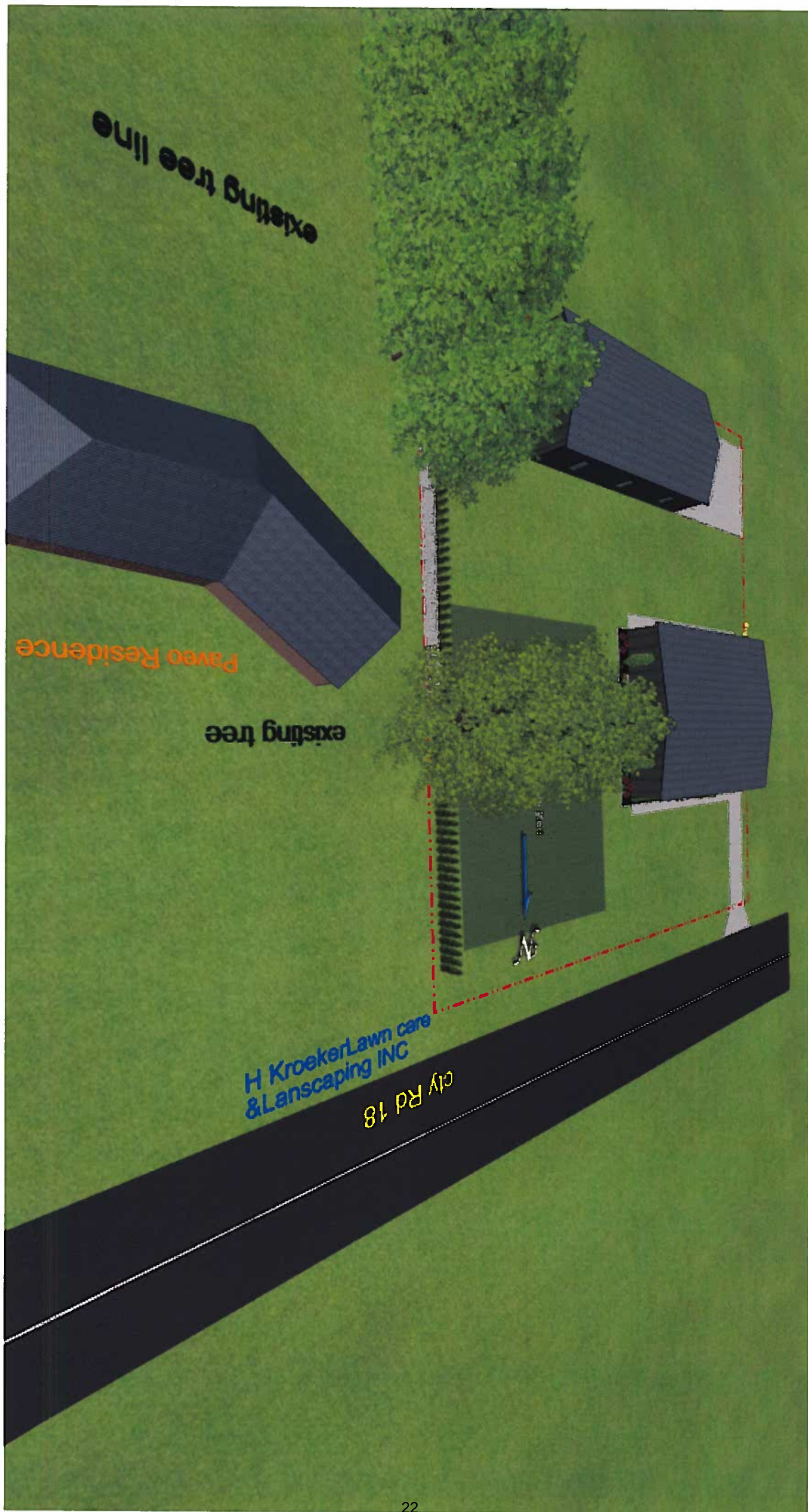


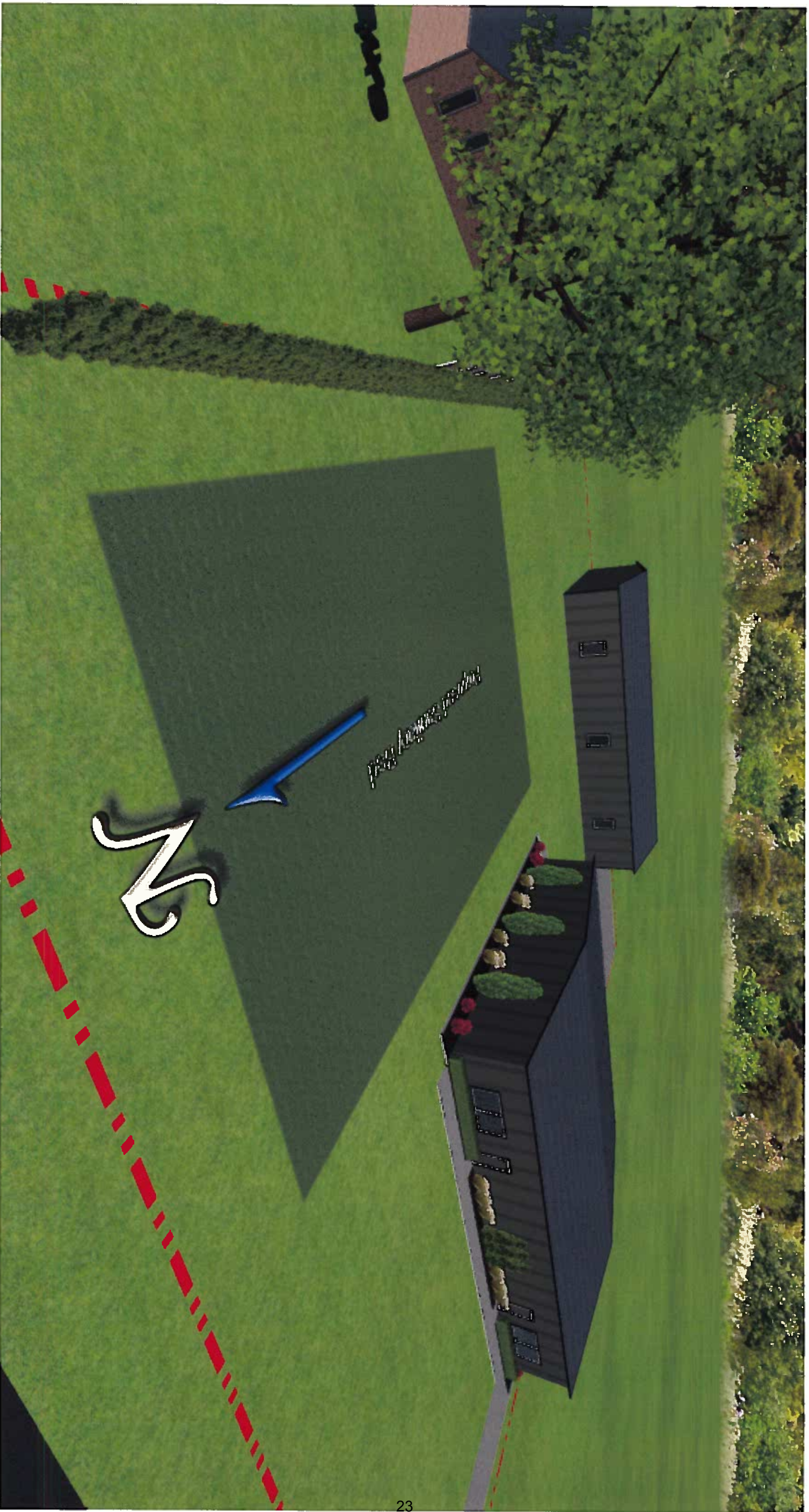
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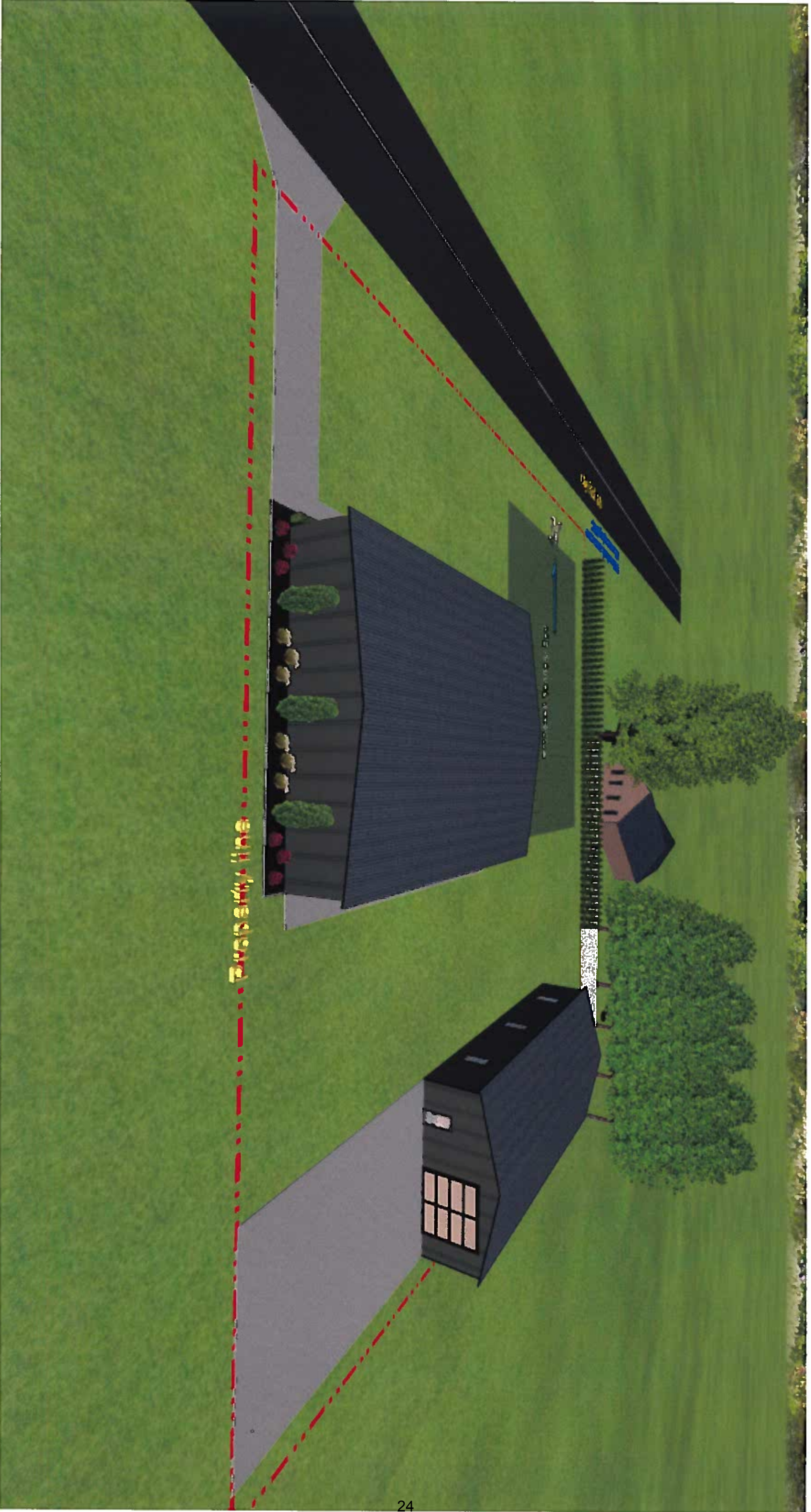
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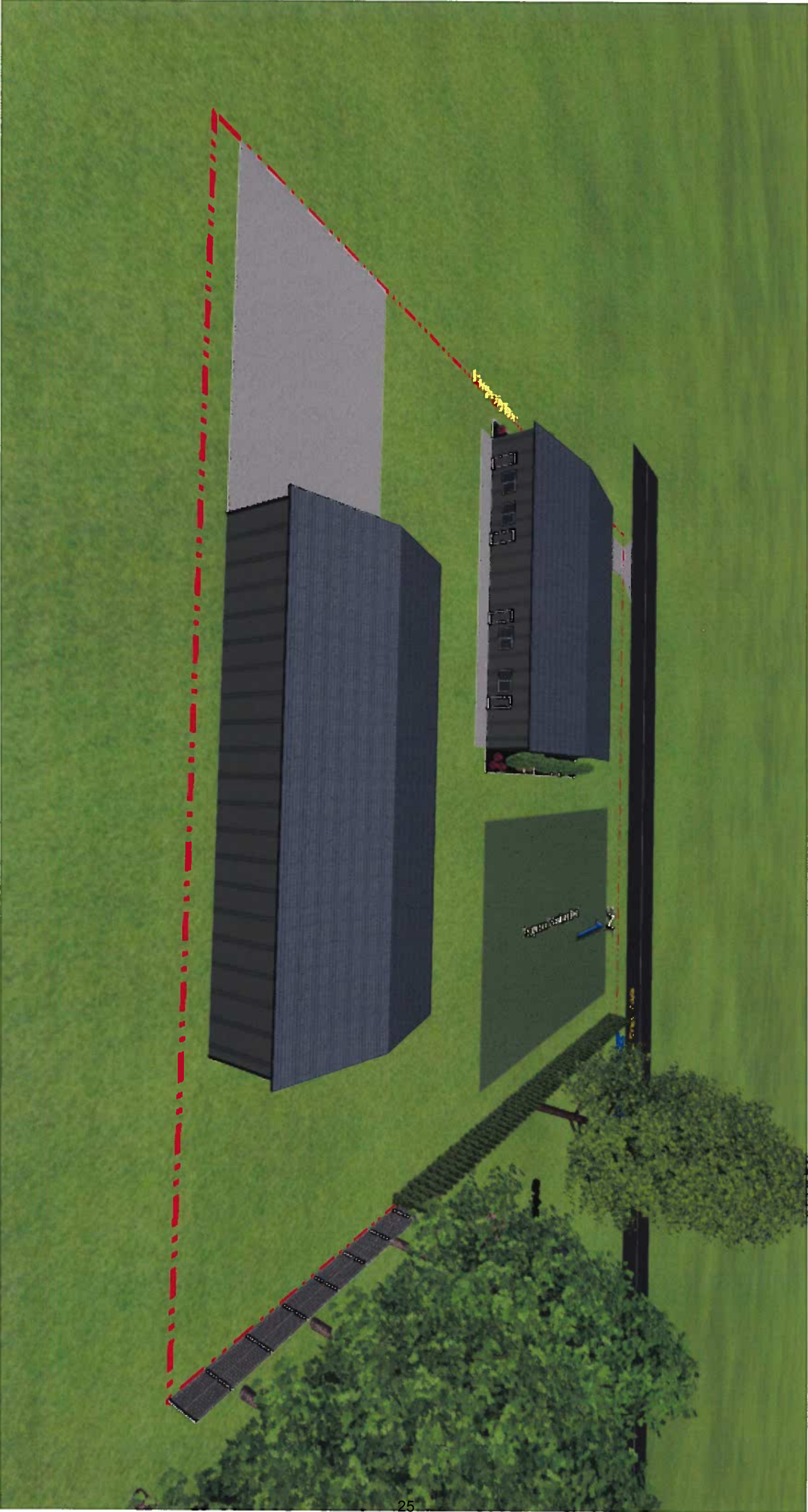












city Rd 18

H KroekerLawn care
& Landscaping INC

N

187'

52'-6"

Proposed Sanitary Bed

205'

existing tree

Paveo Residence

existing tree line

Property line

THE CORPORATION OF THE TOWN OF KINGSVILLE

BY-LAW 90 - 2019

Being a By-law to amend By-law No. 1-2014, the Comprehensive Zoning By-law for the Town of Kingsville

WHEREAS By-law No. 1-2014 is the Town's Comprehensive Zoning By-law to regulate the use of land and the character, location and use of buildings and structures in the Town of Kingsville;

AND WHEREAS the Council of the Corporation of the Town of Kingsville deems it expedient and in the best interest of proper planning to further amend By-law No. 1-2014 as herein provided;

AND WHEREAS there is an Official Plan in effect in the Town of Kingsville and this By-law is deemed to be in conformity with the Town of Kingsville Official Plan;

NOW THEREFORE THE COUNCIL FOR THE CORPORATION OF THE TOWN OF KINGSVILLE ENACTS AS FOLLOWS:

1. That Subsection 7.1 e) AGRICULTURE ZONE 1 A1 EXCEPTIONS is amended with the addition of the following new subsection:

7.1.78 'AGRICULTURE ZONE 1 EXCEPTION 78 (A1-78)'

- a) For lands shown as A1-78 on Map 49 Schedule "A" of this By-law.

b) Permitted Uses

- i) Those uses permitted under Section 7.1 (Rural Residential);
- ii) A bunkhouse accessory to a greenhouse located at 1755 Road 4 E (County Road 18)

c) Permitted Buildings and Structures

- i) Those buildings and structures permitted under Section 7.1 (Rural Residential) in the (A1) zone;
- ii) A bunkhouse
- iii) Buildings and structures accessory to the permitted uses.

d) Zone Provisions

All lot and building requirements for the permitted buildings and structures shall be in accordance with Section 7.1 of this By-law with the exception of the following special provisions;

- i) The minimum required easterly side yard setback shall be 25 m;

2. Schedule "A", Map 49 of By-law 1-2014 is hereby amended by changing the zone symbol on an approximately 0.356 ha (0.88 ac.) property, known municipally as 1775 Road 4 East (County Road 18) in Part of Lot 11, Concession 3, ED, as shown on Schedule 'A' in cross-hatch attached hereto from 'Agriculture Zone 1, (A1)' to 'Agriculture Zone 1 Exception 78, (A1-78)'.

3. This by-law shall come into force and take effect from the date of passing by Council and shall come into force in accordance with Section 34 of the Planning Act.

**READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED THIS
12TH DAY OF NOVEMBER, 2019.**


MAYOR, Nelson Santos

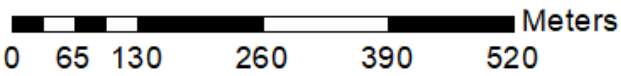
CLERK, Jennifer Astrologo

Schedule A



1775 ROAD 4 E (County Road 18)
PT OF LOT 11, CON 3 ED, PT 1, RP 12R 8331
ZBA/15/19

 Schedule "A", Map 49 of By-law 1-2014 is hereby amended by changing the zone symbol as shown on Schedule 'A' in cross-hatch attached hereto from 'Agriculture Zone 1 (A1)' to 'Agriculture Zone 1 Exception 78 (A1-78)'.



NOTICE OF COMPLETE APPLICATION AND PUBLIC MEETING: ZONING BY-LAW AMENDMENT AND CONSENT

APPLICATION: **ZONING BY-LAW AMENDMENT - ZBA/16/19**
(Section 34 of the Planning Act, R.S.O. 1990, C.P. 13)

CONSENT APPLICATION B/14/19
(Section 53 of the Planning Act R.S.O. 1990, C.P. 13)

APPLICANTS: **Beverly & Earl Haggins**

LOCATION OF PROPERTY: **1642 Road 2 West, Part of Lot C, Concession 2 WD**

PURPOSE OF APPLICATION: The Town of Kingsville has received the above-noted application for lands located on the north side of Road 2 West, between County Road 23 and McCain Side Road. The subject parcel is designated 'Agricultural' by the Official Plan and is zoned 'Agricultural (A1)' under the Kingsville Comprehensive Zoning By-law.

The subject parcel is approximately 20.4 ha (50.4 ac.) in size and contains a single detached dwelling and several outbuildings. It is proposed that the existing dwelling, surplus to the farming operations of the prospective purchaser, be severed on a 0.8 ha (1.983 ac.) lot with 97.5 m (320 ft.) of frontage (shown as Part 1 on the applicants' sketch).

As a condition of the consent, an application to rezone the retained farm parcel (shown in red on the location map) from 'Agricultural (A1)' to 'Agriculture - Restricted (A2)' is required to prohibit dwellings as per Provincial and Town policies (File ZBA/16/19).

A map showing the location of the subject lands, and the applicants' sketch, is attached.

A PUBLIC MEETING OF COUNCIL will be held on:

WHEN: **November 12, 2019**
WHERE: Town of Kingsville Municipal Building – Council Chambers
TIME: 7:00 p.m.

If you have comments on this application, they may be forwarded in writing via email to dfrench@kingsville.ca or letter mail, to the attention of: **David French, BA, CPT, Interim Planner**, 2021 Division Road North, Town of Kingsville, ON N9Y 2Y9. Comments and opinions submitted on these matters, including your name and address, may become part of the public record and may be viewed by the general public and may be published in a planning report or reproduced in a Council agenda and/or minutes.

If a Person or Public Body that files an appeal of a decision of The Town of Kingsville in respect of the proposed consent does not make written submissions to The Town of Kingsville before it gives or refuses to give a provisional consent, the Local Planning Appeal Tribunal may dismiss the appeal.

If You Wish to be notified of the decision of The Town of Kingsville in respect of the proposed consent, you must make a written to the **Municipal Clerk, Town of Kingsville, 2021 Division Road North, Kingsville, Ontario, N9Y 2Y9**.

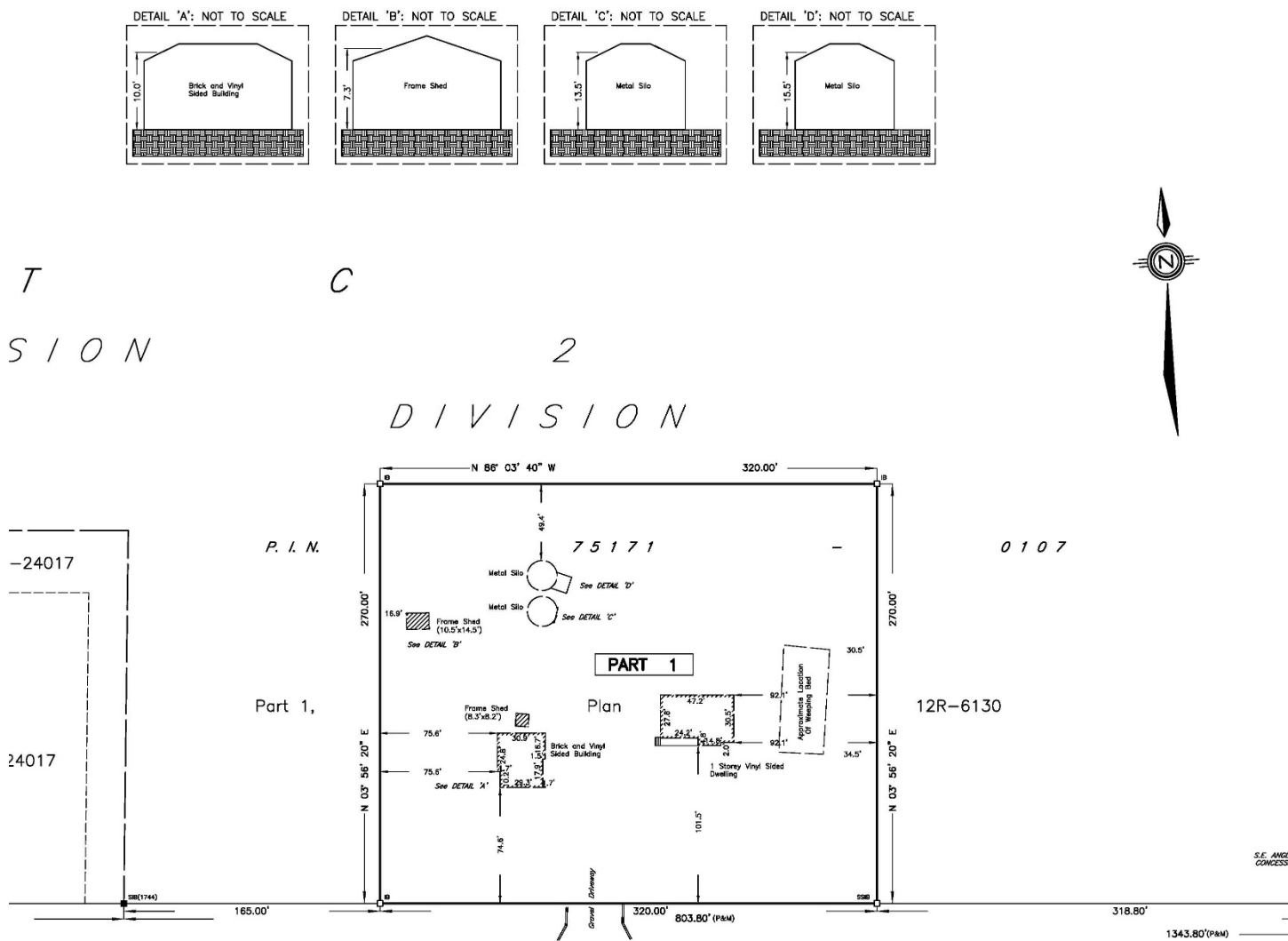
If a Person or Public Body would otherwise have an ability to appeal the decision of Council of the Town of Kingsville to the Local Planning Appeal Tribunal but the person or public body does not make oral submissions at a public meeting or make written submissions to the Town of Kingsville before the by-law is passed, the person or public body is not entitled to appeal the decision.

If a Person or Public Body does not make oral submissions at a public meeting, or make written submissions to the Municipal Clerk of the Town of Kingsville before the by-law is passed, the person or public body may not be added as a party to the hearing of an appeal before the Local Planning Appeal Tribunal unless, in the opinion of the Tribunal, there are reasonable grounds to do so.

ADDITIONAL INFORMATION relating to these matters matter is available for review at the Kingsville Municipal Office during regular office hours.

DATED AT THE TOWN OF KINGSVILLE on October 21st, 2019

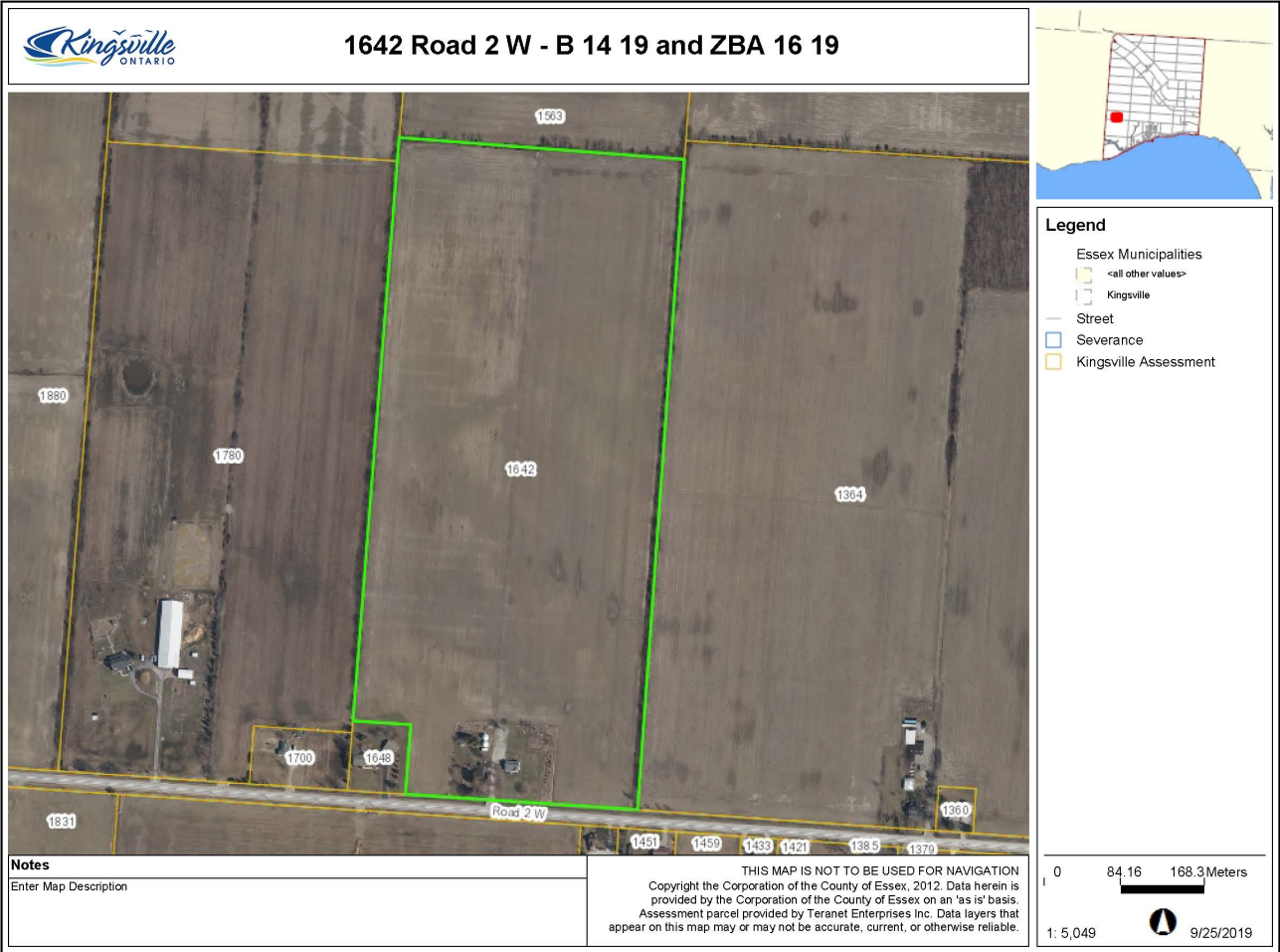
Applicant's Sketch



ROAD 2 WEST P.I.N. 75171-0031

IG TO THE CORPORATION OF THE TOWNSHIP OF GOSFIELD SOUTH BY-LAW No 41-1981, REGISTERED AS INSTRUMENT No R648699)
LLOWANCE BETWEEN CONCESSION 2 WESTERN DIVISION AND FOURTH SECTION

Location Map





2021 Division Road North
Kingsville, Ontario N9Y 2Y9
(519) 733-2305
www.kingsville.ca
kingsvilleworks@kingsville.ca

Date: October 23, 2019

To: Mayor and Council

Author: David French, BA, CPT
Interim Town Planner

RE: Combined Application for Consent & Zoning By-Law Amendment
File B/14/19 & ZBA/16/19 By Earl & Beverly Haggins
1642 Road 2 W, Part of Lot C, Concession 2 WD

Report No.: PS 2019-050

AIM

To provide the Mayor and Council with information regarding the consent to sever an existing dwelling deemed surplus to the farm operation of a prospective purchaser and a required Zoning By-law Amendment to prohibit additional dwellings on the retained farm parcel for lands known as 1642 Road 2 West.

BACKGROUND

The Town of Kingsville has received the above-noted application for lands located on the north side of Road 2 west, between County Road 23 and McCain Side Road. The subject parcel is designated 'Agriculture' by the Official Plan and is zoned 'Agricultural (A1)' under the Kingsville Comprehensive Zoning By-law.

The subject parcel is approximately 20.4 ha (50.4 ac.) in size and contains a single detached dwelling and several outbuildings. It is proposed that the existing dwelling, surplus to the farming operations of the prospective purchaser, be severed on a 0.802 ha (1.983 ac.) lot with 97.5 m (320 ft.) of frontage. (Appendix A)

As a condition of the consent, an application to rezone the retained farm parcel (shown in red on the location map) from 'Agricultural (A1)' to 'Agriculture - Restricted (A2)' is required to prohibit dwellings as per Provincial and Town policies (File ZBA/16/19).

The prospective purchaser owns the abutting farm parcel and can access the subject parcel from that location. The short-term plan is to install a new joint access on Road 2 W to service both the subject parcel and his adjoining parcel. As such the requirement for a

new access is not included. In place it is request that the applicant provide a letter of intent to undertake the new joint access installation with a specified timeframe.

DISCUSSION

When considering a severance request, it is necessary to review the application in context of the following documents to determine the appropriateness of the request:

1.0 Provincial Policy Statement

When reviewing a planning application to determine if it represents sound planning, it is imperative that the proposed development is consistent with the Provincial Policy Statement (PPS). Section 2.3.4.1(c) permits, *“a residence surplus to a farming operation as a result of farm consolidation,”* to be severed, *“provided that the planning authority ensures that new residential dwellings are prohibited on any vacant remnant parcel of farmland created by the severance.”*

Comment: The application is *consistent with* the PPS definition of *a residence surplus to a farming operation* and future dwellings will be prohibited on the retained farm parcel as a condition of consent, in that the retained parcel must be rezoned to “Restricted Agriculture (A2)”.

2.0 Official Plan

The Official Plan for the Town of Kingsville designates the severed and retained lands as ‘Agriculture’.

The requested consent to sever the surplus dwelling conforms to the policies of Section 7.3.1, Agriculture Land Division, of the Official Plan. The proposed surplus dwelling lot is 0.802 ha (1.983 ac.) where the Official Plan recommends a size of 0.8 ha (1.977 ac.) or less.

Comment: the application conforms to the Kingsville Official Plan.

3.0 Comprehensive Zoning By-law – Town of Kingsville

The severed parcel, shown as Part 1 on the applicant’s sketch, has an area of 0.802 ha (1.983 ac.) and a frontage of 97.5 m (320 ft.).

The retained parcel will have an area of approximately 19.6 ha (48.4 ac.) and provide a frontage of 147.5 m (483.8 ft.) on Road 2 West.

The subject property is presently zoned ‘Agriculture (A1)’ in the Comprehensive Zoning By-law. There are no zoning issues created as a result of the creation of the lot for the surplus dwelling. The retained farm parcel will be rezoned from ‘Agricultural (A1)’ to ‘Agriculture - Restricted (A2)’ to prohibit future dwellings as required by the surplus dwelling consent policies.

LINK TO STRATEGIC PLAN

Manage growth through sustainable planning.

FINANCIAL CONSIDERATIONS

The impact to assessment resulting from the severance of the dwelling from the farm parcel is minimal.

CONSULTATIONS

1) Public Consultations

In accordance to O. Reg 545/06 of the Planning Act, property owners within 120m of the subject site boundaries received the Notice of Public Meeting by mail. At the time of writing no comments had been received from members of the public.

2) Agency & Administrative Consultation

In accordance with O. Reg 545/06 of the *Planning Act*, Agencies and Town Administration received the Notice of Public Meeting by mail and/or email.

Agency or Administrator	Comment
Essex Region Conservation Authority	<ul style="list-style-type: none">No objections (See Appendix B).
Town of Kingsville Management Team	<ul style="list-style-type: none">Ensure all buildings and services are contained within existing property lines and do not cross over into newly established lines.Severed parcel has existing vehicle access. New access location required for retained farm parcel.Septic beds to be completely located within proposed severed lots. Clearance letter from Building department required.Drainage reapportionment to be completed.The severed and retained lots be appropriately addressed and obtain 911 signage, if required.Lot grading plan required for any future development.
County of Essex	<ul style="list-style-type: none">No comments received and none expected.

RECOMMENDATION

It is recommended that Council:

Approve consent application B/14/19 to sever an existing dwelling, deemed surplus to the needs of the prospective purchaser, on a 0.802 ha (1.983 ac.) parcel, shown as Part 1 on the applicants' sketch, subject to the following conditions:

- a) That a reference plan be deposited in the registry office, ***both an electronic and paper*** copy of the registered plan is to be provided for the files of the Secretary-Treasurer.
- b) That the deeds, such plan of survey or reference plan, for property lines being newly created, shall be in accordance with the existing zoning requirements for the municipality.
- c) That any special assessment imposed pursuant to the provisions of the Local Improvement Act and/or the Municipal Act be paid in full along with all municipal taxes be paid in full.
- d) That any necessary drainage reapportionments be undertaken.
- e) That as a result of severance, owners shall become liable by way of up front monies for the assessment and taxation of their properties for any waterworks or sanitary sewer systems affecting their properties, in accordance with the Fees By-law in effect on the date the consent is being endorsed on the deeds.
- f) That the severed and retained parcels be transferred to the purchaser, Henry Denotter, as outlined in the Agreement of Purchase and Sale;
- g) The Zoning By-law be amended to prohibit future dwellings on the retained farm parcel prior to the consent being endorsed on the deeds.
- h) That the applicant provide a letter of intent for the installation of a new joint access to the retained farm parcel and abutting farm to the east at the applicant's expense and to the satisfaction of the Town and/or County;
- i) That the applicant install a boundary ditch along the north and east lot lines of 1648 Road 2 W to redirect the existing surface drain along the west lot line of the retained parcel to the satisfaction of the Town;
- j) That the necessary deed(s), transfers or charges be **submitted in triplicate**; signed and fully executed (**no photocopies**), including a copy of the reference plan, prior to certification.
- k) The conditions imposed above shall be fulfilled by **November 12, 2020** or this application shall be deemed to be denied in accordance with Section 53(41) of the Planning Act.

Approve zoning by-law amendment application ZBA/16/19 to rezone the retained parcel, known as 1642 Road 2 West, Part of Lot C, Concession 2 WD, in the Town of Kingsville, from 'Agriculture (A1)' to 'Agriculture – Restricted (A2)' and adopt the implementing by-law

David French

David French, BA, CPT
Town Planner

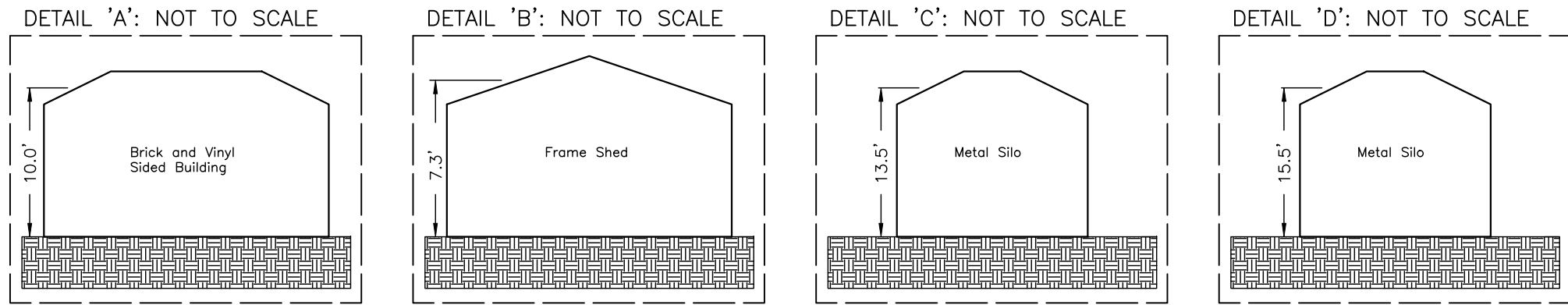
Robert Brown

Robert Brown, H, Ba. MCIP, RPP
Manager, Planning Services

Peggy Van Mierlo-West

Peggy Van Mierlo-West, C.E.T.
Chief Administrative Officer

INTEGRATION DATA		
COORDINATES ARE DERIVED FROM GRID OBSERVATIONS USING THE CAN-NET NETWORK SERVICE AND ARE REFERRED TO UTM ZONE 17 (81° WEST LONGITUDE) NAD83 (CSRS) (2010.0). COORDINATE VALUES ARE TO AN URBAN ACCURACY IN ACCORDANCE WITH SECTION 14(2) O. REG 216/10		
POINT ID	NORTHING	EASTING
ORP-A	N15280363.367	E1150523.672
ORP-B	N15280271.071	E1151864.044
COORDINATES CANNOT, IN THEMSELVES, BE USED TO RE-ESTABLISH CORNERS OR BOUNDARIES SHOWN ON THIS PLAN.		



PARTS SCHEDULE				
PART	LOT	CON/PLAN	P.I.N.	AREA
1	PART OF LOT C	CONCESSION 2 WESTERN DIVISION	PART OF 75171-0107	1.983 acres

PART 1 - COMPRISES PART OF PIN 75171-0107

I REQUIRE THIS PLAN TO BE DEPOSITED UNDER THE LAND TITLES ACT.

DATE JUNE 19, 2019.

BRIAN COAD
ONTARIO LAND SURVEYOR

PLAN 12R-
RECEIVED AND DEPOSITED

DATE

REPRESENTATIVE FOR LAND REGISTRAR FOR THE LAND TITLES DIVISION OF ESSEX (12)

SKETCH FOR SEVERANCE
OF
PART OF LOT C,
CONCESSION 2 WESTERN DIVISION
GEOGRAPHIC TOWNSHIP OF GOSFIELD SOUTH
NOW IN THE
TOWN OF KINGSVILLE
COUNTY OF ESSEX, ONTARIO
VERHAEGEN • STUBBERFIELD • HARTLEY • BREWER • BEZAIRE INC.

SCALE : 1"=50'



"IMPERIAL" DISTANCES AND COORDINATES SHOWN ON THIS PLAN ARE IN FEET AND CAN BE CONVERTED TO METRES BY MULTIPLYING BY 0.3048

LEGEND AND NOTES

BEARINGS ARE UTM GRID DERIVED FROM OBSERVED REFERENCE POINTS "A" AND "B" BY REAL TIME NETWORK OBSERVATIONS.

DISTANCES ON THIS PLAN ARE GROUND AND CAN BE CONVERTED TO GRID BY MULTIPLYING BY THE COMBINED SCALE FACTOR OF 0.99984889

ALL MONUMENTS SHOWN THUSLY □ ARE IRON BARS (IB) UNLESS OTHERWISE NOTED.

- SIB DENOTES 1" X 1" X 4'-0" STANDARD IRON BAR
SSIB DENOTES 1" X 1" X 2'-0" SHORT STANDARD IRON BAR
IB DENOTES 5/8" X 5/8" X 2'-0" IRON BAR
IB Ø DENOTES 3/4" diameter X 2'-0" ROUND IRON BAR
CC DENOTES CUT-CROSS
CP DENOTES 5mm X 50mm STEEL PIN
■ DENOTES SURVEY MONUMENT FOUND
□ DENOTES SURVEY MONUMENT SET AND MARKED 1744
WIT. DENOTES WITNESS
L DENOTES PERPENDICULAR
(S) DENOTES SET (M) DENOTES MEASURED (D) DENOTES DEED
ORP DENOTES OBSERVED REFERENCE POINT
SSIB'S SHOWN ON THIS PLAN HAVE BEEN SET IN LIEU OF SIB'S WHERE THE POSSIBILITY THAT UNDERGROUND UTILITIES EXIST.
(S/P) DENOTES SET PROPORTIONALLY (OU) DENOTES ORIGIN UNKNOWN
(P) DENOTES PLAN 12R-24017
(1744) DENOTES VERHAEGEN STUBBERFIELD HARTLEY BREWER BEZAIRE INC., O.L.S.
(1040) DENOTES WILLIAM J. SETTERINGTON, O.L.S.

SURVEYOR'S CERTIFICATE

I CERTIFY THAT:

- THIS SURVEY AND PLAN ARE CORRECT AND IN ACCORDANCE WITH THE SURVEYS ACT, THE SURVEYORS ACT, THE LAND TITLES ACT AND THE REGULATIONS MADE UNDER THEM.
- THIS SURVEY WAS COMPLETED ON THE 10th. DAY OF JUNE, 2019.

DATE JUNE 19, 2019.

BRIAN COAD
ONTARIO LAND SURVEYOR
for VERHAEGEN • STUBBERFIELD • HARTLEY
BREWER • BEZAIRE INC.

WINDSOR
944 Ottawa Street
N8X 2E1
Ph: (519)258-1772
Fax: (519)258-1791



LEAMINGTON
187 Talbot Street East
N8H 1L8
Ph: (519)322-2375
Fax: (519)322-2675

ONTARIO LAND SURVEYORS www.vshbbsurveys.com

DRAWN BY: CMM	CAD Date: June 19, 2019 2:23 PM
CHECKED BY: BC	CAD File: 19-48-037-00.dwg
WORK ORDER: 19-48-037-00	FILE NO.: E-Gosfield South-2W.D.-C
	PLAN FILE NO.: G-3511

Essex Region Conservation

the place for life



planning@erca.org

P.519 776 5209

F.519.776.8688

360 Fairview Avenue West
Suite 311, Essex, ON N8M 1Y6

September 26, 2019

Mr. David French
Town Planner
The Corporation of the Town of Kingsville
2021 Division Road North
Kingsville, ON N9Y 2Y9

Dear Mr. French:

RE: Application for Consent B-14-19 and Zoning By-Law Amendment ZBA-16-19; 1642 ROAD 2 W
ARN 371138000000400; PIN: 751710107
Applicant: 371138000000400

The following is provided as a result of our review of Application for Consent B-14-19 and Zoning By-Law Amendment ZBA-16-19. The purpose of the application is to sever an existing agricultural dwelling that is surplus to the needs of the farming operation. The application for an amendment to the zoning by-law is required to prohibit dwellings on the retained agricultural parcel in accordance with provincial and Town policies.

DELEGATED RESPONSIBILITY TO REPRESENT PROVINCIAL INTEREST IN NATURAL HAZARDS (PPS, 2014) AND REGULATORY RESPONSIBILITIES OF THE CONSERVATION AUTHORITIES ACT

The following comments reflect our role as representing the provincial interest in natural hazards encompassed by Section 3.1 of the Provincial Policy Statement of the Planning Act as well as our regulatory role as defined by Section 28 of the Conservation Authorities Act.

The above noted lands are subject to our Development, Interference with Wetlands and Alteration to Shorelines and Watercourses Regulation under the *Conservation Authorities Act* (Ontario Regulation No. 158/06). The parcel falls within the regulated area of the Henderson Drain West Branch. The property owner will be required to obtain a Permit and/or Clearance from the Essex Region Conservation Authority prior to any construction or site alteration or other activities affected by the regulations.

It is the opinion of ERCA that this application is consistent with provincial policies related to natural hazards (e.g., PPS 3.1) and ERCA has no concerns from a regulatory perspective.

WATERSHED BASED RESOURCE MANAGEMENT AGENCY

The following comments are provided in an advisory capacity as a public commenting body on matters related to watershed management.

SECTION 1.6.6.7 Stormwater Management (PPS, 2014)

Page 1 of 2



Amherstburg / Essex / Kingsville / Lakeshore / LaSalle / Leamington / Pelee Island / Tecumseh / Windsor

Mr. French
September 26, 2019

Our office has reviewed the proposal and has no concerns relating to stormwater management.

PLANNING ADVISORY SERVICE TO MUNICIPALITIES - NATURAL HERITAGE POLICIES OF THE PPS, 2014

The following comments are provided from our perspective as a service provider to the Municipality on matters related to natural heritage and natural heritage systems. The comments in this section do not necessarily represent the provincial position and are advisory in nature for the consideration of the Municipality as the planning authority.

It is the opinion of ERCA that this application is consistent with natural heritage policies of the PPS and the Town of Kingsville Official Plan.

FINAL RECOMMENDATION

ERCA has no objections to the application for consent and amendment to the zoning by-law.

If you have any questions or require any additional information, please contact the undersigned.

Sincerely,



Michael Nelson, BSc, MSc (Planning)
Watershed Planner
/mn

THE CORPORATION OF THE TOWN OF KINGSVILLE

BY-LAW 97 - 2019

Being a By-law to amend By-law No. 1-2014, the Comprehensive Zoning By-law for the Town of Kingsville

WHEREAS By-law No. 1-2014 is the Town's Comprehensive Zoning By-law to regulate the use of land and the character, location and use of buildings and structures in the Town of Kingsville;

AND WHEREAS the Council of the Corporation of the Town of Kingsville deems it expedient and in the best interest of proper planning to further amend By-law No. 1-2014 as herein provided;

AND WHEREAS there is an Official Plan in effect in the Town of Kingsville and this By-law is deemed to be in conformity with the Town of Kingsville Official Plan;

NOW THEREFORE THE COUNCIL FOR THE CORPORATION OF THE TOWN OF KINGSVILLE ENACTS AS FOLLOWS:

1. Schedule "A", Map 50 of By-law 1-2014 is hereby amended by changing the zone symbol on an approximately 19.6 ha (48.4 ac.) portion of land, known municipally as 1642 Road 2 West, in Part of Lot C, Concession 2, WD, as shown on Schedule 'A' in cross-hatch attached hereto from 'Agriculture (A1)' to 'Agriculture - Restricted (A2)'.
2. This by-law shall come into force and take effect from the date of passing by Council and shall come into force in accordance with Section 34 of the Planning Act.

**READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED THIS
12th DAY OF NOVEMBER, 2019.**

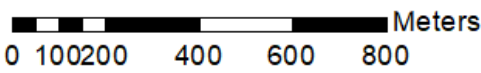
MAYOR, Nelson Santos


CLERK, Jennifer Astrologo

Schedule A



**1642 ROAD 2 WEST
PART OF LOT C, CONCESSION 2, WD
ZBA/16/19**



 Schedule "A", Map 50 of By-law 1-2014 is hereby amended by changing the zone symbol as shown on Schedule 'A' in cross-hatch attached hereto from 'Agriculture (A1)' to 'Agriculture - Restricted (A2)'.

NOTICE OF COMPLETE APPLICATION AND PUBLIC MEETING: ZONING BY-LAW AMENDMENT AND CONSENT

APPLICATION: **ZONING BY-LAW AMENDMENT - ZBA/19/19**
(Section 34 of the Planning Act, R.S.O. 1990, C.P. 13)

CONSENT APPLICATION B/16/19
(Section 53 of the Planning Act R.S.O. 1990, C.P. 13)

APPLICANT: **Leonard & Anne Parent**

LOCATION OF PROPERTY: **570 Road 11, Part of Lot 21, Concession 10**

PURPOSE OF APPLICATION: The Town of Kingsville has received the above-noted application for lands located on the south side of Road 11, east of Graham Side Road. The subject property is designated 'Agricultural' by the Official Plan and zoned 'Agriculture (A1)' under the Kingsville Comprehensive Zoning By-law.

The subject land is 17.86 ha (44 ac. +/-) in area and contains an existing single detached dwelling and a barn, a wooded area and farmland. It is proposed that the dwelling, deemed surplus to the prospective purchaser, and woodlot be severed on a 6.63 ha (16.38 ac.) lot (shown as Parts 2 & 3 on the applicants' sketch). The remnant parcel (shown as Part 1) will be 11.23 ha (27.748 ac.) in size, however as a condition of the consent the retained parcel will be required to merge with the abutting parcel to the east.

In order to implement the consent, a zoning by-law amendment is required to rezone the portion of the severed parcel containing the woodlot to 'Natural Environment, (NE)' to ensure appropriate long-term protection of this woodlot feature. No other zoning issues are presented.

A map showing the location of the subject lands, and the applicants' sketch, is attached.

A PUBLIC MEETING OF COUNCIL will be held on:

WHEN: **November 12, 2019**
WHERE: Town of Kingsville Municipal Building – Council Chambers
TIME: 7:00 p.m.

If you have comments on this application, they may be forwarded in writing via email to dfrench@kingsville.ca or letter mail, to the attention of: **David French, BA, CPT, Interim Planner**, 2021 Division Road North, Town of Kingsville, ON N9Y 2Y9. Comments and opinions submitted on these matters, including your name and address, may become part of the public record and may be viewed by the general public and may be published in a planning report or reproduced in a Council agenda and/or minutes.

If a Person or Public Body that files an appeal of a decision of The Town of Kingsville in respect of the proposed consent does not make written submissions to The Town of Kingsville before it gives or refuses to give a provisional consent, the Local Planning Appeal Tribunal may dismiss the appeal.

If You Wish to be notified of the decision of The Town of Kingsville in respect of the proposed consent, you must make a written to the **Municipal Clerk, Town of Kingsville, 2021 Division Road North, Kingsville, Ontario, N9Y 2Y9**.

If a Person or Public Body would otherwise have an ability to appeal the decision of Council of the Town of Kingsville to the Local Planning Appeal Tribunal but the person or public body does not make oral submissions at a public meeting or make written submissions to the Town of Kingsville before the by-law is passed, the person or public body is not entitled to appeal the decision.

If a Person or Public Body does not make oral submissions at a public meeting, or make written submissions to the Municipal Clerk of the Town of Kingsville before the by-law is passed, the person or public body may not be added as a party to the hearing of an appeal before the Local Planning Appeal Tribunal unless, in the opinion of the Tribunal, there are reasonable grounds to do so.

ADDITIONAL INFORMATION relating to these matters matter is available for review at the Kingsville Municipal Office during regular office hours.

DATED AT THE TOWN OF KINGSVILLE on October 21st, 2019

ROAD ALLOWANCE BETWEEN CONCESSIONS 10 AND 11

Part 1, Plan 12R-9810

Part 2, Plan 12R-17854

Part 3, Plan 12R-17854

Part 1, Plan 12R-6673

Part 2, Plan 12R-5341

Part 3, Plan 12R-5341

LOT 1

LOT 2

LOT 3

CONCESSION 1

CONCESSION 2

CONCESSION 3

ROAD ALLOWANCE BETWEEN CONCESSIONS 9 AND 10

Part 1, Plan 12R-9810

Part 2, Plan 12R-17854

Part 3, Plan 12R-17854

Part 1, Plan 12R-6673

Part 2, Plan 12R-5341

Part 3, Plan 12R-5341

LOT 1

LOT 2

LOT 3

CONCESSION 1

CONCESSION 2

CONCESSION 3

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Part 3, Plan 12R-5341

LOT 1

LOT 2

LOT 3

CONCESSION 1

CONCESSION 2

CONCESSION 3

ROAD ALLOWANCE BETWEEN CONCESSIONS 9 AND 10

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Part 2, Plan 12R-17854

Part 3, Plan 12R-17854

Part 1, Plan 12R-6673

Part 2, Plan 12R-5341

Part 3, Plan 12R-5341

LOT 1

LOT 2

LOT 3

CONCESSION 1

CONCESSION 2

CONCESSION 3

ROAD ALLOWANCE BETWEEN CONCESSIONS 9 AND 10

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Part 1, Plan 12R-9810

Part 2, Plan 12R-17854

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CONCESSION 3

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LOT 2

LOT 3

CONCESSION 1

CONCESSION 2

CONCESSION 3

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Part 3, Plan 12R-17854

Part 1, Plan 12R-6673


Part 2, Plan 12R-5341


Part 3, Plan 12R-5341

LOT 1



570 Road 11 - Kingsville





Legend

- Essex Municipalities
- <all other values>
- Kingsville
- Street
- Severance
- Kingsville Assessment

Notes


B/16/19 & ZBA/19/19

THIS MAP IS NOT TO BE USED FOR NAVIGATION

Copyright the Corporation of the County of Essex, 2012. Data herein is provided by the Corporation of the County of Essex on an 'as is' basis. Assessment parcel provided by Teranet Enterprises Inc. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable.

0 331.21 662.4 Meters

1: 19,870



10/16/2019



2021 Division Road North
Kingsville, Ontario N9Y 2Y9
(519) 733-2305
www.kingsville.ca
kingsvilleworks@kingsville.ca

Date: November 4, 2019

To: Mayor and Council

Author: David French, BA, CPT
Interim Town Planner

RE: Combined Application for Consent & Zoning By-Law Amendment
File B/14/19 & ZBA/16/19 by Leonard & Anne Parent
570 Road 11, Part of Lot 21, Concession 10

Report No.: PS 2019-054

AIM

To provide the Town of Kingsville Council with information regarding the consent to sever an existing dwelling deemed surplus to the farm operation of a prospective purchaser and a Zoning By-law Amendment to rezone a wooded portion of the severed parcel to Natural Environment on lands known as 570 Road 11, Part of Lot 21, Concession 10.

BACKGROUND

The Town of Kingsville has received the above-noted application for lands located on the south side of Road 11, east of Graham Side Road. The subject property is designated 'Agriculture' by the Official Plan and zoned 'Agriculture (A1)' under the Kingsville Comprehensive Zoning By-law.

The subject land is 17.86 ha (44 ac. +/-) in area and contains an existing single detached dwelling and a barn, a wooded area and farmland. It is proposed that the dwelling and woodlot be severed on a 6.63 ha (16.38 ac.) lot (shown as Parts 2 & 3 on the applicants' sketch). The remnant parcel (shown as Part 1) will be 11.23 ha (27.748 ac.) in size, however as a condition of the consent the retained parcel will be required to merge with the abutting parcel to the east (PIN 75153-0073). Please refer to the attached draft reference plan. (Appendix A)

In order to implement the consent, a zoning by-law amendment is required to rezone the portion of the severed parcel containing the woodlot to 'Natural Environment, (NE)' to ensure appropriate long-term protection of this woodlot feature.

DISCUSSION

When considering a severance request, it is necessary to review the application in context of the following documents to determine the appropriateness of the request:

1.0 Provincial Policy Statement

When reviewing a planning application to determine if it represents sound planning, it is imperative that the proposed development is consistent with the Provincial Policy Statement (PPS). Section 2.3.4.1(c) permits, *“a residence surplus to a farming operation as a result of farm consolidation,”* to be severed, *“provided that the planning authority ensures that new residential dwellings are prohibited on any vacant remnant parcel of farmland created by the severance.”*

Comment: The retained parcel, as a condition of the consent, is required to merge with the abutting farm lot to the east whose A1 zone classification supports the construction of a dwelling. As the A1 zone only permits one dwelling per lot, the resultant combined lot (retained parcel and receiving lot) in effect will continue to support what it does today and therefore maintain consistency with the PPS.

2.0 Official Plan

The Official Plan for the Town of Kingsville designates the severed and retained lands as ‘Agriculture’.

Under Section 7.3.1, Agriculture Land Division, of the Official Plan surplus dwelling lots are to be limited to 0.8 ha (2 ac.). The proposed technically consists of two parts. The surplus dwelling lot (Part 2) which is 0.8 ha (2 ac.) and the wooded area, Part 1, which is 5.8 ha (14.38 ac.). The dwelling lot area conforms with the size requirements of the Official Plan while the wooded area, which will also form part of the overall lot, helps to preserve tree cover consistent with the applicable policies of the Town.

3.0 Comprehensive Zoning By-law – Town of Kingsville

The severed parcel, shown as Parts 2 & 3 on the applicants’ sketch (Appendix A), has an area of 6.63 ha (16.38 ac.) and a frontage of 161.4 m (529.58 ft.). The retained parcel will have an area of approximately 11.22 ha (27.746 ac.) and will be consolidated with the farm to the east.

The subject property is presently zoned ‘Agriculture (A1)’ in the Comprehensive Zoning By-law. The lot for the surplus dwelling will be split zoned. Part 3 will be rezoned ‘Natural Environment, (NE)’. Part 2 will remain in the standard ‘Agriculture, (A1)’ zone. The retained farm parcel will be consolidated with the abutting farm parcel to the east and will not require rezoning since the receiving lot already permits one dwelling. No additional development is permitted since the retained lands and receiving are to be consolidated as a condition of approval.

LINK TO STRATEGIC PLAN

Manage growth through sustainable planning.

FINANCIAL CONSIDERATIONS

There is some change to assessment resulting from the severance of the dwelling from the farm parcel.

CONSULTATIONS

1) Public Consultations

In accordance to O. Reg 545/06 of the Planning Act, property owners within 120m of the subject site boundaries received the Notice of Public Meeting by mail. At the time of writing no comments had been received by members of the public.

2) Agency & Administrative Consultation

In accordance with O. Reg 545/06 of the *Planning Act*, Agencies and Town Administration received the Notice of Public Meeting by mail and/or email.

Agency or Administrator	Comment
Essex Region Conservation Authority	<ul style="list-style-type: none">No objections (See Appendix B).
Town of Kingsville Management Team	<ul style="list-style-type: none">Ensure all buildings and services are contained within existing property lines and do not cross over into newly established lines.Severed parcel has existing vehicle access. New access location required for retained farm parcel.Septic beds to be completely located within proposed severed lots. Clearance letter from Building department required.Drainage reapportionment to be completed.The severed and retained lots be appropriately addressed and obtain 911 signage, if required.Lot grading plan required for any future development.

RECOMMENDATION

It is recommended that Council:

Approve consent application B/16/19 to sever an existing dwelling, deemed surplus to the needs of the prospective purchaser, together with a wooded portion of land on a 6.63 ha (16.38 ac.) lot, shown as Parts 2 & 3 on the applicants' sketch, subject to the following conditions:

- a) That a reference plan be deposited in the registry office, **both an electronic and paper** copy of the registered plan is to be provided for the files of the Secretary-Treasurer;
- b) That the deeds, such plan of survey or reference plan, for property lines being newly created, shall be in accordance with the existing zoning requirements for the municipality;
- c) That any special assessment imposed pursuant to the provisions of the Local Improvement Act and/or the Municipal Act be paid in full along with all municipal taxes be paid in full;
- d) That any necessary drainage reapportionments be undertaken;
- e) That as a result of severance, owners shall become liable by way of up front monies for the assessment and taxation of their properties for any waterworks or sanitary sewer systems affecting their properties, in accordance with the Fees By-law in effect on the date the consent is being endorsed on the deeds;
- f) That the severed and retained parcels be transferred to the purchaser, Larry Willis and Sons Inc., as outlined in the Agreement of Purchase and Sale, and consolidated with the abutting parcel to the east (PIN 75153-0073);
- g) The Zoning By-law be amended to rezone Part 3 on the applicants' sketch to recognize and protect the wooded area prior to the consent being endorsed on the deeds;
- h) That the necessary deed(s), transfers or charges be **submitted in triplicate**; signed and fully executed (**no photocopies**), including a copy of the reference plan, prior to certification;
- i) The conditions imposed above shall be fulfilled by **November 12, 2020** or this application shall be deemed to be denied in accordance with Section 53(41) of the Planning Act.

Approve zoning by-law amendment application ZBA/16/19 to rezone a portion of the severed parcel (Part 3 on the applicants' sketch), in Part of Lot 21, Concession 10, in the Town of Kingsville, from 'Agriculture (A1)' to 'Natural Environment (NE)' and adopt the implementing by-law

David French

David French, BA, CPT
Town Planner

Robert Brown

Robert Brown, H, Ba. MCIP, RPP
Manager, Planning Services

Peggy Van Mierlo-West

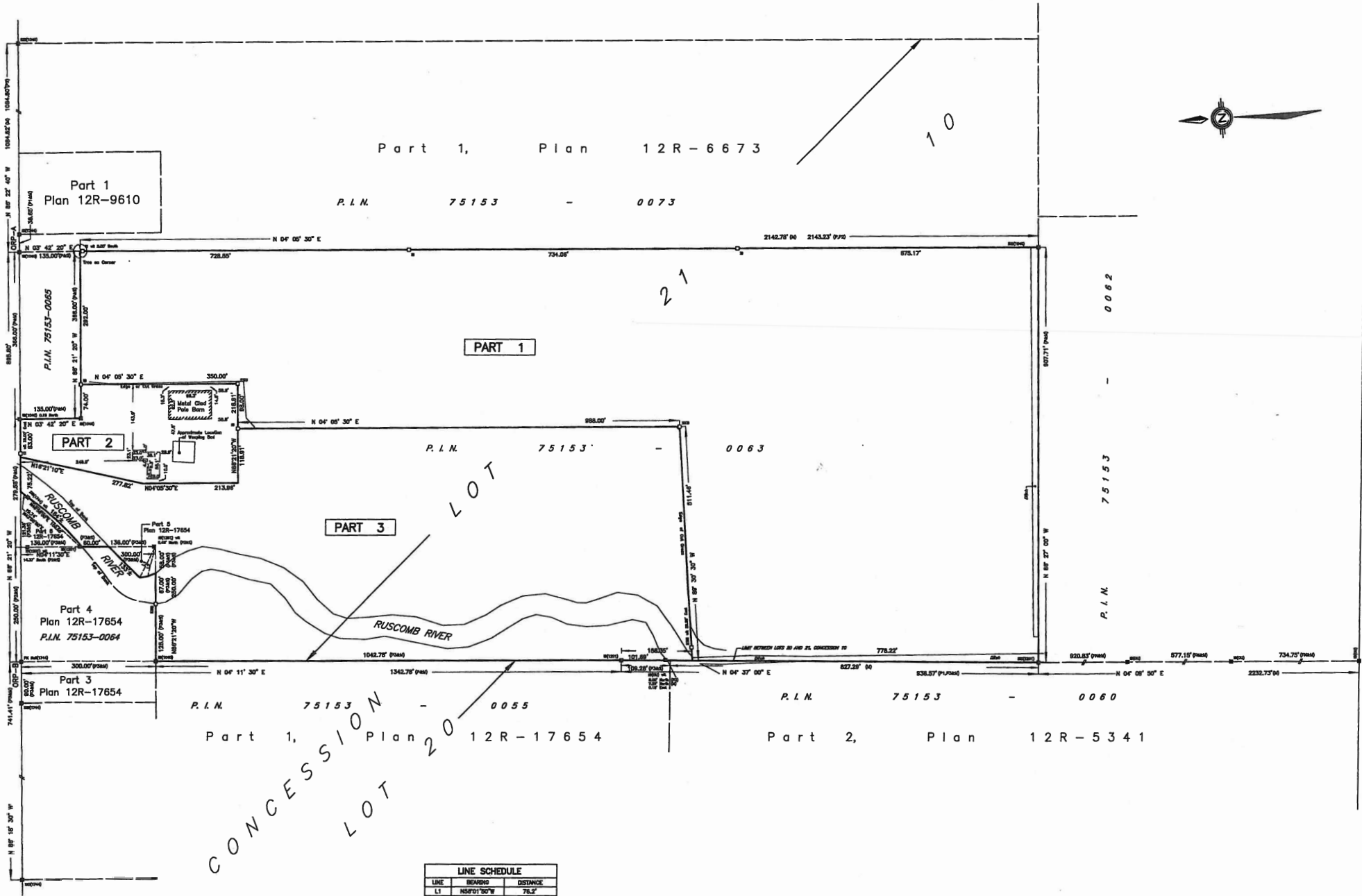
Peggy Van Mierlo-West, C.E.T.

Chief Administrative Officer

Appendix A

PARTS SCHEDULE					I REQUIRE THIS PLAN TO BE DEPOSITED UNDER THE LAND TITLES ACT	PLAN 12R-- RECEIVED AND DEPOSITED
PART	LOT	CON/PLAN	P.L.N.	AREA		
1	PART OF LOT 21	CONCESSION 10	ALL OF 75153-0063	27.746 acres	DATE: JULY 17, 2018.	DATE: _____
2				2.000 acres		
3				14.384 acres		
PARTS 1, 2 AND 3 - COMPRISE ALL OF P/N 75153-0063					BRIAN COAD ONTARIO LAND SURVEYOR	
					REPRESENTATIVE FOR LAND REGISTRATION FOR THE LAND TITLES DIVISION OF ESSEX (12)	

ROAD ALLOWANCE BETWEEN CONCESSIONS 10 AND 11



SKETCH FOR SEVERANCE
OF
PART OF LOT 21,
CONCESSION 10
GEOGRAPHIC TOWNSHIP OF GOSFIELD NORTH
NOW IN THE
TOWN OF KINGSVILLE
COUNTY OF ESSEX
VERHAEGEN • STUBBERFIELD • HARTLEY • BREWER • BEZAIRE INC.
SCALE: 1"=100'

IMPERIAL DISTANCES AND COORDINATES SHOWN ON THIS PLAN ARE IN FEET AND CAN BE CONVERTED TO METRES BY MULTIPLYING BY 0.3048

INTEGRATION DATA		
COORDINATES ARE DERIVED FROM GRID OBSERVATIONS USING THE CAN-NET NETWORK SERVICE AND ARE REFERRED TO UTM ZONE 17 (81° WEST LONGITUDE) NAD83 (CSRS) DATUM.		
COORDINATE VALUES ARE TO AN UNIFORM ACCURACY IN ACCORDANCE WITH SECTION 14(2) OF THE REGISTRY ACT.		
POINT ID	NORTHING	EASTING
ONE-A	115318635.673	67167045.005
ONE-B	115318632.811	67167012.271
COORDINATES CANNOT, IN THEMSELVES, BE USED TO RE-ESTABLISH CORNERS OR BOUNDARIES SHOWN ON THIS PLAN.		

LEGEND AND NOTES
BEARINGS ARE UTM GRID DERIVED FROM OBSERVED REFERENCE POINTS "A" AND "B" BY REAL TIME NETWORK OBSERVATIONS.
DISTANCES ON THIS PLAN ARE GRID AND CAN BE CONVERTED TO GRID BY MULTIPLYING BY THE CORRECTION SCALE FACTOR OF 0.99981532.
ALL MONUMENTS SHOWN TRULY TO ARE FROM DATA (D) UNLESS OTHERWISE NOTED.
DENOTES 1" x 1" x 1" STANDARD IRON BAR
DENOTES 1/2" x 1/2" x 1/2" SHORT STANDARD IRON BAR
DENOTES 3/4" x 3/4" x 3/4" IRON BAR
DENOTES 2" x 2" x 2" ROUND IRON BAR
DENOTES 3/4" x 3/4" x 3/4" CONCRETE
DENOTES 3/4" x 3/4" x 3/4" STEEL PIN
DENOTES SURVEY MONUMENT FOUND
DENOTES SURVEY MONUMENT SET AND MARKED 1744
DENOTES WITNESS 4 DENOTES PERPENDICULAR
DENOTES SET 00 DENOTES MEASURED 00 DENOTES DEED
DENOTES OBSERVED REFERENCE POINT
SE'S SHOWN ON THIS PLAN HAVE BEEN SET IN LIEU OF SE'S WHERE THE POSSIBILITY THAT UNDERGROUND UTILITIES EXIST.
DENOTES SET PROPORTIONALLY 00 DENOTES ORIGIN UNKNOWN
DENOTES PLAN OF SURVEY BY (1201) Dated: Aug. 4, 1989, Plan F6-3302.
DENOTES PLAN 12R-8910 00 DENOTES PLAN 12R-8910
DENOTES PLAN 12R-8973
DENOTES PLAN 12R-17654
DENOTES PLAN OF SURVEY BY (1744) Dated: May 28, 1998, Plan F6-1273.
DENOTES FIELD NOTES BY (1744) Dated: Aug. 15, 2010, S.A.J. 8-11577412.1
DENOTES VERHAEGEN STUBBERFIELD HARTLEY BREWER BEZAIRE INC. O.L.S.
DENOTES CLARK SURVEYORS INC. O.L.S.
DENOTES WILLIAM J. SETTERINGTON O.L.S.

SURVEYOR'S CERTIFICATE
I CERTIFY THAT:
1. THIS SURVEY AND PLAN ARE CORRECT AND IN ACCORDANCE WITH THE SURVEYS ACT,
THE SURVEYS ACT, THE LAND TITLES ACT AND THE REGULATIONS MADE UNDER THEM.
2. THIS SURVEY WAS COMPLETED ON THE 28th. DAY OF FEBRUARY, 2018.

DATE: JULY 17, 2018.
BROWN COAD
ONTARIO LAND SURVEYOR
for VERHAEGEN • STUBBERFIELD • HARTLEY • BREWER • BEZAIRE INC.

LINE SCHEDULE		
LINE	BEARING	DISTANCE
L1	N50°01'20"W	76.5'
L2	N70°50'00"W	66.7'

WINDSOR
844 Clifton Street
WINDSOR, ONT.
P.O. Box 10256-1772
P.O. Box 10256-1772
P.O. Box 10256-1772

VERHAEGEN
STUBBERFIELD
HARTLEY
BREWER
BEZAIRE
INC.

LEAMINGTON
187 Tabled Street East
LEAMINGTON, ONT.
P.O. Box 110
P.O. Box 110
P.O. Box 110

ONTARIO LAND SURVEYORS
BROWN COAD
DEPOSITED BY (100)
DATE: JULY 17, 2018
DATE: JULY 17, 2018
DATE: JULY 17, 2018

WINDSOR
LEAMINGTON
DATE: JULY 17, 2018
DATE: JULY 17, 2018
DATE: JULY 17, 2018

Essex Region Conservation

the place for life



October 23, 2019

Mr. David French
Town Planner
The Corporation of the Town of Kingsville
2021 Division Road North
Kingsville, ON N9Y 2Y9

planning@erca.org
P.519.776.5209
F.519.776.8688
360 Fairview Avenue West
Suite 311, Essex, ON N8M 1Y6

Dear Mr. French:

RE: Consent B-16-19 & Zoning By-Law Amendment ZBA-19-19
570 ROAD 11
ARN 371162000002600; PIN: 751530063
Applicant: Leonard & Anne Parent

The following is provided as a result of our review of Application for Consent B-16-19 and Zoning By-Law Amendment ZBA-19-19. The applicant is proposing to sever a 6.63 ha lot that is surplus to the needs of the farming operation, which contains a dwelling, outbuilding and a woodlot. The retained lands consist of vacant farmland that will be added to the abutting eastern property. We understand that the associated Zoning By-law Amendment will rezone the woodlot/natural heritage feature to an Environmental Protection Zone to protect it in perpetuity.

DELEGATED RESPONSIBILITY TO REPRESENT PROVINCIAL INTEREST IN NATURAL HAZARDS (PPS, 2014) AND REGULATORY RESPONSIBILITIES OF THE CONSERVATION AUTHORITIES ACT

The following comments reflect our role as representing the provincial interest in natural hazards encompassed by Section 3.1 of the Provincial Policy Statement of the Planning Act as well as our regulatory role as defined by Section 28 of the Conservation Authorities Act.

The above noted lands are subject to our Development, Interference with Wetlands and Alteration to Shorelines and Watercourses Regulation under the *Conservation Authorities Act* (Ontario Regulation No. 158/06). The parcel falls within the regulated area of the Ruscom River. The property owner will be required to obtain a Permit and/or Clearance from the Essex Region Conservation Authority prior to any construction or site alteration or other activities affected by the regulations.

WATERSHED BASED RESOURCE MANAGEMENT AGENCY

The following comments are provided in an advisory capacity as a public commenting body on matters related to watershed management.

Our office has reviewed the proposal and has no concerns relating to stormwater management.

Page 1 of 3



Mr. French
October 23, 2019

NATURAL HERITAGE POLICIES OF THE PPS, 2014

The following comments are provided from our perspective as a service provider to the Municipality on matters related to natural heritage and natural heritage systems. The comments in this section do not necessarily represent the provincial position and are advisory in nature for the consideration of the Municipality as the planning authority.

The subject property contains a natural heritage feature that is identified as a significant woodland, significant valleyland, significant wildlife habitat under the Provincial Policy Statement (PPS, 2014). This property may also support endangered or threatened species and their habitat.

Section 2.1.5 of the PPS, 2014 states - Development and site alterations shall not be permitted in significant woodland... and significant valleyland... and significant wildlife habitat...unless it has been demonstrated that there will be no negative impacts on the natural features or on their ecological functions.

Section 2.1.6 of the PPS 2014 – “Development and site alteration shall not be permitted in fish habitat except in accordance with provincial and federal requirements.” Inquiries regarding the applicability of fish habitat to the property should be made to the federal Fisheries and Oceans Canada website: www.dfo-mpo.gc.ca/pnw-ppe/index-eng.html.

Section 2.1.7 of the PPS 2014 states – “Development and site alteration shall not be permitted in habitat of endangered species and threatened species, except in accordance with provincial and federal requirements.” It is the proponent’s responsibility to exercise due diligence in ensuring that all issues related to the provincial Endangered Species Act and its regulations have been addressed.

Upon our review of the circulated information, we understand that the surplus lot will retain the entirety of the natural heritage feature, and that the rezoning of the feature to Environmental Protection (EP) will protect it in perpetuity. It is our opinion that the rezoning of the woodlot/natural heritage feature to an EP Zone is an adequate demonstration that no negative impacts will result due to this application. It is our opinion that this application complies with the natural heritage policies of the PPS.

FINAL RECOMMENDATION

We have no objections to this application for Consent and Zoning Amendment.

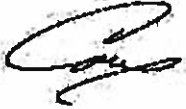


Mr. French

October 23, 2019

If you have any questions or require any additional information, please contact the undersigned.

Sincerely,



Corinne Chiasson
Resource Planner
/cor

THE CORPORATION OF THE TOWN OF KINGSVILLE

BY-LAW 99 - 2019

Being a By-law to amend By-law No. 1-2014, the Comprehensive Zoning By-law for the Town of Kingsville

WHEREAS By-law No. 1-2014 is the Town's Comprehensive Zoning By-law to regulate the use of land and the character, location and use of buildings and structures in the Town of Kingsville;

AND WHEREAS the Council of the Corporation of the Town of Kingsville deems it expedient and in the best interest of proper planning to further amend By-law No. 1-2014 as herein provided;

AND WHEREAS there is an Official Plan in effect in the Town of Kingsville and this By-law is deemed to be in conformity with the Town of Kingsville Official Plan;

NOW THEREFORE THE COUNCIL FOR THE CORPORATION OF THE TOWN OF KINGSVILLE ENACTS AS FOLLOWS:

1. Schedule "A", Map 28 of By-law 1-2014 is hereby amended by changing the zone symbol on an approximately 5.8 ha (14.38 ac.) portion of land, known municipally as 570 Road 11, in Part of Lot 21, Concession 10, as shown on Schedule 'A' in cross-hatch attached hereto from 'Agriculture (A1)' to 'Natural Environment (NE)'.
2. This by-law shall come into force and take effect from the date of passing by Council and shall come into force in accordance with Section 34 of the Planning Act.

**READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED THIS
12th DAY OF NOVEMBER, 2019.**


MAYOR, Nelson Santos

CLERK, Jennifer Astrologo

Schedule A



570 ROAD 11
PART OF LOT 21, CONCESSION 10
ZBA/19/19

 Schedule "A", Map 28 of By-law 1-2014 is hereby amended by changing the zone symbol as shown on Schedule 'A' in cross-hatch attached hereto from 'Agriculture (A1)' to 'Natural Environment (NE)'.

0 80 160 320 480 640 Meters

NOTICE OF COMPLETE APPLICATION AND PUBLIC MEETING: ZONING BY-LAW AMENDMENT AND CONSENT

APPLICATION: **ZONING BY-LAW AMENDMENT - ZBA/20/19**
(Section 34 of the Planning Act, R.S.O. 1990, C.P. 13)

CONSENT APPLICATION B/17/19
(Section 53 of the Planning Act R.S.O. 1990, C.P. 13)

APPLICANT: **Maria Bakalic**

LOCATION OF PROPERTY: **406 County Road 34 West, Part of Lot 276, Concession NTR**

PURPOSE OF APPLICATION: The Town of Kingsville has received the above-noted applications for lands located on the north side of County Road 34 West, just east of Cameron Side Road. The subject parcel is designated 'Agricultural' by the Official Plan and is zoned 'Agricultural (A1-47)' under the Kingsville Comprehensive Zoning By-law.

The subject parcel is approximately 19 ha (47 ac.) in size and contains a single detached dwelling and several outbuildings. It is proposed that a portion of land (0.25 ha / 0.6 ac.) be severed and conveyed as lot additions to six abutting rural residential lots (5, 7, 9, 11, 13 & 15 Cameron Side Road) for the purpose of adding land area for amenity and other uses (septic replacement, sheds, etc.). The proposed lot additions are shown as Parts 1-6 on the applicant's sketch. The retained parcel will have a resultant lot area of approximately 18.9 ha (46.73 ac.).

As a condition of the consent, an application to rezone the lot addition lands from A1-47 to RR to match the zoning of the receiving lots is required. As well, the A1-47 zone of the retained parcel will be amended if necessary to recognize any deficiencies in lot area created as a result of the consent.

A map showing the location of the subject lands, and the applicant's sketch, is attached.

A PUBLIC MEETING OF COUNCIL will be held on:

WHEN: **November 12, 2019**
WHERE: Town of Kingsville Municipal Building – Council Chambers
TIME: 7:00 p.m.

If you have comments on this application, they may be forwarded in writing via email to dfrench@kingsville.ca or letter mail, to the attention of: **David French, BA, CPT, Interim Planner**, 2021 Division Road North, Town of Kingsville, ON N9Y 2Y9. Comments and opinions submitted on these matters, including your name and address, may become part of the public record and may be viewed by the general public and may be published in a planning report or reproduced in a Council agenda and/or minutes.

If a Person or Public Body that files an appeal of a decision of The Town of Kingsville in respect of the proposed consent does not make written submissions to The Town of Kingsville before it gives or refuses to give a provisional consent, the Local Planning Appeal Tribunal may dismiss the appeal.

If You Wish to be notified of the decision of The Town of Kingsville in respect of the proposed consent, you must make a written to the **Municipal Clerk, Town of Kingsville, 2021 Division Road North, Kingsville, Ontario, N9Y 2Y9**.

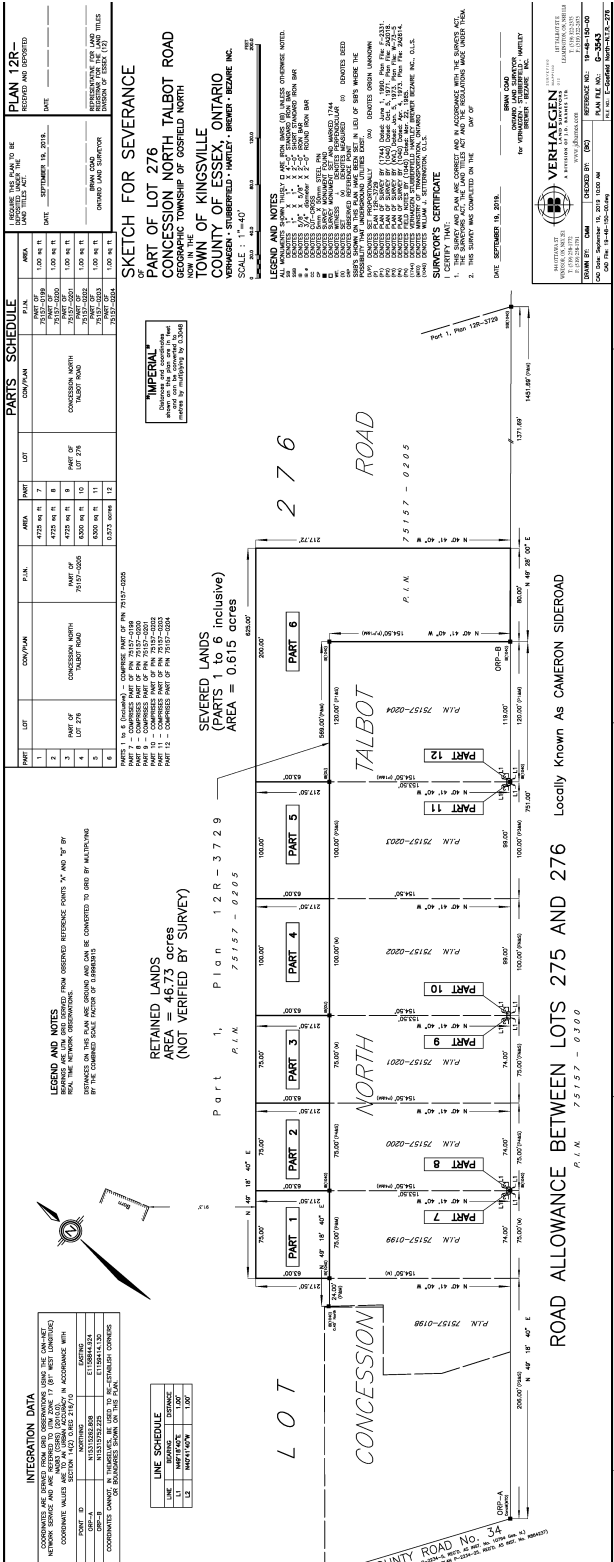
If a Person or Public Body would otherwise have an ability to appeal the decision of Council of the Town of Kingsville to the Local Planning Appeal Tribunal but the person or public body does not make oral submissions at a public meeting or make written submissions to the Town of Kingsville before the by-law is passed, the person or public body is not entitled to appeal the decision.

If a Person or Public Body does not make oral submissions at a public meeting, or make written submissions to the Municipal Clerk of the Town of Kingsville before the by-law is passed, the person or public body may not be added as a party to the hearing of an appeal before the Local Planning Appeal Tribunal unless, in the opinion of the Tribunal, there are reasonable grounds to do so.

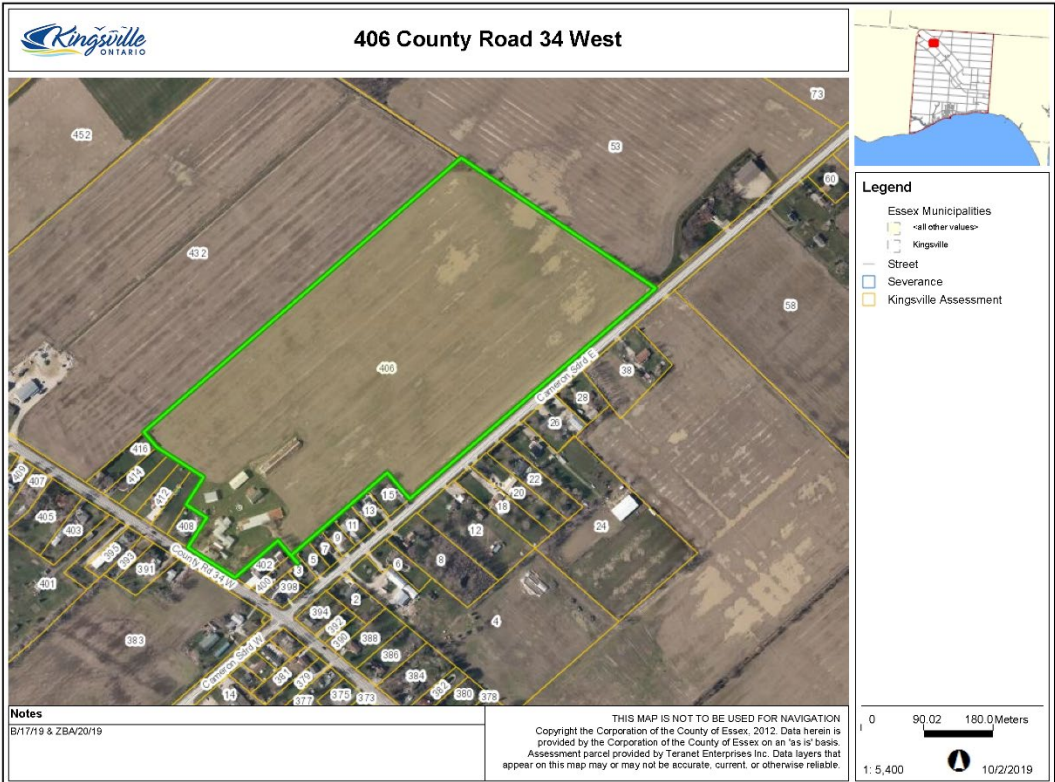
ADDITIONAL INFORMATION relating to these matters matter is available for review at the Kingsville Municipal Office during regular office hours.

DATED AT THE TOWN OF KINGSVILLE on October 21st, 2019

Applicant's Sketch



Location Map





2021 Division Road North
Kingsville, Ontario N9Y 2Y9
(519) 733-2305
www.kingsville.ca
kingsvilleworks@kingsville.ca

Date: November 4, 2019

To: Mayor and Council

Author: David French, BA, CPT
Interim Town Planner

RE: Combined Application for Consent & Zoning By-Law Amendment
File B/17/19 & ZBA/20/19 by Maria Bakalic
405 Count Road 34 W, Part of Lot 276, Concession NTR

Report No.: PS 2019-055

AIM

To provide the Mayor and Council with information regarding a proposal to sever and convey lands as multiple lot additions to abutting rural residential parcels and amend the existing zoning as required to implement the proposed conveyances.

BACKGROUND

The subject parcel is approximately 19 ha (47 ac.) in size and contains a single detached dwelling and several outbuildings. It is proposed that a portion of land (0.25 ha / 0.6 ac.) be severed and conveyed as lot additions to six abutting rural residential lots (5, 7, 9, 11, 13 & 15 Cameron Side Road) for the purpose of adding land area for amenity and other uses (septic replacement, sheds, etc.). The proposed lot additions are shown as Parts 1 to 6 on the applicant's sketch. (Appendix A) In order for the lot additions to merge with their respective receiving lots, one-foot squares (shown as Parts 7-12) will have to be severed and conveyed to the Town. The retained parcel will have a resultant lot area of approximately 18.9 ha (46.73 ac.).

As a condition of the consent, an application to rezone the lot addition lands from A1-47 to RR to match the zoning of the receiving lots is required. As well, the A1-47 zone of the retained parcel will be amended if necessary to recognize any deficiencies in lot area created as a result of the consent.

DISCUSSION

When considering a severance request, it is necessary to review the application in context of the following documents to determine the appropriateness of the request:

1.0 Provincial Policy Statement

When reviewing a planning application to determine if it represents sound planning, it is imperative that the proposed development is consistent with the Provincial Policy Statement (PPS). Section 2.3.4.2 states, 'lot adjustments in prime agricultural areas may be permitted for legal or technical reasons.'

Comment: The lot addition lands, while within a prime agricultural area, are within a band of lands designated Rural Residential along the north side of Cameron Side Road. The additions are minimal in nature and actually help to maintain the long-term viability of the lots by increase their size to one more consistent with rural residential lands, particularly when on partial services.

2.0 Official Plan

The Official Plan for the Town of Kingsville designates the severed lot addition lands as 'Rural Residential' and the retained farm land as a mix of both 'Rural Residential' and 'Agriculture'. There are no issues of municipal significance created as a result of the proposal.

3.0 Comprehensive Zoning By-law – Town of Kingsville

The lot addition lands are zoned Agriculture (A1-47) and the receiving lots are zoned Rural Residential (RR). In the case of lot additions, it is normal practice that the lot addition lands be rezone to match the zone classification of the receiving lot so as not to create incompatibilities between potential permitted uses within a split-zoned parcel. As such, it is recommended that the lot addition lands be rezoned from A1-47 to RR to recognize the non-farm, residential use.

As well, it is recommended that the existing site-specific A1-47 zone be revised to add a clause recognizing and permitting the reduced lot area of 18.5 ha (45.7 ac.). No other zoning issues are presented as a result of the proposal.

LINK TO STRATEGIC PLAN

Manage growth through sustainable planning.

FINANCIAL CONSIDERATIONS

As a result of the consent, a slight decrease in assessment of the retained farm parcel is anticipated, and a slight increase in assessment of the resultant rural residential lots is anticipated.

CONSULTATIONS

1) Public Consultations

In accordance to O. Reg 545/06 of the Planning Act, property owners within 120m of the subject site boundaries received the Notice of Public Meeting by mail. At the time of writing no comments had been received by members of the public.

2) Agency & Administrative Consultation

In accordance with O. Reg 545/06 of the *Planning Act*, Agencies and Town Administration received the Notice of Public Meeting by mail and/or email.

Agency or Administrator	Comment
Essex Region Conservation Authority Watershed Planner	<ul style="list-style-type: none">• No concerns regarding application• Please see Appendix B for full comment
Town of Kingsville Management Team	<ul style="list-style-type: none">• Ensure all building services are contained within existing property lines and do not cross over into newly established lines.• If a new entrance is being created obtain required permits from municipal services prior to obtaining a building permit.• Ensure new development water run-off does not adversely affect adjoining properties.• Future development of residential dwellings will require a lot grading plan by an Ontario Land Surveyor prior to permit being issued.• Existing buildings and lands shall be maintained and meet the requirements of all applicable Town of Kingsville By-laws which include Property Standards, Yard and Waste, Pool Fence, and Fence By-law. These By-laws are subject to enforcement when the Inspector is on-site and notes any deficiencies.
County of Essex	<ul style="list-style-type: none">• No comments expected.

RECOMMENDATION

It is recommended that:

Council approve consent application B/17/19 to sever and convey six separate portions of land, shown as Parts 1, 2, 3, 4, 5 & 6, on the applicant's sketch, as lot additions to 5, 7, 9, 11, 13 & 15 Cameron Side Road, in Part of Lot 276, Concession NTR, in the Town of Kingsville, subject to the following conditions:

- a) That a reference plan be deposited in the registry office, **both an electronic and paper** copy to be provided for the files of the Secretary-Treasurer;

- b) That the owner shall provide that all municipal taxes be paid in full and that necessary apportionments be undertaken for any special assessment imposed pursuant to the provisions of the Local Improvement Act and/or the Municipal Act;
- c) That any necessary drainage reapportionments be undertaken;
- d) That the one-foot squares, shown on the applicant's sketch as Parts 7, 8, 9, 10, 11 & 12 be conveyed to the Town free of charge and clear of all encumbrances;
- e) That as a result of severance, owners shall become liable by way of up front monies for the assessment and taxation of their properties for any waterworks or sanitary sewer systems affecting their properties, in accordance with the Fees By-law in effect on the date the consent is being endorsed on the deeds;
- f) That any new or revised municipal addressing being completed;
- g) That the lot addition lands, Parts 1, 2, 3, 4, 5 & 6 be respectively conveyed to and consolidated with the abutting lots located at 5, 7, 9, 11, 13 & 15 Cameron Side Road and that Section 50, (3) or (5) apply to any future consent.
- h) That the necessary deed(s), transfer or charges be ***submitted in triplicate***; signed and fully executed (***no photo copies***), prior to certification.
- i) The conditions imposed above shall be fulfilled by **November 20, 2020** for this application shall be deemed to be denied in accordance with Section 53(41) of the Planning Act.

Council approve zoning by-law amendment application ZBA/20/19 to rezone the portion of the severed parcel (Parts 1, 2, 3, 4,5 & 6 on the applicant's sketch), in Part of Lot 276, Concession NTR, in the Town of Kingsville, from 'Agriculture (A1-47)' to 'Rural Residential (RR)', and to revise the existing Agriculture (A1-47) Zone to recognize the reduction in lot area and adopt the implementing by-law

David French

David French, BA, CPT
Town Planner

Robert Brown

Robert Brown, H, Ba. MCIP, RPP
Manager, Planning Services

Peggy Van Mierlo-West

Peggy Van Mierlo-West, C.E.T.
Chief Administrative Officer

INTEGRATION DATA

COORDINATES ARE DERIVED FROM GRID OBSERVATIONS USING THE CAN-NET NETWORK SERVICE AND ARE REFERRED TO UTM ZONE 17 (81° WEST LONGITUDE) NAD83 (CSRS) (2010.0).
COORDINATE VALUES ARE TO AN URBAN ACCURACY IN ACCORDANCE WITH SECTION 14(2) O.REG 216/10

POINT ID	NORTHING	EASTING
ORP-A	N15315262.808	E1158844.924
ORP-B	N15315752.225	E1159414.130

COORDINATES CANNOT, IN THEMSELVES, BE USED TO RE-ESTABLISH CORNERS OR BOUNDARIES SHOWN ON THIS PLAN.

LINE SCHEDULE

LINE	BEARING	DISTANCE
L1	N49°18'40"E	1.00'
L2	N40°41'40"W	1.00'

Appendix A

LEGEND AND NOTES

BEARINGS ARE UTM GRID DERIVED FROM OBSERVED REFERENCE POINTS "A" AND "B" BY REAL TIME NETWORK OBSERVATIONS.

DISTANCES ON THIS PLAN ARE GROUND AND CAN BE CONVERTED TO GRID BY MULTIPLYING BY THE COMBINED SCALE FACTOR OF 0.99983915

RETAINED LANDS

AREA = 46.73 acres
(NOT VERIFIED BY SURVEY)

PARTS SCHEDULE

PART	LOT	CON/PLAN	P.I.N.	AREA	PART	LOT	CON/PLAN	P.I.N.	AREA
1	PART OF LOT 276	CONCESSION NORTH TALBOT ROAD	PART OF 75157-0205	4725 sq ft	7	PART OF LOT 276	CONCESSION NORTH TALBOT ROAD	PART OF 75157-0199	1.00 sq ft
2				4725 sq ft	8			PART OF 75157-0200	1.00 sq ft
3				4725 sq ft	9			PART OF 75157-0201	1.00 sq ft
4				6300 sq ft	10			PART OF 75157-0202	1.00 sq ft
5				6300 sq ft	11			PART OF 75157-0203	1.00 sq ft
6				0.573 acres	12			PART OF 75157-0204	1.00 sq ft

PARTS 1 to 6 (inclusive) - COMPRISE PART OF PIN 75157-0205

PART 7 - COMPRISES PART OF PIN 75157-0199

PART 8 - COMPRISES PART OF PIN 75157-0200

PART 9 - COMPRISES PART OF PIN 75157-0201

PART 10 - COMPRISES PART OF PIN 75157-0202

PART 11 - COMPRISES PART OF PIN 75157-0203

PART 12 - COMPRISES PART OF PIN 75157-0204

"IMPERIAL"

Distances and coordinates shown on this plan are in feet and can be converted to metres by multiplying by 0.3048

SKETCH FOR SEVERANCE

OF
PART OF LOT 276
CONCESSION NORTH TALBOT ROAD
GEOGRAPHIC TOWNSHIP OF GOSFIELD NORTH
NOW IN THE
TOWN OF KINGSVILLE
COUNTY OF ESSEX, ONTARIO
VERHAEGEN • STUBBERFIELD • HARTLEY • BREWER • BEZAIRE INC.

SCALE : 1"=40'

LEGEND AND NOTES

ALL MONUMENTS SHOWN THUSLY □ ARE IRON BARS (IB) UNLESS OTHERWISE NOTED.
SIB DENOTES 1" X 1" X 4'-0" STANDARD IRON BAR
SSIB DENOTES 1" X 1" X 2'-0" SHORT STANDARD IRON BAR
IB DENOTES 5/8" X 5/8" X 2'-0" IRON BAR
IB Ø DENOTES 3/4" diameter X 2'-0" ROUND IRON BAR
CC DENOTES CUT-CROSS
CP DENOTES 5mm X 50mm STEEL PIN
■ DENOTES SURVEY MONUMENT FOUND
□ DENOTES SURVEY MONUMENT SET AND MARKED 1744
WIT. DENOTES WITNESS
(S) DENOTES SET
(W) DENOTES MEASURED
(D) DENOTES DEED
(ORP) DENOTES OBSERVED REFERENCE POINT
SSIB'S SHOWN ON THIS PLAN HAVE BEEN SET IN LIEU OF SIB'S WHERE THE POSSIBILITY THAT UNDERGROUND UTILITIES EXIST.
(S/P) DENOTES SET PROPORTIONALLY
(OU) DENOTES ORIGIN UNKNOWN
(P) DENOTES PLAN 12R-3729
(P1) DENOTES PLAN OF SURVEY BY (1744) Dated: June 1, 1990. Plan File: F-2331.
(P2) DENOTES PLAN OF SURVEY BY (1040) Dated: Oct. 5, 1971. Plan File: 2A2018.
(P3) DENOTES PLAN OF SURVEY BY (KVL) Dated: Jan. 5, 1973. Plan File: W-73-5
(P4) DENOTES PLAN OF SURVEY BY (1040) Dated: Apr. 4, 1973. Plan File: 2A2614.
(FN) DENOTES FIELD NOTES BY (1040) Dated: Mar. 22, 1965.
(1744) DENOTES VERHAEGEN STUBBERFIELD HARTLEY BREWER BEZAIRE INC., O.L.S.
(MTO) DENOTES MINISTRY OF TRANSPORTATION, ONTARIO
(1040) DENOTES WILLIAM J. SETTERINGTON, O.L.S.


SURVEYOR'S CERTIFICATE

I CERTIFY THAT:

- THIS SURVEY AND PLAN ARE CORRECT AND IN ACCORDANCE WITH THE SURVEYS ACT, THE SURVEYORS ACT, THE LAND TITLES ACT AND THE REGULATIONS MADE UNDER THEM.
- THIS SURVEY WAS COMPLETED ON THE DAY OF

DATE SEPTEMBER 19, 2019.

BRIAN COAD
ONTARIO LAND SURVEYOR
for VERHAEGEN • STUBBERFIELD • HARTLEY
BREWER • BEZAIRE INC.

944 OTTAWA ST WINDSOR, ON, N8X 2E1 T: (519) 258-1772 F: (519) 258-1791	 VERHAEGEN LAND SURVEYORS A DIVISION OF J.D. BARNES LTD. www.jdbarnes.com	187 TALBOT ST E LEAMINGTON, ON, N8H 1L8 T: (519) 322-2375 F: (519) 322-2675
DRAWN BY: CMM	CHECKED BY: (BC)	REFERENCE NO.: 19-48-150-00
CAD Date: September 19, 2019 10:00 AM		PLAN FILE NO.: G-3543
CAD File: 19-48-150-00.dwg		FILE NO.: E-Gosfield North-N.T.R.-276

ROAD ALLOWANCE BETWEEN LOTS 275 AND 276

Locally Known As CAMERON SIDEROAD

ESSEX COUNTY ROAD No. 34
(FORMERLY THE KING'S HIGHWAY No. 3, MTO PLAN P-2234-5, RECD. AS INST. No. 10794, Cdn. No. R884237)
(TRANSFERRED TO THE COUNTY OF ESSEX BY O.C. 1726/83, MTO PLAN P-2234-25, RECD. AS INST. No. 10794, Cdn. No. R884237)



planning@erca.org

P.519.776.5209

F.519.776.8688

360 Fairview Avenue West
Suite 311, Essex, ON N8M 1Y6

October 16, 2019

Mr. David French
Town Planner
The Corporation of the Town of Kingsville
2021 Division Road North
Kingsville, ON N9Y 2Y9

Dear Mr. French:

RE: Application for Consent B-17-19 & ZBA-20-19 406 COUNTY RD 34 W
ARN 371161000000300; PIN: 751570205
Applicant: Maria Bakalic

The following is provided as a result of our review of Application for Consent B-17-19 & Zoning By-law Amendment ZBA-20-19. The purpose of the application is to sever lands and proceed with lot additions to existing rural residential lots. The re-zoning is required to match the existing rural residential zoning of the existing lots.

DELEGATED RESPONSIBILITY TO REPRESENT PROVINCIAL INTEREST IN NATURAL HAZARDS (PPS, 2014) AND REGULATORY RESPONSIBILITIES OF THE CONSERVATION AUTHORITIES ACT

The following comments reflect our role representing the provincial interest in natural hazards encompassed by Section 3.1 of the Provincial Policy Statement of the Planning Act as well as our regulatory role as defined by Section 28 of the Conservation Authorities Act.

The above noted lands are subject to our Development, Interference with Wetlands and Alteration to Shorelines and Watercourses Regulation under the *Conservation Authorities Act* (Ontario Regulation No. 158/06). The parcel falls within the regulated area of the Cameron Road Branch and Rose Drain. The property owner will be required to obtain a Permit and/or Clearance from the Essex Region Conservation Authority prior to any construction or site alteration or other activities affected by the regulations. The area subject to regulation is along the Cameron Side Road East and located north of the proposed Part 6. As some of the lands proposed to be added to the existing lot (PIN 75157-0204) any proposed works located within the future rural residential lot will require an ERCA permit.

WATERSHED BASED RESOURCE MANAGEMENT AGENCY

The following comments are provided in an advisory capacity as a public commenting body on matters related to watershed management.

SECTION 1.6.6.7 Stormwater Management (PPS, 2014)



Mr. French
October 16, 2019

Our office has reviewed the proposal and has no concerns relating to stormwater management.

PLANNING ADVISORY SERVICE TO MUNICIPALITIES - NATURAL HERITAGE POLICIES OF THE PPS, 2014

The following comments are provided from our perspective as a service provider to the Municipality on matters related to natural heritage and natural heritage systems. The comments in this section do not necessarily represent the provincial position and are advisory in nature for the consideration of the Municipality as the planning authority.

The subject property is not within or adjacent to any natural heritage feature that may meet the criteria for significance under the Provincial Policy Statement (PPS 2014). Based on our review, we have no objection to the application with respect to natural heritage policies.

FINAL RECOMMENDATION

It is the opinion of ERCA that this application is consistent with the natural hazards policies of the PPS (3.1) it is the recommendation of ERCA to the planning authority that this application is consistent with natural heritage policies of the PPS (2.1).

If you have any questions or require any additional information, please contact the undersigned.

Sincerely,



Michael Nelson, BSc, MSc (Planning)
Watershed Planner
/mn

THE CORPORATION OF THE TOWN OF KINGSVILLE

BY-LAW 100 - 2019

Being a By-law to amend By-law No. 1-2014, the Comprehensive Zoning By-law for the Town of Kingsville

WHEREAS By-law No. 1-2014 is the Town's Comprehensive Zoning By-law to regulate the use of land and the character, location and use of buildings and structures in the Town of Kingsville;

AND WHEREAS the Council of the Corporation of the Town of Kingsville deems it expedient and in the best interest of proper planning to further amend By-law No. 1-2014 as herein provided;

AND WHEREAS there is an Official Plan in effect in the Town of Kingsville and this By-law is deemed to be in conformity with the Town of Kingsville Official Plan;

NOW THEREFORE THE COUNCIL FOR THE CORPORATION OF THE TOWN OF KINGSVILLE ENACTS AS FOLLOWS:

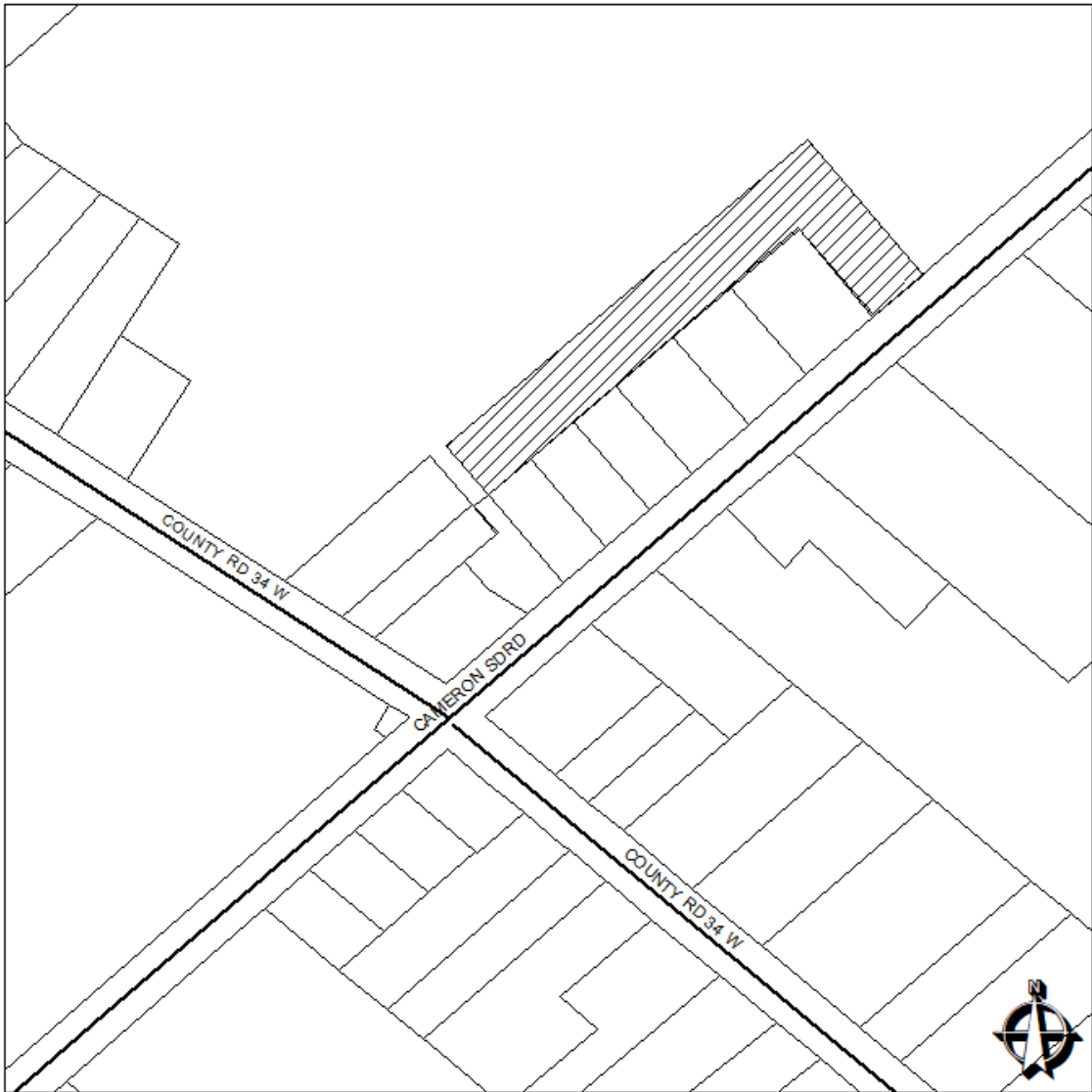
1. Schedule "A", Map 3 of By-law 1-2014 is hereby amended by changing the zone symbol on an approximately 0.25 ha (0.6 ac.) portion of land, known municipally as 406 County Road 34 West, in Part of Lot 276, Concession NTR, as shown on Schedule 'A' in cross-hatch attached hereto from 'Agriculture, (A1-47)' to 'Rural Residential, (RR)'.
2. That Section 7.1.47, Agriculture Exception 47 (A1-47) be revised by adding the following subsection (d)(ii), Zone Provisions, to read as follows:
 - (ii) Notwithstanding any other provision of the By-law to the contrary, the minimum lot area for those lands zoned (A1-47) shall be 18.5 ha (45.7 ac.).
3. This by-law shall come into force and take effect from the date of passing by Council and shall come into force in accordance with Section 34 of the Planning Act.

**READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED THIS
12th DAY OF NOVEMBER, 2019.**

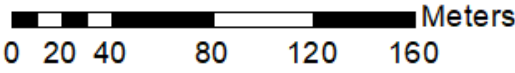
MAYOR, Nelson Santos

CLERK, Jennifer Astrologo

Schedule A



**406 COUNTY ROAD 34 WEST
PART OF LOT 276, CONCESSION NTR
ZBA/20/19**



Schedule "A", Map 3 of By-law 1-2014 is hereby amended by changing the zone symbol as shown on Schedule 'A' in cross-hatch attached hereto from 'Agriculture (A1-47)' to 'Rural Residential (RR)'.



**Town of Kingsville
Council Summary Report
2019**

Cheque Distributions for the Month of: OCTOBER

Department Summary:

Dept. No.	Department Name	Amount
	Credit Card Transactions	\$ 10,751.67
000	Default - Clearing	\$ 163,767.69
110	Council	\$ 505.40
112	General Administration	\$ 77,182.58
114	Information Technology	\$ 3,544.39
120	Animal Control	\$ 3,674.28
121	Fire	\$ 37,366.32
122	OPP	\$ 260,633.51
124	Building	\$ 2,861.05
130	Transportation - Public Works	\$ 134,127.48
131	Sanitation	\$ 63,810.29
151	Cemetery	\$ 9,471.38
170	Arena	\$ 20,854.46
171	Parks	\$ 126,534.30
172	Fantasy of Lights	\$ 12,297.72
173	Marina	\$ 8,511.48
174	Migration Festival	\$ 6,551.31
175	Recreation Programs	\$ 28,376.64
176	Communities in Bloom	\$ 2,074.15
177	Highland Games	\$ 4,600.00
178	Facilities	\$ 11,152.25
180	Planning	\$ 11,794.13
181	BIA	\$ 6,801.56
184	Accessibility Committee	\$ -
185	Tourism & Economic Development Committee	\$ 4,527.22
186	Heritage Committee	\$ 453.84
201	Environmental - Water	\$ 106,460.73
242	Kingsville/Lakeshore West Wastewater	\$ 118,730.66
243	Cottam Wastewater	\$ 6,463.27

Total of Current Expenditures: \$ 1,243,879.76

**Note HST Rebate details are omitted, but are included in the totals*

Total Number of Current Cheques Issued: 292

Comparison Data: OCTOBER 2018

Total of Approved Expenditures: \$ 2,215,987.34

Total Number of Cheques Issued: 317

** denotes monies to be recouped, billed to third party*

**Council Summary Report
Credit Card Transactions
October 2019**

Cheque Number	Cheque Date	Vendor Name	Description	Account	Amount
70743	10/10/2019	TD Canada Trust - RM Visa	D.W.O TRN'G - DELGRECO	01-112-006-12085	\$ 1,595.00
70743	10/10/2019	TD Canada Trust - RM Visa	FLIGHT - AMCTO JAS, SKI	01-112-098-60254	\$ 256.69
70743	10/10/2019	TD Canada Trust - RM Visa	FLIGHT - AMCTO JAS, SKI	01-112-098-60254	\$ 256.69
70743	10/10/2019	TD Canada Trust - RM Visa	TONER	01-112-099-60301	\$ 193.30
70743	10/10/2019	TD Canada Trust - RM Visa	AD - SEASONAL JOB	01-112-099-60306	\$ 10.67
70743	10/10/2019	TD Canada Trust - RM Visa	SUPPLIES-FIRE/CLERKS	01-112-099-60317	\$ 7.78
70743	10/10/2019	TD Canada Trust - RM Visa	UNIFORMS & HELMET	01-121-072-60216	\$ 117.95
70743	10/10/2019	TD Canada Trust - RM Visa	SUPPLIES-FIRE/CLERKS	01-121-099-60317	\$ 7.78
70743	10/10/2019	TD Canada Trust - RM Visa	SMOKE ALARMS	01-121-099-60711	\$ 250.33
70743	10/10/2019	TD Canada Trust - RM Visa	2019 PUB ED SUPPLIES	01-121-100-60710	\$ 612.99
70743	10/10/2019	TD Canada Trust - RM Visa	CVOR RENEWAL FEE	01-130-099-60345	\$ 51.00
70743	10/10/2019	TD Canada Trust - RM Visa	WW OPERATOR EXAM-DELGRECO	01-130-099-60345	\$ 140.00
70743	10/10/2019	TD Canada Trust - RM Visa	PERMIT E-2019-132	01-130-360-71924	\$ 250.00
70743	10/10/2019	TD Canada Trust - RM Visa	FOL - DISPLAYS	01-172-099-60315	\$ 260.48
70743	10/10/2019	TD Canada Trust - RM Visa	MIG FEST - SPEC OCC PERMIT	01-174-099-60820	\$ 150.00
70743	10/10/2019	TD Canada Trust - RM Visa	TS - HOTEL	01-175-150-60768	\$ 179.67
70743	10/10/2019	TD Canada Trust - RM Visa	TS-SUPPLIES	01-175-150-60774	\$ 49.85
70743	10/10/2019	TD Canada Trust - RM Visa	TS-SUPPLIES	01-175-150-60774	\$ 106.20
70743	10/10/2019	TD Canada Trust - RM Visa	AD-TS LAKE ERIE LIVING	01-175-150-60775	\$ 1,977.48
70743	10/10/2019	TD Canada Trust - RM Visa	CIB CONF - DUROCHER	01-176-099-60654	\$ 170.87
70745	10/10/2019	TD Canada Trust - RM Visa	KMHAC WEB SERVER	01-186-099-63203	\$ 33.84
70743	10/10/2019	TD Canada Trust - RM Visa	DW OPERATOR-J GODIN	02-201-098-60254	\$ 175.00
70743	10/10/2019	TD Canada Trust - RM Visa	WTR TRN'G-ALLEN, LEVY, BRANCH	02-201-098-60254	\$ 1,260.00
70743	10/10/2019	TD Canada Trust - RM Visa	CERT RENEWAL-MARTINHO	02-201-098-60254	\$ 145.00
70743	10/10/2019	TD Canada Trust - RM Visa	OIT CERT-MARTINHO	02-201-098-60254	\$ 40.00
70743	10/10/2019	TD Canada Trust - RM Visa	GTS WTR TRN'G - S BRANCH	02-201-098-60254	\$ 310.68
70743	10/10/2019	TD Canada Trust - RM Visa	CELL NODES FOR METERS	02-201-182-60448	\$ 281.98
70743	10/10/2019	TD Canada Trust - RM Visa	CELL NODES FOR METERS	02-201-182-60448	\$ 281.98
70743	10/10/2019	TD Canada Trust - RM Visa	CELL NODES FOR METERS	02-201-182-60448	\$ 281.98
70743	10/10/2019	TD Canada Trust - RM Visa	19-03 COMPUTER MOUNTS	02-201-360-71946	\$ 361.43
70742	10/10/19	TD Canada Trust - PVMW	2018-2020 COUNCIL PRINT	01-110-099-60317	\$ 48.50
70742	10/10/19	TD Canada Trust - PVMW	2020 ROMA TRAVEL - PVMW	01-112-098-60254	\$ 325.63
70742	10/10/19	TD Canada Trust - PVMW	FLIGHT - PVMW AMO	01-112-098-60254	\$ 30.53
70742	10/10/19	TD Canada Trust - PVMW	TAXI - AMO CONFERENCE	01-112-098-60254	\$ 39.66
70742	10/10/19	TD Canada Trust - PVMW	MEALS - AMO CONFERENCE	01-112-098-60254	\$ 58.03
70742	10/10/19	TD Canada Trust - PVMW	FLIGHT - PVMW AMO	01-112-098-60254	\$ (20.35)
70742	10/10/19	TD Canada Trust - PVMW	TAXI - AMO CONFERENCE	01-112-098-60254	\$ 38.51
70742	10/10/19	TD Canada Trust - PVMW	FLIGHT - PVMW AMO	01-112-098-60254	\$ 30.53
70742	10/10/19	TD Canada Trust - PVMW	BIZ EXCELLENCE-PVMW, NS	01-112-099-60317	\$ 161.18
70742	10/10/19	TD Canada Trust - PVMW	REFRESHMENTS-RND TABLE	01-112-099-60317	\$ 7.65
70742	10/10/19	TD Canada Trust - PVMW	LUNCH - ORG REV CONSULTANTS	01-112-360-71960	\$ 21.44
70742	10/10/19	TD Canada Trust - PVMW	LUNCH - ORG REV CONSULTANTS	01-112-360-71960	\$ 47.29
70742	10/10/19	TD Canada Trust - PVMW	MUMS FOR BASKETS	01-171-099-60344	\$ 30.48
70881	10/22/2019	TD Canada Trust - NS Visa	PLANTS - 42 FORWARD EVENT	01-110-099-60300	\$ 115.97
Total Credit Card Transactions					\$ 10,751.67

Town of Kingsville
Council Summary Report

Ranges:	From:	To:
Vendor ID:	First	Last
Vendor Name:	First	Last
Cheque Date:	10/1/2019	10/31/2019
Sorted By:	Cheque Number	

Distribution Types Included: **PURCH**

Cheque Number	Cheque Date	Vendor Name	Description	Amount
-				
Total For Department				\$0.00
000	-			
0070738*	10/10/2019	Minister of Finance (debentures	TITLE LOAN 89-2018 01-000-052-60441	\$3,588.55
0070738*	10/10/2019	Minister of Finance (debentures	TITLE LOAN 89-2018 01-000-052-60442	\$2,838.00
0070739*	10/10/2019	HYDRO ONE	Streetlights - Dimar Dr 01-000-006-13199	\$30.73
0070749*	10/15/2019	Anthony Abraham	RFND - 82 CONSERVATION BLVD 01-000-000-21410	\$1,000.00
0070758*	10/15/2019	Baird AE Inc	ENG SERVICES - UNION AVE DRAIN 01-000-023-14080	\$5,438.71
0070775*	10/15/2019	Bruce Coristine	RFND - 1171 HERITAGE RD 01-000-000-21410	\$1,000.00
0070794*	10/15/2019	I.B.E.W. #636	REMITTANCE SEPT 8 - 21, 2019 01-000-000-21006	\$818.93
0070795*	10/15/2019	Keith & Catherine Illman	RFND CREDIT 600-06950 01-000-031-21418	\$824.44
0070802*	10/15/2019	Kingsville Fire Fighter Assoc	REMITTANCE AUG 2019 01-000-000-21014	\$336.00
0070812*	10/15/2019	Mastron Enterprise Ltd	RFND - 2100 ROAD 4 E 01-000-000-21410	\$1,000.00
0070818*	10/15/2019	Noah Homes	RFND - 29 ROBIN CRT 01-000-000-21410	\$1,000.00
0070844*	10/15/2019	Marlene Slingerland	RFND - BESIDE 566 RD 3E FARM L 01-000-000-21410	\$1,000.00
0070852	10/15/2019	Sunparlour Machine Maintenanc	PHRAGMITES 2019 01-000-023-14080	\$7,163.90
0070859	10/15/2019	Versnel Farms	PHRAGMITES 2019 01-000-023-14080	\$3,581.95
0070859	10/15/2019	Versnel Farms	PHRAGMITES 2019 01-000-023-14080	\$7,611.64
0070859	10/15/2019	Versnel Farms	PHRAGMITES 2019 01-000-023-14080	\$11,193.59
0070859	10/15/2019	Versnel Farms	PHRAGMITES 2019 01-000-023-14080	\$11,193.59
0070859	10/15/2019	Versnel Farms	PHRAGMITES 2019 01-000-023-14080	\$11,193.59
0070871	10/15/2019	Workplace Safety & Insurance F	REMITTANCE - SEPT 2019 01-000-000-21007	\$12,343.32
0070883*	10/24/2019	Anthony Abraham	RFND - 125 GOLFVIEW DR 01-000-000-21410	\$950.00

Town of Kingsville Council Summary Report

Cheque Number	Cheque Date	Vendor Name	Description	Cheque Amount
0070893*	10/24/2019	Benjamin Boschman	RFND - 1836 SERVICE RD 01-000-000-21413	\$150.00
0070894*	10/24/2019	Build Source	RFND - 86 WIGLE AVE - UNIT B 01-000-000-21410	\$1,000.00
0070922*	10/24/2019	James Flynn	RFND - 1717 HERITAGE RD 01-000-000-21410	\$1,000.00
0070929*	10/24/2019	Greenwood Homes Inc.	RFND - 19 LUKAS DR 01-000-000-21410	\$1,000.00
0070929*	10/24/2019	Greenwood Homes Inc.	RFND - 21 LUKAS DR 01-000-000-21410	\$1,000.00
0070931*	10/24/2019	Homestyle Renovations	RFND - 257 ROAD 11 01-000-000-21410	\$1,000.00
0070935*	10/24/2019	I.B.E.W. #636	REMITTANCE SEP 22-OCT 5, 2019 01-000-000-21006	\$1,523.95
0070941*	10/24/2019	Dave Klein	RFND - 1 MEGHAN AGOSTA 01-000-000-21410	\$1,000.00
0070944*	10/24/2019	Lakepoint Homes	RFND - 16 ROBIN CRT 01-000-000-21410	\$1,000.00
0070946*	10/24/2019	Gabriel LaSala	RFND - 1692 NOAH CRT 01-000-000-21410	\$1,000.00
0070950*	10/24/2019	Johan Loewen	RFND - 1965 ROAD 5 E 01-000-000-21410	\$1,000.00
0070961*	10/24/2019	MTE Consultants Inc	NATURAL HERITAGE RPRT-UNION DR 01-000-023-14080	\$2,910.33
0070962*	10/24/2019	Gino or Maria Mucci	RFND - 1513 SEACLIFF DR 01-000-000-21410	\$1,000.00
0070966*	10/24/2019	Jason Patterson	RFND - 1976 ROAD 6 W 01-000-000-21410	\$1,000.00
0070979*	10/24/2019	Salam Saido	RFND - 30 NORMANDY AVE 01-000-000-21413	\$150.00
0070982*	10/24/2019	Sewer Technologies Inc	FLUSH & INSPECT - BERNATH 01-000-006-13199	\$14,550.00
0070983*	10/24/2019	Shilson Excavation & Trucking I	BANK REPAIR - MADDOX DRAIN 01-000-023-14080	\$4,294.27
0070983*	10/24/2019	Shilson Excavation & Trucking I	RDSD DITCH - MUCCI RD 2 01-000-006-13199	\$915.00
0070983*	10/24/2019	Shilson Excavation & Trucking I	CULVERT REPLACEMENT-CTY RD8 01-000-006-13199	\$11,680.00
0070989*	10/24/2019	Tom or Kathy Soulliere	RFND - 766 CEDAR ISLAND 01-000-000-21410	\$1,000.00
0070992*	10/24/2019	SunValley Farms	RFND SEC DEP - 3080 GRAHAM SD 01-000-020-21501	\$30,000.00
0070993*	10/24/2019	Sunparlour Machine Maintenanc	RD SIDE DITCHING-MUCCI RD 2 01-000-006-13199	\$283.12
0070995*	10/24/2019	Tamwin Holdings	RFND - 1556 COUNTY RD 34 E 01-000-000-21410	\$1,000.00
0071001*	10/24/2019	Bill or Martha Unger	RFND - 2283 DIVISION RD N 01-000-000-21413	\$150.00
0071016*	10/25/2019	Minister of Finance	CLAIM NO SC-17-58242 01-000-000-21016	\$54.08

Total For Department 000 \$163,767.69

Town of Kingsville Council Summary Report

Cheque Number	Cheque Date	Vendor Name	Description	Cheque Amount
0070742	10/10/2019	TD Canada Trust - PVMW	2018-2020 COUNCIL PRINT 01-110-099-60317	\$48.50
0070853	10/15/2019	Telus Mobility	CELL PHONE - SEP 28 - OCT 27 01-110-099-60327	\$45.79
0071021	10/25/2019	Switzer-Carty transportation Ser	ROAD TOUR - 2019 01-110-098-60254	\$411.11
Total For Department 110				\$505.40
112	-			
0070734	10/10/2019	Bell Canada	2021 DIVISION RD N (PIPE) 01-112-099-60327	\$559.68
0070739	10/10/2019	HYDRO ONE	2021 Division Admin #J027150 01-112-099-60314	\$2,224.47
0070742	10/10/2019	TD Canada Trust - PVMW	REFRESHMENTS-RND TABLE 01-112-099-60317	\$7.65
0070742	10/10/2019	TD Canada Trust - PVMW	TAXI - AMO CONFERENCE 01-112-098-60254	\$39.66
0070742	10/10/2019	TD Canada Trust - PVMW	TAXI - AMO CONFERENCE 01-112-098-60254	\$38.51
0070744	10/10/2019	Town of Kingsville (water)	2021 Division Admin 01-112-099-60314	\$60.99
0070747	10/15/2019	1797465 Ontario Limited	SEPTIC CLEANING 01-112-099-60315	\$834.43
0070750	10/15/2019	Advance Business Systems	POSTAGE INK 01-112-099-60303	\$223.87
0070769	10/15/2019	Cheema Cleaning Services Ltd	CLEANING SERVICES - SEPT 2019 01-112-099-60341	\$2,289.60
0070771	10/15/2019	Cintas Canada Limited	TOWN HALL - MATS 01-112-099-60315	\$90.25
0070773	10/15/2019	Compugen Inc.	TREASURY COPIES 01-112-099-60311	\$387.22
0070785	10/15/2019	Essex Region Conservation Au	4TH QUARTER LEVY - 2019 01-112-420-60950	\$49,929.75
0070809*	10/15/2019	Linda Lyman	SATURDAY OCTOBER 5, 2019 01-112-072-60129	\$275.00
0070809*	10/15/2019	Linda Lyman	SATURDAY OCTOBER 5, 2019 01-112-072-60129	\$3.56
0070809*	10/15/2019	Linda Lyman	SATURDAY SEPTEMBER 28, 2019 01-112-072-60129	\$275.00
0070809*	10/15/2019	Linda Lyman	SATURDAY SEPTEMBER 28, 2019 01-112-072-60129	\$19.32
0070813	10/15/2019	Merchant Paper Company	SUPPLIES - TOWN HALL 01-112-099-60315	\$90.74
0070815	10/15/2019	Monarch Office Supply	OFFICE SUPPLIES - SEPT 2019 01-112-099-60358	-\$253.38
0070815	10/15/2019	Monarch Office Supply	OFFICE SUPPLIES - SEPT 2019 01-112-099-60358	\$376.50
0070815	10/15/2019	Monarch Office Supply	OFFICE SUPPLIES - SEPT 2019 01-112-099-60301	\$450.02
0070824	10/15/2019	Pesce & Associates Inc	ORG REVIEW - CONSULTANT FEES 01-112-360-71960	\$2,849.28
0070825	10/15/2019	Phasor Industrial	SERVICE - TOWN HALL LIGHTS 01-112-099-60315	\$117.02

System: 11/1/2019 10:03:31 AM User ID: dbroda	Town of Kingsville Council Summary Report			Page: 4
Cheque Number	Cheque Date	Vendor Name	Description	Cheque Amount
0070834*	10/15/2019	Deanna Reid	SATURDAY OCTOBER 5, 2019 01-112-072-60129	\$275.00
0070834 *	10/15/2019	Deanna Reid	SATURDAY OCTOBER 5, 2019 01-112-072-60129	\$3.56
0070834*	10/15/2019	Deanna Reid	MONDAY SEPT 30, 2019 01-112-072-60129	\$175.00
0070834*	10/15/2019	Deanna Reid	MONDAY SEPT 30, 2019 01-112-072-60129	\$2.50
0070841	10/15/2019	Shred-It International ULC	RECORDS ARCHIVE DESTRUCTION 01-112-099-60317	\$102.23
0070842	10/15/2019	Sims Publications Incorporated	AD-PUB NOTICE RD NAME CHGE 01-112-099-60306	\$144.24
0070842	10/15/2019	Sims Publications Incorporated	AD - GRANT APPLICATIONS 01-112-099-60306	\$195.12
0070842	10/15/2019	Sims Publications Incorporated	SUBSCRIPTION RENEWAL 01-112-099-60320	\$51.97
0070853	10/15/2019	Telus Mobility	CELL PHONE - SEP 28 - OCT 27 01-112-099-60327	\$183.17
0070856	10/15/2019	Tri-County Copiers Plus	ARENA/ADMIN/CAO COPIES 01-112-099-60311	\$120.15
0070864	10/15/2019	Warkentin Plumbing	HVAC MAINT - TOWN HALL 01-112-099-60315	\$96.67
0070874	10/22/2019	Bell Canada	2021 Division Rd N 01-112-099-60327	\$707.85
0070877	10/22/2019	Enbridge Gas Inc.	2021 Division Rd N - Town Hall 01-112-099-60314	\$130.60
0070888	10/24/2019	Applied Computer Solutions Inc	UNICO CARD ACCESS INSTALL 01-112-360-71960	\$1,554.52
0070888	10/24/2019	Applied Computer Solutions Inc	UNICO CARD ACCESS INSTALL 01-112-360-71960	\$1,493.76
0070897*	10/24/2019	Isabel Carreira	SATURDAY OCTOBER 12, 2019 01-112-072-60129	\$275.00
0070897 *	10/24/2019	Isabel Carreira	SATURDAY OCTOBER 12, 2019 01-112-072-60129	\$43.88
0070897*	10/24/2019	Isabel Carreira	SATURDAY OCTOBER 12, 2019 01-112-072-60129	\$275.00
0070897 *	10/24/2019	Isabel Carreira	SATURDAY OCTOBER 12, 2019 01-112-072-60129	\$14.96
0070900	10/24/2019	Cintas Canada Limited	TOWN HALL - MATS 01-112-099-60315	\$90.25
0070903	10/24/2019	Compugen Finance Inc.	TOWN HALL COPIER LEASE 01-112-099-60311	\$768.94
0070914	10/24/2019	ESC Corporate Services Ltd	2021/2022 MINUTE BOOKS 01-112-099-60301	\$217.27
0070917	10/24/2019	Essex County Agricultural Hall c	MEMBERSHIP-AGRI HALL OF FAME 01-112-099-60320	\$25.00
0070921	10/24/2019	Flags Unlimited	FLAGS - CANADA & K'VILLE 01-112-099-60315	\$1,055.64
0070924	10/24/2019	For Evergreen Innovative Strate	SPEAKER - COUNCIL TRAINING 01-112-098-60258	\$4,070.40
0070925	10/24/2019	G-Force Marketing	ROLL BOOK BINDERS 01-112-099-60301	\$308.18
0070932	10/24/2019	Tiffany Hong	TRAVEL - MFOA CONFERENCE 01-112-098-60254	\$977.78
0070932	10/24/2019	Tiffany Hong	KITCHEN SUPPLIES 01-112-099-60317	\$51.97
0070940	10/24/2019	Sandra Kitchen	MILEAGE - AMCTO ZONE MEETING 01-112-099-60400	\$44.50

**Town of Kingsville
Council Summary Report**

Cheque Number	Cheque Date	Vendor Name	Description	Cheque Amount
0070945*	10/24/2019	Anna Lamarche	RFND APP FOR CONSENT B/15/19 01-112-031-21471	\$200.00
0070952 *	10/24/2019	Linda Lyman	FRIDAY OCTOBER 11, 2019 01-112-072-60129	\$275.00
0070952*	10/24/2019	Linda Lyman	FRIDAY OCTOBER 11, 2019 01-112-072-60129	\$6.06
0070952 *	10/24/2019	Linda Lyman	FRIDAY OCTOBER 11, 2019 01-112-072-60129	\$275.00
0070952*	10/24/2019	Linda Lyman	FRIDAY OCTOBER 11, 2019 01-112-072-60129	\$2.61
0070952 *	10/24/2019	Linda Lyman	SATURDAY OCTOBER 12, 2019 01-112-072-60129	\$275.00
0070952*	10/24/2019	Linda Lyman	SATURDAY OCTOBER 12, 2019 01-112-072-60129	\$2.24
0070952*	10/24/2019	Linda Lyman	SATURDAY OCTOBER 19, 2019 01-112-072-60129	\$275.00
0070952*	10/24/2019	Linda Lyman	SATURDAY OCTOBER 19, 2019 01-112-072-60129	\$8.35
0070954	10/24/2019	McTague Law Firm	PROFESSIONAL SERVICES 01-112-099-60319	\$281.37
0070956	10/24/2019	Merchant Paper Company	SUPPLIES - TOWN HALL 01-112-099-60315	\$356.41
0070958	10/24/2019	Mettawas Station	LUNCH - COUNCIL TRAINING 01-112-098-60258	\$330.72
0070960	10/24/2019	Monarch Office Supply	GUEST CHAIRS - J ASTROLOGO 01-112-099-60358	\$345.96
0070997	10/24/2019	Thomson Reuters Canada	WESTLAW SUBSCRIPTION - SEP 2019 01-112-099-60320	\$124.61
0071019	10/25/2019	Royal Canadian Legion Br.188	2019 REMEMBRANCE DAY WREATH 01-112-099-60317	\$40.00
0071020	10/25/2019	Royal Canadian Legion Br.201	POPPY FUND - 2019 01-112-099-60317	\$40.00

Total For Department 112 \$77,182.58

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0070736	10/10/2019	Jardine Lloyd Thompson Canac	CYBER INSURANCE 01-114-099-60312	\$839.16
0070755	10/15/2019	Applied Computer Solutions Inc	SERVICE CALLS - SEPT 2019 01-114-099-60310	\$159.00
0070793	10/15/2019	Tony Iacobelli	MILEAGE - AUG 1 - SEP 19, 2019 01-114-099-60400	\$67.38
0070822	10/15/2019	Roger Palmiini	MILEAGE - GIS MEETING 01-114-099-60400	\$19.32
0070840	10/15/2019	SHI CANADA ULC	LICENSING COSTS 01-114-360-71902	\$808.48
0070853	10/15/2019	Telus Mobility	CELL PHONE - SEP 28 - OCT 27 01-114-099-60327	\$91.58
0070889	10/24/2019	Attache Group Inc.	GROVEDALE - WEB FILTER 01-114-099-60309	\$1,231.29
0070906	10/24/2019	Diamond Software Inc.	HRISMYWAY PROJECT MGMT 01-114-360-71908	\$328.18

**Town of Kingsville
Council Summary Report**

Cheque Number	Cheque Date	Vendor Name	Description	Cheque Amount
Total For Department			114	\$3,544.39
<u>120</u>	-			
0070816	10/15/2019	Municipality of Leamington	ANIMAL CTRL - TRAPPING AUG/19 01-120-280-60124	\$2,849.28
0070912	10/24/2019	Erie Veterinary Hospital	CAT VOUCHER PROGRAM 01-120-280-60377	\$75.00
0071006	10/24/2019	Windsor Essex County Humane	STRAY CAT PROGRAM - SEPT 2019 01-120-280-60125	\$350.00
0071006	10/24/2019	Windsor Essex County Humane	CAT VOUCHER PROGRAM - SEP 2019 01-120-280-60377	\$400.00
Total For Department			120	\$3,674.28
<u>121</u>	-			
0070733	10/10/2019	Allstream Business Inc	Fire Emergency Calls 01-121-099-60327	\$41.77
0070735	10/10/2019	E.L.K. Energy Inc	120 Fox St 01-121-099-60314	\$225.73
0070744	10/10/2019	Town of Kingsville (water)	1720 Division Rd N 01-121-099-60314	\$80.39
0070769	10/15/2019	Cheema Cleaning Services Ltd	CLEANING SERVICES - SEPT 2019 01-121-099-60341	\$356.16
0070769	10/15/2019	Cheema Cleaning Services Ltd	CLEANING SERVICES - SEPT 2019 01-121-099-60341	\$183.17
0070771	10/15/2019	Cintas Canada Limited	FIRE - MATS 01-121-099-60315	\$76.29
0070778	10/15/2019	Darch Fire	219 - ANNUAL 01-121-099-60316	\$1,587.21
0070778	10/15/2019	Darch Fire	CABLE STRAPS 01-121-099-60316	\$157.14
0070778	10/15/2019	Darch Fire	219 - PUMP TEST 01-121-099-60316	\$476.26
0070778	10/15/2019	Darch Fire	123 - PUMP TEST 01-121-099-60316	\$517.55
0070778	10/15/2019	Darch Fire	218 - PUMP TEST 01-121-099-60316	\$517.55
0070778	10/15/2019	Darch Fire	122 - PUMP TEST 01-121-099-60316	\$476.26
0070778	10/15/2019	Darch Fire	216 - PUMP TEST 01-121-099-60316	\$476.26
0070778	10/15/2019	Darch Fire	123 REPAIRS 01-121-099-60316	\$566.24
0070778	10/15/2019	Darch Fire	220 - SEAT BELT 01-121-099-60316	\$1,187.87
0070778	10/15/2019	Darch Fire	123 - SERIVCE 01-121-099-60316	\$428.53
0070778	10/15/2019	Darch Fire	NOZZLE HANDLE 01-121-099-60316	\$153.15
0070780	10/15/2019	Jeff Dean	COMPUTER SWIVEL 01-121-099-60301	\$30.00

**Town of Kingsville
Council Summary Report**

Cheque Number	Cheque Date	Vendor Name	Description	Cheque Amount
0070780	10/15/2019	Jeff Dean	JEROMY PHONE CASE 01-121-099-60327	\$20.99
0070786	10/15/2019	Fireservice Management Ltd.	EQUIPMENT REPAIR 01-121-099-60316	\$197.37
0070787	10/15/2019	Fire Marshal's Public Fire Safety	IFSTA INSTRUCTOR 9TH EDITION 01-121-072-60118	\$97.25
0070801	10/15/2019	Kingsville Home Hardware	FUEL 01-121-099-60340	\$157.57
0070801	10/15/2019	Kingsville Home Hardware	GLASSES CASE 01-121-100-60705	\$21.35
0070801	10/15/2019	Kingsville Home Hardware	FLAG - SOUTH STATION 01-121-099-60315	\$63.57
0070813	10/15/2019	Merchant Paper Company	SUPPLIES - FIRE 01-121-099-60315	\$78.76
0070815	10/15/2019	Monarch Office Supply	OFFICE SUPPLIES - SEPT 2019 01-121-099-60301	\$101.26
0070819	10/15/2019	Ontario Association of Fire Chiefs	2019 CHIEF'S AGM - C PARSONS 01-121-098-60254	\$401.95
0070819	10/15/2019	Ontario Association of Fire Chiefs	2019 CHIEF'S AGM - J DEAN 01-121-098-60254	\$401.95
0070823	10/15/2019	Chuck Parsons	OFFICE SUPPLIES 01-121-099-60301	\$45.75
0070831	10/15/2019	Purolator Courier Service	COURIER SERVICES 01-121-099-60305	\$9.99
0070846	10/15/2019	Southwest Diesel Service Inc	218 - SERVICE 01-121-099-60316	\$72.81
0070846	10/15/2019	Southwest Diesel Service Inc	122 - SERVICE 01-121-099-60316	\$691.03
0070846	10/15/2019	Southwest Diesel Service Inc	216 - SERVICE 01-121-099-60316	\$630.84
0070846	10/15/2019	Southwest Diesel Service Inc	123 - SERVICE 01-121-099-60316	\$2,550.54
0070853	10/15/2019	Telus Mobility	CELL PHONE - SEP 28 - OCT 27 01-121-099-60327	\$218.78
0070855	10/15/2019	Town of LaSalle	QUARTERLY DISPATCHING 01-121-100-60715	\$12,130.29
0070873	10/15/2019	Xerox Canada Ltd.	XEROX SUG 26 - SEPT 25/19 01-121-099-60311	\$50.41
0070877	10/22/2019	Enbridge Gas Inc.	120 Fox St 01-121-099-60314	\$27.06
0070878	10/22/2019	HYDRO ONE	1720 Division Rd N 01-121-099-60314	\$1,003.92
0070884	10/24/2019	Accent Safety Training & Consulting	HEALTH & SAFETY TRAINING 01-121-072-60118	\$3,663.36
0070886	10/24/2019	A.J. Stone Company Ltd.	T-HANDLE TOOL 01-121-099-60358	\$191.12
0070887	10/24/2019	AKA Solutions O/A Blacks Adv	ROPES 01-121-099-60756	\$3,054.83
0070900	10/24/2019	Cintas Canada Limited	FIRE - MATS 01-121-099-60315	\$45.53
0070900	10/24/2019	Cintas Canada Limited	FIRE - MATS 01-121-099-60315	\$76.29
0070909	10/24/2019	Economy Rental Centre	STIHH REPAIR 01-121-099-60316	\$74.00
0070911	10/24/2019	Enbridge Gas Inc.	1720 Division Rd N 01-121-099-60314	\$4.58
0070963	10/24/2019	Municipality of Leamington (LKF	TRAINING 01-121-072-60118	\$467.31

**Town of Kingsville
Council Summary Report**

Cheque Number	Cheque Date	Vendor Name	Description	Cheque Amount
0070973	10/24/2019	Purolator Courier Service	COURIER SERVICES 01-121-099-60305	\$4.08
0070987	10/24/2019	Soapy Sudz AutoSpa	CAR 1 & 2 - CLEANING 01-121-099-60316	\$305.28
0070988	10/24/2019	Southwest Diesel Service Inc	124 - SERV, INSPECT & REPAIR 01-121-099-60316	\$940.69
0070994	10/24/2019	Talbot Marketing Inc.	UNIFORMS - TACTICAL PANTS 01-121-072-60216	\$69.08
0070999	10/24/2019	Troy Life & Fire Safety Ltd.	120 FOX --FIRE SAFETY/INSPECT 01-121-099-60315	\$605.47
0070999	10/24/2019	Troy Life & Fire Safety Ltd.	1720 DIV - FIRE SAFETY/INSPECT 01-121-099-60315	\$605.47
0071003	10/24/2019	Chris Voakes	TRAVEL - NFPA ROPES 01-121-072-60118	\$176.23
0071007	10/24/2019	Windsor Factory Supply	SAFETY GLASSES 01-121-100-60705	\$3.93
0071007	10/24/2019	Windsor Factory Supply	SQUEEGEE 01-121-099-60315	\$44.61
0071011	10/25/2019	DeLage Landen	FIRE - COPIER LEASE 01-121-099-60311	\$151.53
0071013	10/25/2019	Gosfield North Communications	Cottam Fire Hall 01-121-099-60327	\$126.46
0071017	10/25/2019	Chuck Parsons	TRAVEL - FIRE COLLEGE PRESENTN 01-121-099-60317	\$153.92
0071024	10/25/2019	Universal Design & Repair	123-CARGO NETS 01-121-099-60316	\$91.58

Total For Department 121 \$37,366.32

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0070735	10/10/2019	E.L.K. Energy Inc	41 Division St S 01-122-099-60314	\$678.63
0070769	10/15/2019	Cheema Cleaning Services Ltd	CLEANING SERVICES - SEPT 2019 01-122-099-60341	\$1,922.24
0070769	10/15/2019	Cheema Cleaning Services Ltd	CLEANING SERVICES - SEPT 2019 01-122-099-60341	\$284.93
0070771	10/15/2019	Cintas Canada Limited	OPP - MATS 01-122-099-60315	\$89.63
0070797	10/15/2019	Jim's Division Auto Ltd	SPEED TRAILR REPAIR 01-122-099-60316	\$93.77
0070813	10/15/2019	Merchant Paper Company	SUPPLIES 01-122-099-60315	\$40.25
0070877	10/22/2019	Enbridge Gas Inc.	41 Division St S 01-122-099-60314	\$56.68
0070879	10/22/2019	Reliance Home Comfort	41 Division St S 01-122-099-60314	\$37.61
0070900	10/24/2019	Cintas Canada Limited	OPP - MATS 01-122-099-60315	\$89.63
0070959	10/24/2019	Minister of Finance (OPP)	OPP CONTRACT - OCT 2019 01-122-072-60120	\$253,708.00
0070973	10/24/2019	Purolator Courier Service	COURIER SERVICES 01-122-099-60317	\$25.75
0070977	10/24/2019	Ricoh Canada	COPIER LEASE - OPP 01-122-099-60311	\$303.68

**Town of Kingsville
Council Summary Report**

Cheque Number	Cheque Date	Vendor Name	Description	Cheque Amount
0071005	10/24/2019	Warkentin Plumbing	HVAC REPAIRS - OPP 01-122-099-60315	\$2,639.65
0071013	10/25/2019	Gosfield North Communications	OPP - Talbot St Cottam 01-122-099-60327	\$122.75
0071015	10/25/2019	John and Michelle Ivanisko	COTTAM OPP LEASE - NOV 2019 01-122-260-60342	\$540.31

Total For Department 122 \$260,633.51

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0070805	10/15/2019	LBC Capital	PRINTER - OFFICE SUPPLIES 01-124-099-60301	\$212.17
0070838	10/15/2019	Robert Sassine	BOOTS - R SASSINE 01-124-099-60347	\$101.75
0070850	10/15/2019	Speedprint Inc.	INSPECTION BYLAW REPORTS 01-124-099-60301	\$158.45
0070853	10/15/2019	Telus Mobility	CELL PHONE - SEP 28 - OCT 27 01-124-099-60327	\$239.14
0070967	10/24/2019	Albert J Peach	CONTRACT SERV - OCT 1, 2019 01-124-072-60120	\$560.00
0070981	10/24/2019	Sam's Service Facility	14-02 - OIL CHANGE 01-124-099-60316	\$86.49
0070981	10/24/2019	Sam's Service Facility	16-02 - OIL CHANGE & DETAIL 01-124-099-60316	\$170.39
0071002	10/24/2019	Peter Valore	TRAVEL - OBOA CONFERENCE 01-124-098-60254	\$1,332.66

Total For Department 124 \$2,861.05

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0070735	10/10/2019	E.L.K. Energy Inc	390 Main St E Traffic Lights 01-130-110-60402	\$57.35
0070735	10/10/2019	E.L.K. Energy Inc	Wigle Traffic Lights 01-130-110-60402	\$42.66
0070735	10/10/2019	E.L.K. Energy Inc	Jasperson Traffic Lights 01-130-110-60402	\$145.73
0070735	10/10/2019	E.L.K. Energy Inc	Street Lights - Kingsville 01-130-114-60412	\$6,256.57
0070735	10/10/2019	E.L.K. Energy Inc	Division Traffic Lights 01-130-110-60402	\$113.55
0070735	10/10/2019	E.L.K. Energy Inc	Spruce Traffic Lights 01-130-110-60402	\$145.73
0070735	10/10/2019	E.L.K. Energy Inc	Santos & Main Traffic Lights 01-130-110-60402	\$27.03
0070735	10/10/2019	E.L.K. Energy Inc	Street Lights - Cottam 01-130-114-60412	\$1,231.45
0070739	10/10/2019	HYDRO ONE	Streetlights - Road 3E 01-130-114-60412	\$2.69
0070739	10/10/2019	HYDRO ONE	Streetlights - Mucci Dr 01-130-114-60412	\$23.40
0070739	10/10/2019	HYDRO ONE	Streetlights - Regent St 01-130-114-60412	\$30.27

Town of Kingsville
Council Summary Report

Cheque Number	Cheque Date	Vendor Name	Description	Cheque Amount
0070739	10/10/2019	HYDRO ONE	Streetlights - Woodland 01-130-114-60412	\$63.45
0070739	10/10/2019	HYDRO ONE	Streetlights - Sunvalley 01-130-114-60412	\$37.24
0070744	10/10/2019	Town of Kingsville (water)	PW Garage 01-130-099-60314	\$124.04
0070752	10/15/2019	AGO Industries Inc.	Q4 CLOTHING - PW 01-130-072-60216	\$1,559.39
0070756	10/15/2019	AUE Structural Inc.	BRDGS/CULVERT INSPECT MS19-103 01-130-141-60415	\$16,037.37
0070757	10/15/2019	B&T Waechter Holdings Ltd (Cc	POWER OUTLET - SHOP 01-130-099-60301	\$56.97
0070766	10/15/2019	Caduceon Enterprises Inc.	SAMPLE - KUNCH 01-130-099-60427	\$122.11
0070767	10/15/2019	Cedar Creek Landscaping	GRASS CUTTING - SEPT 2019 01-130-141-60429	\$1,506.05
0070772	10/15/2019	Coco Paving Inc	ASPHALT - SPRUCE STREET 01-130-360-71956	\$5,810.92
0070772	10/15/2019	Coco Paving Inc	ASPHALT - SPRUCE STREET 01-130-360-71837	\$5,810.92
0070776	10/15/2019	County Wide Tree Service	TREE REMOVAL - LEWIS LANE 01-130-099-60426	\$1,282.17
0070777	10/15/2019	D & L Digging	REPAIRS-OAK,MAPLE,BIRCH,HEMLO 01-130-360-71927	\$29,973.51
0070781	10/15/2019	Dillon Consulting	BRIDGE#18-REHABILITATION 01-130-360-71825	\$510.21
0070796	10/15/2019	Jeff Shepley Excavating Ltd.	TRUCK SCREENINGS 01-130-138-60432	\$1,302.53
0070798	10/15/2019	Jireh Tools	EXT CORD WENCH SET - TRUCK 01-130-099-60357	\$232.01
0070801	10/15/2019	Kingsville Home Hardware	BENCHES IN TOWN 01-130-099-60455	\$23.08
0070801	10/15/2019	Kingsville Home Hardware	TAPE FOR EVENT SIGNS 01-130-099-60455	\$4.77
0070801	10/15/2019	Kingsville Home Hardware	INSECTICIDE 01-130-099-60335	\$57.94
0070801	10/15/2019	Kingsville Home Hardware	VETERAN BANNER PROJECT 01-130-099-60455	\$61.40
0070801	10/15/2019	Kingsville Home Hardware	VETERAN BANNER PROJECT 01-130-099-60455	\$9.58
0070801	10/15/2019	Kingsville Home Hardware	LAGS FOR BANNER ARMS 01-130-099-60455	\$57.65
0070806	10/15/2019	Leamington Int. Trucks	12-03 - ANNUAL SAFETY 01-130-099-60316	\$2,053.05
0070806	10/15/2019	Leamington Int. Trucks	12-03 - SERVICE 01-130-099-60316	\$503.63
0070815	10/15/2019	Monarch Office Supply	OFFICE SUPPLIES - SEPT 2019 01-130-099-60301	\$135.68
0070815	10/15/2019	Monarch Office Supply	OFFICE SUPPLIES - SEPT 2019 01-130-099-60317	\$9.29
0070839	10/15/2019	Shilson Excavation & Trucking I	ELWOOD DRAIN RELOCATION 01-130-099-60427	\$8,120.44
0070843	10/15/2019	SkyMobile	FLEET GPS TRUCKING 01-130-099-60460	\$407.04
0070845	10/15/2019	Southwestern Sales Corp. Ltd.	GAVEL STONE 01-130-138-60432	\$3,239.66
0070848	10/15/2019	South Western Property Mainte	GR MAIN'T - MURRAY ST TOWNPROP 01-130-118-60416	\$36.63

Town of Kingsville
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Cheque Number	Cheque Date	Vendor Name	Description	Cheque Amount
0070848	10/15/2019	South Western Property Mainte	GR MAIN'T-193 MAIN ST TOWNPROP 01-130-118-60416	\$162.82
0070852	10/15/2019	Sunparlour Machine Maintenanc	CUTTING-DIV RD/FIRE HALL 01-130-118-60416	\$1,068.48
0070853	10/15/2019	Telus Mobility	CELL PHONE - SEP 28 - OCT 27 01-130-099-60327	\$45.79
0070853	10/15/2019	Telus Mobility	CELL PHONE - SEP 28 - OCT 27 01-130-099-60327	\$457.92
0070854	10/15/2019	Tire Tyme	SWEEPER - PATCH TIRES 01-130-110-60422	\$122.11
0070861	10/15/2019	Waddick Fuels	UNLD GAS 01-130-099-60340	\$1,135.26
0070861	10/15/2019	Waddick Fuels	CLEAR ULS 01-130-099-60340	\$1,162.94
0070861	10/15/2019	Waddick Fuels	CLEAR ULS 01-130-099-60340	\$521.70
0070861	10/15/2019	Waddick Fuels	UNLD GAS 01-130-099-60340	\$1,122.01
0070863	10/15/2019	Walker Aggregates Inc.	BULK SCREENINGS - SHOULDERING 01-130-138-60432	\$2,292.10
0070867	10/15/2019	Windsor-Essex County Health U	WEST NILE VIRUS 01-130-099-60399	\$860.31
0070869	10/15/2019	Wolseley Canada Inc	SANDBAG PROGRAM 01-130-360-71961	\$814.08
0070877	10/22/2019	Enbridge Gas Inc.	2021 Division Rd N - PW Garage 01-130-099-60314	\$26.30
0070877	10/22/2019	Enbridge Gas Inc.	2021 Division - Garage 01-130-099-60314	\$29.41
0070878	10/22/2019	HYDRO ONE	Combination All Street Lights 01-130-114-60412	\$2,220.25
0070878	10/22/2019	HYDRO ONE	PW Garage 01-130-099-60314	\$510.87
0070890	10/24/2019	B&T Waechter Holdings Ltd (Cc	WRENCH SET - SHOP 01-130-099-60357	\$101.76
0070895	10/24/2019	Caduceon Enterprises Inc.	SAMPLE - KUNCH 01-130-099-60427	\$142.46
0070899	10/24/2019	Chapman Signs	SIGNS - EMERG EVAC, SEACLIFF 01-130-132-60428	\$165.73
0070899	10/24/2019	Chapman Signs	SIGNS - NO DUMPING 01-130-132-60428	\$198.43
0070904	10/24/2019	County Wide Tree Service	TREE REMOVAL - 280 DIEPPE ST 01-130-099-60426	\$264.58
0070904	10/24/2019	County Wide Tree Service	TREE REMOVAL - 47 QUEEN ST 01-130-099-60426	\$144.50
0070907	10/24/2019	Dillon Consulting	BRIDGE#46-S TALBOT CULVERT 01-130-360-71827	\$969.87
0070910	10/24/2019	EMCO	STOCK 01-130-099-60452	\$1,974.14
0070926	10/24/2019	Gillett Sheet Metal Inc.	RACK - SAFETY FENCE 01-130-132-60428	\$1,018.88
0070928	10/24/2019	Golder Associates	SERVICES-CEDAR ISL BRDG & ROAD 01-130-360-71923	\$2,535.71
0070933	10/24/2019	Hurricane SMS Inc	STORM SEWER LATERAL LAUNCH 01-130-099-60452	\$732.67
0070933	10/24/2019	Hurricane SMS Inc	CAMERA KUNCH DRAIN 01-130-099-60452	\$2,238.72
0070933	10/24/2019	Hurricane SMS Inc	CAMERA KUNCH DRAIN 01-130-099-60452	\$3,114.21

Town of Kingsville
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Cheque Number	Cheque Date	Vendor Name	Description	Cheque Amount
0070939	10/24/2019	Kelcom Radio Division	AVL AND RADIOS FOR FLEET 01-130-099-60460	\$761.93
0070942	10/24/2019	Matt Kraus	BFP - 118 MCCALLUM DR 01-130-099-60405	\$750.00
0070947	10/24/2019	Lawson Products Ltd.	NUTS & BOLTS 01-130-099-60335	\$329.22
0070955	10/24/2019	Mechanical Advertising	BANDING - DOWNTOWN BANNERS 01-130-099-60455	\$212.42
0070964	10/24/2019	Myer's Truck & Trailer Repairs I	KROWN SPRAY - SNOWPLOWS 01-130-099-60316	\$279.84
0070964	10/24/2019	Myer's Truck & Trailer Repairs I	KROWN SPRAY - SNOWPLOWS 01-130-099-60316	\$315.46
0070964	10/24/2019	Myer's Truck & Trailer Repairs I	KROWN SPRAY - SNOWPLOWS 01-130-099-60316	\$315.46
0070964	10/24/2019	Myer's Truck & Trailer Repairs I	KROWN SPRAY - SNOWPLOWS 01-130-099-60316	\$315.46
0070964	10/24/2019	Myer's Truck & Trailer Repairs I	KROWN SPRAY - SNOWPLOWS 01-130-099-60316	\$279.84
0070964	10/24/2019	Myer's Truck & Trailer Repairs I	KROWN SPRAY - SNOWPLOWS 01-130-099-60316	\$315.46
0070964	10/24/2019	Myer's Truck & Trailer Repairs I	KROWN SPRAY - SNOWPLOWS 01-130-099-60316	\$279.84
0070964	10/24/2019	Myer's Truck & Trailer Repairs I	KROWN SPRAY - SNOWPLOWS 01-130-099-60316	\$152.59
0070964	10/24/2019	Myer's Truck & Trailer Repairs I	KROWN SPRAY - SNOWPLOWS 01-130-099-60316	\$152.59
0070964	10/24/2019	Myer's Truck & Trailer Repairs I	KROWN SPRAY - SHOP 01-130-099-60335	\$296.12
0070974	10/24/2019	Queens Auto Supply	FLUIDS & GREASE 01-130-099-60335	\$118.90
0070975	10/24/2019	RC Spencer Associates Inc.	ENG SERV-N TALBOT INTERSECT 01-130-099-60319	\$1,076.11
0070976	10/24/2019	Rene Blain Trucking Ltd	BULK COLD PATCH 01-130-110-60418	\$2,901.05
0070980	10/24/2019	Sam's Shell	DISEAL FUEL - SWEEPER 01-130-099-60340	\$147.00
0070981	10/24/2019	Sam's Service Facility	10-01 - OIL CHANGE 01-130-099-60316	\$87.76
0070981	10/24/2019	Sam's Service Facility	13-04 - OIL CHANGE 01-130-099-60316	\$85.21
0070981	10/24/2019	Sam's Service Facility	18-01 - OIL CHANGE 01-130-099-60316	\$89.03
0070981	10/24/2019	Sam's Service Facility	11-03 - OIL CHANGE & REPAIR 01-130-099-60316	\$176.97
0070981	10/24/2019	Sam's Service Facility	13-04 - BALL JOINTS/SERVICE 01-130-099-60316	\$913.30
0070981	10/24/2019	Sam's Service Facility	11-01 - MUFFLER & CONTROL ARMS 01-130-099-60316	\$1,150.22
0070983	10/24/2019	Shilson Excavation & Trucking I	RDSD DITCH - MUCCI RD 2 01-130-141-60429	\$931.10
0070985	10/24/2019	Sims Publications Incorporated	AD - MUNICIPAL ROAD TOUR 01-130-099-60306	\$117.32
0070990	10/24/2019	Stinson Equipment Ltd.	CROSSWALK, BANDING FOR BANNERS 01-130-099-60455	\$652.29
0070990	10/24/2019	Stinson Equipment Ltd.	CROSSWALK, BANDING FOR BANNERS 01-130-132-60428	\$570.42
0070993	10/24/2019	Sunparlour Machine Maintenanc	RD SIDE DITCHING-MUCCI RD 2 01-130-141-60429	\$288.10

**Town of Kingsville
Council Summary Report**

Cheque Number	Cheque Date	Vendor Name	Description	Cheque Amount
0070996	10/24/2019	Team Truck Centres	REPLACE HANGER BEARING 01-130-099-60316	\$656.95
0071004	10/24/2019	Waddick Fuels	CLEAR ULS 01-130-099-60340	\$1,282.58
0071004	10/24/2019	Waddick Fuels	UNLD GAS 01-130-099-60340	\$1,338.08
0071004	10/24/2019	Waddick Fuels	DYED DIESEL 01-130-099-60340	\$1,671.04
0071004	10/24/2019	Waddick Fuels	GASOLINE 01-130-099-60340	\$1,738.65

Total For Department 130 \$134,127.48

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0070866	10/15/2019	Windsor Disposal Services Ltd.	FRONT END SERVICE - ARENA 01-131-400-60380	\$30.53
0070915	10/24/2019	Essex-Windsor Solid Waste	WASTE DISPOSAL - SEPT 2019 01-131-400-60370	\$17,663.79
0070915	10/24/2019	Essex-Windsor Solid Waste	FIXED COSTS - SEPT 2019 01-131-400-60370	\$37,266.00
0070915	10/24/2019	Essex-Windsor Solid Waste	YARD WSTE - SEPT 2019 01-131-400-60370	\$2,981.55
0071008	10/24/2019	Windsor Disposal Services Ltd.	YARD WASTE COLLECTION - SEPT 01-131-400-60382	\$5,630.55
0071008	10/24/2019	Windsor Disposal Services Ltd.	FRONT END SERVICE - COTTAM 01-131-400-60380	\$237.87

Total For Department 131 \$63,810.29

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0070735	10/10/2019	E.L.K. Energy Inc	Greenhill Cemetery 01-151-099-60314	\$19.58
0070776	10/15/2019	County Wide Tree Service	TREE CLEANUP - GRACELAND 01-151-128-60426	\$1,760.00
0070792	10/15/2019	Hutchins Monuments	GRACELAND - OPENING 01-151-072-60121	\$400.00
0070803	10/15/2019	KnM Yard Care	CEMETARY GRASS CUT - SEPT 2019 01-151-072-60120	\$6,766.00
0070877	10/22/2019	Enbridge Gas Inc.	Mill St Cemetery 01-151-099-60314	\$25.80
0070934	10/24/2019	Hutchins Monuments	GRACELAND - OPENING 01-151-072-60121	\$500.00

Total For Department 151 \$9,471.38

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0070733	10/10/2019	Allstream Business Inc	Arena - Fax/Debit 01-170-099-60327	\$82.17
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Town of Kingsville

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Cheque Number	Cheque Date	Vendor Name	Description	Cheque Amount
0070733	10/10/2019	Allstream Business Inc	Arena/Carnegie Elevator 01-170-099-60327	\$41.00
0070744	10/10/2019	Town of Kingsville (water)	1741 Jasperson Lane 01-170-099-60314	\$1,562.55
0070744	10/10/2019	Town of Kingsville (water)	1741 Jasperson Lane 01-170-099-60314	\$142.47
0070752	10/15/2019	AGO Industries Inc.	ARENA CLOTHING 01-170-072-60216	\$426.54
0070760	10/15/2019	Black & McDonald Limited	COMPRESSOR MAINTENANCE 01-170-099-60316	\$4,757.12
0070764	10/15/2019	BSM Technologies Ltd (formerl	P&R - FLEET TRACKING 01-170-099-60327	\$48.34
0070771	10/15/2019	Cintas Canada Limited	ARENA - MATS 01-170-099-60315	\$54.28
0070779*	10/15/2019	Darcy School of Dance	P2P FORMS 98 & 100 01-170-000-15000	\$3,045.90
0070784*	10/15/2019	Erie North Shore Minor Hockey	P2P FORMS 105 01-170-000-15000	\$648.00
0070790	10/15/2019	Gillett Sheet Metal Inc.	PARTS - RINK BOARD/GLASS 01-170-099-60315	\$320.00
0070801	10/15/2019	Kingsville Home Hardware	PARTS 01-170-099-60315	\$7.00
0070801	10/15/2019	Kingsville Home Hardware	SUPPLIES 01-170-099-60335	\$13.87
0070801	10/15/2019	Kingsville Home Hardware	PARTS 01-170-099-60316	\$1.65
0070801	10/15/2019	Kingsville Home Hardware	PARTS 01-170-099-60315	\$31.63
0070801	10/15/2019	Kingsville Home Hardware	PARTS 01-170-099-60315	\$8.76
0070801	10/15/2019	Kingsville Home Hardware	OIL/WD40 01-170-099-60316	\$5.99
0070801	10/15/2019	Kingsville Home Hardware	PLANTERS 01-170-099-60315	\$27.98
0070801	10/15/2019	Kingsville Home Hardware	HOCKEY BENCH REPAIRS 01-170-099-60315	\$26.70
0070808	10/15/2019	Loblaw Inc.	OFFICE SUPPLIES 01-170-099-60317	\$4.00
0070808	10/15/2019	Loblaw Inc.	OFFICE SUPPLIES 01-170-099-60301	\$26.59
0070808	10/15/2019	Loblaw Inc.	OFFICE SUPPLIES 01-170-099-60317	\$30.26
0070811	10/15/2019	Mark's Commercial	BOOTS - RYAN SPITSE 01-170-072-60216	\$119.99
0070813	10/15/2019	Merchant Paper Company	SUPPLIES - ARENA 01-170-099-60335	\$20.90
0070813	10/15/2019	Merchant Paper Company	SUPPLIES - ARENA 01-170-099-60335	\$703.02
0070814	10/15/2019	Messer Canada Inc.,	PROPANE 01-170-099-60340	\$135.49
0070814	10/15/2019	Messer Canada Inc.,	PROPANE 01-170-099-60340	\$166.92
0070814	10/15/2019	Messer Canada Inc.,	PROPANE 01-170-099-60340	\$166.92
0070815	10/15/2019	Monarch Office Supply	OFFICE SUPPLIES - SEPT 2019 01-170-099-60301	\$131.45
0070817	10/15/2019	Nella Cutlery (Hamilton) Inc.	BLADE SHARPENING - OLYMPIA 01-170-099-60316	\$30.00

**Town of Kingsville
Council Summary Report**

Cheque Number	Cheque Date	Vendor Name	Description	Cheque Amount
0070853	10/15/2019	Telus Mobility	CELL PHONE - SEP 28 - OCT 27 01-170-099-60327	\$450.00
0070856	10/15/2019	Tri-County Copiers Plus	ARENA/ADMIN/CAO COPIES 01-170-099-60301	\$153.39
0070857	10/15/2019	Troy Life & Fire Safety Ltd.	ARENA - ANNUAL INSPECTION 01-170-099-60315	\$196.00
0070858	10/15/2019	Truax Lumber	BEARING ROUTER 01-170-099-60315	\$34.99
0070864	10/15/2019	Warkentin Plumbing	HVAC MAIN'T 01-170-099-60315	\$747.87
0070872	10/15/2019	Work Authority	BOOTS - CHRIS SHURA 01-170-072-60216	\$159.99
0070875	10/22/2019	Cogeco	1741 Jasperson 01-170-099-60327	\$110.44
0070877	10/22/2019	Enbridge Gas Inc.	1741 Jasperson Lane 01-170-099-60314	\$862.81
0070882*	10/24/2019	2nd Kingsville Scouts	P2P FORM 102 01-170-000-15000	\$234.00
0070885	10/24/2019	Air Liquide	CYLINDER LEASE 01-170-099-60318	\$435.00
0070900	10/24/2019	Cintas Canada Limited	ARENA - MATS 01-170-099-60315	\$54.28
0070905 *	10/24/2019	Darcy School of Dance	P2P FORM 103 01-170-000-15000	\$676.30
0070916	10/24/2019	Essex County Locksmiths	SERVICE - AMMONIA ROOM 01-170-099-60315	\$75.00
0070937	10/24/2019	Jutzi Water Technologies (D.H.)	WATER EQUIP RENTAL 01-170-099-60318	\$75.00
0070937	10/24/2019	Jutzi Water Technologies (D.H.)	WATER MATERIALS 01-170-099-60315	\$1,134.00
0070949	10/24/2019	Loblaw Inc.	CANDY MACHINE 01-170-154-60446	\$131.75
0070953	10/24/2019	Mark's Commercial	BOOTS - J HICKSON 01-170-072-60216	\$125.99
0070956	10/24/2019	Merchant Paper Company	SUPPLIES - ARENA 01-170-099-60335	\$171.40
0070956	10/24/2019	Merchant Paper Company	SUPPLIES - ARENA 01-170-099-60335	\$356.76
0070957	10/24/2019	Messer Canada Inc.,	CYLINDER RENTAL 01-170-099-60318	\$32.00
0070957	10/24/2019	Messer Canada Inc.,	CYLINDER RENTAL 01-170-099-60318	\$78.70
0070957	10/24/2019	Messer Canada Inc.,	CYLINDER RENTAL 01-170-099-60318	\$96.81
0070957	10/24/2019	Messer Canada Inc.,	PROPANE 01-170-099-60340	\$135.49
0070974	10/24/2019	Queens Auto Supply	PARTS - ARENA HEATING SYSTEM 01-170-099-60315	\$9.01
0070999	10/24/2019	Troy Life & Fire Safety Ltd.	ARENA - FIRE SAFETY/INSPECTION 01-170-099-60315	\$650.00
0071000	10/24/2019	Truax Lumber	SCREWS 01-170-099-60315	\$4.99
0071014	10/25/2019	Nolan Goyette	RINK PAINTING 01-170-099-60315	\$875.00

Town of Kingsville Council Summary Report

Cheque Number	Cheque Date	Vendor Name	Description	Cheque Amount
Total For Department			170	\$20,854.46
<u>171</u>	-			
0070733	10/10/2019	Allstream Business Inc	Park Pavilion	\$44.30
			01-171-155-60327	
0070733	10/10/2019	Allstream Business Inc	Lions Hall	\$41.00
			01-171-159-60327	
0070733	10/10/2019	Allstream Business Inc	Arena/Carnegie Elevator	\$47.98
			01-171-171-60327	
0070735	10/10/2019	E.L.K. Energy Inc	Queen St - NE Corner	\$22.15
			01-171-099-60314	
0070735	10/10/2019	E.L.K. Energy Inc	Queen St - NW Corner	\$38.91
			01-171-099-60314	
0070735	10/10/2019	E.L.K. Energy Inc	21 Mill St - Lions Hall	\$17.63
			01-171-159-60314	
0070735	10/10/2019	E.L.K. Energy Inc	28 Division St S	\$294.96
			01-171-171-60314	
0070735	10/10/2019	E.L.K. Energy Inc	315 Queen St - Meter Cab	\$29.22
			01-171-099-60314	
0070735	10/10/2019	E.L.K. Energy Inc	315 Queen St - Pavilion	\$518.85
			01-171-155-60314	
0070735	10/10/2019	E.L.K. Energy Inc	21 Mill St - Lions Hall	\$368.20
			01-171-159-60314	
0070735	10/10/2019	E.L.K. Energy Inc	37 Beech St (42 Main)	\$179.75
			01-171-172-60314	
0070735	10/10/2019	E.L.K. Energy Inc	103 Park St	\$54.73
			01-171-135-60314	
0070735	10/10/2019	E.L.K. Energy Inc	103 Park St	\$460.24
			01-171-135-60314	
0070735	10/10/2019	E.L.K. Energy Inc	124 Fox - Ridgeview Park	\$280.55
			01-171-176-60314	
0070735	10/10/2019	E.L.K. Energy Inc	122 Fox St	\$298.47
			01-171-173-60314	
0070735	10/10/2019	E.L.K. Energy Inc	169 Cty Rd 34W (Cottam Rotary)	\$61.05
			01-171-099-60314	
0070741	10/10/2019	Reliance Home Comfort	24 Mill St - Lions Hall	\$24.00
			01-171-159-60314	
0070744	10/10/2019	Town of Kingsville (water)	Cedar Island Public Washrooms	\$296.45
			01-171-099-60314	
0070744	10/10/2019	Town of Kingsville (water)	ERCA - Park Washrooms	\$444.81
			01-171-099-60314	
0070768	10/15/2019	Chapman Signs	SIGNS - NO DUMPING	\$132.29
			01-171-099-60315	
0070769	10/15/2019	Cheema Cleaning Services Ltd	CLEANING SERVICES - SEPT 2019	\$410.00
			01-171-172-60315	
0070769	10/15/2019	Cheema Cleaning Services Ltd	CLEANING SERVICES - SEPT 2019	\$881.40
			01-171-171-60315	
0070770	10/15/2019	Christine Childs	HS - GERANIUM	\$18.27
			01-171-150-60344	
0070770	10/15/2019	Christine Childs	HS - MUM'S	\$76.32
			01-171-150-60344	
0070783	10/15/2019	Economy Rental Centre	AIR COMPRESSOR	\$161.90
			01-171-099-60318	

Town of Kingsville
Council Summary Report

Cheque Number	Cheque Date	Vendor Name	Description	Cheque Amount
0070790	10/15/2019	Gillett Sheet Metal Inc.	REPAIR DAMAGE TO BOX 01-171-099-60316	\$1,039.99
0070801	10/15/2019	Kingsville Home Hardware	SCREW EYES 01-171-099-60315	\$4.05
0070801	10/15/2019	Kingsville Home Hardware	PARTS 01-171-099-60315	\$13.73
0070801	10/15/2019	Kingsville Home Hardware	PARTS 01-171-176-60315	\$51.66
0070801	10/15/2019	Kingsville Home Hardware	SUPPLIES 01-171-099-60315	\$42.71
0070801	10/15/2019	Kingsville Home Hardware	PARTS 01-171-099-60335	\$5.08
0070801	10/15/2019	Kingsville Home Hardware	PARTS 01-171-099-60315	\$23.37
0070801	10/15/2019	Kingsville Home Hardware	SUPPLIES - CARNEIGE 01-171-171-60315	\$88.91
0070825	10/15/2019	Phasor Industrial	LIONS HALL - SUPPLY LIGHTS 01-171-159-60315	\$29.93
0070826	10/15/2019	Pierascenzi Construction Limite	LIONS PARK - PH 1A-1B PPC#1 01-171-360-71645	\$75,025.58
0070827	10/15/2019	Practica	DOGGY BAGS 01-171-099-60335	\$224.55
0070833	10/15/2019	Queens Auto Supply	PARTS 01-171-099-60316	\$17.66
0070835	10/15/2019	Ron Koudys Landscape Archite	METTAWAS PARK - LANDSCAPE ARC 01-171-360-71154	\$17,448.78
0070836	10/15/2019	Ruthven Nursery & Garden Cer	MULCH 01-171-099-60344	\$27.46
0070836	10/15/2019	Ruthven Nursery & Garden Cer	TREE 01-171-099-60344	\$178.08
0070839	10/15/2019	Shilson Excavation & Trucking I	TOP SOIL 01-171-099-60337	\$447.74
0070849	10/15/2019	Southpoint Equipment	FLEET/EQUIP MAINTENANCE 01-171-099-60316	\$325.93
0070860	10/15/2019	Vertechs Elevators Ontario Inc.	ELEVATOR MAINTENANCE - AUG 01-171-171-60315	\$330.72
0070861	10/15/2019	Waddick Fuels	DYED ULS 01-171-099-60340	\$970.08
0070861	10/15/2019	Waddick Fuels	DYED ULS 01-171-099-60340	\$970.08
0070864	10/15/2019	Warkentin Plumbing	PLUMBING MAINT - LIONS HALL 01-171-159-60315	\$220.61
0070865	10/15/2019	Windsor Factory Supply	PARTS 01-171-099-60316	\$1.00
0070869	10/15/2019	Wolseley Canada Inc	DRAIN REPIAR 01-171-099-60315	\$66.94
0070875	10/22/2019	Cogeco	103 Park St 01-171-135-60327	\$119.90
0070877	10/22/2019	Enbridge Gas Inc.	122 Fox St 01-171-173-60314	\$26.29
0070877	10/22/2019	Enbridge Gas Inc.	124 Fox St 01-171-176-60314	\$23.36
0070877	10/22/2019	Enbridge Gas Inc.	21 Mill St - Lions Hall 01-171-159-60314	\$26.60
0070877	10/22/2019	Enbridge Gas Inc.	28 Division St S 01-171-171-60314	\$22.39
0070877	10/22/2019	Enbridge Gas Inc.	37 Beech St 01-171-172-60314	\$25.07

Town of Kingsville Council Summary Report

Cheque Number	Cheque Date	Vendor Name	Description	Cheque Amount
0070878	10/22/2019	HYDRO ONE	ERCA - Ticket Booth 01-171-099-60314	\$36.37
0070878	10/22/2019	HYDRO ONE	1741 Jasperson Lane 01-171-177-60314	\$269.34
0070879	10/22/2019	Reliance Home Comfort	315 Queen 01-171-155-60314	\$86.49
0070890	10/24/2019	B&T Waechter Holdings Ltd (Cc	DECK BOX 01-171-099-60315	\$254.39
0070898	10/24/2019	Cedar Creek Landscaping	GRASS CUTTING CONTRACT 01-171-072-60120	\$13,776.26
0070900	10/24/2019	Cintas Canada Limited	BIA - MATS 01-171-171-60315	\$68.64
0070902	10/24/2019	Cogeco	37 Beech Street 01-171-172-60327	\$121.45
0070909	10/24/2019	Economy Rental Centre	EQUIPMENT RENTAL 01-171-099-60318	\$122.11
0070911	10/24/2019	Enbridge Gas Inc.	103 Park St 01-171-135-60314	\$93.86
0070913	10/24/2019	E.R.(Bill) Vollans Ltd.	KIOTI REPAIR 01-171-099-60316	\$336.63
0070919	10/24/2019	Fastenal Canada	CEMENT VIBRATOR KIT 01-171-099-60316	\$589.93
0070920	10/24/2019	The Feed Store	WHOLEOATS 01-171-099-60337	\$18.50
0070923	10/24/2019	Form & Build Windsor	FLOAT / EDGER 01-171-099-60315	\$264.07
0070956	10/24/2019	Merchant Paper Company	SUPPLIES - GROVEDALE 01-171-135-60315	\$3,156.75
0070968	10/24/2019	Phasor Industrial	SERVICE - PAVILION GAZEBO 01-171-155-60315	\$195.00
0070971	10/24/2019	Plant Products	GRASS SEED 01-171-099-60337	\$127.20
0070972	10/24/2019	Princess Auto Ltd.	REPAIR PARTS 01-171-099-60316	\$231.95
0070981	10/24/2019	Sam's Service Facility	17-02 - SERVICE & BRAKES 01-171-099-60316	\$499.85
0070981	10/24/2019	Sam's Service Facility	SMALL TIRE REPAIR 01-171-099-60316	\$30.02
0070998	10/24/2019	Tire Tyme	LAWNMOWER - TIRE REPAIR 01-171-099-60316	\$127.20
0071000	10/24/2019	Truax Lumber	ROTARY PARK - BENCHES 01-171-099-60315	\$65.04
0071000	10/24/2019	Truax Lumber	CONCRETE MIX - MEMORIAL PLAQUE 01-171-099-60315	\$5.01
0071000	10/24/2019	Truax Lumber	ROTARY PARK - BENCHES 01-171-099-60315	\$75.83
0071000	10/24/2019	Truax Lumber	WIRE MESH/REBAR 01-171-099-60315	\$127.76
0071005	10/24/2019	Warkentin Plumbing	WATER HEATER - RUTHVEN LIBRARY 01-171-173-60315	\$1,006.41
0071005	10/24/2019	Warkentin Plumbing	REPAIRS - SPLASH PAD 01-171-173-60315	\$402.16
0071005	10/24/2019	Warkentin Plumbing	INSTALL WTR FOUNTAIN-CARNEGIE 01-171-171-60315	\$1,412.43
0071012	10/25/2019	Enbridge Gas Inc.	315 Queen St 01-171-155-60314	\$31.97

**Town of Kingsville
Council Summary Report**

Cheque Number	Cheque Date	Vendor Name	Description	Cheque Amount
Total For Department 171				\$126,534.30
<u>172</u>	-			
0070782	10/15/2019	Maggie Durocher	LUNCH - FIREWORKS SPONSOR 01-172-099-60625	\$27.47
0070986	10/24/2019	SiteOne Landscape Supply	FOL - SEQUENCER 01-172-099-60315	\$270.25
0071009	10/24/2019	Windsor Parade Corporation	SANTA CLAUS PARADE 2019 01-172-099-60622	\$12,000.00
Total For Department 172				\$12,297.72
<u>173</u>	-			
0070733	10/10/2019	Allstream Business Inc	Boat Ramp - 599 Cedar Dr 01-173-099-60327	\$44.30
0070744	10/10/2019	Town of Kingsville (water)	Heritage Rd - Docks 01-173-099-60314	\$401.46
0070744	10/10/2019	Town of Kingsville (water)	Docks - Cedar Island Dr 01-173-099-60314	\$1,660.25
0070765	10/15/2019	Build Source	ALTERATIONS TO BOAT RAMP 01-173-099-60315	\$5,957.00
0070878	10/22/2019	HYDRO ONE	Cedar Beach Marina - West Dock 01-173-099-60314	\$49.70
0070878	10/22/2019	HYDRO ONE	Cedar Island Washrooms 01-173-099-60314	\$68.77
0070899	10/24/2019	Chapman Signs	SIGNS - NO WAKE 01-173-099-60315	\$330.00
Total For Department 173				\$8,511.48
<u>174</u>	-			
0070800	10/15/2019	K Design Studio	2019 MIG FEST - LOGO 01-174-099-60306	\$1,775.71
0070842	10/15/2019	Sims Publications Incorporated	AD - MIG FEST 01-174-099-60306	\$241.17
0070842	10/15/2019	Sims Publications Incorporated	AD - MIG FEST 01-174-099-60306	\$77.85
0070908	10/24/2019	Maggie Durocher	MIG FEST EGG HUNT, CIB FRAMES 01-174-099-60828	\$92.09
0070985	10/24/2019	Sims Publications Incorporated	AD - MIG FEST 2019 01-174-099-60306	\$241.17
0070985	10/24/2019	Sims Publications Incorporated	AD - MIG FEST 2019 01-174-099-60306	\$241.17
0070985	10/24/2019	Sims Publications Incorporated	AD EARLUG - MIG FEST 2019 01-174-099-60306	\$77.85
0070985	10/24/2019	Sims Publications Incorporated	AD EARLUG - MIG FEST 2019 01-174-099-60306	\$77.85

**Town of Kingsville
Council Summary Report**

Cheque Number	Cheque Date	Vendor Name	Description	Cheque Amount
0071023	10/25/2019	T-Shirt Monkey	MIG FEST - SHIRTS 01-174-099-60820	\$3,726.45
Total For Department			174	\$6,551.31
<u>175</u>	-			
0070737	10/10/2019	Minister of Finance (OPP)	OPP SALARIES & TS SECURITY 01-175-150-60772	\$3,959.96
0070765	10/15/2019	Build Source	TS - BUILD STAIRS 01-175-150-60770	\$1,037.49
0070788	10/15/2019	G4S Secure Solutions (Canada	TALL SHIPS SECURITY 8/18-8/24 01-175-150-60772	\$1,092.00
0070789	10/15/2019	Game Change Coaching & Con	TRAINING 01-175-099-60254	\$2,518.56
0070791	10/15/2019	Sherry Halsey	KINDERGYM SUPPLIES 01-175-099-60627	\$10.43
0070801	10/15/2019	Kingsville Home Hardware	TS - FENCE PAINT 01-175-099-60627	\$99.98
0070808	10/15/2019	Loblaw Inc.	KIDS IN THE KITCHEN 01-175-099-60627	\$30.30
0070825	10/15/2019	Phasor Industrial	TS - TEMP PANEL/SHORE POWER 01-175-150-60771	\$5,209.46
0070830	10/15/2019	Catherine Pruissen	KIDS IN THE KITCHEN SUPPLIES 01-175-066-40625	\$46.37
0070847	10/15/2019	Southpoint Publishing Inc	AD-TS, PUB NOT GRN HSE 01-175-150-60774	\$641.09
0070868	10/15/2019	Windward Isles Sailing Compan	TS-PICTON CASTLE INITIAL DEP 01-175-150-60767	\$13,566.82
0070949	10/24/2019	Loblaw Inc.	KIDS IN THE KITCHEN 01-175-099-60627	\$35.37
0070949	10/24/2019	Loblaw Inc.	KIDS IN THE KITCHEN 01-175-099-60627	\$22.62
0070970*	10/24/2019	Robyn Picotte	RFND - CPR COURSE CANCELLED 01-175-099-60627	\$106.19
Total For Department			175	\$28,376.64
<u>176</u>	-			
0070782	10/15/2019	Maggie Durocher	CIB AWARDS - NS SEP 26-29/19 01-176-099-60654	\$2,066.01
0070908	10/24/2019	Maggie Durocher	MIG FEST EGG HUNT, CIB FRAMES 01-176-099-60651	\$8.14
Total For Department			176	\$2,074.15
<u>177</u>	-			
0070740	10/10/2019	Ontario Cutural Attractions Func	OCAF REPAYMENT-HIGHLAND GAMES 01-177-058-40502	\$2,100.00

**Town of Kingsville
Council Summary Report**

Cheque Number	Cheque Date	Vendor Name	Description	Cheque Amount
0070751	10/15/2019	Carol Agapito	WFCU SPONSORSHIP W&DHDA 01-177-066-41350	\$500.00
0071018	10/25/2019	Postmedia Network Inc	ADS - HIGHLAND GAMES 01-177-099-60306	\$2,000.00
Total For Department 177				\$4,600.00
<u>178</u>	-			
0070813	10/15/2019	Merchant Paper Company	FLOOR SCRUBBER - GROVEDALE 01-178-360-71855	\$11,152.25
Total For Department 178				\$11,152.25
<u>180</u>	-			
0070763	10/15/2019	Robert Brown (Employee)	TRAVEL - OPPI CONFERENCE 01-180-099-60254	\$946.63
0070781	10/15/2019	Dillon Consulting	NOISE ASSESSMENT - 281 MAIN ST 01-180-099-60326	\$1,186.93
0070810	10/15/2019	Macaulay Shiomi Howson Ltd.	194 DIVISION LPAT 01-180-099-60326	\$1,628.16
0070815	10/15/2019	Monarch Office Supply	OFFICE SUPPLIES - SEPT 2019 01-180-099-60301	\$18.26
0070831	10/15/2019	Purolator Courier Service	COURIER SERVICES 01-180-099-60305	\$28.34
0070847	10/15/2019	Southpoint Publishing Inc	AD-TS, PUB NOT GRN HSE 01-180-099-60306	\$409.07
0070851	10/15/2019	Storey Samways Ltd	MAT LEAVE COVERAGE 01-180-072-60120	\$2,807.76
0070853	10/15/2019	Telus Mobility	CELL PHONE - SEP 28 - OCT 27 01-180-099-60327	\$45.79
0070907	10/24/2019	Dillon Consulting	NOISE ASSESSMENT - 281 MAIN ST 01-180-099-60326	\$318.71
0070945 *	10/24/2019	Anna Lamarche	RFND APP FOR CONSENT B/15/19 01-180-062-40682	\$1,000.00
0070991	10/24/2019	Storey Samways Ltd	MAT LEAVE COVERAGE 01-180-072-60120	\$3,404.48
Total For Department 180				\$11,794.13
<u>181</u>	-			
0070734	10/10/2019	Bell Canada	BIA Phone 01-181-099-60327	\$113.21
0070736	10/10/2019	Jardine Lloyd Thompson Canac	CONTENT INSURANCE 01-181-099-60317	\$48.60
0070750	10/15/2019	Advance Business Systems	BIA COPIES 01-181-099-60301	\$108.03
0070753	10/15/2019	AIIM - Avant Imaging & Integrat	BIA DOLLARS 01-181-170-60812	\$1,114.27

Town of Kingsville Council Summary Report

Cheque Number	Cheque Date	Vendor Name	Description	Cheque Amount
0070759	10/15/2019	Christina Bedal	REFRESHMENTS-BRD MEETING 01-181-099-60317	\$37.39
0070759	10/15/2019	Christina Bedal	TRAVEL - BIZ RET & EXP - SEPT 01-181-099-60819	\$428.42
0070874	10/22/2019	Bell Canada	BIA Internet 01-181-099-60327	\$36.63
0070901	10/24/2019	Cindy's Home and Garden	MUM PLANTERS 01-181-170-60839	\$4,884.48
0070978	10/24/2019	RKM Awards & Promotional Prc	HONOUR AWARDS 01-181-099-60317	\$30.53

Total For Department 181 \$6,801.56

185

0070748	10/15/2019	4imprint, Inc.	EDC PROMO - CERT HOLDERS 01-185-099-63103	\$2,734.85
0070874	10/22/2019	Bell Canada	BIA Toll Free 01-185-099-60327	\$12.18
0070948	10/24/2019	License to Sear	DINNER FOR CONFERENCE-NOV 13 01-185-099-63113	\$1,525.79
0071022	10/25/2019	Tourism Windsor Essex Pelee I	SARNIA FUSHION BOOTH - 2019 01-185-099-63104	\$254.40

Total For Department 185 \$4,527.22

186

0070745	10/10/2019	TD Canada Trust - RM Visa	KMHAC WEB SERVER 01-186-099-63203	\$33.84
0070762	10/15/2019	Veronica Brown	RESEARCH ASSITANCE - SEPT 2019 01-186-099-63200	\$420.00

Total For Department 186 \$453.84

201

0070743	10/10/2019	TD Canada Trust - RM Visa	19-03 COMPUTER MOUNTS 02-201-360-71946	\$361.43
0070746*	10/15/2019	1364674 Ontario Ltd	RFND DEP - W19-0013 02-201-006-12068	\$859.22
0070752	10/15/2019	AGO Industries Inc.	Q4 CLOTHING - ENV SERVICES 02-201-072-60216	\$807.36
0070754	10/15/2019	Erica Allen	DWWA TRAINING - LONDON OCT1-2 02-201-098-60254	\$439.19
0070761	10/15/2019	Steve Branch	TRAVEL - WOWWC CONF - OCT1-2 02-201-098-60254	\$190.98
0070766	10/15/2019	Caduceon Enterprises Inc.	COMMISSIONING - 200 MAIN ST 02-201-099-63025	\$79.37
0070766	10/15/2019	Caduceon Enterprises Inc.	COMMISSIONING - 200 MAIN ST 02-201-099-63025	\$39.69

Town of Kingsville
Council Summary Report

Cheque Number	Cheque Date	Vendor Name	Description	Cheque Amount
0070767	10/15/2019	Cedar Creek Landscaping	GRASS CUTTING - SEPT 2019 02-201-099-60315	\$366.34
0070774	10/15/2019	comPeters inc.	LOCATE SOFTWARE - OCT FEE 02-201-099-63020	\$381.60
0070777	10/15/2019	D & L Digging	WTR SERVICE - 1633 HERITAGE RD 02-201-099-63025	\$1,692.27
0070799	10/15/2019	Joe Meloche Ford Sales Ltd	06-01 & 19-03 FORD 3350 02-201-360-71946	\$67,392.77
0070799	10/15/2019	Joe Meloche Ford Sales Ltd	19-03 - ALL WEATHER MATS 02-201-360-71946	\$273.29
0070801	10/15/2019	Kingsville Home Hardware	19-03 - TAP SCREWS 02-201-360-71946	\$22.38
0070801	10/15/2019	Kingsville Home Hardware	BATTERIES FOR LOCATOR 02-201-099-60357	\$24.40
0070804*	10/15/2019	Shawn Kwiat	RFND DAMAGE TO INVISIBLE FENCE 02-201-180-60403	\$103.79
0070807	10/15/2019	Dave Levy	MILEAGE - OWWEO TRAINING 02-201-098-60254	\$172.36
0070815	10/15/2019	Monarch Office Supply	OFFICE SUPPLIES - SEPT 2019 02-201-099-60301	\$82.67
0070815	10/15/2019	Monarch Office Supply	OFFICE SUPPLIES - SEPT 2019 02-201-099-60317	\$29.98
0070821	10/15/2019	Ontario One Call	NOTIFICATIONS - SEPT 02-201-099-63020	\$277.61
0070828*	10/15/2019	Madeline Pratt	RFND WTR INSTALL DEPOSIT 02-201-031-21476	\$500.00
0070829	10/15/2019	Preview Inspections and Consu	BACKFLOW PREVENTION - SEPT/19 02-201-180-60405	\$1,933.44
0070832	10/15/2019	QMI-SAI Canada Limited	DWQMS EXTERNAL AUDIT 02-201-099-60319	\$801.36
0070833	10/15/2019	Queens Auto Supply	SHOP SUPPLIES - WATER 02-201-099-60335	\$37.62
0070837	10/15/2019	Sam's Service Facility	06-02 - REPLACE MASTER CYLINDE 02-201-099-60316	\$539.58
0070853	10/15/2019	Telus Mobility	CELL PHONE - SEP 28 - OCT 27 02-201-099-60327	\$320.54
0070854	10/15/2019	Tire Tyme	12-01 - NEW TIRES 02-201-099-60316	\$4,196.48
0070862	10/15/2019	Walkerton Clean Water Centre	SAFE DRK'G WTR - A PLANCKE 02-201-098-60254	\$345.00
0070876	10/22/2019	Dell Canada Inc	COMPUTER MONITOR 02-201-099-60302	\$244.21
0070876	10/22/2019	Dell Canada Inc	COMPUTER DOCK 02-201-099-60302	\$219.79
0070880*	10/22/2019	Joshua Rodrigues	RFND WTR ACCT OVERPAYMENT 02-201-006-12067	\$117.84
0070891*	10/24/2019	Bella Bath & Body	RFND WTR - 3 MAIN ST E 02-201-006-12067	\$168.20
0070892 *	10/24/2019	Eric Belanger	RFND WTR ACCT OVERPAYMENT 02-201-006-12067	\$100.26
0070896	10/24/2019	Canada Post Corporation	WATER - G/S & KING ARREARS 02-201-099-60303	\$3,292.47
0070918	10/24/2019	Evans Utility and Municipal	HYDRANT GATE VALVE 02-201-099-63045	\$340.90
0070926	10/24/2019	Gillett Sheet Metal Inc.	RACK - SAFETY FENCE 02-201-099-60335	\$1,018.87
0070927	10/24/2019	Jeffrey Godin	C TECH CERTIFICATION-J GODIN 00 02-201-098-60254	\$249.12

**Town of Kingsville
Council Summary Report**

Cheque Number	Cheque Date	Vendor Name	Description	Cheque Amount
0070930	10/24/2019	Hach Sales & Service Canada L	POCKET CHLORIMETER 02-201-099-60357	\$488.45
0070936	10/24/2019	ICONIX Waterworks LP	METERS - WOODSIDE/CRONOS 02-201-066-40902	\$2,500.24
0070936	10/24/2019	ICONIX Waterworks LP	METERS - WOODSIDE/CRONOS 02-201-099-63015	\$3,049.74
0070936	10/24/2019	ICONIX Waterworks LP	5/8" x 3/4" RESIDENTIAL METERS 02-201-099-63015	\$5,812.53
0070938*	10/24/2019	Jeffrey Kehoe	RFND WTR - 155 WOODYCREST AVE 02-201-006-12067	\$169.22
0070943	10/24/2019	KTI Limited	SMART POINTS - METERS 02-201-099-63015	\$4,890.58
0070951	10/24/2019	LSI Supply Inc	RAGS & GREASE 02-201-099-60335	\$53.86
0070965*	10/24/2019	Randy Ouellette	RFND WTR - 1607 SEACLIFF DR 02-201-006-12067	\$47.74
0070969*	10/24/2019	Mary Jane Phillips	RFND WTR - 1688 ROAD 4 W 02-201-006-12067	\$77.54
0070975	10/24/2019	RC Spencer Associates Inc.	WATERMAIN EXT - SW SERV AREA 02-201-360-71952	\$671.62
0070984	10/24/2019	Signs by Nommel	19-03 - DECALS 02-201-360-71946	\$432.48
0071007	10/24/2019	Windsor Factory Supply	CURB BOX REPAIR MATERIAL 02-201-180-60403	\$20.48
0071010	10/24/2019	Wolseley Canada Inc	LOCATE TEST STATIONS 02-201-099-63020	\$223.87

Total For Department 201 \$106,460.73

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0070735	10/10/2019	E.L.K. Energy Inc	98 McCallum Dr 02-242-099-60314	\$45.16
0070735	10/10/2019	E.L.K. Energy Inc	Bernath Pump Station 02-242-099-60314	\$26.44
0070735	10/10/2019	E.L.K. Energy Inc	67 Heritage Sewage 2 02-242-099-60314	\$1,862.53
0070735	10/10/2019	E.L.K. Energy Inc	250 Queen St 02-242-099-60314	\$297.86
0070767	10/15/2019	Cedar Creek Landscaping	GRASS CUTTING - SEPT 2019 02-242-099-60315	\$524.06
0070781	10/15/2019	Dillon Consulting	K'VILLE SAN. SYS - MASTER PLAN 02-242-360-71357	\$1,399.86
0070820	10/15/2019	Ontario Clean Water Agency	OPERATIONS & MAINT - OCT 2019 02-242-320-64360	\$83,241.07
0070820	10/15/2019	Ontario Clean Water Agency	OPERATIONS&MAINT - ADDITIONAL 02-242-099-60316	\$14,920.59
0070870	10/15/2019	Wood Environment & Infrastruc	LAKESIDE PRK - SANITARY SEWER 02-242-360-71864	\$14,288.14
0070878	10/22/2019	HYDRO ONE	Normandy Pump Station 02-242-099-60314	\$82.33
0070878	10/22/2019	HYDRO ONE	1562 Heritage Rd Pump 4 02-242-099-60314	\$75.11
0070878	10/22/2019	HYDRO ONE	1053 Cedar Dr 02-242-099-60314	\$169.54

**Town of Kingsville
Council Summary Report**

Cheque Number	Cheque Date	Vendor Name	Description	Cheque Amount
0070878	10/22/2019	HYDRO ONE	1460 Road 2 East Pump 02-242-099-60314	\$769.18
0070907	10/24/2019	Dillon Consulting	K'VILLE SAN. SYS - MASTER PLAN 02-242-360-71357	\$1,028.79

Total For Department 242 \$118,730.66

243 -

0070735	10/10/2019	E.L.K. Energy Inc	168 Cty Rd 27 N 02-243-099-60314	\$196.36
0070735	10/10/2019	E.L.K. Energy Inc	Rear 17 Lyle 02-243-099-60314	\$40.53
0070735	10/10/2019	E.L.K. Energy Inc	16 whitewood (Behind) 02-243-328-64365	\$16.83
0070735	10/10/2019	E.L.K. Energy Inc	168 Cty Rd 27 N - Lagoon 02-243-099-60314	\$77.24
0070820	10/15/2019	Ontario Clean Water Agency	OPERATIONS & MAINT - OCT 2019 02-243-320-64360	\$6,084.16
0071013	10/25/2019	Gosfield North Communications	Pump House Alarm 02-243-099-60327	\$48.15

Total For Department 243 \$6,463.27

* Note GST Rebate details are omitted, but are included in the totals **\$1,233,128.09**



2021 Division Road North
Kingsville, Ontario N9Y 2Y9
(519) 733-2305
www.kingsville.ca
kingsvilleworks@kingsville.ca

Date: October 28, 2019
To: Mayor and Council
Author: G.A. Plancke / Director of Municipal Services
RE: York Phase 4A Final Acceptance
Report No.: MS 2019 - 46

AIM

To recommend "Final Acceptance" of the York Phase 4A subdivision (extension of Conservation Blvd, Golfview Dr.)

BACKGROUND

In a formal written request to Municipal Services, the Developer's Engineer (Kyle Edmunds P. Eng. / Dillon Consulting Limited.) has requested that the subdivision Development be granted Final Acceptance and that all securities be returned to the Developer.

As per the Town's current Development Standards Manual, The Developer/Consultant is to formally request "Final Acceptance" from the Director of Municipal Services in order for the Town to accept the subdivision as complete. Provided the Director endorses the request, a Resolution of Council officially accepting the subdivision is to be passed in order to transfer responsibility of the roadway and infrastructure to the Municipality. Once the Resolution has been passed, the Developer is no longer obligated to maintain or repair the infrastructure in the subdivision.

DISCUSSION

The York Phase 4A Subdivision was initially accepted by Council resolution # 744-2015 Oct 13, 2015. This Phase of subdivision includes fifty seven (57) single family / four (4) semi detached lots and is approximately 75% built out with very few available lots remaining.

All infrastructure has been satisfactorily constructed and installed, and all outstanding infrastructure deficiencies for this subdivision including surface asphalt as well as any Development Agreement requirements for this Development have been satisfied.

The request of the Developer's Engineer is supportable at this time.

LINK TO STRATEGIC PLAN

Manage residential growth through sustainable planning.

FINANCIAL CONSIDERATIONS

None at this time

CONSULTATIONS

Kyle Edmunds P. Eng. / Dillon Consulting Limited.
Sterling Ridge Infrastructure
Development Services

RECOMMENDATION

That Council grant “Final Acceptance” of the roadway and infrastructure for the York Phase 4A subdivision and further that;

The Clerk provide formal notification to the Developer of Council’s granting of Final Acceptance of the York Phase 4A subdivision.

G.A. Plancke
G.A. Plancke Civil Eng. Tech (Env)
Director of Municipal Services

Peggy Van Mierlo-West
Peggy Van Mierlo-West, C.E.T.
Chief Administrative Officer



Our File: 13-7740

October 28, 2019

SENT VIA EMAIL AND MAIL

Corporation of the Town of Kingsville
2021 Division Road North
Kingsville, ON
N9Y 2Y9

Attention: Andrew Plancke,
Director of Municipal Services

**York Subdivision, Phase 4A
Municipal Assumption of Infrastructure and Release of Securities**

On behalf of our client, 1156722 Ontario Limited, we request that Phase 4A of the York Subdivision be assumed by the municipality, and the release of the remaining securities. The surface course asphalt and sidewalk deficiencies have been completed.

If you require any additional information, please contact me at (519) 948-5000 or via email, kedmunds@dillon.ca.

Yours sincerely,

DILLON CONSULTING LIMITED

A handwritten signature in black ink, appearing to read "Kyle Edmunds", written over a light blue horizontal line.

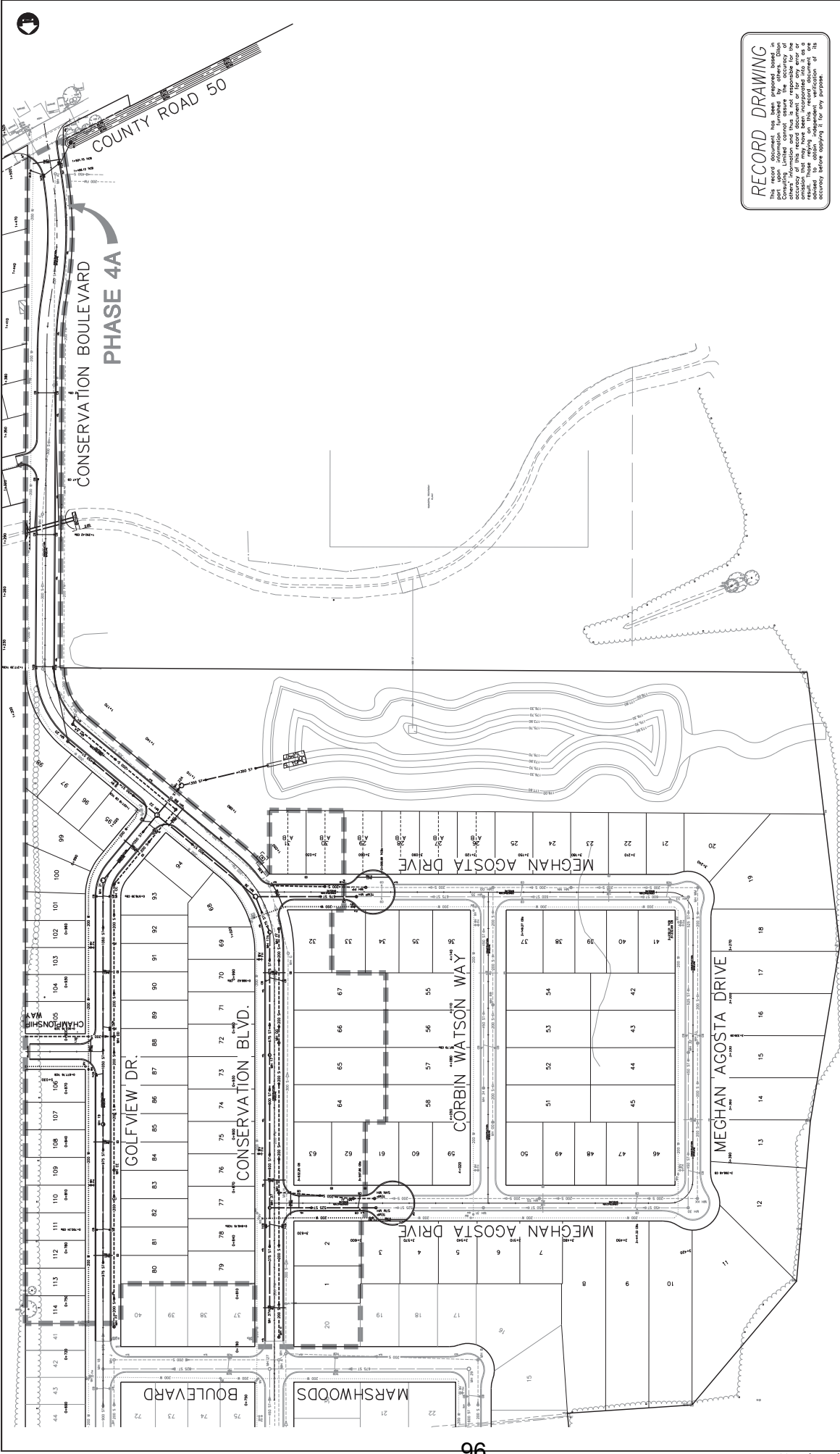
Kyle Edmunds, P.Eng.,
Project Manager

DAM:jrb

cc: Randy Koop, 1156722 Ontario Limited

3200 Deziel Drive
Suite 608
Windsor, Ontario
Canada
N8W 5K8
Telephone
519.948.5000
Fax
519.948.5054

**Dillon Consulting
Limited**



RECORD DRAWING

This record document has been prepared based on information furnished by the client. The client is responsible for the accuracy of the information and that it is not responsible for the consequences of any errors or omissions. The client is advised that this drawing is not to be used for any other purpose without the written permission of the engineer.

<div>Conditions of Use</div> <p>Verify dimensions and/or dimensions on drawing prior to use. Report any discrepancies to Dillon Consulting in writing.</p> <p>Do not scale dimension from drawing.</p> <p>Do not modify drawing, re-use it, or use it for purposes other than those intended. The client is responsible for the accuracy of the information and that it is not responsible for the consequences of any errors or omissions. The client is advised that this drawing is not to be used for any other purpose without the written permission of the engineer.</p>	<div>RECORD DRAWING</div>	<div>1156722 ONTARIO LIMITED</div>	<div><div>DILLON CONSULTING</div></div>	York Subdivision Phase 4A										PROJECT NO. 1254115-1000
														SHEET NO.



2021 Division Road North
Kingsville, Ontario N9Y 2Y9
(519) 733-2305
www.kingsville.ca
kingsvilleworks@kingsville.ca

Date: January 8, 2019
To: Mayor and Council
Author: G.A. Plancke / Director of Municipal Services
RE: Winterberry Subdivision (Holly St. Cranberry St.)
Final Acceptance
Report No.: MS 2019 - 07

AIM

To recommend "Final Acceptance" of the Winterberry Subdivision (Holly St. Cranberry St.)

BACKGROUND

In a formal written request to Municipal Services, the Developer's Engineer (Matthew Baird P. Eng. / Baird AE) has requested that the subdivision Development be granted Final Acceptance and that all securities be returned to the Developer.

As per the Town's current Development Standards Manual, The Developer/Consultant is to formally request "Final Acceptance" from the Director of Municipal Services in order for the Town to accept the subdivision as complete. Provided the Director endorses the request, a Resolution of Council officially accepting the subdivision is to be passed in order to transfer responsibility of the roadway and infrastructure to the Municipality. Once the Resolution has been passed, the Developer is no longer obligated to maintain or repair the infrastructure in the subdivision.

DISCUSSION

The Winterberry Subdivision was initially accepted by Council resolution in November of 2016. This thirty (30) semi-detached lot subdivision is completely full with no empty lots remaining.

All infrastructure has been satisfactorily constructed and installed, and all outstanding infrastructure deficiencies for this subdivision including surface asphalt as well as any Development Agreement requirements for this Development have been satisfied.

The request of the Developer's Engineer is supportable at this time.

LINK TO STRATEGIC PLAN

Manage residential growth through sustainable planning.

FINANCIAL CONSIDERATIONS

None at this time

CONSULTATIONS

Matthew Baird P. Eng. / Baird AE
Jim Liovas / Liovas Holdings LTD / 1078262 Ontario Ltd.
Development Services

RECOMMENDATION

That Council grant “Final Acceptance” of the roadway and infrastructure for the Winterberry Subdivision (Holly St. Cranberry St.) and further that;

The Clerk provide formal notification to the Developer of Council’s granting of Final Acceptance of the Winterberry Subdivision.

G.A. Plancke

G.A. Plancke Civil Eng.Tech (Env)
Director of Municipal Services

Peggy Van Mierlo-West

Peggy Van Mierlo-West, C.E.T.
Chief Administrative Officer

October 28, 2019

Town of Kingsville
2021 Division Road North
Kingsville, ON
N9Y2Y9

27 Princess St.
Unit 102
Leamington, ON
N8H 2X8
519.326.6161
1.844.842.9188

bairdAE.ca

ATTENTION: Andrew Plancke, Director of Municipal Services

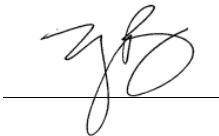
Re: Winterberry Development, Kingsville

During the course of construction at the above project, personnel from our office carried out site reviews and final inspection. These reviews were conducted following the procedures described in the Professional Engineers Ontario Guideline for Professional Engineers Providing General Review of Construction. Baird AE is not aware of any outstanding deficiencies in the construction. Our firm is of the opinion that the work is in general conformity with the drawings and specifications prepared.

Baird requests that the town consider 'Final Acceptance' of the Winterberry Development.

Trusting you will find the above satisfactory; however, if you have any questions please contact the undersigned, I remain.

All of which is respectfully submitted,



Matthew J. Baird, P.Eng. PMP SCPM
President
BAIRD AE





2021 Division Road North
Kingsville, Ontario N9Y 2Y9
(519) 733-2305
www.kingsville.ca
kingsvilleworks@kingsville.ca

Date: October 30, 2019

To: Mayor and Council

Author: Robert Brown, H. Ba, MCIP, RPP
Manager, Planning Services

RE: Application for Extension of Part Lot Control by Suburban Homes
(1991) Ltd.
7 & 9 Lukas Dr. & 10 & 12 Robin Court
Blocks 61 and 62, Plan 12M 598

Report No.: PS 2019-051

AIM

To provide Mayor and Council with information on applications to extend three previously-approved part lot control exemption by-laws.

BACKGROUND

In December of 2014 Council approved Part Lot Control via By-law 101-2014 for Phase 8A of the Royal Oak at the Creek subdivision for Blocks 52 to 90. This provided the developer the ability to construct semi-detached dwellings and subdivide those into individual units for sale.

All of the blocks, with the exception of 61 and 62 have been fully developed and subdivided for individual sale. The owner of Block 61 and 62 (See Appendix A) has the parcels for sale but currently no buyer or construction plans that would be conclude prior to expiration of the Part Lot Control exemption in December of 2019. As such they are asking for an extension of the Part Control exemption on Block 61 and 62.

DISCUSSION

The subject lands are zoned 'Residential Zone 2 Urban' - Exception 6 (R2.1-6) which permits a mix of single-detached, semi-detached, and town house dwellings. The application for Part Lot Control Exemption applies to two (2) blocks that have been identified for development of semi-detached dwelling units. The application for Part Lot

Control Exemption, therefore, maintains the intent and conforms to the Town of Kingsville Comprehensive Zoning By-law 1-2014.

The extension to the lifting of Part Lot Control for the subject lands is considered appropriate for the orderly development of the lands and will facilitate the completion of development of Phase 8A of Royal Oak at the Creek Subdivision. To ensure Part Lot Control Exemption does not remain open indefinitely, it is recommended that the by-law contain an expiry date. In this case, the by-law should expire three (3) years following enactment by Council. This time frame provides sufficient time for completion of the remaining two blocks. A copy of the proposed Part Lot Control Exemption By-law can be found in Appendix B.

LINK TO STRATEGIC PLAN

Manage residential growth through sustainable planning.

FINANCIAL CONSIDERATIONS

The development of the blocks will result in an increase in assessment once construction has been completed.

CONSULTATIONS

There is no additional consultation on extensions of part lot control as it is a technical issue and in this case only applies to two blocks that will see similar development to what exists on the surrounding lands.

RECOMMENDATION

It is recommended that Council:

approve the extension of Part Lot Control Exemption, By-law 101-2014, to allow Blocks 61 and 62 on Plan 12M 598 to continue to be exempt from Section 50(5) of the Planning Act, and that Council authorize and direct Planning Services to register the by-law (98-2019) on title.

Robert Brown

Robert Brown, H. Ba, MCIP, RPP
Manager, Planning Services

Peggy Van Mierlo-West

Peggy Van Mierlo-West, C.E.T.
Chief Administrative Officer

Block 61 & 62



Legend

Essex Municipalities

<all other values>

Kingsville

Street

Severance

Kingsville Assessment

Notes

PLC Exemption

THIS MAP IS NOT TO BE USED FOR NAVIGATION

Copyright the Corporation of the County of Essex, 2012. Data herein is provided by the Corporation of the County of Essex on an 'as is' basis. Assessment parcel provided by Teranet Enterprises Inc. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable.

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11/1/2019

THE CORPORATION OF THE TOWN OF KINGSVILLE

BY-LAW 98-2019

**Being a by-law to extend the exemption from Part Lot Control
Pursuant to Section 50(7) of the Planning Act as provide for in
By-law 101-2014**

(Royal Oak at the Creek Subdivision, Phase 8A – Plan 12M-598)

WHEREAS Subsection 50 (7.4) of the *Planning Act, R.S.O. 1990 c.P. 13*, as amended, authorizes Council by By-law to extend the time period specified by the expiration of a by-law to designate lands with a registered plan of subdivision as lands subject to part-lot control;

AND WHEREAS Subsection 50 (7.5) of the Planning Act authorizes Council by By-law to repeal or amend a by-law to designate lands within a registered plan of subdivision as land not subject to part-lot control, in order to delete part of the land described in it;

**NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE
TOWN OF KINGSVILLE ENACTS AS FOLLOWS:**

1. By-law 101-2014 is amended by:
 - a) Deleting 'Blocks 52 to 90' from item 1. and replacing with Blocks 61 and 62.
 - b) Deleting item 3. the date 'December 8, 2019' and inserting in its place the following date 'December 8, 2022'

**READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED THIS
12th DAY OF NOVEMBER, 2019.**

MAYOR, Nelson Santos

CLERK, Jennifer Astrologo



2021 Division Road North
Kingsville, Ontario N9Y 2Y9
(519) 733-2305
www.kingsville.ca
kingsvilleworks@kingsville.ca

Date: October 31, 2019

To: Mayor and Council

Author: Robert Brown, H. Ba, MCIP, RPP
Manager, Planning Services

RE: Application for Site Plan Approval SPA 23/19 by
Chris Chevalier
318 County Road 8
Part of Lot 11, Concession 11

Report No.: PS 2019-053

AIM

To provide the Mayor and Council with details on the proposed development of a building for use as a micro license cannabis facility on lands located at 318 County Road 8, in the Town of Kingsville.

BACKGROUND

The subject land totals 20.23 ha (50 ac.) and contains a single detached house and several outbuildings. The applicant is proposing to develop an internal growing operation for the production of cannabis (Cannabis Production Facility (CPF). At the October 15, 2019 meeting of Council the applicant received approval of an amendment to the Kingsville Zoning By-law to permit a CPF and an amendment to the Kingsville Official Plan to permit a new build CPF. The applicant has made application for the next step in the process, site plan approval which outlines the detailed specifics of the new building including odour control, building placement, driveway access, parking and security. (Appendix A)

DISCUSSION

1.0 Provincial Policy Statement

There are no issues of Provincial significance raised by this application.

2.0 Official Plan

The subject property is designated 'Agriculture' and subject to the policies under Section 3.1 of the Official Plan for the Town of Kingsville. The proposed site plan layout and associated agreement to establish conforms to the Official Plan.

3.0 Comprehensive Zoning By-Law – Town of Kingsville

The subject property is zoned 'Agricultural Zone Exception 79 (A1-79)'. The attached site plan has been reviewed and the proposed new development will be in compliance with all provisions of the Town of Kingsville Zoning By-law 1-2014 the site-specific regulations outlined by under the A1-79 Zone.

More specifically the zoning implements the odour control requirements for a cannabis production facility. This involves the installation of the required 'air treatment control' system. The system must be designed by a qualified person and result in no perceptible odour at the property line of the subject parcel. The applicant must also provide a maintenance schedule for the system and demonstrate that the system is operational prior to beginning operations.

The odour control provisions are implemented and regulated through the zoning by-law. Non-compliance will result in a zoning order to comply with fines and provincial prosecution possible should corrective actions not be taken. The odour control plan itself will be attached as an Appendix to the site plan agreement for ease of tracking and reference in the future.

The specific odour control that is being utilized in the operation is carbon filtration. Each individual pod has a self-contained system for light, ventilation and odour control. Areas used for production and drying will also require odour and climate control. Specifications on the system are outlined in Appendix B.

4.0 Site Plan

A concern during the zoning process was the addition of fencing to cannabis producing properties to satisfy Health Canada security requirements. Because the operation is small in scale and an indoor grow versus greenhouse fencing is not required. The proposed building will however be located back from the road and is surrounded by an existing mature tree row.

Lighting details for the cannabis facility would be similar to a commercial/industrial building, full-cut-off and dark sky complaint for any exterior security lighting.

Water supply for the facility will be provided by private well which will full meet the needs of the operation. A new private septic system will be needed for the building and is shown on the site plan.

Site Plan Security Deposit

The principle concern with the establishment of MMPFs in the Town of Kingsville has been the uncertainty of odour control and grow light issues. Collection of a 50% deposit based on the cost of lighting and odour control has been the accepted, recommended standard to date. For this development the deposit would be solely based on odour control. Lighting control for grow lights is not a concern as this is an indoor grow versus a greenhouse.

As this can represent a significant amount to the developer the site plan agreement is structured in such a way that securities can be released as requirements are reviewed to the satisfaction of the Town.

LINK TO STRATEGIC PLAN

Support growth of the business community.

FINANCIAL CONSIDERATIONS

Both indoor and greenhouse grow facility represent a considerable investment for applicants. There will be an increase in assessment resulting from the proposal once it is completed. Building permit fees and development charges will be collected at the time of permit.

CONSULTATIONS

Agency or Administrator	Comment
Essex Region Conservation Authority Watershed Planner	<ul style="list-style-type: none">• Full comment is attached as Appendix 'C';• ERCA has indicated no additional comment and their original comment related to the Official Plan and Zoning amendment remains unchanged.
Town of Kingsville Management Team	<ul style="list-style-type: none">• No concerns with the requested site plan.• The new building will need to comply with the requirements of the OBC.• A new septic system will be required for the new building
County of Essex	<ul style="list-style-type: none">• Any new buildings must comply with the required County Rd. setbacks• A traffic memo should be prepared by the consultant to speak to traffic movements and volume for the new development

RECOMMENDATION

It is recommended that:

Council approve the requested site plan approval for the development of a 535 sq. m (5,760 sq. ft.) building for an indoor cannabis production facility, detailed in the attached site plan (Appendix A) and subject to the conditions outlined in the site plan agreement.

Council require a security deposit of 50% of the total cost of the odour control system to be deposited with the Town prior to the release of any building permits.

Council authorize the Mayor and Clerk to sign the site plan agreement and register said agreement on title.

Robert Brown

Robert Brown, H. Ba, MCIP, RPP
Manager. Planning Services

Peggy Van Mierlo-West

Peggy Van Mierlo-West, C.E.T.
Chief Administrative Officer

Appendix A

roger m. sarrazin

3212 Division Road North
Cottam, Ontario N0R 1B0

Name of the project:

Chevalier Building

Location:

Kingsville
Ontario
Canada

Item	Ontario 2012 Building Code Data Matrix - Parts 3 or 9					OBC Reference - Farm Building						
1	Project Description: <div><div><input checked="" type="checkbox"/> New</div><div><input type="checkbox"/> Addition</div><div><input type="checkbox"/> Alteration</div></div> <div><input type="checkbox"/> Change of Use</div>					<div><input type="checkbox"/> Part 11</div> 11.1 to 11.4	<div><input type="checkbox"/> Part 3</div> 1.1.2.(A)	<div><input type="checkbox"/> Part 9</div> 1.1.2.(A) & 9.10.1.3.				
2	Major Occupancy(s) Industrial – F2 Building					3.2.2.55.	9.10.2.					
3	Building Area (m²)	Existing	0.00	New	538.65	Total	538.65	1.4.1.2.(A)	1.4.1.2.(A)			
4	Gross Area	Existing	0.00	New	614.91	Total	614.91	1.4.1.2.(A)	1.4.1.2.(A)			
5	Number of Storey(s)	Above grade	2	Below grade	0	1.4.1.2.(A) & 3.2.1.1.						
6	Number of Streets/Fire Fighter Access	1 = COUNTY ROAD 8					3.2.2.10 & 3.2.5.	9.10.20.				
7	Building Classification	Industrial – F2 Building					3.2.2.	9.10.2.				
8	Sprinkler System Proposed <div><div><input type="checkbox"/> existing</div><div><input checked="" type="checkbox"/> proposed</div></div> <div>3.2.2.79. F3, up to 2 Storeys</div>					3.2.2.55.	9.10.8.2.					
9	Standpipe required	<div><input type="checkbox"/> Yes</div> <div><input checked="" type="checkbox"/> No</div>					3.2.9.1.(1).(a)	N/A				
10	Fire Alarm required	<div><input type="checkbox"/> Yes</div> <div><input checked="" type="checkbox"/> No</div>					3.2.4.1.	9.10.18.2.(1)				
11	Water Service/Supply is Adequate	<div><input checked="" type="checkbox"/> Yes</div> <div><input type="checkbox"/> No</div>					3.2.5.7.	N/A				
12	High Building	<div><input type="checkbox"/> Yes</div> <div><input checked="" type="checkbox"/> No</div>					3.2.6	N/A				
13	Permitted Construction	<div><input checked="" type="checkbox"/> Combustible</div> <div><input type="checkbox"/> Non-combustible</div>					3.2.2.55	9.10.6				
14	Actual Construction	<div><input type="checkbox"/> Combustible</div> <div><input checked="" type="checkbox"/> Non-combustible</div>										
14	Mezzanine(s) Area	m²	0.00	m²	3.2.1.1.(3)-(8)							
15	Occupant load based on	<div><input type="checkbox"/> m²/person</div> <div><input checked="" type="checkbox"/> design of building</div>					3.7.4.2.(1)	9.9.1.3				
16	Barrier-free Design	<div><input checked="" type="checkbox"/> Yes</div> <div><input type="checkbox"/> No (explain)</div>					3.8	9.5.2				
17	Hazardous Substances	<div><input type="checkbox"/> Yes</div> <div><input checked="" type="checkbox"/> No</div>					3.3.1.2.	9.10.1.3(4)				
18	Required Fire Resistance Rating	Horizontal Assemblies FRR (Hours)		Listed Design No. or Description (SG-2)			3.2.2.72	9.10.8.				
		1st Floor 0 Hours		Non-combustible material								
		Roof 0 Hours										
		FRR of Supporting Members		Listed Design No. or Description (SG-2)			3.2.2.72	9.10.8.				
		1st Floor 0 Hours		Non-combustible material								
							3.2.2.72	9.10.8.				
19	Spacial Separation - Construction of Exterior Walls						3.2.3.	9.10.14.				
	Wall	Area of EBF (m2)	LD (m)	L/H or H/L	Permitted % of Max. Openings	Proposed % of Openings	FRR (hrs)	Load Des or Des.	Comb. Constr.	Comb. Con. nonc clad.		
	North	258.4	218	L/H	100	2.3	0	0	no	yes		
	South	265.5	422	L/H	100	10.9	0	0	no	yes		
	East	192.4	235	L/H	100	16.3	0	0	no	yes		
	West	192.4	48	L/H	100	16.3	0	0	no	yes		
20	Plumbing Fixtures Required											
		Male/Female Count at 50%/50%, except as noted otherwise	Occupant Load	O.B.C. Table Number	Fixtures Required	Fixtures Provided	Ontario Building Code Reference					
			3	3.7.4.9.	1	3	Part 3	3.7.4.9.	9.31.4.			
		Universal Washroom	NO				3.8.2.3. & 3.8.3.12.		N/A			

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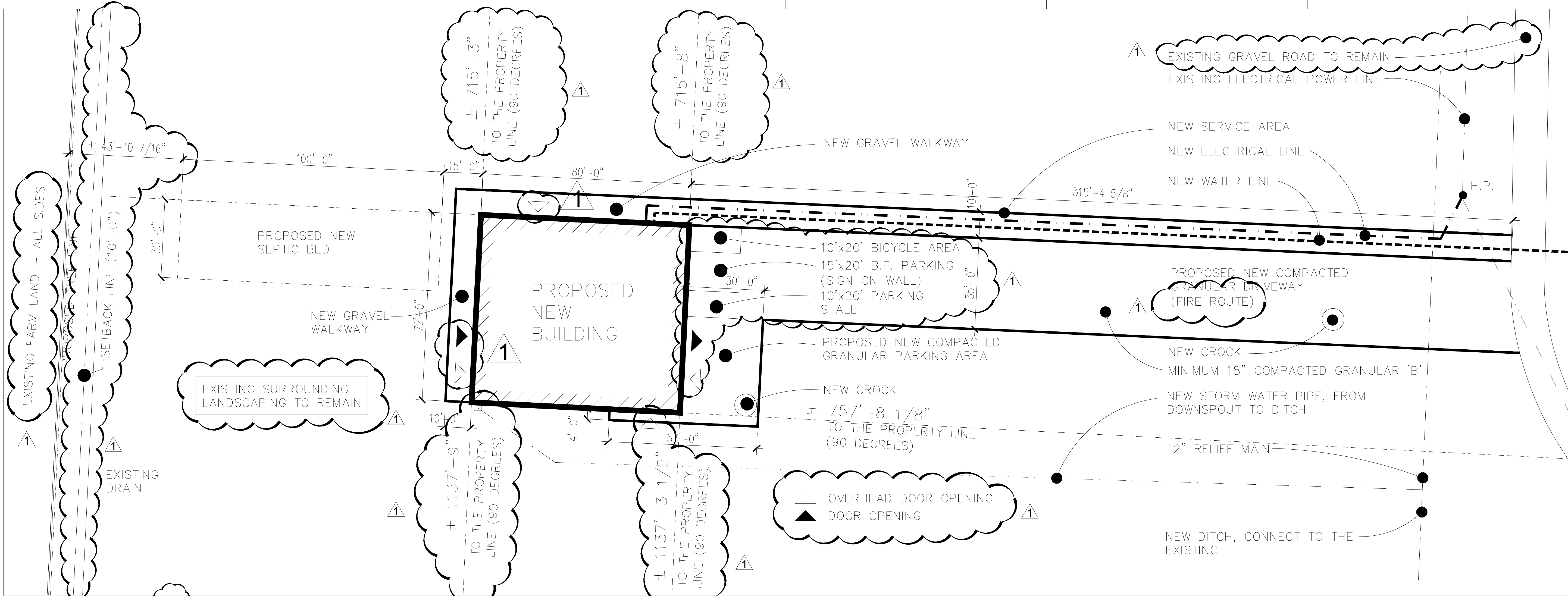
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2 BLOW-UP SITE PLAN - IMMEDIATE AREA

A1.1 SCALE: 1" = 20'-0"

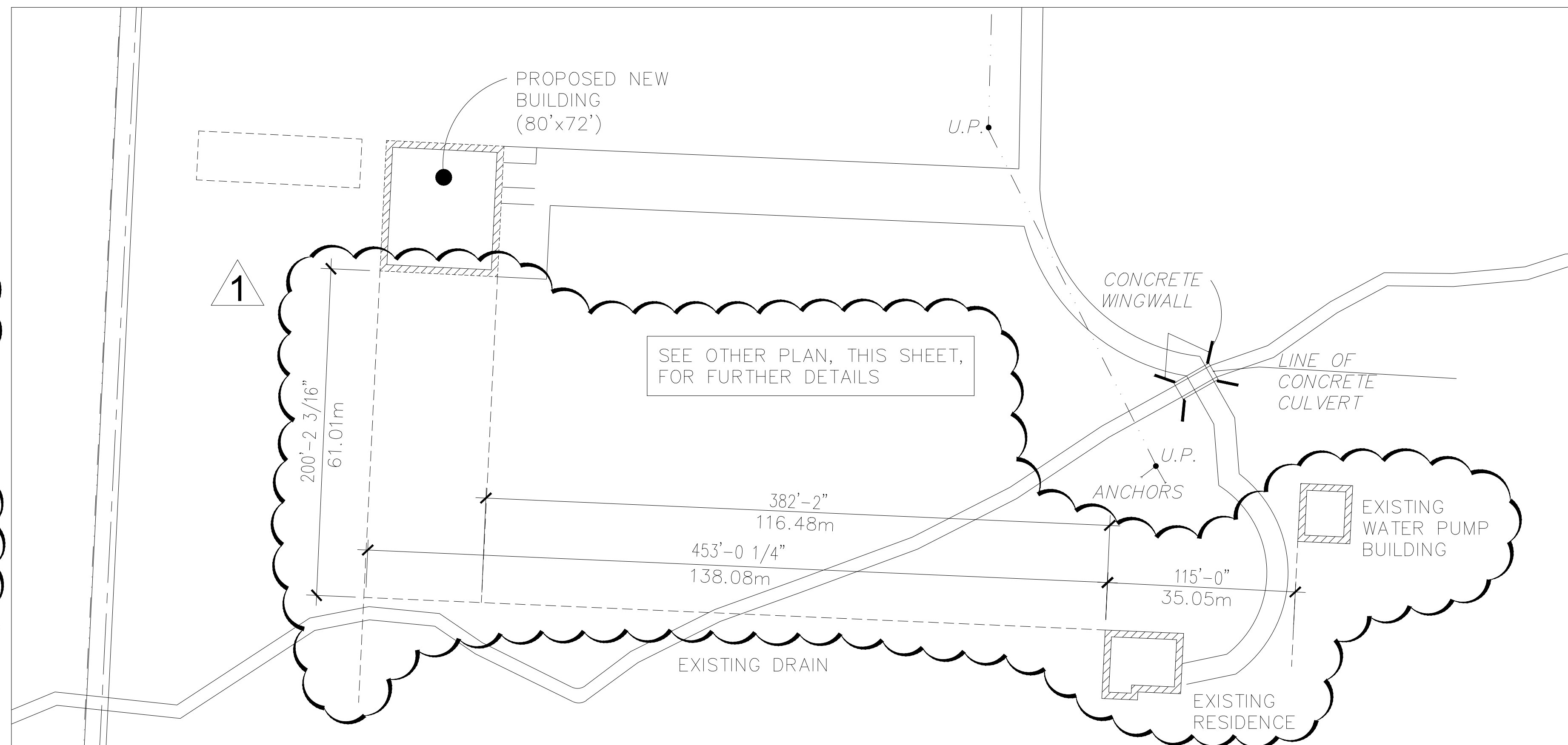
PROJECT NAME: 318 County Road 8, RR #2
South Woodslee, Ontario Canada N0R 1V0

PROJECT ADDRESS: 318 County Road 8, RR #2
South Woodslee, Ontario Canada N0R 1V0
LOT: part 11, concession 11
ZONING: A1

REQUIRED SETBACKS:

FRONT:	REQUIRED 15 meters; 49'-0"	PROVIDED (±) 715'-8"; 715'-3" 218.13m; 218m
EXTERIOR SIDE:	4.5 meters; 15'-0"	757'-8 1/8"; 230.93m
INTERIOR SIDE YARD:	3 meters; 10'-0"	43'-10 7/16"; 16.28m
REAR:	15 meters; 49'-0"	1137'-9"; 1137'-3 1/2" 346.78m; 346.64m

REFER TO THE SURVEY DRAWING, PREPARED BY
"TOTAL TECH SURVEYING" FOR FURTHER
INFORMATION, INCLUDING THE LOT'S PROPERTY
LINE BEARINGS AND LENGTHS



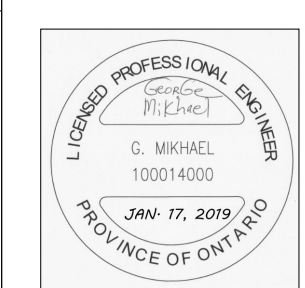
1 BLOW-UP SITE PLAN - OVERALL AREA

A1.1 SCALE: 1" = 50'-0"

KEY PLAN:	
CONTRACTOR TO VERIFY ALL DIMENSIONS ON THE SITE AND REPORT ANY DISCREPANCY TO roger m. sarrazin BEFORE PROCEEDING WITH THE WORK.	
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THIS DRAWING IS NOT TO BE USED FOR CONSTRUCTION UNTIL APPROVED BY roger m. sarrazin	
DATE	REVISION:
2019-XX-XX	REASON FOR REVISION HERE
2019-XX-XX	XXXXXXXXXXXXXXXXXXXXXXXXXXXX
2019-XX-XX	XXXXXXXXXXXXXXXXXXXXXXXXXXXX
2019-XX-XX	XXXXXXXXXXXXXXXXXXXXXXXXXXXX
2019-XX-XX	XXXXXXXXXXXXXXXXXXXXXXXXXXXX

2019-11-04	FOR THE TOWN OF KINGSVILLE
2019-10-17	FOR THE TOWN OF KINGSVILLE
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2019-08-28	FOR SPA COORDINATION
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2019-08-06	FOR ZONING REVIEW
2019-08-03	FOR ZONING REVIEW
2019-08-01	FOR ZONING REVIEW
2019-07-29	FOR ZONING REVIEW

DATE:	ISSUE:
SEAL:	SEAL:



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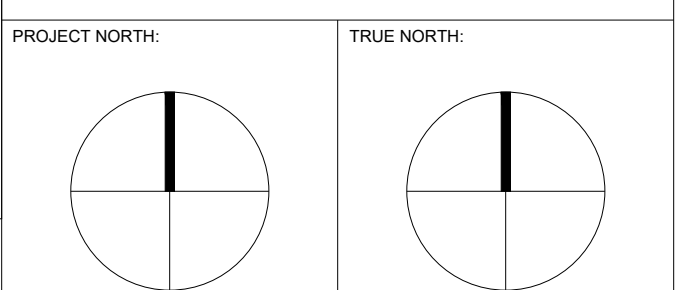
CLIENT NAME:
CHRIS CHEVALIER
318 COUNTY ROAD 8, RR#2
SOUTH WOODSLEE, ONTARIO CANADA N0R 1V0
CELL: 1-519-990-7897
chevaliercrs@outlook.com

PROJECT NAME:
CHEVALIER BUILDING

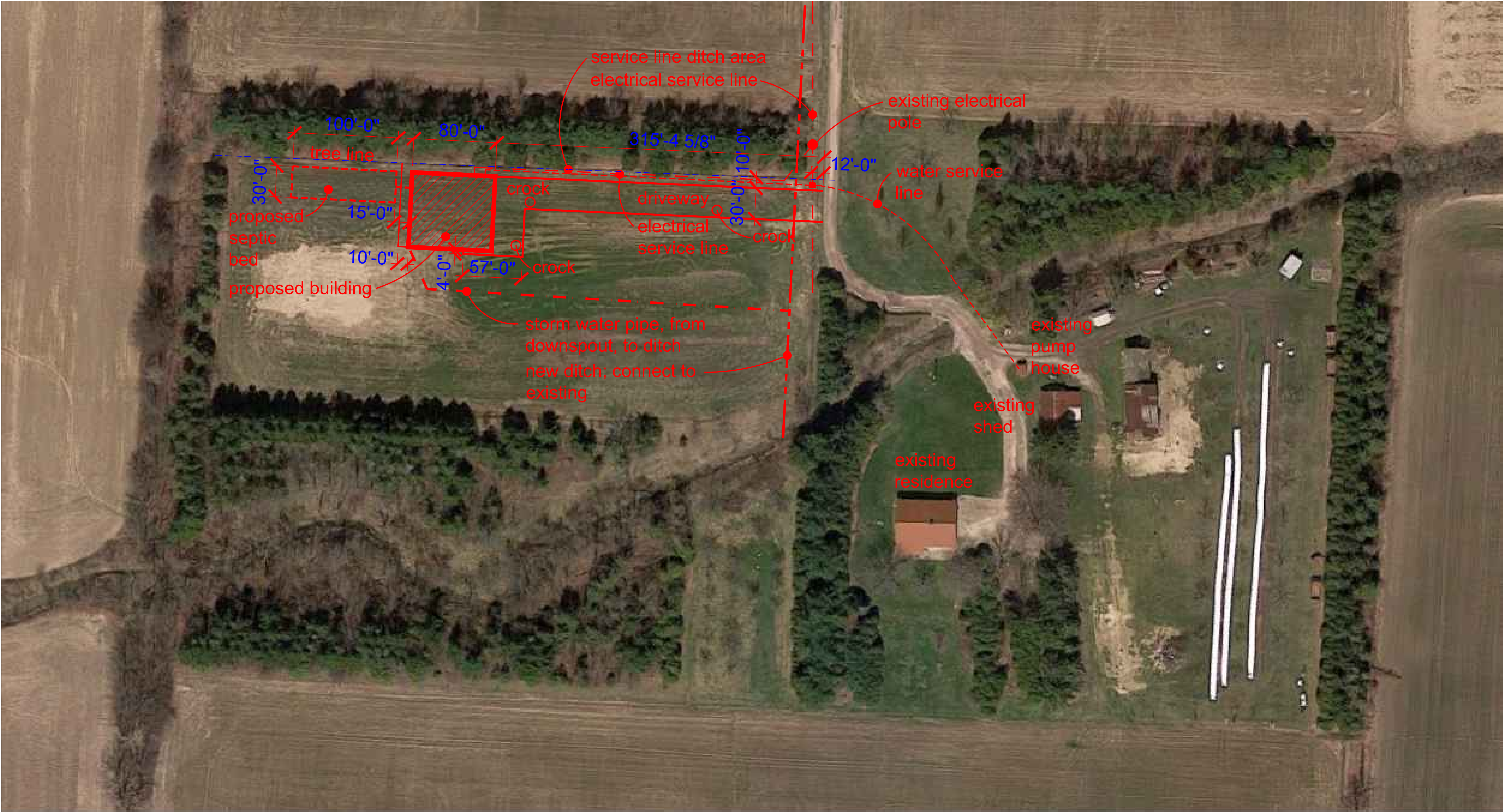
318 COUNTY ROAD 8, RR#2, SOUTH WOODSLEE, ONTARIO CANADA N0R 1V0

DRAWING TITLE:

SITE PLAN



SCALE	AS NOTED	REVISION NO.	1
PROJECT NO.	2019 - 001	DRAWING NO.	SPA A1.1
DATE	JULY 20, 2019		
DRAWN	R.M.S.		
CHECKED	G.M.		



1 **SATELLITE OVERALL SITE PLAN**
A1.2 SCALE: 1" = 50'-0"

REFER TO SHEET A1.1 FOR GREATER DETAILS



KEY PLAN:	
CONTRACTOR TO VERIFY ALL DIMENSIONS ON THE SITE AND REPORT ANY DISCREPANCY TO roger m. sarrazin BEFORE PROCEEDING WITH THE WORK. ALL DRAWINGS ARE THE PROPERTY OF roger m. sarrazin AND MUST BE RETURNED AT THE COMPLETION OF WORK.	
THIS DRAWING IS NOT TO BE USED FOR CONSTRUCTION UNTIL APPROVED BY roger m. sarrazin	
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2019-XX-XX	REASON FOR REVISION HERE
2019-XX-XX	XXXXXXXXXXXXXXXXXXXXXXXXXXXX
2019-XX-XX	XXXXXXXXXXXXXXXXXXXXXXXXXXXX
2019-XX-XX	XXXXXXXXXXXXXXXXXXXXXXXXXXXX
2019-XX-XX	XXXXXXXXXXXXXXXXXXXXXXXXXXXX

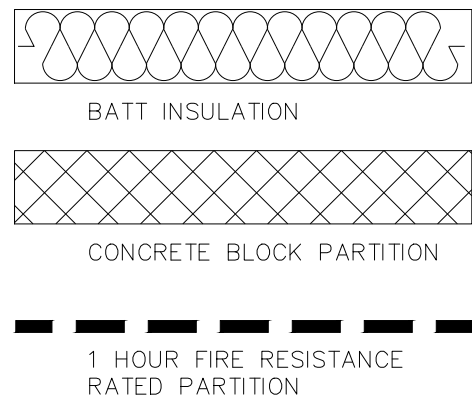
2019-11-04	FOR THE TOWN OF KINGSVILLE
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2019-08-06	FOR ZONING REVIEW
2019-08-03	FOR ZONING REVIEW
2019-08-01	FOR ZONING REVIEW
2019-07-29	FOR ZONING REVIEW

DATE: SEAL: ISSUE: SEAL:

roger m. sarrazin

CLIENT NAME: CHRIS CHEVALIER 318 COUNTY ROAD 8, RR#2 SOUTH WOODLEE, ONTARIO CANADA N0R 1V0 CELL: 1 519 990 7897 chevaliercristian@hotmail.com	
PROJECT NAME: CHEVALIER BUILDING 318 COUNTY ROAD 8, RR#2, SOUTH WOODLEE, ONTARIO CANADA N0R 1V0	
DRAWING TITLE: SATELLITE OVERALL SITE PLAN	
PROJECT NORTH: 	TRUE NORTH:
SCALE: AS NOTED	REVISION NO. 1
PROJECT NO. 2019 - 001	DRAWING NO. SPA A1.2
DATE: JULY 20, 2019	
DRAWN: R.M.S.	
CHECKED: G.M.	

LEGEND



DOOR SCHEDULE

- A** 3'-0" x 7'-0" INSULATED METAL DOOR C/W INSULATED PRESSED STEEL FRAME, GASKET, CLOSURE, PANIC HARDWARE, KEYED ENTRANCE (NO FIRE RATING)
- B** 20'-0" x 16'-0" INSULATED METAL OVERHEAD DOOR C/W GASKET, ROLL-UP ELECTRICAL MOTOR SYSTEM, KEYED ENTRANCE (NO FIRE RATING)
- C** 8'-0" x 8'-0" INSULATED METAL OVERHEAD DOOR C/W GASKET, ROLL-UP ELECTRICAL MOTOR SYSTEM, KEYED ENTRANCE (NO FIRE RATING)
- D** 3'-0" x 7'-0" METAL DOOR C/W PRESSED STEEL FRAME, KEYED ENTRANCE (NO FIRE RATING)
- E** 3'-0" x 7'-0" METAL DOOR C/W PRESSED STEEL FRAME, CLOSURE, KEYED ENTRANCE (3/4 HOUR ULC RATED AND LABELED)
- F** 4'-0" x 8'-0" METAL ROLL-UP DOOR C/W GASKET, ROLL-UP ELECTRICAL MOTOR SYSTEM, KEYED ENTRANCE (NO FIRE RATING)
- G** BY SHIPPING CONTAINER COMPANY
- H** 18'-0" x 16'-0" INSULATED METAL OVERHEAD DOOR C/W GASKET, ROLL-UP ELECTRICAL MOTOR SYSTEM, KEYED ENTRANCE (NO FIRE RATING)
- J** 3'-0" x 7'-0" INSULATED METAL DOOR C/W INSULATED PRESSED STEEL FRAME, GASKET, CLOSURE, PANIC HARDWARE, NO HARDWARE ON OUTSIDE FACE (NO FIRE RATING)

WALL/PARTITION/FLOOR/ROOF SCHEDULE

W1 WALL TYPE W01 (NO FIRE RESISTANCE RATING)

PRE-FINISHED VERTICAL METAL SIDING (REFER TO THE SHOP DRAWINGS)
PRE-ENGINEERED "Z" GIRTS (REFER TO THE SHOP DRAWINGS)
FIBERGLASS FACED BATT INSULATION R20;RSI 3.52
PRE-ENGINEERED STEEL STRUCTURE (REFER TO THE SHOP DRAWINGS)

P01 PARTITION TYPE P01 (NO FIRE RESISTANCE RATING)

8" (7 5/8") CONCRETE BLOCK (REFER TO THE STRUCTURAL DRAWINGS)

P02 PARTITION TYPE P02 (ULC SB3-B1)

8" (7 5/8") CONCRETE BLOCK (REFER TO THE STRUCTURAL DRAWINGS)
FIRESTOPPING SEALANT (TOP AND BOTTOM CONNECTION)

F01 FLOOR TYPE F01

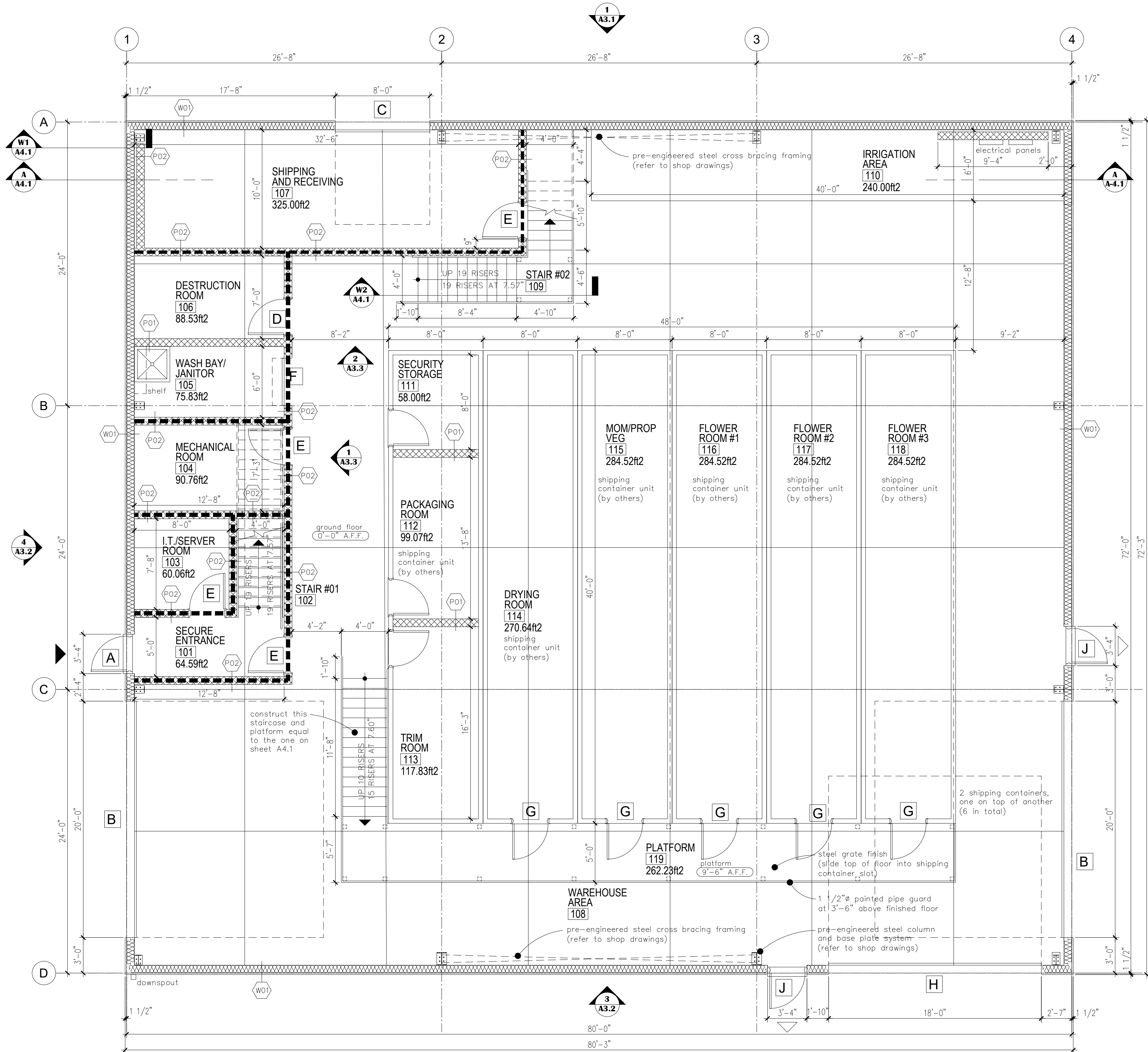
REINFORCED POURED CONCRETE SLAB (REFER TO THE STRUCTURAL DRAWINGS)
COMPACTED GRANULAR FILL (REFER TO THE STRUCTURAL DRAWINGS)

F02 FLOOR TYPE F02

FLOOR FINISH
SLURRY LEVELING COAT AS REQUIRED
PRE-ENGINEERED CONCRETE PLANK (REFER TO THE SHOP DRAWINGS)
GROUT FILLED JOINTS

R01 ROOF TYPE R01

PRE-FINISHED ROOF PANELS (REFER TO THE SHOP DRAWINGS)
PRE-ENGINEERED "Z" GIRTS (REFER TO THE SHOP DRAWINGS)
FIBERGLASS FACED BATT INSULATION R20;RSI 3.52
PRE-ENGINEERED STEEL STRUCTURE (REFER TO THE SHOP DRAWINGS)



1 A2.1 PROPOSED GROUND FLOOR PLAN - 5,798.06ft²; 538.65m²
SCALE: 3/16" = 1'-0"

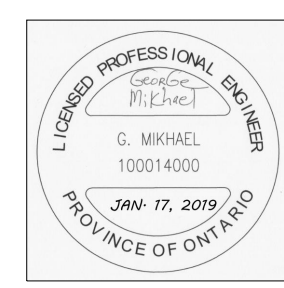
KEY PLAN:

CONTRACTOR TO VERIFY ALL DIMENSIONS ON THE SITE AND REPORT ANY DISCREPANCY TO roger m. sarrazin BEFORE PROCEEDING WITH THE WORK.
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2019-07-29	FOR ZONING REVIEW

DATE:	ISSUE:
SEAL:	SEAL:

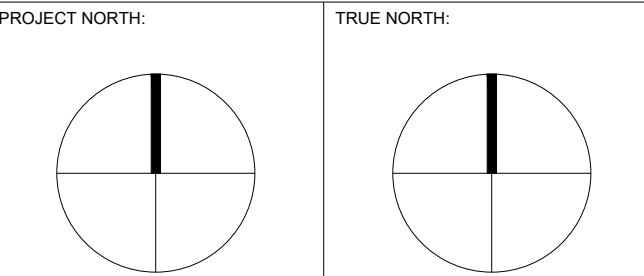


roger m. sarrazin

CLIENT NAME:
CHRIS CHEVALIER
318 COUNTY ROAD 8, RR#2
SOUTH WOODLEE, ONTARIO CANADA N0R 1V0
CELL: 1-519-990-7897
chevaliermusing@hotmail.com

PROJECT NAME:
CHEVALIER BUILDING
318 COUNTY ROAD 8, RR#2, SOUTH WOODLEE, ONTARIO CANADA N0R 1V0

DRAWING TITLE:
**PROPOSED GROUND FLOOR PLAN
CONSTRUCTION TYPES**

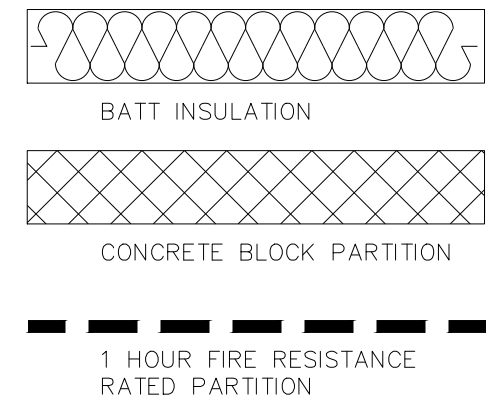


SCALE	AS NOTED	REVISION NO.
PROJECT NO.	2019 - 001	
DATE	JULY 20, 2019	DRAWING NO.
DRAWN	R.M.S.	SPA A2.1
CHECKED	G.M.	

DOOR SCHEDULE

- A** 3'-0" x 7'-0" INSULATED METAL DOOR C/W INSULATED PRESSED STEEL FRAME, GASKET, CLOSURE, PANIC HARDWARE, KEYED ENTRANCE (NO FIRE RATING)
- B** 20'-0" x 16'-0" INSULATED METAL OVERHEAD DOOR C/W GASKET, ROLL-UP ELECTRICAL MOTOR SYSTEM, KEYED ENTRANCE (NO FIRE RATING)
- C** 8'-0" x 8'-0" INSULATED METAL OVERHEAD DOOR C/W GASKET, ROLL-UP ELECTRICAL MOTOR SYSTEM, KEYED ENTRANCE (NO FIRE RATING)
- D** 3'-0" x 7'-0" METAL DOOR C/W PRESSED STEEL FRAME, KEYED ENTRANCE (NO FIRE RATING)
- E** 3'-0" x 7'-0" METAL DOOR C/W PRESSED STEEL FRAME, CLOSURE, KEYED ENTRANCE (3/4 HOUR ULC RATED AND LABELED)
- F** 4'-0" x 8'-0" METAL ROLL-UP DOOR C/W GASKET, ROLL-UP ELECTRICAL MOTOR SYSTEM, KEYED ENTRANCE (NO FIRE RATING)
- G** BY SHIPPING CONTAINER COMPANY
- H** 18'-0" x 16'-0" INSULATED METAL OVERHEAD DOOR C/W GASKET, ROLL-UP ELECTRICAL MOTOR SYSTEM, KEYED ENTRANCE (NO FIRE RATING)
- J** 3'-0" x 7'-0" INSULATED METAL DOOR C/W INSULATED PRESSED STEEL FRAME, GASKET, CLOSURE, PANIC HARDWARE, NO HARDWARE ON OUTSIDE FACE (NO FIRE RATING)

LEGEND



WALL/PARTITION/FLOOR/ROOF SCHEDULE

(W1) WALL TYPE W01
(NO FIRE RESISTANCE RATING)

PRE-FINISHED VERTICAL METAL SIDING (REFER TO THE SHOP DRAWINGS)
PRE-ENGINEERED "Z" GIRTS (REFER TO THE SHOP DRAWINGS)
FIBERGLASS FACED BATT INSULATION R20;RSI 3.52
PRE-ENGINEERED STEEL STRUCTURE (REFER TO THE SHOP DRAWINGS)

(P0) PARTITION TYPE P01
(NO FIRE RESISTANCE RATING)

8" (7 5/8") CONCRETE BLOCK (REFER TO THE STRUCTURAL DRAWINGS)

(P02) PARTITION TYPE P02
(ULC SB3-B1)

8" (7 5/8") CONCRETE BLOCK (REFER TO THE STRUCTURAL DRAWINGS)
FIRESTOPPING SEALANT (TOP AND BOTTOM CONNECTION)

(F01) FLOOR TYPE F01

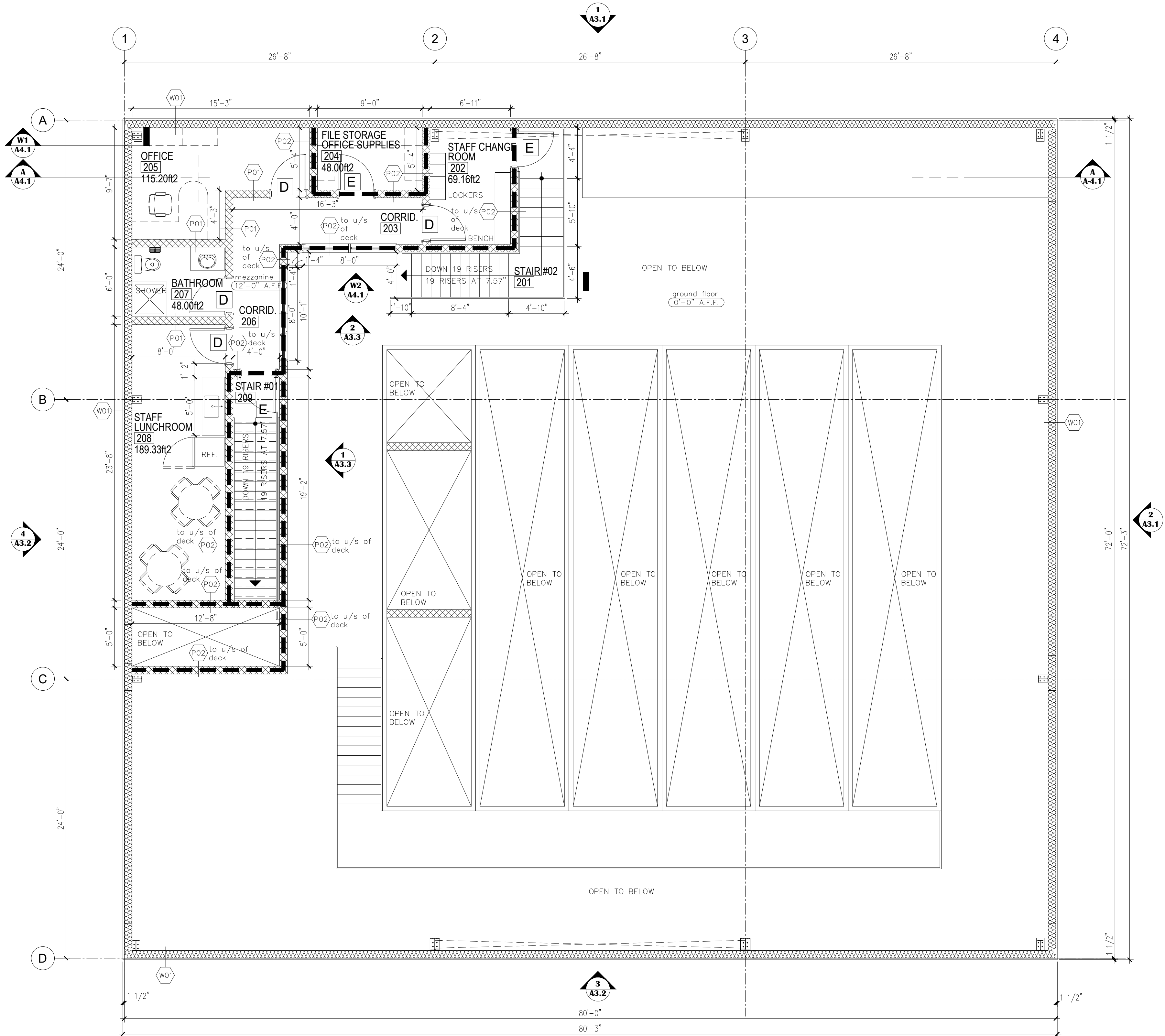
REINFORCED POURED CONCRETE SLAB (REFER TO THE STRUCTURAL DRAWINGS)
COMPACTED GRANULAR FILL (REFER TO THE STRUCTURAL DRAWINGS)

(F02) FLOOR TYPE F02

FLOOR FINISH
SLURRY LEVELING COAT AS REQUIRED
PRE-ENGINEERED CONCRETE PLANK (REFER TO THE SHOP DRAWINGS)
GROUT FILLED JOINTS

(R0) ROOF TYPE R01

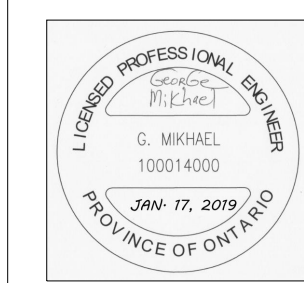
PRE-FINISHED ROOF PANELS (REFER TO THE SHOP DRAWINGS)
PRE-ENGINEERED "Z" GIRTS (REFER TO THE SHOP DRAWINGS)
FIBERGLASS FACED BATT INSULATION R20;RSI 3.52
PRE-ENGINEERED STEEL STRUCTURE (REFER TO THE SHOP DRAWINGS)



1
A2.2 **PROPOSED SECOND FLOOR PLAN - 820.86 ft²; 76.26m²**
SCALE: 3/16" = 1'-0"

KEY PLAN:	
CONTRACTOR TO VERIFY ALL DIMENSIONS ON THE SITE AND REPORT ANY DISCREPANCY TO roger m. sarrazin BEFORE PROCEEDING WITH THE WORK.	
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DATE:	REVISION:
2019-XX-XX	REASON FOR REVISION HERE
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2019-XX-XX	XXXXXXXXXXXXXXXXXXXXXXXXXXXX
2019-XX-XX	XXXXXXXXXXXXXXXXXXXXXXXXXXXX
2019-XX-XX	XXXXXXXXXXXXXXXXXXXXXXXXXXXX

2019-11-04	FOR THE TOWN OF KINGSVILLE
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2019-08-06	FOR ZONING REVIEW
2019-08-03	FOR ZONING REVIEW
2019-08-01	FOR ZONING REVIEW
2019-07-29	FOR ZONING REVIEW
DATE:	ISSUE:
SEAL:	SEAL:

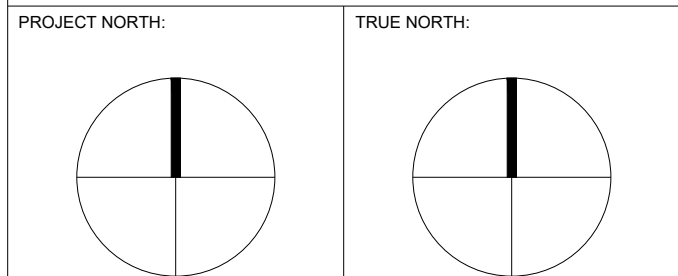


roger m. sarrazin

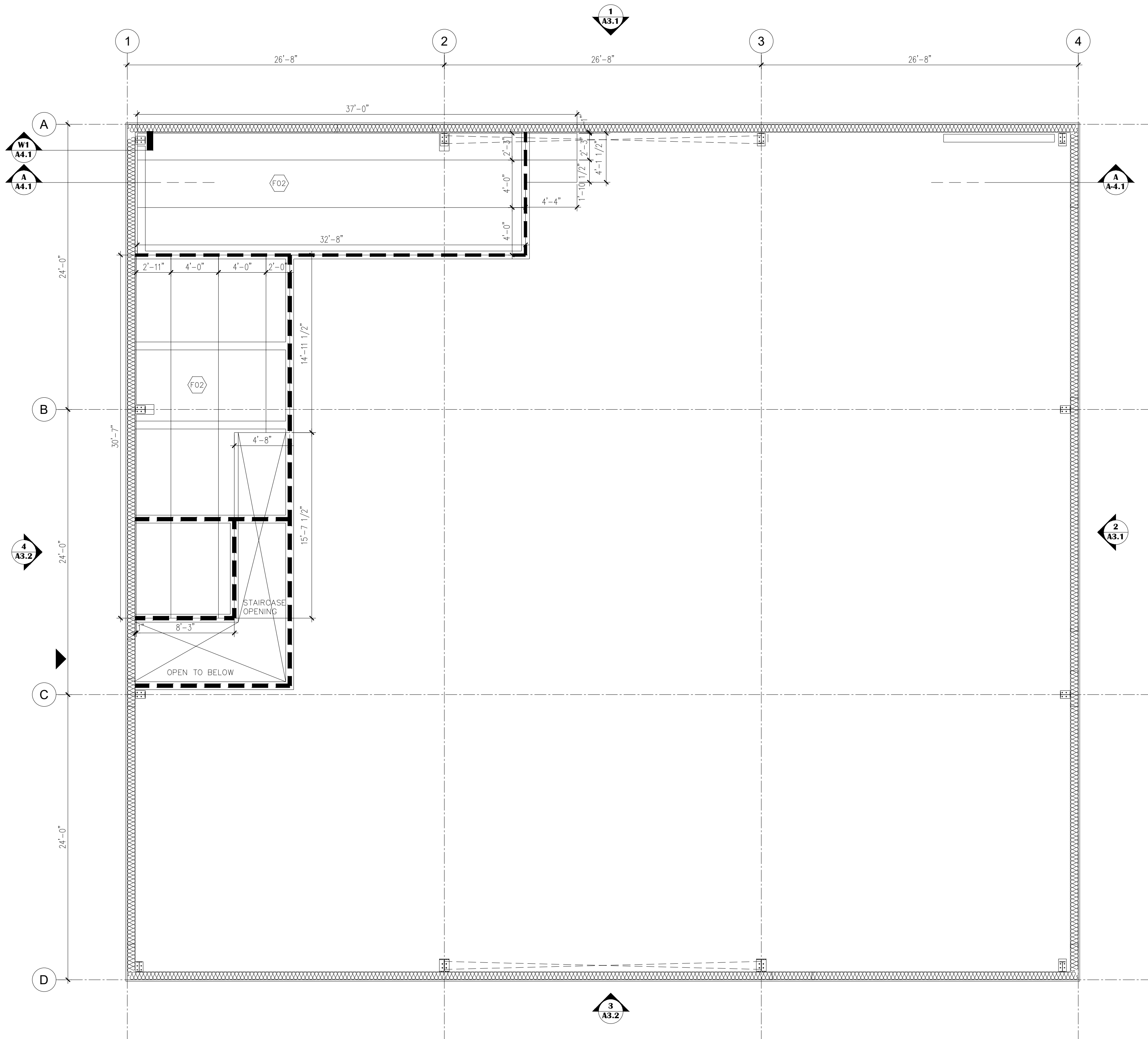
CLIENT NAME:
CHRIS CHEVALIER
318 COUNTY ROAD 8, RR#2
SOUTH WOODLEE, ONTARIO CANADA N0R 1V0
CELL: 1-519-990-7897
chevaliermusing@hotmail.com

PROJECT NAME:
CHEVALIER BUILDING
318 COUNTY ROAD 8, RR#2, SOUTH WOODLEE, ONTARIO CANADA N0R 1V0

DRAWING TITLE:
**PROPOSED SECOND FLOOR PLAN
CONSTRUCTION TYPES**



SCALE	AS NOTED	REVISION NO.
PROJECT NO.	2019 - 001	
DATE	JULY 20, 2019	DRAWING NO.
DRAWN	R.M.S.	SPA A2.2
CHECKED	G.M.	




1
A2.3 **PROPOSED FLOOR FRAMING PLAN**
SCALE: 3/16" = 1'-0"

KEY PLAN:	
CONTRACTOR TO VERIFY ALL DIMENSIONS ON THE SITE AND REPORT ANY DISCREPANCY TO roger m. sarrazin BEFORE PROCEEDING WITH THE WORK.	
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DATE:	REVISION:
2019-XX-XX	REASON FOR REVISION HERE
2019-XX-XX	XXXXXXXXXXXXXXXXXXXXXXXXXXXX
2019-XX-XX	XXXXXXXXXXXXXXXXXXXXXXXXXXXX
2019-XX-XX	XXXXXXXXXXXXXXXXXXXXXXXXXXXX
2019-XX-XX	XXXXXXXXXXXXXXXXXXXXXXXXXXXX

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2019-08-01	FOR ZONING REVIEW
2019-07-29	FOR ZONING REVIEW

DATE: SEAL: ISSUE: SEAL:



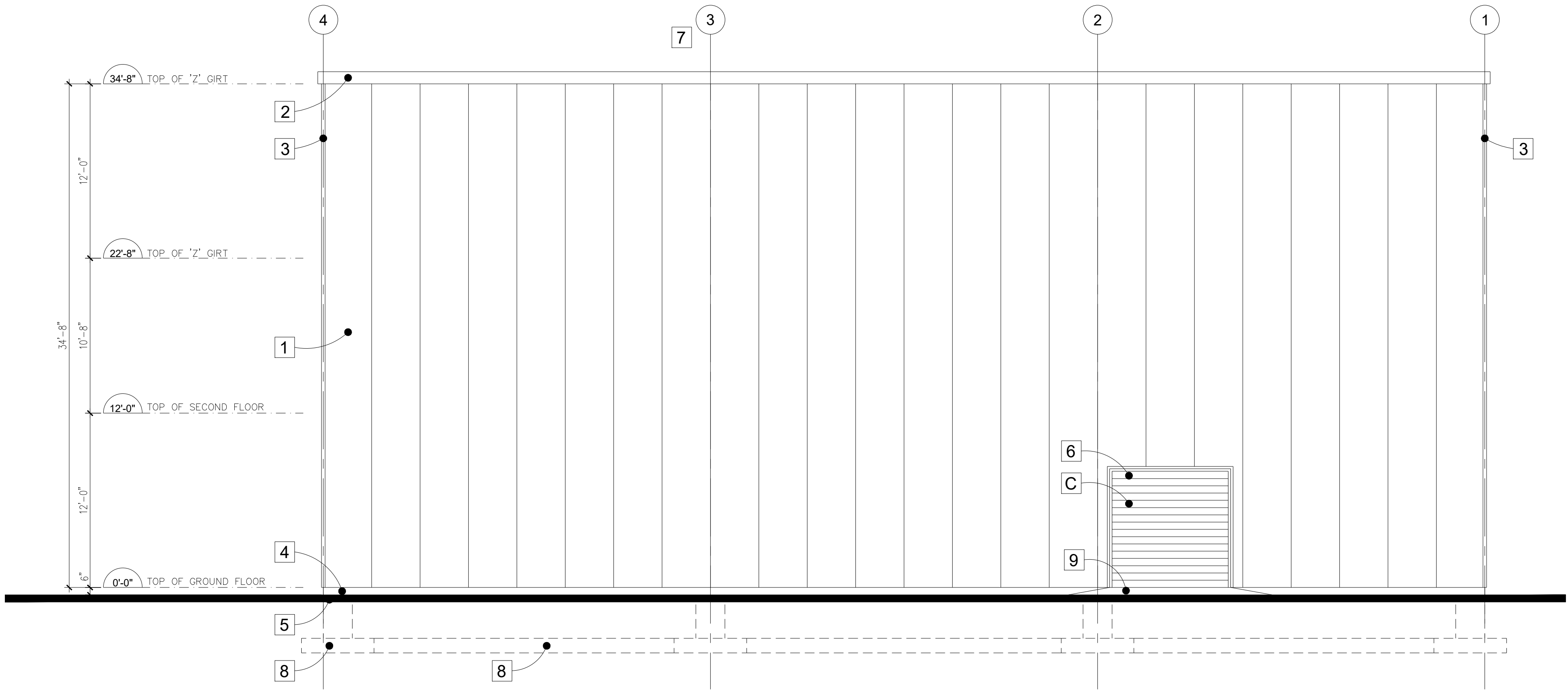
roger m. sarrazin

CLIENT NAME:
CHRIS CHEVALIER
318 COUNTY ROAD 8, RR#2
SOUTH WOODLEE, ONTARIO CANADA N0R 1V0
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chevaliercrs@outlook.com

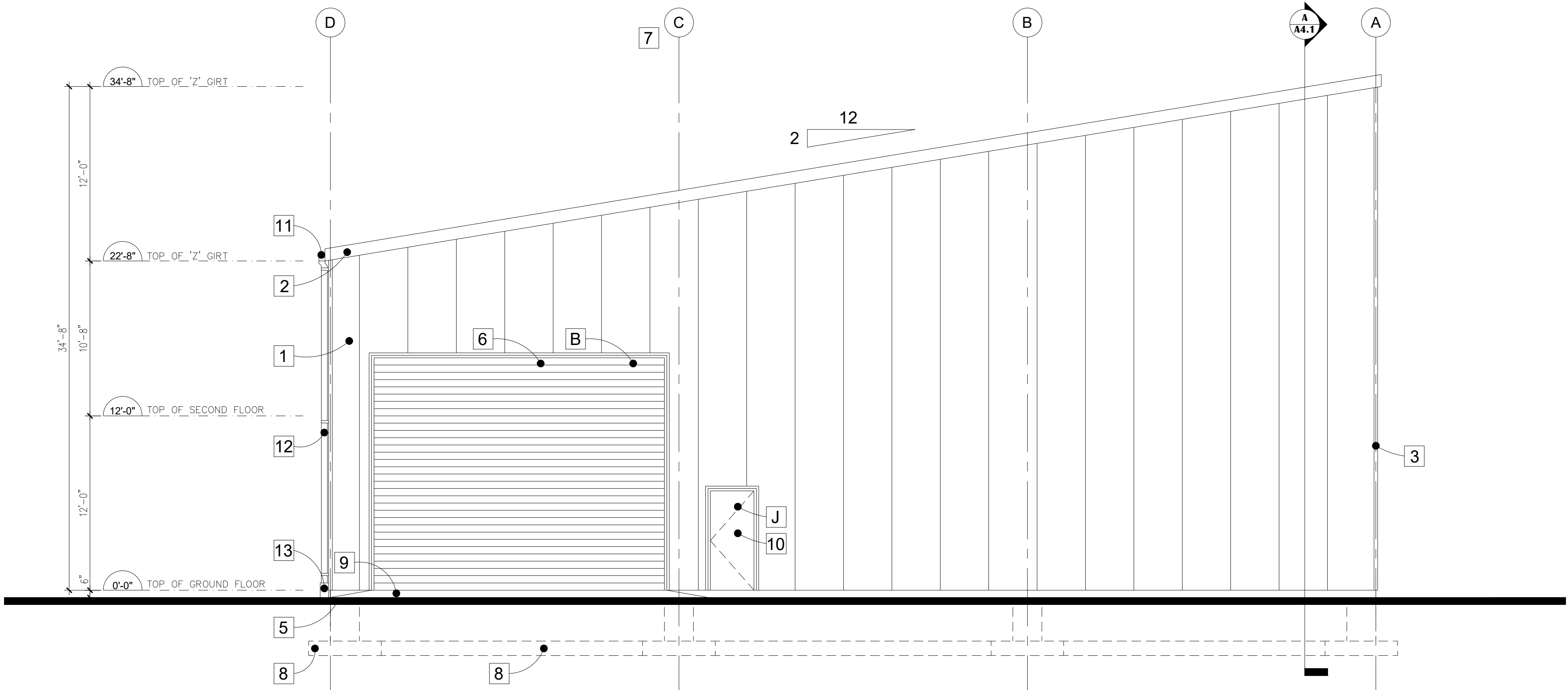
PROJECT NAME:
CHEVALIER BUILDING
318 COUNTY ROAD 8, RR#2, SOUTH WOODLEE, ONTARIO CANADA N0R 1V0

DRAWING TITLE:
PROPOSED FLOOR FRAMING PLAN

PROJECT NORTH:	TRUE NORTH:
SCALE: AS NOTED	REVISION NO:
PROJECT NO: 2019 - 001	
DATE: JULY 20, 2019	DRAWING NO:
DRAWN: R.M.S.	SPA A2.3
CHECKED: G.M.	



1
A3.1 **PROPOSED EXTERIOR ELEVATION - NORTH VIEW**
SCALE: 3/16" = 1'-0"



2
A3.1 **PROPOSED EXTERIOR ELEVATION - EAST VIEW**
SCALE: 3/16" = 1'-0"


EXTERIOR ELEVATION MATERIALS LIST

- 1** PRE-FINISHED METAL SIDING (REFER TO THE SHOP DRAWINGS)
- 2** PRE-FINISHED METAL FASCIA TRIM (REFER TO THE SHOP DRAWINGS)
- 3** PRE-FINISHED METAL WALL EDGE TRIM (REFER TO THE SHOP DRAWINGS)
- 4** EXPOSED REINFORCED POURED CONCRETE FOUNDATION WALL
- 5** FINISHED GRADE LEVEL
- 6** INSULATED METAL OVERHEAD DOOR (REFER TO THE DOOR SCHEDULE FOR FURTHER DETAILS)
- 7** STRUCTURAL GRID LINE
- 8** STRUCTURAL FOUNDATION; PIER, WALL, PAD OR FOOTING (REFER TO THE STRUCTURAL DRAWINGS FOR FURTHER DETAILS)
- 9** SLOPED GRADE TO OVERHEAD DOOR OPENING
- 10** INSULATED METAL DOOR (REFER TO THE DOOR SCHEDULE FOR FURTHER DETAILS)
- 11** PRE-FINISHED METAL CONTINUOUS TROUGH SLOPE TO DOWNSPOUT
- 12** PRE-FINISHED METAL DOWNSPOUT COMPLETE WITH PRE-FINISHED METAL STRAPS AS REQUIRED
- 13** PVC PIPING - RUN DOWNSPOUT INTO PIPE AND CONNECT TO STORM WATER DRAINAGE SYSTEM

KEY PLAN:	
CONTRACTOR TO VERIFY ALL DIMENSIONS ON THE SITE AND REPORT ANY DISCREPANCY TO roger m. sarrazin BEFORE PROCEEDING WITH THE WORK. ALL DRAWINGS ARE THE PROPERTY OF roger m. sarrazin AND MUST BE RETURNED AT THE COMPLETION OF WORK. THIS DRAWING IS NOT TO BE USED FOR CONSTRUCTION UNTIL APPROVED BY roger m. sarrazin	
DATE:	REVISION:
2019-XX-XX	REASON FOR REVISION HERE
2019-XX-XX	XXXXXXXXXXXXXXXXXXXXXXXXXXXX
2019-XX-XX	XXXXXXXXXXXXXXXXXXXXXXXXXXXX
2019-XX-XX	XXXXXXXXXXXXXXXXXXXXXXXXXXXX
2019-XX-XX	XXXXXXXXXXXXXXXXXXXXXXXXXXXX

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2019-08-01	FOR ZONING REVIEW
2019-07-29	FOR ZONING REVIEW

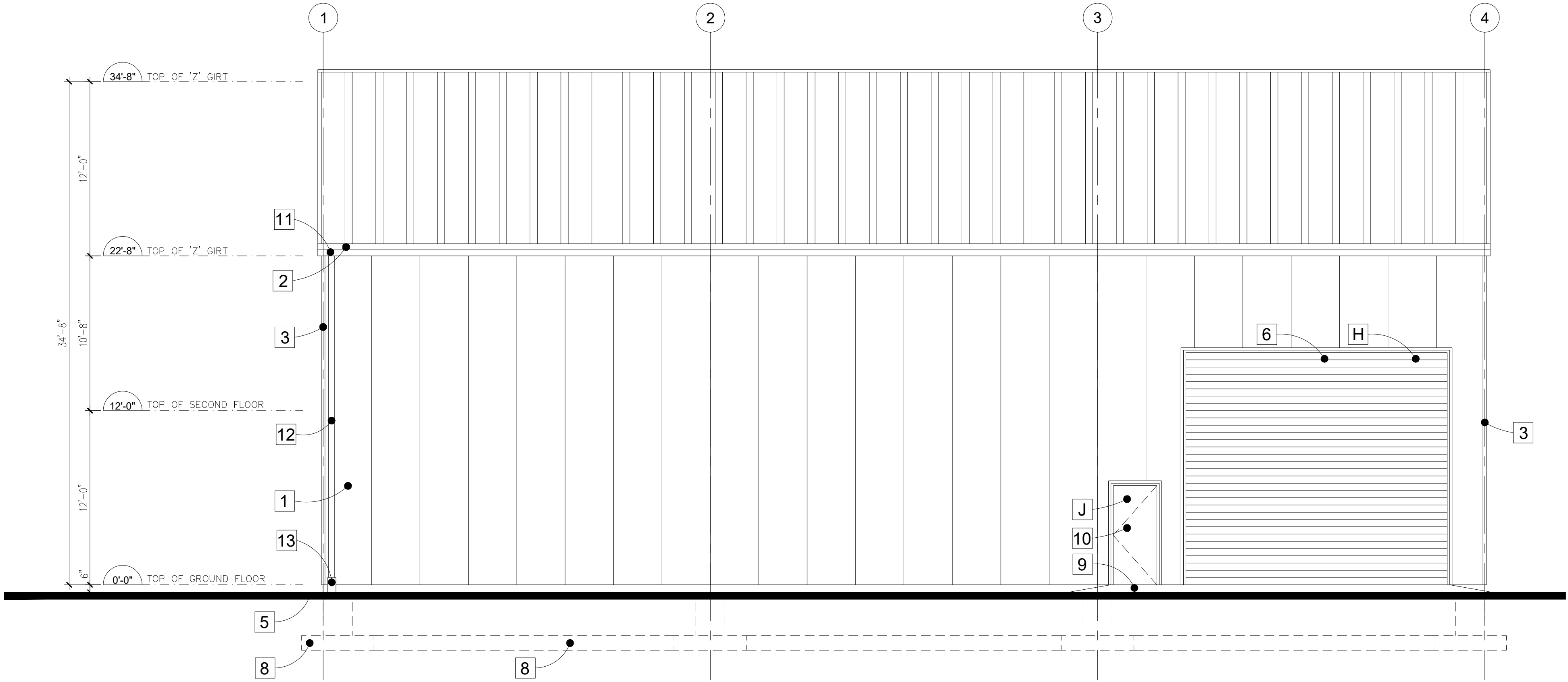
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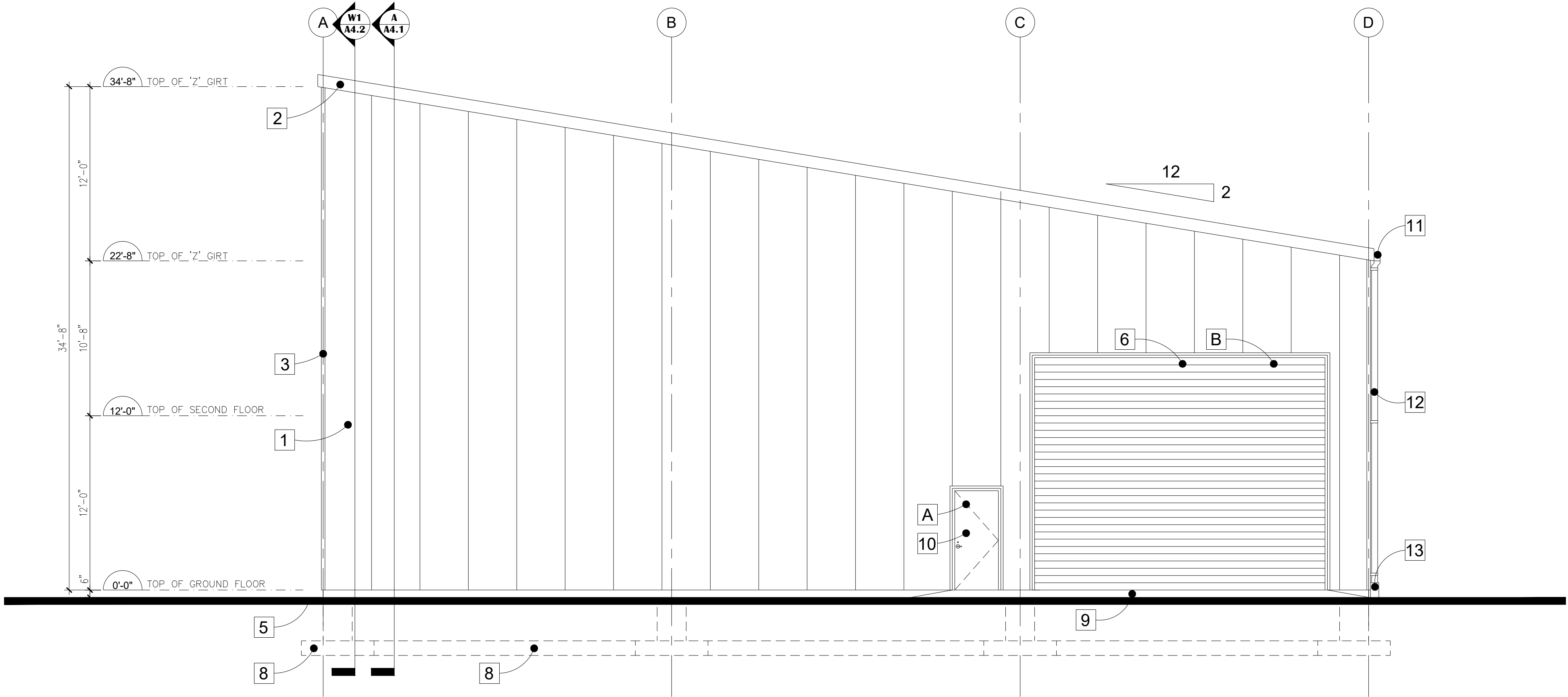
ISSUE: SEAL:

roger m. sarrazin

CLIENT NAME: CHRIS CHEVALIER 318 COUNTY ROAD 8, RR#2 SOUTH WOODLEE, ONTARIO CANADA N0R 1V0 CELL: 1-519-990-7897 chevaliercrushing@hotmail.com	
PROJECT NAME: CHEVALIER BUILDING 318 COUNTY ROAD 8, RR#2, SOUTH WOODLEE, ONTARIO CANADA N0R 1V0	
DRAWING TITLE: PROPOSED EXTERIOR ELEVATIONS MATERIALS LIST	
PROJECT NORTH:	TRUE NORTH:
SCALE: AS NOTED	REVISION NO:
PROJECT NO: 2019 - 001	
DATE: JULY 20, 2019	DRAWING NO:
DRAWN: R.M.S.	SPA A3.1
CHECKED: G.M.	



3 **PROPOSED EXTERIOR ELEVATION - SOUTH VIEW**
A3.2 SCALE: 3/16" = 1'-0"



4 **PROPOSED EXTERIOR ELEVATION - WEST VIEW**
A3.2 SCALE: 3/16" = 1'-0"

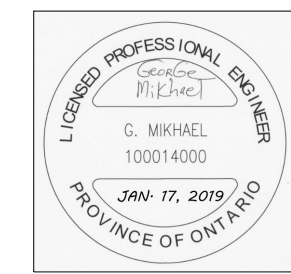
EXTERIOR ELEVATION MATERIALS LIST

- 1** PRE-FINISHED METAL SIDING (REFER TO THE SHOP DRAWINGS)
- 2** PRE-FINISHED METAL FASCIA TRIM (REFER TO THE SHOP DRAWINGS)
- 3** PRE-FINISHED METAL WALL EDGE TRIM (REFER TO THE SHOP DRAWINGS)
- 4** EXPOSED REINFORCED POURED CONCRETE FOUNDATION WALL
- 5** FINISHED GRADE LEVEL
- 6** INSULATED METAL OVERHEAD DOOR (REFER TO THE DOOR SCHEDULE FOR FURTHER DETAILS)
- 7** STRUCTURAL GRID LINE
- 8** STRUCTURAL FOUNDATION; PIER, WALL, PAD OR FOOTING (REFER TO THE STRUCTURAL DRAWINGS FOR FURTHER DETAILS)
- 9** SLOPED GRADE TO OVERHEAD DOOR OPENING
- 10** INSULATED METAL DOOR (REFER TO THE DOOR SCHEDULE FOR FURTHER DETAILS)
- 11** PRE-FINISHED METAL CONTINUOUS TROUGH SLOPE TO DOWNSPOUT
- 12** PRE-FINISHED METAL DOWNSPOUT COMPLETE WITH PRE-FINISHED METAL STRAPS AS REQUIRED
- 13** PVC PIPING - RUN DOWNSPOUT INTO PIPE AND CONNECT TO STORM WATER DRAINAGE SYSTEM

KEY PLAN:	
CONTRACTOR TO VERIFY ALL DIMENSIONS ON THE SITE AND REPORT ANY DISCREPANCY TO roger m. sarrazin BEFORE PROCEEDING WITH THE WORK. ALL DRAWINGS ARE THE PROPERTY OF roger m. sarrazin AND MUST BE RETURNED AT THE COMPLETION OF WORK. THIS DRAWING IS NOT TO BE USED FOR CONSTRUCTION UNTIL APPROVED BY roger m. sarrazin	
DATE:	REVISION:
2019-XX-XX	REASON FOR REVISION HERE
2019-XX-XX	XXXXXXXXXXXXXXXXXXXXXXXXXXXX
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2019-11-04	FOR THE TOWN OF KINGSVILLE
2019-10-17	FOR THE TOWN OF KINGSVILLE
2019-09-27	FOR THE CLIENT'S REVIEW
2019-09-20	FOR THE CLIENT
2019-09-12	FOR THE CLIENT
2019-08-28	FOR SPA COORDINATION
2019-08-13	FOR THE M & E CONSULTANT
2019-08-06	FOR ZONING REVIEW
2019-08-03	FOR ZONING REVIEW
2019-08-01	FOR ZONING REVIEW
2019-07-29	FOR ZONING REVIEW

DATE:	ISSUE:
SEAL:	SEAL:



roger m. sarrazin

CLIENT NAME:
CHRIS CHEVALIER
318 COUNTY ROAD 8, RR#2
SOUTH WOODLEE, ONTARIO CANADA N0R 1V0
CELL: 1-519-990-7897
chevaliercrushing@hotmail.com

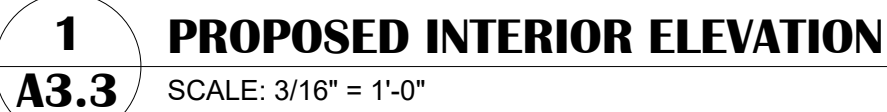
PROJECT NAME:
CHEVALIER BUILDING

318 COUNTY ROAD 8, RR#2, SOUTH WOODLEE, ONTARIO CANADA N0R 1V0

DRAWING TITLE:
PROPOSED EXTERIOR ELEVATIONS MATERIALS LIST

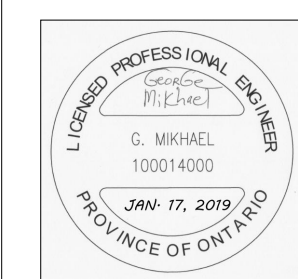
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SCALE	AS NOTED	REVISION NO.
PROJECT NO.	2019 - 001	
DATE	JULY 20, 2019	DRAWING NO.
DRAWN	R.M.S.	SPA A3.2
CHECKED	G.M.	



DATE:	REVISION:
2019-XX-XX	REASON FOR REVISION HERE
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2019-07-29	FOR ZONING REVIEW



roger m. sarrazin

CLIENT NAME:
CHRIS CHEVALIER
318 COUNTY ROAD 8, RR#2
SOUTH WOODSLEE, ONTARIO CANADA N0R 1V0
CELL: 1.519.990.7897
chevaliertrucking@hotmail.com

CHEVALIER BUILDING

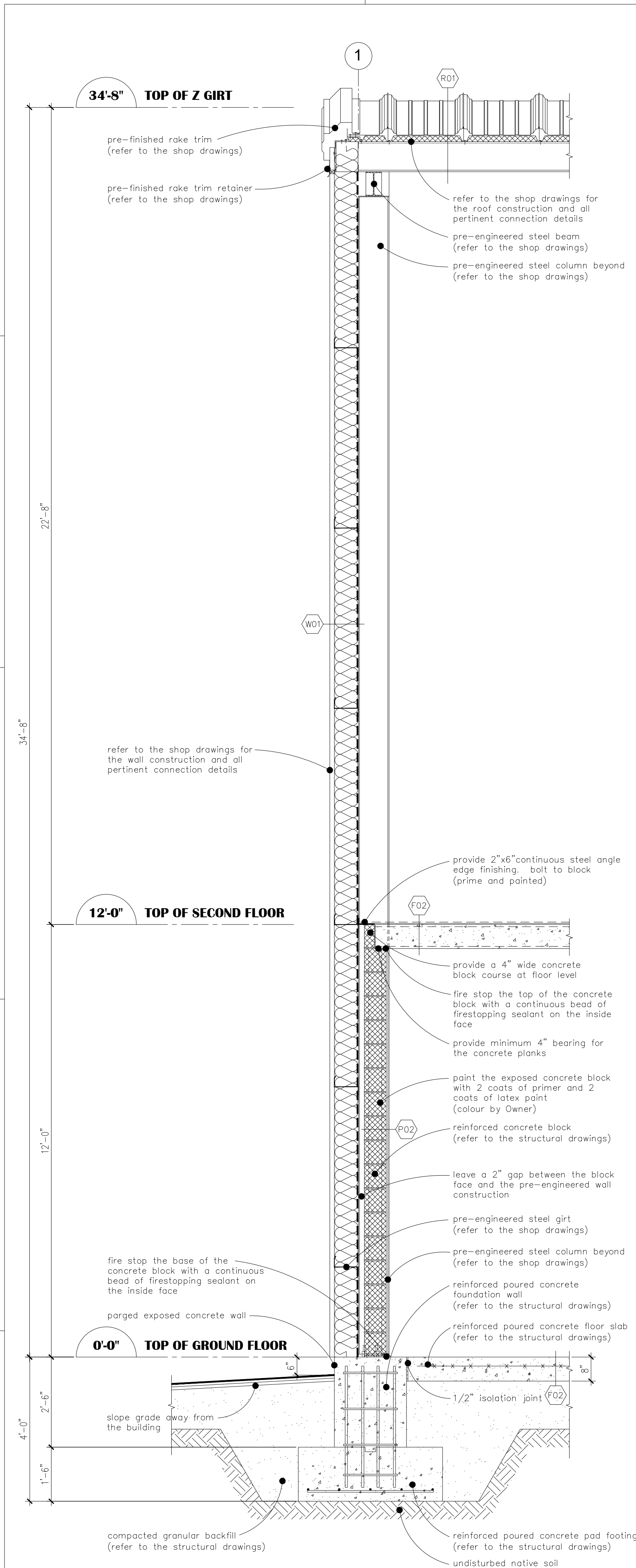
318 COUNTY ROAD 8, RR#2, SOUTH WOODSLEE, ONTARIO CANADA N0R 1V0

PROPOSED INTERIOR ELEVATIONS

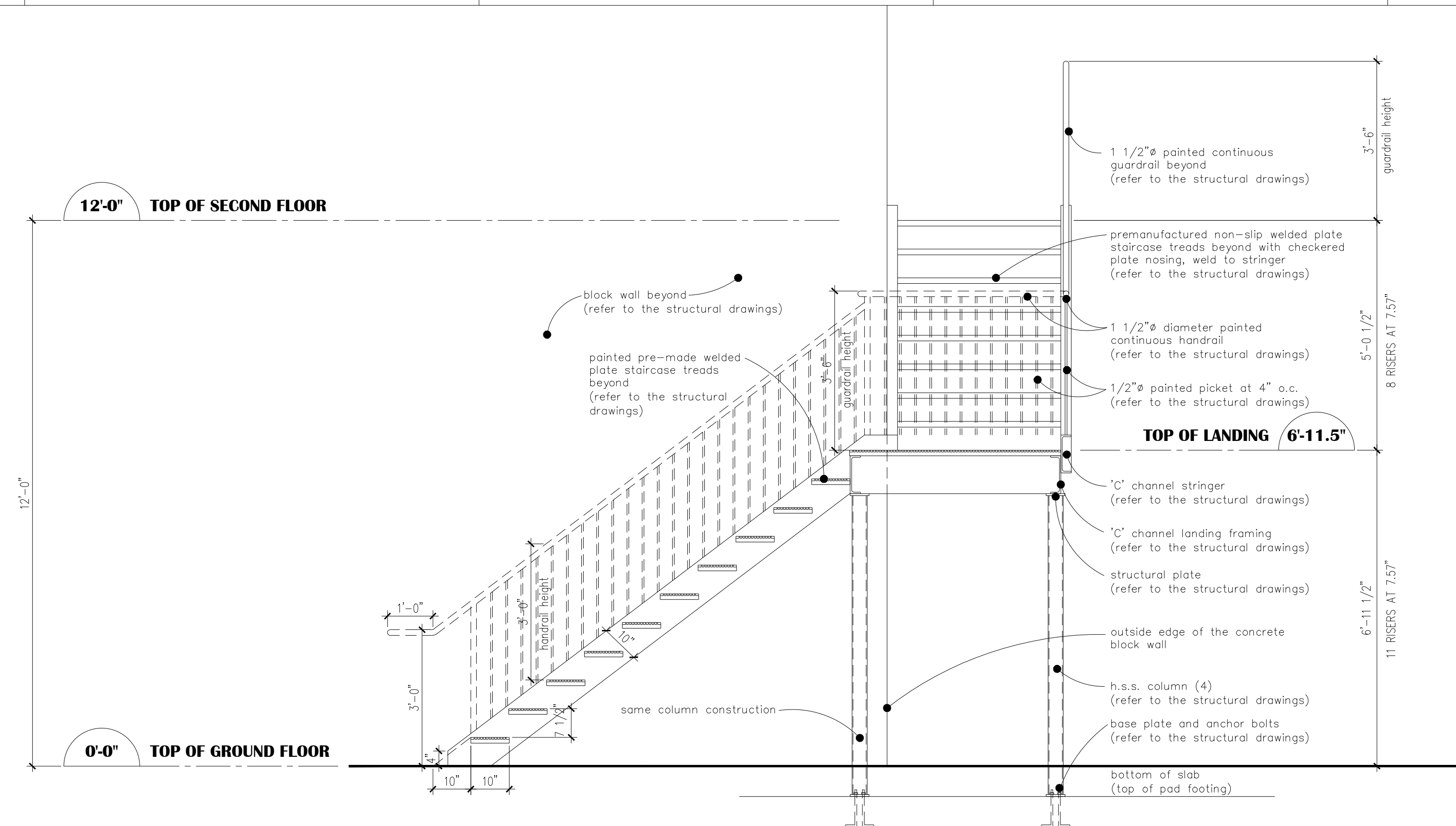
PROJECT NORTH:	TRUE NORTH:
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SCALE	AS NOTED	REVISION NO.
PROJECT NO.	2019 - 001	
DATE	JULY 20, 2019	DRAWING NO. SPA A3.3
DRAWN	R.M.S.	
CHECKED	G.M.	

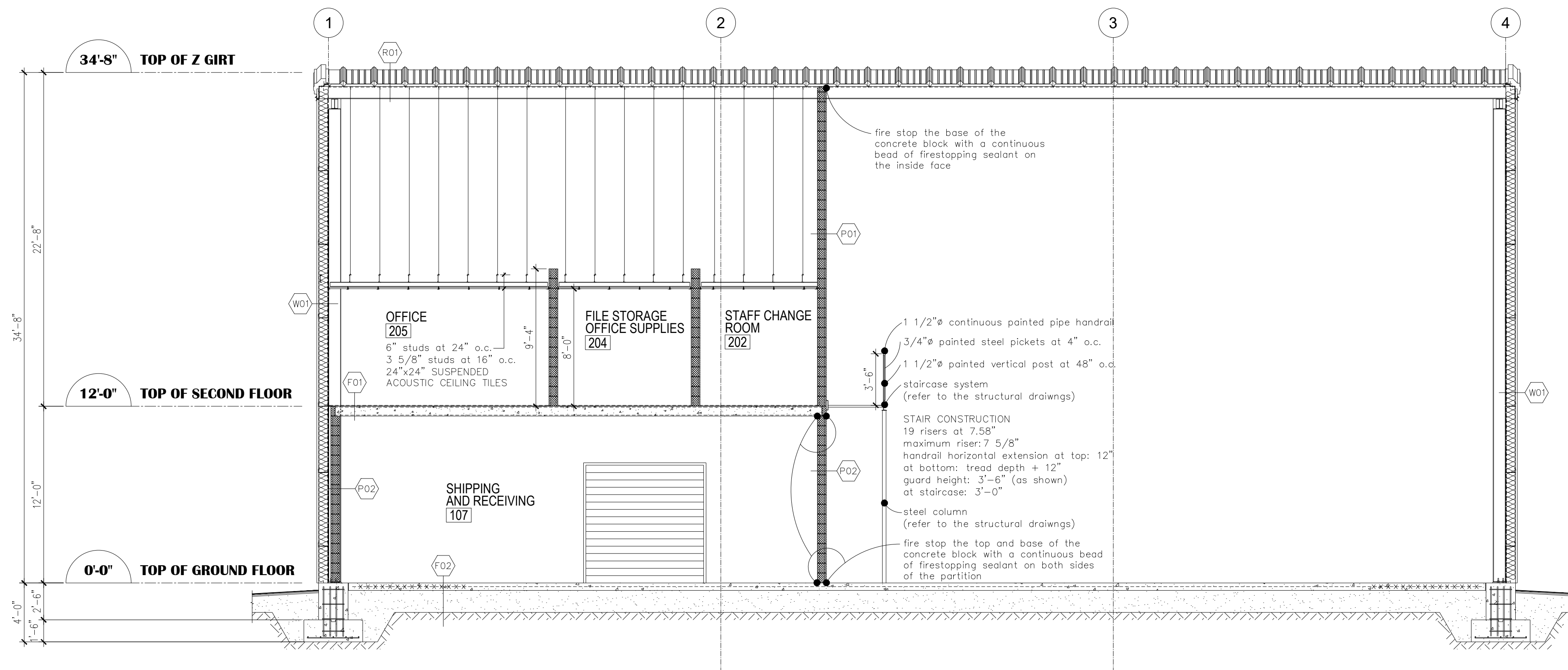
SPA A3.3



W1
A4.1 PROPOSED WALL SECTION
SCALE: 1/2" = 1'-0"



W2
A4.1 PROPOSED WALL SECTION
SCALE: 1/2" = 1'-0"



A
A4.1 PROPOSED BUILDING SECTION
SCALE: 3/16" = 1'-0"

KEY PLAN:

CONTRACTOR TO VERIFY ALL DIMENSIONS ON THE SITE AND REPORT ANY DISCREPANCY TO roger m. sarrazin BEFORE PROCEEDING WITH THE WORK.
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2019-08-01	FOR ZONING REVIEW
2019-07-29	FOR ZONING REVIEW

SEAL: SEAL:

roger m. sarrazin

CLIENT NAME:
CHRIS CHEVALIER
318 COUNTY ROAD 8, RR#2
SOUTH WOODLEE, ONTARIO CANADA N0R 1V0
CELL: 1-519-990-7897
chevalier@rogers.com

PROJECT NAME:
CHEVALIER BUILDING
318 COUNTY ROAD 8, RR#2, SOUTH WOODLEE, ONTARIO CANADA N0R 1V0

DRAWING TITLE:
PROPOSED SECTIONS

PROJECT NORTH:	TRUE NORTH:

SCALE	AS NOTED	REVISION NO.
PROJECT NO.	2019 - 001	
DATE	JULY 20, 2019	DRAWING NO.
DRAWN	R.M.S.	SPA A4.1
CHECKED	G.M.	



Christopher Chevalier
Woodslee Cannabis Group INC
318 County Rd. 8
South Woodslee, ON
N0R 1V0

Christopher Chevalier,

As per request, please see the information in regards to the Can – Lite filter as well as a detailed description:

Can – lite filters provide one of nature's best odour control materials, Activated Carbon. Controlled grain size and large surface area give full rated airflow and more than 99% odour removal. They have a long lasting odour control. They are ideal to remove unwanted smells from the closed spaces like grow rooms, and grow tents, also when drying herbs.

The Can-Lite carbon filter is the latest addition to the Can-Filters Carbon filter range. Recently released after years of testing and research, the Can-Lite filter has been developed with ease of installation, durability and effectiveness in mind.

These carbon filters by Can-Filters are made with lite activated carbon, making them extremely easy to handle and install.

Detailed description:

- Made in North America
- 12 sizes from 89 - 3000 cfm, largest in industry
- Built in 8" flange
- Low pressure drop even on smaller sizes
- Lightweight Australian Granular carbon
- 2" Carbon bed
- 51% open perforation for maximum airflow
- Recommended Max CFM: 1000 CFM
- Prefilter: Yes
- Flange: Built-in 8"
- Outside Diameter: 30.5 cm / 12"
- Height: 101.6 cm / 40"
- Total Weight: 19.05 kg / 42 lbs.
- Carbon Weight: 14.33 kg / 31.59 lbs.
- Carbon Bed Depth: 2"
- Max Operating Temp: 80°C

If you have any further questions, please do not hesitate to contact me at Catherine.hidalgo@delta9.ca

Regard,

A handwritten signature in black ink, appearing to be "C. Hidalgo", is written over the word "Regard,".



planning@erca.org

P.519.776.5209

F.519.776.8688

360 Fairview Avenue West
Suite 311, Essex, ON N8M 1Y6

August 16, 2019

Mr. George Robinson, Town Planner
The Corporation of the Town of Kingsville
2021 Division Road North
Kingsville, Ontario, N9Y 2Y9

Dear Mr. Robinson:

RE: Zoning By-Law Amendment and Official Plan Amendment ZBA-14-19
& OPA-02-19, 318 COUNTY RD 8
ARN 371167000002800; PIN: 751560058
Applicant: Chris chevalier, Owner: Charles and Shirley Chevalier

The following is provided as a result of our review of Zoning By-Law Amendment and Official Plan Amendment ZBA-14-19 & OPA-02-19. The applicant is proposing to develop a warehouse building for a medical marihuana production facility. A Zoning By-law and Official Plan amendment is required because this proposal is for a new build and not for an existing greenhouse complex. This proposal would amend this site for this site-specific use.

DELEGATED RESPONSIBILITY TO REPRESENT PROVINCIAL INTEREST IN NATURAL HAZARDS (PPS, 2014) AND REGULATORY RESPONSIBILITIES OF THE CONSERVATION AUTHORITIES ACT

The following comments reflect our role as representing the provincial interest in natural hazards encompassed by Section 3.1 of the Provincial Policy Statement of the Planning Act as well as our regulatory role as defined by Section 28 of the Conservation Authorities Act.

We have reviewed this application with regards to the natural hazard policies of the PPS and have no objections.

We note that a portion of the above lands is subject to our Development, Interference with Wetlands and Alteration to Shorelines and Watercourses Regulation under the *Conservation Authorities Act* (Ontario Regulation No. 158/06). This portion falls within the regulated area of the Billings Drain and North Townline Drain West of Belle River. According to the site plan provided, the location of the proposed structure appears to be on an area of the subject site that is not regulated. The owner will need to submit an application for clearance to our office for review. If works are intended within the vicinity of the regulated Billings Drain, such as the installation of a drainage outlet or culvert, then a permit approval may be necessary.

WATERSHED BASED RESOURCE MANAGEMENT AGENCY



Mr. Robinson
August 16, 2019

The following comments are provided in an advisory capacity as a public commenting body on matters related to watershed management.

SECTION 1.6.6.7 Stormwater Management (PPS, 2014)

Our office has reviewed the proposal and has no concerns relating to stormwater management.

PLANNING ADVISORY SERVICE TO MUNICIPALITIES - NATURAL HERITAGE POLICIES OF THE PPS, 2014

The following comments are provided from our perspective as a service provider to the Municipality on matters related to natural heritage and natural heritage systems. The comments in this section do not necessarily represent the provincial position and are advisory in nature for the consideration of the Municipality as the planning authority.

The subject property is not within or adjacent to any natural heritage feature that may meet the criteria for significance under the Provincial Policy Statement (PPS 2014). Based on our review, we have no objection to the application with respect to natural heritage policies.

FINAL RECOMMENDATION

We have no objections to this application for Zoning By-law and Official Plan Amendment.

If you have any questions or require any additional information, please contact the undersigned.

Sincerely,



Corinne Chiasson
Resource Planner
/cor





2021 Division Road North
Kingsville, Ontario N9Y 2Y9
(519) 733-2305
www.kingsville.ca
kingsvilleworks@kingsville.ca

Date: November 1, 2019

To: Mayor and Council

Author: Robert Brown, H. Ba, MCIP, RPP
Manager, Planning Services

RE: Application for Exemption from Plan of Condominium by
2524634 Ontario Ltd.
86 Wigle Ave.
Part of Block A, Plan 432, Parts 6 & 7, RP 12R 25287

Report No.: PS 2019-049

AIM

To provide the Mayor and Council with information on a requested exemption from approval of a plan of condominium for a commercial/industrial building at 86 Wigle Ave.

BACKGROUND

In 2017 Council granted site plan approval on the subject lands for the development of a 3,853.3 sq. m (41,480 sq. ft.) industrial building. The proposed use would be a storage type facility for local business or support facilities for out-of-town businesses. Once constructed the owner proposed to establish a commercial condo format to allow for the sale of individual units. Construction of the building is now complete and the owner would like to move forward with the sale of individual units.

DISCUSSION

There are two typical methods of subdividing a property. The first is plan of subdivision or consent (severance). This is used in cases where the development is on individual lots for residential, commercial or industrial development. The other method is plan of condominium which can be used for a new structure or where you have an existing multiple unit residential development or commercial/industrial building that you would like to subdivide but wish to retain ownership of the land and common elements. The plan of condo process also has an option for exemption from the full plan of condo process. This is commonly used for existing residential apartments which are changing from rental to condo. It can however also be used to create commercial or industrial condos.

The Town has received an application for exemption from Sections 51 and 51.1 of the Planning Act to allow for the existing commercial/industrial building to be converted to a commercial condominium form of tenure. Under Section 9 of the Condominium Act (proclaimed on May 2, 2001), Sections 51 and 51.1 of the Planning Act apply to condominiums unless exempted by the County. In doing so, the County must issue a Certificate of Exemption. Generally, the conversion of an existing building to a condominium is an example of when an exemption would be appropriate. Any reasonable condition can be applied before a Certificate of Exemption is issued.

The County was consulted regarding the process to be followed for exemption. This included the establishment of rights-of-way and easements for shared services and access with the property to the south. When Council granted site plan approval for the development it was originally included with the lands to the south at 106 Wigle Ave. The County requested that individual site plan agreements be prepared and registered prior to submission to the County for final approval. Both the required easements and rights-of-way have been completed and separate site plan agreement submitted for registration. (Appendix A and B)

The building will consist of a total of 45 units which provides the ability to provide flexibility as space needs change for current and future owners. (Appendix C). The final step required by the County is for Council to pass a resolution in support of the requested exemption. This acknowledges that the Town is satisfied that there are no further requirements for the development to satisfy and no need for conditions of approval on the request exemption.

LINK TO STRATEGIC PLAN

Support growth of the business community.

FINANCIAL CONSIDERATIONS

Building permit fees and development charges have been collected. There will be reassessment or reapportionment of the property taxes when the individual units are established.

CONSULTATIONS

1) Public Consultations

The approval of an exemption from plan of condominium in accordance to O. Reg 544/06 of the Planning Act, does not require public notice as it is a change in ownership and not use or subdivision of land.

2) Agency & Administrative Consultation

In accordance with O. Reg 544/06 of the *Planning Act*, Agencies and Town Administration were circulated for input.

Agency or Administrator	Comment
Essex Region Conservation Authority Watershed Planner	<ul style="list-style-type: none"> • No objections.
Town of Kingsville Management Team	<ul style="list-style-type: none"> • All items of concern were addressed at the time of the site plan approval or have been incorporated into the site plan agreement as requirements • Financial Services has requested that provisions be made by the developer to insure that all tax payments are kept current and up-to-date until such time as individual roll nos. have been assigned by MPAC to each of the individual units.
County of Essex	<ul style="list-style-type: none"> • The County Planner requested a resolution of Council in support of the requested exemption.

RECOMMENDATION

It is recommended that Council:

receive this report for information purposes on the request for exemption from plan of condominium;

support, by resolution, an exemption from plan of condominium, by the County of Essex, for the existing building located at 86 Wigle Ave., Part of Block A, Plan 432, Parts 6 & 7, RP 12R 25287, subject to the following condition:

that the applicant provide an outline to the Director of Financial Services detailing the provisions being made to ensure that the payment of taxes is kept up-to-date until all units have been provided with individual assessment roll numbers.

Robert Brown

Robert Brown, H. Ba, MCIP, RPP
Manager, Planning Services

Peggy Van Mierlo-West

Peggy Van Mierlo-West, C.E.T.
Chief Administrative Officer

Appendix A

Properties

PIN 75178 - 0525 LT

Description PART BLOCK A, PLAN 432 DESIGNATED AS PARTS 1 & 2, PLAN 12R27690; SUBJECT
 TO AN EASEMENT IN GROSS OVER PART 2, PLAN 12R27690 AS IN CE362189;
 SUBJECT TO AN EASEMENT IN GROSS AS IN CE898892; TOWN OF KINGSVILLE

Address WIGLE
 KINGSVILLE

Consideration

Consideration \$0.00

Applicant(s)

The notice is based on or affects a valid and existing estate, right, interest or equity in land

Name THE CORPORATION OF THE TOWN OF KINGSVILLE

Address for Service 2021 Division Rd. N.
 Kingsville, Ontario
 N9Y 2Y9

This document is not authorized under Power of Attorney by this party.

This document is being authorized by a municipal corporation Robert Brown, Manager of Planning and Development Services.

Statements

This notice is pursuant to Section 71 of the Land Titles Act.

This notice is for an indeterminate period

Schedule: See Schedules

Signed By

Shawna Diane Martindale	22 Queens Ave Leamington N8H 3G8	acting for Applicant(s)	Signed	2019 10 29
-------------------------	--	----------------------------	--------	------------

Tel 519-326-4415

Fax 519-326-1844

I have the authority to sign and register the document on behalf of the Applicant(s).

Submitted By

PMHS Law Office	22 Queens Ave Leamington N8H 3G8	2019 10 29
-----------------	--	------------

Tel 519-326-4415

Fax 519-326-1844

Fees/Taxes/Payment

Statutory Registration Fee	\$64.40
Total Paid	\$64.40

File Number

Applicant Client File Number : 19-1447



SITE PLAN AGREEMENT

THIS AGREEMENT made (in triplicate) this 12th day of August 2019.

BETWEEN:

THE CORPORATION OF THE TOWN OF KINGSVILLE,

hereinafter called the "Corporation",

OF THE FIRST PART

-and-

2524634 ONTARIO LTD.

hereinafter called the "Owner",

OF THE SECOND PART

WHEREAS the Owners is the registered owners of land described as Part of Blk. A, Plan 432, Parts 6 & 7, RP 12R 25287 and further known as 86 Wigle Avenue, in the Town of Kingsville in the County of Essex, Province of Ontario (the "subject lands");

AND WHEREAS the Corporation has enacted a by-law being a By-law to establish site plan control in the Town of Kingsville pursuant to the provisions of Section 41(2) of the Planning Act, R.S.O. 1990, c.P.13;

AND WHEREAS the existing Site Plan Agreement approved May 28, 2018 is replaced in its entirety with this agreement dated August 12, 2019;

AND WHEREAS development of the subject lands is subject to site plan control as provided for in the By-law;

AND WHEREAS as a condition of the approval of a building permit for the said lands the Corporation and the Owners must enter into this Agreement;

GENERAL

1. (a) **Covenant** - The Owners covenant and agree to build, provide and maintain for the life of the development at the Owners' entire expense and to the Corporation's entire satisfaction all landscaping, buildings, parking facilities, lot grading, garbage and central storage areas, storm water management systems, rate of flow monitoring, lighting and other related items in compliance with relevant legislation and in accordance with drawings attached hereto as Schedule "A-2019" approved and on file in the office of the Clerk of the Corporation. The Owners agree that all development shall be in compliance with the relevant zoning provisions and in accordance with the Corporation's Development Standards Manual, as amended from time to time.

(b) **Name & Address of Corporation**
The Corporation of the Town of Kingsville
Attention: Corporation Solicitor
2021 Division Road North
Kingsville, Ontario N9Y 2Y9

(c) **Name & Address of Owners**
2524634 Ontario Ltd
50 Main St., East
Kingsville, ON
N9Y 1A2

(d) Approval Date – August 12, 2019

SCHEDULES ATTACHED:

2. Hereinafter referred to as Schedule “A-2019” and forming part of this agreement:

SCHEDULE ‘A-2019’ - Site Plan (Prepared by: Baird AE Architecture & Engineering Ltd. and Dated & Signed July 17, 2019)

A large format plan, attached hereto as Schedule ‘A-2019’, are available in the Development Services Department for the Town of Kingsville, 2021 Division Rd. in the Town of Kingsville and are available for review during regular business hours.

LOT GRADING PLAN

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3. (a) **Lot Grading Plan** - The Owners further agree to submit to the satisfaction of the Corporation’s Chief Building Official, Ministry of Transportation (MTO), where applicable and Essex Region Conservation Authority (ERCA) in regulated areas throughout, a lot grading plan designed and executed under the seal of an engineer licenced under the *Professional Engineers Act* R.S.O. 1990, c. P.28, as amended (“Engineer”) for the subject lands for the Corporation’s consideration prior to the issuance of any building permits or construction permits for the subject lands. The Owner shall ensure that the site drainage shall not affect adjacent properties.

(b) **Ontario Land Surveyor** - The Owners also agree to have the approved elevation as per this lot grading plan verified by a land surveyor licensed under the *Surveyors Act* R.S.O. 1990, c. S.29, as amended, at the following stages of construction:

- (a) Prior to the pouring of footings (top of forms elevation); and
- (b) Following completion of construction.

(c) **Deviation** - Where the finished grade of the subject lands deviates from the original lot grading plan presented to and accepted by the Corporation’s Chief Building Official, MTO, where applicable and ERCA in regulated areas throughout, the Owner shall submit a new lot grading plan under the seal of an Engineer and to the satisfaction of the said Chief Building Official, MTO and ERCA or re-grade the lands to the elevations indicated on the original lot grading plan.

SIGNS

4. a) **Signs** - Compliance with Approved Drawings - The Owners further agree to submit a signage plan to the Corporation’s Manager of Planning Services for their approval prior to the issuance of a construction permit. Said signage plan shall include the design, size and location of all existing or proposed signs erected or located on or to be erected or located on the subject lands. In addition, this signage

plan shall outline any lighting details and landscaping features associated with any signage.

- b) **Traffic Signage** - Prior to construction, the Owners agree to provide on-site traffic and parking signage and pavement markings to the satisfaction of the Corporation (and/or the County of Essex, where applicable) and as detailed on Schedule "A-2019".

DIRT AND DEBRIS

5. **Dirt and Debris** - The Owners further agree to keep the public highways adjacent to the subject lands free from dirt and debris caused by the construction and ongoing operation on the subject lands. The Owners further agree to, within twenty-four (24) hours of being notified and instructed by the Corporation and/or County of Essex to do so, clean-up the streets adjacent to the subject lands and/or take dust control measures at the Owners' entire expense, failing which, the Corporation and/or County of Essex may carry out or cause to have carried out the said work at the entire expense of the Owners.

REPAIR OF HIGHWAY

6. **Repair of Highway** - The Owners further agree that any curbs, gutters, pavements, sidewalks or landscaped areas on the public highway which are damaged during the construction and maintenance period shall be restored by the Owners at the Owners' entire expense and to the satisfaction of the Corporation and/or County of Essex and/or Ministry of Transportation.

DRIVEWAY APPROACHES AND PARKING AREAS

7. (a) **Driveways** - The Owners further agree to improve the existing driveway approach in such manner, widths and location as approved by the Corporation and as detailed on Schedule "A-2019". If there are changes to the existing shared access to the property an access permit will be required for a new access from the County and the portion of the access that is within the County right-of-way shall be improved with a hard surface and designed in accordance with the applicable County access design standards.

(b) **Surfacing** - The Owners further agree that any portion of the internal driveway aisles and parking areas are to be surfaced as shown on Schedule "A-2019".

PERMITS

8. **Permits** - The Owners further agree to obtain the necessary access or other permit for any new driveway approaches, sewer taps, drain taps, or curb cuts from the Corporation and/or County of Essex, prior to the commencement of any construction on or adjacent to the public highway.

LIGHTING

9. **Lighting** - The Owners further agree to provide all lighting of any parking area and/or building(s) located on the subject lands. Lights used for illumination shall be designed to full cut-off standards and shall be arranged as to divert the light away from adjacent roadways and properties and minimize impact on the night sky. All exterior lighting shown shall be designed to eliminate glare and reflection from the surfaces on which any lighting is mounted. The Owners further agree that any future proposed changes to lighting of the subject lands shall require the approval of the Corporation and may require an amendment to this Agreement.
10. **Interior Lighting** - The Owners further agree to use of modern technologies on the interior of all buildings to reduce light pollution and minimize the impact on the night sky to divert lighting from adjacent roadways and properties.

PARKING

11. **Parking** - The Owners further agree to provide adequate on-site parking for the proposed buildings in accordance with the Corporation's Zoning By-law, as amended, and as shown Schedule "A-2019".

GARBAGE, WASTE AND CENTRAL STORAGE FACILITIES

12. (a) **General** – The Owners covenant and agree that no waste as defined in the *Environmental Protection Act*, or any regulations passed thereunder, may be deposited or stored on the subject lands except as approved by the Corporation's Chief Building Official in accordance with the diagrams attached hereto as Schedule "A-2019" and forming part of this Agreement.
- (b) **Storage** – The Owners further covenant and agree that no garbage, waste, substance, product, by-product or any other thing (hereinafter collectively called the "Waste") shall be stored outside anywhere on the subject lands, save and except for in accordance and compliance with and as shown on Schedule "A-2019".

(c) **Default and Remedy** – The Owners further agree that any Waste deposited or stored:

- i. in an area other than those specific areas shown in Schedule "A-2019" for the storage of same;
- ii. without obtaining and providing to the Corporation a Certificate of Approval;
- iii. in contravention of any legislation; or
- iv. in contravention of this Site Plan Agreement;

shall be removed from the subject lands by the Owners at the entire expense of the Owners. The Owners further agree that if the Owners fail to remove this Waste within 10 days of having received written notice from the Corporation to do so, the Owners agree that the Corporation, its agents, servants, workmen or employees may enter upon the subject lands and remove the Waste; the cost of which shall be recovered by the Corporation out of the Performance Securities contemplated in this Agreement, and any additional costs incurred by the Corporation in excess of the said securities shall constitute a debt owing by the Owners to the Corporation and the Corporation may add such debt to the tax roll of the subject lands and collect and enforce them in the same manner as taxes.

LANDSCAPING

13. (a) **Landscaping**- The Owners further agree to provide for landscaping as designed and depicted on the Site Plan as approved by the Manager of Planning Services for the Corporation.
- (b) **Installation and Maintenance** - The Owners further agree to install and maintain all landscaping features in accordance with the approved Site Plan and in a manner satisfactory to the Manager of Planning Services.
- (c) **Undeveloped Lands** - In the event that the subject lands are to be developed in phases the Owners further agree to grade and seed or crop, to the satisfaction of the Manager of Planning Services, all vacant lands that are not developed within one (1) year of the issuance of the construction permit for the initial phase of the development.

STORM WATER MANAGEMENT

14. (a) Consulting Engineer - Prior to the issuance of a building permit, the Owners further agree to retain a consulting engineer for the design and preparation of drawings for an internal storm water management system to service the subject lands. Such drawings shall be satisfactory to the Corporation's Director of Municipal Services and Ministry of Transportation, if applicable.
- (b) Construction and Maintenance - Upon approval of the drawings by the Corporation's Director of Municipal Services, Chief Building Official, Ministry of Transportation, if applicable, and the Owners further agree to construct and maintain, at the Owners' entire expense, the storm water management system in accordance with the approved drawings and to the satisfaction of the Chief Building Official prior to the issuance of a building permit. Under no circumstance will a building permit be issued for construction until such time as the approved storm water management system has been constructed and is fully functional or a temporary approved storm water management system has been implemented, both to the satisfaction of the Town.
- (c) Undeveloped Lands - The Owners further agree to maintain, grade and keep groomed any undeveloped portions of the subject lands and that any changes to the surface material, grade or use of undeveloped lands shall require a review of the approved Storm Water Management System and will require an amendment to the site plan.
- (d) Shared Pond - The Owners further agree to undertake all necessary approvals related to the joint usage of the storm water management pond including any required MOECC review and approval.
15. Storm water Management (abutting lands) - That the Owners agree to insure that storm water run-off is properly managed along the edge of the storm water management pond where it is in close proximity to adjacent lots and that storm water flows on those abutting lots are not negatively impacted.

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DEVELOPMENT CHARGES

17. Development Charges - The Owners agree to pay to the Corporation on the issuance of a building permit, the appropriate development charge in accordance with the Corporation's Development Charges By-law, as amended.

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18. Postponement and Subordination - The Owners covenant and agree, at its entire expense, to obtain and register, from its mortgagees and/or encumbrancers, such documentation as may be deemed necessary by the Corporation to postpone and subordinate the interest of said mortgagees and/or encumbrancers in the subject lands to the interest of the Corporation to the extent that this Agreement shall take effect and have priority as if it had been executed and registered before the execution and registration of the document or documents giving to the mortgagees and/or encumbrancers their interest in the subject lands.

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19. (a) **Performance Security** - The Owners further agree to deposit with the Corporation, to be held by the Corporation without interest, at the time a building permit is issued to it, a Performance Security in the form of a certified cheque, cash or an Irrevocable Letter of Credit which is automatically extended, or other security in form satisfactory to the Corporation's Solicitor, in the sum of **\$20,000 (CAD)** to guarantee the due performance of the Owner's obligations under this Agreement, within the time period specified in paragraph 19 hereof. No Performance Security shall be released until the Owners have complied fully with its obligations with the provisions of this Agreement.
- (b) **Deficiency** - The Owners acknowledge and agree that should there be a deficiency in, or failure to carry out, any work, obligation or matter required by any provision of this Agreement, and the Owners fail to remedy same within 10 days of being given written notice with a direction to carry out such work or matter, the Corporation may draw on the security held and enter onto the property of the Owners and complete all outstanding works or matters, and pay all costs and expenses incurred thereby from the proceeds of any security held by it.
- (c) **Shortfall** - The Owners further acknowledge and agree that, notwithstanding any provision to the contrary in this Agreement specifying the return of security, in the event that the Corporation determines that any return of cash or certified funds held by it would create a shortfall with respect to securing the completion of any work or matter remaining to be carried out by the Owners pursuant to this Agreement, the Corporation will not be obliged to return the security held by it until such time as such work is satisfactorily completed or the Corporation has sufficient security to insure that such work will be completed.

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- (b) **Surveys and Land Descriptions** - In the event that the Owners are required to convey lands, easements, rights of way or otherwise pursuant to this Agreement, then the Owners shall obtain all surveys and land plans or descriptions for lands to be conveyed to the Corporation at the Owners' entire expense.

GENERAL PROVISIONS

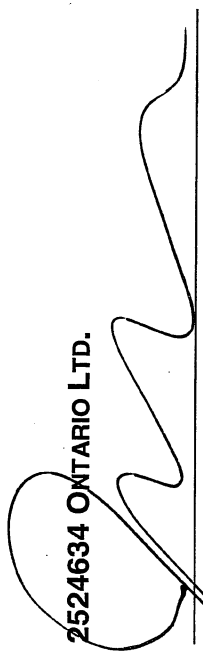
22. In addition to the standard site plan agreement requirements the Owners also agree to:
- a) **Fire Department Connections** - all required standpipe and/or hydrant connections must be clearly marked and unobstructed to the satisfaction of the Kingsville Fire Department.
 - b) **Storm water management pond outlet** - an agreement between the Town and Essex Region Conservation Authority is to be established to ensure access to and maintenance of the storm water management pond outlet(s) to the Kraus Drain to the satisfaction of the Authority.
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- (a) All facilities and matters required by this Agreement shall be provided and maintained by the Owners at the Owners' sole risk and entire expense to the satisfaction of the Corporation and in default thereof the Owners acknowledge that the Corporation, in addition to any other remedy it may have at law, shall also be entitled to enforce this Agreement in accordance with Sections 444 to 446, inclusive, of the Municipal Act, S.O. 2001, c.25 as amended.
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 - (c) Any work done by the Corporation for or on behalf of the Owners or by reason of the Owners not having done the work in the first instance, shall be deemed to be done as agent for the Corporation and shall not, for any purpose whatsoever, be deemed as an acceptance or assumption of any works, services or faults by the Corporation.
24. **Successors and Assigns** - This Agreement and everything contained herein shall enure to the benefit of and be binding upon the Parties hereto and their respective heirs, administrators, executors, successors and permitted assigns.
25. **Enforceability** - If any term, covenant or condition of this Agreement is, to any extent, declared invalid or unenforceable, the remainder of this Agreement shall not be affected thereby and each term, covenant or condition of this Agreement shall be valid and be enforced to the fullest extent permitted by law.
26. **Amendments** - This Agreement may be amended at any time with the written consent of the Corporation and the registered Owners of the subject lands at the time of such amendment. This Agreement may be amended to permit further additions by replacing the drawings attached in Schedule "A-2019" on file in the office of the Clerk, upon approval of the Corporation, without the need to alter this text or the registration of any additional material on title. Accordingly, it will be necessary for any new Owner to review drawings on file in the office of the Manager of Planning Services to specifically determine that which is permitted at

any given point in time. Financial securities may be required by the Corporation for any addition permitted by way of amendment to this Agreement.


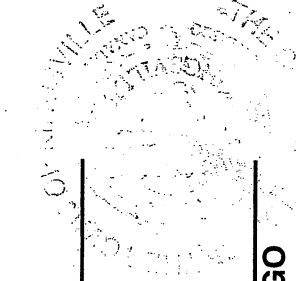

27. **Extension of Time** – Time shall always be of the essence of this Agreement. Any time limit specified in this Agreement may be extended with the consent in writing of both the Owners and the Corporation, but no such extension of time shall operate or be deemed to operate as an extension of any other time limit, and time shall be deemed to remain of the essence of this Agreement notwithstanding any extension of any time limit. Any extension granted by the Corporation will be conditional upon the recalculations of all outstanding monies owed to the Corporation by the Owners pursuant to this Agreement.
28. **Registration** - The Owners hereby consent to the registration of this Agreement on the title of the subject lands at the Owners' expense.
29. **Officials** – The Director of Municipal Services, the Chief Building Official, the Corporation Solicitor, the Manager of Municipal Services and the Manager of Planning Services referred to herein are those of the Corporation.

IN WITNESS THEREOF the said parties hereto have duly executed the Site Plan Agreement on the date first written above.

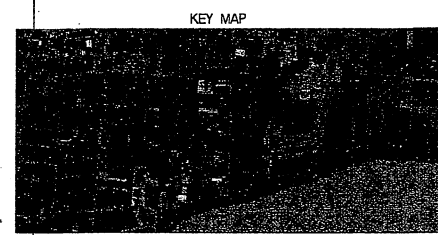
SIGNED SEALED AND DELIVERED

2524634 ONTARIO LTD.

JEREMY TRUAX
I/WE HAVE AUTHORITY TO BIND THE CORPORATION

THE CORPORATION OF THE TOWN OF
KINGSVILLE


MAYOR NELSON SANTOS


CLERK JENNIFER ASTROLOGO
I/WE HAVE AUTHORITY TO BIND THE CORPORATION

The site plan illustrates the layout of the Chrysler Financial Center. At the top, a long building complex contains a DOCK, UNIT 1, UNIT 2, STORAGE (3,870 m² / 41,656.33 sqft), UNIT 3, UNIT 4, UNIT 5, UNIT 6 (MECH / ELECT ROOM), UNIT 7, and UNIT 8. Below this is a large rectangular EXISTING BUILDING B (2,990 m² / 32,184 sqft). To the right of Building B is a parking lot and a curved driveway labeled 'DRIVE WAY'. In the lower center, two PROPOSED BUILDING B structures are shown, each 496.1 m² (5,340.5 sqft), flanking a LOADING DOCK. The bottom left features a 'PROPOSED STORM-WATER RETENTION POND' and an 'EXISTING CHAMBER'. The bottom right shows a 'DOCK' and 'CHRYSLER GREENWAY'. The plan is bounded by a 'PROPERTY LINE' on the left and a 'WIGLE AVENUE' on the right. A north arrow is located in the top right corner.

[illegible]

 **BAIRD|AE**
architecture + engineering

27 FRANCES STREET SUITE 402
LEAMINGTON, ONTARIO
N0W 2G4

1000 - 267 FILLMORE STREET,
WINDSOR, ONTARIO
N9A 4E4

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Appendix B

Properties

PIN 75178 - 0511 LT

Description PART BLOCK 'A' PL 432 DESIGNATED AS PARTS 8 & 9 PL 12R25287; SUBJECT TO AN EASEMENT IN GROSS OVER PART 8 PL 12R25287 AS IN CE362189; TOWN OF KINGSVILLE

Address 106 WIGLE
 KINGSVILLE

Consideration

Consideration \$0.00

Applicant(s)

The notice is based on or affects a valid and existing estate, right, interest or equity in land

Name THE CORPORATION OF THE TOWN OF KINGSVILLE

Address for Service 2021 Division Rd. N.
 Kingsville, Ontario
 N9Y 2Y9

This document is not authorized under Power of Attorney by this party.

This document is being authorized by a municipal corporation Robert Brown, Manager of Planning and Development Services.

Statements

This notice is pursuant to Section 71 of the Land Titles Act.

This notice is for an indeterminate period

Schedule: See Schedules

Signed By

Shawna Diane Martindale	22 Queens Ave Leamington N8H 3G8	acting for Applicant(s)	Signed	2019 10 29
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Tel 519-326-4415

Fax 519-326-1844

I have the authority to sign and register the document on behalf of the Applicant(s).

Submitted By

PMHS Law Office	22 Queens Ave Leamington N8H 3G8	2019 10 29
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Tel 519-326-4415

Fax 519-326-1844

Fees/Taxes/Payment

Statutory Registration Fee	\$64.40
Total Paid	\$64.40

File Number

Applicant Client File Number : 19-1447



SITE PLAN AGREEMENT

THIS AGREEMENT made (in triplicate) this 12th day of August 2019.

BETWEEN:

THE CORPORATION OF THE TOWN OF KINGSVILLE,

hereinafter called the "Corporation",

OF THE FIRST PART

-and-

1552842 ONTARIO LTD.

hereinafter called the "Owner",

OF THE SECOND PART

WHEREAS the Owners is the registered owners of land described as Part of Blk. A, Plan 432, Parts 8 & 9, RP 12R 25287 and further known as 106 Wigle Avenue, in the Town of Kingsville in the County of Essex, Province of Ontario (the "subject lands");

AND WHEREAS the Corporation has enacted a by-law being a By-law to establish site plan control in the Town of Kingsville pursuant to the provisions of Section 41(2) of the Planning Act, R.S.O. 1990, c.P. 13;

AND WHEREAS the existing Site Plan Agreement approved May 28, 2018 is replaced in its entirety with this agreement dated August 12, 2019;

AND WHEREAS development of the subject lands is subject to site plan control as provided for in the By-law;

AND WHEREAS as a condition of the approval of a building permit for the said lands the Corporation and the Owners must enter into this Agreement;

GENERAL

1. (a) **Covenant** - The Owners covenant and agree to build, provide and maintain for the life of the development at the Owners' entire expense and to the Corporation's entire satisfaction all landscaping, buildings, parking facilities, lot grading, garbage and central storage areas, storm water management systems, rate of flow monitoring, lighting and other related items in compliance with relevant legislation and in accordance with drawings attached hereto as Schedule "A-2019" approved and on file in the office of the Clerk of the Corporation. The Owners agree that all development shall be in compliance with the relevant zoning provisions and in accordance with the Corporation's Development Standards Manual, as amended from time to time.

(b) **Name & Address of Corporation**
The Corporation of the Town of Kingsville
Attention: Corporation Solicitor
2021 Division Road North
Kingsville, Ontario N9Y 2Y9

(c) **Name & Address of Owners**
1552842 Ontario Ltd.
50 Main St., East
Kingsville, ON
N9Y 1A2

(d) Approval Date – August 12, 2019

SCHEDULES ATTACHED:

2. Hereinafter referred to as Schedule “A-2019” and forming part of this agreement:

SCHEDULE ‘A-2019’ - Site Plan (Prepared by: Baird AE Architecture & Engineering Ltd. and Dated & Signed July 2, 2019)

A large format plan, attached hereto as Schedule ‘A-2019’, are available in the Development Services Department for the Town of Kingsville, 2021 Division Rd. in the Town of Kingsville and are available for review during regular business hours.

LOT GRADING PLAN

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3. (a) **Lot Grading Plan** - The Owners further agree to submit to the satisfaction of the Corporation’s Chief Building Official, Ministry of Transportation (MTO), where applicable and Essex Region Conservation Authority (ERCA) in regulated areas throughout, a lot grading plan designed and executed under the seal of an engineer licenced under the *Professional Engineers Act* R.S.O. 1990, c. P.28, as amended (“Engineer”) for the subject lands for the Corporation’s consideration prior to the issuance of any building permits or construction permits for the subject lands. The Owner shall ensure that the site drainage shall not affect adjacent properties.

(b) **Ontario Land Surveyor** - The Owners also agree to have the approved elevation as per this lot grading plan verified by a land surveyor licensed under the *Surveyors Act* R.S.O. 1990, c. S.29, as amended, at the following stages of construction:

- (a) Prior to the pouring of footings (top of forms elevation); and
- (b) Following completion of construction.

(c) **Deviation** - Where the finished grade of the subject lands deviates from the original lot grading plan presented to and accepted by the Corporation’s Chief Building Official, MTO, where applicable and ERCA in regulated areas throughout, the Owner shall submit a new lot grading plan under the seal of an Engineer and to the satisfaction of the said Chief Building Official, MTO and ERCA or re-grade the lands to the elevations indicated on the original lot grading plan.

SIGNS

4. a) **Signs** - Compliance with Approved Drawings - The Owners further agree to submit a signage plan to the Corporation’s Manager of Planning Services for their approval prior to the issuance of a construction permit. Said signage plan shall include the design, size and location of all existing or proposed signs erected or located on or to be erected or located on the subject lands. In addition, this signage

plan shall outline any lighting details and landscaping features associated with any signage.

b) **Traffic Signage** - Prior to construction, the Owners agree to provide on-site traffic and parking signage and pavement markings to the satisfaction of the Corporation (and/or the County of Essex, where applicable) and as detailed on Schedule "A-2019".

DIRT AND DEBRIS

5. **Dirt and Debris** - The Owners further agree to keep the public highways adjacent to the subject lands free from dirt and debris caused by the construction and ongoing operation on the subject lands. The Owners further agree to, within twenty-four (24) hours of being notified and instructed by the Corporation and/or County of Essex to do so, clean-up the streets adjacent to the subject lands and/or take dust control measures at the Owners' entire expense, failing which, the Corporation and/or County of Essex may carry out or cause to have carried out the said work at the entire expense of the Owners.

REPAIR OF HIGHWAY

6. **Repair of Highway** - The Owners further agree that any curbs, gutters, pavements, sidewalks or landscaped areas on the public highway which are damaged during the construction and maintenance period shall be restored by the Owners at the Owners' entire expense and to the satisfaction of the Corporation and/or County of Essex and/or Ministry of Transportation.

DRIVEWAY APPROACHES AND PARKING AREAS

7. (a) **Driveways** - The Owners further agree to improve the existing driveway approach in such manner, widths and location as approved by the Corporation and as detailed on Schedule "A-2019". If there are changes to the existing shared access to the property an access permit will be required for a new access from the County and the portion of the access that is within the County right-of-way shall be improved with a hard surface and designed in accordance with the applicable County access design standards.

(b) **Surfacing** - The Owners further agree that any portion of the internal driveway aisles and parking areas are to be surfaced as shown on Schedule "A-2019".

PERMITS

8. **Permits** - The Owners further agree to obtain the necessary access or other permit for any new driveway approaches, sewer taps, drain taps, or curb cuts from the Corporation and/or County of Essex, prior to the commencement of any construction on or adjacent to the public highway.

LIGHTING

9. **Lighting** - The Owners further agree to provide all lighting of any parking area and/or building(s) located on the subject lands. Lights used for illumination shall be designed to full cut-off standards and shall be arranged as to divert the light away from adjacent roadways and properties and minimize impact on the night sky. All exterior lighting shown shall be designed to eliminate glare and reflection from the surfaces on which any lighting is mounted. The Owners further agree that any future proposed changes to lighting of the subject lands shall require the approval of the Corporation and may require an amendment to this Agreement.

10. **Interior Lighting** - The Owners further agree to use of modern technologies on the interior of all buildings to reduce light pollution and minimize the impact on the night sky to divert lighting from adjacent roadways and properties.

PARKING

11. **Parking** - The Owners further agree to provide adequate on-site parking for the proposed buildings in accordance with the Corporation's Zoning By-law, as amended, and as shown Schedule "A-2019".

GARBAGE, WASTE AND CENTRAL STORAGE FACILITIES

12. (a) **General** – The Owners covenant and agree that no waste as defined in the *Environmental Protection Act*, or any regulations passed thereunder, may be deposited or stored on the subject lands except as approved by the Corporation's Chief Building Official in accordance with the diagrams attached hereto as Schedule "A-2019" and forming part of this Agreement.
- (b) **Storage** – The Owners further covenant and agree that no garbage, waste, substance, product, by-product or any other thing (hereinafter collectively called the "Waste") shall be stored outside anywhere on the subject lands, save and except for in accordance and compliance with and as shown on Schedule "A-2019".

(c) **Default and Remedy** – The Owners further agree that any Waste deposited or stored:

- i. in an area other than those specific areas shown in Schedule "A-2019" for the storage of same;
- ii. without obtaining and providing to the Corporation a Certificate of Approval;
- iii. in contravention of any legislation; or
- iv. in contravention of this Site Plan Agreement;

shall be removed from the subject lands by the Owners at the entire expense of the Owners. The Owners further agree that if the Owners fail to remove this Waste within 10 days of having received written notice from the Corporation to do so, the Owners agree that the Corporation, its agents, servants, workmen or employees may enter upon the subject lands and remove the Waste; the cost of which shall be recovered by the Corporation out of the Performance Securities contemplated in this Agreement, and any additional costs incurred by the Corporation in excess of the said securities shall constitute a debt owing by the Owners to the Corporation and the Corporation may add such debt to the tax roll of the subject lands and collect and enforce them in the same manner as taxes.

LANDSCAPING

13. (a) **Landscaping**- The Owners further agree to provide for landscaping as designed and depicted on the Site Plan as approved by the Manager of Planning Services for the Corporation.
- (b) **Installation and Maintenance** - The Owners further agree to install and maintain all landscaping features in accordance with the approved Site Plan and in a manner satisfactory to the Manager of Planning Services.
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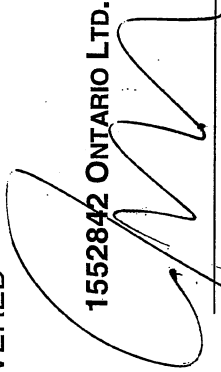
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- (a) All facilities and matters required by this Agreement shall be provided and maintained by the Owners at the Owners' sole risk and entire expense to the satisfaction of the Corporation and in default thereof the Owners acknowledge that the Corporation, in addition to any other remedy it may have at law, shall also be entitled to enforce this Agreement in accordance with Sections 444 to 446, inclusive, of the Municipal Act, S.O. 2001, c.25 as amended.
 - (b) If the Owners are in default of any matter, obligation or thing required to be done by this Agreement and such default continues for more than 10 days after the Corporation having given written notice to the Owners of same, then in addition to and without limiting other remedies available to it, the Corporation may direct that such matter or thing be done at the entire expense of the Owners and the Corporation may recover the expense incurred in doing it by adding the costs to the tax roll and collecting them in the same manner as property taxes. The Owners hereby authorize the Corporation to enter upon the subject lands to do such matters or things.
 - (c) Any work done by the Corporation for or on behalf of the Owners or by reason of the Owners not having done the work in the first instance, shall be deemed to be done as agent for the Corporation and shall not, for any purpose whatsoever, be deemed as an acceptance or assumption of any works, services or faults by the Corporation.
24. **Successors and Assigns** - This Agreement and everything contained herein shall enure to the benefit of and be binding upon the Parties hereto and their respective heirs, administrators, executors, successors and permitted assigns.
25. **Enforceability** - If any term, covenant or condition of this Agreement is, to any extent, declared invalid or unenforceable, the remainder of this Agreement shall not be affected thereby and each term, covenant or condition of this Agreement shall be valid and be enforced to the fullest extent permitted by law.
26. **Amendments** - This Agreement may be amended at any time with the written consent of the Corporation and the registered Owners of the subject lands at the time of such amendment. This Agreement may be amended to permit further additions by replacing the drawings attached in Schedule "A-2019" on file in the office of the Clerk, upon approval of the Corporation, without the need to alter this text or the registration of any additional material on title. Accordingly, it will be necessary for any new Owner to review drawings on file in the office of the Manager of Planning Services to specifically determine that which is permitted at

any given point in time. Financial securities may be required by the Corporation for any addition permitted by way of amendment to this Agreement.

27. **Extension of Time** – Time shall always be of the essence of this Agreement. Any time limit specified in this Agreement may be extended with the consent in writing of both the Owners and the Corporation, but no such extension of time shall operate or be deemed to operate as an extension of any other time limit, and time shall be deemed to remain of the essence of this Agreement notwithstanding any extension of any time limit. Any extension granted by the Corporation will be conditional upon the recalculations of all outstanding monies owed to the Corporation by the Owners pursuant to this Agreement.
28. **Registration** - The Owners hereby consent to the registration of this Agreement on the title of the subject lands at the Owners' expense.
29. **Officials** – The Director of Municipal Services, the Chief Building Official, the Corporation Solicitor, the Manager of Municipal Services and the Manager of Planning Services referred to herein are those of the Corporation.

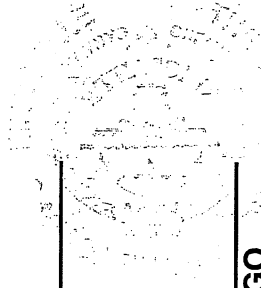
IN WITNESS THEREOF the said parties hereto have duly executed the Site Plan Agreement on the date first written above.

SIGNED SEALED AND DELIVERED


1552842 ONTARIO LTD.
JEREMY TRUAX

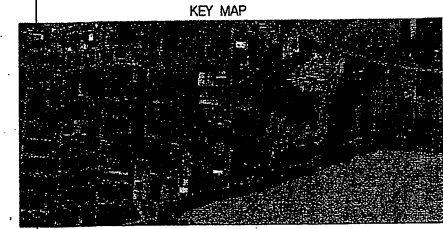
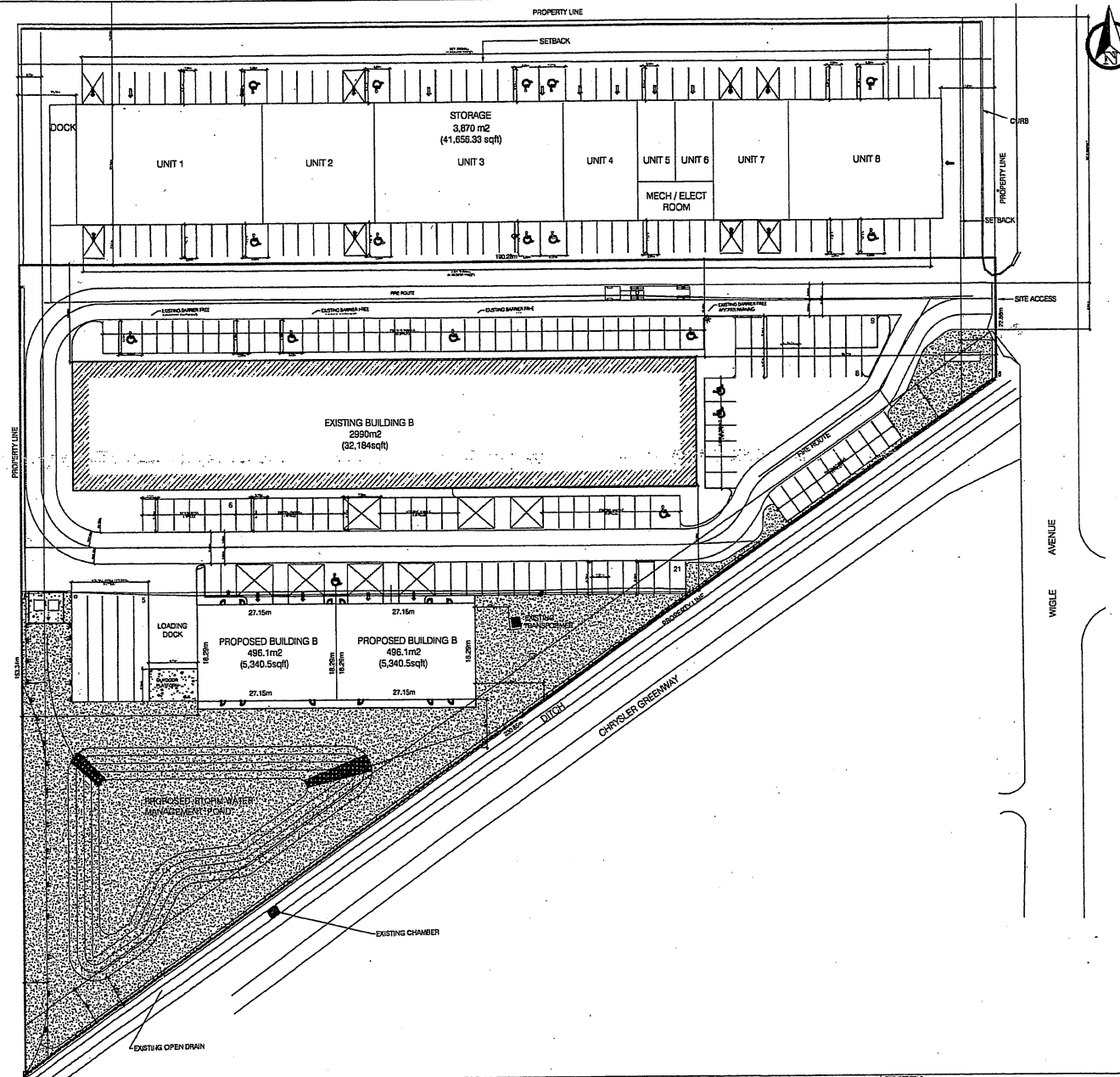
THE CORPORATION OF THE TOWN OF
KINGSVILLE


MAYOR NELSON SANTOS




CLERK JENNIFER ASTROLOGO
I/WE HAVE AUTHORITY TO BIND THE CORPORATION

SCHEDULE "A-2019" Site Plan



KEY MAP

SITE 106 WIGLE AVE		
M - LIGHT INDUSTRIAL, B2M		
DESCRIPTION	REQUIRED	PROPOSED
LOT AREA	106.00 (2.51 HA)	106.00 (2.51 HA)
LOT FRONTAGE	200.00 (50.00 FT)	200.00 (50.00 FT)
REAR LOT SETBACK	1.00 (25.00 FT)	1.00 (25.00 FT)
LEFT LOT SETBACK (STREET)	4.00 (10.00 FT)	4.00 (10.00 FT)
RIGHT LOT SETBACK (STREET)	4.00 (10.00 FT)	4.00 (10.00 FT)
LOT FRONTAGE	200.00 (50.00 FT)	200.00 (50.00 FT)
LOT DEPTH	530.00 (132.00 FT)	530.00 (132.00 FT)
LANDSCAPE OPEN SPACE	10.00 (2.51 HA)	10.00 (2.51 HA)
MAX BUILDING HEIGHT	10.00 (25.00 FT)	10.00 (25.00 FT)
SPECIAL REGULATION	N/A	N/A
UTL BUILDING INFO		
TOTAL LOT AREA	106.00 (2.51 HA)	106.00 (2.51 HA)
BUILDING F AREA	2990.00 (32,184.00 SQ FT)	2990.00 (32,184.00 SQ FT)
TOTAL BUILDING AREA	2990.00 (32,184.00 SQ FT)	2990.00 (32,184.00 SQ FT)
NO. OF FLOORS	1	1
BUILDING USE & TYPE	GROUP F-2	GROUP F-2
BUILDING TYPE	INDUSTRIAL/COMMERCIAL	INDUSTRIAL/COMMERCIAL

PERMITS MATRIX				
PERMIT TYPE	APPLICABLE	APPLICABLE	APPLICABLE	APPLICABLE
CONSTRUCTION	YES	YES	YES	YES
DEMOLITION	YES	YES	YES	YES
LANDSCAPE	YES	YES	YES	YES
WATER	YES	YES	YES	YES
SEWER	YES	YES	YES	YES
STORMWATER	YES	YES	YES	YES
TRAIL	YES	YES	YES	YES
WATER	YES	YES	YES	YES
SEWER	YES	YES	YES	YES
STORMWATER	YES	YES	YES	YES
TRAIL	YES	YES	YES	YES
WATER	YES	YES	YES	YES
SEWER	YES	YES	YES	YES
STORMWATER	YES	YES	YES	YES
TRAIL	YES	YES	YES	YES

DATE: FEB. 03, 2019

MATTHEW J. BAIRD, P.ENG.

DATE	REVISIONS
FEB. 03, 2019	SUBMITTED TO TOWN FOR APPROVAL
AUGUST 16, 2019	REVISED FOR PERMIT
JULY 2, 2019	PLAN OF CONDO

BAIRD|AE
architecture + engineering

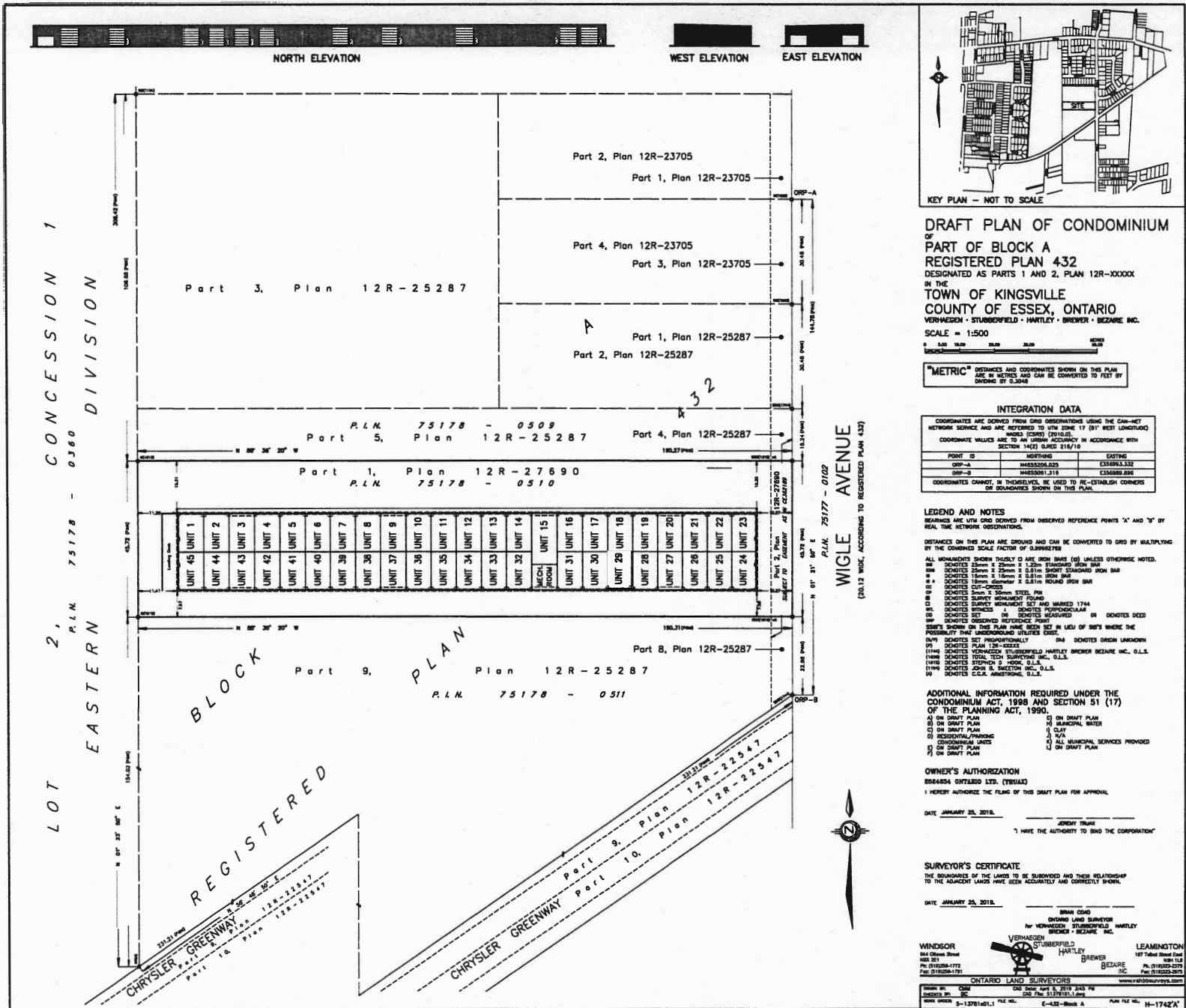
31 PRINCE STREET, SUITE 1112
SAN FRANCISCO, CALIFORNIA 94104
415.774.1111

1000 SAN PABLO STREET, SUITE 100
SAN FRANCISCO, CALIFORNIA 94133
415.774.1111

PROJECT TITLE
106 WIGLE AVE. BUILDING ADDITION
106 WIGLE AVE. TOWN OF KINGSVILLE

SHEET TITLE
SITE PLAN CONTROL OVERALL SITE PLAN

DATE JULY 2, 2019	PROJECT NO. 17-137
SCALE 1"=40'	
DRAWN BY P.B.	SHEET NO. 1
CHECKED BY M.J.B.	



23 October 2019

Dear Mayor Nelson Santos & Members of Kingsville Town Council,

It has been my pleasure to sit on the Migration Festival Committee for the last several years; as a member of the community I have seen the committee try to take ownership of the festival with some success, resulting in what I believe has been the best Migration Festival in many years! Kudos to the committee for their efforts in making MigFest 50 one that will go down in the history books!

It is important to note that I sit on the committee as a member of the community, not as the Executive Director of the Sanctuary. During Migration Festival, in addition to the activities being held by the committee, there were a lot of great activities also going on at the Sanctuary, and in our case this year, it turned out to be a banner year of activity. We received a lot of very positive feedback from the community about Friday night, Sunday, and even Saturday when we weren't technically open! We saw over 600 visitors on Sunday alone.

I personally found myself and that of the Sanctuary staff and volunteers to be spread way too thin; as a result, I have decided to resign from the committee. My first priority is the Sanctuary, its staff and volunteers. It is important to note that The Jack Miner Sanctuary still wants to be involved in Migration Festival, and will coordinate our activities to complement what is going on with the committee and the festival. We will still participate in opening ceremonies, the parade, and of course still have our own events. At the request of the committee, I will send a staff person (it might even be me) as needed to update and provide input, but I can't shoulder the load of Jack Miner events and that of the Committee.

While the weekend was a tremendous success, I am completely burned out: 14-18 hour days is asking too much of anyone. I have been overly extended with meetings, emails, etc., and by extension, so have the volunteers and staff of the Sanctuary. I have to keep the health of my staff and myself as my main priority, and as a non-profit, have to ensure that our time is well accounted for.

It has been a pleasure working with the Committee. And again, this has been a great MigFest 50. Thank you all for your support of the event, and of all events in the Town. We are very fortunate to live in such a great town.

Best Regards,





**SPECIAL MEETING OF COUNCIL
MINUTES**

**Wednesday, October 23, 2019
10:00 AM
Council Chambers
2021 Division Road N
Kingsville, Ontario N9Y 2Y9**

Members of Council	Mayor Nelson Santos Deputy Mayor Gord Queen Councillor Tony Gaffan Councillor Larry Patterson Councillor Kimberly DeYong Councillor Laura Lucier
Absent	Councillor Thomas Neufeld
Members of Administration	T. Del Greco, Municipal Services Manager S. Kitchen, Deputy Clerk-Council Services S. Martinho, Public Works Manager A. Plancke, Director of Municipal Services K. Vegh, Drainage Superintendent P. Van Mierlo-West, CAO D. Wolicki, Manager of Municipal Facilities and Property

A. CALL TO ORDER

Mayor Santos called the Special Meeting to order at 10:00 a.m. with all members of Council in attendance, except Councillor Neufeld (absent on personal business).

B. DISCLOSURE OF PECUNIARY INTEREST

Mayor Santos reminded Council that any declaration is to be made prior to each item being discussed and to identify the nature of the conflict, if any, as the agenda items come forward.

C. MUNICIPAL ROAD TOUR

Members of Council and Administration (as noted above) boarded the bus for the Municipal Road Tour at 10:00 a.m. There were no members of the public in attendance for the road tour.

Manager of Municipal Services T. Del Greco provided short descriptions of the project details at each destination.

At 11:35 a.m. the tour bus returned to the Municipal Town Hall for the purpose of a short recess. Councillor Gaffan disembarked from the bus and did not return, having to attend to personal business. Director of Municipal Services A. Plancke and Drainage Superintendent K. Vegh also disembarked and did not return in order to attend to other municipal business matters.

At 11:36 a.m. Mayor Santos called for a short recess, and the Special Meeting reconvened at 11:44 a.m. and the tour continued.

Upon completion of the tour, the bus returned to the Municipal Office at 12:17 p.m.

D. CONFIRMATORY BY-LAW

1. By-law 95-2019

539-2019

Moved by Deputy Mayor Gord Queen

Seconded by Councillor Kimberly DeYong

That Council read By-law 95-2019, being a By-law to confirm the proceedings of Council at its October 23, 2019 Special Meeting, a first, second and third and final time.

CARRIED

E. ADJOURNMENT

540-2019

Moved by Councillor Kimberly DeYong

Seconded by Councillor Larry Patterson

That Council adjourn this Special Meeting at 12:18 p.m.

CARRIED

MAYOR, Nelson Santos

DEPUTY CLERK-COUNCIL SERVICES, Sandra Kitchen



**REGULAR MEETING OF COUNCIL
MINUTES**

Monday, October 28, 2019

7:00 PM

Council Chambers

2021 Division Road N

Kingsville, Ontario N9Y 2Y9

Members of Council

Mayor Nelson Santos
Deputy Mayor Gord Queen
Councillor Tony Gaffan
Councillor Thomas Neufeld
Councillor Larry Patterson
Councillor Kimberly DeYong
Councillor Laura Lucier

**Members of
Administration**

J. Astrologo, Director of Corporate Services
R. Brown, Manager of Planning Services
J. Galea, Human Resources Manager
S. Kitchen, Deputy Clerk-Council Services
R. McLeod, Director of Financial Services
P. Van Mierlo-West, CAO

A. CALL TO ORDER

Mayor Santos called the Regular Meeting to order at 7:00 p.m.

B. MOMENT OF SILENCE AND REFLECTION

Mayor Santos asked those present to stand and observe a moment of silence and reflection, to be followed by the playing of O'Canada.

C. PLAYING OF NATIONAL ANTHEM

D. DISCLOSURE OF PECUNIARY INTEREST

Mayor Santos reminded Council that any declaration is to be made prior to each item being discussed and to identify the nature of the conflict, if any, as the agenda items come forward.

E. MATTERS SUBJECT TO NOTICE

1. PUBLIC MEETING: Proposed Road Name Change

R. Brown, Manager of Planning Services

i) Notice of Public Meeting, dated September 24, 2019;

ii) Excerpts of Minutes from the July 22, 2019 and September 23, 2019 Regular Meetings of Council;

iii) Proposed By-law 77-2019, being a By-law to change the name of a highway (Meghan Agosta Drive to York Boulevard).

Mr. Brown presented the proposed By-law and advised that there have been no comments received in response to the circulated notice.

Comments from the public:

Roger Chittle, stated that he has purchased a home on Meghan Agosta St. and while the transaction has not yet been completed, asked when the street name change is to be effective. Mr. Brown responded that the By-law, if adopted, would be effective immediately and the necessary agencies would be notified of the change on October 29, 2019.

Sandy Smith, 319 Heritage Road, stated that she corresponded to Council in connection with this matter a while back, and while she appreciates the action taken to recognize the York family, inquired as to whether a Street Naming policy has been prepared. Mayor Santos advised that an up-to-date policy is now in place.

541-2019

Moved By Councillor Kimberly DeYong

Seconded By Councillor Larry Patterson

That Council pass By-law 77-2019, being a By-law to change the name of a highway (Meghan Agosta Drive to York Boulevard) at this Regular Meeting.

CARRIED

F. AMENDMENTS TO THE AGENDA

Councillor Neufeld added one Announcement.

G. STAFF REPORTS

1. Tax Adjustments Under Section 357 of the Municipal Act, 2001

R. McLeod, Director of Financial Services

542-2019

Moved By Councillor Larry Patterson

Seconded By Councillor Tony Gaffan

Council authorizes tax reductions totaling \$5,360.46 for the 2019 taxation year.

CARRIED

2. Application for Site Plan Approval by 2647983 Ontario Inc. (Estate of Health) 101 Mill St. E. Part of Lot 2, Concession 1 WD Town of Kingsville

R. Brown, Manager of Planning Services

543-2019

Moved By Councillor Laura Lucier

Seconded By Councillor Kimberly DeYong

That Council receives the Report of R. Brown dated October 21, 2019 for supplementary information purposes regarding comment from the Kingsville Municipal Heritage Advisory Committee on the partial removal of the existing stone wall to widen the existing Laurel St. access; and

That Council approves site plan application SPA/18/19 for the redevelopment of 101 Mill St. West for a holistic wellness centre subject to the conditions outlined in the site plan agreement and authorizes the Mayor and Clerk to sign the site plan agreement and register said agreement on title.

CARRIED

3. 2019 3rd Quarter Report

P. Van Mierlo-West, CAO

544-2019

Moved By Deputy Mayor Gord Queen

Seconded By Councillor Thomas Neufeld

That Council receives the Report titled 2019 3rd Quarter report.

CARRIED

4. Investing in Canada Infrastructure Program: Community, Culture and Recreation Stream

P. Van Mierlo-West, CAO

545-2019

Moved By Deputy Mayor Gord Queen

Seconded By Councillor Laura Lucier

That Council supports the Application towards the Investing in Canada Infrastructure Program.

CARRIED

H. MINUTES OF THE PREVIOUS MEETINGS

1. Special Meeting of Council--October 10, 2019

2. Regular Meeting of Council--October 15, 2019

3. Regular 'Closed Session' Meeting of Council--October 15, 2019

546-2019

Moved By Councillor Larry Patterson

Seconded By Councillor Tony Gaffan

That Council adopts Special Meeting of Council Minutes dated October 10, 2019, Regular Meeting of Council Minutes dated October 15, 2019, and Regular 'Closed Session' Meeting of Council Minutes dated October 15, 2019.

CARRIED

I. MINUTES OF COMMITTEES AND RECOMMENDATIONS

1. Parks, Recreation, Arts and Culture Committee - August 29, 2019

547-2019

Moved By Councillor Laura Lucier

Seconded By Councillor Tony Gaffan

That Council receives Parks, Recreation, Arts and Culture Committee Meeting Minutes dated August 29, 2019 together with Minutes of the following sub-committees: Fantasy of Lights - July 9, 2019; Mettawas Fundraising - July 3, 2019; and Migration Festival - July 23, 2019.

CARRIED

2. Kingsville B.I.A. - September 10, 2019

548-2019

Moved By Councillor Thomas Neufeld

Seconded By Councillor Kimberly DeYong

That Council receives Kingsville B.I.A. Meeting Minutes dated September 10, 2019.

CARRIED

Councillor Neufeld requested that, on a go-forward basis, the Staff Reports referenced in the Kingsville BIA minutes be attached or described in greater detail.

3. Tourism and Economic Development Committee - September 12, 2019

549-2019

Moved By Councillor Larry Patterson

Seconded By Councillor Laura Lucier

That Council receives Tourism and Economic Development Committee Meeting Minutes dated September 12, 2019.

CARRIED

4. Union Water Supply System Joint Board of Management - September 18, 2019

550-2019

Moved By Councillor Larry Patterson

Seconded By Deputy Mayor Gord Queen

That Council receives Union Water Supply System Joint Board of Management Meeting Minutes dated September 18, 2019.

CARRIED

J. BUSINESS CORRESPONDENCE - INFORMATIONAL

- 1. Municipality of East Ferris--Resolution 2019-280 passed October 8, 2019
RE: Child Care Services at Conferences**
- 2. Municipality of West Elgin--Resolution 2019-531 passed October 10, 2019 in
support of the Town of Penetanguishene's Resolution with respect to
Municipal Amalgamation**
- 3. Municipality of West Elgin--Correspondence dated October 11, 2019 RE:
Integrity Commissioner matters**
- 4. Municipality of West Elgin--Correspondence dated October 11, 2019 RE:
Provincial Policy Statement review of proposed policies**
- 5. Township of Puslinch--Correspondence dated October 18, 2019 RE: 2019
Provincial Policy Statement Review of proposed policies**
- 6. Township of Springwater--Correspondence dated October 21, 2019 RE:
Conservation Authority Levies**
- 7. Township of Springwater--Correspondence dated October 21, 2019 RE:
Nottawasaga Valley Conservation Authority Levy**

551-2019

Moved By Councillor Laura Lucier

Seconded By Councillor Kimberly DeYong

That Council receives Business Correspondence - Informational Items 1-7.

CARRIED

552-2019

Moved By Councillor Kimberly DeYong

Seconded By Councillor Thomas Neufeld

That Council supports Municipality of East Ferris Resolution 2019-280 passed October 8, 2019 Re: Child Care Services at Conferences.

CARRIED

553-2019

Moved By Councillor Thomas Neufeld

Seconded By Councillor Tony Gaffan

That Council supports Township of Springwater correspondence dated October 21, 2019 RE: Conservation Authority Levies.

CARRIED

K. NOTICES OF MOTION

1. Deputy Mayor Queen may move, or cause to have moved that Council:

That Council: i) see again the three different site or development plans for the Mettawas Park development south of the new Grovedale; ii) directs that Administration present a report on their suggestions based on public interest; iii) That Council itself make a decision as to what plan that Council wishes to proceed with; iv) that such deliberation and vote at the Council table be completed by the year end (2019).

554-2019

Moved By Deputy Mayor Gord Queen

Seconded By Councillor Tony Gaffan

That Council: i) see again the three different site or development plans for the Mettawas Park development south of the new Grovedale; ii) directs that Administration prepare a report on their suggestions based on public interest; iii)

that Council itself make a decision as to what plan that Council wishes to proceed with; iv) that such update follow the Parks, Recreation, Arts and Culture (PRAC) Committee Meeting in November, and that such deliberation and vote at the Council table be completed by the year end (2019).

CARRIED

2. Deputy Mayor Queen may move, or cause to have moved, that Council:

Direct Administration to promote with an advertising program all the fine rental facilities we have within the Town of Kingsville, using both print and social media, such ad program to include a list of such sites as a) the Arena; b) the Unico; c) the Ridgeview site; d) the Lakeside Pavilion; e) The Grovedale; the ad plan should also include the fees as provided in our fees by-law (as currently exist); the ad should also note how simple it is to rent any or all the spaces by booking same at the Kingsville Recreation Site (arena) with our Parks and Recreation staff.

555-2019

Moved By Deputy Mayor Gord Queen

Seconded By Councillor Larry Patterson

That Council: Directs Administration to promote with an advertising program all the fine rental facilities we have within the Town of Kingsville, using both print and social media, such ad program to include a list of such sites as a) the Arena; b) the Unico; c) the Ridgeview site; d) the Lakeside Pavilion; e) The Grovedale; the ad plan should also include the fees as provided in our fees by-law (as currently exist); the ad should also note how simple it is to rent any or all the spaces by booking the same at the Kingsville Recreation Site (arena) with our Parks and Recreation Staff; and Further That Council directs Administration to bring such report back by the year end (2019).

CARRIED

L. UNFINISHED BUSINESS, ANNOUNCEMENTS AND UPDATES

Councillor Neufeld reminded of the Town's 2nd annual Pumpkin Parade to be held on Friday, November 1, 2019 at Lakeside Park.

M. BYLAWS

1. By-law 77-2019

556-2019

Moved By Deputy Mayor Gord Queen

Seconded By Councillor Kimberly DeYong

That Council reads By-law 77-2019, being a By-law to change the name of a highway (Meghan Agosta Drive to York Boulevard) a first, second and third and final time.

CARRIED

N. CLOSED SESSION

557-2019

Moved By Deputy Mayor Gord Queen

Seconded By Councillor Tony Gaffan

That Council at 7:42 p.m., pursuant to Section 239(2) of the *Municipal Act, 2001* enter into Closed Session to address the following items:

1. Section 239(2)(c) a proposed or pending acquisition or disposition of land by the municipality; being a Report of CAO dated October 23, 2019 regarding the Agreement of Purchase and Sale with the Greater Essex County District School Board; and

2. Section 239(2)(b) personal matters about an identifiable individual, including municipal or local board employees; being Report from Human Resources Manager J. Galea.

CARRIED

O. REPORT OUT OF CLOSED SESSION

558-2019

Moved By Councillor Larry Patterson

Seconded By Councillor Tony Gaffan

That Council proceed with the tender posting for Phases 1 and 2 of the Jasperson Drive Reconstruction Project; And That, any expenses incurred in 2019 will be funded by the Public Works Capital Reserve (03-000-032-39068); And That, the balance of the project costs will be incorporated in the 2020 Capital Budget.

CARRIED

P. CONFIRMATORY BY-LAW

1. By-law 96-2019

559-2019

Moved By Deputy Mayor Gord Queen

Seconded By Councillor Thomas Neufeld

That Council reads By-law 96-2019, being a By-law to confirm the proceedings of the Council of The Corporation of the Town of Kingsville at its October 28, 2019 Regular Meeting, a first, second and third and final time.

CARRIED

Q. ADJOURNMENT

560-2019

Moved By Councillor Laura Lucier

Seconded By Councillor Kimberly DeYong

That Council adjourns this Regular Meeting at 8:07 p.m.

CARRIED



COMMITTEE MINUTES

KINGSVILLE MUNICIPAL HERITAGE ADVISORY COMMITTEE

WEDNESDAY, JULY 17, 2019 AT 6:30 P.M

Council Chambers, 2021 Division Rd N, Kingsville

A. CALL TO ORDER

In the absence of Chair Cacciavillani, Vice Chair Sacheli called the Meeting to order at 6:36 p.m.

MEMBERS OF MUNICIPAL HERITAGE ADVISORY COMMITTEE:

Sarah Sacheli
Mary Baruth
Kimberly DeYong
Bruce Durward
Anna Lamarche
Margie Luffman
Shannon Olson
Matthew Biggley (arrived at 6:38 p.m.)
Elvira Cacciavillani (arrived at @ 6:59 p.m.)

MEMBERS OF ADMINISTRATION:

Sandra Kitchen, Deputy Clerk-
Council Services

B. DISCLOSURE OF PECUNIARY INTEREST

Ms. Sacheli reminded the Committee members in attendance that any declaration is to be made prior to each item being discussed and to identify the nature of the conflict, if any, as the agenda items come forward.

Ms. Baruth declared an interest in respect to Agenda Item C-2 (Site visits update/reminder for 332 Road 3 West, Kingsville) because she is the Executive Director for the Jack Miner Migratory Bird Foundation.

C. REPORTS AND ACCOUNTS

1. V. Brown-July 2019 Research Report—Ruthven Properties

Ms. Sacheli presented the Research Report on the following Ruthven properties:

- i) 1672 Elgin St.—Built in 1875 as the office for the Ruthven Woollen Mill;
- ii) 1666 Elgin St.—Built in 1879 for John Wendel and Salome Wigle to replace the 1870 house that was destroyed by fire;

- iii) 1636 Talbot St.—Built in 1898 for Arthur and Cecilia Wood;
- iv) 1640 Talbot St.—Built in 1896 for Francis and Jane Wigle. Mr. Wigle was the third postmaster of Ruthven, having been appointed in 1885, and held the position until 1916, when he resigned in favour of his eldest son, T. H. Wigle.

MHC37-2019 Moved by B. Durward, seconded A. Lamarche to receive the July 2019 Research Report submitted by Veronica Brown.

CARRIED

2. Site visits update/reminder – Site visits will be held July 21, 2019 for the following properties: 208 County Road 34 East, Cottam, and 332 Road 3 West, Kingsville

Ms. Baruth, having declared an interest, refrained from discussion.

Ms. Sacheli reminded that site visits will commence at Jack Miner Bird Sanctuary at 9:00 a.m. on July 21, and then the group will head to 208 County Road 34 East in Cottam.

Examples of the sample score sheets were reviewed. Criteria is grouped into three main categories: Historical Associations, Architecture, and Context. The scoring range was reviewed -- Class 1: 75-100 points; Class 2: 50-75 points; non heritage buildings: 49 points and below.

MHC38-2019 Moved by S. Olson, seconded by K. DeYong to receive the Site Visit information update regarding the properties municipally known as 208 County Road 34 East, Cottam, and 332 Road 3 West, Kingsville.

CARRIED

3. KMHAC 2019 Operating Budget actuals to end of June 2019

The operating budget was reviewed.

MHC39-2019 Moved by M. Baruth, seconded S. Olson to receive the Committee 2019 Operating Budget Actuals to end of June 2019 for information.

CARRIED

D. MINUTES OF THE PREVIOUS MEETING

1. Kingsville Municipal Heritage Advisory Committee Meeting Minutes — June 26, 2019

MHC40-2019 Moved by S. Olson, seconded M. Biggley to adopt the Minutes of the Kingsville Municipal Heritage Advisory Committee Meeting dated June 26, 2019.

CARRIED

E. BUSINESS CORRESPONDENCE – INFORMATIONAL

1. Reminder—Essex County Area Municipal Heritage Committees Orientation Workshop, titled Municipal Heritage Committees: Establishing and sustaining an effective municipal heritage committee to be held in Tecumseh (July 24 at 5:00 p.m.)

Ms. Sacheli indicated that to date, five members have registered, and there is still time to register.

2. S. Sacheli—Slide Presentation and Conference Notes *(for information only—Report presented at the Committee's June meeting/see June 26 Minutes)*

Ms. Sacheli asked if there were any reports/takeaways from members who attended the conference. Ms. Baruth advised that one of the key takeaways was the importance of disaster planning and the need to have strong by-laws and building guidelines in place to ensure that the character of a town/city is not compromised in the event of a natural disaster such as the Goderich tornado.

MHC41-2019 Moved by B. Durward, seconded by M. Baruth that Committee Member B. Durward will work on locating information and ideas pertaining to a potential disaster relief plan, and will bring such draft information to the Committee.

CARRIED

F. NEW AND UNFINISHED BUSINESS

1. **Plaque order**--The bronze heritage plaques have now been received.

Ms. DeYong will arrange for the presentation of The Old Fire Hall plaque.

Ms. Cacciavillani will arrange for the presentation of both The John S. Bruner House plaque, and The Christopher Dresser House plaque.

2. **Cowan-Valentine House**—discussion regarding the trees on the 107 Elm St. property

The property owner is in agreement with the removal of the reference to 'trees' from the heritage designation by-law, through a By-law amendment. Currently, the by-law includes 5 old growth giant native trees and the owner is concerned that one tree needs attention. In fact, one old growth tree fell in June, 2019 because it was in a deteriorated state, and has since been removed.

The amending by-law will ensure that the property owner is able to either safely preserve any tree, or have a tree removed, without the necessity of an application to Council.

- MHC42-2019** Moved by M. Luffman, seconded by S. Olson that S. Kitchen draft an Amending By-law to remove the reference to designated trees from the Cowan-Valentine House Designation By-law (107 Elm Street), to be presented to the Committee for review.

CARRIED

3. Ms. Sacheli reminded that Ms. Brown will be in attendance to present the Kingsville Architectural Resource Binder at the Committee's upcoming August Meeting.

- MHC43-2019** Moved by E. Cacciavillani, seconded by M. Luffman that the Committee advertise the August 19, 2019 KMHAC meeting in the local newspapers.

CARRIED

G. NEXT MEETING DATE

Monday, August 19, 2019 at 6:30 p.m. at Council Chambers



COMMITTEE MINUTES

H. ADJOURNMENT

MHC44-2019

Moved by K. DeYong, seconded by B. Durward that the meeting adjourn at 7:55 p.m.

CARRIED

VICE CHAIR, S. Sacheli

**DEPUTY CLERK-COUNCIL SERVICES,
Sandra Kitchen**



COMMITTEE MINUTES

KINGSVILLE MUNICIPAL HERITAGE ADVISORY COMMITTEE

MONDAY, AUGUST 19, 2019 at 6:30 P.M

Council Chambers, 2021 Division Rd N, Kingsville

A. CALL TO ORDER

Vice-Chair S. Sacheli called the Special Meeting to order at 6:32 p.m. with the following Members in attendance:

MEMBERS OF MUNICIPAL HERITAGE ADVISORY COMMITTEE:

Elvira Cacciavillani
Matthew Biggley
Kimberly DeYong
Anna Lamarche
Margie Luffman
Sarah Sacheli

MEMBERS OF ADMINISTRATION:

Sandra Kitchen, Deputy Clerk-
Council Services

Absent: Mary Baruth, Bruce Durward, and Shannon Olson

Several members of the public were also in attendance to view the presentation.

B. DISCLOSURE OF PECUNIARY INTEREST

Ms. Sacheli reminded the Committee members in attendance that any declaration is to be made prior to each item being discussed and to identify the nature of the conflict, if any, as the agenda items come forward.

C. REPORTS—PRESENTATIONS BY VERONICA BROWN, RESEARCHER

1. **History and Evolution of Architectural Styles in Kingsville from the 1850s to the 1920s**—Slide presentation.
2. **Formal Presentation of ‘Historical Architecture Chronology in Kingsville’ Resource Binder; 1851 to 2013**--Presentation of Research Project.
3. **Display of Resources related to researching built heritage in Kingsville.**

Ms. Brown presented the PowerPoint presentation and the Kingsville Architectural Inventory Binder. The resource is sorted in chronological order by date of construction.

Two indices are available sorted by address and first owners. She noted that the data is current to 2019 according to known information at the time of printing. In addition to being made available at the Town, a copy of the resource binder will be provided to the Kingsville Archives and to the Kingsville Historical Park Museum. The resource binder will be updated yearly. There was also on display at this meeting various resources that Ms. Brown uses to research built heritage in Kingsville. She explained and provided examples of some of the types of resources she uses in the process of her research and data collection.

MH45-2019 Moved by K. DeYong, seconded by A. Lamarche that the Committee receive PowerPoint Presentation of Veronica Brown entitled “**Kingsville Architecture -- From Log Houses to Bungalows**” and; further, that the Committee receive The **Kingsville Architectural Inventory** resource binder.

CARRIED

Ms. Sacheli, on behalf of the Committee, thanked Ms. Brown for her excellent work and efforts in undertaking this extensive project. Ms. Brown indicated that currently, the resource binder contains information on a total of 319 properties including:

- Date of construction
- First owners/residents
- Architect, if known
- Builders, if known
- Academic style
- Information on Designated Properties

D. NEXT MEETING DATE

The next meeting of the Committee will be held on Wednesday, September 4, 2019 at 6:30 p.m. at Kingsville Council Chambers.

E. ADJOURNMENT

MHC46-2019 Moved by M. Luffman, seconded by M. Biggley that the meeting adjourn at 7:25 p.m.

CARRIED



COMMITTEE MINUTES

VICE CHAIR, Sarah Sacheli

**DEPUTY CLERK-COUNCIL SERVICES,
Sandra Kitchen**



COMMITTEE MINUTES

KINGSVILLE MUNICIPAL HERITAGE ADVISORY COMMITTEE

WEDNESDAY, SEPTEMBER 4, 2019 AT 6:30 P.M

Council Chambers, 2021 Division Rd N, Kingsville

A. CALL TO ORDER

Vice Chair S. Sacheli called the Meeting to order at 6:32 p.m. with the following Members in attendance:

MEMBERS OF MUNICIPAL HERITAGE ADVISORY COMMITTEE:

Mary Baruth
Sarah Sacheli
Councillor Kimberly DeYong
Bruce Durward
Anna Lamarche
Margie Luffman
Shannon Olson

MEMBERS OF ADMINISTRATION:

Sandra Kitchen, Deputy Clerk-
Council Services

Absent: Elvira Cacciavillani and Matthew Biggley

1. Nomination of Chair for remainder of 2019 term

Mr. Sacheli advised that Ms. Cacciavillani has resigned from her position as Chair, and that it is in order to select a Chair for the remainder of the 2019 term.

Nomination of Chair

Ms DeYong nominated Ms. Sacheli as Chair for the remainder of the 2019 term. Mr. Olson seconded the nomination. There were no other nominations, and by acclamation, Ms. Sacheli will hold the position of Chair for the balance of the 2019 term.

Nomination of Vice Chair

Mr. Olson nominated Ms. Baruth to act as Vice Chair for the balance of the term. There were no further nominations, and by acclamation, Ms. Baruth will hold such position for the balance of the 2019 term.

B. DISCLOSURE OF PECUNIARY INTEREST

Ms. Sacheli reminded the Committee members in attendance that any declaration is to be made prior to each item being discussed and to identify the nature of the conflict, if any, as the agenda items come forward.

Ms. Baruth declared an interest in respect to Item F.1.b. 332 Road 3 West for the reason that she is the Executive Director of the Jack Miner Migratory Bird Foundation.

C. REPORTS AND ACCOUNTS

1. V. Brown-September 2019 Research Report

Ms. Sacheli presented the September 2019 Research Report on the following Ruthven properties:

- 3193 Graham Sideroad: Built in 1904 for Benjamin Arthur and Carrie Squire
- 1608 Union Avenue: Built in 1880 for James E. and Melinda Brown. James was part owner of the Ruthven Woollen Mill.
- 1607 County Road 34 East, Ruthven: Built in 1904 for Corydon and Nora Cascadden
- 1609 County Road 34 East: Built in 1913 for Thorbourn and Caroline Wigle

Ms. Sacheli also presented Ms. Brown's notes provided as a follow-up to the Committee's new heritage resource, the "Kingsville Architectural Resource Binder". Ms. Brown notes that there are 163 properties in the Resource Binder that are not included in the Heritage Inventory.

By way of background, Ms. Sacheli provided a brief history on how the Inventory List (listing of properties of cultural heritage or interest approved by Council) was developed in or about the year 2007. She explained that the Architectural Chronology Resource Binder is intended to complement the existing inventory that was approved by Council.

MHC47-2019 Moved by B. Durward, seconded by K. DeYong that the Committee receive the September 2019 Research report of V. Brown for information.

CARRIED

MCH48-2019 Moved by B. Durward, seconded by K. DeYong that Vice Chair S. Sacheli contact Ms. Brown to get a list of the 163 properties that are in the Architectural Resource binder but not included in the inventory so that the Committee can compare the listings.

CARRIED

2. KMHAC 2019 Operating Budget actuals to end of July 2019

MHC49-2019 Moved by K. DeYong, seconded by B. Durward to receive the Committee 2019 Operating Budget actuals to end of July 2019 for information.

CARRIED

D. MINUTES OF THE PREVIOUS MEETING

1. Kingsville Municipal Heritage Advisory Committee Meeting Minutes — August 19, 2019

MHC50-2019 Moved by M. Luffman, seconded by K. DeYong to adopt the Minutes of the Kingsville Municipal Heritage Advisory Committee Meeting dated August 19, 2019

CARRIED

E. BUSINESS CORRESPONDENCE – INFORMATIONAL

1. **V. Brown** Invoice for Research Services-May 2019
2. **V. Brown** Invoice for Research Services-June 2019
3. **T. Lorenz** – email correspondence

MHC51-2019 Moved by S. Olson, seconded by B. Durward that the Committee receive information items 1-3.

CARRIED

4. **V. Brown** Invoice for Research Services-July 2019
5. **V. Brown** Invoice for Research Services-August 2019
6. **Settingington Cemetery Services** Invoice for Heritage Plaques (The Christopher Dresser House, The John S. Bruner House, The Old Fire Hall)
7. Announcement from the Ministry of Tourism, Culture and Sport re: Proposed amendments to the *Ontario Heritage Act* to support the Housing Supply Action Plan (for information)

MHC52-2019 Moved by M. Baruth, seconded by A. Lamarche that the Committee receive information item 4-7.

CARRIED

F. NEW AND UNFINISHED BUSINESS

1. Follow-up discussion for the following properties:
 - a) 208 County Road 34 East, Cottam (Site visit held Saturday, July 20, 2019)
 - b) 332 Road 3 West, Kingsville (Site visit held Saturday, July 20, 2019)

Ms. Baruth, having declared an interest, refrained from discussion.

As the photographs taken at the site visits were unavailable for viewing on-screen at this meeting, Items F.1.a) and b) was **deferred** to the next Committee meeting

MHC53-2019 Moved by K. DeYong, seconded by B. Durward that the Committee request that the preliminary research and photographs pertaining to 208 County Road 34 East and 332 Road 3 West be available for the next meeting.

CARRIED

2. Plaque presentations update x 2 (The Christopher Dresser House and The John S. Bruner House).

MHC54-2019 Moved by K. DeYong, seconded by M. Luffman that the Ms. DeYong arrange for the presentation of The Christopher Dresser House plaque.

CARRIED



COMMITTEE MINUTES

Ms. Kitchen advised that Ms. Cacciavillani will make the arrangements for the presentation of The John S. Bruner House plaque.

3. KMHAC Tri-Fold FAQ Brochure

MHC55-2019 Moved by M. Baruth, seconded by S. Olson to update the Tri-fold brochure with updated logos in keeping with the Town's branding strategies.

CARRIED

G. NEXT MEETING DATE

The next meeting will be held on October 9, 2019 at 6:30 p.m. at Council Chambers.

H. ADJOURNMENT

MHC56-2019 Moved by M. Baruth, seconded by S. Olson that the meeting adjourn at 7:27 p.m.

CARRIED

CHAIR, Sarah Sacheli

**DEPUTY CLERK-COUNCIL SERVICES,
Sandra Kitchen**



COMMITTEE MINUTES

KINGSVILLE MUNICIPAL HERITAGE ADVISORY COMMITTEE

WEDNESDAY, OCTOBER 9, 2019 AT 6:30 P.M

Council Chambers, 2021 Division Rd N, Kingsville

A. CALL TO ORDER

Chair S. Sacheli called the Meeting to order at 6:31 p.m. with the following Members in attendance:

MEMBERS OF MUNICIPAL HERITAGE ADVISORY COMMITTEE:

Sarah Sacheli
Matthew Biggley
Kimberly DeYong
Bruce Durward
Anna Lamarche
Margie Luffman
Shannon Olson

MEMBERS OF ADMINISTRATION:

Sandra Kitchen, Deputy Clerk-
Council Services

Absent: Mary Baruth and Elvira Cacciavillani

B. DISCLOSURE OF PECUNIARY INTEREST

Chair Sacheli reminded the Committee members in attendance that any declaration is to be made prior to each item being discussed and to identify the nature of the conflict, if any, as the agenda items come forward.

C. REPORTS AND ACCOUNTS

1. V. Brown-Research Report – 208 County Road 34 East
Evaluation – 208 County Road 34 East.

Ms. Sacheli presented the Research Report of Ms. Brown as contained in the Agenda package. The home municipally known as 208 County Road 34 East was built in 1914 in the Craftsman style for George F. June, and was part of the newly incorporated Police Village of Cottam (est. January 1915).

The site visit was held on Saturday, July 20, 2019, at which time photographs of historical features of the main house were taken. The photographs were presented to members onscreen at this meeting.

Ms. Sacheli then presented the photographs of the collection of George June carvings that are presently stored at the Windsor Museum, also provided by Ms. Brown, through Heather Colautti, the Museum Windsor Registrar. George Forest (Dick) June was the first owner of the property and was a skilled carver. He carved statues and scenes from farm and rural life. The collection had originally been held by the Huron County Museum.

Members discussed and evaluated the property in terms of history, architecture and context and the property scored a total of 80/100.

Mr. Olson left the meeting at 7:35 p.m. (to attend to another previous commitment) and did not return.

MHC57-2019 Moved by K. DeYong, seconded B. Durward that the Committee recommend 208 County Road 34 East to be considered for heritage designation by Town of Kingsville Council.

CARRIED

Ms. DeYong will prepare the Committee Research Report.

2. V. Brown-Research Report – 332 Road 3 West
Evaluation—332 Road 3 West

Ms. Sacheli presented the Research Report of Ms. Brown pertaining to 332 Road 3 West as contained in the Agenda package. The home was built in 1919 in the Edwardian style for naturalist Jack Miner and his wife, Laona Miner. The site visit was held on Saturday, July 20, 2019, at which time photographs of historical features of the house were taken. The photographs were presented to Members onscreen at this meeting.

Members discussed and evaluated the home in terms of history, architecture and context, and the home structure (being the only feature on the property to be identified on any designation by-law as expressly requested by the Jack Minder Migratory Bird Foundation) scored a total of 95/100.

MHC58-2019 Moved by B. Durward, seconded by M. Biggley that the Committee recommend the home structure at 332 Road 3 West to be considered for heritage designation by Town of Kingsville Council.

CARRIED

Mr. Durward will prepare the Committee Research Report.

3. KMHAC 2019 Operating Budget actuals to end of August 2019

MHC59-2019 Moved by K. DeYong, seconded B. Durward to receive the Committee 2019 Operating Budget actuals to end of August 2019 for information.

CARRIED

D. MINUTES OF THE PREVIOUS MEETING

This item (Minutes of the July 17, 2019 and September 4, 2019 meetings) was deferred to the November meeting, as Ms. Kitchen advised that she had not yet finalized the same.

E. BUSINESS CORRESPONDENCE – INFORMATIONAL

1. **V. Brown** Invoice for Research Services-September 2019

MHC60-2019 Moved by B. Durward, seconded by A. Lamarche that the Invoice from V. Brown for Research Services dated September 2019 be received.

CARRIED

2. **Discussion** RE: 183 Main St. East

An Application for Zoning By-law Amendment has been submitted to the Town of Kingsville's Manager of Planning Services in regard to 183 Main St. East. As the property is presently on the Town of Kingsville's Heritage Inventory List as a property of interest, the Town's Planner is seeking comments from the Committee at this time.

MHC61-2019 Moved by B. Durward, seconded by M. Luffman that the Committee direct Veronica Brown to research 183 Main St. East, and bring the information back to the Committee at the next meeting.



COMMITTEE MINUTES

CARRIED

3. Scoring & Evaluation

- a) 208 County Road 34 East, Cottam (Site visit held Saturday, July 20, 2019)
- b) 332 Road 3 West, Kingsville (Site visit held Saturday, July 20, 2019)

See above (Agenda Items C.1. and C.2.).

F. NEW AND UNFINISHED BUSINESS

1. Proposed 2020 KMHAC Operating Budget

The KMHAC Budget for 2020 was proposed as follows:

Committee Remuneration:	9,900.00
Training and Development:	5,250.00
Office supplies	500.00
Advertising	720.00
Professional Services (Legal)	1,000.00
Memberships and Subscriptions	800.00
Research Assistant/Student	5,040.00
Plaques	2,400.00
Outreach programs	1,000.00
Website development	<u>300.00</u>

Total: \$26,910.00

MCH62-2019 Moved by B. Durward, seconded by M. Biggley that the Committee accept the proposed 2020 Kingsville Municipal Heritage Advisory Committee operating budget in the amount of \$26,910.00 for Recommendation to Council.

CARRIED

G. NEXT MEETING DATE

The next Meeting date was discussed.

MHC63-2019 Moved by B. Durward, seconded by K. DeYong that the next meeting date of the Kingsville Municipal Heritage Advisory Committee be scheduled for November 4, 2019, or alternatively



COMMITTEE MINUTES

November 6, 2019 depending on the availability of Veronica Brown; and further, to direct Ms. Kitchen to circulate the confirmed November Meeting date and location once determined.

CARRIED

H. ADJOURNMENT

MHC64-2019 Moved by M. Luffman, seconded M. Biggley that the meeting of the Kingsville Municipal Heritage Advisory Committee adjourn at 8:20 p.m.

CARRIED

CHAIR, Sarah Sacheli

**DEPUTY CLERK-COUNCIL SERVICES,
Sandra Kitchen**

APPENDIX "A"

**TO THE MINUTES OF THE
KINGSVILLE MUNICIPAL HERITAGE ADVISORY
COMMITTEE DATED OCTOBER 9, 2019**

1. RE: MOTION MHC57-2019

Recommendation:

That the Committee recommend 208 County Road 34 East to be considered for heritage designation by Town of Kingsville Council.

CARRIED

(Research report will be presented to Council at a future Council Meeting; no action required at this time.)

2. RE: MOTION MHC58-2019

Recommendation:

That the Committee recommend the home structure at 332 Road 3 West to be considered for heritage designation by Town of Kingsville Council.

CARRIED

(Research report will be presented to Council at a future Council meeting; no action required at this time.)

3. RE: MOTION MHC62-2019

Recommendation:

That the Committee accept the proposed 2020 Kingsville Municipal Heritage Advisory Committee operating budget in the amount of \$26,910.00 for Recommendation to Council.

CARRIED

(Proposed 2020 budget will be presented to Council during budget deliberations; no action required at this time)



COMMITTEE MINUTES

**PARK RECREATION ARTS AND CULTURE COMMITTEE
SEPTEMBER 19, 2019 @ 5:30 P.M.
Kingsville Arena Room 'D', 1741 Jasperson Lane, Kingsville**

A. CALL TO ORDER

Deputy Mayor Queen called the Meeting to order at 5:30 p.m. with the following persons in attendance:

MEMBERS OF PARKS, RECREATION ARTS & CULTURE COMMITTEE:

Mayor N. Santos

Councilor T. Neufeld
A. Hickmott
M. Shields
M. Tremaine-Snip

MEMBERS OF ADMINISTRATION:

M. Durocher, Parks and Recreation
Program Manager
D. Wolicki, Facilities Manager

A. DISCLOSURE OF PECUNIARY INTEREST

Deputy Mayor Queen reminded the Committee that any declaration is to be made prior to each items being discussed and to identify the nature of the conflict, if any, as the agenda items come forward.

B. PRESENTATIONS/DELEGATIONS

No presentations or delegations

C. AMENDMENTS TO THE AGENDA

None

D. STAFF REPORTS

1. M. Durocher-Manager of Parks and Recreation Programs

M. Durocher provided a report on upcoming projects and programs that will be commencing in October along with highlights of some programing initiatives for the Grovedale

- 097-2019** Moved by A. Hickmott and seconded Councilor T. Neufeld to receive the report as presented

CARRIED

2. D. Wolicki Manger of Facilities and Properties

D. Wolicki provided a report outlining the work-taking place at Ridgeview Park, Lions Park, and work in progress.

- 098-2019** Moved by M. Tremaine-Snip and seconded by Councilor T. Neufeld to receive the report as presented

CARRIED

E. MINUTES OF THE PREVIOUS MEETING

1. Parks Recreation Arts and Culture Meeting Minutes—August 29, 2019

- 099-2019** Moved by A Hickmott, seconded by M. Shields, to receive the minutes of Parks Recreation Arts and Culture Committee Meeting dated August 29, 2019.

CARRIED

F. COMMITTEE REPORTS

1. **Fantasy of Lights Committee Minutes – August 6th 2019**

- 100-2019** Moved by M. Tremaine-Snip, seconded by M. Shields, to receive the minutes of Fantasy of Lights Committee dated August 6, 2019

CARRIED

2. **Mettawas Fund Raising Committee Minutes-August 7, 2019**

- 101-2019** Moved by Councilor T. Neufeld, seconded by M. Tremaine-Snip to receive the minutes of Mettawas Fund Raising Committee Meeting dated August 7, 2019



COMMITTEE MINUTES

CARRIED

3. Migration Festival Committee Minutes-August 20, 2019

102-2019 Moved by M. Shields, seconded by A. Hickmott to receive the minutes of Migration Fest Committee Meeting dated August 20, 2019

CARRIED

4. Highland Games Festival Committee-June 12, 2019

103-2019 Moved by A. Hickmott and seconded by M. Shields to receive the minutes of the Highland Games Committee Meeting dated June 12, 2019

CARRIED

5. Highland Games Festival Committee-July 31, 2019

104-2019 Moved by M. Tremaine Snip and seconded by A. Hickmott to receive the minutes of the Highland Games Committee Meeting dated July 31, 2019

CARRIED

G. NEW AND UNFINISHED BUSINESS

Accessibility concerns at Ridgeview

Ramp from the patio to the playground was installed for use during the Cottam Horseshow. The ramp worked well. D. Wolicki asked questions as to why we need a ramp on a permanent basis. One of the main issues is that there is not a paved pathway to the playground. D. Wolicki will provide report at later date.

Shuffleboard at Arena

Councilor Neufeld has been asked about the possibility of have shuffleboard lines either taped or painted on the floor at the Arena. D. Wolicki noted that vinyl roll out shuffleboard courts similar to those utilized in Lakeshore are available. Cost is \$400-

\$500 for vinyl shuffleboard plus the cost of equipment. M. Durocher to look at suppliers for further pricing.

Lakeside Projects

A number of elements at Lakeside Park were discussed and identified as needing maintenance or replacement. D. Wolicki provided the following updates:

Garbage cans-new one being looked at trees branches and trees that are down on pathways are in the process of being removed weeds will be sprayed stone bridge-requires cosmetic updates benches-will be power washed.

Councilor T. Neufeld questioned if there was an actual plan for garbage pail updates and picnic tables. It was identified by D. Wolicki that these would be included in capital budget request for 2020.

105-2019 Moved by Councilor T. Neufeld and seconded by M. Tremaine Snip the picnic tables and new benches be considered in the 2020 budget

CARRIED

PICKLEBALL COURT RECCOMENDATION

D Wolicki provided follow up information and alternative plans regarding proposed locations for Pickleball Courts and Bocce Courts.

D Wolicki noted that Location A Option 3 off Diamond 6 was the most effective option for 2 Bocce Courts and 8 Pickleball Courts. Cost for this is approximately \$310,000, with a lighting option \$40,000. There is a limited amount of funding still in the Older Adults budget for Bocce.

Mayor N. Santos noted that a seating area was desirable for the Pickleball players for tournament purposes, preferably bleacher style. He further noted that the 3-5 configuration of courts would be preferably.

Funding for this type of update is currently available through the Investing in Canada Infrastructure Program (ICIP), which is available to apply for until the end of November. The committee noted at the \$500,000 type ask would be beneficial and could include funding for the dog park. The Grant will fund 76% of the cost. Pickleball is looking for an update on the Town's position on this and a determination if the Town is going to apply. One of the preferences of this grant is upgrading aged facilities.

- 106-2019** Moved by Mayor Santos, seconded by A. Hickmott that administration package a proposal for Pickleball, bocce, dog park and surrounding lands for granting purposes in time for the November grant intake.

CARRIED

Signage at Park

Councilor T. Neufeld raised the question of what the proper address is to relate to 9-1-1 on the fields at the Recreation Complex in the event of emergency. He provided samples of signage from other areas. D. Wolicki will research this and report.

H. NEXT MEETING DATE

October 24, 2019 at 5:30 pm Kingsville Arena Room D.

I. ADJOURNMENT

- 107-2019** Moved by Councilor T. Neufeld seconded by M. Shields to adjourn this Meeting at 6:37 p.m.

CARRIED

CHAIR, Deputy Mayor Queen

**RECORDING SECRETARY,
M. Durocher**



COMMITTEE MINUTES

FANTASY OF LIGHTS COMMITTEE

AUGUST 6, 2019 @ 4:00P.M.

Kingsville Arena Room 'B', 1741 Jasperson Lane, Kingsville

A. CALL TO ORDER

Councillor T. Gaffan called the Meeting to order at 4:05 p.m. with the following persons in attendance:

MEMBERS OF FANTASY OF LIGHTS COMMITTEE:

Mayor N. Santos
D. Doey
L. Duhig
D. Laman
J. Willoughby
J. Mockler arrived at 4:10

MEMBERS OF ADMINISTRATION:

Maggie Durocher, Administrative Support

B. DISCLOSURE OF PECUNIARY INTEREST

Councillor T. Gaffan reminded the Committee that any declaration is to be made prior to each items being discussed and to identify the nature of the conflict, if any, as the agenda items come forward.

C. PRESENTATIONS/DELEGATIONS

1. NONE

D. AMENDMENTS TO THE AGENDA

1. NONE

E. STAFF REPORTS

1. M. Durocher, Program Manager

M. Durocher provided a verbal update on volunteer list and vendor packages for Sip and Shop.

F. MINUTES OF THE PREVIOUS MEETING

1. Fantasy of Lights Committee Meeting Minutes July 9, 2019

015-2019 Moved by D. Laman, seconded by L. Duhig to receive the minutes of the Fantasy of Lights Committee Meeting dated July 9, 2019

CARRIED

G. NEW AND UNFINISHED BUSINESS

1. **Santa Claus Parade**

Santa Parade Applications will be available at www.santaparade.org under the application tab in the upcoming weeks.

2. **Sip and Shop**

Committee reviewed the vendor package for Sip and Shop and discussed the topic of vendor fees. Vendor Packages to be sent out by Staff shortly.

016-2019 Moved by L. Duhig, seconded by D. Laman to increase the vendor fees to \$15 per table.

CARRIED

3. **Opening Night**

EDDK is once again agreed to prepare the food for the event. Volunteers will be required to assist with table set up, tickets, and clean up. With regard to flicking the switch, the committee will have to look.

For a new light and sound person for the event, Peter Slingerland was suggested. Performers for the stage are also required with Music Moves Kids-Erin Armstrong being put forward. M. Durocher can reach out to Erin.

4. **Train**

We are still in need of volunteers to drive the Train along with volunteers to assist with the procurement and distribution of cookies and hot chocolate. Councilor T. Gaffan to

reach out to Lions/Rotary Club, D. Doey to reach out to S. Johnson from the Knights of Columbus and further noted that Jacqueline Blair might be interested in assisting. L. Duhig requested a check list of all of the necessary components involved with the Train and Cookies.

5. Breakfast with Santa

Councilor T. Gaffan noted that Vern's was up for sale. All of the food items with the exception of the Sausage can be cooked at the pavilion, the sausage would have to be precooked. L. Duhig expressed interest in the Children's activities for children from 4-10. M. Durocher to reach out to last year's sponsor to determine if they are interested in sponsoring the Candy Canes again.

6. Rack Cards

Having the Rack Cards available for the Colasanti event on September 14 and the A 1 fundraiser on September 30 is desirable. M. Durocher to reach out to M. Mahoney at the Reporter.

7. Pet Night-Paws and Claus

Vendor space to be the same as Sip and Shop. Santa and Mrs. Claus do not participate in Pet related events; therefore Elves would have to be available. Date has been set at Dec. 10 from 6-8pm. A Blank letter introducing the event is required to assist with soliciting vendors and sponsors. M. Durocher and staff to develop a poster promoting the event and this event will be included in all media buys. The committee discussed Photos on site and it was suggested that perhaps the school could do them. Food items, Hot Chocolate, water and coffee were suggested to be for sale at the event. Social Media Campaign #pawsandclaus to be undertaken.

8. Fundraiser

Volunteers are required for September 30 for the A 1 Fundraiser. Times are 11:30-2 p.m. and 4:30-8:00 p.m. D. Doey and Councilor Gaffan volunteered for the 4:30 p.m. shift.

September 14 at Colasanti's D. Doey volunteered to assist from 11-3 p.m.

9. 86'd Night Market

December 6 is the proposed date for the Fantasy of Light's Night Market. This is an all age event with an outdoor patio, and licensed beverage area. The set up for the event has fencing in place and M. Durocher will check set up for Train Access.



COMMITTEE MINUTES

H. NEXT MEETING DATE

1. The next meeting of the Fantasy of Lights Committee shall take place on September 10, 2019 at Kingsville Arena @ 4:00 p.m.

I. ADJOURNMENT

- 017-2019** Moved by D. Laman, seconded by Mayor N. Santos to adjourn this Meeting at 5:00 p.m.

CARRIED

CHAIR, Councillor T. Gaffan

**RECORDING SECRETARY,
M. Durocher**



MINUTES

**METTAWAS PARK FUNDRAISING COMMITTEE
WEDNESDAY, AUGUST 7, 2019 @ 5:00 P.M.
Committee Room 'A', 2021 Division Road North, Kingsville**

A. CALL TO ORDER

Mayor Santos called the meeting to order at 5:02 p.m. with the following persons in attendance:

M. Farnworth
M. Kraus
W. Escott

Regrets:
T. Gaffan

Also Present:
P. Van Mierlo-West – CAO, Town of Kingsville
Maggie Durocher – Programs Manager
T. Hewitt – Recording Secretary

B. DISCLOSURE OF PECUNIARY INTEREST

N. Santos reminded members that any declaration and its general nature are to be made prior to each item being discussed. None were disclosed.

C. MINUTES OF THE PREVIOUS MEETING

1. Mettawas Park Fundraising Committee Meeting Minutes —Wednesday, July 3, 2019

MPF-09-2019 Moved by M. Farnworth, and seconded by W. Escott, to approve the minutes of the July 3, 2019 meeting of the Mettawas Park Fundraising Committee.

CARRIED

D. NEW AND UNFINISHED BUSINESS

1. Mayor's Inaugural Golf Tournament – Event Overview & Discussion



MINUTES

P. Van Mierlo-West reported the tournament raised roughly \$7500 through sponsorship, registration, silent auction and raffles. Thank-you letters will be sent to participants and sponsors with a save the date for next year (Wednesday, July 29, 2020).

For next year, it was recommended that passports be sold at the registration desk (or forego passports to sell mulligans exclusively.) Both the fundraising hole and putting contest were well received by participants.

The committee members were asked to bring interesting tournament ideas back to the committee in advance of next year.

There was discussion on dinner starting late, and a shot gun start was recommended for next year.

P. Van Mierlo-West requested proposals for our next fundraising event be sent to T. Hewitt before the September meeting.

E. NEXT MEETING DATE

1. The next meeting of the Mettawas Park Fundraising Committee shall take place on Wednesday, September 4, 2019 at Municipal Office Committee Room "A" @ 5:00 p.m.

F. ADJOURNMENT

MPF-10-2019 Moved by M. Kraus, and seconded by M. Farnworth to adjourn the meeting at 5:17 pm.

CARRIED

CHAIR, Nelson Santos

**RECORDING SECRETARY,
T. Hewitt**



COMMITTEE MINUTES

MIGRATION FESTIVAL COMMITTEE

AUGUST 20, 2019 @ 6:30P.M.

Kingsville Arena Room 'B', 1741 Jasperson Lane, Kingsville

A. CALL TO ORDER

Chair S. Girardin called the Meeting to order at 6:32 p.m. with the following persons in attendance:

MEMBERS OF MIGRATION FESTIVAL COMMITTEE:

Diane-Marie Swiderski
Matt Kraus
Robyn Braybrook-Gard
Susan Girardin
Alison Araujo

MEMBERS OF ADMINISTRATION:

M. Durocher

B. DISCLOSURE OF PECUNIARY INTEREST

Chair S. Girardin reminded the Committee that any declaration is to be made prior to each items being discussed and to identify the nature of the conflict, if any, as the agenda items come forward.

C. PRESENTATIONS/DELEGATIONS

None

D. AMENDMENTS TO THE AGENDA

There were three additional items added to the agenda, these were:

- a. Children's Activities
- b. Opening ceremonies

E. STAFF REPORTS

1. **M. Durocher** provided a verbal report with the following updates:

She will be meeting with representatives of WFCU with regard to sponsorship for Migration Fest.



COMMITTEE MINUTES

The Parade application has gone through the SERT process and will now be going to PRAC for final approval.

F. MINUTES OF THE PREVIOUS MEETING

1. Migration Festival Committee Meeting Minutes—July 23, 2019

20-2019 Moved by R. Braybrook-Gard, seconded by M. Kraus to receive the minutes of the Migration Festival Committee Meeting dated July 23, 2019 as amended

CARRIED

G. NEW AND UNFINISHED BUSINESS

1. Dress a Goose

M. Baruth has purchased the Geese. A letter will be circulated to businesses in town to support the program and assist in decorating the downtown for Migration Fest in celebration of the 50th Anniversary. Visitors will be encouraged to find the geese and post a picture with the hashtag #MigFest50 to social media. The Geese can be purchased at the arena. It was noted that Councilor Lucier would like to initiate this with the BIA at their meeting.

21-2019 Moved by R. Braybrook-Gard and seconded by D. Swiderski, that a letter be drafted and provided to Councilor Lucier for consideration by the BIA at their upcoming meeting.

CARRIED

2. Fundraiser with KFD, committee and Jack Miner

M. Durocher to look after having tickets created for the Fundraiser with the applicable information. The Town will look after obtaining the SOP for the event. Tickets will be available through the arena, Jack Miner and the Fire Fighters.

3. Golden Egg Hunt

D. Swiderski to create ballots to be filled out with name and email address as part of the Golden egg hunt.



COMMITTEE MINUTES

4. Parade

To Date there is one Band and nine floats that have signed up for the parade. M. Durocher to send copy of invoice for inflatable to R. Braybrook-Gard for her files.

5. Road Hockey Tournament

The Road Hockey tournament is being moved to 2020 for reconsideration then as there are a number of new events already lined up for 2019.

6. Vintage Photos

Vintage photos have been pick up.

7. Marketplace

S. Girardin indicated that there are 25 vendors currently signed up for the Marketplace.

8. Quilt Raffle

M. Durocher to look after creation of raffle tickets using Mach up supplied. S. Girardin to investigate free event taking place at Colasanti's where it might be possible to sell raffle tickets.

9. Promotional Items

Conversation ensued about promotional items for the Festival. Rack Cards had been discussed however, the group was not in favour of them. M. Durocher provided a copy of a Passport type item that was used for tall ships and inquired if the committee might be interested in pursuing something like that.

22-2019 Moved by R. Braybrook-Gard and seconded by D. Swiderski, that in place of a rack card a passport be created that could list the activities, and goose discovery and be tied to social media.

CARRIED



COMMITTEE MINUTES

M. Durocher noted that she would work with K-Designs to have concept logos created for the festival.

10. Children's Activities

R. Braybrook-Gard and D. Swiderski will go to Lakeside Park to decide on space for activities. M. Durocher to pick up straw for park for Festival and contact scouts to determine if they will be hosting their BBQ.

H. NEXT MEETING DATE

1. The next meeting of the Migration Festival Committee shall take place on September 17, 2019 at Kingsville Arena @ 6:30 p.m.

I. ADJOURNMENT

23-2019 Moved by D. Swiderski seconded by M. Kraus to adjourn this Meeting at 8:15 p.m.

CARRIED

CHAIR, Sue Girardin

**RECORDING SECRETARY,
M. Durocher**



COMMITTEE MINUTES

HIGHLAND GAMES COMMITTEE

JUNE 12, 2019 @ 7:00 P.M.

Kingsville Arena Room 'C', 1741 Jasperson Lane, Kingsville

A. CALL TO ORDER

D. Plumb called the Meeting to order at 7:00 p.m. with the following persons in attendance:

Members of Highland Games Committee:

Robyn Braybrook-Gard
Patricia Reid Crichton
Donald Noels
Helen Noels
Tom Omstead
Douglas Robinson
Ray Silvis
Robert Stafford
Barry Wilson
Councilor K. DeYong

Members of Administration:

Maggie Durocher, Prog. Mngr

Guest: R. Burns

B. DISCLOSURE OF PECUNIARY INTEREST

D. Plumb reminded the Committee Members that any declaration is to be made prior to each item being discussed and to identify the nature of the conflict, if any, as the agenda items come forward.

C. PRESENTATIONS/DELEGATIONS

R. Burns

D. Plumb thanked R. Burns on behalf of the committee for all of his efforts with regard to the Tug of War. The Trophies for the event have been donated by R. Burns in memory of Mark McLaren. There are 4 teams currently registered for competition including Movati, Royal Elite, Windsor Police Service, and the Essex-Kent Scottish Regiment.

D. AMENDMENTS TO THE AGENDA

None

E. STAFF REPORTS

1. M. Durocher, Program Manager - no report

F. MINUTES OF THE PREVIOUS MEETING

1. Highland Games Committee Meeting Minutes May 1 2019

D. Plumb requested an amendment to the minutes to indicate that parking and shuttles would be organized by an outside agency.

066-2019 Moved by Councilor K. DeYong seconded by D. Noels to receive the amended minutes of Highland Games Committee Meeting dated May 1 2019.

CARRIED

H. NEW AND UNFINISHED BUSINESS

1. **M. Durocher**—Administrative Requests.

M. Durocher asked Committee for any final requests for items for their respective areas.

L. Nielson-has received all cheques and floats

Councilor K. DeYong-requires 4 copies of Eventbrite lists for gates

Signs for sponsors to be distributed to Dance Area, Kilt Run

M. Durocher to provide T. Omstead with SWAG as prizing

Easels to be provided to Dance Area, PPBSO, and Kilt Run

2. **D. Plumb-Chairman's Report**

D. Plumb updated committee on items within his prevue including:

Trophies are completed



COMMITTEE MINUTES

R. Braybrook-Gard requires a copy of National Anthem on MP3 or CD-to be provided by M. Durocher

R. Brabybrook-Gard requires a layout for the stage

D. Plumb indicated that a banner had been purchased

067-2019 Moved by T. Omstead seconded by B. Wilson to receive the report as presented by D. Plumb

CARRIED

3. H. Noels Reports-Vendors, Merchandise, Medals

H. Noels reported that to date there are 19 vendors. Food vendors will be located in the upper bowl, merchandise vendors in the lower bowl. There are a total of 8 Not for Profit vendors to date.

H. Noels requested that the website be updated-M. Durocher to update

068-2019 Moved by R. Stafford seconded by Councilor K. DeYong to receive the report of H. Noels as presented.

CARRIED

4. R. Braybrook - Gard Sponsorship Report

R. Braybrook Gard presented the updated sponsorship package, which was reviewed by the committee.

069-2019 Moved by T. Omstead seconded by H. Noels to receive the sponsorship report as presented.

CARRIED

5. T. OMSTEAD-KILT RUN

T. Omstead provided a breakdown of expected revenue from the run. Currently the town will receive \$2000 and the charities will each receive \$2000 with another \$1000 being donated to the museum through the RBC donation.

The kilts will be at the arena and ready for pick up Monday-Wednesday.

070-2019 Moved by Councilor K. DeYong seconded by D. Robinson to receive the report on the Kilt Run as presented.

CARRIED

6. D. Robinson - Sheep Herding Demonstration Update

D. Robinson reported that sheep herding demonstration was set to go. Payment was arranged, and parks and recreation would be providing a small POOL to provide drinking water for the sheep.

071-2019 Moved by R. Stafford seconded by R. Braybrook-Gard to receive the report on the sheep herding demonstration as presented.

CARRIED

7. P. Reid-Crichton - Highland Dance and Children's Activities

There are 72 competitors registered for the highland dance competition. The raffle license will not be ready for this year, so the raffle will be moved to next year. The film camp set up is ready, M. Durocher to provide a few supplies and print materials for the children to use.

072-2019 Moved by P. Reid-Crichton seconded by R. Braybrook-Gard to receive the report on the Highland Dance Competition as presented.

CARRIED

8. R. Silvius-Social Media Campaign and Parking

The final blast for social media is now underway. There is only 1 day left to purchase tickets on line through Eventbrite. Instagram is also encouraged for use to promote the event.

Parking and shuttle service has been proposed by migration hall. SECC or Switzer Carty bus lines can provide transportation. Migration hall has agreed to pay for the service and will organize and solicit donations from riders. Committee feels that if this is done then it needs to be promoted as a service along with where to park to pick up the shuttle.

073-2019 Moved by Councilor K. DeYong seconded by B. Wilson that the committee will support Migration Hall's offer to run the shuttle service and agrees to advertise the service.

CARRIED

9. Mudmen Concert Logistics

Chips will be sold in the pavilion as part of the licensing requirement for the event under AGCO. M. Durocher to provide Eventbrite print outs for gates.

074-2019 Moved by T. Omstead seconded by D. Noels to receive the report on the Mudmen Concert logistics as presented.

CARRIED

10. D. Noels-Clans Report

D. Noels reported that the McLean clan is bringing 38 people and will be the featured clan. They have 91 year old twins that are participating. There will be 8 clans in tents and in the parade. Each clan will receive 2 wrist bands for admittance.

075-2019 Moved by R. Braybrook-Gard seconded by B. Wilson to receive the report on the Clans as presented.

CARRIED

11. Councilor K. DeYong-Volunteers

Councilor K. DeYong reported that the online sign up for volunteers has concluded. The lists are not finalized however; she indicated that all areas are covered. Request made to M. Durocher and the rest of the committee to please provide the final list of VIP'S, sponsors and dignitaries that will be arriving at the gate for whom payment is not necessary. M. Durocher to request list of dignitaries for haggis hurl.

Volunteer orientation is set for June 19 at 6pm at the Pavilion. T Shirts will be distributed, and team leaders will be assigned. The Alcohol Policy, Site Plan and Command Protocol will be reviewed at the orientation. M. Durocher to arrange for garbage bags and gloves for the green team.

076-2019 Moved by T. Omstead seconded by R. Silvius to receive the Volunteer report as presented.

CARRIED

12. B. Stafford - Tug of War

B. Stafford pointed out the r. Burns had worked very hard on the tug of war component of the event and that they were very disappointed in the lack of local support for teams such as local police. Scoring for the tug of war will be based on a point system with best out of 3.

077-2019 Moved by R. Silvius seconded Councilor K. DeYong to receive the Tug of War report as presented.

CARRIED

13. B. Wilson - Beverage Report

B. Wilson reported on the beers and wines that would be for sale at the event. June `7 at 12:30 the office release of the We 3 Scottish ale will take place which is a collective endeavour by the Banded Goose, the Grove and Kingsville brewing. June 20 at 5 p.m. the blessing of the kegs will take place at the grove. At the Highland games there will be a mobile serving cart on the grounds which will be staffed and provide beer and wine. Friday June 21 the pipers association is holding a kitchen party at the banded goose for those that are interested. Pelee Island winery will have Chardonnay and Merlot available in commemorative bottles.

078-2019 Moved by D. Noels seconded by D. Robinson to receive the Beverage report as presented.

CARRIED



COMMITTEE MINUTES

I. NEXT MEETING DATE-AT THE CALL OF THE CHAIR

J. ADJOURNMENT

079-2019 Moved by T. Omstead seconded by B. Wilson to adjourn this Meeting at 9:25 p.m.

CARRIED

CHAIR, D. Plumb

**RECORDING SECRETARY,
M. Durocher**



COMMITTEE MINUTES

HIGHLAND GAMES COMMITTEE

JULY 31, 2019 @ 6:30 P.M.

Kingsville Arena Room 'B&C', 1741 Jasperson Lane, Kingsville

A. CALL TO ORDER

D. Plumb called the Meeting to order at 6:38 p.m. with the following persons in attendance:

Members of Highland Games Committee:

Robyn Braybrook-Gard
Patricia Reid Crichton
Donald Noels
Helen Noels
Doug Plumb
Douglas Robinson
Robert Stafford
Barry Wilson
Matthew Dick
Councilor K. DeYong

Members of Administration:

Amanda Keller, Admin

Guest: Deputy Mayor G. Queen

B. DISCLOSURE OF PECUNIARY INTEREST

D. Plumb reminded the Committee Members that any declaration is to be made prior to each item being discussed and to identify the nature of the conflict, if any, as the agenda items come forward.

C. PRESENTATIONS/DELEGATIONS

D. Plumb thanked all committee members for a great success on this year's Highland Games. It was noted that the overall attendance and ticket sales exceeded expectation with over 6,000 tickets sold.

D. AMENDMENTS TO THE AGENDA

1. Remove item #4 Review of suggestions submitted and replace with note taking
2. Add item 1B subcommittee rules
3. Add tent suppliers

4. Communication Protocols
5. Advertising
6. Sponsorship
7. PRAC
8. Tug of War

E. STAFF REPORTS

1. No report

F. MINUTES OF THE PREVIOUS MEETING

1. Highland Games Committee Meeting Minutes June 12 2019

The committee agreed upon not approving the minutes from the previous meeting as they did not have a sufficient amount of time to review prior to.

080-2019 Moved by Councilor K. DeYong seconded by M. Dick to not approve the minutes of June 12 2019 meeting.

CARRIED

G. NEW AND UNFINISHED BUSINESS

1. D. Plumb - Minute Taking

D. Plumb indicated that the current minute taking system was not useful to the committee. The minutes taken by the Town official do not go into detail as to what the committee needs. The committee would like to take their own notes/ minutes separate from that of the Town official. This will help the committee to have consistent and detailed notes on which they can draw from.

The committee would like to keep their own comments/ discussions documented in a more detailed format. Proposal pending approval from PRAC and Town Council.

081-2019 Moved by Don Noels seconded by M. Dick to have the committee take separate notes from that of the Town.

CARRIED

D. Plumb suggested that one or two members of the committee be present at each PRAC meeting to ensure accuracy and approval of information. These two members can also be present in front of council in reporting to the Town. It was presented that there would be no motion needed to attend PRAC but if the committee members wanted to speak they would need to be deemed a delegation and placed on the agenda.

R. Braybrook-Gard suggested seeing minutes prior to going to PRAC. D. Plumb indicated that had already been discussed but not followed through. The committee agreed that they did not want minutes to go to PRAC unless the committee has approved them first.

082-2019 Moved by Councilor K. DeYong seconded by R. Stafford to approve minutes from the committee prior to going to PRAC.

CARRIED

2. D. Plumb - Review Terms of Reference

D. Plumb presented a diagram, which illustrated restructuring of the committee. D. Plumb discussed how this restructure would help each member of the committee have a clear construction of who is responsible for what. H. Noels explained that by restructuring the committee it would allow each member to know exactly what he or she is responsible for accomplishing.

083-2019 Moved by D. Robinson seconded by B. Wilson to accept the restructure of the committee.

CARRIED

084-2019 Moved by B. Wilson seconded by P. Reid Crichton to accept the roles and individuals of the restructure.

CARRIED

085-2019 Moved by Councilor K. DeYong seconded by D. Noels to present to PRAC to accept requested restructure.

CARRIED

3. D. Noels - Review of Financial Statements

D. Noels presented the Financials from this year's game indicating that they had sold over 6,000 tickets and had slightly gone over budget. He explained that the report made from The Town Treasurer Ryan, which suggested to the committee that any surplus made from the games should be transferred over to a Highland Games reserve. The report recommended that if the Games fall short one year, money could be pulled from the reserve or if a surplus is made, it can be transferred over to the reserve.

086-2019 Moved by Councilor K. DeYong seconded by R. Braybrook-Gard to accept the financials presented by D. Noels.

CARRIED

4. H. Noels - 2020 Planning Schedule

H. Noels presented the planning schedule for the upcoming months leading it next year's games. H. Noels indicated that they are expecting next year's budget to be approved by Council hopefully by December. The committee plans on keeping the event to a 1-day event with possibly making the dance a 2-day event.

5. Councilor K. DeYong - Volunteer Report

Councilor K. DeYong created a survey, which concluded that overall volunteers were very happy with helping with this year's event. It was noted through the survey that there were some areas that had too many volunteers while other areas (ie. parking) were missing volunteers.

087-2019 Moved by D. Noels seconded by B. Wilson to accept Councilor K. DeYong's volunteer report.

CARRIED

6. D. Plumb - Communication Protocols

D. Plumb recommended that when responding to emails to make sure the reply is only going to the individual who it is intended to be sent to and not everyone on the list. He hopes this will help to prevent an overabundance of emails coming in. This will help the committee to save time and not have to filter through all responses to emails.

7. H. Noels - Advertising

H. Noels and D. Plumb recommended to use Patty Kristy from Graphic Gourmet for all advertising as she did a good job with this year's games. It was also noted that by sticking with the same individual for advertising it will maintain a consistent image throughout all advertising.

088-2019 Moved by H. Noels seconded by M. Dick that Patty Meuser-Kristy services be used for all advertising.

CARRIED

8. H. Noels - Sponsorship

H. Noels suggested putting together a sponsorship package to ensure that all individuals are treated fairly and equitable.

9. Update from D. Plumb re: Pictures

D. Plumb has asked the Clerk about legal ramifications with regard to taking pictures of identifiable individuals during the highland games. He is currently waiting for a response.

NEXT MEETING DATE The next meeting of the Highland Games Committee is scheduled for September 16, 2019.



COMMITTEE MINUTES

I. ADJOURNMENT

089-2019 Moved by D. Robinson seconded by B. Wilson to adjourn this Meeting at 8:15 p.m.

CARRIED

CHAIR, D. Plumb

**RECORDING SECRETARY,
M. Durocher**



MINUTES

POLICE SERVICES BOARD MEETING
WEDNESDAY, SEPTEMBER 25, 2019 @ 4:00 P.M.
Council Chambers, 2021 Division Road North, Kingsville

A. CALL TO ORDER

Chairperson, Nelson Santos called the Meeting to order at 4:00 p.m. with the following persons in attendance:

Nelson Santos	-	Chairperson
Kimberly DeYong	-	Board member
William Chisholm	-	Board member
Barry Wilson	-	Board member
Silvano Bertoni	-	O.P.P. Constable
Brian Johnson	-	O.P.P. Staff Sergeant

Member of Administration: Roberta Baines, Deputy Clerk-Administrative Services

B. OATH OF OFFICE FOR NEW POLICE SERVICES BOARD MEMBER AND ELECTION OF VICE-CHAIRPERSON

1. Appointment of Barry Wilson

Oath of Office was administered by Deputy Clerk, Roberta Baines to newly appointed Board Member Barry Wilson.

47-2019 Moved by Kim DeYong, seconded by Will Chisholm to receive the appointment of Barry Wilson

CARRIED

C. DISCLOSURE OF PECUNIARY INTEREST

Where a member of the board has any pecuniary interest, direct or indirect, in any matter which is the subject of consideration at the Regular Meeting of the Board, the member shall disclose the pecuniary interest and its general nature, prior to any consideration of the matter.

D. ADOPTION OF ACCOUNTS

1. Police Services Accounts – RE: Budget actuals ending August 2019



MINUTES

- 48-2019** Moved by Will Chisholm, seconded by Kim DeYong to receive the accounts ending August 2019

CARRIED

E. REPORTS

1. Monthly Status Reports

- i) Town of Kingsville PSB report and Crime Stoppers report for August 2019

- 49-2019** Moved by Barry Wilson, seconded by Will Chisholm to receive Kingsville PSB Report and Crime Stoppers report for August 2019 as information.

CARRIED

F. BUSINESS/CORRESPONDENCE – OPP ACTION REQUIRED

1. Speed limits within Cedar Creek

PC Lyman and PC Beaul provided an overview of the OPP Marine Unit. They indicated that the vessels currently in the fleet are too large to clear the Cedar Creek bridge; however, OPP will be acquiring a smaller vessel that will allow access to the areas needed. Specified areas in Cedar Creek are no wake zones according to Transport Canada. The wider middle portion of Cedar Creek is however, clear of the no wake zone. OPP are monitoring the area and taking all complaints seriously to address the issue. It was noted that signage is the jurisdiction of Transport Canada and currently there is no signage in the area.

G. BUSINESS/CORRESPONDENCE

1. Ministry of Solicitor General:

- i.) Memorandum: RE: Update on Ontario's Guns, Gangs and Violence Reduction Strategy, issued August 28, 2019 (Index: 19-0064)
- ii.) Memorandum: RE: Collection of Identifying Information in Certain Circumstances (CIICC): Police Training Update, issued August 30, 2019 (Index: 19-0065)
- iii.) Memorandum: RE: Exemptions Regulation amendments under the Police Records Checks Reform Act, 2015, issued August 30, 2019 (Index: 19-0066)

- iv.) Memorandum: RE: Basic Constable Training Program and Senior Specialized Course Fees, issued September 4, 2019 (Index: 19-0067)
- v.) Memorandum: RE: Risk-driven Tracking Database 2018 Annual Report, issued September 6, 2019 (Index: 19-0068)
- vi.) Memorandum: RE: Victim Quick Response Program+, issued September 6, 2019 (Index: 19-0069)
- vii.) Memorandum: RE: Continuity of Deceased Persons, issued September 6, 2019 (Index: 19-0070)
- viii.) Memorandum: RE: Final Federal Regulations for the Production and Sale of Cannabis Edibles, Extracts and Topicals, issued September 12, 2019 (Index: 19-0071)

2. OAPSB, RE: Invitation to provide input regarding the OPP review (Section 10) issued August 30, 2019

3. OAPSB RE: 2019 OAPSB Labour Seminar, issued September 11, 2019

50-2019 Moved by Will Chisholm, seconded by Kim DeYong to receive Ministry of Solicitor General communication items 1 through 3.

CARRIED

H. ADOPTION OF MINUTES OF PREVIOUS MEETING

1. Adoption of Police Services Board Minutes – held on August 28, 2019.

51-2019 Moved by Kim DeYong, seconded by Will Chisholm adopt the Police Services Board meeting minutes held on August 28, 2019.

CARRIED

I. NEW AND UNFINISHED BUSINESS

1. Speed trailer



MINUTES

Members inquired about the data collected from the speed trailer. Constable Bertoni stated that the complainant is contacted afterwards with the results. Placement of the speed trailer is complaint driven.

2. Nomination and election of 2019 Vice-Chairperson

Will Chisholm was nominated and was acclaimed as Vice-Chairperson for the Police Services Board.

52-2019 Moved by Kim seconded by Barry that the Vice-Chairperson for the Police Services Board is Will Chisholm

CARRIED

3. Road Watch program

Members inquired on whether there was a dedicated road watch program like they have in the City of Windsor. Sergeant Johnson responded that there is no program, however with the use of cell phones, many residents are reporting complaints/infractions to the OPP when it happens. It was also noted, that using *OPP on a cell phone will directly connect you to the OPP.

J. ADJOURNMENT

53-2019 Moved by Will Chisholm, seconded by Barry Wilson that Police Services Board adjourns the meeting at the hour of 4:33 p.m. and to meet again on October 23, 2019 or at the call of the Chair.

CARRIED

CHAIRPERSON, Nelson Santos

**DEPUTY CLERK-ADMINISTRATIVE SERVICES,
Roberta Baines**



October 1st, 2019

To the Council
Town of Kingsville
2021 Division Road North
Kingsville, ON
N9Y 2Y9

Subject: New identity for Brookfield Renewable

We are delighted to share with you that we launched a new identity for Brookfield Renewable Canada's business.

Going forward, we will operate our generating stations and powerlines, including our Gosfield Wind Farm, under the Evolgen name.

Evolugen is a company of Brookfield Renewable and focuses on providing renewable energy solutions in Canada. We invite you to visit our new website at www.evolugen.com.

Our team in Ontario remains committed to prioritize workers and public safety, as well as environmental protection. Evolgen will continue to be an accessible company close to the communities and a partner to help make them better places.

We are very excited for Evolgen to continue to provide solutions for a low-carbon future in Canada.

Please do not hesitate to contact me at kevin.healey@evolugen.com or at (705) 842-3377 for more information.

Regards,

A handwritten signature in black ink, appearing to be "K Healey", written over a horizontal line.

Kevin Healey
Senior Manager, Operations

Note: The new identity does not impact the ownership of our assets. No change to tax.

Stephanie Olewski

Subject: MADD Message Yearbook Advertising Information

-----Original Message-----

From: message@maddmessage.ca <message@maddmessage.ca>

Sent: Friday, October 4, 2019 9:48 AM

To: Stephanie Olewski <solewski@kingsville.ca>

Subject: MADD Message Yearbook Advertising Information

Dear Stephanie,

Please accept our request for consideration at an up coming council meeting. Please feel free to email or call me at 1-866-767-1736. We hope to once again count on your support in our upcoming edition.

Thank you for placing your supportive ad in our past edition of the MADD Message Yearbook. For your consideration, please find attached a copy of your previous ad. By placing an ad in the publication, the Town of Kingsville can demonstrate its support for stopping impaired driving while publicly promoting your commitment to the cause, all the while backing important programs and services such as educational seminars in schools for new young drivers. (<http://madd.ca/pages/programs/youth-services/school-programs/over-the-edge/>) Without the support of the business community, this important publication would not be possible. To view our *RATES*, please visit www.maddmessage.ca/rates.

Yours truly,
Stacey Biekx



CORPORATION OF THE TOWN OF KINGSVILLE

2021 Division Road North
Kingsville, Ontario N9Y 2Y9

Phone: (519) 733-2305

<http://www.kingsville.ca>

Please Stay Safe, Don't Drink and Drive

Rate Information

MADD Message Yearbook

MADD Canada's Mission

MADD Canada's mission is to stop impaired driving and to support victims of this violent crime.

What is MADD Canada Doing About Impaired Driving?

MADD Canada is appealing all levels of government for more effective legislation and better enforcement of the law. These measures must include:

1. Lowering the legal blood-alcohol limit
2. Enhancing police enforcement powers
3. Legislating stiffer penalties for repeat offenders

Ad Sizes

Rates

Back Cover (8.25" x 10.625")*	\$2200
Inside Covers (8.25" x 10.625")*	\$1600
Full Page (8.25" x 10.625")*	\$1300
Half Page (7.5" x 4.75")	\$875
Quarter Page (3.625" x 4.75")	\$650
Banner (7.5" x 1.75")	\$550
Eighth Page (3.625" x 2.25")	\$379
Business Card (2.33" x 1.5")	\$279

applicable taxes extra

*Text content must be 1/4" inside + bleed 1/4" beyond these dimensions.

Fast Facts

Approximately 65,000 Canadians are impacted by impaired drivers annually

On average, 4 Canadians are killed and 175 are injured every day as a result of impaired driving

Motor vehicle crashes are the leading cause of death among 15 to 25 year olds, and alcohol is a factor in 45% of those crashes

MADD Canada will show its School Assembly Program to over 1 million students in Grades 7 to 12 every year!



I want to support MADD Canada by placing an ad in The MADD Message Yearbook!

PLEASE SELECT THE DESIRED AD : ALL ADS ARE IN FULL COLOUR ON GLOSS PAPER

☐ BACK COVER ☐ INSIDE COVERS ☐ FULL PAGE ☐ HALF PAGE ☐ QUARTER PAGE ☐ BANNER ☐ EIGHTH PAGE ☐ BUSINESS CARD

PLEASE SELECT THE DESIRED PAYMENT METHOD: ☐ VISA ☐ MASTERCARD ☐ AMEX ☐ INVOICE ME

CREDIT CARD #

 EXP. DATE: ____/____ CVV: ____

COMPANY: _____ DATE: _____

AUTHORIZED SIGNATURE: _____ PRINT NAME: _____

THANK YOU FOR YOUR SUPPORT! CALL 1-866-767-1736

FAX: 1-866-293-3068 EMAIL: message@maddmessage.ca

www.maddmessage.ca

October 8, 2019

To: All Ontario Municipalities
Sent Via Email

**Re: Menstrual Products in City Facilities
Our File No. 16.6.99**

At its meeting of September 23, 2019, St. Catharines City Council supported the implementation of a pilot project to provide free menstrual products at City Facilities. The pilot project will run from January until June 2020 and will include the installation of dispensing units in washrooms at locations to be determined by staff.

Below is the full motion which was approved by St. Catharines City Council at its meeting held on September 23, 2019:

That Council support the implementation of Option 1 for a pilot project on free menstrual products in City Facilities, beginning in January 2020 until June 2020 and with the results of the pilot project to be reviewed; and

That a cap be put in place as determined by staff; and

That the Budget Standing Committee include this pilot project in its draft 2020 budgets. FORTHWITH

A previous motion on this matter directed that any decisions related to this pilot project be shared with all Ontario municipalities and school boards.

If you have any questions, please contact the Office of the City Clerk at extension 1524.



Bonnie Nistico-Dunk, City Clerk
Legal and Clerks Services, Office of the City Clerk
:kn

October 23, 2019

Mayor Nelson Santos
Town of Kingsville
2021 Division Road N.
Kingsville, ON N9Y 2Y9

Dear Mayor Santos:

RE: LAS Natural Gas Program – 2017-18 Period Reserve Fund Rebate

LAS is pleased to announce a rebate to all LAS Natural Gas Program members. The amount being rebated back to your municipality is **\$4,644.37**.

This amount represents your municipality's proportionate share of the \$2.0 million reserve fund surplus that is being returned to program members that had accounts enrolled in the LAS Natural Gas Program during the 2017-18 program year (November 1, 2017 - October 31, 2018).

A copy of this letter and the cheque for your municipality has been sent to the designated LAS program contact (see CC below).

Your municipality's share of the program reserve fund was calculated using actual consumption data for all accounts enrolled in the LAS program for the period. The consumption data was aggregated at the organizational level and the payment amount is based on your proportionate share of the total LAS program volume.

We look forward to your continued involvement in this valuable program. Should you have any questions please contact Eleonore Schneider, LAS Program Manager at ext. 320 or at eschneider@amo.on.ca.

Sincerely,



Judy Dezell
Director

CC: Ryan McLeod, Director, Financial Services/Treasurer



28 Pulford Street, Kingsville, Ontario N9Y 1B4

October 26, 2019

Council of the Town of Kingsville

2021 Division Road North

Kingsville, Ontario

Report to Council Regarding Recent

AMO (Association of Municipalities of Ontario)

2019 Fall Policy Forum, October 24 & 25, 2019 London Ontario

In accordance with the town policy regarding reports for any Conferences or like events attended, I respectfully submit the following overview or my own perception of the event.

1. **The Scope of the event was wide and varied.**
2. **The Topic Labour Market Challenges** noted the actions currently taken in the Windsor Essex County Area. It was noted that to attract and keep qualified staff we need to offer:
 - a) Support for families , may include jobs for spouse
 - b) Quality life support including, housing and Communities that people would like to live in.
 - c) Need to match talents to needs (one example was the growing use of Automation in the Agriculture Industry.
 - d) The Speaker from Sault Ste. Marie noted the need for a holistic approach.
 - a. They want to retain youth and attract more
 - b. Signage three parts , English, French and Indigenous
 - c. Affordable housing needs addressed by buying low cost homes, using Ontario Works Funding to fix them up then able to resell as affordable housing (while offering employment to the people making the upgrades and repairs)
 - d. Some Towns use Videos, but the need to answer questions and timely follow up is required.
3. **Health Matters:** Changes and What you need to know
 - a. Two Items Discussed under this topic. The First was the merger of two local Health Units. These two Health Units were not ordered to merge, but rather elected to merge to offer better services to the residents. Oxford and St Thomas

are now Southwest Public Health Unit. Key Considerations were that of Staffing and Communication.

- b. The Second Topic was that of EMS Dispatch. Neal Roberts, President of the Ontario Association of Paramedic Chiefs gave an update on the Current structure and the ageing communication and technology.
 - i. Now 22 Dispatch Centres in the Province
 - ii. Now 11 Dispatch Centres are operated by the Province. Cambridge calls are processed by Hamilton.
 - iii. The need to Triage was noted (similar to the discussion we have had in Essex County)
 - iv. The need for real time tracking was noted as well as better sharing of information for trends such as Major Illness and Outbreaks.
 - v. The old idea of a call centre taking a call and then passing on the information costs time. He noted with some the direct input or link from the call receiving unit to the EMS dispatch by use of Technology saves time and results in quicker service. (I now have a better appreciation of the system in use in Windsor – Essex)
 - vi. The idea of suggestion of 10 health Units merge was not supported.
 - vii. Our Local Health Units Need Support of the Municipalities that they represent.

4. PLANNING PROCESS

We had three speakers on this issue.

The most interesting was Casey Blakely, Manager of Development East, and Town of Caledon

Reference Section 70 Planning Acts, Regulation 608/06

They have implemented a Community Plan Permit Process.

This deals with Zoning By-law Changes

And Site Plan Control

And Minor Variances all with One Application.

This with the pre consultation has the ability to speed approvals to 45 days.

The Town had work to more clearly define the expectations in each unique are of the town, from lakefront to Commercial, heritage, Commercial in the Core area, and Commercial in the outlying areas

Approval of Applications is at three levels

- a) The items that can be approved by planning Staff
- b) The items that can be approved by the Planning Advisory Committee
- c) The items that must still be approved by Council

- d) It was suggested that this new approval process was less likely to for appeal to OMB or the newer appeal body.
- e) **THIS IS ONE TOPIC THAT THE TOWN OF KINGSVILLE MAY WISH TO DO RESEARCH ON ,Before OUR ZONING Bylaw is Completed or Updated**

5. **The Minister of Municipal Affairs , The Honourable Steve Clark**

No forced mergers of Municipalities

Desire to have same year end of Province and Municipalities

70/30 funding formula on Health care

Change process in creating voters lists

6. **Municipal Money Matters , Matthew Wilson of AMO**

Reminded us of EATONS once a Large Department Store in London.

Same site is a Library

Library and Change of Use Affects the tax base

St Thomas Example. Loss of two auto plants had a 15% tax impact.

Caution message was to be careful if you grant tax relief to any one sector, because it will impact others tax sectors. Typically the Residential Property Tax payer ends up paying more.

7. **Building Relationships with Indigenous Partners**

Jennifer Dockstader of Fort Erie Native Friendship Centre

Outlined the many project and offerings they provided.

Suggested co-operation and opportunities to share with the broader community.

Noted that many problems are the same for all our residents.

She pointed out that 85% of the Indigenous Population does not live on reserves.

8. **Cybersecurity and your Responsibilities for Data Protection, presentation by Dan Mathieson Mayor City of Stratford**

This was probably the most interesting topic of the two days

Yes they were hit by a cyber bug.

The Fee or ransom was reported required to be paid was \$75,000.00.

But that was not all

5 am they were asked if they were doing uploads, since unusual activity on their computer system

8 am Data Breach protocol

Lessons Learned

You need a plan

You need to notify staff, but you cannot use your computer system

You need to notify your Insurance firm (for Stratford notice had to be placed within a 12 hour window)

You need to notify OPP, who sent Cyber Staff from Orillia the next day

You need to log and record all calls and action taken (for insurance and possible future legal)

You need off line, phone numbers for all staff, and Fire and Contacts such as Police,

You need a second email address for all staff, but not on the town server

You need the ability to pay your staff, and accounts without using a computer
Example for Stratford that meant getting old fashioned paper cheques if the problem went on too long
You need an Emergency PLAN similar to that you have for other emergencies
Communication is a key item. At 6 pm each day the Press Release or Media event was held.
Timing of the 6pm release daily avoided the 6 pm news but gave accurate information on a daily basis.
Facebook was used for release of information.

A staff that normally needs to work on a Computer could not for days.

Work arounds were required to: Deal with Deaths, and related work with paper
Issue necessary Work Orders the old way

When staff was coming to work and they could not use a computer they were directed to other projects.
File Retention
Office Re-organization
Volunteering at Food Bank, Youth and Senior Centres

Training for all staff required after the Cyber Security Plan developed. This includes all staff that may not normally use a computer.

Inventory:

A current list must be maintained of every item connected. Where it is and who has it.

Every Laptop

Every Desktop Computer

Every Phone

Every Item must be turned off and stay off till the problem resolved. May be a month.

It was noted if a computer is upgraded the old unit must be removed from service and removed from the site. Not passed on to another staff.

Recovery

The Recovery required :

- i. The Payment of \$75,000 ransom
- ii. The hiring of someone to make the payment in bitcoin (cost \$25,000)
- iii. The Insurance noted the other option may be one million.
- iv. It was noted that this was done by experts, the good Bad Guys and they would probably release the data upon payment.
- v. Took 5 days to encrypt every device
- vi. Computers, Phones, I pads and all items had to be scrubbed
- vii. Every item of Software had to be checked.
- viii. All items off line for about a month

Offsite Back Up is not enough. The Off Site Back Up must not connect to present system. Must have unique Passwords and control for entry.

KEY MESSAGE; GET AN EXPERT TO AID YOU ON THE ISSUE. DO NOT GO CHEAP.

9. **Climate Change**

Trevor Thompson of Chatham Kent outlined the effects of Climate Change with examples of the Lake Erie Shore line. The Need for planning developments, flood plans and link with Conservation Authorities is key. He started by a history of London England. In the early days with the need for planning a sewer system to prevent death.

10. **Inter-Urban Transit Norfolk County**

The development of their bus service and plan around the county was noted as improving life for the residents. Building on the past and linking on the communities and needs.

Nice plan with a variety of fees.

Question was asked by the delegates regarding costs. No clear answer. Sounded like a politician. The funding or tax dollars goes up as ridership goes up

Overall this conference was a more serious one. Lessons learned and shared
Respectfully Submitted.

Gord Queen

Gord Queen

Deputy Mayor

Town of Kingsville

Caution:

The notes and comments are my own observations, and may not necessarily reflect the views of the presenters or AMO.

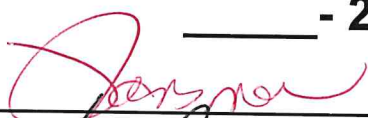
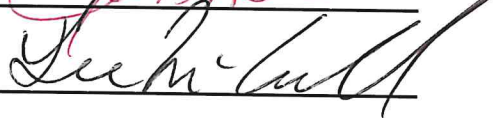


Regular Council

October 28, 2019

Moved by:

Seconded by:

_____ - 2019



Item 11.2

WHEREAS, the Province of Ontario has legislated in the *Building Code Act* that “the council of each municipality is responsible for the enforcement of this Act in the municipality” and “the council of each municipality shall appoint a chief building official and such inspectors as are necessary for the enforcement of this Act in the areas in which the municipality has jurisdiction”,

AND WHEREAS, “the council of a municipality may pass by-laws applicable to the matters for which and in the area in which the municipality has jurisdiction for the enforcement of this Act”,

AND WHEREAS, the Province has asked local governments to find efficient and cost effective ways to deliver municipal services is now asking municipalities to collect a tax on their behalf to create a new Delegated Administrative Authority to deliver services that have historically been the responsibility of the Ontario Government,

AND WHEREAS, Premier Ford stated in his keynote address at the Association of Ontario Municipalities 2019 Conference, that “we can’t continue throwing money at the problem (broken systems) as our predecessors did, into top-down, big government schemes. That is neither compassionate nor sustainable”,

AND WHEREAS, alternative methods of building administration and enforcement have been proposed in this consultation that remove municipal authority but not the associated liability,

THEREFORE LET IT BE RESOLVED that the The Municipality of Prescott requests that, the Province of Ontario work with the current building sector groups that, for the past fifteen years, have been working to support the Ministry of Municipal Affairs and Housing, and provide evidence based justification to municipalities that the creation of a

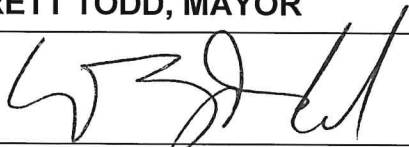


new Delegated Administrative Authority is necessary prior to any legislative changes to the *Building Code Act*, with regard to building service delivery, are introduced in the Legislature.

Be it further resolved that a copy of this motion be sent to The Honourable Doug Ford, Premier of Ontario, The Honourable Steve Clark, Minister of Municipal Affairs and Housing, The Honourable Jim McDonnell, Parliamentary Assistant for Municipal Affairs and Housing.

Be it further resolved that a copy of this motion be sent to the Associations of Municipalities of Ontario (AMO) and all Ontario Municipalities for their consideration.

		REQUESTED BY:	
		RECORDED VOTE	YES NO
		Councillor Leanne Burton	
		Councillor Teresa Jansman	
		Councillor Lee McConnell	
CARRIED:		Councillor Mike Ostrander	
TABLED:		Councillor Gauri Shankar	
DEFEATED:		Mayor Brett Todd	
RECORDED VOTE:		Councillor Ray Young	

BRETT TODD, MAYOR	ACTING CLERK
	



237897 Inglis Falls Road, R.R.#4, Owen Sound, ON N4K 5N6
Telephone: 519.376.3076 Fax: 519.371.0437
www.greysauble.on.ca

November 1st, 2019

The Honourable Jeff Yurek
Minister of the Environment, Conservation and Parks
5th Floor 777 Bay Street
Toronto, ON M7A 2J3

sent via email: jeff.yurek@pc.ola.org

RE: Grey Sauble Conservation Authority Board of Directors Resolution FA-19-116

Please be advised that the following resolution was passed at the October 23, 2019 meeting of the Grey Sauble Conservation Authority Board of Directors.

Motion No.: FA-19-116

Moved by: Scott Greig

Seconded By: Marion Koepke

Whereas the Grey Sauble Conservation Authority (GSCA) Board of Directors is comprised of elected representatives from the Municipality of Arran-Elderslie, the Township of Chatsworth, the Township of Georgian Bluffs, the Municipality of Grey Highlands, the Town of Meaford, the City of Owen Sound, the Town of South Bruce Peninsula, and the Town of the Blue Mountains; and,

Whereas the Board of Directors determines the policies, priorities, projects, fees and budget of the GSCA; and,

Whereas the GSCA provides important and valued programs and services to the residents of its member municipalities that include recreation, education, water quality monitoring, forestry services, biodiversity preservation, stewardship, as well as protecting life and property through a variety of measures;

Therefore, be it resolved that the publicly elected and municipally appointed GSCA Board of Directors supports the continuation of the programs and services of the GSCA, both mandatory and non-mandatory, and that no programs or services of GSCA be "wound down" at this time; and,

That the Minister of the Environment, Conservation and Parks give clear direction as to what programs and services are considered mandatory and non-mandatory and how those programs will be funded in the future; and,

That the Minister of the Environment, Conservation and Parks utilize the Conservation Authorities Act regulations to ensure that all programs and projects of the Authority that are consistent with the Objects and Powers of an Authority be considered core programs.

1 of 2



Watershed Municipalities
Arran-Elderslie, Chatsworth, Georgian Bluffs, Grey Highlands
Meaford, Owen Sound, South Bruce Peninsula, Blue Mountains

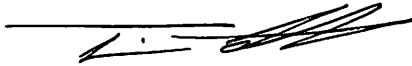
The Honourable Jeff Yurek, MECP
Re: Grey Sauble Conservation Authority Board Support of Authority Programs
November 1st, 2019

That this resolution be forwarded to the Minister of the Environment, Conservation and Parks, Premier Doug Ford, MPP Bill Walker, the Association of Municipalities of Ontario, Conservation Ontario, and all Ontario municipalities.

CARRIED

I look forward to hearing from you.

Regards,



Tim Lanthier
Interim General Manager
Grey Sauble Conservation Authority

cc: Premier Doug Ford
MPP Bill Walker
Association of Municipalities of Ontario
Ontario Municipalities
Conservation Ontario



Embracing the Future
while Remembering our Past
www.stirling-rawdon.com



November 5, 2019

The Honourable Doug Downey
Attorney General of Ontario
McMurtry-Scott Building
720 Bay St., 11th floor
Toronto, ON M7A 2S9

Dear Sir:

Re: Municipal Liability and Insurance Costs

At a meeting of the Township of Stirling-Rawdon Finance and Personnel Committee held on October 29, 2019 the following motion was passed:

"The Committee acknowledges receipt of the AMO report entitled 'A Reasonable Balance: Addressing growing municipal liability and insurance costs'

and further that the Township of Stirling-Rawdon endorse the report submitted by the Association of Municipalities of Ontario

and further that the Attorney General of Ontario be requested to conduct a full review of joint and several liability as it affects municipalities

and further that this motion be forwarded to all Ontario municipalities for their consideration."

Council respectfully requests your favourable consideration of this important matter.

Yours truly,

Tawnya Donald
Clerk

c.c. Daryl Kramp, MPP Hastings-Lennox & Addington
All Ontario Municipalities

Stephanie Olewski

From: Stephanie Olewski
Sent: Thursday, November 7, 2019 10:33 AM
To: Stephanie Olewski
Subject: Advertising Town of Kingsville

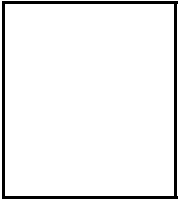
From: Dann Bouzide <dann@windsorhistoricalsociety.com>
Sent: Tuesday, October 22, 2019 8:25 AM
To: Stephanie Olewski <solewski@kingsville.ca>
Subject: Advertising Town of Kingsville

Good morning Stephanie,
Please view the attached 2020 Veterans Day Magazine cover page.

Would Kingsville like to join Windsor, Tecumseh, Lakeshore, LaSalle, Amherstburg, Essex, the other Municipalities in a Major Sponsorship at \$500.

Also, please advise if Kingsville wishes to purchase a 1/4 page ad (\$530).

Thank you.



Dann Bouzide - President / Co-ordinator
(519) 564-7646 519-944-1176
dann@windsorhistoricalsociety.com

VETERANS DAY MAGAZINE

2020



Lest We Forget



WINDSOR HISTORICAL SOCIETY
veteransmemoriesproject.com

Donation \$5.00

THE CORPORATION OF THE TOWN OF KINGSVILLE

BY-LAW 90 - 2019

Being a By-law to amend By-law No. 1-2014, the Comprehensive Zoning By-law for the Town of Kingsville

WHEREAS By-law No. 1-2014 is the Town's Comprehensive Zoning By-law to regulate the use of land and the character, location and use of buildings and structures in the Town of Kingsville;

AND WHEREAS the Council of the Corporation of the Town of Kingsville deems it expedient and in the best interest of proper planning to further amend By-law No. 1-2014 as herein provided;

AND WHEREAS there is an Official Plan in effect in the Town of Kingsville and this By-law is deemed to be in conformity with the Town of Kingsville Official Plan;

NOW THEREFORE THE COUNCIL FOR THE CORPORATION OF THE TOWN OF KINGSVILLE ENACTS AS FOLLOWS:

1. That Subsection 7.1 e) AGRICULTURE ZONE 1 A1 EXCEPTIONS is amended with the addition of the following new subsection:

7.1.78 'AGRICULTURE ZONE 1 EXCEPTION 78 (A1-78)'

- a) For lands shown as A1-78 on Map 49 Schedule "A" of this By-law.

b) Permitted Uses

- i) Those uses permitted under Section 7.1 (Rural Residential);
- ii) A bunkhouse accessory to a greenhouse located at 1755 Road 4 E (County Road 18)

c) Permitted Buildings and Structures

- i) Those buildings and structures permitted under Section 7.1 (Rural Residential) in the (A1) zone;
- ii) A bunkhouse
- iii) Buildings and structures accessory to the permitted uses.

d) Zone Provisions

All lot and building requirements for the permitted buildings and structures shall be in accordance with Section 7.1 of this By-law with the exception of the following special provisions;

- i) The minimum required easterly side yard setback shall be 25 m;

2. Schedule "A", Map 49 of By-law 1-2014 is hereby amended by changing the zone symbol on an approximately 0.356 ha (0.88 ac.) property, known municipally as 1775 Road 4 East (County Road 18) in Part of Lot 11, Concession 3, ED, as shown on Schedule 'A' in cross-hatch attached hereto from 'Agriculture Zone 1, (A1)' to 'Agriculture Zone 1 Exception 78, (A1-78)'.

3. This by-law shall come into force and take effect from the date of passing by Council and shall come into force in accordance with Section 34 of the Planning Act.

**READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED THIS
12TH DAY OF NOVEMBER, 2019.**


MAYOR, Nelson Santos

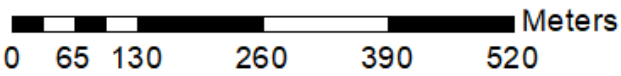
CLERK, Jennifer Astrologo

Schedule A



1775 ROAD 4 E (County Road 18)
PT OF LOT 11, CON 3 ED, PT 1, RP 12R 8331
ZBA/15/19

 Schedule "A", Map 49 of By-law 1-2014 is hereby amended by changing the zone symbol as shown on Schedule 'A' in cross-hatch attached hereto from 'Agriculture Zone 1 (A1)' to 'Agriculture Zone 1 Exception 78 (A1-78)'.



THE CORPORATION OF THE TOWN OF KINGSVILLE

BY-LAW 97 - 2019

Being a By-law to amend By-law No. 1-2014, the Comprehensive Zoning By-law for the Town of Kingsville

WHEREAS By-law No. 1-2014 is the Town's Comprehensive Zoning By-law to regulate the use of land and the character, location and use of buildings and structures in the Town of Kingsville;

AND WHEREAS the Council of the Corporation of the Town of Kingsville deems it expedient and in the best interest of proper planning to further amend By-law No. 1-2014 as herein provided;

AND WHEREAS there is an Official Plan in effect in the Town of Kingsville and this By-law is deemed to be in conformity with the Town of Kingsville Official Plan;

NOW THEREFORE THE COUNCIL FOR THE CORPORATION OF THE TOWN OF KINGSVILLE ENACTS AS FOLLOWS:

1. Schedule "A", Map 50 of By-law 1-2014 is hereby amended by changing the zone symbol on an approximately 19.6 ha (48.4 ac.) portion of land, known municipally as 1642 Road 2 West, in Part of Lot C, Concession 2, WD, as shown on Schedule 'A' in cross-hatch attached hereto from 'Agriculture (A1)' to 'Agriculture - Restricted (A2)'.
2. This by-law shall come into force and take effect from the date of passing by Council and shall come into force in accordance with Section 34 of the Planning Act.

**READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED THIS
12th DAY OF NOVEMBER, 2019.**

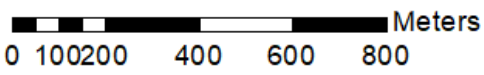
MAYOR, Nelson Santos


CLERK, Jennifer Astrologo

Schedule A



1642 ROAD 2 WEST
PART OF LOT C, CONCESSION 2, WD
ZBA/16/19



 Schedule "A", Map 50 of By-law 1-2014 is hereby amended by changing the zone symbol as shown on Schedule 'A' in cross-hatch attached hereto from 'Agriculture (A1)' to 'Agriculture - Restricted (A2)'.

THE CORPORATION OF THE TOWN OF KINGSVILLE

BY-LAW 98-2019

**Being a by-law to extend the exemption from Part Lot Control
Pursuant to Section 50(7) of the Planning Act as provide for in
By-law 101-2014**

(Royal Oak at the Creek Subdivision, Phase 8A – Plan 12M-598)

WHEREAS Subsection 50 (7.4) of the *Planning Act, R.S.O. 1990 c.P. 13*, as amended, authorizes Council by By-law to extend the time period specified by the expiration of a by-law to designate lands with a registered plan of subdivision as lands subject to part-lot control;

AND WHEREAS Subsection 50 (7.5) of the Planning Act authorizes Council by By-law to repeal or amend a by-law to designate lands within a registered plan of subdivision as land not subject to part-lot control, in order to delete part of the land described in it;

**NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE
TOWN OF KINGSVILLE ENACTS AS FOLLOWS:**

1. By-law 101-2014 is amended by:
 - a) Deleting 'Blocks 52 to 90' from item 1. and replacing with Blocks 61 and 62.
 - b) Deleting item 3. the date 'December 8, 2019' and inserting in its place the following date 'December 8, 2022'

**READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED THIS
12th DAY OF NOVEMBER, 2019.**

MAYOR, Nelson Santos

CLERK, Jennifer Astrologo

THE CORPORATION OF THE TOWN OF KINGSVILLE

BY-LAW 99 - 2019

Being a By-law to amend By-law No. 1-2014, the Comprehensive Zoning By-law for the Town of Kingsville

WHEREAS By-law No. 1-2014 is the Town's Comprehensive Zoning By-law to regulate the use of land and the character, location and use of buildings and structures in the Town of Kingsville;

AND WHEREAS the Council of the Corporation of the Town of Kingsville deems it expedient and in the best interest of proper planning to further amend By-law No. 1-2014 as herein provided;

AND WHEREAS there is an Official Plan in effect in the Town of Kingsville and this By-law is deemed to be in conformity with the Town of Kingsville Official Plan;

NOW THEREFORE THE COUNCIL FOR THE CORPORATION OF THE TOWN OF KINGSVILLE ENACTS AS FOLLOWS:

1. Schedule "A", Map 28 of By-law 1-2014 is hereby amended by changing the zone symbol on an approximately 5.8 ha (14.38 ac.) portion of land, known municipally as 570 Road 11, in Part of Lot 21, Concession 10, as shown on Schedule 'A' in cross-hatch attached hereto from 'Agriculture (A1)' to 'Natural Environment (NE)'.
2. This by-law shall come into force and take effect from the date of passing by Council and shall come into force in accordance with Section 34 of the Planning Act.

**READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED THIS
12th DAY OF NOVEMBER, 2019.**

MAYOR, Nelson Santos


CLERK, Jennifer Astrologo

Schedule A



570 ROAD 11
PART OF LOT 21, CONCESSION 10
ZBA/19/19

0 80 160 320 480 640 Meters

 Schedule "A", Map 28 of By-law 1-2014 is hereby amended by changing the zone symbol as shown on Schedule 'A' in cross-hatch attached hereto from 'Agriculture (A1)' to 'Natural Environment (NE)'.

THE CORPORATION OF THE TOWN OF KINGSVILLE

BY-LAW 100 - 2019

Being a By-law to amend By-law No. 1-2014, the Comprehensive Zoning By-law for the Town of Kingsville

WHEREAS By-law No. 1-2014 is the Town's Comprehensive Zoning By-law to regulate the use of land and the character, location and use of buildings and structures in the Town of Kingsville;

AND WHEREAS the Council of the Corporation of the Town of Kingsville deems it expedient and in the best interest of proper planning to further amend By-law No. 1-2014 as herein provided;

AND WHEREAS there is an Official Plan in effect in the Town of Kingsville and this By-law is deemed to be in conformity with the Town of Kingsville Official Plan;

NOW THEREFORE THE COUNCIL FOR THE CORPORATION OF THE TOWN OF KINGSVILLE ENACTS AS FOLLOWS:

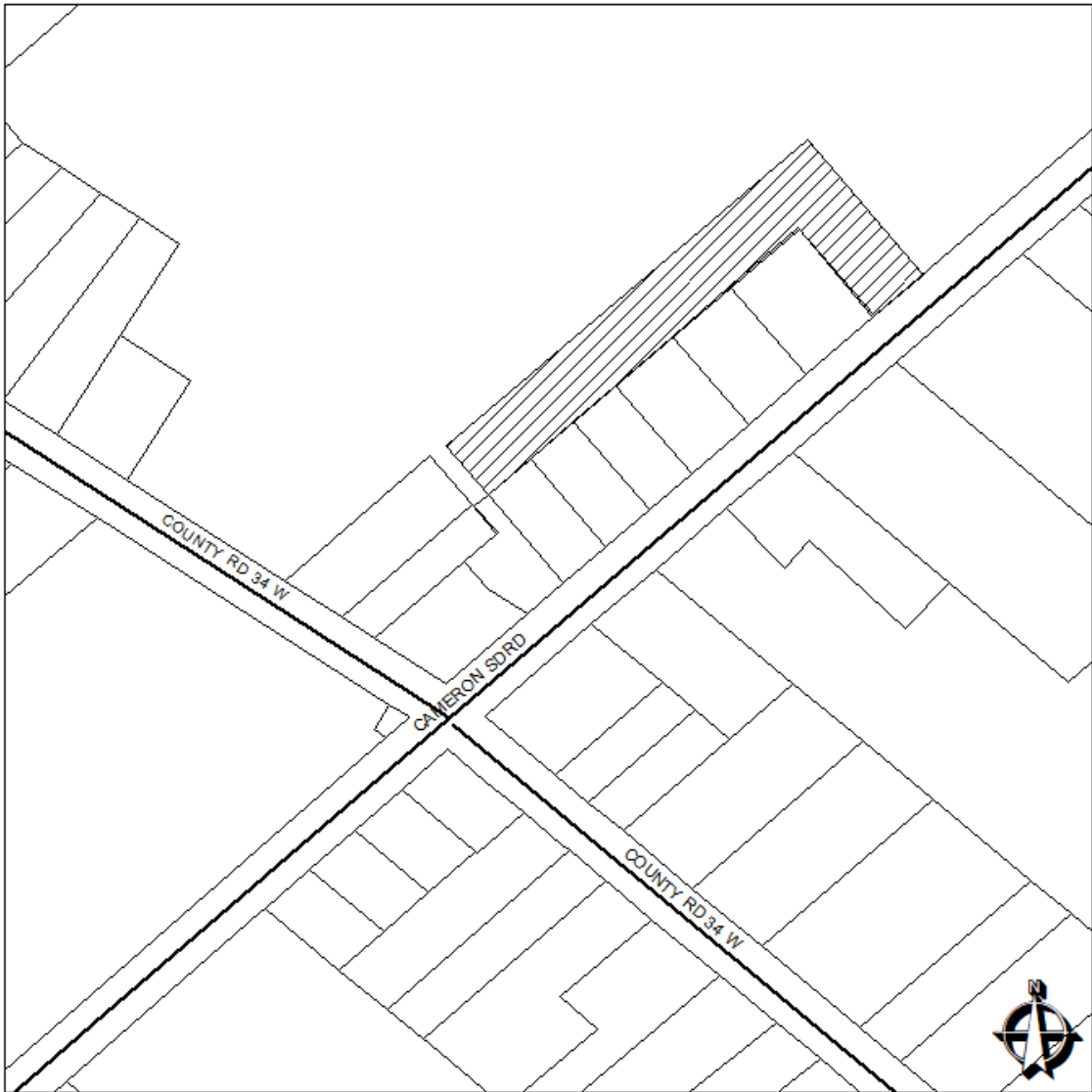
1. Schedule "A", Map 3 of By-law 1-2014 is hereby amended by changing the zone symbol on an approximately 0.25 ha (0.6 ac.) portion of land, known municipally as 406 County Road 34 West, in Part of Lot 276, Concession NTR, as shown on Schedule 'A' in cross-hatch attached hereto from 'Agriculture, (A1-47)' to 'Rural Residential, (RR)'.
2. That Section 7.1.47, Agriculture Exception 47 (A1-47) be revised by adding the following subsection (d)(ii), Zone Provisions, to read as follows:
 - (ii) Notwithstanding any other provision of the By-law to the contrary, the minimum lot area for those lands zoned (A1-47) shall be 18.5 ha (45.7 ac.).
3. This by-law shall come into force and take effect from the date of passing by Council and shall come into force in accordance with Section 34 of the Planning Act.

**READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED THIS
12th DAY OF NOVEMBER, 2019.**

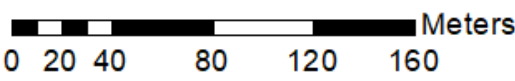
MAYOR, Nelson Santos

CLERK, Jennifer Astrologo

Schedule A



**406 COUNTY ROAD 34 WEST
PART OF LOT 276, CONCESSION NTR
ZBA/20/19**



Schedule "A", Map 3 of By-law 1-2014 is hereby amended by changing the zone symbol as shown on Schedule 'A' in cross-hatch attached hereto from 'Agriculture (A1-47)' to 'Rural Residential (RR)'.

THE CORPORATION OF THE TOWN OF KINGSVILLE

BY-LAW 101-2019

Being a By-law to confirm the proceedings of the Council of The Corporation of the Town of Kingsville at its November 12, 2019 Regular Meeting

WHEREAS sections 8 and 9 of the *Municipal Act, 2001* S.O. 2001 c. 25, as amended, (the “Act”) provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising the authority conferred upon a municipality to govern its affairs as it considers appropriate.

AND WHEREAS section 5(3) of the Act provides that such power shall be exercised by by-law, unless the municipality is specifically authorized to do so otherwise.

AND WHEREAS it is deemed expedient that the proceedings of the Council of The Corporation of the Town of Kingsville (the “Town”) be confirmed and adopted by by-law.

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWN OF KINGSVILLE ENACTS AS FOLLOWS:

1. The actions of the Council at its November 12, 2019 Regular Meeting in respect of each report, motion, resolution or other action taken or direction given by the Council at its meeting, is hereby adopted, ratified and confirmed, as if each resolution or other action was adopted, ratified and confirmed by its separate by-law.
2. The Chief Administrative Officer and/or the appropriate officers of the Town are hereby authorized and directed to do all things necessary to give effect to the actions set out in paragraph 1, or obtain approvals, where required, and, except where otherwise provided, the Mayor and the Clerk are hereby directed to execute all documents necessary and to affix the corporate seal to all such documents.
3. This By-Law comes into force and takes effect on the day of the final passing thereof.

**READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED THIS
12th DAY OF NOVEMBER, 2019.**

MAYOR, Nelson Santos

CLERK, Jennifer Astrologo