REGULAR MEETING OF COUNCIL

MINUTES

Monday, August 27, 2018
7:00 PM
Council Chambers
2021 Division Road N
Kingsville, Ontario N9Y 2Y9

Members of Council	Mayor Nelson Santos Deputy Mayor Gord Queen Councillor Susanne Coghill Councillor Tony Gaffan Councillor Thomas Neufeld Councillor Larry Patterson Absent: Councillor John Driedger (on personal business)
Members of Administration	J. Astrologo, Director of Corporate Services R. Brown, Manager of Planning Services M. Durocher, Parks & Recreation Program Manager T. Del Greco, Municipal Services Manager S. Kitchen, Deputy Clerk-Council Services P. Van Mierlo-West, CAO R. Baines, Deputy Clerk - Administrative Services D. Wolicki, Manager of Municipal Facilities and Property

A. CALL TO ORDER

Mayor Santos called the Regular Meeting to order at 7:00 p.m.

B. MOMENT OF SILENCE AND REFLECTION

Mayor Santos asked those present to stand and observe a moment of silence and reflection to be followed by the playing of O'Canada.

C. PLAYING OF NATIONAL ANTHEM

D. DISCLOSURE OF PECUNIARY INTEREST

Mayor Santos reminded Council that any declaration is to be made prior to each item being discussed and to identify the nature of the conflict, if any, as the agenda items come forward.

E. PRESENTATIONS/DELEGATIONS

1. The Youth Council Coalition of Canada (YCC) Presentation RE: Creating a Youth-Friendly Windsor Essex

Ms. Kelsey Santarossa, Founder of the Youth Council Coalition of Canada (YCC of Canada) presented the PowerPoint presentation entitled "Creating a Youth-Friendly Windsor-Essex". She indicated that YCC of Canada is looking for a support resolution at this time so that if it is successful in receiving a Community Impact Grant from the Windsor-Essex Community Foundation, YCC of Canada would be able to work with the Town of Kingsville to develop, support and grow a youth advisory committee or board of trustees.

494-2018
Moved By Councillor Larry Patterson
Seconded By Councillor Susanne Coghill

That Council support the Youth Council Coalition of Canada's application for grant funding to the Windsor-Essex Community Foundation and if funding is approved, to work with the YCC to develop, support and grow a youth council advisory committee.

CARRIED

2. Sarah Snelgrove on behalf of the residents of Joaney Lane, Cottam -- Petition that there be no sidewalks installed along Joaney Lane, Cottam

Justin Snelgrove (8 Joaney Lane) presented the Petition on behalf of certain residents of Joaney Lane, Cottam, that there be no sidewalks installed along the street.

495-2018
Moved By Deputy Mayor Gord Queen
Seconded By Councillor Thomas Neufeld

That Council receive the 3-page Petition as filed by Ms. and Mrs. Justin Snelgrove on behalf of certain residents of Joaney Lane, Cottam, in opposition to the installation of sidewalks on Joaney Lane.

CARRIED

496-2018
Moved By Deputy Mayor Gord Queen
Seconded By Councillor Tony Gaffan

That Council refer Petition of Joaney Lane residents to Administration for a report.

CARRIED

F. MATTERS SUBJECT TO NOTICE

1. PUBLIC MEETING--Application for Zoning By-law Amendment by Sunquest Farms Ltd. 1254 Road 3 E Part of Lot 7, Concession 3 ED

R. Brown, Manager of Planning Services

i) Notice of Complete Application and Public Meeting: Zoning By-law Amendment dated August 3, 2018;

ii) Report of R. Brown dated August 15, 2018;

iii) Proposed by-law 99-2018 being a by-law to amend By-law 1-2014, the Comprehensive Zoning By-law for the Town of Kingsville.

Mr. Brown presented the Planning Report and fielded questions from Council.

There were no questions or comments from anyone in attendance in the audience.

497-2018
Moved By Councillor Thomas Neufeld
Seconded By Councillor Tony Gaffan

That Council defer Zoning By-Law Amendment Application ZBA/19/18 by Sunquest Farms Ltd. to permit a medical marihuana production facility on property located at 1254 Road 3 East until such time as the report on possible

use of an interim control by-law is prepared by Administration and returns to Council.

CARRIED

G. AMENDMENTS TO THE AGENDA

Councillor Patterson added three notices of motion and one announcement, and Councillor Neufeld added one notice of motion and one announcement.

H. STAFF REPORTS

1. Outdoor Artwork within Parkland

D. Wolicki, Manager of Municipal Facilities and Property

498-2018
Moved By Councillor Larry Patterson
Seconded By Councillor Susanne Coghill

That Council approve:

- The recommendation to incorporate outdoor artwork into the Parks & Recreation Masterplan.
- All outdoor artwork donations be placed on hold pending the Parks & Recreation Masterplan
- Establish policies and a process including an application for residents for outdoor artwork on municipal property.

CARRIED

2. Application for Minor Development Agreement by Nicole and Andrew Bridgen, 204 Cameron Sideroad, Part of Lot 9, Concession 11

R. Brown, Manager of Planning Services

499-2018
Moved By Deputy Mayor Gord Queen
Seconded By Councillor Larry Patterson

That Council approves the proposed minor development agreement to permit a second single detached dwelling at 204 Cameron Sideroad, temporarily during the construction of a new dwelling on the property, and authorizes the Mayor and Clerk to sign the minor development agreement.

CARRIED

3. Records Retention By-law Update

R. Baines, Deputy Clerk-Administrative Services

500-2018
Moved By Councillor Thomas Neufeld
Seconded By Councillor Susanne Coghill

That Council adopt the new Records Retention By-law 62-2018 as presented and repeal By-law 93-2003 and By-law 89-2016.

CARRIED

4. Toast to Kingsville

M. Durocher, Parks and Recreation Programs Manager

501-2018
Moved By Councillor Larry Patterson
Seconded By Councillor Susanne Coghill

Council approve the request for Event of Municipal Significance status for the 2018 Toast to Kingsville.

CARRIED

I. BUSINESS/CORRESPONDENCE-ACTION REQUIRED

1. Culture Days Proclamation request

502-2018
Moved By Councillor Larry Patterson
Seconded By Councillor Thomas Neufeld

WHEREAS culture constitutes one of the main identity factors of the Town of Kingsville and of the quality of life of its citizens;

AND WHEREAS culture is an intrinsic component both of individual and societal development;

AND WHEREAS culture arises and flourishes first locally;

AND WHEREAS the Town of Kingsville has already shown its intention to implement projects that affirm both its cultural identity and the active participation of its citizens to the cultural life of the municipality;

AND WHEREAS the cultural community has set up an annual national event, Culture Days, that would consolidate a number of cultural events under a common theme across Canada by promoting the widest possible access to the arts, heritage and culture;

AND WHEREAS Culture Days is based on a true concern for cultural democratization;

NOW THEREFORE BE IT RESOLVED that Council proclaim September 29, 2018 as "Culture Days" in the Town of Kingsville.

CARRIED

J. MINUTES OF THE PREVIOUS MEETINGS

1. Regular Meeting of Council--August 13, 2018

503-2018
Moved By Councillor Tony Gaffan
Seconded By Deputy Mayor Gord Queen

That Council adopts Regular Meeting of Council Minutes, dated August 13, 2018.

CARRIED

K. MINUTES OF COMMITTEES AND RECOMMENDATIONS

1. Tourism and Economic Development--June 14, 2018

504-2018
Moved By Councillor Tony Gaffan
Seconded By Councillor Larry Patterson

That Council receives Tourism and Economic Development Committee Meeting Minutes, dated June 14, 2018.

CARRIED

2. Parks, Recreation, Arts and Culture Committee-July 5, 2018

505-2018
Moved By Councillor Susanne Coghill
Seconded By Councillor Thomas Neufeld

That Council receives Parks, Recreation, Arts and Culture Committee Meeting Minutes dated July 5, 2018 together with Minutes of the following Sub-Committees: The 55+ Committee dated May 17, 2018 and the Communities in Bloom Committee, dated May 8, 2018.

CARRIED

Councillor Neufeld commented that the reference to Road 50 in the Communities in Bloom Sub-committee minutes (page 3; paragraph 4) should have been "Conservation Boulevard" so that the sentence reads "...going down Road 20 West to Conservation Boulevard".

3. Kingsville B.I.A.--July 10, 2018

506-2018
Moved By Councillor Tony Gaffan
Seconded By Councillor Thomas Neufeld

That Council receives Kingsville B.I.A. Meeting Minutes, dated July 10, 2018.

CARRIED

4. Kingsville Municipal Heritage Advisory Committee--July 11, 2018

507-2018
Moved By Councillor Tony Gaffan
Seconded By Councillor Thomas Neufeld

That Council receives Kingsville Municipal Heritage Advisory Committee Meeting Minutes, dated July 11, 2018.

CARRIED

L. BUSINESS CORRESPONDENCE - INFORMATIONAL

1. Town of Oakville--Correspondence dated August 13, 2018 RE: Regulating the Display and Distribution of Objectional Images

508-2018
Moved By Councillor Larry Patterson
Seconded By Councillor Thomas Neufeld

That Council receives Business Correspondence-Informational item 1.

CARRIED

M. NOTICES OF MOTION

1. Councillor Neufeld may move, or cause to have moved:

That edge line painting be applied at the appropriate time to Queen Street from Main Street West to adjoin with the lines on Harold Cull Drive.

509-2018
Moved By Councillor Thomas Neufeld
Seconded By Councillor Tony Gaffan

That edge line painting be applied this season to Queen Street from Main Street West to adjoin with the lines on Harold Cull Drive.

CARRIED

2. Deputy Mayor Queen may move, or cause to have moved:

That staff investigate and report back to Council regarding a possible signage problem on County Road 8, just east of the Belle River Road.

Update from Administration in attendance:

Robert Brown, Manager of Planning Services provided an information update, explaining that the signage issues on County Road 8 have now been resolved. Deputy Mayor Queen thanked staff for responding to the request, and no motion was made.

3. Councillor Neufeld indicated that he may at the next Regular Meeting of Council move, or cause to have moved, that Administration prepare a report outlining a policy for specialty signs that can be attached to assessment roll numbers of the homes requesting the signs and to incorporate a procedure to follow up after the sale of the property requesting the signage, or after a certain period of time has lapsed, to determine whether the sign is still necessary.

4. Councillor Patterson indicated that he may at the next Regular Meeting of Council move, or cause to have moved:

i) that Administration prepare a report regarding when the gravel portion of the Marsh Sideroad beginning at #3 Highway to County Rd. 27 will be surface treated, tar-and-chipped or asphalted as residents have appeared before Council and have had no answers as to when this will be completed.

ii) That Administration prepare a report regarding per diem allowance for Municipal representatives that are not Council members who are representing the municipality on approved conferences and/or meetings, which as of now are not paid a daily per diem.

iii) That staff provide a report regarding our Olympians: Corbin Watson and Megan Agosta as to whether monies are allocated for signage to show their medal accomplishments and where they are from.

N. UNFINISHED BUSINESS, ANNOUNCEMENTS AND UPDATES

1. Mettawas Park - Architecture / Engineering Services RFP

T. Del Greco, Manager of Municipal Services

510-2018
Moved By Deputy Mayor Gord Queen
Seconded By Councillor Susanne Coghill

That Council directs the Mayor and Clerk to execute the attached agreement with Ron Koudys Landscape Architects; and further that Council directs

Administration to provide Ron Koudys Landscape Architects with the preliminary designs of sculptures as submitted by residents for consideration during the formal design process of Mettawas Park.

CARRIED

2. Councillor Patterson commented that he recently attended the Association of Municipalities of Ontario conference. He suggested that it is a very good and worthwhile conference and encouraged Councillors to attend. He thanked the Mayor and CAO for their preparatory work in relation to the meetings held with provincial Ministers.

3. Councillor Neufeld reminded that Communities in Bloom members are doing a clean-up at the Kingsville Dock area on August 29, 2018 from 6 p.m. to 9:00 p.m.

O. BYLAWS

1. By-law 62-2018

511-2018
Moved By Deputy Mayor Gord Queen
Seconded By Councillor Thomas Neufeld

That Council read By-law 62-2018, being a By-law to provide a schedule of retention periods of The Corporation of the Town of Kingsville, to establish a Records Retention By-law, and to repeal the former Town of Kingsville By-law 93-2003 and amendments thereto, a first, second and third and final time.

CARRIED

2. By-law 92-2018

512-2018
Moved By Deputy Mayor Gord Queen
Seconded By Councillor Susanne Coghill

That Council read By-law 92-2018, being a By-law authorizing the entering into of an Agreement between Ron Koudys Landscape Architects Inc. (Mettawas Park Architecture/Engineering Services and Project Management for the Town of Kingsville) a first, second and third and final time.

CARRIED

3. By-law 98-2018

513-2018
Moved By Deputy Mayor Gord Queen
Seconded By Councillor Larry Patterson

That Council read By-law 98-2018, being a by-law to designate a certain property, including land and buildings, known as The John S. Bruner House (1422 Road 3 East, Kingsville) as being of cultural heritage value or interest under the provisions of the Ontario Heritage Act, R.S.O. 1990, c. O18 as amended, a first, second and third and final time.

CARRIED

4. By-law 99-2018

By-law 99-2018 was not read at this Regular Meeting (ZBA/19/18 was deferred).

5. By-law 100-2018

514-2018
Moved By Deputy Mayor Gord Queen
Seconded By Councillor Tony Gaffan

That Council read By-law 100-2018, being a By-law authorizing the entering into of a Minor Development Agreement with Andrew Stephen Bridgen and Nicole Marie Trepanier, a first, second and third and final time.

CARRIED

P. CONFIRMATORY BY-LAW

1. By-law 101-2018

515-2018
Moved By Deputy Mayor Gord Queen
Seconded By Councillor Susanne Coghill

That Council read By-law 101-2018, being a By-law to confirm the proceedings of the Council of The Corporation of the Town of Kingsville at its August 27, 2018 Regular Meeting a first, second and third and final time.

CARRIED

Q. ADJOURNMENT

516-2018
Moved By Councillor Tony Gaffan
Seconded By Councillor Larry Patterson

That Council adjourn this Regular Meeting at 8:12 p.m.

CARRIED