



**REGULAR MEETING OF COUNCIL  
MINUTES**

**Monday, September 10, 2018  
7:00 PM  
Council Chambers  
2021 Division Road N  
Kingsville, Ontario N9Y 2Y9**

Members of Council	Mayor Nelson Santos Deputy Mayor Gord Queen Councillor Susanne Coghill Councillor Tony Gaffan Councillor Thomas Neufeld Councillor Larry Patterson Absent: Councillor John Driedger (on personal business)
Members of Administration	J. Astrologo, Director of Corporate Services M. Durocher, Parks & Recreation Program Manager S. Kitchen, Deputy Clerk-Council Services A. Plancke, Director of Municipal Services P. Van Mierlo-West, CAO

**A. CALL TO ORDER**

Mayor Santos called the Regular Meeting to order at 7:00 p.m.

**B. MOMENT OF SILENCE AND REFLECTION**

Mayor Santos asked those present to stand and observe a moment of silence and reflection to be followed by the singing of O'Canada.

**C. PLAYING OF NATIONAL ANTHEM**

**D. DISCLOSURE OF PECUNIARY INTEREST**

Mayor Santos reminded Council that any declaration is to be made prior to each item being discussed and to identify the nature of the conflict, if any, as the agenda items come forward.

**E. PRESENTATIONS/DELEGATIONS**

**1. Katherine Gunning, Treasurer/Secretary, Kingsville Historical Park Museum--Request dated August 30, 2018 RE: The Range Light (Lighthouse) located on the Museum Grounds**

Ms. Gunning provided a brief history of the Kingsville Range Light, also known as the Kingsville Lighthouse, including the history of its restoration which was completed in 2003. She indicated that the Museum's budget and volunteer base is not large enough for the Range Light's continued maintenance. She also stated that the light in its present location is like a "fish out of water" and does not serve as a proper location for a symbol of the history of the Lake and Harbour. She presented the request that Kingsville Historical Park donate the range light back to the Town of Kingsville, that it be removed from the Kingsville Historical Park Inc. property, and be placed at a location to be determined by Kingsville Council.

**517-2018**

**Moved By** Councillor Thomas Neufeld

**Seconded By** Councillor Susanne Coghill

That Council refer the request of K. Gunning on behalf of the Board of Directors of Kingsville Historical Park Inc. regarding the possible donation of the Kingsville Range Light (lighthouse structure) to the Town of Kingsville, to Administration for a Report.

**CARRIED**

**2. Presentation by Mayor Santos of Certificates of Appreciation to Cottam Revitalization Committee members**

Mayor Santos introduced Mr. Gilliland, Chair of the Cottam Revitalization Committee (presentation of Certificate to follow delegation).

**3. Kim Gilliland, Member, Cottam Revitalization Committee--Request dated July 11, 2018 RE: Presentation of draft Report (SEE: Staff Report Item H-5)**

Mr. Gilliland, Chair of the Cottam Revitalization Committee, presented the Committee's PowerPoint presentation entitled "Cottam Revitalization Plan" dated September 7, 2018.

Mayor Santos then referred to Agenda Item H-5, being Report of CAO P. Van Mierlo-West with attached 22-pg. Cottam Revitalization Plan dated September 10, 2018.

**518-2018**

**Moved By** Deputy Mayor Gord Queen

**Seconded By** Councillor Tony Gaffan

That Council adopts the Cottam Revitalization Plan, directs that the recommended projects within the Plan be incorporated within the annual budget deliberation process, and further, directs that the PowerPoint Presentation of the Cottam Revitalization Committee be sent to Monteith Brown Planning Consultants Ltd. for their information.

**CARRIED**

Mayor Santos thanked Mr. Gilliland for the slide presentation and, on behalf of Council, presented Mr. Gilliland with a Certificate of Appreciation for his work on the Committee. The remaining members of the Committee will also receive Certificates of Appreciation for all of their valued efforts and contributions.

**4. Mary Maureen Atkin on behalf of "Salute to Veterans" Banner Project; Request dated August 16, 2018**

Ms. Mary-Maureen Atkin presented the background and details of the Salute to Veterans Banner Project.

Ms. Atkin indicated that the Committee would like to place Salute to Veteran banners (each which would pay tribute to a Veteran or group of Veterans) onto brackets installed on poles around Town. They would be raised for a 6-week period around Remembrance Day. Ms. Atkin indicated that the Committee is seeking Council's approval of this initiative to help create an ongoing legacy that will i) pay tribute to all Canadian and Allied Veterans, living or deceased, who have a connection to the Town of Kingsville; ii) promote a sense of community, pride and heritage; iii) nurture continued recognition and respect of our Veterans throughout future generations; and iv) help bring education of this initiative to today's youth.

**519-2018**

**Moved By** Deputy Mayor Gord Queen

**Seconded By** Councillor Tony Gaffan

That Council receive the Presentation from Mary-Maureen Atkin on behalf of the Salute to Veterans Banner Project group dated September 10, 2018.

**CARRIED**

**520-2018**

**Moved By** Deputy Mayor Gord Queen

**Seconded By** Councillor Susanne Coghill

That Council supports the Salute to Veterans Banner Project initiative and requests that Administration work with the Banner Project Committee to move this initiative forward.

**CARRIED**

**521-2018**

**Moved By** Councillor Tony Gaffan

**Seconded By** Councillor Larry Patterson

That Council authorizes the use of the balance of Councillor Gaffan's remaining conference allocation to sponsor a banner to support all veterans in Kingsville.

**CARRIED**

5. **Sebastian H. Schmoranz, Resident--Request dated August 15, 2018 RE: Sewer charges for 126 Division St. N. (SEE: Staff Report Item H-4)**

Mr. Schmoranz, buyer of 126 Division St. North, requested that Council consider authorizing Administration to apply previously paid sewer charges in relation to the property located at 126 Division St. North to the connection costs for connection to the Town sanitary sewer.

Mayor Santos brought forward Staff Report Item H-4, being the Report of G. A. Plancke, Director of Municipal Services, RE: 126 Division St. North Sanitary Connection

**522-2018**

**Moved By** Deputy Mayor Gord Queen

**Seconded By** Councillor Tony Gaffan

That the accrued sewer charges to the property located at 126 Division St. N. be allocated to the connection costs for connecting to the Division St. N. sanitary sewer.

**CARRIED**

**F. AMENDMENTS TO THE AGENDA**

Deputy Mayor Queen added one Notice of Motion.

**G. ADOPTION OF ACCOUNTS**

- 1. Town of Kingsville Accounts for the monthly period ended August 31, 2018 being TD cheque numbers 0066224 to 0066521 for a grand total of \$1,670,764.24**

**523-2018**

**Moved By** Councillor Larry Patterson

**Seconded By** Councillor Susanne Coghill

That Council approves Town of Kingsville Accounts for the monthly period ended August 31, 2018 being TD cheque numbers 0066224 to 0066521 for a grand total of \$1,670,764.24

**CARRIED**

**H. STAFF REPORTS**

- 1. Significant Status Requests for remainder of 2018**

M. Durocher, Parks and Recreation Programs Manager

**524-2018**

**Moved By** Councillor Susanne Coghill

**Seconded By** Councillor Tony Gaffan

That Council authorizes Significant Event status for the following 2018 events: September 22-Older Adults Dinner Dance; October 5-Carnegie Social; October 19-Trivia Night; November 4-Music Express Concert; December 1 and 2--Sip and Shop; and December 5-Christmas Concert and furthermore that Council authorizes Administration to author a Recommendation for Event of Municipal Significance status for these events to secure a Special Occasions Permit for each.

**CARRIED**

**2. Road Use Encroachment Agreement – Mastron Enterprises Inc.**

G. A. Plancke, Director of Municipal Services

**525-2018**

**Moved By** Councillor Thomas Neufeld

**Seconded By** Councillor Tony Gaffan

That Council enters into a Road Use Agreement with Mastron Enterprises Inc. for the construction, maintenance, and operation of a Private Sewage Line within the Town road allowance as stipulated in the conditions listed within the document titled Road Use Encroachment Agreement between The Corporation of the Town of Kingsville and Mastron Enterprises Inc. and further that Council direct the Mayor and Clerk to bind The Corporation of the Town of Kingsville with respect to this agreement; and

Further That Council direct the Mayor and Clerk to bind the Corporation of the Town of Kingsville with respect to Provincial Agreement CM18 0001 in order for private infrastructure to cross under Kings Hwy # 3 pursuant to permission granted within to the benefit of The Corporation of the Town of Kingsville; and,

Further That Council direct the Mayor and Clerk to execute said Agreements and adopt the applicable authorizing by-laws.

**CARRIED**

**3. Road 2 E. Request for Improvement**

G. A. Plancke, Director of Municipal Services

**526-2018**

**Moved By** Deputy Mayor Gord Queen

**Seconded By** Councillor Tony Gaffan

That Council receives the Report of G. A. Plancke, Director of Municipal Services RE: Road 2 East Request for Improvement, dated May 15, 2018 and that the Road 2 E. reconstruction/repaving project be considered during the 2019 budget deliberations.

**CARRIED**

**4. 126 Division St. N. Sanitary Connection**

G. A. Plancke, Director of Municipal Services

This report was dealt with as part of Delegation E-5 above.

**5. Cottam Revitalization Plan**

P. Van Mierlo-West, CAO

This item was dealt with as part of Delegation E-3 above.

**6. BIA Lease Agreement**

P. Van Mierlo-West, CAO

**527-2018**

**Moved By** Councillor Thomas Neufeld

**Seconded By** Councillor Susanne Coghill

That the proposed Lease Agreement between The Corporation of the Town of Kingsville and the Kingsville Business Improvement Association be amended to show the Business Improvement Association paying a portion of janitorial service based on the percentage of the building that is being leased.

**LOST**

**528-2018**

**Moved By** Deputy Mayor Gord Queen

**Seconded By** Councillor Tony Gaffan

That the amended Lease Agreement between The Corporation of the Town of Kingsville and the Kingsville Business Improvement Association be approved, and that the Mayor and Clerk be directed to sign the Agreement.

**CARRIED**

**I. BUSINESS/CORRESPONDENCE-ACTION REQUIRED**

**1. Notification of Letter of Resignation received by the Clerk from Councillor John Driedger**

Mayor Santos indicated that Councillor Driedger's letter of resignation filed with the Clerk has been received, with regret.

**529-2018**

**Moved By** Councillor Susanne Coghill

**Seconded By** Councillor Thomas Neufeld

That Council declare the office of a member of Council vacant effective immediately due to the resignation of Councillor John Driedger, and further, that Council directs Mayor Santos to craft correspondence thanking Mr. Driedger for his service and dedication to the Town of Kingsville.

**CARRIED**

**J. MINUTES OF THE PREVIOUS MEETINGS**

**1. Regular Meeting of Council--August 27, 2018**

**530-2018**

**Moved By** Councillor Susanne Coghill

**Seconded By** Councillor Tony Gaffan

That Council adopts Regular Meeting of Council Minutes dated August 27, 2018.



**CARRIED**

**K. MINUTES OF COMMITTEES AND RECOMMENDATIONS**

**1. Drainage Advisory Committee - April 19, 2018**

**531-2018**

**Moved By** Councillor Larry Patterson

**Seconded By** Councillor Thomas Neufeld

That Council receive Drainage Advisory Committee Meeting Minutes dated April 19, 2018.

**CARRIED**

**2. Police Services Board - May 30, 2018**

**532-2018**

**Moved By** Councillor Larry Patterson

**Seconded By** Councillor Tony Gaffan

That Council receive Police Services Board Meeting Minutes dated May 30, 2018.

**CARRIED**

**3. Committee of Adjustment - July 17, 2018**

**533-2018**

**Moved By** Deputy Mayor Gord Queen

**Seconded By** Councillor Thomas Neufeld

That Council receive Committee of Adjustment Meeting Minutes dated July 17, 2018.

**CARRIED**

**L. BUSINESS CORRESPONDENCE - INFORMATIONAL**

1. **Town of LaSalle--Correspondence dated August 21, 2018 RE: Ontario's Green Energy Act.**
2. **Township of Selwyn--Correspondence dated August 15, 2018 RE: Provincial Agricultural Systems Mapping.**
3. **Rick Fleming, Resident--Letter of thanks, dated August 16, 2018**
4. **Mackinnon Johnson--Letter of thanks for bursary dated August 9, 2018**
5. **Ayden Ryan--Letter of thanks for bursary dated August 15, 2018**
6. **Danielle Wise--Letter of thanks for bursary received August 31, 2018**

**534-2018**

**Moved By** Councillor Tony Gaffan

**Seconded By** Councillor Larry Patterson

That Council receives Business Correspondence-Informational Items 1 through 6.

**CARRIED**

RE: Item L-3--Correspondence from Mr. and Mrs. Rick Fleming--Councillor Neufeld commented on the positive feedback received regarding the excellent work front-line staff completed for the new residents, and he also complimented the staff for their efforts.

## **M. NOTICES OF MOTION**

1. **Councillor Neufeld may move, or cause to have moved:**

That Administration prepare a report outlining a policy for specialty signs that can be attached to assessment roll numbers of the homes requesting the signs and to incorporate a procedure to follow up after the sale of the property requesting the signage, or after a certain period of time has lapsed, to determine whether the sign is still necessary.

**535-2018**

**Moved By** Councillor Thomas Neufeld

**Seconded By** Councillor Tony Gaffan

That Administration prepare a report outlining a policy for specialty signs that can be attached to assessment roll numbers of the homes requesting the signs and to incorporate a procedure to follow up after the sale of the property requesting

the signage, or after a certain period of time has lapsed, to determine whether the sign is still necessary.

**CARRIED**

**2. Councillor Patterson may move, or cause to have moved:**

That Administration prepare a report regarding when the gravel portion of Marsh Sideroad beginning at Highway 3 to County Road 27 will be surface treated, tar-and-chipped, or asphalted as residents have appeared before Council and have had no answers as to when this will be completed.

**536-2018**

**Moved By** Councillor Larry Patterson

**Seconded By** Councillor Thomas Neufeld

That Administration prepare a report regarding when the gravel portion of Marsh Sideroad beginning at Highway 3 to County Road 27 will be surface treated, tar-and-chipped, or asphalted as residents have appeared before Council and have had no answers as to when this will be completed.

**CARRIED**

Ms. Van Mierlo-West advised that this motion will be passed on to Director of Municipal Services for the appropriate follow-up report, and that she could not confirm at this time whether County Road 27 will be a part of the municipal road tour.

**3. Councillor Patterson may move, or cause to have moved:**

That Administration prepare a report regarding per diem allowance for Municipal representatives that are not Council members who are representing the municipality on approved conferences and/or meetings, which as of now are not paid a daily per diem.

Councillor Patterson indicated that at this time he wishes to withdraw such Notice of Motion pertaining to per diem allowances.

**4. Councillor Patterson may move, or cause to have moved:**

That Administration provide a report regarding our Olympians: Corbin Watson and Megan Agosta as to whether monies are allocated for signage to show their medal accomplishments and where they are from.

**537-2018**

**Moved By** Councillor Larry Patterson

**Seconded By** Councillor Thomas Neufeld

That Council direct that Administration provide a report regarding our Olympians: Corbin Watson and Megan Agosta, as to whether monies are allocated for signage to show their medal accomplishments and where they are from.

**CARRIED**

**5. Deputy Mayor Gord Queen may move, or cause to have moved:**

That Council direct Administration once more to obtain and install a Christmas tree in the Carnegie Lot before Santa arrives with his parade this November.

**538-2018**

**Moved By** Deputy Mayor Gord Queen

**Seconded By** Councillor Tony Gaffan

That Council direct Administration once more to obtain and install a Christmas tree in the Carnegie Lot before Santa arrives with his parade this November.

**CARRIED**

**6. Deputy Mayor Gord Queen may move, or cause to have moved:**

That Council approve the raising of the Terry Fox Flag at our Town Hall; the flag raising, if approved, to occur for a period of a week to highlight the Terry Fox Run on September 16, 2018.

**539-2018**

**Moved By** Deputy Mayor Gord Queen

**Seconded By** Councillor Susanne Coghill

That Council approve the raising of the Terry Fox Flag at our Town Hall, to occur for a period of a week to highlight the Terry Fox Run on September 16, 2018.

**CARRIED**

7. Deputy Mayor Queen indicated that he may at the next Regular Meeting move, or cause to have moved: That Administration provide Council and the Public with the date and time and location of the previously proposed public meeting regarding hunting in front of Lakeside Park complete with details regarding the Water lot and/or lots in the lakefront.

**N. UNFINISHED BUSINESS, ANNOUNCEMENTS AND UPDATES**

There were no items of unfinished business discussed at this Regular Meeting.

**O. BYLAWS**

**1. By-law 102-2018**

**540-2018**

**Moved By** Deputy Mayor Gord Queen

**Seconded By** Councillor Thomas Neufeld

That Council reads By-law 102-2018, being a by-law authorizing the entering into of a Road Use Encroachment Agreement with Mastron Enterprises Inc. a first, second and third and final time.

**CARRIED**

**2. By-law 103-2018**

**541-2018**

**Moved By** Deputy Mayor Gord Queen

**Seconded By** Councillor Larry Patterson

That Council reads By-law 103-2018, being a By-law to authorize the entering into of an Agreement with Her Majesty the Queen in Right of the Province of Ontario, represented by the Minister of Transportation for the Province of Ontario (File no. CM18-0001) in order for private infrastructure to be placed under and across King's Highway No. 3 a first, second and third and final time.

**CARRIED**

**3. By-law 104-2018**

**542-2018**

**Moved By** Deputy Mayor Gord Queen

**Seconded By** Councillor Larry Patterson

That Council reads By-law 104-2018, being a By-law to authorize the entering into of a Lease Agreement with Kingsville Business Improvement Area Board of Management for a portion of the building municipally known as 28 Division St. South, Kingsville, for use as an office and meeting space a first, second and third and final time.

**CARRIED**

**P. CONFIRMATORY BY-LAW**

**1. By-law 105-2018**

**543-2018**

**Moved By** Deputy Mayor Gord Queen

**Seconded By** Councillor Tony Gaffan

That Council read By-law 105-2018, being a by-law to confirm the proceedings of the Council of The Corporation of the Town of Kingsville at its September 10, 2018 Regular Meeting a first, second and third and final time.

**CARRIED**

**Q. ADJOURNMENT**

**544-2018**

**Moved By** Councillor Larry Patterson

**Seconded By** Councillor Tony Gaffan

That Council adjourns this Regular Meeting at 8:44 p.m.

**CARRIED**