



**REGULAR MEETING OF COUNCIL  
AGENDA**

**Tuesday, November 13, 2018, 7:00 PM**

**Council Chambers**

**2021 Division Road N**

**Kingsville, Ontario N9Y 2Y9**

**Pages**

- A. CALL TO ORDER**
- B. MOMENT OF SILENCE AND REFLECTION**
- C. PLAYING OF NATIONAL ANTHEM**
- D. DISCLOSURE OF PECUNIARY INTEREST**

When a member of Council has any pecuniary interest, direct or indirect, in any matter which is the subject of consideration at this Meeting of Council (or that was the subject of consideration at the previous Meeting of Council at which the member was not in attendance), the member shall disclose the pecuniary interest and its general nature, prior to any consideration of the matter.

**E. MATTERS SUBJECT TO NOTICE**

- 1. PUBLIC MEETING--ZBA/28/18 Application for Zoning By-law Amendment by Esther Vanderheyden for the Estate of Egbert Kruis Part of Lot C, Concession 2, Western Division 1577 Road 3 West Roll No. 3711 380 000 01200**

**1**

R. Brown, Manager of Planning Services

i) Notice of Complete Application and Public Meeting: Zoning By-law Amendment ZBA/28/18, dated October 17, 2018;

ii) Report of K. Brcic, dated November 1, 2018;

iii) Proposed By-law 119-2081, being a by-law to amend By-law 1-2014, the Comprehensive Zoning By-law for the Town of Kingsville

**Recommended Action**

It is recommended that Council approve Zoning By-law Amendment application ZBA/28/18 to rezone the retained farm lands as a condition of

consent File B/06/18 from 'Agriculture (A1)' to 'Agriculture – Restricted (A2)' located in Part of Lot C, Concession 2, WD, locally known as 1577 Road 3 East in the Town of Kingsville, and adopt the implementing by-law.

**2. PUBLIC MEETING--ZBA/33/18 Application for Removal of the H – Holding Symbol 1552843 Ontario Ltd. (Sunvalley Estates Subdivision) Part of Lot 10, Concession 2 ED, Lots 29 to 44, Draft Plan 37-T-12001**

17

R. Brown, Manager of Planning Services

i) Notice of an Intention to Pass an Amending By-law to Remove a Holding Symbol, dated October 26, 2018;

ii) Report of R. Brown dated October 29, 2018;

iii) Proposed By-law 118-2018, being a by-law to amend By-law 1-2014, the Comprehensive Zoning By-law for the Town of Kingsville

**Recommended Action**

It is recommended that Council approve the removal of the Holding (h) symbol on the lands outlined in the amending by-law, in the Town of Kingsville and adopt the implementing by-law.

**F. AMENDMENTS TO THE AGENDA**

**G. ADOPTION OF ACCOUNTS**

**1. Town of Kingsville Accounts for the monthly period ended September 30, 2018 being TD cheque numbers 0066522 to 0066783 for a grand total of \$1,373,304.04**

23

**Recommended Action**

That Council approve Town of Kingsville Accounts for the monthly period ended September 30, 2018 being TD cheque numbers 0066522 to 0066783 for a grand total of \$1,373,304.04.

**2. Town of Kingsville Accounts for the monthly period ended October 31, 2018 being TD cheque numbers 0066784 to 00667104 for a grand total of \$2,217,212.34**

49

**Recommended Action**

That Council approves Town of Kingsville Accounts for the monthly period ended October 31, 2018 being TD cheque numbers 0066784 to 0067104 for a grand total of \$2,217.212.34

**H. STAFF REPORTS**

**1. Policy Review- Complaint Processing Policy**

77

J. Galea, Human Resources Officer

**Recommended Action**

Council adopt the Complaint Processing Policy.

2. **Uncollectable Property Tax Write Off Under Section 354 of the Municipal Act, 2001** 92

R. McLeod, Director of Financial Services

**Recommended Action**

It is recommended that Council authorize tax write offs totaling \$404.19.

3. **Tax Adjustments Under Sections 357 of the Municipal Act, 2001** 95

R. McLeod, Director of Financial Services

**Recommended Action**

Council authorize tax reductions totaling \$4,721.61 for the 2018 taxation year.

4. **Marsh Sideroad – Cost of Surface Treatment** 98

T. Del Greco, Manager of Municipal Services

**Recommended Action**

That Council receives this report regarding surface treatment of Marsh Sideroad from County Road 27 to Road 8 West.

5. **Annual Traffic By-Law Amendment (2018)** 100

T. Del Greco, Manager of Municipal Services

**Recommended Action**

That Council approves the following amendments to Kingsville Traffic By-Law 21-2005:

1. Addition of 'No Parking' signs on both sides of Sandybrook Way from Division Street North to 27 Sandybrook Way.
2. Addition of 'No Parking' signs on both sides of Mettawas Lane.
3. Addition of 'No Parking' signs on both sides of Hillview Crescent starting from Division Street North and heading west for a distance of 150 meters.
4. Addition of 'No Parking' signs on the east/west section of Orchard Boulevard between 823 Orchard Boulevard and 841 Orchard Boulevard.
5. Addition of 'No Parking' signs on the north side of Road 2 East from County Road 45 to 1604 Road 2 East.
6. Addition of 'No Parking' signs on both sides of Malo Street.

6. **Signage Honoring Kingsville's Olympians** 137

S. Martinho, Public Works Manager

**Recommended Action**

That council receive the information on the status of signage showing the accomplishments of our local Olympians.

**7. Update to Cemetery By-law 120-2018 140**

S. Martinho, Public Works Manager

**Recommended Action**

That Council read the proposed Cemetery By-law (120-2018) a first and second time at this Regular meeting and direct Administration to move forward with the process established by the Bereavement Authority of Ontario to obtain approval of said By-law.

**I. BUSINESS/CORRESPONDENCE-ACTION REQUIRED**

**1. December 2018 Regular Meeting of Council Schedule**

**Recommended Action**

That Council confirm that the only **Regular** Council Meeting to be held in December is the December 10, 2018 Regular Meeting of Council.

**2. Gosfield North Sportsmen Association--Correspondence dated October 5, 2018 RE: 2018 Pheasant Release Program 153**

**Recommended Action**

That Council authorize the continuation of the Town of Kingsville partnership with the Gosfield North Sportsmen Association in their Pheasant Release Program by contributing the licence fees collected for the 2018 hunting season.

**J. MINUTES OF THE PREVIOUS MEETINGS**

**1. Regular Meeting of Council--September 24, 2018 154**

**Recommended Action**

That Council adopt Regular Meeting of Council Minutes, dated September 24, 2018.

**2. Regular Meeting of Council--October 9, 2018 167**

**Recommended Action**

That Council adopt Regular Meeting of Council Minutes, dated October 9, 2018.

**K. MINUTES OF COMMITTEES AND RECOMMENDATIONS**

1. **Union Water Supply System Joint Board of Management - July 18, 2018 and July 26, 2018** 180  
  
**Recommended Action**  
That Council receive Union Water Supply System Joint Board of Management Meeting Minutes dated July 18, 2018 and July 26, 2018.
2. **Parks, Recreation, Arts and Culture Committee - August 16, 2018** 190  
  
**Recommended Action**  
That Council receive Parks, Recreation, Arts and Culture Committee Meeting Minutes dated August 16, 2018 together with Minutes of the following sub-committee:  
  
Older Adults Advisory - July 5, 2018
3. **Police Services Board - August 29, 2018 and September 26, 2018** 196  
  
**Recommended Action**  
That Council receives Police Services Board Meeting Minutes dated August 29, 2018 and September 26, 2018.
4. **Planning Advisory Committee - February 20, 2018** 202  
  
**Recommended Action**  
That Council receive Planning Advisory Committee Meeting Minutes dated February 20, 2018.
5. **Committee of Adjustment - August 21, 2018** 204  
  
**Recommended Action**  
That Council receive Committee of Adjustment Meeting Minutes dated August 21, 2018.
6. **Parks, Recreation, Arts and Culture Committee - September 20, 2018** 209  
  
**Recommended Action**  
That Council receives Parks, Recreation, Arts and Culture Committee Meeting Minutes dated September 20, 2018 together with Minutes of the following sub-committees:  
  
Fantasy of Lights - April 24, 2018  
  
Migration Festival - May 15, 2018
7. **Tourism and Economic Development Committee - September 12, 2018** 216  
  
**Recommended Action**  
That Council receives Tourism and Economic Development Committee Meeting Minutes dated September 12, 2018.

## **L. BUSINESS CORRESPONDENCE - INFORMATIONAL**

- |     |  |     |
|-----|--|-----|
| 1.  | Minister of Health--Copy of correspondence to Tracey Ramsey M.P. dated September 13, 2018  | 219 |
| 2.  | Veterans Memories Project--Correspondence dated September 20, 2018 RE: 200 Veterans and 200 Students Dining Together   | 220 |
| 3.  | Town of Lakeshore--Correspondence dated September 19, 2018 RE: Allowing municipalities to use flashing traffic signals   | 221 |
| 4.  | Township of Montague--Correspondence dated September 19, 2018 RE: Better Local Government Act  | 224 |
| 5.  | Township of Amaranth--Correspondence dated September 20, 2018 RE: Licensing Process to Take Water for Commercial Water Bottling Facilities   | 225 |
| 6.  | Deputy Mayor G. Queen--Correspondence dated October 2018 RE: Past, Current and Proposed Changes to the Town By-law regarding Open Fires within the limits of the Town of Kingsville                            | 226 |
| 7.  | Deputy Mayor G. Queen--Correspondence dated October 16, 2018 RE: Ontario Association of Committee of Adjustment and Consent Authorities Seminar of October 15 and 16, 2018                                     | 240 |
| 8.  | Township of McKellar--Correspondence dated October 24, 2018 RE: Governance Models  | 243 |
| 9.  | The Royal Canadian Legion Ontario Command--Certificate of Appreciation presented to the Town of Kingsville for supporting the Military Recognition Book-Volume V of The Royal Canadian Legion Ontario Command. | 245 |
| 10. | City of Hamilton--Correspondence dated October 9, 2018 RE: NAFTA-Dairy Supply Management Program   | 246 |
| 11. | Ministry of Tourism Culture and Sport--Correspondence dated October, 2018 RE: Invitation for Nomination for the Ontario Medal for Good Citizenship   | 249 |
| 12. | Doug Plumb, Kingsville Highland Games Chair--Correspondence dated November 5, 2018 Re: Kingsville Highland Games   | 251 |
| 13. | Anna Marie Nantais, Resident--Correspondence dated November 5, 2018 RE: Recently circulated "Warning" Flyer re: greenhouses.   | 252 |

### **Recommended Action**

That Council receive Business Correspondence-Informational items 1 to 13.

## **M. NOTICES OF MOTION**

**1. Councillor Patterson may move, or cause to have moved:**

That Administration be directed to prepare a report regarding a pedestrian crosswalk at Division St. South and Pearl Street due to a safety concern.

**2. Deputy Mayor Queen may move, or cause to have moved:**

That Council as a whole receive an update as to the new school project as far as may be completed in open session, and further details that may be available as permitted in closed session.

**3. Deputy Mayor Queen may move, or cause to have moved:**

That Administration review and advise Council of any and all emergency processes and procedures that may exist in regard to, but not limited to, the arena.

**4. Deputy Mayor Queen may move, or cause to have moved:**

That Council revise the necessary by-laws to permit public input during Council discussion of Site Plan Approvals

**5. Councillor Neufeld may move, or cause to have moved:**

That there be a moratorium put in place on all new greenhouse development West of Division Road, until such time that Council has the opportunity to review current site plan controls as it relates to greenhouse development.

**N. UNFINISHED BUSINESS, ANNOUNCEMENTS AND UPDATES**

**O. BYLAWS**

**1. By-law 56-2018 253**

Being a By-law to designate certain lands as a public highway in the Town of Kingsville

To be read a first, second and third and final time

**2. By-law 118-2018 254**

Being a By-law to amend By-law 1-2014, the Comprehensive Zoning By-law for the Town of Kingsville (ZBA/33/18)

To be read a first, second and third and final time.

**3. By-law 119-2018 256**

Being a By-law to amend By-law 1-2014, the Comprehensive Zoning By-law for the Town of Kingsville (ZBA/28/18; 1577 Road 3 West)

To be read a first, second and third and final time.

**4. By-law 120-2018**

258

Being a by-law to establish rules and regulations to be used in connection with all cemeteries owned and operated by The Corporation of the Town of Kingsville

To be read a first and second time.

**P. CLOSED SESSION**

1. Section 239(2)(c) a proposed or pending acquisition or disposition of land by the municipality or local board; pertaining to the acquisition of land for municipal purposes;
2. Section 239(2)(e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board; being an update regarding the status of an application for expropriation of a portion of waterfront lands.

**Q. REPORT OUT OF CLOSED SESSION**

**R. CONFIRMATORY BY-LAW**

**1. By-law 121-2018**

269

Being a by-law to confirm the proceedings of the Council of The Corporation of the Town of Kingsville at its November 13, 2018 Regular Meeting.

To be read a first, second and third and final time.

**S. ADJOURNMENT**

## NOTICE OF COMPLETE APPLICATION AND PUBLIC MEETING: ZONING BY-LAW AMENDMENT

**APPLICATION:** **ZONING BY-LAW AMENDMENT - ZBA/28/18**  
(Section 34 of the Planning Act, R.S.O. 1990, C.P. 13)

**APPLICANTS:** **Esther Vanderheyden for the Estate of Egbert Kruis**

**LOCATION OF PROPERTY:** **1577 Road 3 West**

**PURPOSE OF APPLICATION:** The Town of Kingsville has received the above-noted application for lands located on the south side of Road 3 West, east of Arner Town Line. The subject parcel is designated 'Agricultural' by the Official Plan and is zoned 'Agricultural (A1)' under the Kingsville Comprehensive Zoning By-law.

The parcel is 20.7 ha (51.19 ac.) in size and consists of a single detached dwelling, three outbuildings and vacant farmland.

At the July 17, 2018 Committee of Adjustment meeting, provisional consent (B/06/18) was given to sever an existing dwelling and outbuildings, deemed surplus to the prospective purchaser.

As a condition of that consent, it was required that the retained parcel be rezoned to 'Agriculture- Restricted (A2)' to prohibit the construction of future dwellings. This condition is required by both Provincial and Town policies.

### **A PUBLIC MEETING OF COUNCIL will be held on:**

**WHEN:** **November 13, 2018**

**WHERE:** Town of Kingsville Municipal Building – Council Chambers

**TIME:** 7:00 p.m.

Your input on these matters are important. If you have comments on this application, they may be forwarded in writing via email or mail, to the attention of: **Kristina Brcic, Town Planner**, 2021 Division Road North, Town of Kingsville, ON N9Y 2Y9. Comments and opinions submitted on these matters, including your name and address, may become part of the public record and may be viewed by the general public and may be published in a planning report or reproduced in a Council agenda and/or minutes.

**IF A PERSON** or public body does not make oral submissions at the public meeting or make written submissions to Council before the by-law is passed, the person or public body is not entitled to appeal the decision of the Council to the Ontario Municipal Board.

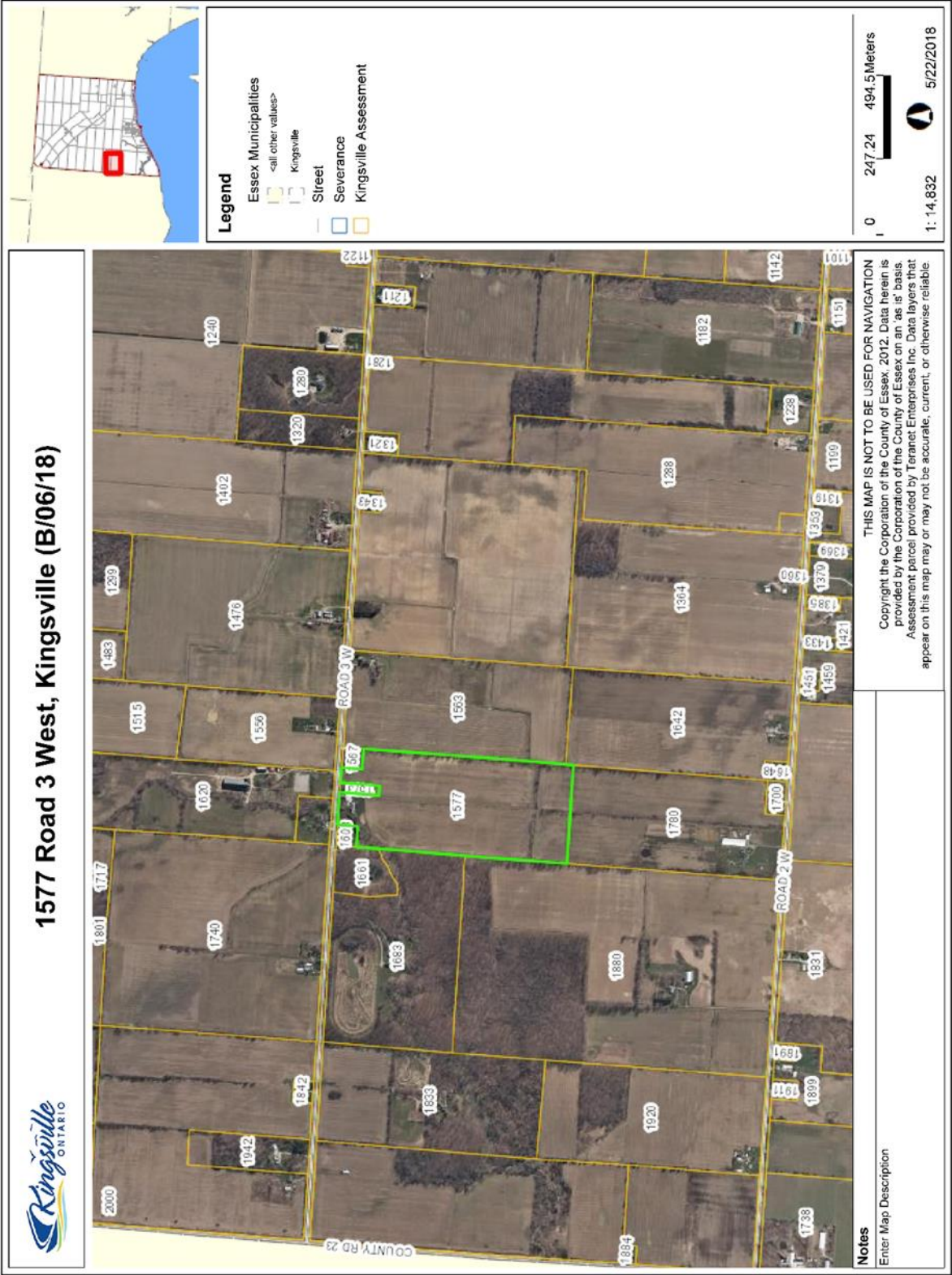
**IF A PERSON** or public body does not make oral submissions at the public meeting, or make written submission to Council before the by-law is passed, the person or public body may not be added as a party to the hearing of an appeal before the Ontario Municipal Board unless, in the opinion of the Board, there are reasonable grounds to do so.

**ADDITIONAL INFORMATION** relating to this matter is available for review at the Kingsville Municipal Office during regular office hours.

**DATED AT**  
**THE TOWN OF KINGSVILLE**  
**on October 17, 2018.**

**Kristina Brcic, MSc, BURPI**  
**519-733-2305 (x 249)**  
**kbrbic@kingsville.ca**

KEY MAP- ZBA/28/18





2021 Division Road North  
Kingsville, Ontario N9Y 2Y9  
(519) 733-2305  
www.kingsville.ca  
kingsvilleworks@kingsville.ca

**Date:** November 1, 2018

**To:** Mayor and Council

**Author:** Kristina Brcic, Town Planner

**RE:** ZBA/28/18 Application for Zoning By-law Amendment by  
Esther Vanderheyden for the Estate of Egbert Kruis  
Part of Lot C, Concession 2, Western Division  
1577 Road 3 West  
Roll No. 3711 380 000 01200

**Report No.:** PDS 2018-056

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## **AIM**

To provide the Town of Kingsville Council with information regarding the requested Zoning By-law Amendment for lands known as 1577 Road 3 East, Part of Lot C, Concession 2, WD, as a condition of consent under file B/06/18.

## **BACKGROUND**

The parcel is 20.7 ha (51.19 ac.) in size and consists of a single detached dwelling, three outbuildings and vacant farmland. At the July 17, 2018 Committee of Adjustment meeting, provisional consent (B/06/18) was given to sever an existing dwelling and outbuildings, deemed surplus to the prospective purchaser.

As a condition of that consent, it is required that the retained parcel be rezoned to 'Agriculture- Restricted (A2)' to prohibit the construction of future dwellings. This condition is required by both Provincial and Town policies.

## **DISCUSSION**

When considering a request for a Zoning By-law Amendment, it is important to review the request on the basis of the following documents to determine whether the request is appropriate:

## **1) Provincial Policy Statement, 2014 (PPS):**

When reviewing a planning application to determine if it represents sound planning, it is imperative that the proposed development is consistent with the Provincial Policy Statement (PPS): “The Provincial Policy Statement provides policy direction for appropriate development while protecting resources of provincial interest, public health and safety, and the quality of the natural environment.”

Section 2.3.4.1 states:

*Lot creation in prime agricultural areas is discouraged and may only be permitted for:*

*c) a residence surplus to a farming operation as a result of farm consolidation, provided that:*

- 1. the new lot will be limited to a minimum size needed to accommodate the use and appropriate sewage and water services; and*
- 2. the planning authority ensures that new residential dwellings are prohibited on any remnant parcel of farmland created by the severance. The approach used to ensure that no new residential dwellings are permitted on the remnant parcel may be recommended by the Province, or based on municipal approaches which achieve the same objective.*

Comment: The existing dwelling on the subject farm parcel was severed as a residence surplus to the needs of the prospective purchasers farming operation. Therefore, the requested Zoning By-law Amendment from ‘Agriculture (A1)’ to ‘Agriculture – Restricted (A2)’ will ensure that the severance is consistent with the PPS by prohibiting any new residential dwelling on the remnant parcel but still allow for farming operations to continue. Part of the potential continuation of farming operations may involve the development of greenhouses which often includes bunkhouses. As a matter of clarification it is not the intention of PPS to prohibit a bunkhouse as it is not a traditional dwelling and would not provide the opportunity to lead to additional severance from the subject property.

## **2) Town of Kingsville Official Plan**

The subject land is designated ‘Agriculture’ within the Official Plan for the Town of Kingsville. Section 3.1, pertaining to lands designated ‘Agriculture’, establishes goals to preserve prime agricultural land for agricultural purposes and restricts the type and amount of non-farm development in ‘Agriculture’ designated areas. Additionally, Section 7.3.1, pertaining to Agriculture Land Division, permits the severance of a dwelling that is considered surplus to the needs of the farm operation conditional on the remnant parcel resulting from the severance being rezoned to prohibited new residential dwellings.

Comment: The requested Zoning By-law Amendment conforms to the relevant policies of the Official Plan for the Town of Kingsville.

### **3) Comprehensive Zoning By-law 1-2014**

The subject land is currently zoned 'Agriculture (A1)' in the Comprehensive Zoning By-law for the Town of Kingsville. As a condition of the consent the Zoning By-law Amendment to 'Agriculture – Restricted (A2)' will prohibit new dwellings on the retained farmland as required by both the Official Plan and Provincial Policy.

Subsection 7.2 of the Kingsville Zoning By-law outlines the permitted use of the 'Agriculture-Restricted (A2)' zone and as it is currently worded is somewhat contradictory regarding the extent to which residential uses are restricted in this zone. The permitted uses appear to continue to permit uses accessory to or supportive of a greenhouse which would include a bunkhouse. However, the supplemental regulations appear to restrict all residential uses including bunkhouses. Staff has reviewed this section and while it is agreed that this section should be clarified it is not the intention of the surplus dwelling policies to prevent a supportive use as bunkhouses or other labour housing needs on the farm. The intent is to prevent additional single detached dwellings which can lead to additional severance requests. This is very evident by the multiple severance that have occurred along the frontage of the subject property.

#### **LINK TO STRATEGIC PLAN**

Manage growth through sustainable planning.

#### **FINANCIAL CONSIDERATIONS**

There is no financial impact as a result of this zoning amendment.

#### **CONSULTATIONS**

##### **1) Public Consultations**

In accordance to O. Reg 545/06 of the Planning Act, property owners within 120m of the subject site boundaries received the Notice of Public Meeting by mail.

A number of comments have been submitted along with consultation in office with staff regarding the pending zoning and approved severance from July. Much of the concern has centered around the potential future use of the retained parcel particularly for potential greenhouse development. Letters received have been attached as Appendix C.

Comment: The future use of any retained parcel resulting from the severance of a surplus dwelling is governed by the Kingsville Comprehensive Zoning By-law. At present a greenhouse is a permitted use. If approved the zoning of the subject property will continue to permit a greenhouse on the retained lands as it would also continue to permit other agricultural uses and buildings. This policy related to the severance of surplus dwellings has not changed since 2005. If the purchaser of the retained farm parcel does choose to construct a greenhouse in the future it will require site plan approval. This approval may require additional supportive background studies including but not limited to environmental assessment, species at risk screening, storm water management, servicing confirmation, traffic impact and ERCA approval.

Greenhouses, like most development require certain supportive services such as water, hydro and natural gas. Lands west of Division Rd N have not traditionally offered adequate capacity from any of these services limiting any type of large scale development in this area. There are no current plans to expand Town services west of Division Rd N and any expansion, upgrading or replacement of other services in this area would generally be the responsibility of the land owner seeking to develop.

## 2) Agency & Administrative Consultation

In accordance with O. Reg 545/06 of the *Planning Act*, Agencies and Town Administration received the Notice of Public Meeting by mail and/or email.

Agency or Administrator	Comment
Essex Region Conservation Authority	<ul style="list-style-type: none"> <li>No objections. (See Appendix B).</li> </ul>
Town of Kingsville Management Team	<ul style="list-style-type: none"> <li>No concerns with the requested rezoning.</li> </ul>
County of Essex	<ul style="list-style-type: none"> <li>No comments expected.</li> </ul>

## RECOMMENDATION

It is recommended that Council approve Zoning By-law Amendment application ZBA/28/18 to rezone the retained farm lands as a condition of consent File B/06/18 from 'Agriculture (A1)' to 'Agriculture – Restricted (A2)' located in Part of Lot C, Concession 2, WD, locally known as 1577 Road 3 East in the Town of Kingsville, and adopt the implementing by-law.

Kristina Brcic

Kristina Brcic, MSc, BURPI  
Town Planner

Robert Brown

Robert Brown, H, Ba, MCIP, RPP  
Manager, Planning Services

Peggy Van Mierlo-West

Peggy Van Mierlo-West, C.E.T.  
Chief Administrative Officer

THE CORPORATION OF THE TOWN OF KINGSVILLE

BY-LAW 119-2018

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*Being a By-law to amend By-law No. 1-2014,  
the Comprehensive Zoning By-law for the Town of Kingsville*

**WHEREAS** By-law No. 1-2014 is the Town's Comprehensive Zoning By-law to regulate the use of land and the character, location and use of buildings and structures in the Town of Kingsville;

**AND WHEREAS** the Council of the Corporation of the Town of Kingsville deems it expedient and in the best interest of proper planning to further amend By-law No. 1-2014 as herein provided;

**AND WHEREAS** there is an Official Plan in effect in the Town of Kingsville and this By-law is deemed to be in conformity with the Town of Kingsville Official Plan;

**NOW THEREFORE THE COUNCIL FOR THE CORPORATION OF THE TOWN OF KINGSVILLE ENACTS AS FOLLOWS:**

1. Schedule "A", Map 50 of By-law 1-2014 is hereby amended by changing the zone symbol on an approximately 19.8 ha (48.8 ac.) portion of land, known municipally as 1577 Road 3 West, in Part of Lot C, Concession 2, WD, as shown on Schedule 'A' in cross-hatch attached hereto from 'Agriculture (A1)' to 'Agriculture - Restricted (A2)'.
2. This by-law shall come into force and take effect from the date of passing by Council and shall come into force in accordance with Section 34 of the Planning Act.

READ a FIRST, SECOND and THIRD time and FINALLY PASSED this 13<sup>th</sup> day of November, 2018.

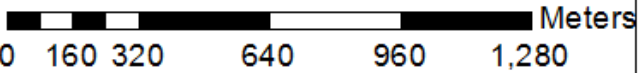
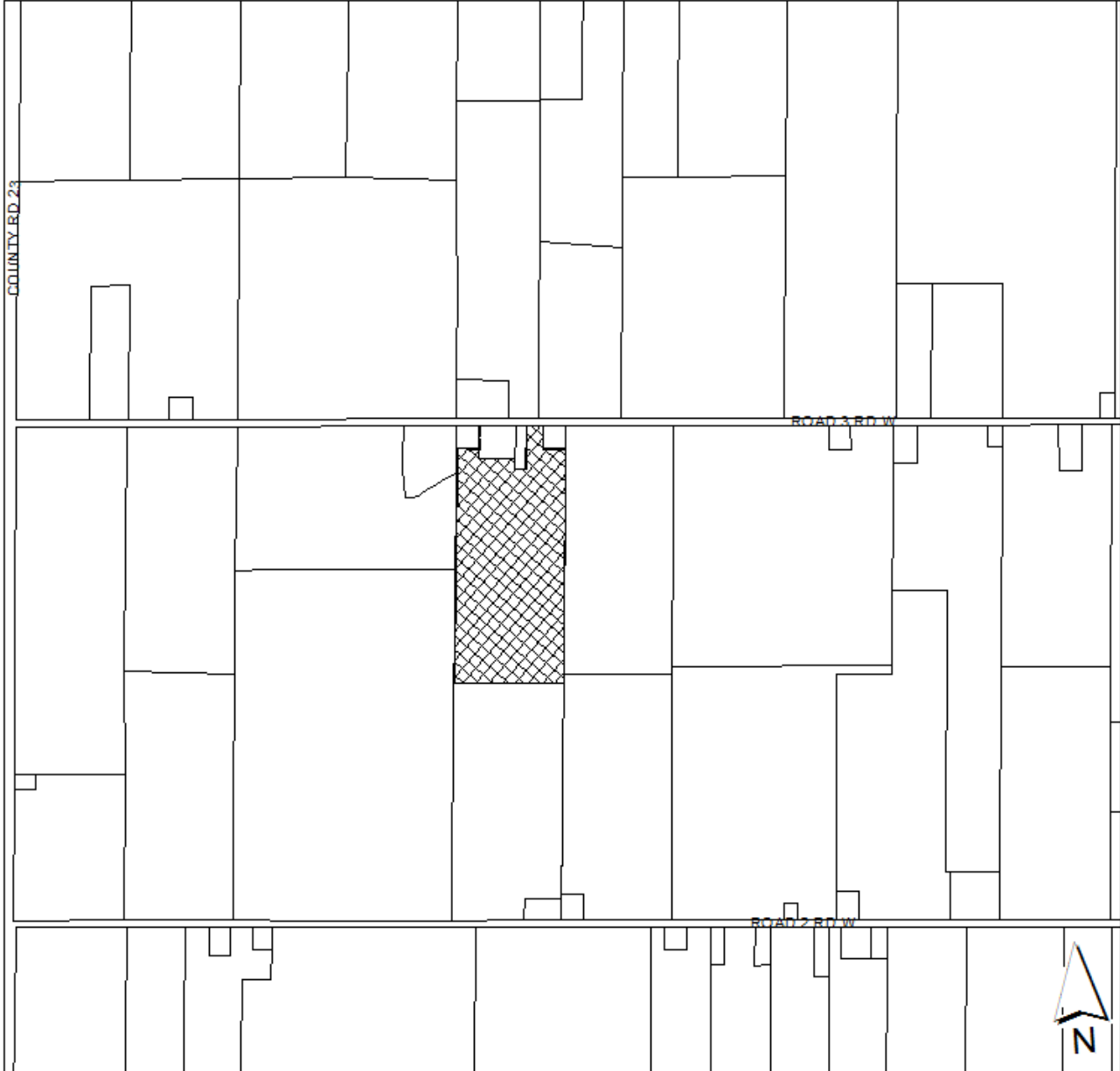
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**MAYOR, Nelson Santos**

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**CLERK, Jennifer Astrologo**

Schedule A



**1577 ROAD 3 WEST**  
**PART OF LOT C, CONCESSION 2 WD**  
**ZBA/28/18**



Schedule "A", Map 50 of By-law 1-2014 is hereby amended by changing the zone symbol as shown on Schedule 'A' in cross-hatch attached hereto from 'Agriculture (A1)' to 'Agriculture - Restricted (A2)'.

## Appendix A – Location Map



## Appendix B – ERCA Comment

### Essex Region Conservation

the place for life



planning@erca.org

P.519.776.5209

F.519.776.8688

360 Fairview Avenue West

Suite 311, Essex, ON N8M 1Y6

September 19, 2018

Ms. Kristina Brcic, Town Planner  
The Corporation of the Town of Kingsville  
2021 Division Road North  
Kingsville ON N9Y 2Y9

Dear Ms. Brcic:

RE: Zoning By-Law Amendment ZBA-28-18  
1577 ROAD 3 W  
ARN 37113800001200; PIN: 751710086  
Applicant: Vanderheyden for the Estate of Egbert Kruis

The following is provided for your information and consideration as a result of our review of Zoning By-Law Amendment ZBA-28-18. We understand that the purpose of this Zoning By-law Amendment is as a result of a conditional approval for previous Consent Application B-06-18, for the creation of a surplus dwelling. This amendment will change the zoning of the retained farmland from Agricultural (A1) Zone, to Agricultural (A2) Zone, which will prohibit future dwellings from being constructed on the farmplot.

#### **DELEGATED RESPONSIBILITY TO REPRESENT PROVINCIAL INTEREST IN NATURAL HAZARDS, (PPS, 2014) AND REGULATORY RESPONSIBILITIES OF THE CONSERVATION AUTHORITIES ACT**

The following comments reflect our role as representing the provincial interest in natural hazards encompassed by Section 3.1 of the Provincial Policy Statement of the Planning Act as well as our regulatory role as defined by Section 28 of the Conservation Authorities Act.

The above noted lands are subject to our Development, Interference with Wetlands and Alteration to Shorelines and Watercourses Regulation under the *Conservation Authorities Act*, (Ontario Regulation No. 158/06). The parcel falls within the regulated area of the Nelson Drain and Thorpe Drain. The property owner will be required to obtain a Permit and/or Clearance from the Essex Region Conservation Authority prior to any construction or site alteration or other activities affected by the regulations.

#### **WATERSHED BASED RESOURCE MANAGEMENT AGENCY**

The following comments are provided in an advisory capacity as a public commenting body on matters related to watershed management.

Our office has reviewed the proposal and has no concerns relating to stormwater management.



Page 1 of 3

Amherstburg / Essex / Kingsville / Lakeshore / LaSalle / Leamington / Pelee Island / Tecumseh / Windsor

Ms. Brcic  
September 19, 2018

**PLANNING ADVISORY SERVICE TO MUNICIPALITIES - NATURAL HERITAGE POLICIES OF THE PPS, 2014**

The following comments are provided from our perspective as a service provider to the Municipality on matters related to natural heritage and natural heritage systems. The comments in this section do not necessarily represent the provincial position and are advisory in nature for the consideration of the Municipality as the planning authority.

The subject property is within, and/or is adjacent to (within 120 metres of), a natural heritage feature that is identified as a significant wetland, significant woodland, significant wildlife habitat, significant area of natural and scientific interest under the Provincial Policy Statement (PPS, 2014).

Section 2.1.4 of the PPS 2014 states – “Development and site alteration shall not be permitted in “significant wetlands ...” and “significant coastal wetlands.”

Section 2.1.5 of the PPS, 2014 states - Development and site alterations shall not be permitted in significant woodland... and significant wildlife habitat... and significant area of natural and scientific interest...unless it has been demonstrated that there will be no negative impacts on the natural features or on their ecological functions.

Section 2.1.6 of the PPS 2014 states – “Development and site alteration shall not be permitted on adjacent lands to the natural heritage features and areas identified in policies 2.1.4, 2.1.5 and 2.1.6 unless the ecological function of the adjacent lands has been evaluated and it has been demonstrated that there will be no negative impacts on the natural features or on their ecological functions.”

Section 2.1.7 of the PPS 2014 states – “Development and site alteration shall not be permitted in habitat of endangered species and threatened species, except in accordance with provincial and federal requirements.” It is the proponent’s responsibility to exercise due diligence in ensuring that all issues related to the provincial Endangered Species Act and its regulations have been addressed.

We acknowledge that the purpose of this application for Zoning Amendment is as a result of conditional Consent B-06-18, which specified that future dwellings would be prohibited on the retained farmland parcel. As previously noted in our correspondence dated May 30, 2018, regarding B-06-18, it is our opinion, that the successful re-zoning of this parcel to Agricultural (A2) would show a demonstration of no negative impact on the adjacent natural heritage feature. No Environmental Impact Assessment is required in this case as no development is intended for the retained farmland. We therefore advise there are no outstanding natural heritage concerns associated with this application.

**FINAL RECOMMENDATION**

We have no objections to this Zoning Amendment.



Ms. Brcic  
September 19, 2018

If you have any questions or require any additional information, please contact the undersigned.

Sincerely,



Corinne Chiasson  
*Resource Planner*  
/cor

## Appendix C – Public Comments

E-mail received Thu 01/11/2018 9:49 AM

To Whom It Should Concern,

We, the owners of a 55 acre parcel of the remaining Carolinian Forest left in Essex County, are concerned with the impact a commercial greenhouse operation within 30 feet of our property may have on the environment and on the habitat of the remaining wildlife left in this area.

Our property is home to deer, coyotes, fox as well as many smaller mammals, A cougar was also sighted on our property on two occasions. (One of our neighbours has a picture of a footprint.) In addition, there are fox snakes, turkeys, snapping turtles, possums and frogs. Wood ducks, geese, pheasants and many migrating birds frequent our property, which has a large pond.

In addition, a large portion of our property is part of the Managed Forest program. This spring we received a letter from the Ministry of Natural Resources which stated that several acres of our property contain wetland that is considered environmentally significant. In the past, we were asked to allow our property to be designated environmentally significant. Although we declined this designation, the fact remains that the environmental value of our property has not changed.

At the moment the farmland next door to our property is up for sale , it is a 50 acre parcel that has grown corn or soybeans for a long time. We have been advised of a possible new owner who intends on putting up a Greenhouse /Factory, ( in other words a commercial operation ) within 30 feet of our Woodlot. The impact on the environment and wildlife would be a terrible loss for all of us in our opinion.

It is a very crushing thought that this could happen and we need your input and support in preventing this from occurring. We do not farm our land nor make a profit from it. The neighbours south of us are Bill and Jack Balkwill whose wooded area backs onto ours. They also have been good stewards of The WOODS.

This is a natural corridor for Wildlife, Trees, Watershed, and Plants. We have spent the last 30 years maintaining this land as Nature intended. Please help with your support to suppress any changes that would affect all of us, all of this, and all of what is left Naturally.

There is a Town of Kingsville Council Meeting at 7:00 pm on November 13th. The possible change in use to a greenhouse operation of the property that is for sale will be discussed. We would urge you to send a representative from ERCA to address the environmental impact of this and help STOP it from occurring.

Sincerely,  
Denny & Carolyn Langlois  
1683 Road 3 W  
Kingsville, On.  
N9Y2E5

Email received Mon 29/10/2018 1:36 PM

Good afternoon Kristina, As a long time resident of Kingsville I am taken back by the lack of actions of the elected officials and employees of this great town to maintain its integrity and reputation as one of the nicest towns in this area. The invading greenhouse industry will destroy our town's great appeal to the residents, tourists and future generations. These greenhouses are not the small 1 or 2 acre greenhouses like my grandparents had just outside of town and took care of themselves. They are massive industrial operations and zoning by laws should be amended and updated as this industry has evolved. They should not be allowed to be built near any residential area whether it is close to town or in rural areas. Drive through Leamington any given day of the week and even worse on the weekend. People are not comfortable in their own town with literally thousands of migrant workers flooding the downtown core. This would destroy Kingsville's beautiful downtown. Property values are destroyed and that money is taken from people who have worked hard to maintain their homes. I believe it is time that the town takes steps forward to protect our town, not destroy it. It is clearly evident that people are opposed to the marijuana industry and greenhouses in general. Council meetings have clearly shown this. Look at road 3 east, it is destroyed since they started building them there and many, many homes are up for sale. Who wants to live next to that? Groups are forming in opposition to this industry. What is the town doing to address these concerns and save our town?



**Nathan Dyck | Engineering Manager | [www.standard-mold.com](http://www.standard-mold.com)**

Standard Tool & Mold Inc.  
Canada - Headquarters  
5110 Halford Drive  
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tel: (519) 737-1778 ext. 311  
mobile: (519) 566-6360

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Email received Tue 30/10/2018 5:30 PM

Town of Kingsville/council members

Have you looked at how the Town of Leamington, has destroyed their city with the NEW STYLE OF GREENHOUSING. The City of Leamington Councillors have decided to expand and support the greenhouse growers to create a city under glass. If that is where you choose to live and do business, then that is where it should stay.

Years ago, when the Ontario/Town governments designed these by-laws for the expansions of the greenhouse industry, they NEVER thought that a greenhouse would be built from the usual 1-10 acre building, 15 feet high, using the natural sunlight to help grow products all year long.

Now, they are 100+ acre building to 30 - 35 feet high, with huge amount of lights to grow their product at night, high volumes of water, gas and hydro. They use many transports to move their product, up and down roads, that are not wide enough, or designed for heavy traffic. The greenhouse companies also build large bunkhouses for their migrant workers.

All this is done on farmland that has been farmed traditionally for 100's of years. Greenhouses have a loop hole of being zoned agricultural,(which they are NOT any more). They are factories, building permanent huge buildings, with lights, water, gas, loading docks, housing, offices etc. The majority of the farmland is cover by a structure.

These by-laws must be up dated. The greenhouse companies are building their factories all over the county, with NO REGARD for county residents. There should be designated Greenhouse parks, just like the light industrial parks in other parts of this county.

Country living has completely changed in the Leamington area. That works for them but it doesn't work for the citizens of Kingsville. The citizens that live in the country do it for a reason. They like to see the sunset, the sunrise, farmers planting their crops, harvesting their crops. Watch the birds fly across the open fields, deer grazing in the back fields and taking long walks without a lot of traffic. You are able to see your neighbours across the fields in the winter months and not in the summer months due to the crops in the fields.

If, Ontario/Essex County continue to grant greenhouse expansion at any farm, anywhere, down any road, next to any resident, next to forests, bird sanctuaries, deer paths, etc. You will create the worst scenario for the MOST BEAUTIFUL TOWN IN SOUTHWESTERN ONTARIO.

The Town of Kingsville has to update the by-laws, create light industrial parks that are close to main truck routes. (NOT COUNTY ROADS). Leamington has started designing greenhousing parks on HWY 77. Very little population, good roads to drive transports up and down. The greenhouse parks should be close to the 401.

The NEW STYLE OF GREENHOUSES are now factories of produce and should be treated as light industry. These are not agriculture farms anymore and the laws have to be changed.

The TOWN OF KINGSVILLE should be standing up for their citizens that live here. There should be NO MORE GREENHOUSES BUILT in KINGSVILLE at all. This is a beautiful place to live and the greenhouse business should stay out of Kingsville.

The property at 1577 Road #3 West, has a large wood lot beside the open field. The wood lot is full of wild life. Deer, wild turkeys, hawks, coyotes, fox snakes, birds, fish, trillium flowers, etc. A greenhouse would interrupt the wild life and the wood lots, tree growth as well as other plants in this area.

We have no problem with the land severance, but the problem will be with the person/company that wants to change the farmland to an greenhouse factory. The land should never be transformed to greenhousing. The property should be severed and sold to a person that is or want to do traditional farming. Only traditional farming would not hurt the wild life and neighbouring properties.

Chris and Carol O'Neil

1661 road #3, West, Kingsville, Ontario, N9Y 2E5



2021 Division Road North  
Kingsville, Ontario N9Y 2Y9  
Phone: (519) 733-2305  
www.kingsville.ca

## NOTICE OF AN INTENTION TO PASS AN AMENDING BY-LAW TO REMOVE A HOLDING SYMBOL

**APPLICATION:** ZONING BY-LAW AMENDMENT ZBA/33/18  
(Section 36 of the Planning Act, R.S.O. 1990, C.P. 13)  
**APPLICANT:** 1552843 Ontario Ltd.  
**LOCATION OF PROPERTY:** Lots 29 through 44, Draft Plan 37-T-12001  
(Sunvalley Estates)  
Pt. Lot 10, Concession 2 ED

**TAKE NOTICE** that the Council for the Corporation of the Town of Kingsville intends to pass a by-law on **November 13, 2018** to remove the holding symbol on the property described as Lots 29 through 44, Draft Plan 37-T-12001 in the former Township of Gosfield South, now in the Corporation of the Town of Kingsville (see attached map). The subject property is currently zoned "Residential Zone 2 Rural/Urban - Holding (R2.2 (h))".

**THE PROPOSED** amendment intends to remove the Holding (h) Symbol from part of the subject property shown on Map 54, Schedule "A" to Comprehensive Zoning By-law 1-2014, as amended. The requested amendment will permit the property owner to proceed with the next phase of development in the existing approved plan of subdivision on the subject property.

A **PUBLIC MEETING** OF COUNCIL has been SCHEDULED to be held on:

**WHEN:** November 13, 2018  
**WHERE:** Town of Kingsville Municipal Building  
**TIME:** 7:00 p.m.

If you have comments on this application, they may be forwarded by email, or letter mail to the attention of: **Robert Brown**, Town of Kingsville, 2021 Division Road North, Town of Kingsville, ON N9Y 2Y9. Comments and opinions submitted on these matters, including your name and address, may become part of the public record and may be viewed by the general public and may be published in a planning report or reproduced in a Council agenda and/or minutes.

**ADDITIONAL INFORMATION** relating to this matter is available for review at the Kingsville Municipal Office during regular office hours.

**DATED AT**  
**THE TOWN OF KINGSVILLE**  
**THIS 26<sup>th</sup> Day of October, 2018.**

**Robert Brown, H. Ba, MCIP, RPP**  
**Tel: 519-733-2305 (x 250)**  
**Email: rbrown@kingsville.ca**

# KEY MAP- ZBA/33/18

## Schedule 'A'



Lots 29 to 44, Draft Plan 37-T-12001  
Part of Lot 10, Concession 2  
Zoning By-law Amendment ZBA/33/18



0 62.5 125 250 375 500 Meters



Schedule "A", Map 54 of By-law 1-2014 is hereby amended by changing the zone symbol as shown on Schedule 'A' in cross-hatch attached hereto from 'Residential Zone 2, holding (R2.2(h))' to 'Residential Zone 2 (R2.2)'



2021 Division Road North  
Kingsville, Ontario N9Y 2Y9  
(519) 733-2305  
www.kingsville.ca  
kingsvilleworks@kingsville.ca

**Date:** October 29, 2018

**To:** Mayor and Council

**Author:** Robert Brown, H. Ba, MCIP, RPP  
Manager, Planning & Development Services

**RE:** ZBA/33/18 Application for Removal of the H – Holding Symbol  
1552843 Ontario Ltd. (Sunvalley Estates Subdivision)  
Part of Lot 10, Concession 2 ED, Lots 29 to 44, Draft Plan 37-T-12001

**Report No.:** PDS 2018-055

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## **AIM**

To provide Council with information regarding the request to remove the Holding (h) symbol from the next phase of development in the Sunvalley Estates Subdivision.

## **BACKGROUND**

The Sunvalley Estates Subdivision is located to the north of the easterly terminus of Road 2 E in the community of Ruthven. The subdivision received draft approval in 2012 with development to proceed in three phases. A development agreement was completed, and approved for the entire development in August of 2012. Phase 1 of the development has been completed. Phase Two was opened in 2016 and is proceeding. The developer has completed a third phase of development with the extension of Regent Street from Branco Drive east to the Esseltine Drain. A total of 16 lots have been approved with final registration pending.

## **DISCUSSION**

The Holding symbol on the subject lands was implemented at the initial stages of approval and required three items to be specifically addressed prior to removal including servicing of the lands, completion of a development agreement and any other agreements required by the Town. The last step prior to removal of the Holding symbol has been the actual physical construction of the streets and installation of services. This step was however not a condition for removal of the Holding symbol. All municipal services have been installed. The remaining service to be installed is natural gas which will be forthcoming. Once all services are installed a request to Municipal Services will be submitted for review of the

services and placement of the new streets onto a one year maintenance period. Removal of the H will permit the construction of model homes (two maximum) but will not permit final occupancy until the road is accepted on maintenance.

## **LINK TO STRATEGIC PLAN**

Manage residential growth through sustainable planning.

## **FINANCIAL CONSIDERATIONS**

The zoning amendment to remove the Holding (h) symbol will move the lands one step closer to development and the issuance of permits for construction of new dwellings which will result in increased assessment on the subject lands.

## **CONSULTATIONS**

In accordance to O. Reg 545/06 Subsection 8 of the *Planning Act*, property owners within 120 m of the subject site boundaries received the Notice of Intention to Remove the Holding Zone symbol by mail. The request for lifting of the Holding symbol is subject to Town review and satisfactory completion of the conditions for removal but is not an appealable application under the *Act*. Municipal Services will continue working with the developer and monitor the final service installations and bring the final request to place the streets on maintenance forward at a later date.

## **RECOMMENDATION**

It is recommended that Council approve the removal of the Holding (h) symbol on the lands outlined in the amending by-law, in the Town of Kingsville and adopt the implementing by-law.

*Robert Brown*

Robert Brown, H. Ba, MCIP, RPP  
Manager, Planning Services

*Peggy Van Mierlo-West*

Peggy Van Mierlo-West, C.E.T.  
Chief Administrative Officer

THE CORPORATION OF THE TOWN OF KINGSVILLE

BY-LAW NUMBER 118-2018

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***Being a By-law to amend By-law No. 1-2014,  
the Comprehensive Zoning By-law for the Town of Kingsville***

**WHEREAS** By-law No. 1-2014 is the Town's Comprehensive Zoning By-law to regulate the use of land and the character, location and use of buildings and structures in the Town of Kingsville;

**AND WHEREAS** the Council of the Corporation of the Town of Kingsville deems it expedient and in the best interest of proper planning to further amend By-law No. 1-2014 as herein provided;

**AND WHEREAS** there is an Official Plan in effect in the Town of Kingsville and this By-law is deemed to be in conformity with the Town of Kingsville Official Plan;

**NOW THEREFORE THE COUNCIL FOR THE CORPORATION OF THE TOWN OF KINGSVILLE ENACTS AS FOLLOWS:**

1. Schedule "A", Map 54 of By-law 1-2014 is hereby amended by removing the Holding symbol (h) on lands known municipally as Part of Lot 10, Concession 2 ED, as shown on Schedule 'A' in cross-hatch attached hereto from 'Residential Zone 2 Rural/Urban – Holding (R2.2 (h))' to 'Residential Zone Rural/Urban (R2.2)' or 'Residential Zone 2 Rural/Urban Exception 8 – Holding (R2.2-8 (h))' to 'Residential Zone 2 Rural/Urban Exception 8.'
2. This by-law shall come into force and take effect from the date of passing by Council and shall come into force in accordance with Section 36 of the Planning Act.

READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED THIS 13<sup>th</sup> DAY OF NOVEMBER, 2018.

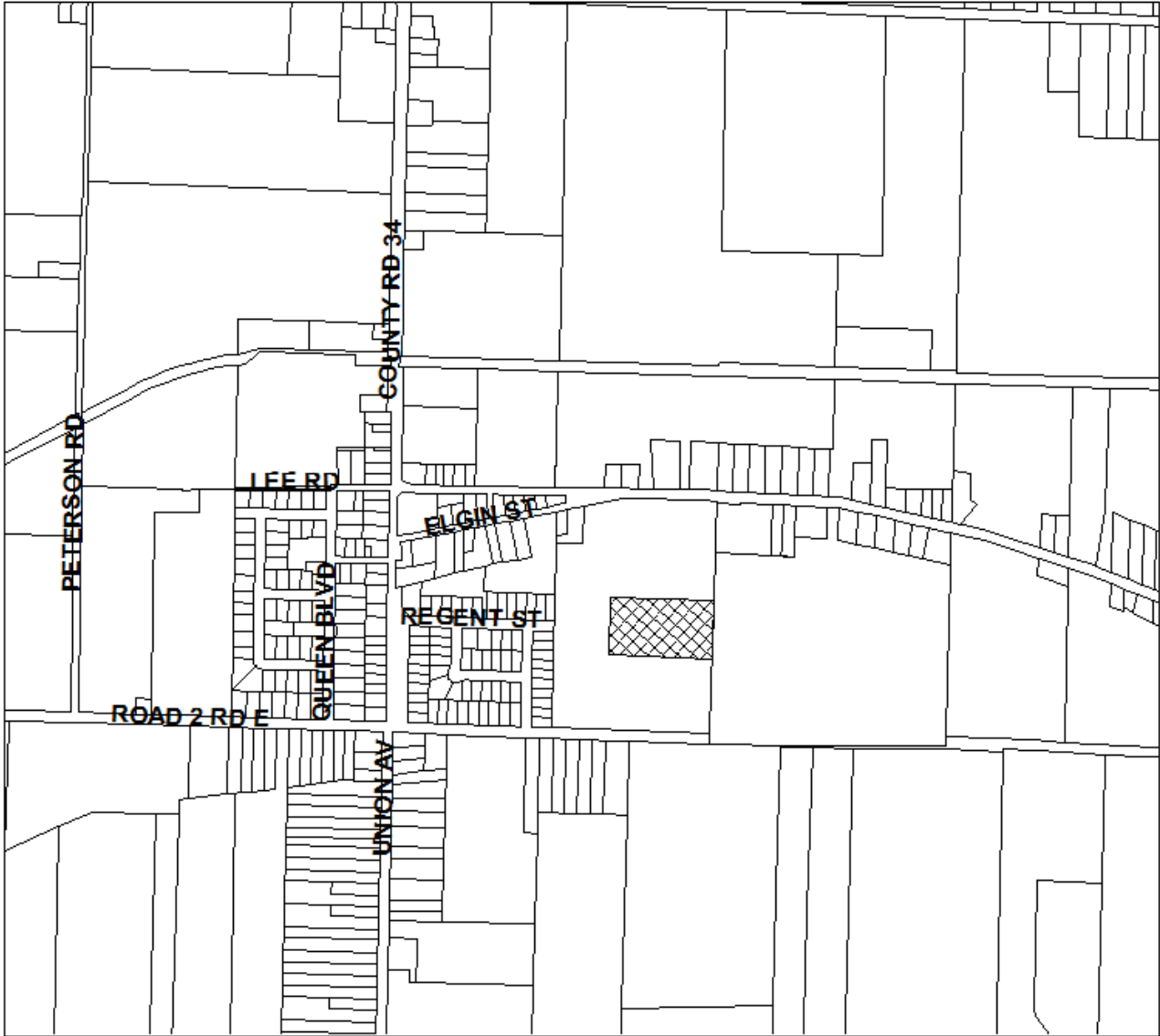
---

NELSON SANTOS, MAYOR

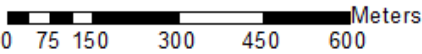
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JENNIFER ASTROLOGO, CLERK

Schedule 'A'



Part of Lot 10, Concession 2 ED  
Lots 29 to 44, Draft Plan 37-T-12001  
Zoning By-law Amendment ZBA/33/18



Schedule "A", Map 54 of By-law 1-2014 is hereby amended by changing the zone symbol as shown on Schedule 'A' in cross-hatch attached hereto from  
'Residential Zone 2 Rural/Urban (R2.2(h)) - holding' to 'Residential Zone 2 Rural/Urban (R2.2)' or 'Residential Zone 2 Rural/Urban Exception 8 (R2.2-8 (h))' to  
'Residential Zone 2 Rural/UrbanException 8 (R2.2-8)'



**Town of Kingsville  
Council Summary Report  
2018**

**Cheque Distributions for the Month of:                      SEPTEMBER**

**Department Summary:**

Dept. No.	Department Name	Amount
	Credit Card Transactions	\$ 6,277.44
000	Default - Clearing	\$ 323,013.16
110	Council	\$ 1,577.32
112	General Administration	\$ 36,074.03
114	Information Technology	\$ 348.59
120	Animal Control	\$ 1,319.70
121	Fire	\$ 10,271.05
122	OPP	\$ 258,178.53
124	Building	\$ 4,414.87
130	Transportation - Public Works	\$ 100,988.57
131	Sanitation	\$ 115,023.65
151	Cemetery	\$ 5,055.04
170	Arena	\$ 35,814.64
171	Parks	\$ 82,842.87
172	Fantasy of Lights	\$ 612.59
173	Marina	\$ 13,410.92
174	Migration Festival	\$ -
175	Recreation Programs	\$ 958.12
176	Communities in Bloom	\$ -
178	Facilities	\$ 162,809.61
180	Planning	\$ 3,093.15
181	BIA	\$ 1,956.60
184	Accessibility Committee	\$ 172.99
185	Tourism & Economic Development Committee	\$ 13,317.85
186	Heritage Committee	\$ 748.84
201	Environmental - Water	\$ 82,929.45
242	Kingsville/Lakeshore West Wastewater	\$ 105,638.65
243	Cottam Wastewater	\$ 6,455.81

**Total of Current Expenditures:** \$ 1,373,304.04

*\*Note HST Rebate details are omitted, but are included in the totals*

**Total Number of Current Cheques Issued:** 261

**Comparison Data:                      SEPTEMBER 2017**

**Total of Approved Expenditures:** \$ 1,064,618.67

**Total Number of Cheques Issued:** 282

*\* denotes monies to be recouped, billed to third party*

**Council Summary Report  
Credit Card Transactions  
September 2018**

<b>Cheque Number</b>	<b>Cheque Date</b>	<b>Vendor Name</b>	<b>Description</b>	<b>Account</b>	<b>Amount</b>
66663	9/18/2018	TD Canada Trust - RM Visa	E Commerce Test	01-000-099-60348	\$ 75.00
66663	9/18/2018	TD Canada Trust - RM Visa	E Commerce Test	01-000-099-60348	\$ 20.00
66663	9/18/2018	TD Canada Trust - RM Visa	E Commerce Test	01-000-099-60348	\$ 40.00
66663	9/18/2018	TD Canada Trust - RM Visa	E Commerce Test	01-000-099-60348	\$ 75.00
66663	9/18/2018	TD Canada Trust - RM Visa	AMO Refund - G Queen	01-110-101-60253	\$ (697.06)
66663	9/18/2018	TD Canada Trust - RM Visa	OMTRA Hotel - L Brohman	01-112-098-60254	\$ 425.36
66663	9/18/2018	TD Canada Trust - RM Visa	Debit Rolls	01-112-099-60301	\$ 122.56
66663	9/18/2018	TD Canada Trust - RM Visa	Shield - Eaton	01-121-099-60701	\$ 123.43
66663	9/18/2018	TD Canada Trust - RM Visa	Large Buildings Training	01-124-098-60254	\$ 81.36
66663	9/18/2018	TD Canada Trust - RM Visa	Conf Reg - P Valore	01-124-098-60254	\$ 813.06
66663	9/18/2018	TD Canada Trust - RM Visa	H&S Training - J Godin	01-130-098-60254	\$ 1,045.25
66663	9/18/2018	TD Canada Trust - RM Visa	Arena - Facility Mtce	01-170-099-60316	\$ 75.21
66663	9/18/2018	TD Canada Trust - RM Visa	SOP - Toast to Kingsville	01-171-179-40524	\$ 150.00
66663	9/18/2018	TD Canada Trust - RM Visa	Domain Reg - Heritage Website	01-186-099-63203	\$ 33.84
66663	9/18/2018	TD Canada Trust - RM Visa	OIT Testing - E Allen	02-201-098-60254	\$ 50.00
66663	9/18/2018	TD Canada Trust - RM Visa	Waste Water Cert - S Branch	02-201-098-60254	\$ 145.00
66663	9/18/2018	TD Canada Trust - RM Visa	Waste Water Cert - K Scratch	02-201-098-60254	\$ 145.00
66663	9/18/2018	TD Canada Trust - RM Visa	OIT Testing - J Godin	02-201-098-60254	\$ 50.00
66663	9/18/2018	TD Canada Trust - RM Visa	Waste Water Cert - D Levy	02-201-098-60254	\$ 145.00
66663	9/18/2018	TD Canada Trust - RM Visa	Water Meter Mtce	02-201-099-63017	\$ 168.42
66663	9/18/2018	TD Canada Trust - RM Visa	Water Meter Mtce	02-201-099-63017	\$ 119.94
66663	9/18/2018	TD Canada Trust - RM Visa	Water Meter Mtce	02-201-099-63017	\$ 235.88
66663	9/18/2018	TD Canada Trust - RM Visa	Water Meter Mtce	02-201-099-63017	\$ 119.94
66663	9/18/2018	TD Canada Trust - RM Visa	Orion Cellular Nodes	02-201-099-63017	\$ 167.92
66662	9/18/2018	TD Canada Trust - PVMW	OACA Registration - G Queen	01-110-101-60253	\$ 175.00
66662	9/18/2018	TD Canada Trust - PVMW	AMO Hotel - L Patterson	01-110-106-60253	\$ 555.61
66662	9/18/2018	TD Canada Trust - PVMW	AMO Conference - Taxi	01-112-095-60254	\$ 15.28
66662	9/18/2018	TD Canada Trust - PVMW	AMO Conference - Taxi	01-112-095-60254	\$ 15.45
66662	9/18/2018	TD Canada Trust - PVMW	ROMA Hotel - PVMWest	01-112-098-60254	\$ 229.65
66662	9/18/2018	TD Canada Trust - PVMW	ROMA Hotel - N Santos	01-112-098-60254	\$ 229.65
66662	9/18/2018	TD Canada Trust - PVMW	Food - Mayor's Round Table	01-112-099-60317	\$ 131.48
66662	9/18/2018	TD Canada Trust - PVMW	Coffee - Meeting w/Bellchambe	01-112-099-60317	\$ 5.36
66662	9/18/2018	TD Canada Trust - PVMW	VISA interest charges	01-112-099-60346	\$ 62.70
66662	9/18/2018	TD Canada Trust - PVMW	Tourism Summit - M Durocher	01-175-099-60254	\$ 789.87
66662	9/18/2018	TD Canada Trust - PVMW	Photo Credits Conference Ads	01-185-099-63113	\$ 36.00
66662	9/18/2018	TD Canada Trust - PVMW	Facebook Ad for KEDC	01-185-099-63113	\$ 6.49
66662	9/18/2018	TD Canada Trust - PVMW	Facebook Ad for KEDC	01-185-099-63113	\$ 30.00
66662	9/18/2018	TD Canada Trust - PVMW	Facebook Ad for KEDC	01-185-099-63113	\$ 60.00
66765	9/25/2018	TD Canada Trust - NS Visa	AMO Hotel - N Santos	01-110-100-60253	\$ 195.79
66765	9/25/2018	TD Canada Trust - NS Visa	AMO - Parking	01-110-100-60253	\$ 9.00
<b>Total Credit Card Transactions</b>					<b>\$ 6,277.44</b>

Town of Kingsville  
Council Summary Report

Ranges:  
Vendor ID:  
Vendor Name:  
Cheque Date:  
Sorted By:

From:  
First  
First  
9/1/2018  
Cheque Number

To:  
Last  
Last  
9/30/2018

Distribution Types Included: PURCH

Cheque Number		Cheque Date	Vendor Name	Description	Amount
		-			
Total For Department					\$0.00
000		-			
0066524	✕	9/11/2018	Anthony Abraham	Deposit Refund - 117 Golfview 01-000-000-21410	\$1,000.00
0066528	✕	9/11/2018	Edward Lloyd Arnew	Deposit Refund - 1213 Canal St 01-000-000-21410	\$1,000.00
0066533	✕	9/11/2018	Bondy, Riley, Koski	Site Plan Reg SPA/02/05 01-000-006-13199	\$363.80
0066533	✕	9/11/2018	Bondy, Riley, Koski	Site Plan Reg SPA/05/18 01-000-020-22271	\$366.03
0066533	✕	9/11/2018	Bondy, Riley, Koski	Registration AGR/02/17 01-000-020-22246	\$363.89
0066533	✕	9/11/2018	Bondy, Riley, Koski	Registration SPA/20/17 01-000-020-22259	\$366.03
0066535	✕	9/11/2018	Michelle Branco	Deposit Refund - 1703 Noah Cr 01-000-000-21410	\$1,000.00
0066541	✕	9/11/2018	Chris King & Sons Construction	Deposit Refund - 53 Robin Crt 01-000-000-21410	\$1,000.00
0066541	✕	9/11/2018	Chris King & Sons Construction	Deposit Refund - 57 Robin Crt 01-000-000-21410	\$1,000.00
0066541	✕	9/11/2018	Chris King & Sons Construction	Deposit Refund - 11 Robin Crt 01-000-000-21410	\$800.00
0066541	✕	9/11/2018	Chris King & Sons Construction	Deposit Refund - 9 Robin Crt 01-000-000-21410	\$800.00
0066549	✕	9/11/2018	Diamond Home Improvement	Deposit Rfnd -1230 Heritage Rd 01-000-000-21410	\$1,000.00
0066552	✕	9/11/2018	John Dyck	Deposit Refund - 233 Division 01-000-000-21410	\$1,000.00
0066558	✕	9/11/2018	Erie Accent Pools & Spas	Deposit Rfnd-825 Cottage Grove 01-000-000-21410	\$1,000.00
0066558	✕	9/11/2018	Erie Accent Pools & Spas	Deposit Rfnd-53 Conservation 01-000-000-21410	\$1,000.00
0066567	✕	9/11/2018	Golden Acre Farms Inc.	Deposit Refund - 2011 Graham 01-000-000-21410	\$1,000.00
0066576	✕	9/11/2018	I.B.E.W. #636	Payroll Remittance 01-000-000-21006	\$792.02
0066577	✕	9/11/2018	Carrie Izsak-Lenson	Deposit Rfnd - 495 Wigle Grove 01-000-000-21410	\$800.00
0066578	✕	9/11/2018	Jo Jacks of Windsor	Deposit Rfnd-28 Cameron Sdrd 01-000-000-21410	\$1,000.00
0066579	✕	9/11/2018	Mitch Kaczmarski	25Deposit Refund-141 Station Crt 01-000-000-21410	\$1,000.00

# Town of Kingsville Council Summary Report

Cheque Number		Cheque Date	Vendor Name	Description	Cheque Amount
0066581	X	9/11/2018	Kingsville Gosfield Heritage	2 Book Sets 01-000-030-21376	\$70.00
0066582	X	9/11/2018	Kingsville Fire Fighter Assoc	Payroll Remittance 01-000-000-21014	\$348.00
0066584	X	9/11/2018	Paul Lemire	Deposit Refund - 171 Main St E 01-000-000-21410	\$1,000.00
0066590	X	9/11/2018	Wayne Michael MacDonald	Deposit Rfnd - 372 Lakeview 01-000-000-21410	\$1,000.00
0066591	X	9/11/2018	Ross and Patricia McKenzie	Deposit Refund - 8 Vallochie 01-000-000-21410	\$1,000.00
0066600	X	9/11/2018	Noah Homes	Deposit Refund - 1683 Nevan 01-000-000-21410	\$1,000.00
0066614	X	9/11/2018	Pro Bid Contractors Ltd.	Ruscom River Drain 01-000-023-14080	\$43,196.13
0066617	X	9/11/2018	RC Spencer Associates Inc.	Services to May 31, 2018 01-000-006-13201	\$624.55
0066620	X	9/11/2018	Rood Engineering Inc.	Ruscom River Bank Repair 01-000-023-14080	\$8,442.00
0066626	X	9/11/2018	Sims Publications Incorporated	Tax Sale Ad 01-000-030-21307	\$299.00
0066626	X	9/11/2018	Sims Publications Incorporated	Tax Sale Ad 01-000-030-21307	\$299.00
0066626	X	9/11/2018	Sims Publications Incorporated	Tax Sale Ad 01-000-030-21307	\$299.00
0066632	X	9/11/2018	Stantec Consulting Ltd.	Construction Period Services 01-000-006-13200	\$593.46
0066633	X	9/11/2018	Billie Stapleton	Deposit Refund-1699 Cottonwood 01-000-000-21410	\$1,000.00
0066646	X	9/11/2018	V.LaSala Construction Ltd.	Deposit Rfnd-1215 Heritage Rd 01-000-000-21410	\$1,000.00
0066649	X	9/11/2018	Douglas Whaley	Deposit Rfnd - 1911 Road 5E 01-000-000-21410	\$1,000.00
0066654	X	9/11/2018	Workplace Safety & Insurance E	Payroll Remittance 01-000-000-21007	\$18,904.51
0066659	X	9/19/2018	Chery Janik	E 3rd Conc Road Drain-Bridge 01-000-023-14080	\$11,370.56
0066659	X	9/19/2018	Chery Janik	E 3rd Conc Road Drain-Bridge 01-000-023-14080	-\$5,685.28
0066663		9/19/2018	TD Canada Trust - RM Visa	E Commerce Test 01-000-099-60348	\$75.00
0066663		9/19/2018	TD Canada Trust - RM Visa	E Commerce Test 01-000-099-60348	\$20.00
0066663		9/19/2018	TD Canada Trust - RM Visa	E Commerce Test 01-000-099-60348	\$40.00
0066663		9/19/2018	TD Canada Trust - RM Visa	E Commerce Test 01-000-099-60348	\$75.00
0066700	X	9/25/2018	Evergreen Lawns	Weed Cutting 01-000-006-12062	\$1,450.00
0066701	X	9/25/2018	First Choice Building Renovation	Deposit Rfnd - 914 Erie Ave 01-000-000-21410	\$600.00
0066709	X	9/25/2018	I.B.E.W. #636	Payroll Remittance 01-000-000-21006	\$1,541.38
0066729	X	9/25/2018	Thomas Marshall	Deposit Refund - 94 Chelsea 01-000-000-21413	\$150.00
0066732	X	9/25/2018	Minister of Finance (Misc)	Tax Sale Ad 270-38801 01-000-030-21307	\$169.50
0066736	X	9/25/2018	HYDRO ONE	26 Conc Lot 22 Moroun Pump Stn 01-000-023-14080	\$3,238.50

# Town of Kingsville Council Summary Report

Cheque Number	Cheque Date	Vendor Name	Description	Cheque Amount
0066740 ✖	9/25/2018	Peter Penner	Deposit Refund -1722 Union Ave 01-000-000-21413	\$150.00
0066748 ✖	9/25/2018	RC Spencer Associates Inc.	Smith Newman Drain 01-000-023-14080	\$3,337.73
0066748 ✖	9/25/2018	RC Spencer Associates Inc.	Morley/Wigle Drain 01-000-023-14080	\$647.45
0066748 ✖	9/25/2018	RC Spencer Associates Inc.	Morley/Wigle Drain 01-000-023-14080	\$3,311.01
0066748 ✖	9/25/2018	RC Spencer Associates Inc.	Morley/Wigle Drain 01-000-023-14080	\$1,877.47
0066748 ✖	9/25/2018	RC Spencer Associates Inc.	Smith Newman Drain 01-000-023-14080	\$2,990.47
0066748 ✖	9/25/2018	RC Spencer Associates Inc.	Contract Admin Services 01-000-006-13201	\$737.76
0066755	9/25/2018	Royal Benefits Inc	Benefit Claims - August 01-000-006-12002	\$8.43
0066759 ✖	9/25/2018	Shilson Excavation & Trucking I	McDonald Drain Improvements 01-000-023-14080	\$199,881.76
0066761 ✖	9/25/2018	Sims Publications Incorporated	Tax Sale Ad - 270-38801 01-000-030-21307	\$299.00

**Total For Department 000 \$323,013.16**

## 110 -

0066636	9/11/2018	Telus Mobility	Cell Phones Aug 28 to Sep 27 01-110-099-60327	\$45.79
0066639	9/11/2018	Tourism Windsor Essex Pelee I	Golf Registration - T Gaffan 01-110-103-60253	\$175.61
0066657	9/13/2018	Larry Patterson	AMO Conference 2018 01-110-106-60253	\$955.31
0066665	9/19/2018	Salute to Veteran's Banner Proj	Veteran Banner Project Sponsor 01-110-103-60253	\$225.00
0066770	9/25/2018	Tourism Windsor Essex Pelee I	Golf Tournament - T Neufeld 01-110-105-60253	\$175.61

**Total For Department 110 \$1,577.32**

## 112 -

0066537 ✖	9/11/2018	Isabel Carreira	Byrne & Conway, Aug 25/18 01-112-072-60129	\$275.00
0066537 ✖	9/11/2018	Isabel Carreira	Byrne & Conway, Aug 25/18 01-112-072-60129	\$9.21
0066542	9/11/2018	Cintas Canada Limited	Town Hall - Mats 01-112-099-60315	\$81.69
0066543	9/11/2018	Compugen Inc.	CAO Copies 01-112-099-60311	\$0.79
0066543	9/11/2018	Compugen Inc.	Treasury Copies 01-112-099-60311	\$549.49
0066546	9/11/2018	Culligan Water	Water Cooler - Lunchroom 01-112-099-60311	\$28.44
0066551	9/11/2018	Dominion Voting Systems	27-2018 Election Equipment 01-112-099-60325	\$8,328.03

# Town of Kingsville Council Summary Report

Cheque Number	Cheque Date	Vendor Name	Description	Cheque Amount
0066565	9/11/2018	Jennifer Galea	Snacks -Crossing Guard Meeting 01-112-099-60368	\$19.99
0066586	9/11/2018	Lloyd Burns McInnis LLP	Porrone/GI Farms 01-112-099-60313	\$4,222.21
0066589 *	9/11/2018	Linda Lyman	Fouk & Thomas, Sept 1/18 01-112-072-60129	\$275.00
0066589 ✕	9/11/2018	Linda Lyman	Fouk & Thomas, Sept 1/18 01-112-072-60129	\$15.55
0066601	9/11/2018	Olinda-Ruthven United Church	Hall Rental for Election 01-112-099-60325	\$125.00
0066603	9/11/2018	HYDRO ONE	2021 Division Admin #J027150 01-112-099-60314	\$2,365.30
0066608	9/11/2018	Pearsall Marshall Halliwell & Se	Delete Order to Comply 01-112-099-60319	\$328.84
0066610	9/11/2018	Phasor Industrial	Emergency Light Repair 01-112-099-60315	\$1,882.96
0066610	9/11/2018	Phasor Industrial	Controller Repair 01-112-099-60315	\$111.94
0066626	9/11/2018	Sims Publications Incorporated	October Council Meeting Ad 01-112-099-60306	\$125.01
0066631	9/11/2018	Southpoint Publishing Inc	August Ads 01-112-099-60306	\$189.27
0066631	9/11/2018	Southpoint Publishing Inc	August Ads 01-112-099-60306	\$189.27
0066631	9/11/2018	Southpoint Publishing Inc	August Ads 01-112-099-60325	\$363.28
0066636	9/11/2018	Telus Mobility	Cell Phones Aug 28 to Sep 27 01-112-099-60327	-\$35.11
0066636	9/11/2018	Telus Mobility	Cell Phones Aug 28 to Sep 27 01-112-099-60327	\$183.17
0066638	9/11/2018	The Information Professionals	Records Retention - TOMRMS 01-112-099-60317	\$305.28
0066641	9/11/2018	Tri-County Copiers Plus	Arena/Admin Copies 01-112-099-60311	\$141.39
0066644	9/11/2018	Peggy Van Mierlo-West	Mileage 01-112-099-60400	\$289.74
0066662	9/19/2018	TD Canada Trust - PVMW	Visa Interest Charges 01-112-099-60346	\$62.70
0066668	9/25/2018	ATM Pharmacies Ltd	Rent - Unit 10, 59 Main St E 01-112-099-60376	\$1,664.08
0066671	9/25/2018	Bell Canada	2021 Division (pipe) 01-112-099-60327	\$559.68
0066671	9/25/2018	Bell Canada	2021 Division Rd N 01-112-099-60327	\$656.16
0066675	9/25/2018	Canada Post Corporation	Water and Tax Notices 01-112-099-60303	\$655.62
0066678	9/25/2018	Cintas Canada Limited	Town Hall - Mats 01-112-099-60315	\$81.69
0066680	9/25/2018	Natalie Cobby	Mileage 01-112-099-60400	\$38.04
0066682	9/25/2018	Compugen Finance Inc.	Town Hall Copier Leases 01-112-099-60311	\$768.95
0066689	9/25/2018	Delta Integrated Building Solutic	Town Hall - Facility Mtce 01-112-099-60315	\$127.45
0066690	9/25/2018	D.H.Kingsville Investments Inc	Medical Centre Rent 01-112-099-60366	\$3,013.68
0066691	9/25/2018	Elegant Touch	28 Linens-Mayor's Round Table 01-112-099-60317	\$122.11

**Town of Kingsville  
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Cheque Number	Cheque Date	Vendor Name	Description	Cheque Amount
0066695	9/25/2018	Essex Free Press	Cottam Rotary Horseshow Ad 01-112-099-60306	\$121.38
0066705	9/25/2018	Global Leasing	Folder/Inserter - Lease 01-112-099-60311	\$887.84
0066706	9/25/2018	Graphic Gourmet	Highland Games-Graphic Design 01-112-006-12085	\$305.28
0066712	9/25/2018	Ketchum Manufacturing Inc.	2019 Dog Tags 01-112-006-12085	\$1,039.98
0066714	9/25/2018	Kingsville Home Hardware	Insecticide 01-112-099-60315	\$11.18
0066714	9/25/2018	Kingsville Home Hardware	Insecticide 01-112-099-60315	\$30.52
0066722	9/25/2018	Leamington District Chamber of	Learn Chamber Bus Awards 01-112-099-60317	\$63.04
0066726	✖ 9/25/2018	Linda Lyman	Jenkins & Gosnell, Sept 8/18 01-112-072-60129	\$275.00
0066726	✖ 9/25/2018	Linda Lyman	Jenkins & Gosnell, Sept 8/18 01-112-072-60129	\$14.96
0066731	9/25/2018	Merchant Paper Company	Town Hall - Supplies 01-112-099-60315	\$525.32
0066734	9/25/2018	Municipal World Inc.	Ballot Boxes 01-112-099-60325	\$120.41
0066737	9/25/2018	Ontario Recreation Facilities As:	P&R Supervisor - Job Ad 01-112-099-60306	\$432.48
0066743	9/25/2018	Douglas J. Plumb	Highland Games - Bus Cards 01-112-006-12085	\$116.50
0066749	✖ 9/25/2018	Deanna Reid	French & Lane - Sept 22/18 01-112-072-60129	\$275.00
0066749	✖ 9/25/2018	Deanna Reid	French & Lane - Sept 22/18 01-112-072-60129	\$3.56
0066753	9/25/2018	R. Moir Cleaning Service	September Cleaning-Town Hall 01-112-099-60341	\$2,442.24
0066755	9/25/2018	Royal Benefits Inc	Benefit Claims - August 01-112-072-60222	\$782.44
0066760	9/25/2018	Shred-It International ULC	Records Archive Destruction 01-112-099-60317	\$95.95
0066761	9/25/2018	Sims Publications Incorporated	Business Cards - N Santos 01-112-099-60301	\$86.50
0066768	9/25/2018	Thomson Reuters Canada	Subscription - Aug 2018 01-112-099-60320	\$118.68
0066772	9/25/2018	Union Gas Limited	2021 Division Rd N - Town Hall 01-112-099-60314	\$87.87
0066776	9/25/2018	Warkentin Plumbing	HVAC Repair 01-112-099-60315	\$117.00

**Total For Department 112 \$36,074.03**

114

0066548	9/11/2018	Jeff Dean	Domain Name Renewal - 2 Year 01-114-099-60320	\$23.39
0066575	9/11/2018	Tony Iacobelli	Mileage 01-114-099-60400	\$34.17
0066636	9/11/2018	Telus Mobility	Cell Phones Aug 28 to Sep 27 01-114-099-60327	\$91.58

# Town of Kingsville Council Summary Report

Cheque Number	Cheque Date	Vendor Name	Description	Cheque Amount
0066692	9/25/2018	Empire Communications	Card Access System 01-114-099-60309	\$199.45
<b>Total For Department 114</b>				<b>\$348.59</b>
<u>120</u>	-			
0066525	9/11/2018	ABSOLUTE CANADIAN	OPP Water 01-120-099-60317	\$44.70
0066777	9/25/2018	Windsor Essex County Humane	Spay Neuter Vouchers 01-120-280-60377	\$200.00
0066777	9/25/2018	Windsor Essex County Humane	Stray Cats - August 2018 01-120-280-60125	\$1,075.00
<b>Total For Department 120</b>				<b>\$1,319.70</b>
<u>121</u>	-			
0066526	9/11/2018	Allstream Business Inc	Fire Emerg Calls - 733-2399 01-121-099-60327	\$41.80
0066542	9/11/2018	Cintas Canada Limited	Fire - Mats 01-121-099-60315	\$70.67
0066542	9/11/2018	Cintas Canada Limited	Fire - Mat Service 01-121-099-60315	\$40.56
0066545	9/11/2018	County Towing Inc.	Scrap Cars for Training 01-121-072-60118	\$305.28
0066548	9/11/2018	Jeff Dean	Fire Services Mgmt Textbook 01-121-098-60254	\$134.07
0066553	9/11/2018	Economy Rental Centre	Oil 01-121-099-60340	\$10.16
0066555	9/11/2018	E.L.K. Energy Inc	120 Fox St 01-121-099-60314	\$264.47
0066563	9/11/2018	Fireservice Management Ltd.	Equipment Repair 01-121-099-60316	\$127.12
0066564	9/11/2018	Fisher's Regalia & Uniform Ac	North Badge 01-121-072-60216	\$115.68
0066568	9/11/2018	Gosfield North Communications	Cottam Fire Hall 01-121-099-60327	\$126.46
0066595	9/11/2018	M&L Supply	Helmets 01-121-099-60701	\$1,270.03
0066597	9/11/2018	Scott Moore	NFPA13Sprinkler Install Course 01-121-072-60118	\$568.46
0066607	9/11/2018	Chuck Parsons	Water 01-121-099-60317	\$12.45
0066615	9/11/2018	Purolator Courier Service	Courier fees 01-121-099-60305	\$3.99
0066615	9/11/2018	Purolator Courier Service	Courier Fees 01-121-099-60305	\$4.42
0066624	9/11/2018	Dorothy Shepley (fire)	Janitorial 01-121-099-60341	\$333.33
0066625	9/11/2018	Signs by Nommel	Car 3 Lettering 01-121-099-60316	\$671.03
0066629	9/11/2018	Southern Collision	Car 1 Rust Repair 01-121-099-60316	\$507.78

# Town of Kingsville Council Summary Report

Cheque Number	Cheque Date	Vendor Name	Description	Cheque Amount
0066630	9/11/2018	Southwest Diesel Service Inc	Unit 220 Air Leaks 01-121-099-60316	\$868.67
0066635	9/11/2018	Talbot Marketing Inc.	Uniform - L Bilokraly 01-121-072-60216	\$107.54
0066636	9/11/2018	Telus Mobility	Cell Phones Aug 28 to Sep 27 01-121-099-60327	\$157.73
0066637	9/11/2018	Thames Communications Ltd.	Equipment Repair 01-121-099-60316	\$69.20
0066650	9/11/2018	Thomas Windibank	Food - North Stn Personnel 01-121-099-60317	\$122.33
0066655	9/11/2018	Xerox Canada Ltd.	Fire - Copies 01-121-099-60311	\$31.64
0066669	9/25/2018	B&T Waechter Holdings Ltd (Cc	Fire - Equipment Repair 01-121-099-60316	\$11.02
0066673	9/25/2018	Laurie Bilokraly	Temp Housing Seminar 01-121-099-60317	\$66.99
0066678	9/25/2018	Cintas Canada Limited	Fire - Mats 01-121-099-60315	\$40.56
0066678	9/25/2018	Cintas Canada Limited	Fire - Mats 01-121-099-60315	\$70.67
0066687	9/25/2018	Jeff Dean	Bunker Gear Detergent 01-121-099-60316	\$44.75
0066688	9/25/2018	DeLage Landen	Copier Lease - Fire 01-121-099-60311	\$137.82
0066702	9/25/2018	Fisher's Regalia & Uniform Ac	Name Plate 01-121-072-60216	\$25.44
0066702	9/25/2018	Fisher's Regalia & Uniform Ac	2019 Recognition Pins 01-121-072-60216	\$149.81
0066731	9/25/2018	Merchant Paper Company	Fire - Supplies 01-121-099-60315	\$77.96
0066733	9/25/2018	Scott Moore	OMFPOA Symposium Sep3-7/18 01-121-098-60254	\$630.91
0066736	9/25/2018	HYDRO ONE	1720 Division Rd N 01-121-099-60314	\$766.86
0066736	9/25/2018	HYDRO ONE	1720 Division Rd N 01-121-099-60314	\$90.44
0066739	9/25/2018	Chuck Parsons	Water 01-121-099-60317	\$14.94
0066746	9/25/2018	Purolator Courier Service	Courier Fees 01-121-099-60305	\$8.19
0066758	9/25/2018	Security One Alarm Systems	Monitoring 08/18/18-08/17/19 01-121-099-60315	\$561.46
0066761	9/25/2018	Sims Publications Incorporated	Smoke/CO Forms 01-121-099-60301	\$272.72
0066763	9/25/2018	Speedprint Inc.	Lockbox Stickers 01-121-099-60317	\$309.52
0066767	9/25/2018	Thames Communications Ltd.	Fire - Equipment Repair 01-121-099-60316	\$80.09
0066767	9/25/2018	Thames Communications Ltd.	Radios & Pagers 01-121-099-60702	\$615.60
0066772	9/25/2018	Union Gas Limited	120 Fox St 01-121-099-60314	\$27.48
0066778	9/25/2018	Windsor Factory Supply	Masks 01-121-099-60316	\$95.65
0066778	9/25/2018	Windsor Factory Supply	Batteries 01-121-099-60316	\$165.40
0066778	9/25/2018	Windsor Factory Supply	3 Equipment Repair 01-121-099-60316	\$41.90

# Town of Kingsville Council Summary Report

Cheque Number	Cheque Date	Vendor Name	Description	Cheque Amount
<b>Total For Department 121</b>				<b>\$10,271.05</b>
<u>122</u>	-			
0066542	9/11/2018	Cintas Canada Limited	OPP - Mats 01-122-099-60315	\$81.17
0066555	9/11/2018	E.L.K. Energy Inc	41 Division St S 01-122-099-60314	\$705.65
0066568	9/11/2018	Gosfield North Communications	OPP Talbot St Cottam 01-122-099-60327	\$121.88
0066640	9/11/2018	Town of Kingsville (water)	41 Division St S 01-122-099-60314	\$185.73
0066648	9/11/2018	Warkentin Plumbing	Plumbing Repair 01-122-099-60315	\$119.14
0066660	9/19/2018	Minister of Finance (OPP)	OPP Contract - September 2018 01-122-072-60120	\$253,599.00
0066678	9/25/2018	Cintas Canada Limited	OPP - Mats 01-122-099-60315	\$81.17
0066710	9/25/2018	John and Michelle Ivanisko	Cottam OPP Lease 01-122-260-60342	\$540.31
0066714	9/25/2018	Kingsville Home Hardware	Light Bulbs 01-122-099-60315	\$40.68
0066731	9/25/2018	Merchant Paper Company	OPP - Supplies 01-122-099-60315	\$246.56
0066752	9/25/2018	Ricoh Canada	Copier Lease - OPP 01-122-099-60311	\$333.96
0066753	9/25/2018	R. Moir Cleaning Service	September Cleaning -Cottam OPP 01-122-099-60341	\$203.52
0066753	9/25/2018	R. Moir Cleaning Service	September Cleaning-Kville OPP 01-122-099-60341	\$1,424.64
0066758	9/25/2018	Security One Alarm Systems	Monitoring 08/18/18-08/17/19 01-122-099-60315	\$445.71
0066772	9/25/2018	Union Gas Limited	41 Division St S 01-122-099-60314	\$49.41
<b>Total For Department 122</b>				<b>\$258,178.53</b>
<u>124</u>	-			
0066538	9/11/2018	CDW Canada	Building Permit System Software 01-124-360-71823	\$476.73
0066609	9/11/2018	Albert J Peach	Contracted Services 01-124-072-60120	\$360.00
0066609	9/11/2018	Albert J Peach	Contract Services 01-124-072-60120	\$2,720.00
0066613	9/11/2018	Preview Inspections and Consul	Contracted Services 01-124-072-60120	\$488.45
0066636	9/11/2018	Telus Mobility	Cell Phones Aug 28 to Sep 27 01-124-099-60327	\$183.17
0066730	9/25/2018	MC Business Solutions Ltd	Office Supplies 01-124-099-60301	\$186.52

# Town of Kingsville Council Summary Report

Cheque Number	Cheque Date	Vendor Name	Description	Cheque Amount
<b>Total For Department</b>			<b>124</b>	<b>\$4,414.87</b>
<u>130</u>	-			
0066527	9/11/2018	Erica Allen	Gatorade for Staff 01-130-099-60347	\$30.51
0066540	9/11/2018	Chapman Signs	Streetname Sign Replacements 01-130-132-60428	\$2,444.19
0066544	9/11/2018	County Wide Tree Service	Trim Tree - 114 Fox 01-130-099-60426	\$284.93
0066544	9/11/2018	County Wide Tree Service	Remove Tree - 345 Timberlake 01-130-099-60426	\$234.05
0066544	9/11/2018	County Wide Tree Service	Remove Tree - 384 Lakeview 01-130-099-60426	\$382.62
0066544	9/11/2018	County Wide Tree Service	Remove Tree - 248 Cherrywood 01-130-099-60426	\$234.05
0066544	9/11/2018	County Wide Tree Service	Trim Trees - 3025 Rowley Park 01-130-099-60426	\$284.93
0066544	9/11/2018	County Wide Tree Service	Remove Tree - 77 Remark 01-130-099-60426	\$437.57
0066544	9/11/2018	County Wide Tree Service	Trim Tree - 1539 Woodfern 01-130-099-60426	\$569.86
0066544	9/11/2018	County Wide Tree Service	Remove/Trim - 257 Applewood 01-130-099-60426	\$1,170.24
0066547	9/11/2018	D & L Digging	Repair CB on Graham 01-130-141-60439	\$671.62
0066550	9/11/2018	DiMenna Excavating	Flush Storm Sewer Graham 01-130-099-60452	\$793.73
0066553	9/11/2018	Economy Rental Centre	Sharpen Chainsaw 01-130-099-60357	\$12.16
0066554	9/11/2018	Edgewater Sewer Services Inc.	Rd 10 & N Talbot - Culvert Rep 01-130-141-60414	\$16,790.39
0066555	9/11/2018	E.L.K. Energy Inc	390 Mains St E Traffic Lights 01-130-110-60402	\$51.93
0066555	9/11/2018	E.L.K. Energy Inc	Wigle Traffic Lights 01-130-110-60402	\$39.75
0066555	9/11/2018	E.L.K. Energy Inc	Jasperson Traffic Lights 01-130-110-60402	\$138.23
0066555	9/11/2018	E.L.K. Energy Inc	Streetlights - Kingsville 01-130-114-60412	\$4,823.93
0066555	9/11/2018	E.L.K. Energy Inc	Division Traffic Lights 01-130-110-60402	\$107.57
0066555	9/11/2018	E.L.K. Energy Inc	Spruce Traffic Lights 01-130-110-60402	\$138.23
0066555	9/11/2018	E.L.K. Energy Inc	Santos & Main St 01-130-110-60402	\$25.61
0066555	9/11/2018	E.L.K. Energy Inc	Streetlights - Cottam 01-130-114-60412	\$998.56
0066561	9/11/2018	Essex Free Press	Indemnity Refund - Ad 01-130-099-60306	\$197.24
0066593	9/11/2018	MetroCount USA Inc	New Traffic Counter 01-130-099-60357	\$1,766.00
0066603	9/11/2018	HYDRO ONE	Streetlights - Road 3E 01-130-114-60412	\$4.26

**Town of Kingsville  
Council Summary Report**

<b>Cheque Number</b>	<b>Cheque Date</b>	<b>Vendor Name</b>	<b>Description</b>	<b>Cheque Amount</b>
0066603	9/11/2018	HYDRO ONE	Streetlights - Regent St 01-130-114-60412	\$29.93
0066603	9/11/2018	HYDRO ONE	Streetlights - Mucci Dr 01-130-114-60412	\$23.53
0066603	9/11/2018	HYDRO ONE	Streetlights - Kratz 01-130-114-60412	\$4.26
0066603	9/11/2018	HYDRO ONE	Streetlights - Woodland 01-130-114-60412	\$60.26
0066616	9/11/2018	Queens Auto Supply	13-04 Tire Valve 01-130-099-60316	\$0.41
0066616	9/11/2018	Queens Auto Supply	Exhaust Fluid for Sweeper 01-130-110-60422	\$14.30
0066616	9/11/2018	Queens Auto Supply	Exhaust Fluid for Sweeper 01-130-110-60422	\$28.59
0066616	9/11/2018	Queens Auto Supply	Bearing for Sweeper 01-130-110-60422	\$21.65
0066616	9/11/2018	Queens Auto Supply	Air Hose & Gage for Shop 01-130-099-60335	\$28.44
0066616	9/11/2018	Queens Auto Supply	Bulk Absorbent 01-130-099-60335	\$31.04
0066616	9/11/2018	Queens Auto Supply	Bulk Absorbent 01-130-099-60335	\$46.56
0066616	9/11/2018	Queens Auto Supply	Bulk Fluids for Shop 01-130-099-60335	\$145.23
0066616	9/11/2018	Queens Auto Supply	13-03 Batteries 01-130-099-60316	\$507.14
0066616	9/11/2018	Queens Auto Supply	16-01 Diesel Exhaust Fluid 01-130-110-60422	\$28.82
0066616	9/11/2018	Queens Auto Supply	Shampoo Wax for Shop 01-130-099-60335	\$128.97
0066621	9/11/2018	Sam's Service Facility	17-01 Power Invertor 01-130-099-60316	\$274.73
0066623	9/11/2018	Security One Alarm Systems	Monitoring09/01/18 to 11/30/18 01-130-099-60452	\$51.87
0066626	9/11/2018	Sims Publications Incorporated	Traffic ByLaws Meeting 01-130-099-60306	\$201.94
0066626	9/11/2018	Sims Publications Incorporated	Indemnity Deposit Refund Ad 01-130-099-60306	\$153.86
0066628	9/11/2018	Southwestern Sales Corp. Ltd.	Bulk Stone for Yard 01-130-138-60432	\$2,627.38
0066631	9/11/2018	Southpoint Publishing Inc	August Ads 01-130-099-60306	\$341.91
0066631	9/11/2018	Southpoint Publishing Inc	August Ads 01-130-099-60306	\$228.96
0066631	9/11/2018	Southpoint Publishing Inc	August Ads 01-130-099-60306	\$290.02
0066634	9/11/2018	Strongco Limited Partnership	Backhoe - Replace Hyd Oil Tank 01-130-099-60316	\$5,783.42
0066636	9/11/2018	Telus Mobility	Cell Phones Aug 28 to Sep 27 01-130-099-60327	\$45.79
0066636	9/11/2018	Telus Mobility	Cell Phones Aug 28 to Sep 27 01-130-099-60327	\$457.92
0066647	9/11/2018	Waddick Fuels	Clear ULS 01-130-099-60340	\$1,012.42
0066647	9/11/2018	Waddick Fuels	UNLD Gas 01-130-099-60340	\$1,940.91
0066647	9/11/2018	Waddick Fuels	UNLD Gas 01-130-099-60340	\$792.33

**Town of Kingsville  
Council Summary Report**

Cheque Number	Cheque Date	Vendor Name	Description	Cheque Amount
0066677	9/25/2018	Chapman Signs	Plaque - Memorial Bench 01-130-099-60424	\$298.50
0066683	9/25/2018	County Wide Tree Service	Tree Removal - 1315 Patricia 01-130-099-60426	\$4,062.51
0066683	9/25/2018	County Wide Tree Service	Tree Removal - Cty Rd 27 01-130-099-60426	\$630.91
0066683	9/25/2018	County Wide Tree Service	Tree Removal - 102 Elm St 01-130-099-60426	\$2,613.19
0066683	9/25/2018	County Wide Tree Service	Tree Trim - Pump Station #3 01-130-099-60426	\$997.25
0066683	9/25/2018	County Wide Tree Service	Tree Removal - 248 CR 34W 01-130-099-60426	\$651.26
0066683	9/25/2018	County Wide Tree Service	Tree Trim - Stanley St 01-130-099-60426	\$244.22
0066683	9/25/2018	County Wide Tree Service	Tree Trim - 269 Lansdowne 01-130-099-60426	\$244.22
0066683	9/25/2018	County Wide Tree Service	Tree Removal - 25 Golfview 01-130-099-60426	\$132.29
0066685	9/25/2018	D & L Digging	CB Repair - 13 Beech St 01-130-141-60439	\$3,317.37
0066693	9/25/2018	Ennis Paint Canada ULC	White Line Paint 01-130-110-60401	\$406.63
0066694	9/25/2018	E.R.(Bill) Vollans Ltd.	Coupler for Bush Hog 01-130-099-60335	\$71.16
0066694	9/25/2018	E.R.(Bill) Vollans Ltd.	Clevis Pin 01-130-099-60335	\$170.24
0066700	9/25/2018	Evergreen Lawns	Weed Cutting 01-130-118-60416	\$76.32
0066707	9/25/2018	Greenland Irrigation	Repair Sprinkler-10 Cons Blvd 01-130-099-60426	\$136.36
0066708	9/25/2018	Green Stream	Roadside Spraying for 2018 01-130-118-60416	\$18,297.45
0066714	9/25/2018	Kingsville Home Hardware	Hardware for Sign Installs 01-130-132-60428	\$27.84
0066714	9/25/2018	Kingsville Home Hardware	Downtown Spraying 01-130-118-60416	\$79.35
0066714	9/25/2018	Kingsville Home Hardware	Downtown Spraying 01-130-118-60416	\$79.35
0066714	9/25/2018	Kingsville Home Hardware	Rod for 12-01 01-130-099-60316	\$9.15
0066714	9/25/2018	Kingsville Home Hardware	Sprayer for Downtown Weeds 01-130-118-60416	\$70.78
0066714	9/25/2018	Kingsville Home Hardware	Light Fixtures for Shop 01-130-099-60315	\$20.13
0066714	9/25/2018	Kingsville Home Hardware	Accessories for Traffic Counte 01-130-099-60357	\$47.89
0066714	9/25/2018	Kingsville Home Hardware	Hose Nozzle for Shop 01-130-099-60335	\$8.64
0066714	9/25/2018	Kingsville Home Hardware	Small Tools for Line Paint 01-130-110-60401	\$22.85
0066720	9/25/2018	Leamington Int. Trucks	Replace Injector 13-03 01-130-099-60316	\$1,508.18
0066724	9/25/2018	LSI Supply Inc	Hyd. Hose for Sweeper 01-130-110-60422	\$53.36
0066725	9/25/2018	Lucier Glove & Safety Products	Traffic Cones 01-130-099-60347	\$407.04
0066727	9/25/2018	Shaun Martinho	Clothing Issue 01-130-072-60216	\$123.61

**Town of Kingsville  
Council Summary Report**

<b>Cheque Number</b>	<b>Cheque Date</b>	<b>Vendor Name</b>	<b>Description</b>	<b>Cheque Amount</b>
0066736	9/25/2018	HYDRO ONE	Combination All Street Lights 01-130-114-60412	\$1,775.04
0066736	9/25/2018	HYDRO ONE	PW Garage 01-130-099-60314	\$638.96
0066744	9/25/2018	Pro Bid Contractors Ltd.	Asphalt Repairs/Catch Basins 01-130-110-60418	\$9,022.39
0066747	9/25/2018	Queens Auto Supply	Diesel Exhaust Cleaner 01-130-099-60335	\$6.10
0066747	9/25/2018	Queens Auto Supply	Absorbant for Shop 01-130-099-60335	\$103.18
0066747	9/25/2018	Queens Auto Supply	Bulk Machine Grease 01-130-099-60335	\$40.60
0066747	9/25/2018	Queens Auto Supply	Shop Towels 01-130-099-60335	\$96.18
0066747	9/25/2018	Queens Auto Supply	11-01 Degreaser 01-130-099-60335	\$10.66
0066747	9/25/2018	Queens Auto Supply	Resistor for 10-01 01-130-099-60316	\$41.47
0066747	9/25/2018	Queens Auto Supply	Refrigerant for Valmet 00-03 01-130-099-60316	\$16.26
0066750	9/25/2018	Rene Blain Trucking Ltd	Bulk Cold Patch 01-130-110-60418	\$2,655.09
0066757	9/25/2018	Sam's Service Facility	11-03 Service 01-130-099-60316	\$188.03
0066757	9/25/2018	Sam's Service Facility	13-01 Service Call 01-130-099-60316	\$422.81
0066757	9/25/2018	Sam's Service Facility	13-04 Service 01-130-099-60316	\$70.16
0066762	9/25/2018	South Western Property Mainte	Clark Subdivision Pond 01-130-118-60416	\$325.63
0066772	9/25/2018	Union Gas Limited	2021 Division Garage 01-130-099-60314	\$35.11
0066772	9/25/2018	Union Gas Limited	2021 Division - PW Garage 01-130-099-60314	\$31.28
0066775	9/25/2018	Waddick Fuels	UNLD Gas 01-130-099-60340	\$935.18
0066775	9/25/2018	Waddick Fuels	Clear ULS 01-130-099-60340	\$792.53
0066780	9/25/2018	Windsor-Essex County Health L	West Nile Virus 01-130-099-60399	\$1,039.11

**Total For Department 130 \$100,988.57**

**131** -

0066652	9/11/2018	Windsor Disposal Services Ltd.	Waste Collection - Crystal Apt 01-131-400-60380	\$231.17
0066652	9/11/2018	Windsor Disposal Services Ltd.	Waste Collection - Cottam Mini 01-131-400-60380	\$231.17
0066652	9/11/2018	Windsor Disposal Services Ltd.	Waste Collection - Sept 2018 01-131-400-60380	\$42,946.34
0066696	9/25/2018	Essex-Windsor Solid Waste	Yard Waste - Aug 2018 01-131-400-60382	\$2,042.82
0066696	9/25/2018	Essex-Windsor Solid Waste	Waste Disposal - Aug 2018 01-131-400-60370	\$21,325.80

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Cheque Number	Cheque Date	Vendor Name	Description	Cheque Amount
0066696	9/25/2018	Essex-Windsor Solid Waste	Perpetual Care - Sept-Oct/18 01-131-400-60404	\$9,427.00
0066696	9/25/2018	Essex-Windsor Solid Waste	Fixed Costs - Aug 2018 01-131-400-60370	\$35,001.00
0066779	9/25/2018	Windsor Disposal Services Ltd.	Waste Collection - Arena 01-131-400-60380	\$30.53
0066779	9/25/2018	Windsor Disposal Services Ltd.	Yard Waste Collection 01-131-400-60382	\$3,787.82
<b>Total For Department 131</b>				<b>\$115,023.65</b>

**151** -

0066555	9/11/2018	E.L.K. Energy Inc	Greenhill Cemetery 01-151-099-60314	\$18.45
0066574	9/11/2018	Hutchins Monuments	Graceland - Opening 01-151-072-60121	\$500.00
0066574	9/11/2018	Hutchins Monuments	Graceland - Opening 01-151-072-60121	\$600.00
0066574	9/11/2018	Hutchins Monuments	Graceland - Opening 01-151-072-60121	\$500.00
0066626	9/11/2018	Sims Publications Incorporated	Cemeteries ByLaw Ad 01-151-099-60306	\$151.20
0066640	9/11/2018	Town of Kingsville (water)	Greenhill Cemetery 01-151-099-60314	\$87.55
0066672	✖ 9/25/2018	Bradley Bertram	Town Repurchase 2 Plots 01-151-066-41802	\$2,000.00
0066695	9/25/2018	Essex Free Press	Cemetery By-Law Ad 01-151-099-60306	\$178.92
0066714	9/25/2018	Kingsville Home Hardware	Seeds for Cemetery 01-151-099-60337	\$16.60
0066714	9/25/2018	Kingsville Home Hardware	Cemetery Signs & Ads 01-151-099-60337	\$102.62
0066751	✖ 9/25/2018	Dorothy Reneau	Town Repurchase of Plot 01-151-066-41802	\$875.00
0066772	9/25/2018	Union Gas Limited	Mill St Cemetery 01-151-099-60314	\$24.70

**Total For Department 151 \$5,055.04**

**170** -

0066523	✖ 9/11/2018	2nd Kingsville Scouts	P2P Forms 87 88 89 01-170-000-15000	\$621.00
0066526	9/11/2018	Allstream Business Inc	Carnegie/Arena Elevator 01-170-099-60327	\$41.00
0066526	9/11/2018	Allstream Business Inc	Arena - Fax/Debit - 733-2866 01-170-099-60327	\$82.19
0066540	9/11/2018	Chapman Signs	Stencil 01-170-099-60315	\$112.00
0066542	9/11/2018	Cintas Canada Limited	Arena - Mats 01-170-099-60315	\$48.80
0066569	9/11/2018	Nolan Goyette	37 Rink Painting 01-170-099-60315	\$875.00

# Town of Kingsville Council Summary Report

Cheque Number	Cheque Date	Vendor Name	Description	Cheque Amount
0066580	9/11/2018	Kingsville Home Hardware	Supplies 01-170-099-60315	\$38.15
0066580	9/11/2018	Kingsville Home Hardware	Paint 01-170-099-60315	\$107.52
0066583	9/11/2018	Leamington Source for Sports	Helmets 01-170-099-60347	\$83.99
0066585	9/11/2018	Linde Canada Limited 15687	Propane 01-170-099-60340	\$100.15
0066585	9/11/2018	Linde Canada Limited 15687	Oxygen/Propane 01-170-099-60340	\$311.00
0066585	9/11/2018	Linde Canada Limited 15687	Propane 01-170-099-60335	\$133.17
0066587	9/11/2018	Loblaw Inc.	Students Farewell Lunch 01-170-099-60317	\$11.75
0066592	9/11/2018	Merchant Paper Company	Arena - Supplies 01-170-099-60335	\$373.98
0066606	9/11/2018	Otis Canada, Inc.	Elevator Inspection 01-170-099-60315	\$1,157.31
0066618	9/11/2018	Resurface Corp	Ice Edger 01-170-360-71841	\$5,120.95
0066622 *	9/11/2018	Sarah Parks Horsemanship	P2P Form 86 01-170-000-15000	\$488.16
0066626	9/11/2018	Sims Publications Incorporated	Business Cards - V Murphy 01-170-099-60301	\$85.00
0066627 *	9/11/2018	Skate Kingsville	P2P Forms 73 74 75 96 01-170-000-15000	\$1,243.00
0066636	9/11/2018	Telus Mobility	Cell Phones Aug 28 to Sep 27 01-170-099-60327	\$450.00
0066641	9/11/2018	Tri-County Copiers Plus	Arena/Admin Copies 01-170-099-60301	\$90.74
0066642	9/11/2018	Truax Lumber	Shower Liner for Ice Flooding 01-170-099-60315	\$7.99
0066642	9/11/2018	Truax Lumber	Metal Bracket 01-170-099-60315	\$7.38
0066647	9/11/2018	Waddick Fuels	Arena - Dyed ULS 01-170-099-60340	\$295.17
0066647	9/11/2018	Waddick Fuels	Arena - Dyed ULS 01-170-099-60340	\$197.35
0066648	9/11/2018	Warkentin Plumbing	Valve Kit 01-170-099-60315	\$232.32
0066667	9/25/2018	Athletica Sport Systems	Rink Board Glass 01-170-099-60315	\$1,590.00
0066678	9/25/2018	Cintas Canada Limited	Arena - Mats 01-170-099-60315	\$48.80
0066681	9/25/2018	Cogeco	1741 Jasperson 01-170-099-60327	\$102.43
0066684	9/25/2018	Culligan Water	Arena - Cooler 01-170-099-60318	\$27.95
0066686 *	9/25/2018	Darcy School of Dance	P2P Forms 64 82 83 92 01-170-000-15000	\$3,543.84
0066714	9/25/2018	Kingsville Home Hardware	Shop Supplies 01-170-099-60335	\$33.98
0066714	9/25/2018	Kingsville Home Hardware	Tape 01-170-099-60315	\$20.98
0066714	9/25/2018	Kingsville Home Hardware	Paint 01-170-099-60315	\$72.96
0066714	9/25/2018	Kingsville Home Hardware	Paint & Masks 01-170-099-60315	\$31.96

Town of Kingsville  
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Cheque Number	Cheque Date	Vendor Name	Description	Cheque Amount
0066714	9/25/2018	Kingsville Home Hardware	Zinc Plates 01-170-099-60315	\$12.95
0066714	9/25/2018	Kingsville Home Hardware	Paint 01-170-099-60315	\$41.99
0066714	9/25/2018	Kingsville Home Hardware	Gloves 01-170-099-60335	\$45.89
0066714	9/25/2018	Kingsville Home Hardware	Hose 01-170-099-60315	\$181.96
0066714	9/25/2018	Kingsville Home Hardware	Rollers 01-170-099-60315	\$15.94
0066714	9/25/2018	Kingsville Home Hardware	Keys 01-170-099-60315	\$5.48
0066714	9/25/2018	Kingsville Home Hardware	Hose 01-170-099-60316	\$79.99
0066714	9/25/2018	Kingsville Home Hardware	Part for Water Line 01-170-099-60315	\$17.27
0066716	9/25/2018	Lakeshore Lightening Girls Hoc	P2P Form 095 01-170-000-15000	\$567.00
0066723	9/25/2018	Linde Canada Limited 15687	Rental Charges - Propane 01-170-099-60340	\$73.41
0066723	9/25/2018	Linde Canada Limited 15687	Rental Charges - Oxygen 01-170-099-60340	\$88.96
0066731	9/25/2018	Merchant Paper Company	Arena - Supplies 01-170-099-60335	\$485.20
0066736	9/25/2018	HYDRO ONE	Arena Complex 01-170-099-60314	\$13,541.63
0066738	9/25/2018	Orkin Canada Corporation	Pest Control 01-170-099-60315	\$87.50
0066741	9/25/2018	Phasor Industrial	Repair to Compressor 01-170-099-60315	\$365.24
0066758	9/25/2018	Security One Alarm Systems	Monitoring 08/18/18-08/17/19 01-170-099-60315	\$1,374.33
0066761	9/25/2018	Sims Publications Incorporated	Subscription Renewal 01-170-099-60320	\$48.80
0066761	9/25/2018	Sims Publications Incorporated	Business Cards - M Durocher 01-170-099-60301	\$85.00
0066772	9/25/2018	Union Gas Limited	1741 Jasperson Lane 01-170-099-60314	\$290.88
0066775	9/25/2018	Waddick Fuels	Arena - Dyed ULS 01-170-099-60340	\$399.17
0066776	9/25/2018	Warkentin Plumbing	Filters 01-170-099-60315	\$124.80
0066776	9/25/2018	Warkentin Plumbing	Plumbing Repair 01-170-099-60315	\$93.28

Total For Department 170 \$35,814.64

171	-			
0066522	9/11/2018	1797465 Ontario Limited	Plumbing Service 01-171-176-60315	\$350.00
0066522	9/11/2018	1797465 Ontario Limited	Septic Service 01-171-099-60318	\$559.68
0066522	9/11/2018	1797465 Ontario Limited	Plumbing Service 01-171-099-60315	\$167.90

# Town of Kingsville Council Summary Report

Cheque Number	Cheque Date	Vendor Name	Description	Cheque Amount
0066526	9/11/2018	Allstream Business Inc	Park Pavilion - 733-8952 01-171-155-60327	\$44.30
0066526	9/11/2018	Allstream Business Inc	Lions Hall - 733-2573 01-171-159-60327	\$41.00
0066526	9/11/2018	Allstream Business Inc	Carnegie/Arena Elevator 01-171-171-60327	\$47.98
0066529	9/11/2018	Alan Batke	HS - Flowers 01-171-150-60344	\$244.72
0066553	9/11/2018	Economy Rental Centre	Water Service - Mettawas Park 01-171-360-71154	\$343.34
0066555	9/11/2018	E.L.K. Energy Inc	Queen St - NE Corner 01-171-099-60314	\$17.30
0066555	9/11/2018	E.L.K. Energy Inc	Queen St - NW Corner 01-171-099-60314	\$17.97
0066555	9/11/2018	E.L.K. Energy Inc	21 Mill St - Lions Hall 01-171-159-60314	\$18.64
0066555	9/11/2018	E.L.K. Energy Inc	28 Division St S 01-171-171-60314	\$325.87
0066555	9/11/2018	E.L.K. Energy Inc	315 Queen St - Meter Cab 01-171-099-60314	\$21.02
0066555	9/11/2018	E.L.K. Energy Inc	315 Queen St - Pavilion 01-171-155-60314	\$293.31
0066555	9/11/2018	E.L.K. Energy Inc	21 Mill St - Lions Hall 01-171-159-60314	\$442.31
0066555	9/11/2018	E.L.K. Energy Inc	37 Beech St (42 Main) 01-171-172-60314	\$232.44
0066555	9/11/2018	E.L.K. Energy Inc	124 Fox - Ridgeview Park 01-171-176-60314	\$285.17
0066555	9/11/2018	E.L.K. Energy Inc	122 Fox St 01-171-173-60314	\$369.24
0066555	9/11/2018	E.L.K. Energy Inc	169 Cty Rd 34W (Cottam Rotary) 01-171-099-60314	\$77.42
0066557	9/11/2018	Erie Sand & Gravel Limited	Water Install - Mettawas 01-171-360-71154	\$136.53
0066559	9/11/2018	Erie Landscape & Supply	Instal Edging 01-171-099-60337	\$2,238.72
0066570	9/11/2018	Grossi Plumbing & Heating	Splash Pad Repair 01-171-176-60315	\$482.96
0066587	9/11/2018	Loblaw Inc.	Facility Mtce 01-171-099-60315	\$7.12
0066594	9/11/2018	Metro City Paving Ltd	Asphalt Pathways 01-171-360-71154	\$15,263.99
0066596	9/11/2018	Modular Service Group Inc	Storage Rental 01-171-099-60318	\$76.32
0066605	9/11/2018	Openspace Solutions Inc	Sensor for Splash Pad 01-171-176-60315	\$645.00
0066610	9/11/2018	Phasor Industrial	Diamond Lights 01-171-099-60315	\$3,941.89
0066612	9/11/2018	Plant Products	Grass Seed 01-171-177-60337	\$440.00
0066616	9/11/2018	Queens Auto Supply	Spark Plug 01-171-099-60316	\$29.27
0066616	9/11/2018	Queens Auto Supply	Spark Plug 01-171-099-60316	\$17.87
0066616	9/11/2018	Queens Auto Supply	V-Belt 01-171-099-60316	\$8.56
0066616	9/11/2018	Queens Auto Supply	Exhaust Fluid 01-171-099-60316	\$14.30

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Cheque Number	Cheque Date	Vendor Name	Description	Cheque Amount
0066616	9/11/2018	Queens Auto Supply	Bulb 01-171-099-60316	\$12.33
0066616	9/11/2018	Queens Auto Supply	Equipment Repair 01-171-099-60316	\$16.20
0066616	9/11/2018	Queens Auto Supply	Battery 01-171-099-60316	\$167.00
0066640	9/11/2018	Town of Kingsville (water)	37 Beech St 01-171-172-60314	\$87.40
0066640	9/11/2018	Town of Kingsville (water)	21 Mill St W 01-171-159-60314	\$393.30
0066640	9/11/2018	Town of Kingsville (water)	28 Division St S 01-171-171-60314	\$67.74
0066640	9/11/2018	Town of Kingsville (water)	Lakeside Park Washrooms 01-171-099-60314	\$201.02
0066640	9/11/2018	Town of Kingsville (water)	Lakeside Park Pavilion 01-171-155-60314	\$1,125.28
0066642	9/11/2018	Truax Lumber	Soccer Net Repair 01-171-176-60315	\$22.25
0066642	9/11/2018	Truax Lumber	Rebar 01-171-099-60315	\$30.43
0066642	9/11/2018	Truax Lumber	PT Wood - Gazebo Steps 01-171-155-60315	\$65.36
0066643	9/11/2018	TSC Stores L.P.	Repair to Gas Pump 01-171-176-60315	\$15.98
0066645	9/11/2018	Vertechs Elevators Ontario Inc.	Elevator Maintenance 01-171-171-60315	\$330.72
0066645	9/11/2018	Vertechs Elevators Ontario Inc.	Elevator Maintenance 01-171-171-60315	\$330.72
0066651	9/11/2018	Windsor Factory Supply	Gloves 01-171-099-60335	\$71.07
0066651	9/11/2018	Windsor Factory Supply	Padlocks 01-171-099-60315	\$59.10
0066676	9/25/2018	Cedar Creek Landscaping	P&R - Grass Cutting 01-171-072-60120	\$17,513.90
0066681	9/25/2018	Cogeco	37 Beech St 01-171-172-60327	\$55.92
0066694	9/25/2018	E.R.(Bill) Vollans Ltd.	Filler & Plug for Weed Whipper 01-171-099-60316	\$19.68
0066697	9/25/2018	Essex Readymix Inc.	Cement for Memorial Benches 01-171-099-60337	\$384.65
0066711	9/25/2018	Kelcom Telemessaging	Emergency Elevator Line 01-171-171-60315	\$27.42
0066713	9/25/2018	Kingsville Equipment Rentals	Equipment for Concrete 01-171-099-60318	\$38.67
0066714	9/25/2018	Kingsville Home Hardware	New Storage Box/Batting Cage 01-171-099-60315	\$25.37
0066714	9/25/2018	Kingsville Home Hardware	Bulbs 01-171-159-60315	\$24.99
0066714	9/25/2018	Kingsville Home Hardware	Hose Clamp 01-171-176-60315	\$5.56
0066714	9/25/2018	Kingsville Home Hardware	Supplies 01-171-175-60315	\$46.27
0066714	9/25/2018	Kingsville Home Hardware	Spade 01-171-099-60335	\$39.67
0066714	9/25/2018	Kingsville Home Hardware	Supplies 01-171-099-60335	\$70.11
0066714	9/25/2018	Kingsville Home Hardware	Paint Tray 01-171-099-60335	\$17.24

Town of Kingsville  
Council Summary Report

Cheque Number	Cheque Date	Vendor Name	Description	Cheque Amount
0066714	9/25/2018	Kingsville Home Hardware	Supplies 01-171-175-60315	\$135.48
0066717	9/25/2018	Lakeshore Directional Drilling	Install Water Line 01-171-360-71154	\$3,000.00
0066718	9/25/2018	Landmark Engineers Inc.	Shoreline Engineering 01-171-360-71564	\$4,554.40
0066721	9/25/2018	Leamington Sanitation	Plumbing Repair 01-171-176-60315	\$160.00
0066736	9/25/2018	HYDRO ONE	1741 Jasperson Lane 01-171-177-60314	\$200.05
0066736	9/25/2018	HYDRO ONE	ERCA Ticket Booth 01-171-099-60314	\$30.57
0066741	9/25/2018	Phasor Industrial	Repair Work 01-171-176-60315	\$320.95
0066741	9/25/2018	Phasor Industrial	Electrical Service 01-171-360-71154	\$4,232.49
0066742	9/25/2018	Playpower Lt Canada Inc.	Swings 01-171-360-71734	\$14,531.69
0066745	9/25/2018	Proud House Wash Ltd.	Vegetation Maintenance 01-171-177-60315	\$400.00
0066747	9/25/2018	Queens Auto Supply	Tractor Parts 01-171-099-60316	\$144.20
0066747	9/25/2018	Queens Auto Supply	Part for Equipment 01-171-099-60316	\$35.51
0066747	9/25/2018	Queens Auto Supply	Part for Equipment 01-171-099-60316	\$93.20
0066753	9/25/2018	R. Moir Cleaning Service	September Cleaning - Unico 01-171-172-60315	\$400.00
0066754	9/25/2018	Ron Koudys Landscape Archite	Lions Park - Landscaping 01-171-360-71645	\$4,173.27
0066756	9/25/2018	Ruthven Nursery & Garden Cen	Mulch 01-171-099-60337	\$203.52
0066756	9/25/2018	Ruthven Nursery & Garden Cen	Mulch 01-171-099-60337	\$356.16
0066756	9/25/2018	Ruthven Nursery & Garden Cen	Mulch 01-171-099-60337	\$152.64
0066756	9/25/2018	Ruthven Nursery & Garden Cen	Mulch 01-171-099-60337	\$203.52
0066764	9/25/2018	Sunparlour Locksmiths	Key Cylinder 01-171-176-60315	\$70.00
0066766	9/25/2018	Terry Fox Foundation	Terry Fox T-Shirt Sales 01-171-066-41270	\$260.00
0066772	9/25/2018	Union Gas Limited	124 Fox St 01-171-176-60314	\$23.40
0066772	9/25/2018	Union Gas Limited	122 Fox St 01-171-173-60314	\$57.55
0066772	9/25/2018	Union Gas Limited	21 Mill St - Lions Hall 01-171-159-60314	\$21.73
0066772	9/25/2018	Union Gas Limited	28 Division St S 01-171-171-60314	\$21.37
0066772	9/25/2018	Union Gas Limited	37 Beech St 01-171-172-60314	\$23.97
0066772	9/25/2018	Union Gas Limited	103 Park St 01-171-135-60314	\$72.78
0066774	9/25/2018	Panayiotakys Vourakes	Funnel & Inner Tube 01-171-176-60315	\$25.00
0066776	9/25/2018	Warkentin Plumbing	42 Plumbing Repair 01-171-176-60315	\$312.00

# Town of Kingsville Council Summary Report

Cheque Number	Cheque Date	Vendor Name	Description	Cheque Amount
0066778	9/25/2018	Windsor Factory Supply	Parts 01-171-099-60316	\$159.93
<b>Total For Department</b>			<b>171</b>	<b>\$82,842.87</b>
<u>172</u>	-			
0066761	9/25/2018	Sims Publications Incorporated	FOL - Rack Cards 01-172-099-60306	\$612.59
<b>Total For Department</b>			<b>172</b>	<b>\$612.59</b>
<u>173</u>	-			
0066526	9/11/2018	Allstream Business Inc	Boat Ramp - 733-6020 01-173-099-60327	\$44.33
0066539	9/11/2018	Cedar Island Yacht Club	Tug Boat Maintenance 01-173-152-60333	\$718.57
0066647	9/11/2018	Waddick Fuels	Marina - UNLD Gas 01-173-099-60383	\$4,612.87
0066647	9/11/2018	Waddick Fuels	Marina - UNLD Gas 01-173-099-60383	\$4,294.28
0066647	9/11/2018	Waddick Fuels	Marina - UNLD Gas 01-173-099-60383	\$2,470.94
0066714	9/25/2018	Kingsville Home Hardware	Parts 01-173-099-60315	\$4.02
0066736	9/25/2018	HYDRO ONE	Cedar Beach Marina-West Dock 01-173-099-60314	\$50.76
0066736	9/25/2018	HYDRO ONE	Boat Ramp Booth - 599 Cedar Dr 01-173-099-60314	\$41.77
0066736	9/25/2018	HYDRO ONE	Cedar Island Boat Slips 01-173-099-60314	\$491.27
0066775	9/25/2018	Waddick Fuels	Marina - UNLD Gas 01-173-099-60383	\$632.12
0066783	9/25/2018	XPlornet Communications Inc	Marina - Communication Service 01-173-099-60327	\$49.99
<b>Total For Department</b>			<b>173</b>	<b>\$13,410.92</b>
<u>175</u>	-			
0066532	9/11/2018	Bluewater First Aid Training Cer	First Aid/Babysitter Training 01-175-099-60254	\$737.76
0066587	9/11/2018	Loblaw Inc.	Movies on the Beach 01-175-099-60628	\$20.01
0066664	9/19/2018	KELLY WOLTERS	PC - Float for Fall Dance Bar 01-175-099-60632	\$150.00
0066677	9/25/2018	Chapman Signs	Donor Wall Decal 01-175-099-60317	\$40.70
0066714	9/25/2018	Kingsville Home Hardware	Bonfire 01-175-099-60628	\$9.65

**Town of Kingsville  
 Council Summary Report**

Cheque Number	Cheque Date	Vendor Name	Description	Cheque Amount
<b>Total For Department</b>			<b>175</b>	<b>\$958.12</b>
<b><u>178</u></b>	-			
0066556	9/11/2018	Elmara Construction Co. Limite	Grovedale House 01-178-360-71630	\$151,712.48
0066656	9/13/2018	E.L.K. Energy Inc	103 Park St - Inspection 01-178-360-71630	\$1,725.34
0066704	9/25/2018	Glos Associates Inc	Kings Landing 01-178-360-71630	\$2,436.13
0066704	9/25/2018	Glos Associates Inc	Kings Landing-Additional Costs 01-178-360-71630	\$600.38
0066741	9/25/2018	Phasor Industrial	Electrical Service 01-178-360-71630	\$6,335.28
<b>Total For Department</b>			<b>178</b>	<b>\$162,809.61</b>
<b><u>180</u></b>	-			
0066636	9/11/2018	Telus Mobility	Cell Phones Aug 28 to Sep 27 01-180-099-60327	\$45.79
0066658	9/19/2018	FastSigns	Notice Signs # Stakes 01-180-099-60306	\$157.73
0066661	9/19/2018	OACA	OACA Registration - K Brcic 01-180-099-60254	\$150.00
0066746	9/25/2018	Purolator Courier Service	Courier Fees 01-180-099-60305	\$26.81
0066782	9/25/2018	WSP Canada Group Limited	5 Year OP Review PPC #7 01-180-360-71742	\$2,712.82
<b>Total For Department</b>			<b>180</b>	<b>\$3,093.15</b>
<b><u>181</u></b>	-			
0066530	9/11/2018	Beach House Grill	BIA Dollars 01-181-170-60812	\$42.50
0066531	9/11/2018	Christina Bedal	Organization Items for Office 01-181-099-60301	\$60.90
0066531	9/11/2018	Christina Bedal	Mileage 01-181-099-60306	\$29.22
0066560	9/11/2018	Ernie's TV and Appliances	Bookcase 01-181-099-60301	\$405.00
0066599	9/11/2018	New Designs Flowers & Gifts	Flower Arrangement 01-181-099-60317	\$35.62
0066611	9/11/2018	Pinstripes	Tourism Map Reimbursement 01-181-099-60306	\$339.00
0066670	9/25/2018	Christina Bedal	Board Meeting Supplies 01-181-099-60317	\$18.07
0066670	9/25/2018	Christina Bedal	Flowers for Carnegie 01-181-170-60839	\$35.60

**Town of Kingsville  
 Council Summary Report**

Cheque Number	Cheque Date	Vendor Name	Description	Cheque Amount
0066671	9/25/2018	Bell Canada	BIA Internet 01-181-099-60327	\$34.60
0066671	9/25/2018	Bell Canada	BIA Phone 01-181-099-60327	\$103.05
0066678	9/25/2018	Cintas Canada Limited	BIA Mats 01-181-099-60341	\$62.73
0066678	9/25/2018	Cintas Canada Limited	BIA Mats 01-181-099-60341	\$62.73
0066679	9/25/2018	Cindy's Home and Garden	Flowers for Town Clock 01-181-170-60839	\$727.58

**Total For Department 181 \$1,956.60**

184 -

0066572	9/11/2018	Hall Telecommunications Suppl	Accessible Phone Line 01-184-099-63300	\$172.99
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**Total For Department 184 \$172.99**

185 -

0066573	9/11/2018	Tara Hewitt	KEDC Music for Video Invite 01-185-099-63113	\$66.98
0066598	9/11/2018	Myron Smarter Business Gifts	USB Flash Drives - EcDev Conf 01-185-099-63113	\$1,383.79
0066666 *	9/25/2018	A.M.A.Plastics Ltd.	Refund KEDC Sponsorship 01-185-066-41325	\$500.00
0066671	9/25/2018	Bell Canada	BIA Toll Free 01-185-099-60327	\$12.16
0066699	9/25/2018	Essex Region Conservation Fo	ERCA Bike Tour Sponsorship 01-185-099-63105	\$500.00
0066719	9/25/2018	LBF Group	Tourist Maps 01-185-099-63106	\$10,404.95
0066746	9/25/2018	Purolator Courier Service	Courier Fees 01-185-066-41323	\$449.97

**Total For Department 185 \$13,317.85**

186 -

0066608	9/11/2018	Pearsall Marshall Halliwell & Se	Designation of ByLaw 98-2018 01-186-099-60319	\$328.84
0066674	9/25/2018	Veronica Brown	Research Assistant (KMHAC) 01-186-099-63200	\$420.00

**Total For Department 186 \$748.84**

201 -

Town of Kingsville  
Council Summary Report

Cheque Number		Cheque Date	Vendor Name	Description	Cheque Amount
0066534	X	9/11/2018	Jack Henry Brando	Refund on Final 02-201-006-12067	\$98.48
0066536	X	9/11/2018	Manuel Cacilhas	Refund on Final 02-201-006-12067	\$128.35
0066566	X	9/11/2018	Drew Glos	Refund on Final 02-201-006-12067	\$23.86
0066571		9/11/2018	Hach Sales & Service Canada L	Chlorimeter Replacements 02-201-099-60357	\$1,304.56
0066588		9/11/2018	Lucier Glove & Safety Products	Env - Eye Wash Stations 02-201-099-60347	\$155.61
0066604		9/11/2018	Ontario One Call	Notifications - August 02-201-099-63020	\$272.10
0066613		9/11/2018	Preview Inspections and Consul	Backflow Prevention 02-201-180-60405	\$1,831.68
0066614		9/11/2018	Pro Bid Contractors Ltd.	Watermain Break Restoration 02-201-099-60418	\$4,223.04
0066619	X	9/11/2018	Linda J Rettig	Refund on Final 02-201-006-12067	\$40.14
0066621		9/11/2018	Sam's Service Facility	17-03 F250 Oil Change 02-201-099-60316	\$70.16
0066634		9/11/2018	Strongco Limited Partnership	Backhoe - Replace Hyd Oil Tank 02-201-099-60316	\$1,927.81
0066636		9/11/2018	Telus Mobility	Cell Phones Aug 28 to Sep 27 02-201-099-60327	\$320.54
0066643		9/11/2018	TSC Stores L.P.	Fluid Film for Hydrant 02-201-099-63045	\$83.13
0066653		9/11/2018	Wolseley Canada Inc	Paint/Declorination Pucks 02-201-099-63020	\$641.64
0066653		9/11/2018	Wolseley Canada Inc	Paint/Declorination Pucks 02-201-099-63045	\$600.42
0066653		9/11/2018	Wolseley Canada Inc	Replace Broken Locator 02-201-099-63020	\$1,136.50
0066653		9/11/2018	Wolseley Canada Inc	3/4" Stock Supply 02-201-099-63025	\$427.39
0066675		9/25/2018	Canada Post Corporation	Water and Tax Notices 02-201-099-60303	\$2,463.48
0066675		9/25/2018	Canada Post Corporation	Water Arrears 02-201-099-60303	\$318.83
0066703	X	9/25/2018	Peter Friessen	Refund on Final 02-201-006-12067	\$8.85
0066715		9/25/2018	KTI Limited	Touch Pads for Meters 02-201-099-63017	\$1,455.17
0066728		9/25/2018	Mark's Commercial	Workboots - E Allen 02-201-072-60216	\$183.15
0066728		9/25/2018	Mark's Commercial	Workboots - M Dagenais 02-201-072-60216	\$228.95
0066755		9/25/2018	Royal Benefits Inc	Benefit Claims - August 02-201-072-60222	\$120.38
0066769		9/25/2018	Tire Tyme	13-03 Tire Repair 02-201-099-60316	\$120.08
0066771		9/25/2018	TSC Stores L.P.	Fluid Film for Hydrant Mtct 02-201-099-63045	\$32.56
0066771		9/25/2018	TSC Stores L.P.	Stock Chlorine 02-201-099-60335	\$42.72
0066773		9/25/2018	Victory Ford Lincoln Sales Ltd	18-06 Ford F350 Purchase 02-201-360-71859	\$64,532.41
0066781		9/25/2018	Wolseley Canada Inc	48 Meter Couplings 02-201-099-63017	\$137.46

# Town of Kingsville Council Summary Report

Cheque Number	Cheque Date	Vendor Name	Description	Cheque Amount
<b>Total For Department 201</b>				<b>\$82,929.45</b>
<u>242</u>	-			
0066555	9/11/2018	E.L.K. Energy Inc	98 McCallum Dr 02-242-099-60314	\$109.59
0066555	9/11/2018	E.L.K. Energy Inc	Bernath Pump Station 02-242-099-60314	\$24.89
0066555	9/11/2018	E.L.K. Energy Inc	67 Heritage Sewage 2 02-242-099-60314	\$2,166.37
0066555	9/11/2018	E.L.K. Energy Inc	250 Queen St 02-242-099-60314	\$392.86
0066562	9/11/2018	Essex Region Conservation Aut	Permit - Install Generator Pad 02-242-360-71866	\$150.00
0066602	9/11/2018	Ontario Clean Water Agency	Operations & Maintenance 02-242-320-64360	\$81,052.65
0066603	9/11/2018	HYDRO ONE	18 Hwy Lane Sewage Lagoon 02-242-099-60314	\$26.67
0066735	9/25/2018	Ontario Clean Water Agency	Emergency Repair 02-242-099-60316	\$20,772.05
0066736	9/25/2018	HYDRO ONE	1460 Road 2E Pump 02-242-099-60314	\$489.66
0066736	9/25/2018	HYDRO ONE	Normandy Pump Station 02-242-099-60314	\$68.42
0066736	9/25/2018	HYDRO ONE	1562 Heritage Rd Pump 4 02-242-099-60314	\$56.59
0066736	9/25/2018	HYDRO ONE	1053 Cedar Dr 02-242-099-60314	\$95.47
0066736	9/25/2018	HYDRO ONE	Forcemain over Bridge 02-242-099-60314	\$26.66
0066736	9/25/2018	HYDRO ONE	1902 Heritage Rd Pump 5 02-242-099-60314	\$41.68
0066736	9/25/2018	HYDRO ONE	Pump Station Cedar Island 02-242-099-60314	\$165.09
<b>Total For Department 242</b>				<b>\$105,638.65</b>
<u>243</u>	-			
0066555	9/11/2018	E.L.K. Energy Inc	168 Cty Rd 27N 02-243-099-60314	\$142.84
0066555	9/11/2018	E.L.K. Energy Inc	Rear of 17 Lyle 02-243-099-60314	\$52.50
0066555	9/11/2018	E.L.K. Energy Inc	16 Whitewood (Behind) 02-243-328-64365	\$15.61
0066555	9/11/2018	E.L.K. Energy Inc	168 Cty Rd 27N - Lagoon 02-243-099-60314	\$272.50
0066568	9/11/2018	Gosfield North Communications	Pump House Alarm 02-243-099-60327	\$48.15
0066602	9/11/2018	Ontario Clean Water Agency	Operations & Maintenance 02-243-320-64360	\$5,924.21

Town of Kingsville  
Council Summary Report

Cheque Number	Cheque Date	Vendor Name	Description	Cheque Amount
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Total For Department 243 \$6,455.81

\* Note GST Rebate details are omitted, but are included in the totals \$1,367,026.60



**Town of Kingsville  
Council Summary Report  
2018**

**Cheque Distributions for the Month of:**

**OCTOBER**

**Department Summary:**

Dept. No.	Department Name	Amount
	Credit Card Transactions	\$ 11,448.57
000	Default - Clearing	\$ 415,266.75
110	Council	\$ 589.67
112	General Administration	\$ 94,747.17
114	Information Technology	\$ 13,104.76
120	Animal Control	\$ 1,037.30
121	Fire	\$ 21,943.07
122	OPP	\$ 257,279.77
124	Building	\$ 13,560.36
130	Transportation - Public Works	\$ 574,547.20
131	Sanitation	\$ 43,900.49
151	Cemetery	\$ 8,648.51
170	Arena	\$ 27,843.91
171	Parks	\$ 29,816.63
172	Fantasy of Lights	\$ 11,062.66
173	Marina	\$ 20,152.00
174	Migration Festival	\$ 11,020.05
175	Recreation Programs	\$ 16,028.09
176	Communities in Bloom	\$ -
178	Facilities	\$ 340,291.48
180	Planning	\$ 1,013.62
181	BIA	\$ 2,016.97
184	Accessibility Committee	\$ 172.99
185	Tourism & Economic Development Committee	\$ 1,314.56
186	Heritage Committee	\$ 960.39
201	Environmental - Water	\$ 36,854.84
242	Kingsville/Lakeshore West Wastewater	\$ 251,569.59
243	Cottam Wastewater	\$ 11,020.94

**Total of Current Expenditures:** \$ 2,217,212.34

*\*Note HST Rebate details are omitted, but are included in the totals*

**Total Number of Current Cheques Issued:** 319

**Comparison Data: OCTOBER 2017**

**Total of Approved Expenditures:** \$ 1,778,905.57

**Total Number of Cheques Issued:** 265

*\* denotes monies to be recouped, billed to third party*

**Council Summary Report  
Credit Card Transactions  
October 2018**

<b>Cheque Number</b>	<b>Cheque Date</b>	<b>Vendor Name</b>	<b>Description</b>	<b>Account</b>	<b>Amount</b>
66954	10/26/2018	TD Canada Trust - RM Visa	E Commerce Test	01-000-099-60348	\$ 226.00
66951	10/22/2018	TD Canada Trust - RM Visa	E Commerce Test	01-000-099-60348	\$ 226.00
66951	10/22/2018	TD Canada Trust - RM Visa	Asset Mgmt Webinar	01-112-098-60254	\$ 25.44
66951	10/22/2018	TD Canada Trust - RM Visa	Toner	01-112-099-60301	\$ 132.26
66951	10/22/2018	TD Canada Trust - RM Visa	Seasonal Job Ad	01-112-099-60306	\$ 31.58
66951	10/22/2018	TD Canada Trust - RM Visa	Annual Subscription - Dean & Moore	01-121-072-60118	\$ 393.11
66951	10/22/2018	TD Canada Trust - RM Visa	Badges	01-121-072-60216	\$ 668.75
66951	10/22/2018	TD Canada Trust - RM Visa	Training - DeVeer	01-124-098-60254	\$ 476.00
66951	10/22/2018	TD Canada Trust - RM Visa	Asset Mgmt - DelGreco	01-130-098-60254	\$ 1,831.68
66951	10/22/2018	TD Canada Trust - RM Visa	MTO	01-130-099-60345	\$ 12.00
66951	10/22/2018	TD Canada Trust - RM Visa	Beer for Toast to Kingsville	01-171-179-40527	\$ 203.24
66951	10/22/2018	TD Canada Trust - RM Visa	Emcee Gift - T2K	01-171-179-40527	\$ 46.85
66951	10/22/2018	TD Canada Trust - RM Visa	FOL - Lights	01-172-099-60315	\$ 3,143.32
66951	10/22/2018	TD Canada Trust - RM Visa	Older Adults Dance	01-175-099-60632	\$ 132.29
66951	10/22/2018	TD Canada Trust - RM Visa	SOP - Older Adults	01-175-099-60646	\$ 150.00
66951	10/22/2018	TD Canada Trust - RM Visa	OACA Seminar - Brcic	01-180-099-60254	\$ 126.18
66951	10/22/2018	TD Canada Trust - RM Visa	OIT Cert - Allen	02-201-098-60254	\$ 40.00
66951	10/22/2018	TD Canada Trust - RM Visa	OIT Cert - Dault	02-201-098-60254	\$ 40.00
66951	10/22/2018	TD Canada Trust - RM Visa	OIT Cert - Allen	02-201-098-60254	\$ 40.00
66951	10/22/2018	TD Canada Trust - RM Visa	Wastewater Upgrade - Sellon	02-201-098-60254	\$ 175.00
66951	10/22/2018	TD Canada Trust - RM Visa	Wastewater Licence - Dault	02-201-098-60254	\$ 145.00
66951	10/22/2018	TD Canada Trust - RM Visa	Brokerage	02-201-099-60335	\$ 72.22
66953	10/26/2018	TD Canada Trust - PVMW	Roma Conference - Hotel	01-000-006-12085	\$ 229.65
66953	10/26/2018	TD Canada Trust - PVMW	Mayor/Minister meeting	01-110-099-60300	\$ 28.13
66953	10/26/2018	TD Canada Trust - PVMW	WeCann Conference - Queen	01-110-101-60253	\$ 254.40
66953	10/26/2018	TD Canada Trust - PVMW	WeCann Conference - PVMW	01-112-098-60254	\$ 254.40
66953	10/26/2018	TD Canada Trust - PVMW	Team Building Day	01-112-098-60258	\$ 173.06
66953	10/26/2018	TD Canada Trust - PVMW	Lunch for HR meeting	01-112-099-60317	\$ 43.40
66953	10/26/2018	TD Canada Trust - PVMW	Applefest Parade Candy	01-175-099-60628	\$ 281.08
66953	10/26/2018	TD Canada Trust - PVMW	WeCann Conference - Brown	01-185-098-60254	\$ 254.40
66953	10/26/2018	TD Canada Trust - PVMW	WeCann Conference - Patterson	01-185-098-60254	\$ 254.40
66953	10/26/2018	TD Canada Trust - PVMW	WeCann Conference - Santos	01-185-098-60254	\$ 254.40
66953	10/26/2018	TD Canada Trust - PVMW	KEDC Ads before cancellation	01-185-099-63113	\$ 34.33
66592	10/26/2018	TD Canada Trust - NS Visa	Mayor's Promo	01-110-099-60300	\$ 225.00
66592	10/26/2018	TD Canada Trust - NS Visa	Grovedale Dinner Table Sponsor	01-110-099-60300	\$ 825.00
<b>Total Credit Card Transactions</b>					<b>\$11,448.57</b>

**Town of Kingsville  
Council Summary Report**

**Ranges:** **From:**  
**Vendor ID:** **First**  
**Vendor Name:** **First**  
**Cheque Date:** **10/1/2018**  
**Sorted By:** **Cheque Number**

**To:**  
**Last**  
**Last**  
**10/31/2018**

Distribution Types Included: **PURCH**

Cheque Number	Cheque Date	Vendor Name	Description	Amount
<b>Total For Department</b>				
				<b>\$0.00</b>
<b>000</b>				
0066785	✖	10/11/2018	617885 Ontario Limited Refund Zoning By-law Amendment 01-000-020-22263	\$890.80
0066798	✖	10/11/2018	Bondy, Riley, Koski Site Plan Reg SPA/03/18 01-000-020-22267	\$333.67
0066824	✖	10/11/2018	Ernest and/or Mary Delcancio Refund Zoning Bylaw Amendment 01-000-020-22265	\$962.20
0066827	✖	10/11/2018	William Dresser Deposit Rfnd - 198 CR 14E 01-000-000-21410	\$1,000.00
0066846	✖	10/11/2018	Golder Associates McDonald Drain 01-000-023-14080	\$424.95
0066856	✖	10/11/2018	I.B.E.W. #636 Remittance 01-000-000-21006	\$822.15
0066862	✖	10/11/2018	Kingsville Fire Fighter Assoc Remittance 01-000-000-21014	\$348.00
0066867	✖	10/11/2018	Kim Lewis Deposit Rfnd - 1526 CR 20W 01-000-000-21410	\$1,000.00
0066882	✖	10/11/2018	Minister of Finance (Fynbo) Claim No. SC-17-58242 01-000-000-21016	\$56.89
0066888	✖	10/11/2018	N.J. Peralta Engineering Ltd. McDonald Drain - Eng fees 01-000-023-14080	\$22,641.59
0066899	✖	10/11/2018	Pro Bid Contractors Ltd. Ruscom River Bank Repair 01-000-023-14080	\$18,840.71
0066901	✖	10/11/2018	REALTAX INC Tax Sale Fees 270-38801 01-000-030-21307	\$332.75
0066903	✖	10/11/2018	Rico Roots Plant Farm Inc Refund Zoning Bylaw Amendment 01-000-020-22264	\$987.40
0066910	✖	10/11/2018	Shilson Excavation & Trucking I Fleming Wigle Drain 01-000-023-14080	\$12,740.34
0066910	✖	10/11/2018	Shilson Excavation & Trucking I Esseltine Drain 01-000-023-14080	\$1,935.98
0066910	✖	10/11/2018	Shilson Excavation & Trucking I Clare Pearce Bridge, Road 14 01-000-023-14080	\$14,472.30
0066919	✖	10/11/2018	Stantec Consulting Ltd. Mucci Farms - Flow Control Sys 01-000-006-13199	\$390.96
0066919	✖	10/11/2018	Stantec Consulting Ltd. Boem Berry - Water Flow System 01-000-006-13199	\$2,647.62
0066922	✖	10/11/2018	Sunparlour Machine Maintenance Phragmites 2018 01-000-023-14080	\$5,495.04
0066922	✖	10/11/2018	Sunparlour Machine Maintenance Phragmites 2018 01-000-023-14080	\$8,242.55

# Town of Kingsville Council Summary Report

Cheque Number	Cheque Date	Vendor Name	Description	Cheque Amount
0066922	✖	10/11/2018	Sunparlour Machine Maintenance Phragmites 2018 01-000-023-14080	\$4,375.68
0066922	✖	10/11/2018	Sunparlour Machine Maintenance Phragmites 2018 01-000-023-14080	\$7,631.99
0066922	✖	10/11/2018	Sunparlour Machine Maintenance Phragmites 2018 01-000-023-14080	\$2,009.76
0066923	✖	10/11/2018	Superior Court of Justice Payment into Court 01-000-030-21307	\$558.02
0066927	✖	10/11/2018	Glenn Thorpe Deposit Rfnd - 1199 Rd 2W 01-000-000-21413	\$150.00
0066934	✖	10/11/2018	Verhaegen Stubberfield Prof Services June22-Sept20/18 01-000-006-13199	\$3,236.66
0066935	✖	10/11/2018	Versnel Farms Phragmites 2018 01-000-023-14080	\$10,175.99
0066935	✖	10/11/2018	Versnel Farms Phragmites 2018 01-000-023-14080	\$10,175.99
0066935	✖	10/11/2018	Versnel Farms Phragmites 2018 01-000-023-14080	\$10,175.99
0066935	✖	10/11/2018	Versnel Farms Phragmites 2018 01-000-023-14080	\$10,175.99
0066945		10/11/2018	Workplace Safety & Insurance Remittance 01-000-000-21007	\$12,409.44
0066950	✖	10/12/2018	Timmins Martelle Heritage Cons Stage 3 CSP 01-000-006-13112	\$6,312.93
0066951	✖	10/22/2018	TD Canada Trust - RM Visa E-Commerce Test 01-000-099-60348	\$226.00
0066954	✖	10/26/2018	TD Canada Trust - RM Visa E-Commerce Test 01-000-099-60348	\$226.00
0066970	✖	10/26/2018	Jason Mark Bell DEP REFUND - 38 CONSERVATION 01-000-000-21410	\$1,000.00
0066972	✖	10/26/2018	Ray Bondy DEP REFUND - 284 ROAD 11 01-000-000-21410	\$1,000.00
0066973	✖	10/26/2018	Michelle Branco Deposit Refund - 1703 Noah Cr 01-000-000-21410	\$992.00
0066975	✖	10/26/2018	Anthony Burrell & Diane Balen DEP REFUND - 169 PRINCE ALBERT 01-000-000-21413	\$150.00
0066979	✖	10/26/2018	Chris King & Sons Construction DEP REFUND - 75 ROBIN CRT 01-000-000-21410	\$840.00
0066979	✖	10/26/2018	Chris King & Sons Construction DEP REFUND - 42 ROBIN CRT 01-000-000-21410	\$1,000.00
0066979	✖	10/26/2018	Chris King & Sons Construction DEP REFUND - 24 MULBERRY CRES 01-000-000-21410	\$1,000.00
0066979	✖	10/26/2018	Chris King & Sons Construction DEP REFUND - 177 WOODYCREST 01-000-000-21410	\$1,000.00
0066979	✖	10/26/2018	Chris King & Sons Construction DEP REFUND - 67 ROBIN CRT 01-000-000-21410	\$1,000.00
0066985	✖	10/26/2018	Bernie Cormier DEP REFUND - 461 N TALBOT 01-000-000-21410	\$1,000.00
0066992	✖	10/26/2018	Greg Dufour DEP REFUND - LAKE ERIE DR 01-000-000-21413	\$150.00
0067008	✖	10/26/2018	Chris Hayes DEP REFUND - 1602 ROAD 5 W 01-000-000-21410	\$1,000.00
0067009	✖	10/26/2018	Holly T Farms DEP REFUND - 888 COUNTY RD 8 01-000-000-21410	\$1,000.00
0067010	✖	10/26/2018	Hurricane SMS Inc SUNVALLEY PH3 - CCTV SEWERS 01-000-006-13199	\$1,462.50
0067013	✖	10/26/2018	I.B.E.W. #636 52PAYROLL REMITTANCE 01-000-000-21006	\$1,532.10

# Town of Kingsville Council Summary Report

Cheque Number	Cheque Date	Vendor Name	Description	Cheque Amount
0067018	✖	10/26/2018 Filip Khan	DEP REFUND - 220 MAIN ST E 01-000-000-21413	\$150.00
0067019	✖	10/26/2018 Chris King	DEP REFUND - 15 ROBIN CRT 01-000-000-21410	\$1,000.00
0067019	✖	10/26/2018 Chris King	DEP REFUND - 13 ROBIN CRT 01-000-000-21410	\$1,000.00
0067020	✖	10/26/2018 James Krushelniski	DEP REFUND - 26 EMILY AVE 01-000-000-21410	\$1,000.00
0067021	✖	10/26/2018 Lakepoint Homes	DEP REFUND - 26 MULBERRY 01-000-000-21410	\$1,000.00
0067021	✖	10/26/2018 Lakepoint Homes	DEP REFUND - 38 ROBIN CRT 01-000-000-21410	\$1,000.00
0067021	✖	10/26/2018 Lakepoint Homes	DEP REFUND - 36 ROBIN CRT 01-000-000-21410	\$1,000.00
0067021	✖	10/26/2018 Lakepoint Homes	DEP REFUND - 34 ROBIN CRT 01-000-000-21410	\$1,000.00
0067033	✖	10/26/2018 Minister of Finance (Fynbo)	Claim No. SC-17-58242 01-000-000-21016	\$88.32
0067035	✖	10/26/2018 Collette Mouawad	DEP REFUND - 25 DIVISION ST N 01-000-000-21413	\$150.00
0067037	✖	10/26/2018 Andrzej Musiei	DEP REFUND - 585 MALO ST 01-000-000-21410	\$1,000.00
0067040	✖	10/26/2018 N.J. Peralta Engineering Ltd.	CLIFFORD DRAIN - ENG FEES 01-000-023-14080	\$12,368.92
0067041	✖	10/26/2018 Noah Homes	DEP REFUND - 1692 NOAH CRES 01-000-000-21410	\$1,000.00
0067041	✖	10/26/2018 Noah Homes	DEP REFUND - 43 LUKAS DR 01-000-000-21410	\$1,000.00
0067041	✖	10/26/2018 Noah Homes	DEP REFUND - 45 LUKAS DR 01-000-000-21410	\$1,000.00
0067041	✖	10/26/2018 Noah Homes	DEP REFUND - 39 ROBIN CRT 01-000-000-21410	\$1,000.00
0067041	✖	10/26/2018 Noah Homes	DEP REFUND - 1685 NEVAN CRT 01-000-000-21410	\$1,000.00
0067041	✖	10/26/2018 Noah Homes	DEP REFUND - 35 LUKAS DR 01-000-000-21410	\$1,000.00
0067041	✖	10/26/2018 Noah Homes	DEP REFUND - 37 LUKAS DR 01-000-000-21410	\$1,000.00
0067044	✖	10/26/2018 HYDRO ONE	1370 HERITAGE RD 01-000-023-14080	\$1,004.53
0067049	✖	10/26/2018 Petretta Construction	DEP REFUND ZBA 05 18 01-000-020-22270	\$947.08
0067054	✖	10/26/2018 Pro Bid Contractors Ltd.	REPAIRSAMPLE STN - ALBUNA TWLN 01-000-006-13199	\$1,507.00
0067054	✖	10/26/2018 Pro Bid Contractors Ltd.	REPAIR METER PIT-1717 HERITAGE 01-000-006-13199	\$2,187.06
0067060	✖	10/26/2018 Reg Clark Trucking Ltd.	REMOVE SAND-WST FRNT RD DRN 01-000-023-14080	\$374.48
0067061	✖	10/26/2018 Relax Pools and Spas (2010 inc	US FX Refund - P-4658 01-000-099-60348	\$328.73
0067070		10/26/2018 Royal Benefits Inc	BENEFIT CLAIM - SEPTEMBER 01-000-006-12002	\$21.21
0067070		10/26/2018 Royal Benefits Inc	BENEFIT CLAIMS - JULY 01-000-006-12002	\$17.55
0067071	✖	10/26/2018 R & S Renovations	DEP REFUND - 1056 MAPLE AVE 01-000-000-21410	\$1,000.00
0067076	✖	10/26/2018 Lauren Segedin	53 DEP REFUND - 130 TRAIN CRT 01-000-000-21410	\$1,000.00

# Town of Kingsville Council Summary Report

Cheque Number	Cheque Date	Vendor Name	Description	Cheque Amount
0067077	✖ 10/26/2018	Sewer Technologies Inc	CCTV INSPECTION-YORK SBDIV P4B 01-000-006-13199	\$5,557.50
0067078	✖ 10/26/2018	Shilson Excavation & Trucking I	8TH CON DRAIN 01-000-023-14080	\$18,408.37
0067078	✖ 10/26/2018	Shilson Excavation & Trucking I	BANK REPAIR - 274 N TALBOT 01-000-023-14080	\$4,965.88
0067078	✖ 10/26/2018	Shilson Excavation & Trucking I	LOYST DRAIN - PAYMENT #1 01-000-023-14080	\$19,644.76
0067080	✖ 10/26/2018	Sims Publications Incorporated	AD - NOTICE OF PUBLIC OPEN HSE 01-000-020-22298	\$410.30
0067082	✖ 10/26/2018	Susanna Smit	DEP REFUND - 32 NORMANDY 01-000-000-21410	\$1,000.00
0067082	✖ 10/26/2018	Susanna Smit	DEP REFUND - 32 NORMANDY 01-000-000-21410	\$1,000.00
0067086	✖ 10/26/2018	Town of Essex	SYNDER BRANCH DR 01-000-023-14080	\$4,507.34
0067086	✖ 10/26/2018	Town of Essex	SNYDER BRANCH DR 01-000-023-14080	\$685.48
0067086	✖ 10/26/2018	Town of Essex	SNYDER BRANCH DR 01-000-023-14080	\$1,409.30
0067095	✖ 10/26/2018	Wall, Cornelius	DEP REFUND - 873 CTY RD 20 01-000-000-21410	\$1,000.00
0067098	✖ 10/26/2018	Jake Wieler	DEP REFUND-2494 DIVISION RD N 01-000-000-21410	\$1,000.00
0067098	✖ 10/26/2018	Jake Wieler	DEPREFUND-2496 DIVISION RD 01-000-000-21410	\$1,000.00
0067104	✖ 10/26/2018	1552843 Ont Ltd.	FILE SUB 01/10 - PH1 SUNVALLEY 01-000-020-21501	\$132,000.00

**Total For Department 000 \$415,266.75**

## 110 -

0066925	10/11/2018	Telus Mobility	Cell Phones - Sep 28 to Oct 27 01-110-099-60327	\$45.79
0066939	10/11/2018	Waffle's Laminating & Framing	Citizen of the Year - K Batke 01-110-099-60300	\$40.70
0066995	10/26/2018	Elegant Touch	LINEN RENTAL/MAYOR/MOE MEETING 01-110-099-60300	\$20.35
0067058	10/26/2018	Gord Queen	MILEAGE 01-110-101-60253	\$50.52
0067058	10/26/2018	Gord Queen	COMMITTEES OF ADJ'S CONFERENCE 01-110-101-60253	\$432.31

**Total For Department 110 \$589.67**

## 112 -

0066790	10/11/2018	AMCTO	Licensing & Law Enforcement 01-112-098-60258	\$315.46
0066794	10/11/2018	Nancy Baker	Election Pay 01-112-099-60325	\$200.00
0066802	10/11/2018	Linda Brohman	54 Mileage 01-112-098-60254	\$371.77

# Town of Kingsville Council Summary Report

Cheque Number	Cheque Date	Vendor Name	Description	Cheque Amount
0066806	10/11/2018	Canada Post Corporation	Voter Kit Mailing 01-112-099-60325	\$12,105.14
0066807 ✖	10/11/2018	Isabel Carreira	Coutts & Belisle - Sept 29/18 01-112-072-60129	\$275.00
0066807 ✖	10/11/2018	Isabel Carreira	Coutts & Belisle - Sept 29/18 01-112-072-60129	\$26.45
0066807 ✖	10/11/2018	Isabel Carreira	Angcual & Wais - Oct 5/18 01-112-072-60129	\$175.00
0066815	10/11/2018	Colasanti Farms Ltd	All Staff Team Day Lunch 01-112-098-60258	\$1,044.31
0066816	10/11/2018	Compugen Inc.	CAO Copies 01-112-099-60311	\$1.70
0066816	10/11/2018	Compugen Inc.	Treasury Copies 01-112-099-60311	\$632.58
0066819	10/11/2018	Culligan Water	Watercooler - Lunchroom 01-112-099-60311	\$28.44
0066831	10/11/2018	Essex Free Press	Public Notice -October Council 01-112-099-60306	\$136.55
0066832	10/11/2018	Essex Region Conservation Aut	4th Quarter Levy 01-112-420-60950	\$48,286.50
0066841	10/11/2018	Jennifer Galea	Mileage 01-112-099-60400	\$63.40
0066841	10/11/2018	Jennifer Galea	Election Training-Refreshments 01-112-099-60325	\$92.47
0066842	10/11/2018	Eric Gee	Election Pay 01-112-099-60325	\$225.00
0066850	10/11/2018	John Harvey	Election Pay 01-112-099-60325	\$200.00
0066873 ✖	10/11/2018	Linda Lyman	Su & Dinh - Sept 27, 2018 01-112-072-60129	\$175.00
0066873 ✖	10/11/2018	Linda Lyman	Yen & Braga, Sept 29, 2018 01-112-072-60129	\$275.00
0066873 ✖	10/11/2018	Linda Lyman	Yen & Braga, Sept 29, 2018 01-112-072-60129	\$40.51
0066873 ✖	10/11/2018	Linda Lyman	White & Beaupre, Sept 29, 2018 01-112-072-60129	\$275.00
0066873 ✖	10/11/2018	Linda Lyman	White & Beaupre, Sept 29, 2018 01-112-072-60129	\$3.56
0066877	10/11/2018	Marianne Love Consulting Servi	Job Evaluation and Pay Equity 01-112-360-71721	\$4,343.11
0066878	10/11/2018	Gregg McCready	Election Pay 01-112-099-60325	\$200.00
0066880	10/11/2018	Ryan McLeod	MFOA Conf - Niagara Falls 01-112-098-60254	\$730.80
0066884	10/11/2018	Monarch Office Supply	Office Supplies - August 2018 01-112-099-60301	\$510.94
0066884	10/11/2018	Monarch Office Supply	Office Supplies - August 2018 01-112-099-60325	\$110.29
0066892	10/11/2018	HYDRO ONE	2021 Division Admin #J027150 01-112-099-60314	\$2,172.27
0066894	10/11/2018	Patton Law	Legal Fees 01-112-099-60319	\$2,296.11
0066895	10/11/2018	Pearsall Marshall Halliwell & Se	Title Search - Cedar Island 01-112-099-60319	\$798.61
0066900	10/11/2018	Purolator Courier Service	Road Use Agreements 01-112-099-60305	\$49.30
0066902 ✖	10/11/2018	Ricci, Enns, Rollier & Settingt	Refund Tax Cert Fee 01-112-066-41210	\$75.00

# Town of Kingsville Council Summary Report

Cheque Number	Cheque Date	Vendor Name	Description	Cheque Amount
0066906	10/11/2018	Sawatzky Balzer & Wiens LLP	Reg Disbursement-1327 Heritage 01-112-099-60319	\$75.63
0066908	10/11/2018	Jennifer Settington	Election Pay 01-112-099-60325	\$225.00
0066913	10/11/2018	Sims Publications Incorporated	Hunting Licences - Ad 01-112-099-60306	\$125.01
0066913	10/11/2018	Sims Publications Incorporated	Notice of Duck Blind Matter 01-112-099-60306	\$153.86
0066918	10/11/2018	Southpoint Publishing Inc	September Ads 01-112-099-60306	\$177.06
0066925	10/11/2018	Telus Mobility	Cell Phones - Sep 28 to Oct 27 01-112-099-60327	\$183.17
0066928	10/11/2018	Town of Kingsville (water)	2021 Division Admin 01-112-099-60314	\$57.58
0066930	10/11/2018	Tri-County Copiers Plus	Copies 01-112-099-60311	\$134.02
0066937	10/11/2018	Alena Vidal	Election Pay 01-112-099-60325	\$200.00
0066949	10/12/2018	de Jager & Company Limited	Speaker - Team Building Day 01-112-098-60258	\$2,750.61
0066967	10/26/2018	Roberta Baines	MILEAGE 01-112-099-60400	\$41.41
0066969	10/26/2018	Bell Canada	2021 DIVISION (PIPE) 01-112-099-60327	\$559.68
0066969	10/26/2018	Bell Canada	2021 DIVISION RD N 01-112-099-60327	\$662.12
0066980	10/26/2018	Cintas Canada Limited	TOWN HALL - MATS 01-112-099-60315	\$81.69
0066980	10/26/2018	Cintas Canada Limited	TOWN HALL - MATS 01-112-099-60315	\$81.69
0066982	10/26/2018	Colasanti Farms Ltd	ELECTION DAY DINNER 01-112-099-60325	\$321.38
0066983	10/26/2018	Compugen Finance Inc.	TOWN HALL - COPIER LEASE 01-112-099-60311	\$768.94
0066991	10/26/2018	D.H.Kingsville Investments Inc	MEDICAL CENTRE RENT 01-112-099-60366	\$3,013.68
0067007	10/26/2018	Graphic Gourmet	HIGHLAND GAMES-BUSINESS CARDS 01-112-006-12085	\$24.40
0067015	10/26/2018	Jeffrey J. Hewitt, Lawyer	PORT EXPROPRIATION 01-112-099-60319	\$2,976.48
0067027	X 10/26/2018	Linda Lyman	FORD & PARASKEVIN, OCT 19/18 01-112-072-60129	\$175.00
0067027	X 10/26/2018	Linda Lyman	FORD & PARASKEVIN, OCT 19/18 01-112-072-60129	\$26.45
0067027	X 10/26/2018	Linda Lyman	KRECH & DIERCKENS, OCT 12/18 01-112-072-60129	\$175.00
0067027	X 10/26/2018	Linda Lyman	KRECH & DIERCKENS, OCT 12/18 01-112-072-60129	\$41.30
0067030	10/26/2018	Ryan McLeod	KEURIG REPLACEMENT-LUNCH RM 01-112-099-60358	\$132.28
0067031	10/26/2018	Merchant Paper Company	TOWN HALL - SUPPLIES 01-112-099-60315	\$68.95
0067042	10/26/2018	Stephanie Olewski	MILEAGE- ELECTION REGISTRATION 01-112-099-60325	\$7.03
0067056	10/26/2018	Public Sector Digest Inc.	ASSET MGR CITYWIDE - TRAINING 01-112-099-60310	\$814.08
0067057	10/26/2018	Purolator Courier Service	56 FOI 18-001 01-112-099-60305	\$20.80

# Town of Kingsville Council Summary Report

Cheque Number	Cheque Date	Vendor Name	Description	Cheque Amount
0067057	10/26/2018	Purolator Courier Service	COURIER FEES 01-112-099-60305	\$109.11
0067057	10/26/2018	Purolator Courier Service	COURIER FEES 01-112-099-60305	\$20.71
0067065	10/26/2018	R. Moir Cleaning Service	CLEANING - TOWN HALL 01-112-099-60341	\$2,442.24
0067068	10/26/2018	Royal Canadian Legion Br.188	2018 REMEMBRANCE DAY WREATH 01-112-099-60317	\$40.00
0067069	10/26/2018	Royal Canadian Legion Br.201	2018 REMEMBRANCE DAY WREATH 01-112-099-60317	\$40.00
0067070	10/26/2018	Royal Benefits Inc	BENEFIT CLAIM - SEPTEMBER 01-112-072-60222	\$481.50
0067070	10/26/2018	Royal Benefits Inc	BENEFIT CLAIMS - JULY 01-112-072-60222	\$628.36
0067079	10/26/2018	Shred-It International ULC	RECORDS ARCHIVE DESTRUCTION 01-112-099-60317	\$95.95
0067080	10/26/2018	Sims Publications Incorporated	AD - RUTHVEN APPLE FEST 01-112-099-60306	\$111.94
0067080	10/26/2018	Sims Publications Incorporated	AD - RUTHVEN APPLE FEST 01-112-099-60306	\$44.77
0067085	10/26/2018	Thomson Reuters Canada	SUBSCRIPTION - SEPT 2018 01-112-099-60320	\$118.68
0067089	10/26/2018	Union Gas Limited	2021 DIVISION RD N - TOWN HALL 01-112-099-60314	\$132.67
0067097	10/26/2018	Warkentin Plumbing	TOWN HALL - HVAC REPAIR 01-112-099-60315	\$96.67
0067103	10/26/2018	Zone 1 AMCTO	AMCTO ZONE 1 MEETING 01-112-098-60254	\$75.00

**Total For Department 112 \$94,747.17**

**114 -**

0066792	10/11/2018	Applied Computer Solutions Inc	Support Call 01-114-099-60310	\$63.60
0066805	10/11/2018	Kyle Campbell	Mileage 01-114-099-60400	\$41.60
0066911	10/11/2018	SHI CANADA ULC	Microsoft Licensing 01-114-099-60309	\$11,320.14
0066911	10/11/2018	SHI CANADA ULC	Microsoft Licensing 01-114-099-60309	\$808.48
0066911	10/11/2018	SHI CANADA ULC	Microsoft Licensing 01-114-099-60309	\$342.50
0066925	10/11/2018	Telus Mobility	Cell Phones - Sep 28 to Oct 27 01-114-099-60327	\$91.58
0066964	10/26/2018	Applied Computer Solutions Inc	LICENSE RENEWAL 01-114-099-60309	\$118.55
0067012	10/26/2018	Tony Iacobelli	FIRE - AUDIO CABLE 01-114-099-60309	\$41.45
0067070	10/26/2018	Royal Benefits Inc	BENEFIT CLAIM - SEPTEMBER 01-114-072-60222	\$276.86

**Total For Department 114 \$13,104.76**

# Town of Kingsville Council Summary Report

Cheque Number	Cheque Date	Vendor Name	Description	Cheque Amount
<b>120</b>	-			
0066835	10/11/2018	Essex County K9 Services	Livestock Evaluation 01-120-280-60126	\$152.64
0066886	10/11/2018	Municipality of Leamington	Wildlife Control 01-120-280-60124	\$569.86
0066978	10/26/2018	Charles Chevalier	LIVESTOCK CLAIM - CHICKENS 01-120-280-60126	\$64.80
0067099	10/26/2018	Windsor Essex County Humane	STRAY CATS - SEPT 2018 01-120-280-60125	\$250.00
<b>Total For Department 120</b>				<b>\$1,037.30</b>
<b>121</b>	-			
0066820	10/11/2018	Darch Fire	Annual Holmatro Cert 01-121-099-60316	\$277.42
0066820	10/11/2018	Darch Fire	Annual Holmatro Cert 01-121-099-60316	\$277.42
0066820	10/11/2018	Darch Fire	Annual Holmatro Cert 01-121-099-60316	\$277.42
0066820	10/11/2018	Darch Fire	Annual Holmatro Cert 01-121-099-60316	\$152.64
0066820	10/11/2018	Darch Fire	Annual Holmatro Cert 01-121-099-60316	\$152.64
0066820	10/11/2018	Darch Fire	Annual Holmatro Cert 01-121-099-60316	\$152.64
0066820	10/11/2018	Darch Fire	Annual Holmatro Cert 01-121-099-60316	\$152.64
0066820	10/11/2018	Darch Fire	Annual Holmatro Cert 01-121-099-60316	\$152.64
0066820	10/11/2018	Darch Fire	Annual Holmatro Cert 01-121-099-60316	\$152.64
0066820	10/11/2018	Darch Fire	Annual Holmatro Cert 01-121-099-60316	\$152.64
0066822	10/11/2018	Adam Davies	Police Clearance 01-121-099-60317	\$25.00
0066829	10/11/2018	Economy Rental Centre	Generator 01-121-099-60316	\$51.85
0066830	10/11/2018	E.L.K. Energy Inc	120 Fox St 01-121-099-60315	\$239.04
0066838	10/11/2018	Fireservice Management Ltd.	Fire - Equipment Repair 01-121-099-60316	\$82.06
0066847	10/11/2018	Gosfield North Communications	Cottam Fire Hall 01-121-099-60327	\$126.46
0066854	10/11/2018	Sean Humenny	Chainsaw Course Sessions-Meals 01-121-072-60118	\$379.31
0066884	10/11/2018	Monarch Office Supply	Office Supplies - August 2018 01-121-099-60301	\$25.40
0066884	10/11/2018	Monarch Office Supply	Office Supplies - August 2018 01-121-099-60317	\$44.89
0066890	10/11/2018	Ontario Association of Fire Chie	AGM Registration - C Parsons 01-121-098-60254	\$381.60
0066890	10/11/2018	Ontario Association of Fire Chie	AGM Registration - J Dean 5801-121-098-60254	\$381.60

# Town of Kingsville Council Summary Report

Cheque Number	Cheque Date	Vendor Name	Description	Cheque Amount
0066909	10/11/2018	Dorothy Shepley (fire)	Janitorial 01-121-099-60341	\$333.33
0066917	10/11/2018	Southwest Diesel Service Inc	218 Air Leak Diagnosis 01-121-099-60316	\$125.32
0066917	10/11/2018	Southwest Diesel Service Inc	219 Rigger Switch 01-121-099-60316	\$1,098.42
0066917	10/11/2018	Southwest Diesel Service Inc	122 - Reverse Beeper 01-121-099-60316	\$102.91
0066917	10/11/2018	Southwest Diesel Service Inc	123 Service 01-121-099-60316	\$1,037.78
0066917	10/11/2018	Southwest Diesel Service Inc	216 Service 01-121-099-60316	\$623.34
0066925	10/11/2018	Telus Mobility	Cell Phones - Sep 28 to Oct 27 01-121-099-60327	\$157.73
0066928	10/11/2018	Town of Kingsville (water)	1720 Division Rd N 01-121-099-60314	\$131.10
0066929	10/11/2018	Town of LaSalle	Quarterly Dispatching 01-121-100-60715	\$11,539.93
0066947	10/11/2018	Xerox Canada Ltd.	Fire - Copies 01-121-099-60311	\$41.00
0066962	10/26/2018	Allstream Business Inc	COMMUNICATIONS 01-121-099-60327	\$41.74
0066980	10/26/2018	Cintas Canada Limited	FIRE - MATS 01-121-099-60315	\$70.67
0066980	10/26/2018	Cintas Canada Limited	FIRE - MATS 01-121-099-60315	\$40.56
0066980	10/26/2018	Cintas Canada Limited	FIRE - MATS 01-121-099-60315	\$40.56
0066980	10/26/2018	Cintas Canada Limited	FIRE - MATS 01-121-099-60315	\$70.67
0066988	10/26/2018	DeLage Landen	FIRE - COPIER LEASE 01-121-099-60311	\$137.83
0067006	10/26/2018	Global Traffic Technologies Car	2018 Q4 LEASE 01-121-099-60311	\$2,026.19
0067070	10/26/2018	Royal Benefits Inc	BENEFIT CLAIMS - JULY 01-121-072-60222	\$202.23
0067083	10/26/2018	Southwest Diesel Service Inc	SAFETY TRAILER - ANNUAL SAFETY 01-121-099-60316	\$244.37
0067089	10/26/2018	Union Gas Limited	120 FOX ST 01-121-099-60314	\$27.33
0067100	10/26/2018	Windsor Factory Supply	FIRE - ENVIRO DRY BAGS 01-121-100-60705	\$212.11

**Total For Department 121**

**\$21,943.07**

122

0066786	10/11/2018	ABSOLUTE CANADIAN	OPP Water 01-122-099-60317	\$37.25
0066830	10/11/2018	E.L.K. Energy Inc	41 Division St S 01-122-099-60314	\$663.75
0066847	10/11/2018	Gosfield North Communications	OPP - Talbot St Cottam 01-122-099-60327	\$128.87
0066875	10/11/2018	Margie's	Cell Decontamination 01-122-099-60315	\$127.20

# Town of Kingsville Council Summary Report

Cheque Number	Cheque Date	Vendor Name	Description	Cheque Amount
0066957	10/26/2018	ABSOLUTE CANADIAN	WATER	\$37.25
			01-122-099-60317	
0066980	10/26/2018	Cintas Canada Limited	OPP - MAT SERVICE	\$81.17
			01-122-099-60315	
0066980	10/26/2018	Cintas Canada Limited	OPP - MATS	\$81.17
			01-122-099-60315	
0067014	10/26/2018	John and Michelle Ivanisko	COTTAM OPP LEASE	\$540.31
			01-122-260-60342	
0067032	10/26/2018	Minister of Finance (OPP)	OPP CONTRACT - OCTOBER 2018	\$253,599.00
			01-122-072-60120	
0067063	10/26/2018	Ricoh Canada	COPIER LEASE - OPP	\$287.12
			01-122-099-60311	
0067065	10/26/2018	R. Moir Cleaning Service	CLEANING - K'VILLE OPP	\$1,424.64
			01-122-099-60341	
0067065	10/26/2018	R. Moir Cleaning Service	CLEANING - COTTAM OPP	\$203.52
			01-122-099-60341	
0067089	10/26/2018	Union Gas Limited	41 DIVISION ST S	\$68.52
			01-122-099-60314	

**Total For Department 122 \$257,279.77**

**124**

0066884	10/11/2018	Monarch Office Supply	Office Supplies - August 2018	\$13.62
			01-124-099-60301	
0066898	10/11/2018	Preview Inspections and Consul	Contracted Services	\$2,930.69
			01-124-072-60120	
0066925	10/11/2018	Telus Mobility	Cell Phones - Sep 28 to Oct 27	\$183.17
			01-124-099-60327	
0066990	10/26/2018	Bob DeVeer	CONVERSION CALC	\$51.89
			01-124-099-60301	
0066999	10/26/2018	ESRI Canada Limited	PYMT#1-BLDG PERMIT SOFTWARE	\$6,001.18
			01-124-360-71823	
0067047	10/26/2018	Albert J Peach	CONTRACT SERVICE	\$2,200.00
			01-124-072-60120	
0067070	10/26/2018	Royal Benefits Inc	BENEFIT CLAIM - SEPTEMBER	\$793.28
			01-124-072-60222	
0067070	10/26/2018	Royal Benefits Inc	BENEFIT CLAIMS - JULY	\$54.17
			01-124-072-60222	
0067090	10/26/2018	Peter Valore	ONTARIO BLDG OFFICIALS	\$1,332.36
			01-124-098-60254	

**Total For Department 124 \$13,560.36**

**130**

0066788	10/11/2018	AGO Industries Inc.	PW - Q3 Clothing Issue	\$668.01
			01-130-072-60216	
0066811	10/11/2018	Chapman Signs	Veteran Parking - 563-2018	\$167.60
			01-130-110-60401	
0066811	10/11/2018	Chapman Signs	Signs for South Talbot Rd	\$796.66
			01-130-132-60428	
0066817	10/11/2018	Corp. of the County of Essex	Book 7 Training	\$595.00
			01-130-098-60254	

# Town of Kingsville Council Summary Report

Cheque Number	Cheque Date	Vendor Name	Description	Cheque Amount
0066818	10/11/2018	County Wide Tree Service	Tree Removal - Graceland 01-130-099-60426	\$702.42
0066818	10/11/2018	County Wide Tree Service	Tree Trimming - 56 Myrtle St 01-130-099-60426	\$325.63
0066818	10/11/2018	County Wide Tree Service	Tree Trimming - 116 Mill St W 01-130-099-60426	\$325.63
0066825	10/11/2018	Denso North America Inc. (Can	01-130-110-60418	\$1,243.94
0066826	10/11/2018	Dillon Consulting	Bridge #046 - Prof Services 01-130-360-71827	\$784.14
0066826	10/11/2018	Dillon Consulting	Bridge#503 - Prof Services 01-130-360-71828	\$9,287.71
0066829	10/11/2018	Economy Rental Centre	Pole Pruner & Shears 01-130-099-60357	\$251.75
0066830	10/11/2018	E.L.K. Energy Inc	390 Main St E Traffic Lights 01-130-110-60402	\$52.01
0066830	10/11/2018	E.L.K. Energy Inc	Wigle Traffic Lights 01-130-110-60402	\$38.98
0066830	10/11/2018	E.L.K. Energy Inc	Jasperson Traffic Lights 01-130-110-60402	\$131.44
0066830	10/11/2018	E.L.K. Energy Inc	Division & Main Traffic 01-130-110-60402	\$102.35
0066830	10/11/2018	E.L.K. Energy Inc	Spruce Traffic Lights 01-130-110-60402	\$131.44
0066830	10/11/2018	E.L.K. Energy Inc	Santos & Main Traffic Lights 01-130-110-60402	\$25.48
0066830	10/11/2018	E.L.K. Energy Inc	Streetlights - Kingsville 01-130-114-60412	\$4,974.51
0066830	10/11/2018	E.L.K. Energy Inc	Streetlights - Cottam 01-130-114-60412	\$1,031.42
0066840	10/11/2018	Form & Build Windsor	Curb Repair 01-130-099-60335	\$297.80
0066845	10/11/2018	Jeffrey Godin	JHSC Part 1&2 01-130-098-60254	\$207.62
0066852	10/11/2018	Hertz Equipment Rental	Rental - Sidewalk Grinding 01-130-144-60438	\$902.84
0066859	10/11/2018	Kelcom Radio Division	AVLs and Radios for Fleet 01-130-099-60460	\$1,440.92
0066861	10/11/2018	Kingsville Home Hardware	Mouse Traps for Shop 01-130-099-60335	\$8.93
0066861	10/11/2018	Kingsville Home Hardware	Hardware for Sign Install 01-130-132-60428	\$11.40
0066861	10/11/2018	Kingsville Home Hardware	Box of Logs for Signs 01-130-132-60428	\$18.63
0066861	10/11/2018	Kingsville Home Hardware	Temp No Parking Sign 01-130-110-60401	\$25.62
0066861	10/11/2018	Kingsville Home Hardware	Cull Drive Catch Basin 01-130-141-60439	\$14.62
0066871	10/11/2018	LSI Supply Inc	12-01 Hydrant Hose for Salter 01-130-099-60316	\$295.42
0066876	10/11/2018	Shaun Martinho	12-01 New License Plates 01-130-099-60345	\$59.00
0066884	10/11/2018	Monarch Office Supply	Office Supplies - August 2018 01-130-099-60301	\$56.16
0066884	10/11/2018	Monarch Office Supply	Office Supplies - August 2018 01-130-099-60317	\$81.02
0066887	10/11/2018	Myer's Truck & Trailer Repairs L	Annual Fleet Stock Oil Spray 01-130-099-60335	\$592.24

# Town of Kingsville Council Summary Report

Cheque Number	Cheque Date	Vendor Name	Description	Cheque Amount
0066888	10/11/2018	N.J. Peralta Engineering Ltd.	Patterson Drain - Eng fees 01-130-360-71745	\$3,052.80
0066892	10/11/2018	HYDRO ONE	Streetlights - Road 3E 01-130-114-60412	\$4.26
0066892	10/11/2018	HYDRO ONE	Streetlights - Woodland 01-130-114-60412	\$60.26
0066892	10/11/2018	HYDRO ONE	Streetlights - Regent St 01-130-114-60412	\$29.93
0066892	10/11/2018	HYDRO ONE	Streetlights - Mucci Dr 01-130-114-60412	\$23.53
0066892	10/11/2018	HYDRO ONE	Streetlights - Kratz 01-130-114-60412	\$4.26
0066912	10/11/2018	Signs by Nommel	Temp Signs for Fleet 01-130-132-60428	\$610.56
0066912	10/11/2018	Signs by Nommel	Temp Signs for Fleet 01-130-099-60301	\$20.35
0066913	10/11/2018	Sims Publications Incorporated	Business Cards - Del Greco 01-130-099-60301	\$86.50
0066913	10/11/2018	Sims Publications Incorporated	Business Cards - Martinho 01-130-099-60301	\$86.50
0066913	10/11/2018	Sims Publications Incorporated	Fleet Inspection Booklets 01-130-099-60301	\$674.67
0066916	10/11/2018	Southern Collision	11-01 Repair Damage 01-130-099-60316	\$1,318.25
0066917	10/11/2018	Southwest Diesel Service Inc	12-01 Cylinder & Annual Safety 01-130-099-60316	\$5,039.31
0066918	10/11/2018	Southpoint Publishing Inc	September Ads 01-130-099-60306	\$341.91
0066920	10/11/2018	StreetScan Canada ULC	Road Condition Assessment 01-130-360-71840	\$18,023.72
0066925	10/11/2018	Telus Mobility	Cell Phones - Sep 28 to Oct 27 01-130-099-60327	\$45.79
0066925	10/11/2018	Telus Mobility	Cell Phones - Sep 28 to Oct 27 01-130-099-60327	\$457.92
0066928	10/11/2018	Town of Kingsville (water)	PW Garage 01-130-099-60314	\$144.40
0066938	10/11/2018	Waddick Fuels	UNLD Gas 01-130-099-60340	\$1,383.91
0066938	10/11/2018	Waddick Fuels	Clear ULS 01-130-099-60340	\$2,095.65
0066938	10/11/2018	Waddick Fuels	UNLD Gas 01-130-099-60340	\$760.08
0066938	10/11/2018	Waddick Fuels	UNLD Gas 01-130-099-60340	\$1,055.81
0066938	10/11/2018	Waddick Fuels	Clear ULS 01-130-099-60340	\$2,217.48
0066938	10/11/2018	Waddick Fuels	UNLD Gas 01-130-099-60340	\$996.87
0066943	10/11/2018	Wolf Hooker Professional Corp.	Esseltine Drain - Legal Fees 01-130-360-71547	\$6,649.52
0066977	10/26/2018	Chapman Signs	SIGNS - NO DIVING 01-130-132-60428	\$132.29
0066984	10/26/2018	Corp. of the County of Essex	CWAYS KINGS 13A 01-130-360-71829	\$305,839.58
0066986	10/26/2018	County Wide Tree Service	CLEAN UP BRUSH @ PUMP# 1 01-130-099-60426	\$391.78
0066986	10/26/2018	County Wide Tree Service	REMOVE TREE FROM SIDEWALK 01-130-360-71744	\$142.46

# Town of Kingsville Council Summary Report

Cheque Number	Cheque Date	Vendor Name	Description	Cheque Amount
0067001	10/26/2018	Fastenal Canada	STK HARDWARE-NUTS/BOLTS ETC 01-130-099-60335	\$91.19
0067005	10/26/2018	Giorgi Bros. Inc.	SIDEWALK REPAIRS 01-130-144-60438	\$30,349.90
0067005	10/26/2018	Giorgi Bros. Inc.	2018 SIDEWALK PROGRAM 01-130-360-71838	\$68,560.76
0067005	10/26/2018	Giorgi Bros. Inc.	2018 SIDEWALK PROGRAM 01-130-360-71838	\$61,915.83
0067044	10/26/2018	HYDRO ONE	COMBINATION ALL STREET LIGHTS 01-130-114-60412	\$1,784.87
0067044	10/26/2018	HYDRO ONE	PW GARAGE 01-130-099-60314	\$586.93
0067050	10/26/2018	Phasor Industrial	STREET LIGHT REPAIR - SIMMERS 01-130-114-60413	\$2,978.94
0067057	10/26/2018	Purolator Courier Service	COURIER FEES 01-130-110-60418	\$161.96
0067059	10/26/2018	RC Spencer Associates Inc.	ESSELTINE DRAIN 01-130-360-71547	\$5,123.61
0067059	10/26/2018	RC Spencer Associates Inc.	ESSELTINE DRAIN 01-130-360-71547	\$4,362.19
0067059	10/26/2018	RC Spencer Associates Inc.	ESSELTINE DRAIN 01-130-360-71547	\$2,374.82
0067062	10/26/2018	Rene Blain Trucking Ltd	STONE - GRAVEL RD MAIN'T 01-130-138-60432	\$16,446.03
0067070	10/26/2018	Royal Benefits Inc	BENEFIT CLAIM - SEPTEMBER 01-130-072-60222	\$497.16
0067070	10/26/2018	Royal Benefits Inc	BENEFIT CLAIMS - JULY 01-130-072-60222	\$932.85
0067089	10/26/2018	Union Gas Limited	2021 DIVISION - PW GARAGE 01-130-099-60314	\$21.37
0067089	10/26/2018	Union Gas Limited	2021 DIVISION GARAGE 01-130-099-60314	\$22.85
0067094	10/26/2018	Waddick Fuels	UNLD GAS 01-130-099-60340	\$982.13
0067100	10/26/2018	Windsor Factory Supply	PARTS - PRESSURE WASHER 01-130-099-60315	\$15.12

**Total For Department 130 \$574,547.20**

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0066833	10/11/2018	Essex-Windsor Solid Waste	Street Sweepings - Disposal 01-131-400-60370	\$471.10
0066940	10/11/2018	Windsor Disposal Services Ltd.	Waste Collection - October 01-131-400-60380	\$42,967.05
0066940	10/11/2018	Windsor Disposal Services Ltd.	Waste Collection - Cottam Mini 01-131-400-60380	\$231.17
0066940	10/11/2018	Windsor Disposal Services Ltd.	Waste Collection - Crystal Apt 01-131-400-60380	\$231.17

**Total For Department 131 \$43,900.49**

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# Town of Kingsville Council Summary Report

Cheque Number	Cheque Date	Vendor Name	Description	Cheque Amount
0066810	10/11/2018	Cedar Creek Landscaping	Cemetery Grass Cutting -August 01-151-072-60120	\$6,595.00
0066812	10/11/2018	John Chiarcos	Town Repurchase of Plot 01-151-066-41802	\$875.00
0066829	10/11/2018	Economy Rental Centre	Cemetery Burial 01-151-099-60337	\$274.40
0066830	10/11/2018	E.L.K. Energy Inc	Greenhill Cemetery 01-151-099-60314	\$18.95
0066855	10/11/2018	Hurricane SMS Inc	Hydro-vac to find vault 01-151-072-60121	\$100.00
0066861	10/11/2018	Kingsville Home Hardware	Grass Seed for Cemetery 01-151-099-60337	\$13.49
0066861	10/11/2018	Kingsville Home Hardware	Grass Seed for Cemetery 01-151-099-60337	\$20.54
0066918	10/11/2018	Southpoint Publishing Inc	September Ads 01-151-099-60306	\$210.00
0067011	10/26/2018	Hutchins Monuments	GRACELAND - OPENING 01-151-072-60121	\$400.00
0067052	10/26/2018	Plant Products	GRASS SEED - BURIALS 01-151-099-60337	\$115.00
0067089	10/26/2018	Union Gas Limited	MILL ST CEMETARY 01-151-099-60314	\$26.13

**Total For Department 151 \$8,648.51**

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0066788	10/11/2018	AGO Industries Inc.	Arena - Uniforms 01-170-072-60216	\$359.98
0066789	10/11/2018	Allstream Business Inc	Arena - Fax/Debit 01-170-099-60327	\$82.02
0066789	10/11/2018	Allstream Business Inc	Arena / Carnegie Elevator 01-170-099-60327	\$41.00
0066797	10/11/2018	Sophie Berkal-Sarbit	Pavilion Cancellation 01-170-006-12063	\$550.00
0066804	10/11/2018	BSM Technologies Ltd (formerly	P&R - Fleet Tracking 01-170-099-60327	\$47.50
0066811	10/11/2018	Chapman Signs	Decals 01-170-099-60315	\$65.93
0066821 *	10/11/2018	Darcy School of Dance	P2P Forms 79 90 91 101 01-170-000-15000	\$3,259.48
0066860	10/11/2018	Amanda Keller	Mileage 01-170-099-60400	\$148.94
0066864	10/11/2018	Kennedy Laing	Mileage 01-170-099-60400	\$178.92
0066868	10/11/2018	Linde Canada Limited 15687	Arena - Propane 01-170-099-60315	\$166.19
0066870 *	10/11/2018	Tara Loop	P2P Forms 109 110 111 01-170-000-15000	\$1,656.00
0066881	10/11/2018	Merchant Paper Company	Supplies 01-170-099-60315	\$260.39
0066884	10/11/2018	Monarch Office Supply	Office Supplies - August 2018 01-170-099-60301	\$310.41
0066884	10/11/2018	Monarch Office Supply	Office Supplies - August 2018 01-170-099-60317	\$52.89

# Town of Kingsville Council Summary Report

Cheque Number	Cheque Date	Vendor Name	Description	Cheque Amount
0066886	10/11/2018	Municipality of Leamington	Men's League Ice Time Sept/18 01-170-150-60606	\$480.25
0066907 *	10/11/2018	Seng's Martial Arts	P2P Form 44 01-170-000-15000	\$675.00
0066925	10/11/2018	Telus Mobility	Cell Phones - Sep 28 to Oct 27 01-170-099-60327	\$450.00
0066928	10/11/2018	Town of Kingsville (water)	1741 Jasperson Lane 01-170-099-60314	\$114.95
0066928	10/11/2018	Town of Kingsville (water)	1741 Jasperson lane 01-170-099-60314	\$2,581.15
0066930	10/11/2018	Tri-County Copiers Plus	Copies 01-170-099-60301	\$42.42
0066942	10/11/2018	KELLY WOLTERS	Mileage 01-170-099-60400	\$17.52
0066956 *	10/26/2018	2nd Kingsville Scouts	P2P FORMS 93 & 94 01-170-000-15000	\$441.00
0066959	10/26/2018	AGO Industries Inc.	UNIFORM 01-170-072-60216	\$273.85
0066959	10/26/2018	AGO Industries Inc.	UNIFORM 01-170-072-60216	\$451.35
0066961	10/26/2018	Air Liquide	CYLINDER LEASE 01-170-099-60318	\$415.00
0066966	10/26/2018	B&T Waechter Holdings Ltd (Cc	TOOL BOX 01-170-099-60335	\$35.99
0066966	10/26/2018	B&T Waechter Holdings Ltd (Cc	SUPPLIES & MICROWAVE 01-170-099-60347	\$145.47
0066971	10/26/2018	Black & McDonald Limited	COMPRESSOR REPAIR 01-170-099-60315	\$1,025.70
0066971	10/26/2018	Black & McDonald Limited	COMPRESSOR REPAIR 01-170-099-60315	\$1,888.45
0066971	10/26/2018	Black & McDonald Limited	REPAIR SERVICE 01-170-099-60315	\$831.18
0066977	10/26/2018	Chapman Signs	DECALS 01-170-099-60315	\$135.00
0066977	10/26/2018	Chapman Signs	POLYCARBONATE SHEETS 01-170-099-60315	\$655.66
0066980	10/26/2018	Cintas Canada Limited	ARENA - MATS 01-170-099-60315	\$48.80
0066980	10/26/2018	Cintas Canada Limited	ARENA - MATS 01-170-099-60315	\$48.80
0066981	10/26/2018	Cogeco	1741 JASPERSON 01-170-099-60327	\$107.44
0066987	10/26/2018	Culligan Water	ARENA - COOLER 01-170-099-60318	\$27.95
0066994	10/26/2018	Electrozad Supply	EMERG BATTERIES 01-170-099-60316	\$171.20
0066997 *	10/26/2018	Erie North Shore Minor Hockey	P2P FORM 76, 78, 81 & 84 01-170-000-15000	\$1,827.00
0067000	10/26/2018	Essex County Locksmiths	ARENA - FACILITY MTCE 01-170-099-60315	\$280.00
0067016	10/26/2018	Jutzi Water Technologies (D.H.,	ARENA - EQUIPMENT RENTAL 01-170-099-60315	\$75.00
0067024	10/26/2018	Linde Canada Limited 15687	ARENA - PROPANE 01-170-099-60340	\$169.75
0067024	10/26/2018	Linde Canada Limited 15687	ARENA - PROPANE 01-170-099-60340	\$153.50
0067024	10/26/2018	Linde Canada Limited 15687	ARENA - OXYGEN 01-170-099-60340	\$148.23

# Town of Kingsville Council Summary Report

Cheque Number	Cheque Date	Vendor Name	Description	Cheque Amount
0067024	10/26/2018	Linde Canada Limited 15687	ARENA - PROPANE 01-170-099-60340	\$135.84
0067024	10/26/2018	Linde Canada Limited 15687	ARENA - PROPANE 01-170-099-60340	\$169.75
0067024	10/26/2018	Linde Canada Limited 15687	RENTAL - OXYGEN 01-170-099-60340	\$88.96
0067024	10/26/2018	Linde Canada Limited 15687	RENTAL - PROPANE 01-170-099-60340	\$73.40
0067028	10/26/2018	Mark's Commercial	BOOTS - HARRY KELLER 01-170-072-60216	\$225.00
0067028	10/26/2018	Mark's Commercial	BOOTS - CHRIS SHURA 01-170-072-60216	\$225.00
0067031	10/26/2018	Merchant Paper Company	ARENA - SUPPLIES 01-170-099-60315	\$57.13
0067031	10/26/2018	Merchant Paper Company	ARENA - SUPPLIES 01-170-099-60315	\$321.89
0067036	10/26/2018	Municipality of Leamington (LKF	MEN'S LEAGUE ICE TIME - OCT/18 01-170-150-60606	\$1,700.00
0067038	10/26/2018	Nella Cutlery (Hamilton) Inc.	ICE RESURFACING BLADE 01-170-099-60316	\$30.00
0067038	10/26/2018	Nella Cutlery (Hamilton) Inc.	ICE RESURFACING BLADE 01-170-099-60316	\$30.00
0067046	10/26/2018	Orkin Canada Corporation	PEST CONTROL 01-170-099-60315	\$87.50
0067050	10/26/2018	Phasor Industrial	REPAIRS 01-170-099-60315	\$516.50
0067050	10/26/2018	Phasor Industrial	ARENA - PARTS 01-170-099-60316	\$329.00
0067066	10/26/2018	Larry Rocheleau	MILEAGE 01-170-099-60400	\$60.78
0067067	10/26/2018	Rona Inc	ARENA - CABLE TIES 01-170-099-60315	\$48.72
0067087	10/26/2018	Troy Life & Fire Safety Ltd.	ARENA - ANNUAL INSPECTION 01-170-099-60315	\$815.00
0067089	10/26/2018	Union Gas Limited	1741 JASPERSON RD 01-170-099-60314	\$1,208.08
0067093	10/26/2018	Vichem Manufacturing	P&R - SHOP SUPPLIES 01-170-099-60335	\$391.64
0067094	10/26/2018	Waddick Fuels	ARENA - DYED ULS 01-170-099-60340	\$296.86
0067100	10/26/2018	Windsor Factory Supply	PARTS - OLYMPIA 01-170-099-60316	\$135.60

**Total For Department 170 \$27,843.91**

171

0066789	10/11/2018	Allstream Business Inc	Park Pavilion 01-171-155-60327	\$44.30
0066789	10/11/2018	Allstream Business Inc	Lions Hall 01-171-159-60327	\$41.00
0066789	10/11/2018	Allstream Business Inc	Arena / Carnegie Elevator 01-171-171-60327	\$47.98
0066811	10/11/2018	Chapman Signs	Memorial Plaque 01-171-099-60337	\$298.50

# Town of Kingsville Council Summary Report

Cheque Number	Cheque Date	Vendor Name	Description	Cheque Amount
0066817	10/11/2018	Corp. of the County of Essex	Book 7 Training 01-171-098-60254	\$340.00
0066830	10/11/2018	E.L.K. Energy Inc	Queen St - NE Corner 01-171-099-60314	\$31.72
0066830	10/11/2018	E.L.K. Energy Inc	Queen St - NW Corner 01-171-099-60314	\$46.67
0066830	10/11/2018	E.L.K. Energy Inc	21 Mill St - Lions Hall 01-171-159-60314	\$18.18
0066830	10/11/2018	E.L.K. Energy Inc	28 Division St S 01-171-171-60314	\$290.17
0066830	10/11/2018	E.L.K. Energy Inc	315 Queen St - Meter Cab 01-171-099-60314	\$23.41
0066830	10/11/2018	E.L.K. Energy Inc	315 Queen St - Pavilion 01-171-155-60314	\$320.66
0066830	10/11/2018	E.L.K. Energy Inc	21 Mill St - Lions Hall 01-171-159-60314	\$481.02
0066830	10/11/2018	E.L.K. Energy Inc	37 Beech St (42 Main) 01-171-172-60314	\$196.26
0066830	10/11/2018	E.L.K. Energy Inc	103 Park St 01-171-135-60314	\$34.03
0066830	10/11/2018	E.L.K. Energy Inc	124 Fox - Ridgeview Park 01-171-176-60314	\$314.76
0066830	10/11/2018	E.L.K. Energy Inc	122 Fox St 01-171-173-60314	\$277.10
0066830	10/11/2018	E.L.K. Energy Inc	169 Cty Rd 34W (Cottam Rotary) 01-171-099-60314	\$62.47
0066834	10/11/2018	Essex County Locksmiths	Keys 01-171-175-60315	\$48.84
0066849	10/11/2018	H & A Mastronardi Farms Ltd.	HS - Flowers 01-171-150-60344	\$32.91
0066853	10/11/2018	Hill Sprinkler Systems	Bubbling Rocks - Mettawas 01-171-360-71154	\$2,340.48
0066866	10/11/2018	Connie Lazure	HS - Mulch 01-171-150-60344	\$6.81
0066883	10/11/2018	Modular Service Group Inc	Storage Container 01-171-099-60318	\$76.32
0066897	10/11/2018	Practica	Pick Up Bags 01-171-099-60335	\$295.71
0066905	10/11/2018	Sam's Service Facility	17-02 Annual Safety 01-171-099-60316	\$427.76
0066905	10/11/2018	Sam's Service Facility	14-03 Service 01-171-099-60316	\$397.05
0066910	10/11/2018	Shilson Excavation & Trucking I	Top Soil 01-171-099-60337	\$284.93
0066914	10/11/2018	Simplistic Lines Inc.	Field Line Paint 01-171-177-60337	\$863.59
0066915	10/11/2018	Southwestern Sales Corp. Ltd.	P&R - Grounds Mtce 01-171-099-60337	\$431.27
0066928	10/11/2018	Town of Kingsville (water)	ERCA Park Washrooms 01-171-099-60314	\$204.60
0066931	10/11/2018	Truax Lumber	Ceiling Tiles 01-171-159-60315	\$83.99
0066931	10/11/2018	Truax Lumber	PT Lumber 01-171-099-60315	\$453.26
0066931	10/11/2018	Truax Lumber	Washer/Bolts 01-171-099-60315	\$27.32
0066931	10/11/2018	Truax Lumber	67 P&R - Parts 01-171-099-60315	\$10.65

# Town of Kingsville Council Summary Report

Cheque Number	Cheque Date	Vendor Name	Description	Cheque Amount
0066931	10/11/2018	Truax Lumber	Paint & Silicone 01-171-099-60315	\$36.90
0066931	10/11/2018	Truax Lumber	Concrete - Memorial Plaque 01-171-099-60337	\$4.87
0066933	10/11/2018	Union Gas Limited	315 Queen St 01-171-155-60314	\$24.73
0066936	10/11/2018	Vertechs Elevators Ontario Inc.	Elevator Maintenance 01-171-171-60315	\$330.72
0066940	10/11/2018	Windsor Disposal Services Ltd.	Bin Rental - 315 Queen 01-171-175-60315	\$192.46
0066946	10/11/2018	Work Authority	Deck Tires for Trackless 01-171-099-60316	\$1,076.62
0066955	10/26/2018	1797465 Ontario Limited	PORT RENTAL 01-171-099-60318	\$284.93
0066981	10/26/2018	Cogeco	37 BEECH ST 01-171-172-60327	\$55.92
0066986	10/26/2018	County Wide Tree Service	TREE MAINTENANCE 01-171-099-60339	\$3,754.94
0066993	10/26/2018	Economy Rental Centre	BLOWER 01-171-099-60316	\$254.35
0066995	10/26/2018	Elegant Touch	TOAST TO KINGSVILLE 01-171-179-40527	\$558.00
0066998	10/26/2018	E.R.(Bill) Vollans Ltd.	PART - CAP FUEL 01-171-099-60316	\$32.94
0067001	10/26/2018	Fastenal Canada	PARTS - MACHINE SCREWS 01-171-099-60315	\$7.11
0067004	10/26/2018	Fusion Welding Services	GOLF CART REPAIR 01-171-099-60316	\$249.31
0067017	10/26/2018	Kelcom Telemessaging	EMERGENCY ELEVATOR LINE 01-171-171-60327	\$27.97
0067023	10/26/2018	Limelight & Electric	LIGHT BULBS 01-171-099-60315	\$552.43
0067025	10/26/2018	Loblaw Inc.	TOAST TO KINGSVILLE 01-171-179-40527	\$59.11
0067026	10/26/2018	Trevor Loop, Thomas Soutar &	TOAST OF KINGSVILLE 01-171-179-40527	\$4,782.72
0067029	10/26/2018	McGrail Farm Equipement LP	Parts for Repair 01-171-099-60316	\$312.94
0067029	10/26/2018	McGrail Farm Equipement LP	PARTS FOR TRACTOR 01-171-099-60316	\$511.97
0067044	10/26/2018	HYDRO ONE	1741 JASPERSON LANE 01-171-177-60314	\$192.46
0067044	10/26/2018	HYDRO ONE	ERCA TICKET BOOTH 01-171-099-60314	\$29.21
0067050	10/26/2018	Phasor Industrial	DIAMOND LIGHTS 01-171-099-60315	\$3,666.99
0067055	10/26/2018	Proud House Wash Ltd.	WEEDS SPRAYING 01-171-099-60337	\$254.40
0067065	10/26/2018	R. Moir Cleaning Service	CLEANING - UNICO 01-171-172-60315	\$400.00
0067065	10/26/2018	R. Moir Cleaning Service	CLEANING - CARNEGIE 01-171-171-60315	\$1,221.12
0067072	10/26/2018	Ryder Material Handling ULC	GOLF CART REPAIR 01-171-099-60316	\$682.50
0067081	10/26/2018	SiteOne Landscape Supply	TREE SUPPLIES 01-171-099-60339	\$368.45
0067088	10/26/2018	TSC Stores L.P.	REPAIR TO TRACTOR 01-171-099-60316	\$85.48

# Town of Kingsville Council Summary Report

Cheque Number	Cheque Date	Vendor Name	Description	Cheque Amount
0067089	10/26/2018	Union Gas Limited	124 FOX ST 01-171-176-60314	\$23.86
0067089	10/26/2018	Union Gas Limited	122 FOX ST 01-171-173-60314	\$71.83
0067089	10/26/2018	Union Gas Limited	28 DIVISION ST S 01-171-171-60314	\$23.36
0067089	10/26/2018	Union Gas Limited	23 MILL ST W - LIONS HALL 01-171-159-60314	\$25.86
0067089	10/26/2018	Union Gas Limited	37 BEECH ST 01-171-172-60314	\$31.81
0067092	10/26/2018	Vertechs Elevators Ontario Inc.	ELEVATOR MAINTENANCE 01-171-171-60315	\$330.72
0067094	10/26/2018	Waddick Fuels	DYED ULS 01-171-099-60340	\$370.41
0067100	10/26/2018	Windsor Factory Supply	PAINT 01-171-099-60335	\$73.51

**Total For Department 171 \$29,816.63**

## 172 -

0066931	10/11/2018	Truax Lumber	FOL Train - Repair Parts 01-172-099-60315	\$36.59
0066989	10/26/2018	Delta Power Equipment	RADIATOR 01-172-099-60315	\$615.61
0067067	10/26/2018	Rona Inc	FOL - CABLE TIES 01-172-099-60315	\$334.14
0067074	10/26/2018	Sarah Parks Horsemanship	FOL & MIG FEST - STRAW 01-172-099-60315	\$76.32
0067101	10/26/2018	Windsor Parade Corporation	SANTA CLAUS PARADE 2018 01-172-099-60622	\$10,000.00

**Total For Department 172 \$11,062.66**

## 173 -

0066789	10/11/2018	Allstream Business Inc	Boat Ramp - 599 Cedar Dr 01-173-099-60327	\$44.30
0066896	10/11/2018	Playpower Lt Canada Inc.	Garbage Receptacles 01-173-360-71850	\$13,306.43
0066896	10/11/2018	Playpower Lt Canada Inc.	Garbage Receptacle 01-173-360-71850	\$1,082.13
0066928	10/11/2018	Town of Kingsville (water)	Heritage Rd Docks 01-173-099-60314	\$527.25
0066928	10/11/2018	Town of Kingsville (water)	Docks - Cedar Island Dr 01-173-099-60314	\$248.90
0066938	10/11/2018	Waddick Fuels	Marina - UNLD Gas 01-173-099-60383	\$1,473.34
0066938	10/11/2018	Waddick Fuels	Marina - UNLD Gas 01-173-099-60383	\$1.85
0066977	10/26/2018	Chapman Signs	SIGNAGE FOR MARINA 01-173-099-60315	\$150.90
0067044	10/26/2018	HYDRO ONE	69 CEDAR BEACH MARINA - WEST DOCK 01-173-099-60314	\$53.14

# Town of Kingsville Council Summary Report

Cheque Number	Cheque Date	Vendor Name	Description	Cheque Amount
0067044	10/26/2018	HYDRO ONE	CEDAR ISLAND BOAT SLIPS 01-173-099-60314	\$403.12
0067044	10/26/2018	HYDRO ONE	1720 DIVISION RD N 01-173-099-60314	\$57.81
0067044	10/26/2018	HYDRO ONE	1720 DIVISION RD N 01-173-099-60314	\$815.47
0067044	10/26/2018	HYDRO ONE	BOAT RAMP BOOTH - 599 CEDAR DR 01-173-099-60314	\$39.30
0067094	10/26/2018	Waddick Fuels	MARINA - UNLD GAS 01-173-099-60383	\$1,897.19
0067102	10/26/2018	XPlornet Communications Inc	EQUIPMENT RENTALS 01-173-099-60327	\$50.87

**Total For Department 173**

**\$20,152.00**

174

0066784	10/11/2018	Sarah Parks Horsemanship	Parade & Children's Activities 01-174-099-60608	\$508.80
0066784	10/11/2018	Sarah Parks Horsemanship	Parade & Children's Activities 01-174-099-60821	\$1,073.57
0066793	10/11/2018	Art of Illusion	Mig Fest Children's Activities 01-174-099-60821	\$350.00
0066800	10/11/2018	Border Cities Caledonian Pipe E	Mig Fest Parade 01-174-099-60608	\$1,000.00
0066813	10/11/2018	Clowning Is Our Business	Mig Fest Children's Activities 01-174-099-60821	\$100.00
0066828	10/11/2018	Maggie Durocher	Mig Fest Volunteers 01-174-099-60630	\$53.28
0066836	10/11/2018	EZE Riders	Mig Fest Parade 01-174-099-60608	\$350.00
0066857	10/11/2018	Jangles the Magic Clown	Mig Fest Children's Activities 01-174-099-60821	\$200.00
0066863	10/11/2018	Kingsport Environmental	Mig Fest Children's Activities 01-174-099-60821	\$646.18
0066874	10/11/2018	Mad Science of Windsor	Mig Fest Children's Activities 01-174-099-60821	\$481.32
0066889	10/11/2018	Off Kilter Equine Entertainment	Mig Fest Parade 01-174-099-60608	\$500.00
0066904	10/11/2018	Douglas Robinson (storyteller)	Mig Fest Children's Activities 01-174-099-60821	\$400.00
0066921	10/11/2018	SunParlor Pipes & Drums	Mig Fest Parade 01-174-099-60608	\$800.00
0066926	10/11/2018	The Diplomats	Mig Fest Parade 01-174-099-60608	\$1,250.00
0066941	10/11/2018	Windsor Optimist Youth Band	Mig Fest Parade 01-174-099-60608	\$1,000.00
0066948	10/11/2018	Zoo2You.Inc	Mig Fest Children's Activities 01-174-099-60821	\$610.56
0067039	10/26/2018	New Designs Flowers & Gifts	MIG. FEST DECOR DWNTWN 01-174-099-60306	\$130.25
0067074	10/26/2018	Sarah Parks Horsemanship	FOL & MIG FEST - STRAW 01-174-099-60821	\$76.32
0067080	10/26/2018	Sims Publications Incorporated	AD x 5 - 49TH ANNUAL MIG. FEST 01-174-099-60306	\$1,413.45

# Town of Kingsville Council Summary Report

Cheque Number	Cheque Date	Vendor Name	Description	Cheque Amount
0067080	10/26/2018	Sims Publications Incorporated	AD EXTRA-49TH ANNUAL MIG. FEST 01-174-099-60306	\$76.32
<b>Total For Department 174</b>				<b>\$11,020.05</b>
<u>175</u>	-			
0066808	10/11/2018	Carmen's Catering Service Inc.	Older Adults - Meal 01-175-099-60632	\$1,567.10
0066869	10/11/2018	Loblaw Inc.	In Motion - Refreshments 01-175-099-60628	\$228.04
0066869	10/11/2018	Loblaw Inc.	Older Adults Dance 01-175-099-60632	\$7.98
0066869	10/11/2018	Loblaw Inc.	Older Adults Dance 01-175-099-60632	\$111.83
0066885	10/11/2018	Monteith Brown Planning Consu	P&R - Master Plan Update 01-175-360-71851	\$8,530.74
0066995	10/26/2018	Elegant Touch	55+ DANCE 01-175-099-60632	\$252.40
0067034	10/26/2018	Monteith Brown Planning Consu	P&R - MASTER PLAN UPDATE 01-175-360-71851	\$5,099.24
0067048	10/26/2018	Pelee Island Winery	OLDER ADULTS DANCE 01-175-099-60632	\$230.76
<b>Total For Department 175</b>				<b>\$16,028.09</b>
<u>178</u>	-			
0066844	10/11/2018	Glos Associates Inc	Grovedale Design Work 01-178-360-71630	\$600.38
0066996	10/26/2018	Elmara Construction Co. Limite	GROVEDALE HOUSE 01-178-360-71630	\$109,411.55
0066996	10/26/2018	Elmara Construction Co. Limite	GROVEDALE HOUSE 01-178-360-71630	\$230,279.55
<b>Total For Department 178</b>				<b>\$340,291.48</b>
<u>180</u>	-			
0066803	10/11/2018	Robert Brown (Employee)	Infonex Conf Cannabis Edibles 01-180-099-60254	\$957.32
0066884	10/11/2018	Monarch Office Supply	Office Supplies - August 2018 01-180-099-60301	\$10.51
0066925	10/11/2018	Telus Mobility	Cell Phones - Sep 28 to Oct 27 01-180-099-60327	\$45.79
<b>Total For Department 180</b>				<b>\$1,013.62</b>
<u>181</u>	-			

**Town of Kingsville  
Council Summary Report**

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<b>Cheque Number</b>	<b>Cheque Date</b>	<b>Vendor Name</b>	<b>Description</b>	<b>Cheque Amount</b>
0066787	10/11/2018	Advance Business Systems	BIA Copies 01-181-099-60301	\$76.25
0066796	10/11/2018	Bell Canada	BIA Phone 01-181-099-60327	\$103.05
0066839	10/11/2018	Flower Fashions	Planters 01-181-099-60317	\$30.53
0066958	10/26/2018	Advance Business Systems	MOVE & RECONNECT EQUIP 01-181-099-60301	\$127.20
0066960	10/26/2018	AIIM - Avant Imaging & Integrat	BIA DOLLARS 01-181-170-60812	\$1,297.44
0066968	10/26/2018	Christina Bedal	CANDY FOR KEYS KIDS 01-181-099-60317	\$32.59
0066968	10/26/2018	Christina Bedal	HEATER FOR LWR LEVEL 01-181-099-60317	\$101.73
0066968	10/26/2018	Christina Bedal	MILEAGE - OCT 23/18 01-181-099-60317	\$11.89
0066969	10/26/2018	Bell Canada	BIA INTERNET 01-181-099-60327	\$34.60
0067064	10/26/2018	RKM Awards & Promotional Prc	HERO AWARDS 01-181-099-60317	\$61.06
0067080	10/26/2018	Sims Publications Incorporated	AD - BIA DOLLAR PROMOTION 01-181-170-60812	\$140.63

**Total For Department 181 \$2,016.97**

**184**

0066848	10/11/2018	Hall Telecommunications Suppl	Textnet 01-184-099-63300	\$172.99
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**Total For Department 184 \$172.99**

**185**

0066796	10/11/2018	Bell Canada	BIA Toll Free 01-185-099-60327	\$12.16
0066814	10/11/2018	Natalie Cobby	Social Media Marketing 01-185-098-60254	\$536.00
0066924	10/11/2018	SWOTC	Training Workshop - N Cobby 01-185-098-60254	\$560.00
0067022	10/26/2018	Leamington District Chamber of	N. SANTOS BEA TICKET 01-185-099-60320	\$63.04
0067084	10/26/2018	Speedprint Inc.	PHOTO FRAME - KEC CONFERENCE 01-185-099-63103	\$143.36

**Total For Department 185 \$1,314.56**

**186**

0066801	10/11/2018	Veronica Brown	Research Assistant 01-186-099-63200	\$420.00
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# Town of Kingsville Council Summary Report

Cheque Number	Cheque Date	Vendor Name	Description	Cheque Amount
0066895	10/11/2018	Pearsall Marshall Halliwell & Se	KMHAC Designation 106-2018 01-186-099-60319	\$328.84
0066913	10/11/2018	Sims Publications Incorporated	Heritage Designation Notice 01-186-099-60306	\$115.39
0067080	10/26/2018	Sims Publications Incorporated	NOTICE OF BY-LAW PASSING 01-186-099-60306	\$96.16
Total For Department 186				\$960.39
201 -				
0066791	X	10/11/2018	Tammy Antunes Refund on Final 02-201-006-12067	\$54.44
0066795	X	10/11/2018	Joe Basden Refund on Final 02-201-006-12067	\$45.83
0066799	X	10/11/2018	Kelly Bonnett Refund on Final 02-201-006-12067	\$7.50
0066806		10/11/2018	Canada Post Corporation Water Bills & Arrears Notices 02-201-099-60303	\$3,237.06
0066809	X	10/11/2018	Eleanor Caven Refund on Final 02-201-006-12067	\$80.05
0066817		10/11/2018	Corp. of the County of Essex Book 7 Training 02-201-098-60254	\$425.00
0066823		10/11/2018	Dell Canada Inc Computer for Unit 18-06 02-201-360-71859	\$1,438.18
0066843		10/11/2018	Gillett Sheet Metal Inc. Frost Plates for Pits 02-201-099-63017	\$86.50
0066851	X	10/11/2018	Helena Harder Refund Tenant Deposit 02-201-031-21475	\$200.00
0066855		10/11/2018	Hurricane SMS Inc Main Break - Clark St. 02-201-099-63030	\$1,628.16
0066855		10/11/2018	Hurricane SMS Inc Hill St Service Repair 02-201-099-63025	\$2,126.78
0066858		10/11/2018	Jireh Tools 18-06 Small Tools 02-201-099-60357	\$170.24
0066858		10/11/2018	Jireh Tools 18-06 - Small Tools 02-201-099-60357	\$509.99
0066861		10/11/2018	Kingsville Home Hardware 17-03 - Shovel 02-201-099-60357	\$34.59
0066861		10/11/2018	Kingsville Home Hardware Grass Seed for Restoration 02-201-099-60335	\$42.72
0066861		10/11/2018	Kingsville Home Hardware Tools for Small Pond Install 02-201-099-63017	\$22.87
0066861		10/11/2018	Kingsville Home Hardware Hardware Smart Point Installs 02-201-099-63017	\$15.56
0066861		10/11/2018	Kingsville Home Hardware Env - Small Tools 02-201-099-60357	\$29.49
0066861		10/11/2018	Kingsville Home Hardware Screws for Meter Installs 02-201-099-63017	\$19.31
0066861		10/11/2018	Kingsville Home Hardware Hand Soap for Shop 02-201-099-60335	\$30.00
0066861		10/11/2018	Kingsville Home Hardware Batteries for Locator 02-201-099-60335	\$12.15
0066865		10/11/2018	Laser Art Inc. Env - Rain Jackets 02-201-072-60216	\$284.93

# Town of Kingsville Council Summary Report

Cheque Number	Cheque Date	Vendor Name	Description	Cheque Amount
0066872	10/11/2018	Lucier Glove & Safety Products	Stock Gloves 02-201-099-60347	\$62.28
0066893	10/11/2018	Ontario One Call	Notifications - September 02-201-099-63020	\$274.89
0066905	10/11/2018	Sam's Service Facility	17-03 Annual Safety 02-201-099-60316	\$216.24
0066905	10/11/2018	Sam's Service Facility	06-01 Plug Oil Plan 02-201-099-60316	\$15.21
0066905	10/11/2018	Sam's Service Facility	06-02 Service 02-201-099-60316	\$178.77
0066912	10/11/2018	Signs by Nommel	18-06 Decals 02-201-360-71859	\$381.60
0066925	10/11/2018	Telus Mobility	Cell Phones - Sep 28 to Oct 27 02-201-099-60327	\$320.54
0066928	10/11/2018	Town of Kingsville (water)	Coin Meter 02-201-099-60314	\$19.00
0066932	10/11/2018	TSC Stores L.P.	Hydrant Mtce 02-201-099-63045	\$32.56
0066944	10/11/2018	Wolseley Canada Inc	Stock 1" Pex for Water Service 02-201-099-63025	\$190.41
0066944	10/11/2018	Wolseley Canada Inc	Hydrant Meter/Backflow 02-201-099-63045	\$1,933.44
0066944	10/11/2018	Wolseley Canada Inc	Stock 2" Pex for Water Service 02-201-099-63025	\$1,144.80
0066944	10/11/2018	Wolseley Canada Inc	Hydrant & Service Material 02-201-099-63045	\$2,848.36
0066944	10/11/2018	Wolseley Canada Inc	Hydrant & Service Material 02-201-099-63025	\$4,274.06
0066944	10/11/2018	Wolseley Canada Inc	Service Saddles 02-201-099-63025	\$183.17
0066963	10/26/2018	Erica Allen	2018 CLOTHING ISSUE 02-201-098-60254	\$227.93
0066965	* 10/26/2018	AMY LYNNE ARMSTRONG	WATER REFUND OVERPAYMENT 02-201-006-12067	\$150.00
0066974	* 10/26/2018	Tricia Buhler	REFUND ON FINAL 02-201-006-12067	\$86.93
0066976	* 10/26/2018	Jaclyn Carder	02-201-006-12067	\$147.99
0067002	* 10/26/2018	Connie Fehr	Refund on Final 02-201-006-12067	\$60.76
0067003	* 10/26/2018	Lauren Fillion	WTR REFUND - 52 BEECH ST 02-201-006-12067	\$63.92
0067045	10/26/2018	Wolseley Canada Inc	SERVICE SADDLE STOCK 02-201-099-63025	\$92.78
0067045	10/26/2018	Wolseley Canada Inc	MUNICIPEX PIPE - 1" SERVICE 02-201-099-63025	\$207.94
0067051	10/26/2018	Andrew Plancke	SHOP - SUPPLIES 02-201-099-60335	\$71.69
0067053	* 10/26/2018	David Rowland Prince	WTR OVR PYMT - 116 SHERMAN RD 02-201-006-12067	\$116.25
0067054	10/26/2018	Pro Bid Contractors Ltd.	NEW WTR SERVICE - 1336 RD 2W 02-201-099-63025	\$4,570.04
0067054	10/26/2018	Pro Bid Contractors Ltd.	NEW WTR SERVICE - PEARL ST 02-201-099-63025	\$4,778.95
0067056	10/26/2018	Public Sector Digest Inc.	ASSET MGR CITYWIDE - TRAINING 02-201-099-60310	\$814.08
0067070	10/26/2018	Royal Benefits Inc	BENEFIT CLAIM - SEPTEMBER 02-201-072-60222	\$222.70

# Town of Kingsville Council Summary Report

Cheque Number	Cheque Date	Vendor Name	Description	Cheque Amount
0067070	10/26/2018	Royal Benefits Inc	BENEFIT CLAIMS - JULY 02-201-072-60222	\$60.19
0067073	10/26/2018	Sam's Service Facility	08-01 REPAIR EXHAUST 02-201-099-60316	\$69.38
0067075 *	10/26/2018	April Sawyer	WTR REFUND - 580 4TH BLVD 02-201-006-12067	\$34.99
0067091 *	10/26/2018	Ken Vegh	WTR REFUND - 472 WATERVIEW 02-201-006-12067	\$22.21
0067096	10/26/2018	Watson & Associates Economis	WATER RATE STUDY 02-201-360-71756	\$2,479.43

**Total For Department 201**

**\$36,854.84**

242

0066826	10/11/2018	Dillon Consulting	Flow Monitoring & San. System 02-242-360-71357	\$957.51
0066830	10/11/2018	E.L.K. Energy Inc	98 McCallum Dr 02-242-099-60314	\$103.68
0066830	10/11/2018	E.L.K. Energy Inc	Bernath Pump Station 02-242-099-60314	\$24.88
0066830	10/11/2018	E.L.K. Energy Inc	67 Heritage Sewage #2 02-242-099-60314	\$1,784.31
0066830	10/11/2018	E.L.K. Energy Inc	250 Queen St 02-242-099-60314	\$313.48
0066891	10/11/2018	Ontario Clean Water Agency	Union Gas - July to August 02-242-099-60314	\$78.82
0066891	10/11/2018	Ontario Clean Water Agency	Operations and Maintenance 02-242-320-64360	\$81,052.65
0066891	10/11/2018	Ontario Clean Water Agency	CWWF Projects 02-242-360-71865	\$65,836.80
0066891	10/11/2018	Ontario Clean Water Agency	CWWF Projects 02-242-360-71866	\$5,482.94
0066891	10/11/2018	Ontario Clean Water Agency	CWWF Programs 02-242-360-71865	\$44,790.32
0066891	10/11/2018	Ontario Clean Water Agency	CWWF Programs 02-242-360-71866	\$6,148.79
0066892	10/11/2018	HYDRO ONE	690 Heritage 02-242-099-60314	\$13,877.68
0066892	10/11/2018	HYDRO ONE	18 Hwy Lane Sewage Lagoon 02-242-099-60314	\$26.89
0066917	10/11/2018	Southwest Diesel Service Inc	97-01 Repair 02-242-099-60316	\$531.95
0066934	10/11/2018	Verhaegen Stubberfield	Dillon Facility RFP-SurveyWork 02-242-360-71864	\$16,688.63
0067043	10/26/2018	Ontario Clean Water Agency	UNION GAS - AUG TO SEPT 02-242-099-60314	\$80.34
0067044	10/26/2018	HYDRO ONE	NORMANDY PUMP STATION 02-242-099-60314	\$68.77
0067044	10/26/2018	HYDRO ONE	1562 HERITAGE RD PUMP 4 02-242-099-60314	\$58.58
0067044	10/26/2018	HYDRO ONE	PUMP STATION CEDAR ISLAND 02-242-099-60314	\$154.05
0067044	10/26/2018	HYDRO ONE	1053 CEDAR DR 02-242-099-60314	\$93.81

**Town of Kingsville  
 Council Summary Report**

<b>Cheque Number</b>	<b>Cheque Date</b>	<b>Vendor Name</b>	<b>Description</b>	<b>Cheque Amount</b>
0067044	10/26/2018	HYDRO ONE	690 HERITAGE 02-242-099-60314	\$12,895.81
0067044	10/26/2018	HYDRO ONE	1902 HERITAGE RD PUMP 5 02-242-099-60314	\$41.64
0067044	10/26/2018	HYDRO ONE	FORCEMAIN OVER BRIDGE 02-242-099-60314	\$26.66
0067044	10/26/2018	HYDRO ONE	1460 ROAD 2E PUMP 02-242-099-60314	\$450.60

**Total For Department 242 \$251,569.59**

**243**

0066830	10/11/2018	E.L.K. Energy Inc	168 Cty Rd 27N 02-243-099-60314	\$152.11
0066830	10/11/2018	E.L.K. Energy Inc	Rear 17 Lyle 02-243-099-60314	\$28.17
0066830	10/11/2018	E.L.K. Energy Inc	16 Whitewood (Behind) 02-243-328-64365	\$26.79
0066830	10/11/2018	E.L.K. Energy Inc	168 Cty Rd 27 N - Lagoon 02-243-099-60314	\$81.51
0066847	10/11/2018	Gosfield North Communications	Pump House Alarm 02-243-099-60327	\$48.15
0066891	10/11/2018	Ontario Clean Water Agency	Operations and Maintenance 02-243-320-64360	\$5,924.21
0066891	10/11/2018	Ontario Clean Water Agency	CWWF Projects 02-243-360-71867	\$1,796.56
0066891	10/11/2018	Ontario Clean Water Agency	CWWF Programs 02-243-360-71867	\$2,963.44

**Total For Department 243 \$11,020.94**

\* Note GST Rebate details are omitted, but are included in the totals

**\$2,205,763.77**



2021 Division Road North  
Kingsville, Ontario N9Y 2Y9  
(519) 733-2305  
www.kingsville.ca  
kingsvilleworks@kingsville.ca

**Date:** September 5, 2018  
**To:** Mayor and Council  
**Author:** Jennifer Galea, Human Resources Manager  
**RE:** Policy Review- Complaint Processing Policy  
**Report No.:** CS-2018-20

---

## **AIM**

Obtain council approval to implement the Complaint Processing Policy, Policy #CS-021.

## **BACKGROUND**

*Bill 8, the Public Sector and MPP Accountability and Transparency Act, 2014*, requires municipalities to have a process in place for receiving and handling of complaints. The Human Resources Manager completed a comprehensive review of the Town's human resources policies and procedures. During this review, it was determined that the Town of Kingsville does not have a formal policy in place to address complaints related to programs, facilities, services, staff or operational procedures. Currently, all complaints are being processed through Kingsville Works, which is our service request system.

The attached draft Policy addresses the above noted legislative requirement by establishing a process for residents, visitors and members of public a formal procedure to express dissatisfaction with a municipal service, facility and/or staff members.

## **DISCUSSION**

Currently, complaints received by the Town are logged in KingsvilleWorks. This system is online and its intended function is to deal with service requests or complaints related to by-law infractions. Requests are filtered to the appropriate department by front line staff. All requests logged in the system can be viewed by any staff member with log-in credentials.

Using KingsvilleWorks as a complaint resolution system is problematic for the following reasons:

- It was not designed to address concerns from members of the public related to employees. The open access nature of the system creates confidentiality issues when complaints are received that pertain to other employees.
- *Bill 8* mandates that municipalities are required to establish a formal process to deal with service, facility and staffing concerns. Additionally, there are privacy considerations under the *Municipal Freedom of Information and Protection of Privacy Act*.
- The “request” form in KingsvilleWorks does not take into consideration the various elements of the complaint process that Administration is recommending. The policy outlines a central receiving department that distributes the complaint appropriately and outlines what information the “Investigator” is to document at each stage of the investigation.

The attached Policy is designed to address all complaints that are received from a member of the public regarding dissatisfaction to a municipal program, service, facility, staff member or volunteer (i.e. complaint about a interaction with staff, or unhappiness with an attended program etc.). The Policy will not deal with requests for service, complaints about a Council decision, feedback, internal employee complaints and issues addressed by legislation/by-laws.

The Policy follows four stages:

1. Complaint is received.

The Corporate Services Department will receive a formal complaint which will be completed on the “Municipal Complaint Form”, acknowledge the receipt of the complaint and assign it a formal tracking number, which shall be supplied to the complainant. The complaint will be forwarded to the appropriate town employee for investigation.

2. Investigation.

The investigating employee will investigate the complaint documenting their investigation on the “Municipal Complaint Tracking Form”. Generally, all investigations and the decision/resolution will be determined within 30 days of the receipt of the complaint. All records and follow up will be completed and forwarded to Corporate Services Department.

3. Communication of the Decision.

The complainant will be notified of the decision/resolution either verbally or in writing. Decisions rendered in writing shall be appended to the Tracking Form. If the decision is communicated verbally, the communication shall be documented on the Tracking Form.

4. Close File and Records Retention.

The investigating employee will close the file and forward the documents to the Corporate Services Department to retain the concern and resolution in accordance with the Town's retention schedule.

## **LINK TO STRATEGIC PLAN**

Effectively manage corporate resources and maximize performance in day-to-day operations.

## **FINANCIAL CONSIDERATIONS**

There are no direct financial costs associated with rolling out and training staff on the policy updates. The Human Resources Manager can provide the necessary staff training.

## **CONSULTATIONS**

Senior Management Team

## **RECOMMENDATION**

Council adopt the Complaint Processing Policy.

*Jennifer Galea*


Jennifer Galea, CHRL  
Human Resources Manager

*Jennifer Astrologo*

Jennifer Astrologo B.H.K. (Hons), LL.B.  
Director of Corporate Services/Clerk

*Peggy Van Mierlo-West*

Peggy Van Mierlo-West, C.E.T.  
Chief Administrative Officer

	<b>Complaint Processing Policy</b>	
Policy #: CS-021	Issued: Human Resources	Reviewed/Revised: Jennifer Galea
Prepared By: Jennifer Galea	Reviewed By: Senior Management Team	Approved By:

### 1.0 PURPOSE

The intent of this policy is to establish a procedure for the consistent and efficient response to program and service delivery complaints raised by members of the public.

The Town strives to provide excellent services to its residents and visitors. This policy will enable the Town to respond to concerns in a timely manner and use the information provided to improve program and service delivery.

### 2.0 SCOPE

This Policy applies to complaints received from members of the public regarding the dissatisfaction related to a municipal program, service, facility, staff members or volunteers.

This policy does not apply to:

- General inquiries about municipal services;
- Requests for service;
- Feedback or opinions;
- Request for accommodations;
- Issues addressed by legislation, or an existing municipal by-law, policy or procedure;
- A decision of Council or of a Committee of Council;
- Internal employee complaints; or
- Complaints about Members of Council

### 3.0 DEFINITIONS

**CAO** means the Chief Administrative Officer for the Town.

**Complainant** means the person who is filing the Complaint.

**Complaint** means an expression of dissatisfaction related to municipal program, service, facility, staff members or volunteers, where it is believed that the Town has not

provided a service experience to the customer's satisfaction at the point of service delivery.

**Department Head** means the Director or Manager that is responsible for the overall operation of a specific department.

**Investigator** means the employee(s) assigned to investigating a specific Complaint.

**Policy** means the Compliant Processing Policy.

**Town** means the The Corporation of the Town of Kingsville.

**Tracking Number** means the unique number assigned to the Complaint as a means to identify the Complaint.

#### **4.0 REFERENCE DOCUMENTS**

Employee Code of Conduct  
Municipal Complaint Form (Public Use)  
Municipal Complaint Tracking Form (Internal Use)  
Municipal Complaint Policy Flow Chart

#### **5.0 RESPONSIBILITIES**

Employees are responsible to ensure that they understand how the Town processes and responds to Complaints. Department Heads are responsible to ensure that all employees within their department are aware of and understand this Policy.

Department Heads, the Human Resources Manager, CAO and Mayor are responsible for investigating Complaints in accordance with this Policy.

#### **6.0 PROCEDURE**

##### **6.1 General**

A Complaint may be lodged in person, via telephone or in writing (mail, email etc.).

A formal complaint shall include the following components:

- a) Name and contact information of the Complainant;
- b) Type of complaint;
- c) Summary of complaint (Details, location, Town employee involved, resolution requested, enclosures, date complaint submitted);
- d) Signature and date.

All Complaints should be filed as soon as possible following the occurrence of the incident, or upon identification of the issue. An initial service request should be placed prior to filing a service complaint.

Within thirty (30) calendar days of the receipt of a Complaint, the Investigator shall provide a response in writing to the Complainant.

## **6.2 Informal Complaint**

It is the responsibility of Town employees to attempt to resolve issues or concerns before they become formal complaints, and identify opportunities to improve municipal services.

In cases where informal resolution is successful, complaint logging is not required.

## **6.3 Formal Complaint**

Formal Complaints shall be submitted to the Corporate Services Department on the Municipal Complaint Form, attached as Appendix "A". All complaints must be dated and signed by the Complainant. Complaints will be treated with the utmost confidentiality. However, anonymous complaints will not be accepted or processed.

### **6.3.1 Acknowledgement**

Each Complaint is assigned a tracking number when received by the Corporate Services Department (e.g. COMP-2018-01) and forwarded to the Department Head, or designate, of the responsible department, and the CAO.

In cases of complaints against employees and volunteers, the Complaint shall be forwarded to the Department Head, the CAO and the Human Resources Manager.

The Corporate Services Department shall contact the Complainant, in writing, within seven (7) business days of filing the Complaint, to acknowledge receipt of the Complaint. The Complainant shall be provided with the tracking number.

### **6.3.2 Transfer and Assessment**

A Complaint against a Town employee shall be investigated by the Department Head and Human Resources Manager.

A Complaint against a Department Head shall be investigated by the CAO and Human Resources Manager.

A Complaint against the CAO shall be forwarded to the Mayor, who shall consult with Personnel Committee and may designate a qualified, independent external party to investigate.

A Complaint regarding a municipal program, service, or facility shall be forwarded to the Department Head, or designate for investigation.

If necessary, contact the Complainant in writing to clarify the Complaint. The Complaint may be closed during this stage if:

- a resolution is possible,
- it is a duplicate Complaint, or
- it is not a proper Complaint under this Policy.

#### **6.3.3 Investigation**

The investigator shall review the issues identified by the Complainant and in doing so may:

- Review relevant municipal and provincial legislation;
- Review the municipality's relevant policies and procedures;
- Interview employees or persons external to the municipality;
- Review file documents;
- Identify actions that may be taken to address the complaint or improve municipal operations.

The Investigator shall use the Municipal Complaint Tracking Form (the "Form") to record the action taken at the various stages of the investigation. Additional pages can be attached to the Form.

At the discretion of the CAO, Council may be notified of an open complaint for information purposes.

#### **6.3.4 Decision**

Within thirty (30) calendar days of receipt of the Complaint, the Investigator shall provide a response to the Complainant. If a decision cannot be provided within 30 days, the Investigator shall contact the Complainant about the delay and provide an estimation of time for the decision to be released.

The decision will consist of the following information:

- Overview of complaint;
- Summary of how the investigation was conducted;
- Summary of the facts;
- Whether the Complaint was substantiated, and if not substantiated, the reasons for that finding; and

- What corrective action(s) or next steps will be taken as a result of the Complaint and if necessary, the rationale to support the proposed resolution.

## **7.0 APPEAL**

There is no appeal process.

## **8.0 MONITORING AND ADMINISTRATION**

Complaints must be tracked from initial receipt to resolution. The assigned Investigator manages this process. The Investigator must complete the Municipal Complaint Tracking Form as the investigation proceeds through each step of the process.

All corrective action and decisions that are made in relation to the complaint must be documented as part of the complaint file. All communication between the Investigating Town Employee and the Complainant must be documented.

## **9.0 PRIVACY**

Town of Kingsville employees will adhere to all applicable legislation regarding privacy in accordance with the *Municipal Freedom of Information and Protection of Privacy Act*. Personal information forming part of the Complaint record is treated as confidential. Complainants should be aware that certain circumstances may indirectly identify them during an investigation.

## **10.0 RECORDS MANAGEMENT**

All records relating to the Complaint shall be maintained by the Corporate Services Department in accordance with the Town's record retention schedule. Once a decision has been rendered, the Complaint is deemed resolved/closed and the Investigator will transfer all physical and electronic documents pertaining to the Complaint to the Corporate Services Department.

The Investigator shall not keep any records or documents, or copies of records or document, pertaining to the Complaint once the Complaint is resolved/closed.

## **APPENDICES**

**Appendix A – Municipal Complaint Form (Public Use)**

**Appendix B – Municipal Complaint Tracking Form (Internal Use)**

**Appendix C – Municipal Complaint Policy Flow**

## **REVIEW/REVISIONS**

No.	Revision Details (incl. provision #)	Revision By	Date
-----	--------------------------------------	-------------	------

1.			
2.			
3.			
4.			
5.			
6.			
7.			
8.			

Questions about this policy can be referred to Human Resources Manager



**APPENDIX "A"**  
**Town of Kingsville**  
**Municipal Complaint Form (Public Use)**

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### HOW TO MAKE A COMPLAINT

The Town of Kingsville Corporate Services Department has procedures for receiving and handling complaints from the public who are dissatisfied with service, actions or lack of action by a Town department or staff member. We recommend you first speak directly with the service area where you are having an issue, in person or by telephone. Most complaints that are received verbally and can be resolved promptly by the department in charge of the service.

If you are not satisfied with how your verbal complaint is handled you can submit a written complaint by completing this form which is available at Town of Kingsville Main Office.

### COMPLAINT CONTACT DETAILS

<b>First name: *</b>	<b>Last name: *</b>
<b>Email Address (considered the most prompt way we can communicate with you)</b>	
<b>Mailing Address: *</b>	<b>Phone Number:*</b>
<small>Note: If only a mailing address is provided our response timelines may be extended</small>	<small>Note: We only call if we require clarification.</small>

### COMPLAINT TYPE

- |  |   |
|--|---|
| <input type="checkbox"/> Access of Services            | <input type="checkbox"/> Programs               |
| <input type="checkbox"/> Facilities                    | <input type="checkbox"/> Staff Conduct          |
| <input type="checkbox"/> Outcome of Existing Complaint | <input type="checkbox"/> Timeliness of Services |
| <input type="checkbox"/> Processes of Procedures       | <input type="checkbox"/> Other                  |

### SUMMARY OF COMPLAINT

Please record information on what happened, who was involved, dates, and times. Be as detailed as possible. If there is not enough space to describe the complaint, attach extra paper.

Details:
----------

Service area/ location of problem
Staff persons involved (if known and applicable)
List of enclosures (include copies of any documentation in support of the complaint)

## RESOLVE

How do you suggest the complaint be resolved?
---

## SIGN OFF

Complainant's signature
Date complaint submitted

## TIMELINE

The Corporate Services Department staff will contact you to acknowledge this complaint in the next 1 to 5 business days after receiving this completed form. Your Complaint will be forward to the appropriate staff member for review and investigation. The Investigator will provide you with a response to your Complaint within 30 days of receipt of this Complaint. If this is not possible, you will be contacted and given a reason why this timeline is being adjusted.

## NOTICE OF COLLECTION

The personal information you choose to provide on this form is collected under the authority of the *Municipal Freedom of Information and Protection of Privacy Act (MFIPPA)*. The information you provide will be used to investigate the complaint and may be used for contact purposes but is otherwise considered confidential. Questions about this collection can be directed to the Corporate Services Department, Town Hall, 2021 Division Street North, Kingsville, ON, N9Y2Y9, 519-733-2305.

## FOR CORPORATE SERVICES DEPARTMENT ONLY

Date Complaint Received:	Receiver Initials:	Tracking Number:
--------------------------	--------------------	------------------



**APPENDIX "B"**  
**Town of Kingsville**  
**Municipal Complaint Tracking Form (Internal Use)**

---

**TRACKING NUMBER:** \_\_\_\_\_ **Complainant's Name:** \_\_\_\_\_

**COMPLAINT STAGE 1- ACKNOWLEDGEMENT**

Notification of Receipt of Complaint by Corporate Services Department: \_\_\_\_\_

Complaint Transferred to: \_\_\_\_\_ Date Transferred: \_\_\_\_\_

**COMPLAINT STAGE 2- ASSESSMENT**

- ☐ Is the complaint misclassified? (Is it actually feedback/ compliment or a services request, etc.?)
- ☐ Is the complaint a duplicate?
- ☐ Is there more detailed information required from the complainant? If yes, check the box and notify complainant.

- Date of notification for additional information: \_\_\_\_\_

- Additional Information received: \_\_\_\_\_

\_\_\_\_\_

- ☐ Can the complaint be resolved informally?

- Date of information resolve: \_\_\_\_\_

- How it was informally resolved:

\_\_\_\_\_

\_\_\_\_\_

- ☐ No additional information required at this time, proceed to Stage 3.

**COMPLAINT STAGE 3- INVESTIGATION**

Investigation Notes:

Attach additional pages if necessary.

**COMPLAINT STAGE 4- RESOLUTION**

*Once a resolution has been determined follow up to the Complainant is required.*

**DECISION TO INCLUDE:**

- ☐ Overview of Complaint
- ☐ Summary of the facts
- ☐ Outline of investigation findings
- ☐ Summary of how investigation was conducted
- ☐ Suggestions of corrective action or next steps and rationale for the proposed resolution, if necessary

Date of Decision Communicated to Complainant

**RESOLUTION:**

☐ Verbal Follow Up (Phone or in person): Give detail of content of resolution and what was discussed with complainant:

☐ Written Follow Up (email or written letter): Give detail of content of resolution and what was discussed with complainant:

☐ Letter or Email Attached

#### **COMPLAINT STAGE 5- RECORDS MANAGEMENT**

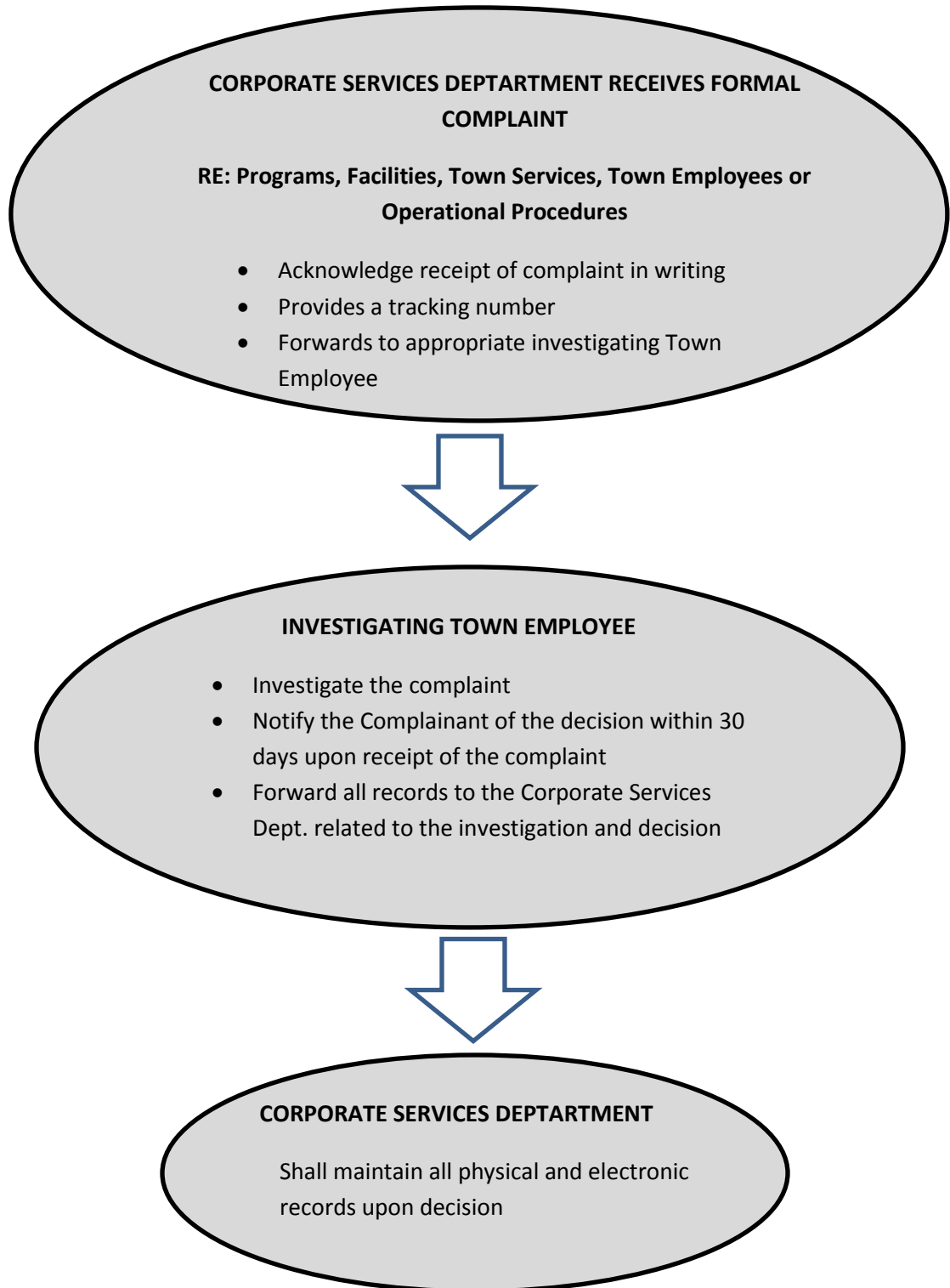
☐ All physical and electronic records been transferred to the Corporate Services Department and uploaded to Laserfiche.

☐ The Investigator confirms that s/he has not retained any copies of the Complaint records? \_\_\_\_\_  
Initials

Date Complaint Closed: \_\_\_\_\_

Investigator Name: \_\_\_\_\_ Signature: \_\_\_\_\_

## MUNICIPAL COMPLAINT POLICY FLOW CHART





2021 Division Road North  
Kingsville, Ontario N9Y 2Y9  
(519) 733-2305  
www.kingsville.ca  
kingsvilleworks@kingsville.ca

**Date:** September 26, 2018

**To:** Mayor and Council

**Author:** Linda Brohman, Tax Collector

**RE:** Uncollectable Property Tax Write Off Under Section 354 of the  
Municipal Act, 2001

**Report No.:** FS-2018-13

---

## **AIM**

Request council authorization to write off uncollectable tax receivable balances on properties for which the owner cannot be located and the tax sale process is inappropriate. These write offs will ensure accurate receivable balances are reported on financial statements.

## **BACKGROUND**

Section 354 of the Municipal Act, 2001 allows for the write off of property taxes under certain circumstances.

Section 354.2(a) allows the Treasurer of a local municipality to remove taxes from the roll if the council of the local municipality, on the recommendation of the Treasurer, writes off the taxes as uncollectible.

Section 354.4(b) permits the local municipality to write off taxes without conducting a tax sale provided the Treasurer includes a written explanation of why conducting a tax sale would be ineffective or inappropriate.

## **DISCUSSION**

The Assessment Act mandates all property be assessed. In some cases the Municipal Property Assessment Corporation (MPAC) is forced to place a nominal value of \$10,000 or less on small strips of vacant land that seem worthless. Neither the Town nor MPAC has the authority to change the assessed value to nil.

Assuming the abutting property owners would be interested in purchasing these parcels, the Town is not in a position to offer them for sale, as the Town is not the legal owner. In order to offer property to abutting landowners the municipality would first have to conduct an unsuccessful tax sale to vest the property in the municipality's name. Considering the high cost of conducting a tax sale (approximately \$5,000 per property) and the low value of the subject properties, it is impractical to proceed with tax sales in these instances.

The tax rolls in question and the proposed write off are summarized in the table below.

Roll Number	Municipal Address	Municipal	County	School Boards	Total Write Off
130-000-07950	THORNCREST REAR	21.79	15.25	5.44	<b>42.48</b>
130-000-08110	THORNCREST REAR	25.87	18.11	6.46	<b>50.44</b>
180-000-01550	S/S ERIE ST	25.19	17.63	6.29	<b>49.11</b>
270-000-37401	CEDAR CREEK S/S	17.36	12.15	4.34	<b>33.85</b>
270-000-37901	CEDAR CREEK S/S	8.17	5.72	2.04	<b>15.93</b>
300-000-31501	COUNTY RD 34	14.30	10.01	3.57	<b>27.88</b>
300-000-31502	COUNTY RD 34	43.58	30.49	10.88	<b>84.95</b>
310-000-09901	ORCHARD BLVD	51.07	35.73	12.75	<b>99.55</b>
	<b>TOTAL</b>	<b>207.33</b>	<b>145.09</b>	<b>51.77</b>	<b>404.19</b>

## LINK TO STRATEGIC PLAN

Not Applicable

## FINANCIAL CONSIDERATIONS

The municipal portion of the write off expense is \$207.33, which is within the 2018 budget limits.

## CONSULTATIONS

The Director of Financial Services was consulted and is in agreement with the write off of the uncollectable taxes listed in the table above.

## RECOMMENDATION

It is recommended that Council authorize tax write offs totaling \$404.19.

Linda Brohman

Linda Brohman, BBA  
Tax Collector

*Ryan McLeod*

Ryan McLeod, CPA, CA  
Director of Financial Services

*Peggy Van Mierlo-West*

Peggy Van Mierlo-West, C.E.T.  
Chief Administrative Officer



2021 Division Road North  
Kingsville, Ontario N9Y 2Y9  
(519) 733-2305  
www.kingsville.ca  
kingsvilleworks@kingsville.ca

**Date:** October 30, 2018  
**To:** Mayor and Council  
**Author:** Vicky Sawatzky, Tax Collector  
**RE:** Tax Adjustments Under Sections 357 of the Municipal Act, 2001  
**Report No.:** FS-2018-14

---

## **AIM**

Obtain council authorization to process property tax adjustments for the 2018 tax year under Sections 357 of the Municipal Act.

## **BACKGROUND**

Under Section 357 of the Municipal Act ratepayers are entitled to a property tax adjustment for the *current year and one year prior* for the following reasons:

- Property became exempt.
- Property is deemed damaged and substantially unusable due to fire, demolition or otherwise.
- Repairs or renovations prevented normal use (minimum 3 months).
- Tax classification change or change in use.
- Property became vacant or excess land.
- Mobile unit was removed.
- Gross or manifest error occurred in the preparation of the assessment roll.

## **DISCUSSION**

The properties on the attached listing have applied for a tax reduction under Sections 357 of the Municipal Act.

## **LINK TO STRATEGIC PLAN**

Not applicable

## **FINANCIAL CONSIDERATIONS**

The municipal portion of the expense is \$2,422.03, which is within the 2018 budget limits.

## **CONSULTATIONS**

The Municipal Property Assessment Corporation has reviewed each application and provided assessment information to aid in the tax adjustment calculation.

## **RECOMMENDATION**

Council authorize tax reductions totaling \$4,721.61 for the 2018 taxation year.

*Vicky Sawatzky*

Vicky Sawatzky, BBA  
Tax Collector

*Ryan McLeod*

Ryan McLeod, CPA, CA  
Director of Financial Services

*Peggy Van Mierlo-West*

Peggy Van Mierlo-West, C.E.T.  
Chief Administrative Officer

## TOWN OF KINGSVILLE SECTION 357 & 358 APPLICATIONS

### LISTING OF PROPERTIES ELIGIBLE FOR REBATE - NOVEMBER 2018

ROLL NUMBER	MUNICIPAL ADDRESS	MUNICIPAL TAXES	COUNTY TAXES	EDUCATION TAXES	BIA	TOTAL REFUND	TAX YEAR	SECTION	REASON FOR WRITE-OFF
270-000-10500	468 Waterview Rd	\$ 244.96	\$ 171.42	\$ 61.16	\$ -	\$ 477.54	2018	357	House Demolished
290-000-22333	Road 2 E	\$ 92.95	\$ 65.04	\$ 23.21	\$ -	\$ 181.19	2018	357	Change Assessment to Exempt
310-000-25600	515 Wigle Grove Rd	\$ 316.01	\$ 221.13	\$ 78.90	\$ -	\$ 616.04	2018	357	House Demolished
310-000-29100	850-876 Seacliff DR	\$ 768.41	\$ 537.71	\$ 191.86	\$ -	\$ 1,497.98	2018	357	House Demolished
470-000-00560	265 Road 7 E	\$ 345.85	\$ 242.01	\$ 86.35	\$ -	\$ 674.21	2018	357	House Demolished
500-000-03400	103 Marsh Rd	\$ 18.98	\$ 13.28	\$ 4.74	\$ -	\$ 37.00	2018	357	Structure Demolished
530-000-01250	152 County Rd 23	\$ 162.74	\$ 113.88	\$ 40.63	\$ -	\$ 317.25	2018	357	House Demolished
600-000-07601	346 County Rd 34 W	\$ 116.76	\$ 81.71	\$ 29.15	\$ -	\$ 227.62	2018	357	House Demolished
390-000-00405	1911 Road 5 E	\$ 298.96	\$ 209.20	\$ 74.64	\$ -	\$ 582.81	2018	357	House Demolished
360-000-02200	2494-2496 Division Rd N	\$ 56.41	\$ 39.47	\$ 14.08	\$ -	\$ 109.97	2018	357	House Demolished
	<b>TOTAL</b>	<b>\$ 2,422.03</b>	<b>\$ 1,694.86</b>	<b>\$ 604.72</b>	<b>\$ -</b>	<b>\$ 4,721.61</b>			



2021 Division Road North  
Kingsville, Ontario N9Y 2Y9  
(519) 733-2305  
www.kingsville.ca  
kingsvilleworks@kingsville.ca

**Date:** September 28, 2018  
**To:** Mayor and Council  
**Author:** Tim Del Greco, Manager of Municipal Services  
**RE:** Marsh Sideroad – Cost of Surface Treatment  
**Report No.:** MS 2018 - 43

---

## **AIM**

To provide Council the cost of applying asphalt surface treatment to Marsh Sideroad.

## **BACKGROUND**

During the September 24<sup>th</sup> 2018 Council Meeting, the following motion was approved:

### **536-2018**

**Moved By** Councillor Larry Patterson

**Seconded By** Councillor Thomas Neufeld

That Administration prepare a report regarding when the gravel portion of Marsh Sideroad beginning at Highway 3 to County Road 27 will be surface treated, tar-and-chipped, or asphalted as residents have appeared before Council and have had no answers as to when this will be completed.

## **DISCUSSION**

The gravel segment of Marsh Sideroad as identified above measures approximately 1,472 meters in length. There are seven residential properties within this segment, all of which are surrounded by agricultural farmland. The average daily traffic as identified in the 2011 Kingsville Roads Needs Study is 104 vehicles.

Surface treatment of Marsh Sideroad is not identified as a priority or recommended initiative in the Kingsville Transportation Master Plan or the Municipal Services Five Year Capital Plan. As a result, there are no immediate or short term plans for applying surface treatment to this road segment.

A resident of this road segment recently requested new gravel be added to the roadway to improve grading and drainage conditions. In October of 2018, this request was completed using funds allocated in the Public Works Operational Budget. The work included the addition of new gravel to the roadway, grading, an application of calcium chloride (dust control), and rolling.

## **LINK TO STRATEGIC PLAN**

To become a leader in sustainable infrastructure renewal and development.

## **FINANCIAL CONSIDERATIONS**

The approximate cost of applying asphalt surface treatment to Marsh Sideroad from County Road 27 to Road 8 West is \$115,000.

## **CONSULTATIONS**

Kingsville Municipal Services

## **RECOMMENDATION**

That Council receives this report regarding surface treatment of Marsh Sideroad from County Road 27 to Road 8 West.

*Tim Del Greco*

Tim Del Greco, P.Eng  
Manager of Facilities and Properties

*G. A. Plancke*

G.A. Plancke, Civil Eng. Tech (Env.)  
Director of Municipal Services

*Peggy Van Mierlo-West*

Peggy Van Mierlo-West, C.E.T.  
Chief Administrative Officer



2021 Division Road North  
Kingsville, Ontario N9Y 2Y9  
(519) 733-2305  
www.kingsville.ca  
kingsvilleworks@kingsville.ca

**Date:** October 1, 2018  
**To:** Mayor and Council  
**Author:** Tim Del Greco, Manager of Municipal Services  
**RE:** Annual Traffic By-Law Amendment (2018)  
**Report No.:** MS 2018 - 45

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## **AIM**

To seek direction from Council with respect to various requests for the amendment of the Kingsville Traffic By-Law.

## **BACKGROUND**

The current Traffic By-Law (21-2005) is now thirteen years old and has had twelve amendments since its adoption. Following the last amendment, Administration has received numerous requests for consideration and further revision of this Traffic By-Law. These requests were investigated and the following were deemed viable for investigation and public input:

1. Addition of 'No Parking' signs on both sides of Sandybrook Way from Division Street North to 27 Sandybrook Way.
2. Addition of 'No Parking' signs on both sides of Mettawas Lane.
3. Addition of 'No Parking' signs on both sides of Hillview Crescent starting from Division Street North and heading west for a distance of 150 meters.
4. Addition of 'No Parking' signs on the east/west section of Orchard Boulevard between 823 Orchard Boulevard and 841 Orchard Boulevard.
5. Addition of 'No Parking' signs on the north side of Road 2 East from County Road 45 to 1604 Road 2 East.
6. Addition of 'No Parking' signs on both sides of Malo Street.

On September 25<sup>th</sup>, 2018 a Public Input Session was held to discuss the above requests and collect any corresponding feedback. There were twenty-six comment cards collected during this session as well as additional feedback received via email from those who could

not attend. This commentary is attached in Appendix A for your reference. The visuals that were available at the Public Input Session are attached in Appendix B.

## DISCUSSION

The comments included in Appendix A of this report are summarized below for each proposal along with any applicable investigations by Municipal Services.

1. Addition of 'No Parking' signs on both sides of Sandybrook Way from Division Street North to 27 Sandybrook Way.

This proposal was requested by Chief Parsons as parking in this roadway has created difficulties with navigating fire trucks into the fire hall using the approach off Sandybrook Way. There were no comments received during the Public Input Session. There was one email received opposing the proposal.

2. Addition of 'No Parking' signs on both sides of Mettawas Lane.

This proposal originated as a result of residents parking vehicles around the decorative island at the north end of Mettawas Lane and possibly obstructing emergency access. Chief Parsons inspected the area and has confirmed that access by fire truck will not be feasible when the roadway adjacent to the island is occupied with parked vehicles. Nevertheless, the majority of responses received during the Public Input Session and via email were strongly opposed to the proposal of no parking on Mettawas Lane.

3. Addition of 'No Parking' signs on both sides of Hillview Crescent starting from Division Street North and heading west for a distance of 150 meters.

This proposal was requested by residents of Hillview Crescent as parking on the roadway has created issues with sight lines and the ability to see oncoming traffic at the curve. The majority of feedback received was in favor of this proposal.

4. Addition of 'No Parking' signs on the east/west section of Orchard Boulevard between 823 Orchard Boulevard and 841 Orchard Boulevard.

This proposal was requested by residents experiencing difficulties with accessing their properties due to on-street parking. The two comments received during the Public Input Session were opposed to this by-law revision. Following review by Kingsville Fire Services, Chief Parsons indicated that on-street parking within this section of roadway will obstruct emergency access.

5. Addition of 'No Parking' signs on the north side of Road 2 East from County Road 45 to 1604 Road 2 East.

The Town has received complaints of vehicles parking along this roadway resulting in poor visibility for motorists when turning onto Road 2 East from Queen Boulevard. All three comments from the Public Input Session supported this proposal.

6. Addition of 'No Parking' signs on both sides of Malo Street.

The Town has received complaints of vehicles parking along this narrow roadway creating concern for safe passage and reduced visibility. One comment was received during the Public Input Session opposing this proposal. Following review by Kingsville Fire Services, Chief Parsons indicated that on-street parking within this section of roadway will obstruct emergency access.

## **LINK TO STRATEGIC PLAN**

Effectively manage corporate resources and maximize performance in day-to-day operations.

## **FINANCIAL CONSIDERATIONS**

All costs for signage as a result of Council's direction will be expensed to the 2018 Public Works Operational Budget.

## **CONSULTATIONS**

Municipal Services  
Public Input Session

## **RECOMMENDATION**

That Council approves the following amendments to Kingsville Traffic By-Law 21-2005:

1. Addition of 'No Parking' signs on both sides of Sandybrook Way from Division Street North to 27 Sandybrook Way.
2. Addition of 'No Parking' signs on both sides of Mettawas Lane.
3. Addition of 'No Parking' signs on both sides of Hillview Crescent starting from Division Street North and heading west for a distance of 150 meters.
4. Addition of 'No Parking' signs on the east/west section of Orchard Boulevard between 823 Orchard Boulevard and 841 Orchard Boulevard.
5. Addition of 'No Parking' signs on the north side of Road 2 East from County Road 45 to 1604 Road 2 East.
6. Addition of 'No Parking' signs on both sides of Malo Street.

*Tim Del Greco*

Tim Del Greco, P.Eng  
Manager of Facilities and Properties

*G. A. Plancke*

G.A. Plancke, Civil Eng. Tech (Env.)  
Director of Municipal Services

*Peggy Van Mierlo-West*

Peggy Van Mierlo-West, C.E.T.  
Chief Administrative Officer



## Comment Card

Please write your contact information below and check off a box indicating whether or not you support the proposed revision. Feel free to include additional comments as well. These comments may be included in a future Council agenda.

Name: JUDE HALPERT  
Phone: [REDACTED]  
Address: 22 METTAWAS LN

### Traffic By-Law Proposed Revision:

"No parking on both sides of Mettawas Lane."

Please check this box if you are in support of this revision.

☐

Please check this box if you are **NOT** in support of this revision.

☐

### Comments:

I don't have a preference as long as  
emergency vehicles can get by easily.

On another issue, I'd like to see 'ONE WAY'  
signs on the East & West side of the lane, as  
some residents are exiting via the entrance  
side onto Park St.



## Comment Card

Please write your contact information below and check off a box indicating whether or not you support the proposed revision. Feel free to include additional comments as well. These comments may be included in a future Council agenda.

Name: ERICA BOSCO  
Phone: [REDACTED]  
Address: 28 Mettawas Lane

### **Traffic By-Law Proposed Revision:**

"No parking on both sides of Mettawas Lane."

Please check this box if you are in support of this revision.

☐

Please check this box if you are **NOT** in support of this revision.

☒

### **Comments:**

This new by law would make ~~the~~ a huge inconvenience to  
any family of 2 or more people. My family has 4 cars so  
the road is essential to us. If we can't park on the road,  
where else would we park? I am a young girl and I would feel  
very unsafe having to park somewhere far away from my home at  
night. Also, where would all our guests park? If we are only  
allowed 2 cars in our drive way we need to be able to still  
park on the road.

I also do not see why parking on the road would be any issue at  
all for anyone.



## Comment Card

Please write your contact information below and check off a box indicating whether or not you support the proposed revision. Feel free to include additional comments as well. These comments may be included in a future Council agenda.

Name: DEB QUIRNG  
Phone: [REDACTED]  
Address: 26 METTAWAS LANE

### **Traffic By-Law Proposed Revision:**

"No parking on both sides of Mettawas Lane."

Please check this box if you are in support of this revision.

☐

Please check this box if you are **NOT** in support of this revision.

☒

### **Comments:**

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## Comment Card

Please write your contact information below and check off a box indicating whether or not you support the proposed revision. Feel free to include additional comments as well. These comments may be included in a future Council agenda.

Name:

PAUL JANISSE

Phone:

[REDACTED]

Address:

3 METTAWAS LN

### Traffic By-Law Proposed Revision:

"No parking on both sides of Mettawas Lane."

Please check this box if you are in support of this revision.

☐

Please check this box if you are **NOT** in support of this revision.

☒

### Comments:

THE APPROACHES TO OUR DRIVEWAYS DO NOT ALLOW PARKING IN OUR DRIVEWAYS AND STILL PROVIDE ADEQUATE SPACE FOR NEIGHBOURS SHARING THE SAME DRIVEWAY ~~ADDITIONAL~~ ACCESS AND EGRESS. THEY WILL BE BLOCKED IN OR WILL BLOCK OTHERS IN. ADDITIONALLY OUR NEIGHBOURHOOD IS AN OLDER COMMUNITY AND DISSALLOWING PARKING WOULD REQUIRE THAT WE WALK UP AND DOWN A RATHER STEEP HILL... CERTAINLY DANGEROUS AT OUR AGES →

BUT VERY DANGEROUS IN WINTER.  
IT IS NOT POSSIBLE TO PROVIDE SIDEWALKS  
ANYWHERE... AND EVEN IF IT WAS THE  
TOWN CANNOT KEEP UP WITH SNOW REMOVAL  
NOW LET ALONE PROVIDE SAFE MOVEMENT  
OF PEDESTRIANS WITH SIGNIFICANT  
AMBULATORY ISSUES.

IN MY HUMBLE OPINION THIS TYPE OF  
RESOLUTION TO PARKING WILL PUT THE  
TOWN IN JEOPARDY FOR LAWSUITS.



## Comment Card

Please write your contact information below and check off a box indicating whether or not you support the proposed revision. Feel free to include additional comments as well. These comments may be included in a future Council agenda.

Name: Michelle Tuszewski  
Phone: [REDACTED]  
Address: [REDACTED]  
28 Mettawas Lane

### **Traffic By-Law Proposed Revision:**

"No parking on both sides of Mettawas Lane."

Please check this box if you are in support of this revision.

☐

Please check this box if you are **NOT** in support of this revision.

☒

### **Comments:**

There is no other parking available. Not safe for students!  
Families have more than 1 car & cannot park all cars on  
driveway - especially b/c all these driveways are shared w/  
neighbours. Where are we supposed to park? As a student, you  
are going to make me park who knows where since there is  
NO parking available & ~~to~~ walk in the dark late at night?  
This is unfair.



## Comment Card

METTAWAS LANE

Please write your contact information below and check off a box indicating whether or not you support the proposed revision. Feel free to include additional comments as well. These comments may be included in a future Council agenda.

Name:

Patricia Gansse

Phone:

[REDACTED]

Address:

3 Mettawas Lane

### Traffic By-Law Proposed Revision:

"No parking on Mettawas Lane."

Please check this box if you are in support of this revision.

☐

Please check this box if you are NOT in support of this revision.

☐

### Comments:

ABSOLUTELY NO NO PARKING SIGNS  
at the bottom of the ROADWAY

In the winter if our guests in their  
xps are forced to park at the top  
& have to walk down - they would probably  
slip etc.

SUGGESTION OFFER the BUILDER \$80,000  
(the profit on one unit) to turn that space into a  
parking lot at the bottom of the hill.



## Comment Card

Please write your contact information below and check off a box indicating whether or not you support the proposed revision. Feel free to include additional comments as well. These comments may be included in a future Council agenda.

Name: Max Bosco

Phone: [REDACTED]

Address: 28 Mettawas Lane

### **Traffic By-Law Proposed Revision:**

"No parking on both sides of Mettawas Lane."

Please check this box if you are in support of this revision.

☐

Please check this box if you are **NOT** in support of this revision.

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### **Comments:**

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## Comment Card

Please write your contact information below and check off a box indicating whether or not you support the proposed revision. Feel free to include additional comments as well. These comments may be included in a future Council agenda.

Name:

Tim Fuerth

Phone:

[REDACTED]

Address:

16 Mettawas lane

### Traffic By-Law Proposed Revision:

"No parking on both sides of Mettawas Lane."

Please check this box if you are in support of this revision.

☐

Please check this box if you are **NOT** in support of this revision.

☒

### Comments:

This proposal is ridiculous. Because one  
resident has a problem in his neighbour does  
not mean all residents should suffer. Kierke  
should be allowed at a minimum on the  
west side of the road going down the hill  
as well as 2 spaces on the south end of  
the north cul de sac. Our property values  
are dependant on being able to have  
readily accessible parking and having no  
parking on the street will reduce property values.



## Comment Card

Please write your contact information below and check off a box indicating whether or not you support the proposed revision. Feel free to include additional comments as well. These comments may be included in a future Council agenda.

Name: Sue Enns  
Phone: [REDACTED]  
Address: 16 Mettawas

### Traffic By-Law Proposed Revision:

"No parking on both sides of Mettawas Lane."

Please check this box if you are in support of this revision.

☐

Please check this box if you are **NOT** in support of this revision.

☒

### Comments:

We have guests, family that need to park  
near our house. Parking on Mettawas Lane is needed.  
If there is no parking on Street, guest will need to  
park on lands down on Park St. Very far for older  
folks.



## Comment Card

Please write your contact information below and check off a box indicating whether or not you support the proposed revision. Feel free to include additional comments as well. These comments may be included in a future Council agenda.

Name: DAVID BOSCO  
Phone: [REDACTED]  
Address: 28 Mettawas Ln.

### **Traffic By-Law Proposed Revision:**

"No parking on both sides of Mettawas Lane."

Please check this box if you are in support of this revision.

☐

Please check this box if you are **NOT** in support of this revision.

☒

### **Comments:**

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## Comment Card

Please write your contact information below and check off a box indicating whether or not you support the proposed revision. Feel free to include additional comments as well. These comments may be included in a future Council agenda.

Name: NEIL QUIRING  
Phone: [REDACTED]  
Address: 26 METTAWAS LANE

### Traffic By-Law Proposed Revision:

"No parking on both sides of Mettawas Lane."

Please check this box if you are in support of this revision.

☐

Please check this box if you are **NOT** in support of this revision.

☒

### Comments:

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## Comment Card

Please write your contact information below and check off a box indicating whether or not you support the proposed revision. Feel free to include additional comments as well. These comments may be included in a future Council agenda.

Name:

PATRICIA BOSCO

Phone:

[REDACTED]

Address:

28 METTAWAS LANE

### Traffic By-Law Proposed Revision:

"No parking on both sides of Mettawas Lane."

Please check this box if you are in support of this revision.

☐

Please check this box if you are **NOT** in support of this revision.

☒

### Comments:

- \* NO PARKING IS AVAILABLE
- \* SAFETY CONCERN'S
- \* FAMILY -> ELDERLY THAT ARE NOT ABLE TO WALK
- \* TRADE'S MEN (DOING WORK etc)
- \* CLOSEST PARKING WHICH IS METTAWAS PARK IS NOT PAVED AND HAS NO LIGHTING (VERY UNSAFE)!!



## Comment Card

Please write your contact information below and check off a box indicating whether or not you support the proposed revision. Feel free to include additional comments as well. These comments may be included in a future Council agenda.

Name:

Janice & Mark Sempesger

Phone:

[REDACTED]

Address:

19 Mettawas

### Traffic By-Law Proposed Revision:

"No parking on both sides of Mettawas Lane."

*partial support*

Please check this box if you are in support of this revision.

☐

Please check this box if you are **NOT** in support of this revision.

☐

Comments:

*- one way arrows  
Signage re: west side of Mettawas  
- vehicles must exit around the  
island - instead of zipping out the  
wrong way & possibly having a head-on  
with a vehicle or a cycle.  
- parking on curbed grade only.*

*- no parking on island*



## Comment Card

Please write your contact information below and check off a box indicating whether or not you support the proposed revision. Feel free to include additional comments as well. These comments may be included in a future Council agenda.

Name: Michelle Martin  
Phone: [REDACTED]  
Address: 43 Hillview Cres.

### Traffic By-Law Proposed Revision:

"No parking on both sides of Hillview Crescent starting from Division Street North and heading west for a distance of 150 meters."

Please check this box if you are in support of this revision.



Please check this box if you are **NOT** in support of this revision.



### Comments:

I BELIEVE THERE SHOULD BE NO PARKING ON OUR STREET AT. WE LIVE JUST INSIDE THE BEND OF THE ROAD, CARS PARKING ON THE STREET CREATE A BLIND SPOT FOR US TO BACK OUT OF OUR DRIVEWAY AND COMING ON THE STREET FROM DIVISION ROAD, IT CREATES A BLIND AREA FOR YOU TO SEE TRAFFIC COMING THE OTHER WAY. I HAVE ALMOST BEEN HIT HEAD ON A COUPLE OF TIMES. THEY HAVE A PARKING LOT TO USE AND NOW THERE ARE CARS FROM THE APARTMENT BUILDING ACROSS DIVISION ROAD ->



## Comment Card

Please write your contact information below and check off a box indicating whether or not you support the proposed revision. Feel free to include additional comments as well. These comments may be included in a future Council agenda.

Name: Brian Martin  
Phone: [REDACTED]  
Address: 43 Hillview

### Traffic By-Law Proposed Revision:

"No parking on both sides of Hillview Crescent starting from Division Street North and heading west for a distance of 150 meters."

Please check this box if you are in support of this revision.

☒

Please check this box if you are **NOT** in support of this revision.

☐

### Comments:

I would like not parking to be increased on South side by 20 meters (ELK Pole) cars parked in front of my would cause a blind spot on curve of road when coming out of my driveway. - They have ample parking in their lots without impeding traffic flow



## Comment Card

Please write your contact information below and check off a box indicating whether or not you support the proposed revision. Feel free to include additional comments as well. These comments may be included in a future Council agenda.

Name:

Phone:

Address:

*[Handwritten signature]*

*55 Hillview*

### Traffic By-Law Proposed Revision:

"No parking on both sides of Hillview Crescent starting from Division Street North and heading west for a distance of 150 meters."

Please check this box if you are in support of this revision.

☒

Please check this box if you are **NOT** in support of this revision.

☐

### Comments:

*1*

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## Comment Card

Please write your contact information below and check off a box indicating whether or not you support the proposed revision. Feel free to include additional comments as well. These comments may be included in a future Council agenda.

Name:

Ryan Sanger

Phone:

[REDACTED]

Address:

19-25 Hillview Cr

### **Traffic By-Law Proposed Revision:**

"No parking on both sides of Hillview Crescent starting from Division Street North and heading west for a distance of 150 meters."

Please check this box if you are in support of this revision.

☒

Please check this box if you are **NOT** in support of this revision.

☐

### **Comments:**

- Needed to clean up street parking / congestion
- Only concern are non-residents parking in my private lot
- I will discuss with OPP about enforcing 'NO Parking' on private property for 19-25 Hillview



## Comment Card

Please write your contact information below and check off a box indicating whether or not you support the proposed revision. Feel free to include additional comments as well. These comments may be included in a future Council agenda.

Name: RINA TESTA-PLANCKE

Phone: [REDACTED]

Address: 64 HILLVIEW CRES

### Traffic By-Law Proposed Revision:

"No parking on both sides of Hillview Crescent starting from Division Street North and heading west for a distance of 150 meters."

Please check this box if you are in support of this revision.

☒

Please check this box if you are NOT in support of this revision.

☐

THERE ARE NO LESS THAN 9 VEHICLES PARKED ON THE ROAD; NONE USING THE PARKING PROVIDED BY LOTS OR DRIVEWAYS

### Comments:

PARKING ALONG THE ROAD REDUCES SIGHT LINES FOR DRIVERS; DRIVERS ARE MADE TO MOVE INTO THE ONGOING TRAFFIC LANE AROUND A CORNER

THERE ARE NO SIDEWALKS, PEDESTRIANS USE THE ROAD AS A WALKWAY WHICH BECOMES UNSAFE DUE TO PREVIOUS BULLET

THOSE PARKING ON THE ROAD ARE NOT HOMEOWNERS, IN FACT LIVE IN THE APARTMENT BUILDING ACROSS THE STREET ON DIVISION  
THOSE PARKING IN THE ROAD ARE NOT RESPECTING THE 15M ZONE FROM A STOP SIGN - THE SIGNS ARE COMPLETELY IGNORED.



## Comment Card

Please write your contact information below and check off a box indicating whether or not you support the proposed revision. Feel free to include additional comments as well. These comments may be included in a future Council agenda.

Name:

Bill Orawski

Phone:

[REDACTED]

Address:

69 Hillview

### **Traffic By-Law Proposed Revision:**

"No parking on both sides of Hillview Crescent starting from Division Street North and heading west for a distance of 150 meters."

Please check this box if you are in support of this revision.

☐

Please check this box if you are **NOT** in support of this revision.

☒

### **Comments:**

Not necessary. Will create more  
problems.



## Comment Card

Please write your contact information below and check off a box indicating whether or not you support the proposed revision. Feel free to include additional comments as well. These comments may be included in a future Council agenda.

Name: Laura Lucier  
Phone: [REDACTED]  
Address: 69 Hillview Cres.

### **Traffic By-Law Proposed Revision:**

"No parking on both sides of Hillview Crescent starting from Division Street North and heading west for a distance of 150 meters."

Please check this box if you are in support of this revision.

☐

Please check this box if you are **NOT** in support of this revision.

☒

### **Comments:**

I do not understand the need for this  
change. Extra parking should be on the  
"red" part of the street instead of the  
end of the cul-de-sac. Many people  
require extra short-term parking which  
does not cause any problems whatsoever.  
Thanks!



## Comment Card

Please write your contact information below and check off a box indicating whether or not you support the proposed revision. Feel free to include additional comments as well. These comments may be included in a future Council agenda.

Name:

TROY RINGROSE

Phone:

[REDACTED]

Address:

1304 ORCHARD BLVD.

### Traffic By-Law Proposed Revision:

"No parking on the east/west section of Orchard Boulevard between 823 Orchard Boulevard and 841 Orchard Boulevard."

Please check this box if you are in support of this revision.

☐

Please check this box if you are **NOT** in support of this revision.

☒

### Comments:

- NO PROBLEMS WITH PARKING ON THE  
EAST/WEST SECTIONS OF ORCHARD BLVD.
- THERE IS PROBLEMS WITH PARKING  
ON THE ROAD WITH THE NORTH/SOUTH  
SECTION OF ORCHARD -



## Comment Card

Please write your contact information below and check off a box indicating whether or not you support the proposed revision. Feel free to include additional comments as well. These comments may be included in a future Council agenda.

Name: Nancy Ringrose

Phone: [REDACTED]

Address: 1304 Orchard Blvd., Kingsville

### Traffic By-Law Proposed Revision:

"No parking on the east/west section of Orchard Boulevard between 823 Orchard Boulevard and 841 Orchard Boulevard."

Please check this box if you are in support of this revision.

☐

Please check this box if you are **NOT** in support of this revision.

☒

### Comments:

1) Cars park in front of our house (North/South)  
section. Cars do NOT park on East/West section.

2) However - for future meetings

Please consider a) sewers installed on Orchard.

b) rumble strips on County Rd 20  
from Kingsville to Union on the  
bicycle lanes



## Comment Card

Please write your contact information below and check off a box indicating whether or not you support the proposed revision. Feel free to include additional comments as well. These comments may be included in a future Council agenda.

Name:

JOE & ODETE PEREIRA

Phone:

[REDACTED]

Address:

1527 WOODBURN AVE, RUTHERFORD

### Traffic By-Law Proposed Revision:

"No parking on the north side of Road 2 East from County Road 45 to 1604 Road 2 East."

Please check this box if you are in support of this revision.



Please check this box if you are **NOT** in support of this revision.



### Comments:

WE AGREE THAT THERE SHOULD BE NO PARKING ON THE  
NORTH SIDE OF RD 2 EAST. AS AN OLDER COUPLE WE NEED TO  
BE ASSURED THAT THE ROADS WE ARE DRIVING ON ARE SAFE  
FOR US TO DO SO. IF WE HAVE TO DRIVE TO THE MIDDLE OF RD 2  
OFF OF QUEEN BLVD TO BE ABLE TO SEE IF THERE ARE ONCOMING  
CARS PAST THE PARKED CARS THERE, THAT IS A PROBLEM.  
OLD OR YOUNG - MALE OR FEMALE, WE NEED TO BE ABLE  
TO SEE DOWN THE STREET BEFORE PULLING OUT INTO  
ONCOMING TRAFFIC.



## Comment Card

Please write your contact information below and check off a box indicating whether or not you support the proposed revision. Feel free to include additional comments as well. These comments may be included in a future Council agenda.

Name: MARIA MELO

Phone: [REDACTED]

Address: 81 WOODYCREST, KINGSVILLE

### **Traffic By-Law Proposed Revision:**

"No parking on the north side of Road 2 East from County Road 45 to 1604 Road 2 East."

Please check this box if you are in support of this revision.

☒

Please check this box if you are **NOT** in support of this revision.

☐

### **Comments:**

I VISIT MY SISTER FREQUENTLY AND HAVE ALMOST  
BEEN IN A HORRIBLE ACCIDENT BECAUSE OF THE  
PARKED CARS ALONG THIS STREET. I TRIED TO PULL  
OUT OF THE INTERSECTION TO SEE IF THERE WAS A  
CAR COMING DOWN ROAD BEFORE I TURNED. I HAD  
TO PULL OUT VERY FAR TO SEE PASSED THE PARKED CARS  
THERE AND WAS ALMOST HIT FROM THE SIDE BY AN  
ONCOMING CAR. PLEASE MAKE THIS A NO PARKING AREA.



## Comment Card

Please write your contact information below and check off a box indicating whether or not you support the proposed revision. Feel free to include additional comments as well. These comments may be included in a future Council agenda.

Name: DIANE STOCKTON  
Phone: [REDACTED]  
Address: 1682 NEVAN CRT / 1847 UNION AVE  
RUTHVEN RUTHVEN

### Traffic By-Law Proposed Revision:

"No parking on the north side of Road 2 East from County Road 45 to 1604 Road 2 East."

Please check this box if you are in support of this revision.



Please check this box if you are NOT in support of this revision.



### Comments:

I ABSOLUTELY SUPPORT THIS REVISION 100%! THIS IS THE  
WORST SAFETY HAZARD FOR VEHICLES EXITING QUEEN BLVD  
ONTO RD 2E WHEN VEHICLES ARE PARKED ALONG THE  
ROADWAY (AND THEY ARE PARKED THERE EVERY DAY IN FRONT OF  
THE AUTOTECH GARAGE) VEHICLES EXITING QUEEN HAVE TO PULL  
OUT ALMOST HALFWAY ONTO RD 2E BEFORE TURNING TO SEE IF THERE  
ARE ANY CARS COMING DOWN RD 2E WHICH LEAVES VERY LITTLE  
REACTION TIME TO AVOID GETTING STRUCK BY ANOTHER VEHICLE.  
THERE SHOULD BE NO PARKING HERE! THIS HAS BEEN AN ISSUE  
FOR MANY YEARS BUT IT HAS BEEN OVERLOOKED BECAUSE OF A



## Comment Card

Please write your contact information below and check off a box indicating whether or not you support the proposed revision. Feel free to include additional comments as well. These comments may be included in a future Council agenda.

Name: CHERRIN MELEG

Phone: [REDACTED]

Address: 1614 MALO STREET

### Traffic By-Law Proposed Revision:

"No parking on both sides of Malo Street."

Please check this box if you are in support of this revision.

☐

Please check this box if you are **NOT** in support of this revision.

☒

### Comments:

Malo Street is a one way street with two way traffic.  
Cars speed down this "one block" road to save 5 seconds.  
If cars are parked on the road they have to drive slower.  
If we park our cars in driveway our rear ends of the cars are  
still on the roadway as the driveway are too short. If this  
must be done I would suggest: 1) one way street  
running from west to east or 2) no parking only  
on the south side of the road. It also doesn't make  
sense to only do Malo Street when it connects to  
Scratch Lane which is also a narrow street. We are  
over

zoned R-4. I am presently looking at starting a home based business & may require parking for customers. We are allowed to have up to 3 spots. (I understood this is per the zoning by-law). At the present time most of my neighbours park in their driveway & occasionally park on the street. I do not believe that it is necessary to make Malo Street no parking as the residents of the street use their common sense. Unless alternative parking is found for us, no one will be able to have company as no one will have any parking spaces. I am definitely against Malo Street no parking. Please do not change it just because one resident has called in several times.

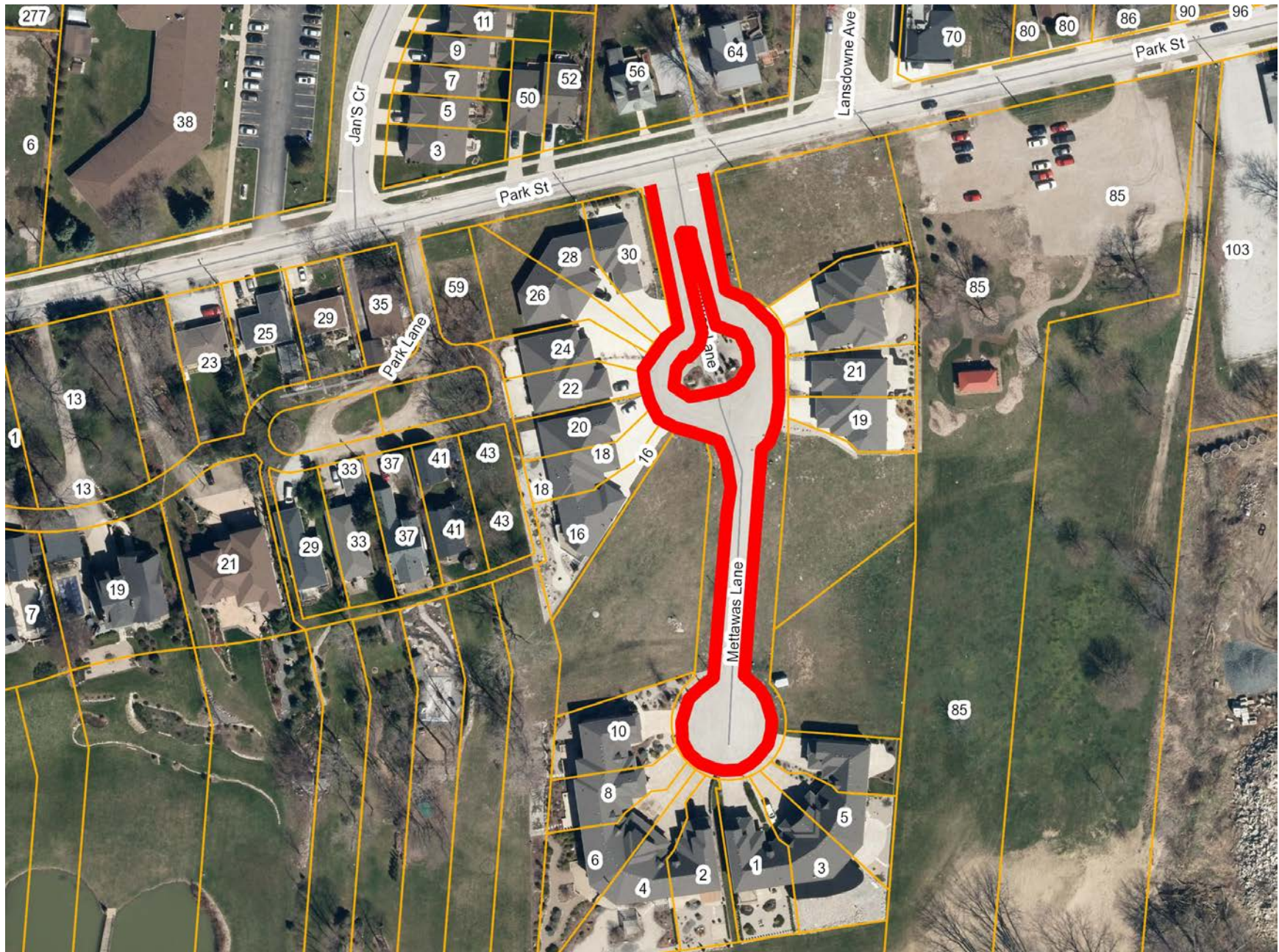
**Request: No parking on either side of Sandybrook Way from Division Street North  
to east limit of 27 Sandybrook Way**

**NO PARKING**



Request: No parking on either side of Mettawas Lane

**NO PARKING**

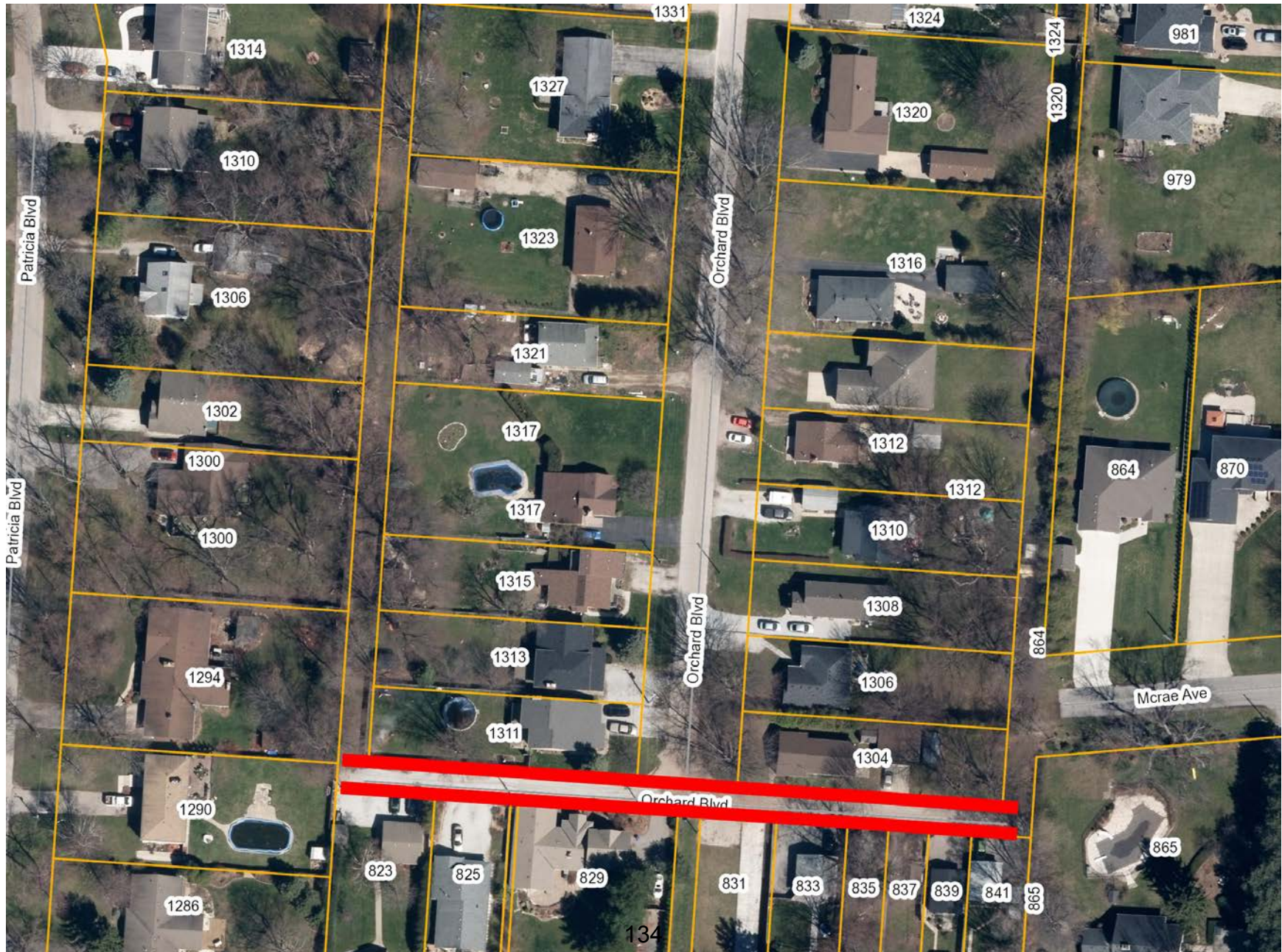


**NO PARKING**



**Request: No parking on the east/west section of Orchard Boulevard between 823  
Orchard Boulevard and 841 Orchard Boulevard**

**NO PARKING**



**Request: No parking on the north side of Road 2 East from County Road 45 to 1604**  
**Road 2 East**

**NO PARKING**



**NO PARKING**





2021 Division Road North  
Kingsville, Ontario N9Y 2Y9  
(519) 733-2305  
[www.kingsville.ca](http://www.kingsville.ca)  
[kingsvilleworks@kingsville.ca](mailto:kingsvilleworks@kingsville.ca)

**Date:** September 26, 2018  
**To:** Mayor and Council  
**Author:** Shaun Martinho, Manager of Public Works  
**RE:** Signage Honoring Kingsville's Olympians  
**Report No.:** MS 2018 - 42

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## **AIM**

To provide council with information regarding the current status of signage showing the accomplishments of local Olympians: Corbin Watson and Meghan Agosta.

## **BACKGROUND**

As a goalkeeper for the Canadian Paralympic ice sledge hockey team, Kingsville's Corbin Watson helped bring home a bronze medal in the 2014 Winter Olympics and a silver medal in the 2018 Winter Olympics.

As part of the Canadian Women's Hockey Team, in the 2006, 2010 and 2014 Olympics, Ruthven resident Meghan Agosta played an intricate role helping her team bring home the gold medal. Most recently, our community can share in celebrating Canada's Silver medal win against a tough American team.

To honor Meghan's accomplishments, in 2010 several signs were erected underneath Kingsville's gateway signs in the Ruthven area. These signs were later updated in 2014 to include Meghan's gold medal win at the 2014 Sochi Olympics (See Attached).

## **DISCUSSION**

When reviewing the status of the signage celebrating the successes of our area athletes, it appears that only one sign is still in use. If council wishes to increase the number of signs honoring our Olympians, there are a number of gateway signs that could accommodate similar signage. This includes locations on arterial roads such as Seacliff Dr. and Heritage Rd.

In 2014, new vinyl was applied to the signs to reflect Meghan's most recent accomplishments. It may also be prudent to update the existing signs to reflect Canada's silver medal win at the 2018 Winter Olympics.

## **LINK TO STRATEGIC PLAN**

Promote the betterment, self-image and attitude of the community.

## **FINANCIAL CONSIDERATIONS**

In 2014, the Signs Operation line item within the Public Works Departments operations budget was used to purchase updated new signs. In 2015, the signs required modification and new vinyl was purchased using General Administrations Advertising budget.

Municipal Services received a quote of \$278.00 plus HST for the fabrication of new dibond signs measuring 12" x 72" for placement underneath the Town of Kingsville gateway signs.

## **CONSULTATIONS**

Municipal Services Department

## **RECOMMENDATION**

That council receive the information on the status of signage showing the accomplishments of our local Olympians.

Respectfully submitted,

*Shaun Martinho*

Shaun Martinho, H.B.Sc., C.E.T.  
Public Works Manager

*Andrew Plancke*

G.A. Plancke, Civil Eng. Tech (Env.)  
Director of Municipal Services

*Peggy Van Mierlo-West*

Peggy Van Mierlo-West, C.E.T.  
Chief Administrative Officer





2021 Division Road North  
Kingsville, Ontario N9Y 2Y9  
(519) 733-2305  
[www.kingsville.ca](http://www.kingsville.ca)  
[kingsvilleworks@kingsville.ca](mailto:kingsvilleworks@kingsville.ca)

**Date:** October 30, 2018  
**To:** Mayor and Council  
**Author:** Shaun Martinho, Manager of Public Works  
**RE:** Update to Cemetery By-law 120-2018  
**Report No.:** MS 2018- 47

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## **AIM**

To provide Council with a revised Cemetery By-law (formerly 67-2018) which includes additional information that was identified by the Bereavement Authority of Ontario (BAO).

## **BACKGROUND**

On August 13, 2018 Council passed By-law 67-2018, being a by-law to establish rules and regulations to be used in all Town owned cemeteries. That By-law is subject to review by the Registrar of the *Funeral, Burial, and Cremation Services Act, 2002 (FBCSA)*. During the review process, the BAO identified some changes that were essential to ensure compliance with the FBCSA.

## **DISCUSSION**

A copy of the proposed By-law (120-2018), with the highlighted changes, is attached in the Appendix. The following changes are required before the BAO will approve the By-law:

1. Update the Care and Maintenance definition
2. Include a cancellation of contract policy
3. Include a Burial Permit and Certificate of Cremation as a requirement prior to interment
4. Clarify the wording of Notice of Resale and Transfer of Interment Rights
5. Include methods for reducing the risk to public safety for unstable markers/monuments

## **LINK TO STRATEGIC PLAN**

Promote the betterment, self-image and attitude of the community.

## **FINANCIAL CONSIDERATIONS**

There are no financial impacts to the Town.

## **CONSULTATIONS**

Municipal Services Department  
Corporate Services Department

## **RECOMMENDATION**

That Council read the proposed Cemetery By-law (120-2018) a first and second time at this Regular meeting and direct Administration to move forward with the process established by the Bereavement Authority of Ontario to obtain approval of said By-law.

Respectfully Submitted,

*Shaun Martinho*

Shaun Martinho, H.B.Sc., C.E.T.  
Public Works Manager

*G.A. Plancke*

G.A. Plancke, Civil Eng. Tech (Env.)  
Chief Administrative Officer

*Peggy Van Mierlo-West*

Peggy Van Mierlo-West, C.E.T.  
Chief Administrative Officer

# THE CORPORATION OF THE TOWN OF KINGSVILLE

## BY-LAW 120 - 2018

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**Being a By-law to establish rules and regulations to be used in connection with all cemeteries owned and operated by The Corporation of the Town of Kingsville**

**WHEREAS** section 10 of the *Municipal Act, 2001* S.O. 2001 c. 25 provides that a municipality may provide any service or thing that the municipality considers necessary or desirable for the public and may pass by-laws respecting such service.

**AND WHEREAS** The Corporation of the Town of Kingsville (the "Town") is the owner and operator of certain cemeteries within the boundaries of the Town, which cemeteries are listed in Schedule "A" attached hereto and forming part of this By-law, the locations of which cemeteries are more specifically indicated on a map attached hereto as Schedule "B" and forming part of this By-law.

**AND WHEREAS** section 150 of Regulation 30/11 (the "*Regulations*") made under the *Funeral, Burial and Cremation Services Act, 2002* S.O. 2002, c. 33 (the "*Act*") provides that a cemetery operator may make by-laws governing the operation of the cemetery and, in particular, governing rights, entitlements and restrictions with respect to interment and scattering rights.

**AND WHEREAS** section 151(1) of the Regulations provides that no cemetery by-law is effective until the cemetery operator has filed it with the registrar appointed under section 3 of the Act (the "Registrar") in an approved form and manner; provided notice of the filing in accordance with subsection 151(3) of the Regulations; and the Registrar has approved it.

**AND WHEREAS** it is expedient to repeal By-law 90-2012, being a by-law to establish rules and regulations to be used in connection with all cemeteries owned by the Town.

**THEREFORE, THE COUNCIL OF THE CORPORATION OF THE TOWN OF KINGSVILLE ENACTS AS FOLLOWS:**

### Definitions

1. For the purpose of this By-law, the following further definitions are applicable:
  - a) "Care and Maintenance Fund" It is a requirement under the FBCSA and O. Reg.30/11 and 184/12 that a prescribed amount or a percentage of the purchase price (excluding tax) of all interment and scattering rights sold, transferred, assigned or permitted; and prescribed amounts for monuments and markers, is contributed into the care and maintenance fund. If no scattering rights are sold but scattering is permitted a prescribed amount must be contributed to the fund when the scattering is conducted. Interest earned from this fund is used to provide care and maintenance of lots, plots, markers and monuments at the cemetery
  - b) "Cemetery" means any one of the cemeteries owned and operated by the Town and listed in Schedule "A" herein and "Cemeteries" shall have a corresponding meaning;
  - c) "Contract" means a contract complying with the provisions of section 40 of the *Act*;

d) “Fee” means the corresponding fee charged for a service pursuant to the Town’s Fees and Charges By-law, as amended from time to time, and as set out in a price list as required by section 33 of the Act;

e) “Holiday” means:

New Year’s Day	Labour Day
Family Day	Thanksgiving Day
Good Friday	Remembrance Day
Easter Monday	December 24
Victoria Day	Christmas Day
Canada Day	Boxing Day
Civic Holiday	

and the day designated by the Town to observe the above listed holidays

- f) “Inter” means the burial of human remains and includes the placing of human remains in a Lot and “Interred” and “Interment” shall have corresponding meanings;
- g) “Interment Rights” includes the right to require or direct the Interment of human remains in a Lot;
- h) “Lot” means an area of land in a Cemetery being approximately 3’4” x 8’ containing, or set aside to contain, Interred human remains;
- i) “Manager” means the person assigned by the Town from time to time to manage the Cemeteries or his or her designate;
- j) “Marker” means any permanent memorial set flush with the surface of the ground and used to mark the location of a Lot;
- k) “Monument” means any permanent memorial projecting above the ground level and used to mark the location of a Lot;
- l) “Open Hours” means between 8:00 a.m. and 8:00 p.m.;
- m) “Plot” means two (2) or more Lots in respect of which the Interment Rights have been sold as a unit;
- n) “Rights Holder” means the person who holds the Interment Rights with respect to a Lot; and
- o) “Town” means The Corporation of the Town of Kingsville

**Regulations for Interments and Disinterments**

**Generally**

2. A Rights Holder, or his or her authorized representative, shall provide at least forty-eight (48) hours notice (excluding Sundays and holidays) of a proposed date and time of Interment in writing to the Manager.
3. No Interment or Disinterment will be performed on any Sunday or Statutory Holiday unless authorized by the Manager of Public Works or if the Town is ordered to do so by a representative of the Ministry of Health.
4. No Lot shall be opened for Interment or Disinterment by a person not in the employ of; acting as agent of; or under the express direction of the Town.
5. The Town assumes no responsibility or liability for loss or damage to any person or property during Interment or Disinterment.

### Requirements Prior to Interment

6. In addition to any other requirement under the *Act* and the Regulations and any other legislation that may be in force from time to time, the following shall be received by the Town prior to an Interment in a Cemetery:
- a. a Contract for the Interment;
  - b. if the remains to be Interred are not those of a Rights Holder, the written consent of all Rights Holders, or their authorized representatives, to such Interment; and
  - c. payment in full of the Fee for the Interment
  - d. burial permit
  - e. certificate of cremation

### Requirements Prior to Disinterment

7. In addition to any other requirement under the *Act* and the Regulations and any other legislation that may be in force from time to time, the following shall be received by the Town prior to a Disinterment in a Cemetery:
- a. a Contract for the Disinterment; and
  - b. payment in full of the Fee for the Disinterment

### Interments

8. The following may be Interred in one (1) Lot:
- a. not more than four (4) cremated remains; or
  - b. one (1) non-cremated remains; and
    - i. one (1) 12"x24" container containing infant remains to be Interred at the head of the Lot, provided space is available; or
    - ii. not more than two (2) cremated remains
9. Remains to be Interred in a Lot shall be enclosed in a container which container shall be:
- a. sealed securely;
  - b. of sufficient strength to permit Interment with the container remaining intact; and
  - c. of a size to permit Interment within the Lot

### Notice of Resale and Transfer of Interment Rights

10. The Town prohibits the resale of Interment Rights to a third party and will repurchase these rights at the price set out in the Town's Fees and Charges By-law, ~~as may be amended from time to time~~, at the rate on the current price list, less any care and maintenance contribution amount previously paid. The Town is not required to repurchase unused Interment Rights in a plot if one of the Interment Rights in the plot has been exercised.
11. The Town permits the Interment Rights holder to transfer their Interment Rights to a third party, at the current price set out in the Cemetery Service Price List, so long as the transfer is conducted through the Town.

### Cancellation of Interment Rights within the 30 Day Cooling-Off Period

12. A purchaser has the right to cancel an interment contract within thirty (30) days of signing the interment contract, by providing written notice of the cancellation to the cemetery operator. The cemetery operator will refund all monies paid by the purchaser within thirty (30) days from the date of the request for cancellation.

### **Cancellation of Interment Rights after the 30 Day Cooling-Off Period**

13. Upon receiving written notice from the purchaser of the interment rights, the cemetery operator will cancel the contract and issue a refund to the purchaser for the amount paid for the interment rights less the appropriate amount that is required to be deposited into the Care and Maintenance Fund. This refund will be made within thirty (30) days of receiving said notice. If the Interment Rights Certificate has been issued to the interment rights holder(s), the Certificate must be returned to the Cemetery Operator along with the written notice of cancellation.
14. If any portion of the interment rights has been exercised, the purchaser, or the Interment Rights Holder(s), are not entitled to cancel the contract or re-sell the interment rights.

### **Regulations for Markers and Monuments**

#### **Generally**

15. Subject to sections 22 and 23, one (1) Marker or one (1) Monument that otherwise complies with the regulations contained in this By-law may be installed on a Lot or Plot.
16. No person shall erect, install, move, alter or remove or cause to be erected, installed, moved, altered or removed, a Marker or Monument in a Cemetery without written authorization from the Manager.
17. No person shall deliver to a Cemetery or cause to be delivered to a Cemetery a Marker or Monument without written authorization from the Manager and unless the foundation is prepared and the marker and Monument is to be immediately installed.
18. Every person who wishes to deliver to a Cemetery or, erect, install, place, move, alter or remove a Marker or Monument in a Cemetery shall provide such information in connection with the Marker or Monument and the erection, installation, placement, movement, alteration or removal of the Marker or Monument as the Manager may require.
19. Vases permanently attached to a Marker or Monument shall be:
  - a. constructed of bronze;
  - b. of sufficient strength to protect the vase in an inverted position; and
  - c. attached to the Marker or Monument with a chain long enough to invert, and the Town shall assume no responsibility nor liability for the loss or damage to vases attached to any Marker or Monument.
20. Despite anything else in this By-law, no Marker, Monument or Foundation shall extend over the side of any Lot or Plot.

#### **Requirements Prior to Installation**

21. In addition to any other provisions of this By-law, the following shall be received by the Town prior to the installation of a Marker or Monument:
  - a. Written authorization for the installation of the Monument or Marker from all Rights Holders or the authorized representatives of the Rights Holders; and
  - b. Payment in full of the Fee for the Marker or Monument Care and Maintenance

#### **Markers**

22. When measuring a Marker, depth shall refer to the distance from front to back and width shall refer to the distance from left to right.

23. A Marker shall:

- a. be flat;
- b. be constructed of marble, granite or bronze;
- c. be set level with the ground so that a lawnmower may pass safely over the Marker;
- d. not have any inscription which is not in keeping with the dignity and decorum of the Cemeteries;
- e. be a minimum thickness of 4"
- f. be a minimum size of 10" in depth x 20" in width
- g. be a maximum size of:
  - i. 16" in depth x 30" in width if placed on a Lot; or
  - ii. 18" in depth x 42" in width if placed on a Plot
- h. be placed such that the Marker does not interfere with future Interments

24. If the Marker has a skirt, such skirt shall be no more than 2" greater than the size of the Marker

### Monuments

25. Notwithstanding any other provision of this By-law, Monuments are prohibited in the following Cemeteries:

- a. Sections A, B, C, D and E of the Greenhill Cemetery; and
- b. Graceland Expanded Cemetery

26. When measuring a Monument or its base, height shall refer to the distance from top to bottom; width shall refer to the distance from left to right; and depth shall refer to the distance from front to back.

27. A Monument shall:

- a. not have any inscription which is not in keeping with the dignity and decorum of the Cemeteries;
- b. be a maximum size of:
  - i. 24" in height x 24" in width if placed on a Lot; or
  - ii. 30" in height x 48" in width if placed on a Plot;
- c. if it includes a base, have a base a maximum size of:
  - i. 8" in height x 32" in width if placed on a Lot; or
  - ii. 8" in height x 60" in width if placed on a Plot;
- d. have only a family name on its back;
- e. not be placed "back-to-back" against another Monument; and
- f. be placed at the centre of the head of the Lot or Plot, unless otherwise authorized or directed by the Manager.

### Supplementary Markers

28. Supplementary Markers may be installed on a Lot or Plot in accordance with section 18.

29. Supplementary Markers shall be a maximum size of 16" in depth and 24" in width and the maximum number to be installed shall be one (1) if on a Lot and two (2) if on a Plot and such Supplementary Marker shall be installed as follows:

- a. flush to and centered under a Marker; or
- b. at the opposite end of and centered under a Monument, and if two (2) Supplementary Markers are installed in accordance with this By-law, such shall be installed one beside the other

### Legion Stones and Supplementary Vase Stone

30. War Memorial markers placed on veteran graves by the Royal Canadian Legion will be permitted to remain as a permanent marker, in addition to other markers and monuments allowed. Only markers consistent with those approved by Veterans Affairs Canada are permitted.

## Foundations

31. Every Monument shall have a foundation.

32. A Foundation shall:

- a. be constructed between March 31 and November 14;
- b. have a surface area that is flush with the surrounding ground level;
- c. provide a level surface free of defects;
- d. be cured for a minimum of forty-eight (48) hours before the installation of the Monument; and
- e. have a skirt no more than two (2) inches greater than the size of the Monument base

## Removal by Manager

33. The Manager, in his or her sole discretion, may remove from a Cemetery, Lot or Plot any Marker or Monument that does not comply with the regulations in this By-law.

## Maintenance

34. The Town shall be responsible for the general care and maintenance of the Markers and Monuments once installed on a Lot or Plot in accordance with the regulations in this By-law.

35. Notwithstanding any other provisions of this By-law, if any Marker or Monument is found to pose a hazard or risk to public safety, the Town may remove such risk or hazard. **should present a risk to public safety because it has become unstable, the cemetery operator shall do whatever it deems necessary by way of repairing, resetting, or laying down the monument or marker or any other remedy to remove the risk.**

36. Any person who finds a Marker or Monument in need of care or maintenance shall notify the Town.

37. The Town assumes no responsibility nor liability for the proper installation of any Marker or Monument, nor for any loss or damage to any Marker or Monument resulting from normal wear and tear, including, but not limited to, minor scraping of the base of Monuments due to turf mowing operations.

## **Regulations for Cemeteries, Lots and Plots**

### General Care and Maintenance

38. The Town shall be responsible for the general care and maintenance of the Cemeteries, Lots and Plots.

### Lots and Plots

39. No person may alter any Lot or Plot in any manner whatsoever, including, but not limited to the changing of the grade, the addition of sod, grass seed, or loose stone, the addition of flower beds, trees, shrubbery or plants, the construction of curbing, coping, fencing or walkways of any kind.

40. No person shall place, leave, install or erect any article, item, memorial, structure, object or thing of any kind whatsoever in a Cemetery or upon any Lot or Plot unless otherwise permitted by this By-law.

41. Subject to section 41, the following articles are permitted to be left upon a Lot or Plot by any person:
- a. fresh and artificial flowers;
  - b. between November 1 and March 31 each year, Christmas wreaths and blankets or artificial wreaths without glass or plastic covers, provided the same are securely fastened to a Monument, or where there is no Monument, mounted on a stand of a least thirty (30) inches high and securely anchored to the ground; and
  - c. between April 1 and October 31 each year, plastic vases, plastic flower pots, potted plants and shepherd's hooks on top of the ground, but not buried, and placed as close to a Monument or Marker base as practical

#### Maintenance

42. Any person who leaves any article permitted by this By-law on a Lot or Plot shall care for and maintain the article while it is left on the Lot or Plot and shall remove the article when the article is no longer permitted under this By-law.
43. Except as otherwise indicated in the Act, the Regulations and this By-law, the Town is not responsible to maintain, nor is the Town liable for loss or damage to any articles left in the Cemeteries or upon any Lot or Plot.

#### Removal by Manager

44. The Manager, in his or her sole discretion, may remove from the Cemetery, Lot or Plot:
- a. anything that is not authorized under this By-law;
  - b. any article if that article may not be left on a Lot or Plot after a certain date if that date has passed;
  - c. any article that is not cared for or maintained, including, but not limited to dead plants or flowers and pots or urns not filled with plants or flowers;
  - d. any trees or shrubs situated in any Lot or Plot that have become, by means of their roots or branches or in any other way detrimental to the adjacent Lot, drains, roads or walks, or prejudicial to the general appearance of the grounds or inconvenient to the public; and
  - e. any article, such as nails, wires, glass, or pottery, which is detrimental to efficient maintenance or constitutes a hazard to machinery, employees or visitors, or does not conform with the natural beauty or design of the Cemetery.

#### Rules for Contractors

45. In section 43, "Contractor" shall mean any person undertaking work in the Cemeteries who is not an employee of the Town, whether party to a contract with the Town or not.
46. Contractors shall:
- a. Respect the integrity and decorum of the Cemeteries;
  - b. Cease work, if in the immediate vicinity of a funeral, until the conclusion of the funeral service;
  - c. Indemnify and hold harmless the Town, its directors, officers, employees, agents and elected officials, from and against all claims, losses, suits, judgements, legal expenses and for any and all liability for damages to property and injury to persons, including death, which the Town may incur or suffer directly or indirectly as a result of or arising out of or in relation to the Contractor's work within the Cemeteries;

- d. at his own expense, take out and maintain, general liability insurance of not less than two million dollars (\$2,000,000.00) and such policy shall be written on a comprehensive basis with coverage for any one occurrence or claim of not less than two million dollars (\$2,000,000.00) and shall contain a provision for cross liability or severability of interest and non-owned automobile coverage with blanket contractual and physical damage coverage for hired automobiles and provide proof of such insurance as required by the Town;
- e. comply with all applicable laws, regulations, orders, by-laws, and requirements of governmental or other public authorities having jurisdiction at any time, including, but not limited to, the following:
  - i. *Occupational Health and Safety Act*, R.S.O. 1990, c. O.1, including the Town's Violence and Harassment in the Workplace Policy and Program, which shall be in place from time to time;
  - ii. *Workplace Safety and Insurance Act*, 1997, S.O. 1997, c.16, Schedule A; and
  - iii. *Accessibility for Ontarians with Disabilities Act*, 2005, S.O. 2005, c.11, including the Town's Accessible Customer Service Standards Policy, which shall be in place from time to time

and, upon request, provide proof of such compliance in the prescribed form or in any other form as required by the Town;

- f. undertake all work during Open Hours, unless under special written permission of the Manager;
- g. undertake no work on a Saturday that cannot be finished on that day;
- h. undertake no work on a Sunday absent written permission or direction from the Manager of Public works;
- i. not remove any marker or monument without written permission of the Manager
- j. not transport heavy loads in the Cemeteries when, in the opinion of the Manager, driveways or any other areas are in an unfit condition;
- k. lay planks on Lots and areas over which materials are to be moved;
- l. restore or replace any surface damaged by any work undertaken;
- m. not park on the grassy areas of the Cemeteries unless directed to do so by the Manager;
- n. place all implements and materials used in the performance of any work in accordance with the direction of the Manager; and
- o. remove all rubbish and surplus earth, refuse, litter and debris in such manner as the Manager directs

### **Rules for Visitors**

47. Funeral corteges within Cemeteries shall follow the route as may be directed by the Manager, when required.

48. All persons visiting the Cemeteries shall:

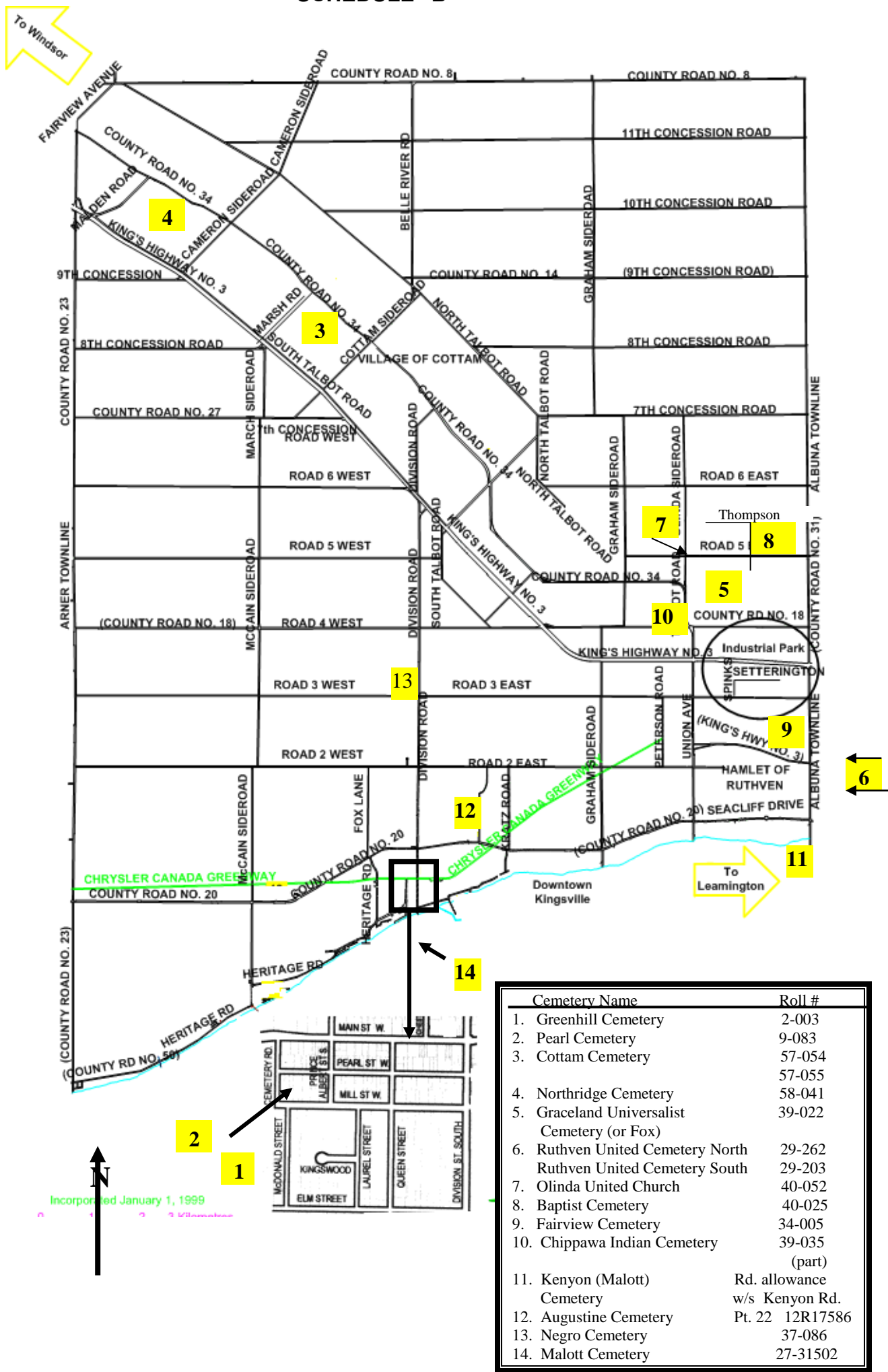
- a. attend during Open Hours;
- b. respect the integrity and decorum of the Cemeteries and not engage in any noisemaking, picnicking nor improper conduct;
- c. not walk on any Marker nor sit, lean nor climb on any Monument;
- d. not drive vehicles within the Cemeteries at a speed of more than ten (10) kilometres per hour, or elsewhere than upon the roadways provided for vehicles
- e. not park on the grassy areas unless directed to do so by the Manager;
- f. not drive any all-terrain vehicle or snowmobiles in the Cemeteries;
- g. not discharge any firearm unless in accordance with the provisions of any by-law of the Town that may be in effect from time to time regulating the discharge of firearms



### SCHEDULE “A”

Cemetery Name	Location	Description	Status	Roll No.
Augustine	Farm Lot, Road 2 East	Lot: 1 Conc. 1 Pt. 3 12R15587	Inactive	None
Greenhill	Mill Street West	Lot: 4 Conc. 1	Active	020-00300
Pearl Street	Pearl Street West	Lot: 2 Conc. 1 WD	Inactive	090-08300
Cottam Cemetery	s/s County Road 34	Lot: 271 Conc. STR Part 1 Plan 12R12365	Active-Anglic. Active-Other	570-05400 570-05500
Northridge	South Talbot Road	Lots: 277, 278 Conc. STR Part 1 12R15809	Active	580-04100
Baptist	e/s Thompson Crescent	Lot: 21 Conc. 5 E.D.	Active	400-02500
Chippawa Indian	Farm Lot, Road 4 East	s/e corner Lot: 20 Conc. 4 E.D.	Inactive	390-03500
Fairview	n/s Road 3 East	Lot: 11 Conc. 3 E.D.	Active	340-00500
Graceland Universalist (or Fox) + Expansion	Road 5 East at Olinda Sideroad	Lot: 21 Conc. 4 E.D Part of Part 1 12R6602.	Active	390-02100
Kenyon (Malott)	Farm Lot 12, w/s Kenyon Point Rd.	Lot: Farm Lt. 12 Kenyon Point Road	Inactive	Road Allowance
Negro	Division Road	s/w corner Lot: M Conc 3 W.D.	Inactive	370-08600
Malott	Heritage Road	Lot: 4 Conc. 1 W.D. Parts 1 to 3 12R5593	Inactive	270-31502
Olinda United Church	w/s Olinda Sideroad	Lot: 20 Conc. 5 E.D. Part 1 12R11510	Active	400-05200
Ruthven United Church (north) (south)	n/s Hwy. 3 at Albuna Townline s/s Hwy. 3 at Albuna Townline	Lot: 13 Conc. 2 E.D. Lot: 13 Conc. 2 E.D.	Active Active	290-26200 290-20300

SCHEDULE "B"



# Gosfield North Sportsmen Association



October 5, 2018

Town of Kingsville  
2021 Division Road North  
Kingsville, ON N9Y 2Y9

Attention: Mayor and Councilors

Re: 2018 Pheasant Release Program

Dear Sirs/Madams;

On behalf of the Gosfield North Sportsmen Association, please accept our deepest gratitude for your contribution of the hunting license fees collected for the 2017 season. These monies helped tremendously towards the continuation of our pheasant release program in 2017. Our club raised and released approximately 1200 pheasant chicks to mature birds for release into the new Town of Kingsville. We have received many compliments on the appearance and condition of our birds that we raise and release. We are rewarded in the fact that our pheasants are very healthy, beautiful and appreciated. Credit is due to the hard work of our members, the strict quality guidelines of our processes and the financial contributions by our "heritage friends", such as the Town of Kingsville.

We attempt to be as fair as possible in our release area in the distribution of birds. One very important consideration in selecting release property is that the birds have a good source of water, cover and feed sources. We have to give them the best opportunity to survive and to reproduce in nature as they were intended. We also have to be very careful not to offend the property owners who may not wish birds released on their property. The toughest task that a club has when establishing release locations, is developing a relationship with property owners. We would very much appreciate any feedback, negative or positive, that you may have received to assist us in improving our release program.

Our 2018 program is quickly coming to conclusion and time to release our birds. We would like to thank you again very much for your support to our program in the past and do hope that the Town of Kingsville will consider its continuation of its partnership with the Gosfield North Sportsmen in our Pheasant Release Program by contributing the license fees collected for the 2018 hunting season. Your considerations would be greatly appreciated.

Yours sincerely;



Stan Gevaert  
Treasurer



**REGULAR MEETING OF COUNCIL  
MINUTES**

**Monday, September 24, 2018  
7:00 PM  
Council Chambers  
2021 Division Road N  
Kingsville, Ontario N9Y 2Y9**

Members of Council    Mayor Nelson Santos  
                                 Deputy Mayor Gord Queen  
                                 Councillor Susanne Coghill  
                                 Councillor Tony Gaffan  
                                 Councillor Thomas Neufeld  
                                 Councillor Larry Patterson

Members of                J. Astrologo, Director of Corporate Services  
Administration        R. Brown, Manager of Planning Services (@ 7:52 p.m.)  
                                 K. Brcic, Planner (@ 7:52 p.m.)  
                                 T. Del Greco, Municipal Services Manager  
                                 S. Kitchen, Deputy Clerk-Council Services  
                                 R. McLeod, Director of Financial Services  
                                 A. Plancke, Director of Municipal Services  
                                 P. Van Mierlo-West, CAO  
                                 R. Baines, Deputy Clerk - Administrative Services  
                                 D. Wolicki, Manager of Municipal Facilities and Property

**A.     CALL TO ORDER**

Mayor Santos called the Regular Meeting to order at 7:00 p.m.

**B.     MOMENT OF SILENCE AND REFLECTION**

Mayor Santos asked those present to stand and observe a moment of silence and reflection to be followed by the singing of O'Canada.

**C. PLAYING OF NATIONAL ANTHEM**

**D. DISCLOSURE OF PECUNIARY INTEREST**

Mayor Santos reminded Council that any declaration is to be made prior to each item being discussed and to identify the nature of the conflict, if any, as the agenda items come forward.

**E. PRESENTATIONS/DELEGATIONS**

**1. Christina Heinrichs, Resident, and Livia Congi and Kathleen Foubister, representatives from Autism Ontario RE: Specialty Sign request**

Ms. Foubister, Family Support Coordinator at Autism Ontario addressed Council (Ms. Congi was not able to be in attendance this evening).

Ms. Foubister stated that she is in attendance this evening with Ms. Christina Heinrichs, a resident who has requested the installation of a specialty sign. Ms. Foubister explained that autism spectrum disorder affects 1 in 66 children. Children and adults with ASD usually have particular characteristics in common, but the condition covers a wide spectrum with individual differences in symptoms and severity. She stated that neighbourhood awareness signs (specialty signs) are helpful safety tools. She added that the *Accessibility for Ontarians with Disabilities Act* regulations are encouraging the use of specialty signs with pictures rather than words, and she distributed a sample sign that the City of Sarnia has developed that Kingsville may wish to also consider. Ms. Foubister also stated her agreement with the specialty sign being attached to specific assessment roll numbers for tracking and reference.

**545-2018**

**Moved By** Deputy Mayor Gord Queen

**Seconded By** Councillor Susanne Coghill

That Council refer the request of C. Heinrichs for the installation of a specialty sign to Administration for a report.

**CARRIED**

**F. AMENDMENTS TO THE AGENDA**

Councillor Patterson added one notice of motion, and Councillor Coghill added one Unfinished Business Item.

Mayor Santos added one Announcement.

**G. STAFF REPORTS**

**1. Duck Blinds**

R. Baines, Deputy Clerk-Administrative Services

**546-2018**

**Moved By** Councillor Thomas Neufeld

**Seconded By** Councillor Tony Gaffan

That Council directs that Administration prepare an updated map showing where a duck blind cannot be erected, and provide the updated map to the public.

**CARRIED**

Mayor Santos advised members of the audience in attendance to forward any correspondence in this matter to the Clerk, so that the correspondences can be addressed at a future meeting.

**2. Culvert # 503 - McCallum Drive over Mill Creek**

T. Del Greco, Manager of Municipal Services

**547-2018**

**Moved By** Deputy Mayor Gord Queen

**Seconded By** Councillor Larry Patterson

That Council receive the Report of Manager of Municipal Services T. Del Greco dated September 4, 2018 regarding the replacement of Culvert #503 – McCallum Drive over Mill Creek.

**CARRIED**

Construction notices and updates will be posted on the Town's website.

**3. 2018 Urban Road Program**

T. Del Greco, Manager of Municipal Services

**548-2018**

**Moved By** Councillor Larry Patterson

**Seconded By** Councillor Thomas Neufeld

That Council direct the Mayor and Clerk to execute the Contract Agreement with Coco Paving Inc. for road resurfacing of Division Street South.

**CARRIED**

**4. Next Steps for Cottam Revitalization Plan**

D. Wolicki, Manager of Municipal Facilities and Property

**549-2018**

**Moved By** Councillor Larry Patterson

**Seconded By** Councillor Susanne Coghill

That Council approve the budget amount of \$20,000 for new displays and services for Rotary Park to be reallocated from the Downtown Revitalization Grant Funding Program in 2018; and further that Council directs Administration to incorporate the remaining short-term plan items as identified through the Cottam Revitalization Plan into the annual budget process for Council consideration.

**CARRIED**

**5. Source Water Protection Enforcement Transfer Agreement**

G. A. Plancke, Director of Municipal Services

**550-2018**

**Moved By** Deputy Mayor Gord Queen

**Seconded By** Councillor Larry Patterson

That Council approve entering into a three (3) year amendment of the Majority Agreement effective October 1, 2018 ending December 31, 2021 with the Essex Region Conservation Authority for the purpose of Source Water Protection Plan enforcement responsibility on behalf of the Town of Kingsville for the total cost of \$34,798; and

That Council direct the Mayor and Clerk to execute the amending Agreement to extend the Majority Agreement for a period of three years and three months as stipulated within the amending Agreement; and further,

That Authorizing By-Law 111- 2018 be enacted at this Regular Meeting.

**CARRIED**

6. **Application for Extension of Part Lot Control Exemption Builder Direct Buy Corporation; Hazel Crescent 20-22, 60-62, 56-58, 64-66 Hazel Cres. Lots 7, 55, 56 & 57, Plan 12M-552 Roll Nos: Multiple**

K. Brcic, Town Planner

**551-2018**

**Moved By** Councillor Larry Patterson

**Seconded By** Deputy Mayor Gord Queen

That Council approve the further extension of Part Lot Control Exemption, By-Law 114-2011, to allow Lots 7, 55, 56 & 57 on Plan 12M-552 to continue to be exempt from Section 50(5) of the Planning Act, and that Council authorize and direct Planning Services to register the by-law (107-2018) on title, subject to the following condition:

That the applicant provide confirmation that the subject lots have separate services and that those services are aligned with the proposed final lot configuration to the satisfaction of the Town for Lots 7, 55, 56 & 57 prior to final registration of the Part Lot Control By-law extension.

**CARRIED**

7. **Application for Part Lot Control Exemption HTM Management 27, 29 & 31 Mettawas Lane Pt Lots 1, 2, 3, 4, 30, 31 & Part of Private Drive, Plan 12M 965 Roll No. 3711 180 000 05205**

K. Brcic, Town Planner

**552-2018**

**Moved By** Councillor Tony Gaffan

**Seconded By** Councillor Susanne Coghill

That Council enact Part Lot Control By-law 108-2018 to allow Pt. Lots 1, 2, 3, 4, 30, 31 & Part of Private Drive, Plan 12M-965 to be exempt from Section 50(5) of the Planning Act, and that Council authorize and direct Planning Services to forward the by-law to the County of Essex for final approval, subject to the following conditions:

The applicant provide a lot servicing plan to confirm both individual servicing of each lot and the final alignment of the services consistent with the proposed lot fabric and to the satisfaction of the Town, prior to final approval of the Part Lot Control by-law by the County of Essex.

**CARRIED**

**8. Application for Site Plan Approval by 2435895 Ontario Limited 1593 County Road 34, Part of Lot 9, Concession 2 ED Pts. 1, 2, 3, 4 & 13 Plan 12R 24914**

R. Brown, Manager of Planning Services

Ms. Kathryn Hengl of Rosati Construction Group was also in attendance on behalf of the Applicant. She stated that the smaller warehouse is intended strictly for the owner's use as a storage facility, and the additional new warehouse will be set up to be occupied by two tenants. She also stated that there are no tenants secured as of yet.

**553-2018**

**Moved By** Councillor Larry Patterson

**Seconded By** Councillor Tony Gaffan

That Council approve site plan application SPA/08/18 for lands located at 1593 County Road 34, Part of Lot 9, Concession 2 ED, subject to the conditions outlined in the associated site plan agreement for the development of a 1,114.8 sq. m (12,000 sq. ft.) storage building and 4,031.8 sq. m (43,400 sq. ft.) warehouse and authorize the Mayor and Clerk to sign the site plan agreement and register said agreement on title.

**CARRIED**

Mayor Santos called for a recess at 8:16 p.m. and the meeting reconvened at 8:24 p.m.

**9. Medical Marihuana Policy Options and Review**

R. Brown, Manager of Planning Services

**554-2018**

**Moved By** Deputy Mayor Gord Queen

**Seconded By** Councillor Thomas Neufeld

That Council receives the Report of Manager of Planning Services reviewing Medical Marihuana Policy Options for information purposes; directs Administration to prepare a report about amending the Official Plan and Zoning By-law to rework the current policies and update same to address future approval of Medical Marihuana Production Facilities; and further, that no further zoning by-law amendment applications be approved until that report is brought back to Council for consideration.

**CARRIED**

**555-2018**

**Moved By** Councillor Tony Gaffan

**Seconded By** Councillor Larry Patterson

That Council directs Administration to prepare a report regarding Part II Applications under the *Access to Cannabis for Medical Purposes Regulations* specifically referencing the jurisdiction of each level of government (municipal, provincial, federal) under that legislation.

**CARRIED**

**H. BUSINESS/CORRESPONDENCE-ACTION REQUIRED**

**1. Kingsville BIA--Correspondence dated September 18, 2018 RE: Additional crosswalk**

**556-2018**

**Moved By** Deputy Mayor Gord Queen

**Seconded By** Councillor Susanne Coghill

That Council refer correspondence of Kingsville BIA dated September 18, 2018 (request to evaluate and consider signage for additional crosswalks for pedestrian crossings in key downtown areas, including Division by the Post Office, and Main St. E. near the parking lot at the Unico Building) to Administration to conduct additional research and report back to Council.

**CARRIED**

**I. MINUTES OF THE PREVIOUS MEETINGS**

**1. Regular Meeting of Council--September 10, 2018**

**557-2018**

**Moved By** Councillor Susanne Coghill

**Seconded By** Councillor Tony Gaffan

That Council adopts Regular Meeting of Council Minutes, dated September 10, 2018.

**CARRIED**

**J. MINUTES OF COMMITTEES AND RECOMMENDATIONS**

**1. Kingsville Municipal Heritage Advisory Committee--August 8, 2018**

**558-2018**

**Moved By** Councillor Larry Patterson

**Seconded By** Councillor Susanne Coghill

That Council receives Kingsville Municipal Heritage Advisory Committee Meeting Minutes dated August 8, 2018

**CARRIED**

**2. Tourism and Economic Development Committee - August 9, 2018**

**559-2018**

**Moved By** Councillor Tony Gaffan

**Seconded By** Councillor Susanne Coghill

That Council receives Tourism and Economic Development Committee Meeting Minutes dated August 9, 2018

**CARRIED**

**3. Kingsville B.I.A. - August 14, 2018**

**560-2018**

**Moved By** Deputy Mayor Gord Queen

**Seconded By** Councillor Thomas Neufeld

That Council receives Kingsville B.I.A. Meeting Minutes dated August 14, 2018

**CARRIED**

**K. BUSINESS CORRESPONDENCE - INFORMATIONAL**

- 1. Township of Amaranth--Correspondence dated August 30, 2018 RE: NAFTA-Dairy Supply Management Program**
- 2. Township of South Glengarry--Resolution 255-18 passed September 4, 2018 RE: Paramedics as a full Essential Service**
- 3. Brenda and Ed Ryall--Correspondence received September 18, 2018**

**561-2018**

**Moved By** Councillor Larry Patterson

**Seconded By** Councillor Thomas Neufeld

That Council receives Business Correspondence-Informational Items 1 to 3.

**CARRIED**

**L. NOTICES OF MOTION**

- 1. Councillor Coghill may move or cause to be moved:**

That Administration prepare an amending by-law for Council's consideration to amend Section 8(f)(iii) of By-law 57-2015 to reduce the length of time that a dog can be tethered from twelve (12) hours per day to no more than four (4) hours in a 24-hour period.

**562-2018**

**Moved By** Councillor Susanne Coghill

**Seconded By** Deputy Mayor Gord Queen

That Administration prepare an amending by-law for Council's consideration to amend Section 8(f)(iii) of By-law 57-2015 to reduce the length of time that a dog

can be tethered from twelve (12) hours per day to no more than four (4) hours in a 24-hour period and that a public meeting be held.

**CARRIED**

**2. Councillor Neufeld may move, or cause to have moved:**

That Administration designate a courtesy parking lot for veterans in each municipally-owned parking lot, which spot shall be located next to or near the designated handicap parking spaces.

**563-2018**

**Moved By** Councillor Thomas Neufeld

**Seconded By** Councillor Larry Patterson

That Administration prepare a report in connection with the potential designation of a courtesy parking spot (painted on pavement) for veterans in each municipally-owned parking lot, which spot would be located next to or near the designated handicap parking spaces.

**CARRIED**

- 3.** Councillor Patterson, at the next Regular Meeting of Council may move, or cause to have moved that Administration be directed to prepare a report regarding a pedestrian crosswalk at Division St. South and Pearl Street due to a safety concern.

**M. UNFINISHED BUSINESS, ANNOUNCEMENTS AND UPDATES**

1. Mayor Santos announced that the annual Ruthven Apple Festival will be held on September 29th and 30th. The parade starts at 10:30 a.m. on Saturday, and on Sunday there has been a request for a Citizen of the Year presentation at 11:45 a.m. at the main stage at Colasanti's.

2. Councillor Coghill asked that there be increased 'No Diving From Bridge' signage installed at the Heritage Road Bridge and the Cedar Beach Bridge. There have been reports of people jumping into the water from the bridges and rock jetty.

**N. BYLAWS**

**1. By-law 66-2018**

**564-2018**

**Moved By** Deputy Mayor Gord Queen

**Seconded By** Councillor Larry Patterson

That Council read By-law 66-2018, being a by-law to amend By-law 53-2008, being a By-law to provide for the circumstances in which the municipality shall provide notice to the public and where notice is to be provided, the form, manner and times notice shall be given, a first, second and third and final time.

**CARRIED**

**2. By-law 106-2018**

**565-2018**

**Moved By** Deputy Mayor Gord Queen

**Seconded By** Councillor Susanne Coghill

That Council read By-law 106-2018, being a By-law to designate a certain property, including land and buildings, known as The Christopher Dresser House (192 County Road 14, Cottam) as being of cultural heritage value or interest under the provisions of the Ontario Heritage Act, R.S.O. 1990, c. O.18 as amended, a first, second and third and final time.

**CARRIED**

**3. By-law 107-2018**

**566-2018**

**Moved By** Deputy Mayor Gord Queen

**Seconded By** Councillor Thomas Neufeld

That Council read By-law 107-2018, being a By-law to extend the exemption from Part Lot Control pursuant to Section 50(7) of the Planning Act as provided for in By-law 114-2011 (Millbrook Expansion - Hazel Crescent) a first, second and third and final time.

**CARRIED**

**4. By-law 108-2018**

**567-2018**

**Moved By** Deputy Mayor Gord Queen

**Seconded By** Councillor Tony Gaffan

That Council read By-law 108-2018, a By-law to exempt certain lands from Part Lot Control (Mettawas Subdivision - Plan 12M-965) a first, second and third and final time.

**CARRIED**

**5. By-law 110-2018**

**568-2018**

**Moved By** Deputy Mayor Gord Queen

**Seconded By** Councillor Larry Patterson

That Council read By-law 110-2018, being a by-law to authorize the entering into of an Agreement with Coco Paving Inc. for the 2018 Urban Road Program a first, second and third and final time.

**CARRIED**

**6. By-law 111-2018**

**569-2018**

**Moved By** Deputy Mayor Gord Queen

**Seconded By** Councillor Susanne Coghill

That Council read By-law 111-2018, being a By-law authorizing the entering into of a Source Protection Plan Part IV Enforcement Transfer Agreement Amendment with the Town of Amherstburg, the Town of Essex, the Town of Lakeshore, the Town of LaSalle, the Municipality of Leamington, the Township of Pelee, the Town of Tecumseh, the City of Windsor, the Municipality of Chatham-Kent and the Essex Region Conservation Authority, a first, second and third and final time.

**CARRIED**

**O. CONFIRMATORY BY-LAW**

**1. By-law 112-2018**

**570-2018**

**Moved By** Deputy Mayor Gord Queen

**Seconded By** Councillor Tony Gaffan

That Council read By-law 112-2018, being a By-law to confirm the proceedings of the Council of The Corporation of the Town of Kingsville at its September 24, 2018 Regular Meeting, a first, second and third and final time.

**CARRIED**

**P. ADJOURNMENT**

**571-2018**

**Moved By** Councillor Larry Patterson

**Seconded By** Councillor Tony Gaffan

That Council adjourn this Regular Meeting at 9:24 p.m.

**CARRIED**



**REGULAR MEETING OF COUNCIL  
MINUTES**

**Tuesday, October 9, 2018**

**7:00 PM**

**Council Chambers**

**2021 Division Road N**

**Kingsville, Ontario N9Y 2Y9**

Members of Council	Mayor Nelson Santos
	Deputy Mayor Gord Queen
	Councillor Susanne Coghill
	Councillor Tony Gaffan
	Councillor Thomas Neufeld
	Councillor Larry Patterson
Members of Administration	J. Astrologo, Director of Corporate Services
	R. Brown, Manager of Planning Services
	S. Kitchen, Deputy Clerk-Council Services
	K. Vegh, Drainage Supervisor
	P. Van Mierlo-West, CAO

**A. CALL TO ORDER**

Mayor Santos called the Regular Meeting to order at 7:00 p.m.

**B. MOMENT OF SILENCE AND REFLECTION**

Mayor Santos asked those present to stand and observe a moment of silence and reflection to be followed by the singing of O'Canada.

**C. PLAYING OF NATIONAL ANTHEM**

**D. DISCLOSURE OF PECUNIARY INTEREST**

Mayor Santos reminded Council that any declaration is to be made prior to each item being discussed and to identify the nature of the conflict, if any, as the agenda items come forward.

**E. PRESENTATIONS/DELEGATIONS**

**1. Kim DeYong, Member, Kingsville Municipal Heritage Advisory Committee Presentation**

Presentation recommending designation under the *Ontario Heritage Act* of 30 Main St. East, Kingsville, as a property of heritage value.

Ms. DeYong, Member of the Kingsville Municipal Heritage Advisory Committee presented the Committee's Report recommending designation of the property by way of a PowerPoint presentation.

**572-2018**

**Moved By** Deputy Mayor Gord Queen

**Seconded By** Councillor Tony Gaffan

That Council receives correspondence from property owner consenting to have the property municipally known as 30 Main Street East (The Old Fire Hall) designated by the Town of Kingsville as a heritage building under the *Ontario Heritage Act* and further, that Council authorizes Publication of Notice of Intention to Designate the subject property.

**CARRIED**

**F. MATTERS SUBJECT TO NOTICE**

**1. PUBLIC MEETING--Engineer's Report Consideration--3rd Concession-Clifford Drain**

*T. Peralta, P. Eng. and K. Vegh, Drainage Superintendent*

i) Notice of Meeting to Consider the Engineer's Report, dated September 18, 2018;

ii) Engineer's Report, dated August 24, 2018;

iii) Proposed By-law 109-2018, being a by-law to provide for the replacement of a bridge and subsequent maintenance schedules over the 3rd Concession-Clifford Drain (Roll Number 370-07300), in the Town of Kingsville in the County of Essex (N. J. Peralta Engineering Ltd., Consulting Engineers, Project No. D-17-030).

Engineer Peralta presented the Engineer's Report.

Councillor Neufeld asked if there is an approximate life span of the new bridge. Engineer Peralta stated that the estimated life span of aluminized steel culverts is 75 years.

There were no comments from anyone in attendance in the audience.

**573-2018**

**Moved By** Councillor Tony Gaffan

**Seconded By** Councillor Larry Patterson

That Council adopt the Engineer's Report dated August 24, 2018 for the 3rd Concession - Clifford Drain Improvements (N. J. Peralta Engineering Ltd. Project No. D-17-030); read By-law 109-2018, being a by-law to provide for the replacement of a bridge and subsequent maintenance schedules over the 3rd Concession - Clifford Drain (Roll No. 370-07300) in the Town of Kingsville a first and second time at this Regular Meeting; and schedule a Court of Revision for a future date.

**CARRIED**

**2. PUBLIC MEETING--Application for Zoning By-law ZBA/24/18 by Coppola Farms Inc. 300 Road 2 E, Part of Lot 2, Concession 2 ED**

*R. Brown, Manager of Planning Services.*

*Tony Coppola, Vice-President, Coppola Farms Inc. was in attendance along with Solicitor Stephen M. Cheifetz*

*There was also in attendance in the audience a large gathering of residents.*

i) Notice of Complete Application and Public Meeting: Zoning By-law Amendment, dated September 18, 2018;

ii) Report of R. Brown, dated September 26, 2018;

iii) Proposed By-law 116-2018, being a By-law to amend By-law 1-2014, the Comprehensive Zoning By-law for the Town of Kingsville.

Mr. Brown presented his Planning report through a PowerPoint presentation and commented that he received a number of emails from residents objecting to the application.

Comments from the Applicant:

Stephen M. Cheifetz, Solicitor for the Applicant, emphasized that this is a Part 1 application and that the Applicant has no intention of creating a Part 2 facility. He stated that there is no existing application to Health Canada. He commented that Council approved the Zoning By-law Application for lands right behind his client's lands and it would be difficult for Council to explain to the Local Planning Appeal Tribunal approval of that application and not this application. He explained that this application complies with the Provincial Policy Statement, the Town's Official Plan and Zoning By-law, and the County's Official Plan.

Mr. Coppola, a principal of the Applicant, indicated that there are no plans for this property at present. He stated that nine other applications for Medical Marihuana Production Facilities (MMPFs) have already been approved by the Town, that he will abide by all requirements, and expressed that he feels that the Town cannot "segregate his application from the others" because of the fact that the farm is situated on the cusp of the residential area. He stated that his farm has been there for many years, that he is preparing for the future, and he would not do anything to negatively affect the community. He suggested that the Town present an offer to purchase the land and he would purchase another piece of property and go on with his business.

Solicitor Cheifetz added that the Town has asked for new criteria for MMPF Zoning By-law Amendment applications and he is asking that his client be treated the same as the other applicants and that the application for rezoning be approved.

Comments from the audience:

Brenda Gagnier, 342 Saddle Lane, Kingsville--Ms. Gagnier stated that she has no issue with medical marihuana production facilities, but does have issues with where this facility is proposed to be built due primarily to concerns regarding smell, lighting, and noise. She also expressed concerns regarding traffic, the effects of the proposal on the town's infrastructure, the effects of greenhouse lighting, and the general proximity of the greenhouses to the Town in general and specifically the neighbourhood. She stated that across the road from the proposed site is a community centre, soccer and baseball fields, and that the site is also down the road from a site being proposed for a new mega school. She expressed concerns regarding property values of homes in the vicinity with the greenhouses being built "almost on top of them".

Joanne Rivard, 222 Sandybrook Lane, stated she had handed out posters to residents to inform them of the application. She expressed concerns regarding the foul smell, property values, and the proximity of the proposed facility to the new school and to the arena.

Anne Roberts, 76 Hazel Crescent, asked why the Town is looking at the rezoning application if there are no immediate plans to develop. Mr. Brown explained that this is the first of 6 steps of the licensing application process.

Alex Gruening, 749 Road 3 E. expressed concerns regarding property values.

Doug Duff, 71 Robin Court, stated that as a chemist and chemical engineer, pollution control was his job. He explained that pollution has no borders; that the wind can easily push odours or particulates one to two miles away from the facility itself. He stated that if this application is approved it would result in ten possible sites and the concentration would result in odour issues, increased traffic, etc.

Bev Murray, 11 Leonard Dr. referenced Administration's recommendation in the Planning Report to defer this application, and asked that the application be denied.

Augustino Amicone, 1325 Road 3 East stated that he lives next to Sorenson Farm, which is a Part 2 facility. He commented that, by way of advice, "Part 1 is better than a Part 2" because the municipality has no jurisdiction over Part 2 facilities.

Tony Coppola, 145 Railway Court, asked where the idea is coming from that the greenhouse facilities are moving to the north.

Savuth Yen, 89 Millbrook Dr., Kingsville, stated that his main concerns are lighting, smell, and property values. His main concern is burning brimstone or Sulphur--the fumes are toxic and get vented into the air. He stated that the technology to deal with air pollution is available, but is very expensive.

Sandra Zwiers, 226 Prince Albert St. North asked Mr. Brown to explain the process regarding site plan amendment applications.

Mr. Brown described the site plan process in general terms, explaining that typically site plan is not a public meeting process. Council has adopted practices in the past to require a public open house for certain site plans.

Paul Repko, 400 Road 2 East, stated that he has odour and light concerns. He asked if the applicant sells the property and a new property owner goes through the process, obtains a contract, and then cannot control the smell, what are the repercussions and what about the effects on the adjoining landowners?

Laura Lucier, 69 Hillview Crescent presented an original, signed Petition from residents opposing any further zoning by-law approvals for marihuana greenhouse growers in Kingsville.

**574-2018**

**Moved By** Councillor Tony Gaffan

**Seconded By** Councillor Larry Patterson

That Council receive Petition of Residents as submitted by Laura Lucier stating opposition to any further zoning by-law approvals for marihuana greenhouse growers in Kingsville, dated October 9, 2018.

**CARRIED**

Gina Gignac, 73 Robin Court, indicated that the applicant has already offered a solution, to have the municipality buy the property.

Keith Johnson, 710 Road 3 East, stated some of the residents in attendance may not realize that lighting is included in the site plan agreements but is not enforced, and that substantial fines might ensure compliance. He stated that \$25,000 or \$50,000 fines are not sufficient.

Helen Eaton, 23 McCallum St., stated that the concerns are about the location of the proposed facility; that "we have to find a win-win solution", and that the main issue is the odour. She asked if the product can be processed off-site. Mr. Brown indicated that the production must be done on-site.

Patricia Statham, 220 Woodycrest, asked if all nine approved applications will become MMPFs? Mr. Brown indicated that if they meet with all requirements, the development of the facility would go ahead.

Gene Ingratta explained that he has an approved application (1851 Peterson Lane), and that only about 2.5 per cent of the applications will proceed. He spoke about starting a Kingsville Community Investment fund.

Doug Duff asked if the Town could petition that nothing can be grown in this County except "things we can eat", if that is possible.

**575-2018**

**Moved By** Councillor Thomas Neufeld

**Seconded By** Deputy Mayor Gord Queen

That Council deny Zoning By-law Amendment Application ZBA/24/18 (300 Road 2 East; Part Lot 2, Concession 2, ED).

**Recorded**

**For**

**Against**

Mayor Nelson Santos	X	
Deputy Mayor Gord Queen	X	
Councillor Susanne Coghill	X	
Councillor Tony Gaffan	X	
Councillor Thomas Neufeld	X	
Councillor Larry Patterson	X	
<b>Results</b>	<b>6</b>	<b>0</b>

**CARRIED (6 to 0)**

**3. PUBLIC MEETING--Application for Zoning By-law Amendment ZBA/21/18 by Great Northern Hydroponics 1270 Road 3 E, Part of Lot 8, Concession 3 ED**

*R. Brown, Manager of Planning Services*

*Guido Van het Hof of Great Northern Hydroponics, was also in attendance along with Applicant's Solicitor Stephen Cheifetz.*

i) Notice of Complete Application and Public Meeting: Zoning By-law Amendment, dated September 18, 2018;

ii) Report of R. Brown, dated September 25, 2018;

iii) Proposed By-law 113-2018, being a By-law to amend By-law 1-2014, the Comprehensive Zoning By-law for the Town of Kingsville.

Mr. Brown presented his Planning Report dated September 25, 2018.

Comments from the Applicant:

Mr. Van het Hof indicated that this project is not speculative, and is a Part 1 application. He stated that the initial site plan would comprise around 12.5 acre growing area, being a 7.5 acre flowering area located on the north of the property and ancillary growing area toward the centre. He indicated he has talked to a significant number of people with respect to the issues and how Great Northern Hydroponics will deal with the issues. He advised that there is a greenhouse adjacent on the east of this site including a co-generator with noise abatement enclosures on site and light abatement curtains in the walls and ceiling.

Comments from the audience:

Doug Duff, 71 Robin Court asked how far this location is from the previously discussed application, and what assurances the residents have that the odour won't travel. He asked that Council deny the application.

Gary Kessler, 1517 Lawson Lane stated that there has been some discussion about light abatement, and he asked if there are standards of odour that the applicant will be obliged to follow. He also asked if this application is specific to medical marihuana growing or could it also be for recreational marihuana after October 17, 2018. He asked if he detected an odour, would he then make a complaint to the Town? Mr. Brown verified that the zoning amendment applications are specific to medical marihuana production facilities and there are odour regulation requirements in place.

Marilyn Binder, 1766 Cottonwood Avenue, stated she is against heavy odours because children are unable to play outside at those times. She asked how can the Town be educated enough for emissions control, and how are the greenhouses going to be responsible for emissions that are checked over by an engineer.

Mr. Van het Hof stated that they know that they have to comply with the rules and regulations set by the municipality, the Province, and Health Canada. They have done extensive research pertaining to air flow and emissions controls.

Solicitor Cheifetz stated that the odour control technical plans are stamped by an environmental engineer.

Patty Brown, 71 Robin Court, asked which members of Council were involved when the Town started receiving the applications. Mayor Santos indicated that all members of Council were involved and described the public process during the past months to address and identify concerns, and provide appropriate by-law regulations.

Patty Brown suggested that a committee be established with growers, Council members, staff, and perhaps with some of the retired environmental experts who live in the community, who can help to provide information through proactive research.

Keith Johnston, 710 Road 3 East commented that at recent past Council meetings Deputy Mayor Queen and Councillor Driedger suggested that someone from Council visit an area with established MMPFs to see firsthand those facilities which have shown proven results.

Mr. Van het Hof stated that in the process leading up to this specific application they have spared no expense, and had retained consultative engineers from various geographic areas (California, British Columbia, Holland). By way of a technical explanation, he stated that the odour accumulates once the flowers come into action, and it is at maturity that the strongest odour is present. Therefore, not every phase or stage requires as rigorous odour control as it does in the beginning. Odour control happens in the processing of the plant through a carbon control filtration system.

Mr. Van het Hof stated that he is a horticultural engineer by trade, and as stated above, has done extensive research for these projects and has consulted with experts in the field of cannabis in many geographic areas.

Patricia Statham, 220 Woodycrest, asked whether any Council members have visited the Municipality of Leamington to experience the odour there.

Kevin Black, 317 Applewood, asked what is the definition of what would constitute an odour and commented that the industry deserves to have a specific, measurable definition for the benefit of the residents, the Town, and the greenhouses. Mr. Brown explained the requirement is 'no perceptible odour' at the property line, that everyone perceives smell differently and the Town has at present set the bar at 'zero'.

Helen Eaton, 23 McCallum stated that "we must learn from the mistakes out there" and the Town should be the locomotive rather than the engineer. As stated this evening although the Town has no control over Part 2 licensing, there is control over Part 1 licensing. She suggested that all the facilities be shut down.

Mr. Duff stated this is a terpenoid, and suggests Council go to the scientists in Germany and Uruguay before implementing this. He also stated that he agreed with a previous speaker, that there is no way anybody can determine how bad the smell is; that the best indicator is your nose.

Dan Anzovino, 3193 Graham Sideroad asked what is the current light abatement provision?

There were no further questions or comments from the public.

#### **576-2018**

**Moved By** Councillor Thomas Neufeld

**Seconded By** Deputy Mayor Gord Queen

That Council deny zoning amendment ZBA/21/18 for a medical marihuana production facility on property located at 1270 Road 3 E.

<b>Recorded</b>	<b>For</b>	<b>Against</b>
Mayor Nelson Santos		X
Deputy Mayor Gord Queen	X	
Councillor Susanne Coghill	X	
Councillor Tony Gaffan	X	
Councillor Thomas Neufeld	X	
Councillor Larry Patterson	X	
<b>Results</b>	<b>5</b>	<b>1</b>

**CARRIED (5 to 1)**

**4. PUBLIC MEETING--Zoning By-law Amendment Application ZBA/22/18 by Domric International Inc. 3069 Graham Side Road, Part of Lot 18, Concession 5**

R. Brown, Manager of Planning Services

i) Notice of Complete Application and Public Meeting: Zoning By-law Amendment, dated September 18, 2018;

ii) Report of R. Brown, dated September 25, 2018;

iii) Proposed By-law 114-2018, being a By-law to amend By-law 1-2014, the Comprehensive Zoning By-law for the Town of Kingsville.

Solicitor Stephen Cheifetz, representing the applicant, was in attendance. The applicant was also in attendance.

Mr. Brown presented his Planning Report. He also informed Council of letters of concern that he had received, including correspondence of Sarah and Dan Anzovino of 3193 Graham Sideroad, which correspondence was included as Appendix C to said Planning Report.

Comments from the Applicant/Applicant's Solicitor:

Solicitor Cheifetz stated that the application is site specific, complies with the Zoning By-law, the Official Plan and the PPS, and has the recommendation of Administration to approve it. The applicant has taken time to look at the odour control, noise control and light abatement and will work with Mr. Brown in this regard.

Mr. Dominic Policella stated that there is no immediate need for the MMPF; that Domric intends to pursue this in 2 or 3 years.

Comments from the audience:

Sarah Anzovino, 3193 Graham Sideroad, expressed her and her husband's opposition to the application. She commented on the close proximity of the greenhouse to the backyard of her residence and read aloud the full correspondence (presented with the Planning Report as Appendix C) detailing such concerns.

**577-2018**

**Moved By** Councillor Tony Gaffan

**Seconded By** Councillor Larry Patterson

That Council receive the correspondence of Sarah and Dan Anzovino, 3193 Graham Sideroad, expressing opposition to Zoning By-law Amendment Application ZBA/33/28.

**CARRIED**

Vivian Whaley, 1972 Road 5 East, stated that she lives within one kilometer of the proposed facility. She asked: what stops anyone rejected here to then apply for Part 2 licensing; how any sulphur emissions would be contained, what pesticide regulations are in place for use inside the greenhouse operation, and whether orchards/farms would be affected. She stated that it is her personal thought that there have been nine approved, and that is enough.

Peter Vogt, 3081 Graham Sideroad, stated that he is very concerned and very discouraged. He has orchard trees on his property. He asked that the Town deny the application.

Mr. Policella indicated that he has addressed concerns and had relocated a bunkhouse on his property to the other side of the road for less impact on the adjacent properties.

Jack Lecot, 68 Road 2 East, is concerned about the condition of Road 2 East.

Sara Friesen, 3172 Graham Sideroad, stated that she and her husband moved to their home two years ago and spent \$200,000 so that they would be able to enjoy their property. They have horses and neighbours down the road have cattle. She is concerned about the air quality and the affect the odour will have on her lungs. She does not want to be a guinea pig in her own home. She asked that all concerns raised be considered.

**578-2018**

**Moved By** Deputy Mayor Gord Queen

**Seconded By** Councillor Larry Patterson

That Council deny Zoning By-law Amendment Application ZBA/22/18 to permit a medical marihuana production facility on property located at 3069 Graham Side Road.

**CARRIED**

**579-2018**

**Moved By** Councillor Thomas Neufeld

**Seconded By** Councillor Susanne Coghill

That Council continue this Regular Meeting past 11:00 p.m.

**LOST**

**G. BYLAWS**

**1. By-law 109-2018**

**580-2018**

**Moved By** Deputy Mayor Gord Queen

**Seconded By** Councillor Larry Patterson

That Council read By-law 109-2018, being a by-law to provide for the replacement of a bridge and subsequent maintenance schedules over the 3rd Concession--Clifford Drain Roll Number 370-07300, in the Town of Kingsville, in the County of Essex a first and second time.

**CARRIED**

**H. CONFIRMATORY BY-LAW**

**1. By-law 117-2018**

**581-2018**

**Moved By** Deputy Mayor Gord Queen

**Seconded By** Councillor Susanne Coghill

That Council read By-law 117-2018, being a By-law to confirm the proceedings of the Council of The Corporation of the Town of Kingsville at its October 9, 2018 Regular Meeting a first, second and third and final time.

**CARRIED**

**I. ADJOURNMENT**

**582-2018**

**Moved By** Councillor Tony Gaffan

**Seconded By** Councillor Susanne Coghill

That Council adjourn this Regular Meeting at 10:56 p.m.

**CARRIED**



## JOINT BOARD OF MANAGEMENT

Wednesday, July 18, 2018  
9:00 AM

Ruthven Water Treatment Plant  
1615 Union Avenue

### MINUTES

Members Present: Mayor Paterson - Leamington  
Mayor Nelson Santos (Vice-Chair); Deputy Mayor Queen  
Councillors Neufeld and Patterson - Kingsville  
Mayor McDermott - Essex  
Councillor Diemer - Lakeshore

Members Absent: Deputy Mayor MacDonald (Chair); Councillors Dunn, Hammond,  
Jacobs, Verbeke  
Councillor Gaffan - Kingsville

UWSS Staff Present: Rodney Bouchard - Manager  
Khristine Johnson - Administrative Assistant/Recording Secretary

Staff Present: Shaun Martinho - Kingsville

OCWA Staff Present: Susan Budden  
Dale Dillen

**Call to Order: 9:00 am**

Vice Chair calls the meeting to order.

**Disclosures of Pecuniary Interest: none**

**Approval of UWSS Joint Board of Management Minutes:**

**No. UW-32-18**

Moved by: Councillor Patterson

Seconded by: Deputy Mayor Queen

That Minutes of the UWSS Joint Board of Management meeting of June 20, 2018  
be received.

Carried

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**Business Arising Out of the Minutes:**

None

**Items for Consideration:****Report UW/17/18 dated July 13, 2018 re: Status Update of the UWSS Operations & Maintenance Activities and Capital Works to March 29, 2018**

The Manager updates members of the board on the progress of the rehabilitation of the EWT. He notes that the logo has been applied and scaffolding is being taken down. He confirms that antennas are back in place and lights will be added to the structure. He also confirms that the project is on budget and proceeding slightly ahead of schedule.

The LWT warranty inspection has been completed and there was only some minor failures noted. JDCMI attended the site to make the minor repairs. The corrosion system is now installed and the LWT will be put back into service starting the 3<sup>rd</sup> week of July.

The Manager reminds members that Watech services had inspected both raw water intakes on June 14<sup>th</sup>. The has reviewed the inspection report and only some minor repairs were noted and therefore, these repairs will be completed in the Spring of 2019.

High Lift #1 pump was experiencing some vibrations, due to a bearing issue and therefore has been taken out of service and sent to Phasor for repairs.

The previously reported leak in meter chamber on 2<sup>nd</sup> Concession has been inspected with OCWA and Kingsville staff. It appears that the chamber is no longer filling with water. Staff will monitor but at this point no further repairs or actions are necessary.

The new valve in front of Cottam Booster Station has been installed and is operational.

The MOE has informed the UWSS that its Municipal Drinking Water Licence (MDWL) is due for renewal by January 2019. The Manager notes that a Financial Plan and a review of the water rates will be required to be completed as part of the process. He will explain further in his budget report later in the meeting.

The Town of Essex received its MOE Inspection rating of 97.45% and the Manager notes that any issues were administrative in nature and nothing to do with safe drinking water.

A Cyanobacteria monitoring station has been installed at the UWSS WTP as part of a blue green algae study. The Manager explains that the UWSS has been chosen to participate in the \$12 million study with not cost of its own and is being led by the University of Montreal Ecole Polytechnique. He also notes that the equipment is worth approximately \$40,000 and at the end of the study is UWSS's to keep. He feels this is a valuable study to be part of and will provide data via cellular reception back to Montreal.

Finally, the Manager notes that flows are some of highest that the UWSS has seen in a number of years and this has improved the budget outlook for 2018.

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**No. UW-34-18**

Moved by: Mayor Paterson

Seconded by: Mayor McDermott

That report UW/17/18 dated July 13, 2018 Re: Status Updates of UWSS Operations & Maintenance Activities and Capital Works to July 13, 2018 is received.

Carried (UW/17/18)

**Report UW/18/18 dated July 11, 2018 RE: Design, Engineering and Construction - Cottam Booster Station Reservoir Cover Rehabilitation**

The Manager informs members of the Board that the grass on top of the CBS Reservoir has experienced some erosion and there is concern of leaking water into the liner (specifically during heavy rains). Stantec Consulting Ltd was contacted to assess the damage and determine the best course of action. They determined that the coverage is too small and spongy and can certainly cause issues in the future if not dealt with soon.

The Manager then requested a proposal from Stantec to provide engineering services for the rehabilitation of the CBS Reservoir protective cover and associated structures. The proposal of \$51,000 includes design and quotation services, construction management services and maintenance period services.

Stantec will design the coverage required and then put together a tender package, at that point the Manager will return to the Board with follow up information.

The Manager notes that this repair should be considered as any damage to the liner of the CBS Reservoir could hinder the safe drinking water.

The Board asks the Manager if the rehabilitation is going to be something better than previously in place or just fix what had been in place. The Manager notes that the rehabilitation will improve what was there and allow for a better drainage tile system.

**No. UW-35-18**

Moved by: Councillor Diemer

Seconded by: Councillor Patterson

That the Union Water Supply Joint Board of Management (UWSS Board) receives this report for information;

And further, that the Board approves a budget of \$50,000 to be funded from the UWSS Operating Funds Reserve for Design, Engineering, and Construction Management Services for the Rehabilitation of the Reservoir Cover at the Cottam Booster Station;

And further, that the UWSS Board authorizes the UWSS General Manager to undertake a direct negotiation with Stantec Consulting Ltd Windsor, Ontario office for these consultant engineering services

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Carried (UW/18/18)**Report UW/19/18 dated July 16, 2018 RE: Proposed 2018 UWSS Budget Amendment (submitted under Supplementary Agenda Cover)**

The Manager reminds members of the board that he typically provides a Mid-Year Budget update. He notes that his first five (5) years with the UWSS have been fairly easy to predict the budgets and any potential changes. Recently, those predictions have been more challenging as flows have increased and multiple projects are underway. He also points out that the UWSS prepares and approves the budget early on and changes throughout are becoming the norm.

The Manager confirms with members that there has been a drastic increase in the water demand for the 2018 year. As of June 30<sup>th</sup> the flows are approximately 9.6% or 147 million gallons of water above budgeted demand, however there tends to be a slow down of flow demand in the Fall, so he is being conservative by using 100 million gallons above approved budget. This increase in water demand translates into \$262,000 increased revenue.

Investment income has also been better than anticipated with \$130,000 increase, due to better than anticipated market performance.

The Manager then reviews some of the changes to the 2018 budget. He confirms that he has had to add in a line item for unexpected watermain repairs (as this seems to be the trend year over year) and the UWSS Drinking Water Licence will be due much earlier than anticipated and will fall into the 2018 year as opposed to midway through 2019.

He then reviews some of the other amendments to the budget including a small increase to post retirement benefits, office overhead, restructuring (which is a carryover from 2017), advertising and promotion (Free Chlorine) and the OCWA Operating and Maintenance Contract. These changes will increase the budget by approximately \$229,000.

The Manager then reviews some of the changes to the capital budget, which will result in a decrease in the budget of approximately \$465,000. Some projects here include DAF system, CO2 system, CBS (previous report), and a few others.

The Board asks the Manager to confirm in the investment income increase is from One Fund or GIC investments. The Manager confirms it is through GICs.

**No. UW-36-18**

Moved by: Mayor Paterson

Seconded by: Councillor Neufeld

That the Union Water Supply Joint Board of Management (UWSS Board) receives this report for information; and

That the UWSS Board approves the 2018 UWSS Amended Budget as outlined in this report.

Carried (UW19/18)

**Report UW/20/18 dated July 13, 2018 re: Payments from June 16 to July 13, 2018****No. UW-37-18**

Moved by: Deputy Mayor Queen

Seconded by: Mayor McDermott

That report UW/20/18 dated July 13, 2018 re: Payments June 16 to July 13, 2018 is received.

Carried (UW/20/18)

**New Business:**

The Board asks the Manager if he has heard of fresh water jelly fish found in the Port Dover area and whether or not this should be a concern for our intakes. The Manager indicates that he has not heard of this development and will conduct some research.

The Board then asks the Manager if there is a plan in place in case OCWA was to go on strike (due to recent governmental changes). The Manager indicates that OCWA has the authority to deem necessary staff as essential thus preventing them from participating in a strike.

The Manager then briefly discusses the OCWA contract negotiations indicating that he was hoping to have a contract in place prior to the municipal elections, however, recent Provincial Government elections and changes of policy have added a small hiccup to the negotiations. He notes that he needs to obtain further information regarding provincial hiring freezes.

The Manager also updates members on the UWSS switch over the free chlorine from chloramination in early June of this year. He confirms that he just received confirmation from the MOE that UWSS can continue with the use of free chlorine for a period of another ten (10) months. This will allow the UWSS to go through an entire year, all four (4) seasons, to have a complete picture of how the water reacts in all temperatures. He does not that there have been a few taste and odour complaints and staff is adjusting processes as necessary.

The Board asks the Manager if the water spilling from the KWT has been resolved. The Manager explains that all communications at the WTP are now back in service and the valve that caused the problem for the KWT to overflow has been replaced. He further notes that the KWT will most likely go through a rehabilitation, just at LWT and EWT, in 2020.

There is then a questions as to whether or not UWSS should issue a statement regarding its position on fluoridation. Recently, the Town of Essex issued a statement noting that it will not be switching over to fluoride. The Manager states that he has already written to the provincial government regarding the UWSS position on fluoridation and if each municipality wishes to issue a statement they certainly may.

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**Adjournment:**

**No. UW-38-18**

**Moved by:** Deputy Mayor Queen

**Seconded by:** Councillor Diemer

That the meeting adjourn at 9:45 am

Carried

Several Board members stay and have a brief tour of the updates, including the new kitchen, that have occurred around the WTP over the last year.

**Date of Next Meeting:** August 15, 2018, 9:00 am, Unico Building, 37 Beech Street, Kingsville

/kmj



## JOINT BOARD OF MANAGEMENT

Thursday, July 26, 2018  
9:00 AM

Kingsville Community Room  
Kingsville Arena  
1741 Jasperson Road, Kingsville

### MINUTES OF SPECIAL MEETING

**Members Present:** Deputy Mayor MacDonald (Chair); Mayor Paterson, Councillors Jacobs, Hammond - Leamington  
Mayor Nelson Santos (Vice-Chair); Deputy Mayor Gord Queen, Councillors Gaffan and Patterson - Kingsville  
Mayor McDermott - Essex

**Members Absent:** Councillors Dunn and Verbeke - Leamington  
Councillor Neufeld - Kingsville  
Councillor Diemer - Lakeshore

**Municipal Staff  
Present:**

none

**OCWA Staff  
Present:** Susan Budden - Business Development Manager

**Call to Order:** 9:01 am

**Disclosures of Pecuniary Interest:** none

#### **Items for Consideration:**

##### **Update on the Evaluation of the Operations and Maintenance Services Agreement for the UWSS Facilities (Verbal)**

The Manager provides the members of the Board with a brief update on the services agreement with OCWA. He reminds members that the current contract with OCWA will end on December 31, 2018. He notes that there are three (3) options the board can consider with approaching Operations and Maintenance (O&M) services:

1. Provide the services on our own, which would mean UWSS would be directly responsible for O&M;
2. Private company is retained for O&M services; he reviews a few options under this notation.
3. OCWA, which is a government agency.

The Manager indicates that he has done an evaluation of each of the above categories and spoken to a number of colleague that use all forms listed above. He confirms that

UWSS is not in a position to run the facilities with its own staff; the existing governance structure is not set up for provision of this service. Private companies are in the business of making money and there are only a few good private companies that would meet the criteria UWSS would need. However, any profit made by the company would be directed somewhere else and there is the potential that service/maintenance could suffer to increase profit margin. That leaves OCWA, which is the preferred option, moving forward.

The Manager reminds board members that the contract of 2014 had a clause for a possible five (5) year extension and he indicates that there were a lot of good things within that contract, such as the fixed fee. This works well for UWSS and he is hoping to expand upon this. He is looking at a possible ten (10) year contract, as that seems to be favourable among colleagues all across Ontario. OCWA is also potentially offering a capital loan, which would work better over the course of a ten (10) year contract.

OCWA's Business Development Manager then takes over from UWSS Manager and provides members with further information regarding the services agreement. She provides members with UWSS's Performance Report according to OCWA's work order management system. She notes that OCWA is hoping to increase staffing at the UWSS facility to provide better capital management, so members are assured that OCWA is maintaining all UWSS assets appropriately.

She also notes OCWA's community involvement and how this agreement will see UWSS as a standalone facility. Currently, OCWA is run under a hub format, which allows some staff members to attend other facilities that need assistance.

The Board asks the Manager if this services agreement fits in with the possible UWSS restructuring. The Manager feels that if restructuring were to take place, this O&M services contract would still work for the new entity likely only requiring a re-signing of the agreement with necessary name changes. Further it would take quite a few years for an incorporated UWSS to get everything in for taking over O&M services, if this were desired; therefore the length of this contract seems wise.

There is a brief discussion regarding the length of the new contract, but the Manager explains that ten (10) years is favourable with most facilities and this timeframe will work well with a possible capital loan infusion coming from OCWA.

The only concern is the potential hiring freeze, due to the change in government during the recent Provincial election from Liberal to Conservative, and how that could affect the contract. Business Development Manager assures members that OCWA is not affected by this hiring freeze; further staff are deemed essential and therefore there would be no stoppage of work, should a strike occur; also OCWA is initiating a succession program to allow staff members to grow and remain with OCWA.

The Board asks the Manager if legal has had a chance to review the draft agreement. The Manager notes that once a solid draft is in place it will be forwarded to legal for review.

**No. UW-39-18**

**Moved by: Deputy Mayor Queen**

**Seconded by: Councillor Jacobs**

That the UWSS Board receives the verbal update regarding the Evaluation of the Operations & Maintenance Services Agreement for the UWSS Facilities.

(Carried)

**Report UW/21/17 dated July 19, 2018 re: Section 275 of the Municipal Act, 2001 “Lame Duck” Board.**

The Manager reminds members of the Board of the election process and notes that Nomination Day is the following day. He further notes that there is a possibility of 75% of the UWSS Board not returning once the election takes place. Based on the current municipal elections candidates list for the four owner municipalities, the UWSS Manager has determined that the UWSS Joint Board of Management will likely be in a Lame Duck position.

The Manager also informs members that the first meeting following the October 22<sup>nd</sup>, 2018 election with all appointed Board members present will likely be in January 2019. He is asking the UWSS Board to delegate authority to him for the time of Nomination Day until January 2019. He further explains that there are several important projects that are currently underway, all within budget, however he would like the ability to make decisions and move forward. All updates regarding said projects will be brought forward to the board members at the monthly meetings.

**No. UW-40-18**

**Moved by: Councillor Patterson**

**Seconded by: Deputy Mayor Queen**

That report UW/21/18 dated July 19, 2018 re: Section 275 of the Municipal Act, 2001 “Lame Duck” is received; and

That the Union Water Supply System Joint Board of Management (UWSS Board) delegate temporary authority to the General Manager under Section 275 (6) of the Municipal Act, 2001 (the “Act”) for the purpose of restricted acts after Nomination Day (July 27, 2018) until the new UWSS Board commences on January 16, 2019.

Carried (UW/21/17)

## **Adjournment**

**No. UW-41-18**

**Moved by:** Mayor McDermott

**Seconded by:** Councillor Hammond

That the meeting adjourn at 9:33 am

Carried

**Date of Next Meeting:** September 27, 2018

/kmj



## MINUTES

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### REGULAR MEETING OF PARKS/RECREATION/ ARTS AND CULTURE COMMITTEE

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**Thursday August 16 2018**  
**KINGSVILLE ARENA**  
**6:00 P.M**

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#### **A. CALL TO ORDER**

Deputy Mayor Queen called the meeting to order at 6:00 p.m. with the following persons in attendance:

Mayor N. Santos  
Councilor T. Gaffan  
S. l'Anson  
M. Tremaine-Snip  
Program Manager M. Durocher  
S. Langlois-Montieth Brown  
J. Campbell-Montieth Brown

#### **Regrets:**

None

#### **B. DISCLOSURE OF PECUNIARY INTEREST**

Deputy Mayor Queen reminded members that any declaration and its general nature be made prior to each item being discussed.

#### **C. DELEGATIONS/PETITIONS/CORRESPONDENCE**

##### **1. P. Wiper Kingsville Minor Soccer**

P. Wiper made a presentation with regard to construction of a storage unit for soccer. They are looking to submit a grant request for a portion of the funding and will be putting the rest of the funds in from soccer.

Soccer also noted that the town should be purchasing the soccer nets as opposed to soccer. D. Wolicki indicated that he would look at budgeting for nets and requesting that soccer install them.

**P&R 66-2018**      Moved by S. l'Anson and seconded by Councilor T. Gaffan to receive the report.

**CARRIED**

##### **2. Montieth Brown-S. Langlois and J. Campbell**

Provided update on schedule for upcoming segments of master plan review.

April 2019-final recommendations to council  
Sept/October-public consultation  
Survey on line by end of September

**P&R 67-2018** Moved by M. Tremaine-Snip and seconded by Councilor T. Gaffan to receive the report.

**CARRIED**

**D. AMENDMENTS TO THE AGENDA**

None

**E. STAFF REPORTS**

**Program Managers Report**

**P&R 68-2018** Moved by Mayor N. Santos and seconded by Councilor T. Gaffan to receive report as presented.

**CARRIED**

**P&R 69-2018** Moved by S. l'Anson and seconded by Councilor T. Gaffan that a report be presented to the personnel committee with recommendations to council that to better service residents two full time Parks and Recreation staff be hired based on recommendations from the Parks and Recreation Program Manager. Rational for these positions are to include events, tournaments and increased programing.

**CARRIED**

**Facilities Manager Report**

**P&R 70-2018** Moved by Mayor N. Santos and seconded by Councilor T. Gaffan to receive report as presented.

**CARRIED**

**F. Minutes of Previous Meetings**

Regular Committee Minutes dated Thursday July 5, 2018

**P&R 71-2018** Motion made by Mayor N. Santos and seconded by S. l'Anson to receive minutes of Parks, Recreation, Arts and Culture meeting dated July 5, 2018.

**CARRIED**

**G. Committee Reports**

**P&R 72-2018**      Motion made by Councilor T. Gaffan and seconded S. l’Anson to receive minutes of the 55+ committee meeting dated July 5, 2018

**CARRIED**

**H.      New and Unfinished Business**

**Citizen of the Year**

Deputy Mayor Queen will be bringing this to council as a way to honour K. Batke for years of service to the committee

**Pickleball update**

M. Durocher has met with Kingsville Pickleball Inc. and is preparing information with regard to fundraising and committee mandate, which will be forwarded to the CAO.

**Highland Games Update**

M. Durocher is currently working with committee on various updates and website

**Folk Fest Contract**

Will be going to council for review

**Tall Ships Update**

Currently working on list of ships, and updating port users agreement

**SERT Minutes July 16**

**P&R 73-2018**      Motion made by Councilor T. Gaffan and seconded S. l’Anson to receive and approve the minutes of the SERT committee as presented

**CARRIE**

**I.      Notice of Motion**

**J.      Next Meeting**

**The Next meeting of the  
Parks Recreation and Culture Committee  
Will take place Thursday September 20 at 6:00 pm  
Kingsville Arena Room B**

**P&R 74-2018**

Moved by S. l'Anson and seconded by Councilor T. Gaffan  
to adjourn the meeting at 7:25 pm.

**CARRIED**

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**CHAIR: DEPUTY MAYOR GORD QUEEN**

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**RECORDING SECRETARY: M.  
DUROCHER**



# Minutes

**MINUTES**  
**THE CORPORATION OF THE TOWN OF KINGSVILLE**  
**55+ ADVISORY COMMITTEE**  
**JULY 5, 2018 3:00 PM**  
**Kingsville Arena**

**A. CALL TO ORDER**

S. Hughes called the meeting to order at 3:00 pm with the following members in attendance

M. Laman  
S. Child  
A. Burrell  
Councilor L. Patterson  
B. Peterson  
S. Hughes

**B. DISCLOSURE OF PECUNIARY INTEREST**

S. Hughes reminded members that any declaration and its general nature is to be made prior to each item being discussed.

**C. PRESENTATIONS/DELEGATIONS**

None

**D. AMENDMENTS TO THE AGENDA**

**E. STAFF REPORTS**

**F. MINUTES OF THE PREVIOUS MEETINGS**

May 17, 2018

**OAC-17-2018**      Moved by B. Peterson to accept the Staff Report, seconded by M. Laman.

**CARRIED**

## **G. NEW AND UNFINISHED BUSINESS**

### **Tea**

The Royal Tea was a success, speaking with the guests they all seemed very happy with the event and enjoyed the music and art.  
Prices should remain the same even if there was no revenue.  
There was a recommendation from Staff to have the 55+ Committee and the Horticultural Committee join forces next year to run the event.

**OAC-18-2018** Moved by M.Laman and seconded by L.Paterson that the 55+ Committee and the Kingsville Horticultural Society join together in any future Teas.

**CARRIED**

### **Expo**

Another successful year, everyone loved the Pipe Band and Barbeque.  
The Committee would like Thank You cards sent out to both the Pipe Band and Pickleball Club.  
B.Peterson also recommended that we have more seating in the Arena area.  
It was also discussed that there could be more seminars upstairs during the Expo.

### **Drive in Movie**

Movie was poorly attended, and had to be moved inside due to windy weather.

### **Fall Dance**

Tickets will be \$10.00 staff will have them printed and call members when they are ready.

### **Music Express**

Committee will be having a bar cost of tickets \$5.00.

### **December Christmas Concert**

Committee would like to see this concert be admission by donation.

### **Trivia Night**

Committee would like to speak to Steve Hatt with Minor Baseball or someone who has knowledge on how this event is run.

**OAC-19-2018** Moved by L.Paterson and seconded by B.Peterson to adjourn the meeting at 4:45 pm.

**CARRIED**

**Next meeting:**

**Kingsville Arena**

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**RECORDING SECRETARY,  
K. Wolters**

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**COMMITTEE CHAIR  
S. Hughes**



# MINUTES

**POLICE SERVICES BOARD MEETING**  
**Wednesday, August 29, 2018 at 4:00 p.m.**  
**Council Chambers, Municipal Offices**  
**2021 Division Road N., Kingsville, ON N9Y 2Y9**

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## A. CALL TO ORDER

Chairperson, Nelson Santos called the Meeting to order at 4:02 p.m. with the following persons in attendance:

Nelson Santos	-	Chairperson
Nancy Wallace-Gero	-	Vice Chairperson
Larry Patterson	-	Board member
Gary Bain	-	Board member

Also in attendance:

Glenn Miller	-	O.P.P. Inspector
Brian Higgins	-	O.P.P. Sergeant
Stuart Bertram	-	O.P.P. Staff Sergeant
Pauline Brockman	-	O.P.P. Constable

Member of Administration: Roberta Baines, Deputy Clerk-Administrative Services

## B. DISCLOSURE OF PECUNIARY INTEREST

Chairperson, Nelson Santos reminded members that any declaration and its general nature are to be made prior to each item being discussed.

## C. PRESENTATIONS/DELEGATIONS

There were no presentations or delegations.

## D. ADOPTION OF ACCOUNTS

### 1. Police Services Accounts – RE: Budget actuals ending August 24, 2018

**30-2018** Moved by G. Bain, seconded by N. Wallace-Gero to receive the financial report as information.

**CARRIED**

## E. REPORTS

### 1. Monthly Status Reports

- i.) Town of Kingsville PSB report and Crime Stoppers report for May, June and July 2018

Staff Sergeant Bertram provided an overview of the monthly reports and stated that a new category Notable Investigations was added.

Sgt. Higgins introduced Cst. Pauline Brockman as the Detachment Analyst and author of the reports.

**31-2018** Moved by N. Wallace-Gero, seconded by G. Bain to receive Kingsville PSB Report and Crime Stoppers report for May, June and July 2018 as information.

**CARRIED**

## **F. BUSINESS/CORRESPONDENCE**

### **1. Ministry of Community Safety and Correctional Services:**

- i.) Memorandum: RE: Reporting Drivers with Medical Conditions, issued June 29, 2018. (Index:18-0044)
- ii.) Memorandum: RE: Road Safety Measures under the *Making Ontario's Roads Safer Act, 2015* and the *Cannabis, Smoke-Free Ontario and Road Safety Statute Law Amendment Act, 2017*, issued: June 29, 2018. (Index 18-0045)
- iii.) Memorandum: RE: Proclamation of the Ontario Special Investigations Unit Act, issued: June 29, 2018. (Index:18-0046)
- iv.) Memorandum: RE: Public Safety Canada's National Crime Prevention Strategy 2018 Call for Applications, issued: July 13, 2018. (Index 18-0048)
- v.) Memorandum: RE: Memorandum of Understanding (MOU) as between the Ministry of Labour (MOL) and Police Services, issued: July 19, 2018 (Index 18-0049)
- vi.) Memorandum: RE: *Issues Related to the Protection of Persons Administering and Enforcing the Law – Sections 25.1 to 25.4 of the Criminal Code of Canada*, issued: July 19, 2018 (Index 18-0050)
- vii.) Memorandum: RE: Human Trafficking Restraining Orders, issued July 19, 2018 (Index 18-0051)

2. News Release RE: OAPSB 2018 Labour Seminar issued: June 11, 2018

3. Media Release RE: Essex County OPP Wins National Award for Distracted Driving Initiative issued: June 18, 2018

4. Information Update RE: Revised Schedule of Fees issued: July 1, 2018

5. News Release RE: 2018-2019 OAPSB Board of Directors issued: July 12, 2018

6. News Release RE: ONAlert – Summer Events issued: July 13, 2018

7. Town of Tecumseh PSB RE: Discussion Paper on PSB Amalgamation issued: July 19, 2018

8. Reminder: Retirement Party for Ed Marocko

**32-2018** Moved by Larry Patterson, seconded by Nancy Wallace-Gero to receive communication items 1-8 as presented.

**CARRIED**

## **G. ADOPTION OF MINUTES OF PREVIOUS MEETING**

### **1. Adoption of Police Services Board Minutes – held on May 30, 2018.**

**33-2018** Moved by L. Patterson, seconded by G. Bain to adopt the Police Services Board meeting minutes held on May 30, 2018 as amended.

**CARRIED**

## **H. NEW AND UNFINISHED BUSINESS**

1. Member Patterson inquired about the protocol in dealing with resident requests for more police presence. Inspector Miller stated and strongly encouraged that residents call the non-emergency phone number. This helps with monthly reporting and the ability to deal with infractions immediately.
2. Member Wallace-Gero will be away for the September 26 meeting on personal business. It was noted that there will be quorum for the next meeting.
3. Member Bain requested that the meeting time be changed to 5:00 p.m. going forward so he can attend. All members agreed and administration will amend future meeting times.
4. Chairperson Santos stated that grant funding will be forthcoming to assist with police matters dealing with cannabis issues as announced at the AMO conference. It was noted that municipalities will have a one-time option to opt-out on allowing cannabis retail stores in their area. Inspector Miller discussed limited resources and equipment needs for the detachments.
5. Inspector Miller indicated that a 2018 Progress Report will be coming soon for future discussion.
6. Inspector Miller announced that Staff Sergeant Bertram has been promoted to Inspector at the London communication centre and congratulated him on his new role. This was Staff Sergeant Bertram's last meeting.

## **I. CLOSED SESSION**

None presented.

## **J. ADJOURNMENT**

**34-2018** Moved by N. Wallace-Gero, seconded by G. Bain that Police Services Board adjourns the meeting at the hour of 4:37 p.m. and to meet again on September 26, 2018 or at the call of the Chair.

**CARRIED**

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**CHAIRPERSON, Nelson Santos**

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**DEPUTY CLERK-ADMINISTRATIVE SERVICES,  
Roberta Baines**



## MINUTES

**POLICE SERVICES BOARD MEETING**  
**Wednesday, September 26, 2018 at 5:00 p.m.**  
**Council Chambers, Municipal Offices**  
**2021 Division Road N., Kingsville, ON N9Y 2Y9**

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### **A. CALL TO ORDER**

Chairperson, Nelson Santos called the Meeting to order at 5:00 p.m. with the following persons in attendance:

Nelson Santos	-	Chairperson
Larry Patterson	-	Board member
Gary Bain	-	Board member
Pat Lenehan	-	O.P.P. Staff Sergeant
Brad Sakalo	-	O.P.P. Staff Sergeant

Member of Administration: Roberta Baines, Deputy Clerk-Administrative Services

Absent:	Nancy Wallace-Gero	-	Vice Chairperson
	Glenn Miller	-	O.P.P. Inspector
	Brian Higgins	-	O.P.P. Sergeant

### **B. DISCLOSURE OF PECUNIARY INTEREST**

Chairperson, Nelson Santos reminded members that any declaration and its general nature are to be made prior to each item being discussed.

### **C. PRESENTATIONS/DELEGATIONS**

### **D. ADOPTION OF ACCOUNTS**

#### **1. Police Services Accounts – RE: Budget actuals ending August 31, 2018**

**34-2018** Moved by Larry Patterson, seconded by Gary Bain to receive the financial report as information.

**CARRIED**

## **E. BUSINESS/CORRESPONDENCE**

1. News Release RE: PC Bertoni Noteworthy Performance, issued: September 4, 2018
2. News Release RE: Cybercrime Bulletin, issued: September 4, 2018
3. OAPSB RE: Law of Policing Conference, issued: September 6, 2018
4. Joint Essex County Police Services Boards Meeting minutes dated June 26, 2018

**35-2018** Moved by Gary Bain, seconded by Larry Patterson to receive communication items 1 through 4 as presented.

**CARRIED**

## **F. REPORTS**

### **1. Monthly Status Reports**

- i.) Town of Kingsville PSB report and Crime Stoppers report for August 2018

**36-2018** Moved by Gary Bain, seconded by Larry Patterson to receive Kingsville PSB Report and Crime Stoppers report for August 2018 as information.

**CARRIED**

## **G. ADOPTION OF MINUTES OF PREVIOUS MEETING**

1. **Adoption of Police Services Board Minutes** – held on August 29, 2018.

**37-2018** Moved by Gary Bain seconded by Larry Patterson to adopt the Police Services Board meeting minutes held on August 29, 2018.

**CARRIED**

## **H. NEW AND UNFINISHED BUSINESS**

### **1. Announcements**

Staff Sergeant Lenehan announced that Constable Stephanie Moniz is the new Community Safety Officer (CSO) for Kingsville.

Staff Sergeant Lenehan also announced that there will be an increase in traffic enforcement county wide to target distracted drivers. He indicated that officers will be in plain clothes and unmarked cars. Last month there were 130 charges laid.

## **2. O.P.P. 2019 Budget**

The Committee reviewed the costing estimate that was provided and noted the overall increase. There was no anticipated capital budget items but will confirm before budget discussions.

**38-2018** Moved by Gary Bain, seconded by Larry Patterson to receive the OPP 2018-2019 Annual Billing Statement as information.

**CARRIED**

## **I. CLOSED SESSION**

None presented.

## **J. ADJOURNMENT**

**39-2018** Moved by Larry Patterson, seconded by Gary Bain that Police Services Board adjourns the meeting at the hour of 5:20 p.m. and to meet again on October 24, 2018 or at the call of the Chair.

**CARRIED**

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**CHAIRPERSON, Nelson Santos**

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**DEPUTY CLERK-ADMINISTRATIVE SERVICES,  
Roberta Baines**



## MINUTES

### PLANNING ADVISORY COMMITTEE MEETING

**TUESDAY FEBRUARY 20<sup>TH</sup>, 2018 AT 7:00 P.M.  
CORPORATION OF THE TOWN OF KINGSVILLE  
2021 DIVISION RD N, KINGSVILLE, ONTARIO**

#### A. CALL TO ORDER

Chairperson Thomas Neufeld called the meeting to order at 7:00 p.m. with the following Committee members in attendance:

Members of Planning Advisory Committee	Members of Administration
<ul style="list-style-type: none"><li>• Councilor Thomas Neufeld</li><li>• Councilor Larry Patterson</li><li>• Murray McLeod</li><li>• Shannon Olson</li><li>• Ted Mastronardi</li></ul>	<ul style="list-style-type: none"><li>• Manager of Planning &amp; Development Services – Robert Brown</li><li>• Interim Planner – David French</li></ul>

Absent: Deputy Mayor Gord Queen

#### B. DISCLOSURE OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF

Chairperson Thomas Neufeld reminded Committee members to disclose any interest they may have prior to each agenda item being discussed.

No members disclosed any conflicts with the items being presented.

#### C. ADOPTION OF PLANNING ADVISORY COMMITTEE MEETING MINUTES DATED NOVEMBER 21<sup>ST</sup>, 2017

##### PAC – 01 – 2018

Moved by Shannon Olson, seconded by Larry Patterson that the Planning Advisory Committee Meeting Minutes dated November 21<sup>st</sup>, 2017 be adopted.

**CARRIED**

#### D. HEARINGS

##### 1. SPA / 01 / 18 – 2506312 Ontario Corp. – 3165 South Talbot Road

Manager of Planning Services, Robert Brown presented his report dated February 12<sup>th</sup>, 2018 to the Town of Kingsville Planning Advisory Committee regarding a proposed telecommunication tower and a request for a Statement of Concurrence that sufficient public consultation has occurred taking into consideration input from the local

land use authority and surrounding land owners, for lands owned by 2506312 Ontario Corp., located at 3165 South Talbot Rd, in the Town of Kingsville.

2506312 Ontario Corporation, the registered owners of the subject property, has applied to construct a 61m (200 ft.) self-supporting broadcasting tower (See Appendix A & B). The tower is required to provide broadcasting ability for the television station and broadcasting studio for Southshore Broadcasting Inc. which is a local non-profit, low power community television station located on the subject site.

In accordance with federal regulations and the Town's "Policy for the Development and/or Redevelopment of Communication and Broadcasting Facilities" guidelines, public consultation is required to be obtained for the construction of telecommunications towers. Public notice was given to registered property owners within 120 m of the proposed location by the applicant.

Included with this report is a copy of the site plan and specifications for the broadcasting tower proposed.

The applicant, Tony Vidal of Southshore Broadcasting was in attendance.

Committee member Ted Mastronardi asked if there would be room for additional carriers on the tower. The applicant, Tony Vidal responded that yes-additional carriers could be accommodated.

Chairperson Thomas Neufeld confirmed there were no other comments from the applicant or the audience.

#### **PAC – 02 – 2018**

Moved by, Ted Mastronardi seconded by Larry Patterson that the Planning Advisory Committee supports the construction of a proposed broadcasting tower on lands known at 3165 South Talbot Road, and recommend to Town Council to authorize Administration to provide the applicant with a Statement of Concurrence that sufficient public consultation has occurred and public comments considered.

**CARRIED**

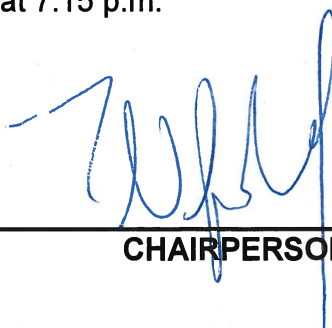
#### **E. BUSINESS / INFORMATION**

#### **F. ADJOURNMENT**

#### **PAC – 03 – 2018**

Moved by Shannon Olson seconded by Ted Mastronardi, that there being no further items of discussion, the meeting adjourn at 7:15 p.m.

**CARRIED**



\_\_\_\_\_  
CHAIRPERSON, Thomas Neufeld



\_\_\_\_\_  
RECORDING SECRETARY, Robert Brown



COMMITTEE OF ADJUSTMENT MEETING

TUESDAY AUGUST 21<sup>ST</sup>, 2018 AT 6:00 P.M.  
CORPORATION OF THE TOWN OF KINGSVILLE  
COUNCIL CHAMBERS  
2021 DIVISION RD N, KINGSVILLE, ONTARIO N9Y 2Y9

A. CALL TO ORDER

Chairperson G. Queen called the meeting to order at 6:00 p.m. with the following Committee members in attendance:

Members of Committee of Adjustment	Members of Administration
<ul style="list-style-type: none"><li>Deputy Mayor Gord Queen</li><li>Thomas Neufeld</li><li>Russell Horrocks</li><li>Allison Vilardi</li><li>Jim Gaffan Jr.</li></ul>	<ul style="list-style-type: none"><li>Town Planner – Kristina Brcic</li><li>Manager of Planning – Robert Brown</li><li>Administrative – Stephanie Coussens</li></ul>

B. DISCLOSURE OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF

Chairperson G. Queen reminded Committee members to disclose any interest they may have prior to each agenda item being discussed.

C. ADOPTION OF COMMITTEE OF ADJUSTMENT MEETING MINUTES DATED TUESDAY, JULY 17<sup>TH</sup>, 2018.

CA - 23 - 2018

Moved by Russell Horrocks, seconded by Thomas Neufeld that the Committee of Adjustment Meeting Minutes dated July 17<sup>th</sup>, 2018 be adopted.

CARRIED

D. HEARINGS

1. B / 07 / 18 – Pratt Fitch and Jones Limited – 436 County Rd 27 E

Town Planner, Kristina Brcic introduced the consent application and reviewed her report dated August 13<sup>th</sup>, 2018 which provides details regarding the requested consent to create a rural residential 0.3 ha (0.75 ac.) lot from the lands known as 436 County Road 27 E, in the Town of Kingsville.

The subject land totals 63.6 ha (157.2 ac.) and is currently used as a golf course. The applicant is proposing to create one new 0.37 ha (0.9 ac.) rural residential lot with frontage along Road 11 immediately west of 257 Road 11. Under the Parks & Open Space designation policies 3.5 (f) lands under private ownership can be considered for redevelopment subject to re-designation of the lands.

An Official Plan and Zoning By-law amendment was approved by Council at the July 23, 2018 meeting. This approval has provided the ability to create one new rural residential lot similar to the existing lots in the area.

The applicant was in attendance.

Chairperson, G. Queen confirmed there were no comments from the committee or the audience.

**CA - 24 - 2018**

Moved by Thomas Neufeld, seconded by Jim Gaffan Jr. that Consent application B/07/18 to create a new rural residential lot, being 0.37 ha (0.9 ac.) in area, from the lands known as 436 County Road 27 E, Part of Lot 13, Concession 11, in the Town of Kingsville, be **Approved** subject to the following conditions:

1. That a reference plan be deposited in the registry office, ***both an electronic and paper*** copy of the registered plan is to be provided to the Town for the files of the Secretary-Treasurer.
2. That the deeds, such plan of survey or reference plan, for property lines being newly created, shall be in accordance with the existing zoning requirements for the municipality.
3. That the owner shall provide that all municipal taxes be paid in full.
4. That any necessary apportionments of storm drainage be undertaken.
5. That any special assessment imposed pursuant to the provisions of the Local Improvement Act and/or the Municipal Act be paid in full.
6. That as a result of severance, owners shall become liable by way of up front monies for the assessment and taxation of their properties for any waterworks or sanitary sewer systems affecting their properties, in accordance with the Fees By-law in effect on the date the consent is being endorsed on the deeds.
7. That the applicant's obtain a permit for a new access to the severed parcel, any cost associated with the access installation shall be the applicant's responsibility;
8. That the applicant's pay for and install a new water service connection to the severed parcel to the satisfaction of the Town;
9. That a park fee of \$1,500.00 is paid to the municipality for the creation of the new lot prior to certification;
10. That the severed lot obtain a municipal address and that the applicants pay for a 911 sign prior to certification;
11. That the County of Essex has provided confirmation of final approval of OPA #8.
12. The conditions imposed above shall be fulfilled by **August 21, 2019** or this application shall be deemed to be refused in accordance with Section 53(41) of the Planning Act.

**CARRIED**

**2. B / 10 / 18 – Kyle & Kristyn WEBB – 270 County Rd 34 E**

Town Planner, Kristina Brcic introduced the consent application and reviewed her report dated August 9<sup>th</sup>, 2018 which provides details regarding the requested consent to sever and convey a portion of land, being 3.9 ha (9.595 ac.) in area, as a lot addition to an abutting rural residential property, from the lands known as 270 County Road 34 East to the lands known as 278 County Road 34 East, in the Town of Kingsville.

The Town of Kingsville has received the above-noted application for lands located on the south side of County Road 34 East, east of County Road 29. The subject property is designated 'Agriculture' by the Official Plan and zoned 'Agriculture (A1)' under the Kingsville Comprehensive Zoning By-law.

The subject land is a 4.5 ha (11.2 ac.) parcel and contains an existing dwelling, garage and storage shed. The applicant has received a request from an abutting property owner to purchase approximately 3.9 ha (9.595 ac.) of vacant farm land. These lands would then be conveyed as a lot addition to the abutting parcel, 278 County Rd 34 E. There is no zoning issue raised as a result of the proposed lot addition as the severed lands and receiving lot are both 'Agriculture (A1)'.

The applicant was in attendance. No comment from the applicant.

Mrs. Jana HOWE, of 260 County Rd 34 E, expressed her concern with the property returning to the unkempt state that it was prior to the WEBB's purchasing the property. Mr. Daniel CHOQUETTE, of 278 County Rd 34 E, announced that he was the purchaser for this severance portion of land (approximately 3.9 ha). Mr. CHOQUETTE was the individual that assisted the WEBB's in cleaning up the property previously. Mr. CHOQUETTE assured Mrs. HOWE that he intends to keep the property in a respectable manner.

Chairperson, G. Queen confirmed there were no other comments from the committee or the audience.

### **CA - 25 - 2018**

Moved by Thomas Neufeld, seconded by Allison Vilardi that Consent Application B/10/18 to sever and convey a portion of land, being 3.9 ha (9.595 ac.) in area, as a lot addition to an abutting residential parcel, from the lands known as 270 County Road 34 East to the lands known as 278 County Road 34 East, in the Town of Kingsville, be **Approved** subject to the following conditions:

1. That the lot addition, shown on the applicant's sketch as Part 1, be conveyed to the owner of the abutting parcel and consolidated with 278 County Road 34 East / PIN 75164-0061 and Section 50(3 or 5) of the Planning Act applies to any subsequent conveyance of or transaction involving the parcel of land that is the subject of this consent.
2. That a reference plan be deposited in the registry office, ***both an electronic and paper*** copy of the registered plan is to be provided to the Town for the files of the Secretary-Treasurer.
3. That the deeds, such plan of survey or reference plan, for property lines being newly created, shall be in accordance with the existing zoning requirements for the municipality.
4. That the owner shall provide that all municipal taxes be paid in full.
5. That any necessary apportionments of storm drainage be undertaken.
6. That any special assessment imposed pursuant to the provisions of the Local Improvement Act and/or the Municipal Act be paid in full.
7. That as a result of severance, owners shall become liable by way of up front monies for the assessment and taxation of their properties for any waterworks or sanitary sewer systems affecting their properties, in accordance with the Fees By-law in effect on the date the consent is being endorsed on the deeds.
8. A clearance letter of approval for the septic system on the severed parcel (270 County Road 34 East) must be obtained from the Town's Building Department.
9. The conditions imposed above shall be fulfilled by **August 21, 2019** or this application shall be deemed to be refused in accordance with Section 53(41) of the Planning Act.

**CARRIED**

### **3. A / 06 / 18 – 1552843 Ontario Ltd / Noah Homes – 25 & 27 Robin Court**

Town Planner, Kristina Brcic introduced the Minor Variance application and reviewed her report dated August 13<sup>th</sup>, 2018 which provides details regarding the request for relief to increase the lot coverage from 52% to 54%, on lands known as 25 & 27 Robin Court, Block 84, on Plan 12M-598 in the Royal Oak at the Creek subdivision, in the Town of Kingsville.

The subject parcel is an 859.65 sq. m (9,253 sq. ft.) residential lot. A semi-detached dwelling has been constructed on the parcel.

In July 2017 a minor variance was approved for a reduction in the front and rear yard setbacks, as well as an increase in lot coverage to 52%.

The original plans for the dwelling called for an uncovered porch. The as-built plans show a covered porch. With a covered porch the dwelling maintains a similar look as the surrounding dwellings. However, this puts the lot coverage slightly over what was approved. As such the applicant is requesting further relief to increase the lot coverage from 52% to 54%.

The applicant was in attendance.

Chairperson, G. Queen asked for clarification of the condition, is this site specific? The Town Planner, Kristina Brcic confirmed that yes this application pertains only to 25 & 27 Robin Court.

Committee member T. Neufeld asked if this semi-detached home has already been constructed, and what happens if the Committee of Adjustment denies this application. The Town Planner, Kristina Brcic confirmed that yes this semi-detached home has already been constructed, and if the Committee of Adjustment decides to deny this application the Town would have to issue an order to the builder that the covered roof be removed.

The applicant explained to the Committee that the wrong master plan was given to the foundation crew. The Town Building Department noticed the error at the Framing inspection, and triggered this application.

Committee member R. Horrocks asked if the Committee of Adjustment will be hearing similar applications from this builder regarding this type of variance for this phase of the subdivision. The applicant confirmed that the lots on Robin Court are sold out and there will be no more builds on Robin Court. The applicant wanted the committee to know that these lots are 10 feet shorter than the other lots on Robin Court and that is part of the reason that variance was required.

Committee member A. Vilardi asked the applicant if he is informing the purchasing owners that they are not able to construct any other structures on the property, for example, a shed, due to maximizing his lot coverage. The applicant stated that he is advising the purchaser(s) that a permit is not required if a shed is under 100 sq ft. Chairperson, G. Queen made the applicant aware that lot coverage is at the absolute maximum and therefore a shed is not permitted on the property. The Town planner, K. Brcic agreed with Chairperson, G. Queen.

Committee member J. Gaffan Jr. explained that lot coverage and by-law are put in place and enforced to protect neighbours. Committee member T. Neufeld asked that the applicant ensure that this matter is not going to be heard again.

Chairperson, G. Queen confirmed there were no other comments from the committee, applicant or the public.

#### **CA - 26 - 2018**

Moved by Thomas Neufeld, seconded by Russell Horrocks that Minor Variance Application A/06/18, pertaining to the lands known as 25 & 27 Robin Court to permit an increase in the lot coverage from 52% to 54% subject to the following conditions:

- i) that any new construction comply with all other applicable provisions of the By-law;

**CARRIED**

E. OTHER BUSINESS

F. ADJOURNMENT

CA - 27 - 2018

Moved by Allison Vilardi, seconded by Jim Gaffan Jr. there being no further hearings scheduled, the meeting was adjourned at 6:45 p.m.

CARRIED

  
CHAIRPERSON G. QUEEN

  
SECRETARY-TREASURER



## MINUTES

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**REGULAR MEETING OF PARKS/RECREATION/  
ARTS AND CULTURE COMMITTEE**

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**Thursday September 20 2018  
KINGSVILLE ARENA  
6:00 P.M**

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**A. CALL TO ORDER**

Deputy Mayor Queen called the meeting to order at 6:00 p.m. with the following persons in attendance:

Mayor N. Santos  
Councilor T. Gaffan  
S. I 'Anson  
M. Tremaine-Snip  
B. Riddiford  
Program Manager M. Durocher  
Facilities Manager D. Wolicki

**Regrets:**

None

**B. DISCLOSURE OF PECUNIARY INTEREST**

Deputy Mayor Queen reminded members that any declaration and its general nature be made prior to each item being discussed.

**C. DELEGATIONS/PETITIONS/CORRESPONDENCE**

None

**D. AMENDMENTS TO THE AGENDA**

None

**E. STAFF REPORTS**

**Program Managers Report**

**P&R 75-2018** Moved by B. Riddiford and seconded by S. I 'Anson to receive report as presented.

**CARRIED**

## **Facilities Manager Report**

**P&R 76-2018** Moved by B. Riddiford and seconded by M. Tremaine Snip that D. Wolicki research and report back on access rights and right of ways to Lions Hall/ACCESS.

**CARRIED**

**P&R 77-2018** Moved by B. Riddiford and seconded by Councillor T. Gaffan to receive report as presented.

## **F. Minutes of Previous Meetings**

Regular Committee Minutes dated August 16 2018

**P&R 78-2018** Motion made by Councillor T. Gaffan and seconded by S. I 'Anson to receive minutes of Parks, Recreation, Arts and Culture meeting dated August 16, 2018.

**CARRIED**

## **G. Committee Reports**

**P&R 79-2018** Motion made by M. Tremaine-Snip and seconded Councillor T. Gaffan to receive minutes of the Fantasy of Lights committee meeting dated April 24 2018

**CARRIED**

**P&R 80-2018** Moved by S. I 'Anson and seconded by Mayor N. Santos to receive the minutes of the Migration Fest Committee dated May 15 2018 as presented.

## **H. New and Unfinished Business**

### **Pickleball**

Pickleball play at Migration Hall during the winter months was discussed. As pickleball is now a legal entity they will be required to pay rent to Migration Hall/School Board should they wish to book playing time for the winter months which is consistent with all other user groups within the town.

### **Grovedale**

Councillor T. Gaffan looking for information on the expected opening of Grovedale.

### **Highland Games Update**

M. Durocher and staff are currently working on creating accessible/fillable forms for the Highland Games website.

## **Dressing Room Issues**

Several incidents have taken place this year where the dressing rooms have been left in mess following practices/games. M. Durocher has indicated this to ENSMH who is the party responsible. D. Wolicki suggests increased fines for infractions of this nature.

**P&R 81-2018** Moved by Councillor T. Gaffan and seconded by S. I 'Anson that the fee for infractions to the user group contracts be increased to \$50 per infraction.

**CARRIED**

## **Recreation Master Plan Open House**

The committee agreed that Cider, Apples and assorted fall themed breads would Be available at the open house.

### **I. Notice of Motion**

### **J. Next Meeting**

**The Next meeting of the  
Parks Recreation and Culture Committee  
Will take place Thursday October 25 at 6:00 pm  
Kingsville Arena Room D**

**P&R 82-2018** Moved by S. I 'Anson and seconded by Councilor T. Gaffan to adjourn the meeting at 7:02 pm.

**CARRIED**

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**CHAIR: DEPUTY MAYOR GORD QUEEN**

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**RECORDING SECRETARY: M.  
DUROCHER**



# Minutes

**MINUTES**  
**THE CORPORATION OF THE TOWN OF KINGSVILLE**  
**MIGRATION FESTIVAL**  
**MAY 15 2018 @ 6:00 PM**  
**Kingsville Arena Room C 1741 Jasperson Lane,**  
**Kingsville, Ontario**

**A. CALL TO ORDER**

Chair T Brown called the meeting to order at 6:03 pm with the following members in attendance.

P. Bain  
N. Hickmott  
S. Girardin  
M. Uprichard  
M. Baruth  
L. Lucier  
Councillor S. Coghill  
S. Allen-Santos-6:10  
Durocher-Manager of Parks and Recreation Programs

**B. DISCLOSURE OF PECUNIARY INTEREST**

T. Brown reminded members that any declaration and its general nature is to be made prior to each item being discussed

**C. DELEGATIONS/PETITIONS/CORRESPONDENCE**

None

**D. AMENDMENTS TO THE AGENDA**

**E. STAFF REPORTS**

**MF 10-2018** Motion made by L. Lucier and seconded by P. Bain to receive report of M. Durocher as presented.

**CARRIED**

**F. MINUTES OF THE PREVIOUS MEETINGS**

**MF 11-2018** Motion made by L. Lucier and seconded by S. Girardin to receive the minutes of the April 10 meeting as presented

**CARRIED**

**G. NEW AND UNFINISHED BUSINESS**

**Opening Ceremonies**

Opening Ceremonies are confirmed for Jack Miner with a wine, cheese, and musicians in the house.

**Children’s Events**

P. Bain is looking for more volunteers to assist with this event. It was suggested that an advertisement be put into the reporters. Call for volunteers can be put on social media.

**Parade**

Parade applications and staging information is being updated by M. Baruth. Once completed M. Durocher will send out to community partners, previous entries, and other interested parties. The applications are also available at Kingsville.ca

M. Durocher previously distributed a list of parade details that need volunteers to assist with. That list will be reviewed at the next meeting.

**Photo Contest**

M. Durocher as that N. Hickmott send updated information to her for inclusion on website.

**Marketing**

Rack card is complete and ready for distribution

**Market Place**

There are currently 20 vendors signed up and the on line sign up is proceeding well.

**Food Booth**

L. Lucier noted that the Lions Club has not responded to her requests about running the food booth. The Community Kitchen at ACCESS would be a good fit to assist with this.

**MF 12-2018**                      Motion made by M. Baruth and seconded by L. Lucier that ACCESS is approached to operate the food booth

**CARRIED**

**H.      DATE OF NEXT MEETING**

The next meeting of the Migration Festival Committee shall take place on August 21 at 6pm in Room B at the Arena.

**MF 13-2018**                      Motion made by M. Baruth and seconded by S. Allen-Santos that the meeting be adjourned at 6:35 pm

**CARRIED**

**CHAIR, T. Brown**

**RECORDING SECRETARY, M.Durocher**



# Minutes

**MINUTES**  
**THE CORPORATION OF THE TOWN OF KINGSVILLE**  
**FANTASY OF LIGHTS COMMITTEE**  
**APRIL 24 2018 AT 4:00 P.M.**  
**Kingsville Arena Room D, 1741 Jasperson Lane,**  
**Kingsville, Ontario**

**A. CALL TO ORDER**

Councilor Gaffan called the meeting to order at 4:00 pm with following persons in attendance:

Mayor N. Santos  
P. Bain  
M. Laman  
D. Laman  
D. Doey  
M. Durocher, Manager Parks and Recreation Programs

**B. DISCLOSURE OF PECUNIARY INTEREST**

Councilor Gaffan reminded members that any declaration and its general nature is to be made prior to each item being discussed

**C. PRESENTATIONS/DELEGATIONS**

Request to use train

Any group wishing to rent the train will be required to provide the following:

License for driver providing the cartage of train  
Insurance naming the town of Kingsville  
Rental agreement must be signed  
Cost per day to be determined between \$400-\$600

**D. AMENDMENTS TO THE AGENDA**

**E. Staff Report**

None

**F. MINUTES OF THE PREVIOUS MEETING**

February 20 2018

**FOL 07-2018**                      Moved by P. Bain and seconded D. Laman    to adopt the regular meeting of Fantasy of Lights Committee minutes dated February 20 2018

**CARRIED**

**G.    NEW AND UNFINISHED BUSINESS**

**Santa Claus Parade**

Committee would like to see holiday heritage as the theme for the 2018 parade. M. Durocher to speak with wpc on this and make changes. Will be listed on rack card

**Opening Ceremonies**

Fireworks are confirmed. Looking to confirm band or singers for the event

**Children’s Activities**

Changes have been made to include this section with Breakfast with Santa

**Train**

No report

**Sip and Shop**

M. Durocher to send out survey to vendors asking for preferred times prior to creation of rack card

**Park Displays**

Staff need to check condition of flat boards. Committee considering a competition open to the public to design new boards, and then having a people’s choice award to recognize winners. Take 20 entries at \$50 entry, with a cash prize being awarded to winner. Winners will be recognized on opening night, also in the paper and social media.

**H.    ADJOURNMENT**

**FOL 08-2018**                      Moved by D. Doey and seconded by D. Laman to adjourn this regular meeting at 4:30 pm

**CARRIED**

**Next meeting:** July 31 at 4pm Kingsville Arena Room D

\_\_\_\_\_  
**Chair: Councilor T. Gaffan**

\_\_\_\_\_  
**RECORDING SECRETARY,  
MAGGIE DUROCHER**



# MINUTES

**TOURISM AND ECONOMIC DEVELOPMENT COMMITTEE  
WEDNESDAY, SEPTEMBER 12, 2018 @ 5:30 P.M.  
Council Chambers, 2021 Division Rd N, Kingsville**

## **A. CALL TO ORDER**

Mayor Santos called the Regular Meeting to order at 5:45 p.m. with the following persons in attendance:

**Members:**

Mayor N. Santos  
T. Gaffan  
D. Hunt  
J. Gaffan  
Marian Stranak

**Members of Administration:**

CAO, Peggy Van Mierlo-West  
Executive Assistant to the Mayor and CAO, T. Hewitt  
Tourism Coordinator, N. Cobby  
BIA Coordinator, Christina Bedal

**Regrets:**

D. Quick  
Mike Lauzon

## **B. DISCLOSURE OF PECUNIARY INTEREST**

When a member of the Committee has any pecuniary interest, direct or indirect, in any matter which is the subject of consideration at this Meeting of the Committee (or that was the subject of consideration at the previous Meeting of the Committee at which the member was not in attendance), the member shall disclose the pecuniary interest and its general nature, prior to any consideration of the matter.

## **C. STAFF REPORTS**

### **1. Project Status Updates – N. Cobby**

N. Cobby presented the Kingsville maps. She stated that the advertising made the maps a great revenue generator. She provided information on upcoming events including the Culture Days "Author Forum", Essex Region Conservation Bike Tour, Dress a Decoy People's Choice awards and Sarnia Fusion, a festival that she will attend alongside TWEPI. She requested volunteers to assist at Sarnia Fusion and will send the committee information on the hours. She is currently working on the 2019 budget for presentation at the October TEDC meeting.

## 2. Kingsville BIA Update

C. Bedal provided the Committee with a Kingsville BIA Update. She is preparing for the BIA Dollars promotion which will take place from November 8-13<sup>th</sup> in partnership with Royal Bank. C. Bedal is designing the voucher and the BIA will distribute \$100,000 in BIA Dollars. She explained the Holiday Spree will also occur around that time. She is also working on the Holiday Guide and a questionnaire for the BIA's 3 year Strategic Plan, which C. Bedal will begin sending to members.

## 3. Update on the Mayor's Round Table

P. Van Mierlo-West provided an update on the Mayor's Roundtable on September 6, 2018. Overall there were great discussions but a higher level of focus on tourism is required for the next one. P. Van Mierlo-West anticipates a period of 6 months or longer to complete the initiative. P. Van Mierlo-West stated that the next roundtable will use a coloured sticker system to ensure a varied group at each table. The number of questions will also be reduced. P. Van Mierlo-West will bring a report back identifying next steps.

## D. MINUTES OF THE PREVIOUS MEETING

1. Tourism and Economic Development Committee Meeting Minutes — August 9, 2018

**24-2018** Moved by D. HUNT, seconded by J. GAFFAN, to receive the minutes of the Tourism and Economic Development Committee Meeting dated August 9, 2018.

**CARRIED**

## E. NEW AND UNFINISHED BUSINESS

1. KEDC – Verbal Update – P. Van Mierlo-West

P. Van Mierlo-West reported that Kingsville Economic Development Conference (KEDC) is cancelled. She explained that KEDC was scheduled between EDAC and TIAO, making September bad timing. The upcoming election was also causing scheduling conflicts for registrants. P. Van Mierlo-West stated that many speakers have agreed to come back next year and will look at potential dates in 2019 and make a recommendation.



## MINUTES

N. Santos pointed out that Toast to Kingsville is still on, with proceeds to Mettawas Park.

### **F. NEXT MEETING DATE**

1. The next meeting of the Tourism and Economic Development Committee is October 11, 2018 at COMMITTEE ROOM A, 2021 DIVISION RD N. @ 5:30 p.m.

There was discussion on beginning advertisement for committee volunteers in advance of new Council.

### **G. ADJOURNMENT**

**25-2018** Moved by D. HUNT seconded by T. GAFFAN to adjourn this Meeting at 6:21 p.m.

**CARRIED**

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**CHAIR, Mayor Santos**

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**RECORDING SECRETARY,  
T. Hewitt**

Minister of Health



Ministre de la Santé

Ottawa, Canada K1A 0K9

SEP 13 2018

Ms. Tracey Ramsey, M.P.  
Essex  
Tracey.Ramsey@parl.gc.ca

Dear Ms. Ramsey:

Thank you for your correspondence of August 2, 2018, in which you invited me to meet with officials from the Town of Kingsville during the week of August 19 to 22, 2018, to discuss the legalization of cannabis.

Unfortunately, my schedule did not permit me to accept your kind invitation.

With regard to your constituents' concerns about support for municipalities in the legalization of cannabis, as this falls under the purview of the Government of Ontario, your constituents should address their concerns to those officials.

If you or your constituents have general questions about the federal government's public health approach to the legalization and regulation of cannabis, please contact Mr. Eric Costen, Director General of Strategic Policy in Health Canada's Cannabis Legalization and Regulation Branch. He can be reached by e-mail at [eric.costen@canada.ca](mailto:eric.costen@canada.ca) or by telephone at 613-941-0355.

Again, thank you for writing, and please accept my best wishes.

Yours sincerely,

A handwritten signature in black ink, reading "Ginette Petitpas Taylor".

The Honourable Ginette Petitpas Taylor, P.C., M.P.

# VETERANS MEMORIES PROJECT

## WINDSOR HISTORICAL SOCIETY

---

4350 Pleasant Place Windsor, Ontario N8Y 2G1 • Telephone 519 564-7646  
info@windsorhistoricalsociety.com • www.windsorhistoricalsociety.com

September 20, 2018

Mayor Nelson Santos  
Town of Kingsville  
2021 Division Rd. N. Road  
Kingsville, ON N9Y 2Y9

200 Veterans and 200 Students Dining Together

Mayor Santos,

Thank you for making the Veterans Memories Project possible. Your support has long-standing impact on our community. Because of sponsors like you, our organization has been able to preserve the memories of the Veterans in Windsor and Essex County and has allowed us to extend our Veterans stories to many generations before and the many generations to follow.

Your continued patronage is a vital part to our growth. We would like to request your support by increasing your ad to quarter page \$530 from \$250 business card last year and sponsoring table of Veterans and students for \$500 at our annual November Veterans Day Luncheon. Building on the success of the past, we look to the future with great hope, knowing each day we are making significant strides to honour the Veterans who fought for our freedom.

On Friday, November 9th, we will have our Annual Veterans Appreciation Day Luncheon at the Serbian Centre. Lunch is free for every Veteran. High School Grade 10 history students from Windsor and Essex County will be bused in to enjoy lunch and conversation with Veterans. The students will write an essay in 500 words or less of their experience with Veterans and have a chance to win valuable prizes:

3 days, 2 nights all expenses paid trip to Ottawa Parliament Buildings and Canadian War Museum

OR

Share in thousands of dollars in bursaries and cash

AND

The best essays will be published in our 2019 Magazine and in the Windsor Star, on CTV and CBC crediting the students and their History Teachers who can also share in prizes.

Thank you for considering this worthwhile opportunity to thank Veterans.

Windsor Historical Society -  
Veterans Memories Project





## TOWN OF LAKESHORE

419 Notre Dame St.  
Belle River, ON N0R 1A0

September 19, 2018

Minister of Transportation  
House of Commons  
Ottawa, Ontario  
K1A 0A6

To Whom It May Concern:

**RE: ALLOWING MUNICIPALITIES TO USE FLASHING TRAFFIC SIGNALS**

At its meeting of September 11, 2018, the Council of the Town of Lakeshore duly passed resolution number 864-09-2018.

Councillor Janisse / Councillor Wilder:

**Whereas** the Ministry of Transportation advises that traffic lights guide drivers and pedestrians as to the safe traffic movements at intersections of roads. They guide road users when to stop, direct when and how to turn and when to drive with extra caution;

**And Whereas** the Ministry of Transportation allows traffic lights to have different timing schedules at different times of day and night; and having different timings allows a traffic signal to best serve the traffic demands at different times of day;

**And Whereas** the Ministry of Transportation should consider allowing municipalities to use flashing traffic signals during very low traffic volumes which typically occur in the early morning hours;

**And Whereas** a flashing red light indicates that a driver must come to a complete stop and move through the intersection only when it is safe;

**And Whereas** a flashing yellow light indicates that a driver should proceed with caution when approaching and moving through the intersection;

**Now therefore be it resolved** that the Town of Lakeshore requests the Ministry of Transportation to consider authorizing municipalities to implement flashing traffic lights when appropriate and based upon the time of day when traffic volumes are minimal.

RECEIVED SEP 27 2018 

Ph: 519-728-2700 Fax: 519-728-9530 Toll: 1-877-249-3367

[www.lakeshore.ca](http://www.lakeshore.ca)

**And further** that the letter be addressed to the Minister of Transportation, a copy be forwarded to the Member of Parliament, Tracey Ramsey and Member of Provincial Parliament, Taras Natyshak, the Association of Municipalities of Ontario (AMO) and all Essex County Municipalities requesting their support.

**Carried**

Should you require any additional information with respect to the above matter, please contact the undersigned.

Yours truly,



Kristen Newman  
Director of Legislative and Legal Services

/km

Cc: Tracey Ramsey, MP  
Taras Natyshak, MPP  
Association of municipalities of Ontario (AMO)  
Municipality of Leamington – Brenda Percy  
Town of Kingsville - R Baines  
Town of Amherstburg - Paula Parker  
Town of Essex - Robert Auger  
Town of LaSalle – Clerks Department  
Town of Tecumseh - Laura Moy



## TOWN OF LAKESHORE

419 Notre Dame St.  
Belle River, ON N0R 1A0

### Notice of Motion

- a) Notice of Motion regarding the Ministry of Transportation submitted by Councillor Janisse for consideration on September 11, 2018.

**Whereas** the Ministry of Transportation advises that traffic lights guide drivers and pedestrians as to the safe traffic movements at intersections of roads. They guide road users when to stop, direct when and how to turn and when to drive with extra caution;

**And Whereas** the Ministry of Transportation allows traffic lights to have different timing schedules at different times of day and night; and having different timings allows a traffic signal to best serve the traffic demands at different times of day;

**And Whereas** the Ministry of Transportation should consider allowing municipalities to use flashing traffic signals during very low traffic volumes which typically occur in the early morning hours;

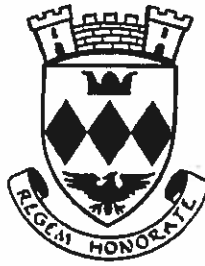
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**Now therefore be it resolved** that the Town of Lakeshore requests the Ministry of Transportation to consider authorizing municipalities to implement flashing traffic lights when appropriate and based upon the time of day when traffic volumes are minimal.

**And further** that the letter be addressed to the Minister of Transportation, a copy be forwarded to the Member of Parliament, Tracey Ramsey and Member of Provincial Parliament, Taras Natyshak, the Association of Municipalities of Ontario (AMO) and all Essex County Municipalities requesting their support.

THE CORPORATION OF THE  
**TOWNSHIP OF MONTAGUE**



6547 ROGER STEVENS DRIVE  
P.O. BOX 755  
SMITHS FALLS, ON K7A 4W6  
TEL: (613) 283-7478  
FAX: (613) 283-3112  
[www.township.montague.on.ca](http://www.township.montague.on.ca)

September 19<sup>th</sup>, 2018

Honourable Doug Ford, Premier of Ontario  
Legislative Building  
Queen's Park  
Toronto ON, M7A 1A1  
VIA EMAIL

Hello,

Please be advised the Council of the Township of Montague passed the following resolution at its regular meeting of September 4<sup>th</sup>, 2018:

MOVED BY: V. Carroll  
SECONDED BY: J. Abbass

RESOLUTION NO:192-2018  
DATE: September 04, 2018

That the Council of the Township of Montague hereby support the Association of Municipal Clerks and Treasurers of Ontario in requesting that the Provincial Government undertake consultation with municipalities prior to modifying legislation that effects municipal governments.

And that this resolution be circulated to the Association of Municipal Clerks and Treasurers of Ontario and the Ontario Premier.  
CARRIED

Please contact me if you have any additional questions.

Thank you,

Jasmin Ralph  
Clerk Administrator

Cc: Association of Municipal Clerks and Treasurers of Ontario  
All Ontario Municipalities  
Honourable Randy Hillier MPP, Lanark-Frontenac-Kingston

BEN RYZEBOL, Director of Public Works  
PUBLIC WORKS - TELEPHONE: (519) 941-1065  
FAX: (519) 941-1802  
email: bryzebol@amaranth.ca



374028 6<sup>TH</sup> LINE, AMARANTH, ONTARIO  
L9W 0M6

SUSAN M. STONE, C.A.O./Clerk-Treasurer  
TELEPHONE: (519) 941-1007  
FAX: (519) 941-1802  
email: suestone@amaranth-eastgary.ca

September 20, 2018

Ministry of Environment and Climate Change  
Hon. Chris Ballard, Minister  
Ferguson Block 11th Flr,  
77 Wellesley Street West  
Toronto, ON M7A 2T5

Dear Minister Ballard,

**Re: Licensing Process to Take Water for Commercial Water Bottling Facilities**

At the regular meeting of Council held September 12, 2018, the following resolution was carried:

**Moved by J. Aultman – Seconded by G. Little**

**Be it Resolved That:**

WHEREAS the Township of Amaranth understands that there is currently a permitting process to take water for commercial water bottling facilities;

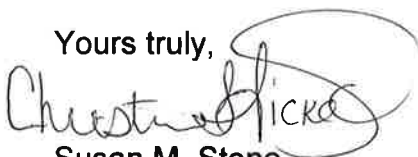
AND WHEREAS the municipal permitting process to take water is more stringent and is subject to Source Water Protection Policies;

NOW THEREFORE the Township of Amaranth requests that the licensing process to take water for commercial water bottling facilities be the same as the municipal licensing process and be subject to Source Water Protection regulations and all annual inspections and reviews within this process be included;

AND FURTHER THAT this resolution be circulated to Provincial Government, Conservation Authorities, Source Protection Committee and all municipalities.

Should you require anything further please do not hesitate to contact this office.

Yours truly,

  
Per: Susan M. Stone  
CAO-Clerk-Treasurer  
Township of Amaranth



28 Pulford Street, Kingsville, Ontario N9Y 1B4  
Email: [gord.queen@gmail.com](mailto:gord.queen@gmail.com) Telephone 519-733-4241

October 2018

The Council of  
The Corporation of The Town of Kingsville  
2021 Division Road North  
Kingsville, Ontario

**Subject: Past, Current and Proposed Changes to the Town By-law regarding  
Open Fires within the limits of The Town of Kingsville**



Earlier this year the Fire Department representative presented to Council a draft by-law to update our current Open Fire By-law and related regulations. At the time of the presentation I was not supportive of the document as presented.

In fairness to the staff , Council and Public as a whole I respectfully note my areas of concern and suggestions for change.

1. The Fines / Fees
2. The Definition of What is Acceptable / and Cooking versus Campfire
3. The Staffing impact
4. The Application Process ( can it be simpler )

**Item 1 the Fines**

With the last presentation to Council, it was noted the high fine possible for non-compliance. In the past more effort was put into teaching, encouraging versus a threat. **I respectfully suggest that we not approve any by-law that includes fees not included in our fees by-law and or Provincial Offences Act.**

It is not good enough to say we will not enforce till next year.

Example attached: From 2004  
Provincial Offences Act – Part 1  
Reference By-law 72-2001

<b>Set open air fire</b>	<b>Set Fine</b>	<b>\$105.00</b>
<b>Permit open air fire</b>		<b>\$105.00</b>
<b>Set Open air fire under age of 16</b>		<b>\$105.00</b>

Under by-law 72-2000 we note from item 8

*“ Every person violating any provisions of this bylaw shall be guilty of an offence and liable to a fine not exceeding One Thousand Dollars ( \$1,000.00) exclusive of costs , and such fine shall be recoverable under the Provincial Offences Act, RSO 1990 , c33 as amended.”*

*This brings the question, how many fines have ever been issued, and paid?*

#### **Item 2**

##### **What is acceptable**

During the presentation to Council of the draft it was suggested that the only acceptable fire was to be contained in a steel container or rim. I did not find that clearly in the by-law.

*I draw your attention to the definition of by-law 72-2001 , Item 1,  
Definition ( c )*

*“Container” means any earth pit, or structure or enclosure of brick, cement, metal, or other similar material in which a fire may be set.”*



*Of a town fire on the beach*

*I note the definition of Cooking mentions the size of the grill or cooking surface it does not make clear the difference between a campfire, that may be used to cook hotdogs and marshmallows.*

*I note in days of scout campfires a pie iron might also be used.*





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Example of a family Camp fire

The Definitions and Setback requirements suggested under the draft by-law 70-2018  
Campfire size requirements are clear and in the interest of public safety.

Why reference Technical Safety Standards if you are not going to attach them so Council might read same?

**The draft is hard to believe;**

***Reference item:Section 3***

***“3.1 The issuance of the permit will require the prior inspection of the proposed burn site by the Fire Chief. “***

The Fire Chief will be busy to actually visit each site personally. It does not suggest that he may delegate. If he is away or on vacation does that mean no Permits ? Suggest we may want to include an alternate.

### **Item 3**

**Staffing, for years the old bylaws indicated the Fire Staff, Police, By-law enforcement may enforce. Similar past wording in Towns like Essex.**

### **Item 4 Applications**

**Our old approved application style or form**



# **\*\* APPLICATION FOR OPEN AIR BURNING \*\***

Kingsville Fire Department  
1720 Division Rd. North  
Kingsville, ON  
N9Y 3S2  
www.kingsvillefire.ca

**SCHEDULE 'A'**  
**TO BY-LAW 69-2015**



Phone: (519) 733-2314

Fax: (519) 733-2399

## **Note to Applicant:**

- ☒ Open air burning is regulated by Division B, Sentence 2.6.3.4.(1) of O. Reg. 213/07 (Fire Code).
- ☒ Complete all information in Part #1.
- ☒ Missing information/incorrect information will automatically void this application.
- ☒ Sign and return this application to the Kingsville Fire Department located at 1720 Division Rd. North, Kingsville or fax to (519) 733-2399.
- ☒ Only approved applications will be given an Open Burn Permit.

## **Part #1 (Open Burn Information)**

### **Applicant:**

Name:	Phone: ( )
Title :	Cell: ( )
Address:	Date of Birth (D/M/Y):
City:	Postal Code:

### **Responsible Party:**

☐ SAME AS APPLICANT

Name:	Phone: ( )
Title :	Cell: ( )
Address:	Date of Birth (D/M/Y):
City:	Postal Code:

### **Owner of Property (Location of Burn):**

Name:	Phone: ( )
Title :	Cell: ( )
Address:	Date of Birth (D/M/Y):
City:	Postal Code:

I, \_\_\_\_\_, authorize the burn proposed for this application.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Date(s) & Time(s) of burn: \_\_\_\_\_

Describe proximity of proposed burn in feet or metres to: (you may also provide a

- ☒ buildings: \_\_\_\_\_ sketch of area with
- ☒ vegetation: \_\_\_\_\_ dimensions)
- ☒ overhead wires: \_\_\_\_\_
- ☒ other combustibles: \_\_\_\_\_

Describe material(s) to be burned:

\_\_\_\_\_

Estimated volume of material to be burned in cubic feet: \_\_\_\_\_ ft<sup>3</sup>

Access route to burn location:

\_\_\_\_\_

The above information is accurate to the best of my knowledge. I understand that any false information given will void this application. If my application is approved, I agree to abide by the provisions evoked by the Kingsville Fire Department (KFD) to ensure that my open burn is done in the safest manner possible. I agree to extinguish the open burn outlined in this application immediately upon order of the KFD. I will have the open burn permit on site when the open burn takes place and understand that not having the said permit on site is grounds to have the open burn extinguished.

Applicant's Signature

Date

## **Part #2 (Fire Department Administration)**

Application approved by Chief Fire Official: ☐ Yes ☐ No

Chief Fire Official

Date

"Only Working Smoke Alarms Save Lives"

(21-May-2008)

## Burn Permits



Permits are free - unnecessary fire calls are not! If you have questions about open air fires, Essex Fire and Rescue urges you to call before you burn: **519-776-7132**.

### How to obtain a burn permit

If you are planning an open air fire, please notify the fire department by completing the following online form:

[Complete Online Burn Permit Form](#)

In order to successfully complete the form, you must confirm that you have read and understand the by-law. A link to the by-law is included on the form.

As permits are issued on a daily basis, residents who plan to have open fires on more than one day must complete a separate form for each proposed burn.

After you submit the form you will be sent a confirmation of receipt.

Requirements contained in the open air burning by-law must be met at all times. A summary of the requirements appears below.

### Open air burn by-law

The Town of Essex regulates the setting of open air fires through [By-law 1399](#).

Cooking fires, camp fires and enclosed fires are allowed and do not require a permit, provided they fall within the limits set out in the by-law.

Other open air fires DO require a permit, which must be obtained in advance. Open air fires may include backyard bonfires, large campfires and fires set by farmers for the disposal of vegetable matter or vegetation on farm lands.

## Inquiries

For inquiries about open air burning, please contact Essex Fire and Rescue Services by calling Station 1 at 519-776-7132. Phones are answered as follows:

- **Monday: 8:30 a.m. to 3:30 p.m.**
- **Thursday and Friday: 8:30 a.m. to 4:30 p.m.**

Permits will not be granted through voicemail.

Residents must receive confirmation from the Fire Department prior to lighting any fires.

For any complaint concerning open burning, smoke or smell of smoke, call Essex Fire & Rescue from Monday to Friday between 8:30 a.m. and 4:30 p.m. After 4:30 p.m. Monday to Friday, Weekends and holidays please dial 911.

If Essex Fire attends to a complaint and the fire does not meet the guidelines set out in our municipal By-Law, or if the fire department has not been notified of a planned burn, they will be asked to extinguish the fire.

## General provisions for open air fires

*(Excluding cooking fires, enclosed fires and camp fires)*

- Residents must obtain a permit in advance.
- No person under 18 years of age shall set, maintain or supervise any fire.
- Permit holder must be the legal property owner or have written owner consent.
- Permit holder, or designate listed on the permit, must have readily available a suitable means of extinguishing the fire and must remain in attendance until the fire is completely extinguished.
- Size of the fire must not exceed 3 feet long by 3 feet wide by 3 feet high (91cm x 91cm x 91 cm), or the limit set by the Fire Chief or designate.
- Distance from buildings, structures, hedges, fences, roadways, overhead wires, property lines, or nature must not be less than 21 feet (7 metres), or the limit set by the Fire Chief or designate.
- No person shall set or maintain an open air fire after sunset and prior to sunrise on the day or days specified on the permit.
- No person shall set fire to materials or waste from commercial, industrial, construction or demolition sites.
- No person shall set fire to kitchen garbage or materials made of or containing rubber, plastic or tar.
- Permit holder must ensure that the fire does not create a nuisance. If smoke or embers travel to a neighbouring property or decrease visibility on any roadway, you must extinguish the fire.
- Permit holder must prevent the potential spread of fire through grass, leaves, brush, ditch banks or other vegetated areas.

## Cooking fires and personal warmth devices

A permit is **not** required for domestic barbecues and permanent outdoor fireplaces used solely for the cooking of food on a grill.

Domestic personal warmth devices that use natural gas, propane, charcoal or clean dry wood do not require a

Encl .

Past Fees under the Provincial Offences Act.

Report to include

Past By-law and Town of Essex Example with plain language summary

## Recommendation:

1. **Do not enclose fees that are never collected**
2. **Make the application and approval system simple and clear**
3. **Use a softer approach to teach and gain compliance versus threats of big fines**
4. **Be clear about what is a Campfire that might be set with field stones versus a Cooking fire**
5. **Develop a simple flyer as Essex did on the Web that outlines the process in plain**

THE CORPORATION OF THE TOWN OF KINGSVILLE

BY-LAW 72 - 2001

*Being a by-law restricting the setting of  
open fires within the Town of Kingsville.*

WHEREAS the Municipal Act, R.S.O. 1990, c.M.45 Subsection 210(35) authorizes a municipality to pass by-laws relating to the setting of fires in the open air;

AND WHEREAS the Ontario Fire Code, O.Reg 388/97 as amended by O. Reg. 398/98 and 428/98 which restricts open burning in non-agricultural areas;

AND WHEREAS pursuant to reports from the Fire Chief there have been instances within the municipality, that in the opinion of the Fire Department, is detrimental, and hazardous to the welfare of its inhabitants;

AND WHEREAS the municipality has generally promoted the restriction of any burning or setting of fires within the municipality;

AND WHEREAS it is deemed expedient by the Council of the Town of Kingsville to restrict the setting of fires in the open air in the Town of Kingsville.

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWN OF KINGSVILLE ENACTS AS FOLLOWS:

1. In this by-law:
  - (a) "Town of Kingsville" means the new restructured and amalgamated municipality known as the Corporation of the Town of Kingsville created by a Province of Ontario Order made under the Municipal Act R.S.O. 1990, c.M.45 subsection 25.2(6)(B) and dated November 19, 1997, and being composed of the former municipalities of the Township of Gosfield North, Township of Gosfield South and the Town of Kingsville.
  - (b) "Fire in the open air" or other phrases similar thereto means any fire set outside of a building.
  - (c) "Container" means any earth pit or structure or enclosure of brick, cement, metal or other similar material in which a fire may be set.
  - (d) "Officer" means the Fire Chief or any member of the Fire Department appointed by the Chief of the Fire Department for the Town of Kingsville or Municipal By-law Enforcement Officer as appointed by the Town of Kingsville or any Ontario Provincial Police Officer.
  - (e) "Brush" means small trees and shrubs growing together.
2. No persons shall set or cause or permit to set a fire in the open air within the Town of Kingsville.
3. (a) Notwithstanding the provisions of section 2 of an area zoned Agricultural pursuant to the Town of Kingsville's Zoning By-law in and/or the zoning by-laws for the former Township of Gosfield North, Township of Gosfield South and the Town of Kingsville in effect at the time of the setting of the fire, a person may set or cause to be set an open air fire that is not in a container whereby said person may burn the remains of any crop grown and/or harvested or brushed. Non-grown materials related to farming/agricultural use including but not limited to such items as plastics, nylon, oil products and insulation are strictly prohibited from being burned by open air fire.

Corporation of the Town of Kingsville  
By-law 72 -2000


- (b) No person under the age of sixteen (16) years shall set fire in the open air or be permitted by any other person setting such a fire to be in the immediate proximity thereof.
  - (c) No person shall set an open fire referred to in section 3(a) without notifying the Fire Chief or his designate of the Town of Kingsville Fire Department prior to the time of setting such a fire at least (2) hours prior to the time of setting such fire.
- 4. No person other than the Environmental Services Manager, Drainage Superintendent, Public Works Manager, Arena Complex and Parks Manager or their designate(s) shall set or cause to be set any fire in the open air on property owned or controlled by the Town of Kingsville.
  - 5. Every persons setting a fire as permitted by this by-law shall exercise due care and take the necessary precautions in connection therewith to avoid endangering persons and property in the vicinity thereof and, shall remain in constant attendance at such fire until the same is completely burned or extinguished.
  - 6. Fires in this by-law shall not be deemed to include a small confined fire supervised at all times and used to cook on a grill or a barbeque.
  - 7. Any officer or officers are hereby authorized to enter at all reasonable times upon any property in order to ascertain whether the provisions of this by-law are obeyed, such officer or officers are authorized to enforce and carry into effect the provisions of this by-law.
  - 8. Every person violating any provisions of this by-law shall be guilty of an offence and liable to a fine not exceeding One Thousand Dollars (\$1,000.0) exclusive of costs, and such fine shall be recoverable under the Provincial Offences Act, R.S.O. 1990, c.33 as amended.
  - 9. Any by-law of the former municipalities of the Town of Kingsville, Township of Gosfield South and Township of Gosfield North, which are inconsistent with or repugnant to this by-law, be and the same are hereby repealed as of the date of passing this by-law.
  - 10. This by-law shall come into force and take effect upon the final passing thereof.

READ a FIRST and SECOND time this 25<sup>th</sup> day of June, 2001.

READ a THIRD and FINALLY PASSED this 25<sup>th</sup> day of June, 2001.

THE CORPORATION OF THE TOWN  
OF KINGSVILLE

  
MAYOR, Patrick M. O'Neil

  
ACTING CLERK, Linda Burling

OFFICE OF THE REGIONAL SENIOR JUSTICE  
ONTARIO COURT OF JUSTICE  
WEST REGION



CABINET DU JUGE PRINCIPAL REGIONAL  
COUR DE JUSTICE DE L'ONTARIO  
REGION DE L'OUEST

COURT HOUSE  
15TH FLOOR, UNIT "G"  
80 DUNDAS STREET  
LONDON, ONTARIO  
N6A 6B3

TELEPHONE/TÉLÉPHONE (519) 660-2292  
FAX/TELECOPIEUR (519) 660-3138

March 30, 2004

Ms. Linda Burling, Acting Clerk  
Corporation of the Town of Kingsville  
2021 Division Road North  
Kingsville ON N9Y 2Y9

Dear Ms. Burling:

**Re: Set Fines - Provincial Offences Act - Part I  
Town of Kingsville**

Enclosed herewith are copies of Orders, and copies of schedules of set fines for the By-Laws listed below, the By-laws indicated in the schedules:

23-2001	25-2001	31-2000	30-2000
23-2000	103-2003	72-2001	69-2003
28-1999			

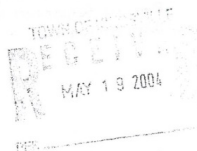
The setting of the fines does not constitute my approval of the short form of wording used to describe the offences.

I have forwarded the originals of the Orders and the schedules of the set fines to the Ontario Court of Justice in Windsor, together with a certified copy of the By-law.

Yours truly,

Alexander M. Graham  
Regional Senior Justice  
West Region

Enclosures  
/ec




ONTARIO COURT OF JUSTICE

PROVINCIAL OFFENCES ACT

PART I

IT IS ORDERED pursuant to the provisions of the Provincial Offences Act and the rules for the Ontario Court of Justice that the amount set opposite each of the offences in the schedule of offences under the Provincial Statutes and Regulations thereunder and Municipal By-law No. 72-2001 of the Town of Kingsville, attached hereto is the set fine including costs, for those offences. This Order is to take effect March 30, 2004.

Dated at London this 30<sup>th</sup> day of March, 2004.

  
Alexander M. Graham  
Regional Senior Justice  
West Region

ITEM	COLUMN 1 SHORT FORM WORDING	COLUMN 2 OFFENCE CREATING PROVISION OR DEFINING OFFENSE	COLUMN 3 SET FINE (includes costs)
1.	Set open air fire	Section 2	\$105.00
2.	Permit open air fire	Section 2	\$105.00
3.	Set open air fire while under the age of sixteen (16) years	Section 3(b)	\$105.00
4.	Permit person under sixteen (16) years of age to be in immediate proximity of open air fire	Section 3(b)	\$105.00
5.	Fail to notify Fire Chief or designate of open air fire in agricultural zone as prescribed	Section 3(c)	\$105.00
6.	Set open air fire on town property	Section 4	\$105.00

COLUMN 1 - SHORT FORM WORDING	COLUMN 2 - OFFENCE CREATING PROVISION OR DEFINING OFFENCE	COLUMN 3 - SET FINE (includes costs)
7.	Cause open air fire to be set on town property Section 4	\$105.00
8.	Fail to exercise due care in attending at open air fire Section 5	\$105.00

NOTE: The general penalty provision for the offences listed above is section 61 of the Provincial Offences Act, R.S.O. 1990, c.P.33.



28 Pulford Street, Kingsville, Ontario N9Y 1B4

Telephone 519-733-4241, Email:

October 16<sup>th</sup>. 2018

The Council of the Town of Kingsville  
2021 Division Street North  
Kingsville, Ontario

**Subject: Ontario Association of Committee of Adjustment  
& Consent Authorities Seminar Oct. 15 & 16, 2018**

I attended the above noted conference in Guelph recently. The conference included a variety of topics.

**Examples of which were:**

- Comprehensive Zoning By-law review
- Imposing Enforceable Conditions
- Lot Sizes for Agricultural Properties
- Training the Trainer
- Prime Agricultural Properties
- Tree Preservation By-laws
- Local Planning Appeal Support Centre
- Code of Conduct for Committee of Adjustment
- Minimum Distance Separation

Time did not permit the attendance of every topic under discussion. For each of the topics a copy of the power point presentations has been provided to the town.

Some of the key items discussed in the workshops I was able to attend included:

**From: Training the Trainer (Committee of Adjustment Members)**

Provide training overview that recognizes the different means of Learning, Visual, Auditory and doing such as note taking

Provide printed Material that can be read and referenced in the future  
Provide Code of Conduct  
Establish a Standard Meeting Schedule & Times

**From: Overview of MDS and Lot Creation in an Agriculture Area**

We learned about the MDS planning tool that is to be used to find the minimum separation distances required.

The MDS Online tool "MDS does not deal with order from land application of manure or digestate. It relies on fixed points that require building permits and have the potential to generate long term incompatibility issues."

We also learned to use the total capacity of a barn as an example. The farmer may for example only have 75 cows but if the barn has a capacity of 100 then that is the input used.

Building Permit applications should include information as to past application for past 3 years. The setbacks may be affected by repeated applications.

**From Municipal Code of Conduct**

We learned that the application of the Council Code of Conducts is being changed in 2019. A presenter indicated that each committee of Council including Committees of Adjustment will each require their own specific Codes of Conduct midyear 2019

**Imposing Enforceable Conditions**

This was an excellent workshop presented by a lawyer from Aird Berlis

The Powers of the Committee were explained

It was noted that just because a minor variance application passes the four tests does not mean the Committee has to approve same.

Committee "has broad discretion to impose conditions that are advisable"

Case law was referenced to highlight conditions that are not advisable.

Advisable Conditions must relate to the actual application.

The benefit of a formal agreement was highlighted. An Agreement between the Town and developer can and should be registered on title. This tool runs with the land and enables the Town to go to court and gain compliance if need be, regardless of a change of ownership.

The benefits of having legal department or staff and or legal external help was highligh

**LOCAL PLANNING APPEL SUPPORT Centre**

A new body established under bill 139, April 3, 2018.

Has a staff of 11 based in Toronto.

Paid or funded by the Ministry of the Attorney General

This is not the OMB or the body that replaced it.

This group may assist people that are considering a formal appeal.

A part of their work they may explain the reason for the decision.

First case they listen, and may refer the applicant to the Town to get more information.

They also will determine if the applicant has the ability to proceed without their assistance. Example If the Firm has the ability to hire the planning and legal help required.

The intent when the body was created was to in fact reduce the formal appeals by improving communication and understanding of the rules in place in the province.

Their Phone 1-800-993-8410 or 647-499-1646

700 Bay Street, 12<sup>th</sup> Floor, Toronto M5G 1Z6



**Gord Queen**



# **Township of McKellar**

701 Hwy #124, P.O. Box 69, McKellar, Ontario P0G 1C0

Phone: (705) 389-2842

Fax: (705) 389-1244

October 24, 2018

Municipalities of Ontario

**Re: Governance Models**

Please be advised that at its regular meeting held, Monday October 1, 2018 the Council of the Township of McKellar passed the following resolution:

18-317        WHEREAS on September 17, 2018 the following statement was issued from the AMO Office of the President "We urge the Ontario government to clearly state its interests in having governance review, and how it will proceed. And we urge the Ontario government to work with AMO and the municipal order of government to change requirements that undermine municipal finance, infrastructure investment and efficient service delivery all across Ontario" as per the attached letter;

AND WHEREAS the current President of AMO is the Mayor of Parry Sound;

AND WHEREAS the goals for a "Governance Review" may not be the same for the Town of Parry Sound as they are for other municipalities in the District of Parry Sound;

AND WHEREAS AMO has no mandate from the District of Parry Sound Municipalities to speak on their behalf on governance models such as Regional Government or Amalgamations;

AND WHEREAS the Honourable Steve Clark, Minister of Municipal Affairs and Housing sent out the attached letter indicating there will be discussion with municipal partners regarding governance models;

NOW THEREFORE BE IT RESOLVED that the Township of McKellar requests that any discussions that AMO has with the Province be preceded with an open meeting between AMO, all members of Council and members of the public to determine the desires of each municipality in regard to governance models;

AND FURTHERMORE BE IT RESOLVED that our MPP Norm Miller and the Province of Ontario also have an open dialogue with the Township of McKellar and respect the opinions of the township as it regards to any review of the local governance model.

YEAS: Councillors Beier, Haskim, Kekkonen, Zulak and Reeve Hopkins

NAYS:

Carried

Sincerely,

Ina Watkinson  
Administrative/Treasury Assistant  
Township of McKellar

# Certificate of Appreciation



Presented to



*Town of Kingville*

For supporting the **Military Service Recognition Book - Volume V of The Royal Canadian Legion Ontario Command**. Your recognition and support for Veterans in Ontario is sincerely appreciated. Thank you for your participation.

**Sharon McKeown**  
Provincial President

**2018**

**THE ROYAL CANADIAN LEGION ONTARIO COMMAND**

***"LEST WE FORGET"***



OFFICE OF THE MAYOR  
CITY OF HAMILTON

October 9, 2018

The Right Honourable Justin Trudeau  
Prime Minister of Canada  
House of Commons  
Ottawa, ON K1A 0A6

Dear Prime Minister Trudeau,

**Re: NAFTA – Dairy Supply Management Program**

At its meeting of September 26, 2018 City Council supported the attached resolution from the Township of Amaranth respecting the above matter.

Sincerely,

A handwritten signature in black ink, appearing to read "Fred Eisenberger", with a long horizontal flourish extending to the right.

Mayor Fred Eisenberger

cc Honourable Doug Ford, Premier of Ontario  
Honourable Chrystia Freeland, Minister of International Affairs  
Honourable Ernie Hardeman, Minister of Agriculture, Food and Rural Affairs  
Honourable Sylvia Jones, MPP, Dufferin - Caledon  
Honourable David Tilson, MP, Dufferin – Caledon  
Mr. Bill McCutcheon, Dufferin Federation of Agriculture  
Mr. Gord Grant, Ontario Federation of Agriculture  
Ms. Susan M. Stone, CAO/Clerk-Treasurer, Township of Amaranth  
The Association of Municipalities of Ontario  
Via E-mail - All Ontario Municipalities

File C18-018  
(5.1)

**BEN RYZEBOL, Director of Public Works**  
 PUBLIC WORKS - TELEPHONE: (519) 941-1065  
 FAX: (519) 941-1802  
 email: bryzebol@amaranth.ca



374028 6<sup>TH</sup> LINE, AMARANTH, ONTARIO  
 L9W 0M6

**SUSAN M. STONE, C.A.O./Clerk-Treasurer**  
 TELEPHONE: (519) 941-1007  
 FAX: (519) 941-1802  
 email: suestone@amaranth-eastgary.ca

August 30, 2018

The Right Honourable Justin P.J. Trudeau  
 Prime Minister of Canada  
 House of Commons  
 Ottawa ON K1A 0A6

Dear Prime Minister Trudeau,

**Re: NAFTA – Dairy Supply Management Program**

At the regular meeting of Council held August 29, 2018, the following resolution was carried:

**Moved by H. Foster – Seconded by C. Gerrits**

**Be it Resolved That:**

WHEREAS it appears that Mexico and the U.S.A have come to an agreement on trade terms and now intense scrutiny is on Canada as our negotiators attempt to come to an agreement as well, and our Dairy Management system is once more front and centre in the news;

WHEREAS supply management means that our Canadian dairy farms produce enough milk for Canadians and Canada allows 10% import of tariff free dairy products and the U.S.A caps tariff free imports at about 2.75%, so the U.S.A also protects their dairy industry;

WHEREAS we want our dairy products to continue to be produced on Canadian farms, under the strictest animal welfare, milk quality and food safety standards in the world;

NOW THEREFORE the Township of Amaranth, as a predominantly farming community, urge the Federal Government to not allow a foreign party to interfere with our Dairy Management System and that it be removed from all North American Free Trade Agreement (NAFTA) negotiations;

**BEN RYZEBOL, Director of Public Works**  
PUBLIC WORKS - TELEPHONE: (519) 941-1065  
FAX: (519) 941-1802  
email: bryzebol@amaranth.ca



**SUSAN M. STONE, C.A.O./Clerk-Treasurer**  
TELEPHONE: (519) 941-1007  
FAX: (519) 941-1802  
email: suestone@amaranth-eastgary.ca

374028 6<sup>TH</sup> LINE, AMARANTH, ONTARIO  
L9W 0M6

AND FURTHER THAT this resolution be sent to the Prime Minister, Dufferin-Caledon, MP and MPP, the Association of Municipalities of Ontario, Minister of International Affairs, Premier of Ontario, Ontario Ministry of Agriculture Food and Rural Affairs, Dufferin Federation of Agriculture, Ontario Federation Agriculture and all municipal councils within Ontario.

Should you require anything further please do not hesitate to contact this office.

Yours truly,

Susan M. Stone, A.M.C.T.  
CAO/Clerk-Treasurer  
Township of Amaranth

SMS/ch



October, 2018

Greetings,

It is my pleasure to invite you to submit a nomination for the Ontario Medal for Good Citizenship.

Established in 1973, the Ontario Medal for Good Citizenship honours Ontarians who, through exceptional, long-term efforts, have made outstanding contributions to community life across the province.

Recipients will be invested by the Lieutenant Governor of Ontario at a ceremony to be held at Queen's Park, in winter 2019.

**To submit a nomination for this award:**

- a) Visit [ontario.ca/honoursandawards](http://ontario.ca/honoursandawards).
- b) Select the **Community** category.
- c) Click on **Ontario Medal for Good Citizenship**.
- d) Download the PDF form.
- e) Review the eligibility criteria and instructions carefully.
- f) Fill out the form and then submit it **no later than November 15, 2018**.  
Instructions for submitting your nomination package can be found on the website.

If you have any questions, please call the Ontario Honours and Awards Secretariat at 416-314-7526, toll free 1-877-832-8622, TTY 416-327-2391, or email [ontariohonoursandawards@ontario.ca](mailto:ontariohonoursandawards@ontario.ca).

I hope you will take this opportunity to consider nominating an outstanding citizen in your community. Thank you for your support of this important honours program.

Sincerely,

Debbie Strauss  
Director



Octobre 2018

Bonjour,

J'ai le plaisir de vous inviter à soumettre une candidature pour la Médaille du mérite civique de l'Ontario.

Créée en 1973, la Médaille du mérite civique de l'Ontario rend hommage aux Ontariennes et Ontariens qui, par leurs efforts exceptionnels et à long terme, ont contribué de façon remarquable à la vie communautaire dans toute la province.

La lieutenante-gouverneure de l'Ontario remettra cette distinction honorifique aux lauréates et lauréats à l'occasion d'une cérémonie qui se tiendra à Queen's Park, à l'hiver 2019.

**Pour soumettre une candidature à ce prix :**

- a) Rendez-vous sur [ontario.ca/distinctionsetprix](http://ontario.ca/distinctionsetprix).
- b) Sélectionnez la catégorie **Communauté**.
- c) Cliquez sur **Médaille du mérite civique de l'Ontario**.
- d) Téléchargez le formulaire en format PDF.
- e) Lisez attentivement les critères d'admissibilité et les instructions.
- f) Remplissez le formulaire puis soumettez-le **au plus tard le 15 novembre 2018**. Les instructions pour soumettre votre dossier de candidature se trouvent sur le site Web.

Si vous avez des questions, veuillez communiquer avec le Secrétariat des distinctions et prix de l'Ontario par téléphone, au 416 314-7526, au 1 877 832-8622 (sans frais), au 416 327-2391 (ATS), ou par courriel à [ontariohonoursandawards@ontario.ca](mailto:ontariohonoursandawards@ontario.ca).

J'espère que vous profiterez de l'occasion pour envisager la candidature d'une citoyenne exceptionnelle ou d'un citoyen exceptionnel dans votre collectivité. Merci de votre appui à cet important programme de distinctions honorifiques.

La directrice,

Debbie Strauss

Doug Plumb  
Kingsville Highland Games Chair  
[REDACTED]  
Kingsville, ON  
[REDACTED]

November 5, 2018

Mayor Nelson Santos and Town Council  
Kingsville Town Hall  
2021 Division Rd. N  
Kingsville, ON  
N9Y 2Y9

RE: Kingsville Highland Games

Dear Mayor Santos and Members of Town Council,

As you are aware, we are currently in the planning stages of bringing back the Highland Games to Kingsville as an annual event. It is for this reason we request the following:

1. A committee of Council be struck for the Kingsville Highland Games.
2. The Kingsville Highland Games be designated as a significant municipal event.

Thank you for your consideration on this matter.

Sincerely,

A handwritten signature in black ink, appearing to read 'D. Plumb', with a stylized flourish at the end.

Doug Plumb  
Kingsville Highland Games Chair

Anna Marie Nantais

[REDACTED]  
Kingsville, Ontario  
[REDACTED]

November 5, 2018

To: Kingsville Town Council

Today I read a "Warning" letter being distributed around the town and would like to put forward a thought if I may please.

It is very disturbing to see that the residents are making such uneducated and un-researched attacks on the greenhouse growers in this community. These hard working business men and women have not only contributed to the growth and success of this town financially but also feed us. Does the author of that letter prefer eating produce from Mexico for 12 months of every year?

The presence of greenhouses has not "Depreciated property values". I believe, the growth of the greenhouse industry has supported local economy, residents, businesses, etc., and has helped sustain this town's value. I wouldn't blame the farmers if they move future operations to more welcoming communities.

These accusations are unfounded and ridiculous. I know this council will determine with good insight, exactly where the proper locations are for these farmers to continue on their path.

They "DO" create local jobs. Administration, sales, truck drivers, warehouse labour, packing staff, and the list goes on. Snowballing to suppliers, repair and maintain equipment companies who employ locals. People need to ask questions before beating up on others. Does the author have the employee list? Do they write the paycheques?

The greenhouses ARE "Agricultural". They are providing Food and now medicine. God forbid those in opposition get a critical disease and don't have access to these healthy crops due to shortage.

We have a hand full of uninformed fear mongers going around painting our hard working, valuable residents with a horrible dark paint and that is not fair.

I have every trust in our Town Council that you will see the benefits and are quite capable of deciding where more greenhouses should and shouldn't be placed.

Thank you and regards,

Anna Marie Nantais

# THE CORPORATION OF THE TOWN OF KINGSVILLE

## BY-LAW 56 - 2018

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### **Being a By-law to designate certain lands as a public highway in the Town of Kingsville**

**WHEREAS** Section 27(1) of the *Municipal Act*, s.o. 2001, c.25, as amended, provides that municipalities may pass by-laws in respect of a highway only if it has jurisdiction over the highway;

**AND WHEREAS** Block I on Plan M-58, located within the Town of Kingsville, was conveyed to The Corporation of the Town of Kingsville by a Transfer/Deed of Land registered as Number LT19175 registered the 11<sup>th</sup> day of July, 1975;

**AND WHEREAS** Part 2 and Part 3 Plan 12R20856, located within the Town of Kingsville, was conveyed to The Corporation of the Town of Kingsville by a Transfer/Deed of Land registered as Number CE99121 registered the 27<sup>th</sup> day of August, 2004;

**AND WHEREAS** it is necessary to dedicate Block I on said Plan M-58 as a public highway;

**AND WHEREAS** it is necessary to dedicate Part 2 and Part 3 on said Plan 12R20856 as a public highway.

### **NOW THEREFORE THE MUNICIPAL COUNCIL OF THE CORPORATION OF THE TOWN OF KINGSVILLE ENACTS AS FOLLOWS:**

1. That the area of Palmer Drive being designated as Block I on Plan M-58 be dedicated by The Corporation of the Town of Kingsville and included in the Municipal road system as a public highway.
2. That the area of Palmer Drive being designated as Part 2 Plan 12R20856 be dedicated by The Corporation of the Town of Kingsville and included in the Municipal road system as a public highway.
3. That the area of Prince Albert Street North being designated as Part 3 Plan 12R20856 be dedicated by The Corporation of the Town of Kingsville and included in the Municipal road system as a public highway.
4. This By-Law comes into force and takes effect on the day of the final passing thereof.

**READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED THIS 13<sup>th</sup> day of November, 2018.**

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**MAYOR, Nelson Santos**

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**CLERK, Jennifer Astrologo**

# **THE CORPORATION OF THE TOWN OF KINGSVILLE**

## **BY-LAW 118 - 2018**

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### **Being a By-law to amend By-law No. 1-2014, the Comprehensive Zoning By-law for the Town of Kingsville**

**WHEREAS** By-law No. 1-2014 is the Town's Comprehensive Zoning By-law to regulate the use of land and the character, location and use of buildings and structures in the Town of Kingsville;

**AND WHEREAS** the Council of the Corporation of the Town of Kingsville deems it expedient and in the best interest of proper planning to further amend By-law No. 1-2014 as herein provided;

**AND WHEREAS** there is an Official Plan in effect in the Town of Kingsville and this By-law is deemed to be in conformity with the Town of Kingsville Official Plan;

### **NOW THEREFORE THE COUNCIL FOR THE CORPORATION OF THE TOWN OF KINGSVILLE ENACTS AS FOLLOWS:**

1. Schedule "A", Map 54 of By-law 1-2014 is hereby amended by removing the Holding symbol (h) on lands known municipally as Part of Lot 10, Concession 2 ED, as shown on Schedule 'A' in cross-hatch attached hereto from 'Residential Zone 2 Rural/Urban – Holding (R2.2 (h))' to 'Residential Zone Rural/Urban (R2.2)' or 'Residential Zone 2 Rural/Urban Exception 8 – Holding (R2.2-8 (h))' to 'Residential Zone 2 Rural/Urban Exception 8.'
2. This by-law shall come into force and take effect from the date of passing by Council and shall come into force in accordance with Section 36 of the Planning Act.

**READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED THIS  
13<sup>th</sup> DAY OF NOVEMBER, 2018.**

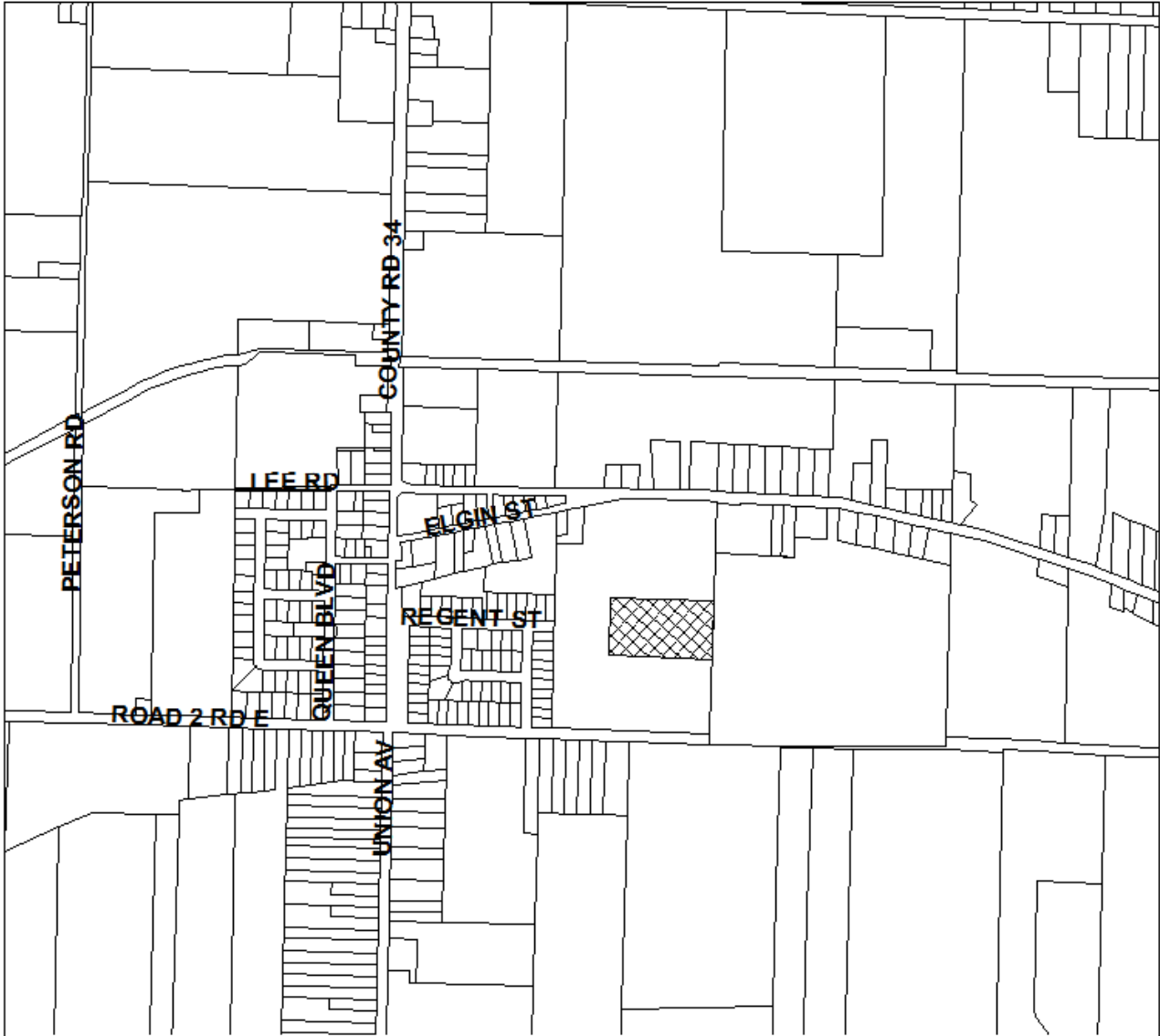
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**MAYOR, Nelson Santos**

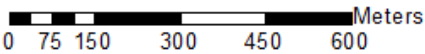
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**CLERK, Jennifer Astrologo**

Schedule 'A'



Part of Lot 10, Concession 2 ED  
Lots 29 to 44, Draft Plan 37-T-12001  
Zoning By-law Amendment ZBA/33/18



Schedule "A", Map 54 of By-law 1-2014 is hereby amended by changing the zone symbol as shown on Schedule 'A' in cross-hatch attached hereto from  
'Residential Zone 2 Rural/Urban (R2.2(h)) - holding' to 'Residential Zone 2 Rural/Urban (R2.2)' or 'Residential Zone 2 Rural/Urban Exception 8 (R2.2-8 (h))' to  
'Residential Zone 2 Rural/UrbanException 8 (R2.2-8)'

# **THE CORPORATION OF THE TOWN OF KINGSVILLE**

## **BY-LAW 119 - 2018**

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### **Being a By-law to amend By-law No. 1-2014, the Comprehensive Zoning By-law for the Town of Kingsville**

**WHEREAS** By-law No. 1-2014 is the Town's Comprehensive Zoning By-law to regulate the use of land and the character, location and use of buildings and structures in the Town of Kingsville;

**AND WHEREAS** the Council of the Corporation of the Town of Kingsville deems it expedient and in the best interest of proper planning to further amend By-law No. 1-2014 as herein provided;

**AND WHEREAS** there is an Official Plan in effect in the Town of Kingsville and this By-law is deemed to be in conformity with the Town of Kingsville Official Plan;

### **NOW THEREFORE THE COUNCIL FOR THE CORPORATION OF THE TOWN OF KINGSVILLE ENACTS AS FOLLOWS:**

1. Schedule "A", Map 50 of By-law 1-2014 is hereby amended by changing the zone symbol on an approximately 19.8 ha (48.8 ac.) portion of land, known municipally as 1577 Road 3 West, in Part of Lot C, Concession 2, WD, as shown on Schedule 'A' in cross-hatch attached hereto from 'Agriculture (A1)' to 'Agriculture - Restricted (A2)'.
2. This by-law shall come into force and take effect from the date of passing by Council and shall come into force in accordance with Section 36 of the Planning Act.

**READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED THIS  
13<sup>th</sup> DAY OF NOVEMBER, 2018.**

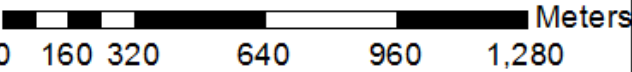
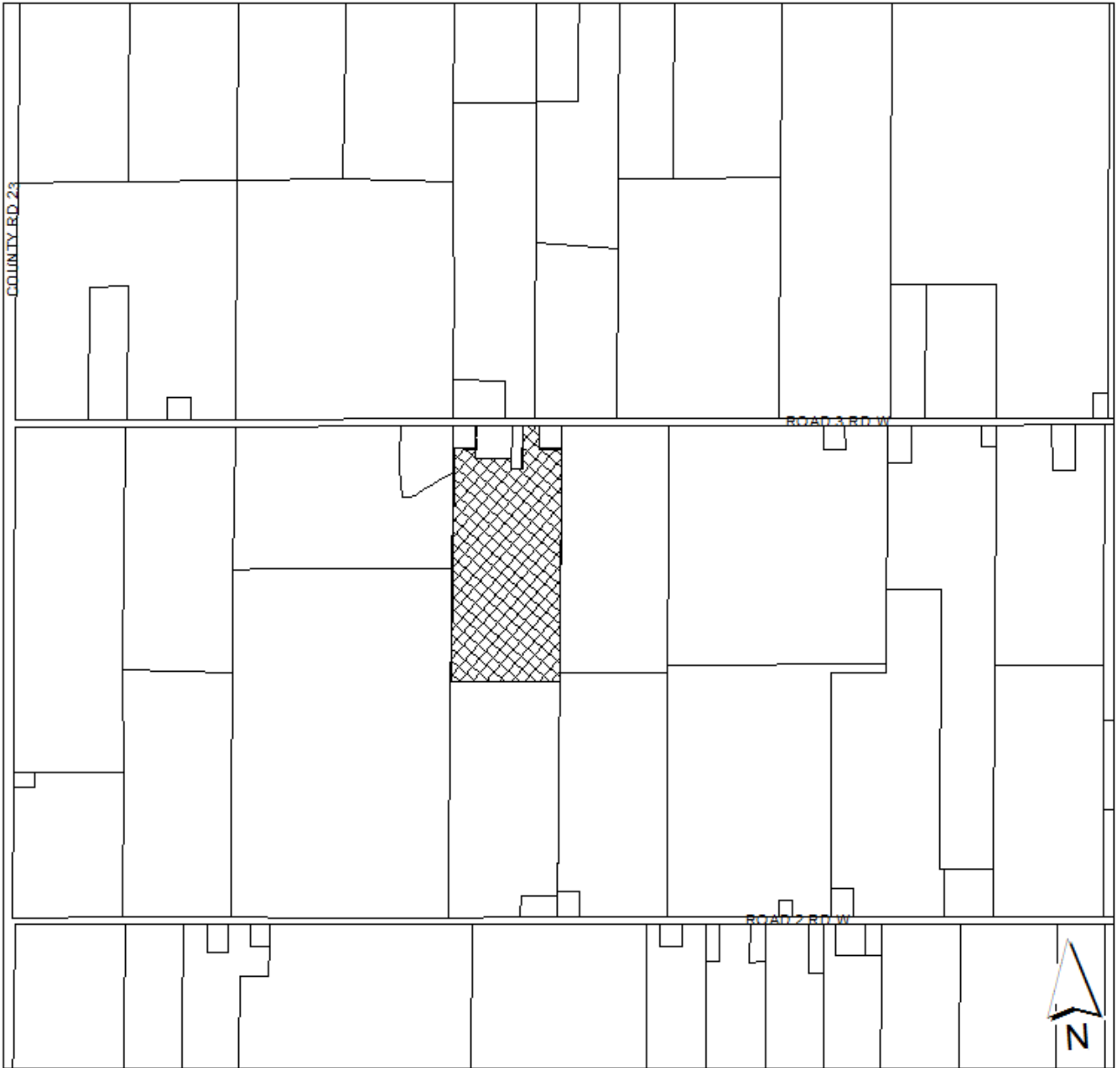
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**MAYOR, Nelson Santos**

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**CLERK, Jennifer Astrologo**

Schedule A



**1577 ROAD 3 WEST  
PART OF LOT C, CONCESSION 2 WD  
ZBA/28/18**



Schedule "A", Map 50 of By-law 1-2014 is hereby amended by changing the zone symbol as shown on Schedule 'A' in cross-hatch attached hereto from 'Agriculture (A1)' to 'Agriculture - Restricted (A2)'.

# THE CORPORATION OF THE TOWN OF KINGSVILLE

## BY-LAW 120 - 2018

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**Being a By-law to establish rules and regulations to be used in connection with all cemeteries owned and operated by The Corporation of the Town of Kingsville**

**WHEREAS** section 10 of the *Municipal Act, 2001* S.O. 2001 c. 25 provides that a municipality may provide any service or thing that the municipality considers necessary or desirable for the public and may pass by-laws respecting such service.

**AND WHEREAS** The Corporation of the Town of Kingsville (the "Town") is the owner and operator of certain cemeteries within the boundaries of the Town, which cemeteries are listed in Schedule "A" attached hereto and forming part of this By-law, the locations of which cemeteries are more specifically indicated on a map attached hereto as Schedule "B" and forming part of this By-law.

**AND WHEREAS** section 150 of Regulation 30/11 (the "*Regulations*") made under the *Funeral, Burial and Cremation Services Act, 2002* S.O. 2002, c. 33 (the "*Act*") provides that a cemetery operator may make by-laws governing the operation of the cemetery and, in particular, governing rights, entitlements and restrictions with respect to interment and scattering rights.

**AND WHEREAS** section 151(1) of the Regulations provides that no cemetery by-law is effective until the cemetery operator has filed it with the registrar appointed under section 3 of the Act (the "Registrar") in an approved form and manner; provided notice of the filing in accordance with subsection 151(3) of the Regulations; and the Registrar has approved it.

**AND WHEREAS** it is expedient to repeal By-law 90-2012, being a by-law to establish rules and regulations to be used in connection with all cemeteries owned by the Town.

**THEREFORE, THE COUNCIL OF THE CORPORATION OF THE TOWN OF KINGSVILLE ENACTS AS FOLLOWS:**

### Definitions

1. For the purpose of this By-law, the following further definitions are applicable:
  - a) "Care and Maintenance Fund" It is a requirement under the FBCSA and O. Reg.30/11 and 184/12 that a prescribed amount or a percentage of the purchase price (excluding tax) of all interment and scattering rights sold, transferred, assigned or permitted; and prescribed amounts for monuments and markers, is contributed into the care and maintenance fund. If no scattering rights are sold but scattering is permitted a prescribed amount must be contributed to the fund when the scattering is conducted. Interest earned from this fund is used to provide care and maintenance of lots, plots, markers and monuments at the cemetery
  - b) "Cemetery" means any one of the cemeteries owned and operated by the Town and listed in Schedule "A" herein and "Cemeteries" shall have a corresponding meaning;
  - c) "Contract" means a contract complying with the provisions of section 40 of the *Act*;

d) “Fee” means the corresponding fee charged for a service pursuant to the Town’s Fees and Charges By-law, as amended from time to time, and as set out in a price list as required by section 33 of the Act;

e) “Holiday” means:

New Year’s Day	Labour Day
Family Day	Thanksgiving Day
Good Friday	Remembrance Day
Easter Monday	December 24
Victoria Day	Christmas Day
Canada Day	Boxing Day
Civic Holiday	

and the day designated by the Town to observe the above listed holidays

- f) “Inter” means the burial of human remains and includes the placing of human remains in a Lot and “Interred” and “Interment” shall have corresponding meanings;
- g) “Interment Rights” includes the right to require or direct the Interment of human remains in a Lot;
- h) “Lot” means an area of land in a Cemetery being approximately 3’4” x 8’ containing, or set aside to contain, Interred human remains;
- i) “Manager” means the person assigned by the Town from time to time to manage the Cemeteries or his or her designate;
- j) “Marker” means any permanent memorial set flush with the surface of the ground and used to mark the location of a Lot;
- k) “Monument” means any permanent memorial projecting above the ground level and used to mark the location of a Lot;
- l) “Open Hours” means between 8:00 a.m. and 8:00 p.m.;
- m) “Plot” means two (2) or more Lots in respect of which the Interment Rights have been sold as a unit;
- n) “Rights Holder” means the person who holds the Interment Rights with respect to a Lot; and
- o) “Town” means The Corporation of the Town of Kingsville

**Regulations for Interments and Disinterments**

**Generally**

2. A Rights Holder, or his or her authorized representative, shall provide at least forty-eight (48) hours notice (excluding Sundays and holidays) of a proposed date and time of Interment in writing to the Manager.
3. No Interment or Disinterment will be performed on any Sunday or Statutory Holiday unless authorized by the Manager of Public Works or if the Town is ordered to do so by a representative of the Ministry of Health.
4. No Lot shall be opened for Interment or Disinterment by a person not in the employ of; acting as agent of; or under the express direction of the Town.
5. The Town assumes no responsibility or liability for loss or damage to any person or property during Interment or Disinterment.

### Requirements Prior to Interment

6. In addition to any other requirement under the *Act* and the Regulations and any other legislation that may be in force from time to time, the following shall be received by the Town prior to an Interment in a Cemetery:
- a. a Contract for the Interment;
  - b. if the remains to be Interred are not those of a Rights Holder, the written consent of all Rights Holders, or their authorized representatives, to such Interment; and
  - c. payment in full of the Fee for the Interment
  - d. burial permit
  - e. certificate of cremation

### Requirements Prior to Disinterment

7. In addition to any other requirement under the *Act* and the Regulations and any other legislation that may be in force from time to time, the following shall be received by the Town prior to a Disinterment in a Cemetery:
- a. a Contract for the Disinterment; and
  - b. payment in full of the Fee for the Disinterment

### Interments

8. The following may be Interred in one (1) Lot:
- a. not more than four (4) cremated remains; or
  - b. one (1) non-cremated remains; and
    - i. one (1) 12"x24" container containing infant remains to be Interred at the head of the Lot, provided space is available; or
    - ii. not more than two (2) cremated remains
9. Remains to be Interred in a Lot shall be enclosed in a container which container shall be:
- a. sealed securely;
  - b. of sufficient strength to permit Interment with the container remaining intact; and
  - c. of a size to permit Interment within the Lot

### Notice of Resale and Transfer of Interment Rights

10. The Town prohibits the resale of Interment Rights to a third party and will repurchase these rights at the price set out in the Town's Fees and Charges By-law, ~~as may be amended from time to time~~, at the rate on the current price list, less any care and maintenance contribution amount previously paid. The Town is not required to repurchase unused Interment Rights in a plot if one of the Interment Rights in the plot has been exercised.
11. The Town permits the Interment Rights holder to transfer their Interment Rights to a third party, at the current price set out in the Cemetery Service Price List, so long as the transfer is conducted through the Town.

### Cancellation of Interment Rights within the 30 Day Cooling-Off Period

12. A purchaser has the right to cancel an interment contract within thirty (30) days of signing the interment contract, by providing written notice of the cancellation to the cemetery operator. The cemetery operator will refund all monies paid by the purchaser within thirty (30) days from the date of the request for cancellation.

### **Cancellation of Interment Rights after the 30 Day Cooling-Off Period**

13. Upon receiving written notice from the purchaser of the interment rights, the cemetery operator will cancel the contract and issue a refund to the purchaser for the amount paid for the interment rights less the appropriate amount that is required to be deposited into the Care and Maintenance Fund. This refund will be made within thirty (30) days of receiving said notice. If the Interment Rights Certificate has been issued to the interment rights holder(s), the Certificate must be returned to the Cemetery Operator along with the written notice of cancellation.
14. If any portion of the interment rights has been exercised, the purchaser, or the Interment Rights Holder(s), are not entitled to cancel the contract or re-sell the interment rights.

### **Regulations for Markers and Monuments**

#### **Generally**

15. Subject to sections 22 and 23, one (1) Marker or one (1) Monument that otherwise complies with the regulations contained in this By-law may be installed on a Lot or Plot.
16. No person shall erect, install, move, alter or remove or cause to be erected, installed, moved, altered or removed, a Marker or Monument in a Cemetery without written authorization from the Manager.
17. No person shall deliver to a Cemetery or cause to be delivered to a Cemetery a Marker or Monument without written authorization from the Manager and unless the foundation is prepared and the marker and Monument is to be immediately installed.
18. Every person who wishes to deliver to a Cemetery or, erect, install, place, move, alter or remove a Marker or Monument in a Cemetery shall provide such information in connection with the Marker or Monument and the erection, installation, placement, movement, alteration or removal of the Marker or Monument as the Manager may require.
19. Vases permanently attached to a Marker or Monument shall be:
  - a. constructed of bronze;
  - b. of sufficient strength to protect the vase in an inverted position; and
  - c. attached to the Marker or Monument with a chain long enough to invert, and the Town shall assume no responsibility nor liability for the loss or damage to vases attached to any Marker or Monument.
20. Despite anything else in this By-law, no Marker, Monument or Foundation shall extend over the side of any Lot or Plot.

#### **Requirements Prior to Installation**

21. In addition to any other provisions of this By-law, the following shall be received by the Town prior to the installation of a Marker or Monument:
  - a. Written authorization for the installation of the Monument or Marker from all Rights Holders or the authorized representatives of the Rights Holders; and
  - b. Payment in full of the Fee for the Marker or Monument Care and Maintenance

#### **Markers**

22. When measuring a Marker, depth shall refer to the distance from front to back and width shall refer to the distance from left to right.

23. A Marker shall:

- a. be flat;
- b. be constructed of marble, granite or bronze;
- c. be set level with the ground so that a lawnmower may pass safely over the Marker;
- d. not have any inscription which is not in keeping with the dignity and decorum of the Cemeteries;
- e. be a minimum thickness of 4"
- f. be a minimum size of 10" in depth x 20" in width
- g. be a maximum size of:
  - i. 16" in depth x 30" in width if placed on a Lot; or
  - ii. 18" in depth x 42" in width if placed on a Plot
- h. be placed such that the Marker does not interfere with future Interments

24. If the Marker has a skirt, such skirt shall be no more than 2" greater than the size of the Marker

### Monuments

25. Notwithstanding any other provision of this By-law, Monuments are prohibited in the following Cemeteries:

- a. Sections A, B, C, D and E of the Greenhill Cemetery; and
- b. Graceland Expanded Cemetery

26. When measuring a Monument or its base, height shall refer to the distance from top to bottom; width shall refer to the distance from left to right; and depth shall refer to the distance from front to back.

27. A Monument shall:

- a. not have any inscription which is not in keeping with the dignity and decorum of the Cemeteries;
- b. be a maximum size of:
  - i. 24" in height x 24" in width if placed on a Lot; or
  - ii. 30" in height x 48" in width if placed on a Plot;
- c. if it includes a base, have a base a maximum size of:
  - i. 8" in height x 32" in width if placed on a Lot; or
  - ii. 8" in height x 60" in width if placed on a Plot;
- d. have only a family name on its back;
- e. not be placed "back-to-back" against another Monument; and
- f. be placed at the centre of the head of the Lot or Plot, unless otherwise authorized or directed by the Manager.

### Supplementary Markers

28. Supplementary Markers may be installed on a Lot or Plot in accordance with section 18.

29. Supplementary Markers shall be a maximum size of 16" in depth and 24" in width and the maximum number to be installed shall be one (1) if on a Lot and two (2) if on a Plot and such Supplementary Marker shall be installed as follows:

- a. flush to and centered under a Marker; or
- b. at the opposite end of and centered under a Monument, and if two (2) Supplementary Markers are installed in accordance with this By-law, such shall be installed one beside the other

### Legion Stones and Supplementary Vase Stone

30. War Memorial markers placed on veteran graves by the Royal Canadian Legion will be permitted to remain as a permanent marker, in addition to other markers and monuments allowed. Only markers consistent with those approved by Veterans Affairs Canada are permitted.

## Foundations

31. Every Monument shall have a foundation.

32. A Foundation shall:

- a. be constructed between March 31 and November 14;
- b. have a surface area that is flush with the surrounding ground level;
- c. provide a level surface free of defects;
- d. be cured for a minimum of forty-eight (48) hours before the installation of the Monument; and
- e. have a skirt no more than two (2) inches greater than the size of the Monument base

## Removal by Manager

33. The Manager, in his or her sole discretion, may remove from a Cemetery, Lot or Plot any Marker or Monument that does not comply with the regulations in this By-law.

## Maintenance

34. The Town shall be responsible for the general care and maintenance of the Markers and Monuments once installed on a Lot or Plot in accordance with the regulations in this By-law.

35. Notwithstanding any other provisions of this By-law, if any Marker or Monument is found to pose a hazard or risk to public safety, the Town may remove such risk or hazard. **should present a risk to public safety because it has become unstable, the cemetery operator shall do whatever it deems necessary by way of repairing, resetting, or laying down the monument or marker or any other remedy to remove the risk.**

36. Any person who finds a Marker or Monument in need of care or maintenance shall notify the Town.

37. The Town assumes no responsibility nor liability for the proper installation of any Marker or Monument, nor for any loss or damage to any Marker or Monument resulting from normal wear and tear, including, but not limited to, minor scraping of the base of Monuments due to turf mowing operations.

## **Regulations for Cemeteries, Lots and Plots**

### General Care and Maintenance

38. The Town shall be responsible for the general care and maintenance of the Cemeteries, Lots and Plots.

### Lots and Plots

39. No person may alter any Lot or Plot in any manner whatsoever, including, but not limited to the changing of the grade, the addition of sod, grass seed, or loose stone, the addition of flower beds, trees, shrubbery or plants, the construction of curbing, coping, fencing or walkways of any kind.

40. No person shall place, leave, install or erect any article, item, memorial, structure, object or thing of any kind whatsoever in a Cemetery or upon any Lot or Plot unless otherwise permitted by this By-law.

41. Subject to section 41, the following articles are permitted to be left upon a Lot or Plot by any person:
- a. fresh and artificial flowers;
  - b. between November 1 and March 31 each year, Christmas wreaths and blankets or artificial wreaths without glass or plastic covers, provided the same are securely fastened to a Monument, or where there is no Monument, mounted on a stand of a least thirty (30) inches high and securely anchored to the ground; and
  - c. between April 1 and October 31 each year, plastic vases, plastic flower pots, potted plants and shepherd's hooks on top of the ground, but not buried, and placed as close to a Monument or Marker base as practical

#### Maintenance

42. Any person who leaves any article permitted by this By-law on a Lot or Plot shall care for and maintain the article while it is left on the Lot or Plot and shall remove the article when the article is no longer permitted under this By-law.
43. Except as otherwise indicated in the Act, the Regulations and this By-law, the Town is not responsible to maintain, nor is the Town liable for loss or damage to any articles left in the Cemeteries or upon any Lot or Plot.

#### Removal by Manager

44. The Manager, in his or her sole discretion, may remove from the Cemetery, Lot or Plot:
- a. anything that is not authorized under this By-law;
  - b. any article if that article may not be left on a Lot or Plot after a certain date if that date has passed;
  - c. any article that is not cared for or maintained, including, but not limited to dead plants or flowers and pots or urns not filled with plants or flowers;
  - d. any trees or shrubs situated in any Lot or Plot that have become, by means of their roots or branches or in any other way detrimental to the adjacent Lot, drains, roads or walks, or prejudicial to the general appearance of the grounds or inconvenient to the public; and
  - e. any article, such as nails, wires, glass, or pottery, which is detrimental to efficient maintenance or constitutes a hazard to machinery, employees or visitors, or does not conform with the natural beauty or design of the Cemetery.

#### Rules for Contractors

45. In section 43, "Contractor" shall mean any person undertaking work in the Cemeteries who is not an employee of the Town, whether party to a contract with the Town or not.
46. Contractors shall:
- a. Respect the integrity and decorum of the Cemeteries;
  - b. Cease work, if in the immediate vicinity of a funeral, until the conclusion of the funeral service;
  - c. Indemnify and hold harmless the Town, its directors, officers, employees, agents and elected officials, from and against all claims, losses, suits, judgements, legal expenses and for any and all liability for damages to property and injury to persons, including death, which the Town may incur or suffer directly or indirectly as a result of or arising out of or in relation to the Contractor's work within the Cemeteries;

- d. at his own expense, take out and maintain, general liability insurance of not less than two million dollars (\$2,000,000.00) and such policy shall be written on a comprehensive basis with coverage for any one occurrence or claim of not less than two million dollars (\$2,000,000.00) and shall contain a provision for cross liability or severability of interest and non-owned automobile coverage with blanket contractual and physical damage coverage for hired automobiles and provide proof of such insurance as required by the Town;
- e. comply with all applicable laws, regulations, orders, by-laws, and requirements of governmental or other public authorities having jurisdiction at any time, including, but not limited to, the following:
  - i. *Occupational Health and Safety Act*, R.S.O. 1990, c. O.1, including the Town's Violence and Harassment in the Workplace Policy and Program, which shall be in place from time to time;
  - ii. *Workplace Safety and Insurance Act*, 1997, S.O. 1997, c.16, Schedule A; and
  - iii. *Accessibility for Ontarians with Disabilities Act*, 2005, S.O. 2005, c.11, including the Town's Accessible Customer Service Standards Policy, which shall be in place from time to time

and, upon request, provide proof of such compliance in the prescribed form or in any other form as required by the Town;

- f. undertake all work during Open Hours, unless under special written permission of the Manager;
- g. undertake no work on a Saturday that cannot be finished on that day;
- h. undertake no work on a Sunday absent written permission or direction from the Manager of Public works;
- i. not remove any marker or monument without written permission of the Manager
- j. not transport heavy loads in the Cemeteries when, in the opinion of the Manager, driveways or any other areas are in an unfit condition;
- k. lay planks on Lots and areas over which materials are to be moved;
- l. restore or replace any surface damaged by any work undertaken;
- m. not park on the grassy areas of the Cemeteries unless directed to do so by the Manager;
- n. place all implements and materials used in the performance of any work in accordance with the direction of the Manager; and
- o. remove all rubbish and surplus earth, refuse, litter and debris in such manner as the Manager directs

### **Rules for Visitors**

47. Funeral corteges within Cemeteries shall follow the route as may be directed by the Manager, when required.

48. All persons visiting the Cemeteries shall:

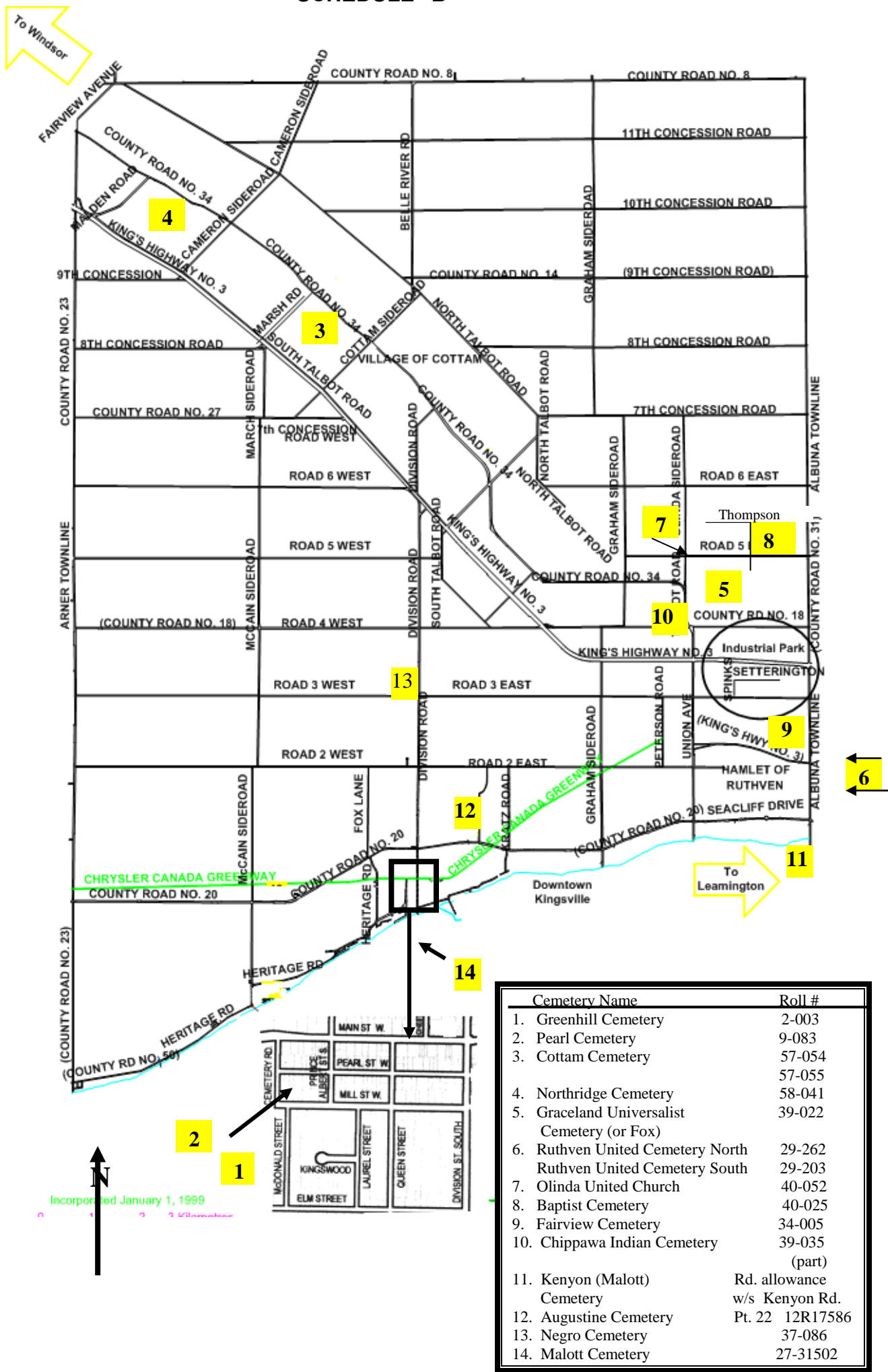
- a. attend during Open Hours;
- b. respect the integrity and decorum of the Cemeteries and not engage in any noisemaking, picnicking nor improper conduct;
- c. not walk on any Marker nor sit, lean nor climb on any Monument;
- d. not drive vehicles within the Cemeteries at a speed of more than ten (10) kilometres per hour, or elsewhere than upon the roadways provided for vehicles
- e. not park on the grassy areas unless directed to do so by the Manager;
- f. not drive any all-terrain vehicle or snowmobiles in the Cemeteries;
- g. not discharge any firearm unless in accordance with the provisions of any by-law of the Town that may be in effect from time to time regulating the discharge of firearms



### SCHEDULE “A”

Cemetery Name	Location	Description	Status	Roll No.
Augustine	Farm Lot, Road 2 East	Lot: 1 Conc. 1 Pt. 3 12R15587	Inactive	None
Greenhill	Mill Street West	Lot: 4 Conc. 1	Active	020-00300
Pearl Street	Pearl Street West	Lot: 2 Conc. 1 WD	Inactive	090-08300
Cottam Cemetery	s/s County Road 34	Lot: 271 Conc. STR Part 1 Plan 12R12365	Active-Anglic. Active-Other	570-05400 570-05500
Northridge	South Talbot Road	Lots: 277, 278 Conc. STR Part 1 12R15809	Active	580-04100
Baptist	e/s Thompson Crescent	Lot: 21 Conc. 5 E.D.	Active	400-02500
Chippawa Indian	Farm Lot, Road 4 East	s/e corner Lot: 20 Conc. 4 E.D.	Inactive	390-03500
Fairview	n/s Road 3 East	Lot: 11 Conc. 3 E.D.	Active	340-00500
Graceland Universalist (or Fox) + Expansion	Road 5 East at Olinda Sideroad	Lot: 21 Conc. 4 E.D Part of Part 1 12R6602.	Active	390-02100
Kenyon (Malott)	Farm Lot 12, w/s Kenyon Point Rd.	Lot: Farm Lt. 12 Kenyon Point Road	Inactive	Road Allowance
Negro	Division Road	s/w corner Lot: M Conc 3 W.D.	Inactive	370-08600
Malott	Heritage Road	Lot: 4 Conc. 1 W.D. Parts 1 to 3 12R5593	Inactive	270-31502
Olinda United Church	w/s Olinda Sideroad	Lot: 20 Conc. 5 E.D. Part 1 12R11510	Active	400-05200
Ruthven United Church (north) (south)	n/s Hwy. 3 at Albuna Townline s/s Hwy. 3 at Albuna Townline	Lot: 13 Conc. 2 E.D. Lot: 13 Conc. 2 E.D.	Active Active	290-26200 290-20300

SCHEDULE "B"



# THE CORPORATION OF THE TOWN OF KINGSVILLE

## BY-LAW 121 - 2018

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### Being a By-law to confirm the proceedings of the Council of The Corporation of the Town of Kingsville at its November 13, 2018 Regular Meeting

**WHEREAS** sections 8 and 9 of the *Municipal Act, 2001* S.O. 2001 c. 25, as amended, (the “Act”) provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising the authority conferred upon a municipality to govern its affairs as it considers appropriate.

**AND WHEREAS** section 5(3) of the Act provides that such power shall be exercised by by-law, unless the municipality is specifically authorized to do so otherwise.

**AND WHEREAS** it is deemed expedient that the proceedings of the Council of The Corporation of the Town of Kingsville (the “Town”) be confirmed and adopted by by-law.

### **NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWN OF KINGSVILLE ENACTS AS FOLLOWS:**

1. The actions of the Council at its November 13, 2018 Regular Meeting in respect of each report, motion, resolution or other action taken or direction given by the Council at its meeting, is hereby adopted, ratified and confirmed, as if each resolution or other action was adopted, ratified and confirmed by its separate by-law.
2. The Chief Administrative Officer and/or the appropriate officers of the Town are hereby authorized and directed to do all things necessary to give effect to the actions set out in paragraph 1, or obtain approvals, where required, and, except where otherwise provided, the Mayor and the Clerk are hereby directed to execute all documents necessary and to affix the corporate seal to all such documents.
3. This By-Law comes into force and takes effect on the day of the final passing thereof.

**READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED THIS  
13<sup>th</sup> DAY OF NOVEMBER, 2018.**

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**MAYOR, Nelson Santos**

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**CLERK, Jennifer Astrologo**